

**Date: Wednesday, September 16, 2015, 10:30 a.m.**

**Location: MAPA Offices, Omaha, NE – Downstairs Training Room**

**In Attendance:**

Chair: Lisa Picker, Heartland Family Service  
Vice-Chair: Ann Grober, City of Council Bluffs  
Ann Marie Kudlacz, Southern Sudan Community Association  
Clint Sargent, Crossroads of Western Iowa  
Dan Freshman, City of Ralston  
Darlene McMartin, Pottawattamie County VA  
Daurine Petersen, SWITA  
David Jameson, Metro Transit  
Erin Porterfield, Heartland Workforce Solutions  
Fred Conley, Papio Missouri River NRD  
Karen Jackson, City of Bellevue  
Kelly Shadden, Metro Transit  
Lee Myers, AARP  
Lois Jordan, Florence Home  
Mark Bulger, Omaha Association the Blind

Mark Lander, SWITA  
Mary Angus, Mayor's Commission on Citizens with Disabilities  
Randy Stoneys, Eastern Nebraska Human Service Agency  
Rich Surber, Lutheran Family Services  
Shauna Dahlgren, VNA/ESN  
Shirley McNally, Sheltering Tree, Inc.  
Stephanie Little, Crossroads of Western Iowa  
Traci Shobe, Omaha Public Schools  
Vicki Quaites-Ferris, Empowerment Network

**MAPA Staff**

Ashley Myers  
Megan Walker  
Michael Felschow

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**1. Introductions**

Ms. Lisa Picker called the meeting to order at 10:35 a.m. She welcomed the committee and introductions were made.

**2. Approval of Minutes**

Ms. Picker introduced the August 19, 2015 minutes and asked if there were any changes or additions.

Mr. Mark Lander MOTIONED to approve the August 19, 2015 minutes.

Ms. Erin Porterfield SECONDED.

Motion passed.

**3. Agency Spotlight**

Presentation by Heartland Workforce Solutions. Ms. Erin Porterfield provided an overview of HWS “American Job Centers” and how they assist the community. Heartland Workforce Solutions is a small non-profit and a quasi-governmental agency. HWS currently serves Douglas, Sarpy, and Washington Counties and will be adding three more counties in July (Dodge, Saunders, and Cass Counties). Heartland Workforce Solutions is a collective impact agency that works to coordinate goals and strategies with other agencies. The agency serves 18,000 people a month and approximately 120 per day.

**4. 5310 Project Selection Committee**

Ms. Ashley Myers presented an update on the 5310 project selection. There will be another call for projects for 5310 funding. Ashley reviewed the timeline for the 5310 project selection and the rubric for the two grant types and applications: Traditional - Capital Only Applications and Other/New Freedom Applications. This year, rather than having two applications, there will only be one application and using the scoring rubric, MAPA staff will use

the correct rubric to score the project. The point categories did not change, only a few of the points were reduced to equal 100 points. After discussing the points, the committee proposed a change to the Ridership criteria for both applications, increasing the "Increased 4.99%" score to 5 points rather than 3.

Ms. Mary Angus MOTIONED to approve the MAPA staff proposed changes and the Ridership criteria on both applications.

Mr. Mark Lander SECONDED.

Motion passed.

Ms. Myers said the final application, rubrics, and policy guide will be brought before the CTC at the October meeting.

#### **5. 5310 Vehicle Update**

Ms. Ashley Myers presented an update on the 5310 program. FTA has recommended that MAPA not buy vehicles, instead NDOR and IDOT will purchase vehicles. MAPA will continue to receive applications and the CTC will select the projects. MAPA will then forward the money and projects to NDOR and IDOT who will purchase the vehicles. A meeting will be held to explain the process to those who received vehicle funds. The operations grants will still be handled through MAPA.

#### **6. Informal Coordination**

Due to lack of time, the committee did not have time to complete the informal coordination activity.

#### **7. Results of the Call Center Research Study**

Due to lack of time, MAPA staff will provide an update on the Call Center Research Study results at the October meeting.

#### **8. Additional Business**

Next month's agency spotlight will be Heartland Family Service and Goodwill.

#### **9. Next Meeting**

The next CTC meeting is scheduled for Wednesday, October 21 at 10:30 a.m.

#### **10. Adjourn**

Ms. Picker adjourned the meeting at 11:30 a.m.