

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
BOARD OF DIRECTORS REGULAR MEETING**

Minutes  
March 28, 2019

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairman Kindig called the meeting to order at 1:30 p.m.

**A. ROLL CALL/INTRODUCTIONS**

Members/Officers Present

Patrick Bloomingdale	Chief Administrative Officer, Douglas County
Clare Duda	Commissioner, Douglas County
Rusty Hike	Mayor, City of Bellevue
Doug Kindig – Chair	NE Small Cities/Counties Representative (Mayor, City of La Vista)
Don Kelly	Sarpy County Commissioner
Vinny Palermo (arrived at 1:32)	Omaha City Council
Jean Stothert (arrived at 1:32)	Mayor, City of Omaha
Carol Vinton	Mills County Board of Supervisors
Matt Walsh	Mayor, City of Council Bluffs

Members/Officers Absent

Justin Schultz	Pottawattamie County Board of Supervisors
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MAPA Staff

Grant Anderson	Court Barber	Natasha Barrett	Christina Brownell
Josh Corrigan	Sue Cutsforth	Melissa Engel	Don Gross
Travis Halm	Mike Helgersen	Katie Preister	Emily Sneller
Owen Stuckey	Greg Youell		

Guest

Troy Anderson – City of Omaha  
Emily Baarson – Metro Transit Authority  
Bill Troe – SRF Consulting

**B. APPROVAL OF THE AGENDA – (Action)**

MOTION by Vinton, SECOND by Walsh to approve the agenda for the March 28, 2019 meeting of the Board of Directors.

AYES: Duda, Hike, Kelly, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

**C. APPROVAL OF THE MINUTES of the February 28, 2019 meeting – (Action)**

MOTION by Walsh, SECOND by Duda to approve the minutes of the February 28, 2019 meeting of the Board of Directors.

AYES: Duda, Hike, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: Kelly

MOTION CARRIED.

**D. APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT – (Action)**

Mr. Bloomingdale reported that the Finance Committee met on March 20, 2019 and approved bills for February, reviewed financial statements through January and approved contract payments. Items were forwarded to the Board of Directors for approval.

MOTION by Duda, SECOND by Vinton to approve the minutes of the March 20, 2019 Finance Committee meeting.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

Approved by \_\_\_\_\_  
Patrick Bloomingdale, Secretary/Treasurer

E. AGENCY REPORTS & PRESENTATIONS – (Information)

1. Agency Reports – Presented by Greg Youell, Executive Director

- a. Executive Director's Report –  
Mr. Youell provided an update to the Board on MAPA activities for the month of February. Updates were provided on the following: Flooding, Drone Imagery, Legislative Update, and Staff Announcements.
- b. Employee Recognition – Mr. Youell acknowledged staff anniversaries
- c. Land Use Forecasts – Josh Corrigan, GIS Coordinator, presented on draft population forecasts and land use allocations that will be used for planning work by MAPA and local jurisdictions.

2. Presentation: Transit Development Plan – Bill Troe, SRF Consulting

F. PUBLIC COMMENT –

None.

G. CONSENT AGENDA – (Action)

None.

H. OLD BUSINESS

1. Resolution 2019 – 21: FY 2019 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #4 – (Action)

Mr. Barber presented to the Board for approval Resolution 2019 – 21: FY 2019 TIP Amendment #4, which amends multiple projects for Douglas County, MAPA, and Metro Transit.

MOTION by Stothert, SECOND by Vinton to approve Resolution 2019 – 21: FY 2019 TIP Amendment #4.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. NEW BUSINESS

1. New Contracts – (Action)

Mr. Youell presented to the Board for approval the new contracts listed below:

- a. Memorandum of Understanding (MOU) City of Omaha Census: Complete Counts Outreach – up to \$30,000 – (Action)  
The City of Omaha is contracting with MAPA to coordinate and support an Omaha Complete Counts Committee (CCC). The contract is for \$15,000 in 2019 and renewable for an additional \$15,000 in 2020.

MOTION by Stothert, SECOND by Duda to approve the MOU with City of Omaha Census: Complete Counts Outreach – up to \$30,000.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

- b. Memorandum of Understanding (MOU) with City of Council Bluffs for Heartland 2050 Mini Grants - \$40,000 – (Action)  
Council Bluffs applied for H-2050 mini-grants in 2017 and 2018 to conduct a Transit Alternatives Analysis along the First Avenue Corridor and vicinity as well as a Walkability Study. The grants are for a total of \$160,000 in federal funds, which require \$40,000 in local matching funds. MAPA will assist the City with project administration.

MOTION by Vinton, SECOND by Duda to approve the MOU with City of Council Bluffs for Heartland 2050 Mini-Grants.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. Draft FY 2020 MAPA Work Program – (Action)

Mr. Youell presented to the Board for approval the Draft FY 2020 MAPA Work Program. The annual work program identifies planned work priorities, studies, and supporting budget for July 1, 2019 – June 30, 2020.

MOTION by Vinton, SECOND by Duda to approve the Draft FY 2020 MAPA Work Program.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. Purchase – The Hilton Omaha – Heartland 2050 Summit - \$10,731 – (Action)

Mr. Youell presented to the Board for approval the purchase order for the Heartland 2050 Summit at the Hilton Omaha Downtown.

MOTION by Walsh, SECOND by Hike to approve to approve the purchase to The Hilton Omaha for the Heartland 2050 Summit in the amount of \$10,731.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. Executive Session: Executive Director's Performance Review – (Action)

The Board Chair requested to go into Executive Session to discuss the review committee's recent performance review for the Executive Director's performance review. Katie Preister, MAPA Human Resources Manager, was in the Executive Session for the duration. Greg Youell, Executive Director, was asked to join the Executive Session at approximately the mid-point.

MOTION by Walsh, SECOND by Duda to approve to go into Executive Session at 2:20 p.m.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

MOTION by Duda, SECOND by Walsh to approve to come out of Executive Session at 2:35 p.m.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

5. Executive Director Compensation– (Action)

The review committee recommended to the Board for approval a 1% merit increase for the Executive Director effective July 1, 2019. The Executive Director should also be included in any cost-of-living increase passed by the Board with the FY20 budget.

MOTION by Kelly, SECOND by Vinton to approve the review committee's recommendations for the Executive Director compensation.

AYES: Duda, Hike, Kelly, Palermo, Stothert, Vinton, Walsh, Kindig

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

J. ADDITIONAL BUSINESS

1. Community Development Project Updates – (Information)

Mr. Gross provided an update to the Board on the Blair Rural Workforce Housing project (RWHF) on the former Dana College campus and the Valley/Waterloo Owner-Occupied Housing Rehabilitation (OOR) project.

K. DISCUSSION – None.

L. ADJOURNMENT

Motion by Vinton to adjourn. Chairman Kindig adjourned the meeting at 2:45 p.m.