

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, NE 68102-4328
Finance Committee
June 19, 2019

The MAPA Finance Committee met June 19, 2019, in the MAPA conference room. Patrick Bloomingdale called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present

Patrick Bloomingdale Secretary/Treasurer
Clare Duda, Douglas County
Don Kelly, Sarpy County
Carol Vinton, Mills County

Staff Present

Natasha Barrett
Don Gross
Mike Helgersen
Amanda Morales
Katie Preister
Greg Youell

Members Absent

Steve Dethlefs, Washington County; Scott Belt, Pottawattamie County

A. FINANCE COMMITTEE INFORMATION

1. MAPA Foundation Project Updates

- a. Bank Reconciliations (ANB & WCB) and Statements on Investments
- b. Valley-Waterloo Rehabilitation Project

Mr. Gross presented the MAPA Foundation project updates.

2. MONTHLY FINANCIAL STATEMENTS (April)

- a. Bank Reconciliations (American National & Washington County) and Statements on Investments
- b. Receipts and Expenditures
- c. Schedule of Accounts Receivable/ Accounts Payable
- d. Statement of Financial Position
- e. Statements of Revenues and Expenditures

Ms. Morales presented the April Financials.

B. FOR FINANCE COMMITTEE APPROVAL

1. Contract Payments

- a. Florence Home for the Aged – Paratransit Service – PMT #2 - \$11,805.74
- b. Metro Transit Authority – Transit Activities – FY 2019 – PMT #3 - \$13,620.63

Mr. Youell presented the contract payments for Finance Committee approval.

MOTION Duda SECOND by Kelly, to approve the contract payments as presented. MOTION CARRIED.

2. Contract Payments with Exceptions

- a. Felsburg Holt & Ullevig – Bellevue Bridge Alternatives Study - \$987.81
- b. Steven Jensen Consulting - \$877.50
- c. The New BLK - On-Call Communication Support Service: Task Order 1 – PMT #1 - \$12,625
- d. The New BLK – On-Call Communication Support Service: Task Order 1 – PMT #2 - \$6,125

e. Vireo – 24th Street Corridor Study - \$1,670.26

Mr. Youell presented the contract payments with exceptions.

MOTION Kelly SECOND by Duda, to approve the contract payments with exceptions once all necessary documentation is received. MOTION CARRIED.

3. Contract Amendments

a. Steve Jensen Consulting – Heartland 2050, MAPA Advisor – Not to Exceed \$4,800 – Contract period extended to June 30, 2020

Mr. Youell presented the contract amendment for Steve Jensen Consulting.

MOTION Vinton SECOND by Duda, to approve the Steve Jensen Consulting contract amendment as presented. MOTION CARRIED.

C. RECOMMENDATION TO THE BOARD

1. Final Contract Payments

a. Steve Jensen Consulting - \$1,040

Mr. Youell presented the final contract payment for Steve Jensen Consulting, contract period ending December 31, 2019.

MOTION Kelly SECOND by Duda, to recommend that the Board of Directors approve the final contract payment as presented. MOTION CARRIED.

2. FY 2020

a. Depository Resolution

Mr. Youell presented the annual Depository Resolution designating depositories for all agency funds. The designated depositories are the Executive Director, Director of Finance and Operations, and the MAPA Treasurer. Nebraska Public Agency Investment Trust (NPAIT) Washington County Bank, American Wealth Partners, and American National Bank are designated as the official depositories for all agency funds.

MOTION Duda SECOND by Vinton to recommend that the Board of Directors approve the 2020 Resolution as presented. MOTION CARRIED.

b. Salary Adjustment

MAPA management requests a 1.5% cost of living adjustment to be provided to all employees effective July 1, 2019. In addition, a 2% merit pool is requested for FY2020. An allowance for this salary adjustment was included in the FY2020 budget.

Mr. Youell presented the salary adjustment recommendation.

MOTION Kelly SECOND by Vinton to recommend that the Board of Directors approve the salary adjustment as presented. MOTION CARRIED.

D. OTHER

Council of Officials meeting is July 20, 2019.

E. ADJOURNMENT

The meeting adjourned at 9:00 a.m.