

**DATE:** July 12<sup>th</sup>, 2017  
**TO:** Coordinated Transit Committee (CTC)  
**FROM:** Megan Walker, Associate Planner  
**RE:** July 19<sup>th</sup>, 2017 CTC Meeting

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The Coordinated Transit Committee will meet **Wednesday September 20<sup>th</sup>, 2017 at 10:30** at the MAPA Offices – Downstairs Training Room. Please enter the building through Metro's front door and follow the signs to the Training Room in the lower level. The agenda item materials are available at the MAPA offices and online at <http://www.mapacog.org/boards-a-committees/58-agendas>.

**AGENDA**

**For CTC Approval**

1. Introductions
2. Meeting Minutes  
The committee will consider approval of the July 12<sup>th</sup>, 2017 CTC meeting minutes. (Action Item) (Attachment)
3. Membership Criteria  
Staff will review the suggested changes for membership criteria and implement them for the CTP update. (Action Item) (Attachment)

**For CTC Discussion**

4. 5310 Rubric  
Staff will present the goals and strategies and facilitate discussion with the committee on how to prioritize these goals in the 5310 grant scoring rubric.
5. Additional Business
6. Next Meeting  
The next CTC meeting will be at 10:30 on August 23<sup>rd</sup>. This meeting will be located at the MAPA Downstairs Training Room.
7. Adjourn

Auxiliary aids, language assistance, and services are available when requested in advance, please call the office.  
Si necesita ayuda con traduccion, por favor llame la oficina.

Coordinated Transit Committee Minutes

**Date: July 19, 2017**

**Location: MAPA Offices, Omaha, NE – Training Room**

**In Attendance:**

Chair:

Lisa Picker, Heartland Family Services

Vice-Chair:

Ann Grober, City of Council Bluffs

Lori Hansen, City of Papillion

Rob Koneck-Wilcox, ENCAP

Daurine Petersen, SWITA/SWIPCO

Kelly Shadden, Metro

Randy Stonys, ENHSA

Rich Surber, Lutheran Family Services

Bob Mathews, Black Hills Works

Rita Humley, Crossroads of Western IA

Scott Stopak, City of La Vista

Karen Jackson, City of Bellevue

**MAPA Staff**

Court Barber

Travis Halm

Fabiola Alikpokou

**For CTC Approval**

**1. Introductions**

Ms. Picker called the meeting to order at 10:30 a.m., welcomed the committee and introductions were made.

**2. Meeting Minutes**

Ms. Picker introduced the June 21, 2017 minutes and asked if there were any additions, deletions or corrections.

Ms. Grober MOTIONED to approve the June 21, 2017 minutes.

Mr. Matthews SECONDED.

Motion passed.

**3. Membership List**

## Coordinated Transit Committee Minutes

Mr. Court Barber presented to the committee a revised Membership List. Ms. Picker moved to include Lee Myers as a voting member, and include Crossroads of IA on the membership list. Lori Hansen requested to have only her name listed for the City of Papillion.

Ms. Grober MOTIONED to approve the list with the addition of Lee Myers and Crossroads of Western IA, and to amend City of Papillion's name to include only Lori Hansen.

Mr. Matthews SECONDED.

Motion passed.

Mr. Matthews requested to discuss quorum policy at the next meeting. Ms. Picker requested to discuss attendance policy as well.

### **For CTC Discussion**

#### **4. 5310 Rubric**

Mr. Barber provided an update on the 5310 rubric. Discussion of how to score applications for 5310 projects in the future. Mr. Barber talked about using the needs and gaps, as well as goals and strategies set by the committee to inform how the committee will want to select 5310 projects. Mr. Barber asked for feedback on the categories listed for Application and Scoring Considerations. Ms. Picker asked what the purpose of the previous work group was. Ms. Grober mentioned that no matter what the group came up with, they couldn't finalize anything. Mr. Barber mentioned that the feedback from members regarding the work group is that it was too many meetings and not enough opinions. Due to the feedback, the decision was made to bring the final stage of scoring to the group as a whole. Ms. Picker confirmed that the committee would not be doing a call for projects in December. Mr. Matthews expressed that the work group is counterproductive due to the distinct differences between nonprofits and city entities. Ms. Picker expressed how challenging it is for the committee to reach consensus. Ms. Picker went on to suggest the committee creates a work group that consists of one or two city members and non-profits. The group would develop three to five options for the committee to vote on. Ms. Jackson expressed her dissatisfaction with the 5310 system. After a long, fruitful discussion about the challenges of the 5310 system, how to spread the funding, and the competitiveness of the process, Ms. Picker suggested a smaller work group be created. She said the group should consist of an equal amount of cities and nonprofit members, and one arbitrary person beside MAPA to facilitate the process. Ms. Grober suggested that the work group start working as soon as possible. Ms. Hansen suggested the committee create agenda for the work group and no more than eight people in the group. Ms. Picker suggested guidelines and a timeline for the work group to follow to ensure work is being done and the group is being held accountable. Ms. Picker brought up how the selection process will work for the sub group. Mr. Matthews MOTIONED not to have called for project until a rubric is agreed upon

Coordinated Transit Committee Minutes

Ms. Grober SECONDED

Ms. Grober MOTIONED to have work group for the rubric  
Mr. Matthews SECONDED

Add Lori Hansen last week's meeting minute.  
Email interest to volunteer on the work group to Court and Megan

**5. Additional Business**

Ms. Alikpokou shared upcoming AFFH stakeholder and community engagement meetings with the group

**6. Next Meeting**

The next CTC meeting will be at 10:30 a.m. on August 23rd. This meeting will be located in the MAPA Downstairs Training Room.

**7. Adjourn**

The meeting was adjourned at 11:45 a.m.