

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING**

Minutes
July 26, 2018

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Vice Chair Hanafan called the meeting to order at 1:36 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Patrick Bloomingdale	Secretary/Treasurer
Clare Duda	Commissioner, Douglas County
Doug Kindig	NE Small Cities/Counties Representative (Mayor, City of La Vista)
Gary Mixan	Sarpy County Commissioner
Vinny Palermo	Omaha City Council
Rita Sanders (Chair)	Mayor, City of Bellevue/Chair
Jean Stothert	Mayor, City of Omaha

Members/Officers Absent

Tom Hanafan (Vice-Chair)	Pottawattamie County Board of Supervisors
Carol Vinton	IA Small Cities/Counties Representative (Mills County Board of Supervisors)
Matt Walsh	Mayor, City of Council Bluffs

MAPA Staff

Court Barber	Christina Brownell	Don Gross	Travis Halm	Mike Helgersen
Karna Loewenstein	Andrew Schnitker	Emily Sneller	Greg Youell	

Guest

Kevin Andersen	City of Omaha
Susan Fallon	Federal Highway Administration – Nebraska
Mark Fischer	Nebraska Department of Transportation (NDOT)
Darla Hugaboom	Federal Highway Administration – Iowa
Justin Luther	Federal Highway Administration – Nebraska
Stephen Osberg	Greater Omaha Chamber
Daniel Nguyen	Federal Transit Administration
Denny Wilson	Sarpy County & TTAC

B. APPROVAL OF THE AGENDA – (Action)

MOTION by Duda, SECOND by Stothert to approve the agenda for the July 26, 2018 meeting of the Board of Directors.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF THE MINUTES of the June 28, 2018 meeting – (Action)

MOTION by Kindig, SECOND by Duda to approve the minutes of the June 28, 2018 meeting of the Board of Directors.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

Approved by _____
Patrick Bloomingdale, Secretary/Treasurer

D. APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT – (Action)

Mr. Bloomington reported that the Finance Committee met on July 18, 2018 and approved bills for June, reviewed May financial statements and approved contract payments. Items were forwarded to the Board of Directors for approval.

MOTION by Duda, SECOND by Stothert to approve the minutes of the July 18, 2018 Finance Committee meeting.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

E. AGENCY REPORTS & PRESENTATIONS – (Info)

1. Agency Reports –

a. Executive Director's Report – Mr. Greg Youell

Mr. Youell provided an update to the Board on MAPA activities for the month of June. The Director's report included updates on the following activities: Interlocal Agreement Amendment Process; Blair Bypass BUILD Application; EDA 3-Year Planning Grant Announced; Little Steps / Air Quality Report; Mini-Grants: Sarpy & Council Bluffs Study Administration; Pittsburgh Site Visit; MAMA Dinner & Report; Council of Officials Annual Meeting and the NARC 2019 Conference.

2. US-DOT Certification Review Public Meeting –

Mr. Justin Luther, Transportation Planner, Federal Highway Administration Nebraska Division, and partners presented a review of MAPA's US-DOT Certification Review as required every four years for regions over the 200,000 population threshold. This portion of the Board meeting served as the public involvement meeting that is required as a part of this process. The purpose of this review is to evaluate the processes of the agency and identify wins, best practices and areas for opportunity. The five major products that are reviewed are the Unified Planning Work Program (UPWP); Long Range Transportation Plan (LRTP); Congestion Management Process; Transportation Improvement Program (TIP); and the Public Participation Plan (PPP). This Public Meeting serves to officially open up the 30 day public comment period. Chair Sanders asked if there were any public comments at this time. There were two public comments. Mr. Denny Wilson, Sarpy County Commissioner and Transportation Technical Advisory Committee Chair, gave positive feedback, commented on improvements he has seen from agency and thanked MAPA for their efforts. Mr. Stephen Osberg, Greater Omaha Chamber Director of Transportation Development; expressed continued support for MAPA and the efforts of the agency.

F. PUBLIC COMMENT –

None.

G. CONSENT AGENDA – (Action)

The Board considered Consent Agenda items listed below for approval.

1. Final Contract Payments –

- a. City of Council Bluffs - \$31,547.00
- b. Southwest Iowa Planning Council - \$106,000.00
- c. Pottawattamie County GIS - \$5,420.34

2. Final Contract Payments with Exceptions –

- a. Heartland Family Services – Not to exceed \$22,000.00
- b. City of Omaha Planning – Not to exceed \$3,960.66

3. Audit Engagement Letter – FY 2018 Audit Fees \$11,000

MOTION by Kindig, SECOND by Stothert to approve all items listed on the Consent Agenda.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. OLD BUSINESS

1. Contract Payments – (Action)

Mr. Youell presented to the Board for approval the contract payments listed below.

- a. EDR Group – Not to exceed - \$7,881.56
- b. Lovgren Marketing Group – Not to exceed - \$9,817.50

2. Final Contract Payments – (Action)

Mr. Youell presented to the Board for approval the final contract payments listed below.

- a. HDR Engineering Inc. – Not to exceed - \$170.88
- b. Sarpy County Planning & GIS – Not to exceed - \$2,862.59
- c. Policy Link – Not to exceed - \$50,000

MOTION by Duda, SECOND by Stothert to approve all contract payments and final contract payments listed above.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. FY 2018 – 2021 Civil Rights Plan – (Action)

Mr. Helgeson presented to the Board for approval the final version of the plan for Title VI and the Americans with Disabilities Act compliance.

MOTION by Duda, SECOND by Stothert to approve the 2018 – 2021 Civil Rights Plan.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. Draft 2018 Coordinated Transit Plan (CTP) – (Action)

Mr. Barber presented to the Board for approval the Draft 2018 CTP to go to a 30 day public comment period.

MOTION by Kindig, SECOND by Duda to approve the Draft 2018 CTP to go to a 30 day public comment period.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. NEW BUSINESS

1. New Contracts – Peter Kiewit Foundation - \$170,000.00 & \$170,000.00 match – (Action)

Mr. Youell presented to the Board for approval a 3-year contract with Peter Kiewit Foundation for \$170,000.00 and \$170,000.00 match. These grants are conditional upon MAPA raising matching funds, 1-1. There are a variety of things that can be counted towards match such as event sponsorships, participant payments towards site-visit trips. These funds will be used for activities that cannot be funded with dues and transportation funds such as Speaker Series, site visits etc.

MOTION by Kindig, SECOND by Mixan to approve the new contract with Peter Kiewit Foundation listed above.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. Travel – Heartland 2050 Site Visit to Pittsburgh, PA - \$57,804.00 – (Action)

Mr. Youell presented to the Board for approval travel authorization for a Heartland 2050 Site Visit to Pittsburgh, PA for the Rail-Volution Conference from October 21 – 24, 2018. Travelers will include 3 staff and up to 27 additional guest.

MOTION by Stothert, SECOND by Duda to approve the travel to Pittsburgh, PA for the Heartland 2050 Site Visit for 3 staff and up to 27 additional guest.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. Health Insurance Renewal – (Action)

Mr. Youell presented to the Board for approval the continuation of MAPA's major medical insurance for MAPA staff effective September 1 with a 2.6% increase in premiums. The Finance Committee recommends that MAPA communicate to staff that it is likely there will be changes to benefits in the future that could result in an increase in cost to the employees.

MOTION by Mixan, SECOND by Kindig to approve the renewal of MAPA's major medical insurance with a 2.6% increase in premiums with the understanding that staff will be notified of the likelihood of changes in the future.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. Heartland 2050 Regional Planning Advisory Committee (RPAC) – (Action)

Mr. Youell presented to the Board for approval the committee membership for the Heartland 2050 Regional Planning Advisory Committee. This committee will take the place of the Heartland 2050 Executive Committee but will now be housed under the MAPA organizational structure and will report to the Board of Directors.

MOTION by Duda, SECOND by Stothert to approve the Heartland 2050 RPAC Committee Membership.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

5. Board Members Annual Conflict of Interest – (ACTION)

Mr. Youell presented to the Board for approval the request to the Board to sign the Annual Conflict of Interest Form.

MOTION by Kindig, SECOND by Duda to approve the request to board members to sign the Annual Conflict of Interest Form.

AYES: Duda, Kindig, Mixan, Palermo, Stothert, Sanders

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

J. ADDITIONAL BUSINESS

None.

K. DISCUSSION

None.

L. ADJOURNMENT

MOTION by Duda to Adjourn. Chair Sanders adjourned the meeting at 2:23 p.m.