

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING**

Minutes
December 8, 2016

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairwoman Sanders called the meeting to order at 1:30 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers

Present

Rita Sanders	Mayor, City of Bellevue/Chair
Patrick Bloomingdale	MAPA Secretary/Treasurer, Douglas County
Clare Duda	Douglas County Commissioner
Tom Hanafan (arrived at 1:32 p.m.)	Pottawattamie County Board of Supervisors
Doug Kindig	NE Small Cities/Counties Representative (Mayor, City of La Vista)
Ron Kohn	IA Small Cities/Counties Representative (Mills County Board of Supervisors)
Cassie Paben (Alt. rep Mayor Stothert)	Deputy Chief of Staff, City of Omaha
Tom Richards	Sarpy County Commissioner

Members/Officers Absent

Ben Gray	Omaha City Council
Matt Walsh	Mayor, City of Council Bluffs

MAPA Staff

Christina Brownell	Sue Cutsforth	Melissa Engel	Mike Helgerson
Amanda Morales	Matt Roth	Greg Youell	

Guest

Connie Spellman

Chairperson Sanders proposed tabling Item G.3, Functional Classification Update.

MOTION by Kindig, SECOND by Richards to table Item G.3.

AYES: Duda, Kindig, Kohn, Paben, Richards, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

B. APPROVAL OF THE MINUTES of the October 27, 2016 meeting – (Action)

MOTION by Paben, SECOND by Duda to approve the minutes of the October 27, 2016 meeting of the Board of Directors.

AYES: Duda, Kindig, Kohn, Paben, Richards, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT – (Action)

Mr. Patrick Bloomingdale reported that the Finance Committee met on November 30, 2016 and approved bills for October, reviewed September financial statements and approved contract payments. Items were forwarded to the Board of Directors for approval.

Approved by _____
Patrick Bloomingdale, Secretary/Treasurer

MOTION by Richards, SECOND by Duda to approve the minutes of the November 30, 2016 Finance Committee meeting.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

D. AGENCY REPORTS

1. Monthly Report – (Info)

Mr. Greg Youell provided an update to the Board on MAPA activities for the month of November. MAPA has hired Mr. Don Gross as the new Community and Economic Development Manager. Mr. Youell updated the Board on agencies Obligation Authority (OA) Balance. MAPA received a letter from NDOR on the remaining sub-allocated federal aid funds. This year's carry over balance was over \$54 million, when combined with FY-17 funds the MAPA region is close to \$70 million in OA balance. The U.S.-DOT designated corridors throughout the country as "Alternative Fuel Corridors" with particular emphasis on electric vehicles. The State of Nebraska submitted I-80 and Iowa was part of a multi-state corridor that extends from the Nebraska border to New York. MAPA submitted Hwy 6 and has been designated as "signage pending". MAPA has been monitoring closely what is going on at the National level with regard to the new Administrations emphasis on infrastructure and will convene legislative committees in the upcoming weeks to discuss priorities at the State levels. Mr. Chuck Karpf has met with Valley and Waterloo and they have given their support for an application to DED for Owner-Occupied Rehabilitation (OOR). MAPA was awarded the Phase 1 for Downtown Revitalization project in Gretna. Walnut is working to prepare a CDBG application for the January 1 deadline for a new well for Walnut. MAPA is working on a CDBG application for a Downtown Revitalization project for the Main Street in Macedonia. MAPA has also been working with Mills County on their Federal Recreational Trail Application for the trailhead in Glenwood. Next week MAPA will host an elected and appointed officials training at UNO. Mr. Youell requested assistance from the Board to seek out alternatives for MAPA's location as the lease with Metro will expire in June. MAPA does have the option to renew their current lease. Mr. Youell thanked Supervisor Kohn and Commissioner Richards for their service to MAPA.

2. Heartland 2050 Report – (Info)

Ms. Connie Spellman, H2050 Executive Committee Chair, provided an update to the Board on Heartland 2050 (H2050) activities. Heartland 2050 has received approval from the City of Omaha for \$20,000 in funding and from Douglas County for \$10,000 in funding. A call for proposal was issued for the H2050 Mini-Grants, \$330,000 will go to Douglas, Sarpy and Urban-Pottawattamie County for projects that align with the missions and priorities of Heartland 2050. H2050 has been working hard to reconnect with the outlying communities (Washington, Saunders, Cass and Mills Counties). The week of November 3rd staff held a meeting every day in those counties and had the opportunity to hear from those communities on current needs. Implementation Committees have begun to meet and they are ready to work, there will be six total Implementation Committees. The H2050 team learned much from the trip to Salt Lake City and is coordinating with the Omaha Chamber and receiving their input, developing a white paper, developing process and milestones for education funding and engagement and laying a foundation to build a case to recruit a coalition of leaders in the business community that can get behind the vision and work to the Close the Gap.

E. PUBLIC COMMENT –

None.

F. CONSENT AGENDA –

The Board considered Consent Agenda items listed below for approval.

1. Contract Amendments –

- a. Intercultural Senior Center – extension of time to March 31, 2017
- b. Olsson Associates – Sarpy County Transit Study – extension of time to April 30, 2017

- c. Live Well Omaha – Bike Education – scope and extension of time to December 31, 2017
- d. NDED – Year 2 - \$81,383.00

- 2. Vision Insurance Renewal – The Board considered for approval renewing MAPA’s vision insurance with no increase in rates.

MOTION by Kohn, SECOND by Duda to approve all items listed on the Consent Agenda.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS

- 1. Contract Amendments

Mr. Greg Youell presented the Contract Amendments listed below to the Board for approval.

- a. Steve Jensen – extension of time to June 30, 2017 and increase to \$36,000.00
- b. Live Well Omaha – Little Steps Big Impact agreement - \$41,800.00

MOTION by Duda, SECOND by Hanafan to approve the contract amendments listed

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

- 2. FY 2017 – 2020 Transportation Improvement Program (TIP) Amendment #2 – (Action)

Mr. Mike Helgersen presented to the Board for approval the FY 2017 – 2020 TIP Amendment #2. Amendments include the removal of three NDOR projects that are no longer moving forward; programming of additional ROW funding for the 26th and Q Street bridge project; changing the phase of the funding for the Heartland Bike Share expansion project from planning to construction. There are two safe routes to school projects are having ROW phases added to this year and the construction phases are moving to next year and an addition of two FTA tables to the TIP document. There was a request from the Nebraska Game and Parks Commission to program a recreational trails program project for signage in Schramm State Park Recreation Area. Two other changes involve an ongoing resurfacing program that is funded through the City of Omaha and each year there is a new estimate of the actual cost so changes will reflect those updated cost.

MOTION by Hanafan, SECOND by Richards to approve the FY 2017 – 2020 TIP Amendment #2.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

- 3. Functional Classification – (Item Tabled – No Action Taken)

H. NEW BUSINESS

- 1. FY 2017 Audited Financial Statements – (Action)

Ms. Melissa Engel presented to the Board for approval the FY 2017 Audited Financial Statements. Ms. Engel reported that the auditors issue three opinions on financial statements as a whole, internal controls over financial statements

and internal controls and compliance over a major federal grant that is selected for that year. MAPA received an unmodified opinion with no deficiencies on all three reports. They did not identify any audit findings, adjustments or past adjustments. Ms. Engel gave a high level update to the Board on the Audit Report for this year. The Report to the Board identified no issues.

MOTION by Hanafan, SECOND by Duda to approve the FY 2017 Audited Financial Statements and Report to the Board.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. New Contracts – (Action)

Mr. Greg Youell presented to the Board for approval the new contract listed below.

a. The New BLK / Heartland 2050 Website - \$24,960.00

MOTION by Kindig, SECOND by Duda to approve the new contract with The New BLK / Heartland 2050 Website in the amount of \$24,960.00

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. Call for Projects for the FY 2018 – 2023 Transportation Improvement Program (TIP) – (Action)

Mr. Mike Helgersen presented to the Board for approval the Call for Projects for the 2018 – 2023 TIP. The applications period began December 2nd for two programs, the H2050 Mini-Grant program and the Transportation Alternatives Program. TAP funding is generally for programs such as Safe Routes to School, Bike Trails, Bike-ways and environmental and historical projects. A call for projects was made at the TTAC meeting on December 2nd, the application materials are available on the MAPA website and are due January 6, 2017.

MOTION by Kohn, SECOND by Paben to approve the Call for Projects for the FY 2018 – 2023 TIP.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. Heartland 2050 FY 2018 Funding Request – (Action)

Mr. Greg Youell presented to the Board for approval the FY 2018 Heartland 2050 Funding Request. The request are for approximately \$0.10 per capita.

MOTION by Kohn, SECOND by Hanafan to approve the Heartland 2050 FY 2018 Funding Request.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

5. Travel – (Action)

Mr. Greg Youell presented to the Board for approval Travel Authorization for Executive Director, Greg Youell; Information Officer, Sue Cutsforth and up to three board members to travel to Washington, D.C. for the National Conference of Regions (NARC) in February 2017.

- a. NARC – Washington D.C. – February 12-15, 2017 – Youell & Cutsforth - \$3,836.00
- b. NARC – Washington D.C. – February 12-15, 2017 – 3 Board Members - \$5,754.00

MOTION by Hanafan, SECOND by Duda to approve the Travel Authorizations for Greg Youell, Sue Cutsforth and three board members to attend the NARC Conference in Washington D.C., February 12 – 15, 2017.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

6. Joint Land Use Study (JLUS) Policy Committee By-Laws – (Action)

Mr. Greg Youell presented to the Board for approval the JLUS Policy Committee By-Laws.

MOTION by Kohn, SECOND by Paben to approve the JLUS Policy Committee By-Laws.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

7. Heartland 2050 Executive Committee By-Laws – (Action)

Mr. Greg Youell presented to the Board for approval the Heartland 2050 Executive Committee By-Laws.

MOTION by Paben, SECOND by Hanafan to approve the H2050 Executive Committee By-Laws.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. ADDITIONAL BUSINESS

None.

K. ADJOURNMENT

Chairwoman Sanders adjourned the meeting at 2:20 p.m.