

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
BOARD OF DIRECTORS REGULAR MEETING**

Minutes  
July 27, 2017

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairwoman Sanders called the meeting to order at 1:33 p.m.

**A. ROLL CALL/INTRODUCTIONS**

Members/Officers Present

Rita Sanders (Chair)	Mayor, City of Bellevue/Chair
Clare Duda	Douglas County Commissioner
Ben Gray	Omaha City Council
Tom Hanafan	Pottawattamie County Board of Supervisors
Doug Kindig	NE Small Cities/Counties Representative (Mayor, City of La Vista)
Gary Mixan	Sarpy County Commissioner
Cassie Paben (rep. Mayor Jean Stothert)	Deputy Chief of Staff, City of Omaha
Matt Walsh	Mayor, City of Council Bluffs
Carol Vinton	IA Small Cities/Counties Representative (Mills County Board of Supervisors)

Members/Officers Absent

Patrick Bloomingdale	MAPA Secretary/Treasurer, Douglas County
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MAPA Staff

Court Barber	Christina Brownell	Melissa Engel	Don Gross	Mike Helgersen
Travis Halm	Karna Loewenstein	Greg Youell		

**B. APPROVAL OF THE MINUTES of the June 29, 2017 meeting – (Action)**

MOTION by Hanafan, SECOND by Gray to approve the minutes of the June 29, 2017 meeting of the Board of Directors.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Paben, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

**C. APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT – (Action)**

Mr. Clare Duda reported that the Finance Committee met on July 19, 2017 and approved bills for July, reviewed May financial statements and approved contract payments. Items were forwarded to the Board of Directors for approval.

MOTION by Kindig, SECOND by Gray to approve the minutes of the July 19, 2017 Committee meeting.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Paben, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

**D. AGENCY REPORTS & PRESENTATIONS**

**1. Agency Reports – (Info)**

**a. Executive Directors Report - Greg Youell, Executive Director**

Mr. Youell provided an update to the Board on MAPA activities for the month of June. Mr. Youell introduced Travis Halm, MAPA's new Associate Planner. Mr. Youell updated the Board on the Census "Road to 2020" Event, including a morning session aimed at government employees and an afternoon "Community Dialog" on topics such as messaging, outreach to hard-to-reach groups such as youth and immigrants, and technology. The 2020 Census will allow responses by phone and internet. Gretna held an open house for its Downtown Revitalization project. The DED is moving forward with State

Approved by \_\_\_\_\_  
Patrick Bloomingdale, Secretary/Treasurer

appropriation and will provide MAPA with anticipated \$81,000 each year for the next biennium. MAPA has coordinated with the NRD and local governments to revise and update the Commuter map and Trails map. MAPA is continuing to work with State and local partners to assist in the addition of Platte River Bike Path alongside US-75/34. Mr. Youell updated the Board on the FY18 Federal budget. MAPA has several RFPs coming up including Transit Return-on-Investment Analysis; Bellevue Bridge; LRTP Close the Gap Support; H2050 Advisor; and Heartland 2050 Mini-Grants. Mr. Youell congratulated Melissa Engel, MAPA Director of Finance and Operations on 5 years of service.

b. Heartland 2050 – (Info)

Ms. Loewenstein provided an update to the Board on Heartland 2050 activities for the month of June. Work is continuing with Implementation Committees and work groups and planning for the September Summit and the upcoming site visit to Minneapolis, October 9<sup>th</sup>-11<sup>th</sup>. MAPA has received notification from Iowa West Foundation that they will continue funding for the Heartland 2050 project. The Sherwood Foundation has approved a \$50,000 request to update the Regional Equity Growth Profile. PolicyLink will update the profile and will be partnering with UNO Data Center. The Executive Committee is meeting quarterly and last met in July, and a new chair was appointed, Mr. Tim O'Brien from OPPD. Ms. Spellman will continue to serve on the Executive Committee Emeritus and will chair the task force for rural marketing outreach.

E. PUBLIC COMMENT –

None.

F. CONSENT AGENDA – (Action)

The Board considered Consent Agenda items listed below for approval.

1. Contract Final Payments – Pottawattamie County GIS - \$18,874.11
2. Contract Amendments – Live Well Omaha reduce amount to \$146,562.96
3. Audit Engagement Letter – FY 2017 Audit Fees \$10,800
4. Travel to NARC Conference – Travel for Executive Director and two Board Members to the NARC Executive Director and Board Retreat in San Antonio, TX – \$4,498.00

MOTION by Kindig, SECOND by Duda to approve all items listed on the Consent Agenda.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Paben, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS

1. FY 2017 – 2020 Transportation Improvement Program (TIP) Amendment #7 – (Action)

Mr. Court Barber presented to the Board for approval the FY 2017 - 2020 TIP Amendment #7 including a total of four changes. The first two changes are to the City of Omaha Adaptive Traffic Signal Control project, the first is 132<sup>nd</sup> Street adding \$85,875 of HSIP funding in FY 2017 and the second is 144<sup>th</sup> Street adding \$98,143 of HSIP funding in FY 2017. The 3<sup>rd</sup> change is to the description of the East Beltway: Stevens Road – East Segment to be more specific. The final change is the addition of the Phase 3 of the Metro Travel Improvement Study.

MOTION by Hanafan, SECOND by Gray to approve the FY 2017 - 2020 TIP Amendment #7.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Paben, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. NEW BUSINESS

1. Health Insurance Renewal – (Action)

Ms. Melissa Engel presented to the Board for approval. MAPA's health insurance renews September 1, 2017. The Benefits Committee met and received a report from SilverStone Group on health insurance options. The Benefits Committee recommends staying with the current plan with a 5% increase over the previous year. The 5% increase is due to a small business group legislation that mandates a minimum renewal with a 5% increase. Other options were reviewed that were ACA compliant and averaged a 9% increase and another option of partial self-insured pool that would have an 8% decrease but would require a health application to be completed by the group.

MOTION by Gray, SECOND by Paben to approve the renewal of major medical insurance for MAPA staff, effective September 1, 2017.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Paben, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. New Contracts – (Action)

Mr. Greg Youell presented to the Board for approval the contracts listed below.

a. Job Access Reverse Commute – FTA funded projects

- i. Heartland Family Services JARC Funding - \$22,000 Federal & 22,000 Match
- ii. Southwest Iowa Transit Authority JARC Funding - \$106,000 Federal & \$26,500 Match
- iii. Metro Transit JARC Funding - \$51,646 Federal & \$12,912 Match

MOTION by Paben, SECOND by Walsh to approve the new contracts listed above.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Paben, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

b. Heartland 2050 Mini Grants – Surface Transportation Funding

- i. City of Omaha 13<sup>th</sup> Street Walkability Study - \$100,000 Federal & \$25,000 Match
- ii. Council Bluffs Walkability Master Plan - \$80,000 Federal & \$20,000 Match
- iii. Metro Transit – Transit Development Plan - \$87,500 Federal & \$21,875 Match
- iv. Sarpy Co. Arterial & Collector Road Study - \$30,000 Federal & \$60,000 Match

MOTION by Hanafan, SECOND by Vinton to approve the new contracts listed above.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Paben, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. Equal Employment Opportunity (EEO) Policy Amendment – (Action)

Mr. Greg Youell presented to the Board for approval the EEO Policy Amendment. The Sherwood Grant requires that MAPA's personnel policy include a non-discrimination clause that is broader than MAPA's current policy.

MOTION by Gray, SECOND by Walsh to approve the EEO Policy Amendment.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Paben, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. Board Members Annual Conflict of Interest Disclosure – (Action)

Mr. Youell presented to the Board for approval the Annual Conflict of Interest Disclosure form. MAPA ask that members and officers of the Board of Directors sign this annually and agree to disclose any Conflict of Interest should any arise.

MOTION by Gray, SECOND by Paben to approve the Annual Conflict of Interest Disclosure Form.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Paben, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. ADDITIONAL BUSINESS

Mr. Youell announced to the Board that nominations are now open for the Annual Awards. As requested, MAPA staff will send to the Board of Directors a link for the Annual Award nomination forms along with a listing of past award recipients.

J. DISCUSSION

1. Greg Youell will discuss the publication of MAPA's white paper on Transit in the Metropolitan region.
2. 2017 Annual Award nominations.

K. ADJOURNMENT

Chairwoman Sanders adjourned the meeting at 2:25 p.m.