

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha NE 68102-4328
Finance Committee
March 20, 2019

The MAPA Finance Committee met March 20, 2019, in the MAPA conference room. Patrick Bloomingdale called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present

Patrick Bloomingdale Secretary/Treasurer
Steve Dethlefs, Washington County
Clare Duda, Douglas County

Staff Present

Natasha Barrett
Melissa Engel
Don Gross (left @ 8:50 a.m.)
Michael Helgerson
Amanda Morales
Katie Preister
Greg Youell

Members Absent

Scott Belt, Pottawattamie County; Don Kelly, Sarpy County; Carol Vinton, Mills County

A. FINANCE COMMITTEE INFORMATION

1. MONTHLY FINANCIAL STATEMENTS (January)

- a. Bank Reconciliations (American National & Washington County) and Statements on Investments
- b. Receipts and Expenditures
- c. Schedule of Accounts Receivable/ Accounts Payable
- d. Statement of Financial Position
- e. Statements of Revenues and Expenditures

Ms. Engel presented the January Financials. She reported to the committee that the Washington County funds reported at roughly \$971,600 in January are held in an Insured Cash Sweep (ICS) account. Banks within the ICS network bid and hold deposits up to the Federal Deposit Insurance Corporation (FDIC) limit of \$250,000.

Ms. Engel updated the committee on the agency investments in the Nebraska Public Agency Investment Trust (NPAIT) as well as the Trust itself as the recently appointed Chairperson of the NPAIT Board.

2. MAPA Foundation Project Updates

- a. Blair RWHF
- b. Valley/Waterloo OOR

Mr. Gross presented the foundation project updates and answered questions the committee had.

B. FOR FINANCE COMMITTEE APPROVAL

1. Contract Payments

- a. Emspace + Lovgren – CMAQ & Reduced Fare Program - PMT# 8 - \$4,186.25
- b. Emspace + Lovgren - CMAQ & Reduced Fare Program – PMT #9 - \$8,330.62

Mr. Youell presented the Emspace + Lovgren contract payments.

MOTION Duda SECOND by Dethlefs, to approve the Emspace + Lovgren contract payments as presented. MOTION

CARRIED.

2. Contract Payments with Exceptions

- a. EDR PMT #9 not to exceed \$19,000.00

Mr. Youell presented EDR's contract payment with exceptions.

MOTION Duda SECOND by Dethlefs, to approve EDR's contact payment with exceptions once all exceptions have been cleared. MOTION CARRIED.

3. Purchases

- a. The Pella at the Blackstone – H2050 reception - \$5,290.00

Mr. Youell presented the purchase order in the amount of \$5,290, for the Heartland 2050 reception at The Pella at the Blackstone on May 7, 2019.

MOTION Dethlefs SECOND by Duda, to approve the Pella at the Blackstone purchase order as presented. MOTION CARRIED.

4. Travel Authorization

- a. A/E Procurement Training in Kansas City for Melissa Engel & Court Barber - \$ 1,419.60

Mr. Youell presented the travel authorization for April 2 through April 3, 2019.

MOTION Duda SECOND by Bloomingdale, to approve the travel authorization as presented. MOTION CARRIED.

C. RECOMMENDATION TO THE BOARD

1. New Contracts

- a. City of Omaha Census: Complete Counts Outreach - \$10,000 - \$15,000 per year
- b. City of Council Bluffs H2050 Mini Grant - \$160,000 Federal, \$40,000 Local

Mr. Youell presented the new contracts. The City of Omaha Census: Complete Counts Outreach contract is for MAPA to coordinate a Complete Counts Committee (CCC), to educate individuals on how to complete the census report.

The City of Council Bluffs contract is to have study performed to analyze alternatives for transit along the 1st Avenue Corridor in Council Bluffs. The \$160,000 Federal and \$40,000 local is a combination of multiple H2050 mini grants.

MOTION Duda SECOND by Dethlefs to recommend that the Board of Directors approve the new contracts as presented. MOTION CARRIED.

2. FY 2020 Budget

- a. Draft Work Program/UPWP

Mr. Youell presented the FY 2020 draft Work Program/ UPWP along with a hand out of work plan priorities for the year.

MOTION Duda SECOND by Bloomingdale to recommend that the Board of Directors approve the FY 2020 Work Program/ UPWP as presented. MOTION CARRIED.

3. Purchases

- a. The Hilton Omaha – H2050 Summit - \$10,731.00

Mr. Youell presented the purchase order for the Hilton Omaha. The summit on May 8, 2019 will feature keynote speaker Katharine Eagan Kelleman.

MOTION Duda SECOND by Dethlefs to recommend that the Board of Directors approve the Hilton Omaha purchase order as presented. MOTION CARRIED.

D. OTHER

E. ADJOURNMENT

The meeting adjourned at 9:12 a.m.