

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
BOARD OF DIRECTORS REGULAR MEETING**

Minutes  
January 25, 2018

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairwoman Sanders called the meeting to order at 1:33 p.m.

**A. ROLL CALL/INTRODUCTIONS**

Members/Officers Present

Rita Sanders (Chair)	Mayor, City of Bellevue/Chair
Patrick Bloomingdale	MAPA Secretary/Treasurer, Douglas County
Clare Duda	Douglas County Commissioner
Gary Mixan	Sarpy County Commissioner
Vinny Palermo	Omaha City Council
Carol Vinton	IA Small Cities/Counties Representative (Mills County Board of Supervisors)
Matt Walsh	Mayor, City of Council Bluffs
Jean Stothert (arrived at 1:37 p.m.)	Mayor, City of Omaha

Members/Officers Absent

Doug Kindig	NE Small Cities/Counties Representative (Mayor, City of La Vista)
Tom Hanafan (Vice-Chair)	Pottawattamie County Board of Supervisors

MAPA Staff

Court Barber	Christina Brownell	Sue Cutsforth	Melissa Engel	Mike Helgerson
Karna Loewenstein	Greg Youell	Alex Zuniga		

Guest

Mark Norman – Greater Omaha Chamber

**B. APPROVAL OF THE MINUTES of the December 7, 2017 meeting – (Action)**

MOTION by Duda, SECOND by Vinton to approve the minutes of the December 7, 2017 meeting of the Board of Directors.

AYES: Duda, Mixan, Sanders, Vinton, Walsh

NAYS: None.

ABSTAIN: Palermo

MOTION CARRIED.

**C. APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT – (Action)**

Mr. Patrick Bloomingdale reported that the Finance Committee met on January 17, 2018 and approved bills for December and January, reviewed October and November financial statements and approved contract payments. Items were forwarded to the Board of Directors for approval.

MOTION by Walsh, SECOND by Mixan to approve the minutes of the January 17, 2018 Finance Committee meeting.

AYES: Duda, Kindig, Mixan, Palermo, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

**D. AGENCY REPORTS & PRESENTATIONS – (Info)**

**1. Agency Reports –**

- a. Executive Directors Report - Greg Youell, Executive Director

Approved by \_\_\_\_\_  
Patrick Bloomingdale, Secretary/Treasurer

Mr. Youell provided an update to the Board on MAPA activities for the month of December. Mr. Youell introduced Alex Zuniga, MAPA's Public Relations and Communications Intern. The Cass County Board voted unanimously on December 26, 2017 to move forward with joining MAPA. Senator Clements and co-sponsors (Blood, Crawford, Murante, Smith, Watermeier) introduced LB-1019 to move Cass County into Region 8 in Statute (13-1901). The Interlocal Agreement would need to be amended. Mr. Youell updated the Board on Federal Administration news. On January 5, 2018, HUD suspended its Affirmatively Furthering Fair Housing (AFFH) Assessment Tool requirement. Mr. Youell discussed the infrastructure package and a draft was leaked this week showing a \$200B investment over ten years that leverages \$800B non-federal investment for \$1T total. Emphasis will be on projects that have local/state/private funding, and selection is weighted heavily toward this. Also included were speeding up the environmental process and encouraging tolling on highways. MAPA had a kick-off meeting for the Return-on-Investment (ROI) Analysis, to date partners include OPPD, CHI, First National, Metro and Mutual. Meetings were held last month to discuss the Highway 75 / Eppley Bridge Concept. Mr. Youell updated the Board on two Bypass projects (Blair Bypass and the Missouri Valley Bypass) and housing project updates for Council Bluffs Housing Trust Fund (CBHTF), Waterloo Valley Owner-Occupied Rehab (OOR), and work with the Blair Housing Committee on a potential application to DED for Rural Workforce Housing (LB518). The Office Remodel Committee will meet to design consultants to see preliminary concept and budget. The Legislative Committee (Nebraska) met prior to the Board meeting to discuss which bills they would like MAPA to follow and provide comments. Mr. Youell provided a recap to the Board of MAPA's Annual Member Survey results. In total, MAPA received 57 responses.

b. Heartland 2050 –

Ms. Loewenstein provided an update to the Board on Heartland 2050 activities for the month of December. Staff has been working on a plan of work for 2018 based on input from the Strategic Planning Retreat and round-table discussion in the Executive Committee meeting. The 2017 Annual Report is now available. Ms. Loewenstein provided details on the upcoming H2050 Summit on March 22, 2018 at the Salvation Army Kroc Center in Omaha. The theme for this Summit is, "The Power of Collaboration" and will feature keynote speaker, Paul Schmitz, Senior Advisor at the Collective Impact Forum and CEO of Leading Inside Out. Mr. Schmitz is a nationally known speaker on the issue of collaborative leadership.

c. Presentation – "Industrial Site & Market Analysis" – Mark Norman, Greater Omaha Chamber

Mr. Norman presented to the Board the results of a study conducted by the Greater Omaha Chamber, "Industrial Site & Market Analysis" to evaluate the current industrial market in the Region. This study arose out of a previous project that identified that our Region was missing out on a lot of opportunities and losing projects due to lack of site development. The Greater Omaha Region has not seen an industrial park developed since 1999. Mr. Norman explained the Chamber's "Go Ready Site Program", a virtual shovel ready program. This allowed economic development organizations, cities and counties to go out and control property and go through much of the due-diligence that a developer would typically do (geo-technical investigations, wetlands etc.) and would also contract with engineering firms to master plan these sites. Once 6-7 of the "Go Ready Sites" were ready, the developers were presented with these sites but they wanted to see that the market was there before investing, leading to the "Industrial Site & Market Analysis". Heartland 2050's Economic Development committee also identified the importance of this study and moving forward with this project. Mr. Norman recapped study results including industrial building availability, building/site demand, development trajectory, lost opportunities, and improving trajectory. Actions going forward includes, continuing momentum for "Go Ready Sites", Mega-Site Task Force, Finance Task Force, and seeing increased speculative interest.

E. PUBLIC COMMENT –

None.

F. CONSENT AGENDA – (Action)

The Board considered Consent Agenda items listed below for approval.

1. Final Contract Payments –

- a. Metro AVL – \$141,476.59
- b. Hamilton Associates – \$1,200.00
- c. Live Well Omaha – \$2,530.05
- d. Live Well Omaha – CMAQ - \$332.25

2. Contract Amendments –

- a. Steve Jensen – extension of time to December 31, 2018
- b. Heartland Family Services JARC – extension of time to June 30, 2018

MOTION by Duda, SECOND by Stothert to approve all items listed on the Consent Agenda.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Vinton, Walsh  
NAYS: None.  
ABSTAIN: None.  
MOTION CARRIED.

G. OLD BUSINESS

1. FY 2018 Transportation Improvement Program (TIP) Amendment #3 – (Action)

Mr. Barber presented to the Board for approval the FY 2018 TIP Amendment #3. This amendment includes a change to one project - East Beltway: Eastern Hills Drive – Segment D – Roadway. The description is being updated to include work being done on roadways intersecting with Eastern Hills Drive. There is no change in funding.

MOTION by Duda, SECOND by Vinton to approve the FY 2018 TIP Amendment #3.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Vinton, Walsh  
NAYS: None.  
ABSTAIN: None.  
MOTION CARRIED.

2. Metro Area Travel Improvement Study (MTIS) Update – (Information)

Mr. Helgerson presented an update to the Board on MTIS. This project has been underway with the Nebraska Department of Transportation since 2013. It started as an update to the State of Nebraska's interstate system. With the opportunity to coordinate with the state and look at major roadways, MAPA's role in was to bring about a consideration of transit and other major roadways that are also local facilities. The Executive Summary reflects that a lot of the needs that we have as a region on major roadways, will not be addressed with funding that is available today. The Executive Summary is largely a recap of "Phase 2", the needs assessment for the Region. Phase 3 of the project will look at the projects that NDOT will move forward and potentially fund.

H. NEW BUSINESS

1. New Contracts – (Action)

- a. 5310 Contracts
  - i. City of Council Bluffs – \$77,380 federal & 77,380 match
  - ii. Black Hills Works – \$30,170 federal & \$30,170 match
  - iii. Florence Home – \$45,580 federal & \$45,580 match

Mr. Youell presented to the Board for approval 5310 Contracts listed above. The 5310 funds are Federal Transit Administration (FTA) funds that travels through MAPA. The first contract is for the City of Council Bluffs is to provide a service to elderly-disabled para-transit services. The second contract is for Black Hills Workshop to provide trips to Offutt Air Force Base. The final contract with Florence Home to fund approximately 1,100 of their 8,000 trips to appointments and other services.

MOTION by Duda, SECOND by Stothert to approve 5310 Contracts for the City of Council Bluffs, Black Hills Works and Florence Home .

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Vinton, Walsh  
NAYS: None.  
ABSTAIN: None.  
MOTION CARRIED.

- b. Policy Link Equity Growth Profile Update – not to exceed \$50,000

Mr. Youell presented to the Board for approval the contract with Policy Link to complete an Equity Growth Profile Update. MAPA has contracted with Policy Link to complete an update to the Equity Growth Profile for Heartland 2050. The Heartland 2050 Equity and Engagement Committee has requested and update to the 2012 Equity Growth Profile. Sherwood Foundation has provided \$50,000 in funding for this project.

MOTION by Duda, SECOND by Walsh to approve the contract with Policy Link for an Equity Growth Profile Update, not to exceed \$50,000.00.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. FY 2019 Budget – (Action)

a. FY 2019 County Dues Request

Mr. Youell presented to the Board for approval the FY 2019 County Dues Request. The finance committee recommends to the Board of Directors to keep the County dues at the current \$0.47 per capita with no increase, this would be contingent upon the Transportation Improvement Plan (TIP) Fee approval and implementation for FY 2019. Should the TIP fee not be implemented for FY 2019, County dues shall increase from \$0.47 per capita to \$0.50 per capita.

MOTION by Duda, SECOND by Walsh to approve FY 2019 County Dues Request contingent upon a TIP fee approval and implementation for FY 2019. Should the TIP fee not be implemented for FY 2019, County dues shall increase for \$0.47 per capita to \$0.50 per capita.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

b. FY 2019 Budget Schedule

Mr. Youell presented to the Board for approval a schedule of budgeting items for FY 2019.

MOTION by Mixan, SECOND by Vinton to approve the FY 2019 Budget Schedule.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. Statewide Urban Design and Specifications (SUDAS) Board Appointment – (Action)

Mr. Helgerson presented to the Board for approval the appointment of Greg Reeder from the City of Council Bluffs to Iowa's SUDAS Board.

MOTION by Vinton, SECOND by Duda to approve the appointment of Greg Reeder to Iowa's SUDAS Board.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. ADDITIONAL BUSINESS

None.

J. DISCUSSION

None.

K. ADJOURNMENT

Chairwoman Sanders adjourned the meeting at 2:43 p.m.