

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING**

Minutes
August 31, 2017

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairwoman Sanders called the meeting to order at 1:33 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Rita Sanders (Chair)	Mayor, City of Bellevue/Chair
Patrick Bloomingdale	MAPA Secretary/Treasurer, Douglas County
Clare Duda	Douglas County Commissioner
Ben Gray	Omaha City Council
Doug Kindig	NE Small Cities/Counties Representative (Mayor, City of La Vista)
Gary Mixan	Sarpy County Commissioner
Jean Stothert	Mayor, City of Omaha
Carol Vinton	IA Small Cities/Counties Representative (Mills County Board of Supervisors)
Matt Walsh	Mayor, City of Council Bluffs

Members/Officers Absent

Tom Hanafan	Pottawattamie County Board of Supervisors
-------------	---

Guest

Cassie Paben

MAPA Staff

Court Barber	Christina Brownell	Sue Cutsforth	Melissa Engel	Don Gross
Mike Helgerson	Karna Loewenstein	Jeff Spiehs	Greg Youell	

B. APPROVAL OF THE MINUTES of the July 27, 2017 meeting – (Action)

MOTION by Gray, SECOND by Mixan to approve the minutes of the July 27, 2017 meeting of the Board of Directors.

AYES: Duda, Gray, Kindig, Mixan, Sanders, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT – (Action)

Mr. Patrick Bloomingdale reported that the Finance Committee met on August 23, 2017 and approved bills for August, reviewed June financial statements and approved contract payments. Items were forwarded to the Board of Directors for approval.

MOTION by Gray, SECOND by Walsh to approve the minutes of the August 23, 2017 Committee meeting.

AYES: Duda, Gray, Kindig, Mixan, Sanders, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

D. AGENCY REPORTS & PRESENTATIONS

1. Agency Reports – (Info)

- a. Executive Directors Report - Greg Youell, Executive Director

Approved by _____
Patrick Bloomingdale, Secretary/Treasurer

Mr. Youell provided an update to the Board on MAPA activities for the month of July and August. US-DOT Secretary Elaine Chao visited Omaha in August as a guest of Senator Fischer and spoke about an Executive Order that aims to streamline and combine the environmental process. The Platte River Bike Path Highway 34/75 Bridge Interlocal Agreement will go to Council and Board meetings in September. Iowa DOT has begun the consultation process to do the Federal-aid “swap”, permitting the city and county road and bridge projects that would normally be funded with federal transportation funds to instead be funded with state funds. MAPA staff members and Sarpy Chamber President Karen Gibler presented the Sarpy County Transit Study at the Sarpy Chamber Economic Outlook. Mr. Youell also updated the Board on the following: housing activities for the City of Blair and villages of Valley & Waterloo, CDBG activities for Herman and Hancock, REAP applications for trail projects for Mills County and Underwood and provided a list of upcoming MAPA events.

b. Heartland 2050 – (Info)

Ms. Loewenstein provided an update to the Board on Heartland 2050 activities for the month of July. Through September, Jeff Spiehs will be wrapping up the stakeholder and public engagement activities for the regional fair housing assessment. The September Summit is coming up and Ben Pierce from HDR will speak on what he sees in transportation technology and what it means to individuals and consumers and make projections on how soon we may see these technologies implemented in the MAPA region (ex: autonomous vehicles, etc.). Mr. Pierce will also share his experience from the City of Columbus, Ohio and their process of bringing many perspectives to the table to identify societal issues in their area and discuss how transportation technologies could possibly alleviate some of those problems. The first Heartland 2050 Vision came out in 2011, the goal is to update the Vision and assess if activities are on track with the vision. There will be a reception held the night before the Summit that will target emerging leaders in the tech, start-up and creative world and give them the opportunity to engage with Mr. Pierce in a smaller setting. Plans are being finalized for the Minneapolis, MN site visit in October. Ms. Loewenstein provided an update on the upcoming Speaker Series Event in October featuring Mark Fenton, national speaker and consultant on walkability. Mr. Fenton also provides training for a process called “Walk Audits”. MAPA staff members attended a training in May with Mr. Fenton in Lincoln. Partners for the Speaker Series are the Nebraska Department of Health and Human Services, Nebraska State AARP and One Omaha. Mr. Fenton will speak in the morning and conduct a Walk Audit training in the afternoon for up to 35 individuals

E. PUBLIC COMMENT –

None.

F. CONSENT AGENDA – (Action)

The Board considered Consent Agenda items listed below for approval.

1. Contract Final Payments –

- a. Black Hills Works - \$8,450.50
- b. City of Council Bluffs - \$28,788.20
- c. Florence Home - \$8,397.00
- d. Douglas County GIS - \$21,752.87
- e. Sarpy County Planning - \$3,245.67

2. Contract Final Payments with Exceptions –

- a. City of Omaha Public Works - \$12,403.18
- b. City of Omaha Planning - \$12,501.33

3. Contract Amendments – Treynor Comprehensive Plan – Extended to December 31, 2017

MOTION by Kindig, SECOND by Gray to approve all items listed on the Consent Agenda.

AYES: Duda, Gray, Kindig, Mixan, Sanders, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS

1. FY 2017 – 2020 Transportation Improvement Program (TIP) Amendment #8 – (Action)

Mr. Court Barber presented to the Board for approval the FY 2017 - 2020 TIP Amendment #8 which includes the addition of three projects, the Heartland 2050 Mini Grant Projects, into the 2017 – 2020 TIP. Projects being added include, the 13th Street Walkability Study, the Sarpy County Arterial and Collector Road Study and Metro Transit Development Plan. Changes will reprogram funding for these projects into 2017.

MOTION by Duda, SECOND by Stothert to approve the FY 2017 - 2020 TIP Amendment #8.

AYES: Duda, Gray, Kindig, Mixan, Sanders, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. MAPA Long Range Transportation (LRTP) Amendment #6 – (Action)

Mr. Mike Helgeson presented to the Board for approval of Amendment #6 to the 2040 LRTP. Projects cost changes recently made in the TIP were significant enough to require amendments to the LRTP. Changes include two City of Omaha projects for 168th Street and increased cost of Right of Way for those projects. The amendments to the LRTP will reflect the change in anticipated revenue, the overall summary of the total project cost, updated project tables and an updated summary table to demonstrate fiscal constraint.

MOTION by Kindig, SECOND by Walsh to approve Amendment 6 to the LRTP.

AYES: Duda, Gray, Kindig, Mixan, Sanders, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. NEW BUSINESS

1. New Contracts – (Action)

Mr. Greg Youell presented to the Board for approval the contracts listed below.

a. HDR On-Call Travel Demand Modeling – \$35,000

Mr. Youell noted that this contract will be changed to reflect a 3 year agreement, extending through June 30, 2020, for three fiscal years. The total amount for the agreement is up to \$100,000 on a per-task order. Up to \$35,000 is budgeted for fiscal year 2018.

b. NDOT/MAPA Funding Agreements for mini-grants

i. City of Omaha 13th Street Walkability Study (Resolution 2018 – 03) – \$100,000

ii. Metro Transit – Transit Development Plan (Resolution 2018 – 04) – \$87,500

iii. Sarpy County Arterial & Collector Road Study (Resolution 2018 – 05) – \$30,000

MOTION by Duda, SECOND by Gray to approve the new contracts listed above.

AYES: Duda, Gray, Kindig, Mixan, Sanders, Stothert, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. Heartland 2050 Site Visit to Minneapolis, MN – October 9-10, 2017 – \$30,000.00 – (Action)

Mr. Greg Youell presented to the Board for approval travel for a Heartland 2050 Site Visit to Minneapolis, MN, October 9 – 10, 2017 for 4 staff members and up to 24 team members for \$30,000.00. Staff travel will come out of MAPA's budget. The trip is paid for by the Peter Kiewit Foundation and Chairwoman Sanders asked if there is a request for travelers to contribute any amount towards the trip. Mr. Youell stated that non-staff travelers are being asked to contribute \$500 towards the cost of the trip.

MOTION by Kindig, SECOND by Gray to approve the Heartland 2050 Site Visit to Minneapolis, Minnesota.

AYES: Duda, Gray, Kindig, Mixan, Sanders, Stothert, Vinton, Walsh
NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

3. Board Adoption of the Guidelines and Principles for Nonprofit Excellence in Nebraska and Iowa by Resolution – (Action)

Ms. Melissa Engel presented to the Board for Approval Resolution 2018 – 02, to adopt the Guidelines and Principles for Nonprofit Excellence in Nebraska and Iowa set forth by the Nonprofit Association of the Midlands. MAPA was awarded a \$50,000 grant by the Sherwood Foundation for Heartland 2050 activities and there are additional stipulations regarding policies and procedures. Last month and adjustment was made to the Equal Opportunity Policy and this month they are requesting that the Board support MAPA participating in a self-assessment of the Guidelines and Principles for Nonprofit Excellence in Nebraska and Iowa to ensure the agency is operating efficiently and following regulations. The self-assessment covers 12 categories some of the things included in that are governance, finance, human resources, technology, communications, public policy, evaluations etc. Ms. Engel went through the checklist and established priorities that MAPA should be working on. Priority 1 includes four items, 3 of the 4 related to a “whistle-blower” act. Ms. Engel suggested that these issues be covered through a Code of Ethics policy. The last item under Priority 1 is Sexual Harassment training, this training is required if you have 15 or more employees. Ms. Engel gave a brief overview of additional priorities listed.

MOTION by Stothert, SECOND by Vinton to approve Resolution 2018 – 02, Board Adoption of the Guidelines and Principles for Nonprofit Excellence in Nebraska and Iowa.

AYES: Duda, Gray, Kindig, Mixan, Sanders, Stothert, Vinton, Walsh
NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

4. Iowa West Foundation Grant – (Action)

Mr. Greg Youell presented to the Board for approval the grant agreement with Iowa West Foundation. The Iowa West Foundation has approved a grant toward Heartland 2050 Implementation work for \$65,000. Conditions of the grant include Iowa West funding should not exceed 5% of the total project costs and no Iowa West funding shall be used for the mini grant program.

MOTION by Gray, SECOND by Vinton to accept the grant from Iowa West Foundation.

AYES: Duda, Gray, Kindig, Mixan, Sanders, Stothert, Vinton, Walsh
NAYS: None.
ABSTAIN: None.
MOTION CARRIED.

I. ADDITIONAL BUSINESS

None.

J. DISCUSSION

1. Heartland Transportation Taskforce – (Info)

Mr. Youell presented information to the Board on a proposed taskforce to take a big picture look at future needs and priorities that will guide the Long Range Transportation Plan (LRTP).

K. ADJOURNMENT

Chairwoman Sanders adjourned the meeting at 2:21 p.m.