

FINANCE COMMITTEE MEETING

December 4, 2019 – 8:30 a.m.

AGENDA

This meeting of the Metropolitan Area Planning Agency Finance Committee will be conducted in compliance with the Nebraska Statutes of the Open Meetings Act. The Open Meetings Act is available for reference upon request.

Call to Order for Joint Benefits and Finance Committee Meeting

- A. [APPROVAL OF JULY 17, 2019 BENEFITS COMMITTEE MEETING MINUTES](#) (ACTION)
- B. [AMENDMENT TO THE PERSONNEL POLICY](#) (ACTION)
The Benefits Committee will consider for approval an amendment to the Personnel Policy, Section XIII – Employee Benefits: 13.01 Group Health and Life Insurance.
- C. [ADJOURNMENT OF BENEFITS COMMITTEE](#) (ACTION)
- D. [FINANCE COMMITTEE INFORMATION](#)
 - 1. [Monthly Financial Statements](#) (September)
 - a. [Bank Reconciliations \(ANB & WCB\) and Statements on Investments](#)
 - b. [Receipts and Expenditures](#)
 - c. [Schedules of Accounts Receivable & Accounts Payable](#)
 - d. [Statement of Financial Position](#)
 - e. [Statement of Revenues and Expenditures](#)
 - 2. [MAPA Projects / Activities](#)
 - a. [New / Anticipated Transportation and Community Development Projects.](#)
- E. [FOR FINANCE COMMITTEE APPROVAL](#)
 - 1. [Contract Payments](#)
 - a. Transportation Planning & GIS Funds (PL)
 - i. [Douglas County GIS – Transportation Planning Activities – PMT #1 - \\$19,571.38](#)
 - ii. [Metro Transit – Transportation Planning Activities – PMT #1 - \\$20,033.32](#)
 - iii. [Pottawattamie County GIS – PMT #1 - \\$9,218.15](#)
 - b. Studies & Projects
 - i. [Emspace + Lovgren – CMAQ Air Quality & Reduced Fare Program – PMT #16 - \\$8,026.75](#)

- ii. [Felsburg Holt & Ullevig – Bellevue Bridge Study – PMT #6 - \\$3,528.67](#)
- iii. [Vireo – N 24th Street Corridor Study – PMT #6 - \\$15,677.59](#)
- iv. [Wellcom – Little Steps, Big Impact – PMT #7 - \\$611.59](#)

2. Contract Payments with Exceptions

- a. [City of Omaha Planning – Transportation Planning Activities - PMT #1 – Not to Exceed \\$9,269.23](#)

F. RECOMMENDATIONS TO THE BOARD

1. Final Contract Payments

- a. [Felsburg Holt & Ullevig – Bellevue Bridge Study - \\$4,943.35](#)
- b. [The New BLK – On-call Communication Support Service: Task Order 1 - \\$9,937.50](#)

2. New Contracts/Task Orders

- a. NIROC Aerial Photography project
 - i. [City of Blair - \\$4,320.00](#)
 - ii. OPPD
 - iii. [Omaha Airport Authority - \\$15,000.00](#)
 - iv. [Papio-Missouri River Natural Resources District - \\$50,000.00](#)
 - v. [Washington County - \\$20,940.00](#)
 - vi. [Sarpy County Revision - \\$181,208.00](#)
- b. Emspace + Lovgren – Little Steps, Big Impact Communication Strategy - Not to Exceed

3. Contract Amendments

- a. NIROC Aerial Photography Projects
 - i. Eagle View / Pictometry
 - ii. [Metropolitan Utilities District - \\$40,000.00](#)
- b. [Pacific Junction Iowa – Iowa State Inventory Form \(ISIF\) Appraisals and Interim Mortgage Assistance - \\$29,390.00](#)
- c. [Douglas County – 2020 Renewal for the Complete Counts Committee - \\$15,000.00](#)
- d. [City of Omaha – 2020 Renewal for the Complete Counts Committee - \\$15,000.00](#)

4. Audit

- a. Additional FY19 Audit Fees - \$4,000.00

G. DISCUSSION

- 1. [NPAIT Update](#)

H. ADJOURNMENT

Executive Session: We reserve the right to enter into an executive session in order to protect the public interest with respect to discussion regarding litigation and personnel.

Meeting Quorum: The presence of two members of the Finance Committee shall constitute a quorum. (Operating By-Laws of the Omaha-Council Bluffs Metropolitan Area Planning Agency Finance Committee, Section IX)



*Quorum for Meetings of the Finance Committee – The presence of two members of the Finance Committee shall constitute a quorum.
(Operating By-Laws of the Omaha-Council Bluffs Metropolitan Area Planning Agency Finance Committee, Section IX)*

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, NE 68102-4328
Benefits & Finance Committee
July 17, 2019

The Metropolitan Area Planning Agency Benefits and Finance Committee met July 17, 2019, in the MAPA conference room. Patrick Bloomingdale called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present

Patrick Bloomingdale Secretary/Treasurer (left at 9:30 a.m.)
Steve Dethlefs, Washington County
Clare Duda, Douglas County
Don Kelly, Sarpy County
Justin Schultz, Pottawattamie County
Carol Vinton, Mills County

Staff Present

Grant Anderson
Natasha Barrett
Melissa Engel
Mike Helgerson
Amanda Morales
Katie Preister
Greg Youell

Other

Jeff Freygang SilverStone Group
Kristin Nollett SilveStone Group

A. Approval of MAY 22, 2019 BENEFITS COMMITTEE MEETING MINUTES (ACTION)

The Benefits Committee will consider for approval the May 22, 2019 meeting minutes.

MOTION Vinton SECOND by Kelly, to approve May 22, 2019 Benefits committee meeting minutes as presented. MOTION CARRIED.

B. RETIREMENT PLAN FUND OFFERINGS (ACTION)

The Benefits Committee will consider for approval a change in retirement plan fund offerings.

Ms. Preister presented the retirement plan fund offerings. The recommendation from MAPA staff was to replace the Oppenheimer Main Street Mid Cap A and Fidelity Advisory Leverage Co. Stk A funds which are have been performing below average for the past few quarters, with Federated MDT Mid Cap Growth A and PIMCO Income A funds.

Don Kelly asked a few questions regarding the retirement plan fund and recommended that the staff periodically look at market rates rather than solely relying on recommendation from a Financial Advisor.

MOTION Kelly SECOND by Vinton to recommend that the Board of Directors approve the retirement plan fund offerings as presented. MOTION CARRIED.

C. HEALTH INSURANCE (ACTION)

1. Health Insurance Plan

The Committees will review and consider for recommendation to the Board of Directors for approval one of three health insurance plans

Ms. Nollett presented the committees with three health insurance plan options. The current BlueCoss/BlueShield BluePride Option 3, pre-Affordable Health Care Plan (ACA) has been discontinued. MAPA must select a new health insurance plan to become effective September 1, 2019. MAPA staff recommended that the committees approve the BlueCross /BlueShield BlueFlex FPA19 plan.

MOTION Engel SECOND by Duda recommend that the Board of Directors approve the BlueCross /BlueShield BlueFlex FPA19 plan as presented. MOTION CARRIED.

2. Premium Structure/Policy Change Recommendation

The Committees will review and consider for recommendation to the Board of Directors for approval changes to the premium structure and Employee Benefits Policy (Section XIII).

Ms. Preister presented the premium structure/policy change recommendation of MAPA covering the premium costs for health and dental insurance for employee only coverage at 93% and employee plus dependent converge at 85%.

MOTION Kelly SECOND by Dethlefs recommend that the Board of Directors approve the premium structure/policy change as presented. MOTION CARRIED.

D. ADJOURNMENT OF BENEFITS COMMITTEE

The Benefits Committee adjourned at 9:10 a.m.

E. FINANCE COMMITTEE INFORMATION

1. MONTHLY FINANCIAL STATEMENTS (May)

- a. Bank Reconciliations (American National & Washington County) and Statements on Investments
- b. Receipts and Expenditures
- c. Schedule of Accounts Receivable/ Accounts Payable
- d. Statement of Financial Position
- e. Statements of Revenues and Expenditures

Ms. Engel presented the May financials.

F. FOR FINANCE COMMITTEE APPROVAL

1. Contract Payments

- a. City of Omaha - 13th Street Walkability Study - PMT #2 - \$1,306.46
- b. Emspace + Lovgren - PMT #12 - \$13,506.47
- c. Emspace + Lovgren - PMT #13 - \$19,906.63
- d. Steve Jensen Consulting - PMT #2 - \$910.00
- e. Vireo - PMT #2 - \$11,617.65
- f. Wellcom - PMT #3 - \$1,380.43

Mr. Youell presented the contract payments for Finance Committee approval.

MOTION Duda SECOND by Kelly, to approve the contract payments as presented. MOTION CARRIED.

2. Purchases

- a. Central Plains Technology Plan - \$5,210.

Mr. Youell presented the Central Plains Technology purchase.

MOTION Duda SECOND by Kelly, to approve the Central Plains Technology Plan purchase as presented MOTION CARRIED.

3. Travel

- a. Reclaiming Vacant Properties Conference – Atlanta, GA - October 2-4, 2019 – Jeff Spiehs – Not to exceed \$1,100
- b. NARC Executive Directors Conference and Board Retreat – Scottsdale, AZ – October 26 - 30, 2019 – Greg Youell & Carol Vinton – \$1,713.66

Mr. Youell presented the travel requests for Finance Committee approval.

MOTION Kelly SECOND by Dethlefs, to approve the travel as presented. MOTION CARRIED.

G. RECOMMENDATION TO THE BOARD

1. Final Contract Payments

- a. Douglas County GIS - \$15,731.00
- b. City of Omaha Planning - \$364.76
- c. Pottawattamie County GIS - \$4,965.93

Mr. Youell presented the final contract payments.

MOTION Kelly SECOND by Duda, to recommend that the Board of Directors approve the final contract payments as presented. MOTION CARRIED.

2. New Contracts

- a. Iowa West Foundation Grant - \$27,500.00
- b. I-80 Interchange Planning & Environmental Linkages (PEL) Study – MOU

Mr. Youell presented the new contracts. The Iowa West Foundation Grant supports the Heartland 2050 project. The I-80 Interchange Planning & Environmental Linkages (PEL) Study – MOU is between MAPA, Sarpy County, City of Papillion and City of Gretna Nebraska.

MOTION Vinton SECOND by Duda to recommend that the Board of Directors approve the new contracts as presented. MOTION CARRIED.

3. Travel

- a. Heartland 2050 Site-Visit – Dallas, TX – October 23 - 25, 2019 – 4 Staff & 24 Others – \$47,014.40

Mr. Youell presented the Heartland 2050 Site Visit Travel.

MOTION Duda SECOND by Dethlefs to recommend that the Board of Directors approve the travel as presented. MOTION CARRIED.

4. Audit Engagement Letter

Ms. Engel presented the FY 2019 audit engagement letter with Hamilton Associates, P.C.

MOTION Kelly SECOND by Dethlefs, to recommend that the Board of Directors approve the FY 2019 audit engagement letter as presented and complete a Request for Proposal (RFP) for the FY 2020 audit. MOTION CARRIED, Bloomingdale was not present for the vote.

H. OTHER

1. Anticipated FY2020 Activities

- a. Transportation Studies
- b. Flood Recovery

Mr. Helgeson provided the committee with a list of upcoming transportation project RFP's. Mr. Youell presented a list of anticipated flood recovery projects.

D. ADJOURNMENT

The Finance Committee meeting adjourned at 9:50 a.m.

Section XIII – Employee Benefits

13.01 Group Health and Life Insurance

Employees having Probationary, Regular or Acting Appointment status and working an average of 30 hours or more per work week will ~~automatically~~ become eligible for participation in the MAPA Group Insurance Plan on the first day of the month following date of hire. full day of employment. If the date of hire is on the first of the month, the employee will be eligible that day. MAPA covers the premium costs for health and dental insurance costs for employee only coverage at 93% and employee plus dependent coverage at 85%. Dependents of the employee may participate in the plan subject to the same regulations as for employees. If an employee declares participation in dependency coverage subsequent to his initial eligibility enrollment date, he/she may have to provide the carrier with a Declaration of Insurability Statement. The agency will continue payment of premiums on the employee while the employee is on maternity leave. Conversion privileges are available to employees upon termination of employment.

13.01.01 Disability

Disability or partial disability benefits are available to employees under the MAPA Group Insurance Plan. Disability benefits are also available to employees under the Federal Insurance Contribution Act.

13.01.02 Death

Life insurance coverage in the amount of \$25,000 is carried under the MAPA Group Insurance Plan payable to the employee's designated beneficiary. This insurance carries the double indemnity clause. Payments to beneficiaries are also available under the Federal Insurance Contributions Act.

13.01.03 Flexible Spending Account

Each eligible employee shall have access to a Flexible Spending Account (FSA) in which the employee may make voluntary contributions for use of qualified medical expenses as established in the cafeteria plan.

13.02 Worker's Compensation Insurance

The agency shall provide for medical care and compensation in illness or injury connected with employment, as provided in Worker's Compensation Laws of Iowa and Nebraska.

13.03 Group Travel Insurance

Employees participate in the Group Travel Plan upon the first day of employment. Travel from employee's residence to regular place of employment is not covered. Travel while conducting the business of the agency is covered for bodily injury or death. MAPA employees using their own automobiles for MAPA business are personally liable. Authorized MAPA drivers shall be required to submit a certificate of insurance.

Metropolitan Area Planning Agency - Foundation
Bank Reconciliation Statement
September 2019

WASHINGTON COUNTY BANK - SAVINGS

Cash in bank September 30, 2019	<u>\$613,549.10</u>
General Ledger Balance, August 31, 2018	\$613,080.33
Transfer to WCB Checking	\$0.00
WCB Savings Interest Earned	\$468.77
General Ledger Balances, September 30, 2019	<u>\$613,549.10</u>

WASHINGTON COUNTY BANK - CHECKING

Balance per bank September 30, 2019	\$5.00
Deposit	\$0.00
Payment	\$0.00
Cash in bank September 30, 2019	<u>\$5.00</u>

**Metropolitan Area Planning Agency
Bank Reconciliation Statement
September 2019**

AMERICAN NATIONAL BANK

Balance per bank, September 30, 2019		\$235,678.04
Less: Checks Outstanding (9/30/19)	\$10,266.03	<u>(\$10,266.03)</u>
Cash in bank September 30, 2019		<u>\$225,412.01</u>
General Ledger Balance, August 31, 2019		\$611,324.32
Cash Receipts		\$204,298.98
Transfer from paypal account		\$3,947.50
Less: Transfers to NPAIT	\$265,200.00	
Checks (9/2019)	\$175,370.30	
Postalia	\$100.00	
Bank Charges	\$46.71	
Nebraska Sales tax	\$0.00	
Capital Business Systems	\$673.77	
Transfer to NPAIT-Capitol Reserve	\$1,200.00	
Payroll Expenses	\$146,373.66	
ACH Payroll (9/2019)	\$81,044.52	
ACH Federal Payroll Taxes	\$26,916.26	
Nationwide Payroll Contribution	\$13,833.56	
Blue Cross Blue Shield of NE Health Ins.	\$15,523.29	
Nebraska State withholding Tax	\$5,841.81	
Quarterly SUTA	\$0.00	
Pay Flex (9/2019)	\$3,214.22	
ACH VISA card (9/2019)		\$5,194.35
Advertising	\$125.00	
Auto - Gas/Maintenance	\$20.00	
Council of Officials Annual Meeting	\$24.70	
Data Processing	\$20.38	
Forums	\$5.99	
GIS Software	\$16.77	
H2050 Site Visit Travel	\$2,000.00	
American Airlines Deposit	\$1,400.00	
Meo Maya Deposit	\$600.00	
Membership - Reference Materials	\$256.25	
Postage	\$44.35	
Public Relations - Website Software/Fees	\$152.17	
Supplies	\$114.91	
Travel & Conferences	\$2,413.83	
Denver - Youell & Gross	\$901.39	
Phoenix - Youell	\$311.98	
Kansas City - Walker	\$226.03	
Atlanta - Spiels	\$386.60	
NARC - Youell	\$447.70	
Other	\$140.13	
		<u>\$594,158.79</u>
General Ledger Balances, September 30, 2019		<u>\$225,412.01</u>
Less assigned deposits		<u>\$ (137,192.10)</u>
Available Cash Balance		<u>\$88,219.91</u>

STATEMENT ON INVESTMENT
Treasury Bills
 September 2019

American Wealth Partners

Money Market	\$	3,214.95	\$	291.57	0.170%
CD 5/1/2020	\$	49,978.00	\$	50,000.00	1.750%
CD 9/28/2020	\$	107,098.16	\$	106,000.00	2.850%
CD 12/28/2021	\$	103,071.00	\$	100,000.00	3.200%
CD 9/27/2022	\$	65,921.70	\$	65,000.00	2.300%
CD 9/28/2022	\$	47,140.00	\$	50,000.00	0.000%
Accrued Interest	\$	442.57			
Total Account Value	\$	376,866.38			

Original Investments

Closing Costs	\$	355,000.00
General Undesignated	\$	100,000.00
	\$	455,000.00
Aggregate Earnings	\$	37,263.53
Total	\$	492,263.53

NPAIT INVESTMENTS

CD 9/28/2022	\$	115,397.15	\$115,175.00	2.200%
	\$	492,263.53		

MAPA	General	Capitol	Sarpy Co. Revolving	Special Projects	TOTAL
	MAPA	MAPA	Loan Fund	MAPA	MAPA
Acct #	001	002	005	008	
Beginning Balance	679,677.50	84,949.71	47,875.94	22,569.90	835,073.05
Sponsor Fees	289.20				289.20
Interest	1,101.73	107.73	60.08	28.32	1,297.86
Transfer (to)/from General checking	265,200.00	1,200.00			1,200.00
Transfer to/from another NPAIT account					
Ending Balance	946,268.43	86,257.44	47,936.02	22,598.22	1,103,060.11
Less Reserve for other projects	-				
Available for the Agency	946,268.43				

MAPA Foundation	Foundation	NDO	TOTAL
	MAMA		MAPA Foundation
Acct #	003	006	
Beginning Balance	34,021.40	60,194.44	94,215.84
Sponsor Fees			-
Interest	42.69	76.66	119.35
Transfer from Foundation checking		1,687.00	1,687.00
Transfers			-
Ending Balance	34,064.09	61,958.10	96,022.19

Metropolitan Area Planning Agency
Cash Receipts Report
September 2019

Type	Payer	Receipt Number	Deposit Number	Amount
Received EFT	NDOT- CMAQ	1546	780	\$38,387.56
Received EFT	FEDERAL TRANSIT ADMINISTRATION	1547	781	\$51,861.00
Check	NPAIT	1550	782	\$409.80
Check	The Hartford	1551	782	\$126.00
Received EFT	Nebraska Enviromental Trust	1552	783	\$12,529.36
Received EFT	City of Council Bluffs	1553	784	\$40,000.00
Received EFT	City of Ralston	1554	785	\$30.00
Received EFT	City of Council Bluffs	1555	786	\$32,254.00
Received EFT	City of Council Bluffs	1555	786	\$1,300.00
Check	IOWA WEST FOUNDATION	1556	787	\$20,625.00
Check	Peter Kiewit Foundation	1557	787	\$1,300.00
Check	Metro Transit	1558	787	\$1,300.00
Check	Metro Transit	1559	787	\$2,677.43
Check	Omaha by Design	1560	787	\$1,500.00
	Square Fee			(\$1.17)
				<u>\$204,298.98</u>

Account Description	Amount
Business Insurance Expense	\$126.00
Contracts	\$2,677.43
Council of Officials Annual Meeting	\$28.83
Federal Revenue	\$90,248.56
Match Contributions	\$40,000.00
Miscellaneous	\$21,034.80
Site Visit Registration	\$5,400.00
State Revenue	\$12,529.36
TIP Fee	\$32,254.00
	<u>\$204,298.98</u>

Metropolitan Area Planning Agency
Cash Disbursements
September 2019

Check #	Date	Payee	Amount
17216	9/10/2019	Blackbaud	\$12,176.00
17217	9/10/2019	City of Council Bluffs	\$51,861.00
17218	9/10/2019	City of Omaha Cashier	\$17,567.54
17219	9/10/2019	The Daily Record	\$58.50
17220	9/10/2019	DAS State Accounting - Central Finance	\$73.66
17221	9/10/2019	Economic Development Research Group, Inc.	\$6,318.03
17222	9/10/2019	Emspace + Lovgren	\$60,383.50
17223	9/10/2019	Fidelity Security Life Insurance Co. (eye med)	\$109.96
17224	9/10/2019	Firespring	\$65.88
17225	9/10/2019	Griff's Delivery Service	\$15.00
17226	9/10/2019	Iowa Association of Regional Councils	\$3,900.00
17227	9/10/2019	Kissel, Kohout, E&S Associates LLC	\$833.33
17228	9/10/2019	Megan Walker	\$93.40
17229	9/10/2019	Metro	\$2,412.17
17230	9/10/2019	Nebraska Dept. of Transportation	\$926.65
17231	9/10/2019	The New BLK	\$2,437.50
17232	9/10/2019	Owen Stuckey	\$274.99
17233	9/10/2019	Payless Office Products, Inc.	\$108.55
17234	9/10/2019	Principal Life Insurance Company	\$1,372.15
17235	9/10/2019	Sarpy County Planning	\$2,255.46
17236	9/10/2019	Standard Printing Company	\$349.00
17237	9/10/2019	United Way	\$80.00
17238	9/10/2019	WellCom	\$1,330.40
17239	9/25/2019	AFLAC	\$308.64
17240	9/25/2019	CenturyLink	\$53.44
17241	9/25/2019	The Daily Record	\$85.40
17242	9/25/2019	Digital Express	\$195.00
17243	9/25/2019	Douglas County Treasurer	\$191.03
17244	9/25/2019	Griff's Delivery Service	\$15.00
17245	9/25/2019	Metro	\$7,349.00
17246	9/25/2019	Midlands Business Journal	\$190.00
17247	9/25/2019	One Source The Background Check Co	\$31.00
17248	9/25/2019	Opinion Tribune	\$67.99
17249	9/25/2019	Payless Office Products, Inc.	\$97.41
17250	9/25/2019	Principal Life Insurance Company	\$1,226.93
17251	9/25/2019	Travis Halm	\$32.48
17252	9/25/2019	United States Postal Service	\$364.31
17253	9/25/2019	United Way	\$160.00
			\$175,370.30

Metropolitan Area Planning Agency
Cash Disbursements
September 2019

Check Disbursement Detail

Advertising	\$143.90
Auto - Gas/Maintenance	228.00
Data Processing	1,375.00
Employee Benefits/Withholding	3,257.68
Membership - Reference Materials	4,010.21
Miscellaneous Expenses	31
Office Rent	5,974.00
Postage	30.00
Prepaid Expenses	12,688.09
Printing	609.88
Professional Services	833.33
Supplies	480.95
Telephone	127.10
Travel & Conferences	88.91
MAPA Activities	<u>\$29,878.05</u>
Contracts	70,065.68
Pass Through Contracts - Planning	19,823.00
Pass Through Contracts - STP	<u>55,603.57</u>
Contracts	145,492.25
Total Disbursements	<u><u>\$175,370.30</u></u>

**Metropolitan Area Planning Agency
Payroll Register
September 2019**

Pay Types/Benefits	Hours	Amount
AL Pay	0.00	\$9,790.27
Back Pay	0.00	\$215.86
Dental EE	0.00	\$89.11
Dental EE+CH	0.00	\$22.68
Dental EE+FA	0.00	\$148.48
Dental EE+SP	0.00	\$47.30
ER H.I.	0.00	\$5,352.08
ER H.I. CH	0.00	\$2,118.58
ER H.I. FA	0.00	\$5,277.96
ER H.I. SP	0.00	\$1,962.14
GC Earnings	0.00	\$53.82
Hourly	315.00	\$5,790.89
Hourly - Reg	1,034.50	\$23,900.18
Life & Dis	0.00	\$502.00
OT Hourly	3.00	\$105.99
Salary	0.00	\$75,870.49
SL Pay	0.00	\$428.05
		<u>Gross Pay \$116,155.55</u>
		<u>Gross Benefits \$15,520.33</u>
		<u>Gross Pay/Benefits \$131,675.88</u>

Deductions/Employee Taxes	Adj. Gross	Amount
457-\$	N/A	\$1,200.00
457-%	N/A	\$1,313.44
457-Roth \$	N/A	\$100.00
457-Roth%	N/A	\$719.25
AFLAC	N/A	\$197.70
AT AFLAC	N/A	\$118.08
Dental Ins	N/A	\$422.36
Flex Plan 19	N/A	\$1,411.70
Gift Cards	N/A	\$50.00
Health Ins	N/A	\$1,794.16
Pension Loan	N/A	\$412.58
Pension Plan	N/A	\$4,247.71
United Way	N/A	\$160.00
VISION	N/A	\$103.19
Zoo	N/A	\$60.00
Federal	102,899.79	\$9,745.60
Medicare	112,226.44	\$1,627.28
Soc Security	112,226.44	\$6,958.05
State - NE	105,465.29	\$4,469.93
		<u>Deductions/Employee Taxes: \$35,111.03</u>

Employer Expenses	Adj. Gross	Amount
ER Pension	N/A	\$5,840.58
Medicare	112,226.44	\$1,627.28
Soc Security	112,226.44	\$6,958.05
SUTA	6,145.88	\$21.51
		<u>Additional Employer Expenses: \$14,447.42</u>

GRAND TOTAL NET PAY: \$81,044.52

GRAND TOTAL EXPENSE: \$146,123.30

Metropolitan Area Planning Agency
Aged Accounts Receivable Report
September 30, 2019

Aging Balance For	Client ID	Last Paid	current	31-60	61-90	over 90	Balance
Blair Housing Authority		11/22/2019					
<i>Blair Housing Authority</i>		11/22/2019	\$0.00	\$0.00	\$0.00	\$2,150.00	\$2,150.00
Totals for Blair Housing Authority:			\$0.00	\$0.00	\$0.00	\$2,150.00	\$2,150.00
City of Hancock		12/28/2018					
<i>City of Hancock</i>		12/28/2018	\$0.00	\$0.00	\$0.00	\$5,117.00	\$5,117.00
Totals for City of Hancock:			\$0.00	\$0.00	\$0.00	\$5,117.00	\$5,117.00
City of Omaha		11/22/2019					
<i>City of Omaha</i>		11/22/2019	\$1,300.00	\$0.00	\$0.00	\$27,080.64	\$28,380.64
Totals for City of Omaha:			\$1,300.00	\$0.00	\$0.00	\$27,080.64	\$28,380.64
Council Bluffs Area Chamber of Commerce		11/22/2019					
<i>Council Bluffs Area Chamber of Commerce</i>		11/22/2019	\$335.00	\$0.00	\$0.00	\$0.00	\$335.00
Totals for Council Bluffs Area Chamber of Cor			\$335.00	\$0.00	\$0.00	\$0.00	\$335.00
Douglas County		10/18/2019					
<i>Douglas County</i>		10/18/2019	\$750.00	\$0.00	\$0.00	\$1,469.95	\$2,219.95
Totals for Douglas County:			\$750.00	\$0.00	\$0.00	\$1,469.95	\$2,219.95
FEDERAL TRANSIT ADMINISTRATION		10/31/2019					
<i>FEDERAL TRANSIT ADMINISTRATION</i>		10/31/2019	\$0.00	\$0.00	\$0.00	\$246,403.58	\$246,403.58
Totals for FEDERAL TRANSIT ADMINISTRATIC			\$0.00	\$0.00	\$0.00	\$246,403.58	\$246,403.58
Greater Omaha Chamber of Commerce		10/4/2019					
<i>Greater Omaha Chamber of Commerce</i>		10/4/2019	\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00
Totals for Greater Omaha Chamber of Comme			\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00
HDR Engineering, Inc.		11/15/2019					
<i>HDR Engineering, Inc.</i>		11/15/2019	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00
Totals for HDR Engineering, Inc.:			\$750.00	\$0.00	\$0.00	\$0.00	\$750.00
IOWA COG		8/23/2019					
<i>IOWA COG</i>		8/23/2019	\$0.00	\$16,176.00	\$0.00	\$402.43	\$16,578.43
Totals for IOWA COG:			\$0.00	\$16,176.00	\$0.00	\$402.43	\$16,578.43

Metropolitan Area Planning Agency
Aged Accounts Receivable Report
September 30, 2019

<u>Aging Balance For</u>	<u>Client ID</u>	<u>Last Paid</u>	<u>current</u>	<u>31-60</u>	<u>61-90</u>	<u>over 90</u>	<u>Balance</u>
IOWA DEPARTMENT OF TRANSPORTATION		8/20/2019					
<i>IOWA DEPARTMENT OF TRANSPORTATION</i>		8/20/2019	\$60,083.00	\$0.00	\$0.00	\$0.00	\$60,083.00
Totals for IOWA DEPARTMENT OF TRANSPORTATION			<u>\$60,083.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$60,083.00</u>
Lamp, Ryneerson & Associates, Inc.		9/28/2018					
<i>Lamp, Ryneerson & Associates, Inc.</i>		9/28/2018	\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00
Totals for Lamp, Ryneerson & Associates, Inc.			<u>\$1,300.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,300.00</u>
MAPA Foundation		5/10/2019					
<i>MAPA Foundation</i>		5/10/2019	\$0.00	\$0.00	\$0.00	\$5.00	\$5.00
Totals for MAPA Foundation:			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$5.00</u>	<u>\$5.00</u>
Metropolitan Community College		10/4/2019					
<i>Metropolitan Community College</i>		10/4/2019	\$0.00	\$0.00	\$0.00	\$310.00	\$310.00
Totals for Metropolitan Community College:			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$310.00</u>	<u>\$310.00</u>
Metropolitan Utilities District		10/18/2019					
<i>Metropolitan Utilities District</i>		10/18/2019	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00
Totals for Metropolitan Utilities District:			<u>\$30.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$30.00</u>
Mid American Regional Council (MARC)		10/11/2019					
<i>Mid American Regional Council (MARC)</i>		10/11/2019	\$379.16	\$215.76	\$0.00	\$0.00	\$594.92
Totals for Mid American Regional Council (MARC):			<u>\$379.16</u>	<u>\$215.76</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$594.92</u>
Mills County		7/19/2019					
<i>Mills County</i>		7/19/2019	\$0.00	\$0.00	\$0.00	\$9,348.54	\$9,348.54
Totals for Mills County:			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$9,348.54</u>	<u>\$9,348.54</u>
NDOT- CMAQ		9/4/2019					
<i>NDOT- CMAQ</i>		9/4/2019	\$0.00	\$0.00	\$50,207.22	\$0.00	\$50,207.22
Totals for NDOT- CMAQ:			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$50,207.22</u>	<u>\$0.00</u>	<u>\$50,207.22</u>
NDOT		11/13/2019					
<i>NDOT</i>		11/13/2019	\$0.00	\$0.00	\$0.00	\$313,149.27	\$313,149.27
Totals for NDOT:			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$313,149.27</u>	<u>\$313,149.27</u>

Metropolitan Area Planning Agency Aged Accounts Receivable Report

September 30, 2019

Aging Balance For	Client ID	Last Paid	current	31-60	61-90	over 90	Balance
Nebraska Department of Economic Development		10/10/2019					
<i>Nebraska Department of Economic Developemer</i>		10/10/2019	\$0.00	\$0.00	\$0.00	\$1,203.98	\$1,203.98
Totals for Nebraska Department of Economic			\$0.00	\$0.00	\$0.00	\$1,203.98	\$1,203.98
Nebraska Enviromental Trust		11/20/2019					
<i>Nebraska Enviromental Trust</i>		11/20/2019	\$10,344.12	\$9,201.47	\$0.00	\$0.00	\$19,545.59
Totals for Nebraska Enviromental Trust:			\$10,344.12	\$9,201.47	\$0.00	\$0.00	\$19,545.59
Nebraska Ethanol Industry Coalition		10/18/2019					
<i>Nebraska Ethanol Industry Coalition</i>		10/18/2019	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Totals for Nebraska Ethanol Industry Coalitio			\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Olsson Associates		11/22/2019					
<i>Olsson Associates</i>		11/22/2019	\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00
Totals for Olsson Associates:			\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00
Peter Kiewit Foundation		11/1/2019					
<i>Peter Kiewit Foundation</i>		11/1/2019	\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00
Totals for Peter Kiewit Foundation:			\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00
Pottawattamie County, Iowa		11/1/2019					
<i>Pottawattamie County, Iowa</i>		11/1/2019	\$0.00	\$0.00	\$0.00	\$17,917.90	\$17,917.90
Totals for Pottawattamie County, Iowa:			\$0.00	\$0.00	\$0.00	\$17,917.90	\$17,917.90
SPARK		10/11/2019					
<i>SPARK</i>		10/11/2019	\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00
Totals for SPARK:			\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00
Grand Totals:			\$81,971.28	\$25,593.23	\$50,207.22	\$624,558.29	\$782,330.02

Metropolitan Area Planning Agency
Aged Accounts Payable Report
September 30, 2019

Vendor Name	Trans. No.	Description	current	31-60	61-90	over 90	Credits	Net Due
Best Care Employee Assistance Program								
Best Care Employee Assistance Program	376-6870	9.1.19 - 8.31.20	\$1,950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,950.00
			<u>\$1,950.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,950.00</u>
CDS Inspections & Beyond								
CDS Inspections & Beyond	MAPA Admin-6		\$95.30	\$0.00	\$0.00	\$0.00	\$0.00	\$95.30
			<u>\$95.30</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$95.30</u>
City of Omaha Cashier								
City of Omaha Cashier	156965	13th St. #2	\$0.00	\$0.00	\$0.00	\$1,054.25	\$0.00	\$1,054.25
City of Omaha Cashier	174169		\$18,906.98	\$0.00	\$0.00	\$0.00	\$0.00	\$18,906.98
			<u>\$18,906.98</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,054.25</u>	<u>\$0.00</u>	<u>\$19,961.23</u>
Council Bluffs Area Chamber of Commerce								
Council Bluffs Area Chamber of Commerce	48377		\$335.00	\$0.00	\$0.00	\$0.00	\$0.00	\$335.00
			<u>\$335.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$335.00</u>
The Daily Nonpareil								
The Daily Nonpareil	9.29.19		\$52.59	\$0.00	\$0.00	\$0.00	\$0.00	\$52.59
			<u>\$52.59</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$52.59</u>
The Daily Record								
The Daily Record	123500		\$21.50	\$0.00	\$0.00	\$0.00	\$0.00	\$21.50
			<u>\$21.50</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$21.50</u>
DAS State Accounting - Central Finance								
DAS State Accounting - Central Finance	1185947		\$68.16	\$0.00	\$0.00	\$0.00	\$0.00	\$68.16
			<u>\$68.16</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$68.16</u>
Economic Development Research Group, Inc								
Economic Development Research Group, Inc	769-12		\$18,436.41	\$0.00	\$0.00	\$0.00	\$0.00	\$18,436.41
			<u>\$18,436.41</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$18,436.41</u>
Emspace + Lovgren								
Emspace + Lovgren	B879		\$0.00	\$70,508.17	\$0.00	\$0.00	\$0.00	\$70,508.17
			<u>\$0.00</u>	<u>\$70,508.17</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$70,508.17</u>

Florence Home for the Aged

Florence Home for the Aged	6.30.19		\$0.00	\$0.00	\$0.00	\$12,259.40	\$0.00	\$12,259.40
			\$0.00	\$0.00	\$0.00	\$12,259.40	\$0.00	\$12,259.40

Grant Anderson

Grant Anderson	9.19.19	NROC travel expenses	\$41.60	\$0.00	\$0.00	\$0.00	\$0.00	\$41.60
			\$41.60	\$0.00	\$0.00	\$0.00	\$0.00	\$41.60

HDR Engineering Inc.

HDR Engineering Inc.	1200195127		\$0.00	\$0.00	\$0.00	\$13,610.73	\$0.00	\$13,610.73
HDR Engineering Inc.	1200207198		\$0.00	\$0.00	\$0.00	\$382.87	\$0.00	\$382.87
			\$0.00	\$0.00	\$0.00	\$13,993.60	\$0.00	\$13,993.60

Metro

Metro	35565		\$0.00	\$0.00	\$0.00	\$17,992.21	\$0.00	\$17,992.21
			\$0.00	\$0.00	\$0.00	\$17,992.21	\$0.00	\$17,992.21

Payless Office Products, Inc.

Payless Office Products, Inc.	3102816-0		\$504.00	\$0.00	\$0.00	\$0.00	\$0.00	\$504.00
Payless Office Products, Inc.	3110103-0		\$30.38	\$0.00	\$0.00	\$0.00	\$0.00	\$30.38
			\$534.38	\$0.00	\$0.00	\$0.00	\$0.00	\$534.38

Sarpy County GIS & Planning

Sarpy County GIS & Planning	2020-1	Q1	\$20,922.31	\$0.00	\$0.00	\$0.00	\$0.00	\$20,922.31
			\$20,922.31	\$0.00	\$0.00	\$0.00	\$0.00	\$20,922.31

South Central Economic Development District

South Central Economic Development District	955	NROC	\$143.37	\$0.00	\$0.00	\$0.00	\$0.00	\$143.37
			\$143.37	\$0.00	\$0.00	\$0.00	\$0.00	\$143.37

Steve Jensen

Steve Jensen	236		\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00
			\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00

WellCom

WellCom	4239		\$0.00	\$1,212.01	\$0.00	\$0.00	\$0.00	\$1,212.01
WellCom	4256		\$1,036.11	\$0.00	\$0.00	\$0.00	\$0.00	\$1,036.11
			\$1,036.11	\$1,212.01	\$0.00	\$0.00	\$0.00	\$2,248.12

\$62,673.71 \$71,720.18 \$0.00 \$45,299.46 \$0.00 \$179,693.35

Metropolitan Area Planning Agency
Statement of Financial Position
September 30, 2019

		Actual
Assets		
	10-1000 Petty Cash	\$161.63
	10-1005 Paypal Account	\$305.21
	10-1010 Cash - American National Bank	\$225,412.01
	10-1030 Treasury Bills	\$376,866.38
	10-1040 NPAIT Investments General	\$946,268.43
	10-1043 NPAIT Investments Special Projects	\$22,598.22
	10-1045 NPAIT Investments Capitol Reserve	\$86,257.44
	10-1057 NPAIT CD Investments	\$115,397.15
	10-1100 Accounts Receivable	\$782,330.02
	10-1110 Due To/Due From Funds	\$18,969.38
	10-1145 Employee Elected Deduction	\$30.00
	10-1300 Prepaid Expenses	\$21,885.01
	10-1310 Prepaid Insurance	\$13,145.23
	11-1110 Due To/Due From Funds	(\$8,838.18)
	12-1055 NPAIT Investments Sarpy Co. Revolving Loan	\$47,936.02
	13-1200 Furniture, Fixtures & Equipment	\$169,006.60
	13-1205 Vehicles	\$51,215.35
	13-1220 Less: Accumulated Depreciation	\$137,498.81
	20-1020 Cash - ANB Foundation	\$36,332.98
	20-1025 Cash - Washington County Bank - MAPA Foundation	\$5.00
	20-1027 Cash-Washington County- Savings - MAPA Foundaiton	\$613,549.10
	20-1060 NPAIT Investments Foundation	\$34,064.09
	20-1065 NPAIT Investments FD NDO	\$61,958.10
	20-1110 Due To/Due From Funds	(\$10,136.20)
	20-1415 Note Receivable - Sterling Ambitions, LLC	\$6,941.00
	20-1425 Note Receivable KB Quality Meats	\$8,014.00
	20-1501 Note Receivable NDED Housing	\$130,123.03
	20-1502 Note Receivable NIFA Housing	\$93,977.74
	20-1503 Note Receivable MAPA Housing	\$36,145.29
	20-1504 Note Receivable Blair Housing	\$93,977.74
	20-1505 Note Receivable Local Housing	\$7,229.08
	40-1100 Accounts Receivable	\$161,518.87
	Total Assets	\$4,005,146.91

Liabilities and Fund Balance

Liabilities

	10-2000 Accounts Payable	\$179,598.05
	10-2015 Credit Card Payable	\$11,939.34
	10-2105 Nebraska Withholding	\$4,469.93
	10-2115 AFLAC W/H Payable	(\$147.18)

Metropolitan Area Planning Agency
Statement of Financial Position
September 30, 2019

		<u>Actual</u>
10-2125	Dental Insurance W/H Payable	(\$1,015.46)
10-2126	Life & Disability Insurance Payable	(\$441.81)
10-2130	Flex W/H Payable	(\$422.56)
10-2132	Vision Insurance Payable	(\$22.61)
10-2135	Health Insurance Payable	\$4,664.31
10-2160	SUTA Tax	\$63.83
10-2170	Nebraska Sales Tax Payable	\$8.40
10-2210	Accrued Compensated Absences	\$161,462.34
10-2220	Accrued Audit Fees	\$11,000.00
20-2000	Accounts Payable	\$95.10
20-2430	Deferred Revolving Loan	\$264.52
20-2435	Deferred Revolving Loan Housing	\$950,413.19
40-2000	Accounts Payable	\$306,806.12
Total Liabilities		<u>\$1,628,735.51</u>
Fund Balance		
10-3000	Fund Balance Undesignated	\$1,465,953.87
10-3010	Fund Balance Assigned	\$324,683.25
10-3020	Fund Balance Committed	\$447,832.41
11-3000	Fund Balance Undesignated	(\$8,838.18)
12-3100	Fund Balance Restricted	\$47,936.02
13-3005	Invested in Capital Assets	\$82,723.14
20-3000	Fund Balance Undesignated	\$60,165.77
20-3100	Fund Balance Restricted	\$101,242.37
40-3010	Fund Balance Assigned	(\$145,287.25)
Total Fund Balance		<u>\$2,376,411.40</u>
Total Liabilities and Fund Balance		<u><u>\$4,005,146.91</u></u>

Metropolitan Area Planning Agency
Statement of Revenues and Expenditures
September 30, 2019

		<u>9/1/19-9/30/2019</u>		<u>7/1/19 - 9/30/2019</u>		<u>% to YTD Budget</u>	<u>Prior Year to Date</u>	<u>Increase/ (Dec YTD to PYTD</u>	<u>FY 2020 Budget</u>
		<u>Actual</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>Budget YTD</u>				
Revenues									
Federal and State Revenue									
10-4100	Federal Revenue	\$60,083.00	\$793,756.75	\$140,553.22	\$793,756.75	17.71 %	\$84,110.01	67.11 %	\$3,175,027.00
10-4200	State Revenue	\$10,344.12	\$73,606.75	\$35,721.59	\$73,606.75	48.53 %	\$79,349.15	(54.98)%	\$294,427.00
Total Federal and State Revenue		<u>\$70,427.12</u>	<u>\$867,363.50</u>	<u>\$176,274.81</u>	<u>\$867,363.50</u>	<u>20.32 %</u>	<u>\$163,459.16</u>	<u>7.84 %</u>	<u>\$3,469,454.00</u>
Local Government Revenue									
10-4300	Local Revenue	\$0.00	\$0.00	\$192,948.00	\$200,248.00	96.35 %	\$195,310.00	(1.21)%	\$400,496.00
10-4305	TIP Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	\$271,776.80	(100.00)%	\$184,330.00
10-4350	Heartland 2050 Local Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	\$3,489.84	(100.00)%	\$0.00
Total Local Government Revenue		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$192,948.00</u>	<u>\$200,248.00</u>	<u>96.35 %</u>	<u>\$470,576.64</u>	<u>(59.00)%</u>	<u>\$584,826.00</u>
Charges for Services									
10-4400	Contracts	\$2,677.43	\$46,687.50	\$9,031.52	\$46,687.50	19.34 %	\$11,443.22	(21.08)%	\$186,750.00
10-4405	Aerial Photo Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	\$0.00	0.00 %	\$1,015,573.00
Total Charges for Services		<u>\$2,677.43</u>	<u>\$46,687.50</u>	<u>\$9,031.52</u>	<u>\$46,687.50</u>	<u>19.34 %</u>	<u>\$11,443.22</u>	<u>(21.08)%</u>	<u>\$1,202,323.00</u>
Forums Revenue									
10-4501	Council of Officials Quarterly	\$0.00	\$350.00	\$0.00	\$350.00	0.00 %	\$80.00	(100.00)%	\$1,400.00
10-4502	Council of Officials Annual	\$810.00	\$0.00	\$1,810.00	\$0.00	0.00 %	\$5,355.00	(66.20)%	\$6,000.00
10-4505	Heartland 2050 Summit	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	\$0.00	0.00 %	\$6,000.00
10-4506	Heartland 2050 Speaker Series	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00 %	\$0.00	0.00 %	\$4,000.00
Total Forums Revenue		<u>\$810.00</u>	<u>\$1,350.00</u>	<u>\$1,810.00</u>	<u>\$1,350.00</u>	<u>134.07 %</u>	<u>\$5,435.00</u>	<u>(66.70)%</u>	<u>\$17,400.00</u>
In-kind Revenue									
10-4510	In-Kind Revenue	\$17,069.69	\$92,852.50	\$29,832.69	\$92,852.50	32.13 %	\$24,230.81	23.12 %	\$371,410.00
Total In-kind Revenue		<u>\$17,069.69</u>	<u>\$92,852.50</u>	<u>\$29,832.69</u>	<u>\$92,852.50</u>	<u>32.13 %</u>	<u>\$24,230.81</u>	<u>23.12 %</u>	<u>\$371,410.00</u>
Investment Income									
10-4520	Investment Earnings	\$1,866.73	\$3,750.00	\$9,353.56	\$3,750.00	249.43 %	\$3,526.47	165.24 %	\$15,000.00

Metropolitan Area Planning Agency Statement of Revenues and Expenditures

September 30, 2019

		<u>9/1/19-9/30/2019</u>		<u>7/1/19 - 9/30/2019</u>		<u>% to YTD Budget</u>	<u>Prior Year to Date</u>	<u>Increase/ (Dec YTD to PYTD</u>	<u>FY 2020 Budget</u>
		<u>Actual</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>Budget YTD</u>				
Total Investment Income		\$1,866.73	\$3,750.00	\$9,353.56	\$3,750.00	249.43 %	\$3,526.47	165.24 %	\$15,000.00
Miscellaneous Revenue									
10-4310	Match Contributions	\$1,500.00	\$30,750.00	\$45,000.00	\$30,750.00	146.34 %	\$0.00	0.00 %	\$123,000.00
10-4507	Site Visit Registration	\$14,700.00	\$0.00	\$14,700.00	\$0.00	0.00 %	\$39,446.40	(62.73)%	\$40,000.00
10-4530	Misc. Cash Sales	\$31.88	\$0.00	\$31.88	\$0.00	0.00 %	\$0.00	0.00 %	\$0.00
10-4540	Miscellaneous	\$21,743.36	\$21,750.00	\$80,134.92	\$21,750.00	368.44 %	\$56,766.54	41.17 %	\$87,000.00
Total Miscellaneous Revenue		<u>\$37,975.24</u>	<u>\$52,500.00</u>	<u>\$139,866.80</u>	<u>\$52,500.00</u>	<u>266.41 %</u>	<u>\$96,212.94</u>	<u>45.37 %</u>	<u>\$250,000.00</u>
Total		<u>\$130,826.21</u>	<u>\$1,064,503.50</u>	<u>\$559,117.38</u>	<u>\$1,264,751.50</u>	<u>44.21 %</u>	<u>\$774,884.24</u>	<u>(27.85)%</u>	<u>\$5,910,413.00</u>
Total Revenues		<u>\$130,826.21</u>	<u>\$1,064,503.50</u>	<u>\$559,117.38</u>	<u>\$1,264,751.50</u>	<u>44.21 %</u>	<u>\$774,884.24</u>	<u>(27.85)%</u>	<u>\$5,910,413.00</u>
Expenses									
MAPA Activities									
MAPA Personnel Expenses									
	Salaries	\$101,191.67	\$129,883.33	\$435,783.44	\$389,649.99	111.84 %	\$390,923.28	11.48 %	\$1,558,600.00
	Payroll Taxes	\$8,606.84	\$10,065.83	\$28,504.10	\$30,197.49	94.39 %	\$24,998.43	14.02 %	\$120,790.00
	Employee Benefits	\$21,521.18	\$30,522.49	\$74,913.07	\$91,567.47	81.81 %	\$69,414.91	7.92 %	\$366,270.00
Total MAPA Personnel Expenses		<u>\$131,319.69</u>	<u>\$170,471.65</u>	<u>\$539,200.61</u>	<u>\$511,414.95</u>	<u>105.43 %</u>	<u>\$485,336.62</u>	<u>11.10 %</u>	<u>\$2,045,660.00</u>
MAPA Non-personnel									
10-5200	Advertising	\$310.62	\$2,500.00	\$710.67	\$2,500.00	28.43 %	\$1,039.26	(31.62)%	\$10,000.00
10-5210	Membership - Reference	\$1,442.99	\$5,250.00	\$11,414.91	\$5,250.00	217.43 %	\$6,922.99	64.88 %	\$21,000.00
	Data Processing	\$3,121.54	\$10,000.00	\$13,450.87	\$10,000.00	134.51 %	\$7,231.58	86.00 %	\$40,000.00
	Forums Expense	\$1,861.15	\$16,935.00	\$2,006.78	\$16,935.00	11.85 %	\$3,362.47	(40.32)%	\$67,740.00
10-5650	Miscellaneous Expenses	\$96.22	\$1,000.00	\$303.18	\$1,000.00	30.32 %	\$1,556.66	(80.52)%	\$4,000.00
10-5730	Bank Charges	\$46.71	\$83.33	\$128.66	\$249.99	51.47 %	\$181.55	(29.13)%	\$1,000.00
10-5800	Office Rent	\$5,974.00	\$5,974.00	\$17,922.00	\$17,922.00	100.00 %	\$17,400.00	3.00 %	\$71,688.00
	Office Expense	\$3,801.43	\$10,874.98	\$12,300.82	\$17,974.94	68.43 %	\$12,762.38	(3.62)%	\$71,900.00
	Professional Fees	\$976.08	\$545.45	\$2,928.24	\$1,636.36	178.95 %	\$3,578.49	(18.17)%	\$30,000.00

Metropolitan Area Planning Agency Statement of Revenues and Expenditures

September 30, 2019

	9/1/19/9/30/2019		7/1/19 - 9/30/2019		% to YTD Budget	Prior Year to Date	Increase/ (Dec YTD to PYTD	FY 2020 Budget
	Actual	Budget	Actual YTD	Budget YTD				
Travel and Conferences	\$14,774.34	\$10,616.75	\$22,729.22	\$10,616.75	214.09 %	\$12,911.90	76.03 %	\$129,967.00
Transfers	\$0.00	\$5,100.00	\$0.00	\$5,100.00	0.00 %	\$0.00	0.00 %	\$20,400.00
10-5950 Capital Outlays	\$0.00	\$12,500.00	\$0.00	\$12,500.00	0.00 %	\$15,994.95	(100.00)%	\$50,000.00
Total MAPA Non-personnel	\$32,405.08	\$81,379.51	\$83,895.35	\$101,685.04	82.51 %	\$82,942.23	1.15 %	\$517,695.00
Total MAPA Activities	\$163,724.77	\$251,851.16	\$623,095.96	\$613,099.99	101.63 %	\$568,278.85	9.65 %	\$2,563,355.00
Contracts and Pass-through								
10-5400 Contracts	\$18,566.41	\$75,145.83	\$157,446.97	\$225,437.49	69.84 %	\$217,129.21	(27.49)%	\$901,750.00
10-5410 Aerial Photo Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	\$0.00	0.00 %	\$1,015,573.00
10-5420 Pass Through Contracts -	\$39,829.29	\$31,000.00	\$39,829.29	\$93,000.00	42.83 %	\$47,995.19	(17.01)%	\$372,000.00
10-5430 Pass Through Contracts - STP	\$1,036.11	\$53,168.50	\$15,011.12	\$159,505.50	9.41 %	\$3,661.43	309.98 %	\$638,022.00
10-5440 In-Kind Expense	\$17,069.69	\$36,367.50	\$29,832.69	\$109,102.50	27.34 %	\$24,230.81	23.12 %	\$436,410.00
Subtotal Contracts and Pass-Through	\$76,501.50	\$195,681.83	\$242,120.07	\$587,045.49	41.24 %	\$293,016.64	(17.37)%	\$3,363,755.00
Total Expenses	\$240,226.27	\$447,532.99	\$865,216.03	\$1,200,145.48	72.09 %	\$861,295.49	0.46 %	\$5,927,110.00
NET SURPLUS/(DEFICIT)	(\$109,400.06)	\$616,970.51	(\$306,098.65)	\$64,606.02	(473.79)%	(\$86,411.25)	254.23 %	(\$16,697.00)

Metropolitan Area Planning Agency
Statement of Revenues and Expenditures
September 30, 2019

		Revolving Loan		Housing Activities		MAMA		Total YTD
		Sep 1-30	July 1 - Sep 30	Sep 1-30	July 1 - Sep 30	Sep 1-30	July 1 - Sep 30	
Revenues								
20-4520	Investment Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$42.91	\$152.44	\$152.44
20-4700	Motorist Assist Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	\$450.00
20-4800	Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00
Total Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$42.91	\$677.44	\$677.44
Expenses								
20-5400	Contracts	\$0.00	\$0.00	\$228.56	\$228.56	\$0.00	\$0.00	\$228.56
20-6075	Miscellaneous Foundation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,088.40	\$2,088.40
20-6088	Telephone - Foundation	\$0.00	\$0.00	\$0.00	\$0.00	\$87.69	\$261.64	\$261.64
Total Expenses		\$0.00	\$0.00	\$228.56	\$228.56	\$87.69	\$2,350.04	\$2,578.60
NET SURPLUS/(DEFICIT)		\$0.00	\$0.00	(\$228.56)	(\$228.56)	(\$44.78)	(\$1,672.60)	(\$1,901.16)



Subcontractor Payment Authorization

Contract Number: 2050310001
 Contract Party: Douglas County
 Contract Description: GIS Activities - FY 2020
 Contract Approved by Board of Directors: May 30, 2019
 Contact Amount: \$55,000.00
 Match Amount: \$23,571.00
 Contract Period: July 1, 2019 - June 30, 2020

Payment # 1

Billed to Date: \$ 19,571.38
 Less Previous Payments: \$ _____
 Amount Due: \$ 19,571.38

Payment Recommended By: _____
Responsible Charge / MAPA Staff Member


Department Manager

MAPA Executive Director

Approved by MAPA Finance Committee: _____
Date

MAPA Treasurer/Finance Committee Member

Cost Breakdown Form for Actual Cost Plus Fixed Fee Agreements

Company Name:	Douglas County GIS		
Address:	1819 Farnam St - Civic Center 402		
Employer (FEIN) No.:			
Project No.:	310 Douglas County GIS Activities FY20		
Project Location:	Omaha		
Control No.:			
Agreement No.:	2050310001		
Invoice No. and Date:	020 - 2019-10-29		
Progress Report Date:	2019-09-30		
% Work Completed:	35.6		
Current Billing Period:	Jul 2019 - Sep 2019		
Actual Cost plus Fixed Fee Amount >	Limiting Max. Amount \$55,000.00	Fixed Fee for Profit	Total Contract Amount \$55,000.00 ✓
	Amount		
	This Period	Previously Billed	To Date
Direct Labor	✓ \$14,873.00	\$0.00	\$14,873.00
Overhead @ 31.59% of Direct Labor	✓ \$4,698.38	\$0.00	\$4,698.38
Direct Non-Labor Costs	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
Fee for Profit = % of Labor and Overhead	\$0.00	\$0.00	\$0.00
Outside Services (Subconsultants)			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Subtotal – Outside Services	\$0.00	\$0.00	\$0.00
Total Amount Due >	✓ \$19,571.38	\$0.00	\$19,571.38
<i>I certify that the billed amounts are actual and in agreement with the contract terms.</i>		Balance:	✓ \$35,428.62
Signature: 	Title: GIS Coordinator		Date: 10/29/2019

Project	Name	Hourly Rate	Description	Hours	Total	Federal 70%	Local 30%	Federal Match - Total Grant \$54,997	Current	Previous	Total	Budget	Balance
Project 1 - NRI (Labor)	Mike Schoniou	\$53.89	Salary and Wages	1.5	\$3.03	\$3.03	\$0.00	\$3.03	\$3.03	\$0.00	\$3.03	\$1,002.40	\$964.68
Project 1 - NRI (Labor)	Mike Schoniou	\$30.33	Fringe Benefits	1.5	\$30.33	\$21.23	9.10	\$3.03	\$3.03	\$0.00	\$3.03	\$623.30	\$601.07
Project 1 - NRI (Labor)	Steve Cicoppo	\$41.70	Salary and Wages	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$511.00	\$493.36
Project 1 - NRI (Labor)	Steve Cicoppo	\$26.95	Fringe Benefits	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,135.90	\$2,054.13
Project 1 - NRI (Labor)	Nataliya Lys	\$36.64	Salary and Wages	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,003.40	\$1,003.40
Project 1 - NRI (Labor)	Nataliya Lys	\$22.82	Fringe Benefits	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$473.30	\$473.30
Project 1 - NRI (Labor)	Craig Carlsley	\$34.76	Salary and Wages	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$511.00	\$511.00
Project 1 - NRI (Labor)	Craig Carlsley	\$21.61	Fringe Benefits	1.5	\$4.22	\$4.22	\$0.00	\$4.22	\$4.22	\$0.00	\$4.22	\$2,135.70	\$2,135.70
Project 2 - Data Portal (Labor)	Mike Schoniou	\$53.89	Salary and Wages	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,076.44	\$1,076.44
Project 2 - Data Portal (Labor)	Mike Schoniou	\$30.33	Fringe Benefits	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$686.24	\$686.24
Project 2 - Data Portal (Labor)	Steve Cicoppo	\$41.70	Salary and Wages	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$556.83	\$556.83
Project 2 - Data Portal (Labor)	Steve Cicoppo	\$26.95	Fringe Benefits	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,319.51	\$2,319.51
Project 2 - Data Portal (Labor)	Nataliya Lys	\$36.64	Salary and Wages	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,117.28	\$8,117.28
Project 2 - Data Portal (Labor)	Nataliya Lys	\$22.82	Fringe Benefits	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,934.09	\$4,934.09
Project 2 - Data Portal (Labor)	Craig Carlsley	\$34.76	Salary and Wages	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,122.93	\$4,122.93
Project 2 - Data Portal (Labor)	Craig Carlsley	\$21.61	Fringe Benefits	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,174.30	\$17,174.30
Project 3 - Vision Zero (Labor)	Mike Schoniou	\$53.89	Salary and Wages	31	\$1,671.69	\$1,170.18	\$501.51	\$1,671.69	\$1,671.69	\$0.00	\$1,671.69	\$2,028.40	\$1,741.00
Project 3 - Vision Zero (Labor)	Mike Schoniou	\$30.33	Fringe Benefits	31	\$940.99	\$662.69	\$278.30	\$940.99	\$940.99	\$0.00	\$940.99	\$923.30	\$65.94
Project 3 - Vision Zero (Labor)	Steve Cicoppo	\$41.70	Salary and Wages	331	\$13,761.00	\$9,632.70	\$4,128.30	\$13,761.00	\$13,761.00	\$0.00	\$13,761.00	\$1,512.00	\$12,249.00
Project 3 - Vision Zero (Labor)	Steve Cicoppo	\$26.95	Fringe Benefits	331	\$8,893.50	\$6,225.75	\$2,667.75	\$8,893.50	\$8,893.50	\$0.00	\$8,893.50	\$4,135.70	\$4,757.80
Project 3 - Vision Zero (Labor)	Nataliya Lys	\$36.64	Salary and Wages	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,319.51	\$2,319.51
Project 3 - Vision Zero (Labor)	Nataliya Lys	\$22.82	Fringe Benefits	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,117.28	\$8,117.28
Project 3 - Vision Zero (Labor)	Craig Carlsley	\$34.76	Salary and Wages	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,934.09	\$4,934.09
Project 3 - Vision Zero (Labor)	Craig Carlsley	\$21.61	Fringe Benefits	0.5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,122.93	\$4,122.93
Project 4 - Data Development & Maintenance (Labor)	Mike Schoniou	\$53.89	Salary and Wages	69	\$3,684.41	\$2,579.09	\$1,105.32	\$3,684.41	\$3,684.41	\$0.00	\$3,684.41	\$2,941.10	\$1,483.33
Project 4 - Data Development & Maintenance (Labor)	Mike Schoniou	\$30.33	Fringe Benefits	69	\$2,092.77	\$1,464.94	\$627.83	\$2,092.77	\$2,092.77	\$0.00	\$2,092.77	\$1,019.60	\$905.51
Project 4 - Data Development & Maintenance (Labor)	Steve Cicoppo	\$41.70	Salary and Wages	55	\$2,293.50	\$1,605.45	\$688.05	\$2,293.50	\$2,293.50	\$0.00	\$2,293.50	\$17,174.30	\$15,000.80
Project 4 - Data Development & Maintenance (Labor)	Steve Cicoppo	\$26.95	Fringe Benefits	55	\$1,482.25	\$1,037.58	\$444.67	\$1,482.25	\$1,482.25	\$0.00	\$1,482.25	\$20,872.60	\$19,390.35
Project 4 - Data Development & Maintenance (Labor)	Nataliya Lys	\$36.64	Salary and Wages	49	\$1,795.36	\$1,256.75	\$538.61	\$1,795.36	\$1,795.36	\$0.00	\$1,795.36	\$5	\$5
Project 4 - Data Development & Maintenance (Labor)	Nataliya Lys	\$22.82	Fringe Benefits	49	\$1,118.18	\$782.73	\$335.45	\$1,118.18	\$1,118.18	\$0.00	\$1,118.18	\$26,941.10	\$25,822.92
Project 4 - Data Development & Maintenance (Labor)	Craig Carlsley	\$34.76	Salary and Wages	109	\$3,788.84	\$2,652.19	\$1,136.65	\$3,788.84	\$3,788.84	\$0.00	\$3,788.84	\$11,677.70	\$8,888.77
Project 4 - Data Development & Maintenance (Labor)	Craig Carlsley	\$21.61	Fringe Benefits	109	\$2,355.49	\$1,648.84	\$706.65	\$2,355.49	\$2,355.49	\$0.00	\$2,355.49	\$48,588.40	\$46,232.91
Project 4 - Data Development & Maintenance (Labor)	Craig Carlsley	\$21.61	Fringe Benefits	282	\$18,644.80	\$13,051.37	\$5,593.43	\$18,644.80	\$18,644.80	\$0.00	\$18,644.80	\$54,996.50	\$39,404.12
Subtotal Direct Personnel Costs				319	\$21,247.13	\$14,873.00	\$6,374.13	\$21,247.13	\$21,247.13	\$0.00	\$21,247.13	\$77.57	\$4
Indirect Costs		31.55%		5	\$6,711.97	\$4,696.38	\$2,015.59	\$6,711.97	\$6,711.97	\$0.00	\$6,711.97	\$0.00	\$0.00
Total					\$27,959.10	\$19,571.38	\$8,389.72	\$27,959.10	\$27,959.10	\$0.00	\$27,959.10	\$54,996.50	\$39,404.12

At the time of the first billing the County must provide a certification of its current indirect cost rate. The cost rate shall be recertified regularly.
 Additional Billing support required.

MAPA Unified Work Program

Douglas County GIS

Fiscal year: 2019-2020

Project #1

Progress Report Q1

Project Name:

Natural Resource Inventory (NRI)

Current Period Activities:

For this period, DCGIS worked on the following transportation data activities:

- Communications regarding NRI data portal design

MAPA Unified Work Program

Douglas County GIS

Fiscal year: 2019-2020

Project #3

Progress Report Q1

Project Name:

Vision Zero

Current Period Activities:

For this period, DCGIS worked on the following transportation data activities:

- Began project scoping, task identification and assignment
- Built a hosted feature layer with Vision Zero data to be consumed in the Vision Zero Dashboard
- Created a Vision Zero Dashboard Web Map to be consumed in the Vision Zero Dashboard
- Set up an editable hosted feature view for Traffic Engineering (for data updates)
- Created a Vision Zero Dashboard

MAPA Unified Work Program

Douglas County GIS

Fiscal year: 2019-2020

Project #4

Progress Report Q1

Project Name:

Data Development & Maintenance

Current Period Activities:

For this period, DCGIS worked on the following transportation data activities:

- Administer and perform maintenance on five geospatial database environments hosting transportation data used by City and County employees
- Continued maintenance of countywide address points and street centerlines
- Worked on configuring real-time AVL services in GeoEvent Server for Public Works
- Continued work on configuring new ESRI Roads & Highways routes data structure and event data setup; began post-deployment editing workflows
- Assisted Omaha Public Works Traffic Division with GIS data analysis and crash data reporting
- Assisted Omaha Public Works Traffic Division with the Vision Zero Project
- Assisted Omaha Public Works Parking Division on development of various new parking-related datasets and field data collection workflows
- Assisted Omaha Public Works Street Maintenance Division with support services for snow plow operations
- Continued work on various other transportation and roadway-related GIS datasets
- Build and publish new vector-tile street basemaps for consumption in various applications
- Work with Public Service Commission on evaluating street and address data for 911 and logistics usage

Fringe Benefit Calculation for Responsible Charge - Nataliya Lys

Annual Salary	76,211.20	Estimated hours worked/year	2080	Effective Wage rate	36.64	Insurance Cost (Per Month)		Health	\$ 1,685.47
\$						Dental		Dental	\$ 52.34
						Accidental Death and Dismemberment (AD&D)			
								Life	\$ 2.86
								Vision	
						Other Insurance Benefits			
						Insurance Cost/month	\$		1,740.67
						Insurance Cost/hour	\$		10.04
						Workmen's Compensation			
						Workman's Compensation Insurance - rate = \$.265 per \$100 of wages (rate + \$100 x Wage Rate = \$.09 per hr.)			
							\$		-
							\$		-
						Effective Hourly Effective Wage Rate	\$		36.64
						Workman's Compensation Insurance Cost	\$		-
						FICA/Medicare (7.65 %)			
						FICA (6.2 Percent of Effective Hourly Wage Rate)	\$		2.27
						Medicare (1.45 Percent of Effective Hourly Wage Rate)	\$		0.53
						Holiday/Vacation/Sick Leave/Personal/Admin Time Off			
						Vacation days			15.0
						Sick Days			14.0
						Pers./Adm. Days			1.0
						Holidays			11.0
						Leave days/year			41.0
						Leave hours/year			328.0
						Normal Working Hours/day			8.0
						Normal Hours/year			2,080.0
						Adjusted Working Hours/year			1,752.0
						Effective Hourly Wage Rate	\$		36.64
						Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$		6.86
						Pension			
						Percent of Effective Wage Rate			8.5%
						Pension/Retirement Cost	\$		3.11
						Insurance Cost			
						Work Comp	\$0.00	6.2% FICA	\$2.27
								1.45% Medicare	\$0.53
								Holiday Vac Sick	\$6.86
								Total fringe/hour	
									\$22.82
						Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines			
						Effective hourly rate	\$		36.64
						Fringe benefits per hour	\$		22.82
						Total hourly rate	\$		59.46

*Shaded areas to be completed by the LPA

Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines

Fringe Benefit Calculation for Responsible Charge - Steve Cacioppo

Annual Salary	Estimated hours worked/year	Effective Wage rate	Insurance Cost (Per Month)	Health	1,685.47
\$ 86,732.52	2080	41.70	Dental	\$	52.34
			Accidental Death and Dismemberment (AD&D)	Life	2.86
			Other Insurance Benefits	Vision	
			Insurance Cost/month	Insurance Cost/hour	\$ 1,740.67
					\$ 10.04
			Workmen's Compensation		
			Workman's Compensation Insurance - rate = \$.265 per \$100 of wages (rate + \$100 x Wage Rate = \$.09 per hr.)		\$ -
			Rate per \$100 of coverage		\$ -
			Effective Hourly Effective Wage Rate		\$ 41.70
			Workman's Compensation Insurance Cost		\$ -
			FICA/Medicare (7.65 %)		
			FICA (6.2 Percent of Effective Hourly Wage Rate)		\$ 2.59
			Medicare (1.45 Percent of Effective Hourly Wage Rate)		\$ 0.60
			Holiday/Vacation/Sick Leave/Personal/Admin Time Off		
			Vacation days		25.0
			Sick Days		14.0
			Pers/Adm. Days		1.0
			Holidays		11.0
			Leave days/year		51.0
			Leave hours/year		408.0
			Normal Working Hours/day		8.0
			Normal Hours/year		2,080.0
			Adjusted Working Hours/year		1,672.0
			Effective Hourly Wage Rate		\$ 41.70
			Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost		\$ 10.18
			Pension		
			Percent of Effective Wage Rate		8.5%
			Pension/Retirement Cost		\$ 3.54
			Insurance Cost		\$10.04
			Work Comp		\$0.00
			6.2% FICA		\$2.59
			1.45% Medicare		\$0.60
			Holiday Vac Sick		\$10.18
			Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines		
			Total fringe/hour		\$26.95
			Effective hourly rate		\$ 41.70
			Fringe benefits per hour		\$ 26.95
			Total hourly rate		\$ 68.65



Fringe Benefit Calculation for Responsible Charge - Craig Carsley

Annual Salary	72,300.80	Estimated hours worked/year	2080	Effective Wage rate	34.76	Insurance Cost (Per Month)	Health	\$	1,588.72
							Dental	\$	52.34
							Accidental Death and Dismemberment (AD&D)		
							Life	\$	2.86
							Vision		
							Other Insurance Benefits		
							Insurance Cost/month	\$	1,643.92
							Insurance Cost/hour	\$	9.48
							Workmen's Compensation		
							Workman's Compensation Insurance - rate = \$.265 per \$100 of wages (rate + \$100 x Wage Rate = \$.09 per hr.)		
							Rate per \$100 of coverage	\$	-
							Effective Hourly Effective Wage Rate	\$	34.76
							Workman's Compensation Insurance Cost		
								\$	-
							FICA/Medicare (7.65 %)		
							FICA (6.2 Percent of Effective Hourly Wage Rate)	\$	2.16
							Medicare (1.45 Percent of Effective Hourly Wage Rate)	\$	0.50
							Holiday/Vacation/Sick Leave/Personal/Admin Time Off		
							Vacation days		15.0
							Sick Days		14.0
							Pers/Adm. Days		1.0
							Holidays		11.0
							Leave days/year		41.0
							Leave hours/year		328.0
							Normal Working Hours/day		8.0
							Normal Hours/year		2,080.0
							Adjusted Working Hours/year		1,752.0
							Effective Hourly Wage Rate	\$	34.76
							Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$	6.51
							Pension		
							Percent of Effective Wage Rate		8.5%
							Pension/Retirement Cost	\$	2.95
							Insurance Cost	\$9.48	
							Work Comp	\$0.00	
							6.2% FICA	\$2.16	
							1.45% Medicare	\$0.50	
							Holiday Vac Sick	\$6.51	
							Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines		
							Effective hourly rate	\$	34.76
							Fringe benefits per hour	\$	21.61
							Total hourly rate	\$	56.37

September 5, 2019

Joseph T. Lorenz, Director
Douglas County Finance & Budget
1819 Farnam Street, LC2
Omaha, NE 68183

Dear Mr. Lorenz:

Enclosed is Douglas County's completed Countywide Cost Allocation Plan based on actual costs for the fiscal year ended June 30, 2018.

Also enclosed are the following indirect cost rate computations for the County's July 1, 2019, through June 30, 2020, fiscal year:

Clerk of the District Court - The rate for FY 2020 is 135.58 percent. This compares to a rate of 183.18 percent for FY 2019.

Court Administrator Referee - The rate for FY 2020 is 74.02 percent. This compares to a rate of 69.17 percent for FY 2019.

Nebraska Department of Health and Human Services - The rate for FY 2020 is 408.19 percent. This compares to a rate of 540.79 percent for FY 2019.

County Wide – A special indirect cost rate has been computed for use in grant applications. The rate of 31.59 percent applies to fiscal year 2020.

A copy of the indirect cost rate computations has been furnished to the Clerk of the District Court and to the Court Administrator with instructions to use the new rates starting September 30, 2019.

Also, please sign the Certification Statement and return it to the address below.

Sequoia is pleased for the opportunity to be of service to Douglas County and plan on working with Douglas County for many years to provide professional indirect cost allocation plans. Please contact me if you have any questions in this regard or otherwise desire our assistance.

Respectfully,

Wesley J. Ehlers, Manager



Sequoia Consulting Group

919 Road B

P.O. Box 576

Henderson, Nebraska 68371

Telephone: (402) 469-0078

wesleyehlers@sequoiacg.com

**DOUGLAS COUNTY, NEBRASKA
COMPUTATION OF COUNTYWIDE INDIRECT COST RATE
FOR THE FISCAL YEAR ENDING JUNE 30, 2020 (1)**

I. Indirect Costs:

Countywide Central Service Allocations	\$56,380,102
Less: City of Omaha	(\$442,789)
County Sheriff Court Operations	(\$4,931,719)
County Benefits Allocated	<u>(\$19,598,323)</u>

Total Indirect Costs \$31,407,271

II. Roll Forward Adjustment (2) (\$1,500,908)

III. Indirect Costs Plus Roll Forward \$29,906,363 (A)

IV. FY 2018 Direct Salaries

Total County Salaries	\$137,130,554
Less: Central Service Departments	<u>(\$42,462,991)</u>

Total Direct Salaries \$94,667,563 (B)

V. FY 2020 Fixed Indirect Cost Rate (A/B) 31.59%

(1) Based on actual FY 2018 costs.

(2) FY 2018 Indirect Cost Rate 34.34%

FY 2018 Direct Salaries \$94,667,563

Total FY 2018 Fixed Recovery \$32,508,841

Reverse Roll-forward in Fixed Rate \$399,338

Adjusted FY 2018 Fixed Recovery \$32,908,179

Actual FY 2018 Indirect Costs \$31,407,271

Over Recovery \$1,500,908





Subcontractor Payment Authorization

Organization Metro

Contract Number	2050310005	Board Approval	05/30/2019
Contract Description	310 Metro Transit Planning - FY20	Contract Start	07/01/2019
Contract Amount	\$60,000.00	Contract End	06/30/2020
Match Amount	\$25,714.00	Payment Number	1
Billed to Date	\$20,033.32	Payment Amount	\$20,033.32

Recommended by:

Responsible Charge

Court Barber

Department Manager

Mike Helgerson

Executive Director

Greg Youell

Approved By MAPA Finance Committee:

Date _____ Signature _____



2222 CUMING ST
 OMAHA, NE 68102
 Phone 402-341-7560 Fax 402-342-0949
 47-0542132

Invoice No. 035875

INVOICE

MAPA CONTRACT
 2222 Cuming Street
 Omaha, NE 68102

Date September 30, 2019
 PO _____
 Reference # _____
 Customer # 20-20112

Qty	Description	Unit Price	TOTAL
0.00	2020112 - 1ST QTR 2019-2020 CO	0.00	20,033.32
0.00	2020112 - JUL TO SEP 2019	0.00	0.00



Payment Details

Cash
 Check

SubTotal	20,033.32
TOTAL	20,033.32
Office Use Only	

METRO AREA TRANSIT
MAPA EXPENSES 2019-2020 CONTRACT
Billing Period: July 1, 2019 to September 30, 2019

MAPA Billing

Evan Schweitz 1st Qtr Wages & Fringes	\$12,700.38
Curt Simon 1st Qtr Wages & Fringes	\$266.77
Alicia Andry 1st Qtr Wages & Fringes	<u>\$7,066.17</u>
2019 - 2020 MAPA Contract - Federal Share	\$20,033.32

Evan Schweitz 1st Qtr Wages & Fringes	\$5,443.02
Curt Simon 1st Qtr Wages & Fringes	\$114.33
Alicia Andry 1st Qtr Wages & Fringes	<u>\$3,028.36</u>
2019 - 2020 MAPA Contract - Local Match	\$8,585.71

2019 - 2020 MAPA Contract	<u>\$28,619.03</u>
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MAPA September Billing	<u>\$20,033.32</u>
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METRO
MAPA Worksheet
2019-2020

MAPA PROJECTS	JULY HOURS	AUGUST HOURS	SEPT HOURS	1st QTR	PAYROLL	BENEFITS (30.83%)	TOTAL	YTD TOTAL
440.02 - Short-Range and Service Planning	133.25	246.25	150.75	530.25	\$15,219.11	\$4,692.05	\$19,911.16	\$19,911.16
TOTAL FOR 440.02	133.25	246.25	150.75	530.25	\$15,219.11	\$4,692.05	\$19,911.16	\$19,911.16
440.03 - Long-Range Transit Planning	28.25	59.00	11.50	98.75	\$3,194.00	\$984.71	\$4,178.71	\$4,178.71
TOTAL FOR 440.03	28.25	59.00	11.50	98.75	\$3,194.00	\$984.71	\$4,178.71	\$4,178.71
440.04 - ORBT Implementation Planning	0.00	18.00	33.00	51.00	\$1,716.66	\$529.25	\$2,245.91	\$2,245.91
TOTAL FOR 440.04	0.00	18.00	33.00	51.00	\$1,716.66	\$529.25	\$2,245.91	\$2,245.91
440.006 - Transit Oriented Development Coordination	2.00	9.00	4.00	15.00	\$554.10	\$170.83	\$724.93	\$724.93
TOTAL FOR 440.08	2.00	9.00	4.00	15.00	\$554.10	\$170.83	\$724.93	\$724.93
440.08 - Transit Service Standards	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FOR 440.08	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00
440.16 - Program Certification	0.00	24.75	26.00	50.75	\$1,191.10	\$367.22	\$1,558.32	\$1,558.32
TOTAL FOR 440.16	0.00	24.75	26.00	50.75	\$1,191.10	\$367.22	\$1,558.32	\$1,558.32
Total Individuals	163.50	357.00	225.25	745.75	\$21,874.97	\$6,744.06	\$28,619.03	\$28,619.03
					\$15,312.48	\$4,720.84	\$20,033.32	70.00%
					\$6,562.49	\$2,023.22	\$8,585.71	30.00%
					\$21,874.97	\$6,744.06	\$28,619.03	100.00%

September Billing \$20,033.32



MAPA Unified Work Program
FY-2020 Progress Report
First Quarter

TRANSIT/HUMAN SERVICE TRANSPORTATION (440)

440.02 Short-Range and Service Planning

Metro staff has worked to alleviate issues with routes as they arise, such as the placement of bus stops and transfer points, requests for increased service to several locations, or potential adjustments to bus travel times on specific corridors. Using information from the October 2017 onboard survey, staff is evaluating route alternatives for phased implementation leading up to the start of BRT service on Dodge Street.

SCOPE: Work activity conforms to the approved Unified Work Program.

SCHEDULE: Work is on schedule.

PERCENT COMPLETION: 25%

440.03 Long Range Transit Planning

Metro continues to coordinate with regional partners on long-range efforts such as Metro's Transit Development Plan, Heartland 2050, local corridor studies, and the Omaha Chamber's Unified Transportation Plan. Staff is also planning for expanded service with the future conversion to a Regional Transit Authority.

SCOPE: Work activity conforms to the approved Unified Work Program.

SCHEDULE: Work is on schedule.

PERCENT COMPLETION: 25%

440.04 ORBT Implementation Planning

Construction began during the quarter on the Omaha Rapid Bus Transit (ORBT) system, scheduled for a mid-2020 launch date. Metro's Planning department established temporary bus stops for Route 2 to mitigate construction impacts, is working to refine the ORBT operating schedule and running time, and has facilitated team meetings with internal departments to plan for the successful implementation of new service.

SCOPE: Work activity conforms to the approved Unified Work Program.

SCHEDULE: Work is on schedule.

PERCENT COMPLETION: 25%

440.06 Transit Oriented Development Coordination

Staff is coordinating with the City of Omaha's Planning Department to establish a Transit-Oriented Development zoning overlay within ½ mile of ORBT stations. Activities include review of current development applications in the corridor, coordination meetings with City Planning staff, and establishing metrics to track development changes attributable to the transit investment.

SCOPE: Work activity conforms to the approved Unified Work Program.

SCHEDULE: Work is on schedule.

PERCENT COMPLETION: 25%

440.08 Transit Service Standards

Ridership, Fare collection, Safety & Security, and other performance reporting was conducted during the quarter. Report information was used to monitor existing service and aid in identifying potential areas for future transit improvement. All required information from such reports was submitted to the National Transit Database (NTD) on a monthly basis.

SCOPE: Work activity conforms to the approved Unified Work Program.

SCHEDULE: Work is on schedule.

PERCENT COMPLETION: Ongoing

440.16 Program Certification

According to guidance in the National Transit Database Sampling Manual of 2009, Metro conducted a weekly random sampling of four (4) one-way trips with route grouping (express, local, and circulator) during the quarter, contributing to an annual sample size of 208 trips. In conformance with the Average Passenger Trip Length (APTL) method for calculating Annual Passenger Miles Traveled, Metro also reported a 100% count of Unlinked Passenger Trips on a monthly basis during the quarter, as well as other monthly performance indicators reportable to the National Transit Database.

SCOPE: Work activity conforms to the approved Unified Work Program.

SCHEDULE: Work is on schedule.

PERCENT COMPLETION: Ongoing



Subcontractor Payment Authorization

Contract Number: 2090310006
 Contract Party: Pottawattamie County
 Contract Description: GIS Activities - FY 2020
 Contract Approved by Board of Directors: May 30, 2019
 Contact Amount: \$30,000.00
 Match Amount: \$12,857.00
 Contract Period: July 1, 2019 - June 30, 2020

Payment # 1

Billed to Date: \$ 9,218.15
 Less Previous Payments: \$ -
 Amount Due: \$ 9,218.15

Payment Recommended By: _____
Responsible Charge / MAPA Staff Member

Department Manager

MAPA Executive Director

Approved by MAPA Finance Committee: _____
Date

MAPA Treasurer/Finance Committee Member

Cost Breakdown Form for Actual Cost Plus Fixed Fee Agreements

Company Name:	Pottawattamie County
Address:	227 S 6 th St, Council Bluffs, IA 51501
Employer (FEIN) No.:	42-6004433
Project No.:	2090310006
Project Location:	xxxxxxx
Control No.:	xxxxxxx
Agreement No.:	xxxxxxx
Invoice No. and Date:	20191017 & October 17, 2019
Progress Report Date:	October 17, 2019
% Work Completed:	30.7%
Current Billing Period:	7/1/2018 to 9/30/2018

Actual Cost plus Fixed Fee Amount >	Limiting Max. Amount \$30,000.00	Fixed Fee for Profit	Total Contract Amount \$30,000.00
Amount			
	This Period	Previously Billed	To Date
Direct Labor	\$9,218.15		\$9,218.15
Overhead @ % of Direct Labor	\$0.00		\$0.00
Fixed Fee = % of Labor and Overhead	\$0.00		\$0.00
FCCM @ % of Direct Labor	\$0.00		\$0.00
Direct Non-Labor Costs			\$0.00
Indirect Costs			\$0.00
Outside Services (Subconsultants)			
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Subtotal – Outside Services	\$0.00	\$0.00	\$0.00
Total Amount Due >	\$9,218.15	\$0.00	\$9,218.15

<i>I certify that the billed amounts are actual and in agreement with the contract terms.</i>		Balance:	\$20,781.85
Signature:	Title: Chief Information Officer	Date: 10/17/2019	

Billing Period

July 1, 2019 - September 30, 2019

Total Requested this Period: \$9,218.15

Description	Employee	Hours Worked	Hourly Rate	Calculated Total	Requested Amount	In-Kind Match (30%)
Project A: Natural Resources Inventory	Employee 1	15	\$48.04	\$720.60	\$504.42	\$216.18
Project B: Regional Data Portal	Employee 1	0	\$48.04	\$0.00	\$0.00	\$0.00
Project C: Data Maintenance	Employee 1	18.5	\$48.04	\$888.74	\$622.12	\$266.62
	Employee 2	138	\$34.75	\$4,795.50	\$3,356.85	\$1,438.65
Project D: Website Maintenance	Employee 1	0	\$48.04	\$0.00	\$0.00	\$0.00
	Employee 2	88	\$34.75	\$3,058.00	\$2,140.60	\$917.40
Fringe Benefits	Employee 1	18.5	\$17.20	\$318.20	\$222.74	\$95.46
Fringe Benefits	Employee 2	226	\$14.99	\$3,387.74	\$2,371.42	\$1,016.32
				\$13,168.78	\$9,218.15	\$3,950.63

To-Date Received: \$ -

Balance available for disbursement: **\$ 30,000.00**

Name	Salary	Fringe Benefits				Fringe
		Medical Insurance	Dental Insurance	FICA	Pension	Benefits per hour
Employee 1	\$99,223.20	\$ 18,128.88	\$ 693.96	\$ 7,590.57	\$ 9,366.67	\$ 17.20
Employee 2	\$72,280.00	\$ 18,128.88	\$ 693.96	\$ 5,529.42	\$ 6,823.23	\$ 14.99

Note: Longevity pay is built into the hourly rate and has been paid to the employee this quarter.

Progress Report Form

Work Completed for Current Billing Period:

- Road Centerline Edits
- Road Right-of-Way Edits
- Land Records Edits (see table below)
- Section Corner Edits
- Basemap Edits
- Website Maintenance both public facing and internal sites – for a list and access to all our public-facing sites please visit <https://gis.pottcounty-ia.gov>
- NRI Meetings and Data Uploading/Sharing

Month	New or Modified Parcels	Subdivisions	Surveys
Jul-19	22	2	19
Aug-19	11	3	13
Sep-19	33	1	14

Anticipated Work for Next Billing Period: The same or similar

Information Needed from MAPA/IDOT: None anticipated

Percent of Work Completed to Date: 30.7%

Outstanding Issues: None



Expense Date	Payment Date	Payment #	Packet	Employee	Employee #	Dept.	Code	Units	Amount	
Payroll Department: 54 - GIS										
Fund: 0001 - GENERAL BASIC FUND										
Expense										
0001-54-9120-000-10035-000		SALARIES OF REG EMP-GIS SPECIALIST								16,681.63
07/12/2019	07/12/2019	69686	PYPKT03808		00929	54	8	8.00	278.03	
07/12/2019	07/12/2019	69686	PYPKT03808		00929	54	H	72.00	2,502.24	
07/26/2019	07/26/2019	70240	PYPKT03838		00929	54	H	80.00	2,780.27	
08/09/2019	08/09/2019	70706	PYPKT03856		00929	54	H	64.00	2,224.22	
08/09/2019	08/09/2019	70706	PYPKT03856		00929	54	SI	12.00	417.04	
08/09/2019	08/09/2019	70706	PYPKT03856		00929	54	V	4.00	139.01	
08/23/2019	08/23/2019	71251	PYPKT03892		00929	54	H	80.00	2,780.27	
09/06/2019	09/06/2019	71753	PYPKT03916		00929	54	44	8.00	278.03	
09/06/2019	09/06/2019	71753	PYPKT03916		00929	54	H	56.00	1,946.19	
09/06/2019	09/06/2019	71753	PYPKT03916		00929	54	V	16.00	556.06	
09/20/2019	09/20/2019	72248	PYPKT03928		00929	54	8	8.00	278.03	
09/20/2019	09/20/2019	72248	PYPKT03928		00929	54	H	72.00	2,502.24	
0001-54-9120-000-10037-000		SALARIES OF REG EMP-GIS SUPERVISOR								23,058.11
07/12/2019	07/12/2019	69685	PYPKT03808		00384	54	8	8.00	384.30	
07/12/2019	07/12/2019	69685	PYPKT03808		00384	54	H	72.00	3,458.72	
07/26/2019	07/26/2019	70239	PYPKT03838		00384	54	H	78.00	3,746.94	
07/26/2019	07/26/2019	70239	PYPKT03838		00384	54	SI	2.00	96.08	
08/09/2019	08/09/2019	70705	PYPKT03856		00384	54	H	72.00	3,458.71	
08/09/2019	08/09/2019	70705	PYPKT03856		00384	54	V	8.00	384.30	
08/23/2019	08/23/2019	71250	PYPKT03892		00384	54	H	80.00	3,843.02	
09/06/2019	09/06/2019	71752	PYPKT03916		00384	54	H	78.50	3,770.96	
09/06/2019	09/06/2019	71752	PYPKT03916		00384	54	V	1.50	72.06	
09/20/2019	09/20/2019	72247	PYPKT03928		00384	54	8	8.00	384.30	
09/20/2019	09/20/2019	72247	PYPKT03928		00384	54	H	67.00	3,218.53	
09/20/2019	09/20/2019	72247	PYPKT03928		00384	54	SI	2.00	96.08	
09/20/2019	09/20/2019	72247	PYPKT03928		00384	54	V	3.00	144.11	
Account Type Expense Total:								960.00	39,739.74	
Fund 0001 - GENERAL BASIC FUND Total:								960.00	39,739.74	
Fund: 0002 - GENERAL SUPPLEMENTAL FUND										
Expense										
0002-01-9000-000-11302-000		INSURANCE - WELLNESS-CO CONTB								180.00
07/12/2019	07/12/2019	69685	PYPKT03808		00384	54	25	15.00	15.00	
07/12/2019	07/12/2019	69686	PYPKT03808		00929	54	25	15.00	15.00	
07/26/2019	07/26/2019	70239	PYPKT03838		00384	54	25	15.00	15.00	
07/26/2019	07/26/2019	70240	PYPKT03838		00929	54	25	15.00	15.00	
08/09/2019	08/09/2019	70705	PYPKT03856		00384	54	25	15.00	15.00	
08/09/2019	08/09/2019	70706	PYPKT03856		00929	54	25	15.00	15.00	
08/23/2019	08/23/2019	71250	PYPKT03892		00384	54	25	15.00	15.00	
08/23/2019	08/23/2019	71251	PYPKT03892		00929	54	25	15.00	15.00	
09/06/2019	09/06/2019	71752	PYPKT03916		00384	54	25	15.00	15.00	
09/06/2019	09/06/2019	71753	PYPKT03916		00929	54	25	15.00	15.00	
09/20/2019	09/20/2019	72247	PYPKT03928		00384	54	25	15.00	15.00	
09/20/2019	09/20/2019	72248	PYPKT03928		00929	54	25	15.00	15.00	
0002-01-9210-000-46501-000		LIFE INSURANCE-EMPLOYEE LIFE DISABILITY								102.42
07/12/2019	07/12/2019	69685	PYPKT03808		00384	54	277	0.63	0.63	
07/12/2019	07/12/2019	69685	PYPKT03808		00384	54	278	2.25	2.25	
07/12/2019	07/12/2019	69685	PYPKT03808		00384	54	279	16.38	16.38	
07/12/2019	07/12/2019	69686	PYPKT03808		00929	54	277	0.63	0.63	
07/12/2019	07/12/2019	69686	PYPKT03808		00929	54	278	2.25	2.25	

Distribution Report

Expense Range: 07/01/2019-09/30/2019 Payment Range: -

Expense Date	Payment Date	Payment #	Packet	Employee	Employee #	Dept.	Code	Units	Amount
07/12/2019	07/12/2019	69686	PYPKT03808		00929	54	279		12.00
08/09/2019	08/09/2019	70705	PYPKT03856		00384	54	277		0.63
08/09/2019	08/09/2019	70705	PYPKT03856		00384	54	278		2.25
08/09/2019	08/09/2019	70705	PYPKT03856		00384	54	279		16.38
08/09/2019	08/09/2019	70706	PYPKT03856		00929	54	277		0.63
08/09/2019	08/09/2019	70706	PYPKT03856		00929	54	278		2.25
08/09/2019	08/09/2019	70706	PYPKT03856		00929	54	279		12.00
09/06/2019	09/06/2019	71752	PYPKT03916		00384	54	277		0.63
09/06/2019	09/06/2019	71752	PYPKT03916		00384	54	278		2.25
09/06/2019	09/06/2019	71752	PYPKT03916		00384	54	279		16.38
09/06/2019	09/06/2019	71753	PYPKT03916		00929	54	277		0.63
09/06/2019	09/06/2019	71753	PYPKT03916		00929	54	278		2.25
09/06/2019	09/06/2019	71753	PYPKT03916		00929	54	279		12.00
0002-54-9120-000-11001-000			FICA - COUNTY CONTRIBUTION						2,931.06
07/12/2019	07/12/2019	69685	PYPKT03808		00384	54	MC		53.60
07/12/2019	07/12/2019	69685	PYPKT03808		00384	54	SS		229.17
07/12/2019	07/12/2019	69686	PYPKT03808		00929	54	MC		39.00
07/12/2019	07/12/2019	69686	PYPKT03808		00929	54	SS		166.74
07/26/2019	07/26/2019	70239	PYPKT03838		00384	54	MC		53.60
07/26/2019	07/26/2019	70239	PYPKT03838		00384	54	SS		229.17
07/26/2019	07/26/2019	70240	PYPKT03838		00929	54	MC		39.00
07/26/2019	07/26/2019	70240	PYPKT03838		00929	54	SS		166.74
08/09/2019	08/09/2019	70705	PYPKT03856		00384	54	MC		53.60
08/09/2019	08/09/2019	70705	PYPKT03856		00384	54	SS		229.17
08/09/2019	08/09/2019	70706	PYPKT03856		00929	54	MC		39.00
08/09/2019	08/09/2019	70706	PYPKT03856		00929	54	SS		166.74
08/23/2019	08/23/2019	71250	PYPKT03892		00384	54	MC		53.60
08/23/2019	08/23/2019	71250	PYPKT03892		00384	54	SS		229.17
08/23/2019	08/23/2019	71251	PYPKT03892		00929	54	MC		39.00
08/23/2019	08/23/2019	71251	PYPKT03892		00929	54	SS		166.74
09/06/2019	09/06/2019	71752	PYPKT03916		00384	54	MC		53.60
09/06/2019	09/06/2019	71752	PYPKT03916		00384	54	SS		229.17
09/06/2019	09/06/2019	71753	PYPKT03916		00929	54	MC		39.00
09/06/2019	09/06/2019	71753	PYPKT03916		00929	54	SS		166.74
09/20/2019	09/20/2019	72247	PYPKT03928		00384	54	MC		53.60
09/20/2019	09/20/2019	72247	PYPKT03928		00384	54	SS		229.17
09/20/2019	09/20/2019	72248	PYPKT03928		00929	54	MC		39.00
09/20/2019	09/20/2019	72248	PYPKT03928		00929	54	SS		166.74
0002-54-9120-000-11102-000			IPERS - CO CONTRIBUTION						3,751.44
07/12/2019	07/12/2019	69685	PYPKT03808		00384	54	IPERS01		362.78
07/12/2019	07/12/2019	69686	PYPKT03808		00929	54	IPERS01		262.46
07/26/2019	07/26/2019	70239	PYPKT03838		00384	54	IPERS01		362.78
07/26/2019	07/26/2019	70240	PYPKT03838		00929	54	IPERS01		262.46
08/09/2019	08/09/2019	70705	PYPKT03856		00384	54	IPERS01		362.78
08/09/2019	08/09/2019	70706	PYPKT03856		00929	54	IPERS01		262.46
08/23/2019	08/23/2019	71250	PYPKT03892		00384	54	IPERS01		362.78
08/23/2019	08/23/2019	71251	PYPKT03892		00929	54	IPERS01		262.46
09/06/2019	09/06/2019	71752	PYPKT03916		00384	54	IPERS01		362.78
09/06/2019	09/06/2019	71753	PYPKT03916		00929	54	IPERS01		262.46
09/20/2019	09/20/2019	72247	PYPKT03928		00384	54	IPERS01		362.78
09/20/2019	09/20/2019	72248	PYPKT03928		00929	54	IPERS01		262.46
0002-54-9120-000-11301-000			INSURANCE - CO CONTRIBUTION						9,948.00
07/12/2019	07/12/2019	69685	PYPKT03808		00384	54	12		798.39
07/12/2019	07/12/2019	69685	PYPKT03808		00384	54	82		30.61
07/12/2019	07/12/2019	69686	PYPKT03808		00929	54	12		798.39
07/12/2019	07/12/2019	69686	PYPKT03808		00929	54	82		30.61
07/26/2019	07/26/2019	70239	PYPKT03838		00384	54	12		798.39
07/26/2019	07/26/2019	70239	PYPKT03838		00384	54	82		30.61
07/26/2019	07/26/2019	70240	PYPKT03838		00929	54	12		798.39
07/26/2019	07/26/2019	70240	PYPKT03838		00929	54	82		30.61

Distribution Report

Expense Range: 07/01/2019-09/30/2019 Payment Range: -

Expense Date	Payment Date	Payment #	Packet	Employee	Employee #	Dept.	Code	Units	Amount
08/09/2019	08/09/2019	70705	PYPKT03856		00384	54	12		798.39
08/09/2019	08/09/2019	70705	PYPKT03856		00384	54	82		30.61
08/09/2019	08/09/2019	70706	PYPKT03856		00929	54	12		798.39
08/09/2019	08/09/2019	70706	PYPKT03856		00929	54	82		30.61
08/23/2019	08/23/2019	71250	PYPKT03892		00384	54	12		798.39
08/23/2019	08/23/2019	71250	PYPKT03892		00384	54	82		30.61
08/23/2019	08/23/2019	71251	PYPKT03892		00929	54	12		798.39
08/23/2019	08/23/2019	71251	PYPKT03892		00929	54	82		30.61
09/06/2019	09/06/2019	71752	PYPKT03916		00384	54	12		798.39
09/06/2019	09/06/2019	71752	PYPKT03916		00384	54	82		30.61
09/06/2019	09/06/2019	71753	PYPKT03916		00929	54	12		798.39
09/06/2019	09/06/2019	71753	PYPKT03916		00929	54	82		30.61
09/20/2019	09/20/2019	72247	PYPKT03928		00384	54	12		798.39
09/20/2019	09/20/2019	72247	PYPKT03928		00384	54	82		30.61
09/20/2019	09/20/2019	72248	PYPKT03928		00929	54	12		798.39
09/20/2019	09/20/2019	72248	PYPKT03928		00929	54	82		30.61
Account Type Expense Total:									16,912.92
Fund 0002 - GENERAL SUPPLEMENTAL FUND Total:									16,912.92
Payroll Department 54 - GIS Total:								960.00	56,652.66

Fund Summary

Fund	Units	Amount
0001-GENERAL BASIC FUND	960.00	39,739.74
0002-GENERAL SUPPLEMENTAL FUND		16,912.92
Grand Total:	960.00	56,652.66



Subcontractor Payment Authorization

Contract Number: BK1819
 Project Number: CM-D2 (107) 22553
 Contract Party: Emspace + Lovgren
 Contract Description: CMAQ and Reduced Fare Program
 Contract Approved by Board of Directors: March 29, 2018
 Contact Amount: \$442,813.00
 Match Amount: \$0.00
 Contract Period:

Payment # 16

Billed to Date: \$ 375,214.79
 Less Previous Payments: \$ 364,734.50
 Amount Due: \$ 10,480.29

Payment Recommended By: _____
Responsible Charge / MAPA Staff Member

Department Manager

MAPA Executive Director

Approved by MAPA Finance Committee: _____
Date

MAPA Treasurer/Finance Committee Member

Emspace + Lovgren
105 North 31 Avenue Suite 200
Omaha NE 68131
402-398-9448

STATEMENT



Metropolitan Area Planning Agency (MAPA)
2222 Cuming Street
Omaha NE 68102-4328

Date
11/15/2019

E-Mail: scutsforth@mapacog.org
E-Mail: amorales@mapacog.org

*Charges** 10/1/19 - 10/31/19*
Agreement 1819-01*
Project #CM-D2 (107)
CN#22553

Date	Invoice	Transaction	Amount
11/13/2019	B935	CMAQ Air Quality & Reduced Fare Program	\$10,480.29
		AMOUNT DUE*PLEASE REMIT	\$10,480.29

Emspace + Lovgren
 105 North 31 Avenue Suite 200
 Omaha NE 68131
 402-398-9448

INVOICE



Metropolitan Area Planning Agency (MAPA)
 2222 Cuming Street
 Omaha NE 68102-4328

Invoice #
B935
11/15/2019

E-Mail: scutsforth@mapacog.org
 E-Mail: amorales@mapacog.org

Charges** 10/1/19 - 10/31/19
 Agreement* 1819-01
 Project #CM-D2 (107) CN#22553

Services	Amount
<i>CMAQ Air Quality & Reduced Fare Campaign**Project #CM-D2-(107)</i>	
TASK 1 * PROJECT MANAGEMENT	
1.3 Progress & Client Meetings	
Project Lead * Linda Lovgren .25 Hours @ \$190 ✓	\$47.50
Project Lead * Elizebeth Murphy 5.25 Hours @ \$190 ✓	\$997.50
Graphics * Tom Nemitz 18.00 Hours @ \$145 ✓	\$2,610.00
1.4 Media Buy Oversight	
Project Lead * Elizebeth Murphy 1.50 Hours @ \$190 ✓	\$285.00
1.5 Administrative Duties	
Project Lead * Linda Lovgren 1.00 Hours @ \$190 ✓	\$190.00
Project Lead * Elizebeth Murphy 3.75 Hours @ \$190 ✓	\$712.50
Project Administration * Donna Maxey 10.00 Hours @ \$85 ✓	\$850.00
Page 1	

Emspace + Lovgren
 105 North 31 Avenue Suite 200
 Omaha NE 68131
 402-398-9448



Metropolitan Area Planning Agency (MAPA)
 2222 Cuming Street
 Omaha NE 68102-4328

E-Mail: scutsforth@mapacog.org
 E-Mail: amorales@mapacog.org

Invoice #
B935
11/15/2019

Charges** 10/1/19 - 10/31/19
 Agreement* 1819-01
 Project #CM-D2 (107)
 CN#22553

Services	Amount
<i>CMAQ Air Quality & Reduced Fare Campaign**Project #CM-D2-(107)</i>	
TASK 3 * GRAPHIC DESIGN	
<i>3.1 Graphics Design</i>	
Graphics * Tom Nemitz 5.00 Hours @ \$145 ✓	\$725.00
<i>3.3 Video Production & Photography</i>	
Graphics * Tom Nemitz 1.25 Hours @ \$145 ✓	\$181.25
<i>3.4 Web Design</i>	
Graphics * Tom Nemitz .50 Hours @ \$145 ✓	\$72.50
<i>3.5 Web Content</i>	
Graphics /Design * Tom Nemitz 2.00 Hours @ \$145 ✓	\$290.00
Page 2	

Emspace + Lovgren
 105 North 31 Avenue Suite 200
 Omaha NE 68131
 402-398-9448

INVOICE



Metropolitan Area Planning Agency (MAPA)
 2222 Cuming Street
 Omaha NE 68102-4328

Invoice #
B935
11/15/2019

E-Mail: scutsforth@mapacog.org
 E-Mail: amorales@mapacog.org

*Charges** 10/1/19 - 10/31/19*
Agreement 1819-01*
Project #CM-D2 (107)
 CN#22553

Services	Amount
<i>CMAQ Air Quality & Reduced Fare Campaign**Project #CM-D2-(107)</i>	
TASK 4 * MEDIA COORDINATION	
4.2 Social & Digital Placement	
Graphics/Social * Kelly Bast 3.00 Hours @ \$145 ✓	\$435.00
TASK 5 * PUBLIC RELATIONS	
5.1 Message Platform	
Principal Lead* Linda Lovgren 3.50 Hours @ \$190 -	\$665.00
Project Lead * Elizebeth Murphy 1.50 Hours @ \$190 -	\$285.00
5.2 Media Relations* Education/Opportunities	
Principal Lead* Linda Lovgren 3.50 Hours @ \$190 ✓	\$665.00
5.2 Editorial	
Social Media Coordinator* Kelly Bast 1.00 Hours @ \$145 ~	\$145.00
Page 3	

Emspace + Lovgren
 105 North 31 Avenue Suite 200
 Omaha NE 68131
 402-398-9448

INVOICE



Metropolitan Area Planning Agency (MAPA)
 2222 Cuming Street
 Omaha NE 68102-4328

Invoice #
B935
11/15/2019

E-Mail: scutsforth@mapacog.org
 E-Mail: amorales@mapacog.org

*Charges** 10/1/19 - 10/31/19*
Agreement 1819-01*
Project #CM-D2 (107)
CN#22553

Services	Amount
<i>CMAQ Air Quality & Reduced Fare Campaign**Project #CM-D2-(107)</i>	
<i>DIRECT EXPENSES</i>	
Facebook Posts** 9/29/19 - 10/27/19 Promoting Little Steps 9/29/19 - 10/27/19 "More than half of the emissions that cause"	\$750.00
Facebook Posts ** 10/26/19 - 10/30/19 "More than half of the emissions that cause" 10/26/19 - 10/30/19 Promoting Little Steps 10/26/19 - 10/30/19 "Choosing ethanol at the pump"	\$574.04
AMOUNT DUE* PLEASE REMIT	\$10,480.29



Cost Breakdown Form

Specific Rates of Compensation (Fixed Labor) Agreements

Company Name:	EMSPACE + LOVGREN		
Control No.:	22553	Project No.:	CM-D2 (107)
Project Location:	Douglas County, Nebraska		
Agreement No.:	BK1819-01	Expire Date:	December 31, 2019
Invoice No.:	B935	Invoice Date:	11/15/2019
% Work Completed:	85%		
Current Billing Period:	10/1/2019	thru	10/31/2019

Agreement No: BK1819-01	Maximum Not-to-Exceed Amount	\$442,813.00
Agreement amount thru supplement # 000		

	Amount		
	This Period	Previously Billed	To Date
Direct Labor	\$9,156.25	\$117,151.25	\$126,307.50
Direct Costs (Non-Labor)	\$0.00	\$10,307.23	\$10,307.23
Outside Services (Subconsultants):			
<u>Name</u>	<u>Max Amount</u>		
Survey Subconsultant	\$35,000.00	\$0.00	\$21,090.00
Social Media Consultant	\$12,000.00	\$0.00	\$3,300.00
Heartland B-Cycle Branding	\$36,868.00	\$0.00	\$36,868.00
Media-Print Ads, Radio, TV	\$169,000.00	\$0.00	\$174,794.64
Social Media*FB/Twitter	\$10,000.00	\$1,324.04	\$1,223.38
Adjustments:			
Description:			
Total Amount DUE >>	\$10,480.29	\$364,734.50	\$375,214.79

By submitting this form electronically to State, Consultant certifies submitted costs are actual and allowed by contract	Total Agreement Amount Remaining:	\$67,598.21
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Signature (typed or signed name required): Donna Maxey	Title: Client Operations Manager	Date: 11/15/2019
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Consultant's email contact for invoice-related questions: maxey@emspacegroup.com



*Emspace + Lovgren **Progress Report*

Bill To: METROPOLITAN AREA PLANNING AGENCY (MAPA)
2222 Cuming Street
Omaha NE 68102-4328


Date: 11-15-19
Invoice # B935
Charges* 8/1/19 - 8/28/19
Project #: CM-D2 (107)
Control #: 22553
Agreement #: BK1819-01
Location: Douglas County & Sarpy County

Project Activity During This Period:

The following is a summary of project work performed by the Lovgren Marketing Group Team for CMAQ AIR QUALITY & REDUCED FARE PROGRAM

<i>Task #</i>	<i>Description of Services</i>
<i>Task 1 Project Management</i>	Strategic Planning-Client Meetings, updates; Meeting prep/agenda,attend; followup-discussion/brainstorming; invoicing; DCHD meeting;
<i>Task 2 Air Quality Awareness Survey</i>	None
<i>Task 3 Creative/Graphics</i>	Layout media wrap-up report; Ethanol blog; DCHD planning microsite; timelines
<i>Task 4 Media Coordination</i>	Social media report
<i>Task 5 Public Relations</i>	DCHD ideas; Strat Planning-news conference; community outreach; proof copy-launch planfor DCHD /blog
<i>Direct Costs* Printing/Production; Media Advertising</i>	Facebook Paid Posts

MAPA-
% of Services Completed

 MAPA* CMAQ Quality & Reduced Fare Campaign**Project #CM-D2-(107) * Agreement * 1819-01																
Task Name ** % of Services Completed	Task Order Total	Invoice #616 June 2019	Invoice #652 July 2019	Invoice #673 Aug 2019	Invoice # Sept 2019	Invoice #8935 Oct 2019	Invoice #	Invoice #	Invoice #	Invoice #	Invoice #	Invoice #	Invoice #	Billed to Date	Remaining Budget	% of Project Completed
Task 1 Project Management & Administration*Direct Labor	\$ 32,865.00	\$ 2,680.00	\$ 1,720.00	\$ 2,916.25	\$ 3,980.00	\$ 3,692.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,988.75	\$ 15,876.25	52'
Task 2 Air Quality Awareness Survey*Direct Labor	\$ 2,625.00	\$ -	\$ -	\$ 1,120.00	\$ 690.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,810.00	\$ 815.00	69
Task 3 Creative/Graphics * Direct Labor	\$ 20,010.00	\$ 1,305.00	\$ 4,640.00	\$ 5,147.50	\$ 2,102.50	\$ 1,268.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,463.75	\$ 5,546.25	72
Task 4 Media Coordination* Direct Labor	\$ 10,170.00	\$ -	\$ 217.50	\$ 407.50	\$ 290.00	\$ 435.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,350.00	\$ 8,820.00	13'
Task 5 Public Relations * Direct Labor	\$ 21,830.00	\$ 747.50	\$ 95.00	\$ 3,352.50	\$ 95.00	\$ 1,760.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,050.00	\$ 15,780.00	28
Sub-Total:	\$ 87,500.00	\$ 4,732.50	\$ 6,672.50	\$ 12,943.75	\$ 7,157.50	\$ 9,156.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,662.50	\$ 46,837.50	46'
Direct Expenses																
Direct Costs:																
Printing/Production**Collateral, Backpacks, Radio & TV Production; Handouts, Display Panels	\$ 7,500.00	\$ -	\$ -	\$ 2,767.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,767.42	\$ 4,732.58	37'
Hardware B-Cycle* Branding - 100 bikes in system	\$ 36,868.00	\$ -	\$ -	\$ 36,868.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,868.00	\$ -	100'
Media* Print Ads, Radio Spots, TV, Outdoor, On-Line	\$ 80,000.00	\$ 14,820.00	\$ 53,711.00	\$ 10,469.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79,000.00	\$ 1,000.00	99'
Social Media*Facebook & Twitter	\$ 10,000.00	\$ 354.13	\$ -	\$ -	\$ 869.25	\$ 1,324.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,547.42	\$ 7,452.58	25'
Survey*Survey Subconsultant	\$ 15,000.00	\$ -	\$ -	\$ 7,460.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,460.00	\$ 7,540.00	50'
Sub-Total:	\$ 149,368.00	\$ 15,174.13	\$ 53,711.00	\$ 57,564.42	\$ 869.25	\$ 1,324.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 128,642.84	\$ 20,725.16	86'
GRAND TOTAL:	\$ 236,868.00	\$ 19,906.63	\$ 60,383.50	\$ 70,508.17	\$ 8,026.75	\$ 10,480.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 189,305.34	\$ 67,562.66	71'

MAPA
Hours Recap by Task

Enspace + Lovgren		MAPA* CMAQ Quality & Reduced Fare Campaign**Project #CM-D2-(107) Agreement* 1819-01															
Task Name **HOURS RECAP	Task Order Hrs Budgeted	Invoice #016 June 2019 Hrs Billed	Invoice #052 Hrs Billed July 2019	Invoice #079 Hrs Billed Aug 2019	Invoice #017 Sept 2019 Hrs Billed	Invoice #033 Hrs Billed Oct 2019	Invoice # Hrs Billed	Invoice # Hrs Billed	Invoice # Hrs Billed	Invoice # Hrs Billed	Invoice # Hrs Billed	Invoice # Hrs Billed	Invoice # Hrs Billed	Hrs Billed to Date	Budget Hrs Remaining	% of Budget Hrs Completed	
Task 1 Project Management & Administration*Direct Labor	234.00	19.00	13.00	22.75	32.00	39.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126.50	107.50	54
Task 2 Air Quality Awareness Survey*Direct Labor	15.00	0.00	0.00	6.25	3.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	5.00	67
Task 3 Creative/Graphics * Direct Labor	138.00	9.00	32.00	35.50	14.50	8.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	99.75	38.25	72
Task 4 Media Coordination* Direct Labor	81.00	0.00	1.50	2.50	2.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.00	72.00	11
Task 5 Public Relations * Direct Labor	131.00	5.00	0.50	20.25	0.50	9.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.75	95.25	27
Total Hours:	599.00	33.60	47.00	87.25	52.75	61.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	281.00	318.00	47

Date	Job	Task #	Job Name	Staff	Service	Description	Billing Rate	Hours	Total Amount
Oct 22 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Linda Lovgren	Principal	Review agenda and discuss path forward	\$190.00	0.25	\$47.50
						Total:		0.25	\$47.50
Oct 07 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Elizabeth Murphy	Principal	Planning and updates	\$190.00	1.00	\$190.00
Oct 11 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Elizabeth Murphy	Principal	2020 Planning meeting with Mike and Sue	\$190.00	1.00	\$190.00
Oct 16 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Elizabeth Murphy	Principal	Planning-creative direction 2020	\$190.00	0.75	\$142.50
Oct 21 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Elizabeth Murphy	Principal	Strategic Planning	\$190.00	0.50	\$95.00
Oct 23 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Elizabeth Murphy	Principal	Client meeting and follow up	\$190.00	1.25	\$237.50
Oct 28 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Elizabeth Murphy	Principal	Planning and updates	\$190.00	0.75	\$142.50
						Total:		5.25	\$997.50
Sep 30 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Tom Nemitz	Graphics Manager	Prep for meeting by writing agenda and checklist ; prep for planning kickoff meeting / regroup around next steps, attend meeting	\$145.00	2.50	\$362.50
Oct 07 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Tom Nemitz	Graphics Manager	Prep agenda and checklist; attend planning discussion meeting	\$145.00	0.75	\$108.75
Oct 11 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Tom Nemitz	Graphics Manager	Strat Planning- prep for meeting; Meet with Sue and Mike from MAPA , discuss progress- 2019 campaign	\$145.00	2.00	\$290.00
Oct 14 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Tom Nemitz	Graphics Manager	Compile update/agenda, Strat planning discussion-progress	\$145.00	2.75	\$398.75
Oct 16 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Tom Nemitz	Graphics Manager	Prepare agenda for DCHD microsite meeting, send to Sue at MAPA for feedback; send completed agenda to attendees	\$145.00	0.75	\$108.75

Oct 17 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Tom Nemitz	Graphics Manager	Kickoff meeting with DCHD to discuss Air Quality microsite launch	\$145.00	1.25	\$181.25
Oct 21 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Tom Nemitz	Graphics Manager	Progress discussion meeting, prep for meeting by writing agenda and updates; send out to attendees	\$145.00	2.00	\$290.00
Oct 22 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Tom Nemitz	Graphics Manager	Strat Planning: Prep for, attend brainstorm meeting with team	\$145.00	1.75	\$253.75
Oct 23 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Tom Nemitz	Graphics Manager	Monthly LSBI meeting	\$145.00	1.25	\$181.25
Oct 29 2019	5294	1.3	MAPA / LSBI Task 1 Project Management	Tom Nemitz	Graphics Manager	Strat Planning: compile updates for discussion	\$145.00	3.00	\$435.00
						Total:		18.00	\$2,610.00
Oct 17 2019	5294	1.4	MAPA / LSBI Task 1 Project Management	Elizebeth Murphy	Principal	DCHD media plans for website	\$190.00	1.50	\$285.00
						Total:		1.50	\$285.00
Oct 07 2019	5297	1.5	MAPA / LSBI Task 1 Project Management	Linda Lovgren	Project Officer / Principal	Discuss the project, ideas for DCH launch	\$190.00	0.50	\$95.00
Oct 21 2019	5297	1.5	MAPA / LSBI Task 1 Project Management	Linda Lovgren	Project Officer / Principal	Discussion about DCHD announcement\nupcoming project implementation	\$190.00	0.50	\$95.00
						Total:		1.00	\$190.00
Oct 29 2019	5297	1.5	MAPA / LSBI Task 1 Project Management	Elizebeth Murphy	Project Officer / Principal	Review strategic discussions on project	\$190.00	2.25	\$427.50
Oct 31 2019	5294	1.5	MAPA / LSBI Task 1 Project Management	Elizebeth Murphy	Principal	Managing required information on project	\$190.00	1.50	\$285.00
						Total:		3.75	\$712.50

Oct 11 2019	5294	1.5	MAPA / LSBI Task 1 Project Management	Donna Maxey	Project Administration	Prep invoice docs	\$85.00	2.00	\$170.00
Oct 15 2019	5294	1.5	MAPA / LSBI Task 1 Project Management	Donna Maxey	Project Administration	Prep invoice docs	\$85.00	3.50	\$297.50
Oct 16 2019	5294	1.5	MAPA / LSBI Task 1 Project Management	Donna Maxey	Project Administration	Billing Docs	\$85.00	2.00	\$170.00
Oct 17 2019	5294	1.5	MAPA / LSBI Task 1 Project Management	Donna Maxey	Project Administration	Prep inv docs / reports	\$85.00	1.50	\$127.50
Oct 18 2019	5294	1.5	MAPA / LSBI Task 1 Project Management	Donna Maxey	Project Administration	Prep docs for invoicing	\$85.00	1.00	\$85.00
						Total:		10.00	\$850.00
Oct 15 2019	5297	3.1	MAPA / LSBI Task 3 Creative / Graphics	Tom Nemitz	Graphics Manager	Begin research/layout of 2016-19 paid media recap	\$145.00	1.50	\$217.50
Oct 21 2019	5297	3.1	MAPA / LSBI Task 3 Creative / Graphics	Tom Nemitz	Graphics Manager	Layout/revisions on 2016-2019 paid media wrap-up report	\$145.00	3.50	\$507.50
						Total:		5.00	\$725.00

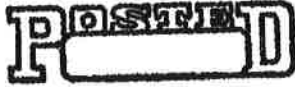
Oct 17 2019	5296	3.3	MAPA / LSBI Task 3 Creative / Graphics	Tom Nemitz	Graphics Manager	Format ethanol photo, prep ethanol blog for publishing, final route; publish and share link	\$145.00	1.25	\$181.25
						Total:		1.25	\$181.25
Oct 30 2019	5296	3.4	MAPA / LSBI Task 3 Creative / Graphics	Tom Nemitz	Graphics Manager	Discuss DCHD plan and schedule meeting with team	\$145.00	0.50	\$72.50
						Total:		0.50	\$72.50
Oct 25 2019	5296	3.5	MAPA / LSBI Task 3 Creative / Graphics	Tom Nemitz	Graphics Manager	Go through DCHD Air Quality site and make list of possible integrations with LSBI	\$145.00	1.00	\$145.00
Oct 29 2019	5296	3.5	MAPA / LSBI Task 3 Creative / Graphics	Tom Nemitz	Graphics Manager	Meet with DCHD to discuss tactics and timeline for rollout of Air Quality microsite	\$145.00	1.00	\$145.00
						Total:		2.00	\$290.00
Oct 30 2019	5297	4.2	MAPA / LSBI Task 4 Media Coordination	Kelly Bast	Social Media Coordinator	Social report + partner meeting	\$145.00	3.00	\$435.00
						Total:		3.00	\$435.00
Oct 17 2019	5298	5.1	MAPA / LSBI Task 5 Public Relations	Linda Lovgren	Project Officer / Principal	DCHD website meeting and follow-up	\$190.00	1.75	\$332.50
Oct 28 2019	5298	5.1	MAPA / LSBI Task 5 Public Relations	Linda Lovgren	Project Officer / Principal	Discuss project ideas and schedule	\$190.00	0.50	\$95.00
Oct 29 2019	5298	5.1	MAPA / LSBI Task 5 Public Relations	Linda Lovgren	Project Officer / Principal	Meeting with DCHD regarding the meteorology website	\$190.00	1.25	\$237.50
						Total:		3.50	\$665.00

Oct 22 2019	5298	5.1	MAPA / LSBI Task 5 Public Relations	Elizebeth Murphy	Project Officer / Principal	Outreach for DCHD site and planning	\$190.00	1.50	\$285.00
						Total:		1.50	\$285.00
Oct 17 2019	5298	5.2	MAPA / LSBI Task 5 Public Relations	Linda Lovgren	Project Officer / Principal	Follow up on comments back to the email comments	\$190.00	0.50	\$95.00
Oct 29 2019	5298	5.2	MAPA / LSBI Task 5 Public Relations	Linda Lovgren	Project Officer / Principal	LSBI - meeting to discuss news conference,, website, list, letter, etc	\$190.00	1.00	\$190.00
Oct 30 2019	5298	5.2	MAPA / LSBI Task 5 Public Relations	Linda Lovgren	Project Officer / Principal	Start writing letter, schedule and deadline, and list for comm reach out	\$190.00	2.00	\$380.00
						Total:		3.50	\$665.00
Oct 11 2019	5298	5.3	MAPA / LSBI Task 5 Public Relations	Kelly Bast	Social Media Coordinator	Proofing ideas about DCHD air quality microsite launch plan	\$145.00	0.50	\$72.50
Oct 24 2019	5298	5.3	MAPA / LSBI Task 5 Public Relations	Kelly Bast	Social Media Coordinator	Proofing ethanol blog copy	\$145.00	0.50	\$72.50
						Total:		1.00	\$145.00

PO # 1645
JOB # 5301

Receipt for Little Steps Big Impact

Account ID: 893568200765745



Invoice/Payment Date
Oct 27, 2019, 8:51 AM

Payment Method
Visa*7499
Reference Number: CXAC8NNP72

Paid

\$750.00 USD

Transaction ID
2352165821561535-4929828

You're being billed because you reached your \$750.00 billing threshold.

Product Type
Facebook

Campaigns

[09/23/2019] Promoting Little Steps, Big Impact		
From Sep 29, 2019, 12:00 AM to Oct 27, 2019, 8:51 AM		\$34.26
[09/23/2019] Promoting Little Steps, Big Impact	2,037 Impressions	\$34.26
[10/04/2019] Promoting Little Steps, Big Impact		
From Sep 29, 2019, 12:00 AM to Oct 27, 2019, 8:51 AM		\$566.51
[10/04/2019] Promoting Little Steps, Big Impact	45,432 Impressions	\$566.51
Post: "More than half of the emissions that cause..."		
From Sep 29, 2019, 12:00 AM to Oct 27, 2019, 8:51 AM		\$149.23
Post: "More than half of the emissions that cause..."	11,167 Impressions	\$149.23

120-1100
JOB # 5301

Receipt for Little Steps Big Impact
Account ID: 893568200765746



Invoice/Payment Date
Oct 31, 2019, 6:50 AM

Payment Method
Visa*7499
Reference Number: JJ4H8NWP72

Transaction ID
2359680414143391-4944318

Product Type
Facebook

Paid

\$574.04 USD

Remaining ad costs at the end of the month.

Campaigns

Post: "More than half of the emissions that cause..."		
From Oct 28, 2019, 12:00 AM to Oct 30, 2019, 11:59 PM		\$350.77
Post: "More than half of the emissions that cause..."	24,911 Impressions	\$350.77
[10/04/2019] Promoting Little Steps, Big Impact		
From Oct 28, 2019, 12:00 AM to Oct 30, 2019, 11:59 PM		\$95.45
[10/04/2019] Promoting Little Steps, Big Impact	6,713 Impressions	\$95.45
Post: "Choosing ethanol at the pump is a little step..."		
From Oct 28, 2019, 12:00 AM to Oct 30, 2019, 11:59 PM		\$127.82
Post: "Choosing ethanol at the pump is a little step..."	8,281 Impressions	\$127.82



Subcontractor Payment Authorization

Contract Number: BK1831
 Contract Party: Felbsburg Holt & Ullevig
 Contract Description: Bellevue Bridge Study
 Contract Approved by Board of Directors: July 10, 2018
 Contact Amount: \$149,999.94
 Match Amount: \$0.00
 Contract Period: July 10, 2018 - Project Completion Date

Contract Paid Directly by NDOT

Payment # 6

Billed to Date: \$ 138,775.15
 Less Previous Payments: \$ 135,246.48
 Amount Due: \$ 3,528.67

Payment Recommended By: _____

Responsible Charge / MAPA Staff Member

Department Manager

MAPA Executive Director

Approved by MAPA Finance Committee: _____

Date

MAPA Treasurer/Finance Committee Member



October 9, 2019

Court Barber
Associate Transportation Planner
Metropolitan Area Planning Agency Omaha-Council Bluffs
2222 Cuming St
Omaha, NE 68102

RE: Bellevue Bridge Alternatives Study
Project No. MAPA-5002(3)
Control No. 22755
Agreement No. BK1831
FHU Project No. 118015-01

Dear Mr. Barber:

Enclosed please find Progress Report No. 09 for professional services associated with the above referenced project. This progress report reflects professional services provided through August 31, 2019.

Work performed during this period includes:

- Draft Report Prep
- Progress Meeting with Steering Committee to discuss comments
- Finalization of report

Work anticipated for next billing period:

- Progress Meeting with Steering Committee to discuss comments
- Finalization of report
- Printing and delivery of final report

Notes:

- The draft report was submitted on July 25, 2019.
- Our current project schedule ends on September 30, 2019.

If you have any questions regarding this progress report, please feel free to give me a call at (402)445-4405.

Sincerely,

FELSBURG HOLT & ULLEVIG

Mark Meisinger, PE, PTOE
Project Manager

Cost Breakdown Form

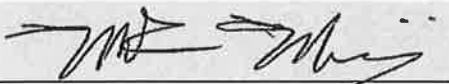
for Actual Cost Plus Fixed Fee (CPFF) Agreements

Company Name:	Felsburg Holt & Ullevig		
Control No.:	22755	Project No.:	MAPA-5002(3)
Project Location:	Bellevue, NE		
Agreement No.:	BK1831	Expire Date:	Extension Requested
Invoice No.:	25513	Invoice Date:	September 20, 2019
% Work Completed:	93%		
Current Billing Period:	8/1/2019	thru	8/31/2019

Agreement No: BK1831	Max Actual costs	Max Fixed Fee (Profit)	Total Contract Amount
Agreement amount thru supplement #	\$141,309.49	\$8,690.45	\$149,999.94
	Amount		
	This Period	Previously Billed	To Date
Direct Labor	\$1,258.50	\$35,815.72	\$37,074.22
Overhead @ 178.82% of direct labor	\$2,250.45	\$64,045.67	\$66,296.12
Fixed Fee @ 12.00% of labor+overhead	\$0.00	\$8,690.45	\$8,690.45
FCCM @ 0.000% of direct labor	\$0.00	\$0.00	
Direct Costs (Non-Labor)	\$19.72	\$4,181.53	\$4,201.25
Outside Services (Subconsultants):			
<u>Name</u>	<u>Max Amount</u>		
RDG Planning & Design	\$22,513.11	\$22,513.11	\$22,513.11
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
Adjustments:			
fixed fee for profit		\$0.00	
Other:		\$0.00	
Total Amount DUE >>	\$3,528.67	\$135,246.48	\$138,775.15

By submitting this form electronically to State, Consultant certifies submitted costs are actual and allowed by contract.

Total Agreement Amount Remaining: \$11,224.79
Total Fixed Fee Remaining: \$0.00

Signature (typed or signed name required): 	Title: Associate	Date: 9/20/2019
--	---------------------	--------------------

Consultant's email contact for invoice-related questions: accounting@fhueng.com



Mail Payments to:
 Dept 1539, PO Box 17180
 Denver, CO 80217
 phone: 303.721.1440
 email: accounting@fhueng.com

INVOICE

Court Barber
 Associate Transportation Planner
 Metropolitan Area Planning Agency Omaha-Council Bluffs
 2222 Cuming St
 Omaha, NE 68102

September 20, 2019
 Project No: 118015-01
 Invoice No: 25513

Project 118015-01 Bellevue Bridge Alternatives Study
 Project No. MAPA-5002(3)
 Control No. 22755
 Agreement No. BK1831

Professional Services for the Period: August 1, 2019 to August 31, 2019

Professional Personnel

	Hours	Rate	Amount	
Associate				
Meisinger, Mark	11.75	60.10 ✓	706.18 ✓	
Engineer V				
Thompson, Jennifer	8.00	49.04 ✓	392.32 ✓	
Engineer I				
Adams, Timothy	2.00	24.00 ✓	48.00 ✓	
Intern I				
Weiss, Peyton	7.00	16.00 ✓	112.00 ✓	
Labor	28.75		1,258.50 ✓	
Total Labor		2.7882 times	1,258.50	3,508.95 ✓

Reimbursable Expenses

Mileage			19.72	
Total Reimbursables			19.72	19.72 ✓

Contract Limits

	Current	Prior	To-Date
Total Billings	3,528.67	135,246.48	138,775.15
Contract Maximum			149,999.94
Remaining Contract			11,224.79

TOTAL AMOUNT DUE \$3,528.67 ✓

Billed-To-Date Summary

	Current	Prior	Total
Labor	3,508.95	99,861.39	103,370.34
Subconsultant	0.00	22,513.11	22,513.11
Expense	19.72	3,602.15	3,621.87
In-House	0.00	579.38	579.38
Fixed Fee	0.00	8,690.45	8,690.45
Totals	3,528.67	135,246.48	138,775.15

Project Manager Mark Meisinger

Billing Backup

Monday, September 16, 2019

Felsburg Holt & Ullevig

Invoice 25513 Dated 9/20/2019

1:02:05 PM

Project	118015-01	Bellevue Bridge Alternatives Study
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Professional Personnel

		Hours	Rate	Amount	
Associate					
15 - Meisinger, Mark	8/12/2019	1.00	60.10	60.10	
15 - Meisinger, Mark	8/13/2019	.50	60.10	30.05	
15 - Meisinger, Mark	8/14/2019	1.00	60.10	60.10	
15 - Meisinger, Mark	8/15/2019	.50	60.10	30.05	
15 - Meisinger, Mark	8/19/2019	.25	60.10	15.02	
15 - Meisinger, Mark	8/20/2019	1.25	60.10	75.13	
15 - Meisinger, Mark	8/21/2019	4.00	60.10	240.40	
15 - Meisinger, Mark	8/22/2019	1.00	60.10	60.10	
15 - Meisinger, Mark	8/23/2019	1.50	60.10	90.15	
15 - Meisinger, Mark	8/27/2019	.25	60.10	15.03	
15 - Meisinger, Mark	8/29/2019	.50	60.10	30.05	
Engineer V					
24 - Thompson, Jennifer	8/6/2019	1.50	49.04	73.56	
24 - Thompson, Jennifer	8/16/2019	1.50	49.04	73.56	
24 - Thompson, Jennifer	8/20/2019	1.00	49.04	49.04	
24 - Thompson, Jennifer	8/21/2019	4.00	49.04	196.16	
Engineer I					
28 - Adams, Timothy	8/14/2019	2.00	24.00	48.00	
Intern I					
148 - Weiss, Peyton	8/19/2019	3.00	16.00	48.00	
148 - Weiss, Peyton	8/20/2019	4.00	16.00	64.00	
Labor		28.75		1,258.50	
Total Labor			2.7882 times	1,258.50	3,508.95
Reimbursable Expenses					
Mileage					
EX 000000006370	8/21/2019	Thompson, Jennifer / Steering Committee Meeting / 34.00 miles @ 0.58		19.72	
Total Reimbursables				19.72	19.72
Project Total					\$3,528.67
Total this Report					\$3,528.67

Detailed Expense Report

Thursday, September 19, 2019

3:17:02 PM

Felsburg Holt & Ullevig

Employee 555 Thompson, Jennifer L.

Signed Electronically by: Strub, Krissy 9/3/2019 10:23:01 AM

Posted

Approved

Organization OM.02

Expense Report: August 2019

Report Date: 8/21/2019

Date	Category	Description	Project	Phase	Task	Bill	Company Paid	Credit Card	Account	Amount
8/21/2019	Mileage	Steering Committee Meeting	118015-01	ODC		<input checked="" type="checkbox"/>	<input type="checkbox"/>		5212	19.72
Business Reason: Bellevue Bridge Study Steering Committee Meeting in City of Bellevue			Bellevue Bridge Alternatives Study		Travel From/To: Office to City of Bellevue and back		Travel: 34.00 mi @ 0.580			

Total Expenses	19.72
Amount Advanced	
Company Paid	
Total Due	19.72



Subcontractor Payment Authorization

Contract Number: 1950310006
 Contract Party: Vireo
 Contract Description: N. 24th Street Corridor Study
 Contract Approved by Board of Directors:
 Contact Amount: \$125,345.00
 Match Amount: \$0.00
 Contract Period: April 25, 2019 - June 30, 2020

Payment # 6

Billed to Date: \$ 89,891.06
 Less Previous Payments: \$ 74,213.47
 Amount Due: \$ 15,677.59

Payment Recommended By: 
 Responsible Charge / MAPA Staff Member

 Department Manager

 MAPA Executive Director

Approved by MAPA Finance Committee: _____
 Date

 MAPA Treasurer/Finance Committee Member



Remittance address:

929 Walnut Suite 700 | Kansas City, Missouri 64106

phone: 816.756 5690 | www.BeVireo.com

November 13, 2019

Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, NE 68102-4328

Invoice No: P19028 - 6

Project P19028 MAPA North 24th Street Corridor Study

Professional Services from October 01, 2019 to October 31, 2019

Phase 01 Project Management

Professional Personnel

	Hours	Rate	Amount	
Program Manager				
Penelton, Triveece	2.50	33.65	84.13	
Totals	2.50		84.13	
Total Labor				84.13

Additional Fees

Overhead	153.70 % of 84.13		129.31	
Profit	10.00 % of 213.44		21.34	
Total Additional Fees			150.65	150.65

Billing Limits

	Current	Prior	To-Date	
Labor	84.13	298.07	382.20	
Limit			573.97	
Remaining			191.77	
Additional Fees	150.65	533.75	684.40	
Limit			1,027.81	
Remaining			343.41	
				Total this Phase
				\$234.78

Phase 04 Alts. Analysis & Development

Professional Personnel

	Hours	Rate	Amount	
Program Manager				
Penelton, Triveece	2.00	33.65	67.30	
Senior Engineer				
Bentley, Tom	15.25	38.46	586.52	
Engineer				
Henrichs, Michael	.50	28.85	14.43	
Wagner, Benjamin	23.00	28.85	663.55	
Totals	40.75		1,331.80	
Total Labor				1,331.80

Project	P19028	MAPA North 24th Street Corridor Study	Invoice	6
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Additional Fees				
Overhead		153.70 % of 1,331.80	2,046.98	
Profit		10.00 % of 3,378.78	337.88	
Total Additional Fees			2,384.86	2,384.86

Billing Limits				
	Current	Prior	To-Date	
Labor	1,331.80	1,754.80	3,086.60	
Limit			3,217.87	
Remaining			131.27	
Additional Fees	2,384.86	3,142.33	5,527.19	
Limit			5,762.24	
Remaining			235.05	
			Total this Phase	\$3,716.66

Phase	05	Recommendation & Plan
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Professional Personnel				
		Hours	Rate	Amount
Program Manager				
Penelton, Triveece		3.50	33.65	117.78
Engineer				
Henrichs, Michael		3.00	28.85	86.55
Totals		6.50		204.33
Total Labor				204.33

Additional Fees				
Overhead		153.70 % of 204.33	314.06	
Profit		10.00 % of 518.39	51.84	
Total Additional Fees			365.90	365.90

Billing Limits				
	Current	Prior	To-Date	
Labor	204.33	0.00	204.33	
Limit			2,383.47	
Remaining			2,179.14	
Additional Fees	365.90	0.00	365.90	
Limit			4,268.08	
Remaining			3,902.18	
			Total this Phase	\$570.23

Phase	CONS	Consultants
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Consultants				
Applied Real Estate Analysis, Inc.			2,290.48	
Camiros, LTD			4,960.77	
Toole Design Group, LLC			3,904.67	
Total Consultants			11,155.92	11,155.92

Project	P19028	MAPA North 24th Street Corridor Study	Invoice	6
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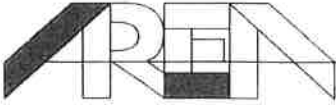
Billing Limits	Current	Prior	To-Date
Consultants	11,155.92	55,171.18	66,327.10
Limit			90,796.49
Remaining			24,469.39
		Total this Phase	\$11,155.92
		Total this Invoice	\$15,677.59

Billings to Date

	Current	Prior	Total
Labor	4,521.67	17,963.20	22,484.87
Consultant	11,155.92	55,171.18	66,327.10
Expense	0.00	1,079.10	1,079.10
Totals	15,677.59	74,213.48	89,891.07

Outstanding Invoices

Number	Date	Balance
3	8/5/2019	27,935.18
4	9/9/2019	23,551.09
5	10/7/2019	9,439.27
Total		60,925.54



Applied Real Estate Analysis, Inc.

914 S. Wabash Avenue
Chicago, IL 60605
Telephone 312.461.9332

mainoffice@areainc.net
www.areainc.net

October 10, 2019

Triveece Penelton, AICP, City Planner
Vireo
929 Walnut, Suite 700
Kansas City, MO 64106

triveece@bevireo.com

Contract No. P-19028
Invoice No.: 19-4720
AREA Job No.: 2664
September Billing Statement

For professional services rendered by Applied Real Estate Analysis (AREA), Inc., in the N. 24th Street Corridor Housing Market and Multi modal Transportation Study.

Tasks conducted are as follows:

Task	Description	Work Associated	% Completed
1	Project Management and Administration	- Not applicable	
2	Public Outreach and Presentation	- Not applicable	
3	Existing Conditions Inventory and Analysis	- Initial Research - Fieldwork Planning	99%
4	Alternatives Analysis and Development	- Not applicable	
5	Recommendations	- Not applicable	

Total Contract Amount \$ 48,322.80
Amount Previously billed \$ 46,025.68

Amount this invoice \$ 2,290.48

Amount remaining in Contract \$ 6.64

TOTAL AMOUNT DUE NOW \$ 44,220.60

Submitted by,

APPLIED REAL ESTATE ANALYSIS, INC.

Maxine V. Mitchell
President

N. 24th Street Corridor Study
Metropolitan Area Planning Agency & City of Omaha

Applied Real Estate Analysis, Inc.

Invoice 4.Revised
AREA Job No.: 2664
Vireo

For professional services rendered by Applied Real Estate Analysis, Inc.
through September 2019

Staff	Hourly Rate	Hours Billed	Current Period	CUMULATIVE
Mitchell, Maxine Principal	\$72.12	2.25	\$162.27	\$5,931.87
Miller, Robert Principal	\$72.12	0.00	\$0.00	\$108.18
Kinser, Ralph Senior Consultant	\$48.08	8.50	\$408.68	\$6,346.56
Chapman, Serrater Analyst/ Jr Consultant	\$26.44	6.50	\$171.86	\$1,500.47
Collins, Cheryl Analyst/ Jr Consultant	\$26.44	0.00	\$0.00	\$0.00
Ndicu, Kinga Analyst/ Jr Consultant	\$26.44	0.00	\$0.00	\$323.89
TOTAL AREA LABOR		17.25	\$742.81	\$14,210.97
Expenses				
Air/Train			\$0.00	\$1,983.84
Ground Transportation			\$0.00	\$0.00
Taxis/Public Transportation			\$0.00	\$185.40
Car Rental			\$0.00	\$467.59
Parking			\$0.00	\$63.00
Misc. (tolls, fuel, etc.)			\$0.00	\$33.32
Hotels/Lodging			\$0.00	\$238.05
Per Diem (2 person 2 nights 109@ \$/day)			\$0.00	\$1,308.00
Meals Per diem-2 persons 3 days (1 day@\$61/day 2 days @\$45.75/day)			\$0.00	\$216.86
Printing/Duplication			\$0.00	\$0.00
Postage/Express Delivery			\$0.00	\$0.00
Misc.			\$0.00	\$0.00
SUBTOTAL EXPENSES			\$0.00	\$4,496.06
Task Amount			\$742.81	\$18,707.03
Facility Capital Cost of Money (FCCM) 0.354%			\$2.63	\$50.30
Overhead @ 180.00%			\$1,337.06	\$25,579.74
Fee for Profit rate @10%			\$207.99	\$3,979.08
TOTAL THIS INVOICE			\$2,290.48	\$48,316.16
TOTAL CONTRACT AMOUNT			\$48,322.80	
Percentage scope complete			99.00%	
Amount paid to date			\$4,095.56	\$4,095.56
AMOUNT DUE AND PAYABLE			\$2,290.48	\$44,220.60

Project Cost & Breakdown

Project Name: 24th Street Corridor, Omaha, NE

Project Number: P-19028

Consultant: Applied Real Estate Analysis, Inc.

AREA Invoice No.: 19-4720.2664

Consultant PM: Maxine V. Mitchell, 312-461-9332, mmitchell@areainc.net

NDOR PC:

Date: October 10, 2019

DIRECT LABOR COSTS			
Classification	Hours	Rate	Amount
Principal: Maxine V. Mitchell	2.25	\$72.12	\$162.27
Principal: Robert Miller	0.00	\$72.12	\$0.00
Senior Analyst: Ralph Kinser	8.50	\$48.08	\$408.68
Analyst: Kinga Ndicu	0.00	\$26.44	\$0.00
Analyst: Serrater Chapman	6.50	\$26.44	\$171.86
Subtotal	17.25		\$742.81
DIRECT EXPENSES			Amount
Subconsultants:			
Printing And Reproduction:			\$0.00
Mileage/Travel: Airfare, Car Rental, taxi, fuel			\$0.00
Lodging/Meals:			\$0.00
Other Miscellaneous Costs:			\$0.00
Subtotal		\$0.00	\$0.00
TOTAL PROJECT COSTS			Amount
Direct Labor Costs			\$742.81
Overhead @ 180.00%			\$1,337.06
Total Labor Costs			\$2,079.87
Fee for Profit Rate @ 10.00%			\$207.99
Facility Capital Cost of Money (FCCM) @ 0.354% (direct labor cost x FCCM%)			\$2.63
Direct Expenses			\$0.00
TOTAL COST			\$2,290.48
Work Associated	Phase		
Initial Data Collection	1		
Arrage field work	1		

Contract amount	48,322.80
Remaining	\$6.64
Total due	\$46,025.68

Vireo
 929 Walnut , Suite 700
 Kansas City, MO 64106
 October 10, 2019
 AREA Invoice No: 19-4720.2664

Project: P19028 MAPA North 24th Street Corridor Study

Professional Services from September 01, 2019 to September 31, 2019

<u>Professional Personnel</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>	
Principal				
Mitchell, Maxine	2.25	72.12	162.27	
Principal				
Miller, Robert	0.00	72.12	0.00	
Senior Analyst				
Kinser Ralph	8.50	48.08	408.68	
Analyst				
Chapman, Serrater	6.50	26.44	171.86	
Analyst				
Ndicu, Kinga	0.00	26.44	0.00	
Totals			<u>742.81</u>	
Total Labor				742.81
Additional Fees				
Overhead	180% of Total Labor		1,337.06	
Fee for Profit	10.00 % Total Labor + Overhead		207.99	
Facility Capital Cost of Money (FCCM)	0.354% of Direct Labor		2.63	
			<u>1,547.67</u>	
Total Additional Fees				
<u>Billing Limits</u>	<u>Current</u>	<u>Prior</u>	<u>To-Date</u>	
Total Billings	2,290.48	41529.61	43,820.09	
Limit			48,332.80	
Remaining			4,512.71	
Total this Invoice				2,290.48

October 15, 2019

Trivece Penelton
Vireo Planning & Design
929 Walnut Suite 700
Kansas City, MO 64106

RE: N. 24th Street Corridor Study – Progress Report
Toole Design Project Number: 80068
Vireo Project No. 19028
MAPA Project No. 1950310006
Invoice No. 5

Dear Ms. Penelton,

Enclosed you will find Invoice No. 5 in the amount of \$3,904.67 for the period ending September 27, 2019 as described below. If you have questions, please do not hesitate to contact us.

Task	Description	Work Associated	% Completed
1	Project Management and Administration	• n/a	67%
2	Public Outreach and Presentations	• Stakeholder committee meeting participation via phone	92%
3	Existing Conditions Inventory and Analysis	• n/a	100%
4	Alternatives Analysis and Development	<ul style="list-style-type: none"> • Coordination, review, and assistance preparing cross sections • Review of land use plan and other materials prepared by Vireo/City • Brainstorming bike network opportunities with City and preparation of map of bikeway recommendation areas within the broader study area. 	80%
5	Recommendations and Plan	• n/a	0%
	Direct Expenses	• n/a	98%

Thank you for the opportunity to work with you on this project. If you have any questions regarding this invoice, please contact accounts.receivable@tooledesign.com. If you have questions regarding our work, contact Adam Wood, Toole Design's project manager, at awood@tooledesign.com or 608-663-8082 ext 402.

Thank you,



Ciara Schlichting AICP
Director of Operations, Midwestern U.S.

Enclosures

Toole Design Group, LLC
 8484 Georgia Ave
 Suite 800
 Silver Spring, MD 20910
 301-927-1900



Vireo
 Triveece Penelton
 929 Walnut
 Suite 700
 Kansas City, MO 64106

Invoice number 80068_SEP05
 Date 10/15/2019
 Project N 24TH STREET CORRIDOR HOUSING
 MARKET & MULTIMODAL
 TRANSPORTATION STUDY
 TDG Proj# 80068
 Period: 8/31/2019 - 09/27/2019

2. Public Outreach and Presentations

Services

		Hours	Cost Rate	Cost Amount	Billed Amount
Adam S. Wood	Project Planner	2.00	46.64	93.28	
	Subtotal	2.00		93.28	
		<u>Rate</u>	<u>Basis</u>	<u>Markup</u>	<u>Amount</u>
	Overhead	163.31%	93.28	152.34	245.62
	Profit	10.00%	245.62	24.56	270.18
	FCCM	0.14%	93.28	0.13	270.31
					270.31
			Task subtotal		270.31

4. Alternatives Analysis and Development

Services

		Hours	Cost Rate	Cost Amount	Billed Amount
Adam S. Wood	Project Planner	26.50	46.64	1,235.96	
John J. Dempsey	Landscape Architect	0.50	36.43	18.22	
	Subtotal	27.00		1,254.18	
		<u>Rate</u>	<u>Basis</u>	<u>Markup</u>	<u>Amount</u>
	Overhead	163.31%	1,254.18	2,048.18	3,302.36
	Profit	10.00%	3,302.36	330.26	3,632.62
	FCCM	0.14%	1,254.18	1.74	3,634.36
					3,634.36
			Task subtotal		3,634.36

Invoice total **\$3,904.67**

Invoice Summary

Description	Contract Amount	Percent Spent	Total Billed	Prior Billed	Current Invoice	Remaining Percent
1. Project Management and Administration	2,510.40	67%	1,689.42	1,689.42	0.00	33%
2. Public Outreach and Presentations	6,727.73	92%	6,196.89	5,926.58	270.31	8%
3. Existing Conditions Inventory and Analysis	5,191.25	101%	5,225.41	5,225.41	0.00	-1%

Invoice Summary

Description	Contract Amount	Percent Spent	Total Billed	Prior Billed	Current Invoice	Remaining Percent
4. Alternatives Analysis and Development	4,904.30	80%	3,904.67	270.31	3,634.36	20%
5. Recommendations and Plan	4,737.69	0%	0.00	0.00	0.00	100%
Direct Expenses	931.00	98%	909.99	909.99	0.00	2%
Rounding Adjustment	0.00	0%	0.01	0.01	0.00	0%
Total	\$25,002.37	72%	17,926.39	14,021.72	\$3,904.67	28%

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
80068_MAY01R	06/27/2019	2,127.12				2,127.12	
80068_JUN02R	07/16/2019	3,017.20				3,017.20	
80068_JUL03	08/23/2019	4,034.52		4,034.52			
80068_AUG04	09/18/2019	4,842.88	4,842.88				
80068_SEP05	10/15/2019	3,904.67	3,904.67				
Total		17,926.39	8,747.55	4,034.52	0.00	5,144.32	0.00

Questions? Contact the Project Manager or Accounts.Receivable@tooledesign.com, Call 301-927-1900.



PATTI BANKS ASSOCIATES
 DBA VIREO
 929 WALNUT STE 700
 KANSAS CITY MO 64106
 ATTN: P BANKS

INVOICE NO: 0020831-IN
 DATE: 07/31/19

PAGE NO: 1

PROFESSIONAL SERVICES FOR THE PERIOD OF 07/01/2019 TO 07/31/2019

Phase 1 Listen
 Professional Staff:

	Hours	Rate	Amount	
Principal				
Adam Rosa	16	\$56.50	\$904.00	
Total Labor			<u>\$904.00</u>	\$904.00
 Additional Fees				
Overhead	135% of 904.00		\$1,220.40	
Total Overhead Fees			<u>\$1,220.40</u>	\$1,220.40
 Billing Limits	Current	Prior	To-Date	
Labor	\$904.00	\$0.00	\$904.00	
Limit			\$904.00	
Remaining			\$0.00	
 Overhead Fees	\$1,220.40	\$0.00	\$1,220.40	
Limit			\$1,220.40	
Remaining			\$0.00	
		Total Phase 1		<u>\$2,124.40</u>
Fee for Profit @10.00%				\$212.44
Facility Capital Cost of Money (FCCM)	\$904.00 @ .354%			\$3.20
 EXPENSES:				<u>\$777.71</u>
		Total Amount Due:		<u>\$3,117.75</u>

PAYMENT DUE UPON RECEIPT
 PLEASE MAKE CHECKS PAYABLE TO CAMIROS, LTD.

FW: Adam Rosa's 07/29 Omaha trip (PVKBBT): Your reservation is confirmed.

From: Adam Rosa <arosa@camiros.com>

Sent: Mon, Jul 1, 2019 at 2:42 pm

To: pthompson@camiros.com

 Images not displayed. [SHOW IMAGES](#) | [ALWAYS SHOW IMAGES FROM THIS SENDER](#)

For Omaha

From: Southwest Airlines [mailto:southwestairlines@ifly.southwest.com]

Sent: Monday, July 01, 2019 1:35 PM

To: arosa@camiros.com

Subject: Adam Rosa's 07/29 Omaha trip (PVKBBT): Your reservation is confirmed.

Here's your itinerary and other important travel information.

[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)

JULY 29 - AUGUST 1

MDW OMA

Chicago (Midway) to Omaha

Confirmation # PVKBBT

Confirmation date: 07/01/2019

PASSENGER	Adam Rosa
RAPID REWARDS #	137459980
TICKET #	5262493720372
EXPIRATION¹	June 30, 2020
EST. POINTS EARNED	1,795

Rapid Rewards® points are only estimations.

Your itinerary

1

[Wanna Get Away®](#)

FLIGHT #	DEPARTS	ARRIVES
0789	MDW 12:50PM	OMA 02:20PM

	Chicago (Midway)		Omaha	
Flight				<u>Get</u>
	08/01/2019	20m	1h	<u>Away®</u>
FLIGHT # 0378	DEPARTS		ARRIVES	
	OMA 12:20PM		MDW 01:40PM	
	Omaha		Chicago (Midway)	

Payment information

Air - PVKBBT

Base Fare	\$ 298.94
U.S. Transportation Tax	\$ 22.42
U.S. 9/11 Security Fee	\$ 11.20
U.S. Flight Segment Tax	\$ 8.40
U.S. Passenger Facility Chg	\$ 9.00

Total \$ 349.96

Visa ending in 7876

Date: July 1, 2019

Payment Amount: \$349.96

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5262493720372

Prepare for takeoff

24 hours before your departure:

Check-in on Southwest.com® or using the Southwest Mobile App. Use your mobile device and receive a mobile boarding pass.

30 minutes before your departure:

Arrive at the gate prepared to board.

10 minutes before your departure:

This is the last opportunity to board your flight if you are present in the gate area and have met all check-in requirements.

If you do not plan to travel on your flight: Things happen, we understand! Please let us know at least 10 minutes prior to your flight's scheduled departure if you won't be traveling. If you don't notify us, you may be subject to our [No Show Policy](#).

[See more travel tips](#)

Don't miss on



Hotels.com Confirmation Number : **160476505621**

Booked: Online - Monday, July 1, 2019 1:39:45 PM Eastern Standard Time

Your Receipt

Billing Name: Arista Strungys

Booking Details

Guest Name:	Adam Rosa	Room Type:	Deluxe Room, 1 King Bed
Check-in:	Monday, July 29, 2019	Hotel Details:	Hotel Deco
Check-out:	Thursday, August 1, 2019		1504 Harney Street
Number of Nights:	3		Omaha
Number of Rooms:	1		US
			+14029914981

Charges:		USD \$
Monday, July 29, 2019:	$\$ 109 \times 3 = 327$	\$143.10
Tuesday, July 30, 2019:		\$143.10
Wednesday, July 31, 2019:		\$161.10
Discount applied:		\$0.00
Sub-total:		\$447.30
Tax recovery charges and service fees:		\$81.26
Total:		\$528.56
Amount paid:		\$528.56
Amount still due:		\$0.00
Payment Method:		Visa
Card number:		XXXXXXXXXXXX7876

Cancellation Policy

Free cancellation until 07/28/19

- If you change or cancel your booking after 3:00 PM, 07/28/19 (America/Chicago) you will be charged for 1 night (including tax)

We will not be able to refund any payment for no-shows or early check-out.

You were charged for this booking

Any additional charges and fees incurred during your stay will be charged to your hotel's local currency and may be subject to a foreign exchange fee.

HIMALAYAN JAVA

329 SO 16TH STREET
OMAHA, NE 68102
4025041498

<http://www.himalayanjavausa.com/>

From the Himalayas to the Heartland

ORDER: 010
Dine In

Cashier: Junu
30-Jul-2019 7:32:28A

Transaction 067309

1	Himalayan Chai	\$0.00
	Medium	\$4.95
1	English Muffin Sausage, Cheese & Egg	\$4.50

Subtotal	\$9.45
Tax	\$0.90

Total	\$10.35
Tip	\$1.55

CREDIT CARD AUTH VISA 0943	\$11.90
-------------------------------	----------------

30-Jul-2019 7:33:24A
\$11.90 | Method: SWIPED
VISA XXXXXXXXXXXX0943
ADAM ROSA
Ref #: 921100717140 | Auth #: 09746D
MID: *****8994
AthNtwkNm: VISA
SIGNATURE VERIFIED

Himalayan Java: this is where friends meet
for great coffee

.....
How are we doing?
Text "gbkrd6" to 73752
to send us your feedback
.....

Online: <https://clover.com/p/G54WJMPY2D7QW>



G54WJMPY2D7QW

Order QT5BAGEATBXEG

HIMALAYAN JAVA

329 SO 16TH STREET
OMAHA, NE 68102
4025041498

<http://www.himalayanjavausa.com/>

From the Himalayas to the Heartland

ORDER: 009
Dine In

Cashier: Moon
31-Jul-2019 7:25:33A

Transaction 067397

1	Himalayan Chai	\$0.00
	Medium	\$4.95
1	Blueberry Scones	\$3.25

Subtotal	\$8.20
Tax	\$0.78

Total	\$8.98
Tip	\$1.35

CREDIT CARD AUTH VISA 0943	\$10.33
-------------------------------	----------------

31-Jul-2019 7:26:01A
\$10.33 | Method: SWIPED
VISA XXXXXXXXXXXX0943
ADAM ROSA
Ref #: 921200718020 | Auth #: 08053D
MID: *****8994
AthNtwkNm: VISA
SIGNATURE VERIFIED

Himalayan Java: this is where friends meet
for great coffee

.....
How are we doing?
Text "zcn7ui" to 73752
to send us your feedback
.....

Online: <https://clover.com/p/CYYRR75HFHWSM>



CYYRR75HFHWSM

Order PHF3NQ8NC4CRJ

Flash Cab
773-561-4444
Chicago, IL

DRIVER COPY
CREDIT SALE

MID:
00720000302182

TID: 0260475022
DR. ID: 44058

CR#: 2928
DATE: 07/29/2019

ST. TIME: 11:15
END TIME: 11:41

RES.#: 1564416504
PASS:

TRIP#: 1629
DIST.: 12.47 mi

RATE 1
FARE: \$ 33.00

EXTRM: \$ 0.00

TIP: \$ 5.00

SUBTOTAL: \$ 38.00

TECH Fee \$ 0.50

TOTAL: 38.50

VISA#: 4440941

AUTH#: 17617

ENTRY METHOD:
CONTACT CHIP

AID:
R0000000031810

HFPL NAME:
CHASE VISA

ATC: 0003

AC: 09F050870201

NO SIG. REAR
CALL 311

UP ON DASH DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH

RECEIPT
SP PLUS
Orpheum Parking Lot
15th & Harney Street
Omaha, NE
License Plate Number
72894
Expiration date/Time
08:00 AM
JUL 30, 2019

Purchase Date/Time: 04:17pm Jul 29, 2019
Rate: OVER NIGHT PARKING
Total Due: \$20.00
Ticket # 890504
S/N #: 30010070019
Setting: Orpheum
Mach Name: Orpheum
Auth #: 04566
Visa #****-4440, Visa
Thank You
Please Come Again
No In It Date
ONLY For Vehicle Issued

UP ON DASH DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH

RECEIPT
SP PLUS
Orpheum Parking Lot
15th & Harney Street
Omaha, NE
License Plate Number
72894
Expiration Date/Time
08:00 AM
JUL 31, 2019

Purchase Date/Time: 09:10pm Jul 30, 2019
Rate: OVER NIGHT PARKING
Total Due: \$20.00
Total Paid: \$20.00
Ticket # 69014001
SN #: 30010070019
Setting: Orpheum
Mach Name: Orpheum
Auth #: 04566
Visa #****-4440, Visa
Thank You
Please Come Again
No In It Date
ONLY For Vehicle Issued

camiros

PATTI BANKS ASSOCIATES
 DBA VIREO
 929 WALNUT STE 700
 KANSAS CITY MO 64106
 ATTN: P BANKS

INVOICE NO: 0020901-IN
 DATE: 09/30/19

PAGE NO: 1

PROFESSIONAL SERVICES FOR THE PERIOD THROUGH 09/30/2019
 PROJECT DESCRIPTION: 24TH STREET CORRIDOR STUDY

Phase 2 Explore
 Professional Staff:

	Hours	Rate	Amount	
Principal				
Adam Rosa	11	\$56.50	<u>\$621.50</u>	
Total Labor			<u>\$621.50</u>	\$621.50
Additional Fees				
Overhead	135% of 621.50		<u>\$839.03</u>	
Total Overhead Fees			<u>\$839.03</u>	\$839.03
Billing Limits	Current	Prior	To-Date	
Labor	\$621.50	\$0.00	\$621.50	
Limit			\$678.00	
Remaining			\$56.50	
Overhead Fees	\$839.03		\$839.03	
Limit			\$915.30	
Remaining			\$76.27	
Total Phase 2				<u>\$1,460.53</u>
Fee for Profit @10.00%				\$146.05
Facility Capital Cost of Money (FCCM)	\$621.5 @ .354%			\$2.20
EXPENSES:				\$234.24
Total Amount Due:				<u>\$1,843.02</u>

PAYMENT DUE UPON RECEIPT
 PLEASE MAKE CHECKS PAYABLE TO CAMIROS, LTD.

ANY PAGE UP OR ON DASH AND DISPLAY FACE UP ON DASH DISPLAY FACE UP ON DASH DISPLAY

RECEIPT
SP PLUS

Orpheum Parking Lot
15th & Hanney Street
Omaha, NE

License Plate Number

72894

Expiration Date/Time

08:00 AM

AUG 01, 2019

Purchase Date/Time: 07:49pm Jul 31, 2019

Rate: OVER NIGHT PARKING

Total Due: \$20.00

Total Paid: \$20.00

Ticket # 01980540

SMN # 300070020019

Settings: Orpheum

Mach Name: Orpheum

#****-4440, Visa

Thank You

Please Come Again

No In & Out

ONLY For Vehicle Issued

Auth #: 08237

RIGEL AIRPORT SERVICES
4501 Abbott Drive Omaha NE 68110

Check 424
CASH TRAY-8
Guests 1
8/1/2019 9:33 AM

BOTTLED BEVERAGES 3.49
BREAKFAST SANDWICH 4.99

Subtotal 8.48
Sales Tax 0.67
Restaurant Tax 0.21

TOTAL 9.30

CREDIT CARD Acct. -9.30

CHANGE DUE 0.00

October 31, 2019

Mike Helgerson
Transportation and Data Manager
Omaha – Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, NE 68102

**RE: N. 24th Street Corridor Study -
Progress Report**
Vireo Project No. 19028
MAPA Project No. 1950310006
Invoice No. 6

Dear Mike:

Enclosed you will find Invoice No. 6 in the amount of \$15,677.59 for the period ending October 31, 2019 as described below. If you have questions, please do not hesitate to contact us.

Task	Description	Work Associated	% Completed
31	Project Management and Administration	<ul style="list-style-type: none">• Prep and attend conference call with City and consultant team• Project management and invoicing	64%
2	Public Outreach and Presentations	<ul style="list-style-type: none">• None	65%
3	Existing Conditions Inventory and Analysis	<ul style="list-style-type: none">• Subconsultant – Market study	78%
4	Alternatives Analysis and Development	<ul style="list-style-type: none">• Future land use concept maps• Existing and future land use quantities and residential densities• Revised Sketchup model (transect)• Roadway typical sections and renderings	96%
5	Recommendations and Plan	<ul style="list-style-type: none">• Table of Contents for Study document• Zoning recommendations• Focus area renderings	13%

Sincerely,



Linda deFlon
Financial Manager | Owner

Planning & Design

VIREO

BeVireo.com

Kansas City
929 Walnut Suite 700
Kansas City, MO 64106
816-756-5690

Omaha
1111 N. 13th Street Suite 116
Omaha, NE 68102
402-553-5435



Subcontractor Payment Authorization

Contract Number: 19013100004
 Contract Party: Wellness Council of the Midlands
 Contract Description: Air Quality Outreach Services
 Contract Approved by Board of Directors: December 6, 2018
 Contact Amount: \$14,001.76
 Match Amount: \$0.00
 Contract Period: January 1, 2019 - December 31, 2019

Payment # 7

Billed to Date: \$ 7,882.94
 Less Previous Payments: \$ 7,271.35
 Amount Due: \$ 611.59

Payment Recommended By: _____
Responsible Charge / MAPA Staff Member

Department Manager

MAPA Executive Director

Approved by MAPA Finance Committee: _____
Date

MAPA Treasurer/Finance Committee Member

WELLCOM

Community Engagement Center Room 219
University of Nebraska at Omaha
6001 Dodge Street
Omaha, NE 68182-0874
(402) 934-5795
tnelson@elevatingwellness.org



INVOICE

BILL TO

MAPA
2222 Cuming St
Omaha, NE 68102

INVOICE # 4299

DATE 10/01/2019

DUE DATE 10/31/2019

TERMS Net 30

ACTIVITY	AMOUNT
Grant Personnel	540.75
Grant Travel	15.08
Grant Indirect Costs (10%)	55.60
Grant Office Supplies	0.16
Grant Other	0.00

BALANCE DUE

\$611.59

MAPA GRANT SEPTEMBER: MEGAN JOHNSON

Total Hours..... 25.75 (\$21.00/hour) = \$540.75 ✓
Mileage..... 26 (\$0.58/mile) = \$15.08 ✓
Total Owed..... \$555.83 ✓

HOURLY BREAKDOWN		
Date:	Hours:	Work Activities
9/6	3.5	Task 3f (1 hr): Block Talk planning and email to HDR, Tori; P-M Overhead - timekeeping, planning, project updates and reporting (2 hrs); Task 2d (.5)
9/9	2	August reporting (P-M - 1), Focus Group/Survey task 3 planning (1)
9/11	5	LSBI meeting (task 1 – 1); Monthly reporting (PM overhead – 4) *mileage
9/12	2.25	Monthly reporting revisions (P-M overhead -2), Board meeting updates (PM overhead - 0.25)
9/13	1	Discussion about MAPA promotion at Xchange (task 3d - 1)
9/17	3	Monthly reports, hour tracking, planning tasks (PM Overhead - 1); Walking maps (task 3e - 1); Emails re meeting with lovgren + emspace (task 3c - 1)
9/19	1.5	Block talks, etc (task 3- 1.5)
9/23	1	P-M overhead august hours emails (0.5), MAPA emails (task 3e -0.5)
9/24	1.5	Meeting with emspace + lovgren re: marketing of Task 3 items (1); PM Overhead (0.5) *mileage
9/25	2	RDG meeting re block talks, etc (task 3: 2hr) *mileage
9/27	2	Monthly reporting – PM Overhead (2)
9/30	1	RFP from MAPA (task 3 - .5), PM overhead reporting for Sept (0.5)
		Total Hours: 25.75
MILEAGE		
Date:	Miles:	Work Activities
9/11	9	Meeting for Little Steps, Big Impact (MAPA)
9/24	7	Meeting at emspace + lovgren re: Little Steps campaign and MAPA grant (MAPA)
9/25	10	Meeting at RDG re: Block talks and MAPA grant options (MAPA)
		Total Miles: 26

Invoice Payment Information

CUSTOMER WELLCOM
PAYMENT DATE 10/23/19
PAYMENT AMOUNT \$961.09
PAYMENT TYPE ePayment
BILL.COMPAYMENT No
MEMO Inv #10/18/19
STATUS Paid
REFERENCE NUMBER P19102101 - 0056064
DEPOSIT TO
PAID TO Access Bank ****1107

Task Name **Task Order Total** **Feb/March Invoice** **April Invoice** **May Invoice** **June Invoice** **July Invoice** **August Invoice** **September Invoice** **Billed to Date** **Remaining Budget** **Hours Available** **Hours Completed** **Completion %**

Task Name	Task Order Total	Feb/March Invoice	April Invoice	May Invoice	June Invoice	July Invoice	August Invoice	September Invoice	Billed to Date	Remaining Budget	Hours Available	Hours Completed	Completion %	
Task 1: Little Steps, Big Impact Coordination	\$3,649.80													
Participate in (4) little steps, big impact stakeholder meetings, including workplan development	\$336.00	\$0.00	\$55.45	\$36.24	\$21.00	\$36.24	\$55.45	\$36.24	\$21.00	\$225.38	\$110.62	16	8	50.0%
Provide updates to MAPA on employer-related activities throughout the year	\$315.00	\$76.84	\$55.45	\$36.24	\$19.21	\$19.21	\$19.21	\$19.21	\$0.00	\$206.95	\$108.05	15	9	60.0%
Project Management Overhead Cost	\$2,998.80	\$326.16	\$199.32	\$616.08	\$217.44	\$482.02	\$252.00	\$288.75	\$2,381.77	\$617.03	\$142.8	81.25	81.25	56.9%
Task 2: Employer Communication Plan	\$4,998.00													
Coordination and on-going communication MAPA's communications staff on branding, approach and content of communications plan and templates	\$630.00	\$76.84	\$0.00	\$0.00	\$0.00	\$38.42	\$73.50	\$0.00	\$188.76	\$441.24	\$0.00	30	9.5	31.7%
Oversight and development of outline for how communications plan will be incorporated into Active Commuting Toolkit	\$840.00	\$230.52	\$153.68	\$57.63	\$62.43	\$76.84	\$0.00	\$0.00	\$581.10	\$258.90	\$0.00	40	30.25	75.6%
Development of email content, templates and schedule for up to three (3) transportation programs or service in coordination with MAPA's communications team	\$1,680.00	\$153.68	\$134.47	\$192.10	\$326.57	\$172.89	\$210.00	\$0.00	\$1,189.71	\$490.29	\$0.00	80	61	76.3%
Update Active Commuting Toolkit - Revamp layout, formatting, and content	\$1,680.00	\$422.62	\$192.10	\$172.89	\$499.05	\$192.10	\$178.50	\$10.50	\$1,667.76	\$12.24	\$0.00	80	78	97.5%
Participation in up to two (2) stakeholder meetings with transportation partner organizations	\$168.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$168.00	\$0.00	8	0	0.0%
Task 3: Active Community Outreach Support	\$3,381.00													
Provide input into RFP development and participate in MAPA's RFP selection committee for the Active Commuting consultation services	\$210.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.50	\$199.50	\$0.00	10	0.5	5.0%
Support MAPA and consultant effort to identify employers and worksites interested in participating in employee surveys, focus groups, and/or policy development	\$315.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42.00	\$42.00	\$273.00	\$0.00	15	2	13.3%
Participate in up to four (4) coordination meetings between MAPA and the Active Commuting consulting services	\$336.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42.00	\$42.00	\$294.00	\$0.00	16	2	12.5%
Promote services at up to two (2) quarterly and/or WELCOM events with representatives from local employers	\$420.00	\$0.00	\$0.00	\$115.26	\$0.00	\$0.00	\$63.00	\$199.26	\$220.74	\$20.00	\$0.00	20	10	50.0%
Identify up to two (2) employers to implement revised worksite walking maps and destination directories	\$1,050.00	\$0.00	\$0.00	\$19.21	\$19.21	\$76.84	\$94.50	\$31.50	\$241.26	\$808.74	\$0.00	50	12	24.0%
Identify up to two (2) employers for MAPA staff to conduct "block talks" or walk audits	\$1,050.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31.50	\$105.00	\$945.00	\$0.00	\$0.00	50	5	10.0%
Administrative Costs	\$1,972.88													
Office Supplies - (printing promotional flyers, walking maps, designation directories, general office supplies)	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08	\$7.36	\$0.16	\$7.60	\$492.40	\$0.00			
Mileage (local travel of ~ 30 miles per month @ \$0.58 per mile)	\$200.00	\$10.90	\$14.15	\$10.21	\$10.09	\$7.19	\$10.56	\$15.08	\$78.18	\$121.82	\$0.00			
Indirect Costs at 10%	\$1,272.88	\$129.76	\$80.46	\$124.57	\$120.95	\$110.18	\$94.19	\$55.60	\$715.71	\$557.17	\$0.00			
Grand Total	\$14,001.68	\$1,427.32	\$885.08	\$1,380.43	\$1,330.40	\$1,212.01	\$1,036.11	\$611.59	\$7,882.94	\$6,118.74	\$72.8	308.5	308.5	53.9%

Cost Breakdown Form for Actual Cost Plus Fixed Fee Agreements

Company Name:	City of Omaha
Address:	1819 Farnam Street, Suite 1100
Project No.:	310 Omaha Planning - FY 2020
Project Location:	OMAHA, NE
Control No.:	
Agreement No.:	MAPA contract #
Invoice No. and Date:	174404 9/30/2019
Progress Report Date:	9/30/2019
% Work Completed:	SEE ATTACHED SUMMARY
Current Billing Period:	July - Sep 2019

Actual Cost plus Fixed Fee Amount >	Limiting Max. Amount \$30,000.00	Fixed Fee for Profit	Total Contract Amount \$30,000.00 ✓
	Amount		
	This Period	Previously Billed	To Date
Direct Labor	✓ \$5,557.02	\$0.00	\$5,557.02
Overhead @ % of Direct Labor	\$0.00		\$0.00
Fixed Fee = % of Labor and Overhead	\$0.00		\$0.00
FCCM @ % of Direct Labor	\$0.00		\$0.00
Direct Non-Labor Costs			\$0.00
Indirect Costs	✓ \$810.21		\$810.21
Outside Services (Subconsultants)			
Travel & Training	✓ \$2,902.00		\$2,902.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Subtotal – Outside Services	✓ \$2,902.00	\$0.00	\$2,902.00
Total Amount Due >	✓ \$9,269.23	\$0.00	\$9,269.23

<i>I certify that the billed amounts are actual and in agreement with the contract terms.</i>		Balance:	\$20,730.77
Signature:	Title: Operations Manager	Date: 10/23/2019	

City of Omaha Invoice
 08/2019-2020 July - September

MAPA
 Greg Youell, Director
 2222 Cumings st
 Omaha Ne 68102

27
 Miller
 Carder

Project	Name	Hourly Rate	Description	Hours	Total	Federal 70%	Local 30%
Project 3	Derek Miller	\$762.31 Effective Rate		41	3,124.61	2,187.23	937.38
Project 3	Timothy Kerkhove	\$48.35 Effective Rate		50	2,417.50	1,692.25	725.25
Project 3	Kevin Carder	\$52.67 Effective Rate		45.5	2,396.49	1,677.54	718.95

Budget

Current	Previous	Total	Budget	Balance
7,938.60	-	7,938.60	\$ 34,340.51	\$ 26,401.91
4,145.58	-	4,145.58	\$ 3,577.82	\$ (567.76)
1,157.45	-	1,157.45	\$ 4,938.67	\$ 3,781.22

Staff time
 Travel
 Indirect cost rate (14.58%)

Project 1 Subtotal	136.5 / \$	7,938.60	\$	5,557.02	/ \$	2,381.58
Subtotal Direct Personnel Costs	136.5	7,938.60		5,557.02		2,381.58
Indirect cost rate (14.58%)		1,157.45		810.21		347.24
Total		4,145.58		2,902.00		1,243.58

Other Direct Costs

Training						
Travel		4,145.58		2,902.00		1,243.58
Services						
Total		4,145.58		2,902.00		1,243.58

Total	13,241.63	-	13,241.63	42,857.00	29,615.37
-------	-----------	---	-----------	-----------	-----------

522.63 Miller Airfare
 1,361.04 Miller travel expenses
 2,261.91 Carder travel

VG17,660

Billing:			
2019-11111.109031.0000.41199.0000	Description: July - September 2019		
2019-21217.109031.0000.42121.0000	\$	6,367.23	
	Bill effective date	9/30/2019	
Customer #	28392		

Total	13,241.63	9,269.23	3,972.40
--------------	------------------	-----------------	-----------------

**** This Data Page Provided By PerDiem101.com ****

Source: <https://www.perdiem101.com/calculator>

Travel Dates:

Traveling 4 days from Saturday, September 7th 2019 until Wednesday, September 11th 2019

Destination:

Vancouver, Undefined

Per Diem Rates:

September 2019

\$179 / night (lodging)

\$127 / day (M&IE)

Trip Totals:

- 🏠 **\$716.00** lodging
- 🍴 **\$459.00** meals
- 🧰 **\$112.50** incidentals

Options:

Use reduced travel day meal rates

Date	Lodging	M&IE	
Saturday, September 7th	\$179.00	\$95.25	†
Sunday, September 8th	\$179.00	\$127.00	
Monday, September 9th	\$179.00	\$127.00	
Tuesday, September 10th	\$179.00	\$127.00	
Wednesday, September 11th	\$0.00	\$95.25	†
Totals:	\$716.00	\$571.50	

† On a travel day, 75% of the normal M&IE rate applies

* Flat-rate rules set a reduced per diem of 75% and 55% of the regular rate for trips over 30 and 180 days, respectively



Daily Exchange Rates Lookup



Terms and Conditions

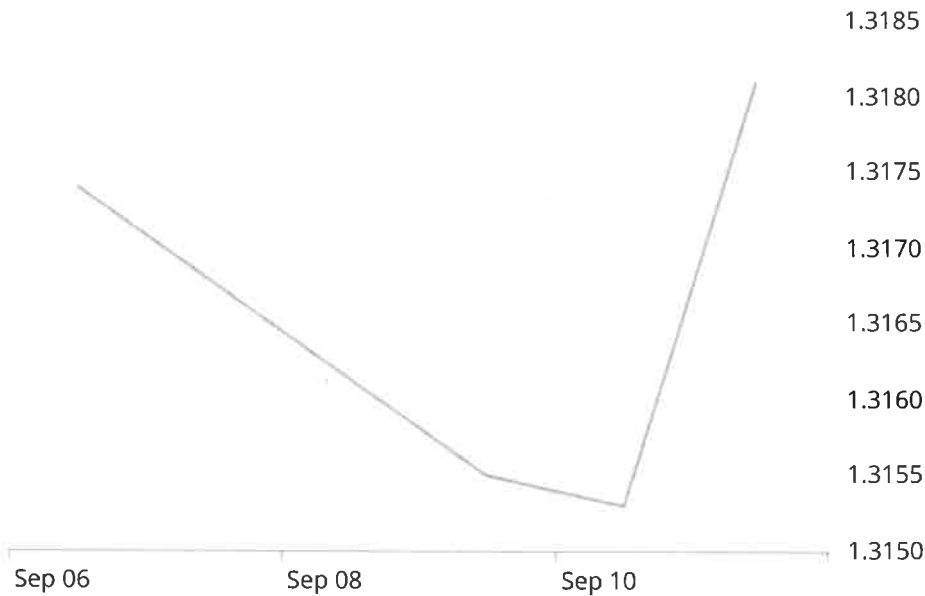
All Bank of Canada exchange rates are indicative rates only, obtained from averages of aggregated price quotes from financial institutions. Please read our full [Terms and Conditions](#) for details.

US dollar (USD)

US dollar (USD)

Low [High]	2019-09-10	1.3153 CAD [0.7603 USD]
Average	2019-09-06 — 2019-09-11	1.3166 CAD [0.7596 USD]
High [Low]	2019-09-11	1.3181 CAD [0.7587 USD]

US dollar → Canadian dollar





Order #: 176

TH # 102440

3880 Grant McConachie Way, Richmond BC

Take Out

1	Sandwich Combo	\$8.19
1	Beyond Burger	
1	Sesame Bun	
1	Potato Wedges	
1	Btl Water	
1	Deposit	\$0.05
1	Recycling	\$0.03

Subtotal:	\$8.27
GST:	\$0.41
Total Tax:	\$0.41
Grand Total:	\$8.68
Visa:	\$8.68
Change Due:	\$0.00

Cashier: SHIFT 1

691 (5)

GST #: 864892195

03-11-2019 12:42:55 PM

Receipt #: 125410301

Order ID: 126376601

Enjoy a 10 pack of limits for st*

Visit tth.com and let us know how we did.

Survey Code :

2452-9260-1141-4130-90038

VISA *****8819

Card Entry:CHIP Sequence:000190

Trans Type:Purchase \$8.68

Term #: 201

REF #: 00000192

Application Label: VISA CREDIT

AID #: 80000000031010

TUR #: 8000000000

TSI #: 6800

Auth #: 25544D Approved

By entering a verified PIN, cardholder agrees to pay issuer such total in accordance with issuers agreement with Cardholder.

Guest Copy

The Butcher and Bullock
911 N Pender Street
Vancouver BC V6C 1L6
604-662-8866

** TRANSACTION RECORD **

Tran. #: 24879
RUC: Restaurant
Table #: 908
Check #: 258
Group #: 1
Employee #: 2002
Employee: PM BHR
MID: 030000087739
Terminal #: 025
Device ID: 15
RRN: 390000000000

PURCHASE

XXXXXXXXXXXXXXXX8819
VISA
Entry Method: Chip

Amount \$17.85
Tip \$3.21
TOTAL CAD \$21.06

09/08/2019 11:38:41 PM
00-001 437540 \$17.85
BUBUCS15/BUBUCC15
APPROVED 437540

I agree to pay the above
total amount according
to the card issuer
agreement

X-Cardholder Signature

AID: A0000000031010
APP Name: VISA CREDIT
TUR: 8080008000
TSI: 6800

Customer Copy

\$15.99

FAIRMONT
PACIFIC RIM

1038 Canada Pl
Vancouver, BC
Tel: (604) 695-5300

06 - Giovane

Server: Kenny W. Date: 2019-09-10
Check: 242949 Time: 12:05:12 PM
Guests: 2

derek/kk Giovane

1 Margherita Pizza 16.00
1 Flow SM 3.75
Food: 19.75
SUBTOTAL: 19.75
GST: 0.99

TOTAL: 20.74
TIP: 3.11
VISA 8819: 23.85

FAIRMONT PACIFIC RIM
1038 CANADA PL
VANCOUVER BC

CARD *****8819
CARD TYPE VISA
DATE 2019/09/10
TIME 1387 12:03:57
RECEIPT NUMBER
C84156713-001-001-427-0

PURCHASE AMOUNT \$20.74
TIP \$3.11
TOTAL

\$23.85

\$18.00 (GS)

VISA CREDIT
A0000000031010
B1C30735C490D828
8080008000-6800
F0789F5BE75F2E0C

APPROVED

AUTH# 34956D 01-027
THANK YOU

CARDHOLDER WILL PAY

\$18.13

DONNELLY GROUP
LAMPLIGHTE
For Reservations Please

Info@donnellygroup.c
GST# 8529161218T002

202 PM P 2

Chk 9111 Sep10'19 05:

1 Golden Chicken

Subtotal
GST
Amount Due

www.donnelly



Days Inn Vancouver Downtown
 921 West Pender Street
 Vancouver, BC V6C 1M2
 Tel: (604) 681-4335 Fax: (604) 681-7808

09-11-19

Derek Miller Omaha NE 68144 United States	Folio No. :	Room No. : 601
	A/R Number :	Arrival : 09-07-19
	Group Code :	Departure : 09-11-19
	Company :	Conf. No. : 82317EC030637
	Wyndham Rewards :	Rate Code: SOEP
	Invoice No. :	Page No. : 1 of 2

Date	Description	Charges	Credits
09-07-19	Room Charge	289.00	
09-07-19	DMF 1.293%	3.74	
09-07-19	MRDT 3%	8.78	
09-07-19	PST 8% Room	23.42	
09-07-19	GST Room 5% #812913770RT	14.64	
09-08-19	Room Charge	289.00	
09-08-19	DMF 1.293%	3.74	
09-08-19	MRDT 3%	8.78	
09-08-19	PST 8% Room	23.42	
09-08-19	GST Room 5% #812913770RT	14.64	
09-09-19	Room Charge	289.00	
09-09-19	DMF 1.293%	3.74	
09-09-19	MRDT 3%	8.78	
09-09-19	PST 8% Room	23.42	
09-09-19	GST Room 5% #812913770RT	14.64	
09-09-19	PRE-AUTH COMPLETION	289.00	
09-09-19	TOTAL	3.74	
09-09-19		\$1,358.32	8.78
09-09-19			23.42
09-09-19	VISA CREDIT	14.64	
09-10-19	Room Charge	289.00	
09-10-19	DMF 1.293%	3.74	
09-10-19	MRDT 3%	8.78	
09-10-19	PST 8% Room	23.42	
09-10-19	GST Room 5% #812913770RT	14.64	
09-11-19	Visa - Manual 35912d		

DAYS INN VANCOUVER
 DOWNTOWN
 921 PENDER ST W
 VANCOUVER BC

CARD *****8819
 CARD TYPE VISA
 DATE 2019/09/11
 TIME 7140 07:31:39
 RECEIPT NUMBER
 C82015718-001-060-047-0

VISA CREDIT
 A0000000031010

APPROVED
 AUTH# 35912D 01-027
 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
 COPY FOR YOUR RECORDS

Tax 17.5%

Per Diem
 716 x 1.175 =
 \$ 841.30

1,358.32
~~\$ 1,184.50 US~~
 1030.56 US

Omaha Eppley Airfield
4803 Abbott Dr
Omaha, 68110

EX 55 09/12/19 02:56
Receipt 011883

Short-term parking tkt
Daily - No. 019720
09/07/19 04:47
09/12/19 02:56
Period 4d22h10'

\$80.00

Total

\$80.00

Payment Received

CARD *****8819

AUTHORIZATION 60688D

PURCHASE USD80.00

APPROVED

Sub Total

\$80.00

739911A1 - 1/1

City of Omaha

Routing
Your supervisor

Combined Subsistence and Transportation Authorization and Expense Report

Authorization - This report must be completed in full to comply with Chapter 10, Article VIII of the Omaha Municipal Code. Be sure to read the "Guidelines For Reimbursable Travel Expense" on Form A-130 (82). Fill in the highlighted fields.

Name: Derek Miller Department: Planning
 Division: Urban Planning Classification: City Planner III
 Itinerary: September 7, 2019 to Vancouver, BC and return to Omaha, NE on September 11, 2019
 Purpose: Rail-Volution Conference

City Council Resolution Number and Date (if applicable):

NOTE: One day auto trips that do not include overnight stay should be coded as mileage (42111) for private vehicles, and as gasoline (43244) for City-owned vehicles. Meals will not be reimbursed for travel that does not include an overnight stay. Grant Funds/Reimbursed Partial MAPA Y / N

Estimated Costs:		Funding Source Information Must be completed		
Transportation		Budget Year	2019	
Airfare	\$ 500.00 ✓	Fund	21217	<i>Eric [unclear]</i> 7-3-19
Auto/City (gasoline)	\$ 0.00	Organization	109031	Division Manager/ Date
Auto/Private (mileage)	\$ 0.00	Project		
(0 Miles X # Rate)		Travel Account	42121	<i>Jennifer Kufan</i> 7.3.19
Lodging - includes tax	\$ 1,035.87	Registration Account	42854	Department Designee/ Date
Meals	\$ 458.00	Task		
Other: Parking, Transfer, Luggag	\$ 50.00	Award		
Subtotal	\$ 2,043.87	Approval for Funding	350	<i>John Stuetgen</i> 7/12/19
Registration Fees (Acct. 4285	\$ 700.00 ✓	Finance Department		Mayor, City of Omaha/ Date
Total	\$ 2,743.87			

Expense Report	Expenses Paid							Totals
	Sun.	Mon.	Tues	Wed.	Thurs.	Fri	Sat.	
Date			<i>9/12/19</i>	<i>9/13/19</i>				
Transportation				<i>80.00</i>				<i>80.00</i> ✓
Lodging			<i>34.20</i>	<i>1,184.50</i>				<i>1,218.70</i> ✓
Meals	<i>28.71</i> ✓		<i>39.89</i>	<i>33.57</i>				<i>102.17</i> ✓
Registration								
Other								

Total Reimbursable Expenses Claimed. \$ *1,361.04*

I certify that the above statement and itemization of expenses are true and correct, are supported by the attached obtainable receipts, and were properly incurred on behalf of the City of Omaha and are in accordance with Chapter 10, Article VIII of the Omaha Municipal Code.
Derek Miller 9/12/19
 Payee/Date

For Finance Use Only:
 Transportation. *80.00*
 Meals, Lodging, and Other. *1,361.04*
 Actual Cost Incurred.
 Total Estimated Cost
 Actual Over Estimate.

I have examined this itemization of expenses and approve the above expenses as property incurred on behalf of the City of Omaha.
Jennifer Kufan 9/14/19
 Department Director/Date

Mayor's Approval: If total expenses exceed total estimated cost.
 Mayor of the City of Omaha

2019-21217-109031-42121

3705 S 116 St
68144

Combined Subsistence and Transportation Authorization and Expense Report

Authorization - This report must be completed in full to comply with Chapter 10, Article VIII of the Omaha Municipal Code.

Be sure to read the "Guidelines For Reimbursable Travel Expense" on Form A-130 (82). Fill in the highlighted fields.

Name: Derek Miller Department: Planning
Division: Urban Planning Classification: City Planner III
Itinerary: September 7, 2019 to Vancouver, BC and return to Omaha, NE on September 11, 2019
Purpose: Rail-Volution Conference

City Council Resolution Number and Date (if applicable):

NOTE: One day auto trips that do not include overnight stay should be coded as mileage (42111) for private vehicles, and as gasoline (43244) for City-owned vehicles. Meals will not be reimbursed for travel that does not include an overnight stay.

Grant Funds/Reimbursed Partial MAPA (Y/N)

Table with columns: Estimated Costs, Funding Source Information, and Department/Date. Rows include Transportation, Airfare, Auto/City (gasoline), Auto/Private (mileage), Lodging, Meals, Other: Parking, Transfer, Luggage, Subtotal, Registration Fees, and Total.

Expenses Paid table with columns: Sun., Mon., Tues, Wed., Thurs., Fri, Sat., Totals. Rows include Transportation, Lodging, Meals, Registration, and Other.

Total Reimbursable Expenses Claimed \$ 522.45

I certify that the above statement and itemization of expenses are true and correct, are supported by the attached obtainable receipts, and were properly incurred on behalf of the City of Omaha and are in accordance with Chapter 10, Article VIII of the Omaha Municipal Code.

Derek Miller 7/19/19
Payee/Date

I have examined this itemization of expenses and approve the above expenses as property incurred on behalf of the City of Omaha.

Jennifer Nelson 7/23/19
Department Director/Date

For Finance Use Only:

Table for Finance Use Only with rows: Transportation, Meals, Lodging, and Other, Actual Cost Incurred, Total Estimated Cost, Actual Over Estimate.

Mayor's Approval: If total expenses exceed total estimated cost.

Mayor of the City of Omaha

2019-21217-109031-42121
3705 S 116 St
68144

I am attending:	On behalf of a nonprofit organization, government or community/grassroots group
Registration Option	Nonprofit/Government Agency/Advocacy Group \$595.00
Name	Derek Miller
Organization	Omaha
Title/Role/Position	Long Range and Mobility Planning Manager
Email	derek.miller@cityofomaha.org
Work Phone	4024445150
Address	1819 Farnam Street, Omaha, NE 68131 US
Indicate your primary organizational affiliation	Government: City/County/Regional
What is the primary focus of your work?	Planning
How many years have you worked in your current industry?	16-20 years

Evolution of the Transit Agency

Parking

Funding

Making the Case for Transit

Community Needs Shaping Transit

Streetcars

BRT

Transit Corridors

Mid-Size Cities

Promoting Equitable Communities

Community Engagement

Partnerships

Placemaking/Tactical Urbanism

Healthy Neighborhoods

#12

Granville

Monday Mobile Workshops

Island: Parking, Parks and the Journey

\$45.00

1:00 pm - 4:30 pm

Address 1819 Farnam Street
Omaha, NE 68131 US

Payment Method Offline Payment/Invoice (US\$ ONLY)

All registration fees are due prior to the start of the conference. If payment is not received prior to the start of the conference, the balance due will be collected at check-in. Your registration is not complete until payment is received. You will receive an invoice in your confirmation email after submitting your online registration. If a separate invoice is needed, please email gts@mngts.org to have one sent to you. Your order number must appear on all mailed payments in order for payment to be accurately applied to your account.

Payment Instructions Please send payments to the address below:
GTS Educational Events
1380 Energy Lane, Ste 206
Saint Paul, MN 55108

ACH payments can also be accepted. Please email debp@railvolution.org or call 612-486-5619 for more information.

To make payment at a later date by credit card, please email Tonya Barnes at tbarnes@mngts.org with your name and order number. A link to our online payment portal will be emailed to you.

For all payment questions, email gts@mngts.org or call 651-885-7605

Email Jennifer.Nielsen@cityofomaha.org

Phone 4024445150

Total \$700.00

Your United reservation for Vancouver, BC, CA (YVR) is processing

1 message

United Airlines, Inc. <unitedairlines@united.com>
To: derek.miller@cityofomaha.org

Fri, Jul 19, 2019 at 1:21 PM

Add UnitedAirlines@news.united.com to your address book. [See instructions.](#)

UNITED



Friday, July 19, 2019

Thank you for choosing United



We're processing your reservation and will send you an eTicket Itinerary and Receipt email once completed. This process usually takes less than an hour, but in rare cases it could take longer. If you don't receive an eTicket Itinerary and Receipt email within 24 hours, please call the United Customer Contact Center

Confirmation number:

Omaha, NE, US (OMA)
to Vancouver, BC, CA (YVR)

GXXSSC

[Manage reservation](#)

Purchase summary

1 Adult (18-64)	\$408.00
Taxes and fees	\$114.63
Total	\$522.63
Credit card payment: \$522.63 (VISA ****8419)	

Trip summary

Sat, Sep 07, 2019

SAVE on base rates and **EARN** up to **2,750 miles** on rentals of 2 or more days.

Terms apply.

[Quote this offer](#)



Need a hotel?

MileagePlus® members receive special discounted rates and earn 2 miles per \$1 spent.

[See deals >](#)




Extra legroom

Stretch out in United Economy Plus™ seating

[Select your seat](#)



25,000 BONUS MILES
\$250 STATEMENT CREDIT



[Learn more](#)

Additional trip planning tools

Baggage Policies: [View current baggage acceptance allowances.](#)
 Passport and Visa Information: [International Travel Documentation requirements](#)

Carry-on baggage allowed

United accepts the following items, per customer to be carried on the aircraft at no charge:

- One carry-on bag no more than 45 linear inches or 114 linear centimeters
- One personal item (such as a shoulder or laptop bag)

Due to FAA regulations, operating carriers may have different carry-on requirements. Please check with the operating carrier for more information or go to united.com/baggage.

Checking bags for this itinerary

Checked baggage service charges are collected at any point in the itinerary where bags are checked. The bag service charges below reflect a maximum outside linear dimension of 62 linear inches (157 cm).

First and second baggage service charges per traveler as listed below:	1 st bag	2 nd bag	Weight per bag
✈ Sat, Sep 07, 2019			
Omaha, NE, US (OMA) to Vancouver, BC, CA (YVR)	\$30	per traveler \$50	per traveler 50 lbs (23 kgs)
✈ Wed, Sep 11, 2019			
Vancouver, BC, CA (YVR) to Omaha, NE, US (OMA)	CA \$30	per traveler CA \$50	per traveler 50 lbs (23 kgs)

These amounts represent an estimate of the first and second checked baggage service charges that may apply to your itinerary. If your itinerary contains multiple travelers, the service charges may vary by traveler, depending on status or memberships.

NACTO designing / TORONTO cities 2019 /

Receipt

Reference Number 43041045
Date Registered 07/22/2019
Statement Date 07/22/2019

Event NACTO 2019 Designing Cities (LIVE!)
Event Details Sheraton Centre Toronto
123 Queen Street West
Toronto Ontario M5H 2M9
Canada
Event Date 09/09 - 09/12/2019

Selection	Cost
Standard: Government/Nonprofit/Academia Kevin Carder	\$765.00
Bikeway Design 201: Don't Give Up at the I...	\$175.00
Toronto's Emerging Waterfront: From Brownfields...	
King West's Intricate Ballet: Pedestrians,...	
Sub Total:	\$940.00
	Total \$940.00

Billed To

Billing Company
Name Kevin Carder
Address Line 1 2215 Howard Street
Address Line 2 Apt 409
City Omaha
US State Nebraska
Billing Zip/Postal Code 68102
Country United States
Email Address kevin.carder@cityofomaha.org

Date	Transaction Type	Transaction Amount	Balance
07/22/2019		\$940.00	
07/22/2019	Online Credit Card Payment(XXXXXXXXXX7032)	\$-940.00	
			\$0.00

Cancellation Policy

Registration fees will be refunded if a request is received in writing no later than Monday, August 12, 2019. NACTO reserves the right to charge a 20% cancellation fee. Direct refund requests by email to events@nacto.org. Be sure to provide your confirmation number.

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Statement of Privacy & Terms of Use | Refund Policy



He Flew out Early →

Toronto

Sep 6, 2019 - Sep 12, 2019 | Itinerary # 7460218531216

Important Information

- We combined two one-way tickets to get you the best deal on this flight. If you need to make changes or cancel, you'll need to do it twice-once for each one-way ticket.
- All passengers traveling to the US must provide valid travel documents and details of their full US destination address for US Immigration.
- Proof of citizenship is required for international travel. Be sure to bring all necessary documentation (e.g. passport, visa, transit permit). To learn more, visit our Visa and Passport page.

Total Price

Omaha to Toronto	\$258.85
Toronto to Omaha	\$240.95
Total Price	\$497.80

All prices include taxes & fees and are quoted in US dollars. Your two one-way fares may be processed through multiple transactions.

Omaha (OMA) → Toronto (YYZ)
Sep 6, 2019 - Sep 6, 2019, 1 one way ticket

We hope you had a great trip. Thank you for choosing Expedia for your travel reservations.

Traveler Information

KEVIN MICHAEL	No frequent flyer details provided	Ticket # 0147386671110
CARDER		
Adult		

* Seat assignments, special meals, frequent flyer point awards and special assistance requests should be confirmed directly with the airline.

Sep 6, 2019 - Departure Nonstop Total travel time: 2 h 18 m

Omaha	Toronto	2 h 18 m
OMA 4:15pm	YYZ 7:33pm	843 mi
	Terminal 1	
Air Canada 7411		
Economy / Coach (K) Confirm seats with the airline*		

Airline Rules & Regulations

- This price includes a nonrefundable booking fee.
- We understand that sometimes plans change. We do not charge a cancel or change fee. When the airline charges such fees in accordance with its own policies, the cost will be passed on to you.
- Tickets are nonrefundable and nontransferable. Itinerary changes are permitted, fee may apply. A change fee of \$100.00 per ticket is charged by the airline for all itinerary changes.
- Please read the complete penalty rules for changes and cancellations applicable to this fare.
- Please read important information regarding airline liability limitations.

COMPLETED

Air Canada LUQ8FV

Price Summary

Traveler 1: Adult	\$252.95
Flight	\$222.00
Taxes & Fees	\$30.95
Expedia Booking Fee	\$3.90
Total:	\$256.85

All prices quoted in US dollars.

Additional Flight Services

- The airline may charge additional fees for checked baggage or other optional services.

* Additional fees for your flight to Toronto

100 points For this trip **Expedia Rewards**

Toronto (YYZ) → Omaha (OMA)
Sep 12, 2019 - Sep 12, 2019, 1 one way ticket

We hope you had a great trip. Thank you for choosing Expedia for your travel reservations.

Traveler Information

KEVIN MICHAEL	No frequent flyer details provided	Ticket # 0147386671120
CARDER		
Adult		

* Seat assignments, special meals, frequent flyer point awards and special assistance requests should be confirmed directly with the airline.

Sep 12, 2019 - Departure Nonstop Total travel time: 2 h 38 m

Toronto	Omaha	2 h 38 m
YYZ 1:58pm	OMA 3:34pm	845 mi
	Terminal 1	
Air Canada 7410		
Economy / Coach (K) Confirm seats with the airline*		

Airline Rules & Regulations

- We understand that sometimes plans change. We do not charge a cancel or change fee. When the airline charges such fees in accordance with its own policies, the cost will be passed on to you.
- Tickets are nonrefundable and nontransferable. Itinerary changes are permitted, fee may apply. A change fee of \$100.00 per ticket is charged by the airline for all itinerary changes.
- Please read the complete penalty rules for changes and cancellations applicable to this fare.
- Please read important information regarding airline liability limitations.

COMPLETED

Air Canada LUQ8TV

Price Summary

Traveler 1: Adult	\$240.95
Flight	\$168.00
Taxes & Fees	\$72.95
Total:	\$240.95

All prices quoted in US dollars.

Additional Flight Services

- The airline may charge additional fees for checked baggage or other optional services.

* Additional fees for your flight to Omaha

100 points For this trip **Expedia Rewards**

Need help with your reservation?



Ramada Plaza by Wyndham Toronto Downtown, Toronto

Sep 8, 2019 - Sep 12, 2019 | Itinerary # 7444759585144

Ramada Plaza by Wyndham Toronto Downtown
Sep 8, 2019 - Sep 12, 2019, 1 room | 4 nights

BOOKED

Your reservation is booked. No need to call us to reconfirm this reservation.



300 Jarvis Street, Toronto, ON, M5B2C5 Canada
Tel: 1 (416) 977-4823, Fax: 1 (416) 977-4830

Check-in

- Check-in time starts at 3 PM
- Check-in time ends at midnight
- Minimum check-in age is 21
- Your room/unit will be guaranteed for late arrival.

Important Hotel Information

Although Expedia does not charge a fee to change or cancel your booking, Ramada Plaza by Wyndham Toronto Downtown may still charge a fee in accordance with its own rules & regulations.

- Cancellations or changes made after 4:00pm (Eastern Standard Time (US & Canada)) on Sep 7, 2019 or no-shows are subject to a property fee equal to the first nights rate plus taxes and fees.
- View your online itinerary for additional rules and restrictions.

Room **Room, 2 Queen Beds, Non Smoking**
Includes: Free Wireless Internet

Reserved for **Kevin Carder**
1 adult

Requests **2 Queen Beds, non-smoking room**

Price Summary

Estimated Total **\$789.61**
\$766.61 collected by Expedia
Additional fees will be collected by the hotel

Private sale: save 18%

Prices shown after \$139.00 savings

Room Price	\$766.61
4 nights	\$158.33 /night
Taxes & Fees	\$117.14
Property fee	\$16.15
Taxes = 2%	
Hotel Fees (Paid at hotel)	\$23.00

All prices quoted in USD.

Additional Hotel Services

The below fees and deposits only apply if they are not included in your selected room rate.

You'll be asked to pay the following charges at the property:

- Deposit: CAD 100.00 per night
- Resort fee: 3 percent of room rate

We have included all charges provided to us by the property. However, charges can vary, for example, based on length of stay or the room you book.

The price shown above DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

*Per Diem
(156 per night)
624
TAXES
131.04

755.04*

Need help with your reservation?



**Foreign Per Diem Rates In U.S. Dollars
DSSR 925**

**CANADA: Toronto
Publication Date: 06/01/2019**

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
CANADA	Toronto	01/01	12/31	269	123	392	View	04/01/2019

National Association of City Transportation Officials (<https://nacto.org/>)



Designing Cities 2019: Toronto

The NACTO Designing Cities Conference brings together 900 officials, planners, and practitioners to advance the state of transportation in cities.

Save the date for Toronto: September 9 – 12, 2019!

See the schedule overview (PDF) >>
(https://nacto.org/wp-content/uploads/2019/05/2019Conference_schedule_overview_digital-2.pdf)

Featured Events

Bikeway Design 201: Don't Give Up at the Intersection

(<https://nacto.org/event/nacto19-dont-give-up-at-the-intersection/>)

Making Meetings Matter: A Facilitation Skill-Building Workshop

(<https://nacto.org/event/making-meetings-matter-a-facilitation-skill-building-workshop/>)

Opening Reception

(<https://nacto.org/event/nacto19-opening-reception/>)

Full Schedule of Events

Registration

Designing Cities 2019: Registration

(<https://nacto.org/designing-cities-2019-registration/>)

Location & Details

BEER BATTER
200 CARLTON ST.
TORONTO, ON
647-348-3474

RECEIPT: 1723
5

CLIENT NAME:

QTY	DESCRIPTION	PRICE	AMOUNT
1	COD MEAL	15.00	15.00
SUBTOTAL:			15.00
HST:			1.95

TOTAL: CAN 16.95

Handwritten: = \$12.76

*** THANK YOU ***

HST # XXXXX XXXX XXXXXX

Handwritten: Dale
\$12.86

Order #: 42
EAT IN

Mon Sep 9, 2019 12:50:30

- 1 COMBO DISC.
- 1 4oz BURGER
- 1 bbq bacon
- 1 ADD BACON.
- 1 ADD CHEESE SL
- 1 whole wheat
- 1 FRIES
- 1 NESTEA

SOUTH ST. BURGER
CO. STORE #524
360 BAY ST UNIT A
TORONTO ON

CARD *****7032
CARD TYPE VISA
DATE 2019/09/09
TIME 0408 12:50:13
RECEIPT NUMBER
C82034193-001-001-476-0

PURCHASE
TOTAL

\$15.14^{CAN}

VISA DEBIT = \$11.40
A0000000031010
06FCC74159FF003D
8080008000-6800
864DAEE407DD375C

Handwritten: 11.50

APPROVED

AUTH# 888626 01-027
THANK YOU

CARDHOLDER WILL PAY
CARD ISSUER ABOVE AMOUNT
PURSUANT TO CARDHOLDER
AGREEMENT.

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



ADULT | ADULTE
ONE-WAY | ALLIER SIMPLE

\$

CAN 12.35

= \$9.30

UNION
TO/A

AÉROPORT PEARSON AIRPORT

09/12/2019

11:57:00

9.35

Must take trip within 1 hour of issuance
Doit faire le trajet au plus 1 heure après achat

Not refundable, not transferable
Non remboursable, non transférable

Retain for inspection | Conserver pour inspection

Use is subject to, and deemed acceptance of,
terms and conditions available at:
En utilisant ce service, le titulaire accepte les
conditions telles qu'énoncées sur:
www.upexpress.com

Trip Location:

Device ID:

Device TSN:

Sales Period ID:
3844302

UP Union

52D6C

285

161

2

Official Receipt | Reçu Officiel

METROLINX

NOODLE BAR
Momofuku Toronto
190 University Ave.
Toronto, Ontario (647) 253-8000
www.momofuku.com

530025 Kai W

F5/2

Chk 9479

Gst

Sep 10 '19 07:27PM

~~1 PT GLO SunnySide~~
1 PORK RAMEN

~~10.00~~
16.00

Subtotal

Tax

Amount Due

~~26.00~~ 16.00
~~9.30~~ 2.08
29.38

CAN 18.08

momofuku means lucky peach.
noodle bar takes reservations
please check our website
www.momofuku.com/toronto
HST: 13%

(= 13.61)

13.74

CHEW CHEW'S DINER
186 CARLETON STREET
(416) 924-7583

REG SARAH
CHECK No. 1

09-12-2019 10:28

MC #01

1 3 PANCAKES \$7.99
1 MAPLE SYRUP/NUTELLA \$1.99
1 COFFEE \$2.25
HST 6% \$0.62
HST 6% \$0.98
CASH

CAN \$13.85

= \$10.43

10.49

8th
9th @ 11.50
10th Dinner @ 13.74
11th lunch @ 12.86
12th lunch 10.49

Date	USD → CAD	CAD → USD
2019-09-06	1.3174	0.7591
2019-09-09	1.3155	0.7602
2019-09-10	1.3153	0.7603
2019-09-11	1.3181	0.7587
2019-09-12	1.3205	0.7573

🏠 **\$716.00** lodging
 🍴 **\$459.00** meals
 🍷 **\$112.50** incidentals

Options:

Use reduced travel day meal rates

Date	Lodging	M&IE	
Saturday, September 7th	\$179.00	\$95.25	†
Sunday, September 8th	\$179.00	\$127.00	
Monday, September 9th	\$179.00	\$127.00	
Tuesday, September 10th	\$179.00	\$127.00	
Wednesday, September 11th	\$0.00	\$95.25	†
Totals:	\$716.00	\$571.50	

† On a travel day, 75% of the normal M&IE rate applies

* Flat-rate rules set a reduced per diem of 75% and 55% of the regular rate for trips over 30 and 180 days, respectively

**** This Document Provided By PerDiem101 ****
Source: <https://www.perdiem101.com/calculator>

**** This Data Page Provided By PerDiem101.com ****

Source: <https://www.perdiem101.com/calculator>

Travel Dates:

Traveling 4 days from Sunday, September 8th 2019 until Thursday, September 12th 2019

Destination:

Toronto, Undefined

Per Diem Rates:

September 2019 \$156 / night (lodging) \$107 / day (M&IE)

Trip Totals:

- **🏠 \$624.00** lodging
- **🍴 \$387.00** meals
- **🧰 \$94.50** incidentals

Options:

Use reduced travel day meal rates

Date	Lodging	M&IE	
Sunday, September 8th	\$156.00	\$80.25	†
Monday, September 9th	\$156.00	\$107.00	
Tuesday, September 10th	\$156.00	\$107.00	
Wednesday, September 11th	\$156.00	\$107.00	
Thursday, September 12th	\$0.00	\$80.25	†
Totals:	\$624.00	\$481.50	

† On a travel day, 75% of the normal M&IE rate applies

* Flat-rate rules set a reduced per diem of 75% and 55% of the regular rate for trips over 30 and 180 days, respectively

MAPA Unified Work Program Funding Request

Omaha City Planning

Fiscal year: 2019

Project #2

Progress Report Q1

Project Name:

Bicycle and Pedestrian Counter Program

Current Period Activities:

- Continue to monitor, resolve technical issues, and collect counts from 5 installed permanent counters on at least a quarterly basis.
- Researched and tested methodology for estimating annual average daily pedestrian and bicycle counts (AADP and AADB) from short-duration counts.
- Revised template for Bicycle and Pedestrian Counter Reports.

- Conducted monthly Action Team meetings to discuss TOD “Tiers” for all ORBT station locations, feedback from the public meeting, and TOD appropriate uses.
 - Facilitated Stakeholder meetings in January, February, March, April and May to discuss TOD “Tiers” for all ORBT station locations.
 - Conducted online surveys for visual preference and wants / do not wants around TOD stations.
 - Completed 11 public neighborhood meetings surrounding each station location.
 - Project completion is expected in the spring of 2020.
- Development Review
 - Ongoing
- 24th Street Road Diet Project
 - Final design underway, will be built in 2020.
- 30th Street Road Diet Project
 - Final design underway, will be built in 2020.
- B-Cycle Implementation
 - Began work on planning second expansion with Heartland Bike Share, including site selection, property owner outreach, and other preparation for a second CMAQ Application to be submitted in late 2019.
- Parking Regulation Reform
 - Ongoing
 - Downtown parking and mobility study has been restarted
 - This will be developed in conjunction with the TOD Study.
 - Working on proposed draft bicycle parking requirements based on Mayor’s Active Living Advisory Committee recommendation.
- 20 Mile Loop Implementation
- Complete Streets Design Guide
 - Draft Guide is complete and is out for public comment in mid-2019.
- Smart Cities Lab
- Riverfront
- Vision Zero Task Force
 - Task Force made recommendations to the Mayor in March and press conference was held by the Mayor on September 16.
- Dockless Bike and Scooter
 - Worked with internal and external stakeholders and determined a pilot program for dockless scooters is the best approach to the issue.
 - Worked with Public Works and Law to develop an RFP for a Pilot Program from late March to November 2019.

Item	Total	Federal(70%)	Local (30%)
Non-Personnel	\$ 11,000.00	\$ 7,700.00	\$ 3,300.00
Training / Travel	\$ 10,000.00	\$ 7,000.00	\$ 3,000.00
Equipment	\$ 1,000.00	\$ 700.00	\$ 300.00
Staff time (hrs)			
\$	350.00		
Salary & Wages	\$ 15,367.33	\$ 10,703.54	\$ 4,663.79
Fringe benefits	\$ 11,103.17	\$ 7,772.22	\$ 3,330.95
Indirect rate	\$ 5,463.20	\$ 3,824.24	\$ 1,638.96
	14.58%		
Total	\$ 42,933.70	\$ 30,000.00	\$ 12,933.70

Fringe Benefit Calculation for Responsible Charge

DEREK MILLER

Annual Salary	93,058.58	\$	Estimated hours worked/year	2080	Effective Wage rate	44.74
---------------	-----------	----	-----------------------------	------	---------------------	-------

*Shaded areas to be completed by the LPA

~The City of Omaha is self insured, therefore the "quarterly Average per Month/Hour" cost will fluctuate.

Insurance Cost (Per Year)	
Health~	\$ 15,982.00
Dental~	\$ 900.00
Accidental Death and Dismemberment (AD&D)	
Life~	\$ 100.00
Vision	
Other Insurance Benefits	
Insurance Cost/Year	\$ 16,982.00
Insurance Cost/Hr	\$ 8.16

Workmen's Compensation

Workman's Compensation Insurance - rate = \$.265 per \$100 of wages (rate + \$100 x Wage Rate = \$.09 per hr.)	\$ 0.12
Rate per \$100 of coverage	\$ 0.27
Effective Hourly Effective Wage Rate	\$ 44.74
Workman's Compensation Insurance Cost	\$ 0.12

FICA/Medicare (7.65 %)

FICA (6.2 Percent of Effective Hourly Wage Rate)	\$ 2.77
Medicare (1.45 Percent of Effective Hourly Wage Rate)	\$ 0.65

Derek Miller Accumulations:

Annual	7.50 per pay period	0.09	Per hour
Sick	4.7 per pay period	0.06	Per hour
Holidays	8 hours per holiday day	0.1	Per Hour
Annual Totals			
Annual	195		
Sick	122.2		
Holiday	104		
Annual Total Accumulated	421.2		

Holiday/Vacation/Sick Leave/Personal/Admin Time Off

Vacation days	24.4
Sick Days	15.3
Pers./Adm. Days	1.0
Holidays	12.0
Leave days/year	52.7
Leave hours/year	421.3

Normal Working Hours/day	8.0
Normal Hours/year	2,080.0
Adjusted Working Hours/year	1,658.7
Effective Hourly Wage Rate	\$ 44.74
Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$ 11.36

Pension

Percent of Effective Wage Rate	18.8%
Pension/Retirement Cost	\$ 8.40

Insurance Cost	\$8.16	Work Comp	\$0.12	6.2% FICA	\$2.77	1.45% Medicare	\$0.65	Holiday Vac Sick	\$11.36	Pension/Retirement	\$8.40	Total fringe/hour	\$31.47
----------------	--------	-----------	--------	-----------	--------	----------------	--------	------------------	---------	--------------------	--------	-------------------	---------

Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines

Effective hourly rate	\$ 44.74
Fringe benefits per hour	\$ 31.47
Total hourly rate	\$ 76.21

Fringe Benefit Calculation for Responsible Charge

KEVIN CARDER

Estimated hours worked/year		Effective Wage rate
Annual Salary	2080	\$ 30.68
\$ 63,819.18	\$	

Insurance Cost (Per Year)

Health~	\$ 15,982.00
Dental~	\$ 900.00
Life~	\$ 100.00

Accidental Death and Dismemberment (AD&D)

Vision

Other Insurance Benefits

Insurance Cost/Year	\$ 16,982.00
Insurance Cost/Hr	\$ 8.16

*Shaded areas to be completed by the LPA

~The City of Omaha is self insured, therefore the "quarterly Average per Month/Hour" cost will fluctuate.

Workman's Compensation

Rate per \$100 of wages (rate ÷ \$100 x Wage Rate = \$.09 per hr.) \$ 0.08

Effective Hourly Effective Wage Rate \$ 30.68

Workman's Compensation Insurance Cost \$ 0.08

Health/Dental/Life	Average	Months	Total
Health/Dental/Life	1331.83	12	\$ 15,982.00
Life	8.33	12	\$ 100.00
Dental	75	12	\$ 900.00

FICA/Medicare (7.65 %)

FICA (6.2 Percent of Effective Hourly Wage Rate) \$ 1.90

Medicare (1.45 Percent of Effective Hourly Wage Rate) \$ 0.44

Workman's Compensation Insurance - rate = \$.265 per \$100 of wages

Stephen Osberg Accumulations:

Annual	3.7 per pay period	0.05	Per hour
Sick	4.7 per pay period	0.06	Per hour
Holidays	8 hours per holiday day	0.1	Per Hour
Annual Totals			
Annual	96.2		
Sick	122.2		
Holiday	104		
Annual Total Accumulated	322.4		

Holiday/Vacation/Sick Leave/Personal/Admin Time Off

Vacation days	12.0
Sick Days	15.3
Pers/Adm. Days	1.0
Holidays	12.0
Leave days/year	40.3
Leave hours/year	322.5

Normal Working Hours/day	8.0
Normal Hours/year	2,080.0
Adjusted Working Hours/year	1,757.5
Effective Hourly Wage Rate	\$ 30.68
Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$ 5.63

Pension

Percent of Effective Wage Rate	18.8%
Pension/Retirement Cost	\$ 5.76

Insurance Cost	\$8.16	Work Comp	\$0.08	6.2% FICA	\$1.90	1.45% Medicare	\$0.44	Holiday Vac Sick	\$5.63	Pension/Retirement	\$5.76	Total fringe/hour	\$21.98
----------------	--------	-----------	--------	-----------	--------	----------------	--------	------------------	--------	--------------------	--------	-------------------	---------

Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines

Effective hourly rate	\$ 30.68
Fringe benefits per hour	\$ 21.98
Total hourly rate	\$ 52.67

Derek Miller

August - 2019

Project #3 - Regionally Significant Planning Projects	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Monthly Total
Develop and refine planning process; including project reviews, collect and maintain data to analyze transportation, housing and land use trends; to develop project plans and proposals; assist in the development of Transportation Improvement Program (TIP); assist in setting the Capital Improvement Plan (CIP); assist in programming, funding and delivery of transportation improvement projects; develop and maintain multimodal performance measures to track progress toward regional goals.	1	1			0.5	1	1.5	1				1.5	1		1								1.5	1.5			1	1	1.5	1		17.0
	Daily Total	1.0	1.0	0.0	0.0	0.5	1.0	1.5	1.0	0.0	0.0	0.0	1.5	1.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	1.5	1.5	0.0	0.0	1.0	1.0	1.5	1.0	0.0	17.0
	Non-work days																															17.0
	Grand Total																															17.0





Subcontractor Payment Authorization

Contract Number: BK1831 -
 Contract Party: Felbsburg Holt & Ullevig
 Contract Description: Bellevue Bridge Study
 Contract Approved by Board of Directors: July 10, 2018
 Contact Amount: \$149,999.94
 Match Amount: \$0.00
 Contract Period: July 10, 2018 - Project Completion Date

Contract Paid Directly by NDOT

Payment # 7

Billed to Date: \$ 143,718.50
 Less Previous Payments: \$ 138,775.15
 Amount Due: \$ 4,943.35

Payment Recommended By: _____
Responsible Charge / MAPA Staff Member

Department Manager

MAPA Executive Director

Approved by MAPA Finance Committee: _____
Date

MAPA Treasurer/Finance Committee Member



November 7, 2019

Court Barber
Associate Transportation Planner
Metropolitan Area Planning Agency Omaha-Council Bluffs
2222 Cuming St
Omaha, NE 68102

RE: Bellevue Bridge Alternatives Study
Project No. MAPA-5002(3)
Control No. 22755
Agreement No. BK1831
FHU Project No. 118015-01

Dear Mr. Barber:

Enclosed please find Progress Report No. 10 for professional services associated with the above referenced project. This progress report reflects professional services provided through September 30, 2019. This invoice completes the billing for this project.

Work performed during this period includes:

- Progress Meeting with Steering Committee to discuss comments
- Finalization of report
- Printing and delivery of final report

Work anticipated for next billing period:

- None. Project Complete.

Notes:

- The final report was submitted on September 30, 2019.
- Our project schedule ended on September 30, 2019.

If you have any questions regarding this progress report, please feel free to give me a call at (402)445-4405.

Sincerely,

FELSBURG HOLT & ULLEVIG

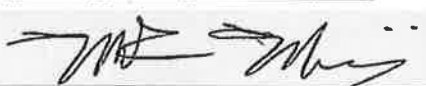
Mark Meisinger, PE, PTOE
Project Manager

Cost Breakdown Form

for Actual Cost Plus Fixed Fee (CPFF) Agreements

Company Name:	Felsburg Holt & Ullevig		
Control No.:	22755	Project No.:	MAPA-5002(3)
Project Location:	Bellevue, NE		
Agreement No.:	BK1831	Expire Date:	September 30, 2019
Invoice No.:	25778	Invoice Date:	October 25, 2019
% Work Completed:	96%		
Current Billing Period:	9/1/2019 thru 9/30/2019		

Agreement No: BK1831 Agreement amount thru supplement #	Max Actual costs	Max Fixed Fee (Profit)	Total Contract Amount
	\$141,309.49	\$8,690.45	\$149,999.94
Amount			
	This Period	Previously Billed	To Date
Direct Labor	\$1,708.86	\$37,074.22	\$38,783.08
Overhead @ 178.82% of direct labor	\$3,055.78	\$66,296.12	\$69,351.90
Fixed Fee @ 12.00% of labor+overhead	\$0.00	\$8,690.45	\$8,690.45
FCCM @ 0.000% of direct labor	\$0.00	\$0.00	
Direct Costs (Non-Labor)	\$178.71	\$4,201.25	\$4,379.96
Outside Services (Subconsultants):			
<u>Name</u>	<u>Max Amount</u>		
RDG Planning & Design	\$22,513.11	\$22,513.11	\$22,513.11
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
Adjustments:			
fixed fee for profit		\$0.00	
Other:		\$0.00	
Total Amount DUE >>	\$4,943.35	\$138,775.15	\$143,718.50

By submitting this form electronically to State, Consultant certifies submitted costs are actual and allowed by contract.		Total Agreement Amount Remaining:	\$6,281.44
		Total Fixed Fee Remaining:	\$0.00
Signature (typed or signed name required):	Title:	Date:	
	Associate	10/25/2019	
Consultant's email contact for invoice-related questions:		accounting@fhueng.com	



Mail Payments to:
 Dept 1539, PO Box 17180
 Denver, CO 80217
 phone: 303.721.1440
 email: accounting@fhueng.com

INVOICE

Court Barber
 Associate Transportation Planner
 Metropolitan Area Planning Agency Omaha-Council Bluffs
 2222 Cuming St
 Omaha, NE 68102

October 25, 2019
 Project No: 118015-01
 Invoice No: 25778

Project 118015-01 Bellevue Bridge Alternatives Study
 Project No. MAPA-5002(3)
 Control No. 22755
 Agreement No. BK1831

Professional Services for the Period: September 1, 2019 to September 30, 2019

Professional Personnel

	Hours	Rate	Amount	
Associate				
Meisinger, Mark	1.75 ✓	60.10 ✓	105.18	
Meisinger, Mark	13.75 ✓	62.50 ✓	859.38	
Engineer V				
Thompson, Jennifer	11.50 ✓	49.04 ✓	563.96	
Engineer IV				
Denney, Adam	.50 ✓	45.67 ✓	22.84	
Engineer I				
Adams, Timothy	3.00 ✓	24.00 ✓	72.00	
Graphic Design IV				
Topoleski, Zachary	.50 ✓	42.00 ✓	21.00	
Administrative				
Hop, Marissa	3.00 ✓	21.50 ✓	64.50	
Labor	34.00		1,708.86	
Total Labor		2.7882 times	1,708.86	4,764.64 ✓

Reimbursable Expenses

Mileage			26.10	
Total Reimbursables			26.10	26.10 ✓

In-House Units

B&W Printing	203.0 B&W Prints @ 0.12		24.36 ✓	
Color Printing	675.0 Prints @ 0.19		128.25 ✓	
Total In-House			152.61	152.61 ✓

Contract Limits

	Current	Prior	To-Date
Total Billings	4,943.35	138,775.15	143,718.50
Contract Maximum			149,999.94
Remaining Contract			6,281.44

TOTAL AMOUNT DUE \$4,943.35 ✓

Billed-To-Date Summary

	Current	Prior	Total
Labor	4,764.64	103,370.34	108,134.98
Subconsultant	0.00	22,513.11	22,513.11
Expense	26.10	3,621.87	3,647.97

Project	118015-01	Bellevue Bridge Alternatives Study			Invoice	25778
In-House		152.61	579.38	731.99		
Fixed Fee		0.00	8,690.45	8,690.45		
Totals		4,943.35	138,775.15	143,718.50		

Project Manager Mark Meisinger

Billing Backup

Thursday, October 31, 2019

Felsburg Holt & Ullevig

Invoice 25778 Dated 10/25/2019

11:14:49 AM

Project	118015-01	Bellevue Bridge Alternatives Study
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Professional Personnel

		Hours	Rate	Amount	
Associate					
15 - Meisinger, Mark	9/3/2019	.50	60.10	30.04	
15 - Meisinger, Mark	9/4/2019	.25	60.10	15.03	
15 - Meisinger, Mark	9/5/2019	.50	60.10	30.05	
15 - Meisinger, Mark	9/9/2019	.25	60.10	15.03	
15 - Meisinger, Mark	9/12/2019	.25	60.10	15.03	
15 - Meisinger, Mark	9/16/2019	1.00	62.50	62.50	
15 - Meisinger, Mark	9/20/2019	1.00	62.50	62.50	
15 - Meisinger, Mark	9/23/2019	.50	62.50	31.25	
15 - Meisinger, Mark	9/24/2019	.50	62.50	31.25	
15 - Meisinger, Mark	9/24/2019	.50	62.50	31.25	
15 - Meisinger, Mark	9/25/2019	2.00	62.50	125.00	
15 - Meisinger, Mark	9/26/2019	3.25	62.50	203.13	
15 - Meisinger, Mark	9/27/2019	1.00	62.50	62.50	
15 - Meisinger, Mark	9/30/2019	4.00	62.50	250.00	
Engineer V					
24 - Thompson, Jennifer	9/26/2019	4.50	49.04	220.68	
24 - Thompson, Jennifer	9/27/2019	1.00	49.04	49.04	
24 - Thompson, Jennifer	9/30/2019	6.00	49.04	294.24	
Engineer IV					
25 - Denney, Adam	9/30/2019	.50	45.67	22.84	
Engineer I					
28 - Adams, Timothy	9/30/2019	3.00	24.00	72.00	
Graphic Design IV					
165 - Topoleski, Zachary	9/30/2019	.50	42.00	21.00	
Administrative					
200 - Hop, Marissa	9/30/2019	3.00	21.50	64.50	
Labor		34.00		1,708.86	
Total Labor			2.7882 times	1,708.86	4,764.64

Reimbursable Expenses

Mileage

EX 00000006532	9/30/2019	Thompson, Jennifer / Deliver Final Bellevue Bridge Reports / 45.00 miles @ 0.58	26.10	
Total Reimbursables			26.10	26.10

In-House Units

B&W Printing		203.0 B&W Prints @ 0.12	24.36	
Color Printing		675.0 Prints @ 0.19	128.25	
Total In-House			152.61	152.61

Project Total \$4,943.35

Total this Report \$4,943.35



Subcontractor Payment Authorization

Contract Number: BK1905
 Contract Party: The New BLK
 Contract Description: On-call Communication Support Service: Task Order 1
 Contract Approved by Board of Directors: January 31, 2019
 Contact Amount: \$31,125.00
 Match Amount: \$0.00
 Contract Period: 02/01/2019 - 09/30/2019

Payment # Final

Billed to Date:	\$	31,125.00
Less Previous Payments:	\$	21,187.50
Amount Due:	\$	<u>9,937.50</u>

Payment Recommended By: _____
Responsible Charge / MAPA Staff Member

Department Manager

MAPA Executive Director

Approved by MAPA Finance Committee: _____
Date

MAPA Treasurer/Finance Committee Member

The New BLK
7914 W Dodge Road #244
Omaha, NE 68114
(402) 403-5619
eric@thenewblk.com



INVOICE

BILL TO
MAPA Heartland 2050

INVOICE # 1073
DATE 11/20/2019
DUE DATE 11/20/2019
TERMS Net 15

SERVICE	QTY	RATE	AMOUNT
Agency Services — Tax exempt Development and Refinement of H2050 Brand, Identity, Message, and Voice: Strategy, copy, and design work completed between 8.14-9.30	47.50	125.00	5,937.50
Agency Services — Tax exempt Communication Strategy Support Data Hub - naming and page layouts, placed on live server. Strategy, copy, and design work completed between 8.14-9.30	12	125.00	1,500.00
Agency Services — Tax exempt Design & Visual Representation - Action Plan, Housing Materials work completed between 8.14-9.30	20	125.00	2,500.00

BALANCE DUE

\$9,937.50

On-Call Communications Services Task Order

Category	Budgeted Hours	Budget	Inv. # 1060		Inv. # 1061		Inv. # 1066		Inv. # 1073		Billed to Date		Remaining Budget	
			Hours	Inv. # 1060	Hours	Inv. # 1061	Hours	Inv. # 1066	Hours	Inv. # 1073	Hours	Date	Hours	Remaining Budget
Project Understanding	20	\$ 2,500.00	20	\$ 2,500.00							20.00	\$ 2,500.00	0	\$ -
Development and Refinement of H2050 Brand Identity, Message & Voice	130	\$ 16,250.00	65	\$ 8,125.00	8	\$ 1,000.00	4.00	\$ 500.00	47.50	\$ 5,937.50	124.50	\$ 15,562.50	5.5	\$ 687.50
Communication Strategy Support	54	\$ 6,750.00	16	\$ 2,000.00	13	\$ 1,625.00	9.00	\$ 1,125.00	12.00	\$ 1,500.00	50.00	\$ 6,250.00	4	\$ 500.00
Design & Visual Representation	45	\$ 5,625.00			28	\$ 3,500.00	6.50	\$ 812.50	20.00	\$ 2,500.00	54.50	\$ 6,812.50	-9.5	\$ (1,187.50)
Total	249	\$ 31,125.00	101	\$ 12,625.00	49	\$ 6,125.00	19.50	\$ 2,437.50	79.50	\$ 9,937.50	249.00	\$ 31,125.00	0	\$ -

AN AGREEMENT BETWEEN THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY, AND THE CITY OF BLAIR TO OBTAIN DIGITAL MAP PRODUCTS FOR THE REGION

THIS AGREEMENT made and entered into this day of , 2019 by and between the Omaha-Council Bluffs Metropolitan Area Planning Agency (hereinafter called MAPA), and the City of Blair.

WITNESSETH:

WHEREAS, a group of agencies from Eastern Nebraska and Western Iowa the Nebraska-Iowa Regional Orthophotography Consortium (hereinafter called the NI-ROC) and MAPA officials have mutually agreed the NI-ROC area will benefit from the mapping products to be obtained and have determined that such products can be acquired at a lower cost through a joint mapping effort than if acquired by individual agencies.

WHEREAS, the NI-ROC and MAPA officials have further determined that the mutual sharing of all products obtained under this Agreement, as well as other non-proprietary digital data already owned by NI-ROC members, benefits all NI-ROC agencies

NOW, THEREFORE, the parties do agree that:

I.
PURPOSE

The purpose of this Agreement is to provide for the funding and administration of a Mapping Project (hereinafter called the Project), the scope of which is outlined in Section III below. The project shall be undertaken by the firm of Pictometry, Inc.

II.
STEERING COMMITTEE

A Steering Committee shall be formed, which shall be made up of at least five representatives of the NI-ROC members, and which shall be responsible for guiding the conduct of the Project, and deciding whether to accept the finished products of the Project Contractor. The Steering Committee shall select a Project Manager from the MAPA staff who will be the point of contact between the Steering Committee and Pictometry, Inc. The Steering Committee will provide general direction relating to Project contract administration; such direction will be carried out by the Project Manager. The Steering Committee will provide staff resources necessary to review the Mapping Products and to distribute and install the products for NI-ROC members.

III.
SCOPE OF SERVICES

The scope of services to be performed or procured pursuant to this Agreement shall include obtaining aerial photography for portions of Douglas, Lancaster, Sarpy and Washington Counties in Nebraska and Pottawattamie County in Iowa. The Contractor will produce digital orthophotos, oblique imaging and other digital mapping products, as further specified in the Contract between MAPA and Pictometry, Inc., within the mapping area. Specific deliverables to the City of Blair shall include: 6 inch Ortho Viz Grade orthophoto tiles (countywide) and 6 inch color orthophoto mosaic (MrSID) developed from the 2020 flight.

IV.
METHODS AND PROCEDURE

The work program developed by the Steering Committee shall be performed by Pictometry, Inc., who is recognized to have expertise in the field of this endeavor. MAPA shall enter into a contract with Pictometry, Inc. for completion of the contemplated work and consistent with the terms of this Agreement. MAPA's contract with Pictometry, Inc. will be reviewed and revised after MAPA and the NI-ROC members have executed respective Agreements. After completion of the Project by Pictometry, Inc. each party to this Agreement shall receive a copy of the Digital Mapping Products which may be used for whatever purpose they desire.

V.
FEES, RECORDS, PAYMENT

MAPA shall make payment in response to the billings by Pictometry, Inc.

Pictometry, Inc. shall provide regular progress reports which shall be available to all NI-ROC members via the internet. An account of Project billings and payments by MAPA shall be made available to NI-ROC members upon request.

City of Blair shall pay MAPA a total amount of \$4,320.00 in NI-ROC funding. Payments will be made in two equal annual installments of \$2,160.00 on or before July 1 of each of the years 2020 and 2021, or by an accelerated method as mutually agreed upon by both parties. Payment will be made within 30 days of receipt of bill.

VI.
ADMINISTRATION

Administration of the Project shall be the responsibility of MAPA. The Steering Committee shall review payment decisions made by MAPA before payment is made to Pictometry, Inc. Payment may be withheld if, in the opinion of the Steering Committee, Pictometry, Inc. has not properly performed or documented the services for which the billing has been made, or if said services are not within the approved scope of services.

VII.
DURATION

This Agreement shall remain in full force and effective until which time the payment schedule in Section V has been fulfilled.

VIII.
NON-DISCRIMINATION

The parties to this Agreement shall not, in the performance of this Agreement discriminate or permit discrimination in violation of federal or state laws or local ordinances because of race, color, sex, age, disability, political or religious opinions, affiliations or national origin.

IX.
APPLICABLE LAW

Parties to this Agreement shall conform with all existing and applicable local ordinances, resolutions, state and local laws, federal laws, and all existing and applicable rules and regulations. Nebraska law will govern the terms and the performance under this Agreement.

X.
STRICT COMPLIANCE

All provisions of this Agreement and each and every document that shall be attached shall be strictly complied with as written, and no substitution or change shall be made except upon written direction from an authorized representative.

XI.
MERGER

This Agreement shall not be merged into any other oral or written contract, lease or deed of any type. This is the complete and full agreement of the parties.

XII.
MODIFICATION

This Agreement contains the entire agreement of the parties. No representations were made or relied upon by either party other than those that are expressly set forth herein. No agent, employee or other representative of either party is empowered to alter any of the terms hereof unless done in writing and signed by an authorized officer of the respective parties.

XIII.
SEVERABILITY CLAUSE

It is understood and agreed by all parties hereto that if any part, term, condition, or provision of this Agreement is held to be illegal or in conflict with any law of the State of Nebraska or of the United States, the validity of the remaining parts, terms conditions, or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, condition, or provisions held to invalid.

In WITNESSETH WHEREOF, the parties hereto have caused this instrument to be signed and sealed by their duly authorized representative.

OMAHA-COUNCIL BLUFFS
METROPOLITAN AREA PLANNING AGENCY

ATTEST:

BY: _____
Date

BY: _____
Date

PRINT NAME _____

PRINT NAME _____

CITY OF BLAIR

ATTEST:

BY: _____
Date

BY: _____
Date

Position _____

PRINT NAME _____

PRINT NAME _____

AN AGREEMENT BETWEEN THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY, AND THE OMAHA AIRPORT AUTHORITY TO OBTAIN DIGITAL MAP PRODUCTS FOR THE REGION

THIS AGREEMENT made and entered into this ____ day of _____, 2019 by and between the Omaha-Council Bluffs Metropolitan Area Planning Agency (hereinafter called MAPA), and Omaha Airport Authority.

WITNESSETH:

WHEREAS, a group of agencies from Eastern Nebraska and Western Iowa, the Nebraska-Iowa Regional Orthophotography Consortium (hereinafter called the NI-ROC) and MAPA officials have mutually agreed the NI-ROC area will benefit from the mapping products to be obtained and have determined that such products can be acquired at a lower cost through a joint mapping effort than if acquired by individual agencies.

WHEREAS, the NI-ROC and MAPA officials have further determined that the mutual sharing of all products obtained under this Agreement, as well as other non-proprietary digital data already owned by NI-ROC members, benefits all NI-ROC agencies

NOW, THEREFORE, the parties do agree that:

I.
PURPOSE

The purpose of this Agreement is to provide for the funding and administration of a Mapping Project (hereinafter called the Project), the scope of which is outlined in Section III below. The project shall be undertaken by the firm of Pictometry, Inc.

II.
STEERING COMMITTEE

A Steering Committee shall be formed, which shall be made up of at least five representatives of the NI-ROC members, and which shall be responsible for guiding the conduct of the Project, and deciding whether to accept the finished products of the Project Contractor. The Steering Committee shall select a Project Manager from the MAPA staff who will be the point of contact between the Steering Committee and Pictometry, Inc. The Steering Committee will provide general direction relating to Project contract administration; such direction will be carried out by the Project Manager. The Steering Committee will provide staff resources necessary to review the Mapping Products and to distribute and install the products for NI-ROC members.

III.
SCOPE OF SERVICES

The scope of services to be performed or procured pursuant to this Agreement shall include obtaining aerial photography for portions of Douglas, Lancaster, Sarpy and Washington Counties in Nebraska and Pottawattamie County in Iowa. The Contractor will produce digital orthophotos, oblique imaging and other digital mapping products, as further specified in the Contract between MAPA and Pictometry, Inc., within the mapping area.

IV.
METHODS AND PROCEDURE

The work program developed by the Steering Committee shall be performed by Pictometry, Inc., who is recognized to have expertise in the field of this endeavor. MAPA shall enter into a contract with Pictometry, Inc. for completion of the contemplated work and consistent with the terms of this Agreement. MAPA's contract with Pictometry, Inc. will be reviewed and revised after MAPA and the NI-ROC members have executed respective Agreements. After completion of the Project by Pictometry, Inc. each party to this Agreement shall receive a copy of the Digital Mapping Products which may be used for whatever purpose they desire.

V.
FEES, RECORDS, PAYMENT

MAPA shall make payment in response to the billings by Pictometry, Inc.

Pictometry, Inc. shall provide regular progress reports which shall be available to all NI-ROC members via the internet. An account of Project billings and payments by MAPA shall be made available to NI-ROC members upon request.

Omaha Airport Authority shall pay MAPA a total amount of \$15,000.00 in NI-ROC funding. Payments will be made in two equal annual installments of \$7,500.00 on or before July 1 of each of the years 2020 and 2021, or by an accelerated method as mutually agreed upon by both parties. Payment will be made within 30 days of receipt of bill.

VI.
ADMINISTRATION

Administration of the Project shall be the responsibility of MAPA. The Steering Committee shall review payment decisions made by MAPA before payment is made to Pictometry, Inc. Payment may be withheld if, in the opinion of the Steering Committee, Pictometry, Inc. has not properly performed or documented the services for which the billing has been made, or if said services are not within the approved scope of services.

VII.
DURATION

This Agreement shall remain in full force and effective until which time the payment schedule in Section V has been fulfilled.

VIII.
NON-DISCRIMINATION

The parties to this Agreement shall not, in the performance of this Agreement discriminate or permit discrimination in violation of federal or state laws or local ordinances because of race, color, sex, age, disability, political or religious opinions, affiliations or national origin. During the performance of this Agreement, MAPA, for itself, its assignees, and successors in interest agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- (b) 49 CFR part 21 (Non-discrimination in Federally-Assisted Programs of The Department of Transportation – Effectuation of Title VI of The Civil Rights Act of 1964);

- (c) The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- (d) Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- (e) The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- (f) Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- (g) The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients, MAPA, whether such programs or activities are Federally funded or not);
- (h) Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 to 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;
- (i) The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- (j) Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- (k) Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, Contractor must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- (l) Title IX of the Education Amendments of 1972, as amended, which prohibits Contractor from discriminating because of sex in education programs or activities (20 U.S.C. § 1681 et seq.).

Fair Employment Practices The Contractor further agrees to pay all laborers and mechanics for labor that shall be performed, to pay for materials and equipment rental which is actually used or rented in performing the contract, to pay to the Unemployment Compensation Fund of the State of Nebraska the unemployment contributions and interest due under provisions of Nebraska Law (§§48 601 to §§48 669) on wages paid to individuals employed, and to comply with the conditions regarding Fair Employment practices, as contained in the Nebraska Statutes (§§48 1101 through §§48 1125), and to comply with the Minimum Wage Scale and Nondiscrimination on Basis of Sex, as contained in the Nebraska Statutes (§§48 1201 through §§48 1227), in the performance of this contract.

IX. APPLICABLE LAW

Parties to this Agreement shall conform with all existing and applicable local ordinances, resolutions, state and local laws, federal laws, and all existing and applicable rules and regulations. Nebraska law will govern the terms and the performance under this Agreement.

X. STRICT COMPLIANCE

All provisions of this Agreement and each and every document that shall be attached shall be strictly complied with as written, and no substitution or change shall be made except upon written direction from an authorized representative.

XI.
MERGER

This Agreement shall not be merged into any other oral or written contract, lease or deed of any type. This is the complete and full agreement of the parties.

XII.
MODIFICATION

This Agreement contains the entire agreement of the parties. No representations were made or relied upon by either party other than those that are expressly set forth herein. No agent, employee or other representative of either party is empowered to alter any of the terms hereof unless done in writing and signed by an authorized officer of the respective parties.

XIII.
SEVERABILITY CLAUSE

It is understood and agreed by all parties hereto that if any part, term, condition, or provision of this Agreement is held to be illegal or in conflict with any law of the State of Nebraska or of the United States, the validity of the remaining parts, terms conditions, or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, condition, or provisions held to invalid.

In WITNESSETH WHEREOF, the parties hereto have caused this instrument to be signed and sealed by their duly authorized representative.

OMAHA-COUNCIL BLUFFS
METROPOLITAN AREA PLANNING AGENCY

ATTEST:

BY: _____
Date

BY: _____
Date

PRINT NAME _____

PRINT NAME _____

OMAHA AIRPORT AUTHORITY

ATTEST:

BY: _____
Date

BY: _____
Date

Position _____

PRINT NAME _____

PRINT NAME _____

AN AGREEMENT BETWEEN THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY, AND THE PAPIO-MISSOURI RIVER NATURAL RESOURCES DISTRICT TO OBTAIN DIGITAL MAP PRODUCTS FOR THE REGION

THIS AGREEMENT made and entered into this ____ day of _____, 2019 by and between the Omaha-Council Bluffs Metropolitan Area Planning Agency (hereinafter called MAPA), and Papio-Missouri River Natural Resources District (PMNRD).

WITNESSETH:

WHEREAS, a group of agencies from Eastern Nebraska and Western Iowa the Nebraska-Iowa Regional Orthophotography Consortium (hereinafter called the NI-ROC) and MAPA officials have mutually agreed the NI-ROC area will benefit from the mapping products to be obtained and have determined that such products can be acquired at a lower cost through a joint mapping effort than if acquired by individual agencies.

WHEREAS, the NI-ROC and MAPA officials have further determined that the mutual sharing of all products obtained under this Agreement, as well as other non-proprietary digital data already owned by NI-ROC members, benefits all NI-ROC agencies

NOW, THEREFORE, the parties do agree that:

I.
PURPOSE

The purpose of this Agreement is to provide for the funding and administration of a Mapping Project (hereinafter called the Project), the scope of which is outlined in Section III below. The project shall be undertaken by the firm of Pictometry, Inc.

II.
STEERING COMMITTEE

A Steering Committee shall be formed, which shall be made up of at least five representatives of the NI-ROC members, and which shall be responsible for guiding the conduct of the Project, and deciding whether to accept the finished products of the Project Contractor. The Steering Committee shall select a Project Manager from the MAPA staff who will be the point of contact between the Steering Committee and Pictometry, Inc. The Steering Committee will provide general direction relating to Project contract administration; such direction will be carried out by the Project Manager. The Steering Committee will provide staff resources necessary to review the Mapping Products and to distribute and install the products for NI-ROC members.

III.
SCOPE OF SERVICES

The scope of services to be performed or procured pursuant to this Agreement shall include obtaining aerial photography for portions of Douglas, Lancaster, Sarpy and Washington Counties in Nebraska and Pottawattamie County in Iowa. The Contractor will produce digital orthophotos, oblique imaging and other digital mapping products, as further specified in the Contract between MAPA and Pictometry, Inc., within the mapping area.

IV.
METHODS AND PROCEDURE

The work program developed by the Steering Committee shall be performed by Pictometry, Inc., who is recognized to have expertise in the field of this endeavor. MAPA shall enter into a contract with Pictometry, Inc. for completion of the contemplated work and consistent with the terms of this Agreement. MAPA's contract with Pictometry, Inc. will be reviewed and revised after MAPA and the NI-ROC members have executed respective Agreements. After completion of the Project by Pictometry, Inc. each party to this Agreement shall receive a copy of the Digital Mapping Products which may be used for whatever purpose they desire.

V.
FEES, RECORDS, PAYMENT

MAPA shall make payment in response to the billings by Pictometry, Inc.

Pictometry, Inc. shall provide regular progress reports which shall be available to all NI-ROC members via the internet. An account of Project billings and payments by MAPA shall be made available to NI-ROC members upon request.

PMNRD shall pay MAPA a total amount of \$50,000.00 in NI-ROC funding. Payments will be made in two equal annual installments of \$25,000.00 on or before July 1 of each of the years 2020 and 2021, or by an accelerated method as mutually agreed upon by both parties. Payment will be made within 30 days of receipt of bill.

VI.
ADMINISTRATION

Administration of the Project shall be the responsibility of MAPA. The Steering Committee shall review payment decisions made by MAPA before payment is made to Pictometry, Inc. Payment may be withheld if, in the opinion of the Steering Committee, Pictometry, Inc. has not properly performed or documented the services for which the billing has been made, or if said services are not within the approved scope of services.

VII.
DURATION

This Agreement shall remain in full force and effective until which time the payment schedule in Section V has been fulfilled.

VIII.
NON-DISCRIMINATION

The parties to this Agreement shall not, in the performance of this Agreement discriminate or permit discrimination in violation of federal or state laws or local ordinances because of race, color, sex, age, disability, political or religious opinions, affiliations or national origin.

IX.
APPLICABLE LAW

Parties to this Agreement shall conform with all existing and applicable local ordinances, resolutions, state and local laws, federal laws, and all existing and applicable rules and regulations. Nebraska law will govern the terms and the performance under this Agreement.

X.
STRICT COMPLIANCE

All provisions of this Agreement and each and every document that shall be attached shall be strictly complied with as written, and no substitution or change shall be made except upon written direction from an authorized representative.

XI.
MERGER

This Agreement shall not be merged into any other oral or written contract, lease or deed of any type. This is the complete and full agreement of the parties.

XII.
MODIFICATION

This Agreement contains the entire agreement of the parties. No representations were made or relied upon by either party other than those that are expressly set forth herein. No agent, employee or other representative of either party is empowered to alter any of the terms hereof unless done in writing and signed by an authorized officer of the respective parties.

XIII.
SEVERABILITY CLAUSE

It is understood and agreed by all parties hereto that if any part, term, condition, or provision of this Agreement is held to be illegal or in conflict with any law of the State of Nebraska or of the United States, the validity of the remaining parts, terms conditions, or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, condition, or provisions held to invalid.

In WITNESSETH WHEREOF, the parties hereto have caused this instrument to be signed and sealed by their duly authorized representative.

OMAHA-COUNCIL BLUFFS
METROPOLITAN AREA PLANNING AGENCY

ATTEST:

BY: _____
Date

BY: _____
Date

PRINT NAME _____

PRINT NAME _____

PAPIO-MISSOUR RIVER NATURAL
RESORUCES DISTRICT

ATTEST:

BY: _____
Date

BY: _____
Date

Position _____

PRINT NAME _____

PRINT NAME _____

AN AGREEMENT BETWEEN THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY, AND WASHINGTON COUNTY TO OBTAIN DIGITAL MAP PRODUCTS FOR THE REGION

THIS AGREEMENT made and entered into this day of , 2019 by and between the Omaha-Council Bluffs Metropolitan Area Planning Agency (hereinafter called MAPA), and Washington County.

WITNESSETH:

WHEREAS, a group of agencies from Eastern Nebraska and Western Iowa the Nebraska-Iowa Regional Orthophotography Consortium (hereinafter called the NI-ROC) and MAPA officials have mutually agreed the NI-ROC area will benefit from the mapping products to be obtained and have determined that such products can be acquired at a lower cost through a joint mapping effort than if acquired by individual agencies.

WHEREAS, the NI-ROC and MAPA officials have further determined that the mutual sharing of all products obtained under this Agreement, as well as other non-proprietary digital data already owned by NI-ROC members, benefits all NI-ROC agencies

NOW, THEREFORE, the parties do agree that:

I.
PURPOSE

The purpose of this Agreement is to provide for the funding and administration of a Mapping Project (hereinafter called the Project), the scope of which is outlined in Section III below. The project shall be undertaken by the firm of Pictometry, Inc.

II.
STEERING COMMITTEE

A Steering Committee shall be formed, which shall be made up of at least five representatives of the NI-ROC members, and which shall be responsible for guiding the conduct of the Project, and deciding whether to accept the finished products of the Project Contractor. The Steering Committee shall select a Project Manager from the MAPA staff who will be the point of contact between the Steering Committee and Pictometry, Inc. The Steering Committee will provide general direction relating to Project contract administration; such direction will be carried out by the Project Manager. The Steering Committee will provide staff resources necessary to review the Mapping Products and to distribute and install the products for NI-ROC members.

III.
SCOPE OF SERVICES

The scope of services to be performed or procured pursuant to this Agreement shall include obtaining aerial photography for portions of Douglas, Lancaster, Sarpy and Washington Counties in Nebraska and Pottawattamie County in Iowa. The Contractor will produce digital orthophotos, oblique imaging and other digital mapping products, as further specified in the Contract between MAPA and Pictometry, Inc., within the mapping area. Specific deliverables to Washington County shall include: 6 inch Ortho Viz Grade orthophoto tiles (countywide) and 6 inch color orthophoto mosaic (MrSID) developed from the 2020 flight.

IV.
METHODS AND PROCEDURE

The work program developed by the Steering Committee shall be performed by Pictometry, Inc., who is recognized to have expertise in the field of this endeavor. MAPA shall enter into a contract with Pictometry, Inc. for completion of the contemplated work and consistent with the terms of this Agreement. MAPA's contract with Pictometry, Inc. will be reviewed and revised after MAPA and the NI-ROC members have executed respective Agreements. After completion of the Project by Pictometry, Inc. each party to this Agreement shall receive a copy of the Digital Mapping Products which may be used for whatever purpose they desire.

V.
FEES, RECORDS, PAYMENT

MAPA shall make payment in response to the billings by Pictometry, Inc.

Pictometry, Inc. shall provide regular progress reports which shall be available to all NI-ROC members via the internet. An account of Project billings and payments by MAPA shall be made available to NI-ROC members upon request.

Washington County shall pay MAPA a total amount of \$20,940.00 in NI-ROC funding. Payments will be made in two equal annual installments of \$10,470.00 on or before July 1 of each of the years 2020 and 2021, or by an accelerated method as mutually agreed upon by both parties. Payment will be made within 30 days of receipt of bill. Washington County shall be permitted to seek separate Interlocal Agreements with its cities for reimbursement of a portion of its total payment amount to MAPA. Should other agencies determine that they will benefit from the Project and wish to share in the use of any of the products obtained under this Agreement, the payment amount required for Washington County shall be reduced proportionately in relation to the payments of such outside agencies.

VI.
ADMINISTRATION

Administration of the Project shall be the responsibility of MAPA. The Steering Committee shall review payment decisions made by MAPA before payment is made to Pictometry, Inc. Payment may be withheld if, in the opinion of the Steering Committee, Pictometry, Inc. has not properly performed or documented the services for which the billing has been made, or if said services are not within the approved scope of services.

VII.
DURATION

This Agreement shall remain in full force and effective until which time the payment schedule in Section V has been fulfilled.

VIII.
NON-DISCRIMINATION

The parties to this Agreement shall not, in the performance of this Agreement discriminate or permit discrimination in violation of federal or state laws or local ordinances because of race, color, sex, age, disability, political or religious opinions, affiliations or national origin.

IX.
APPLICABLE LAW

Parties to this Agreement shall conform with all existing and applicable local ordinances, resolutions, state and local laws, federal laws, and all existing and applicable rules and regulations. Nebraska law will govern the terms and the performance under this Agreement.

X.
STRICT COMPLIANCE

All provisions of this Agreement and each and every document that shall be attached shall be strictly complied with as written, and no substitution or change shall be made except upon written direction from an authorized representative.

XI.
MERGER

This Agreement shall not be merged into any other oral or written contract, lease or deed of any type. This is the complete and full agreement of the parties.

XII.
MODIFICATION

This Agreement contains the entire agreement of the parties. No representations were made or relied upon by either party other than those that are expressly set forth herein. No agent, employee or other representative of either party is empowered to alter any of the terms hereof unless done in writing and signed by an authorized officer of the respective parties.

XIII.
SEVERABILITY CLAUSE

It is understood and agreed by all parties hereto that if any part, term, condition, or provision of this Agreement is held to be illegal or in conflict with any law of the State of Nebraska or of the United States, the validity of the remaining parts, terms conditions, or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, condition, or provisions held to invalid.

In WITNESSETH WHEREOF, the parties hereto have caused this instrument to be signed and sealed by their duly authorized representative.

OMAHA-COUNCIL BLUFFS
METROPOLITAN AREA PLANNING AGENCY

ATTEST:

BY: _____
Date

BY: _____
Date

PRINT NAME _____

PRINT NAME _____

WASHINGTON COUNTY

ATTEST:

BY: _____
Date

BY: _____
Date

Position _____

PRINT NAME _____

PRINT NAME _____

AN AGREEMENT BETWEEN THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY, AND SARPY COUNTY TO OBTAIN DIGITAL MAP PRODUCTS FOR THE REGION

THIS AGREEMENT made and entered into this day of , 2019 by and between the Omaha-Council Bluffs Metropolitan Area Planning Agency (hereinafter called MAPA), and Sarpy County.

WITNESSETH:

WHEREAS, a group of agencies from Eastern Nebraska and Western Iowa the Nebraska-Iowa Regional Orthophotography Consortium (hereinafter called the NI-ROC) and MAPA officials have mutually agreed the NI-ROC area will benefit from the mapping products to be obtained and have determined that such products can be acquired at a lower cost through a joint mapping effort than if acquired by individual agencies.

WHEREAS, the NI-ROC and MAPA officials have further determined that the mutual sharing of all products obtained under this Agreement, as well as other non-proprietary digital data already owned by NI-ROC members, benefits all NI-ROC agencies

NOW, THEREFORE, the parties do agree that:

I.
PURPOSE

The purpose of this Agreement is to provide for the funding and administration of a Mapping Project (hereinafter called the Project), the scope of which is outlined in Section III below. The project shall be undertaken by the firm of Pictometry, Inc.

II.
STEERING COMMITTEE

A Steering Committee shall be formed, which shall be made up of at least five representatives of the NI-ROC members, and which shall be responsible for guiding the conduct of the Project, and deciding whether to accept the finished products of the Project Contractor. The Steering Committee shall select a Project Manager from the MAPA staff who will be the point of contact between the Steering Committee and Pictometry, Inc. The Steering Committee will provide general direction relating to Project contract administration; such direction will be carried out by the Project Manager. The Steering Committee will provide staff resources necessary to review the Mapping Products and to distribute and install the products for NI-ROC members.

III.
SCOPE OF SERVICES

The scope of services to be performed or procured pursuant to this Agreement shall include obtaining aerial photography for portions of Douglas, Lancaster, Sarpy and Washington Counties in Nebraska and Pottawattamie County in Iowa. The Contractor will produce digital orthophotos, oblique imaging and other digital mapping products, as further specified in the Contract between MAPA and Pictometry, Inc., within the mapping area. Specific deliverables to Sarpy County shall include: 3 inch color orthophoto tiles (countywide), 3 inch color orthophoto mosaic (MrSID), and Pictometry Connect (100 users).

IV.
METHODS AND PROCEDURE

The work program developed by the Steering Committee shall be performed by Pictometry, Inc., who is recognized to have expertise in the field of this endeavor. MAPA shall enter into a contract with Pictometry, Inc. for completion of the contemplated work and consistent with the terms of this Agreement. MAPA's contract with Pictometry, Inc. will be reviewed and revised after MAPA and the NI-ROC members have executed respective Agreements. After completion of the Project by Pictometry, Inc. each party to this Agreement shall receive a copy of the Digital Mapping Products which may be used for whatever purpose they desire.

V.
FEES, RECORDS, PAYMENT

MAPA shall make payment in response to the billings by Pictometry, Inc.

Pictometry, Inc. shall provide regular progress reports which shall be available to all NI-ROC members via the internet. An account of Project billings and payments by MAPA shall be made available to NI-ROC members upon request.

Sarpy County shall pay MAPA a total amount of \$181,208.00 in NI-ROC funding. Payments will be made in four equal annual installments of \$45,302.00 on or before July 1 of each of the years 2020, 2021, 2022, and 2023 or by an accelerated method as mutually agreed upon by both parties. Payment will be made within 30 days of receipt of bill. Sarpy County shall be permitted to seek separate Interlocal Agreements with its cities for reimbursement of a portion of its total payment amount to MAPA. Should other agencies determine that they will benefit from the Project and wish to share in the use of any of the products obtained under this Agreement, the payment amount required for Sarpy County shall be reduced proportionately in relation to the payments of such outside agencies.

VI.
FUTURE PROJECTS

MAPA, on behalf of the jurisdictions of NI-ROC, has entered into a multi-year agreement with Pictometry, Inc for the purpose of obtaining fixed pricing for up to 3 flights scheduled in 2018, 2020 and 2022. Sarpy County shall participate in this project and not procure aerial photography services, including digital orthophotos, oblique imaging, and other digital mapping products, outside of this agreement for the years 2020 and 2022. In the event that Sarpy County is unable to participate in such future projects in 2020 and 2022 due to lack of budgetary resources, Sarpy County shall communicate such inability in writing to the Project Manager prior to image capture.

VII.
ADMINISTRATION

Administration of the Project shall be the responsibility of MAPA. The Steering Committee shall review payment decisions made by MAPA before payment is made to Pictometry, Inc. Payment may be withheld if, in the opinion of the Steering Committee, Pictometry, Inc. has not properly performed or documented the services for which the billing has been made, or if said services are not within the approved scope of services.

VIII.
DURATION

This Agreement shall remain in full force and effective until which time the payment schedule in Section V has been fulfilled.

IX.
NON-DISCRIMINATION

The parties to this Agreement shall not, in the performance of this Agreement discriminate or permit discrimination in violation of federal or state laws or local ordinances because of race, color, sex, age, disability, political or religious opinions, affiliations or national origin.

X.
APPLICABLE LAW

Parties to this Agreement shall conform with all existing and applicable local ordinances, resolutions, state and local laws, federal laws, and all existing and applicable rules and regulations. Nebraska law will govern the terms and the performance under this Agreement.

XI.
STRICT COMPLIANCE

All provisions of this Agreement and each and every document that shall be attached shall be strictly complied with as written, and no substitution or change shall be made except upon written direction from an authorized representative.

XII.
MERGER

This Agreement shall not be merged into any other oral or written contract, lease or deed of any type. This is the complete and full agreement of the parties.

XIII.
MODIFICATION

This Agreement contains the entire agreement of the parties. No representations were made or relied upon by either party other than those that are expressly set forth herein. No agent, employee or other representative of either party is empowered to alter any of the terms hereof unless done in writing and signed by an authorized officer of the respective parties.

IX.
SEVERABILITY CLAUSE

It is understood and agreed by all parties hereto that if any part, term, condition, or provision of this Agreement is held to be illegal or in conflict with any law of the State of Nebraska or of the United States, the validity of the remaining parts, terms conditions, or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, condition, or provisions held to invalid.

In WITNESSETH WHEREOF, the parties hereto have caused this instrument to be signed and sealed by their duly authorized representative.

OMAHA-COUNCIL BLUFFS
METROPOLITAN AREA PLANNING AGENCY

ATTEST:

BY: _____
Date

BY: _____
Date

PRINT NAME _____

PRINT NAME _____

SARPY COUNTY

ATTEST:

BY: _____
Date

BY: _____
Date

Position _____

PRINT NAME _____

PRINT NAME _____

MAPA CONTRACT COVER PLATE
(Amendment 1)

CONTRACT IDENTIFICATION

1. Contract Parties: MAPA-Metropolitan Utilities District
2. Project Title: NIROC Aerial Photography Services 19012700701
3. Effective Date: December 12, 2019
4. Completion Date: June 30, 2021

CONTRACT PARTIES

5. Consultant Name and Address: Metropolitan Utilities District
1723 Harney Street
Omaha, NE 68102
6. The Planning Agency: The Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, Nebraska 68102

ACCOUNTING DATA

7. Contract – \$40,000

DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of MAPA Finance Committee Approval –
9. Date of Legal Review –

AMENDMENT TO THE AGREEMENT BETWEEN
THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
AND
THE METROPOLITAN UTILITIES DISTRICT

This amended agreement made and entered into as of this twelfth day of December, 2019 by and between the Metropolitan Utilities District, 1723 Harney Street, Omaha, NE 68102 (herein called "MUD") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (herein called the "Planning Agency"),

WITNESSETH:

WHEREAS, the Planning Agency and the MUD entered into an Agreement dated December 7th, 2017, the terms and conditions of which are incorporated herein, and,

WHEREAS, the parties to that Agreement now desire to amend the contract amount on the Contract Cover Page, Section V and Section VII of the Agreement.

WHEREAS, the parties hereto do mutually agree as follows:

THAT, the "V. FEES, RECORDS, PAYMENT" section on page 2 of said Agreement dated December 7th, 2017 be and is hereby amended to read as follows:

"V. FEES, RECORDS, PAYMENT

MAPA shall make payment in response to the billings by Pictometry, Inc.

Pictometry, Inc. shall provide regular progress reports which shall be available to all NI-ROC members via the internet. An account of Project billings and payments by MAPA shall be made available to NI-ROC members upon request.

The Metropolitan Utilities District shall pay MAPA a total amount of \$40,000.00 in NI-ROC funding. Payment will be made in four equal installments of \$10,000.00 on or before June 30, 2018, 2019, 2020, and 2021 or by an accelerated method as mutually agreed upon by both parties. Payment will be made within 30 days of receipt of bill."

THAT, the "VII. DURATION" section on page 2 of said Agreement dated December 7th, 2017 be and is hereby amended to read as follows:

"VII. DURATION

This Agreement shall remain in full force and effect until such time as the payment schedule in Section V has been fulfilled."

THAT, a new section. "XIII. SEVERABILITY CLAUSE", be and is hereby added into to the Agreement dated December 7th, 2017 to read as follows:

"XIII. SEVERABILITY CLAUSE

It is understood and agreed by all parties hereto that if any part, term, condition, or provision of this Agreement is held to be illegal or in conflict with any law of the State of Nebraska or of the United States, the validity of the remaining parts, terms conditions, or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, condition, or provisions held to invalid."

AND THAT, the Contract amount, on the Contract Cover Page of said Agreement dated February 1, 2019 be and is hereby amended to read as follows:

"Contract – \$40,000"

The parties hereto further agree that except as herein expressly provided the Agreement entered into by the parties on December 7th, 2017 shall be unchanged and remain in full force and effect.

IN WITNESS WHEREOF the Planning Agency and the MUD have executed this Contract as of the date first above written.

METROPOLITAN UTILITIES DISTRICT

Attest: _____ Date _____ By _____ Date: _____

Title

OMAHA-COUNCIL BLUFFS METROPOLITAN
AREA PLANNING AGENCY

Attest: _____ Date _____ By _____ Date: _____

Gregory Youell, Executive Director

CONTRACT COVER PLATE

CONTRACT IDENTIFICATION

1. Contract Number: 20PJUN-01 – Pacific Junction, Iowa
2. Project Number and Title: HSEMD Acquisition Program – Appraisals and Interim Mortgage Assistance
3. Effective Date: August 12, 2019
4. Completion Date: December 22, 2022

CONTRACT PARTIES

5. Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, NE 68102
6. City of Pacific Junction, Iowa
P.O. Box 127
Pacific Junction, Iowa 51561

ACCOUNTING DATA

7. Contract - \$29,390

DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of MAPA Board Approval – December 11, 2019
9. Date of City of Pacific Junction Approval – November 18, 2019

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
AMENDED AGREEMENT FOR SERVICE
(HSEMD ACQUISITION PROGRAM – APPRAISALS AND MORTGAGE ASSISTANCE)**

This Contract is hereby made and entered into as of this 12th day of August, 2019 by and between the Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (hereinafter referred to as Planning Agency) and the City of Pacific Junction, P.O. Box 127, Pacific Junction, Iowa 51561 (hereinafter referred to as City).

WITNESSETH THAT:

WHEREAS, the City desires to engage the Planning Agency to render certain services, hereinafter described.

NOW THEREFORE, the parties hereto do mutually agree as follows:

1. Employment of MAPA. The City hereby agrees to engage Planning Agency and Planning Agency hereby agrees to perform the services hereinafter set forth.
2. Scope of Services. MAPA shall do, perform and carry out in a satisfactory and proper manner all necessary services required to carry out the Contract as set out in the attached Scope of Services. As part of that Scope of Services, required federal contract language has been attached and said language is also to be considered part of this Contract.
3. Personnel. The Planning Agency shall furnish the necessary personnel, materials and services, equipment and transportation and otherwise do all things necessary for or incidental to the performance of the work set forth in the Scope of Services herein.

All of the services required hereunder shall be performed by the Planning Agency or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized by the Planning Agency to perform such services.

None of the work or services covered by this Contract shall be subcontracted by the Planning Agency without prior written approval by the City.

4. Time of Performance. The services of Planning Agency shall commence on upon execution of the City and be finished on or before December 15, 2022.
5. Compensation. Payment shall be due upon reimbursement from the State of Iowa and receipt of an invoice for actual work performed. Actual costs include direct labor costs, direct non-labor costs, overhead costs, and mileage. The City agrees to compensate the Planning Agency for professional services rendered in the amount of: 1) Appraisal Assistance on 150 properties not to exceed \$2,640; and 2) Interim Mortgage Assistance of \$535.00 per property not to exceed \$26,750.
 - A. Direct Labor Costs. Direct costs are the earnings that individuals receive for the time they are working directly on the project.

- i. Hourly Rates: For hourly employees, the hourly earnings rate shall be their employee's straight time hourly rate for the pay period in which the work was performed. If overtime hours are worked on this project, the premium pay portion of those hours is not allowable as a direct labor cost. For salaried employees, the hourly earnings rate shall be their actual hourly rate as recorded in the Planning Agency's accounting books of record.
 - ii. Time Reports: The hours charged to the project must be supported by adequate time distribution records that clearly indicate the distribution of hours to all projects/activities on a daily basis for the entire pay period. Time reports must provide a clear identifying link to the projects: such as project description, project number, pertinent work phase, dates of service, and the individual's name and position. There must be an adequate system of internal controls in place to ensure that time charges are correct and have the appropriate supervisory approval.
 - B. Direct Non-Labor Costs. These costs include all necessary, actual, and allowable costs related to completing the work under the agreement, including but not limited to: meals, lodging, mileage, subject to the limitations outlined below; communication costs; reproduction and printing costs; special equipment and materials required for the project; special insurance premiums if required solely for this agreement; and such other allowable items. Purchases of such items should follow federal funding procurement process. Meal and lodging expenses shall not exceed IRS published per diem rates for the region. Alcoholic beverages are not considered to be an allowable expense and are not reimbursable. A non-labor cost charged as a direct cost cannot be included in the Planning Agency's overhead rate. If for reasons of practicality, the consultant is treating a direct non-labor cost category, in its entirety, as an overhead cost, then costs from that category are not eligible to be billed to this project as a direct expense.
6. Method of Payment. The Planning Agency will request payment for services performed under this Contract upon completion of the project. Final payment of services under this contract shall be made by the City within thirty (30) days following satisfactory completion of the Planning Agency's obligations under this Contract.
 7. Records. At any time during the normal business hours and as often as is necessary, each party shall make available to the other party and federal or state agents, the financial and administrative records with respect to all matters covered by this Contract.

All reports, data or other public documents and information necessary to the performance of work under this Contract shall be made available to the Planning Agency.

The Planning Agency shall maintain all financial and administrative records for a period of five (5) years from the date of final payment by the City.

8. Termination of Contract for Cause. If, through any cause, the Planning Agency shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if the Planning Agency shall violate any of the covenants, agreements, or stipulations of this Contract, the City shall thereupon have the right to terminate this Contract by giving written notice to the Planning Agency of such termination and specifying the effective date thereof, at least fourteen (14) days before the effective date of such termination. In that event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by the Planning Agency shall, at the option of the

City, become its property, and the Planning Agency shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.

9. Termination for Convenience of the City. The City may terminate this Contract at any time by giving written notice to the Planning Agency of such termination and specifying the effective date thereof, at least fourteen (14) days before the effective date of such termination. In that event, all finished or unfinished documents and other materials as described in Paragraph 8 above shall, at the option of the City, become its property. If the contract is terminated by the City as provided herein, the Planning Agency will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Planning Agency covered by this Contract, less payments of compensation previously made. If this Contract is terminated due to the fault of the Planning Agency, Paragraph 8 hereof relative to termination shall apply.
10. Changes. The City may, from time to time, require changes in the scope of the services of the Planning Agency to be performed hereunder. Such changes, including any increase or decrease in the amount of the Planning Agency's compensation, which are mutually agreed upon by and between the City and the Planning Agency, shall be incorporated in written amendments to this Contract.
11. Interest of Members of the City and Others. No employee of the City and no members of its governing body, and no other public official of the governing body of the locality in which the Project is situated or being carried out who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this Project, shall participate in any decision relating to this Contract which affects his personal interest or have any personal or pecuniary interest, direct or indirect, in this Contract or the proceeds thereof.
12. Interest of the Planning Agency. The Planning Agency covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. The Planning Agency further covenants that in the performance of this Contract no person having any such interest shall be employed.
13. The Planning Agency hereby agrees to comply with all federal, state and local laws, rules and ordinances applicable to the work and to this Contract.
14. This Contract shall be binding on successors and assigns of either party.
15. The Planning Agency warrants that it has not employed or retained any company, or persons, other than a bona fide employee working solely for the Planning Agency to solicit or secure this Contract, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Planning Agency, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty the City shall have the right to annul this Contract without liability.
16. Severability. Should any provisions of this Contract be deemed unenforceable by a court of law, all of the other provisions shall remain in effect.
17. Entire Agreement. This Contract contains the entire agreement between the Planning Agency and the City for the purpose of providing administrative services related to the City's post-flood acquisition

grant application. There are no other written or oral agreements, understandings, or contracts that shall take precedence over the items contained herein, unless they have been made a part of this Contract per Section 10.

18. Hold Harmless. The City shall hold harmless, waive, and indemnify the Planning Agency against all claims, liabilities, and costs, including reasonable attorney fees, of defending any claim or suit, including those by any third party, arising out of the services provided by the Planning Agency, except to the extent caused by the gross negligence or willful misconduct of the Planning Agency or its employees. In no event shall the Planning Agency be liable to the City for lost revenues of the City, or special or consequential damages, even if the Planning Agency has been advised of the possibility of such damages. The Planning Agency's total liability under this Contract for damages, costs and expenses, regardless of cause, shall not exceed the total amount of fees paid to the Planning Agency by the City under this Contract.

Passed and Approved:

Metropolitan Area Planning Agency

City of Pacific Junction

Date

Date

Executive Director

Andy Young, Mayor

AMENDED SCOPE OF SERVICES
PACIFIC JUNCTION, IOWA
(HSEMD ACQUISITION PROGRAM: ISIF COMPLETION)

The Metropolitan Area Planning Agency (Planning Agency) shall assist in completing certain elements of a Hazard Mitigation Grant Program (HMGP) application being developed by the City in conjunction with the Iowa Homeland Security and Emergency Management Division (HSEMD). In addition, MAPA will provide assistance in the development and implementation of an Interim Mortgage Assistance Program funded through the Iowa Flood Mitigation Board (Agreement No. 2019-FRF-0007). The Scope shall also include the maintenance of required records and documents and other required actions not specifically listed, but requested by the local government, including but not limited to the following activities:

GENERAL CONTRACT ACTIVITIES APPRAISAL SERVICES

- ~~1. Complete the Section 106 historic review process on properties 45 years and older by completing Iowa Site Inventory Forms (ISIFs) identified for acquisition by the City and HSEMD.
 - ~~a. Provide photographs and attachments ISIFs submittals to the City and HSEMD.~~
 - ~~b. Respond to comments received by the Iowa State Historic Preservation Office (ISHPO) on ISIFs submitted.~~
 - ~~c. Maintain the ISIFs, photographs, and ISHPO comments according to this agreement.~~~~
- ~~2. Consult with Iowa Department of Transportation, Iowa Department of Natural Resources, and U.S. Army Corps of Engineers regarding proposed acquisitions to identify any future land use conflicts and that the demolitions will not affect threatened, endangered or migratory species.~~

1. Assist City prepare request for proposals for USPAP appraisal services, assist in soliciting said proposals, and evaluating submitted proposals upon request of the City.
2. Coordinate with the City and selected USPAP appraisal firm working on completing property appraisals.
3. Provide other assistance as necessary in the development of a HMGP application to HSEMD.

INTERIM MORTGAGE ASSISTANCE SERVICES

1. Develop policy and procedures for Interim Mortgage Assistance Program for City approval.
2. Notify property owners regarding the availability of assistance through the Interim Mortgage Assistance Program.
3. Assist property owners with application and required documentation to verify eligibility.
4. Coordinate as necessary with financial institutions to verify outstanding loan balances, loan terms, and principal, interest and escrow payments in arrears.
5. Coordinate with the City on the approval of assistance and payments to financial institutions on behalf of property owners.
6. Maintain financial and program records.

The above scope is intended to be general, but some areas may have more detailed requirements implied, but not listed. The Planning Agency will assist the City with these requirements, unless special requests are made to the Executive Director of the Planning Agency, or governing body of the grantee. The City may request additional assistance from the Planning Agency that is not specifically designated.

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to

construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014]

**RENEWAL OF MEMORANDUM OF UNDERSTANDING
BETWEEN THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING
AGENCY AND DOUGLAS COUNTY NEBRASKA
FOR THE COMPLETE COUNTS COMMITTEE**

WHEREAS, the Omaha-Council Bluffs Metropolitan Area Planning Agency (“MAPA”) and Douglas County, Nebraska (“Douglas County”) are parties to a Memorandum of Understanding (“MOU”), which expires December 31, 2019; and,

WHEREAS, pursuant to that MOU, MAPA provides leadership and facilitation for Douglas County’s Complete Counts Committee, which is an effort to educate those who live in Douglas County, outside of the City of Omaha, on the importance of responding to the 2020 United States Census; and,

WHEREAS, that MOU allows for the parties to extend the agreement for an additional year, through December 31, 2020; and,

WHEREAS, the County shall pay to MAPA fifteen thousand dollars (\$15,000), due upon submittal of an invoice to the County, for the services MAPA will provide to Douglas County under this MOU renewal.

NOW, THEREFORE BE IT RESOLVED that the current MOU is hereby renewed for an additional year, through December 31, 2020, at the rate specified herein.

DATED this 10th day of December, 2020.

Omaha-Council Bluffs
Metropolitan Area Planning Agency

ATTEST:

By: _____

BY: _____

DOUGLAS COUNTY, NEBRASKA

ATTEST:

BY: _____
County Board Chair

BY: _____

**RENEWAL OF MEMORANDUM OF UNDERSTANDING
BETWEEN THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING
AGENCY AND THE CITY OF OMAHA NEBRASKA
FOR THE COMPLETE COUNTS COMMITTEE**

WHEREAS, the Omaha-Council Bluffs Metropolitan Area Planning Agency (“MAPA”) and The City of Omaha, Nebraska (“the City”) are parties to a Memorandum of Understanding (“MOU”), which expires December 31, 2019; and,

WHEREAS, pursuant to that MOU, MAPA provides leadership and facilitation for the City’s Complete Counts Committee, which is an effort to educate those who live in the City, on the importance of responding to the 2020 United States Census; and,

WHEREAS, that MOU allows for the parties to extend the agreement for an additional year, through December 31, 2020; and,

WHEREAS, the City shall pay to MAPA fifteen thousand dollars (\$15,000), due upon submittal of an invoice to the City, for the services MAPA will provide to the City under this MOU renewal.

NOW, THEREFORE BE IT RESOLVED that the current MOU is hereby renewed for an additional year, through December 31, 2020, at the rate specified herein.

DATED _____.

Omaha-Council Bluffs
Metropolitan Area Planning Agency

ATTEST:

By: _____

BY: _____

THE CITY OF OMAHA, NEBRASKA

ATTEST:

BY: _____
Authorized Official

BY: _____



NEBRASKA PUBLIC AGENCY INVESTMENT TRUST (NPAIT)

Fixed Term Investment Options & Services

NPAIT FIXED TERM ACCOUNT SERVICE FEATURES

- Free multiple accounts
- Free electronic transfers
- Online access to account information
- Timely and concise transaction and month-end statements
- Toll free service every business day
- No minimum or maximum amounts
- No minimum number of days

What is NPAIT?

The Nebraska Public Agency Investment Trust (NPAIT) is a complete financial management resource available to Nebraska local governments.

Designed and governed by Nebraska public entities, NPAIT participants include a wide range of public agencies throughout the state. The NPAIT Board of Trustees is comprised of thirteen members representing Nebraska public entities and associations. Allowable under Nebraska statute and with the public at the forefront, NPAIT meets the needs of our communities.

The PMA Difference

PMA Financial Network, LLC (PMA) is NPAIT's Fixed Term Account services provider. PMA has been dedicated to serving the public sector for over 35 years and offers Fixed Term Account Participants a comprehensive suite of statute-allowable investment options. This creates a truly unique "one-stop-shop" for a local government's financial services needs.

Investment Options & Services

PMA, through NPAIT, offers Participants a comprehensive suite of statute-allowable investment options and services, including:

- Competitively bid fixed term investments
- Cash management services
- Bond proceeds management services

▶ NEBRASKA PUBLIC AGENCY INVESTMENT TRUST (NPAIT)

FIXED TERM INVESTMENTS

- FDIC CDs
- Collateralized CDs
- U.S. Government agency investments
- U.S. T-Bills and Notes
- Certain securities from issuers

FIXED TERM INVESTMENT BID PROCESS

- Prior to the investment date, PMA will contact government-identified local banks to solicit rates
- PMA will solicit top State rates for a local government's investments
- Local government makes the final decision on placement of investments
- PMA will handle all paperwork related to investments
- One monthly investment statement for all of a local government's investments

BOND PROCEEDS MANAGEMENT PROGRAM

- Reap significant benefits in the critical areas of investment, arbitrage and reporting
- Establish a reliable, sufficient flow of funds
- Maximize earnings through an asset-liability matching investment schedule
- Help comply with all applicable IRS arbitrage regulations and save administrative time

CASH FLOW ANALYSIS

- Ensure all liabilities are met with a maturity
- Invest longer to take advantage of higher rates
- Plan for cash shortfalls
- Identify long-term investment potential
- Maximize interest income

Fixed Term Investments

Institutional relationships with some of Wall Street's most experienced professionals and an extensive local and national bank network enable PMA to provide Participants world-class fixed income opportunities.

PMA offers NPAIT Participants direct access to multiple types of Bank Certificates of Deposit.

Fixed Term Investment Bid Process

PMA's investment bidding services are set in place to provide Participants the opportunity to secure the best possible rates on their investments. PMA obtains these rates by contacting multiple banks on behalf of the Participant, saving the Participant time and administrative resources.

For added convenience, NPAIT Participants will receive a single consolidated monthly report encompassing all of the local government's Fixed Term Account investments and liquid NPAIT pool activity.

Bond Proceeds Management Program

PMA's Bond Proceeds Management Program provides the ability to reap significant benefits in the critical areas of investment, arbitrage and reporting. Specifically, this program helps a local government establish a reliable and sufficient flow of funds, maximize earnings through an asset-liability matching investment schedule, adequately cover expenses, comply with all applicable IRS arbitrage regulations and save administrative time. Additionally, each participating local government will have a single contact for all of its investment needs.

PMA's Bond Proceeds Management Program is free of charge for NPAIT Participants.

Cash Flow Analysis

There is more to money management than simply shopping for investments. An accurate cash flow plan allows a local government to intelligently build an investment schedule that capitalizes on the yield curve benefits of longer-term investing. PMA's cash flow analysis helps a local government ensure that all liabilities are met with a maturity, invest longer to take advantage of higher rates, plan for cash shortfalls, identify long-term investment potential and maximize interest income.

PMA's cash flow analysis is free of charge for NPAIT Participants.



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FAQ ABOUT NPAIT

www.npait.com

1.) What is the Nebraska Public Agency Investment Trust (NPAIT)?

Founded over 20 years ago, NPAIT is a cooperative investing program designed and governed by Nebraska public entities. Allowable under Nebraska statutes, NPAIT offers Nebraska public entities the opportunity to invest funds jointly— increasing efficiency and offering the financial benefits of joint investing. The program is governed by a Board of Nebraska public officials and is designed specifically for Nebraska public entities. Currently, over 200 entities participate in the NPAIT program.

2.) What programs are available through NPAIT?

NPAIT provides a daily liquid portfolio and fixed rate investment options through the Fixed Term Services Program. The liquid fund provides daily liquidity and a variable rate of interest. Investments are limited to the highest quality available and are allowed under Nebraska's public fund statutes. NPAIT's Fixed Term Services offer investments for a fixed time period. Under the new service structure, NPAIT will work with numerous Nebraska banks to obtain the best possible rate.

3.) Who can participate in NPAIT?

All Nebraska public entities are eligible to participate in NPAIT. For information on how to join, contact Paul Kruse at (800) 269-2363 or pkruise@pmanetwork.com. The new NPAIT office will be based in Lincoln.

4.) What will happen with the upcoming transition to new service providers?

The NPAIT Board of Trustees recently voted to transition investment services, administration services and marketing to PMA Financial Network, LLC and its affiliated entities. Governance will remain the same with the Board overseeing the service providers. The PMA companies serve 12 programs similar to NPAIT and offer a wide range of services to benefit public entities. Over the coming months, Participants will learn about these services through a series of notifications, conversations and webinars. The transition is expected to be complete by December 2nd, 2019, and Participants will have access to a variety of enhanced services to meet the changing needs of our Nebraska public entities.

5.) Will the transaction process change, and how do I invest?

While Participants may continue to make transactions via phone, a new multifunctional online platform will allow Participants to make online transactions as well as view, print and download reports to a variety of formats. The system will allow Participants to maintain multiple accounts, and it will interact with local banks. Fixed Rate transactions can also be included in the reports for a fully consolidated investment program. Transaction cut-off times will remain the same. Upcoming webinars will offer training on this efficient, secure and user-friendly system.

6.) Who sponsors NPAIT?

NPAIT is sponsored by the Nebraska Association of County Officials (NACO), Nebraska Rural Electric Association (NREA), the Nebraska Community College Association (NCCA), the Northeast Nebraska Economic Development District (NENEDD), the Nebraska State Irrigation Association (NSIA), the Metropolitan Area Planning Agency (MAPA), the Nebraska State Volunteer Firefighters Association (NSVFA), the Panhandle Area Development District (PADD), and the Nebraska Association of Resources Districts (NARD).



Paul Kruse
Senior Vice President, Director—Nebraska
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