

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha NE 68102-4328  
Finance Committee  
February 20, 2019

The MAPA Finance Committee met February 20, 2019, in the MAPA conference room. Patrick Bloomingdale called the meeting to order at 10:00 a.m.

ROLL CALL

Members Present

Scott Belt, Pottawattamie County  
Patrick Bloomingdale Secretary/Treasurer  
Steve Dethlefs, Washington County  
Clare Duda, Douglas County  
Don Kelly, Sarpy County

Staff Present

Natasha Barrett  
Melissa Engel  
Michael Helgersen  
Amanda Morales  
Greg Youell (arrived at 10:02 a.m.)

Members Absent

Carol Vinton, Mills County

A. MONTHLY FINANCIAL STATEMENTS (December)

1. Bank Reconciliations (American National & Washington County) and Statements on Investments
2. Receipts and Expenditures
3. Schedule of Accounts Receivable/ Accounts Payable
4. Statement of Financial Position
5. Statements of Revenues and Expenditures

Ms. Engel presented the December Financials.

B. FOR FINANCE COMMITTEE APPROVAL

1. Contract Payments

- a. Douglas County – GIS Activities – FY19 – PMT #2 - \$10,372.83
- b. EDR – Transit Return on Investment Study – PMT #8 - \$17,579.02
- c. Florence Home for the Aged – Paratransit Service – PMT #1 - \$12,706.51
- d. Pottawattamie County - GIS Activities – FY 19 – PMT #2 - \$10,235.69
- e. Metro Transit Authority – Transit Development Plan Mini Grant – PMT #3 - \$8,539.48
- f. City of Omaha – Public Works – FY19 – PMT #2 – \$12,210.58

Mr. Youell presented the contract payments. Douglas County GIS is requesting transportation planning funds for their work in the second quarter of FY 2019. The Economic Development Research Group, Inc. (EDR) contract payment is for their November 2018, professional services and consultant services relating to the Transit ROI Study. Florence Home's contract payment request is for transportation services provided October through December of 2018, to their elderly, disabled, and veteran residents. The Pottawattamie County payment is for their GIS activity for the second quarter of FY 2019. Metro Mini Grant request is for the Transit Development plan contract. The City of Omaha Public Works payment is for the City's traffic counting program for through December 31, 2018.

MOTION Dethlefs SECOND by Duda, to approve the contract payments as presented. MOTION CARRIED.

2. Contract Payments with Exceptions

- a. City of Omaha Planning – PMT #2 – not to exceed payment of \$9,500.00
- b. Sarpy County – GIS and Planning Transportation Grant – FY19 – PMT #2 – not to exceed payment of \$21,600.00

Mr. Youell presented the contract payments with exceptions. Both of the contract payments with exceptions are for transportation planning activities for October through December 2018.

MOTION Duda SECOND by Belt, to approve the contact payments with exceptions once all exceptions have been cleared. MOTION CARRIED.

C. RECOMMENDATION TO THE BOARD

1. New Contracts

- a. Council Bluffs Paratransit 5310 funding \$72,485 federal, \$72,485 local match
- b. MOU with Greater Omaha Chamber Foundation for Smart Cities \$22,000 for year 1

Mr. Youell presented the new contracts. The City of Council Bluffs Paratransit 5310 funding of \$72,485 with \$72,485 in matching funds is effective March 1, 2019 through December 31, 2019. The Memorandum of Understanding (MOU) with the Greater Omaha Chamber Foundation and Omaha by Design as Smart Cities Partners is effective for three years with MAPA receiving \$22,000 for the first year of services.

MOTION Belt SECOND by Dethlefs to recommend that the Board of Directors approve the new contracts as presented. MOTION CARRIED.

2. Contract Amendments

- a. Metro Transit: Transit Development Plan – Extension of Time to June 30, 2019

Mr. Youell presented the amendment for Metro Transit – Transit Development Plan, which extends the end date from December 2018 to June 30, 2019.

MOTION Duda SECOND by Dethlefs to recommend that the Board of Directors approve the Metro Transit contract amendment as presented. MOTION CARRIED.

3. FY 2020 Budget

- a. Preliminary Funds Budget

Mr. Youell presented the FY 2020 Preliminary Funds Budget. The Preliminary Funds Budget represents an anticipated increase in Transportation funding of close to \$81,000, which includes TIP fee revenue of \$357,000. Community Development funding is projected to increase by around \$28,000. Heartland 2050 funding is estimated to increase \$63,000 and MAPA is projecting an increase in General funding of close to \$173,000 compared to FY 2019. The FY 2020 fund budget currently shows an overall net increase of 14% over FY 2019.

MOTION Belt SECOND by Duda to recommend that the Board of Directors approve the FY 2020 Preliminary Funds Budget as presented. MOTION CARRIED.

D. OTHER

Mr. Youell reported that Human Relations Manager, Katie Preister is beginning the process of evaluating Health Insurance renewal options for FY 2020.

E. ADJOURNMENT

The meeting adjourned at 10:28 a.m.