

DATE: May 9th, 2018
TO: Coordinated Transit Committee (CTC)
FROM: Megan Walker, Associate Planner
RE: May 16th, 2018 CTC Meeting

The Coordinated Transit Committee will meet **Wednesday May 16th, 2018 at 10:30** at the MAPA Offices – Downstairs Training Room. Please enter the building through Metro's front door and follow the signs to the Training Room in the lower level. The agenda item materials are available at the MAPA offices

AGENDA

For CTC Approval

1. Introductions
2. Minutes
Minutes from the April meeting
3. Coordinated Transit Plan
The CTC will vote on the Coordinated Transit Plan
4. Project Selection Guide
Revote on this issue due to a technicality

For CTC Discussion

5. Easter Seals
Staff from Easter Seals will present on their current projects
6. Metro Transit
Staff from Metro will give an update on the Transit Development Plan
7. 5310 Update
Staff will update CTC members on the status of the 5310 grants and vehicles.
8. Region Wide Trip Calendar
MAPA staff will bring up and review how to use the Southeast Regional Trip Calendar through the Nebraska Statewide Mobility Management Network
9. Additional Business
10. Next Meeting
The next CTC meeting will be at 10:30 on June 20th. This meeting will be located at the MAPA Downstairs Training Room.
11. Adjourn

Auxiliary aids, language assistance, and services are available when requested in advance, please call the office.
Si necesita ayuda con traduccion, por favor llame la oficina.

DATE: August 8th, 2018
TO: Coordinated Transit Committee (CTC)
FROM: Megan Walker, Associate Planner
RE: August 15th, 2018 CTC Meeting

The Coordinated Transit Committee will meet **Wednesday August 15th, 2018 at 10:30** at the MAPA Offices – Board Room. Please enter the building through Metro’s front door. The agenda item materials are available at the MAPA offices. Please note that this meeting will be 90 minutes long to accommodate the extended agenda.

AGENDA

For CTC Approval

1. Introductions
2. Minutes
Minutes from the June and July meetings

For CTC Discussion

3. 5310 Workshop
4. Additional Business
5. Next Meeting
The next CTC meeting will be at 10:30 on September 19th. This meeting will be located at the MAPA Downstairs Training Room.
6. Adjourn

Auxiliary aids, language assistance, and services are available when requested in advance, please call the office.
Si necesita ayuda con traduccion, por favor llame la oficina.

Coordinated Transit Committee Minutes

Date: Wednesday, June 20, 2018 10:30 a.m.

Location: MAPA Offices, Omaha, NE – Training Room

Voting Members in Attendance:

Chair:

Lisa Picker, Heartland Family Services

Vice Chair:

Ann Grober, City of Council Bluffs

Ann Erickson, Florence Home for the Aged

Cliff Hall, Friendship Program

Rita Hamele, Crossroads of Western Iowa

Lori Hansen, City of Papillion

Karen Jackson, City of Bellevue

Phil Johnson, Black Hills Works

Rob Koneck-Wilcox, Eastern Nebraska Community Action Partnership

Kelly Shadden, Metro Transit

Randy Stonys, ENHSA

Scott Stopak, Cities of La Vista/Ralston

Rich Surber, Lutheran Family Services

Heather Tomczak, United Way

Vicki Quaites-Ferris, Empowerment Network

Dan Freshman, City of LaVista

Daurine Peterson, SouthWest Iowa Transit Association

Associate Members in Attendance:

Robert Blair, UNO Omaha

Shauna Dahlgren, Easter Seals

Lisa McMichael, Ollie Webb Center

Meridith Dillon, City of Omaha

Melanee Peterson, Nebraska Vocational Rehabilitation

Dan Stuche, Omaha Public Schools

MAPA Staff

Court Barber

Christina Brownell

Megan Walker

1. Introductions –

Ms. Picker called the meeting to order at 10:30 a.m., welcomed the committee, and introductions were made.

For CTC Approval –

Coordinated Transit Committee Minutes

2. Meeting Minutes – Action Item

Ms. Picker introduced the May 16, 2018 Meeting Minutes for approval and asked if there were any additions, deletions or corrections.

Ms. Grober noted that the minutes stated they were approved with the changes and corrections noted, however there were no changes or corrections to the minutes. Ms. Grober also noted that Mr. Johnson made the Second, not Mr. Matthews.

Ms. Grober MOTIONED to approve the May 16, 2018 minutes with the changes and corrections noted above.
Mr. Surber SECONDED.
Motion passed.

3. Coordinated Transit Committee (CTC) Membership – Action Item

Ms. Walker presented recommendations to the committee for changes to the voting membership based on meeting attendance records.

Agencies not meeting attendance requirements and recommended for removal from CTC voting membership are:

- City of Omaha Mayor's Commission on Disabilities
- Pottawattamie County Veterans Affairs
- Heartland Workforce Solutions
- AARP

Discussion:

Mr. Surber commented that he would like to see Heartland Workforce Solutions remain a voting member. Ms. Picker stated that her recommendation is to remove all of the agencies listed from voting membership as the committee has agreed upon attendance requirements and also stated the importance of consistency and not making exceptions. Mr. Freshman questioned if members that are being removed could be notified first and the committee take action at the next meeting. Ms. Picker again stated that the importance of attendance has been discussed by the committee and it is important to not undermine the requirements that the committee has established. Ms. Quaites-Ferris asked if members can request to join as voting members once they have met the necessary requirements. Ms. Walker confirmed that yes, once an agency meets the attendance requirements and if there are open spots for additional voting members, then that agency can request to become a voting member. Mr. Koneck-Wilcox stated that it is important that voting members are attending regularly to ensure a quorum. Ms. Grober stated that agencies being removed can be added at a later date, should they meet the requirements. Discussion ended.

Ms. Grober MOTIONED to remove all agencies listed above from the CTC voting membership.
Mr. Koneck-Wilcox SECONDED.

Roll Call Vote:

Coordinated Transit Committee Minutes

AYES: Erickson, Freshman, Grober, Hall, Hamele, Hansen, Jackson, Johnson, Koneck-Wilcox, Petersen, Picker, ,
Quaites-Ferris, Shadden, Stonys

NAYS: Surber

ABSTAIN: None.

Motion passed.

Agencies petitioning for CTC voting membership are:

- Nebraska Vocational Rehabilitation
- Omaha Public Schools

Ms. Grober MOTIONED to add all agencies listed above to the CTC voting membership.

Mr. Surber SECONDED.

Roll Call Vote:

AYES: Erickson, Freshman, Grober, Hall, Hamele, Hansen, Jackson, Johnson, Koneck-Wilcox, Petersen, Picker, ,
Quaites-Ferris, Shadden, Stonys, Surber

NAYS: None.

ABSTAIN: None.

Motion passed.

4. 5310 Project Selection Guide – Action Item

Mr. Court Barber presented to the committee the 5310 Project Selection criteria and Program Management Process (PMP) for approval. Kelly Shadden (Metro Transit) asked if there was any consideration to ensure that the organizations that are receiving vehicles through 5310 funding be required to participate in coordination (i.e. give rides). Staff stated that it is not a separate criteria but the selection process will encourage coordination and is considered in the evaluative efforts.

Mr. Lander MOTIONED to approve the 5310 Project Selection Guide.

Ms. Grober SECONDED.

Roll Call Vote:

AYES: Grober, Hall, Hamele, Jackson, Johnson, Koneck-Wilcox, Lander, Picker, Porterfield, Shadden, Stonys,
Surber

NAYS: None.

ABSTAIN: None.

Motion passed.

For CTC Discussion –

Coordinated Transit Committee Minutes

5. United Way of the Midlands –

Ms. Heather Tomzcak, Director, Community Impact - Housing/Safety and Ms. Fratina McCraney, Call Room Supervisor, from United Way of the Midlands presented to the committee on current projects. United Way invest in programs within the community that focuses on poverty, specifically in basic needs, workforce and education programing. Ms. McCraney presented to the committee about the 211 Program, an information referral helpline held at United Way of the Midlands. The main purpose of the 211 Helpline is to assist people in need to the resources to help them with things such as rent, utilities, food, transportation etc. Callers are assisted by a live specialist, 211 has specialist that are bilingual and also provide a language line with over 1,000 languages, and the helpline also now offers text. Current goals include outreach and marketing to better inform the community about these services. The 211 Database holds over 3,000 agencies that can assist the community. All specialist are required to call and follow-up with the people they spoke with to ensure they got the resources they needed and if not, what else can they be assisted with. Ms. McCraney stated there is a high need for transportation assistance but very low resources. 211 is accredited through the Alliance of information Referral Systems.

6. 5310 Update –

Mr. Barber provided an update on 5310 funds. Operation funds are programmed in TrAMS and awaiting FTA approval. The FY-18 capital funds have been flexed to Iowa DOT and NDOT. Mr. Barber stated that vehicles that are being received via FY18 funds are likely 12+ months out.

7. Draft Program Management Plan (PMP)–

Mr. Barber provided an updated on the Draft Program Management Plan. Staff anticipates to bring this document to the committee for approval in July or August. The original document was approved in 2014. The 2018 update includes the new project selection process; explains to the state DOTs and FTA how projects are selected and how the program is maintained.

8. Additional Business

Ms. Picker stated that Metro Community College will create 3 videos for the Education and Advocacy group. The group is seeking clients or caseworkers that can share stories that will make a meaningful impact. The three areas of concentration are Poverty & Isolation; Disability & Access, and Aging & Loss of Mobility.

9. Next Meeting

The next CTC meeting will be held at 10:30 a.m. on July 18th. This meeting will be located in the downstairs Training Room.

10. Adjourn

Ms. Picker adjourned the meeting at 11:20 a.m.

Coordinated Transit Committee Minutes

Date: Wednesday, July 18, 2018 10:30 a.m.

Location: MAPA Offices, Omaha, NE – Training Room

Voting Members in Attendance:

Chair:

Lisa Picker, Heartland Family Services

Vice Chair:

Ann Grober, City of Council Bluffs

Mark Bulgar, Omaha Association of the Blind

Anne Erickson, Florence Home for the Aged

Dan Freshman, Cities of LaVista/Ralston

Cliff Hall, Friendship Program

Rita Hamele, Crossroads of Western Iowa

Karen Jackson, City of Bellevue

Phil Johnson, Black Hills Works

Rob Koneck-Wilcox, Eastern Nebraska Community Action Partnership

Bob Matthews, Black Hills Works

Lee Myers, AARP

Amanda Parker, City of Bellevue

Daurine Peterson, SWITA

Vicki Quaites-Ferris, ENCAP

Kelly Shadden, Metro Transit

Randy Stonys, ENHSA

Scott Stopak, Cities of LaVista/Ralston

Rich Surber, Lutheran Family Services

Katherine Young, Friendship Program

Associate Members in Attendance:

Robert Blair, UNO Rural Transit Project

John Davis, Happy Cab/zTrip

Lisa McMichal, Ollie Webb Center

Melanee Peterson, Nebraska Vocational Rehabilitation

Smita Sharma, NDOT

Dan Stache, Omaha Public Schools

Morgan Vogel, UNO Rural Transit Project

MAPA Staff

Court Barber

Christina Brownell

Travis Halm

Emily Sneller

Coordinated Transit Committee Minutes

1. Introductions –

Ms. Picker called the meeting to order at 10:35 a.m., welcomed the committee, and introductions were made.

For CTC Approval –

2. Meeting Minutes – Action Item

Ms. Picker introduced the June 20, 2018 Meeting Minutes for approval and asked if there were any additions, deletions or corrections.

Ms. Grober MOTIONED to approve the June 20, 2018 minutes with the changes and corrections noted above.

Mr. Wilcox SECONDED. Mr. Myers then stated the provided minutes to the committee were from the May 2018 meeting. Meeting minute approval was withdrawn and tabled for the August meeting.

For CTC Discussion –

3. zTrip –

Mr. Davis from Happy Cab discusses transition to zTrip with a brief discussion of its origins from Kansas City and their incorporation into Omaha. Further discussed the features of zTrip and the advantages of its use which will attract a wider client base especially with younger millennials. In addition to zTrip, it was mentioned that 15 new wheelchair accessible vans along with one used van were purchased and deployed for use. Mr. Davis also presented the zTrip app for available for download with user friendly interface and accurate GPS locator. Users will be able to easily enter in their destination with the option to save frequently visited locations as well as get car and driver information. Users will also be able to choose their vehicle type including wheelchair accessible vehicles. Further discussion and questions from multiple other attendees followed Mr. Davis's presentation.

4. Enterprise RideShare –

Ms. Cynthia presented RideShare which is a division through Enterprise Holdings. This new commuting service with Nebraska already has five vehicles out and Iowa having 24 with both states seeing bigger companies use their services. Ms. Cynthia discusses RideShare's beginnings and Enterprise's purchasing of them in 1994 along with the growth and successes of RideShare's services in other States across the country. RideShare's purpose is to offer an alternative commute solution for groups of four or more people who live in the same general area that commute 15 plus miles each way to a common work place. Although there are needs some vehicles used for commutes less than 15 miles each way. With this service, commuters are seeing cuts in cost ranging as high as 75% due to savings on wear and tear on personal vehicles, insurance, maintenance, as well as other factors. Ms. Cynthia then informs how commuting groups divide duties within the group including coordinating routes, designated drivers, and riders. Provided with Rideshare's service program is a wide range of vehicles to choose from in order to fit the needs of group sizes including vans and crossover SUVs. Along with the vehicles provided by RideShare is the inclusion of insurance, all maintenance, road side assistance and prepaid fuel cards. In addition, all groups have the option to upgrade vehicles with a variety of features like

Coordinated Transit Committee Minutes

Wi-Fi. Ms. Cynthia also went into further detail about what the insurance through RideShare covered along with maintenance provided. Since companies have started implementing RideShare they seen an increase in retention with employees do to its stress free transportation and reliability. After the presentation, discussion and questions were asked by other attendees for more information about RideShare.

5. 5310 Update –

Mr. Barber gives a brief update to the committee about where they are with 5310 project funding. Speaking with NDOT Mr. Barber was informed that a few vehicles have been ordered and log into the system but are waiting on delivery. A follow up to when the vehicles will be delivered will be done. Mr. Barber also mentioned a grant workshop taking place with the subject of program selection as well as what happens when vehicles have been received through NDOT.

6. Draft Program Management Plan –

Mr. Barber informs that he has sent the draft PMP along to NDOT, IDOT, and FTA for their review. Once there is approval from CTC and FTA it can move forward.

7. Education and Advocacy Group Update –

Ms. Walker updates the committee on discussion she's had with UNO on videos being done and may of the members will be contacted to provide interviews from the students. Ms. Walker asked that members inform her of what clients who would like to be interviewed as well. Additional aspects are also being worked on with UNO, one being a service learning project and the other being a state wide rural transit outreach. Ms. Walker also informs about a summit being held in November along with AARP about aging with a CTC focus. Further discussion and questions from the committee were asked about the updates given.

Additional Business

No additional business

8. Next Meeting

The next CTC meeting will be held at 10:30 a.m. on August 15th. This meeting will be located in the MAPA Training Room.

9. Adjourn

Ms. Picker adjourned the meeting at 11:28 a.m.