

DATE: June 14th, 2017
TO: Coordinated Transit Committee (CTC)
FROM: Megan Walker, Associate Planner
RE: June 21th, 2017 CTC Meeting

The Coordinated Transit Committee will meet **Wednesday June 21st, 2017 at 10:30 am** **Please Note That This Meeting will be 90 Minutes** at the MAPA Offices – Downstairs Training Room. Please enter the building through Metro’s front door and follow the signs to the Training Room in the lower level. The agenda item materials are available at the MAPA offices and online at <http://www.mapacog.org/boards-a-committees/58-agendas>.

AGENDA

For CTC Approval

1. Introductions
2. Meeting Minutes
The committee will consider approval of the May 17th, 2017 CTC meeting minutes. (Action Item) (Attachment)
3. Membership List
Staff will review the CTC membership lists and the opportunities for updates and changes to membership. (Action Item) (Attachment)
4. JARC Funding
Staff will present on the grants received and make recommendations and the committee will vote on the funding allocations. (Action Item)

For CTC Discussion

5. Agency Spotlights
ENHSA will present on their agency.
6. SWITA
SWITA will present on changes to their programs.
7. City of Omaha Presentation
Meredith from the City of Omaha will present on their joint project with MAPA on Affirmatively Furthering Fair Housing
8. 5310 Rubric
Staff will present the goals and strategies and facilitate discussion with the committee on how to prioritize these goals in the 5310 grant scoring rubric.
9. Additional Business
10. Next Meeting
The next CTC meeting will be at 10:30 on July 19th. This meeting will be located at the MAPA Downstairs Training Room.
11. Adjourn

Auxiliary aids, language assistance, and services are available when requested in advance, please call the office.
Si necesita ayuda con traduccion, por favor llame la oficina.

Coordinated Transit Committee Minutes

Date: Wednesday, June 21, 2017 10:30 a.m.

Location: MAPA Offices, Omaha, NE – Training Room

In Attendance:

Chair:

Lisa Picker, Heartland Family Services

Vice-Chair:

Ann Grober, City of Council Bluffs

Mark Bulger, Omaha Association of the Blind

Manuel Cook, City of Omaha

Meridith Dillon, City of Omaha

Dan Freshman, City of Ralston

Sara Hansen, Nebraska Vocational Rehabilitation (NE VR)

Lori Hansen, City of Papillion

Rob Koneck-Wilcox, ENCAP

Mark Lander, SWITA/SWIPCO

Stephanie Little, Crossroads of Western Iowa

Lee Myers, AARP

Daurine Petersen, SWITA/SWIPCO

Vicki Quaites-Ferris, Empowerment Network

Lillian Rush, Friendship Program

Brent Schade, Ride 2 Work NE

Kelly Shadden, Metro

Randy Stonys, ENHSA

Rich Surber, Lutheran Family Services

Jenni Thomsen, NFC

Abshir Warsame, Ambassador Transportation

MAPA Staff

Court Barber

Christina Brownell

Megan Walker

For CTC Approval

1. Introductions

Ms. Picker called the meeting to order at 10:30 a.m., welcomed the committee and introductions were made.

2. Meeting Minutes

6/21/17

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Coordinated Transit Committee Minutes

Ms. Picker introduced the May 17, 2017 minutes and asked if there were any additions, deletions or corrections.

Mr. Surber MOTIONED to approve the May 17, 2017 minutes.

Mr. Lander SECONDED.

Motion passed.

3. Membership List

Ms. Megan Walker presented to the committee the current Membership List along and requested that the committee approve the City of Papillion being added as a voting member. Currently the CTP allows for 21 voting members, this can be modified under the current CTP update if the committee would like to increase the voting membership above 21. Ms. Picker asked a question regarding participation and absences (excused and un-excused), and considering putting a limit on excused absences to encourage attendance of voting members. Ms. Walker noted that Mary Angus is no longer in position and the person that filled her position has been unable to attend CTC meetings up to this point. It was noted that Rich Carstensen is no longer with the City of La Vista and the correct person should be listed as Scott Stopak. Ms. Walker asked the committee who in attendance would like to be added as a voting member, request were made to add Crossroads of Western Iowa and AARP (Lee Myers) along with the previous request for the City of Papillion.

Mr. Lander MOTIONED to increase the Coordinated Transit Committee voting membership to 25.

Ms. Grober SECONDED.

Motion passed.

Ms. Grober MOTIONED to approve the addition of the City of Papillion, Crossroads of Western Iowa and AARP as voting members of the Coordinated Transit Committee

Mr. Freshman SECONDED.

Motion passed.

Ms. Picker requested that an agenda item be added onto next month's agenda to discuss limiting un-excused absences.

4. JARC Funding

Mr. Court Barber provided an update to the committee on the applications for JARC funding. The total funding remaining is \$177,346 and these funds must be spent by the end of September 2017. Mr. Barber covered applications that were received, listed below:

- Metro Transit - \$110,000 to evaluate the traffic impacts of BRT stations

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- SWITA - \$106,000 to purchase a new bus
- ENCAP - \$170,000 to purchase two vans and provide operating assistance
- Crossroads of Western Iowa - \$5,568 for operating assistance
- Ambassador Transit - \$155,000 to purchase four vans and expand services
- Heartland Family Services - \$22,000 for operating assistance
- Mode Shift Omaha - \$40,000 for mobility management operations

Staff recommendations on how the funds should be awarded were as follows:

- SWITA - \$106,000 (100% of ask)
- Heartland Family Services - \$22,000 (100% of ask)
- Crossroads of Western Iowa - \$5,568 (100% of ask)
- Metro - \$43,778 (~ 40% of ask)

Committee Discussion: SWITA stated the agency would use the bus for a work route. Ms. Picker wanted to have discussion around the next call for projects. Mr. Barber stated that they anticipate the next call for projects would be in December 2017 for funding for FY 2023. Mr. Barber stated that the FTA only mandates you program out 3 years. Question from Ambassador regarding NDOR and their role in capital expenditures for Nebraska organizations. Ms. Picker clarified that any organizations in Nebraska must go through Nebraska Department of Roads (NDOR). NDOR stated that they would be unable to spend the JARC funds by the deadline that was given to MAPA and that eliminated projects from ENCAP and Ambassador Transit. Mode Shift Omaha did not have local match secured so that project was not selected. The committee discussed at length concerns around NDOR and their ability to procure vehicles and expend the funds awarded to organizations in Nebraska. The committee requested that a meeting be arranged with NDOR to address the concerns of the committee.

Ms. Grober MOTIONED to approve the staff recommendations for awarding the JARC funding.

Mr. Koneck-Wilcox SECONDED.

Roll Call Vote:

AYES: Grober, Picker, Bulger, Schade, Stonys, Surber, Rush, Ferris

NAYS: Freshman

ABSTAIN: Lander, Shadden

Motion passed.

Discussion Items

5. Agency Spotlights

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Ms. Sarah Hampton and Mr. Randy Stonys presented an agency spotlight on the Eastern Nebraska Human Services Agency (ENHSA) & ENCOR. ENCOR is an agency dedicated to enhancing and enriching the lives of people with developmental disabilities and their mission is to support, encourage and empower people to lead lives of learning and fulfillment. ENCOR operates in 6 areas in 5 counties (Cass, Dodge, Douglas, Sarpy and Washington) and currently serves over 900 people. Mr. Stonys presented information on transportation needs for ENCOR. The agency transports about 600 individuals daily. There are 18 fixed routes. The agency has 61 vehicles and these vehicles run approximately 38k miles a month (about 450k miles a year) in the Omaha-Council Bluffs area. The vehicles are equipped with a Verizon GPS tracking unit and the agency is in the process of procuring a routing software system and will equip each van with a tablet to route vehicles.

6. SWITA

Ms. Ann Grober presented on the City of Council Bluffs Special Transit System (STS). This system is only open to Council Bluffs citizens that have a certified disability. Rides are \$2.50 one way and there are 338 active riders.

Ms. Daurine Peterson and Mr. Mark Lander presented on the Southwest Iowa Planning Council (SWIPCO), a Council of Governments in Iowa serving Cass, Fremont, Harrison, Mills, Montgomery, Page and Shelby Counties in Southwest Iowa. SWIPCO is made up of 3 departments, (Housing, Community Planning and Transit). The transit agency is known as the Southwest Iowa Transit Agency (SWITA). SWITA has over 60 drivers, 80 vehicles and is a curb-curb demand response service and gives about 400k rides a year. As of June 1, 2017 SWITA is providing drivers and dispatch services for Council Bluffs STS. This service runs Monday - Saturday within the city limits of Council Bluffs.

7. City of Omaha Presentation

Meredith Dillon, City of Omaha, presented to the committee on Affirmatively Furthering Fair Housing (AFFH), a federally mandated HUD project that the City of Omaha is starting and will be conducting every 5 years to ensure HUD funding and also to make sure that the strategies and goals that are being created for housing and development are appropriate for what the community needs and to identify ways to be more efficient in planning for fair housing. The Fair Housing Act has introduced the AFFH Rule. Ms. Dillon asked the committee as stakeholders to provide feedback.

8. 5310 Rubric

Mr. Barber provided an update on the 5310 Rubric. The FTA allows for a lot of flexibility and control over the project selection process. The selection process can be formula based, competitive or discretionary or a combination of the three. The current process is a combination of the three. Mr. Barber stated that the committee is looking at how the projects are being scored and would like the committee to identify which

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options they would prefer. For example, if the funding pools were separated (cities and non-profit) that would be a formula-based and within those formulas could be a competitive process. Ms. Walker stated that it has been discussed to keep the process as a competitive process. Currently the staff makes recommendations based on a competitive grant process with a scoring rubric that is formula-based. The committee has the option to keep the process the same or can have additional discussion on proposing changes to the rubric. The third focus group meeting(s) are upcoming and will be discussing the final project selection process. Ms. Picker does not want to ask the committee to make a decision on changing the process or not until we have a clear vision of what a new rubric would look like. The current goal is to bring the rubric to the committee for a vote at the September meeting.

9. Additional Business

None.

10. Next Meeting

The next CTC meeting will be at 10:30 a.m. on July 19th. This meeting will be located in the MAPA Downstairs Training Room.

11. Adjourn

The meeting was adjourned at 11:45 a.m.