

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street, Omaha
(402) 444-6866

BOARD OF DIRECTORS MEETING
Thursday, April 25, 2019
1:30 p.m.

AGENDA

This meeting of the Metropolitan Area Planning Agency Board of Directors will be conducted in compliance with the Nebraska Statutes of the Open Meetings Act. For reference, the Open Meetings Act is posted on the wall of the Board Room.

- A. ROLL CALL / INTRODUCTIONS
- B. APPROVAL OF THE AGENDA (ACTION)
- C. BOARD MINUTES of the March 28, 2019 meeting. (ACTION)
- D. FINANCE COMMITTEE MINUTES of the April 17, 2019 meeting. (ACTION)
- E. AGENCY REPORTS & PRESENTATIONS – (INFO)
 - 1. AGENCY REPORTS
 - a. Executive Director's Report
 - b. Quarterly Report
- F. PUBLIC COMMENTS – See Footnote
- G. CONSENT AGENDA – (ACTION)
 - 1. FINAL CONTRACT PAYMENT – Intercultural Senior Center \$3,868.09
 - 2. CONTRACT AMENDMENTS –
The Board will consider approval of the contract amendments listed below.
 - a. Mills County Hazard Mitigation Contract (17MILL02) – extension of time through September 30, 2019
 - b. Emspace + Lovgren – budget amendment and extension of time to December 31, 2019
 - 3. NATIONAL ASSOCIATION OF REGIONAL COUNCILS (NARC) BOARD NOMINATION –
The Board will consider for approval the nomination of Supervisor Carol Vinton to the NARC Board of Directors.
 - 4. RESOLUTION 2019 - 22: ON-CALL TRAVEL DEMAND MODELING FORECASTING - TASK ORDER AGREEMENT - (ACTION)
This Task Order will recalibrate the travel demand model to recalibrate transit modeling that will be utilized for the Long Range Transportation Plan and Transit Return-on-Investment (ROI) Assessment.
- H. OLD BUSINESS
 - 1. RESOLUTION 2019 - 23: FY 2019 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #5 - (ACTION)
The Board will consider for approval Resolution 2019-22: FY 2019 TIP Amendment 5, which amends multiple

projects for Metro Transit and adds a section to Chapter 3 grouping certain projects under categories related to state-directed revenue sources.

2. [RESOLUTION 2019 - 24: 2040 Long Range Transportation Plan \(LRTP\) Amendment #10](#) – (ACTION)

The Board will consider for approval Resolution 2019-23: 2040 LRTP Amendment #10. This amendment includes additional language in Chapter 7 under section 7.3.1 related to funding estimates for projects utilizing state-directed revenue sources.

I. [NEW BUSINESS](#)

1. [NEW CONTRACTS](#) – (ACTION)

The Board will consider approval of the contracts listed below.

a. [Memorandum of Understanding \(MOU\) Douglas County Census: Complete Count Committee - up to \\$30,000](#)

Douglas County is contracting with MAPA to coordinate and support a Complete Counts Committee (CCC). The contract is for \$15,000 plus an option for an additional \$15,000 in 2020.

b. [Vireo - 24th Street Corridor Study - \\$125,000](#)

This contract is for the City of Omaha's Heartland 2050 mini-grant. Vireo will conduct a corridor study along 24th Street from Cuming to Ames Streets to evaluate future housing and development potential and multi-modal transportation options. MAPA will serve as the administrator for the study.

c. [Nebraska Environmental Trust \(NET\) - Little Steps. Big Impact. Support – \\$50,000](#)

MAPA was selected by NET for a \$50,000 grant in support of the Little Steps Big Impact air quality initiative. The contract supports efforts through June 30, 2020.

d. [Peter Kiewit Foundation - NARC Annual Conference Scholarships - \\$9,000](#)

MAPA will receive \$9,000 to provide scholarships for attendees from Councils of Governments in Nebraska and western Iowa to attend the 2019 NARC Conference in Omaha. The grant provides \$750 scholarship for up to 12 recipients.

2. [DRAFT FY 2020 BUDGET](#) – (ACTION)

The Board will consider for approval the Draft FY2020 budget items and Draft FY2020 Work Program listed below:

a. [Preliminary Funds Budget](#)

b. [Preliminary Line Item Budget](#)

c. [Preliminary Program Budget](#)

d. [Community Development Work Program](#)

3. [REGIONAL POPULATION ESTIMATES AND LAND USE FORECAST](#) – (ACTION)

The Board will consider for approval the regional population estimates and land use forecast.

4. [DRAFT 2019 PUBLIC INVOLVEMENT PLAN](#) – (ACTION)

Staff will present a draft of the Strategic Communications Plan for the Board's review and consider releasing the plan for a 45 day public comment period.

5. [RESOLUTION 2019 - 25: 2020 ANNUAL AUTHORIZATION RESOLUTION](#) – (ACTION)

The Board will consider for approval the Resolution 2019 – 23: 2020 Annual Authorization Resolution to authorize the Executive Director to file, negotiate and execute applications, contracts, agreements, assurances and other documents required with the federal and state agencies as listed in the resolution.

J. [ADDITIONAL BUSINESS](#) –

K. [DISCUSSION](#) –

L. ADJOURNMENT –

Future Meetings/Events:

Heartland 2050 Summit: Wednesday, May 8, 2019

Finance Committee: Wednesday, May 22, 2019

Board of Directors: Thursday, May 30, 2019

NARC 53rd Annual Conference and Exhibition, June 9-12, 2019 – Marriott Capitol District, Omaha

Council of Officials: Thursday, June 20, 2019

Executive Session: The MAPA Board of Directors reserves the right to enter into an executive session in order to protect the public interest with respect to discussion regarding litigation and personnel.

* Individuals interested in addressing the MAPA Board of Directors during the Public Comment period about agenda items should identify themselves by name and address before speaking. Individuals interested in addressing the MAPA Board of Directors regarding nonagenda items must sign the request to speak list located in the Board Room prior to the beginning of the meeting.

Requests to speak may also be made to MAPA in writing by regular U.S. mail or email (mapa@mapacog.org) provided that requests are received by close of business on the day prior to the meeting. Speakers will be limited to three minutes. The presiding officer shall have authority to limit discussion or presentation by members and non-members of the Board of Directors or to take other appropriate actions necessary to conduct all business in an orderly manner.

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING**

Minutes
March 28, 2019

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairman Kindig called the meeting to order at 1:30 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Patrick Bloomingdale	Chief Administrative Officer, Douglas County
Clare Duda	Commissioner, Douglas County
Rusty Hike	Mayor, City of Bellevue
Doug Kindig – Chair	NE Small Cities/Counties Representative (Mayor, City of La Vista)
Don Kelly	Sarpy County Commissioner
Vinny Palermo (arrived at 1:32)	Omaha City Council
Jean Stothert (arrived at 1:32)	Mayor, City of Omaha
Carol Vinton	Mills County Board of Supervisors
Matt Walsh	Mayor, City of Council Bluffs

Members/Officers Absent

Justin Schultz	Pottawattamie County Board of Supervisors
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MAPA Staff

Grant Anderson	Court Barber	Natasha Barrett	Christina Brownell
Josh Corrigan	Sue Cutsforth	Melissa Engel	Don Gross
Travis Halm	Mike Helgersen	Katie Preister	Emily Sneller
Owen Stuckey	Greg Youell		

Guest

Troy Anderson – City of Omaha
Emily Baarson – Metro Transit Authority
Bill Troe – SRF Consulting

B. APPROVAL OF THE AGENDA – (Action)

MOTION by Vinton, SECOND by Walsh to approve the agenda for the March 28, 2019 meeting of the Board of Directors.

AYES: Duda, Hike, Kelly, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF THE MINUTES of the February 28, 2019 meeting – (Action)

MOTION by Walsh, SECOND by Duda to approve the minutes of the February 28, 2019 meeting of the Board of Directors.

AYES: Duda, Hike, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: Kelly

MOTION CARRIED.

D. APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT – (Action)

Mr. Bloomingdale reported that the Finance Committee met on March 20, 2019 and approved bills for February, reviewed financial statements through January and approved contract payments. Items were forwarded to the Board of Directors for approval.

MOTION by Duda, SECOND by Vinton to approve the minutes of the March 20, 2019 Finance Committee meeting.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

Approved by _____
Patrick Bloomingdale, Secretary/Treasurer

E. AGENCY REPORTS & PRESENTATIONS – (Information)

1. Agency Reports – Presented by Greg Youell, Executive Director

- a. Executive Director's Report –
Mr. Youell provided an update to the Board on MAPA activities for the month of February. Updates were provided on the following: Flooding, Drone Imagery, Legislative Update, and Staff Announcements.
- b. Employee Recognition – Mr. Youell acknowledged staff anniversaries
- c. Land Use Forecasts – Josh Corrigan, GIS Coordinator, presented on draft population forecasts and land use allocations that will be used for planning work by MAPA and local jurisdictions.

2. Presentation: Transit Development Plan – Bill Troe, SRF Consulting

F. PUBLIC COMMENT –

None.

G. CONSENT AGENDA – (Action)

None.

H. OLD BUSINESS

1. Resolution 2019 – 21: FY 2019 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #4 – (Action)

Mr. Barber presented to the Board for approval Resolution 2019 – 21: FY 2019 TIP Amendment #4, which amends multiple projects for Douglas County, MAPA, and Metro Transit.

MOTION by Stothert, SECOND by Vinton to approve Resolution 2019 – 21: FY 2019 TIP Amendment #4.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. NEW BUSINESS

1. New Contracts – (Action)

Mr. Youell presented to the Board for approval the new contracts listed below:

- a. Memorandum of Understanding (MOU) City of Omaha Census: Complete Counts Outreach – up to \$30,000 – (Action)
The City of Omaha is contracting with MAPA to coordinate and support an Omaha Complete Counts Committee (CCC). The contract is for \$15,000 in 2019 and renewable for an additional \$15,000 in 2020.

MOTION by Stothert, SECOND by Duda to approve the MOU with City of Omaha Census: Complete Counts Outreach – up to \$30,000.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

- b. Memorandum of Understanding (MOU) with City of Council Bluffs for Heartland 2050 Mini Grants - \$40,000 – (Action)
Council Bluffs applied for H-2050 mini-grants in 2017 and 2018 to conduct a Transit Alternatives Analysis along the First Avenue Corridor and vicinity as well as a Walkability Study. The grants are for a total of \$160,000 in federal funds, which require \$40,000 in local matching funds. MAPA will assist the City with project administration.

MOTION by Vinton, SECOND by Duda to approve the MOU with City of Council Bluffs for Heartland 2050 Mini-Grants.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. Draft FY 2020 MAPA Work Program – (Action)

Mr. Youell presented to the Board for approval the Draft FY 2020 MAPA Work Program. The annual work program identifies planned work priorities, studies, and supporting budget for July 1, 2019 – June 30, 2020.

MOTION by Vinton, SECOND by Duda to approve the Draft FY 2020 MAPA Work Program.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. Purchase – The Hilton Omaha – Heartland 2050 Summit - \$10,731 – (Action)

Mr. Youell presented to the Board for approval the purchase order for the Heartland 2050 Summit at the Hilton Omaha Downtown.

MOTION by Walsh, SECOND by Hike to approve to approve the purchase to The Hilton Omaha for the Heartland 2050 Summit in the amount of \$10,731.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. Executive Session: Executive Director's Performance Review – (Action)

The Board Chair requested to go into Executive Session to discuss the review committee's recent performance review for the Executive Director's performance review. Katie Preister, MAPA Human Resources Manager, was in the Executive Session for the duration. Greg Youell, Executive Director, was asked to join the Executive Session at approximately the mid-point.

MOTION by Walsh, SECOND by Duda to approve to go into Executive Session at 2:20 p.m.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

MOTION by Duda, SECOND by Walsh to approve to come out of Executive Session at 2:35 p.m.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

5. Executive Director Compensation– (Action)

The review committee recommended to the Board for approval a 1% merit increase for the Executive Director effective July 1, 2019. The Executive Director should also be included in any cost-of-living increase passed by the Board with the FY20 budget.

MOTION by Kelly, SECOND by Vinton to approve the review committee's recommendations for the Executive Director compensation.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

J. ADDITIONAL BUSINESS

1. Community Development Project Updates – (Information)

Mr. Gross provided an update to the Board on the Blair Rural Workforce Housing project (RWHF) on the former Dana College campus and the Valley/Waterloo Owner-Occupied Housing Rehabilitation (OOR) project.

K. DISCUSSION – None.

L. ADJOURNMENT

Motion by Vinton to adjourn. Chairman Kindig adjourned the meeting at 2:45 p.m.

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, NE 68102-4328
Finance Committee
April 17, 2019

The MAPA Finance Committee met April 17, 2019, in the MAPA conference room. Clare Duda called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present

Steve Dethlefs, Washington County
Clare Duda, Douglas County
Don Kelly, Sarpy County (arrived @8:40)
Justin Schultz, Pottawattamie County

Members Absent

Patrick Bloomingdale Secretary/Treasurer
Carol Vinton, Mills County

Staff Present

Natasha Barrett
Melissa Engel
Don Gross (arrived @ 8:50 a.m.)
Michael Helgerson
Amanda Morales
Greg Youell

A. FINANCE COMMITTEE INFORMATION

1. MONTHLY FINANCIAL STATEMENTS (February)

- a. Bank Reconciliations (American National & Washington County) and Statements on Investments
- b. Receipts and Expenditures
- c. Schedule of Accounts Receivable/ Accounts Payable
- d. Statement of Financial Position
- e. Statements of Revenues and Expenditures

Ms. Engel presented the February Financials. She reported to the committee that the Washington County funds reported at roughly \$964,000 in February are held in the Insured Cash Sweep (ICS) account. We had \$7,440 in checking to pay expenditures during March.

B. FOR FINANCE COMMITTEE APPROVAL

1. Contract Payments

- a. Economic Development Research Group, Inc. - PMT #10 - \$7,305.18

2. Contract Payments with Exceptions

- a. Wellcom - PMT # 1 - not to exceed \$1,360.00

3. Purchases

- a. NARC Registrations - \$8,925.00
- b. PSAV – A/V H2050 Summit - \$6,921.00

Mr. Youell presented the contract payment, contract payment with exceptions, and purchase orders for Finance Committee approval.

MOTION Dethlefs SECOND by Kelly, to approve the contract payment, contract payment with exception once all necessary documentation is received, and purchases as presented. MOTION CARRIED.

C. RECOMMENDATION TO THE BOARD

1. Final Contract Payments

- a. Intercultural Senior Center \$3,868.09

Mr. Youell presented the final contract payment for Intercultural Senior Center.

MOTION Dethlefs SECOND by Duda, to approve the final contract payment as presented. MOTION CARRIED.

2. New Contracts

- a. MOU Douglas County Census: Complete Counts Outreach - \$15,000.00 with option for an additional \$15,000.00
- b. Vireo - 24th Street Corridor Study - \$125,000.00
- c. Nebraska Environmental Trust (NET) – Little Steps. Big Impact. Support - \$50,000.00

Mr. Youell presented the new contracts. The Douglas County Census Memorandum of Understanding (MOU) is for MAPA to assist the County in coordinating a Complete Counts Committee (CCC).

Vireo was the consultant selected for the N. 24th Street Corridor Housing Market and Multimodal Transportation Study. Mr. Helgersen answered questions that Mr. Kelly asked regarding the study and the consultant, and agreed to have additional documentation provided regarding this contract for the Board of Directors meeting.

The NET contract supports the Little Steps Big Impact project for a second year. This contract is effective April 1, 2019 through June 30, 2020

MOTION Dethlefs SECOND by Duda to recommend that the Board of Directors approve the new contracts as presented. Before voting Mr. Kelly instructed staff to provide more information on the project at the Board meeting. MOTION CARRIED.

3. Contract Amendments

- a. Mills County Hazard Mitigation Contract (17MILL02) - extension of time through June 18, 2019
- b. Emspace + Lovgren for Little Steps. Big Impact. - budget amendment & extension of time to December 31, 2019

Mr. Youell presented the contract amendments. Mr. Gross reported that the Mills County Local Hazard Mitigation Plan updates have been submitted to the County and the State and MAPA is currently awaiting comments from Mills County while working through the comments received from the State.

The Emspace + Lovgren contract amendment is for an additional \$236,000 and extends the completion date of the contract through the end of the campaign.

Staff answered questions Mr. Kelly had concerning competitive bids, firm selection, and negotiation of contracts.

MOTION Dethlefs SECOND by Duda to recommend that the Board of Directors approve the contract amendments as presented. MOTION CARRIED.

4. FY 2020 Budget

- a. Preliminary Funds Budget
- b. Preliminary Line Item Budget
- c. Preliminary Program Budget
- d. Community Development Work Program

Mr. Youell and Ms. Engel presented the FY 2020 Preliminary Funds, Line Item, and Program Budgets. Projected net revenues are \$2,478,481, a 4% increase over FY 2019. Utilization of \$56,697 of reserves is anticipated. \$35,000 for the purchase of a vehicle and \$21,697 of carry over TIP fees.

Mr. Gross presented the FY 2020 Community Development Work Program.

MOTION Kelly SECOND by Dethlefs to recommend that the Board of Directors approve the FY 2020 Budgets as presented.

MOTION CARRIED.

D. OTHER

Staff addressed Mr. Schultz inquires on whether MAPA is involved in Opportunity Zones.

Mr. Youell updated the committee on the status of Cass County becoming a member.

E. ADJOURNMENT

The meeting adjourned at 9:43 a.m.



Subcontractor Payment Authorization

Contract Number: 18502300001
Contract Party: Intercultural Senior Center
Contract Description: Intercultural Senior Center
Contract Approved by Board of Directors: December 7, 2017
Contract Amount: \$15,900.00
Match Amount: \$15,900.00
Contract Period: December 1, 2017 - December 31, 2018

Payment # Final

Billed to Date: \$ 15,900.00
Less Previous Payments: \$ 12,031.91
Amount Due: \$ 3,868.09

Payment Recommended By: _____
Responsible Charge / MAPA Staff Member

Department Manager

MAPA Executive Director

Approved by MAPA Finance Committee: _____
Date

MAPA Treasurer/Finance Committee Member

Approved by MAPA Board of Directors: _____
Date

MAPA Board Chair/Member

Billing Summary												
Project Name:		Intercultural Senior Center										
Contact Name:		Sarah Gilbert										
Billing Period:		Oct - Nov 2018										
		TOTAL	TOTAL	TOTAL	Oct - Nov 2018		TOTAL	Program to Date		Remaining		
BUDGET DETAIL		Year 1 Budget	BUDGET Federal	BUDGET Local Match	Federal Request	LOCAL MATCH	COST MONTH	Federal Request	LOCAL MATCH	Federal Request	LOCAL MATCH	
A. OPERATING EXPENSES ¹												
Grant NE-2016-015-04-01												
1.Driver Wages		\$ 31,800.00	\$ 15,900.00	\$ 15,900.00	\$ 3,868.09	\$ 3,869.08	\$ 7,737.17	\$ 15,900.00	\$ 15,900.00	\$ -	\$ -	
Subtotal - Operating Expenses		\$ 31,800.00	\$ 15,900.00	\$ 15,900.00	\$ 3,868.09	\$ 3,869.08	\$ 7,737.17	\$ 15,900.00	\$ 15,900.00	\$ -	\$ -	
B. PROGRAM TOTAL BUDGET		\$ 31,800	\$ 15,900	\$ 15,900	\$ 3,868	\$ 3,869	\$ 7,737	\$ 15,900	\$ 15,900	\$ -	\$ -	
					24%	✓ 24%	24%	100%	100%	0%	0%	

¹ 5310 funding for Operating Expenses may not exceed 50% of the total cost.

**Intercultural Senior Center
MAPA 2018 Expenses - Request #5**

Type	Date	Num	Source Name	Account	Amount	Balance	Request #5	Local Match
Paycheck	10/10/2018	DD1985	Alcazar, Carmen M	Salaries	1,080.00	1,080.00	1,080.00	
Paycheck	10/10/2018	DD1985	Alcazar, Carmen M	Payroll Taxes	66.96	1,146.96	66.96	
Paycheck	10/10/2018	DD1985	Alcazar, Carmen M	Payroll Taxes	15.66	1,162.62	15.66	
Paycheck	10/10/2018	DD1985	Alcazar, Carmen M	Payroll Taxes	17.60	1,180.22	17.60	
Paycheck	10/24/2018	DD2001	Alcazar, Carmen M	Salaries	1,080.00	2,260.22	1,080.00	
Paycheck	10/24/2018	DD2001	Alcazar, Carmen M	Payroll Taxes	66.96	2,327.18	66.96	
Paycheck	10/24/2018	DD2001	Alcazar, Carmen M	Payroll Taxes	15.66	2,342.84	15.66	
Paycheck	10/24/2018	DD2001	Alcazar, Carmen M	Payroll Taxes	17.61	2,360.45	17.61	
Paycheck	11/07/2018	DD2017	Alcazar, Carmen M	Salaries	1,080.00	3,440.45	1,080.00	
Paycheck	11/07/2018	DD2017	Alcazar, Carmen M	Payroll Taxes	66.96	3,507.41	66.96	
Paycheck	11/07/2018	DD2017	Alcazar, Carmen M	Payroll Taxes	15.66	3,523.07	15.66	
Paycheck	11/07/2018	DD2017	Alcazar, Carmen M	Payroll Taxes	17.60	3,540.67	17.60	
Paycheck	11/21/2018	DD2033	Alcazar, Carmen M	Salaries	<u>1,080.00</u>	4,620.67	327.42	
Paycheck	11/21/2018	DD2033	Alcazar, Carmen M	Payroll Taxes	66.96	4,687.63		66.96
Paycheck	11/21/2018	DD2033	Alcazar, Carmen M	Payroll Taxes	15.66	4,703.29		15.66
Paycheck	11/21/2018	DD2033	Alcazar, Carmen M	Payroll Taxes	17.61	4,720.90		17.61
Paycheck	10/10/2018	DD1986	Amaro, Enrique	Salaries	1,122.40	5,843.30		1,122.40
Paycheck	10/24/2018	DD2002	Amaro, Enrique	Salaries	1,122.40	6,965.70		1,122.40
Paycheck	11/07/2018	DD2018	Amaro, Enrique	Salaries	1,122.40	8,088.10		1,122.40
Paycheck	11/21/2018	DD2034	Amaro, Enrique	Salaries	400.66	8,488.76		400.66
					<u>8,488.76</u>	<u>8,488.76</u>	<u>3,868.09</u>	<u>3,868.09</u>

* Have additional match of 752.58



5310 Subrecipient Progress Report Form

Subrecipient Name: Intercultural Senior Center

Billing Period: October 1-November 30, 2018

Work Completed with Awarded Funds for Current Billing Period:

- Number of trips (1 person 1 way) provided:
 - Vehicle 2: 1363
- Miles travelled:
 - Vehicle 2: 3605.3

Anticipated Work for Next Billing Period:

- Anticipated number of trips:

Percent of Work Completed to Date: 100%

Do You Need Anything from MAPA/FTA?

- ☒ No
☐ Yes:

Are There Any Outstanding Issues?

- ☒ No
☐ Yes:

Items to Include with Report

- Timesheets
- Mileage logs

MAPA CONTRACT COVER PLATE
(Amendment 2)

CONTRACT IDENTIFICATION

1. Contract Number: Mills County Emergency Management Agency (EMA), Iowa 17MILL02
2. Project Number and Title: 2016 PDMC Award (PDMC-PL-IA-2016-009-01) Mills County EMA, Iowa
3. Effective Date: January 19, 2017
4. Completion Date: June 18, 2019

CONTRACT PARTIES

5. Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, NE 68102
6. Mills County Emergency Management Agency
418 Sharp Street
Glenwood, Iowa 51534

ACCOUNTING DATA

7. Contract - \$ 30,000

DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of MAPA Board Approval -
9. Date of County Approval -

AMENDMENT TO THE AGREEMENT BETWEEN
THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
AND
Mills County Emergency Management Agency

This amendatory agreement made and entered into as of this nineteenth day of April, 2019 by and between Mills County Emergency Management Agency, 418 Sharp Street, Glenwood, Iowa 51534 (herein called "EMA") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (herein called the "Planning Agency"),

WITNESSETH:

WHEREAS, the Planning Agency and the EMA entered into an agreement dated January 19, 2017 and,

WHEREAS, the parties to that Amendment now desire to amend the completion date as on the Contract Cover Plate of said Agreement and the Time of Performance paragraph on page 3 of said Agreement.

WHEREAS, the parties hereto do mutually agree as follows:

THAT, the Completion Date, on the Contract Cover plate of said Agreement dated January 19, 2017 be and is hereby amended to read as follows:

"Completion Date: June 18, 2019"

AND THAT, the Time of Performance paragraph on page 3 of said Agreement dated January 19, 2017 be and is hereby amended to read as follows:

"5. Time of Performance. The services of the Planning Agency are to commence as soon as this agreement is signed by both parties, and shall be completed by June 18, 2019.

The parties hereto further agree that except as herein expressly provided the Agreement entered into by the parties on January 19, 2017 shall be unchanged and remain in full force and effect.

IN WITNESS WHEREOF the Planning Agency and the EMA have executed this Contract as of the date first above written.

MILLS COUNTY EMERGENCY MANAGEMENT
AGENCY

Attest: _____ Date _____ By _____ Date: _____

Title

OMAHA-COUNCIL BLUFFS METROPOLITAN
AREA PLANNING AGENCY

Attest: _____ Date _____ By _____ Date: _____
Board Chair

Project Cost & Breakdown

Planning

Project Name:

Little Steps Big Impact Ozone Awareness Campaign

Project Number:

0

Consultant:

Emspace + Lovgren

Control Number:

00000

Consultant PM:

Linda Lovgren 402-398-9448 lovgren@emspacegroup.com

NDOR PC:

Date:

February 1, 2018

DIRECT LABOR COSTS			
Classification	Hours	Rate	Amount
Principal	181	\$190.00	\$34,390.00
Administrative	125	\$85.00	\$10,625.00
Senior Planner / Modeler	293	\$145.00	\$42,485.00
Project Controller	0	\$0.00	\$0.00
	599	Subtotal	\$87,500.00

DIRECT EXPENSES	Amount
Subconsultants:	\$15,000.00
Printing And Reproduction:	\$133,500.00
Other Miscellaneous Costs:	\$0.00
Subtotal	\$148,500.00

TOTAL PROJECT COSTS	Amount
Direct Labor Costs	\$87,500.00
Direct Expenses	\$148,500.00
TOTAL COST	\$236,000.00

LABOR COST BY MAJOR TASKS	Direct Labor	Overhead	Profit	Amount
I. Project Management	\$32,865.00	\$0.00	\$0.00	\$32,865.00
II. Air Quality Awareness Survey	\$2,625.00	\$0.00	\$0.00	\$2,625.00
III. Creative/Graphics	\$20,010.00	\$0.00	\$0.00	\$20,010.00
IV. Media Coordination	\$10,170.00	\$0.00	\$0.00	\$10,170.00
V. Public Relations	\$21,830.00	\$0.00	\$0.00	\$21,830.00
	\$87,500.00	\$0.00	\$0.00	\$87,500.00

Unhide rows 43 thru 52 if you want to see LABOR COST BY MAJOR TASKS

RESOLUTION

SIGNING OF TRAVEL DEMAND MODEL FORECASTING AGREEMENT – BK1911

Omaha-Council Bluffs Metropolitan Area Planning Agency

Resolution No. _____

Whereas: Omaha-Council Bluffs Metropolitan Area Planning Agency is developing a transportation project for which it intends to obtain Federal funds;

Whereas: Omaha-Council Bluffs Metropolitan Area Planning Agency as a sub-recipient of Federal-Aid funding is charged with the responsibility of expending said funds in accordance with Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of the Federal-aid project;

Whereas: Omaha-Council Bluffs Metropolitan Area Planning Agency and HDR Engineering, Inc., wish to enter into a Services Agreement to provide services for the Federal-aid project.

Be It Resolved: by the Board of the Omaha-Council Bluffs Metropolitan Area Planning Agency that:

Greg Youell, Executive Director, is hereby authorized to sign the attached services agreement between Omaha-Council Bluffs Metropolitan Area Planning Agency, Nebraska and HDR Engineering, Inc.

NDOT Project Number: MAPA-28(128)

NDOT Control Number: 22771

NDOT Project Description: Travel Demand Model Forecasting

Adopted this _____ day of _____, 2019 at _____ Nebraska.
(Month)

The Board of the Omaha-Council Bluffs Metropolitan Area Planning Agency, Nebraska

Board/Council Member _____

Moved the adoption of said resolution

Member _____ Seconded the Motion

Roll Call: _____ Yes _____ No _____ Abstained _____ Absent

Resolution adopted, signed and billed as adopted

Attest:

Signature

Task Order Agreement No.	BK1911
Master Agreement No.	BK1751
Effective (NTP) Date	
Task Order Amount	\$16,395.00

**ON-CALL TRAVEL DEMAND MODEL FORECASTING
TASK ORDER AGREEMENT
LPA PROJECTS**

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
HDR ENGINEERING, INC.
PROJECT NO. MAPA-28(128)
CONTROL NO. 22771
TRAVEL DEMAND MODEL FORECASTING

THIS AGREEMENT, is between the Omaha-Council Bluffs Metropolitan Area Planning Agency ("LPA") and HDR Engineering, Inc. ("Consultant"), and collectively referred to as the "Parties".

WHEREAS, Consultant entered into an On-Call Services Master Agreement, No. BK1751 ("Master Agreement"), with the LPA's Consultant agreed to provide travel demand modeling ("Services") for future Federal-aid transportation projects, when selected by LPA, and

WHEREAS, it is the desire of the LPA that the project be under the designation of Project No. MAPA-28(128), as evidenced by the Resolution of LPA, attached as Exhibit "A" and incorporated herein by this reference, and

WHEREAS, LPA selected Consultant to provide professional services for the project, and

WHEREAS, the Parties wish to enter into a task order agreement ("Task Order"), to provide for the completion of the Services for the project for which Consultant has been selected, and

WHEREAS, Consultant and LPA intend that the Services provided by Consultant comply with all applicable federal-aid transportation project related program requirements so that Consultant's costs under this Task Order will be eligible for federal reimbursement, and

WHEREAS, the LPA and Consultant intend that this Task Order be completed in accordance with the terms and conditions of the Nebraska LPA Guidelines Manual for Federal Aid Projects; hereinafter referred to as LPA Manual (See definition in Section 1), and

WHEREAS, Consultants primary contact for LPA's project is LPA's Responsible Charge when LPA is managing the project, and

WHEREAS, Consultant's primary contact for LPA's project is State's Project Coordinator when State is managing the project on behalf of LPA, and

WHEREAS, the Parties understand that State is involved in this federal-aid project on behalf of the FHWA only for issues related to the eligibility of the project for reimbursement of project costs with federal-aid funds.

NOW THEREFORE, in consideration of these facts, Consultant and LPA agree as follows:

SECTION 1. CONTACT INFORMATION

Contact information, for the convenience of the Parties, is as follows:

1.1 Consultant Project Manager

Firm Name	HDR Engineering, Inc.
Address	8404 Indian Hills Drive

1.2 LPA RC

Name	Court Barber
Phone Number	402-444-6866

SECTION 2. DURATION OF THE AGREEMENT

- 2.1 **Effective Date** --This Agreement is effective upon the earlier of the date (1) LPA issued the Notice to Proceed, or (2) the Parties executed this Agreement.
- 2.2 **Renewal, Extension or Amendment** --The Agreement may be renewed, extended or amended by mutual agreement or as otherwise provided herein.
- 2.3 **Identifying Date** – For convenience, the Agreement's identifying date will be the date LPA signed the agreement.
- 2.4 **Duration** – LPA will treat the Agreement as completed or inactive upon acceptance by Consultant of the final payment from LPA's.
- 2.5 **Termination** -- Further, LPA reserves the right to terminate the agreement as provided herein.

SECTION 3. TASK ORDER SCOPE OF SERVICES

- 3.1 Consultant agrees that the entire Scope of Services for this Task Order includes SECTION 5. SCOPE OF SERVICES of the Master Agreement, and the Scope of Services as set out in Exhibit "A", attached and incorporated herein by this reference. This Task Order Scope of Services will govern over any contrary language in the Scope of Services of the Master Agreement.
- 3.2 Upon receiving a written notice to proceed from LPA, Consultant shall complete the Services required under this Task Order and in accordance with the terms of the Master Agreement.

SECTION 4. NOTICE TO PROCEED AND COMPLETION

- 4.1 LPA will issue Consultant a written Notice-to-Proceed upon 1) full execution of this Agreement, 2) State's determination on LPA's behalf, that federal funding approval has been obtained for the project and 3) State's concurrence that the form of this Agreement is acceptable for federal funding eligibility.
Any Services performed by Consultant on the project prior to the date specified in the written Notice-to-Proceed will not eligible for reimbursement.
- 4.2 Consultant shall complete all the Services according to the schedule in attached Exhibit "A" and shall complete all Services required under this Task Order in a satisfactory manner by March 31, 2020. Any costs incurred after the completion date will not eligible for reimbursement unless LPA has provided a written extension of time.
- 4.3 The completion date will not be extended because of any avoidable delay attributed to Consultant, but delays attributable to LPA may constitute a basis for an extension of time.

SECTION 5. NEW EMPLOYEE WORK ELIGIBILITY STATUS

- 5.1 Consultant agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. Consultant hereby agrees to contractually require any subconsultants to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal

immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

- 5.2 The undersigned duly authorized representative of Consultant, by signing this Agreement, hereby attests to the truth of the following certifications, and agrees as follows:

Neb.Rev.Stat. § 4-114. I certify compliance with the provisions of Section 4-114 and, hereby certify that this Consultant shall register with and use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. I agree to require all Subconsultants, by contractual agreement, to require the same registration and verification process.

- 5.3 If Consultant is an individual or sole proprietorship, the following applies:

- a. Consultant must complete the United States Citizenship Attestation form and attach it to this agreement. This form is available on the Department of Transportation website at <http://dot.nebraska.gov/media/2802/dr289.pdf>.
- b. If Consultant indicates on such Attestation form that he or she is a qualified alien, Consultant agrees to provide the US Citizenship and Immigration Services documentation required to verify Consultant lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
- c. Consultant understands and agrees that lawful presence in the United States is required and Consultant may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

SECTION 6. FEES AND PAYMENTS

- 6.1 Consultant's fee proposal is attached as Exhibit "A", attached and incorporated herein by this reference.
- 6.2 The general provisions concerning payment under this Task Order are set out on Exhibit "B".

SECTION 7. SUSPENSION OR TERMINATION (Unique)

7.1 Suspension or Termination

LPA has the absolute and exclusive right to suspend the work, or terminate this Task Order at any time and for any reason and such action on its part will in no event be deemed a breach of this Task Order by LPA. Without limiting the rights set out in this section, the following is a non-exclusive list of the examples of the circumstances under which this Task Order may be suspended or terminated:

- a. A loss, elimination, decrease, or re-allocation of funds that, in the sole discretion of LPA make it difficult, unlikely or impossible to have sufficient funding for the Services or the project;
- b. LPA abandons the Services or the project for any reason;
- c. Funding priorities of LPA have changed;
- d. LPA determines, in its sole discretion, that the interests of LPA are best protected by suspension or termination of this Task Order;

- e. Consultant fails to meet the schedule, milestones, or deadlines established in this Task Order or agreed to in writing by the Parties;
- f. Consultant fails to provide acceptable replacement personnel or qualified new personnel as determined by LPA;
- g. Consultant has not made sufficient progress to assure that the Services are completed in accordance with the schedule in attached Exhibit "A" or in a timely manner;
- h. Consultant fails to meet the standard of care applicable to the Services;
- i. Consultant fails to meet the performance requirements of this Task Order;
- j. Consultant's breach of a provision of this Task Order or failure to meet a condition of this Task Order;
- k. Consultant's unlawful, dishonest, or fraudulent conduct in Consultant's professional capacity;
- l. Consultant fails to complete the project design in a form that is ready for letting a contract for construction according to the approved contract documents, including, but not limited to, project plans and specifications;

7.2 Suspension

- a. Suspension for Convenience. LPA may suspend for convenience by giving Consultant notice of the date of suspension, which date will be no fewer than three (3) business days after notice is given. Such notice will provide the reason(s) for such suspension. Consultant will not be compensated for any Services completed or costs incurred after the date of suspension. Consultant shall provide LPA on LPA's behalf, a detailed summary of the current status of the Services completed and an invoice of all costs incurred up to and including the date of suspension.
- b. Suspension for Cause. If LPA suspends Consultant's work for cause or for issues related to performance, responsiveness or quality that must be corrected by Consultant, LPA will give Consultant notice of the date of suspension, which date will be no fewer than three (3) business days after notice is given. LPA's notice of suspension will provide Consultant with the reason(s) for the suspension, a timeframe for Consultant to correct the deficiencies, and when applicable, and a description of the actions that must be taken for LPA to rescind the suspension. Consultant's right to incur any additional costs will be suspended at the end of the day of suspension and will continue until all remedial action is completed to the satisfaction of LPA. Failure to correct the deficiencies identified in a suspension will be grounds for termination of this Task Order.

7.3 Termination

If LPA terminates this Task Order, LPA shall give Consultant notice of the date of termination, which shall be no fewer than three (3) business days after notice is given. Notice of termination from LPA shall provide Consultant with a description of the reason(s) for the termination. Notice from LPA must specify when this Task Order will be terminated along with the requirements for completion of the work under this Task Order. Consultant's right to incur any additional costs shall cease at the end of the day of termination or as otherwise provided by LPA.

7.4 Compensation upon suspension or termination

If LPA suspends the work or terminates this Task Order, Consultant must be compensated in accordance with the provisions set out in Exhibit "B", provided however, that in the case of suspension or termination for cause or for Consultant's breach of this Task Order, LPA will have the power to suspend payments, pending Consultant's compliance with the provisions of this Task Order. In the event of termination of this Task Order for cause, LPA may make the compensation adjustments set out in Exhibit "B".

SECTION 8. SECTIONS INCORPORATED BY REFERENCE

For the convenience of the parties, for consistency for funding review, and in an effort to reduce the length of this Task Order, the LPA and Consultant agree to be bound by and hereby incorporate by this reference as if fully set forth in the Master Agreement for communication services, for LPA projects BK1751 Consultant, dated September 13, 2017, with one recurring change:

The LPA and Consultant agree to meet the requirements of all incorporated provisions and represent that by signing this Task Order, they expressly certify to any required certifications contained in those provisions. Although some of the provisions of the Master Agreement are incorporated herein by reference, it is understood that the State is not a party to this Task Order and shall have no obligations or duties under this Task Order.

SECTION 9. CONSULTANT CERTIFICATIONS

9.1 The undersigned duly authorized representative of Consultant, by signing this Task Order, hereby reaffirms, under penalty of law, to the best of my knowledge and belief, the truth of the certifications set out in SECTION 29. CONSULTANT CERTIFICATIONS of the Master Agreement, with one change:

"LPA should be substituted in for any reference in that section of the Master Agreement to "State" unless the context would otherwise require.

9.2 Neb. Rev. Stat. § 81-1715(1). I certify compliance with the provisions of Section 81-1715 and, to the extent that this Task Order is a lump sum, specific rates of compensation, or actual cost-plus-a-fixed fee professional service agreement, I hereby certify that wage rates and other factual unit costs supporting the fees in this Task Order are accurate, complete, and current as of the date of this Task Order. I agree that this Task Order price and any additions thereto shall be adjusted to exclude any significant sums by which the LPA determines the agreement price had been increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs.

SECTION 10. LPA CERTIFICATION

10.1 By signing this Task Order, I do hereby certify that, to the best of my knowledge, Consultant or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this Task Order to:

- (a) employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay or agree to pay to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind.

10.2 I acknowledge that this certification is to be furnished to the FHWA, upon their request, in connection with this Task Order involving participation of Federal-Aid highway funds

and is subject to applicable state and federal laws, both criminal and civil.

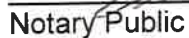
SECTION 11. ENTIRE AGREEMENT

The Master Agreement, all supplements thereto, and this Task Order constitute the entire agreement ("The Task Order ") between the Parties. The Task Order supersedes previous communications, representations, or other understandings, either oral or written; and all terms and conditions of the Master Agreement and supplements thereto remain in full force and effect, and are incorporated herein.

EXECUTED by Consultant this _____ day of _____, 2019.

Senior Vice President

SUBSCRIBED AND SWORN to before me this 9 day of April, 2019.



Omaha-Council Bluffs Metropolitan Area Planning
Agency
Greg Youell

Executive Director

Clerk

Date _____

MAPA On-Call Modeling
Sub-Task Estimate

Sub-Task Order Date 3/25/2019

Task Order Number FY19

Sub-Task Order Number 1

Sub-Task Work Approach

Task 1 – Transit ROI Assistance - 8 Hours (3 Carbee, 5 Weiss)

- HDR to do some research / investigation into:
 - Modal (local, express, brt, light rail, etc) skim inputs
 - Modal constants – e.g., “bias” factors
- HDR staff (Weiss, Carbee) participate in call with Transit ROI consultant and MAPA staff

Notes/Assumptions

- Note - Initial work estimate assumes no scripting adjustments.

Major Deliverables

Call with Transit ROI consultant and follow up research

Schedule

Notice to Proceed - Mar 27, 2019
Completion - Timing uncertain - likely after transit model is recalibrated.

Direct Labor Costs:		Hours	Rate	Amount
Personnel Classification				
Principal				\$0.00
Project Manager		3	\$62.44	\$187.32
Senior Engineer				\$0.00
Senior Planner				\$0.00
Engineer		5	\$36.79	\$183.95
Engineer Intern				\$0.00
Administrative				\$0.00
Proj. Controller		0.5	\$46.02	\$23.01
Total Direct Labor Costs				\$394.28
Direct Expenses:			Amount	
Printing and Reproduction Costs				
Mileage/Travel				
Lodging/ Meals				
Other Miscellaneous Costs				
Total Direct Expenses			\$0.00	
Total Project Costs:			Amount	
Direct Labor Costs			\$394.28	
Overhead @ 148.91%			\$587.12	
Total Labor Costs			\$981.40	
Fee for Profit Rate@ 14.90%			\$146.23	
Direct Expenses			\$0.00	
Sub-Task Cost			\$1,127.63	



MAPA On-Call Modeling Sub-Task Estimate

Sub-Task Order Date 3/25/2019

Task Order Number FY19

Sub-Task Order Number 2

Sub-Task Work Approach

Task 2 - Transit Model / Mode Choice Revalidation

1. Validate transit assignment with survey based trip tables (only possible if survey is geocoded)
 - a. Create trip tables from expanded survey trips that correspond to transit assignment inputs
 - b. Perform transit assignment with generated trip tables and adjust assignment parameters to match survey route ridership
 - c. Replicate adjusted assignment parameters in transit skim procedures
2. Calibrate mode choice to survey based trip targets
 - a. Create linked trip targets by mode and purpose
 - b. Calibrate mode choice constants to meet targets
3. Validate route and mode boardings
 - a. Assign calibrated mode choice outputs
 - b. Validate route level boardings against ridership by route
 - c. Iterate previous steps to improve validation as necessary
4. Documentation and Meeting at MAPA to present

Notes/Assumptions

- MAPA to provide HDR the latest (2017) on-board survey
- MAPA to provide HDR updated 2015 SE Data and network files

Major Deliverables

Recalibrated mode choice model
Updated Documentation

Schedule

Notice to Proceed - Mar 27, 2019
Completion - May 22, 2019.

Direct Labor Costs:		Hours	Rate	Amount
Personnel Classification				
Principal				\$0.00
Project Manager		6	\$62.44	\$374.64
Senior Engineer				\$0.00
Senior Planner		64	\$72.20	\$4,620.80
Engineer		8	\$36.79	\$294.32
Engineer Intern				\$0.00
Administrative				\$0.00
Proj. Controller		1	\$46.02	\$46.02
Total Direct Labor Costs				\$5,335.78
Direct Expenses:				Amount
Printing and Reproduction Costs				8.12
Mileage/Travel		14 miles @ \$0.58 / mile		
Lodging/ Meals				
Other Miscellaneous Costs				\$8.12
Total Direct Expenses				
Total Project Costs:				Amount
Direct Labor Costs				\$5,335.78
Overhead @	148.91%			\$7,945.51
Total Labor Costs				\$13,281.29
Fee for Profit Rate@	14.90%			\$1,978.91
Direct Expenses				\$8.12
Sub-Task Cost				\$15,268.32



1. PAYMENT METHOD

Payments under this Agreement will be made based on a Cost Plus Fixed Fee for Profit (CPFF) payment method. Consultant will be paid for acceptable actual services performed plus a fixed fee for profit in accordance with Section 4. PAYMENTS.

2. TOTAL AGREEMENT AMOUNTS

For completion of the services as outlined in this Agreement, Consultant will be paid no more than the following amounts:

\$ 5,730.06	for actual direct labor costs
\$ 8,540.75	for indirect labor costs and direct expenses
<u>\$ 2,125.14</u>	for a fixed fee for profit
\$ 16,395.95	total agreement amount. Consultant's total compensation shall not exceed this maximum amount without prior written approval of State.

3. FIXED FEE FOR PROFIT

The fixed fee for profit is computed upon the negotiated direct labor and overhead costs. The fixed fee for profit is not allowable upon direct non-labor costs. For each invoicing period, the fixed fee for profit is calculated by multiplying the sum of the actual direct labor and overhead costs invoiced by the negotiated fee for profit rate of 14.90%. Upon completion of the services outlined in this Agreement, the Consultant may invoice the State any remaining fixed fee for profit not previously invoiced. The total fixed fee for profit eligible to be paid to consultant does not vary with actual costs, but may be increased or decreased as a result of scope changes in the agreement. If all of the services under this agreement are not completed for any reason, the fixed fee for profit may be adjusted based on the determination of the actual percentage of services completed.

4. ALLOWABLE COSTS

Payment for Services under this Agreement will be made based on the payment method identified in Section 1. PAYMENT METHOD, up to the maximum amount identified in Section 2. TOTAL AGREEMENT AMOUNT. Allowable costs include direct labor costs, Subconsultant costs and other direct non-labor costs, and overhead costs.

A. Direct Labor Costs are the earnings that individuals receive for the time they are working directly on the project.

1) Hourly Rates: For hourly employees, the hourly earnings rate shall be the employee's straight time hourly rate for the pay period in which the work was performed. If overtime hours are worked on this project, the premium pay portion of those hours is not allowable as a direct labor cost.

For salaried employees, the hourly earnings rate shall be their actual hourly rate as recorded in the Consultant's accounting books of record.

2) Time reports: The hours charged to the project must be supported by adequate time distribution records that clearly indicate the distribution of hours to all projects/activities on a daily basis for the entire pay period. Time reports must provide a clear identifying link to the projects: such as project description, project number, pertinent work phase, dates of service, and the individual's name and position. There must be an adequate system of internal controls in place to ensure that time charges are correct and have the appropriate supervisory approval.

- B. Indirect Labor Costs (Overhead) include indirect labor costs, indirect non-labor costs, and direct labor additives that are allowable in accordance with Federal Acquisition Regulations 48 CFR 31 (Contract Cost Principles and Procedures). Overhead costs are to be allocated to the project as a percentage of direct labor costs. The Consultant will be allowed to charge the project using its actual allowable overhead rate. Overhead rate increases that occur during the project period will not be cause for an increase in the maximum amount established in this agreement.
- C. Direct Non-Labor Costs (Direct Expenses): These costs include all necessary, actual, properly documented, and allowable costs related to the Consultant completing the Services. All costs must be supported by detailed receipts or invoices. Direct non-labor costs include, but are not limited to, the following:

Transportation, mileage, lodging, and meals, subject to limitations specified below; Communication costs; Reproduction and printing costs; Special equipment and materials required for the project and approved by LPA, or State on LPA's behalf; Special insurance premiums if required solely for this Agreement; Subconsultant costs (includes Subconsultant's wages and direct non-labor costs); Such other allowable items as approved by LPA, or State on LPA's behalf.

- 1) A non-labor cost charged as a direct cost cannot be included in Consultant's overhead rate. If for reasons of practicality, Consultant is treating a direct non-labor cost category, in its entirety, as an overhead cost, then costs from that category are not eligible to be billed to this project as a direct expense.
- 2) Subconsultant costs may not exceed the costs shown on the attached Consultant's Fee Proposal for each Subconsultant unless agreed upon by the Consultant and LPA, or State on *LPA's behalf*. Subconsultant costs (labor and direct non-labor costs) must have the same level of documentation as required for Consultant.
- 3) The following direct non-labor costs will be reimbursed at actual costs, not to exceed the rates as shown below.
 - a) TRANSPORTATION – Automobile rentals, air fares, and taxi/shuttle transportation will be actual reasonable cost and if discounts are applicable, the Consultant shall give LPA the benefit of all discounts. Receipts must be submitted with invoices.
 - b) MILEAGE – The reimbursement for mileage associated with the use of company owned vehicles will be the prevailing standard rate as established by the Internal Revenue Service (IRS) through its Revenue Procedures. Reimbursement for mileage associated with the use of a privately owned vehicle (POV), is limited to the lesser of:
 - (i) The mileage rate that the Consultant reimbursed to the person who submitted the claim for POV use, or
 - (ii) The prevailing standard rate as established by the IRS.
 - c) LODGING – The reimbursement for lodging rates will be limited to the prevailing standard rate as indicated on the U.S. General Services Administration's (GSA) website at <http://www.gsa.gov/portal/category/100120>. Consultant shall give State the benefit of all lodging discounts. Receipts must be submitted with invoices.
 - d) MEALS – The reimbursement for meals will be limited to the prevailing standard rate as indicated on the GSA website noted above. Expenses for alcoholic

beverages are not allowed. Consultant shall give State the benefit of all meal discounts.

- (i) For Consultant and its employees to be eligible for the meal allowance, the following criteria must be met.

Breakfast:

- Employee is required to depart at or before 6:30 a.m., or
- Employee is on overnight travel.

Lunch:

- Employee must be on overnight travel. No reimbursement for same day travel.
- Employee is required to leave for overnight travel at or before 11:00 a.m., or
- Employee returns from overnight travel at or after 2:00 p.m.

Dinner:

- Employee leaves for overnight travel at or before 5:00 p.m. or
- Employee returns from overnight travel or work location at or after 7:00 p.m., or
- Employee is on overnight travel.

- (ii) Meals are not eligible for reimbursement if the employee eats within 20 miles of the headquarters town of the employee.
- (iii) Meal receipts must itemize all food and drink purchased. A credit card receipt alone is not sufficient documentation.
- (iv) Reimbursement for meal gratuities/tips will be whatever is usual, or customary, but will not exceed 20 percent.

5. INVOICES AND PROGRESS REPORTS

- A. Documents submitted to LPA, including invoices, supporting documentation, and other information are subject to disclosure by State under the Nebraska Public Records Act found at Neb.Rev.Stat. § 84-712 et.seq. Accordingly, Consultant shall redact or not submit to State information that is confidential, including, but not limited to, financial information such as social security numbers, tax ID numbers, or bank account numbers. Consultant understands that State does not have sufficient resources to review and redact confidential information submitted by Consultant. If such confidential information is submitted, Consultant shall have no right of action of any kind against State for the disclosure of such information.
- B. Consultant shall promptly submit invoices to LPA no more frequently than monthly. Invoices must present actual direct labor, Subconsultant costs and other direct non-labor costs, and actual overhead, as well as the Fee for Profit based upon the actual direct labor and overhead costs billed for that period. State law may prohibit the payment of an invoice that includes charges for services rendered more than two (2) years prior to State's receipt of the invoice.
- C. Consultant must submit an invoice for all services rendered even if the total agreement amount will be, or has been, exceeded.
- D. Content of Invoice Package
- 1) Consultant's Invoice:
- i. The first page of an invoice must identify the company name and address, invoice number, invoice date, invoicing period (beginning date and ending date of services), and agreement or task order number.

- ii. The invoice or accompanying supporting documentation must identify each employee by name and classification, the hours worked, and the actual labor cost for each employee.
 - iii. Direct non-labor expenses:
 - 1. Direct non-labor expenses, other than travel-related expenses, must be itemized and provide a complete description of each item billed with supporting receipts or invoices.
 - 2. Travel-related expenses must be summarized and submitted on NDOT Form 163 (see below). Supporting receipts must be submitted with NDOT Form 163 when invoicing for these expenses.
 - 3. All supporting receipts must be kept as required in Section 17
CONSULTANT COST RECORD RETENTION.
 - iv. Subconsultant Services: Consultant shall require subconsultants to provide the same supporting documentation, invoices, and receipts as Consultant is required to retain and submit.
- 2) Cost Breakdown Form: Each invoice package must include a completed "Cost Breakdown Form" (NDOT Form 162). This form is available on State's website at <http://dot.nebraska.gov/business-center/consultant/>.
- 3) Travel Log: If invoice contains any travel-related expenses, a completed "Invoice Travel Log" (NDOT Form 163) must be submitted with the invoice package. This form is also available on State's website. Upon approval by State, Consultant may use a substitute Invoice Travel Log provided it documents substantially the same information as NDOT Form 163. The Travel Log must document the employee name, locations traveled, date/time of departure to the project, date/time of return to the headquarters town, and expenses for transportation, meals, and lodging.
- 4) Progress Report: A Progress Report must accompany the invoice package and document Consultant's work during the service period. If an invoice is not submitted monthly, a Progress Report must be submitted at least quarterly, either with an invoice or, if Consultant does not submit an invoice, via email to LPA and State's Project Coordinator. Progress Report must include, but is not limited to, the following:
- i. A description of the Services completed for the service period to substantiate the invoiced amount.
 - ii. A description of the Services anticipated for the next service period
 - iii. Listing of information Consultant determines is needed from LPA, or State on *LPA's behalf*.
 - iv. Percent of Services completed to date
- E. All invoice packages (invoice, progress report, required NDOT Forms, supporting material) must be submitted electronically through State's invoice workflow system OnBase, for review, approval, and payment. The user guide for the OnBase system along with training videos can be found at <http://dot.nebraska.gov/business-center/consultant/onbase-help/>.

6. PROGRESS PAYMENTS

LPA's will pay Consultant directly upon receipt of Consultant's invoice and determination by LPA that the invoice and progress report adequately substantiate the Services provided, and the Services were completed in accordance with this Agreement. Payments will not be made if the progress report does not provide adequate substantiation for the Services or LPA determines that the Services have not been properly completed. LPA's will make a reasonable effort to pay Consultant within 30 days of receipt of Consultant's invoices.

7. PROMPT PAYMENT CLAUSE

Consultant shall include a "Prompt Payment Clause" as a part of every subcontract (including second tier subcontracts) for work. The "Prompt Payment Clause" will require payment to all subconsultants for all work completed, within twenty (20) calendar days of receipt of progress payments from the State for said work. The "Prompt Payment Clause" will also stipulate the return of retainage within thirty (30) calendar days after the subconsultants achieves the specified work as verified by payment from the State. Failure by Consultant to carry out the requirements of the "Prompt Payment Clause" and/or timely return of any retainage, without just cause, is a material breach of this Agreement, which may result in the State withholding payment from Consultant until all delinquent payments have been made (no interest will be paid for the period that payment was withheld), termination of this Agreement, or other such remedy as the State deems appropriate.

Consultant may withhold payment only for just cause and must notify the LPA, in writing, of its intent to withhold payment prior to actually withholding payment. Consultant shall not withhold, delay or postpone payment without first receiving written approval from the State.

8. SUSPENSION OF PAYMENTS

When work is suspended on this project, payments shall be suspended until the work resumes or this Agreement is terminated. Consultant shall not be compensated for any work completed or costs incurred on the project after the date of suspension. When work is suspended for convenience, Consultant shall be compensated for work completed or costs incurred prior to the date of suspension. When work is suspended for cause, payments shall be withheld until all remedial action is completed by Consultant to the satisfaction of LPA and State, at Consultant's sole cost.

9. FINAL INVOICE AND PAYMENT

Upon completion of the Services under this Agreement, Consultant shall submit their final invoice. Consultant shall review the overhead costs billed to-date to determine if the overhead rates used on the progress billings match the actual allowable rate applicable to the time period that the labor was incurred. If cost adjustments are necessary, it should be reflected on the final invoice. If a particular year's actual overhead has not yet been computed or approved by State, the most recent year's accepted rate should be applied. Upon receipt of final invoice and determination by LPA that the invoice and Progress Report adequately substantiate the Services provided and the Services were completed in accordance with this Agreement, State, on LPA's behalf, will pay Consultant. The acceptance by Consultant of the final payment will constitute and operate as a release to LPA for all claims and liability to Consultant, its representatives, and assigns, for any and all

things done, furnished, or relating to the Services rendered by or in connection with this Agreement or any part thereof.

10. AGREEMENT CLOSE-OUT

Upon submitting its final invoice, the Consultant must complete and submit to the LPA, on LPA's behalf, a Notification of Completion Form (NDOT Form 39). The form is available on State's website at <http://dot.nebraska.gov/business-center/consultant/> and must be submitted electronically in accordance with the instructions on the form.

11. INELIGIBLE COSTS

LPA is not responsible for costs incurred prior to the Notice to Proceed date or after the completion deadline date set out in the NOTICE TO PROCEED AND COMPLETION SCHEDULE section of this Agreement or as approved in writing by LPA.

12. FEDERAL COST PRINCIPLES

LPA will make payments directly to Consultant for services performed under this agreement. LPA will serve as a paying agent for LPA, and will pay Consultant directly for properly submitted and approved invoices using both LPA and Federal funds based on the applicable project federal cost participation percentage. The following process shall apply whenever the LPA, the State or the FHWA determines that certain costs, previously paid to Consultant, should not have been paid with federal funds by the State to Consultant. Consultant shall immediately repay the State the federal share of the previously paid amount and may invoice LPA for the costs repaid to the State. LPA shall promptly pay the full amount of the invoice from its own funds unless LPA, in good faith, disputes whether the Consultant is entitled to the payment under the agreement or the amount of the invoice. In the event of a dispute between LPA and Consultant, the dispute resolution process shall be used by the parties. For performance of Services as specified in this Agreement, State, on LPA's behalf, will pay Consultant subject to the terms of this Agreement and all requirements and limitations of the federal cost principles contained in the Federal Acquisition Regulations 48 CFR 31 (Contract Cost Principles and Procedures).

13. SUBCONSULTANT OVER-RUNS AND UNDER-RUNS

Consultant shall require any subconsultant to notify Consultant if at any time the subconsultant determines that its costs will exceed its negotiated fee estimate (over-run). Consultant shall not allow any subconsultant costs to over-run without prior written approval of the LPA. Consultant understands that the amount of any subconsultant cost under-run will be subtracted from the total compensation to be paid to Consultant under this Agreement, unless prior written approval is obtained from LPA, when applicable, Federal Highway Administration (FHWA).

14. OUT-OF-SCOPE SERVICES AND CONSULTANT WORK ORDERS

LPA may request that Consultant provide services that, in the opinion of Consultant, are in addition to or different from those set out in the Scope of Services. When LPA decides that these out-of-scope services may require an adjustment in costs, Consultant shall provide in writing:

- A. A description of the out-of-scope services,
- B. An explanation of why Consultant believes that the out-of-scope services are not within the original Scope of Services and additional work effort is required,

C. An estimate of the cost to complete the out-of-scope services. Consultant must receive written approval from LPA before proceeding with the out-of-scope services. Before written approval will be given by LPA, LPA will determine that the situation meets the following criteria:

- 1) The out-of-scope services are not within the original Scope of Services and additional work effort is required;
- 2) The out-of-scope services are within the basic scope of services under which Consultant was selected and Agreement entered into; and
- 3) It is in the best interest of State that the out-of-scope services be performed under this Agreement.

Once the need for a modification to the Agreement has been established the LPA will prepare a supplemental agreement. If the additional work requires the Consultant to incur costs prior to execution of a supplemental agreement, the LPA, may issue a written notice to proceed prior to completing the supplemental agreement (for non-Federal aid projects) or shall use the process set out below (for Federal aid PE projects):

The Consultant Work Order (CWO) – NDOT Form 251 shall be used to describe and provide necessary justification for the additional scope of services, effort, the deliverables, modification of schedule, and to document the cost of additional services. The CWO form is available on State's website at

<http://dot.nebraska.gov/business-center/consultant/>. The CWO must be executed to provide authorization for the additional work and to specify when that work may begin.

The agreement will be supplemented after one or more CWOs have been authorized and approved for funding.

15. TERMINATION COST ADJUSTMENT

If the Agreement is terminated prior to project completion, LPA will compare the percentage of work actually completed by Consultant, to the total amount of work contemplated by this Agreement. This comparison will result in a payment by the LPA, for any underpayment, no adjustment, or a billing to Consultant for overpayment. The State's final audit may result in an additional cost adjustment.

16. AUDIT AND FINAL COST ADJUSTMENT

Upon LPA's determination that Consultant has completed Services under this Agreement, State, or its authorized representative, may complete an audit review of the payments made under this Agreement. The Parties understand that the audit may require an adjustment of the payments made under this Agreement. Consultant agrees to reimburse State for any overpayments identified in the audit review, and State agrees to pay Consultant for any identified underpayments.

17. CONSULTANT COST RECORD RETENTION


Consultant shall maintain all books, documents, papers, detailed receipts, accounting records, and other evidence pertaining to costs incurred and shall make such material available for examination at its office at all reasonable times during the agreement period and for three (3) years from the date of final cost settlement by FHWA and project closeout by the State. Such materials must be available for inspection by the State, FHWA, or any authorized representative of the federal government, and when requested, Consultant shall furnish copies.

FY2019-2024 Amendment 5 - Proposed

Effective Date 04/25/2019

ONEDOT STIP Approval Date

Revisions

Project Name	Lead Agency	Description	Date Added 
North 30th Street Transit Amenities	Metro	The FY2021 UTIL-CON-CE phase is moved forward to FY2019.	04/17/2019
Bus to Trail Wayfinding Infrastructure	Metro	The FY2024 UTIL-CON-CE phase is moved forward to FY2019.	04/17/2019
		Chapter 3 is updated to include the "MAPA Grouped Project List" beginning on page 3-15.	04/12/2019

3.6 Grouped Projects Categories

MAPA utilizes the flexibility provided under 23 CFR § 450.326(h) to group “by function, work type, and/or geographic area” in the TIP based on the scale, anticipated environmental impacts, and/or regional significance of anticipated activities. Projects on these lists are constrained within the TIP based on available funding in a program year, but are not listed as regionally significant investments in the LRTP due to their scale and scope. Project groupings, types, and their relationship to the transportation planning process are included below.

3.6.1 Air Quality Projects FY2019-FY2022

CMAQ-funded activities in accordance with and subject to the provisions of NDOT’s Interim CMAQ Guidance and Iowa DOT’s Iowa Clean Air Attainment Program (ICAAP). Anticipated project types include: air quality outreach and marketing activities, equipment purchases, vehicle replacements, and capital improvements which meet the criteria in 23 CFR 771.117(c).

Control #	Lead Agency	Project Name	Total Funding (\$1,000s)	Federal Funding (\$1,000s)
NE-00955	NDOT	Nebraska Statewide Van Pool	\$441.12	\$390.12
NE-22769	Omaha	Eastern Nebraska Electric Vehicle CMAQ Grant	\$806.00	\$984.00
		Total	\$1,247.12	\$1,374.12

3.6.2 Safety Projects FY2019-FY2022

HSIP funded activities in accordance with the priorities of the State Highway Safety Plan (SHSP) cooperatively developed by both NDOT and Iowa DOT. These plans provide the framework for safety planning in each state. Project types include: capital improvements (such as intersection improvements) which meet the criteria in 23 CFR 771.117(c), traffic signal upgrades, guardrail, equipment purchases, rumble strips, and protective devices at railroad crossings.

Control #	Lead Agency	Project Name	Total Funding (\$1,000s)	Federal Funding (\$1,000s)
NE-22741	NDOT	N-370 - Douglas County Line	\$344.00	\$307.00
	Omaha	85th & Burt/Western Safety Improvements	\$1,308.62	\$1,162.45
NE-22530	NDOT	Jct N-31/N-36 Intersection Improvements	\$3,504.00	\$2,951.00
NE-22506	Omaha	24th Street Road Diet	\$3,419.09	\$5,856.46
NE-22630	NDOT	US-275: 25th Street - 23rd Street	\$1,906.00	\$1,103.00
NE-22648	NDOT	N-370: 168th St - US-75 NB	\$768.00	\$690.00
NE-22438	Omaha	132nd Street Adaptive Traffic Signal Control	\$857.73	\$771.96
NE-22449	Omaha	144th Street Adaptive Traffic Signal Control	\$1,122.31	\$1,010.08
NE-22704	Papillion	N-370 & 96th Street Intersection Project	\$275.90	\$248.31
NE-22702	Omaha	72nd & Maple Intersection Improvement	\$4,195.86	\$7,120.52
NE-22706	Omaha	30th Street Road Diet	\$3,257.67	\$3,361.19
		Total	\$20,959.18	\$24,581.97

3.6.3 Planning Activities FY2019-FY2022

All STBG-funding planning activities including corridor studies, regional plans, and planning efforts.

Control #	Lead Agency	Project Name	Total Funding (\$1,000s)	Federal Funding (\$1,000s)
	MAPA	MAPA On-Call Modeling	\$35.00	\$28.00
	MAPA	MAPA Long Range Transportation Plan Support	\$125.00	\$100.00
	Council Bluffs	Council Bluffs First Avenue Alternatives Analysis	\$100.00	\$80.00
	MAPA	Heartland 2050 Mini-Grant Program	\$1,150.00	\$1,170.00
NE-22706	MAPA	MAPA MPO Planning Allocation	\$664.00	\$532.00
		Total	\$2,074.00	\$1,910.00

3.6.4 System Preservation Projects FY2019-FY2022

All STBG-funded bridge projects identified through the quantitative asset management models managed by the Nebraska Department of Transportation (NDOT) and Iowa DOT and non-regionally significant system preservation activities including resurfacing, patching, crack-sealing, painting, and other minor system preservation activities which meet the criteria laid out in 23 CFR 771.117(c).

Control #	Lead Agency	Project Name	Total Funding (\$1,000s)	Federal Funding (\$1,000s)
	Bellevue	2020 Bellevue Resurfacing Project	\$3,578.40	\$1,590.40
NE-22745	NDOT	Omaha FY-2023 Municipal Resurfacing	\$400.00	\$0.00
NE-22737	NDOT	US-6/150th St. Bridge	\$312.00	\$0.00
NE-22734	NDOT	Platte River Bridges West of Valley	\$1,702.00	\$1,361.00
NE-22733	NDOT	US-75 Creighton Area Bridges	\$4,262.00	\$3,281.00
NE-22732	NDOT	I-480 Creighton Area Bridges	\$2,146.00	\$1,840.00
NE-22730	NDOT	I-480 Bridges in Omaha	\$358.00	\$303.00
NE-22724	NDOT	I-80: 13th St. to Iowa Line	\$166.00	\$148.00
NE-22712	NDOT	N-85: Giles Rd. - Harrison St.	\$1,043.00	\$0.00
NE-22705	NDOT	Omaha FY-2022 Municipal Resurfacing	\$400.00	\$0.00
NE-22703	NDOT	I-480, 12th St-Mo River Bridge Paint	\$3,407.00	\$3,065.00
NE-22647	NDOT	North Freeway: Parker - Fort St.	\$3,341.00	\$2,633.00

Control #	Lead Agency	Project Name	Total Funding (\$1,000s)	Federal Funding (\$1,000s)
NE-22644	NDOT	Omaha FY-2021 Municipal Resurfacing	\$400.00	\$0.00
NE-22643	NDOT	Omaha FY-2020 Municipal Resurfacing	\$400.00	\$0.00
NE-22642	NDOT	Omaha FY-2019 Municipal Resurfacing	\$400.00	\$0.00
NE-22623	NDOT	I-80/480/680 Barrier	\$864.00	\$778.00
NE-22578A	NDOT	West Branch Papillion Creek Bridge	\$1,256.00	\$971.00
NE-13305	NDOT	I-80: N-66 to N-50	\$1,213.00	\$1,087.00
IA-37979	Iowa DOT	US 34: Missouri River N of Plattsmouth Nebraska	\$180.00	\$0.00
IA-38171	Iowa DOT	US-6: Various Locations in Council Bluffs	\$150.00	\$0.00
NE-22575	NDOT	EB I-80 at I-680	\$1,882.00	\$1,689.00
NE-22593	NDOT	I-680/US-6 Bridges, Omaha	\$2,609.00	\$1,942.00
NE-22578	NDOT	US-275: West Papillion Creek Bridge West	\$1,959.00	\$1,405.00
NE-22594	NDOT	(EB) I-80 Bridges In Omaha	\$5,127.00	\$4,441.00
NE-22611	NDOT	I-480: 20th Street - Missouri River Bridges (EB)	\$10,155.00	\$8,811.00
NE-22611A	NDOT	I-480: 20th Street - Missouri River Bridges (WB)	\$10,624.00	\$9,228.00
NE-22634	NDOT	US-75 Bridge Approaches, Bellevue	\$2,007.00	\$1,549.00
NE-22635	NDOT	24th Street Interstate Bridge	\$2,654.00	\$2,293.00
NE-22638	NDOT	I-680: West Center Road Bridge	\$3,448.00	\$3,037.00
OMA-051515-001	Omaha	Omaha Resurfacing Program	\$4,571.71	\$4,571.71
NE-22605	Omaha	2014 Omaha Resurfacing Package	\$4,140.96	\$3,731.73
NE-22598	NDOT	N-36 Resurfacing	\$4,142.00	\$3,227.00
NE-22609	NDOT	I-80/480/US-75 Bridge Painting	\$6,343.00	\$5,619.00
NE-22649	NDOT	N-64 Concrete Repair	\$3,684.00	\$2,560.00

Control #	Lead Agency	Project Name	Total Funding (\$1,000s)	Federal Funding (\$1,000s)
NE-22681	Omaha	2016 Omaha Resurfacing Program	\$5,763.00	\$3,552.20
IA-38123	Iowa DOT	I-480: Missouri River in Council Bluffs	\$1,306.00	\$0.00
IA-38124	Iowa DOT	I-680: Missouri River in Council Bluffs - Eastbound & Westbound	\$4,950.00	\$0.00
IA-38118	Iowa DOT	I-80: Missouri River in Council Bluffs - Eastbound & Westbound	\$168.00	\$0.00
NE-22718	Omaha	2017 Omaha Resurfacing Program	\$6,106.00	\$4,884.80
NE-22692	NDOT	Elkhorn River Approaches	\$2,913.00	\$2,254.00
NE-22710	NDOT	Military Ave, Fort St - 90th St, Omaha	\$2,273.00	\$1,760.00
NE-22717	NDOT	L-28B - N-92	\$267.00	\$212.00
NE-22689	NDOT	West Maple Rd, 156th - 108th, Omaha	\$13,273.00	\$9,456.00
NE-22690	NDOT	N-64 (West Maple Road) from Ramblewood to 156th St in Omaha	\$9,658.00	\$7,204.00
IA-38153	Iowa DOT	I-80: I-29/80/480	\$529,200.00	\$476,283.00
IA-38013	Iowa DOT	275 Bridge Cleaning	\$228.00	\$0.00
IA-38125	Iowa DOT	I-680: MISSOURI RIVER IN COUNCIL BLUFFS (EB)	\$510.00	\$0.00
IA-38126	Iowa DOT	I-680: MISSOURI RIVER IN COUNCIL BLUFFS (WB)	\$385.00	\$0.00
NE-22736	Bellevue	2018 Bellevue Resurfacing Project	\$9,487.26	\$4,216.56
NE-22577B	NDOT	Waterloo Viaduct Resurface	\$2,226.00	\$1,773.00
NE-22735	Omaha	2018 Omaha Resurfacing Program	\$5,142.54	\$5,142.54
		Total	\$683,180.87	\$587,899.94

that follow. For all funding categories, MAPA estimates an annual 3% inflation in costs, as recommended by the Federal Highway Administration (FHWA).

7.3.1 – REVENUE PROJECTIONS FOR FEDERAL HIGHWAY FUNDING

MAPA analyzed past Transportation Improvement Programs (TIPs) and obligation summaries provided by NDOT and Iowa DOT to identify and estimate the level of funding available from Federal Highway Administration (FHWA) programs on an annual basis. From this annual average, MAPA estimate a 3% rise per year in federal revenues for Nebraska and a 2% rise per year for federal revenues for Iowa projects. These increases reflect the overall trend in funding growth for MAPA's regional STP funding in both states over the past five years, and are reasonable estimates of future growth in revenue.

Funding estimates for Fiscal Years 2016-2019 were taken from revenue and programming estimates from MAPA's Final FY2016 Transportation Improvement Program. The funding during each of the other five-year band of funding was derived by summing the total anticipated funding in each year. Inflation was added to each of these bands to capture the anticipated growth in federal revenues. A summary of this process is included in Table 7.1 (next page). Additionally, MAPA anticipates a significant decrease in the amount of National Highway Performance Program (NHPP) funding spent in the Iowa portion of the TMA once the Council Bluffs Interstate System (CBIS) project is complete. Presently, Iowa DOT anticipates that construction of the final phases of this \$2 billion project will be completed in 2023. As such, NHPP revenues and expenditures in Iowa are likely to decrease sharply as that major project is completed within the planning period. State-directed revenues such as NHPP and STP-State funding were not estimated based on historic levels of investment in the MAPA region. Funding for these programs was only identified when NDOT or Iowa DOT had directed to specific projects within the program.

Other State Directed Revenues

MAPA has included forecasts for many state-directed revenue categories (CMAQ, HSIP and Highway Bridge Program (STP-HBP) funding) based on historic funding levels for each program. Decision-making for these programs generally lies with NDOT and Iowa DOT, MAPA's analysis of past funding indicated that these revenues can reasonably be anticipated in the future for local jurisdictions in the MAPA region. MAPA utilizes the flexibility provided under 23 CFR § 450.326(h) to group "by function, work type, and/or geographic area" in the TIP based on the scale, anticipated environmental impacts, and/or regional significance of anticipated activities. Projects on these lists will be constrained within the TIP based on available funding in a program year, but will not be listed as regionally significant investments in the LRTP due to their scale and scope. Anticipated project groupings, anticipated project types, and their relationship to the transportation planning process are included below:

Air Quality Projects: CMAQ-funded activities in accordance with and subject to the provisions of NDOT's Interim CMAQ Guidance and Iowa DOT's Iowa Clean Air Attainment Program (ICAAP). Anticipated project types include: air quality

outreach and marketing activities, equipment purchases, vehicle replacements, and capital improvements which meet the criteria in 23 CFR 771.117(c).

Safety Projects: HSIP funded activities in accordance with the priorities of the State Highway Safety Plan (SHSP) cooperatively developed by both NDOT and Iowa DOT. These plans provide the framework for safety planning in each state and are the framework for the long-range goals identified in Chapter 14 of this plan. Anticipated project types include: capital improvements (such as intersection improvements) which meet the criteria in 23 CFR 771.117(c), traffic signal upgrades, guardrail, equipment purchases, rumble strips, and protective devices at railroad crossings

System Preservation Projects: All STBG-funded bridge projects through the quantitative asset management models managed by the Nebraska Department of Transportation (NDOT) and Iowa DOT and non-regionally significant system preservation activities including resurfacing, patching, crack-sealing, painting, and other minor system preservation activities which meet the criteria in 23 CFR 771.117(c).

Planning Activities: All STBG-funding planning activities including corridor studies, regional plans, and planning efforts in support for the Long Range Transportation Plan (LRTP).

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
AND DOUGLAS COUNTY NEBRASKA
FOR THE COMPLETE COUNTS COMMITTEE**

1. **Parties** This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into by and between the Omaha-Council Bluffs Metropolitan Area Planning Agency (hereinafter referred to as "MAPA"), and Douglas County, Nebraska (hereinafter referred to as "the County").
2. **Purpose** The purpose of this MOU is to establish the terms and conditions under which MAPA and the County will coordinate a Complete Counts Committee (hereinafter referred to as "CCC").
3. **Background** the County wishes to implement a CCC for the 2020 Census to coordinate local partners and outreach activities which provides an opportunity for everyone to be counted. CCC will utilize local knowledge, influence, and resources to educate communities and promote the census through locally based, targeted outreach efforts. See Attachment A for Scope of Services.
4. **Term of MOU** This MOU is effective upon the day and date signed and executed by the duly authorized representatives of the parties to this MOU and shall remain in full force and effect through December 31, 2019 with an opportunity to renew for an additional year through December 31, 2020.
5. **Conditions of MOU** The County shall pay to MAPA fifteen thousand dollars (\$15,000) due upon submittal of an invoice to the County. Should both parties agree, the County may extend services for an additional year and an additional fifteen thousand dollars (\$15,000).
6. **Signatures** In witness whereof, the parties to this MOU, through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

**OMAHA-COUNCIL BLUFFS
METROPOLITAN AREA PLANNING AGENCY**

ATTEST:

BY: _____
Board Chairperson Date

BY: _____
Date

PRINT NAME _____

PRINT NAME _____

DOUGLAS COUNTY, NEBRASKA

ATTEST:

BY: _____
Authorized Official Date

BY: _____
Date

PRINT NAME _____

PRINT NAME _____

PRINT TITLE _____

ATTACHMENT A

SCOPE OF SERVICES

The Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) shall assist Douglas County to coordinate a Complete Counts Committee (CCC). This effort shall be conducted based on direction from the County Board or their appointed designee(s). This work shall include, but is not limited to, the following activities:

1. CCC project administration

MAPA will provide leadership in setting up meetings, creating agendas, recording minutes, and communicating with committee members.

2. CCC work group coordination

MAPA will coordinate or assist with administration and management of any working groups or subcommittees as directed by the CCC.

3. CCC grant writing

MAPA will be available to write grants applications from philanthropic or other potential resources to fund CCC outreach and engagement activities.

4. CCC technical support

MAPA, in collaboration with the Census Bureau and the Nebraska State Data Center, will provide mapping, data and technical support to the CCC as needed.

5. Community liaison

MAPA will assist Douglas County and the CCC through coordinating CCC activities with other ongoing planning efforts as directed by the CCC, including, but not limited to:

- Engagement with community leaders and the public
- Identifying opportunities to coordinate with other local and regional projects and activities
- Execution of communication and engagement

2018 Heartland 2050 Mini-Grant Application

Program Summary

Heartland 2050 and the Metropolitan Area Planning Agency (MAPA) for the Omaha-Council Bluffs Metropolitan Statistical Area announces the Heartland 2050 (H2050) Mini-Grant Program. This \$330,000 annual program provides local jurisdictions with technical and financial assistance to support local governments in their efforts to create livable communities and support the Heartland 2050 vision.

The Heartland 2050 Mini-Grant Program will be administered as a set-aside of MAPA's Regional Surface Transportation Block Grant (STBG) Program funding. Approximately \$330,000 of STBG-MAPA funding will be allocated to project within the MAPA Transportation Management Area (TMA) for planning and implementation of projects related to transportation as part of the FY2018 Transportation Improvement Program (TIP). Communities in Douglas, Sarpy, and the urbanized portion of Pottawattamie County will be eligible to submit applications for this mini-grant opportunity. Eligible projects identified by Heartland 2050 Implementation Committees included corridor studies and other community plans and policies that support compact development and transportation options for residents of the H2050 region.

This program serves as a mechanism to move the Heartland 2050 Vision forward. The Vision focuses on six goals to improve our quality of life and create a long-term vision in harmony with our people, places and resources:

- Economic Development
- Education
- Health and Safety
- Housing and Development
- Infrastructure
- Natural Resources

Heartland 2050's Guiding Principles create overarching themes used to guide the vision goals, and strategies and actions included in the Heartland 2050 Action Plan.

- Equity
- Inclusivity
- Efficiency
- Local Control/Regional Benefit

Program Goals

The Heartland 2050 Mini-Grant Program aims to:

1. Support local outreach and engagement efforts that promote broader stakeholder involvement.
2. Promote alternative or multi-modal travel choices through collaborative planning strategies.
3. Encourage coordination of land use plans with existing or planned regional transportation infrastructure.
4. Promote plans and projects that support and implement Heartland 2050 vision scenario and the Heartland Connections Regional Transit Vision and Bicycle-Pedestrian Plans.
5. Promote collaboration.
6. Improve access to jobs and education.

Project Eligibility

Assistance is available to municipalities, counties, townships, and multijurisdictional groups of local governments within the MAPA MPO. Heartland 2050 encourages applications from two or more jurisdictions working together, within county boundaries. Non-profits or other organizations may serve as a partner agency, but a local government must be the project sponsor.

Eligible projects must include a strong emphasis on transportation. Applications could include but are not limited to:

- New and/or revised land use strategies
- Developing of transit oriented local "visions" or plans
- Multi-jurisdictional coordination and planning with regard to any of the following: roads and highways, freight and logistics, biking, and walking, and local and regional transit.
- Continuity of local streets in study area.
- Public and stakeholder participation
- Site assessments to determine feasibility of transit oriented development projects
- Integration of walking, biking, traffic calming, and transit facilities into all areas of the region
- Expansion of multi-modal connections between town centers, employment centers and areas of concentrated poverty.
- Transportation planning for economic development, public and private partnerships, education, and/or workforce development activities.

Project applicants are required to provide a minimum 20% match. However the greater percentage of local funding will only enhance the quality of the application.

Application Process

Interested parties should submit an application from the project sponsor including applicant contact information, project description, type of assistance requested, and estimated project cost and local match. Interested parties should also include supplementary materials as appropriate to help describe the project.

Applications will be reviewed by a joint committee of MAPA Project Selection Committee members and Heartland 2050 Executive Committee members. The recommendations of this committee will be reviewed and recommended by the Transportation Technical Advisory Committee and Heartland 2050 Executive Committee to the MAPA Policy Board for final approval and incorporation into the TIP. Applicants will be provided with program selection and evaluation criteria in the application form.

PROPOSED PROGRAM TIMELINE	
December 1, 2017	Program Announcement and Call for Proposals
January 19 th , 2018	Applications Due
April 26 th , 2018	Notification of Awards – MAPA Board

Contact Information & Resources

Questions and requests for additional information may be directed to

Karna Loewenstein, 402-444-6866 ext 225, kloewenstein@mapacog.org

Mike Helgerson, 402-444-6866 ext. 224, mhelgerson@mapacog.org

Please review the following documents before assist with the development of your application:

Heartland 2050 Vision: http://heartland2050.org/wp-content/uploads/2017/06/h2050_vision_combo2.pdf

Heartland 2050 Action Plan: http://heartland2050.org/wp-content/uploads/2017/08/H2050-Action-Plan_October.pdf

Close the Gap Plan: <http://heartland2050.org/vision/what-were-doing/>

Primary Applicant Information

Please provide the following contact information for your agency.

Applicant (Local Government) *

City of Omaha

Primary Point of Contact *

Stephen Osberg

Department *

City Planning

Phone Number *

402-444-5150 x2069

Mailing Address *

1819 Farnam Street, Suite 1100, Omaha, NE 68183

Email Address *

stephen.osberg@cityofomaha.org

Additional Applicant (If Applying Jointly)

Please skip this section if your agency is applying on its own

Additional Applicant (Local Government)

Point of Contact

Department

Phone Number

Address

Email Address

Project information

Project Name *

North 24th Street Corridor Study and Action Plan

Please Describe the Geographic Boundaries of Your Project *

- The proposed study area is bounded by 20th Street, US 75, Cuming Street, and Ames Street.

Project Area Map (Optional)

24th St Corridor St...

Project type *

- ☐ Small Area Plan
- ☐ Active Transportation Study
- ☒ Corridor Study
- ☐ Other: _____

North 24th Street Corridor Study Area



Ames Ave.

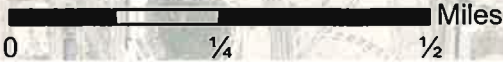
Lake St.

Cuming St.

US 75

24th St.

20th St.



What are the overall objectives of your project? *

The intent of the North 24th Street Corridor Study and Action Plan is to set the stage for enhanced multimodal transportation options, help spur holistic redevelopment of a racially/ethnically-concentrated area of poverty, and provide opportunities for residents to participate in planning for new development in their neighborhood. We will focus on the inherent connections between land use and transportation.

Please explain how you plan to implement your project. *

The Study and Action Plan will consist of three components. First, we intend to take a high-level look at the multimodal transportation needs of people in the corridor. Based on engagement with the local neighborhood associations, we have identified a strong desire for north-south bicycle facilities, an improved pedestrian realm, and amenities to support transit use in the study area. Deliverables could include recommendations for streetscape improvements and new street cross-sections.

Second, we will conduct a residential and commercial market analysis to better understand the available supply of and demand for development in the area. The focus of the residential market analysis would be to provide the base information needed to encourage private development and support a transition to new housing types in the area. We will also assemble a cultural inventory and human service needs analysis.

Third, budget permitting, we will begin the process of assessing specific sites in the neighborhood to determine the feasibility for different types of development based on findings from the market analysis.

All parts of the study will include extensive stakeholder engagement, partially facilitated through a partnership with ONE Omaha and other organizations working in the neighborhood. We've already begun outreach to some groups. We will also explore the idea of incorporating youth into our outreach efforts through partnerships with Blackburn High School or the Boys and Girls Club, both within the study area.

We anticipate hiring a consultant to assist with the technical analysis and some outreach.

Project Cost & Community Contribution

Estimated Total Project Cost (\$) *

125,000

H2050 Mini-Grant Funding Request (\$) *

100,000

Local Match (Minimum 20%) (\$) *

25,000

Please describe the role your agency's staff will play in facilitating this project

Planning Department: Will lead the effort, coordinating with partners, directly engaging the public, performing some technical analysis, and managing the consultant team.

Public Works Department: Will provide technical support on the transportation and stormwater components of the study.

Alignment with Heartland 2050

Locally planned projects that benefit the region are a critical part of implementing the H2050 Regional

Vision. The sections below help demonstrate the alignment of your community's plans with the Heartland 2050 vision.

Is this project aligned with your community's comprehensive plan or another local plan? *

☒ Yes

☐ No

If yes, please describe your project's alignment with this plans. *

The North Omaha Revitalization Plan draws from considerable stakeholder input to identify the primary issues facing the neighborhoods of North Omaha and suggest strategies to address them. The Plan identifies 24th Street, with special attention given to its intersection with Lake Street, as a corridor whose revitalization is critical to the long-term health of the neighborhoods roughly bounded by 16th, 36th, Cuming, and Pratt Streets. Of particular note is the focus on improving multimodal mobility paired with increased development density throughout the corridor. The Plan specifically calls for new market rate and affordable housing, including townhouses and apartments.

The Urban Development Element of the Master Plan directs the City to focus planning efforts and investment in the historic portions of Omaha to promote redevelopment of neighborhoods that have experienced disinvestment.

The Study will also help implement Omaha's Complete Streets Policy, adopted as part of the Transportation Element of our Master Plan. Working at the corridor scale will allow for a holistic approach to multimodal planning.

Is this project identified in MAPA's Regional Bicycle-Pedestrian Plan?

☒ Yes

☐ NO

If yes, please describe how it is identified.

By helping to improve the pedestrian realm, the project will help further the goals of MAPA's Bicycle-Pedestrian Plan described in the section Pedestrian Accommodations and Engineering. The project will also further evaluate the on-street bike facilities recommended for Florence Boulevard and 24th Street.

H2050 Action Plan

Developed by the Heartland 2050 Implementation Committees, the Action Plan lists a series of desired outcomes and the steps needed to achieve them. Please use the space below to describe how your project relates to elements of the H2050 Action Plan including the "Projects with Momentum" identified within it.

Action Plan is Available Here: http://heartland2050.org/wp-content/uploads/2017/08/H2050-Action-Plan_October.pdf

Please indicate H2050 Action Plan Outcomes, Strategies or Action Steps are related to your project. *

The proposed Corridor Study will help realize numerous outcomes identified in all six goals of the H2050 Action Plan. By advancing efforts to create safer and more comfortable transportation options, the Corridor Study will help create conditions that will attract and retain talent (Outcome 1.2), support healthy lifestyles with active transportation (3.1), promote active transportation (5.1). Any mode shift away from driving will help improve water quality (6.2) and air quality (6.3). The focus on holistic infill development will support the nodes and corridors development concept (4.1) included in the Close the Gap "project with momentum." Finally, intentionally including youth in the engagement efforts can provide education opportunities outside of the school day (2.1).

Heartland 2050 Guiding Principles



Heartland 2050's Guiding Principles were used to develop the goals, strategies, and action steps in the Action

Plan. Projects must demonstrate their relationship to one or more of these principles (Equity, Efficiency, Inclusivity, and Local Control/Regional Benefit).

More information about this principles is available in the H2050 Vision Document, available here:

http://heartland2050.org/wp-content/uploads/2017/06/h2050_vision_combo2.pdf

Equity

The Study will promote equity in in two ways. First, by improving conditions for travel by foot in the corridor, the study will lower the barriers to movement for people who cannot afford to own and operate an automobile. Second, the focus on promoting holistic infill development will help provide increased opportunities for access to jobs and services within walking distance. Both of these outcomes are particularly relevant since the entire study area is in a HUD-defined racially/ethnically concentrated area of poverty.

Efficiency

By cultivating development within the core of the city where infrastructure already exists rather than at the agricultural fringe where new infrastructure would have to be constructed, the project will help make more efficient use of previous transportation and utility investment.

Inclusivity

A significant focus of the study will be on public engagement. To bolster the outreach performed by the consultant and City staff, we have engaged ONE Omaha and intend to work with Blackburn High School or the Boys and Girls Club. Measures will be taken to reach out to disadvantaged populations.

Local Control & Regional Benefit

The City of Omaha will guide the methodology and outcomes of the study and will strive to ensure that the project is done in a way that can be a model to other jurisdictions in the region.

Please explain how this project will improve access to employment, education health care, if applicable.

The redevelopment of a historic commercial district spurred by transportation improvements in the southern portion of the study area could create new job opportunities within walking distance of people currently living in a high-poverty area. Any improvements to multimodal transportation infrastructure resulting from the study will reduce barriers to people traveling to work or the neighborhoods' multiple schools by means other than driving.

Regional Significance

Please describe regional significance of this project. Why is this project important to undertake right now? *

Streetscape projects through historic districts are becoming increasingly common throughout the region, though many of them do not consider the land use adjacent to the project. By more closely considering the inherent connections between land use and transportation, we hope to create conditions where people can more easily access the destinations that contribute to a high quality life through a variety of transportation modes. The precedent set will offer a replicable process supporting safer and more comfortable multimodal mobility and opportunities for efficient infill development in similar historic commercial districts throughout the region.

The upcoming year is an opportune time to undertake the proposed study due to complementary work being done in the area by our Housing and Community Development Division. Neighborhood Action and Fact, an area bounded by 24th, 27th, Binney, and Sprague Streets, has been identified as HCD's next Targeted Neighborhood. As a Targeted Neighborhood, its revitalization will receive increased and specialized attention through the provision of services and potential shifts in policies or programs.

Through early engagement, the neighborhood has identified a desire for improved multimodal transportation facilities and residential development. Specific housing desires include affordable housing, rehab assistance, and senior housing. The proposed study addresses all these issues.

Is this project a multi-jurisdictional or collaborative effort? *

☒ Yes

☐ No

If yes, indicate partners and respective responsibilities.

City of Omaha: the City will provide project management, lead outreach, and provide technical support.

Spark!: the nonprofit will provide technical support for the real estate development portion of the project and help with implementation of the plan.

We will also work with ONE Omaha, Blackburn High School, the Boys and Girls Club, all the impacted neighborhood associations, and Metro Transit.

24th Street Corridor Study & Action Plan

Scope of Work & Budget

Project Objectives & Key Tasks

The intent of the North 24th Street Corridor Study and Action Plan is to set the stage for enhanced multimodal transportation options, help spur holistic redevelopment of a racially/ethnically concentrated area of poverty, and provide opportunities for residents to participate in planning for new development in their neighborhood. The City and its consultant will focus on the inherent connections between land use and transportation. The proposed study area is bounded by 20th Street, US 75, Cuming Street, and Ames Street.

The Study and Action Plan will consist of three components. First, a high-level assessment of the multimodal transportation needs of people in the corridor. Based on engagement with the local neighborhood associations, the City has identified a strong desire for north-south bicycle facilities, an improved pedestrian realm, and amenities to support transit use in the study area. Deliverables could include recommendations for streetscape improvements and new street cross-sections. Second, the City and its consultant will conduct a residential and commercial market analysis to better understand the available supply of and demand for development in the area. The focus of the residential market analysis would be to provide the base information needed to encourage private development and support a transition to new housing types in the area. The City and its consultant will also assemble a cultural inventory and human service needs analysis. Third, budget permitting, the City will begin the process of assessing specific sites in the neighborhood to determine the feasibility for different types of development based on findings from the market analysis.

All parts of the study will include extensive stakeholder engagement, partially facilitated through a partnership with ONE Omaha and other organizations working in the neighborhood. The City of Omaha has already begun outreach to some groups. The City will also explore the idea of incorporating youth into our outreach efforts through partnerships with Blackburn High School or the Boys and Girls Club, both within the study area. We anticipate hiring a consultant to assist with the technical analysis and some outreach.

Deliverables

Final report of corridor study, action plan, and associated data

Project Budget

Consultant Services	\$125,000
Total Project Cost	\$125,000

Funding Sources:

H2050 Mini-Grant Funding Award (FTA 5305d) \$ 100,000

Local Financial Match \$ 25,000

N. 24th Street Corridor Housing Market and Multimodal Transportation Study (Cuming Street to Ames Avenue)

Metropolitan Area Planning Agency | April 11, 2019

Project Understanding

The Metropolitan Planning Agency (MAPA) and the City of Omaha are developing the ***N. 24th Street Corridor Housing Market and Multimodal Transportation Study*** in partnership with the community. The planning area spans two miles of N. 24th Street from Ames Avenue on the north to Cuming Street on the south. The planning effort will:

- Overlay and analyze land use, development, urban design, transportation, and environmental implications of recent planning documents affecting the N. 24th Street corridor
- Analyze the corridor's existing and future housing market
- Recommend balanced development and redevelopment opportunities with affordable housing options, improved quality of life, and better economic development outcomes
- Explore connectivity options through a multimodal transportation lens that is based on what can be achieved within existing right-of-way and identify a path to implement those options
- Identify opportunities near existing and/or planned commercial nodes/hubs, mixed use centers, historic streetcar node locations, and cultural areas
- Make recommendations to improve the competitive position of the corridor within the City's urban core
- Meaningfully engage the corridor community to help identify challenges and craft solutions

Scope of Work

The ***N. 24th Street Corridor Housing Market and Multimodal Transportation Study*** must serve residents and businesses. It must also be designed to attract new development/redevelopment as an important part of an overall economic development and mobility program. Additionally, the study must serve as a guide for local government decision making. Vireo will lead the consultant team. AREA, Camiros, and TDG will provide support as subconsultants. Together, the Consultant Team will accomplish project tasks as organized into the following four phases: Listen, Explore, Develop, and Recommend.

Phase 1 – Listen (Spring – Fall 2019)

- **Task 1 – Project Management and Administration**

- Task 1.01 – The Consultant will develop a project schedule and implement a project management schedule that involves a combination of monthly conference calls and/or in-person **coordination meetings** with MAPA, City, and the Consultant Team.
- Task 1.02 – The Consultant will prepare monthly **invoices and progress reports**.
- Task 1.03 – Via digital link for downloading and uploading, the Consultant, City, and MAPA will **share data**, such as GIS and tabular data, gathered during the project.
- **Task 2 – Public Outreach and Presentations**
 - Task 2.01 – MAPA and the Consultant will collaborate to develop a **community engagement plan** for the project. The plan will describe engagement goals, stakeholder groups, a central message, strategies for engagement, activities, and measures of success. It will also reference the KeepOmahaMoving.com brand and make use of its graphic identity for the project.
 - Task 2.02 – The Consultant will obtain a stakeholder **contact list** from MAPA and the City. The list will include Stakeholder Committee members and others. The Consultant and MAPA will coordinate to maintain the list.
 - Task 2.03 – MAPA and the City will establish a Stakeholder Committee for the project and coordinate with the Consultant to facilitate three **Stakeholder Committee Meetings**. The first meeting will kick off the project and focus on gathering feedback on issues, challenges, assets, opportunities, comparable communities, goals, and engagement. The second will occur during the Community Design Workshop (described in Task 2.04) and focus on alternatives and recommendations related to land use and transportation options that reflect existing conditions, market findings, and community feedback. The third meeting will focus on the draft plan, discussion of performance measures for alternatives evaluation, best practices from comparable communities, and more. The meetings will be held at a location MAPA and the City reserve. The Consultant will develop email invitations, presentation materials, and facilitation questions. The Consultant will also provide meeting notes. MAPA, the City, and the Consultant will staff the meetings.
 - Task 2.04 – With MAPA and the City coordinating logistics, the Consultant will coordinate a two-day **Community Design Workshop**.

Day I will include:

- A series of targeted stakeholder discussions with the Stakeholder Committee, representatives of the business and economic development community, non-profit organizations/faith-based institutions, developing areas, such as Gifford Park, schools, property owners, and others. During the discussions, invitees will:

- ✓ Discuss top issues and opportunities
 - ✓ Refine the vision, goals, and strategies for the corridor expressed in previously developed plans
 - ✓ Outline potential performance measures for improvement alternatives
 - ✓ Use a land use and design “toolbox” to develop initial concepts for the corridor and targeted improvement locations
 - ✓ Identify a potential pilot project, quick win, or early action item
- An interactive public open house to gather input on issues, opportunities, and initial concepts
 - Presentation materials and summary of take-a-ways

Building on the results of the first day, Day 2 will involve:

- Refining candidate improvement locations
- Drafting illustrations, recommendations, and an implementation strategy for the vision
- Holding a public meeting to communicate and gather feedback on the vision, recommendations, the impacts of modifying land use and streets, and priorities
- Presentation materials and summary of comments

A combination of the Consultant Team, MAPA, and City will staff the workshop. The Consultant Team will develop presentation materials and summarize the results. The Consultant will assist MAPA and the City with notices. Specifically, the Consultant will develop a press release (English/Spanish) and email invitations. MAPA and the City will distribute invitations via Next Door, social media, flier, and/or telephone calls. At the conclusion of the workshop, the Consultant will provide the City and MAPA with digital versions of the workshop results, so the agencies can display them at a “drop-in” open house or “image gallery” that they identify and make available to community members for continued public comment gathering. A potential drop-in location may be the Union for Contemporary Arts or Drips Coffee Shop.

- Task 2.05 - To provide an alternative commenting option for busy families and younger generations, the Consultant will develop an English/Spanish **opinion survey**. Its questions will correspond with the information to be gathered during the design workshop and be deployed in coordination with it. The Consultant will work with MAPA and the City to develop the survey questions and collect responses. The Consultant will deploy the survey using Survey Monkey. The Consultant will make the survey available in digital and print

formats. The Consultant will distribute the URL for the survey to the project contact list via email. The City and MAPA will assist by distributing the link on Next Door and social media. The City and MAPA will also distribute and collect any hardcopy versions of the survey that may be needed.

- Task 2.06 – Working in coordination with the City’s Planning Director and MAPA, the Consultant will prepare a presentation and present the final strategy to the **City Planning Board** one (1) time.
- Task 2.07 – Continuing to coordinate with the City’s Planning Director and MAPA, the Consultant will present the final draft strategy to the **City Council** one (1) time.
- Task 2.08 – MAPA and the City will coordinate to develop and maintain a **web page** for the project. The Consultant will provide PDF and/or JPG files of project deliverables to help populate the site.

Phase 2– Explore (Spring - Summer 2019)

- **Task 3 – Existing Conditions Inventory and Analysis**
 - Task 3.01 - The Consultant will review **recent planning documents** (that the City and MAPA provides) for the project area and summarize the findings in memorandum to the project file.
 - Task 3.02 – The Consultant will use digital tools, such as MySidewalk data layers, to develop a snapshot of **existing housing conditions**. Example data layers will include overcrowded units, excessive costs, number of units in structures, lack of kitchens and plumbing, and others.
 - Task 3.03 – The Consultant will collect and analyze demographic, socioeconomic, and housing supply and demand data in order to develop a **market study that includes a redevelopment strategy** for the corridor. The Consultant will obtain a qualitative understanding of potential home renters’ and buyers’ preferences based on discussions with property owners and managers, reviews of housing listings sites, and questions asked during Stakeholder Committee Meetings and the Community Design Workshop. Additionally, the Consultant will develop a survey with Survey Monkey to gather additional market information from targeted housing applicants or wait lists for key existing developments, such as Highlander/75 North. The Consultant will provide the City and MAPA with a digital link and PDF of the survey. Then MAPA and the City will review and deploy the survey.
 - Task 3.04 – The Consultant will develop an existing and future **land use and zoning comparison** for the corridor, utilizing GIS data from MAPA and the City.
 - Task 3.05 – Referencing the market study, the Consultant will develop a complementary **multimodal transportation and mobility strategy**. Coordinating with MAPA and the City, the Consultant will assemble existing data available for

the corridor (such as original GIS analysis data files, cross section concepts, photography, field audit notes, crash data, transit operations information, and traffic counts) to develop it. The City and MAPA will obtain bicycle and pedestrian counts or coordinate with the University of Nebraska Omaha (UNO) to obtain and provide them to the Consultant for selected intersections, such as Pratt, Wirt, and Lake Streets. The Consultant will also identify compatible elements from the Omaha Complete Streets Design Manual (unadopted), such as street types, pedestrian parameters, and green stormwater infrastructure elements for 24th Street. In assessing existing mobility options and effectiveness, the Consultant will study multimodal travel patterns based on available operational data, crash data, turning movement counts, outputs from MAPA's travel demand model, and external data sources (such as Census, Strava, or Streetlight data) that is either publicly available or provided by the City or MAPA.

Phase 3 – Define (Summer - Fall 2019)

- **Task 4 – Alternatives Analysis and Development**

- Task 4.01 - Referencing the findings memo and refined strategies for housing, transportation, and mobility, the Consultant will develop **alternatives for targeted locations** that reflect the performance measures defined during the Community Design Workshop. To assist with evaluation, the alternatives will address a wide range of factors, including housing development (mixed incomes and types) and transportation elements (safety, capacity, delay, emergency response, and mobility options for pedestrians, bicyclists, transit riders, and motorists).

Mobility solutions will support alternative housing development options while also being sensitive to and compatible with the larger multimodal travel patterns and demands that extend beyond the boundaries of the study area. For up to two refined alternatives, the Consultant we will evaluate and prepare **snapshot reports for pedestrian quality and safety** (both for linear sidewalk or trail connections within the corridor plus one block on each side, more importantly, crossings of roadways), opportunities for streetscaping and placemaking within the right-of-way, bicycle level of traffic stress, compatibility with bus stops, impacts on emergency services, traffic control needs, and capacity for motor vehicle traffic. The extent of this analysis is flexible depending on project resources. MAPA and the City (Planning and Public Works Departments, and Public Works-Parking Division) will confirm the location of the refined alternatives.

Task 4.02 - Based on future land use concepts and indicators the Consultant generates through Envision Tomorrow, the Consultant will identify up to three

key opportunity sites for testing and evaluation of proposed recommendations. The opportunity sites should reflect different sizes, characteristics or locations along the corridor. For each of the sites, the Consultant will create a 3D illustration showing relation to neighborhood context, building prototypes, transportation, streetscape and infrastructure improvements, open space enhancements and other opportunities for reinvestment. MAPA and the City will confirm the location of the opportunity sites. The Consultant will provide the City and MAPA with digital versions of the illustrations, so the agencies can display them at a “drop-in” open house or “image gallery” that they identify and make available to community members. A potential drop-in location may be the Union for Contemporary Arts or Drips Coffee Shop.

- Task 4.03 – The Consultant will consider the pedestrian experience (streetscape) and **stormwater best management practices** as alternatives are developed and include applicable design elements with them. The Consultant will coordinate with MAPA and the City (Planning and Public Works Departments) as design elements are explored and developed.

Phase 4 – Recommend (Fall)

- **Task 5 – Recommendations and Plan**

- Task 5.01 - Based on the results of Phase 3 and direction from MAPA and the City, the Consultant will recommend a **final development strategy** for the corridor that comprehensively addresses housing development and mobility at nodes, such as the 24th and Lake Historic District, Historic Carnation Ballroom, and Great Plains Black History Museum. The strategy will include updated future land use and zoning maps for the corridor, concept plan drawings, roadway cross-sections, identification of spot solutions, and mixed-income/type housing development. It will also include an implementation program with metrics that stakeholders may use to help prioritize projects, identification of lead and supporting agencies, general timeframe, general magnitude of costs, and potential funding sources. The Consultant will document the strategy in a draft planning document that not only includes the aforementioned elements, but also describes the planning process, community outreach, data analysis, and planning level cost estimates for recommended mobility projects. The Consultant will develop the strategy with InDesign and provide a final InDesign package (fonts, images, and editable layout), along with GIS files, to MAPA and the City.
- Additionally, the Consultant, will create a Zoning Recommendations Memo and incorporate it into the draft plan. The Zoning Recommendations Memo will include a review focused on current conditions within the Corridor related to proposed land use changes. It will provide a broad review of the current regulatory structure impacting development within the corridor. Parcel-specific recommendations will be included for at least the three key opportunity sites,

along with specific rezoning actions that may be recommended in other areas where appropriate. The analysis—informed by both an independent review of the relevant regulatory documents, as well as by City staff comments—will be intended to suggest a series of actions that the City may take to modify current zoning requirements in an effort to improve quality-of-life and ensure the long-term viability of the economic and built environment of the 24th Street corridor. Though recommendations which will be made within the Memo are specific to the conditions and issues identified within the corridor, some suggested actions may have larger applicability within the community and should be evaluated for their usefulness in light of the manner in which specific districts and regulations are applied City-wide.

NEBRASKA ENVIRONMENTAL TRUST

2019 GRANT CONTRACT

A. PARTIES TO THE CONTRACT

This contract is entered into by and between the Nebraska Environmental Trust (the Trust) and the **Metropolitan Area Planning Agency** (the Sponsor).

B. PRIMARY CONSIDERATIONS OF THE CONTRACT

The Sponsor submitted an application, **19-135 – Little Steps Big Impact** to the Trust for a grant on or before September 4, 2018. On April 4, 2019, following evaluation of the application and any attachments, the Trust Board approved a grant in the amount of up to **\$50,000** to be awarded as provided by this contract consistent with the Environmental Trust Fund Act of 1992 and subsequent provisions, rules and regulations and pending available funds. The project application and all associated documents are by reference made part of this contract. By entering into this contract, the Sponsor(s) commit to the implementation of the project as described in the application, and subsequent correspondence, documentation and amendments.

At the request of the Trust, a new budget outline will be prepared by the Sponsor. This outline replaces any previous project budget information submitted and is by reference made part of this grant contract.

C. TERM OF THE FUNDING PERIOD AND CONTRACTUAL OBLIGATIONS

The project funding period shall begin with the last date this contract is signed and shall terminate on **June 30, 2020**. Funds not expended within this period shall be immediately forfeited by the Sponsor without action by the Trust. The terms and conditions of this contract shall remain in effect for the useful life of the project and its components, except as otherwise provided.

D. REPORTING OBLIGATIONS OF THE SPONSOR

1. Financial Reports and request for disbursement.

The Sponsor hereby agrees to submit properly documented statements of costs for which grant funds are sought, pursuant to the terms of this contract, for approved grant activities on a form that will be supplied by the Trust. Proper documentation shall be considered to be copies of invoices containing the name and address of the vendor and an itemized list of services or goods with costs and the date of service or delivery. These statements and reports shall be signed by the project representative of the Sponsor(s).

The Trust will reimburse the Sponsor for these costs following receipt of the statements and reports specified in this section, subject to conditions contained in this section, Section E and elsewhere in this contract.

The Sponsor agrees to file such statements and reports according to the following schedule:

<u>Project Period</u>	<u>Report Due Date</u>
From inception through June 30, 2019	July 31, 2019
From July 1 through September 30, 2019	October 31, 2019
From October 1 through December 31, 2019	January 31, 2020
From January 1, 2020 through March 31, 2020	April 30, 2020
From April 1 through June 30, 2020	July 31, 2020

2. Project progress and activity reports.

The Sponsor agrees to provide periodic reports including a narrative description of all project activities, participants, outcomes, variances and deviations from the project application according to the above schedule.

A final report is also due 30 days after the termination of the contract. This report must include a summary of the activities, partners, and results of the project from inception to completion and include all in-kind and matching contributions. This final report must also include quantifying results and statistics about the project's success. The

report should include results such as volumes recycled, acres planted, acres restored, linear feet of bank restored, etc.

E. CONDITIONS GOVERNING TRANSFER OF FUNDS

The Trust will transfer the funds specified in this contract to the Sponsor following receipt and audit of required documentation as specified in Section D. The Trust may, at its discretion, reduce the amount of any transfer or withhold payment pending resolution of any dispute regarding any expenditure, activity or statement submitted by the Sponsor.

All funds disbursed to the Sponsor pursuant to this contract shall be disbursed solely for costs necessarily incurred in the execution of the project as described in the application and associated documents, including any amendments thereto which are approved by the Trust.

Any and all interest earned by the grant funds after transfer to the Sponsor are considered a part of the grant and are subject to all requirements and conditions of the grant. Such interest is to be reported on the first report filed by the Sponsor as required in Section D of this contract after such interest is accounted to the Sponsor.

Costs paid, accrued or authorized by the Sponsor prior to the effective date of this contract shall be incurred at the risk of the Sponsor and the Sponsor shall not be entitled to reimbursement without specific Trust approval.

The Trust may suspend financial assistance provided under this contract pending corrective action required of the Sponsor by the Trust or pending a decision to terminate the grant by the Trust as described in Section K of this agreement or under any provisions of Nebraska law.

F. PROJECT MODIFICATION

The Sponsor will promptly report all proposed additions, deletions or modifications of any component of the project, or any changes in the purpose or purposes of the project by submitting to the Trust in writing a request to amend the agreement. The Trust will not be liable for funding any portion of such additions, deletions or modifications until and unless it has affirmed in writing to the Sponsor approval of the amendments proposed. Requests for extensions of the expiration date must be received prior to the expiration date of the contract to be considered. If the extension request puts the project beyond the three year project limit it must be considered by the Trust Board. The Board will consider whether additional time will allow the project to be completed as stated in the application and/or as previously modified and whether delays in the project timeline are due to circumstances beyond the control of the sponsor. Any funds remaining at the end of the project period will be returned to the Trust.

G. PUBLIC NOTICE OF GRANT AWARD

The Sponsor agrees to provide prominent display of the Trust logo and text acknowledging the use of the grant at any project site impacted by the grant, on major pieces of equipment purchased with grant funds, and in publications referencing the funded project. Language provided by the Trust shall be included in all media releases and other publicity pieces developed by the Sponsor about the funded project.

To the extent requested by the Trust, and its agents, to include the Nebraska Lottery, the Sponsor agrees to: 1) the use of the Sponsor's name, project name and description; 2) documentation of project development activities and successes for use in broadcasts, publications and advertisements; 3) placement of signs provided by the Trust and the Nebraska Lottery on the project location or otherwise displaying acknowledgment that said project is funded, or partially funded, by the Nebraska Lottery; and 4) coordination with the Trust and the Nebraska Lottery in various events, including announcement of the grant, presentation of signs and displays, and similar events.

H. LICENSES/PERMITS

The Sponsor shall acquire, obtain or receive all state and federal licenses and/or permits required by law prior to initiation of the project. It is the responsibility of the Sponsor to discover and comply with all state, local and

federal rules, regulations or laws that pertain to the implementation and completion of the project. The Sponsor shall include copies of all such licenses/permits to the Trust with the activity reports submitted to the Trust office.

I. SITE INSPECTIONS

The Sponsor agrees to promptly submit to all requests for site inspections by any state or federal official acting in the course of his/her duties. The Sponsor agrees to make available all financial records and documents as necessary on request of the Trust or its agents. Financial records, supporting documents and all other records pertinent to this grant shall be retained for a period of three years following notification from the Trust Board that the grant has been officially closed, except the records shall be retained beyond the three-year period if audit findings have not been resolved.

J. TRANSFER/DISPOSAL OF REAL OR PERSONAL PROPERTY

The Sponsor will not sell, lease, transfer, exchange, mortgage or encumber in any manner whatsoever all or any portion of any real (including land acquisitions, easements or improvements) or other property acquired in whole, or in part, by Trust funds without the prior written permission of the Trust, which will not be unreasonably withheld. The Sponsor shall notify the Trust in writing of any proposed sale, lease, transfer, exchange, mortgage or encumbrance at least thirty days in advance and obtain written approval from the Trust. In the event that the Trust does not agree to the sale, lease, transfer, exchange, mortgage or encumbrance of said property, the Sponsor may repay the value of the grant to the Trust and is released from all further obligations. Otherwise repayment will be calculated according to the adopted policies of the Trust board regarding the transfer or sale of Trust funded equipment. The Sponsor will notify the Trust when any equipment purchased in whole or in part with grant funds is no longer usable during the service life of the equipment.

K. TERMINATION OF THE CONTRACT PRIOR TO EXPIRATION DATE

The Sponsor understands and agrees that failure to comply with any of the terms of this contract may result in the revocation or cancellation of Trust approval and funding and/or a demand for repayment of any funds previously paid to the Sponsor by the Trust.

The Trust may terminate the project, in whole or in part, at any time before the expiration date of this contract whenever the Trust determines that the Sponsor has failed to comply with the conditions of the grant. The Executive Director of the Trust will promptly notify the Sponsor in writing of the determination and the reasons for the termination, together with the effective date.

By mutual agreement, the project may be terminated, modified or amended. When both parties agree to terminate the grant, in whole or in part, the parties will agree upon the termination conditions, including the effective date, and in the case of a partial termination, the portion to be terminated. The Sponsor shall not incur new obligations for the terminated portion after the effective date and shall cancel as many outstanding obligations as possible.

Trust payments to the Sponsor or recoveries by the State of Nebraska under projects terminated for cause shall be in accord with the legal rights and liabilities of the parties.

L. LIABILITY

The Sponsor agrees to hold and save the State of Nebraska, the Environmental Trust Board, and their officers, agents and employees free and harmless from any and all claims, demands, damages, losses, costs, expenses or liability due to, or incidental to, either in whole or in part, and whether directly or indirectly, the design, construction, operations, repairs, maintenance, implementation, assistance or failure of the project, or any of its works or facilities.

M. ADDITIONAL TERMS AND CONDITIONS

HISTORIC PRESERVATION:

The Sponsor agrees to undertake at its own expense any action that may be required to determine the presence of cultural resources and to undertake any subsequent measures which may be required to ensure the preservation of such resources which may be discovered. The Sponsor agrees to comply with the provisions of Section 106 of the National Historic Preservation Act of 1966, as amended, where historic structures are determined to exist on any site where Trust Funds are expended.

THREATENED & ENDANGERED SPECIES:

The Sponsor agrees to undertake at its own expense any action that may be required to ensure compliance with the Nongame and Endangered Species Conservation Act is Neb. Rev. Stat. 37-801 to 37-811.

OPERATIONS:

All operation, replacement and maintenance of the project shall be carried out and applied in such a manner so as to accomplish the purposes of the project as set forth in the Sponsor's application and associated materials, including any amendments thereto which have been approved by the Trust, for the useful life of the project.

ENGINEERING:

The Sponsor will provide for and maintain competent and adequate architectural and engineering supervision and inspection at the construction site as appropriate to ensure that the completed work conforms substantially in accordance with the proposed plans and specifications, according to accepted standards and practices.

EQUIPMENT:

The Sponsor will report to the Trust all equipment purchased with full or partial funding on a form to be provided by the Trust. The Sponsor will identify such equipment as purchased with Trust funding in the Sponsor's inventory for the useful life of the equipment.

The Sponsor will obtain at least two (2) bids for any equipment purchased costing \$1,000.00 or more, for which more than one vendor is available. The Sponsor will provide the names of bidders to the Trust at the time a request for reimbursement is submitted. Such bids shall be held in the Sponsor's files for three (3) years.

The Sponsor agrees to purchase and maintain property insurance at its own expense to insure all equipment valued at \$1,000 or more which is purchased in whole or in part with funds received from the Trust. This insurance shall include "all risk" insurance for physical loss or damage including, without duplication of coverage, theft, vandalism, and malicious mischief. Such insurance shall be maintained on all such equipment in an amount equal to the replacement value of the equipment for the useful life of the equipment (as defined in the Nebraska Depreciation for personal property used in business tables). The Sponsor shall name the Trust beneficiary of the policy and shall assure that proof of coverage shall be kept current. Evidence of current coverage will be requested annually by the Trust office. Upon request for reimbursement the Sponsor will provide the Trust with the policy of insurance for equipment purchased, in whole or in part, with funds received from the Trust.

REAL ESTATE:

Additional conditions exist beyond the expiration date of this contract. These conditions include continued access to the properties affected by this contract for periodic reviews and visits, annual accounting reports on Trust funded Defense Funds (Easements Only) and proof of annual tax payments. The Trust must also be notified in writing of any plans to sell, lease, transfer, exchange, mortgage or encumber the property. The Sponsor will be required to obtain written Trust approval for any such transaction and negotiate the terms of the transaction with the Trust (which may include partial or whole repayment of the grant).

If the Trust determines, at any time prior to or following expiration of this contract, that the Sponsor has failed to comply with the terms and conditions of this contract it may take action to recover Trust contributions to the project. The terms and conditions of this contract shall survive the expiration date of this contract.

Nebraska law shall govern the interpretation and enforcement of this contract. The parties acknowledge that this contract, as outlined in Section B, contains the entire agreement between them, supersedes any prior agreements and conversations, and may not be modified except by written agreement signed by all parties.

NEBRASKA ENVIRONMENTAL TRUST



By: _____
Rodney Christen, Chair

Date: _____ April 4, 2019



By: _____
Mark A. Brohman, Executive Director

Date: _____ April 4, 2019

AUTHORIZED REPRESENTATIVE OF SPONSOR

By: _____

Printed Name: _____

Title: _____

Date: _____

**MAPA
FY20 Funds Budget**

Estimate		FY20			FY19			Increase/ (Decrease) FY19- FY20
Account Number		Less Pass Through/ Vendor		Less Pass Through/ Vendor				
		Gross Award	Agreements	Net Award	Gross Award	Agreements	Net Award	
Federal Grants								
Transportation								
	FHWA - Nebraska PL	1,283,944	414,800	869,144	1,070,876	213,600	857,276	11,868
	FHWA- CMAQ	300,000	244,000	32,000	340,000	284,000	56,000	(24,000)
	FHWA - IDOT, MPO PL	113,369	39,000	74,369	110,618	31,800	78,818	(4,449)
	FHWA - IDOT, MPO PL-C/O	80,000	80,000	-	80,000	80,000	-	-
	FHWA - STPG/TE	160,000	160,000	-	358,000	358,000	-	-
	FHWA - STPG/TE-C/O	152,000	152,000	-	213,750	213,750	-	-
	FHWA - IDOT, RPA SPR	26,468		26,468	44,510		44,510	(18,042)
	FTA - 5310 Funding	383,022	333,022	50,000	241,500	191,500	50,000	-
	FTA - Nebraska 5305d	385,967	150,000	235,967	370,180	184,100	186,080	49,887
	FTA - Nebraska 5305d - C/O	-		-	80,000	80,000	-	-
	FTA - IDOT MPO 5305d	36,892		36,892	36,931		36,931	(39)
	FTA - IDOT RPA 5311	22,685		22,685	22,692		22,692	(7)
	Subtotal Transportation Federal Grants	2,944,347	1,572,822	1,347,525	2,969,057	1,636,750	1,332,307	15,218
Community Development								
	HUD Mills Co. Disaster Resilience	57,680		57,680	20,000	-	20,000	37,680
	FEMA Mills Co. Hazard Mitigation Plan	-		-	15,000		15,000	(15,000)
	Economic Development Administration	70,000		70,000	70,000		70,000	-
	Eppley Corridor Connector Study	100,000	100,000	-	150,000	150,000	-	-
	Subtotal Comm Dev Federal Grants	227,680	100,000	127,680	255,000	150,000	105,000	22,680
10-4100	Total Federal Grants	3,172,027	1,672,822	1,475,205	3,224,057	1,786,750	1,437,307	37,898
State Funding								
Transportation								
	Nebraska Environmental Trust	50,000	40,000	10,000	55,000	44,000	11,000	(1,000)
Community Development								
	Nebraska DED	71,000		71,000	71,000		71,000	-
	Eppley Corridor Connector Study	100,000	100,000	-				
	Valley Waterloo Housing Administration Income	17,500		17,500	15,000		15,000	2,500
	Iowa COG Assistance	10,000		10,000	10,000		10,000	-
	Subtotal Comm Dev State Funding	198,500	100,000	98,500	96,000	-	96,000	2,500
10-4200	Total State Funding	248,500	140,000	108,500	151,000	44,000	107,000	1,500

Account Number		FY20			FY19			Increase/ (Decrease) FY19- FY20
		Less Pass Through/ Vendor			Less Pass Through/ Vendor			
		Gross Award	Agreements	Net Award	Gross Award	Agreements	Net Award	
	Local Funding							
	Transportation							
	RPA County Dues	-		-	6,481		6,481	(6,481)
	Heartland 2050							
	City of Omaha Grant	-		-	5,000		5,000	(5,000)
	General							
	County Membership	385,896		385,896	385,897		385,897	(1)
	Administrative Fees on PL Contracts	14,600		14,600	14,600		14,600	-
	Subtotal General Local Funding	400,496	-	400,496	400,497	-	400,497	(1)
10-4300	Total Local Reveue	400,496	-	400,496	411,978	-	411,978	(11,482)
							-	
10-4305	TIP Fees	184,330	35,200	149,130	180,000	25,000	155,000	(5,870)
							-	
10-4310	Match Contributions							
	CMAQ	25,000	21,000	4,000	30,000	27,000	3,000	1,000
	Sarpy PEL Study	25,000	25,000	-				
	Traffic Data Services	8,000	8,000	-				
	IA Mini Grant	40,000	40,000	-				
	NE FY20 Mini Grant	25,000	25,000					
	Eppley Corridor Connector Study			-	37,500	37,500	-	-
10-4310	Total Match Contributions	123,000	119,000	4,000	67,500	64,500	3,000	1,000
	Contracts							
	Transportation							
	Aerial Photography FY20 Flight	724,216	724,216	-			-	-
	Aerial Photography FY18 Flight	291,357	291,357	-			-	-
	Aerial Photography FY16 Flight	-	-	-	296,454	296,454	-	-
	Greater Omaha Chamber - LRTP Technical Asst.	25,000	-	25,000			-	25,000
	Subtotal Transportation Contracts	1,040,573	1,015,573	25,000	296,454	296,454	-	25,000
	Community Development							
	Existing Community Development Contracts	10,000		10,000	10,000		10,000	-
	Projected Community Development Contracts	40,000		40,000	20,000		20,000	20,000
	CITIES Admin	5,250		5,250	5,250		5,250	-
	Council Bluffs Housing Trust Fund Admin	21,500		21,500	15,000		15,000	6,500
	CDBG Admin: Hancock Sewer	5,000		5,000	15,000		15,000	(10,000)
	CDBG Admin: Pott Co. Downtown Revitalization	30,000		30,000	20,000		20,000	10,000
	Blair Workforce Housing Administration Fees	7,500		7,500	25,000		25,000	(17,500)
	Subtotal Comm Dev Contracts	119,250	-	119,250	110,250	-	110,250	9,000

Account Number		FY20			FY19			Increase/ (Decrease) FY19- FY20
		Less Pass Through/ Vendor			Less Pass Through/ Vendor			
		Gross Award	Agreements	Net Award	Gross Award	Agreements	Net Award	
	Heartland 2050							
	2020 Census - Complete Counts Committees	40,000		40,000				40,000
	Block talks/H2050 Community Assistance	2,500		2,500				2,500
		42,500	-	42,500	-	-	-	42,500
10-4400	Total Contracts	1,202,323	1,015,573	186,750	406,704	296,454	110,250	76,500
	Forums							
	Heartland 2050							
10-4505	Heartland 2050 Summits	6,000		6,000	6,000		6,000	-
10-4506	Heartland 2050 Speaker Series	4,000		4,000	4,000		4,000	-
10-4507	Site Visit Registrations	40,000		40,000	49,000	49,000	-	40,000
	Subtotal Heartland 2050 Forums	50,000	-	50,000	59,000	49,000	10,000	40,000
	General							
10-4500	General Forums	-		-				-
10-4502	Council of Officials Annual Meeting	6,000		6,000	5,000		5,000	1,000
10-4501	Council of Officials Quarterly Meeting	1,400		1,400	1,000		1,000	400
	Subtotal General Forms	7,400	-	7,400	6,000	-	6,000	1,400
	Total Forums	57,400	-	57,400	65,000	49,000	16,000	41,400
	In-kind Match							
	Transportation							
	NE PL	86,571	86,571	-	86,571	86,571	-	-
	IA PL	12,857	12,857	-	12,857	12,857	-	-
	STBG	18,000	18,000	-	117,938	117,938	-	-
	5310 Grants	223,768	223,768	-	155,125	155,125	-	-
	NE FTA	48,214	48,214	-	25,714	25,714	-	-
	NE FTA - mini grant		-	-	25,000	25,000	-	-
	IA PL - mini grant	-	-	-	20,000	20,000	-	-
	Subtotal Transportation In-kind	389,410	389,410	-	443,205	443,205	-	-
10-4510	Total In-kind	389,410	389,410	-	443,205	443,205	-	-
10-4520	Investment Earning	15,000		15,000	-		-	15,000

Account Number		FY20			FY19			Increase/ (Decrease) FY19- FY20
		Less Pass Through/ Vendor			Less Pass Through/ Vendor			
		Gross Award	Agreements	Net Award	Gross Award	Agreements	Net Award	
10-4540	Miscellaneous							
	Foundations - Heartland 2050	87,000		87,000	80,000	21,000	59,000	28,000
	Total Reveune	5,879,486	3,372,005	2,483,481	5,029,444	2,729,909	2,299,535	183,946
	Reserve Funding							
	Transit ROI	-		-	20,000	20,000	-	-
	Capital Funds Transfer	35,000		35,000	80,000		80,000	(45,000)
	Total Reserves	35,000	-	35,000	100,000	20,000	80,000	(45,000)
	Total Available Funding	5,914,486	3,372,005	2,518,481	5,129,444	2,749,909	2,379,535	138,946
	Summary by Department							
	Transportation	4,547,330	3,136,805	1,386,525	3,800,197	2,447,409	1,352,788	33,737
	Community Development	545,430	200,000	345,430	498,750	187,500	311,250	34,180
	Heartland 2050	179,500	-	179,500	164,000	90,000	74,000	105,500
	General	642,226	35,200	607,026	666,497	25,000	641,497	(34,471)
		5,914,486	3,372,005	2,518,481	5,129,444	2,749,909	2,379,535	138,946
							Change in Net Award	6%



Omaha - Council Bluffs
Metropolitan Area
Planning Agency

Connect. Plan. Thrive.



Metropolitan Area Planning Agency Preliminary Line Item Budget

					FY 2019 Budget		FY 2020 Budget		Variance to PY	% Variance to PY
Revenues										
Federal and State Revenue										
10-4100	Federal Revenue				\$3,224,057.00	63.85%	\$3,172,027.00	53.95%	\$ (52,030.00)	-1.61%
10-4200	State Revenue				\$136,000.00	2.69%	\$248,500.00	4.23%	\$ 112,500.00	82.72%
Total Federal and State Revenue					\$3,360,057.00	66.54%	\$3,420,527.00	58.18%	\$ 60,470.00	1.80%
Local Government Revenue										
10-4300	Local Revenue				\$392,378.00	7.77%	\$400,496.00	6.81%	\$ 8,118.00	2.07%
10-4305	TIP Fee				\$194,600.00	3.85%	\$184,330.00	3.14%	\$ (10,270.00)	-5.28%
10-4350	Heartland 2050 Local Revenue				\$5,000.00	0.10%		0.00%	\$ (5,000.00)	-100.00%
15-4300	Local Revenue				\$0.00	0.00%	\$0.00	0.00%	\$ -	
Total Local Government Revenue					\$591,978.00	11.72%	\$584,826.00	9.95%	\$ (7,152.00)	-1.21%
Charges for Services										
10-4400	Contracts				\$421,704.00	8.35%	\$1,202,323.00	20.45%	\$ 780,619.00	185.11%
Total Charges for Services					\$421,704.00	8.35%	\$1,202,323.00	20.45%	\$ 780,619.00	185.11%
Forums Revenue										
10-4500	Forums/Annual Dinner				\$0.00	0.00%		0.00%	\$ -	
10-4501	Council of Officials Quarterly Meeting				\$1,000.00	0.02%	\$1,400.00	0.02%	\$ 400.00	40.00%
10-4502	Council of Officials Annual Meeting				\$5,000.00	0.10%	\$6,000.00	0.10%	\$ 1,000.00	20.00%
10-4505	Heartland 2050 Summit				\$6,000.00	0.12%	\$6,000.00	0.10%	\$ -	0.00%
10-4506	Heartland 2050 Speaker Series				\$4,000.00	0.08%	\$4,000.00	0.07%	\$ -	0.00%
Total Forums Revenue					\$16,000.00	0.32%	\$17,400.00	0.30%	\$ 1,400.00	8.75%
In-kind Revenue										
10-4510	In-Kind Revenue				\$463,205.00	9.17%	\$389,410.00	6.62%	\$ (73,795.00)	-15.93%
Total In-kind Revenue					\$463,205.00	9.17%	\$389,410.00	6.62%	\$ (73,795.00)	-15.93%
Investment Income										
10-4520	Investment Earnings				\$0.00	0.00%	\$15,000.00	0.26%	\$ 15,000.00	
15-4520	Investment Earnings				\$0.00	0.00%		0.00%	\$ -	
Total Investment Income					\$0.00	0.00%	\$15,000.00	0.26%	\$ 15,000.00	
Miscellaneous Revenue										
10-4310	Match Contributions				\$67,500.00	1.34%	\$123,000.00	2.09%	\$ 55,500.00	82.22%
10-4507	Site Visit Registration				\$49,000.00	0.97%	\$40,000.00	0.68%	\$ (9,000.00)	-18.37%
10-4530	Misc. Cash Sales				\$0.00	0.00%		0.00%	\$ -	
10-4540	Miscellaneous				\$80,000.00	1.58%	\$87,000.00	1.48%	\$ 7,000.00	8.75%
15-4310	Match Contributions				\$0.00	0.00%		0.00%	\$ -	
15-4540	Miscellaneous				\$0.00	0.00%		0.00%	\$ -	
Total Miscellaneous Revenue					\$196,500.00	3.89%	\$250,000.00	4.25%	\$ 53,500.00	27.23%
Total					\$5,049,444.00		\$5,879,486.00		\$ 830,042.00	16.44%
Total Reveunes					\$5,049,444.00		\$5,879,486.00		\$ 830,042.00	16.44%

		FY 2019 Budget		FY 2020 Budget		Variance to PY	% Variance to PY
Expenses							
MAPA Activities							
MAPA Personnel Expenses							
Salaries							
10-5000	Salaries	\$1,233,200.00	24.42%	\$1,309,750.00	22.07%	\$ 76,550.00	6.21%
10-5125	Accrued Salaries & Compensated Absen	\$204,045.00	4.04%	\$248,850.00	4.19%	\$ 44,805.00	21.96%
Total Salaries		\$1,437,245.00	28.46%	\$1,558,600.00	26.26%	\$ 121,355.00	8.44%
Payroll Taxes							
10-5100	FICA	\$94,340.00	1.87%	\$119,230.00	2.01%	\$ 24,890.00	26.38%
10-5105	Unemployment Taxes	\$875.00	0.02%	\$1,560.00	0.03%	\$ 685.00	78.29%
Total Payroll Taxes		\$95,215.00	1.89%	\$120,790.00	2.04%	\$ 25,575.00	26.86%
Employee Benefits							
10-5110	Health Insurance	\$222,300.00	4.40%	\$274,550.00	4.63%	\$ 52,250.00	23.50%
10-5115	Life & Disability Insurance	\$6,000.00	0.12%	\$6,000.00	0.10%	\$ -	0.00%
10-5120	Retirement Contributions	\$67,825.00	1.34%	\$85,720.00	1.44%	\$ 17,895.00	26.38%
Total Employee Benefits		\$296,125.00	5.86%	\$366,270.00	6.17%	\$ 70,145.00	23.69%
Total MAPA Personnel Expenses		\$1,828,585.00	36.21%	\$2,045,660.00	34.47%	\$ 217,075.00	11.87%
MAPA Non-personnel							
10-5200	Advertising	\$13,000.00	0.26%	\$10,000.00	0.17%	\$ (3,000.00)	-23.08%
10-5210	Membership - Reference Materials	\$20,000.00	0.40%	\$21,000.00	0.35%	\$ 1,000.00	5.00%
Data Processing							
10-5310	Data Processing	\$23,000.00	0.46%	\$28,000.00	0.47%	\$ 5,000.00	21.74%
10-5311	GIS Software	\$6,000.00	0.12%	\$6,000.00	0.10%	\$ -	0.00%
10-5312	Public Relations - Website Software/Fees	\$6,000.00	0.12%	\$6,000.00	0.10%	\$ -	0.00%
Total Data Processing		\$35,000.00	0.69%	\$40,000.00	0.67%	\$ 5,000.00	14.29%
Forums Expense							
10-5600	Forums	\$0.00	0.00%	\$2,740.00	0.05%	\$ 2,740.00	
10-5601	Council of Officials Quarterly Meeting	\$5,000.00	0.10%	\$5,000.00	0.08%	\$ -	0.00%
10-5602	Council of Officials Annual Meeting	\$17,000.00	0.34%	\$15,000.00	0.25%	\$ (2,000.00)	-11.76%
10-5605	Heartland 2050 Summit	\$30,000.00	0.59%	\$30,000.00	0.51%	\$ -	0.00%
10-5606	Heartland 2050 Speaker Series	\$15,000.00	0.30%	\$15,000.00	0.25%	\$ -	0.00%
Total Forums Expense		\$67,000.00	1.33%	\$67,740.00	1.14%	\$ 740.00	1.10%
10-5650	Miscellaneous Expenses	\$2,000.00	0.04%	\$4,000.00	0.07%	\$ 2,000.00	100.00%
10-5730	Bank Charges	\$1,000.00	0.02%	\$1,000.00	0.02%	\$ -	0.00%
10-5800	Office Rent	\$77,250.00	1.53%	\$71,688.00	1.21%	\$ (5,562.00)	-7.20%
Office Expense							
10-5220	Printing	\$24,300.00	0.48%	\$24,300.00	0.41%	\$ -	0.00%
10-5300	Business Insurance Expense	\$17,600.00	0.35%	\$17,600.00	0.30%	\$ -	0.00%
10-5500	Equipment Maintenance	\$8,500.00	0.17%	\$5,000.00	0.08%	\$ (3,500.00)	-41.18%
10-5700	Postage	\$3,500.00	0.07%	\$3,500.00	0.06%	\$ -	0.00%
10-5710	Supplies	\$17,000.00	0.34%	\$12,000.00	0.20%	\$ (5,000.00)	-29.41%
10-5720	Computer Equipment			\$8,000.00		\$ 8,000.00	
10-5810	Telephone	\$3,000.00	0.06%	\$1,500.00	0.03%	\$ (1,500.00)	-50.00%
Total Office Expense		\$73,900.00	1.46%	\$71,900.00	1.21%	\$ (2,000.00)	-2.71%
Professional Fees							
10-5320	Professional Services	\$29,000.00	0.57%	\$30,000.00	0.51%	\$ 1,000.00	3.45%
Travel and Conferences							
10-5900	Travel & Conferences	\$35,000.00	0.69%	\$33,430.00	0.56%	\$ (1,570.00)	-4.49%
10-5901	Staff Certifications	\$2,000.00	0.04%	\$4,400.00	0.07%	\$ 2,400.00	120.00%
10-5902	Tuition Reimbursement	\$0.00	0.00%	\$4,500.00	0.08%	\$ 4,500.00	
10-5907	H2050 Stie Visit Travel	\$87,500.00	1.73%	\$87,500.00	1.47%	\$ -	0.00%
Total Travel and Conferences		\$124,500.00	2.47%	\$129,830.00	2.19%	\$ 5,330.00	4.28%
10-8000	Transfers	(\$51,700.00)	-1.02%	\$20,400.00	0.34%	\$ 72,100.00	-139.46%
10-5950	Capital Outlays	\$80,000.00	1.58%	\$50,000.00	0.84%	\$ (30,000.00)	-37.50%
Total MAPA Non-personnel		\$470,950.00	9.33%	\$517,558.00	8.72%	\$ 46,608.00	9.90%

			FY 2019 Budget		FY 2020 Budget		Variance to PY	% Varaince to PY
<hr/>								
Total MAPA Activities			\$2,299,535.00	45.54%	\$2,563,218.00	43.19%	\$ 263,683.00	11.47%
<hr/>								
Contracts and Pass-through								
10-5400	Contracts		\$350,000.00	6.93%	\$820,000.00	13.82%	\$ 470,000.00	134.29%
10-5410	Aerial Photo Expense		\$296,454.00	5.87%	\$1,015,573.00	17.11%	\$ 719,119.00	242.57%
10-5420	Pass Through Contracts - Planning		\$865,500.00	17.14%	\$372,000.00	6.27%	\$ (493,500.00)	-57.02%
10-5430	Pass Through Contracts - STP		\$1,113,813.00	22.06%	\$710,022.00	11.96%	\$ (403,791.00)	-36.25%
10-5440	In-Kind Expense		\$124,142.00	2.46%	\$454,410.00	7.66%	\$ 330,268.00	266.04%
Subtotal Contracts and Pass-Through			\$2,749,909.00	54.46%	\$3,372,005.00	56.81%	\$ 622,096.00	22.62%
<hr/>								
Total Expenses			\$5,049,444.00		\$5,935,223.00		\$ 885,779.00	17.54%
<hr/>								
NET SURPLUS/(DEFICIT)			\$0.00		(\$55,737.00)			
<hr/>								
NET (DEFICIT) Covered by								
	Capital Funds Transfer				\$35,000.00			
	TIP Fee Carryover				\$20,737.00			
Total Reserves					\$55,737.00			
<hr/>								

MAPA FY - 2020 Program Budget Table

MAPA Activities	Work Activity	Total Heartland			MAPA Total Budget
		Total Transportation Funding	Total Comm & Econ Development	2050 - Non Federal Transportation	
	Direct Personnel	1,063,460	413,420	265,730	1,742,610
	Direct Non-personnel	269,850	42,970	22,130	384,960
	Indirect	265,863	103,360	66,425	435,648
	Contracts - Passthrough	3,172,005	200,000	-	3,372,005
	Total	4,771,178	759,750	354,285	5,935,223
		29,860	4,750	(34,620)	-
	200 UPWP and Federal Assurances	24,643	-	-	24,643
	210 Board and Committee Support	159,530	-	-	159,530
	220 Regional Transportation Planning	205,987	-	-	205,987
	230 TIP and Local Projects	138,340	-	-	138,340
	240 Communication and Public Involvement	190,110	-	-	190,110
	250 Regional Data, Mapping & Forecasting	241,093	-	-	241,093
	260 Environment and Energy	92,980	-	-	92,980
	270 Heartland 2050 - Transportation Eligible	249,270	-	-	249,270
	280 Training and Education	93,840	-	-	93,840
	290 Management	73,900	-	-	123,900
	300 Membership Services	12,120	-	-	12,120
	27001 Heartland 2050 Mini Grant Program	-	-	9,500	9,500
	27002 Heartland 2050 Committee & Working Groups	-	-	90,865	90,865
	27003 Heartland 2050 Technical Analysis & Data Support	-	-	15,000	15,000
	27004 Heartland 2050 Public Outreach	-	-	104,040	104,040
	27005 Heartland 2050 Summits & Speaker Series	-	-	72,000	72,000
	27006 Heartland 2050 Site Visits	87,500	-	-	87,500
	27007 Heartland 2050 Administration	-	-	90,000	90,000
	27008 Heartland 2050 Smart Cities	-	-	7,500	7,500
	71020 Comm & Econ Development Management	-	53,000	-	53,000
	71021 Jurisdictional Visits	-	25,000	-	25,000
	71022 Local Planning Assistance	-	72,150	-	72,150
	71023 Management Assistance	-	5,550	-	5,550
	71024 Grant Writing Assistance	-	66,600	-	66,600
	71025 Grant Management	-	153,120	-	153,120
	71026 Technical and Policy Education Activities	-	25,000	-	25,000
	72001 Maintenance of CEDS	-	19,880	-	19,880
	72021 Economic Development Assistance	-	55,500	-	55,500
	72022 Housing Activities	-	77,700	-	77,700
	72023 Revolving Loan Fund	-	1,500	-	1,500
		-	-	-	-
	Subtotal MAPA Activities - Federal Share	1,371,525	127,680	-	1,499,205
	Subtotal MAPA Activities - State Share	10,000	98,500	-	108,500
	Subtotal MAPA Activities - Local Share	187,788	328,820	388,905	955,513
	Subtotal MAPA Activities	1,569,313	555,000	388,905	2,563,218

Work Activity	Total Heartland				
	Total Transportation Funding	Total Comm & Econ Development	2050 - Non Federal Transportation	Capital Projects	MAPA Total Budget
Contracts and Subrecipients					
22001 LRTP Support	75,000	-			75,000
22002 Bike Ped Plan	75,000				75,000
23001 Sarpy PEL Study	125,000				125,000
25001 Aerial Photography	1,015,573	-			1,015,573
25003 On-Call Modeling	35,000	-			35,000
25004 Traffic Data Services	40,000				40,000
26001 Little Steps Big Impact Education Campaign	200,000	-			200,000
26001 Little Steps Big Active Commuting Outreach	105,000	-			105,000
27006 Heartland 2050 Site Visit	-	-			-
31001 5310 Subrecipients	556,790	-			556,790
31002 Heartland 2050 Mini Grants - FY20	125,000	-			125,000
31002 Heartland 2050 Mini Grants - FY19	212,500	-			212,500
31002 Heartland 2050 Mini Grants - FY18	190,000	-			190,000
31003 Planning Local Subrecipients	417,142	-			417,142
72021 Eppley Corridor Connector Study		200,000			200,000
72022 Owner Occupied Housing Rehab	-	-			-
Subtotal Contracts & Subrecipients - Federal Share	1,572,822	100,000			1,672,822
Subtotal Contracts & Subrecipients - State Share	40,000	100,000			140,000
Subtotal Contracts & Subrecipients- Local Share	1,559,183	-			1,559,183
Subtotal Contracts & Subrecipients	3,172,005	200,000			3,372,005
Total Federal Share	2,944,347	227,680	-		3,172,027
Total State Share	50,000	198,500	-		248,500
Total Local Share	1,746,971	328,820	388,905	50,000	2,514,696
Total Activities	4,741,318	755,000	388,905	50,000	5,935,223
Match Funding					
Local/Subrecipient Cash	311,988	209,570	281,905	50,000	853,463
State Funding	50,000	198,500	-		248,500
Contracts	-	119,250	50,000		169,250
Heartland 2050 Foundation Cash	30,000	-	57,000		87,000
Aerial Photography Match	1,015,573	-	-		1,015,573
In-kind Match	389,410	-	-		389,410
Total Match	1,796,971	527,320	388,905	50,000	2,763,196
Match %	37.90%	70%	100%		47%
	-	-	-		-

FY-2020 COMMUNITY & ECONOMIC DEVELOPMENT WORK PROGRAM ACTIVITIES

The following pages detail the work activities that MAPA and contract subrecipients will undertake in FY 2020 (July 1, 2019 through June 30, 2020). These activities are divided into Community Development Assistance (710) and Economic Development Assistance (720).

Community Development Assistance (710)

Objective - To provide technical assistance to jurisdictions in identifying community development needs and the resources to meet those needs.

Previous Work

- Jurisdictional visits to determine local needs and aspirations
- Preparation of local plans and land use policies and ordinances
- Provide management assistance to local governments and other organizations
- Preparation of applications for financial assistance
- Management of financial assistance awarded

Work Activities

21. Jurisdictional Visits - Meet officials and other community representatives of each community within MAPA region. Document the needs and objectives of communities. Provide technical assistance on methods to address needs and implementing activities consistent with local objectives. Coordinate local activities with other regionally significant projects.
22. Local Planning Assistance - Provide local jurisdictions assistance with strategic, comprehensive, disaster mitigation, housing and community development, and downtown revitalization plans, and local land use ordinances and policy.
23. Local Management Assistance - Provide local jurisdictions with community management assistance (code enforcement, urban renewal and revitalization, demolition, etc.)
24. Grant Writing Assistance - Prepare financial assistance applications for local jurisdictions and other members to address established needs and to implement local plans and strategies. Focus will be placed on place making through downtown redevelopment, public infrastructure, housing rehabilitation and development, quality of life and recreational improvements, and hazard mitigation.
25. Grant Management - Contract for the administration of financial assistance awards to ensure compliance with state and federal requirements. This includes completion of environmental reviews, monitoring, procurement and labor standards compliance, financial and project managements, and reporting.
26. Technical and Policy Education Activities - Participate in ongoing education and staff development activities such as workshops, conferences, and webinars devoted to planning and research-related policy and technical information. Event sponsors include local, state and national organizations such as the Greater Omaha Chamber, Nebraska Regional Officials Council (NROC), Iowa Councils of Government (ICOG), National Association of Regional Councils (NARC), National Association of Development Organizations (NADO), American Planning Association (APA), Nebraska Planning and Zoning Association (NPZA), and other organizations.
27. Related Agency Participation - Participate in local, state, and national associations that provide ongoing education, training, staff and leadership development, and peer-to-peer knowledge exchange. Event sponsors include local, state, and national organizations, including those listed under 710-26.
28. Certification and Memberships - Staff members apply, take required tests, and actively participate in

professional organizations such as the APA's American Institute of Certified Planners (AICP).

Ongoing Projects

Mills County Emergency Management Plan
Mills County Watershed Project Administration
Malvern 5-2-1-0 Program Administration
Pottawattamie County CITIES 2017 and 2018 Program Administration
Hancock Sanitary Sewer CDBG Administration
Caron/Macedonia CDBG DTR Administration
Phase II of Malvern 5-2-1-0 project
Environmental review for Blair Housing Authority
Malvern and Oakland strategic plans

Anticipated Projects

Carter Lake CDBG sanitary sewer application
Community strategic plans - (3)
Community comp plan - (1)
Flood recovery support: Public water, sanitary sewer, and storm water reconstruction and mitigation projects in Cass, Dodge, Mills, Pottawattamie and Sarpy Counties (EDA, CDBG, etc.)
HMGP hazard mitigation in Cass, Dodge, Mills, Pottawattamie and Sarpy Counties (HMGP)

Economic Development Assistance (720)

Objective - To provide technical assistance to jurisdictions to identify economic development needs and the resources to meet those needs.

Previous Work

- Prepare and maintain CEDS
- Planning for distressed areas
- Assisting local jurisdictions with economic development activities
- Revolving loan fund administration
- Affordable housing

Work Activities

21. Economic Development Assistance - Prepare and maintain Certified Economic Development Strategy for the MAPA region including reporting and compliance management. Assist in the economic development planning with emphasis on economically distressed and low and moderate income areas. Assisting local jurisdictions with economic development studies and strategies, economic development financing and projects, manage revolving loan funds.
22. Housing Activities - Provide local jurisdictions assistance with housing needs assessments and studies. Securing financial assistance for housing rehabilitation, acquisition rehabilitation, and new housing construction with emphasis placed on affordable and workforce housing.

Ongoing Projects

CEDS/LRTP Update

Revolving loan fund administration

Valley and Waterloo housing rehabilitation

Council Bluffs Housing Trust Fund administration

Blair RWHF administration

Anticipated Projects

Blair NAHTF Demonstration and normal round application for Blair multi-family

Water infrastructure project, Oakland, IA

Pottawattamie County housing trust fund and rural workforce housing program

2019 EPA Brownfield assessment grant

2019 EPA Brownfield multi-purpose grant - Omaha Municipal Land Bank (OMLB)

MAPA Population Forecasts

2010 - 2050

	2010	2015	2020	2025	2030	2035	2040	2045	2050
Douglas	517,110	544,083	571,311	598,220	625,173	652,243	680,008	708,163	736,658
Sarpy	158,840	177,697	196,701	214,981	233,688	253,624	274,837	296,430	317,618
Pottawattmie (TMA)	80,509	80,652	81,909	83,407	84,705	85,577	85,968	85,959	85,646
TMA Total	756,459	802,432	849,921	896,608	943,566	991,444	1,040,813	1,090,552	1,139,922
Pottawattmie (Total)	93,368	93,534	94,991	96,728	98,234	99,245	99,699	99,688	99,325
Washington	20,234	20,489	20,695	20,841	20,899	20,729	20,386	19,921	19,397
Mills	15,058	14,815	15,238	15,568	15,863	16,080	16,208	16,260	16,255
5-County Total	804,610	850,618	898,936	946,338	993,857	1,041,921	1,091,138	1,140,462	1,189,253

Source: Nebraska State Data Center (CPAR)
Iowa State Data Center (Woods & Poole)

2019 Public Participation Plan

Table of Contents

1. Introduction	1
Public Participation Plan Development Methodology	Error! Bookmark not defined.
Public Participation Plan Coordination and Cooperation Meeting	Error! Bookmark not defined.
What is a Public Participation Plan?	Error! Bookmark not defined.
2. Federal Requirements and Policies	4
Accommodation Policies	4
Limited English Proficiency (LEP)	4
Persons with a Disability	Error! Bookmark not defined.
Environmental Justice	5
3. Outreach Philosophy and Efforts	6
Philosophy	6
Philosophy 1: Conduct Outreach to all within the MPO Boundary	6
Philosophy 2: Consider Traditionally Underserved Areas of the Region and Individuals ..	Error! Bookmark not defined.
Philosophy 3: Encourage Interchange of Ideas	7
Philosophy 4: Consider Public Input When Shaping Policies, Plans and Programs	8
Philosophy 5: Low-Income and Minority, Limited English Proficiency, and Disabled Population Outreach	Error! Bookmark not defined.
Philosophy 6: Involve Public Input Early in the Planning Process	Error! Bookmark not defined.
Specific Public Outreach Philosophy for Sensitive Populations	Error! Bookmark not defined.
Outreach Efforts	Error! Bookmark not defined.
Public Meetings	Error! Bookmark not defined.
Public Comment Periods and Document Availability	Error! Bookmark not defined.
Website Updates (Website and Social Media)	Error! Bookmark not defined.
Newsletter	Error! Bookmark not defined.
Meeting Notices	Error! Bookmark not defined.
Educational Materials: Brochures and Flyers	Error! Bookmark not defined.
News Releases	Error! Bookmark not defined.
4. Public Participation Opportunities	12
MAPA Board of Directors and Council of Officials Meetings	13
MAPA Committees & Sub-Committees & Working Groups	13
MAPA Forums	15
Surveys	16
Public Appearances	17
Committee Membership/Public Meetings	Error! Bookmark not defined.
Public Comments	Error! Bookmark not defined.
5. Guidelines for Common Public Participation Activities	Error! Bookmark not defined.
Public Meetings and Open House Events	Error! Bookmark not defined.
Involvement of the News Media	Error! Bookmark not defined.
Coordination Among Existing Committees and Cooperating Agencies	Error! Bookmark not defined.
6. Public Involvement in Major Planning Activities	18
Long Range Transportation Plan (LRTP)	20
Transportation Improvement Program (TIP)	22
Unified Planning Work Program (UPWP)	24
Public Participation Plan (PPP)	25

7. Implementation and Evaluation	26
Implementation	26
Evaluation	26
Incorporation of Public Comment	Error! Bookmark not defined.
Evaluation Methods and Performance Goals	27
Appendix A: Public Meeting Checklist	29
Appendix B: Glossary	32
Appendix C: Environmental Justice (EJ) & Limited English Proficiency (LEP) Outreach Organizations	34
Appendix D: Resource Agencies and Interested Parties	39
Appendix E: Public Involvement in Plan Development	45
Appendix F: Public Participation Survey	49
Appendix G: ADA Compliance Facility Checklist	50
Appendix H: Public Comments	52

Dates of Approval

TTAC:

MAPA Board of Directors:

RPA Policy & Technical Committee:

If a member of the public wants to inquire about the accessibility of a public meeting – able to accommodate differently abled persons and/or if language, hearing, and sight accommodation is available (Spanish, American Sign Language, braille signage etc.), please call the MAPA office at 402-444-6866.

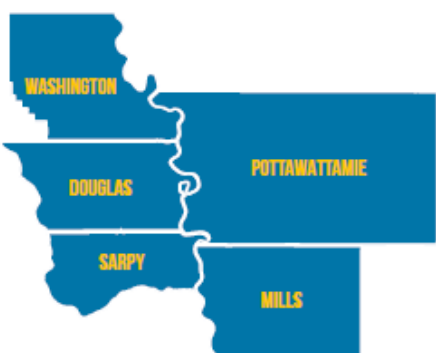
If a member of the public wants to file a Title VI or ADA complaint, please call the MAPA office at 402-444-6866 and ask for the ADA or Title VI Coordinator.

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1. Introduction

This is the MAPA Public Participation Plan, which is to be followed for regional planning and programming efforts in the MAPA region. The public participation plan outlines how the agency will work to achieve public participation and was developed based on the agency's goals to:

- **Ensure early and continuous public notification** about regional planning;
- **Provide meaningful information** concerning regional planning; and
- **Obtain participation and input** to regional planning.



COUNCIL OF GOVERNMENTS

MAPA is governed by a 63-member Council of Officials, representing each of the 63 governmental units which comprise MAPA within the five counties it serves. They include: Douglas, Sarpy, and Washington Counties in Nebraska; Pottawattamie and Mills Counties in Iowa. The Council's roles include approving the agency's long range plan and setting overall policy.

TRANSPORTATION PLANNING AFFILIATIONS

In its role as a Metropolitan Planning Organization, MAPA is the pass-through agency for millions of dollars in federal transportation funding for the Transportation Management Area (TMA) it serves which consists of Douglas and Sarpy Counties in Nebraska and western Pottawattamie County in Iowa (mainly the boundaries of the City of Council Bluffs). In addition, MAPA also serves as the administrator for Iowa Regional Planning Affiliation 18, which includes the counties of Harrison, Mills and Shelby, and the non-urbanized portion of Pottawattamie County.

MPO = BLUE

RPA-18 = YELLOW



METROPOLITAN STATISTICAL AREA

At the time of its inception in 2011, the work of the Heartland 2050 Regional Visioning project included the eight counties in the Omaha Metropolitan Statistical Area (MSA). The MSA counties include all five counties in the MAPA region plus Saunders and Cass Counties in Nebraska and Harrison County in Iowa. Heartland 2050 has evolved into the Heartland 2050 Regional Planning Committee and it will focus its core work on the five counties in the MAPA region.

What is a Public Participation Plan?

A Public Participation Plan outlines how the agency will work to achieve public participation in all planning activities. It helps ensure consideration of the public's needs and preferences are incorporated into decisions. Making sure people are aware of their opportunity to participate is important to the developmental process. Not only is the general public notified of planning opportunities, but pertinent State offices in both Iowa and Nebraska are notified.

Public participation activities provide more value when they are open, relevant, timely, and appropriate for the intended goal of the public involvement process. Providing a balanced approach with representation of all stakeholders and including measures to seek out and consider the needs of all stakeholders, especially those that are traditionally underserved by past and current transportation programs, facilities, or services.”

MAPA's Public Participation Plan is fundamental to its planning process and is detailed in the subsequent chapters:

- Federal Requirements and Policies
- MAPA's Outreach Philosophy and Efforts
- Public Participation Opportunities
- Guidelines for Common Public Participation Activities
- Public Involvement in Major Planning Activities
- Evaluation

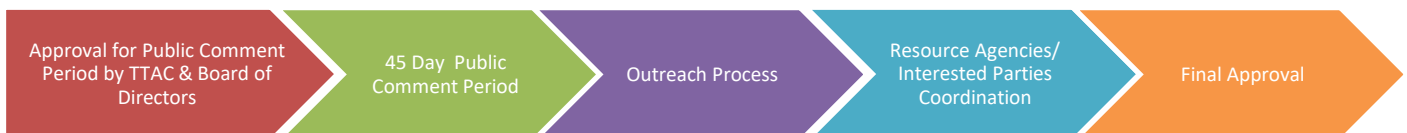
Public Participation Plan Development & Coordination

The 2019 Public Participation Plan (PPP) is an update to the 2015 Public Participation Plan. This Plan was developed through collaboration of MAPA transportation, Heartland 2050, and community development staff in conjunction with ongoing regional public involvement professionals established through the International Association Public Participation (IAP2) chapter. Figure 1.2 illustrates the overall process utilized to update this plan leveraging input from the Transportation Technical Advisory Committee (TTAC), Equity and Engagement Committee (EEC) and the MAPA Board of Directors. During the 45-day public comment period for this Draft, MAPA will facilitate additional opportunities for input through a resource agency coordination call and postings on Facebook, Twitter, the MAPA website, and the in the local newspaper.

As a part of the plan development process, a survey was sent to the resource agencies and interested parties asking how they would like to be involved in the planning process. A copy of the survey is included in this plan in Appendix F. Over 75 interested parties completed the MAPA Public Participation Preference Survey. Table 1.1 displays the types of agencies that completed the survey and indicated the type of agency they represent. The survey asked respondents to select which types of outreach they felt were the most effective and what areas MAPA should improve on. Most of the respondents felt that pop up meetings, newsletters, and open house meetings were the most effective, figure 1.3. It was felt that MAPA should expand its network of stakeholder meetings, use neighborhood meetings to gather input, and hold more events like block talks to conduct outreach, as shown in table 1.3. Specific outreach was conducted through the EEC to gather input on the best methods for engaging with historically disadvantaged communities and the most effective methods of tracking engagement and bringing diverse voices into the transportation planning process.

Table 1.1: Types of Agencies Response	
Federal	3
Local	30
State	7
Education	4
Nonprofit	24
Other	12

Figure 1.2: Public Participation Plan Approach



2. Federal Requirements and Policies

MAPA's many roles as MPO, RPA administrator and COG result in the agency serving as a conduit for federal funding from the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Environmental Protection Agency (EPA), the US Department of Housing and Urban Development (HUD) and other state and federal agencies responsible for metropolitan planning.

MAPA's transportation planning process implements the three C's of transportation planning – Continuing, Cooperative, and Comprehensive – meaning residents are involved in the planning process in an inclusive as possible manner. Federal regulations that apply to the MAPA planning processes and are incorporated into all MAPA planning activities are listed in the sidebar. Specific accommodation policies stating how regulations are implemented are discussed in the Accommodation Policies section below.

Accommodation Policies

MAPA developed policies to accommodate the sensitive populations. This includes the Title VI population, Limited English Proficiency (LEP) population, the Persons with a Disability population, and the Environmental Justice (EJ - low income and high minority) population.

MAPA ensures that no person shall, on the grounds of race, color, sex, national origin, or physical handicap, be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any program receiving federal assistance from the United States Department of Transportation (Title VI Assurances).

A Civil Rights Plan was adopted (located at <http://mapacog.org/about/what-is-mapacog/civil-rights/> or the transportation programs within MAPA. The MAPA Civil Rights Plan more deeply discusses the benefits and burdens of transportation investment anticipated on different socioeconomic groups through examination of racial and economic disparity, zero vehicle household and job accessibility (by automobile and by transit).

FEDERAL REQUIREMENTS

Moving Ahead for Progress in the 21st Century Act (MAP-21)

The current transportation authorizing legislation, which articulates the importance of early and continues public involvement.

Title VI of the Civil Rights Act of 1964 (Title VI)

Ensures that no person shall, on the grounds of race, color, sex, national origin, or physical handicap, be excluded from participation in transportation programs.

Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (LEP)

Requires public agencies to ensure public materials are available in the native language of areas with a disproportionately high concentration of limited English proficiency population.

The Americans with Disabilities Act of 1990 (ADA)

The disabled communities shall be involved in the development and improvement of transportation services. People with disabilities shall be able to access meeting sites and have access to the information.

Executive Order 12898, Federal Actions to Address Environmental Justice (EJ) in Minority and Low-Income Populations

Address the benefits and burdens of federally funded community investment of low income and minority populations.

Clean Air Act (CAA)

The public are given the opportunity to participate in plans and activities, which impact their daily lives, including area quality issues.

Environmental Justice (EJ) & Historically Disadvantaged Communities

MAPA continues working to ensure that environmental justice is a consideration in all its efforts. This means ensuring full and fair participation of minority and low-income populations, including special considerations that must be made to ensure adequate representation and outreach. Planning outreach will consider the population that may be affected, and the potential benefits and impacts of a plan or program will be considered.

This means ensuring full and fair participation of minority and low-income populations, along with avoiding, minimizing, or relieving unfair harmful effects and preventing the denial, reduction, or delay in benefits involving any Federal funds. MAPA regularly conducts specific public outreach to the sensitive populations including low income and minority populations (Environmental Justice – EJ), those with Limited English Proficiency, and persons with disabilities. During the planning processes MAPA works closely with many historically disadvantaged communities to identify key stakeholders and resource agencies to represent their interests in the planning and implementation processes. MAPA’s role in efforts such as the development of the Regional Equitable Growth Profile, Fair Housing Equity Assessments, and facilitation of the regional Equity & Engagement Committee are specific examples of this work in action.

LEP / Speech / Hearing

“I Speak” language identification cards are available at the MAPA front desk to assist in identifying the language needs of any member of the public who requests translation services.

All meeting announcements include the policy statement in the sidebar, communicating that assistance can be provided to the Limited English Proficiency (LEP) population, people with disabilities, and others who may need assistance.

An ADA Compliance Facility Checklist (located in Appendix G) will be used to compile an internal ADA compliant facilities list. This list is not exhaustive and is updated regularly as MAPA hosts new events.

ENVIRONMENTAL JUSTICE

- Ensure full and fair participation by all communities affected potentially in the transportation decision-making process
- Avoid, minimize or mitigate disproportionately high and adverse human health or environmental effects, including social and economic effects, of programs, policies and activities on minority populations and low-income populations
- Prevent the denial of, reduction of, or significant delay in the receipt of transportation benefits by minority and low-income populations

MEETING ANNOUNCEMENT

“Meetings of the Metropolitan Area Planning Agency are conducted in compliance with the Nebraska Statutes of the Open Meetings Act. Auxiliary aids, language assistance, and services are available when requested at least three (3) working days prior to the meeting so appropriate arrangements can be made.

Si necesita ayuda con traducción, por favor llame la oficina. (402-444-6866)

If a member of the public wants to inquire about the accessibility of a public meeting, please call the MAPA front office at 402-444-6866. The ADA Coordinator and the process for filing an ADA complaint is identified in the Title VI Plan (located at <http://mapacog.org/about/what-is-mapacog/civil-rights/>).

3. Outreach Philosophy and Efforts

Philosophy

MAPA works to achieve a high level of public participation by cooperating with other public agencies and units of government. This will be accomplished through coordinating efforts whenever possible, in particular with the region's counties, cities, villages, and towns as well as state and federal agencies.

In general, MAPA's outreach philosophy seeks to maximize opportunities for the public to be involved in its planning initiatives. This is done through early involvement and consistent feedback. The four specific elements of the agency's outreach philosophy are displayed in Figure 3.1 and described in more detail below.

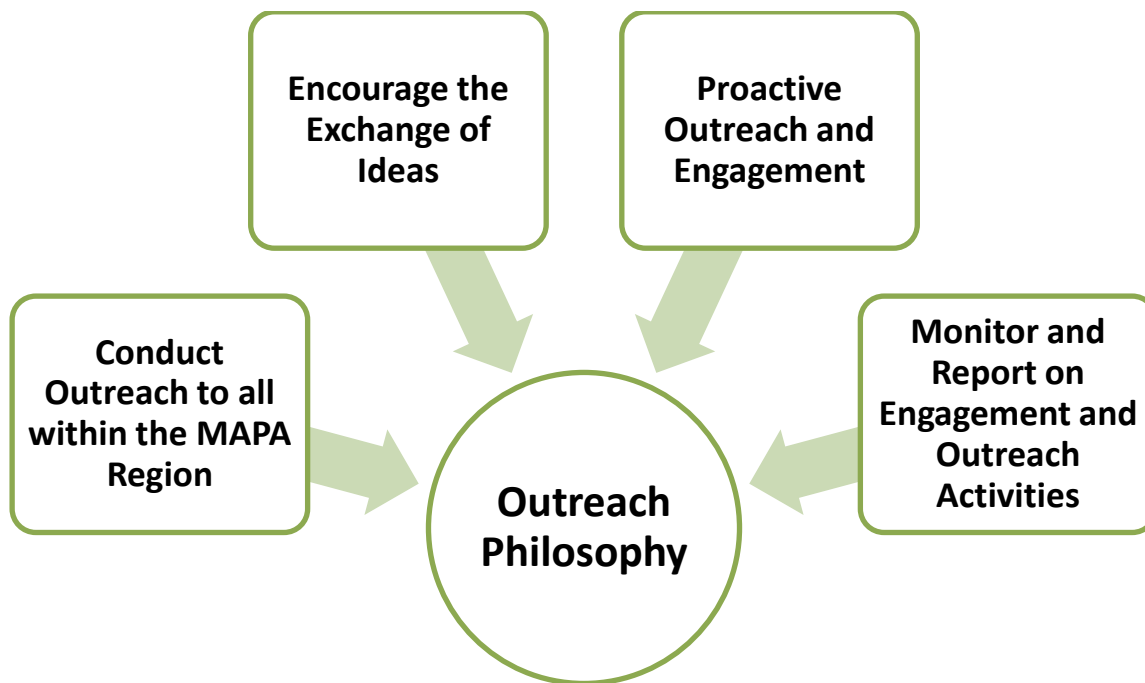


Figure 3.1: MAPA's Outreach Philosophy

Philosophy 1: Conduct Outreach to all within the MAPA Region

MAPA continuously looks for ways to involve organizations and individuals that may have potential interests in planning efforts. MAPA's goal is to bring information to the public and special groups about its planning products and processes. At the highest level this means ensuring that meetings and outreach are conducted in all contexts of our region to understand the challenges and needs of urban neighborhoods, suburban communities, in addition to the small towns and rural areas. This overarching

strategy ensures fuller participation in MAPA's efforts and brings new organizations and community members into the planning process. MAPA's commitment to these principles helps ensure that voices from the public, non-profit, and private sectors are included in community conversations and planning efforts.

One way this is achieved is through regular presentations of MAPA planning activities in local forums and meetings. These presentations and the availability of MAPA staff to present at meetings will be made known. This presentation will set the stage for specific planning activities later, as people understand how they can be involved and what the benefit of participation will be for them and their community. Educating the general public, community leaders and other decisionmakers supports informed public contribution and continued engagement by the public. Education will be enhanced through the use of visualization tools that will help the public understand and better relate to MAPA's various planning products and activities.

Additionally, participation efforts oriented towards historically disadvantaged communities will be stressed and specific meetings are regularly held within MAPA's environmental justice areas. When conducting outreach activities for planning efforts, MAPA utilizes its broad stakeholder network to ensure that the voices of minority, low-income, elderly, immigrant, and disabled populations are considered as part of the planning process. Advocates and agencies serving will be included in the outreach planning process and used as contacts within communities. Furthermore, MAPA uses neighborhood and corridor plans as a means of supporting and empowering community leaders to have a voice in the planning process. Appendix C and Appendix D include a listing of many of the organizations through which MAPA conducts this targeted outreach.

Philosophy 2: Encourage Exchange of Ideas

Members of MAPA staff and public will continue to engage in conversations and exchange of ideas community needs in a variety of forums including meetings, workshops and online tools. MAPA relies heavily on survey tools such as SurveyMonkey and Google Forms to gather input from the public and stakeholders on priorities, projects and policies. These regular opportunities for input into the planning process help ensure the public is consulted before all the relevant decisions have been made.

Visualization & Mapping

Visualization techniques are used and will continue to be used in all core MAPA plans, programs, and projects including the Transportation Improvement Program (TIP), Long Range Transportation Plan (LRTP) and other planning efforts. These techniques better relate projects to regional goals and make documents clearer and more understandable for the public and those who do not have a background in transportation planning or community development. Visualization and mapping provide opportunities to show the relationship between issues that the public may not fully recognize. The complex problems that face communities today often can't be quickly understood and MAPA works continuously to create better tools and resources educate community members and to build an understanding of the policies and investment decisions that impact the region's future. Specific examples of MAPA's use of visualization include work related to story mapping, online portals such as the Traffic Data Portal and Regional Bike

Map, the Regional Growth and Development Report, and the mapping of accessibility as part of the Metro Area Travel Improvement Study (MTIS).

Scenario Planning

Interactive workshops utilizing scenario-planning techniques are a useful way to help the public better understand planning for the future and what could happen if no planning was to take place. With scenario planning, one looks into the future, anticipates events or changes and then analyzes what could happen as a result. This shows participants the trade-offs that communities are often faced with and provides an opportunity to build consensus about the most appropriate path forward for a community. MAPA utilized these approaches extensively throughout its Heartland 2050 Regional Vision and in the development of the Metro Area Travel Improvement Study (MTIS). MAPA also regularly develops alternative land use scenarios to illustrate the impact of different policy and investment decisions.

Philosophy 3: Proactive Public Outreach and Stakeholder Engagement

MAPA's public involvement includes techniques for engaging new partners in the planning process and making planning more understandable for citizens. Techniques for doing this include sharing and attending partner activities in newsletters and at MAPA meetings, communicating the implementation of plans and planning projects, regular updates on plans and funding programs, and experiential engagement techniques. Notably, this means supporting community conversations outside of official planning processes and building relationships through ongoing outreach. These efforts increase MAPA's visibility in the community and clearly communicate MAPA's role in the planning and funding processes.

When developing a specific plan or program, MAPA's participation process introduces the public to the planning process in its early stages. Through public participation, the public is given a chance to help define plan alternatives and address or prevent transportation related problems. The process allows for:

- Identifying alternative approaches or projects
- Gaining agreement among community partners about what needs to be accomplished
- Framing of the issues and the way that success will be measured
- Recognizing disputes early and resolving them through the planning process

Philosophy 4: Monitor and Report on Engagement and Outreach Activities

MAPA will document public input by compiling public comments and storing them with the project files. This will provide a record of comments received, which will help MAPA staff and committees when developing plans and programs. The process of incorporating public input into transportation planning documents will be transparent and open to the public. MAPA will advertise the opportunities for public comment for each activity where public comment is solicited, both at the beginning of each planning activity and throughout the process. (The public comment periods are listed on page24.)

Furthermore, MAPA will monitor and evaluate the efficacy of these engagement strategies on a regular basis. These efforts will be reported and documented in an Annual Report developed each year. This process of understanding the impact of MAPA's engagement strategies and their alignment with broader goals about public participation. As part of this evaluation, MAPA will look to the varying levels of

participation articulated by the International Association of Public Participation (IAP2) as a guide to the overall direction of MAPA’s efforts. Figure 3.2 below illustrates the alignment between MAPA’s outreach philosophies and the IAP2 spectrum.

MAPA And IAP2 Levels of Involvement					
	IAP2				
MAPA	Inform	Consult	Involve	Collaborate	Empower
Outreach to All					
Exchange of Ideas					
Monitor and Report					
Proactive Outreach and Engagement					

Figure 3.2: MAPA and IAP2 Outreach Spectrum

Specific Outreach Provisions

While MAPA’s outreach philosophy provides a broad overview of what MAPA seeks to accomplish through its public participation process, the following section includes more details and specific commitments that will be implemented during the planning process. These provisions help provide a clear framework for the public and also

Open Meetings at Accessible Locations

- Meetings of the agency and its advisory committees (i.e. Transportation Technical Advisory Committee (TTAC), Regional Planning Advisory Committee (RPAC), MAPA Finance Committee, Coordinated Transit Committee (CTC), Transportation Alternatives Program Committee (TAP-C) and the Project Selection Committee (ProSeCom)) are open to the public. These committees oversee decisions about the region’s federal funding and project selection processes, which are key decision points at which the public should be consulted. These meetings are held typically at the MAPA offices located at 2222 Cuming Street in Omaha. The MAPA offices are accessible, as evidenced by the ADA Self-Assessment in the Title VI Plan (<http://mapacog.org/about/what-is-mapa/civil-rights/>).
- Agendas are posted on the MAPA website and at the agency office at least seven (7) days in advance of public meetings. Amendments to the agenda can be made up to 24 hours prior to the meeting. The meeting is included in the online MAPA meeting calendar.
- Locations accessible by public transit are considered desirable and will be used for committee and public meetings (if practical depending upon the subject matter and expected audience).
- Persons with special needs are encouraged to participate, and reasonable accommodations will be made upon request. All locations will comply with the American with Disabilities Act of 1990. MAPA will use the ADA compliance checklist (Appendix G) to evaluate potential meeting sites. If a member of the public wants to inquire about the accessibility of a public meeting, please call the MAPA front office at 402-444-6866. The ideal meeting process is shown in Figure 3.4.



Figure 3.4: Open Meeting Process

Targeted Format and Frequency

When possible, meetings will be held in conjunction or partnership with other planning or community-based meetings. Online materials will be developed whenever possible to give the largest range of input and allow for the most efficient way to collect input. Public input should be done through active and engaging methods that allow for interaction and for the public to experience planning concepts.

- A variety of techniques provide information, including summary handouts, visual displays, and availability of staff to answer questions.
- All meetings include the opportunity to provide comments.
- Special consideration will be given to the location of meetings to ensure that all parties have an equal opportunity to participation in MAPA's planning activities.
- Meeting time and various meeting formats will be considered based on target audiences.
- Furthermore, the length of the meeting and methods of input will be considered and limited to ensure they are accessible to all who are interested

Notification Methods

Notifications for public meetings needs to be through a variety of methods to ensure the greatest engagement from various groups throughout the region. As social media becomes more prevalent MAPA staff will continue to increase online notifications.

- Press releases announcing public meetings may be distributed for an area appropriate for each planning effort and a media list will be maintained for this purpose.
- Development and distribution of summary materials may be used for notification of public meetings.
- Website updates will be used to make meeting notification and associated materials available quickly and readily. Social media will be used to notify and engage the public in the planning process. MAPA maintains a mailing list of governments, individual, agencies, groups and organizations that have expressed interest in receiving information including free newsletters.

Convenient & Accessible Meeting Scheduling

For major regional plan updates, involving a series of public meetings, the following are considered routinely:

- At least one meeting per county (Figure 3.5) is held during each of the meeting series, all at accessible locations complying with the American with Disabilities Act (ADA).
- An ADA Compliance Facility Checklist (located in Appendix G) is used to compile an internal ADA compliant facilities list. This list will not be inclusive and will be updated when the Public Participation Plan is updated every three years or as needed.
- Public transit availability is considered in selecting meeting sites. Community centers and schools will be considered as potential meeting locations.
- Limited English proficiency steps are taken, including arrangements for requested translators, and typically providing a translator in Hispanic/Latino neighborhood locations.
- The possibility of coordinating MAPA plan meetings with other meetings occurring in the region will be explored.

4. Public Participation Opportunities

MAPA's established committee and subcommittee structure provides regular opportunities through which the public can provide input to the agency's activities. These policy and technical committees administer MAPA's numerous planning initiatives, establish organizational policies, and manage the general affairs of the agency. Meetings of MAPA's policy boards and standing committees are open to the public; public notices are posted in advance in the MAPA lobby display case and on the MAPA website. Figure 4.1 is a diagram of MAPA's committee structure.

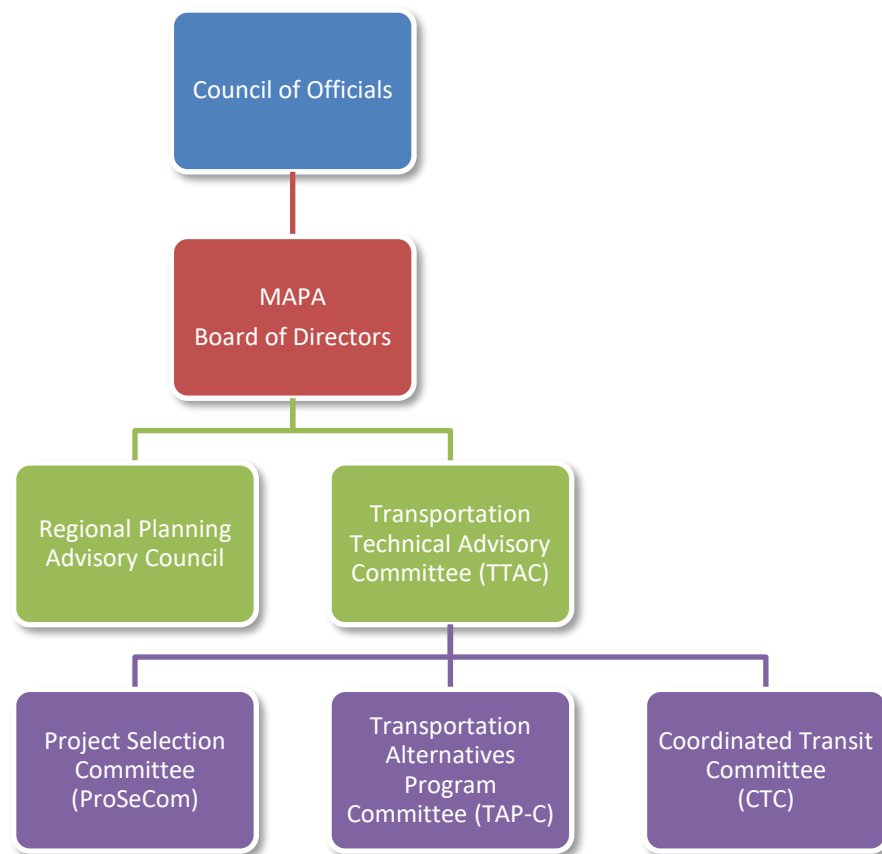


Figure 4.1: MAPA Standing Committee Structure

As a part of its planning activities, MAPA convenes groups of stakeholders regularly to guide the development of specific projects. These stakeholder groups (shown in purple in Figure 4.1) are technical in nature. The responsibility of these groups is to advise the MAPA Board and sub-committees on current planning activities and to provide for a deeper understanding of various emphasis areas. Several current Heartland 2050 subcommittees and work groups fall into this category as well. The distinctions between these committees and other MAPA meetings are described below:

MAPA Board of Directors and Council of Officials Meetings

The purpose of these meetings is to conduct the business of the MAPA Board of Directors and Council of Officials. Board meetings are held monthly in Omaha at the MAPA office and are free and open to the public. The date, time, place and tentative agendas are announced and published in the local newspapers a minimum of one week prior to the scheduled meetings and announced on the MAPA website. MAPA keeps record of the notice of publication and a copy of the advertisement. Meeting notices and agendas are also posted in a display case in the lobby of the MAPA offices and on MAPA's website. These postings will be available for the public to review during normal business hours. The meeting agendas will be in final form no later than forty-eight (48) hours before the scheduled starting time of the meeting. The only additions to the meeting agendas after the final agenda is set will be items of an emergency nature.

MAPA Council of Officials meetings are held quarterly each year, in January, March, May, and October in one of MAPA's five counties. The counties rotate meetings and the locations are accessible. Methods for announcing the dates, times, and agendas for the Council of Officials meetings are the same as the Board of Directors meetings. Copies of all written items are provided to members of the Council and Board and are also provided to members of the general public upon request.

All meetings are held in compliance with the "Open Meeting Laws" of the States of Nebraska and Iowa. This provides the general populace the opportunity to attend the meetings and provide input on matters under consideration by the Council and Board. Attendees of Board or Council meetings may speak during appropriate times on subjects under discussion or otherwise relevant to the activities of MAPA. The Board and Council may request the name and address of the speaker as a condition of being allowed to speak. Only one speaker at a time will be allowed to address the Council or Board. Members of the public will be expected to conduct themselves in an appropriate manner so that a fair exchange of ideas between them and the Board and/or Council may take place.

MAPA takes minutes of the Council and Board meetings. The minutes record members of the Council who are present, and members of the Board, both present and absent; all actions by the Council and Board; and a summary of all matters occurring during the meetings. The minutes in final summary form are available for public review for free on the MAPA website or at the MAPA office. Verbatim transcripts are available for a fee based upon actual time and costs.

MAPA Committees & Sub-Committees & Working Groups

MAPA convenes meetings to engage stakeholders in its planning processes. The Transportation Technical Advisory Committee (TTAC) makes direct recommendations to the MAPA Board of Directors regarding policy and transportation programming decisions. The TTAC is composed of city and county staff including engineers, public works, planning staff, and Metro Transit.

The Regional Planning Advisory Committee (RPAC) meets bi-monthly and includes representatives from local communities, area non-profits, state departments and local elected officials. This group focuses on issues about regional collaboration, local policy, growth and development. The membership of this committee is established under by-laws and the Committees recommendations are brought before the MAPA Board of Directors.

Project selection sub-committees such as the Project Selection Committee (is composed of TTAC members), the Coordinated Transit Committee (includes human service and para-transit agencies, and the Transportation Alternatives Program Committee (involves engineers, bike/pedestrian advocates, and planners) make recommendations to the TTAC. These committee meetings are held as often as is required by each program, typically on a monthly, bi-monthly, or quarterly basis. All meetings of these sub-committees, TTAC are open to the public. The meetings are advertised on the MAPA website and by email for those members of the public that request being notified. Agendas for these meetings are also posted online and in the MAPA lobby display case.

Implementation of the Heartland 2050 Regional Vision has created several committees and working groups that bring various stakeholders from the public, non-profit and private sectors together as well. These committees include efforts to address issues relate to Housing and Development, Infrastructure, and Natural Resources. Several working groups related to these committees focus on more specific areas of interest such as Local Food Systems and Complete Streets. Anyone is welcome to join and participate in these conversations with are ultimately reported to the Regional Planning Advisory Committee (RPAC), however MAPA does not publicly post agendas for these more informal conversations.

Public Comment Periods and Document Availability

Ongoing public comments are sought in many different ways. All members of the public can comment on all documents. This will continue to be stated specifically to encourage public participation. All plans are available for public review at the MAPA offices and website. Formal comment periods will be used, with the minimum timeframe noted in Figure 3.6, before studies reach conclusion.

Website Updates (Website and Social Media)

www.mapacog.org

MAPA has an established website www.mapacog.org – which has updated announcements about projects and happenings at MAPA. It also includes all draft and final products produced through the MAPA planning process on the site. The public can comment on drafts and documents posted on the website through the one-click email function of the site.

Social Media

MAPA maintains a Facebook - <http://www.facebook.com/MAPA2222>- and Twitter - <https://twitter.com/mapacog> - accounts. MAPA utilizes these methods to communicate public participation opportunities.

Newsletter and Weekly Email

The MAPA *What's Happening* newsletter provides information every two months about planning activities and issues, which have an impact within the MAPA region. The newsletter includes articles on planning activities being conducted at MAPA, grant application deadlines for grants that jurisdictions, businesses and social service agencies can apply for, and meeting notices and schedules for public hearings, forums and comment sessions which are being held for MAPA plans and projects and other projects of interest in the region. The newsletter is both mailed and emailed to more than 1,000 recipients; it is also available on the MAPA website and there is an email option for feedback. The newsletter goes to many social

service agencies including those involved with MAPA on committees. MAPA continually looks for groups that can be added either to the email list or the mailing list.

MAPA sends out a weekly email highlighting planning and transportation related events hosted by MAPA and partner agencies. The email focuses on events occurring during the coming week and is designed to be easy to interact with and share on social media platforms.

News Releases

News releases are utilized by MAPA to ensure that the news media is kept informed of activities being conducted at MAPA. Accordingly, the media has a standing invitation to attend MAPA meetings as well as to work with staff on informing the general public about planning activities and issues. MAPA's Communication Director is responsible for interacting with the news media, managing MAPA's social media, and developing and distributing news releases.

MAPA Forums

Forums of different types are used to inform the public and solicit comments and input on pending proposals and plans (Figure 4.2 on the next page displays prototype meeting types). Forums are held on an as-needed basis and are conducted in a way that allows optimum input from the region.

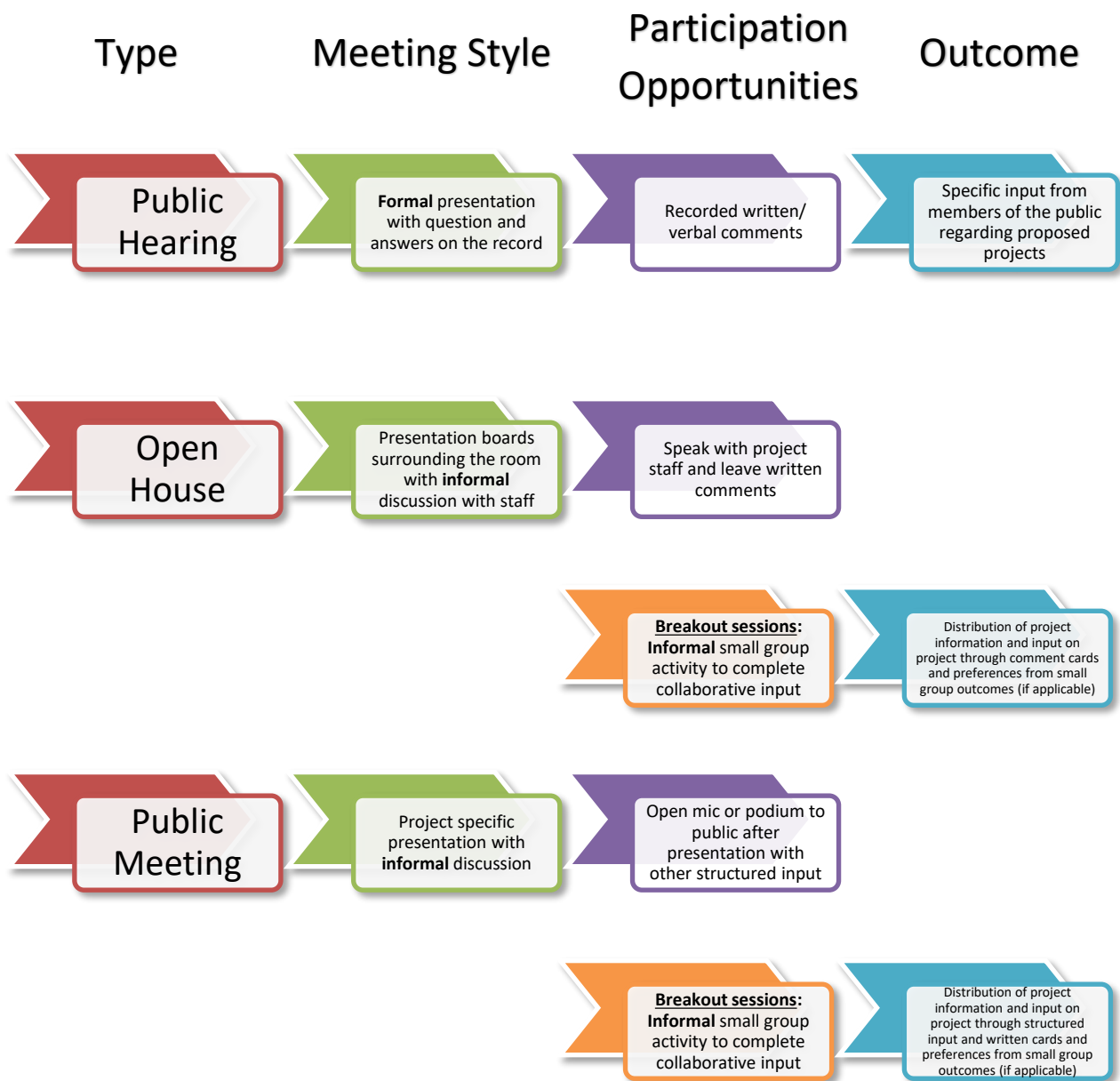
The ***open house*** provides an informal means by which MAPA can provide the region with information on a specific project and ask for input. There is no formal presentation during the open house. MAPA staff members are present to answer questions and seek comments.



Figure 4.5: Public Meeting (TTAC)

A ***public information meeting (public meeting)*** is another informal way of providing the public with information, but it consists of a presentation on a specific plan or program, followed by a question and answer period. Figure 4.5 is a photo of a public meeting.

The ***public hearing*** provides a formal means of providing the public with information on plans or programs. MAPA makes a formal presentation on a specific plan or program, followed by a question and answer period.



Surveys

MAPA surveys as a part of its outreach strategy These surveys are distributed via the newsletter, website, and e-mail distribution lists Partner organizations are asked to share surveys with their constituents.

Experiential Involvement

MAPA offers the opportunity to hold public involvement that engages community members in their neighborhoods. These include walk block talks, neighborhood meetings, and outreach based on project location. By reaching out to areas that are being directly impacted by projects proactively MAPA will engage people earlier in the planning process and ensure that communities have more say over the development that happens in and around them.



Public Appearances

MAPA advertises its availability to explain planning information and project details to local civic, professional and other types of groups that have an interest in regional planning processes. MAPA has a list of local organizations with which it maintains contact and adds.

Incorporation of Public Comment

Public input is integral to the planning process. As shown in Figure 4.XX, all public input will be documented in MAPA's final work products. The results of each regional plan public participation process will be documented and made available at the MAPA offices and posted on the MAPA website. Either a full account or a summary of public comments will be contained in the primary plan or program document being produced. Furthermore, the specific input will be evaluated and analyzed for incorporation in the plan. Response to public input will be incorporated into the evaluation of MAPA's implementation of this plan. Next, responses will be sent to the people who submitted input. Finally, the public input process will be evaluated in-house continually. A lack of response of public input will be incorporated into the evaluation of the implementation of this document and will be taken into account when this document is revised in the future. Public participation is not static and must always be a top priority in the planning process.

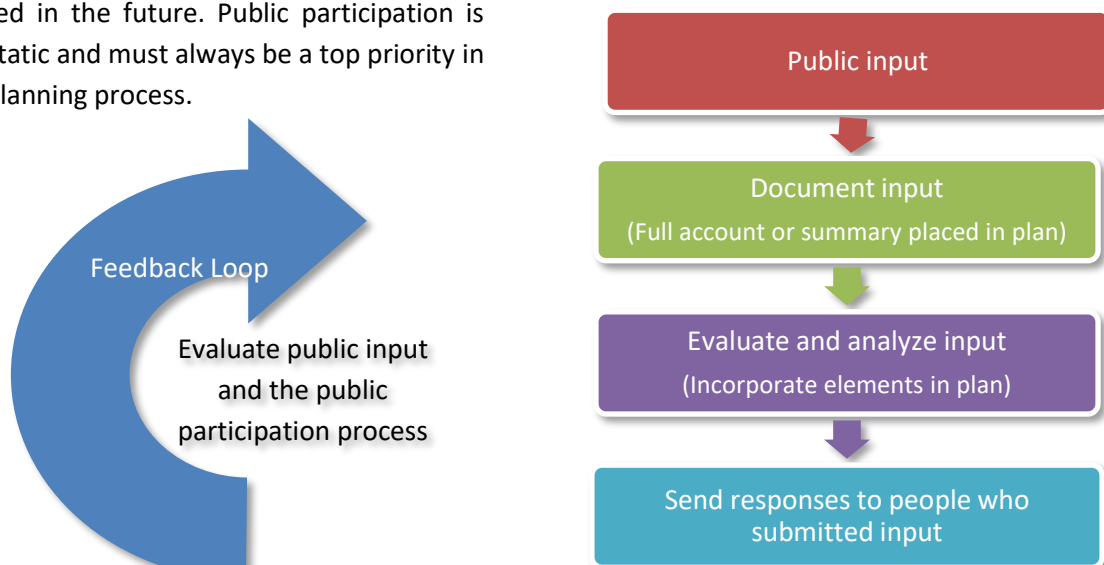


Figure 4.3 Public Input Methodology

5. Public Involvement in Major Planning Activities

MAPA outlined the strategies below to encourage meaningful public involvement throughout the planning process. MAPA utilizes the public involvement strategies discussed earlier in the plan to encourage public involvement in all of its processes, plans, and projects. Figure 5.1 provides a summary of the public participation opportunity for the most common MAPA transportation planning products. The tables that follow illustrate the specific public participation opportunities in greater detail.

Product	How Often	Public Comment Period	Public Participation Planning Process Timeframe	Anticipated Approval Date
L RTP	5 years	Draft = 30 days Major Amendment = 30 days Minor Amendment = 7 days	2019- 2020	August 2020
TIP	Annual	Draft = 30 days Project Selection = 30 days Amendment = 7 days Emergency Amendment = 24 hours	December – June each year	May/June
UPWP	Annual	Draft = 30 days Amendment = 7 days	February – May each year	April/May
PPP	3 Years	Draft = 45 days Amendment = 45 days	April 2021 – January 2022	January 2022

Figure 5.1: Overview of Participation Opportunities in MAPA’s Major Planning Activities

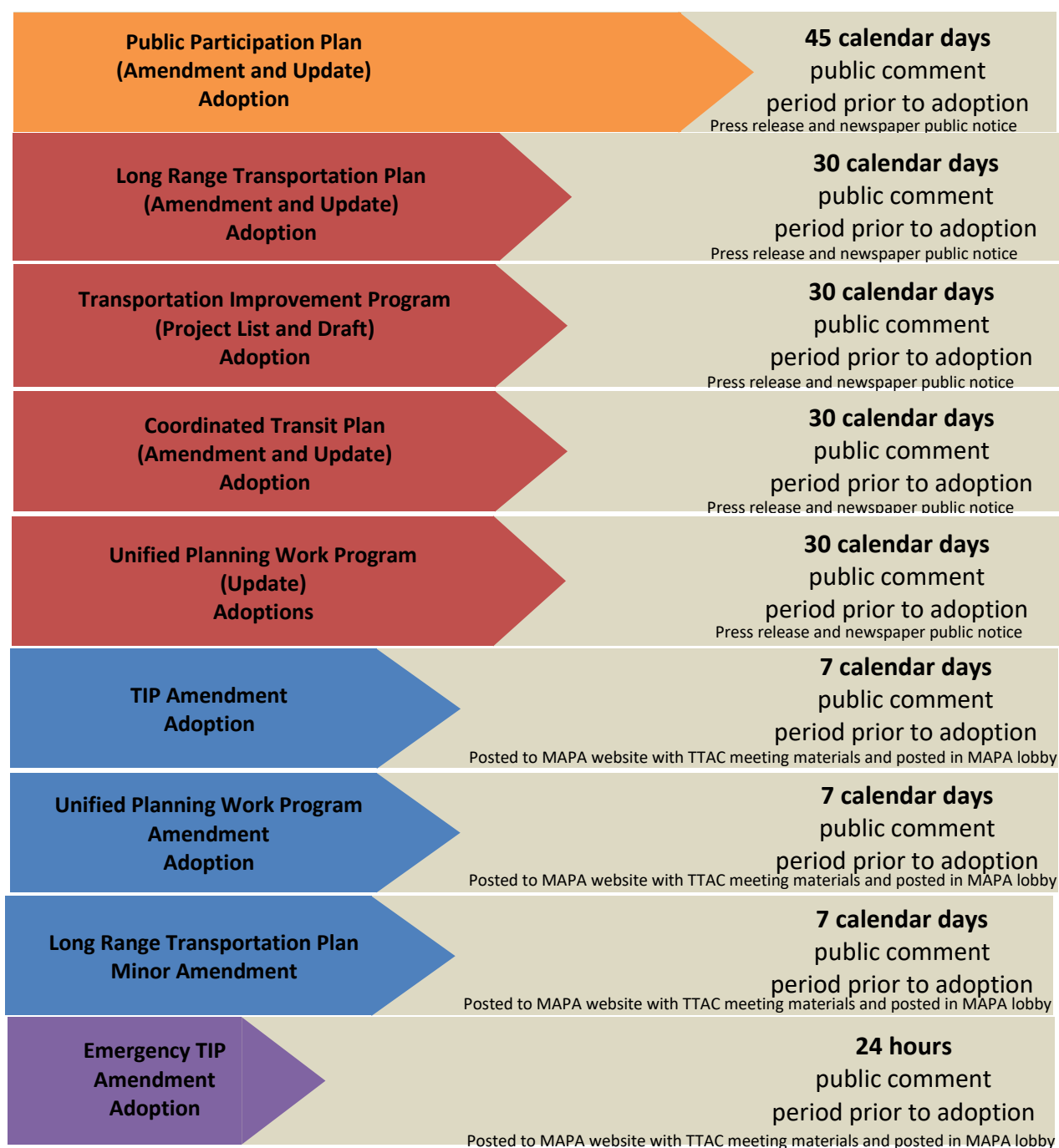
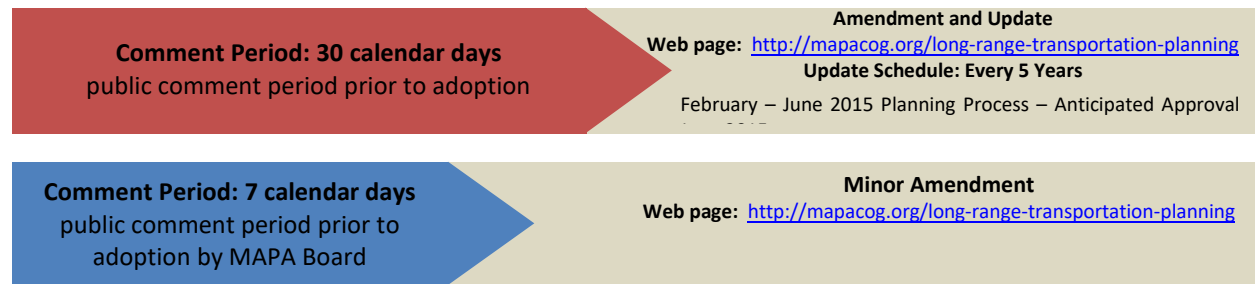


Figure 5.2: Public Participation Opportunity Summary

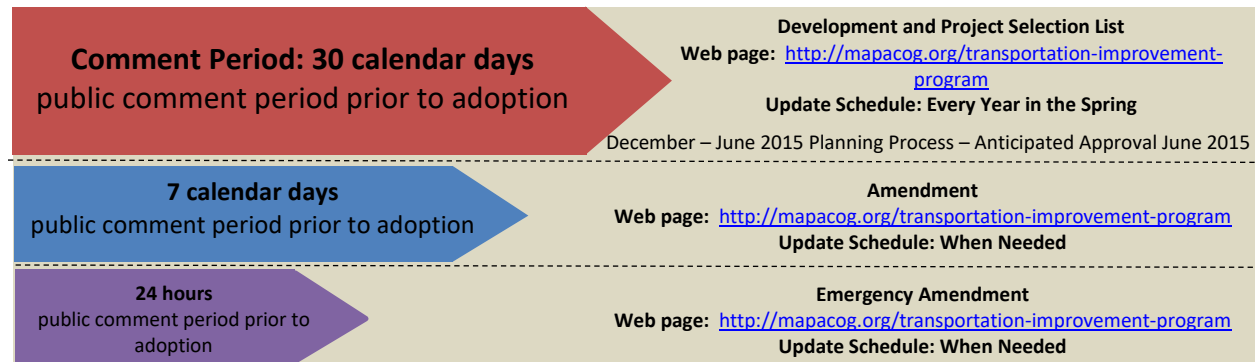
Long Range Transportation Plan (LRTP)



Description:	The Long Range Transportation Plan develops a long-term fiscally constrained vision for transportation improvements based upon a minimum 20 year planning horizon.
Amended:	As needed
Public Comment Period:	Amended LRTP = 7 days before TTAC and MAPA Board meetings (Minor) 30 days before TTAC and MAPA Board meetings (Major) Draft LRTP = 30 days between draft and final adoption
Public Meeting:	A series of at least three public meetings (open houses, public hearing, etc) held during the 30-day public comment period. Additional public meetings shall have a public comment period of two weeks prior and two weeks following the meeting. The TTAC and Board of Directors meetings serve as the public meetings. A public comment period is observed at the Board of Directors meeting.
Public Involvement Strategies:	Conduct baseline satisfaction surveys. Solicit public comments through the MAPA website and social media outlets. Create opportunities to comment at regularly scheduled MAPA Board of Directors and Technical Committee meetings. Encourage participation through the MAPA newsletter. Post an electronic version of the Draft LRTP online and have a hard copy at the MAPA Office for public review.
Public Participation Opportunities:	Comment on the draft and final planning documents via email, mail, and comment cards. Participate in public meetings.
LRTP Amendment Process:	Discuss the amendment with appropriate subcommittees, before TTAC makes a recommendation to the Board to release the LRTP amendment for public review and comment. Advertise the amendment in a local paper through a paid public notice, send a press release to area newspapers, television and radio stations, and post the information on the MAPA website. Hold at least one public meeting for the amendment. Email notification of the public comment period to identified outreach contacts.

	Address public comments to the maximum extent reasonable and include an appendix of public comments in the final approved LRTP.
Thresholds	<p>Minor LRTP Amendment</p> <ul style="list-style-type: none"> • Changes to anticipated funding or project categories • Changes to project route or termini that are greater than ¼ of a mile • Amendments to reflect changes to federal policy • Amendments to reflect changes to state policy <p>Major LRTP Amendment</p> <ul style="list-style-type: none"> • Changes to specific project funding levels that significantly impact fiscal constraint • Changes to project route or termini that are greater than ¼ of a mile • Adding a regionally significant project to the LRTP • Adding or changing a federal funding source

Transportation Improvement Program (TIP)



Description:	The Transportation Improvement Program (TIP) is a short term, four (4) year implementation plan for programming Federal-aid transportation projects inside the MAPA region. This document lists all federally funded or regionally significant transportation projects by year, phase of work, and funding source.
Amended:	Monthly as needed
Public Comment Period:	Prioritized project list = 30 days Draft TIP = 30 days TIP Amendment = 7 days prior to the TTAC meeting Emergency TIP Amendment = 24 hours of advance notice of emergency meeting *Only used for truly extraordinary circumstances Administrative Modifications = None
Public Meeting:	The TTAC and Board of Directors meetings serve as the public meetings. A public comment period is observed at the Board of Directors meeting.
Public Involvement Strategies:	Publish a notice in local newspapers of the availability for public review and comment. Discuss the document and its availability for review and comment in the MAPA newsletter. Send a flyer to the local governments and libraries stating the availability for public comment. Post an electronic version of the Draft TIP online and have a hard copy at the MAPA Office for public review.
Public Participation Opportunities:	Comment on prioritized project list and the draft TIP via email, mail, and comment cards. Comment on TIP amendments via email and mail. Participate in public meetings.

TIP Amendment Process:	<p>Include the amendment with meeting materials emailed to TTAC members, posted on the MAPA website, and located in the MAPA lobby at least 7 days prior to the meeting.</p> <p>Discuss amendment with MAPA Board of Directors and Transportation Technical Advisory Committee (TTAC).</p> <p>Address public comments to the maximum extent reasonable and include an appendix of public comments in the final approved TIP.</p>
Emergency Amendment:	<p>Occasionally, situations may arise when an emergency amendment to the TIP is necessary. An emergency amendment is an amendment that is processed on an expedited basis due to circumstances which cannot wait for the next TTAC or MAPA Board of Directors meeting. Such amendments are only allowed by MAPA in cooperation with the States of Nebraska and Iowa, Federal Highway Administration and Federal Transit Administration (FHWA/FTA), and the local jurisdictions involved with the project(s).</p> <p>Emergency amendments are not used as a means of circumventing review by TTAC or the public, but are only utilized in response to truly extraordinary circumstances in which expedited processing of an amendment of a non-controversial matter is necessary. If all parties involved with a project agree that an emergency amendment is necessary, then the amendment and documentation will be prepared by MAPA staff.</p>

Unified Planning Work Program (UPWP)

Comment Period: 30 calendar days
public comment period prior to adoption

Amendment and Update

Web page: <http://mapacog.org/unified-work-program--budget>

Update Schedule: Every Year in the Winter/Spring

February – May 2015 Planning Process – Anticipated Approval May/June 2015

7 calendar days
public comment period prior to adoption

Amendment

Web page: <http://mapacog.org/unified-work-program--budget>

Update Schedule: When Needed

Description:	The Unified Planning Work Program (UPWP) governs the annual expenditures and services as the guiding document for an MPO's annual activities. This document tells the public what the MPO plans to do in the next fiscal year. It contains general information about agency strategies and projects that utilize Federal planning dollars.
Amended:	As needed
Public Comment Period:	Draft UPWP = 30 days Amendment = 7 days Administrative Modifications = None
Public Meeting:	The TTAC and Board of Directors meetings serve as the public meetings. A public comment period is observed at the Board of Directors meeting.
Public Involvement Strategies:	Post announcements at the MAPA Offices. Discuss the Draft UPWP at MAPA TTAC and Board of Directors meetings both of which are open to the public. Post an electronic version of the Draft UPWP online and have a hard copy at the MAPA Office for public review.
Public Participation Opportunities:	Comment on the draft UPWP via email, mail, and comment cards. Comment on UPWP amendments via email, mail, and comment cards. Participate in public meetings.
UPWP Amendment Process:	Include the amendment with meeting materials emailed to TTAC and Board members, posted on the MAPA website, and located in the MAPA lobby 7 days prior to the meeting. Discuss amendment with MAPA Board of Directors and Transportation Technical Advisory Committee (TTAC). Address public comments to the maximum extent reasonable and include an appendix of public comments in the final approved UPWP.

Public Participation Plan (PPP)

Comment Period: 45 calendar days
public comment period prior to adoption

April 2017 – January 2018 Planning Process – Anticipated Approval January 2018

Amendment and Update
Web page: <http://mapacog.org/public-participation>
Update Schedule: Every 3 Years

Description:	The Public Participation Plan (PPP) outlines how MAPA will work to achieve essential public participation in all planning activities. It helps ensure consideration of the public's needs and preferences are incorporated into decisions.
Amended:	As needed
Public Comment Period:	Draft PPP = 45 days Amendment = 45 days Administrative Modifications = None
Public Meeting:	The TTAC and Board of Directors meetings serve as the public meetings. A public comment period is observed at the Board of Directors meeting.
Public Involvement Strategies:	Post announcements at the MAPA Offices. Post an electronic version of the Draft PPP online and have a hard copy at the MAPA Office for public review. Discuss the Draft PPP at MAPA TTAC and Board of Directors meetings both of which are open to the public. Email the Title VI and Public Participation email lists about the opportunity to comment on the draft PPP. Mail a flyer detailing the opportunity to comment on the draft PPP to local governments and libraries.
Public Participation Opportunities:	Comment on draft PPP via email, mail, and comment cards. Comment on PPP amendments via email, mail, and comment cards. Participate in public meetings.
PPP Amendment Process:	TTAC recommendation and Board approval to release the draft amended PPP for public review and comment. Post the draft on the MAPA website. Advertise the amendment in a local paper through a paid public notice, send a press release to area newspapers, television and radio stations, and post the information on the MAPA website. Email notification of the public comment period to identified outreach contacts. Address public comments to the maximum extent reasonable and include an appendix of public comments in the final approved PPP.
Note:	*Annual status report of public participation efforts utilized to amend, update or overhaul the PPP as needed.

6. Implementation and Evaluation

Implementation

Implementation of this Public Participation Plan is vital to the success of the Plan and all MAPA planning projects. Success of implementing this Public Participation Plan will be illustrated in future planning projects having a robust public participation element. As shown in Table 6.1, the various outreach methods and efforts are assigned to a particular MAPA staff person. Due to the overlapping nature of public participation and planning, there are several tasks assigned to both the Communications Liaison and the Transportation Liaison.

Table 6.1: Public Participation Staff Assignments

Staff Person	Task
Communications Staff	Conduct outreach.
	Work with the planning staff to develop public outreach materials
	Develop and distribute information through the MAPA website, social media, and to local news organizations.
	Maintain and update the MAPA website with information regarding various projects and MAPA in general. Manage MAPA's social media.
Transportation Liaison	Conduct outreach.
	Work with the Communications Liaison to develop outreach materials and ensure that information is clearly represented
	Verify all project information is shown on the website and meeting notices were distributed and displayed.
	Create an annual status report on outreach efforts and MAPA projects. The findings of the status report will be utilized to update subsequent Public Participation Plans.
Relationship Manager	Conduct Outreach.
	Ensure that all information presented to the public is in a format that can be easily understood and interactive.
	Maintain communications with partner agencies and nonprofits throughout the region.
Administrative Staff	Display the meeting notices and agendas in the MAPA office lobby case before the meeting, adhering to the Open Meetings Act of Iowa and Nebraska.

Evaluation

Successful evaluation of the effectiveness of the Public Participation Plan requires incorporating public input and an annual evaluation process. One way this will be accomplished is through an annual status report completed in January after the end of the calendar year. The overall Public Participation Plan will be evaluated for effectiveness and will incorporate new technology, best practices, and results of the annual status report every three years.

Furthermore, evaluation of overall knowledge regarding participation opportunities is important. For example, there are members of various existing MAPA committees who do not realize they can participate

more fully in the process. Therefore, if MAPA can educate people about opportunities to participate and they do, the public participation process will be a success.

Evaluation Methods and Performance Goals

Table 6.2 Evaluation Methods of the Public Participation Plan			
Public Participation Tool	Evaluation Criteria	Performance Goal(s)	Methods to Meet Goal(s)
Public Participation Plan	Required by law. No measure	Update at least every 3 years	Update and incorporate improvement strategies from public participation evaluations/status report
Newspaper Advertisements	Required by law. No measure	Increase number of participants/respondents indicating they saw the advertisement	Publish as required, place in prominent location if possible
Website	Number of website hits	Increase number of web hits over the course of each year	Include website address on all organizational products. Link to partner organizations
Newsletter	Feedback from public; number of returns	Maximum of 2% return rate per mailing	Update database with correct addresses
Brochures	Number distributed during the year	Distribute throughout the MAPA Region, including key regional libraries in 1 st year; increase by 2-4 locations annually	Track brochure locations, number of brochures, and replenishment needs/times
Public Forums/ Open House/ Public Information Meeting/ Public Hearing	Public Attendance*[Transit Access (10 pts) + ADA Accessibility (10 pts)] = N	Goal of 1,000 annual points for public forums/ open house/ public information meeting/ public hearing	Schedule at convenient times and locations. Use other public participation tools to increase awareness of meetings. Convene multiple meetings when possible.
Planning Document Distribution	Number of distribution sites	100% distribution of vital documents to necessary parties	Distribution list to include county/city government buildings, libraries, and online venue.

MAPA will continue to evaluate the effectiveness of the public participation tools outlined in this document. This will be accomplished by evaluating the methods compared to established performance goals on an annual basis. The results of the evaluation method will be incorporated in the subsequent Public Involvement Plan updates and will be included in the annual status report. If a major change is needed in the public participation process, steps will be taken to amend, update, or overhaul the Public Participation Plan before the three-year timeframe is completed. Table 6.2 lists the evaluation methods which will be utilized in an annual status report created in cooperation between the Transportation Liaison and Communication Liaison.

Appendix A: Public Meeting Checklist

**All public meetings must ensure the public reasonable access to all local meetings, project records and information relating to the proposed and actual use of federal funds. All public meetings will be conducted in facilities that are accessible to person with disabilities. Attach documentation for each item.

**Items on this checklist will be completed as deemed appropriate, as every activity listed below may not be suitable for every public meeting.

1. Schedule meeting (Date completed: ____). Meeting date: _____
Meeting location: _____
2. Accessibility
 1. Is the meeting ADA accessible?
 2. Does it have transit access/located on a transit route?
 3. Create meeting deadline matrix (template attached)
 4. Meeting notices
 1. Newspaper of general circulation (Date completed: ____).
 1. Paper(s) used: _____
 2. Note where comments can be sent if unable to attend meeting
 2. Post on MAPA website (Date completed: ____)
 3. Mail/Email (attach recipient list) (Date completed: ____)
 4. Post on social media. (Date completed: ____).
 1. Site(s) used: _____
 5. Article in *What's Happening*. Edition: _____
 6. Include availability of language assistance. Assistance needed: _____
 7. Make draft document available to public in conjunction with comment period and public notice
 1. MAPA and/or office (Date completed: ____)
 2. MAPA website (Date completed: ____)
1. Collect and review public input.
 1. Where comments received? _____
 2. Response(s) sent. (Date completed: ____)
3. Next Steps: _____
Other considerations:
 1. Have areas that are traditionally underserved and low-income and minority populations been reached?
Who was contacted? _____
 1. How were they contacted? _____
 2. (Date completed: ____)
2. Create brochure/flier (Date completed: ____)
3. Second Public Meeting – Status of Funded Activities (Date completed: ____)

Anticipated 2015 Committee Meeting Dates

The agenda is typically published no later than seven days prior to the meeting. Materials and requests are typically due no later than nine days prior to the meeting.

Transportation Technical Advisory Committee

	Meeting Date	Agenda Published	Materials & Requests Due
2015	1/23/2015	1/16/2015	1/14/2015
	2/20/2015	2/13/2015	2/11/2015
	3/20/2015	3/13/2015	3/11/2015
	4/24/2015	4/17/2015	4/15/2015
	5/22/2015	5/15/2015	5/13/2015
	6/19/2015	6/12/2015	6/10/2015
	7/24/2015	7/17/2015	7/15/2015
	8/21/2015	8/14/2015	8/12/2015
	9/18/2015	9/11/2015	9/9/2015
	10/23/2015	10/16/2015	10/14/2015
	12/4/2015	11/27/2015	11/25/2015

MAPA Board of Directors

	Meeting Date	Agenda Published	Materials & Requests Due
2015	1/29/2015	1/22/2015	1/20/2015
	2/26/2015	2/19/2015	2/17/2015
	3/26/2015	3/19/2015	3/17/2015
	4/30/2015	4/23/2015	4/21/2015
	5/28/2015	5/21/2015	5/19/2015
	6/25/2015	6/18/2015	6/16/2015
	7/30/2015	7/23/2015	7/21/2015
	8/27/2015	8/20/2015	8/18/2015
	9/24/2015	9/17/2015	9/15/2015
	10/29/2015	10/22/2015	10/20/2015
	12/10/2015	12/3/2015	12/1/2015

Anticipated 2016 Committee Meeting Dates

Transportation Technical Advisory Committee

	Meeting Date	Agenda Published	Materials & Requests Due
2016	1/22/2016	1/15/2016	1/13/2016
	2/19/2016	2/12/2016	2/10/2016
	3/25/2016	3/18/2016	3/16/2016
	4/22/2016	4/15/2016	4/13/2016
	5/20/2016	5/13/2016	5/11/2016
	6/24/2016	6/17/2016	6/15/2016
	7/22/2016	7/15/2016	7/13/2016
	8/19/2016	8/12/2016	8/10/2016
	9/23/2016	9/16/2016	9/14/2016
	10/21/2016	10/14/2016	10/12/2016
	12/2/2016	11/25/2016	11/23/2016

MAPA Board of Directors

	Meeting Date	Agenda Published	Materials & Requests Due
2016	1/28/2016	1/21/2016	1/19/2016
	2/25/2016	2/18/2016	2/16/2016
	3/31/2016	3/24/2016	3/22/2016
	4/28/2016	4/21/2016	4/19/2016
	5/26/2016	5/19/2016	5/17/2016
	6/30/2016	6/23/2016	6/21/2016
	7/28/2016	7/21/2016	7/19/2016
	8/25/2016	8/18/2016	8/16/2016
	9/29/2016	9/22/2016	9/20/2016
	10/27/2016	10/20/2016	10/18/2016
	12/8/2016	12/1/2016	11/29/2016

Appendix B: Glossary

Environmental Justice - refers to the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies.

FHWA - Federal Highway Administration. An agency of the U.S. Department of Transportation responsible for funding highways and trails .

FTA - Federal Transit Administration. An agency of the U.S. Department of Transportation responsible for funding providing technical assistance to public transit systems.

Iowa DOT - Iowa Department of Transportation.

ITS - Intelligent Transportation Systems use computer, electronics, and communications technologies and management strategies – in an integrated manner – to provide traveler information that increases the safety and efficiency of the surface transportation system. ITS also provides useful, real-time information to system operators.

LRTP - Long Range Transportation Plan – a long range plan that identifies area transportation needs in light of projected growth patterns and broadly charts major capital investments for transportation system development to meet these projected needs.

MPO - Metropolitan Planning Organization – a planning body required by the federal government which is responsible for the transportation planning and project selection in its region. It provides a forum for cooperative decision making for the metropolitan planning area. The governor designates an MPO in every urbanized area with a population of more than 50,000. MAPA has been designated this area’s MPO by the governors of both Nebraska and Iowa.

MSA – Metropolitan Statistical Area is an area defined by the Office of Management and Budget as a federal statistical standard. An area qualifies as an MSA in one of two ways: if there is a city of at least 50,000 population, or an urbanized area of at least 50,000 population and a metropolitan population of at least 100,000. An MSA must contain a county with the main city and may include additional counties that meet specific criteria concerning economic and social ties to the central city. The MSA in this region consists of Douglas, Cass, Sarpy, Saunders, and Washington counties in Nebraska and Harrison, Mills, and Pottawattamie counties in Iowa.

NDOT – Nebraska Department of Transportation.

NEPA -The National Environmental Policy Act of 1969 is the basic national charter for protection of the environment. It established procedures that all federal agencies are required to implement to make environmental consideration a part of an agency’s decision-making process. NEPA requires all federal agencies to take into account environmental consequences when making decisions that could be

considered “major federal actions.” Federal agencies must assess the environmental consequences of proposed actions and consider that information when making decisions.

Public Participation Plan (PPP) - A Public Participation Plan outlines how an organization will work to achieve public participation in all planning activities. Public participation is an integral part of the planning process. It helps ensure consideration of the public’s needs and preferences are incorporated into decisions. According to the Federal Highway Administration of the U.S. Department of Transportation, “Successful public participation is a continuous process, consisting of a series of activities and actions to both inform the public and stakeholders and to obtain input from them which influence decisions that affect their lives... Public participation activities provide more value when they are open, relevant, timely, and appropriate for the intended goal of the public involvement process. Providing a balanced approach with representation of all stakeholders and including measures to seek out and consider the needs of all stakeholders, especially those that are traditionally underserved by past and current transportation programs, facilities, or services.”

RTIP - Rural Transportation Improvement Program is the spending plan for funding expected over the next six years from all sources for transportation projects of all types in the Regional Planning Affiliation-18 (RPA-18).

STP - Surface Transportation Program – a federal funding program for roads that may be spent by states and localities for any roads that are not functionally classified as local or rural minor collectors. Funds may be used for a wide variety of purposes, but at least ten percent must be spent on enhancement projects.

TIP - Transportation Improvement Program is the spending plan for funding expected from all sources for transportation projects of all types in the MAPA Transportation Study Area over the next six years. MAPA prepares the TIP annually based on information submitted by local and state governments.

Title VI of the Civil Rights Act of 1964 - “No person in the United States shall, on the grounds of race, color or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance”

TMA – Transportation Management Area – MPOs with a population more than 200,000, like the MAPA region, are deemed Transportation Management Areas (TMA) in federal law.

TTAC - Transportation Technical Advisory Committee is a MAPA committee, comprised of a broad representation of MAPA member jurisdictions. The TTAC reviews the LRTP and projects submitted for funding through the TIP and makes recommendations to the MAPA Board of Directors.

U.S. DOT - United States Department of Transportation is the federal cabinet-level agency with responsibility for highways, mass transit, aviation, and ports. It is headed by the Secretary of Transportation. The DOT includes the FHWA and FTA among others.

Appendix C: Environmental Justice (EJ) & Limited English Proficiency (LEP) Outreach Organizations

<i>Organization Name:</i>	100 Black Men-Omaha Inc	<i>Organization Name:</i>	Lakeview Bible Church
<i>Contact Name:</i>	Rick Bell	<i>Contact Name:</i>	David Holton
<i>Street Address:</i>	2221 N 24th St	<i>Street Address:</i>	1651 Avenue Q
<i>City, State ZIP:</i>	Omaha, NE NE 68110	<i>City, State ZIP:</i>	Carter Lake, IA 51510
<i>Phone:</i>	402-934-7065	<i>Phone:</i>	712-347-6440
<i>Website:</i>	100blackmenomaha.org	<i>Website:</i>	NA
<i>Organization Name:</i>	American Legion	<i>Organization Name:</i>	Midlands Bible Baptist Church
<i>Contact Name:</i>	Jim Zach	<i>Contact Name:</i>	David Lydick
<i>Street Address:</i>	4830 S 21st St	<i>Street Address:</i>	2407 Chandler Rd E
<i>City, State ZIP:</i>	Omaha, NE 68107	<i>City, State ZIP:</i>	Bellevue, NE 68005
<i>Phone:</i>	402-731-5185	<i>Phone:</i>	402-731-5932
<i>Website:</i>	NA	<i>Website:</i>	midlandsbbc.org
<i>Organization Name:</i>	Assembly of God South Side	<i>Organization Name:</i>	Midland's Latino Comm Devmnt
<i>Contact Name:</i>	Charles Davis	<i>Contact Name:</i>	Marta Londono
<i>Street Address:</i>	4815 Harrison St	<i>Street Address:</i>	4923 S 24th St
<i>City, State ZIP:</i>	Omaha, NE 68157	<i>City, State ZIP:</i>	Omaha, NE 68107
<i>Phone:</i>	402-733-6583	<i>Phone:</i>	402-933-4466
<i>Website:</i>	NA	<i>Website:</i>	NA
<i>Organization Name:</i>	Associated Builders	<i>Organization Name:</i>	Miracle Hills Community Bapt
<i>Contact Name:</i>	Dick Johnson	<i>Contact Name:</i>	Kevin Walden
<i>Street Address:</i>	2602 Harney St	<i>Street Address:</i>	11244 Blondo St
<i>City, State ZIP:</i>	Omaha, NE 68131	<i>City, State ZIP:</i>	Omaha, NE 68164
<i>Phone:</i>	402-344-4258	<i>Phone:</i>	402-492-8374
<i>Website:</i>	NA	<i>Website:</i>	mhchurch.org
<i>Organization Name:</i>	Bellevue Chamber of Commerce	<i>Organization Name:</i>	Mt View Boys & Girls Club
<i>Contact Name:</i>	Jim Ristow	<i>Contact Name:</i>	Thomas Linnell
<i>Street Address:</i>	1102 Galvin Rd S	<i>Street Address:</i>	5322 N 52nd St
<i>City, State ZIP:</i>	Bellevue, NE 68005	<i>City, State ZIP:</i>	Omaha, NE 68104
<i>Phone:</i>	402-291-5216	<i>Phone:</i>	402-208-3833
<i>Website:</i>	bellevuenebraska.com	<i>Website:</i>	www.bgcomaha.org

<i>Organization Name:</i>	Bellevue Community Church	<i>Organization Name:</i>	Native Omahans Club Inc
<i>Contact Name:</i>	Rick Jashinske	<i>Contact Name:</i>	NA
<i>Street Address:</i>	8601 S 36th St	<i>Street Address:</i>	3819 1/2 N 24th St
<i>City, State ZIP:</i>	Bellevue, NE 68147	<i>City, State ZIP:</i>	Omaha, NE 68110
<i>Phone:</i>	402-733-0136	<i>Phone:</i>	402-457-5974
<i>Website:</i>	NA	<i>Website:</i>	NA
<i>Organization Name:</i>	Building Bright Futures	<i>Organization Name:</i>	Omaha Community Foundation
<i>Contact Name:</i>		<i>Contact Name:</i>	Mike Leighton
<i>Street Address:</i>	1004 Farnam St # 102	<i>Street Address:</i>	302 S 36th St # 100
<i>City, State ZIP:</i>	Omaha, NE 68102	<i>City, State ZIP:</i>	Omaha, NE 68131
<i>Phone:</i>	402-715-4145	<i>Phone:</i>	402-342-3458
<i>Website:</i>	buildingbrightfutures.net	<i>Website:</i>	omahafoundation.org
<i>Organization Name:</i>	Calvary Christian Church	<i>Organization Name:</i>	Omaha Gospel Hall Church
<i>Contact Name:</i>	Scott Beckenhauer	<i>Contact Name:</i>	Mark Fitch
<i>Street Address:</i>	10100 Cedar Island Rd	<i>Street Address:</i>	5622 N 69th St
<i>City, State ZIP:</i>	Bellevue, NE 68123	<i>City, State ZIP:</i>	Omaha, NE 68104
<i>Phone:</i>	402-293-1700	<i>Phone:</i>	402-571-5983
<i>Website:</i>	calvarychristianchurch.org	<i>Website:</i>	NA
<i>Organization Name:</i>	Camara De Comercio Y Hispana	<i>Organization Name:</i>	Omaha Together One Community
<i>Contact Name:</i>	NA	<i>Contact Name:</i>	Paul Turner
<i>Street Address:</i>	4018 L St	<i>Street Address:</i>	3647 Lafayette Ave
<i>City, State ZIP:</i>	Omaha, NE 68107	<i>City, State ZIP:</i>	Omaha, NE 68131
<i>Phone:</i>	402-933-0384	<i>Phone:</i>	402-344-4401
<i>Website:</i>	NA	<i>Website:</i>	otoc.org
<i>Organization Name:</i>	Chamber of Commerce	<i>Organization Name:</i>	Omaha Urban Ahec
<i>Contact Name:</i>	Bob Mundt	<i>Contact Name:</i>	Lizabet Arellano
<i>Street Address:</i>	7 N 6th St	<i>Street Address:</i>	5017 Leavenworth St., Suite 101
<i>City, State ZIP:</i>	Council Bluffs, IA 51503	<i>City, State ZIP:</i>	Omaha, NE 68106
<i>Phone:</i>	712-325-1000	<i>Phone:</i>	402-502-1207
<i>Website:</i>	councilbluffsia.com	<i>Website:</i>	ahecomaha.org
<i>Organization Name:</i>	Church of Christ	<i>Organization Name:</i>	Open Door Mission
<i>Contact Name:</i>	Adam Dollen	<i>Contact Name:</i>	Candace Gregory
<i>Street Address:</i>	2800 Twin City Dr # 3-6r	<i>Street Address:</i>	2828 N 23rd St E
<i>City, State ZIP:</i>	Council Bluffs, IA 51501	<i>City, State ZIP:</i>	Omaha, NE 68110
<i>Phone:</i>	712-256-6496	<i>Phone:</i>	402-422-1111
<i>Website:</i>	NA	<i>Website:</i>	opendoormission.org

<i>Organization Name:</i>	Church of the Nazarene	<i>Organization Name:</i>	Pilgrim Christian Church
<i>Contact Name:</i>	Dan Cole	<i>Contact Name:</i>	NA
<i>Street Address:</i>	8206 Blondo St	<i>Street Address:</i>	2818 N 70th St
<i>City, State ZIP:</i>	Omaha, NE 68134	<i>City, State ZIP:</i>	Omaha, NE 68104
<i>Phone:</i>	402-393-8040	<i>Phone:</i>	402-556-2325
<i>Website:</i>	omahacentral.org	<i>Website:</i>	NA
<i>Organization Name:</i>	Community Baptist Church	<i>Organization Name:</i>	Presbyterian Church of Master
<i>Contact Name:</i>	NA	<i>Contact Name:</i>	John D Hansen
<i>Street Address:</i>	8019 N 31st St	<i>Street Address:</i>	10710 Corby Cir
<i>City, State ZIP:</i>	Omaha, NE 68112	<i>City, State ZIP:</i>	Omaha, NE 68164
<i>Phone:</i>	402-457-4400	<i>Phone:</i>	402-498-0871
<i>Website:</i>	NA	<i>Website:</i>	pcmwindow.org
<i>Organization Name:</i>	Developmental Services of Iowa	<i>Organization Name:</i>	Prince of Peace Church
<i>Contact Name:</i>	Tonya Fustos	<i>Contact Name:</i>	Smart Smartt
<i>Street Address:</i>	535 W Broadway # 202	<i>Street Address:</i>	7818 Raven Oaks Dr
<i>City, State ZIP:</i>	Council Bluffs, IA 51503	<i>City, State ZIP:</i>	Omaha, NE 68152
<i>Phone:</i>	712-242-0533	<i>Phone:</i>	402-572-1028
<i>Website:</i>	dsiowa.com	<i>Website:</i>	NA
<i>Organization Name:</i>	Downtown Improvement Dist Assn	<i>Organization Name:</i>	South Omaha Business Assn
<i>Contact Name:</i>	Shelley Kiel	<i>Contact Name:</i>	Jean Mill
<i>Street Address:</i>	1620 Dodge St # 140	<i>Street Address:</i>	4827 S 24th St
<i>City, State ZIP:</i>	Omaha, NE 68102	<i>City, State ZIP:</i>	Omaha, NE 68107
<i>Phone:</i>	402-916-1796	<i>Phone:</i>	402-731-8828
<i>Website:</i>	NA	<i>Website:</i>	NA
<i>Organization Name:</i>	Dundee Presbyterian Church	<i>Organization Name:</i>	Spiritual Science Church
<i>Contact Name:</i>	Robert Jordan	<i>Contact Name:</i>	NA
<i>Street Address:</i>	5312 Underwood Ave	<i>Street Address:</i>	321 Hascall St
<i>City, State ZIP:</i>	Omaha, NE 68132	<i>City, State ZIP:</i>	Omaha, NE 68108
<i>Phone:</i>	402-558-2330	<i>Phone:</i>	402-345-0101
<i>Website:</i>	dpcomaha.org	<i>Website:</i>	NA
<i>Organization Name:</i>	Economic Development Council	<i>Organization Name:</i>	St Andrews Episcopal Church
<i>Contact Name:</i>	Rod Moseman	<i>Contact Name:</i>	John Schaefer
<i>Street Address:</i>	1301 Harney St	<i>Street Address:</i>	925 S 84th St
<i>City, State ZIP:</i>	Omaha, NE 68102	<i>City, State ZIP:</i>	Omaha, NE 68114
<i>Phone:</i>	402-346-5905	<i>Phone:</i>	402-391-1950
<i>Website:</i>	selectgreateromaha.com	<i>Website:</i>	standrewsomaha.org

<i>Organization Name:</i>	Empowerment Network	<i>Organization Name:</i>	St Bernard Church
<i>Contact Name:</i>	Vicki Quaites-Ferris	<i>Contact Name:</i>	G Melchior
<i>Street Address:</i>	105 N. 31 st Ave. Ste. 101	<i>Street Address:</i>	3601 N 65th St
<i>City, State ZIP:</i>	Omaha, NE 68131	<i>City, State ZIP:</i>	Omaha, NE 68104
<i>Phone:</i>	402-502-5153	<i>Phone:</i>	402-551-0269
<i>Website:</i>	Empoweromaha.com	<i>Website:</i>	NA
<i>Organization Name:</i>	Family Housing Authority	<i>Organization Name:</i>	St Joan of Arc Church
<i>Contact Name:</i>	Teresa Hunter	<i>Contact Name:</i>	Daniel Soltys
<i>Street Address:</i>	2401 Lake St # 201	<i>Street Address:</i>	3122 S 74th St
<i>City, State ZIP:</i>	Omaha, NE 68111	<i>City, State ZIP:</i>	Omaha, NE 68124
<i>Phone:</i>	402-934-6603	<i>Phone:</i>	402-393-2005
<i>Website:</i>	fhasinc.org	<i>Website:</i>	NA
<i>Organization Name:</i>	First Assembly of God	<i>Organization Name:</i>	St Matthew Lutheran Church
<i>Contact Name:</i>	Shawn Oberg	<i>Contact Name:</i>	Glen Thomas
<i>Street Address:</i>	3320 Harry Langdon Blvd	<i>Street Address:</i>	1725 S 60th St
<i>City, State ZIP:</i>	Council Bluffs, IA 51503	<i>City, State ZIP:</i>	Omaha, NE 68106
<i>Phone:</i>	712-323-7721	<i>Phone:</i>	402-556-7030
<i>Website:</i>	cbfirstassembly.org	<i>Website:</i>	smlutheran.com
<i>Organization Name:</i>	Florence Christian Church	<i>Organization Name:</i>	Trinity United Methodist Church
<i>Contact Name:</i>	Jeff Hicks	<i>Contact Name:</i>	Charlotte Abram
<i>Street Address:</i>	7300 North Ridge Dr	<i>Street Address:</i>	6001 Fontenelle Blvd
<i>City, State ZIP:</i>	Omaha, NE 68112	<i>City, State ZIP:</i>	Omaha, NE 68111
<i>Phone:</i>	402-455-8082	<i>Phone:</i>	402-455-6379
<i>Website:</i>	florencechristianchurch.com	<i>Website:</i>	NA
<i>Organization Name:</i>	Goodwill	<i>Organization Name:</i>	VFW Post
<i>Contact Name:</i>	Diane Cich	<i>Contact Name:</i>	Al Bernside
<i>Street Address:</i>	1616 Capitol Ave	<i>Street Address:</i>	100 Locust St
<i>City, State ZIP:</i>	Omaha, NE 68102	<i>City, State ZIP:</i>	Carter Lake, IA 51510
<i>Phone:</i>	402-342-4720	<i>Phone:</i>	712-347-6969
<i>Website:</i>	goodwillomaha.org	<i>Website:</i>	vfw.org
<i>Organization Name:</i>	Greater Omaha Chamber-of Commerce	<i>Organization Name:</i>	Victory Fellowship Church
<i>Contact Name:</i>	David Brown	<i>Contact Name:</i>	Lonnie Parton
<i>Street Address:</i>	1301 Harney St	<i>Street Address:</i>	PO Box 1843
<i>City, State ZIP:</i>	Omaha, NE 68102	<i>City, State ZIP:</i>	Council Bluffs, IA 51503
<i>Phone:</i>	402-346-5000	<i>Phone:</i>	712-323-3453
<i>Website:</i>	omahachamber.org	<i>Website:</i>	vfministries.com

<i>Organization Name:</i>	Justice for Our Neighbors		<i>Organization Name:</i>	YMCA
<i>Contact Name:</i>	Emiliano Lerda		<i>Contact Name:</i>	Staci Gowan
<i>Street Address:</i>	2418 E St		<i>Street Address:</i>	1111 Fort St
<i>City, State ZIP:</i>	Omaha, NE 68107		<i>City, State ZIP:</i>	Omaha, NE 68110
<i>Phone:</i>	402-898-1349		<i>Phone:</i>	402-339-9861
<i>Website:</i>	jfon-ne.org		<i>Website:</i>	metroymca.org
<i>Organization Name:</i>	Keep Omaha Beautiful Inc			
<i>Contact Name:</i>	Cindy Smilley			
<i>Street Address:</i>	1819 Farnam St # 306			
<i>City, State ZIP:</i>	Omaha, NE 68102			
<i>Phone:</i>	402-444-7774			
<i>Website:</i>	knb.org			

These outreach organizations are mapped in conjunction with the Environmental Justice and Limited English Proficiency census tracts (Figure 3.2).

Appendix D: Resource Agencies and Interested Parties

The table below displays the various resource agencies and interested parties which were contacted for the development of this plan and will be contacted for future plan developments. This list will evolve continually as more organizations are identified.

Resource Agencies							
Agency Type	Organization	Full Name	Title	Email	Street Address	City, State ZIP	Phone
Federal	FHWA- Iowa	Tracy Troutner	Transportation Planner	tracy.troutner@dot.gov	105 6th Street	Ames, IA 50010	(515) 233-7305
Federal	FHWA- Nebraska	Justin Luther	Transportation Planner	Justin.Luther@dot.gov	100 Centennial Mall North, Room 220	Lincoln, NE 68508-3803	(402) 742-8464
Federal	US Army Corps of Engineers			dll-cenwo-pao@usace.army.mil	1616 Capitol Ave., Ste. 9000	Omaha, NE 68102	(402) 995-2417
Federal	US Environmental Protection Agency- Nebraska	Sara Morgan	Health Program Manager	sara.morgan@nebraska.gov	100 Centennial Mall N	Lincoln, NE 68508	(402) 471-3121
Federal	US Environmental Protection Agency- Regional	Bob Dye		dye.robert@epa.gov	301 Centennial Mall S	Lincoln, NE 68508	(913) 551-7605
Federal	US Fish and Wildlife Service- Iowa Office			RockIsland@fws.gov	1511 47th Avenue	Moline, IL 61265	(515) 928-2523
Federal	US Fish and Wildlife Service- Nebraska Office	Michael D. George	Field Supervisor	mike_george@fws.gov	203 W 2nd St	Grand Island, NE 68801	(308) 382-6468 ext: 12
State	IDOT	Andrea White	Statewide Planning Coordinator Planning Team	andrea.white@dot.iowa.gov	800 Lincoln Way	Ames, IA 50010	(515) 239-1210
State	IDOT	Scott Suhr	District Transportation Planner	scott.suhr@dot.iowa.gov	2210 E. 7th St.	Atlantic, IA 50022	(712) 243-7627
State	IDOT	Troy Jerman	District Engineer	troy.jerman@dot.iowa.gov			712-243-3355
State	Iowa Department of Environmental Quality	Kevin Baskins	General Press/Media Contact	Kevin.Baskins@dnr.iowa.gov	502 E. 9th Street	Des Moines, IA 50319-0034	(515) 281-8395
State	Iowa Department of Veterans' Affairs	Robert King	Executive Director	Robert.king@iowa.gov	7105 NW 70th Ave.	Johnston, IA 50131-1824	(515) 252-4698
State	Iowa Economic Development Authority	Tina Hoffman	Communications Director	communications@iowa.gov	200 East Grand Avenue	Des Moines, Iowa 50309	(515) 725-3150
State	Iowa State Historical Society	Mary Cownie	Director, Iowa Department of Cultural Affairs	Mary.Cownie@iowa.gov	600 East Locust	Des Moines, Iowa, 50319	(515) 281-7471
State	Iowa Transportation Commission	Barry Cleaveland	Commissioner	bcleaveland@ssgi.com			(402) 946-5432
State	Iowa Workforce Development, Region 13			Region13.Web@iwd.iowa.gov	300 W. Broadway, Suite 13	Council Bluffs, Iowa 51503	(712) 242-2100
State	NDOR	Brad Zumwalt	MPO Coordinator & Urban Liaison	Brad.Zumwalt@nebraska.gov	1400 NE Hwy 2	Lincoln, NE 68509	(402) 479-4623
State	NDOR	Kaine McClelland	GIS	kaine.mcclelland@nebraska.gov	1400 NE Hwy 2	Lincoln, NE 68509	
State	NDOR	Mike Owen	Division Engineer	mike.owen@nebraska.gov	1500 NE Hwy 2	Lincoln, NE 68509	(402) 479-4795

State	NDOR	Tim Weander	District Engineer	tim.weander@nebraska.gov	4425 S 108th St	Omaha, NE 68145	402-595-2534
State	NDOR	Tom Goodbarn	District Engineer	thomas.goodbarn@nebraska.gov	302 Superior St	Lincoln NE 68521	402-471-0850
State	Nebraska Department of Economic Development	Lara Huskey	Deputy Director	lara.huskey@nebraska.gov	300 S 68th St Pl	Lincoln, NE 68510	(402) 471-3759
State	Nebraska Department of Environmental Quality			NDEQ.moreinfo@Nebraska.gov	8901 South 154th Street, Suite 5	Omaha, NE 68138-3621	(402) 595-1766
State	Nebraska Department of Veterans' Affairs	John Hilgert	Director	john.hilgert@nebraska.gov	PO Box 95083	Lincoln NE 68509-5083	(402) 471-2458
State	Nebraska Dept. of Labor	Phil Baker	Director	Phil.Baker@nebraska.gov	550 South 16th Street	Lincoln, NE 68508	(402) 471-9964
State	Nebraska Game and Parks Commission	Jerry Kane	Public Information Officer	jerry.kane@nebraska.gov	1212 Bob Gibson Blvd.	Omaha, NE 68108-2020	(402) 595-2144
State	Nebraska State Historical Preservation Office	Michael J. Smith	Director / CEO	michael.smith@nebraska.gov	1500 R Street	Lincoln, NE 68501	(402) 471-4745
Local	Bellevue Chamber Of Commerce	Jim Ristow	President & CEO	president@bellevuenebraska.com	1102 South Galvin Rd.	Bellevue, NE 68005	(402) 898-3000
Local	Council Bluffs Chamber of Commerce	Bob Mundt	President/CEO	BMundt@councilbluffsia.com	149 W. Broadway	Council Bluffs, IA 51503	(712) 325-1000
Local	Greater Omaha Chamber	David Brown	President and CEO	dbrown@omahachamber.org	1301 Harney St.	Omaha, NE 68102	(402) 346-5297
Local	Gretna Chamber of Commerce	Lisa Halker	Administrative Assistant	info@gretnachamber.com	204 North McKenna Avenue	Gretna, NE 68028	(402) 332-3535
Local	La Vista Chamber of Commerce			carol@lavistachamber.org	7536 S. 84th St. Suite B	La Vista, NE 68128-2198	(402) 339-2078
Local	Omaha Airport Authority	Dave Amdor	Assistant Controller	dave.amdor@flyoma.com	4501 Abbott Drive, Suite 2300 Eppley Airfield	Omaha, Ne 68110-2689	(402) 661-8012
Local	Omaha Airport Authority	Dave Roth	Director of Planning and Engineering	dave.roth@flyoma.com	4501 Abbott Dr, 2300	Omaha, NE 68110	
Local	Pottawattamie County Development Corporation	Amy Recker	Executive Director	arecker@councilbluffsia.com	PO Box 1565	Council Bluffs, IA 51502-1565	(712) 256-5624
Local	Ralston Chamber of Commerce	Tara Lea	President	tlea@ralstonareachamber.org	5505 Miller Ave	Ralston, NE 68127	(402) 339-7737
Local	Sarpy County Chamber of Commerce	Annis Visty-Witthrow	Office & Communications Manager	chamber@sarpychamber.org	7775 Olson Dr	Papillion, NE 68046	(402) 339-3050
Freight	Burlington Northern	Andy Williams	Director of Public Affairs	andy.williams@bnsf.com			(817) 867-6369
Freight	Union Pacific	Kelli O'Brien	Director, Public Affairs	kobrien@up.com	1400 Douglas Street	Omaha, NE 68179	(402) 544-4749
Freight	Werner Trucking	Dick Reiser	VP	reiser@werner.com	14507 Frontier Road	Omaha, NE 68138	
Freight	Iowa Trucking Association	Brenda Neville	president	brenda@iowamotortruck.com	717 E Court Ave	Des Moines, IA 50309	(515) 244-5193
Freight	Nebraska Trucking Association	Larry Johnson	president	ljohnson@nebtrucking.com	1701 K St	Lincoln, NE 68508	(402) 476-8504
Tribal Lands	Assiniboine and Sioux Tribes of the Fort Peck Indian Reservation	Floyd Azure	Chairman	cultres@nemontel.net	P.O. Box 1027	Poplar, MT 59255	(406)-768-2382
Tribal Lands	Iowa Tribe of Kansas and Nebraska	Alan Kelley	THPO	akelley@iowas.org	3345 Thrasher Rd.	White Cloud, KS 66094	(785) 595-3258

Tribal Lands	Iowa Tribe of Kansas and Nebraska	Timothy Rhodd	Chairman	trhodd@iowas.org	3345 Thrasher Rd.	White Cloud, KS 66094	(785) 595-3258
Tribal Lands	Iowa Tribe of Oklahoma	Janice Rowe-Kurak	Chairperson	rowe-kurak@iowanation.org	Rt. 1, Box 721	Perkins, OK 74059	(405) 547-2402
Tribal Lands	Omaha Tribe of Nebraska	Amen C. Sheridan	Chairperson	asheridan@omahatribe.com	P.O. Box 368	Macy, NE 68039	(402) 837-5391
Tribal Lands	Omaha Tribe of Nebraska	Calvin R. Harlan	THPO	CJHarlan59@yahoo.com	P.O. Box 368	Macy, NE 68039	(402) 837-5391
Tribal Lands	Otoe-Missouria Tribe of Indians	John R. Shotton	Chairman	jshotton@omtribe.org	8151 Highway 177	Red Rock, OK 754651-0348	(580) 723-4466
Tribal Lands	Ponca Tribe of Nebraska	Gary Robinette	THPO	garyr@poncatribes-ne.org	P.O. Box 288	Niobrara, NE 68760	(402) 857-3519
Tribal Lands	Ponca Tribe of Nebraska	Rebecca White	Chairwoman	janc@poncatribes-ne.org	P.O. Box 288	Niobrara, NE 68760	(402) 857-3391
Tribal Lands	Sac and Fox Nation	George Thurman	Principal Chief	chief@sacandfoxnation-nsn.gov	Rt. 2, Box 246	Stroud, OK 74079	(918) 968-3526
Tribal Lands	Sac and Fox Nation of Missouri in Kansas and Nebraska	Twen Barton	Chairperson	tbarton@sacandfoxcasino.com	305 N. Main Street	Reserve, KS 66434	(785) 742-7471
Tribal Lands	Sac and Fox Tribe of the Mississippi in Iowa	Gailey Wanatee	Chief	director.hr@meskwaki-nsn.gov	349 Meskwaki Road	Tama, IA 52339	(515) 484-4678

Interested Parties							
Agency Type	Organization	Full Name	Title	Email	Street Address	City, State ZIP	Phone
City	Bellevue Public Works Department	Jeff Roberts	Public Works Director	jeff.roberts@bellevue.net	210 West Mission Ave	Bellevue, NE 68005	402-293-3025
City	Blair Public Works Department	Allen Schoemaker	Director of Public Works	allens@ci.blair.ne.us	218 S 16th Street	Blair, NE 68008	402-426-4191
City	City of Bellevue, Nebraska	Rita Sanders	Mayor	Rita.Sanders@bellevue.net	210 W. Mission Ave.	Bellevue, NE 68005	(402) 293-3020
City	City of Blair, Asst City Admin	Phil Green	Director of Public Works	PCGreen@ci.blair.ne.us	218 S 16th Street	Blair, NE 68008	402-426-4195
City	City of Council Bluffs	Greg Reeder	Public Works Director	greeder@councilbluffs-ia.gov	209 Pearl St.	Council Bluffs, IA 51503	712-328-4635
City	City of Council Bluffs	Matt Walsh	Mayor	wschultz@councilbluffs-ia.gov	209 Pearl St., Attn: Matt Walsh	Council Bluffs, IA 51503	(712) 328-4601
City	Council Bluffs Public Works Department- Engineering	Matt Cox	City Engineer	mcox@councilbluffs-ia.gov	209 Pearl Street	Council Bluffs, IA 51503	712-328-4635
City	City of La Vista	Doug Kindig	Mayor	dkindig@cityoflavista.org	8116 Park View Blvd.	La Vista, NE 68128	
City	City of La Vista	John Kottman	City Engineer	jkottmann@cityoflavista.org	1819 Farnam St.	Omaha, NE 68183	(402) 331 8927
City	City of Omaha	Carlos Morales	Bike and Pedestrian Coordinator	Carlos.Morales@ci.omaha.ne.us	1819 Farnam St.	Omaha, NE 68183	(402) 444 -5150 ext 2067
City	City of Omaha	Derek Miller	Transportation Planner	Derek.Miller@ci.omaha.ne.us	1819 Farnam St.	Omaha, NE 68183	402-444-5150
City	City of Omaha	Jean Stothert	Mayor	Jean.Stothert@ci.omaha.ne.us	1819 Farnam St., Suite 300	Omaha, NE 68183	(402) 444-5000

City	City of Omaha	Mikki Frost	Director, Human Resources	Mikki.frost@ci.omaha.ne.us	1819 Farnam St., Room 506	Omaha, NE 68183	
City	City of Omaha	Ryan McClure	City Planner	Ryan.McClure@ci.omaha.ne.us	1819 Farnam St.	Omaha, NE 68183	402-444-4303
City	La Vista Public Works Department	Joe Soucie	Public Works Director	jsoucie@cityoflavista.org	9900 Portal Road	La Vista, NE 68128	402-331-8927
City	Mayor's Youth Leadership Commission	Daniel Ritter	Student	2014242@prep.creighton.edu	1819 Farnam St., Suite 300	Omaha, NE 68183	
City	Metro	Curt Simon	Executive Director	csimon@ometro.com	2222 Cuming Street	Omaha, NE 68131	402-341-7560
City	Metro	Evan Schweitz	Transit Planner	eschweitz@ometro.com	2222 Cuming Street	Omaha, NE 68131	402-341-0800
City	Omaha Public Works Department	Todd Pfitzer	City Engineer - Transportation Services	todd.pfitzer@ci.omaha.ne.us	1819 Farnam Street, Suite 600	Omaha, NE 68183	402-444-5226
City	Papillion Public Works Department	Marty Leming	Public Works Director	mleming@papillion.org	145 West Second St.	Papillion, NE 68046	402-597-2043
City	Southwest Iowa Transit Agency	Steve Andersen		steve.andersen@swipco.org	1501 SW 7th Street	Atlantic, IA 50022	712-243-4196
County	Cass County Department of Roads	Lenny Thorne	Department Head	roads@cassne.org	13860 12th St .	Plattsmouth, NE 68048	402-296-9353
County	Cass County, Nebraska	Jim Peterson	Commissioner	dist3comm@cassne.org	346 Main St., Rm 202	Plattsmouth, NE 68048	(402) 296-9300
County	Douglas County Engineer's Office	Dan Kutilek	Manager Engineer	dan.kutilek@douglascounty-ne.gov	15505 W Maple Road	Omaha, NE 68116	402-444-6460
County	Douglas County, Nebraska	Mary Ann Borgeson	Commissioner	maryann.borgeson@douglascounty-ne.gov	1819 Farnam St., LC2, Civic Center	Omaha, NE 68183	
County	Harrison County Engineer's Office	Tom Stoner	Transportation Engineer	jtstoner@harrisoncountya.org		Woodbine, IA	712-644-3140
County	Harrison County, Iowa	Bob Smith	Supervisor	dumbob@iowatelecom.net	Courthouse, 2nd Floor, 111 N. 2nd Ave.	Logan , IA 51546	
County	Mills County Engineer's Office	Kevin Mayberrrt	Transportation Engineer	kmayberry@millscoia.us	403 Railroad Avenue	Glenwood, IA 51534	712-527-4873
County	Mills County, Iowa	Ron Kohn	Supervisor	r.e.kohn@msn.com	403 Railroad Avenue	Glenwood, IA 51534	(712) 527-4032
County	Pottawattamie County Engineer's Office	John Rasmussen	County Engineer	john.rasmussen@pottcounty.com	223 S 6th Street	Council Bluffs, IA 51501	712-328-5608
County	Pottawattamie County, Iowa	Lynn Grobe	Supervisor	lynn.grobe@pottcounty.com	227 S 6th St., Attn: Lynn Grobe	Council Bluffs, IA 51501	(712) 741-5538
County	Sarpy County Engineer's Office	Dennis Wilson	County Engineer	dwilson@sarpy.com	15100 South 84th Street	Papillion, NE 68123	402-537-6900
County	Sarpy County Public Works	Pat Dowse		pdowse@sarpy.com			402-537-6917
County	Sarpy County, Nebraska	Tom Richards	Commissioner	trichards@sarpy.com	1210 Golden Gate Drive #1250, c/o Sarpy County Commissioners	Papillion, NE 68046	(402) 593-4155
County	Saunders County, Nebraska	Dave Lutton	Commissioner	luttonlaw@yahoo.com	433 N Chestnut St, Attn:Dave Lutton	Wahoo, NE 68066	(402) 944-3383

County	Saunders Department of Roads	Steve Mika	Highway Superintendent	smika@co.saunders.ne.us	426 N Broadway	Wahoo, NE 68066	402-443-8124
County	Washington County, Nebraska	Steve Kruger	Commissioner	stevenkruger@abbnebraska.com	P.O. Box 466, Attn: Steve Kruger	Blair, NE 68008	
County	Washington Department of Roads	Cheryl Parsons		washcoroad@huntel.net	P.O. Box 130	Blair, NE 68008	402-426-6844
Developer	75 North Revitalization, Inc.	Othello Meadows	Executive Director	othello@seventyfivenorth.org	4383 Nicholas St., Suite 302	Omaha, NE 68131	
Developer	BHI Development Inc.	Jerry Torczon	Owner	jerry@birchwoodhomesinc.com	11205 S. 150 St, Suite 100	Omaha, NE 68138	(402) 592-3277
Developer	McCarthy Construction	Bob McCarthy	President	bobmccarthy@iowatelecom.net			
Educational	Iowa Western Community College	Dan Kinney	President	dkinney@iwcc.edu	2700 College Road	Council Bluffs, IA 51502	
Educational	Metropolitan Community College	Heath Mello	Senator	hmello@leg.ne.gov			(402) 471-2710
Educational	University of Nebraska at Omaha	BJ Reed	Dean	breed@unomaha.edu	Office of Academic & Student Affairs, Eppley #202	Omaha, NE	(402) 554-2262
Educational	UNO- Dept of PBA	Angie Eikenberry	Associate Professor	aeikenberry@mail.unomaha.edu		,	402-554-3488
Local	Alegent Creighton Health	Sarah Sjolie		Sarah.Sjolie@alegent.org	McCauley Center, 12809 W. Dodge Rd.	Omaha, NE 68154	(402) 343-4507
Local	Glenwood Area Chamber of Commerce	Linda Washburn	Executive Director	linda@glenwoodia.com	5 North Vine St.	Glenwood, IA 51534	(712) 527-3298
Local	Omaha Housing Authority	Clifford Scott	CEO	cscott@ohauthority.org	540 S. 27th St.	Omaha, NE 68105	(402) 444-6900
Military	USAF - Offutt Air Force Base	April Gray	Base Community Planner	april.gray.3@us.af.mil			(402) 271-3449
Military	USAF - Offutt Air Force Base	Bruce McCauley	Interim Director, 55th Civil Engineer Squadron	Bruce.McCauley@offutt.af.mil			(402) 294-5501
Military	USAF - Offutt Air Force Base	Charles D Kuhl	Colonel	charles.kuhl@offutt.af.mil			(402) 294-5552
Neighborhood Alliance	Benson-Ames Alliance	c/o Omaha by Design	University of Nebraska at Omaha campus	baalliance@omahabydesign.org	6001 Dodge St.	Omaha, NE 68182-0402	(402) 554-4010
Neighborhood Alliance	Market West Neighborhood Alliance	Chad Eucker	President	ceacker@delineadesign.com	701 S 15 St, Studio 101	Omaha, NE 68102	(402) 547-7941
Neighborhood Alliance	Midtown Neighborhood Alliance	Diana Failla	President	info@midtownomaha.org	P.O. Box 31191	Omaha, NE 68131	Not available
Neighborhood Alliance	North Downtown Alliance	Jennifer Zimmer		info@northdowntownomaha.com	1516 Cuming Street	Omaha, NE 68108	
Neighborhood Alliance	North Omaha Neighborhood Alliance	Terrie Jackson Miller	Executive Director	nonaomaha@gmail.com	3223 North 45th Street #310	Omaha, NE 68104	(402) 457-7848
Neighborhood Alliance	South Omaha Neighborhood Alliance	Oscar Duran	President	od_1500@msn.com	PO Box 7707	Omaha, NE 68107	(402) 250-1648
NGO	Empowerment Network	Vicki Quates-Ferris	Director of Operations	vqferris@empoweromaha.com	105 N 31st Ave., Suite 101	Omaha, NE 68131	(402) 502-5153
NGO	Avenue Scholars Foundation	Dr. Kenneth Bird	President & CEO	kbird@avescholars.org	7101 Mercy Road, Suite 240	Omaha, NE 68106	(402) 991-5595

NGO	CQuence Health Group	Mike Cassling	CEO	mcassling@cquencehealth.com	13808 F St.	Omaha, NE 68137	
NGO	Great Plains Communications	Todd Foje	CEO	tfoje@gpcom.com	1600 Great Plains Centre,	Blair, NE 68008	(402) 426-6505
NGO	Greater Omaha Chamber of Commerce	David Brown	CEO	dbrown@omahachamber.org	1301 Harney St.	Omaha, NE 68102	(402) 346-5000
NGO	Iowa West Foundation	Pete Tulipana	Executive Director	ptulipana@iowawestfoundation.org	S Main St., #550	Council Bluffs, IA 51503	(712) 309-3001
NGO	Live Well Omaha	Sarah Sjolie	Executive Director	anne@livewellomaha.org	12565 W Center Road, Ste 220	Omaha, NE 68144	402-934-5886
NGO	Metropolitan Omaha Education Consortium	Dick Christie	Executive Director	rchristie@unomaha.edu	6001 Dodge St., Kayser Hall 208	Omaha, NE 68102-1960	(402) 554-2865
NGO	Metropolitan Utilities District	Amy Lindsay	Board Member	amylindsay98@cox.net	1723 Harney St.	Omaha, NE 68102-1960	(402) 932-5554
NGO	NP Dodge Real Estate	Sandy Dodge	CEO	sdodge@npdodge.com	12050 Pacific St.	Omaha, NE 68154	
NGO	Omaha Public Power District	Lisa Olson	Executive VP	lolson@oppd.com			
NGO	Waitt Corporation	Dana Bradford	CEO	dbradford@waittcompany.com	1125 S. 103rd St., Suite 425	Omaha, NE 68124	(402) 697-8003
Non-Profit	Boys & Girls Clubs of the Midlands	Nancy Williams	Chief Information Officer	nwilliams@bgcomaha.org	2610 Hamilton Street	Omaha, NE 68131	(402) 342-1600
Non-Profit	Boys Town	Randy Scott		Randolph.Scott@boystown.org	14100 Crawford St.	Boys Town, NE 68010	
Non-Profit	Emerging Terrain	Anne Trumble	Executive Director	anne@emergingterrain.org	1717 Vinton Street	Omaha, NE 68108	402-884-8754
Non-Profit	ENOA	Tammie Sehez					
Non-Profit	Holy Name Housing Corporation	Marilyn Ross	Executive Director	mross@hnhn.omahacoxmail.com	3014 North 45th Street	Omaha, NE 68104	(402) 453-6100
Non-Profit	Latino Center of the Midlands	Carolina Quezada	Executive Director	cquezada@latinocenterofthemidlands.org	4821 S 24th St.	Omaha, NE 68107	(402) 733-2720
Non-Profit	ModeShift Omaha	Geoff Deold		geoff@d-aarch.com			
Non-Profit	NeighborWorks®Home Solutions	Ken Lyons	Chief Executive Officer	klyons@nwhomesolutions.org	3520 Lake St.	Omaha, NE 68111	(402) 451-2939 x 1100
Non-Profit	Omaha by Design	Julie Reilly	Executive Director	jreilly@omahabydesign.org	6001 Dodge St., c/o University of Nebraska at Omaha	Omaha, NE 68182	(402) 554-4012
Non-Profit	Omaha Economic Development Corp.	Annette Artherton	Research and Development Director	AArtherton@omahaeconomic.com	2221 North 24th Street	Omaha, NE 68110	(402) 346-2300
State	Eastern Nebraska Office on Aging	Susie Davern		susie.davern@nebraska.gov	4223 Center Street	Omaha, NE 68105	402-444-6536

Appendix E: Public Involvement in Plan Development

The 2019 MAPA Public Participation Plan was released for public review and comment at www.mapcog.org on December 11, 2014. The public comment period lasted for forty-five days ending on January 26, 2015. A meeting was held with resource agencies and interested parties on February 10, 2014 and January 8, 2015. A press release was sent electronically to most news sources in the Omaha-Council Bluffs metropolitan area (Exhibit E-1). A public notice was published in various papers encouraging public comment (Exhibit E-2).

Notice of open public comment was also emailed to various interest groups and citizens in the metro area including:

1. Public Participation Contact List
2. Title VI List
3. Environmental Justice/Limited English Proficiency Group
4. Various other contacts from MAPA's extensive database

The project development methodology is detailed in Figure 1.1: Development Methodology.

Exhibit E-1: Press Release

Exhibit E-2: Public Notice

Exhibit E-3: Social Media

Exhibit E-1: Press Release

Articles resulting from the press release were published in the Midlands Business Journal, the Omaha Star, and The Daily Non-Pareil.

Exhibit E-2: Public Notice

Exhibit E-3: Social Media

Twitter ([@mapacog](https://twitter.com/mapacog))

Facebook (www.facebook.com/MAPA2222)

MAPA's Website (<http://mapacog.org/public-participation>)

Appendix F: Public Participation Survey

The public participation preference from found below was used to gathering information regarding how resource agencies and interested parties would like to participate in MAPA activities.

MAPA Public Participation Preference Survey

The Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) completes regional planning and programming efforts in a 5-county region. This public participation preference survey is being conducted as a part of the 2014 MAPA Public Participation Plan development.

Please indicate your participation preference, contact information, agency name, and agency type in the form below.

I would like to be notified of future MAPA planning efforts.
Please indicate which forms of participation you prefer. (check all that apply)

☐ Meeting Notices (by email)

☐ Newsletter (by email)

☐ Committee Participation

☐ Other:

Name

Mailing Address


City, State ZIP

Email Address

Agency Name

Agency Type:
Please select the type of agency you represent.

Never submit passwords through Google Forms. 100%: You made it.

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Appendix G: ADA Compliance Facility Checklist

Event:	
Location/Address:	
Date and Time:	
Person Completing	
Date:	

Element	Accommodation Area	Yes	No	N/A
Transportation	If the event itself includes transportation, wheelchair accessible vehicles are also available and advertised as available to the public?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the meeting or event located close to accessible public transportation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If located close to accessible public transportation, does public transportation operate before and after meeting times? Ensure transportation is available until at least 8 pm.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is there an accessible route provided from the public transportation stop to the building or facility entrance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Accessible parking is available (review # of car and van accessible spaces)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	An accessible route with signage is provided from the parking lot to the facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evacuation	Do you know the emergency evacuation plans for the meeting/training location?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parking	Does the building have accessible (<i>handicap</i>) parking spaces?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If yes, are they at least 8' wide and have 5' aisles next to them?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sidewalk	Are there unobstructed curb ramps leading to the sidewalk (<i>walkway</i>)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walkway	Is there a walkway from the parking lot to the building, at least 36" wide?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Does the walkway have a stable and firm surface?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If the accessible route is different from the primary route to and through the building, can you post signs with the wheelchair symbol that slow the route?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the walkway level and free of steps?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If no, is there a ramp at least 36" wide?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If there is a ramp, does it have a gentle slope (<i>1" rise to 12" length</i>)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire Alarms	Are there flash fire alarm signals in the building, in the meeting/training room?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signage	Is there Braille text in the signage at the facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Element	Accommodation Area	Yes	No	N/A

Entrance/Doors	Is the door at least 36" wide (<i>wide enough for a wheelchair</i>)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Can the hardware be operated with one hand level, push plate, etc.) with minimum of twisting or grasping?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Are the handles low enough to reach (<i>maximum 48" high</i>)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Can the door be pushed open easily?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the threshold no more than ½" high and beveled?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	When a vestibule, is there a minimum of 48" between the sets of doors?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floors	Are the floors hard and not slippery?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is there a floor mat to dry feet and crutch tips to prevent slipping?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Corridors	Is there a 36" corridor, from the entrance to where the meeting/training is held?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the path free of objects projecting 4" maximum into the corridor?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Elevators	Is there an elevator in the facility where the meeting/training is located?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If yes, is it a working one that is large enough for a wheelchair?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Are the controls within reach (<i>maximum 48"</i>)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Do the controls have Braille?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is there an audible signal ringing at each floor?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is there an audible two-way emergency communication system in the elevator?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meeting Room	Is there enough clearance around the table for a wheelchair to move?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Can the wheelchair pull under the edge of the table to sit close?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Restrooms	Is there a wide, accessible path to the restroom?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is there a toilet stall wide enough that a wheelchair can enter and close the door behind? Interior space to turn around?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the water closet (<i>toilet</i>) 17-19 inches high to the rim?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Can the wheelchair roll under the sink (<i>29" to the bottom</i>)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Can the faucets be reached and turned on easily?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Are the dispensers (soap, towel, etc.) reachable (maximum 48" high)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is there a mirror at an accessible height (bottom of the mirror 44" above the floor)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Appendix H: Public Comments

Public comments were received for 45-days between 12/11/14 – 1/26/15. A few comments were received at the resource agency/interested parties meeting on January 8, 2015. These comments are listed and addressed in Table 1.2. Members of the MAPA Citizens' Advisory Council (CAC) raised comments and suggestions at their January 15 meeting, when they reviewed the plan.

The CAC member comments are listed below:

- The Plan was in more plain English than past MAPA documents- getting into the spirit of the regulations rather than the letter of the law. Page 31 stated that the standards are being driven by the regulations, but may want to change the wording so it is more in the spirit rather than the letter of the law.
- MAPA should look into developing a graphic showing what happens to public comments and how the comment influences the plan. Possibly develop a graphic showing a typical meeting.

MAPA's response to the comments:

- MAPA staff is glad the plan is easier to read. The language was altered on page 31 to eliminate the language saying federal law is requiring certain actions.
- MAPA staff developed a new section of the Plan and a graphic illustrating the public comment process.
- MAPA staff created a prototype meeting diagram shown in Figure 4.6 displaying the meeting style, participation opportunities, and meeting outcome.

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

RESOLUTION NUMBER 2019 – 25

WHEREAS, the members of the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) Board of Directors have been formally designated by their respective legislative bodies to act as their official representatives in planning matters of mutual concern;

WHEREAS, the MAPA Board of Directors requires the development of an Annual/Unified Work Program (A/UWP) identifying the agency and transportation planning activities for the organization; and

WHEREAS, the preliminary MAPA fiscal year 2020 Annual/Unified Work Program (A/UWP) has identified that funds may be needed from the Nebraska Department of Roads (NDOR), Iowa Department of Transportation (Iowa DOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Iowa Department of Economic Development (IDED), Iowa Department of Natural Resources (IDNR), Nebraska Department of Environmental Quality (NDEQ), Nebraska Department of Economic Development (NDED), Economic Development Administration (EDA), the U.S. Department of Housing and Urban Development (HUD), Environmental Protection Agency (EPA), the Nebraska Environmental Trust (NET), U.S. Department of Defense (DOD) and local jurisdictions to complete planning programs and projects, including transportation, identified in this work program;

THEREFORE BE IT RESOLVED, that the MAPA Board of Directors authorizes the Executive Director to file, negotiate and execute applications, contracts, agreements, assurances and other documents required with the following agencies: Nebraska Department of Roads (NDOR), Iowa Department of Transportation (Iowa DOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Iowa Department of Economic Development (IDED), Iowa Department of Natural Resources (IDNR), Nebraska Department of Environmental Quality (NDEQ), Nebraska Department of Economic Development (NDED), the Economic Development Administration (EDA), the U.S. Department of Housing and Urban Development (HUD), Environmental Protection Agency (EPA), the Nebraska Environmental Trust (NET) and U.S. Department of Defense (DOD).

CERTIFICATE

The undersigned duly qualified and acting as Chair of the Board of the Omaha-Council Bluffs Metropolitan Area Planning Agency certifies that the forgoing is a true and correct copy of a resolution, adopted as a legally convened meeting of the Board of Directors of the Omaha-Council Bluffs Metropolitan Area Planning Agency held on April 25, 2019.

Doug Kindig, Chair
MAPA Board of Directors