

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING**

Minutes
December 6, 2018

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chair Sanders called the meeting to order at 1:36 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Patrick Bloomingdale	Chief Administrative Officer, Douglas County
Clare Duda	Commissioner, Douglas County
Tom Hanafan – Vice Chair	Pottawattamie County Board of Supervisors
Doug Kindig	NE Small Cities/Counties Representative (Mayor, City of La Vista)
Gary Mixan	Sarpy County Commissioner
Vinny Palermo	Omaha City Council
Rita Sanders – Chair	Mayor, City of Bellevue
Jean Stothert	Mayor, City of Omaha
Matt Walsh	Mayor, City of Council Bluffs

Members/Officers Absent

Carol Vinton	IA Small Cities/Counties Representative (Mills County Board of Supervisors)
--------------	---

MAPA Staff

Court Barber	Christina Brownell	Sue Cutsforth	Melissa Engel
Don Gross	Mike Helgersen	Emily Sneller	Greg Youell

Guest

Troy Anderson	City of Omaha
Craig Wacker	NDOT

B. APPROVAL OF THE AGENDA – (Action)

Mixan requestd to table item I.2.e.i – Heartland 2050 Mini-Grant MOU Sarpy County Arterial and Collector Road Study - \$30,000 Federal, \$60,000 Local.

MOTION by Duda, SECOND by Mixan to approve the agenda for the December 6, 2018 meeting of the Board of Directors, tabling item I.2.e.i.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF THE MINUTES of the October 25, 2018 meeting – (Action)

MOTION by Hanafan, SECOND by Stothert to approve the minutes of the October 25, 2018 meeting of the Board of Directors.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

D. APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT – (Action)

Mr. Bloomingdale reported that the Finance Committee met on November 28, 2018 and approved bills for October, reviewed September financial statements and approved contract payments. Items were forwarded to the Board of Directors for approval.

Approved by _____
Patrick Bloomingdale, Secretary/Treasurer

MOTION by Duda, SECOND by Stothert to approve the minutes of the November 28, 2018 Finance Committee meeting.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

E. AGENCY REPORTS & PRESENTATIONS – (Info)

1. Agency Reports –

a. Executive Director's Report – Mr. Greg Youell

Mr. Youell provided an update to the Board on MAPA activities for the months of October & November. Community and economic development updates include the Blair Workforce Housing; Pottawattamie County (Carson / Macedonia) Downtown Revitalization projects; Cass County and the LR 374 Interim Hearing. Heartland 2050 updates included the Unified Transportation Plan; Regional Planning Advisory Committee; RPAC; and the Transit Return on Investment (ROI) Study. Transportation and data updates included the Metro Area Travel Improvement Study (MTIS); Bellevue Bridge Alternatives Study; and the B-cycle expansion. Updates were also provided on some of the larger capital projects from the Nebraska side.

F. PUBLIC COMMENT –

None.

G. CONSENT AGENDA – (Action)

The Board considered Consent Agenda items listed below for approval.

1. Resolution 2019 – 09: HDR On-call Travel Demand Modeling Service Master Agreement – BK1751 – Supplemental Agreement NO. 1 – An amendment to the language in the original agreement that the State would pay HDR directly. MAPA has been paying HDR directly under this Agreement and wishes to continue to do so. The Supplemental is intended to modify the language to match the process as it is operating today.
2. Resolution 2019 – 10: Pension Plan Resolution – An amendment to the Pension Plan to remove after-tax contributions. These are unfavorable compared to other investment options and were deemed unnecessary in a recent review with Benefit Plans Inc. (BPI).
3. Travel – Economic Development Finance Professional (EDFP) Certification – Springfield, MO – Anderson - \$2,405.64
4. Final Contract Payment – Florence Home for the Aged - \$7,898.29

MOTION by Walsh, SECOND by Stothert to approve all items on the Consent Agenda.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. OLD BUSINESS

1. Resolution 2019 – 11: FY 2019 – FY 2024 Transportation Improvement Program (TIP) Amendment #2 – (Action)

Mr. Barber presented to the Board for approval Resolution 2019 – 11: Amendment #2 to the FY 2019 TIP. This amendment includes changes to the following projects: 36th Street Phase II; MAPA On-Call Modeling; 24th Street Road Diet; 72nd & Maple Intersection Improvement; 30th Street Road Diet; MAPA Long Range Transportation Plan Support.

MOTION by Duda, SECOND by Hanafan to approve FY 2018 TIP Amendment #2.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. NEW BUSINESS

1. Strategic Plan Update – (Information)

Mr. Youell provided the Board with a copy of the Strategic Planning and a worksheet to complete that will assist the agency during the upcoming Strategic Planning retreat for the leadership team.

2. New Contracts – (Action)

Mr. Youell and Mr. Helgerson presented to the Board for approval the new contracts listed below:

- a. WellCom – Not to exceed \$20,000 – this contract will assist MAPA with employer outreach for the Little Steps Big Impact Project.
- b. Florence Home for the Aged - \$42,478 Federal, \$42,478 Local – this grant funding is from the FTA 5310 program for mobility of seniors and individuals with disabilities, which requires dollar-for-dollar matching funds.
- c. Iowa West Foundation - \$14,625 – this grant would cover continued support for the Heartland 2050 project for January – June 2019.
- d. Kissell, Kohout ES Associates Lobbyist Agreement - \$10,000 per year/2 years – this contract will continue to provide lobbying services for MAPA with the State of Nebraska for 2019 and 2020.
- e. Heartland 2050 Mini-Grant Memorandum of Understanding (MOU)
 - i. Sarpy County Arterial and Collector Road Study - \$30,000 Federal, \$60,000 Local – This item was tabled and no action was taken.
 - ii. MOU with City of Omaha 24th Street Corridor Study - \$100,000 Federal, \$25,000 Local

MOTION by Duda, SECOND by Kindig to approve the new contracts listed above with the exception of item I.2.e.i – Sarpy County MOU, which was tabled during the approval of the agenda.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. Resolution 2019 – 12: Travel Demand Modeling Program Agreement - \$35,000 – (ACTION)

Mr. Helgerson presented to the Board for approval Resolution 2019 – 12: Travel Demand Modeling Program Agreement in the amount of \$35,000. This Program Agreement allows MAPA to use Surface Transportation Block Grant Funding for this activity. MAPA is currently under contract with HDR for these services.

MOTION by Kindig, SECOND by Hanafan to approve Resolution 2019 – 12: Travel Demand Modeling Program Agreement in the amount of \$35,000.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. Resolution 2019 – 13: On-Call Communication Services Program Agreement - \$125,000 – (ACTION)

Mr. Youell presented to the Board for approval Resolution 2019 – 13: On-Call Communication Services Program Agreement - \$125,000. This will allow the agency to issue immediate task orders to a selected firm for communication services on an as needed basis rather than go out for an RFP each time a need arises. The funding type requires a program agreement and a separate agreement will be executed with the actual firm.

MOTION by Hanafan, SECOND by Stothert to approve Resolution 2019 – 13: On-Call Communication Services Program Agreement in the amount of \$125,000.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

5. 2040 Long Range Transportation Plan (LRTP) Amendment #8 & #9 – (ACTION)

- a. Resolution 2019 – 14: LRTP Amendment #8 – Mr. Barber presented to the Board for approval Resolution 2019 – 14: LRTP Amendment #8. There are three DOT projects in this amendment that have recently entered the TIP and have gone through a public comment period.

- b. LRTP Amendment #9 to be released for a 30 day public comment period – Mr. Barber presented LRTP Amendment #9, which will add 20 additional DOT projects to the LRTP and will come back to the Board for approval after the public comment period.

MOTION by Duda, SECOND by Stothert to approve Resolution 2019 – 14: LRTP Amendment #8 and to approve LRTP Amendment #9 to be released for a 30 day public comment period.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

6. Call for Projects for the FY 2020 Transportation Improvement Program (TIP) – (ACTION)

Mr. Barber presented to the Board for approval the Call for Projects for the FY 2020 TIP. This call for projects will be for the Transportation Alternatives Program, STBG Program (Iowa only) and Heartland 2050 Mini-Grant Program.

MOTION by Hanafan, SECOND by Kindig to approve the Call for Projects for the FY 2020 TIP.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

7. Election of Officers – (ACTION)

- a. Chair Sanders opened nominations for MAPA Board Chair to serve January 2019 through June 2019.

MOTION by Duda, SECOND by Hanafan to nominate Doug Kindig as MAPA Board Chair.

There were no other nominations. Motion by Hanafan to cease nominations.

- b. Chair Sanders opened nominations for MAPA Board Vice-Chair to serve through January 2019 through June 2019.

MOTION by Kindig, SECOND by Hanafan to nominate Carol Vinton as MAPA Board Vice Chair.

There were no other nominations. Motion by Hanafan to cease nominations.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED to elect Doug Kindig as Chair and Carol Vinton as Vice Chair effective January 1, 2019 to serve through June 2019.

J. ADDITIONAL BUSINESS

1. 2019 MAPA Meeting Dates – (INFORMATION)

Mr. Youell provided the Board with the 2019 MAPA meeting dates.

2. Resolution 2019 – 15: Resolution of Commendation – (ACTION)

Mr. Youell presented a Resolution of Commendation to departing board members: Mayor Rita Sanders (City of Bellevue), Supervisor Tom Hanafan (Pottawattamie County) and Commissioner Gary Mixan (Sarpy County) and thanked them for their service and efforts to MAPA and the MAPA Region. Mr. Kindig read the Resolution and the Board discussed the contributions of the outgoing members.

K. DISCUSSION

None.

L. ADJOURNMENT

Chair Sanders adjourned the meeting at 2:35 p.m.