



**2019**

# Public Participation Plan

Guidance document for MAPA's  
Public Outreach Program

2019 Public Participation Plan

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Dates of Approval

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
RESOLUTION NUMBER 2019 – 33

WHEREAS, the members of the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) have been formally designated by their respective legislative bodies to act as the official representative in planning matters of mutual concern; and,

WHEREAS, MAPA is the designated Metropolitan Planning Organization (MPO) for the Omaha-Council Bluffs Transportation Management Area (TMA); and,

WHEREAS, it is the responsibility of the MPO, in conjunction with the States, to certify that the transportation planning process complies with all applicable federal laws and regulations; and

WHEREAS, a fiscally constrained and prioritized Transportation Improvement Program (TIP) for intermodal planning is required by the U.S. Department of Transportation (DOT) and was developed by the MPO for the Omaha-Council Bluffs metropolitan area; and,

WHEREAS, the Fiscal Year 2020 - 2025 Transportation Improvement Program (TIP), which defines the capital improvements for streets, highways, transit, enhancements and airports for the jurisdictions in the TMA for a six-year period, and having been submitted for public review according to MAPA's public participation procedures, has been given due consideration by the MAPA Board of Directors; therefore be it

RESOLVED, that MAPA approves the FY 2020-2025 TIP, and recommends said program be forwarded to the appropriate state and federal agencies.

PASSED this 27<sup>th</sup> Day of June, 2019



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Doug Kirdig  
Chair, MAPA Board of Directors

TTAC:  
MAPA Board of Directors:  
RPA Policy & Technical Committee:

If a member of the public wants to inquire about the accessibility of a public meeting – able to accommodate differently abled persons and/or if language, hearing, and sight accommodation is available (Spanish, American Sign Language, braille signage etc.), please call the MAPA office at 402-444-6866.

If a member of the public wants to file a Title VI or ADA complaint, please call the MAPA office at 402-444-6866 and ask for the ADA or Title VI Coordinator.

The preparation of this document was financed in part with funding from the United States Department of Transportation (USDOT), administered by the Nebraska Department of Transportation (NDOT) and Iowa Department of Transportation (Iowa DOT). The opinions, findings and conclusions expressed in this publication are those of the authors and do not necessarily represent USDOT, NDOT or Iowa DOT.

# 1. Introduction

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This is the MAPA Public Participation Plan, which is to be followed for regional planning and programming efforts in the MAPA region. The public participation plan outlines how the agency will work to achieve public participation and was developed based on the agency's goals to:

- **Ensure early and continuous public notification** about regional planning;
- **Provide meaningful information** concerning regional planning; and
- **Obtain participation and input** to regional planning.



### COUNCIL OF GOVERNMENTS

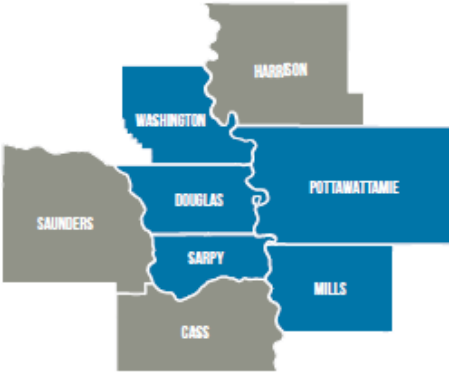
MAPA is governed by a 63-member Council of Officials, representing each of the 63 governmental units which comprise MAPA within the five counties it serves. They include: Douglas, Sarpy, and Washington Counties in Nebraska; Pottawattamie and Mills Counties in Iowa. The Council’s roles include approving the agency’s long range plan and setting overall policy.



### TRANSPORTATION PLANNING AFFILIATIONS

In its role as a Metropolitan Planning Organization, MAPA is the pass-through agency for millions of dollars in federal transportation funding for the Transportation Management Area (TMA) it serves which consists of Douglas and Sarpy Counties in Nebraska and western Pottawattamie County in Iowa (mainly the boundaries of the City of Council Bluffs). In addition, MAPA also serves as the administrator for Iowa Regional Planning Affiliation 18, which includes the counties of Harrison, Mills and Shelby, and the non-urbanized portion of Pottawattamie County.

**MPO = BLUE**  
**RPA-18 = YELLOW**



### METROPOLITAN STATISTICAL AREA

At the time of its inception in 2011, the work of the Heartland 2050 Regional Visioning project included the eight counties in the Omaha Metropolitan Statistical Area (MSA). The MSA counties include all five counties in the MAPA region plus Saunders and Cass Counties in Nebraska and Harrison County in Iowa. Heartland 2050 has evolved into the Heartland 2050 Regional Planning Committee and it will focus its core work on the five counties in the MAPA region.

## **What is a Public Participation Plan?**

A Public Participation Plan outlines how the agency will work to achieve public participation in all planning activities. It helps ensure consideration of the public's needs and preferences are incorporated into decisions. Making sure people are aware of their opportunity to participate is important to the developmental process. Not only is the general public notified of planning opportunities, but pertinent State offices in both Iowa and Nebraska are notified.

Public participation activities provide more value when they are open, relevant, timely, and appropriate for the intended goal of the public involvement process. Providing a balanced approach with representation of all stakeholders and including measures to seek out and consider the needs of all stakeholders, especially those that are traditionally underserved by past and current transportation programs, facilities, or services.”

MAPA's Public Participation Plan is fundamental to its planning process and is detailed in the subsequent chapters:

- Federal Requirements and Policies
- MAPA's Outreach Philosophy and Efforts
- Public Participation Opportunities
- Guidelines for Common Public Participation Activities
- Public Involvement in Major Planning Activities
- Evaluation

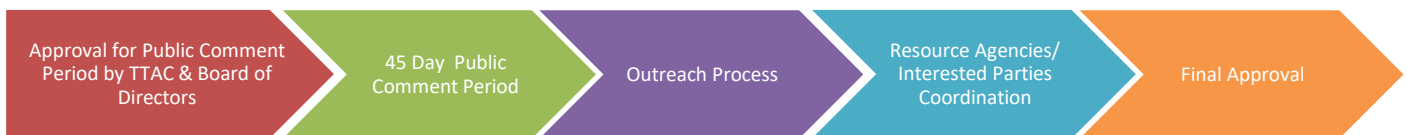
## **Public Participation Plan Development & Coordination**

The 2019 Public Participation Plan (PPP) is an update to the 2015 Public Participation Plan. This Plan was developed through collaboration of MAPA transportation, Heartland 2050, and community development staff in conjunction with ongoing regional public involvement professionals established through the International Association Public Participation (IAP2) chapter. Figure 1.2 illustrates the overall process utilized to update this plan leveraging input from the Transportation Technical Advisory Committee (TTAC), Equity and Engagement Committee (EEC) and the MAPA Board of Directors. During the 45-day public comment period for this Draft, MAPA will facilitate additional opportunities for input through a resource agency coordination call and postings on Facebook, Twitter, the MAPA website, and the in the local newspaper.

As a part of the plan development process, a survey was sent to the resource agencies and interested parties asking how they would like to be involved in the planning process. A copy of the survey is included in this plan in Appendix F. Over 75 interested parties completed the MAPA Public Participation Preference Survey. Table 1.1 displays the types of agencies that completed the survey and indicated the type of agency they represent. The survey asked respondents to select which types of outreach they felt were the most effective and what areas MAPA should improve on. Most of the respondents felt that pop up meetings, newsletters, and open house meetings were the most effective, figure 1.3. It was felt that MAPA should expand its network of stakeholder meetings, use neighborhood meetings to gather input, and hold more events like block talks to conduct outreach, as shown in table 1.3. Specific outreach was conducted through the EEC to gather input on the best methods for engaging with historically disadvantaged communities and the most effective methods of tracking engagement and bringing diverse voices into the transportation planning process.

Federal	3
Local	30
State	7
Education	4
Nonprofit	24
Other	12

**Figure 1.2: Public Participation Plan Approach**



## **2. Federal Requirements and Policies**

MAPA's many roles as MPO, RPA administrator and COG result in the agency serving as a conduit for federal funding from the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Environmental Protection Agency (EPA), the US Department of Housing and Urban Development (HUD) and other state and federal agencies responsible for metropolitan planning.

MAPA's transportation planning process implements the three C's of transportation planning – Continuing, Cooperative, and Comprehensive – meaning residents are involved in the planning process in an inclusive as possible manner. Federal regulations that apply to the MAPA planning processes and are incorporated into all MAPA planning activities are listed in the sidebar. Specific accommodation policies stating how regulations are implemented are discussed in the Accommodation Policies section below.

### **Accommodation Policies**

MAPA developed policies to accommodate the sensitive populations. This includes the Title VI population, Limited English Proficiency (LEP) population, the Persons with a Disability population, and the Environmental Justice (EJ - low income and high minority) population.

MAPA ensures that no person shall, on the grounds of race, color, sex, national origin, or physical handicap, be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any program receiving federal assistance from the United States Department of Transportation (Title VI Assurances).

A Civil Rights Plan was adopted (located at <http://mapacog.org/about/what-is-mapacog/civil-rights/> or the transportation programs within MAPA. The MAPA Civil Rights Plan more deeply discusses the benefits and burdens of transportation investment anticipated on different socioeconomic groups through examination of racial and economic disparity, zero vehicle household and job accessibility (by automobile and by transit).

## **FEDERAL REQUIREMENTS**

### **Fixing America's Surface Transportation Act (FAST Act)**

The current transportation authorizing legislation, which articulates the importance of early and continues public involvement.

### **Title VI of the Civil Rights Act of 1964 (Title VI)**

Ensures that no person shall, on the grounds of race, color, sex, national origin, or physical handicap, be excluded from participation in transportation programs.

### **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (LEP)**

Requires public agencies to ensure public materials are available in the native language of areas with a disproportionately high concentration of limited English proficiency population.

### **The Americans with Disabilities Act of 1990 (ADA)**

The disabled communities shall be involved in the development and improvement of transportation services. People with disabilities shall be able to access meeting sites and have access to the information.

### **Executive Order 12898, Federal Actions to Address Environmental Justice (EJ) in Minority and Low-Income Populations**

Address the benefits and burdens of federally funded community investment of low income and minority populations.

### **Clean Air Act (CAA)**

The public are given the opportunity to participate in plans and activities, which impact their daily lives, including area quality issues.



### ***Environmental Justice (EJ) & Historically Disadvantaged Communities***

MAPA continues working to ensure that environmental justice is a consideration in all its efforts. This means ensuring full and fair participation of minority and low-income populations, including special considerations that must be made to ensure adequate representation and outreach. Planning outreach will consider the population that may be affected, and the potential benefits and impacts of a plan or program will be considered.

This means ensuring full and fair participation of minority and low-income populations, along with avoiding, minimizing, or relieving unfair harmful effects and preventing the denial, reduction, or delay in benefits involving any Federal funds. MAPA regularly conducts specific public outreach to the sensitive populations including low income and minority populations (Environmental Justice – EJ), those with Limited English Proficiency, and persons with disabilities. During the planning processes MAPA works closely with many historically disadvantaged communities to identify key stakeholders and resource agencies to represent their interests in the planning and implementation processes. MAPA’s role in efforts such as the development of the Regional Equitable Growth Profile, Fair Housing Equity Assessments, and facilitation of the regional Equity & Engagement Committee are specific examples of this work in action.

### ***LEP / Speech / Hearing***

“I Speak” language identification cards are available at the MAPA front desk to assist in identifying the language needs of any member of the public who requests translation services.

All meeting announcements include the policy statement in the sidebar, communicating that assistance can be provided to the Limited English Proficiency (LEP) population, people with disabilities, and others who may need assistance.

An ADA Compliance Facility Checklist (located in Appendix G) will be used to compile an internal ADA compliant facilities list. This list is not exhaustive and is updated regularly as MAPA hosts new events.

## ENVIRONMENTAL JUSTICE

- Ensure full and fair participation by all communities affected potentially in the transportation decision-making process
- Avoid, minimize or mitigate disproportionately high and adverse human health or environmental effects, including social and economic effects, of programs, policies and activities on minority populations and low-income populations
- Prevent the denial of, reduction of, or significant delay in the receipt of transportation benefits by minority and low-income populations

## MEETING ANNOUNCEMENT

“Meetings of the Metropolitan Area Planning Agency are conducted in compliance with the Nebraska Statutes of the Open Meetings Act. Auxiliary aids, language assistance, and services are available when requested at least three (3) working days prior to the meeting so appropriate arrangements can be made.

Si necesita ayuda con traducción, por favor llame la oficina. (402-444-6866)

If a member of the public wants to inquire about the accessibility of a public meeting, please call the MAPA front office at 402-444-6866. The ADA Coordinator and the process for filing an ADA complaint is identified in the Title VI Plan (located at <http://mapacog.org/about/what-is-mapa/civil-rights/>).

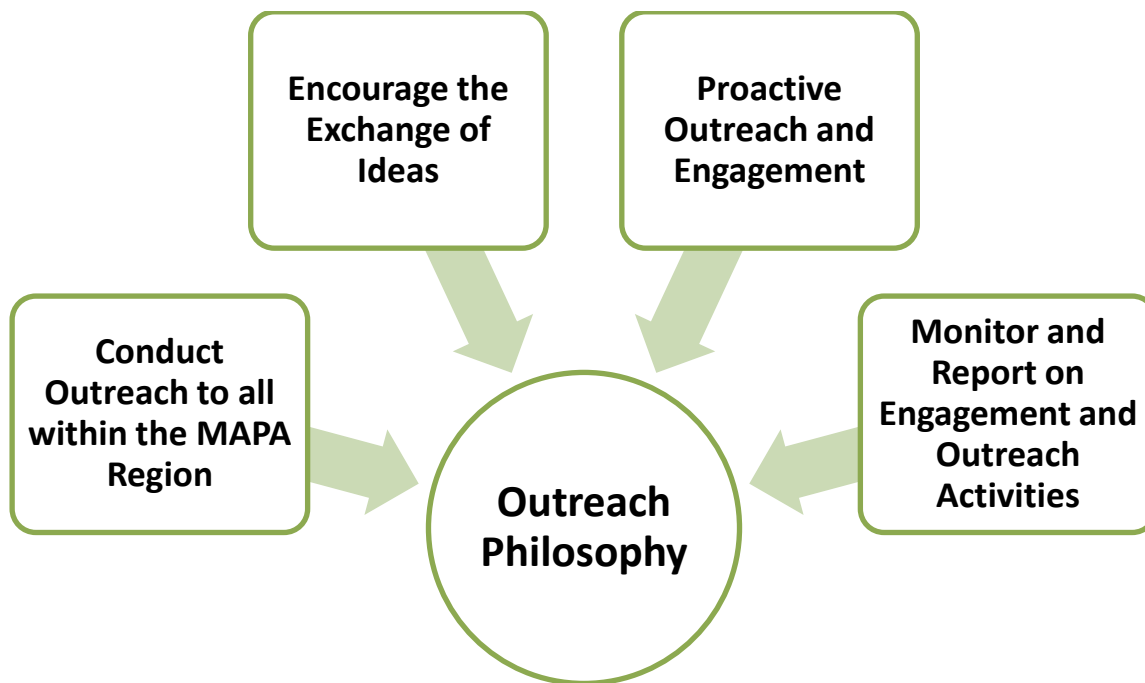
### 3. Outreach Philosophy and Efforts

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#### **Philosophy**

MAPA works to achieve a high level of public participation by cooperating with other public agencies and units of government. This will be accomplished through coordinating efforts whenever possible, in particular with the region's counties, cities, villages, and towns as well as state and federal agencies.

In general, MAPA's outreach philosophy seeks to maximize opportunities for the public to be involved in its planning initiatives. This is done through early involvement and consistent feedback. The four specific elements of the agency's outreach philosophy are displayed in Figure 3.1 and described in more detail below.



**Figure 3.1: MAPA's Outreach Philosophy**

#### **Philosophy 1: Conduct Outreach to all within the MAPA Region**

MAPA continuously looks for ways to involve organizations and individuals that may have potential interests in planning efforts. MAPA's goal is to bring information to the public and special groups about its planning products and processes. At the highest level this means ensuring that meetings and outreach are conducted in all contexts of our region to understand the challenges and needs of urban neighborhoods, suburban communities, in addition to the small towns and rural areas. This overarching

strategy ensures fuller participation in MAPA's efforts and brings new organizations and community members into the planning process. MAPA's commitment to these principles helps ensure that voices from the public, non-profit, and private sectors are included in community conversations and planning efforts.

One way this is achieved is through regular presentations of MAPA planning activities in local forums and meetings. These presentations and the availability of MAPA staff to present at meetings will be made known. This presentation will set the stage for specific planning activities later, as people understand how they can be involved and what the benefit of participation will be for them and their community. Educating the general public, community leaders and other decisionmakers supports informed public contribution and continued engagement by the public. Education will be enhanced through the use of visualization tools that will help the public understand and better relate to MAPA's various planning products and activities.

Additionally, participation efforts oriented towards historically disadvantaged communities will be stressed and specific meetings are regularly held within MAPA's environmental justice areas. When conducting outreach activities for planning efforts, MAPA utilizes its broad stakeholder network to ensure that the voices of minority, low-income, elderly, immigrant, and disabled populations are considered as part of the planning process. Advocates and agencies serving will be included in the outreach planning process and used as contacts within communities. Furthermore, MAPA uses neighborhood and corridor plans as a means of supporting and empowering community leaders to have a voice in the planning process. Appendix C and Appendix D include a listing of many of the organizations through which MAPA conducts this targeted outreach.

## **Philosophy 2: Encourage Exchange of Ideas**

Members of MAPA staff and public will continue to engage in conversations and exchange of ideas community needs in a variety of forums including meetings, workshops and online tools. MAPA relies heavily on survey tools such as SurveyMonkey and Google Forms to gather input from the public and stakeholders on priorities, projects and policies. These regular opportunities for input into the planning process help ensure the public is consulted before all the relevant decisions have been made.

### ***Visualization & Mapping***

Visualization techniques are used and will continue to be used in all core MAPA plans, programs, and projects including the Transportation Improvement Program (TIP), Long Range Transportation Plan (LRTP) and other planning efforts. These techniques better relate projects to regional goals and make documents clearer and more understandable for the public and those who do not have a background in transportation planning or community development. Visualization and mapping provide opportunities to show the relationship between issues that the public may not fully recognize. The complex problems that face communities today often can't be quickly understood and MAPA works continuously to create better tools and resources educate community members and to build an understanding of the policies and investment decisions that impact the region's future. Specific examples of MAPA's use of visualization include work related to story mapping, online portals such as the Traffic Data Portal and Regional Bike

Map, the Regional Growth and Development Report, and the mapping of accessibility as part of the Metro Area Travel Improvement Study (MTIS).

### ***Scenario Planning***

Interactive workshops utilizing scenario-planning techniques are a useful way to help the public better understand planning for the future and what could happen if no planning was to take place. With scenario planning, one looks into the future, anticipates events or changes and then analyzes what could happen as a result. This shows participants the trade-offs that communities are often faced with and provides an opportunity to build consensus about the most appropriate path forward for a community. MAPA utilized these approaches extensively throughout its Heartland 2050 Regional Vision and in the development of the Metro Area Travel Improvement Study (MTIS). MAPA also regularly develops alternative land use scenarios to illustrate the impact of different policy and investment decisions.

### **Philosophy 3: Proactive Public Outreach and Stakeholder Engagement**

MAPA's public involvement includes techniques for engaging new partners in the planning process and making planning more understandable for citizens. Techniques for doing this include sharing and attending partner activities in newsletters and at MAPA meetings, communicating the implementation of plans and planning projects, regular updates on plans and funding programs, and experiential engagement techniques. Notably, this means supporting community conversations outside of official planning processes and building relationships through ongoing outreach. These efforts increase MAPA's visibility in the community and clearly communicate MAPA's role in the planning and funding processes.

When developing a specific plan or program, MAPA's participation process introduces the public to the planning process in its early stages. Through public participation, the public is given a chance to help define plan alternatives and address or prevent transportation related problems. The process allows for:

- Identifying alternative approaches or projects
- Gaining agreement among community partners about what needs to be accomplished
- Framing of the issues and the way that success will be measured
- Recognizing disputes early and resolving them through the planning process

### **Philosophy 4: Monitor and Report on Engagement and Outreach Activities**

MAPA will document public input by compiling public comments and storing them with the project files. This will provide a record of comments received, which will help MAPA staff and committees when developing plans and programs. The process of incorporating public input into transportation planning documents will be transparent and open to the public. MAPA will advertise the opportunities for public comment for each activity where public comment is solicited, both at the beginning of each planning activity and throughout the process. (The public comment periods are listed on page24.)

Furthermore, MAPA will monitor and evaluate the efficacy of these engagement strategies on a regular basis. These efforts will be reported and documented in an Annual Report developed each year. This process of understanding the impact of MAPA's engagement strategies and their alignment with broader goals about public participation. As part of this evaluation, MAPA will look to the varying levels of participation articulated by the International Association of Public Participation (IAP2) as a guide to the

overall direction of MAPA’s efforts. Figure 3.2 below illustrates the alignment between MAPA’s outreach philosophies and the IAP2 spectrum.

<b>MAPA And IAP2 Levels of Involvement</b>					
	<b>IAP2</b>				
<b>MAPA</b>	Inform	Consult	Involve	Collaborate	Empower
Outreach to All					
Exchange of Ideas					
Monitor and Report					
Proactive Outreach and Engagement					

**Figure 3.2: MAPA and IAP2 Outreach Spectrum**

### **Specific Outreach Provisions**

While MAPA’s outreach philosophy provides a broad overview of what MAPA seeks to accomplish through its public participation process, the following section includes more details and specific commitments that will be implemented during the planning process. These provisions help provide a clear framework for the public and also

#### ***Open Meetings at Accessible Locations***

- Meetings of the agency and its advisory committees (i.e. Transportation Technical Advisory Committee (TTAC), Regional Planning Advisory Committee (RPAC), MAPA Finance Committee, Coordinated Transit Committee (CTC), Transportation Alternatives Program Committee (TAP-C) and the Project Selection Committee (ProSeCom)) are open to the public. These committees oversee decisions about the region’s federal funding and project selection processes, which are key decision points at which the public should be consulted. These meetings are held typically at the MAPA offices located at 2222 Cuming Street in Omaha. The MAPA offices are accessible, as evidenced by the ADA Self-Assessment in the Title VI Plan (<http://mapacog.org/about/what-is-mapacog/civil-rights/>).
- Agendas are posted on the MAPA website and at the agency office at least seven (7) days in advance of public meetings. Amendments to the agenda can be made up to 24 hours prior to the meeting. The meeting is included in the online MAPA meeting calendar.
- Locations accessible by public transit are considered desirable and will be used for committee and public meetings (if practical depending upon the subject matter and expected audience).
- Persons with special needs are encouraged to participate, and reasonable accommodations will be made upon request. All locations will comply with the American with Disabilities Act of 1990. MAPA will use the ADA compliance checklist (Appendix G) to evaluate potential meeting sites. If a member of the public wants to inquire about the accessibility of a public meeting, please call the MAPA front office at 402-444-6866. The ideal meeting process is shown in Figure 3.4.



**Figure 3.4: Open Meeting Process**

***Targeted Format and Frequency***

When possible, meetings will be held in conjunction or partnership with other planning or community-based meetings. Online materials will be developed whenever possible to give the largest range of input and allow for the most efficient way to collect input. Public input should be done through active and engaging methods that allow for interaction and for the public to experience planning concepts.

- A variety of techniques provide information, including summary handouts, visual displays, and availability of staff to answer questions.
- All meetings include the opportunity to provide comments.
- Special consideration will be given to the location of meetings to ensure that all parties have an equal opportunity to participation in MAPA’s planning activities.
- Meeting time and various meeting formats will be considered based on target audiences.
- Furthermore, the length of the meeting and methods of input will be considered and limited to ensure they are accessible to all who are interested

***Notification Methods***

Notifications for public meetings needs to be through a variety of methods to ensure the greatest engagement from various groups throughout the region. As social media becomes more prevalent MAPA staff will continue to increase online notifications.

- Press releases announcing public meetings may be distributed for an area appropriate for each planning effort and a media list will be maintained for this purpose.
- Development and distribution of summary materials may be used for notification of public meetings.
- Website updates will be used to make meeting notification and associated materials available quickly and readily. Social media will be used to notify and engage the public in the planning process. MAPA maintains a mailing list of governments, individual, agencies, groups and organizations that have expressed interest in receiving information including free newsletters.

***Convenient & Accessible Meeting Scheduling***

For major regional plan updates, involving a series of public meetings, the following are considered routinely:

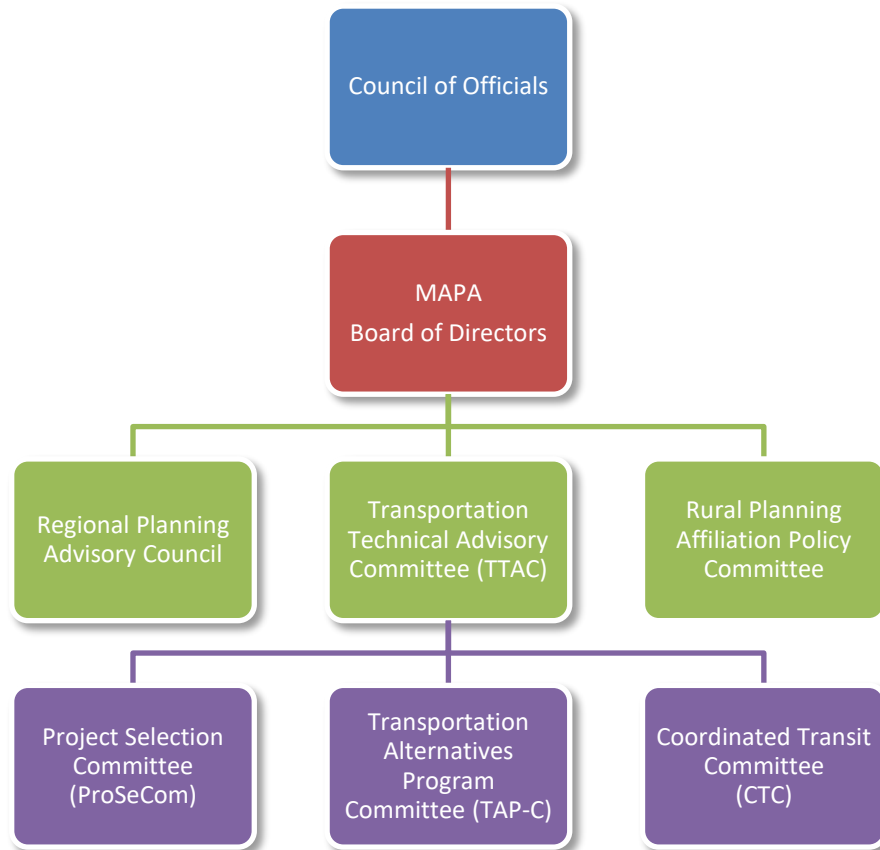
- At least one meeting per county (Figure 3.5) is held during each of the meeting series, all at accessible locations complying with the American with Disabilities Act (ADA).

- An ADA Compliance Facility Checklist (located in Appendix G) is used to compile an internal ADA compliant facilities list. This list will not be inclusive and will be updated when the Public Participation Plan is updated every three years or as needed.
- Public transit availability is considered in selecting meeting sites. Community centers and schools will be considered as potential meeting locations.
- Limited English proficiency steps are taken, including arrangements for requested translators, and typically providing a translator in Hispanic/Latino neighborhood locations.
- The possibility of coordinating MAPA plan meetings with other meetings occurring in the region will be explored.

## 4. Public Participation Opportunities

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MAPA’s established committee and subcommittee structure provides regular opportunities through which the public can provide input to the agency’s activities. These policy and technical committees administer MAPA’s numerous planning initiatives, establish organizational policies, and manage the general affairs of the agency. Meetings of MAPA’s policy boards and standing committees are open to the public; public notices are posted in advance in the MAPA lobby display case and on the MAPA website. Figure 4.1 is a diagram of MAPA’s committee structure.



**Figure 4.1: MAPA Standing Committee Structure**

As a part of its planning activities, MAPA convenes groups of stakeholders regularly to guide the development of specific projects. These stakeholder groups (shown in purple in Figure 4.1) are technical in nature. The responsibility of these groups is to advise the MAPA Board and sub-committees on current planning activities and to provide for a deeper understanding of various emphasis areas. Several current Heartland 2050 subcommittees and work groups fall into this category as well. The distinctions between these committees and other MAPA meetings are described below:



## **MAPA Board of Directors and Council of Officials Meetings**

The purpose of these meetings is to conduct the business of the MAPA Board of Directors and Council of Officials. Board meetings are held monthly in Omaha at the MAPA office and are free and open to the public. The date, time, place and tentative agendas are announced and published in the local newspapers a minimum of one week prior to the scheduled meetings and announced on the MAPA website. MAPA keeps record of the notice of publication and a copy of the advertisement. Meeting notices and agendas are also posted in a display case in the lobby of the MAPA offices and on MAPA's website. These postings will be available for the public to review during normal business hours. The meeting agendas will be in final form no later than forty-eight (48) hours before the scheduled starting time of the meeting. The only additions to the meeting agendas after the final agenda is set will be items of an emergency nature.

MAPA Council of Officials meetings are held quarterly each year, in January, March, May, and October in one of MAPA's five counties. The counties rotate meetings and the locations are accessible. Methods for announcing the dates, times, and agendas for the Council of Officials meetings are the same as the Board of Directors meetings. Copies of all written items are provided to members of the Council and Board and are also provided to members of the general public upon request.

All meetings are held in compliance with the "Open Meeting Laws" of the States of Nebraska and Iowa. This provides the general populace the opportunity to attend the meetings and provide input on matters under consideration by the Council and Board. Attendees of Board or Council meetings may speak during appropriate times on subjects under discussion or otherwise relevant to the activities of MAPA. The Board and Council may request the name and address of the speaker as a condition of being allowed to speak. Only one speaker at a time will be allowed to address the Council or Board. Members of the public will be expected to conduct themselves in an appropriate manner so that a fair exchange of ideas between them and the Board and/or Council may take place.

MAPA takes minutes of the Council and Board meetings. The minutes record members of the Council who are present, and members of the Board, both present and absent; all actions by the Council and Board; and a summary of all matters occurring during the meetings. The minutes in final summary form are available for public review for free on the MAPA website or at the MAPA office. Verbatim transcripts are available for a fee based upon actual time and costs.

## **MAPA Committees & Sub-Committees & Working Groups**

MAPA convenes meetings to engage stakeholders in its planning processes. The Transportation Technical Advisory Committee (TTAC) makes direct recommendations to the MAPA Board of Directors regarding policy and transportation programming decisions. The TTAC is composed of city and county staff including engineers, public works, planning staff, and Metro Transit. The Rural Planning Policy Committee advises and makes recommendations to the MAPA Board on policy and program decisions for the RPA-18 region.

The Regional Planning Advisory Committee (RPAC) meets bi-monthly and includes representatives from local communities, area non-profits, state departments and local elected officials. This group focuses on issues about regional collaboration, local policy, growth and development. The membership of this

committee is established under by-laws and the Committees recommendations are brought before the MAPA Board of Directors.

Project selection sub-committees such as the Project Selection Committee (is composed of TTAC members), the Coordinated Transit Committee (includes human service and para-transit agencies, and the Transportation Alternatives Program Committee (involves engineers, bike/pedestrian advocates, and planners) make recommendations to the TTAC. These committee meetings are held as often as is required by each program, typically on a monthly, bi-monthly, or quarterly basis. All meetings of these sub-committees, TTAC are open to the public. The meetings are advertised on the MAPA website and by email for those members of the public that request being notified. Agendas for these meetings are also posted online and in the MAPA lobby display case. RPA Policy Committee meets monthly to review staff recommendations and meetings are open to the public.

Implementation of the Heartland 2050 Regional Vision has created several committees and working groups that bring various stakeholders from the public, non-profit and private sectors together as well. These committees include efforts to address issues relate to Housing and Development, Infrastructure, and Natural Resources. Several working groups related to these committees focus on more specific areas of interest such as Local Food Systems and Complete Streets. Anyone is welcome to join and participate in these conversations with are ultimately reported to the Regional Planning Advisory Committee (RPAC), however MAPA does not publicly post agendas for these more informal conversations.

### **Public Comment Periods and Document Availability**

Ongoing public comments are sought in many different ways. All members of the public can comment on all documents. This will continue to be stated specifically to encourage public participation. All plans are available for public review at the MAPA offices and website. Formal comment periods will be used, with the minimum timeframe noted in Figure 3.6, before studies reach conclusion.

### **Website Updates (Website and Social Media)**

#### ***www.mapacog.org***

MAPA has an established website [www.mapacog.org](http://www.mapacog.org) – which has updated announcements about projects and happenings at MAPA. It also includes all draft and final products produced through the MAPA planning process on the site. The public can comment on drafts and documents posted on the website through the one-click email function of the site.

#### ***Social Media***

MAPA maintains a Facebook - <http://www.facebook.com/MAPA2222>- and Twitter - <https://twitter.com/mapacog> - accounts. MAPA utilizes these methods to communicate public participation opportunities.

#### **Newsletter and Weekly Email**

The MAPA *What's Happening* newsletter provides information every two months about planning activities and issues, which have an impact within the MAPA region. The newsletter includes articles on planning activities being conducted at MAPA, grant application deadlines for grants that jurisdictions, businesses

and social service agencies can apply for, and meeting notices and schedules for public hearings, forums and comment sessions which are being held for MAPA plans and projects and other projects of interest in the region. The newsletter is both mailed and emailed to more than 1,000 recipients; it is also available on the MAPA website and there is an email option for feedback. The newsletter goes to many social service agencies including those involved with MAPA on committees. MAPA continually looks for groups that can be added either to the email list or the mailing list.

MAPA sends out a weekly email highlighting planning and transportation related events hosted by MAPA and partner agencies. The email focuses on events occurring during the coming week and is designed to be easy to interact with and share on social media platforms.

### **News Releases**

News releases are utilized by MAPA to ensure that the news media is kept informed of activities being conducted at MAPA. Accordingly, the media has a standing invitation to attend MAPA meetings as well as to work with staff on informing the general public about planning activities and issues. MAPA's Communication Director is responsible for interacting with the news media, managing MAPA's social media, and developing and distributing news releases.

### **MAPA Forums**

Forums of different types are used to inform the public and solicit comments and input on pending proposals and plans (Figure 4.2 on the next page displays prototype meeting types). Forums are held on an as-needed basis and are conducted in a way that allows optimum input from the region.

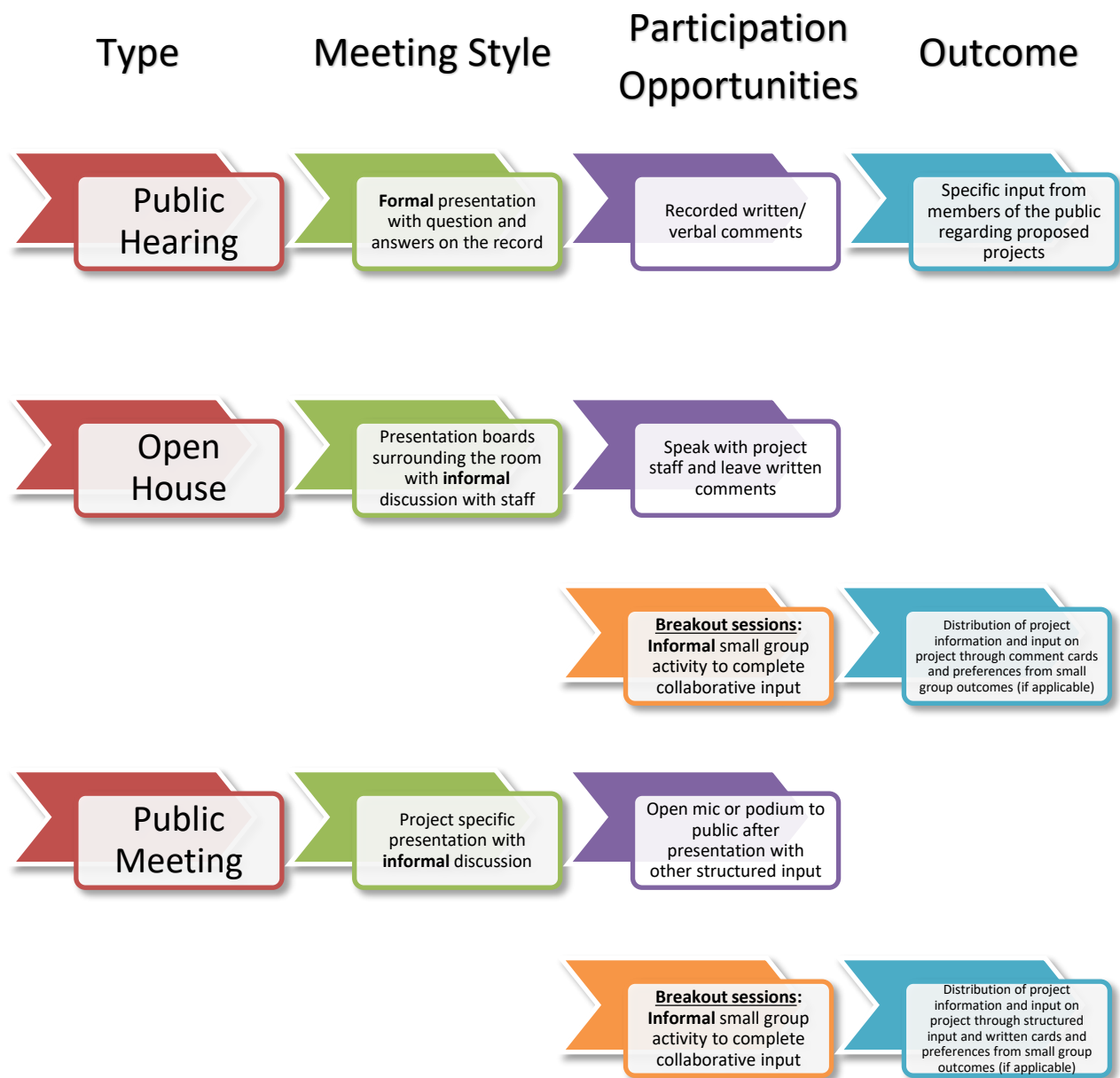


The **open house** provides an informal means by which MAPA can provide the region with information on a specific project and ask for input. There is no formal presentation during the open house. MAPA staff members are present to answer questions and seek comments.

A **public information meeting (public meeting)** is another informal way of providing the public with information, but it consists of a presentation on a specific plan or program, followed by a question and answer period. Figure 4.5 is a photo of a public meeting.

**Figure 4.5: Public Meeting (TTAC)**

The **public hearing** provides a formal means of providing the public with information on plans or programs. MAPA makes a formal presentation on a specific plan or program, followed by a question and answer period.



### Surveys

MAPA surveys as a part of its outreach strategy These surveys are distributed via the newsletter, website, and e-mail distribution lists Partner organizations are asked to share surveys with their constituents.

## **Experiential Involvement**

MAPA offers the opportunity to hold public involvement that engages community members in their neighborhoods. These include walk block talks, neighborhood meetings, and outreach based on project location. By reaching out to areas that are being directly impacted by projects proactively MAPA will engage people earlier in the planning process and ensure that communities have more say over the development that happens in and around them.

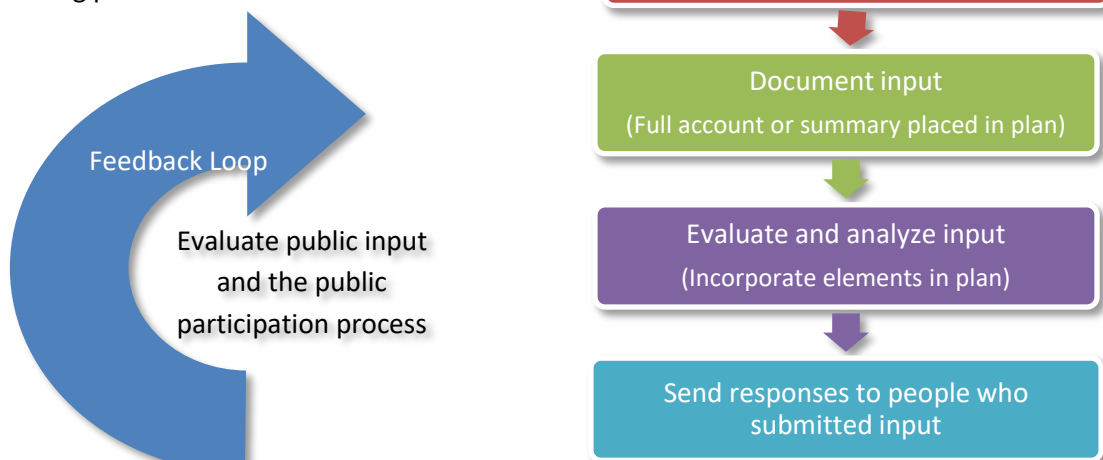


## **Public Appearances**

MAPA advertises its availability to explain planning information and project details to local civic, professional and other types of groups that have an interest in regional planning processes. MAPA has a list of local organizations with which it maintains contact and adds.

## **Incorporation of Public Comment**

Public input is integral to the planning process. As shown in Figure 4.3, all public input will be documented in MAPA's final work products. The results of each regional plan public participation process will be documented and made available at the MAPA offices and posted on the MAPA website. Either a full account or a summary of public comments will be contained in the primary plan or program document being produced. Furthermore, the specific input will be evaluated and analyzed for incorporation in the plan. Response to public input will be incorporated into the evaluation of MAPA's implementation of this plan. Next, responses will be sent to the people who submitted input. Finally, the public input process will be evaluated in-house continually. A lack of response of public input will be incorporated into the evaluation of the implementation of this document and will be taken into account when this document is revised in the future. Public participation is not static and must always be a top priority in the planning process.



**Figure 4.3 Public Input Methodology**

## 5. Public Involvement in Major Planning Activities

MAPA outlined the strategies below to encourage meaningful public involvement throughout the planning process. MAPA utilizes the public involvement strategies discussed earlier in the plan to encourage public involvement in all of its processes, plans, and projects. Figure 5.1 provides a summary of the public participation opportunity for the most common MAPA transportation planning products for the MPO and RPA. The tables that follow illustrate the specific public participation opportunities in greater

Product	How Often	Public Comment Period	Public Participation Planning Process Timeframe	Anticipated Approval Date
L RTP	5 years	Draft = 30 days Major Amendment = 30 days Minor Amendment = 7 days	2019- 2020	August 2020
TIP	Annual	Draft = 30 days Project Selection = 30 days Amendment = 7 days Emergency Amendment = 24 hours	December – June each year	May/June
UPWP	Annual	Draft = 30 days Amendment = 7 days	February – May each year	April/May
CTP	3 years	Draft = 30 days Amendment = 7 days	June 2018 – September 2018	September
PIP	5 Years	Draft = 45 days Amendment = 45 days	April 2019 – June 202019	June 2019

detail.

Figure 5.1: Overview of Participation Opportunities in MAPA’s Major Planning Activities

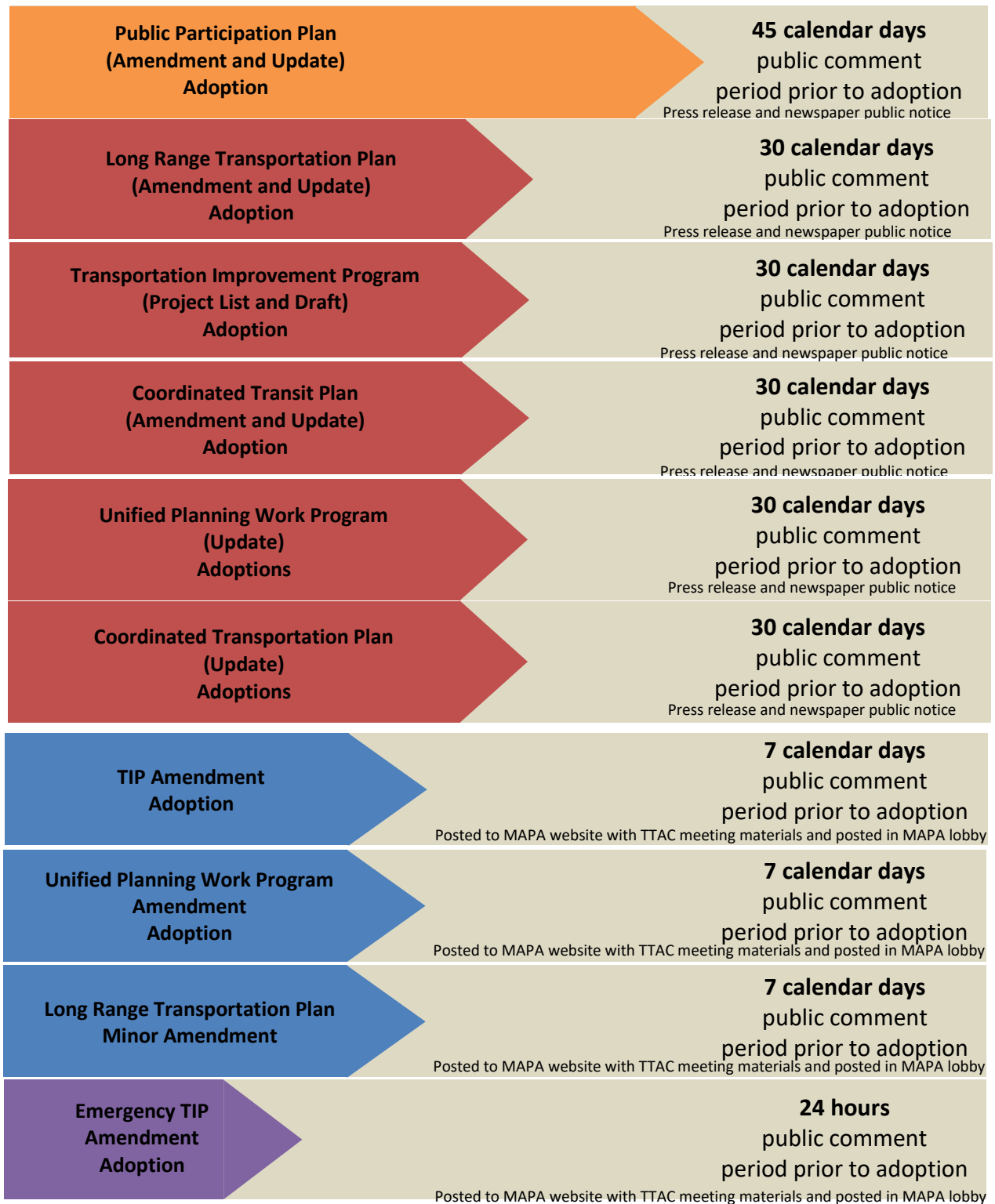
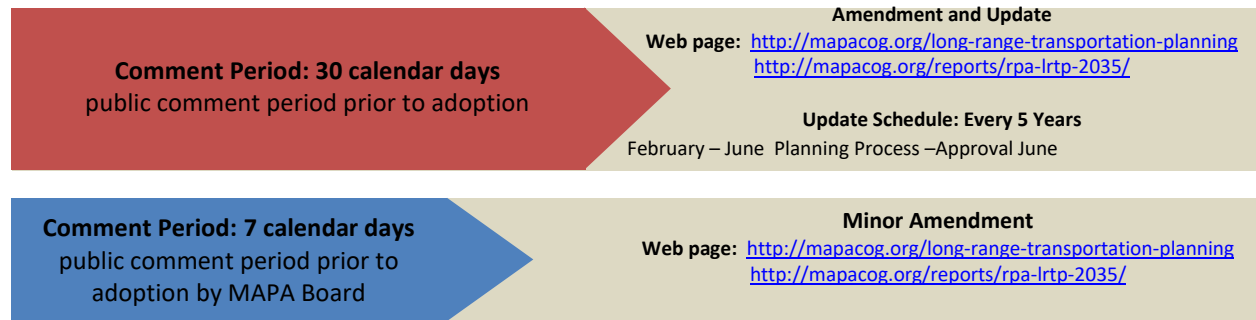


Figure 5.2: Public Participation Opportunity Summary

## Long Range Transportation Plan (LRTP)

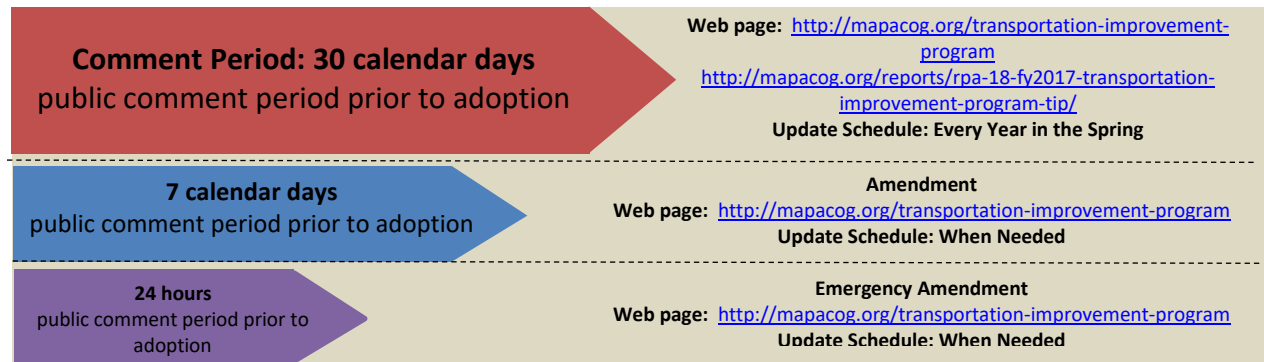


<b>Description:</b>	The MPO Long Range Transportation Plan develops a long-term fiscally constrained vision for transportation improvements based upon a minimum 20 year planning horizon. The RPA Long Range Transportation Plan looks at the transportation projects for the RPA area over a 20 year period, it is not fiscally constrained unlike the MPO LRTP.
<b>Amended:</b>	As needed
<b>Public Comment Period:</b>	Amended LRTP = 7 days before TTAC/RPA and MAPA Board meetings (Minor) 30 days before TTAC/RPA and MAPA Board meetings (Major) Draft LRTP = 30 days between draft and final adoption
<b>Public Meeting:</b>	A series of at least three public meetings (open houses, public hearing, etc) held during the 30-day public comment period.  Additional public meetings shall have a public comment period of two weeks prior and two weeks following the meeting.  The TTAC and Board of Directors meetings serve as the public meetings. A public comment period is observed at the Board of Directors meeting.
<b>Public Involvement Strategies:</b>	Conduct baseline satisfaction surveys.  Solicit public comments through the MAPA website and social media outlets.  Create opportunities to comment at regularly scheduled MAPA Board of Directors and Technical Committee meetings.  Encourage participation through the MAPA newsletter.  Post an electronic version of the Draft LRTP online and have a hard copy at the MAPA Office for public review.
<b>Public Participation Opportunities:</b>	Comment on the draft and final planning documents via email, mail, and comment cards.  Participate in public meetings.



<p><b>L RTP Amendment Process:</b></p>	<p>Discuss the amendment with appropriate subcommittees, before TTAC/RPA makes a recommendation to the Board to release the LRTP amendment for public review and comment.</p> <p>Advertise the amendment in a local paper through a paid public notice, send a press release to area newspapers, television and radio stations, and post the information on the MAPA website.</p> <p>Hold at least one public meeting for the amendment.</p> <p>Email notification of the public comment period to identified outreach contacts including federal and state partners.</p> <p>Address public comments to the maximum extent reasonable and include an appendix of public comments in the final approved LRTP.</p>
<p><b>Thresholds</b></p>	<p><b>Minor LRTP Amendment</b></p> <ul style="list-style-type: none"> <li>• Changes to anticipated funding or project categories</li> <li>• Changes to project route or termini that are greater than ¼ of a mile</li> <li>• Amendments to reflect changes to federal policy</li> <li>• Amendments to reflect changes to state policy</li> </ul> <p><b>Major LRTP Amendment</b></p> <ul style="list-style-type: none"> <li>• Changes to specific project funding levels that significantly impact fiscal constraint</li> <li>• Changes to project route or termini that are greater than ¼ of a mile</li> <li>• Adding a regionally significant project to the LRTP</li> <li>• Adding or changing a federal funding source</li> </ul>

## Transportation Improvement Program (TIP)



<b>Description:</b>	The Transportation Improvement Program (TIP) is a short term, four (4) year implementation plan for programming Federal-aid transportation projects inside the MAPA region and RPA. This document lists all federally funded or regionally significant transportation projects by year, phase of work, and funding source.
<b>Amended:</b>	Monthly as needed
<b>Public Comment Period:</b>	Prioritized project list = 30 days Draft TIP = 30 days TIP Amendment = 7 days prior to the TTAC meeting Emergency TIP Amendment = 24 hours of advance notice of emergency meeting *Only used for truly extraordinary circumstances Administrative Modifications = None
<b>Public Meeting:</b>	The TTAC and Board of Directors meetings serve as the public meetings. A public comment period is observed at the Board of Directors meeting. The RPA Policy and Technical Committee acts as the public meeting for the RPA-18 TIP approval process.
<b>Public Involvement Strategies:</b>	Publish a notice in local newspapers of the availability for public review and comment. Discuss the document and its availability for review and comment in the MAPA newsletter. Send a flyer to the local governments stating the availability for public comment. Post an electronic version of the Draft TIP online and have a hard copy at the MAPA Office for public review.
<b>Public Participation Opportunities:</b>	Comment on prioritized project list and the draft TIP via email, mail, and comment cards. Comment on TIP amendments via email and mail. Participate in public meetings.

<p><b>TIP Amendment Process:</b></p>	<p>Include the amendment with meeting materials emailed to TTAC and RPA Board members, posted on the MAPA website, and located in the MAPA lobby at least 7 days prior to the meeting.</p> <p>Discuss amendment with MAPA Board of Directors, RPA Policy and Technical Committee and Transportation Technical Advisory Committee (TTAC).</p> <p>Address public comments to the maximum extent reasonable and include an appendix of public comments in the final approved TIP.</p>
<p><b>Emergency Amendment:</b></p>	<p>Occasionally, situations may arise when an emergency amendment to the TIP is necessary. An emergency amendment is an amendment that is processed on an expedited basis due to circumstances which cannot wait for the next TTAC, RPA, or MAPA Board of Directors meeting. Such amendments are only allowed by MAPA in cooperation with the States of Nebraska and Iowa, Federal Highway Administration and Federal Transit Administration (FHWA/FTA), and the local jurisdictions involved with the project(s).</p> <p>Emergency amendments are not used as a means of circumventing review by TTAC, RPA, or the public, but are only utilized in response to truly extraordinary circumstances in which expedited processing of an amendment of a non-controversial matter is necessary. If all parties involved with a project agree that an emergency amendment is necessary, then the amendment and documentation will be prepared by MAPA staff.</p>

## Unified Planning Work Program (UPWP)

<p><b>Comment Period: 30 calendar days</b> public comment period prior to adoption <small>February – May Planning Process – Anticipated Approval May/June</small></p>	<p style="text-align: center;"><b>Amendment and Update</b></p> <p>Web page: <a href="http://mapacog.org/unified-work-program--budget">http://mapacog.org/unified-work-program--budget</a></p> <p style="text-align: center;">Update Schedule: Every Year in the Winter/Spring</p>
<p style="text-align: center;"><b>7 calendar days</b> public comment period prior to adoption</p>	<p style="text-align: center;"><b>Amendment</b></p> <p>Web page: <a href="http://mapacog.org/unified-work-program--budget">http://mapacog.org/unified-work-program--budget</a></p> <p style="text-align: center;">Update Schedule: When Needed</p>

<b>Description:</b>	The Unified Planning Work Program (UPWP) governs the annual expenditures and services as the guiding document for an MPO’s annual activities. This document tells the public what the MPO plans to do in the next fiscal year. It contains general information about agency strategies and projects that utilize Federal planning dollars.
<b>Amended:</b>	As needed
<b>Public Comment Period:</b>	Draft UPWP = 30 days Amendment = 7 days Administrative Modifications = None
<b>Public Meeting:</b>	The TTAC and Board of Directors meetings serve as the public meetings. A public comment period is observed at the Board of Directors meeting.
<b>Public Involvement Strategies:</b>	Post announcements at the MAPA Offices.  Discuss the Draft UPWP at MAPA TTAC and Board of Directors meetings both of which are open to the public.  Post an electronic version of the Draft UPWP online and have a hard copy at the MAPA Office for public review.
<b>Public Participation Opportunities:</b>	Comment on the draft UPWP via email, mail, and comment cards.  Comment on UPWP amendments via email, mail, and comment cards.  Participate in public meetings.
<b>UPWP Amendment Process:</b>	Include the amendment with meeting materials emailed to TTAC and Board members, posted on the MAPA website, and located in the MAPA lobby 7 days prior to the meeting.  Discuss amendment with MAPA Board of Directors and Transportation Technical Advisory Committee (TTAC).  Address public comments to the maximum extent reasonable and include an appendix of public comments in the final approved UPWP.

## Coordinated Transit Plan (CTP)

**Comment Period: 30 calendar days**  
public comment period prior to adoption

February – July Planning Process – Anticipated Approval September

### Amendment and Update

Web page: <http://mapacog.org/unified-work-program--budget>

Update Schedule: Every 3 Years

**7 calendar days**

public comment period prior to adoption

### Amendment

Web page: <http://mapacog.org/unified-work-program--budget>

Update Schedule: When Needed

<b>Description:</b>	The Coordinated Transit Plan sets the goals and activities of the Coordinated Transit Committee and lays out the funding priorities for the region regarding the 5310 Program.
<b>Amended:</b>	As needed
<b>Public Comment Period:</b>	Draft UPWP = 30 days Amendment = 7 days Administrative Modifications = None
<b>Public Meeting:</b>	The CTC, TTAC, and Board of Directors meetings serve as the public meetings. A public comment period is observed at the Board of Directors meeting.
<b>Public Involvement Strategies:</b>	Post announcements at the MAPA Offices. Discuss the Draft CTP at MAPA CTC, TTAC, and Board of Directors meetings all of which are open to the public. Post an electronic version of the Draft CTP online and have a hard copy at the MAPA Office for public review.
<b>Public Participation Opportunities:</b>	Comment on the draft CTP via email, mail, and comment cards. Comment on CTP amendments via email, mail, and comment cards. Participate in public meetings.
<b>CTP Amendment Process:</b>	Include the amendment with meeting materials emailed to TTAC and Board members, posted on the MAPA website, and located in the MAPA lobby 7 days prior to the meeting. Discuss amendment with MAPA Board of Directors and Transportation Technical Advisory Committee (TTAC). Address public comments to the maximum extent reasonable and include an appendix of public comments in the final approved CTP.

## Public Participation Plan (PPP)

**Comment Period: 45 calendar days**  
public comment period prior to adoption

April – January Planning Process – Anticipated Approval January

**Amendment and Update**  
Web page: <http://mapacog.org/public-participation>  
**Update Schedule: Every 3 Years**

<b>Description:</b>	The Public Participation Plan (PPP) outlines how MAPA will work to achieve essential public participation in all planning activities. It helps ensure consideration of the public’s needs and preferences are incorporated into decisions.
<b>Amended:</b>	As needed
<b>Public Comment Period:</b>	Draft PPP = 45 days Amendment = 45 days Administrative Modifications = None
<b>Public Meeting:</b>	The TTAC, RPA, and Board of Directors meetings serve as the public meetings. A public comment period is observed at the Board of Directors meeting.
<b>Public Involvement Strategies:</b>	Post announcements at the MAPA Offices. Post an electronic version of the Draft PPP online and have a hard copy at the MAPA Office for public review. Discuss the Draft PPP at MAPA TTAC, RPA, and Board of Directors meetings both of which are open to the public. Email the Title VI and Public Participation email lists about the opportunity to comment on the draft PPP. Mail a flyer detailing the opportunity to comment on the draft PPP to local governments and libraries.
<b>Public Participation Opportunities:</b>	Comment on draft PPP via email, mail, and comment cards. Comment on PPP amendments via email, mail, and comment cards. Participate in public meetings.
<b>PPP Amendment Process:</b>	TTAC or RPA recommendation and Board approval to release the draft amended PPP for public review and comment. Post the draft on the MAPA website. Advertise the amendment in a local paper through a paid public notice, send a press release to area newspapers, television and radio stations, and post the information on the MAPA website. Email notification of the public comment period to identified outreach contacts. Address public comments to the maximum extent reasonable and include an appendix of public comments in the final approved PPP.
<b>Note:</b>	*Annual status report of public participation efforts utilized to amend, update or overhaul the PPP as needed.

## 6. Implementation and Evaluation

### Implementation

Implementation of this Public Participation Plan is vital to the success of the Plan and all MAPA planning projects. Success of implementing this Public Participation Plan will be illustrated in future planning projects having a robust public participation element. As shown in Table 6.1, the various outreach methods and efforts are assigned to a particular MAPA staff person. Due to the overlapping nature of public participation and planning, there are several tasks assigned to both the Communications Liaison and the Transportation Liaison.

<b>Staff Person</b>	<b>Task</b>
<b>Communications Staff</b>	Conduct outreach.
	Work with the planning staff to develop public outreach materials
	Develop and distribute information through the MAPA website, social media, and to local news organizations.
	Maintain and update the MAPA website with information regarding various projects and MAPA in general. Manage MAPA's social media.
<b>Transportation Liaison</b>	Conduct outreach.
	Work with the Communications Liaison to develop outreach materials and ensure that information is clearly represented
	Verify all project information is shown on the website and meeting notices were distributed and displayed.
	Create an annual status report on outreach efforts and MAPA projects. The findings of the status report will be utilized to update subsequent Public Participation Plans.
<b>Relationship Manager</b>	Conduct Outreach.
	Ensure that all information presented to the public is in a format that can be easily understood and interactive.
	Maintain communications with partner agencies and nonprofits throughout the region.
<b>Administrative Staff</b>	Display the meeting notices and agendas in the MAPA office lobby case before the meeting, adhering to the Open Meetings Act of Iowa and Nebraska.

### Evaluation

Successful evaluation of the effectiveness of the Public Participation Plan requires incorporating public input and an annual evaluation process. One way this will be accomplished is through an annual status report completed in January after the end of the calendar year. The overall Public Participation Plan will be evaluated for effectiveness and will incorporate new technology, best practices, and results of the annual status report every three years.

Furthermore, evaluation of overall knowledge regarding participation opportunities is important. For example, there are members of various existing MAPA committees who do not realize they can participate

more fully in the process. Therefore, if MAPA can educate people about opportunities to participate and they do, the public participation process will be a success.

## **Evaluation Methods and Performance Goals**

<b>Table 6.2 Evaluation Methods of the Public Participation Plan</b>			
<b>Public Participation Tool</b>	<b>Evaluation Criteria</b>	<b>Performance Goal(s)</b>	<b>Methods to Meet Goal(s)</b>
Public Participation Plan	Required by law. No measure	Update at least every 3 years	Update and incorporate improvement strategies from public participation evaluations/status report
Newspaper Advertisements	Required by law. No measure	Increase number of participants/respondents indicating they saw the advertisement	Publish as required, place in prominent location if possible
Website	Number of website hits	Increase number of web hits over the course of each year	Include website address on all organizational products. Link to partner organizations
Newsletter	Feedback from public; number of returns	Maximum of 2% return rate per mailing	Update database with correct addresses
Brochures	Number distributed during the year	Distribute throughout the MAPA Region, including key regional libraries in 1 <sup>st</sup> year; increase by 2-4 locations annually	Track brochure locations, number of brochures, and replenishment needs/times
Public Forums/ Open House/ Public Information Meeting/ Public Hearing	Public Attendance*[Transit Access (10 pts) + ADA Accessibility (10 pts)] = N	Goal of 1,000 annual points for public forums/ open house/ public information meeting/ public hearing	Schedule at convenient times and locations. Use other public participation tools to increase awareness of meetings. Convene multiple meetings when possible.
Planning Document Distribution	Number of distribution sites	100% distribution of vital documents to necessary parties	Distribution list to include county/city government buildings, libraries, and online venue.

MAPA will continue to evaluate the effectiveness of the public participation tools outlined in this document. This will be accomplished by evaluating the methods compared to established performance goals on an annual basis. The results of the evaluation method will be incorporated in the subsequent Public Involvement Plan updates and will be included in the annual status report. If a major change is needed in the public participation process, steps will be taken to amend, update, or overhaul the Public Participation Plan before the three-year timeframe is completed. Table 6.2 lists the evaluation methods which will be utilized in an annual status report created in cooperation between the Transportation Liaison and Communication Liaison.





## Appendix A: Public Meeting Checklist

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\*\*All public meetings must ensure the public reasonable access to all local meetings, project records and information relating to the proposed and actual use of federal funds. All public meetings will be conducted in facilities that are accessible to person with disabilities. Attach documentation for each item.

\*\*Items on this checklist will be completed as deemed appropriate, as every activity listed below may not be suitable for every public meeting.

1. Schedule meeting (Date completed: \_\_\_\_). Meeting date: \_\_\_\_\_  
Meeting location: \_\_\_\_\_
2. Accessibility
  1. Is the meeting ADA accessible?
  2. Does it have transit access/located on a transit route?
  3. Create meeting deadline matrix (template attached)
  4. Meeting notices
    1. Newspaper of general circulation (Date completed: \_\_\_\_\_).
    1. Paper(s) used: \_\_\_\_\_
    2. Note where comments can be sent if unable to attend meeting
    2. Post on MAPA website (Date completed: \_\_\_\_\_)
    3. Mail/Email (attach recipient list) (Date completed: \_\_\_\_\_)
    4. Post on social media. (Date completed: \_\_\_\_\_).
    1. Site(s) used: \_\_\_\_\_
    5. Article in *What's Happening*. Edition: \_\_\_\_\_
    6. Include availability of language assistance. Assistance needed: \_\_\_\_\_
    7. Make draft document available to public in conjunction with comment period and public notice
      1. MAPA and/or office (Date completed: \_\_\_\_\_)
      2. MAPA website (Date completed: \_\_\_\_\_)
  1. Collect and review public input.
    1. Where comments received? \_\_\_\_\_
    2. Response(s) sent. (Date completed: \_\_\_\_\_)
3. Next Steps: \_\_\_\_\_  
Other considerations:
  1. Have areas that are traditionally underserved and low-income and minority populations been reached?  
Who was contacted? \_\_\_\_\_
  1. How were they contacted? \_\_\_\_\_
  2. (Date completed: \_\_\_\_\_)
  2. Create brochure/flier (Date completed: \_\_\_\_\_)
3. Second Public Meeting – Status of Funded Activities (Date completed: \_\_\_\_\_)

## **Anticipated 2019 Committee Meeting Dates**

The agenda is typically published no later than seven days prior to the meeting. Materials and requests are typically due no later than nine days prior to the meeting.

### **Transportation Technical Advisory Committee**

	<b>Meeting Date</b>	<b>Agenda Published</b>
<b>2019</b>	1/19/2019	1/12/2019
	2/22/2019	2/15/2015
	3/22/2019	3/15/2015
	4/19/2019	4/12/2019
	5/24/2019	5/17/2019
	6/21/2019	6/14/2019
	7/19/2019	7/12/2019
	8/23/2019	8/16/2019
	9/20/2019	9/132019
	10/25/2019	10/18/2019
	12/6/2019	11/29/2019

### **MAPA Board of Directors**

	<b>Meeting Date</b>	<b>Agenda Published</b>
<b>2019</b>	1/24/2019	1/17/2019
	2/28/2019	2/21/2019
	3/28/2019	3/21/2019
	4/25/2019	4/18/2019
	5/30/2019	5/23/2019
	6/27/2019	6/20/2019
	7/25/2019	7/18/2019
	8/22/2019	8/15/2019
	9/26/2019	9/19/2019
	10/31/2019	10/24/2019
	12/12/2019	12/5/2019

## Anticipated 2020 Committee Meeting Dates

### Transportation Technical Advisory Committee

	Meeting Date	Agenda Published
2020	1/17/2020	1/10/2020
	2/20/2020	2/13/2020
	3/20/2020	3/13/2020
	4/17/2020	4/10/2020
	5/22/2020	5/15/2020
	6/19/2020	6/12/2020
	7/24/2020	7/17/2020
	8/21/2020	8/14/2020
	9/18/2020	9/11/2020
	10/23/2020	10/16/2020
	11/20/2020	11/13/2020

### MAPA Board of Directors

	Meeting Date	Agenda Published
2020	1/30/2020	1/23/2020
	2/27/2020	2/20/2020
	3/26/2020	3/19/2020
	4/30/2020	4/23/2020
	5/28/2020	5/21/2020
	6/25/2020	6/18/2020
	7/30/2020	7/23/2020
	8/27/2020	8/20/2020
	9/24/2020	9/17/2020
	10/29/2020	10/22/2020
	12/3/2020	11/26/2020

## Appendix B: Glossary

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**Environmental Justice** - refers to the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies.

**FHWA** - Federal Highway Administration. An agency of the U.S. Department of Transportation responsible for funding highways and trails .

**FTA** - Federal Transit Administration. An agency of the U.S. Department of Transportation responsible for funding providing technical assistance to public transit systems.

**Iowa DOT** - Iowa Department of Transportation.

**ITS** - Intelligent Transportation Systems use computer, electronics, and communications technologies and management strategies – in an integrated manner – to provide traveler information that increases the safety and efficiency of the surface transportation system. ITS also provides useful, real-time information to system operators.

**LRTP** - Long Range Transportation Plan – a long range plan that identifies area transportation needs in light of projected growth patterns and broadly charts major capital investments for transportation system development to meet these projected needs.

**MPO** - Metropolitan Planning Organization – a planning body required by the federal government which is responsible for the transportation planning and project selection in its region. It provides a forum for cooperative decision making for the metropolitan planning area. The governor designates an MPO in every urbanized area with a population of more than 50,000. MAPA has been designated this area’s MPO by the governors of both Nebraska and Iowa.

**MSA** – Metropolitan Statistical Area is an area defined by the Office of Management and Budget as a federal statistical standard. An area qualifies as an MSA in one of two ways: if there is a city of at least 50,000 population, or an urbanized area of at least 50,000 population and a metropolitan population of at least 100,000. An MSA must contain a county with the main city and may include additional counties that meet specific criteria concerning economic and social ties to the central city. The MSA in this region consists of Douglas, Cass, Sarpy, Saunders, and Washington counties in Nebraska and Harrison, Mills, and Pottawattamie counties in Iowa.

**NDOT** – Nebraska Department of Transportation.

**NEPA** -The National Environmental Policy Act of 1969 is the basic national charter for protection of the environment. It established procedures that all federal agencies are required to implement to make environmental consideration a part of an agency’s decision-making process. NEPA requires all federal agencies to take into account environmental consequences when making decisions that could be

considered “major federal actions.” Federal agencies must assess the environmental consequences of proposed actions and consider that information when making decisions.

**Public Participation Plan (PPP)** - A Public Participation Plan outlines how an organization will work to achieve public participation in all planning activities. Public participation is an integral part of the planning process. It helps ensure consideration of the public’s needs and preferences are incorporated into decisions. According to the Federal Highway Administration of the U.S. Department of Transportation, “Successful public participation is a continuous process, consisting of a series of activities and actions to both inform the public and stakeholders and to obtain input from them which influence decisions that affect their lives... Public participation activities provide more value when they are open, relevant, timely, and appropriate for the intended goal of the public involvement process. Providing a balanced approach with representation of all stakeholders and including measures to seek out and consider the needs of all stakeholders, especially those that are traditionally underserved by past and current transportation programs, facilities, or services.”

**RTIP** - Rural Transportation Improvement Program is the spending plan for funding expected over the next six years from all sources for transportation projects of all types in the Regional Planning Affiliation-18 (RPA-18).

**STBG** - Surface Transportation Block Grants – a federal funding program for roads that may be spent by states and localities for any roads that are not functionally classified as local or rural minor collectors. Funds may be used for a wide variety of purposes, but at least ten percent must be spent on enhancement projects.

**TIP** - Transportation Improvement Program is the spending plan for funding expected from all sources for transportation projects of all types in the MAPA Transportation Study Area over the next six years. MAPA prepares the TIP annually based on information submitted by local and state governments.

**Title VI of the Civil Rights Act of 1964** - “No person in the United States shall, on the grounds of race, color or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance”

**TMA** – Transportation Management Area – MPOs with a population more than 200,000, like the MAPA region, are deemed Transportation Management Areas (TMA) in federal law.

**TTAC** - Transportation Technical Advisory Committee is a MAPA committee, comprised of a broad representation of MAPA member jurisdictions. The TTAC reviews the LRTP and projects submitted for funding through the TIP and makes recommendations to the MAPA Board of Directors.

**U.S. DOT** - United States Department of Transportation is the federal cabinet-level agency with responsibility for highways, mass transit, aviation, and ports. It is headed by the Secretary of Transportation. The DOT includes the FHWA and FTA among others.

## Appendix C: Environmental Justice (EJ) & Limited English Proficiency (LEP) Outreach Organizations

<i>Organization Name:</i>	<b>100 Black Men-Omaha Inc</b>	<i>Organization Name:</i>	<b>Lakeview Bible Church</b>
<i>Contact Name:</i>	Rick Bell	<i>Contact Name:</i>	David Holton
<i>Street Address:</i>	2221 N 24th St	<i>Street Address:</i>	1651 Avenue Q
<i>City, State ZIP:</i>	Omaha, NE NE 68110	<i>City, State ZIP:</i>	Carter Lake, IA 51510
<i>Phone:</i>	402-934-7065	<i>Phone:</i>	712-347-6440
<i>Website:</i>	100blackmenomaha.org	<i>Website:</i>	NA
<i>Organization Name:</i>	<b>American Legion</b>	<i>Organization Name:</i>	<b>Midlands Bible Baptist Church</b>
<i>Contact Name:</i>	Jim Zach	<i>Contact Name:</i>	David Lydick
<i>Street Address:</i>	4830 S 21st St	<i>Street Address:</i>	2407 Chandler Rd E
<i>City, State ZIP:</i>	Omaha, NE 68107	<i>City, State ZIP:</i>	Bellevue, NE 68005
<i>Phone:</i>	402-731-5185	<i>Phone:</i>	402-731-5932
<i>Website:</i>	NA	<i>Website:</i>	midlandsbbc.org
<i>Organization Name:</i>	<b>Assembly of God South Side</b>	<i>Organization Name:</i>	<b>Midland's Latino Comm Devmnt</b>
<i>Contact Name:</i>	Charles Davis	<i>Contact Name:</i>	Marta Londono
<i>Street Address:</i>	4815 Harrison St	<i>Street Address:</i>	4923 S 24th St
<i>City, State ZIP:</i>	Omaha, NE 68157	<i>City, State ZIP:</i>	Omaha, NE 68107
<i>Phone:</i>	402-733-6583	<i>Phone:</i>	402-933-4466
<i>Website:</i>	NA	<i>Website:</i>	NA
<i>Organization Name:</i>	<b>Associated Builders</b>	<i>Organization Name:</i>	<b>Miracle Hills Community Bapt</b>
<i>Contact Name:</i>	Dick Johnson	<i>Contact Name:</i>	Kevin Walden
<i>Street Address:</i>	2602 Harney St	<i>Street Address:</i>	11244 Blondo St
<i>City, State ZIP:</i>	Omaha, NE 68131	<i>City, State ZIP:</i>	Omaha, NE 68164
<i>Phone:</i>	402-344-4258	<i>Phone:</i>	402-492-8374
<i>Website:</i>	NA	<i>Website:</i>	mhchurch.org
<i>Organization Name:</i>	<b>Bellevue Chamber of Commerce</b>	<i>Organization Name:</i>	<b>Mt View Boys &amp; Girls Club</b>
<i>Contact Name:</i>	Jim Ristow	<i>Contact Name:</i>	Thomas Linnell
<i>Street Address:</i>	1102 Galvin Rd S	<i>Street Address:</i>	5322 N 52nd St
<i>City, State ZIP:</i>	Bellevue, NE 68005	<i>City, State ZIP:</i>	Omaha, NE 68104
<i>Phone:</i>	402-291-5216	<i>Phone:</i>	402-208-3833
<i>Website:</i>	bellevuenebraska.com	<i>Website:</i>	www.bgcomaha.org

<i>Organization Name:</i>	<b>Bellevue Community Church</b>	<i>Organization Name:</i>	<b>Native Omahans Club Inc</b>
<i>Contact Name:</i>	Rick Jashinske	<i>Contact Name:</i>	NA
<i>Street Address:</i>	8601 S 36th St	<i>Street Address:</i>	3819 1/2 N 24th St
<i>City, State ZIP:</i>	Bellevue, NE 68147	<i>City, State ZIP:</i>	Omaha, NE 68110
<i>Phone:</i>	402-733-0136	<i>Phone:</i>	402-457-5974
<i>Website:</i>	NA	<i>Website:</i>	NA
<i>Organization Name:</i>	<b>Building Bright Futures</b>	<i>Organization Name:</i>	<b>Omaha Community Foundation</b>
<i>Contact Name:</i>		<i>Contact Name:</i>	Mike Leighton
<i>Street Address:</i>	1004 Farnam St # 102	<i>Street Address:</i>	302 S 36th St # 100
<i>City, State ZIP:</i>	Omaha, NE 68102	<i>City, State ZIP:</i>	Omaha, NE 68131
<i>Phone:</i>	402-715-4145	<i>Phone:</i>	402-342-3458
<i>Website:</i>	buildingbrightfutures.net	<i>Website:</i>	omahafoundation.org
<i>Organization Name:</i>	<b>Calvary Christian Church</b>	<i>Organization Name:</i>	<b>Omaha Gospel Hall Church</b>
<i>Contact Name:</i>	Scott Beckenhauer	<i>Contact Name:</i>	Mark Fitch
<i>Street Address:</i>	10100 Cedar Island Rd	<i>Street Address:</i>	5622 N 69th St
<i>City, State ZIP:</i>	Bellevue, NE 68123	<i>City, State ZIP:</i>	Omaha, NE 68104
<i>Phone:</i>	402-293-1700	<i>Phone:</i>	402-571-5983
<i>Website:</i>	calvarychristianchurch.org	<i>Website:</i>	NA
<i>Organization Name:</i>	<b>Camara De Comercio Y Hispana</b>	<i>Organization Name:</i>	<b>Omaha Together One Community</b>
<i>Contact Name:</i>	NA	<i>Contact Name:</i>	Paul Turner
<i>Street Address:</i>	4018 L St	<i>Street Address:</i>	3647 Lafayette Ave
<i>City, State ZIP:</i>	Omaha, NE 68107	<i>City, State ZIP:</i>	Omaha, NE 68131
<i>Phone:</i>	402-933-0384	<i>Phone:</i>	402-344-4401
<i>Website:</i>	NA	<i>Website:</i>	otoc.org
<i>Organization Name:</i>	<b>Chamber of Commerce</b>	<i>Organization Name:</i>	<b>Omaha Urban Ahec</b>
<i>Contact Name:</i>	Bob Mundt	<i>Contact Name:</i>	Lizabet Arellano
<i>Street Address:</i>	7 N 6th St	<i>Street Address:</i>	5017 Leavenworth St., Suite 101
<i>City, State ZIP:</i>	Council Bluffs, IA 51503	<i>City, State ZIP:</i>	Omaha, NE 68106
<i>Phone:</i>	712-325-1000	<i>Phone:</i>	402-502-1207
<i>Website:</i>	councilbluffsiowa.com	<i>Website:</i>	ahecomaha.org
<i>Organization Name:</i>	<b>Church of Christ</b>	<i>Organization Name:</i>	<b>Open Door Mission</b>
<i>Contact Name:</i>	Adam Dollen	<i>Contact Name:</i>	Candace Gregory
<i>Street Address:</i>	2800 Twin City Dr # 3-6r	<i>Street Address:</i>	2828 N 23rd St E
<i>City, State ZIP:</i>	Council Bluffs, IA 51501	<i>City, State ZIP:</i>	Omaha, NE 68110
<i>Phone:</i>	712-256-6496	<i>Phone:</i>	402-422-1111
<i>Website:</i>	NA	<i>Website:</i>	opendoormission.org



<i>Organization Name:</i>	<b>Church of the Nazarene</b>	<i>Organization Name:</i>	<b>Pilgrim Christian Church</b>
<i>Contact Name:</i>	Dan Cole	<i>Contact Name:</i>	NA
<i>Street Address:</i>	8206 Blondo St	<i>Street Address:</i>	2818 N 70th St
<i>City, State ZIP:</i>	Omaha, NE 68134	<i>City, State ZIP:</i>	Omaha, NE 68104
<i>Phone:</i>	402-393-8040	<i>Phone:</i>	402-556-2325
<i>Website:</i>	omahacentral.org	<i>Website:</i>	NA
<i>Organization Name:</i>	<b>Community Baptist Church</b>	<i>Organization Name:</i>	<b>Presbyterian Church of Master</b>
<i>Contact Name:</i>	NA	<i>Contact Name:</i>	John D Hansen
<i>Street Address:</i>	8019 N 31st St	<i>Street Address:</i>	10710 Corby Cir
<i>City, State ZIP:</i>	Omaha, NE 68112	<i>City, State ZIP:</i>	Omaha, NE 68164
<i>Phone:</i>	402-457-4400	<i>Phone:</i>	402-498-0871
<i>Website:</i>	NA	<i>Website:</i>	pcmwindow.org
<i>Organization Name:</i>	<b>Developmental Services of Iowa</b>	<i>Organization Name:</i>	<b>Prince of Peace Church</b>
<i>Contact Name:</i>	Tonya Fustos	<i>Contact Name:</i>	Smart Smartt
<i>Street Address:</i>	535 W Broadway # 202	<i>Street Address:</i>	7818 Raven Oaks Dr
<i>City, State ZIP:</i>	Council Bluffs, IA 51503	<i>City, State ZIP:</i>	Omaha, NE 68152
<i>Phone:</i>	712-242-0533	<i>Phone:</i>	402-572-1028
<i>Website:</i>	dsiowa.com	<i>Website:</i>	NA
<i>Organization Name:</i>	<b>Downtown Improvement Dist Assn</b>	<i>Organization Name:</i>	<b>South Omaha Business Assn</b>
<i>Contact Name:</i>	Shelley Kiel	<i>Contact Name:</i>	Jean Mill
<i>Street Address:</i>	1620 Dodge St # 140	<i>Street Address:</i>	4827 S 24th St
<i>City, State ZIP:</i>	Omaha, NE 68102	<i>City, State ZIP:</i>	Omaha, NE 68107
<i>Phone:</i>	402-916-1796	<i>Phone:</i>	402-731-8828
<i>Website:</i>	NA	<i>Website:</i>	NA
<i>Organization Name:</i>	<b>Dundee Presbyterian Church</b>	<i>Organization Name:</i>	<b>Spiritual Science Church</b>
<i>Contact Name:</i>	Robert Jordan	<i>Contact Name:</i>	NA
<i>Street Address:</i>	5312 Underwood Ave	<i>Street Address:</i>	321 Hascall St
<i>City, State ZIP:</i>	Omaha, NE 68132	<i>City, State ZIP:</i>	Omaha, NE 68108
<i>Phone:</i>	402-558-2330	<i>Phone:</i>	402-345-0101
<i>Website:</i>	dpcomaha.org	<i>Website:</i>	NA
<i>Organization Name:</i>	<b>Economic Development Council</b>	<i>Organization Name:</i>	<b>St Andrews Episcopal Church</b>
<i>Contact Name:</i>	Rod Moseman	<i>Contact Name:</i>	John Schaefer
<i>Street Address:</i>	1301 Harney St	<i>Street Address:</i>	925 S 84th St
<i>City, State ZIP:</i>	Omaha, NE 68102	<i>City, State ZIP:</i>	Omaha, NE 68114
<i>Phone:</i>	402-346-5905	<i>Phone:</i>	402-391-1950
<i>Website:</i>	selectgreateromaha.com	<i>Website:</i>	standrewsomaha.org

<i>Organization Name:</i>	<b>Empowerment Network</b>	<i>Organization Name:</i>	<b>St Bernard Church</b>
<i>Contact Name:</i>	Vicki Quaites-Ferris	<i>Contact Name:</i>	G Melchior
<i>Street Address:</i>	105 N. 31 <sup>st</sup> Ave. Ste. 101	<i>Street Address:</i>	3601 N 65th St
<i>City, State ZIP:</i>	Omaha, NE 68131	<i>City, State ZIP:</i>	Omaha, NE 68104
<i>Phone:</i>	402-502-5153	<i>Phone:</i>	402-551-0269
<i>Website:</i>	Empoweromaha.com	<i>Website:</i>	NA
<i>Organization Name:</i>	<b>Family Housing Authority</b>	<i>Organization Name:</i>	<b>St Joan of Arc Church</b>
<i>Contact Name:</i>	Teresa Hunter	<i>Contact Name:</i>	Daniel Soltys
<i>Street Address:</i>	2401 Lake St # 201	<i>Street Address:</i>	3122 S 74th St
<i>City, State ZIP:</i>	Omaha, NE 68111	<i>City, State ZIP:</i>	Omaha, NE 68124
<i>Phone:</i>	402-934-6603	<i>Phone:</i>	402-393-2005
<i>Website:</i>	fhasinc.org	<i>Website:</i>	NA
<i>Organization Name:</i>	<b>First Assembly of God</b>	<i>Organization Name:</i>	<b>St Matthew Lutheran Church</b>
<i>Contact Name:</i>	Shawn Oberg	<i>Contact Name:</i>	Glen Thomas
<i>Street Address:</i>	3320 Harry Langdon Blvd	<i>Street Address:</i>	1725 S 60th St
<i>City, State ZIP:</i>	Council Bluffs, IA 51503	<i>City, State ZIP:</i>	Omaha, NE 68106
<i>Phone:</i>	712-323-7721	<i>Phone:</i>	402-556-7030
<i>Website:</i>	cbfirstassembly.org	<i>Website:</i>	smlutheran.com
<i>Organization Name:</i>	<b>Florence Christian Church</b>	<i>Organization Name:</i>	<b>Trinity United Methodist Church</b>
<i>Contact Name:</i>	Jeff Hicks	<i>Contact Name:</i>	Charlotte Abram
<i>Street Address:</i>	7300 North Ridge Dr	<i>Street Address:</i>	6001 Fontenelle Blvd
<i>City, State ZIP:</i>	Omaha, NE 68112	<i>City, State ZIP:</i>	Omaha, NE 68111
<i>Phone:</i>	402-455-8082	<i>Phone:</i>	402-455-6379
<i>Website:</i>	florencechristianchurch.com	<i>Website:</i>	NA
<i>Organization Name:</i>	<b>Goodwill</b>	<i>Organization Name:</i>	<b>VFW Post</b>
<i>Contact Name:</i>	Diane Cich	<i>Contact Name:</i>	Al Bernside
<i>Street Address:</i>	1616 Capitol Ave	<i>Street Address:</i>	100 Locust St
<i>City, State ZIP:</i>	Omaha, NE 68102	<i>City, State ZIP:</i>	Carter Lake, IA 51510
<i>Phone:</i>	402-342-4720	<i>Phone:</i>	712-347-6969
<i>Website:</i>	goodwillomaha.org	<i>Website:</i>	vfw.org
<i>Organization Name:</i>	<b>Greater Omaha Chamber-of Commerce</b>	<i>Organization Name:</i>	<b>Victory Fellowship Church</b>
<i>Contact Name:</i>	David Brown	<i>Contact Name:</i>	Lonnie Parton
<i>Street Address:</i>	1301 Harney St	<i>Street Address:</i>	PO Box 1843
<i>City, State ZIP:</i>	Omaha, NE 68102	<i>City, State ZIP:</i>	Council Bluffs, IA 51503
<i>Phone:</i>	402-346-5000	<i>Phone:</i>	712-323-3453
<i>Website:</i>	omahachamber.org	<i>Website:</i>	vfministries.com

<i>Organization Name:</i>	<b>Justice for Our Neighbors</b>		<i>Organization Name:</i>	<b>YMCA</b>
<i>Contact Name:</i>	Emiliano Lerda		<i>Contact Name:</i>	Staci Gowan
<i>Street Address:</i>	2418 E St		<i>Street Address:</i>	1111 Fort St
<i>City, State ZIP:</i>	Omaha, NE 68107		<i>City, State ZIP:</i>	Omaha, NE 68110
<i>Phone:</i>	402-898-1349		<i>Phone:</i>	402-339-9861
<i>Website:</i>	jfon-ne.org		<i>Website:</i>	metroymca.org
<i>Organization Name:</i>	<b>Keep Omaha Beautiful Inc</b>			
<i>Contact Name:</i>	Cindy Smilley			
<i>Street Address:</i>	1819 Farnam St # 306			
<i>City, State ZIP:</i>	Omaha, NE 68102			
<i>Phone:</i>	402-444-7774			
<i>Website:</i>	knb.org			

These outreach organizations are mapped in conjunction with the Environmental Justice and Limited English Proficiency census tracts (Figure 3.2).

## Appendix D: Resource Agencies and Interested Parties

The table below displays the various resource agencies and interested parties which were contacted for the development of this plan and will be contacted for future plan developments. This list will evolve continually as more organizations are identified.

Resource Agencies							
Agency Type	Organization	Full Name	Title	Email	Street Address	City, State ZIP	Phone
Federal	FTA Region VII	Daniel Nguyen	Community Planner	Daniel.Nguyen@dot.gov	901 Locust Street Suite 404	Kansas City, MO 64106	(816) 329-3920
Federal	FHWA- Iowa	Darla Hugaboom	Transportation Planner	darla.hugaboom@dot.gov	105 6th Street	Ames, IA 50010	(515) 233-7305
Federal	FHWA- Nebraska	Justin Luther	Transportation Planner	Justin.Luther@dot.gov	100 Centennial Mall North, Room 220	Lincoln, NE 68508-3803	(402) 742-8464
Federal	US Army Corps of Engineers			dll-cenwo-pao@usace.army.mil	1616 Capitol Ave., Ste. 9000	Omaha, NE 68102	(402) 995-2417
Federal	US Environmental Protection Agency- Nebraska	Sara Morgan	Health Program Manager	sara.morgan@nebraska.gov	100 Centennial Mall N	Lincoln, NE 68508	(402) 471-3121
Federal	US Environmental Protection Agency- Regional	Bob Dye		dye.robert@epa.gov	301 Centennial Mall S	Lincoln, NE 68508	(913) 551-7605
Federal	US Fish and Wildlife Service- Iowa Office			RockIsland@fws.gov	1511 47th Avenue	Moline, IL 61265	(515) 928-2523
Federal	US Fish and Wildlife Service- Nebraska Office	Michael D. George	Field Supervisor	mike_george@fws.gov	203 W 2nd St	Grand Island, NE 68801	(308) 382-6468 ext: 12
State	IDOT	Andrea White	Statewide Planning Coordinator Planning Team	andrea.white@iowadot.us	800 Lincoln Way	Ames, IA 50010	(515) 239-1210
State	IDOT	Scott Suhr	District Transportation Planner	scott.suhr@ iowadot.us	2210 E. 7th St.	Atlantic, IA 50022	(712) 243-7627
State	IDOT	Scott Schram	District Engineer	scott.schram @ iowadot.us			712-243-3355
State	Iowa Department of Environmental Quality	Kevin Baskins	General Press/Media Contact	Kevin.Baskins@dnr.iowa.gov	502 E. 9th Street	Des Moines, IA 50319-0034	(515) 281-8395
State	Iowa Department of Veterans' Affairs	Robert King	Executive Director	Robert.king@iowa.gov	7105 NW 70th Ave.	Johnston, IA 50131-1824	(515) 252-4698
State	Iowa Economic Development Authority	Tina Hoffman	Communications Director	communications@iowa.gov	200 East Grand Avenue	Des Moines, Iowa 50309	(515) 725-3150
State	Iowa State Historical Society	Mary Cownie	Director, Iowa Department of Cultural Affairs	Mary.Cownie@iowa.gov	600 East Locust	Des Moines, Iowa, 50319	(515) 281-7471
State	Iowa Transportation Commission	Kathy Fehrman	Commissioner	Kathy.Fehrman@dot.iowa.gov			(308) 530-5331
State	Iowa Workforce Development, Region 13			Region13.Web@iwd.iowa.gov	300 W. Broadway, Suite 13	Council Bluffs, Iowa 51503	(712) 242-2100
State	NDOR	Craig Wackner	Highway Planning Manaaager	craig.wackner@nebraska.gov	1400 NE Hwy 2	Lincoln, NE 68509	(402) 479-4623
State	NDOR	Kaine McClelland	GIS	kaine.mcclelland@nebraska.gov	1400 NE Hwy 2	Lincoln, NE 68509	

State	NDOR	Mike Owen	Division Engineer	mike.owen@nebraska.gov	1500 NE Hwy 2	Lincoln, NE 68509	(402) 479-4795
State	NDOR	Tim Weander	District Engineer	tim.weander@nebraska.gov	4425 S 108th St	Omaha, NE 68145	402-595-2534
State	NDOR	Tom Goodbarn	District Engineer	thomas.goodbarn@nebraska.gov	302 Superior St	Lincoln NE 68521	402-471-0850
State	Nebraska Department of Economic Development	Lara Huskey	Deputy Director	lara.huskey@nebraska.gov	300 S 68th St Pl	Lincoln, NE 68510	(402) 471-3759
State	Nebraska Department of Environmental Quality			NDEQ.moreinfo@Nebraska.gov	8901 South 154th Street, Suite 5	Omaha, NE 68138-3621	(402) 595-1766
State	Nebraska Department of Veterans' Affairs	John Hilgert	Director	john.hilgert@nebraska.gov	PO Box 95083	Lincoln NE 68509-5083	(402) 471-2458
State	Nebraska Dept. of Labor	Phil Baker	Director	Phil.Baker@nebraska.gov	550 South 16th Street	Lincoln, NE 68508	(402) 471-9964
State	Nebraska Game and Parks Commission	Jerry Kane	Public Information Officer	jerry.kane@nebraska.gov	1212 Bob Gibson Blvd.	Omaha, NE 68108-2020	(402) 595-2144
State	Nebraska State Historical Preservation Office	Michael J. Smith	Director / CEO	michael.smith@nebraska.gov	1500 R Street	Lincoln, NE 68501	(402) 471-4745
Local	Bellevue Chamber Of Commerce	Jim Ristow	President & CEO	president@bellevuenebraska.com	1102 South Galvin Rd.	Bellevue, NE 68005	(402) 898-3000
Local	Council Bluffs Chamber of Commerce	Bob Mundt	President/CEO	BMundt@councilbluffsia.com	149 W. Broadway	Council Bluffs, IA 51503	(712) 325-1000
Local	Greater Omaha Chamber	David Brown	President and CEO	dbrown@omahachamber.org	1301 Harney St.	Omaha, NE 68102	(402) 346-5297
Local	Gretna Chamber of Commerce	Lisa Halker	Administrative Assistant	info@gretnachamber.com	204 North McKenna Avenue	Gretna, NE 68028	(402) 332-3535
Local	La Vista Chamber of Commerce			carol@lavistachamber.org	7536 S. 84th St. Suite B	La Vista, NE 68128-2198	(402) 339-2078
Local	Omaha Airport Authority	Dave Amdor	Assistant Controller	dave.amdor@flyoma.com	4501 Abbott Drive, Suite 2300 Eppley Airfield	Omaha, Ne 68110-2689	(402) 661-8012
Local	Omaha Airport Authority	Dave Roth	Director of Planning and Engineering	dave.roth@flyoma.com	4501 Abbott Dr, 2300	Omaha, NE 68110	
Local	Pottawattamie County Development Corporation	Amy Recker	Executive Director	arecker@councilbluffsia.com	PO Box 1565	Council Bluffs, IA 51502-1565	(712) 256-5624
Local	Ralston Chamber of Commerce	Tara Lea	President	tlea@ralstonareachamber.org	5505 Miller Ave	Ralston, NE 68127	(402) 339-7737
Local	Sarpy County Chamber of Commerce	Annisa Visty-Witthrow	Office & Communications Manager	chamber@sarpychamber.org	7775 Olson Dr	Papillion, NE 68046	(402) 339-3050
Freight	Burlington Northern	Andy Williams	Director of Public Affairs	andy.williams@bnsf.com			(817) 867-6369
Freight	Union Pacific	Kelli O'Brien	Director, Public Affairs	<a href="mailto:kobrien@up.com">kobrien@up.com</a>	1400 Douglas Street	Omaha, NE 68179	(402) 544-4749
Freight	Werner Trucking	Dick Reiser	VP	reiser@werner.com	14507 Frontier Road	Omaha, NE 68138	
Freight	Iowa Trucking Association	Brenda Neville	president	brenda@iowamotortruck.com	717 E Court Ave	Des Moines, IA 50309	(515) 244-5193
Freight	Nebraska Trucking Association	Larry Johnson	president	ljohnson@nebtrucking.com	1701 K St	Lincoln, NE 68508	(402) 476-8504
Tribal Lands	Assiniboine and Sioux Tribes of the Fort Peck Indian Reservation	Floyd Azure	Chairman	cultres@nemontel.net	P.O. Box 1027	Poplar, MT 59255	(406)-768-2382

Tribal Lands	Iowa Tribe of Kansas and Nebraska	Alan Kelley	THPO	akelley@iowas.org	3345 Thrasher Rd.	White Cloud, KS 66094	(785) 595-3258
Tribal Lands	Iowa Tribe of Kansas and Nebraska	Timothy Rhodd	Chairman	trhodd@iowas.org	3345 Thrasher Rd.	White Cloud, KS 66094	(785) 595-3258
Tribal Lands	Iowa Tribe of Oklahoma	Janice Rowe-Kurak	Chairperson	rowe-kurak@iowanation.org	Rt. 1, Box 721	Perkins, OK 74059	(405) 547-2402
Tribal Lands	Omaha Tribe of Nebraska	Amen C. Sheridan	Chairperson	asheridan@omahatribe.com	P.O. Box 368	Macy, NE 68039	(402) 837-5391
Tribal Lands	Omaha Tribe of Nebraska	Calvin R. Harlan	THPO	CJHarlan59@yahoo.com	P.O. Box 368	Macy, NE 68039	(402) 837-5391
Tribal Lands	Otoe-Missouria Tribe of Indians	John R. Shotton	Chairman	jshotton@omtribe.org	8151 Highway 177	Red Rock, OK 754651-0348	(580) 723-4466
Tribal Lands	Ponca Tribe of Nebraska	Gary Robinette	THPO	garyr@poncatrbe-ne.org	P.O. Box 288	Niobrara, NE 68760	(402) 857-3519
Tribal Lands	Ponca Tribe of Nebraska	Rebecca White	Chairwoman	janc@poncatrbe-ne.org	P.O. Box 288	Niobrara, NE 68760	(402) 857-3391
Tribal Lands	Sac and Fox Nation	George Thurman	Principal Chief	chief@sacandfoxnation-nsn.gov	Rt. 2, Box 246	Stroud, OK 74079	(918) 968-3526
Tribal Lands	Sac and Fox Nation of Missouri in Kansas and Nebraska	Twen Barton	Chairperson	tbarton@sacandfoxcasino.com	305 N. Main Street	Reserve, KS 66434	(785) 742-7471
Tribal Lands	Sac and Fox Tribe of the Mississippi in Iowa	Gailey Wanatee	Chief	director.hr@meskwaki-nsn.gov	349 Meskwaki Road	Tama, IA 52339	(515) 484-4678

Interested Parties							
Agency Type	Organization	Full Name	Title	Email	Street Address	City, State ZIP	Phone
City	Bellevue Public Works Department	Jeff Roberts	Public Works Director	jeff.roberts@bellevue.net	210 West Mission Ave	Bellevue, NE 68005	402-293-3025
City	Blair Public Works Department	Allen Schoemaker	Director of Public Works	allens@ci.blair.ne.us	218 S 16th Street	Blair, NE 68008	402-426-4191
City	City of Bellevue, Nebraska	Rita Sanders	Mayor	Rita.Sanders@bellevue.net	210 W. Mission Ave.	Bellevue, NE 68005	(402) 293-3020
City	City of Blair, Asst City Admin	Phil Green	Director of Public Works	PCGreen@ci.blair.ne.us	218 S 16th Street	Blair, NE 68008	402-426-4195
City	City of Council Bluffs	Greg Reeder	Public Works Director	greeder@councilbluffs-ia.gov	209 Pearl St.	Council Bluffs, IA 51503	712-328-4635
City	City of Council Bluffs	Matt Walsh	Mayor	wschultz@councilbluffs-ia.gov	209 Pearl St., Attn: Matt Walsh	Council Bluffs, IA 51503	(712) 328-4601
City	Council Bluffs Public Works Department- Engineering	Matt Cox	City Engineer	mcox@councilbluffs-ia.gov	209 Pearl Street	Council Bluffs, IA 51503	712-328-4635
City	City of La Vista	Doug Kindig	Mayor	dkindig@cityoflavista.org	8116 Park View Blvd.	La Vista, NE 68128	
City	City of La Vista	John Kottman	City Engineer	jkottmann@cityoflavista.org	1819 Farnam St.	Omaha, NE 68183	(402) 331 8927
City	City of Omaha	Carlos Morales	Bike and Pedestrian Coordinator	Carlos.Morales@ci.omaha.ne.us	1819 Farnam St.	Omaha, NE 68183	(402) 444 -5150 ext 2067
City	City of Omaha	Derek Miller	Transportation Planner	Derek.Miller@ci.omaha.ne.us	1819 Farnam St.	Omaha, NE 68183	402-444-5150

City	City of Omaha	Jean Stothert	Mayor	Jean.Stothert@ci.omaha.ne.us	1819 Farnam St., Suite 300	Omaha, NE 68183	(402) 444-5000
City	City of Omaha	Mikki Frost	Director, Human Resources	Mikki.frost@ci.omaha.ne.us	1819 Farnam St., Room 506	Omaha, NE 68183	
City	City of Omaha	Ryan McClure	City Planner	Ryan.McClure@ci.omaha.ne.us	1819 Farnam St.	Omaha, NE 68183	402-444-4303
City	La Vista Public Works Department	Joe Soucie	Public Works Director	jsoucie@cityoflavista.org	9900 Portal Road	La Vista, NE 68128	402-331-8927
City	Mayor's Youth Leadership Commission	Daniel Ritter	Student	2014242@prep.creighton.edu	1819 Farnam St., Suite 300	Omaha, NE 68183	
City	Metro	Curt Simon	Executive Director	csimon@ometro.com	2222 Cuming Street	Omaha, NE 68131	402-341-7560
City	Metro	Evan Schweitz	Transit Planner	eschweitz@ometro.com	2222 Cuming Street	Omaha, NE 68131	402-341-0800
City	Omaha Public Works Department	Todd Pfitzer	City Engineer - Transportation Services	todd.pfitzer@ci.omaha.ne.us	1819 Farnam Street, Suite 600	Omaha, NE 68183	402-444-5226
City	Papillion Public Works Department	Marty Leming	Public Works Director	mleming@papillion.org	145 West Second St.	Papillion, NE 68046	402-597-2043
City	Southwest Iowa Transit Agency	Steve Andersen		steve.andersen@swipco.org	1501 SW 7th Street	Atlantic, IA 50022	712-243-4196
County	Cass County Department of Roads	Lenny Thorne	Department Head	roads@cassne.org	13860 12th St .	Plattsmouth, NE 68048	402-296-9353
County	Cass County, Nebraska	Jim Peterson	Commissioner	dist3comm@cassne.org	346 Main St., Rm 202	Plattsmouth, NE 68048	(402) 296-9300
County	Douglas County Engineer's Office	Dan Kutilek	Manager Engineer	dan.kutilek@douglascounty-ne.gov	15505 W Maple Road	Omaha, NE 68116	402-444-6460
County	Douglas County, Nebraska	Mary Ann Borgeson	Commissioner	maryann.borgeson@douglascounty-ne.gov	1819 Farnam St., LC2, Civic Center	Omaha, NE 68183	
County	Harrison County Engineer's Office	Tom Stoner	Transportation Engineer	jtstoner@harrisoncountyaia.org		Woodbine, IA	712-644-3140
County	Harrison County, Iowa	Bob Smith	Supervisor	dumbob@iowatelecom.net	Courthouse, 2nd Floor, 111 N. 2nd Ave.	Logan , IA 51546	
County	Mills County Engineer's Office	Kevin Mayberrrt	Transportation Engineer	kmayberry@millscoia.us	403 Railroad Avenue	Glenwood, IA 51534	712-527-4873
County	Mills County, Iowa	Ron Kohn	Supervisor	r.e.kohn@msn.com	403 Railroad Avenue	Glenwood, IA 51534	(712) 527-4032
County	Pottawattamie County Engineer's Office	John Rasmussen	County Engineer	john.rasmussen@pottcounty.com	223 S 6th Street	Council Bluffs, IA 51501	712-328-5608
County	Pottawattamie County, Iowa	Lynn Grobe	Supervisor	lynn.grobe@pottcounty.com	227 S 6th St., Attn: Lynn Grobe	Council Bluffs, IA 51501	(712) 741-5538
County	Sarpy County Engineer's Office	Dennis Wilson	County Engineer	dwilson@sarpy.com	15100 South 84th Street	Papillion, NE 68123	402-537-6900
County	Sarpy County Public Works	Pat Dowse		pdowse@sarpy.com			402-537-6917
County	Sarpy County, Nebraska	Tom Richards	Commissioner	trichards@sarpy.com	1210 Golden Gate Drive #1250, c/o Sarpy County Commissioners	Papillion, NE 68046	(402) 593-4155

County	Saunders County, Nebraska	Dave Lutton	Commissioner	luttonlaw@yahoo.com	433 N Chestnut St, Attn:Dave Lutton	Wahoo, NE 68066	(402) 944-3383
County	Saunders Department of Roads	Steve Mika	Highway Superintendent	smika@co.saunders.ne.us	426 N Broadway	Wahoo, NE 68066	402-443-8124
County	Washington County, Nebraska	Steve Kruger	Commissioner	stevencruger@abbnebraska.com	P.O. Box 466, Attn: Steve Kruger	Blair, NE 68008	
County	Washington Department of Roads	Cheryl Parsons		washcoroad@huntel.net	P.O. Box 130	Blair, NE 68008	402-426-6844
Developer	75 North Revitalization, Inc.	Othello Meadows	Executive Director	othello@seventyfivenorth.org	4383 Nicholas St., Suite 302	Omaha, NE 68131	
Developer	BHI Development Inc.	Jerry Torczon	Owner	jerry@birchwoodhomesinc.com	11205 S. 150 St, Suite 100	Omaha, NE 68138	(402) 592-3277
Developer	McCarthy Construction	Bob McCarthy	President	bobmccarthy@iowatelecom.net			
Educational	Iowa Western Community College	Dan Kinney	President	dkinney@iwcc.edu	2700 College Road	Council Bluffs, IA 51502	
Educational	Metropolitan Community College	Heath Mello	Senator	hmello@leg.ne.gov			(402) 471-2710
Educational	University of Nebraska at Omaha	BJ Reed	Dean	breed@unomaha.edu	Office of Academic & Student Affairs, Eppley #202	Omaha, NE	(402) 554-2262
Educational	UNO- Dept of PBA	Angie Eikenberry	Associate Professor	aeikenberry@mail.unomaha.edu		,	402-554-3488
Local	Alegent Creighton Health	Sarah Sjolie		Sarah.Sjolie@alegent.org	McCauley Center, 12809 W. Dodge Rd.	Omaha, NE 68154	(402) 343-4507
Local	Glenwood Area Chamber of Commerce	Linda Washburn	Executive Director	linda@glenwoodia.com	5 North Vine St.	Glenwood, IA 51534	(712) 527-3298
Local	Omaha Housing Authority	Clifford Scott	CEO	cscott@ohauthority.org	540 S. 27th St.	Omaha, NE 68105	(402) 444-6900
Military	USAF - Offutt Air Force Base	April Gray	Base Community Planner	april.gray.3@us.af.mil			(402) 271-3449
Military	USAF - Offutt Air Force Base	Bruce McCauley	Interim Director, 55th Civil Engineer Squadron	Bruce.McCauley@offutt.af.mil			(402) 294-5501
Military	USAF - Offutt Air Force Base	Charles D Kuhl	Colonel	charles.kuhl@offutt.af.mil			(402) 294-5552
Neighborhood Alliance	Benson-Ames Alliance	c/o Omaha by Design	University of Nebraska at Omaha campus	baalliance@omahabydesign.org	6001 Dodge St.	Omaha, NE 68182-0402	(402) 554-4010
Neighborhood Alliance	Market West Neighborhood Alliance	Chad Eucker	President	ceacker@delineadesign.com	701 S 15 St, Studio 101	Omaha, NE 68102	(402) 547-7941
Neighborhood Alliance	Midtown Neighborhood Alliance	Diana Failla	President	info@midtownomaha.org	P.O. Box 31191	Omaha, NE 68131	Not available
Neighborhood Alliance	North Downtown Alliance	Jennifer Zimmer		info@northdowntownomaha.com	1516 Cuming Street	Omaha, NE 68108	
Neighborhood Alliance	North Omaha Neighborhood Alliance	Terrie Jackson Miller	Executive Director	nonaomaha@gmail.com	3223 North 45th Street #310	Omaha, NE 68104	(402) 457-7848
Neighborhood Alliance	South Omaha Neighborhood Alliance	Oscar Duran	President	od_1500@msn.com	PO Box 7707	Omaha, NE 68107	(402) 250-1648
NGO	Empowerment Network	Vicki Quates-Ferris	Director of Operations	vgferris@empoweromaha.com	105 N 31st Ave., Suite 101	Omaha, NE 68131	(402) 502-5153



NGO	Avenue Scholars Foundation	Dr. Kenneth Bird	President & CEO	kbird@avescholars.org	7101 Mercy Road, Suite 240	Omaha, NE 68106	(402) 991-5595
NGO	CQuence Health Group	Mike Cassling	CEO	mcassling@cquencehealth.com	13808 F St.	Omaha, NE 68137	
NGO	Great Plains Communications	Todd Foje	CEO	tfoje@gpcom.com	1600 Great Plains Centre,	Blair, NE 68008	(402) 426-6505
NGO	Greater Omaha Chamber of Commerce	David Brown	CEO	dbrown@omahachamber.org	1301 Harney St.	Omaha, NE 68102	(402) 346-5000
NGO	Iowa West Foundation	Pete Tulipana	Executive Director	ptulipana@iowawestfoundation.org	S Main St., #550	Council Bluffs, IA 51503	(712) 309-3001
NGO	Live Well Omaha	Sarah Sjolie	Executive Director	anne@livewellomaha.org	12565 W Center Road, Ste 220	Omaha, NE 68144	402-934-5886
NGO	Metropolitan Omaha Education Consortium	Dick Christie	Executive Director	rchristie@unomaha.edu	6001 Dodge St., Kayser Hall 208	Omaha, NE	(402) 554-2865
NGO	Metropolitan Utilities District	Amy Lindsay	Board Member	amylindsay98@cox.net	1723 Harney St.	Omaha, NE 68102-1960	(402) 932-5554
NGO	NP Dodge Real Estate	Sandy Dodge	CEO	sdodge@npdodge.com	12050 Pacific St.	Omaha, NE 68154	
NGO	Omaha Public Power District	Lisa Olson	Executive VP	lolson@oppd.com			
NGO	Waitt Corporation	Dana Bradford	CEO	dbradford@waittcompany.com	1125 S. 103rd St., Suite 425	Omaha, NE 68124	(402) 697-8003
Non-Profit	Boys & Girls Clubs of the Midlands	Nancy Williams	Chief Information Officer	nwilliams@bgcomaha.org	2610 Hamilton Street	Omaha, NE 68131	(402) 342-1600
Non-Profit	Boys Town	Randy Scott		Randolph.Scott@boystown.org	14100 Crawford St.	Boys Town, NE 68010	
Non-Profit	Emerging Terrain	Anne Trumble	Executive Director	anne@emergingterrain.org	1717 Vinton Street	Omaha, NE 68108	402-884-8754
Non-Profit	ENOA	Tammie Sehez					
Non-Profit	Holy Name Housing Corporation	Marilyn Ross	Executive Director	mross@hnhn.omahacoxmail.com	3014 North 45th Street	Omaha, NE 68104	(402) 453-6100
Non-Profit	Latino Center of the Midlands	Carolina Quezada	Executive Director	cquezada@latinocenterofthemidlands.org	4821 S 24th St.	Omaha, NE 68107	(402) 733-2720
Non-Profit	ModeShift Omaha	Geoff Deold		geoff@d-aarch.com			
Non-Profit	NeighborWorks®Home Solutions	Ken Lyons	Chief Executive Officer	klyons@nwhomesolutions.org	3520 Lake St.	Omaha, NE 68111	(402) 451-2939 x 1100
Non-Profit	Omaha by Design	Julie Reilly	Executive Director	jreilly@omahabydesign.org	6001 Dodge St., c/o University of Nebraska at Omaha	Omaha, NE 68182	(402) 554-4012
Non-Profit	Omaha Economic Development Corp.	Annette Artherton	Research and Development Director	AArtherton@omahaeconomic.com	2221 North 24th Street	Omaha, NE 68110	(402) 346-2300
State	Eastern Nebraska Office on Aging	Susie Davern		susie.davern@nebraska.gov	4223 Center Street	Omaha, NE 68105	402-444-6536

## **Appendix E: Public Involvement in Plan Development**

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The 2019 MAPA Public Participation Plan was released for public review and comment at [www.mapcog.org](http://www.mapcog.org) on May 3<sup>rd</sup>, 2019. The public comment period lasted for forty-five days ending on June 27, 2019. A meeting was held with resource agencies and interested parties on June 4<sup>th</sup>, 2019. A press release was sent electronically to most news sources in the Omaha-Council Bluffs metropolitan area (Exhibit E-1). A public notice was published in various papers encouraging public comment (Exhibit E-2).

Notice of open public comment was also emailed to various interest groups and citizens in the metro area including:

1. Public Participation Contact List
2. Title VI List
3. Environmental Justice/Limited English Proficiency Group
4. TTAC and subcommittee lists
5. Federal, state, and local government agencies

The project development methodology is detailed in Figure 1.1: Development Methodology.

Exhibit E-1: Press Release

For Immediate Release

Date: May 3, 2019

Contact: Sue Cutsforth, MAPA Information Officer

Office: 402-444-6866 x 226 | Cell: 402-319-5308

#### MAPA Updating its Public Involvement Plan for Participation in the Region

OMAHA, Neb. – May 3, 2019 – The Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) is updating its Public Involvement Plan (PIP) to meet the following three goals:

- **Ensure early and continuous public notification** about regional planning;
- **Provide meaningful information** concerning regional planning; and
- **Obtain participation and input** to regional planning.

These adjustments will make MAPA's PIP consistent with industry best practices, simplify the PIP and align it with the strategies MAPA has used over the past three years. Those strategies include refining outreach goals and adding additional tracking and reporting measures.

A Public Participation Plan outlines how MAPA will work to achieve public participation in all planning activities. It helps ensure consideration of the public's needs and preferences are incorporated into decisions.

The public comment on this Public Involvement Plan runs today through June 9, 2019. There will be no public meeting. But we will accept written comments via mail or email until 4:30 p.m. on June 9, 2019.

Metropolitan Area Planning Agency  
2222 Cumming Street  
Omaha, NE 68102

Email: [mapa@mapacog.org](mailto:mapa@mapacog.org)  
Phone (402) 444-6866  
Fax (402) 951-6517

Again, the deadline for public comment is 4:30 p.m. on Sunday, June 9, 2019.

###

Exhibit E-2: Public Notice

**MAPA  
PUBLIC NOTICE**

OMAHA, Neb. – May 3, 2019 – The Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) is updating its Public Involvement Plan (PIP) to meet the following goals:

- Ensure early and continuous public notification about regional planning;
- Provide meaningful information concerning regional planning; and
- Obtain participation and input to regional planning

These adjustments will make MAPA's PIP consistent with industry best practices, simplify the PIP and align it with the strategies MAPA has used over the past three years. Those strategies include refining outreach goals and adding additional tracking and reporting measures.

A public Participation Plan outlines how MAPA will work to achieve public participation in all planning activities. It helps ensure consideration of the public's needs and preferences are incorporated into decisions.

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Metropolitan Area Planning Agency  
2222 Cuming Street  
Omaha, NE 68102  
Email: [mapa@mapacog.org](mailto:mapa@mapacog.org)  
Phone: (402) 444-6866  
Fax: (402) 951-6517

Again, the deadline for public comment is 4:30 p.m. on **Sunday, June 9, 2019.**

5-15-19

**THE DAILY RECORD  
OF OMAHA**  
JASON W. HUFF, Publisher  
**PROOF OF PUBLICATION**

UNITED STATES OF AMERICA, }  
The State of Nebraska, } ss.  
District of Nebraska, }  
County of Douglas, }  
City of Omaha, }

**J. BOYD**

being duly sworn, deposes and says that she is

**LEGAL EDITOR**

of **THE DAILY RECORD**, of Omaha, a legal newspaper, printed and published daily in the English language, having a bona fide paid circulation in Douglas County in excess of 300 copies, printed in Omaha, in said County of Douglas, for more than fifty-two weeks last past; that the printed notice hereto attached was published in **THE DAILY RECORD**, of Omaha, on May 15, 2019

That said Newspaper during that time was regularly published and in general circulation in the County of Douglas, and State of Nebraska.

GENERAL NOTARY - State of Nebraska  
ELLEN FREEMAN  
My Comm. Exp. December 11, 2021

Subscribed in my presence and sworn to before

Publisher's Fee \$ 31.10 me this 15th day of  
Additional Copies \$ \_\_\_\_\_ May 19  
Total \$ 31.10

Notary Public in and for Douglas County,  
State of Nebraska

**Proof Of Publication**

State of Iowa  
 Polk/Wattawic County

**PUBLIC NOTICE**

OSWEGO, IOWA - May 3, 2019 - The Council-Bluffs Daily Nonpartisan, a newspaper issued DAILY and printed in said county, COUNCIL BLUFFS, IOWA.

- 1. Release timely and complete public information about proposed regulatory changes.
- 2. Provide meaningful public input concerning proposed changes.
- 3. Obtain public participation and input for proposed changes.

These commitments will ensure that the public is kept informed with timely and accurate information, thereby ensuring that the public is kept informed about the public's needs and preferences are incorporated into decisions.

A public Participation Plan outlines how the public will work to address public participation in all planning activities. It helps ensure consideration of the public's needs and preferences are incorporated into decisions.

The public statement on this Public Participation Plan runs today through June 3, 2019. There will be no public meeting, but you will accept written comments via mail or email on 11:00 a.m. to 4:00 p.m. on June 3, 2019.

Administrative Area Planning Agency  
 2222 Century Street  
 Osawa, MO 64058

Email: [mapa@iowadep.gov](mailto:mapa@iowadep.gov)  
 Phone: (515) 281-6066  
 Fax: (515) 281-6067

Again, the deadline for public comment is 4:00 p.m. on Sunday, June 3, 2019.  
 20190511-1-Website

I, Tom Schmitt, do my oath do solemnly that I am Publisher of the COUNCIL BLUFFS DAILY NONPARTISAN, a newspaper issued DAILY and printed in said county, COUNCIL BLUFFS, IOWA.

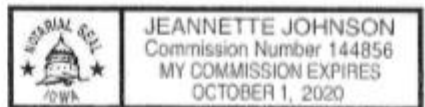
The attached notice was published in said newspaper 1 consecutive time(s) as follows:

The First publication thereof began on the 15th day of May, 2019.

Signed in my presence by the said Tom Schmitt and by her sworn to before me this 15th day of May, A.D. 2019.

  
 Tom Schmitt  
 Daily Nonpartisan Publisher

  
 Jeannette Johnson  
 Notary Public



Filed this 15th day of May, A.D. 2019.  
 Publication Cost: \$22.59

Customer Number: 1001306

**PUBLIC NOTICE**

OSWEGO, IOWA - May 3, 2019 - The Council-Bluffs Daily Nonpartisan, a newspaper issued DAILY and printed in said county, COUNCIL BLUFFS, IOWA.

- Timely and complete public information about proposed regulatory changes.
- Provide meaningful information concerning proposed regulatory changes.
- Obtain public participation and input for proposed changes.

These commitments will ensure that the public is kept informed with timely and accurate information, thereby ensuring that the public is kept informed about the public's needs and preferences are incorporated into decisions.

A public Participation Plan outlines how the public will work to address public participation in all planning activities. It helps ensure consideration of the public's needs and preferences are incorporated into decisions.

The public statement on this Public Participation Plan runs today through June 3, 2019. There will be no public meeting, but you will accept written comments via mail or email on 11:00 a.m. to 4:00 p.m. on June 3, 2019.

Administrative Area Planning Agency  
 2222 Century Street  
 Osawa, MO 64058

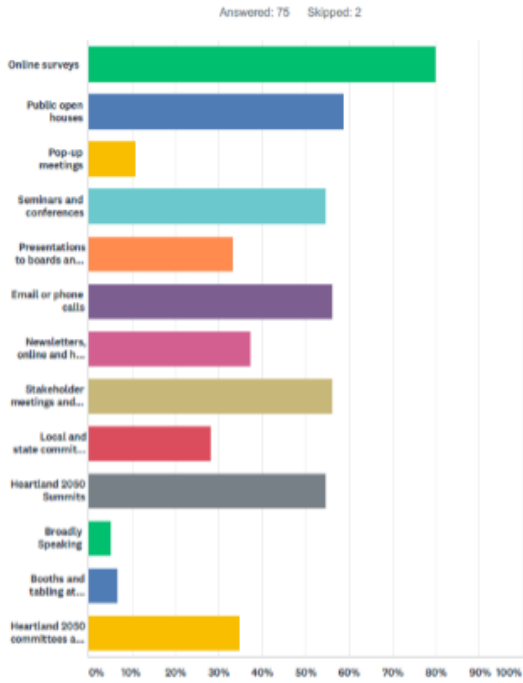
Email: [mapa@iowadep.gov](mailto:mapa@iowadep.gov)  
 Phone: (515) 281-6066  
 Fax: (515) 281-6067

Again, the deadline for public comment is 4:00 p.m. on Sunday, June 3, 2019.  
 20190511-1-Website

# Appendix F: Public Participation Survey

The public participation preference from found below was used to gathering information regarding how resource agencies and interested parties would like to participate in MAPA activities.

Q5 In which of MAPA's public involvement strategies have you participated? (please select all that apply)



Q7 What methods of communication and outreach would you like to see MAPA do more of in the future?



## Appendix G: ADA Compliance Facility Checklist

---

**Event:** \_\_\_\_\_

**Location/Address:** \_\_\_\_\_

**Date and Time:** \_\_\_\_\_

---

**Person Completing** \_\_\_\_\_

**Date:** \_\_\_\_\_

Element	Accommodation Area	Yes	No	N/A
<b>Transportation</b>	If the event itself includes transportation, wheelchair accessible vehicles are also available and advertised as available to the public?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the meeting or event located close to accessible public transportation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If located close to accessible public transportation, does public transportation operate before and after meeting times? Ensure transportation is available until at least 8 pm.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is there an accessible route provided from the public transportation stop to the building or facility entrance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Accessible parking is available (review # of car and van accessible spaces)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	An accessible route with signage is provided from the parking lot to the facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Evacuation</b>	Do you know the emergency evacuation plans for the meeting/training location?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Parking</b>	Does the building have accessible ( <i>handicap</i> ) parking spaces?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If yes, are they at least 8' wide and have 5' aisles next to them?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Sidewalk</b>	Are there unobstructed curb ramps leading to the sidewalk ( <i>walkway</i> )?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Walkway</b>	Is there a walkway from the parking lot to the building, at least 36" wide?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Does the walkway have a stable and firm surface?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If the accessible route is different from the primary route to and through the building, can you post signs with the wheelchair symbol that slow the route?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the walkway level and free of steps?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If no, is there a ramp at least 36" wide?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If there is a ramp, does it have a gentle slope ( <i>1" rise to 12" length</i> )?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Fire Alarms</b>	Are there flash fire alarm signals in the building, in the meeting/training room?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Signage</b>	Is there Braille text in the signage at the facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Element</b>	<b>Accommodation Area</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>

<b>Entrance/Doors</b>	Is the door at least 36" wide ( <i>wide enough for a wheelchair</i> )?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Can the hardware be operated with one hand level, push plate, etc.) with minimum of twisting or grasping?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Are the handles low enough to reach ( <i>maximum 48" high</i> )?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Can the door be pushed open easily?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the threshold no more than ½" high and beveled?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	When a vestibule, is there a minimum of 48" between the sets of doors?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Floors</b>	Are the floors hard and not slippery?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is there a floor mat to dry feet and crutch tips to prevent slipping?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Corridors</b>	Is there a 36" corridor, from the entrance to where the meeting/training is held?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the path free of objects projecting 4" maximum into the corridor?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Elevators</b>	Is there an elevator in the facility where the meeting/training is located?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If yes, is it a working one that is large enough for a wheelchair?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Are the controls within reach ( <i>maximum 48"</i> )?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Do the controls have Braille?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is there an audible signal ringing at each floor?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Meeting Room</b>	Is there enough clearance around the table for a wheelchair to move?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Can the wheelchair pull under the edge of the table to sit close?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Restrooms</b>	Is there a wide, accessible path to the restroom?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is there a toilet stall wide enough that a wheelchair can enter and close the door behind? Interior space to turn around?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the water closet ( <i>toilet</i> ) 17-19 inches high to the rim?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Can the wheelchair roll under the sink ( <i>29" to the bottom</i> )?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Can the faucets be reached and turned on easily?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Are the dispensers (soap, towel, etc.) reachable (maximum 48" high)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is there a mirror at an accessible height (bottom of the mirror 44" above the floor)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



## Appendix H: Public Comments

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Public comments were received for 45-days between 5/30/19 – 6/27/19. Few comments were received at the resource agency/interested parties meeting on June 4, 2019. These comments are listed and addressed in Table 1.2. Iowa DOT had comments regarding the plan matching their state requirements.

- Plan will need to be approved by RPA Policy Board
- The RPA committees also need to be shown and discussed.
- Need to specify that planning products are completed for both the TMA and the RPA, and note the differing approval dates where applicable.
- All references to federal legislation need to be updated.
- Add the Coordinated Transit Plan as a major planning product and add a page detailing its public involvement process like the other documents
- For the LRTP amendment process, perhaps it's assumed under the "Email notification of the public comment period to identified outreach contacts", but it'd be nice to see notification of state and federal partners added.
- Contacts should be updated
- All dates and meeting times need to be updated for the current planning process