

**RPA-18 Policy/Technical Committee**  
Minutes of May 16, 2018 Meeting

11:00 a.m.

The RPA-18 Policy and Transportation Technical Committees met on Wednesday, May 16, 2018, in the Metro Building, 2222 Cuming Street, Omaha, Nebraska. Charles Parkhurst, Shelby County, called the meeting to order.

**PRESENT**

**Policy Committee**

Mayor Ron Kohn  
Charles Parkhurst  
Richard Crouch

City of Glenwood  
Shelby County Supervisor  
Mills County Supervisor

**Technical Committee**

Perry Cook  
Kevin Mayberry  
Steve Struble  
John Rasmussen  
Brandon Burmeister  
Mark Lander  
Tina Treantos

City of Glenwood Public Works  
Mills County Engineer  
Harrison County Engineer  
Pottawattamie County Engineer  
Shelby County Engineer  
Southwest Iowa Planning Council  
Pottawattamie County Engineer

**Staff/Non-Voting Members**

Michael Helgerson  
Matt Roth  
Scott Suhr  
Cory Gaston

Metropolitan Area Planning Agency  
Metropolitan Area Planning Agency  
Iowa Department of Transportation  
Mills County Engineer

**1. Approval of the Agenda and of the Minutes: (Action)**

Action on Item Three, Passenger Transportation Plan (PTP) 2018 Update was removed from the agenda. MOTION by Kohn SECOND by Richards approving the agenda of the May 16, 2018 meeting of the RPA-18 Policy and Technical Committees.

MOTION PASSED.

MOTION by Mayberry, SECOND by Burmeister approving the minutes of the April 11, 2018 meeting of the RPA-18 Policy and Technical Committees.

MOTION PASSED.

**2. Surface Transportation Block Grant (STBG) Project Applications: (No Action Taken)**

Roth provided a synopsis of the information on the STBG applications, which included the project summary, scoring, and the fiscal constraint table. Matt noted that not all projects could be funded if the new swap rule is in effect, which does not require a 20% match.

There was conversation of what should be required in the scoring when it comes to match and swap. Discussion on reevaluating prioritization of projects, scoring, matching, relevant measures, and how to evaluate the merits of a project based on regional priorities.

MAPA staff recommended holding off on the project selection as this time until there was a better sense if we are going to be obligating 100% of our funds to the projects, which could affect the

amount of funding available. Discussion of programing into an illustrative year was also mentioned.

NO ACTION TAKEN

**3. 2019 Transportation Work Program (PTWP): (Action Item)**

Helgerson provided the budget for the transportation planning activities related to RPA-18. Helgerson pointed our changes from FY2018 to FY2019 which included a Long Range Transportation plan update due in January 2019, explicitly list the RPA-18 website in the work program and stay on top of website maintenance, NIROC aerial photography project, walk audits in Avoca and Treynor, and the approved Passenger Transportation Plan.

Helgerson elaborated on the walk audit activities.

MOTION by Mayberry, SECOND by Kohn approving the 2019 Transportation Work Program

MOTION PASSED

**4. Transportation Improvement Program (TIP) Amendment: (Discussion)**

Roth presented the TIP amendment in relation to the Lewis and Clark Trail Project to correct a clerical error in TPMS.

MOTION by Mayberry, SECOND by Struble approving the TIP Amendment

MOTION PASSED

**5. RPA-18 Long Range Transportation Plan (LRTP): (Information)**

Helgerson presented the existing LRTP goals along with categories of goals to provide a starting point for conversation. Helgerson reviewed LRTP planning efforts and priorities. Helgerson requested that the committee review the goals and framework for discussion in the June meeting.

**6. Additional Business: (Information)**

Mayberry discussed the TAP applications and made a change in the repair and found that replacement of the bridge would last longer. After a follow up with HGM Kevin believes that getting equipment to the project site will not be an issue and that a pre-assembled bridge can be installed at the same or reduced cost.

Lander stated that SWITA will be taking possession of a vehicle later this month (May) that was funded through RPA-18. With the increase need at OSI, SWITA will be running both the 33 and the 40 capacity vehicles at the same time.

**7. Next Meeting: (Information)**

The next meeting of the RPA is scheduled for June 13, 2018 at 11:00 am.

**8. Adjournment:**

Meeting was adjourned at 11:40 a.m.