

**Council of Officials Meeting**

July 11, 2018

**Bellevue Public Schools Welcome Center**

2600 Arboretum Drive  
Bellevue, NE 68005

**Registration:** 11:15 a.m.

**Lunch & Meeting:** 11:30 a.m.

**C2 Facility Tour:** 12:15 p.m.

This meeting of the Metropolitan Area Planning Agency Council of Officials will be conducted in compliance with the Nebraska Open Meetings Act. Please see the recording secretary to review the Open Meeting Act policy.

*AGENDA:*

- A. Roll call and Introductions
- B. Approval of the April 11, 2018 Meeting Minutes – (Action)
- C. MAPA Agency Reports – (Information)
  - 1. MAPA Quarterly Report
- D. New Business
  - 1. FY 2019 Budget – (Action)
    - a. FY 2019 Budget
    - b. FY 2019 Final Unified Work Program (UPWP)
  - 2. Elections – (Action)
    - a. Council of Officials President
    - b. Council of Officials Vice President
    - c. Iowa Small Communities/Counties Representative on the Board
    - d. Nebraska Small Communities/Counties Representative on the Board
  - 3. Interlocal Agreement Amendment Update – (Information)
- E. 2018 MAPA Regional Awards – Call for Nominations
- F. Adjournment
- G. C2 Facility Tour Info – Buses will arrive at 12:15 p.m. to pick up the registered attendees for the C2 Facility Tour. Please note, only guests that registered in advance will be permitted onto the base. The bus will take guests onto the base and return to the Bellevue Public Welcome Center after the tour. You will not be allowed to enter the base in personal vehicles.

**Next Meeting:**

MAPA Council of Officials 2018 Annual Meeting  
Wednesday, October 10, 2018 @ 6:00 p.m.  
Council Bluffs, Iowa



OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

COUNCIL OF OFFICIALS  
REGULAR MEETING  
April 11, 2018

The April 11, 2018 Council of Officials meeting was held at River's Edge Pavillion in Council Bluffs, Iowa. Doug Kindig, President, opened the meeting by welcoming all Councilmembers and guest. The lunch started at 11:30 a.m. with the meeting to follow at 12:00 p.m.

MINUTES

A. ROLL CALL/INTRODUCTION

Members Present:

Troy Anderson	Deputy Chief of Staff, City of Omaha
Andy Biller	Executive Director, Council Bluffs Airport Authority
Patrick Boyle	Community Relations Director, Metropolitan Community College
Mark Doyle	President, Metropolitan Utilities District
Clare Duda	Commissioner, Douglas County
Dawn Goodsell	Mayor, City of Neola
Donald Groesser	Mayor, City of Ralston
Tom Hanafan	Supervisor, Pottawattamie County
Doug Kindig - President	Mayor, City of La Vista
Ron Kohn	Mayor, City of Glenwood
Daniel Lawse	Board Chairman, Metro
David Levy	Omaha Housing Authority
Jim Realph	Mayor, City of Blair
Tom Richards	Omaha Public Power District
Carol Vinton	Supervisor, Mills County
Matt Walsh	Mayor, City of Council Bluffs
Kevin Zimmerman	Mayor, City of Minden

Others:

Jeff Calentine	City of La Vista
Barb Czarnick	City of La Vista
Dave DeBoer	Metropolitan Utilities District
Deb Hale	City of La Vista
Cindy Miserez	City of La Vista
Deb Schneider	Metropolitan Utilities District
Wendy Schultz	City of Council Bluffs
Joe Soucie	City of La Vista
Rod Storm	City of Blair
Angie Winquist	City of Glenwood
Ted Zetzman	Noddle Companies

MAPA Staff:

Natasha Barrett	Christina Brownell	Sue Cutsforth	Melissa Engel	Don Gross
Mike Helgersen	Karna Loewenstein	Greg Youell	Alex Zuniga	

B. APPROVAL OF THE JANUARY 17, 2018 MEETING MINUTES – (ACTION)

MOTION by Lawse, SECOND by Groesser to approve the January 17, 2018 minutes.  
Motion Carried.

C. COUNCIL OF OFFICIALS SURVEY DISCUSSION – (INFORMATION)

Ms. Loewenstein led the Council through a short roundtable discussion about the Council of Officials group. Discussion was centered on how to make the council meetings more valuable to our members and ways to increase meeting attendance.

D. AGENCY REPORTS – (INFORMATION)

1. Transportation Improvement Program (TIP) Fee Update – Mike Helgerson

Mr. Mike Helgerson provided an update to the Council on TIP Fee.

2. Regional Planning and Vision Committee – Greg Youell

Mr. Greg Youell provided an update to the Council on the Regional Planning & Vision Committee.

3. Community Development Report – Don Gross

Mr. Gross provided an update to the Council on community and economic development activities.

E. NEW BUSINESS – (ACTION)

1. Draft FY 2019 Work Program (UPWP and Community Development) –

Mr. Youell presented to the Council for approval the Draft FY 2019 UPWP.

MOTION by Hanafan, SECOND by Duda to approve the Draft FY 2019 UPWP.

Motion Carried.

F. GUEST SPEAKER: – (INFORMATION)

Presentation from guest speaker, Mr. Ted Zutzman, Executive Vice President and Director of Development, Noddle Companies.

G. COMMUNITY UPDATES – (INFORMATION)

Due to time restraints community updates were skipped.

H. ADJOURNMENT – (ACTION)

Duda motioned to adjourn. President Kindig adjourned the meeting at 1:00 p.m.

**Work Program & Federal Assurances (200) –**

Objective:

To efficiently develop and implement MAPA's Unified Planning Work Program (UPWP) in accordance with MPO responsibilities and federal requirements

Program Activity:

**Planning Agreements**

- Began coordination with NDOT regarding update to MOA related to Performance Measurement requirements in the FAST Act
- Discussed update to the MOA with Nebraska Department of Transportation (NDOT)
- Reviewed draft of updated MOA between the Nebraska DOT, Iowa DOT, MAPA, and Metro Transit related to the transportation planning process

**Unified Planning Work Program (UPWP)**

- Continued cooperation with NDOT, Iowa DOT and FHWA regarding tapered match request
- Prepared UPWP Amendment 3 to deobligate Nebraska PL funds for LRTP Summary and communications project for use in FY19. Other changes made to staffing for removal of the LRTP Communications, Rideshare, and Close the Gap Transit Consultant from FY18.
- Began development of Budget and Narrative for FY2019 UPWP
- Developed Draft 2019 Unified Planning Work Program for review by State and Federal Partners.
- Worked with local partners on pass-through awards for regional planning funding

**Certification Review Action Plan**

- Initial planning and scheduling for July 2017 Certification Review
- Continued implementation of Congestion Management Process (CMP) and other action steps from Certification Review

**Civil Rights & Disadvantaged Business Enterprise (DBE)**

- Updated charts and tables in the MAPA Title VI, LEP, and ADA plan
- Finished draft Civil Rights Policy update

**RPA**

- Coordination with Iowa DOT and FHWA-NE on request for tapered match
- Began development of budget and narrative for FY2019 TPWP
- Continued implementation of items from planning review
- Developed Draft FY2019 TPWP

200 End Products		Schedule
1.	Planning Agreements	Ongoing
2.	Unified Planning Work Program (UPWP)	Ongoing
3.	Certification Review Action Plan	Ongoing
4.	Civil Rights & Disadvantaged Business Enterprise (DBE)	Quarterly

### **Board & Committee Support (210) –**

#### Objective:

To support ongoing activities of MAPA’s Council of Officials, Board of Directors, Finance Committee, and Transportation Technical Advisory Committee (TTAC)

#### Program Activity:

##### **Council of Officials**

- Held January COO meeting at Eppley Airfield
- Planning for the April meeting in Council Bluffs, secured caterer, venue and speaker
- Sent invitation for the Council of Officials meeting in Council Bluffs
- Prepared for an Interlocal Cooperation Agreement Amendment for the TIP fee.

##### **Board of Directors**

- Prepared materials for and held monthly Board or Directors meetings for January, February & March
- Communicated with Board members on MAPA events and activities
- Prepared for the transition from paper to electronic meeting materials at the monthly Board meetings

##### **Finance Committee**

- Reviewed invoices and contracts for January, February and March Finance Committee Meetings
- Prepared FY19 Preliminary Program Budget and UPWP.

##### **Transportation Technical Advisory Committee (TTAC)**

- Held monthly TTAC meetings for February and March

##### **RPA**

- Held January Meeting of the Policy & Technical Committees
- Held RPA- 18 PC/TAC Meeting

210 End Products		Schedule
1.	Council of Officials	Quarterly
2.	Board of Directors	Monthly

3.	Finance Committee	Monthly
4.	Transportation Technical Advisory Committee	Monthly

### **Regional Transportation Planning (220) –**

#### Objective:

To conduct the transportation planning activities related to the development and implementation of the Long Range Transportation Plan

#### Program Activity:

##### **LRTP Development and Administration**

- Began development of work plan to jointly develop 2050 LRTP and Comprehensive Economic Development Strategy (CEDs)
- Added language to the LRTP of performance based planning (PM) safety requirements
- Coordinated with Smart Cities group on collaborating MAPA LRTP with broader community to develop a unified Transportation Plan.

##### **Transit Planning Activities**

- Coordinated with rural transit providers on improving statewide service in Nebraska
- Continued working on developing TOD plans for North Omaha
- Held monthly coordination call with NDOT transit department
- Began preparing for 5310 grant amendments
- Reached out to sub-recipients to confirm FY2018 vehicle requests for 5310
- Continued development of updated 5310 Project Selection Program
- Worked with sub-recipients to prepare contract items for FY-2017 5310 funds
- Prepared administrative modification for 5310 Program of Projects
- Began working on 5310 Program of Projects for FY2019 TIP
- Provided CTC with a draft of the new 5310 project selection process
- Researched ways to improve MAPA's 5310 program processes
- Prepared items for FY2018 5310 flex to NDOT and Iowa DOT
- Working with the CTC to improve coordination efforts through the Nebraska Statewide Mobility Management Plan
- Implementing focus groups identified by the CTC in the Coordinated Transit Plan update
- Coordinated with NDOT on purchase of FY2018 vehicles
- Worked with CTC members to establish goals and strategies for the education and advocacy work group
- Coordinated with the VA, UNMC, UNO, and Heartland Workforce Solutions on implementing ridesharing and carpooling programs through MetroRideshare.org
- Worked with NDOT to establish an ongoing Mobility Management program for Omaha-Lincoln area
- Worked with NDOT to promote the statewide Vanpooling system in the Omaha area
- Worked with Metro Transit to prepare their FTA program of projects for FY2019 TIP

### **Bicycles & Pedestrian Planning Activities**

- Coordinated with Omaha Bikes on the direction and plans for the organization and worked with community partners for the redesign
- Worked to promote active transportation options in Omaha with local advocacy organizations
- Continued development of mapping for Bike Omaha Network update
- Worked with partner agencies to distribute information on FY2018 TAP-C applications

### **Congestion Management Program**

- Attended March Transportation Incident Management working group meeting

### **Freight Planning & Coordination**

- Reviewed NDOT State Freight Plan and began planning for an MPO stakeholder meeting with NDOT staff on freight issues
- Conducted MAPA Freight Program Assessment with NDOT and FHWA staff.
- Continued coordination with NDOT and Chamber to set up regional focus group on freight issues
- Attended performance measures workshop on freight reliability performance measures and upcoming deadlines for target setting.

### **Other Long-Range Studies**

- Attended February TIM meeting

### **RPA**

- Attended the Safe Routes to School conference in Des Moines
- Attended the Iowa Bicycle Summit in Des Moines
- Assisted RPA 13 in developing the RPA13&18 Passenger Transportation Plan
- Discussed schedule for walk audits in Pottawattamie County in partnership with Golden Hills RC&D
- Developed preliminary outline for 2040 LRTP Update
- Created worksheet for Policy and Technical Committees to weigh in on LRTP Goals

<b>220 End Products for MAPA Work Activities</b>		<b>Schedule</b>
1.	LRTP Development and Administration (2050 LRTP)	Fall - Winter 2017-2018
2.	Transit Planning Activities	Ongoing
3.	Bicycle & Pedestrian Planning Activities	Ongoing
4.	Freight Planning & Coordination	Ongoing
5.	Other Long-Range Studies	Ongoing

## **Transportation Improvement Program (TIP) & Local Projects (230) –**

### Objective:

To monitor and maintain a fiscally constrained Transportation Improvement Program for regionally significant transportation projects.

To implement performance-based planning requirements of the FAST Act.

To ensure MAPA staff representation and coordination with local partner projects.

### Program Activity:

#### **Maintenance of FY-2018 Transportation Improvement Program (TIP)**

- Began process of requesting monthly updates to projects in the implementation year
- Analyzed TIP fee implementation
- Completed Amendments 4 & 5 to the FY2018 TIP

#### **Project Selection Activities (STBG, TAP, 5310)**

- Received and began review TAP and Heartland 2050 project applications
- Reviewed TAP applications and scheduled TAP-C meeting
- Reviewed Heartland 2050 Mini Grant applications
- Held TAP-C meeting to select TAP projects

#### **Transportation Funding Analysis**

- Continued development of documentation related to the implementation of a TIP Administrative Fee
- Continued coordination with local communities on the development of a TIP Administrative Fee
- Met with UNO to discuss transportation funding analysis partnership for LRTP.

#### **Development of FY-2019 Transportation Improvement Program (TIP)**

- Worked on public outreach documentation for submitted TIP projects
- Reached out to community partners on promoting MAPA projects in the TIP
- Began development of work plan for creation of an electronic TIP on the MAPA website
- Developing a pilot project for outreach on the 2019 nominated projects to promote public awareness of the role of federal funding
- Worked on developing online components of FY19 TIP
- Convened TIP Fee meeting to discuss potential new fee for Federal-aid STBG & TAP projects
- Evaluated sections of FY2018 TIP in preparation for FY2019
- Reached out to local agencies to begin updating project list
- Continued online database development

#### **Performance Measurement & Reporting**

- Completed analysis for Fatalities, Serious injury and non-motorized crashes
- Reported FY2018 Safety Targets to state and federal partners
- Attended PM2 (Pavement/Bridge) and PM3 briefing in Lincoln

#### **Local Project Support & Coordination**

- Attended 84th Street Streetscape meeting in La Vista



## MAPA Monthly Progress Report | Reporting Period Quarter 3: January 2018 – March 2018

Page | 6

- Attended project coordination meetings between City of Omaha and Olsson Associates
- Participated in Highway Safety Committee meeting with Nebraska DOT
- Held January Small Cell committee meeting to discuss local permitting of small cell technology in public right-of-way
- Coordinated with project partners on funding support and participation in Transit Return-on-Investment Assessment.
- Assisted with the implementation of the Housing Affordability Leverage Workshop hosted by Douglas County Health Department
- Reviewed proposals for the Bellevue Bridge Alternatives Study and scheduled interviews with consultant teams
- Held Bellevue Bridge Alternatives Study interviews
- Prepared for Transit Return on Investment (ROI) Assessment, including stakeholder outreach and consultant coordination.
- Participated in Project Link corridor planning and meeting.

### RPA

- Review TAP and STBG project applications in preparation for RPA-18 PC/TAC Meeting
- Continued work on Pottawattamie County Transportation Plan
- Continued coordination with trail planning committees in Pottawattamie, Mills and Shelby Counties
- Review RPA TAP applications and submit to the IDOT for applicability.
- Held RPA 18 PC/TAC meeting
- Reviewed programming and STBG and TAP targets for RPA-18 funding
- Reviewed TAP and STBG applications for funding in the FY2019 TIP

230 End Products for MAPA Work Activities		Schedule
1.	Maintenance of FY2017 & FY2018 TIPs	Ongoing
2.	Project Selection Activities	Winter 2018
3.	Transportation Funding Analysis	Ongoing
4.	Development of FY-2019 TIP	Spring 2018
5.	Performance Measurement & Reporting	Ongoing
6.	Local Project Support & Coordination	Ongoing

## Communication & Public Involvement (240) –

### Objective:

To provide ongoing opportunities for stakeholders & the public to participate in the transportation planning process

To communicate important information and key decisions about the transportation planning process to the public

To conduct and support events, seminars and other activities that support the transportation planning process

Program Activity:

**PPP & Public Engagement Activities**

- Continued outreach efforts with community partners on promoting area events
- Attended quarterly public participation network meetings
- Public Participation Plan (PPP) Annual report for 2017
- Began updates to the Public Involvement Plan (PIP) and developed a schedule for completion of the plan
- Participated in IAP2 discussions on the creation of a local chapter of public involvement professionals
- Conducted interviews with radio stations regarding Traffic Growth Report
- Finished the PIP Annual report for 2017 reviewing previous outreach efforts
- Attended La Vista's 84th Street public meeting
- Distributed news releases about MAPA American Planning Association awards and Heartland 2050 Winter Summit
- Met with new City of Omaha Economic Development & Planning staff members.
- Arranged news media interviews for stories about Heartland 2050 Winter Summit and MAPA Traffic Growth Report
- Responded to emails, phone calls and inquiries from organizations and the public.
- Met with news media for story on transit regional planning
- Met with Bellevue Leader for news story on MAPA activities.

**CAC & Citizen's Academy**

- Developed and revised Citizens Academy for Omaha's Future curriculum
- Worked with community partners on the upcoming semester curriculum
- Working with One Omaha, Omaha by Design, and Modeshift to develop new curriculum and structure for the Citizens Academy for Omaha's Future
- Developing the transportation lesson plan with Metro Transit and Modeshift
- Coordinated with partner agencies on the new curriculum and outline of the Citizens Academy
- Worked on developing reading material and presentations for the Spring session of the Citizens Academy
- Coordinated the Civil Rights Policy, Coordinated Transit Plan, and Public Involvement Plan updates to be consistent in language and goals

**Publications & Newsletters**

- Created content for MAPA Strategic Communications Plan
- Developed content for Jan./Feb. 2018 What's Happening newsletter
- Began work on design for Pottawattamie County Transportation Plan
- Began work on Heartland 2050 Winter Summit program
- Designed Heartland 2050 website graphics for Winter Summit promotion
- Finished edits on newsletter and disseminated e-newsletter and sent paper newsletter to printer
- Designed multiple elements for Heartland 2050 Winter Summit including summit program, signs, and Summer Summit Save-the-Date
- Designed invitation for MAPA Council of Officials quarterly meeting

## MAPA Monthly Progress Report | Reporting Period Quarter 3: January 2018 – March 2018

Page | 8

- Designed flyer for Heartland 2050 One Million Cups talks

### Online Activities (Websites & Social Media)

- Created blog posts for the website and posts for Facebook and Twitter on various MAPA projects and partner projects

### Participation in Partner Forums

- Attended public meetings on transportation related projects in the region
- Attended Parks to People project with Gov. Reynolds
- Continued outreach on transportation issues to partner organizations
- Worked with members of the CTC on ways to better include the disability community in planning activities
- Conducted outreach with UNO on student transportation options to promote transit, walking, and biking
- Presented at partner forums on transportation alternatives and options
- Attended LPA Harrison Street construction project public meeting.

### RPA

- Work with SWITA and SWIPCO on developing stakeholder outreach and survey for the Passenger Transportation Plan update
- Worked with RPA-18 on the Passenger Transportation Plan updates
- Began identifying stakeholders for the RPA-LRTP update

240 End Products		Schedule
1.	PPP & Public Engagement Activities	Ongoing
2.	CAC & Citizen's Academy	Semi-Annually
3.	Publications & Newsletters	Ongoing
4.	Online Activities (Websites & Social Media)	Ongoing
5.	Participation in Partner Forums	Ongoing

## Regional Data, Mapping, & Modeling (250) –

### Objective:

To conduct socioeconomic and demographic forecasts in support of the transportation planning process

To develop and maintain regional Geographic Information Systems (GIS)

To develop and maintain modeling tools to support decision-making at the state, regional, and local level

### Program Activity:

#### Regional Data & GIS

- Internal mapping requests for Comm/Dev, TIP Projects
- Future Land Use data creation and map digitizing for region
- Building permit data collection and input

## MAPA Monthly Progress Report | Reporting Period Quarter 3: January 2018 – March 2018

Page | 9

- Continued development of regional database
- Regional boundary mapping of MPO, MSA, and RPA boundaries
- Bike Omaha Network mapping
- Crash Data input
- Block Talk maps for Community Development
- Crash and safety maps
- Continued development of Regional Data Explorer
- Updates to High Impact Network data
- Building permits 2017 data development
- Development of DMV database

### Technical Reports & Forecasts

- Finalized 2016 Traffic Reports and created an online traffic data portal
- Completed traffic forecast data requests
- Responded to requests for traffic data
- Compiled and analyzed crash data
- Analyzed taxable value per acre

### Travel Demand Modeling Activities

- Worked with HDR on VMT estimation methodology under task order for on-call modeling contract

### Land Use Activity Allocation Model (LUAAM)

- Continued development of Parcel Based Land Use

### Census

- No activity this quarter.

### Aerial Photography (NIROC)

- Continued to finalized product deliverables for March flights
- Held kick-off meeting with project vendor.
- Monitoring of ground conditions to begin data collection

### RPA

- Developed additional GIS maps and reports for the Pottawattamie County Transportation Plan

250 End Products for MAPA Work Activities		Schedule
1.	Regional Data & GIS	Ongoing
2.	Technical Reports & Forecasts	As Needed
3.	Travel Demand Modeling Activities	Ongoing
4.	Land Use Activity Allocation Model (LUAAM)	Ongoing

## **Environment & Energy (260) –**

### Objective:

Improve air quality by taking proactive measures to reduce environmental impacts and improve energy conservation as related to transportation.

### Program Activity:

#### **Little Steps, Big Impact Ozone Awareness Campaign**

- Began seeking local match contributions for CMAQ grant
- Contacted local educators for spring and summer outreach opportunities
- Participated in STEAM night at OPS's Howard Kennedy School
- Developed SOW and Budget for FY2018 activities and submitted to NDOT for review and approval
- Discussed LSBI grant applications and potential employer outreach project with NDOT
- Met with Girls Scouts Chapter in Omaha to discuss potential participation in LSBI school ozone monitoring program
- Had LSBI planning meeting with project partners
- Hosted project partners meeting for 2018 campaign
- Discussed student participation in ozone monitoring during summer 2018 with Civic Nebraska

#### **Alternative Fuels Activities**

- Attended webinars on potential future projects for electric and biofuel vehicles
- Continued outreach to community partners on charging station grant locations
- Worked with NDOT and the City of Omaha to clarify points on the electric vehicle charging station grant
- Coordinated with Creighton on the agreement they will need to begin with the City of Omaha to procure charging stations for their students and faculty

#### **Travel Demand Management & Other Activities**

- Continued promotion efforts of the new rideshare website including creation of employer portals
- Created employer sites for local businesses who are interested in promoting Traffic Demand Management (TDM) within their companies
- Worked with various employers around the metro area to establish ridesharing programs for employees or switch to the region wide Metro Rideshare platform

#### **Congestion Management Process (CMP)**

- Continued development of online traffic portal and worked to develop performance measure data to complement traffic count data
- Attended signals presentation with City of Omaha

#### **Metro Area Motorist Assist (MAMA)**

- Entered monthly MAMA reports for October, November, and December
- Prepared draft & completed 2017 MAMA report
- MAMA GIS
- Completed 2017 MAMA report

**RPA**

- Coordinating with state partners on Zero Emissions Vehicles grants

<b>260 End Products for MAPA Work Activities</b>		<b>Schedule</b>
1.	Little Steps, Big Impact Ozone Awareness Campaign	Summer 2017/18
2.	Alternative Fuels Activities	Ongoing
3.	Travel Demand Management & Other Activities	Ongoing
4.	Congestion Management Process	Ongoing

**Heartland 2050 (270) –**

Objective:

To coordinate the transportation planning process with the implementation of Heartland 2050 Regional Vision

Program Activity:

**27001: Heartland 2050 Mini-Grant Program**

- Establishing review committee for FY19 Applications
- Reviewed applications for FY2019 Applications for H2050 Mini-Grant projects
- Two grant requests received and recommended for funding

**27002: Heartland 2050 Committees & Working Groups**

- Convened Executive Committee, Natural Resources, and Housing and Development
- Partnered the Equity and Engagement Committee with the Coalition for a Strong Nebraska to create a delegation to attend the Policy Link Equity Conference in Chicago in April 2018
- Providing support for Smart Cities Lab Planning Group including Onsite Assessment with consultants
- Continued work on the Nodes and Corridors white paper and coordinating with similar projects in the region
- Assisted with Solid Waste Management Industry Specific Meeting
- Pre-conference work with Nebraska Strong Delegation that will be attending the Policy Link Conference in Chicago in April. (several H2050 Committee Members are part of the Delegation)
- Assisted with a Leadership Training on Racial Equity
- Convened Infrastructure - Autonomous Vehicles and Technology Work Group
- Convened Stakeholder Taskforce for Regional Equitable Growth Profile Update
- Karna Loewenstein attended Smart Cities Connect Conference 3/25-28 in Kansas City MO.

**27003: Heartland 2050 Technical Analysis and Data Support**

- Conducted an initial brainstorming session with Transit ROI Study stakeholders
- Continue development of parcel-based land use dataset to analyze future growth trends
- Ongoing collaboration with Policy Link on Regional Equitable Growth Profile Update

## MAPA Monthly Progress Report | Reporting Period Quarter 3: January 2018 – March 2018

Page | 12

- Finalized contract for Transit Return on Investment (ROI) Study with NDOT and EDR Group

### 27004: Heartland 2050 Public Outreach

- Developing Advisory Taskforce for Regional Equitable Growth Profile Update
- Participated in Housing Affordability System Practice workshop
- Developed Public Engagement Committee in partnership with Chamber Young Professional Council
- Presented to United Way Community Investment volunteers on Fair Housing data
- Establishing a partnership with United Way for the Equitable Growth Profile Summer Summit
- Developed breakout session material for Young Professional Summit
- Chair of United Way Community Investment Review Team-Transitional Housing
- Hosted 1 Million Cups 3/21/18
- Block Talk - Dahlman Neighborhood 3/6/18
- Presentation by Greg Youel to Happy Hollow Women's Book Club 3/21/18
- Presentation by Jeff Spiehs at Young Professionals Summit 3/1/18
- Policy Link Conference Delegation Meeting 3/12/18
- Karna Loewenstein and Jeff Spiehs attended Leading for Racial Equity Workshop 3/15/18
- Jeff Spiehs manned a booth at NROC Clerk School in Grand Island 3/28/18

### 27005: Heartland 2050 Summits and Speaker Series

- Secured speaker, venue, audio/visual, and catering for Power of Collaboration Summit 3/22/18
- Secured venue for Summit evening reception 3/21/18
- Creating promotional materials and mailing list for March Summit events
- Secured speaker for Regional Equitable Growth Profile Roll-Out June 6, 2018
- Hosted Heartland 2050 Winter Summit and Evening Reception March 22
- Coordinating with United Way of the Midlands on the Summer Summit June 6th
- Reaching out to partners for the November Speaker Series Event
- Successful Summit - The Power of Collaboration was executed 3/22/18
- Ongoing collaborative efforts with United Way of the Midlands on Summer Summit 6/6/18

### 27006: Heartland 2050 Site Visits

- Establishing a delegation to Rail-Volution in Pittsburgh October 21-24, 2018
- Connecting with Policy Link on contacts in Pittsburgh in Equity and Fair Housing
- Ongoing planning for Pittsburgh Site Visit - October 2018

### 27007: Heartland 2050 Administration

- Submitted City of Omaha Service Fund Direct Allocation Award Reports for QTR4 2017
- Meeting with Peter Kiewit Foundation grant liaison
- Developing strategy for PKF grant request in April cycle.

### RPA

- Began planning for Block Talks in Treynor and Avoca

270 End Products		Schedule
1.	Heartland 2050 Mini-Grant Program	Winter 2018

## MAPA Monthly Progress Report | Reporting Period Quarter 3: January 2018 – March 2018

Page | 13

2.	Heartland 2050 Committee & Working Groups	Ongoing
3.	Heartland 2050 Technical Analysis and Data Support	Ongoing
4.	Heartland 2050 Public Outreach	Ongoing
5.	Heartland 2050 Summits and Speaker Series	Quarterly
6.	Heartland 2050 Site Visit	Fall 2018
7.	Heartland 2050 Administration	Ongoing

### **Training & Education (280) –**

#### Objective:

To provide professional development and training to promote continued development of skills for MAPA staff

#### Program Activity:

##### **Technical and Policy Education Activities**

- Attended Responsible Charge Training through Nebraska DOT
- Presented at NARC Annual Meeting about MAPA's Heartland 2050 Sustainable Communities initiative
- Attended webinar walkability for communities
- Attended training on ADA accessibility changes and updates
- Attended webinar on electric vehicle industry changes

##### **Related Association Participation**

- Assisted with the planning of the ASCE/LOCATE Conference including the development of presentations
- Attended NARC Annual Meeting in Washington DC
- Attended ICOG Staff Retreat
- Participated in NROC Board Meeting and State Senator breakfast to raise awareness of Development District and MPO activities.
- Participated in NROC conference calls regarding statewide activities and legislative updates
- Attended NPZA Conference
- Attended quarterly MPO & RPA meeting with Iowa DOT
- Attended planning meetings for ASCE/LOCATE conference
- Attended Iowa Councils of Government (ICOG) monthly board meeting
- Participated in Nebraska Regional Officials Council (NROC) monthly board conference call.

##### **Professional Certification and Memberships**

- Attended monthly PRSA training meeting for public relations professionals
- Attended Greater Omaha Chamber Boss & Company leadership meeting.



**RPA**

- No activity

280 End Products		Schedule
1.	Technical & Policy Education Activities	As Needed
2.	Related Association Participation	Ongoing
3.	Professional Certifications & Memberships	As Needed

**Transportation Management (290) –**

Objective:

Provide for leadership and efficient administration of MAPA's transportation programs

Program Activity:

**Program Administration**

- Managed implementation of the Unified Planning Work Program elements
- Developed draft application for FY2019 PL pass-through funding
- Began FY2019 budget planning and analysis
- Held weekly check-ins and monthly team meetings with management
- Coordinated implementation of the FY2018 UPWP
- Prepared initial narrative and work plan for the FY2019 UPWP
- Held monthly staff meeting to discuss on-going projects and timelines

**Personnel Management**

- Completed annual performance evaluations for transportation staff
- Conducted interviews for HR and Admin Assistant positions.

**Financial Management**

- Reviewed requests for reimbursements on various transportation sub-recipient agreements
- Prepared quarterly reimbursement requests
- Presented a budget schedule for FY19 budget approval
- Received targets for FY19 federal funding
- Prepared Quarterly Reimbursement Requests.
- Responded to FHWA requests for information to close out FY16.
- Received approval of MAPA's Cost Allocation Plan for FY18.

**Contracts and Agreements**

- Prepared 5310 agreements for City of Council Bluffs, Black Hills Works and Florence Home
- Prepared an amendment for extension of time in the Heartland Family Service agreement
- Prepared Complete Streets agreement with Smart Growth America
- Extended SWIPCO 5310 agreement

## MAPA Monthly Progress Report | Reporting Period Quarter 3: January 2018 – March 2018

Page | 15

- Reviewed and commented on Lovgren Marketing Agreement
- Received required insurance certificates and policy documentation from Lovgren Marketing for their LSBI agreement

### Quarterly Reporting and Invoicing (NDOT & Iowa DOT)

- Prepared quarterly reimbursement requests for NDOT and IDOT

### RPA

- Managed activities such as P&T Committee scheduling, work plan for PTP update, and initial Long Range Transportation Plan work plan update
- Continued management and administration of TPWP implementation
- Held monthly staff meeting to discuss on-going projects and timelines

290 End Products		Schedule
1.	Program Administration	Ongoing
2.	Personnel Management	Ongoing
3.	Financial Management	Ongoing
4.	Contracts and Agreements	Ongoing
5.	Quarterly Reporting and Invoicing	Ongoing

## Membership Services (300) –

### Objective:

Provide assistance to MAPA members, including demographic data, mapping, and other service to local, state and regional projects.

### Program Activity:

#### Member Data Requests

- Provided comment on development reviews and requests
- Provided comment on Omaha development reviews
- Coordinated with Metro Transit staff on improvements to MAPA and Metro comments to development reviews

#### Member Mapping Requests

- Worked with member agencies and community organizations on projects to provide information to the public on issues like wheelchair accessibility and consistent sidewalks
- Provided MAPA mapping and demographic data to partner agencies for community development projects in North Omaha

### RPA

- Worked with staff of the RPA to update their Passenger Transportation Plan and improve the accuracy of information in the plan

300 End Products		Schedule
1.	Member Data Requests	As Needed
2.	Member Mapping Requests	As Needed

**Local and Partner Planning Support (310) –**

Objective:

Provide assistance to local governments and agencies to conduct plans and develop data in support of the regional transportation planning process.

Program Activity:

- No activity

5/25/2018



	FY2018	FY2019		Variance to PY	% Variance to PY
	Modified Budget	Original			
Federal Revenue	\$ 3,850,969	\$ 3,224,057	62.9%	\$ (626,912)	-16%
State Revenue	152,576	136,000	2.7%	(16,576)	-11%
Local Revenue	392,378	392,378	7.6%	-	0%
TIP and Administration Fee	-	194,600	3.8%	194,600	
Match Contributions	107,054	67,500	1.3%	(39,554)	-37%
Heartland 2050 Local Revenue	79,200	54,000	1.1%	(25,200)	-32%
Foundations	240,000	80,000	1.6%	(160,000)	-67%
Contracts	831,850	421,704	8.2%	(410,146)	-49%
Forums	17,887	16,000	0.3%	(1,887)	-11%
In-kind	670,092	463,205	9.0%	(206,887)	-31%
Capital Funds Reserve	50,000	80,000	1.6%	30,000	100%
<b>Funds Available for MAPA</b>	<b>\$ 6,392,006</b>	<b>\$ 5,129,444</b>	<b>100.0%</b>	<b>\$ (1,262,562)</b>	<b>-20%</b>
<b>Personnel Expenses</b>					
Direct Salaries and Benefits	\$ 1,527,100	\$ 1,461,720	28.5%	\$ (65,380)	-4%
Indirect Salaries and Benefits	381,802	366,865	7.2%	(14,937)	-4%
<b>Total Personnel Expenses</b>	<b>\$ 1,908,902</b>	<b>\$ 1,828,585</b>	<b>35.6%</b>	<b>\$ (80,317)</b>	<b>-4%</b>
<b>Non-personnel Expenses</b>	<b>4,483,104</b>	<b>3,300,859</b>	<b>64.4%</b>	<b>(1,182,245)</b>	<b>-26%</b>
<b>Total Expenses</b>	<b>\$ 6,392,006</b>	<b>\$ 5,129,444</b>	<b>100.0%</b>	<b>\$ (1,262,562)</b>	<b>-20%</b>
<b>Non Personnel Expenses</b>					
5200 Public Notices/Advertising	13,000	13,000	0.3%	-	0%
5210 Member/Reference	22,000	20,000	0.4%	(2,000)	-9%
5220 Printing	34,000	24,300	0.5%	(9,700)	-29%
5300 Insurance	16,000	17,600	0.3%	1,600	10%
5310 Data Processing General	45,000	23,000	0.4%	(22,000)	-49%
5311 Data Processing GIS	-	6,000	0.1%	6,000	
5312 Data Processing Public Relations/Website	-	6,000	0.1%	6,000	
5320 Professional Services	40,000	29,000	0.6%	(11,000)	-28%
5500 Equipment/Maintenance/Rental	8,500	8,500	0.2%	-	0%
5600 Council of Officials Annual Meeting	80,000	17,000	0.3%	(63,000)	-79%
5601 Council of Officials Quarterly Meeting	-	5,000	0.1%	5,000	
5605 Heartland 2050 Summit	-	30,000	0.6%	30,000	
5606 Heartland 2050 Speaker Series	-	15,000	0.3%	15,000	
5650 Miscellaneous	2,000	2,000	0.0%	-	0%
5700 Postage	5,500	3,500	0.1%	(2,000)	-36%
5710 Supplies	19,000	17,000	0.3%	(2,000)	-11%
5730 Bank Charges	1,000	1,000	0.0%	-	0%
5800 Rent	75,000	77,250	1.5%	2,250	3%
5810 Telephone	3,000	3,000	0.1%	-	0%
5900 Agency Travel and Education	100,000	35,000	0.7%	(65,000)	-65%
5901 Staff Certifications	-	2,000	0.0%	2,000	
5905 Heartland 2050 Site Visit	-	87,500	1.7%	87,500	
5950 Capital Outlay	70,000	80,000	1.6%	10,000	14%
Transfer to Officials Fund	13,200	13,900	0.3%	700	5%
Transfer to Capital Fund	14,400	14,400	0.3%	-	0%
Subtotal MAPA Non Personnel	\$ 561,600	\$ 550,950	10.7%	\$ (10,650)	-2%
<b>Contracts and Pass Through Funding</b>					
5400 Transportation	\$ 3,766,504	\$ 2,562,409	50.0%	(1,204,095)	-32%
5420 Community Development	105,000	187,500	3.7%	82,500	79%
5440 Heartland 2050	50,000	-	0.0%	(50,000)	-100%
Subtotal Contracts and Pass Through	\$ 3,921,504	\$ 2,749,909	53.6%	\$ (1,171,595)	-30%
<b>Total Non Personnel</b>	<b>\$ 4,483,104</b>	<b>\$ 3,300,859</b>	<b>64.4%</b>	<b>\$ (1,182,245)</b>	<b>-26%</b>

# MAPA FY - 2019 Program Budget Table

Work Activity	Total		Total Heartland		MAPA Total
	Transportation Funding	Total Comm & Econ Development	2050 - Non Federal Transportation	Capital Projects	
MAPA Activities					
Direct Personnel	943,660	341,230	170,890		1,455,780
Direct Non-personnel	134,380	64,180	94,870	80,000	373,430
Indirect	356,096	129,440	64,789		550,325
Contracts - Passthrough	2,562,409	187,500	-		2,749,909
Total	3,996,545	722,350	330,549	80,000	5,129,444
200 UPWP and Federal Assurances	13,180	-	-		13,180
210 Board and Committee Support	190,340	360	-		190,700
220 Regional Transportation Planning	167,310	-	-		167,310
230 TIP and Local Projects	134,570	-	-		134,570
240 Communication and Public Involvement	180,150	240	-		180,390
250 Regional Data, Mapping & Forecasting	285,875	-	-		285,875
260 Environment and Energy	79,880	80	-		79,960
270 Heartland 2050 - Transpiration Eligible	211,910	-	-		211,910
280 Training and Education	79,870	14,220	-		94,090
290 Management	76,251	9,000	-	80,000	165,251
300 Membership Services	14,800	-	-		14,800
27001 Heartland 2050 Mini Grant Program	-	-	510		510
27002 Heartland 2050 Committee & Working Groups	-	2,210	11,290		13,500
27003 Heartland 2050 Technical Analysis & Data Support	-	-	770		770
27004 Heartland 2050 Public Outreach	-	-	110,050		110,050
27005 Heartland 2050 Summits & Speaker Series	-	-	95,438		95,438
27006 Heartland 2050 Site Visits	-	-	24,890		24,890
27007 Heartland 2050 Administration	-	-	82,100		82,100
27008 Heartland 2050 Smart Cities	-	-	510		510
71002 Comprehensive/Strategic Planning	-	3,010	-		3,010
71005 CDBG Administration	-	-	-		-
71020 Comm & Econ Development Management	-	31,320	-		31,320
71021 Jurisdictional Visits	-	40,560	-		40,560
71022 Local Planning Assistance	-	140,180	-		140,180
71023 Management Assistance	-	7,010	-		7,010
71024 Grant Writing Assistance	-	43,990	-		43,990
71025 Grant Management	-	124,090	-		124,090
72001 Maintenance of CEDS	-	-	-		-
72021 Economic Development Assistance	-	75,560	-		75,560
72022 Housing Activities	-	68,020	-		68,020
72023 Revolving Loan Fund	-	-	-		-
Subtotal MAPA Activities - Federal Share	1,332,307	105,000	-		1,437,307
Subtotal MAPA Activities - State Share	11,000	96,000	-		107,000
Subtotal MAPA Activities - Local Share	90,829	333,850	330,549	80,000	835,228
Subtotal MAPA Activities	1,434,136	534,850	330,549	80,000	2,379,535

# MAPA FY - 2019 Program Budget Table

Work Activity	Total Transportation Funding	Total Comm & Econ Development	Total Heartland 2050 - Non Federal Transportation	Capital Projects	MAPA Total Budget
Contracts and Subrecipients					
22001 LRTP Support	125,000	-			125,000
23000 Eppley Corridor Connector Study	187,500	187,500			375,000
23006 Bellevue Bridge Study	112,500	-			112,500
24001 Survey	15,000	-			15,000
25001 Aerial Photography	296,454	-			296,454
25003 On-Call Modeling	35,000	-			35,000
26001 Little Steps Big Impact Education Campaign	200,000	-			200,000
26001 Little Steps Big Active Commuting Outreach	155,000	-			155,000
27001 Heartland 2050 Mini Grants - FY19	225,000	-			225,000
27001 Heartland 2050 Mini Grants - Carryover	254,688	-			254,688
27003 Transit ROI Assessment	100,000	-			100,000
27006 Heartland 2050 Railvolution Site Visit	87,500	-			87,500
28000 National Association of Regional Conference - Hosted by MAPA	5,000	-			5,000
31001 5310 Subrecipients	346,625	-			346,625
31001 Planning Local Subrecipients	417,142	-			417,142
72022 Owner Occupied Housing Rehab	-	-			-
Subtotal Contracts & Subrecipients - Federal Share	1,636,750	150,000			1,786,750
Subtotal Contracts & Subrecipients - State Share	44,000	-			44,000
Subtotal Contracts & Subrecipients- Local Share	881,659	37,500			919,159
Subtotal Contracts & Subrecipients	2,562,409	187,500			2,749,909
Total Federal Share	2,969,057	255,000	-		3,224,057
Total State Share	55,000	96,000	-		151,000
Total Local Share	972,488	371,350	330,549	80,000	1,754,387
Total Activities	3,996,545	722,350	330,549	80,000	5,129,444
Match Funding					
Local/Subrecipient Cash	162,829	261,100	256,549	80,000	760,478
State Funding	55,000	81,000	-		136,000
Contracts	-	125,250	10,000		135,250
Heartland 2050 Foundation Cash	70,000	-	64,000		134,000
Aerial Photography Match	296,454	-	-		296,454
In-kind Match	443,205	-	-		443,205
Total Match	1,027,488	467,350	330,549	80,000	1,905,387
Match %	25.71%	65%	100%		37%

**Omaha-Council Bluffs  
Metropolitan Area Planning Agency**

**FY 2019 Unified Planning Work Program**

**Final May 2018**



This page is intentionally left blank.



## MAPA FY 2019 Unified Planning Work Program

### Table of Contents

	Page
Introduction .....	i
Current Transportation Planning Overview .....	ii
Work Program Framework .....	iv
Changes to the Approved Work Program .....	vi
Revisions and Approvals Procedures .....	vii

#### FY 2019 Work Program Activities

200 – Work Program and Federal Assurances.....	1
210 – Board and Committee Support.....	3
220 – Regional Transportation Planning.....	4
230 – TIP and Local Projects.....	6
240 – Communication and Public Involvement.....	8
250 – Regional Data, Mapping and Forecasting.....	10
260 – Environment and Energy.....	12
270 – Heartland 2050 .....	14
280 – Training and Education .....	16
290 – Management .....	17
300 – Membership Services .....	18
310 – Local and Partner Planning Support .....	19

#### Appendix I - MAPA FY 2019 UPWP Budget Table

#### Appendix II – MAPA Council of Officials, Board of Directors, and Transportation Technical Advisory Committee Membership

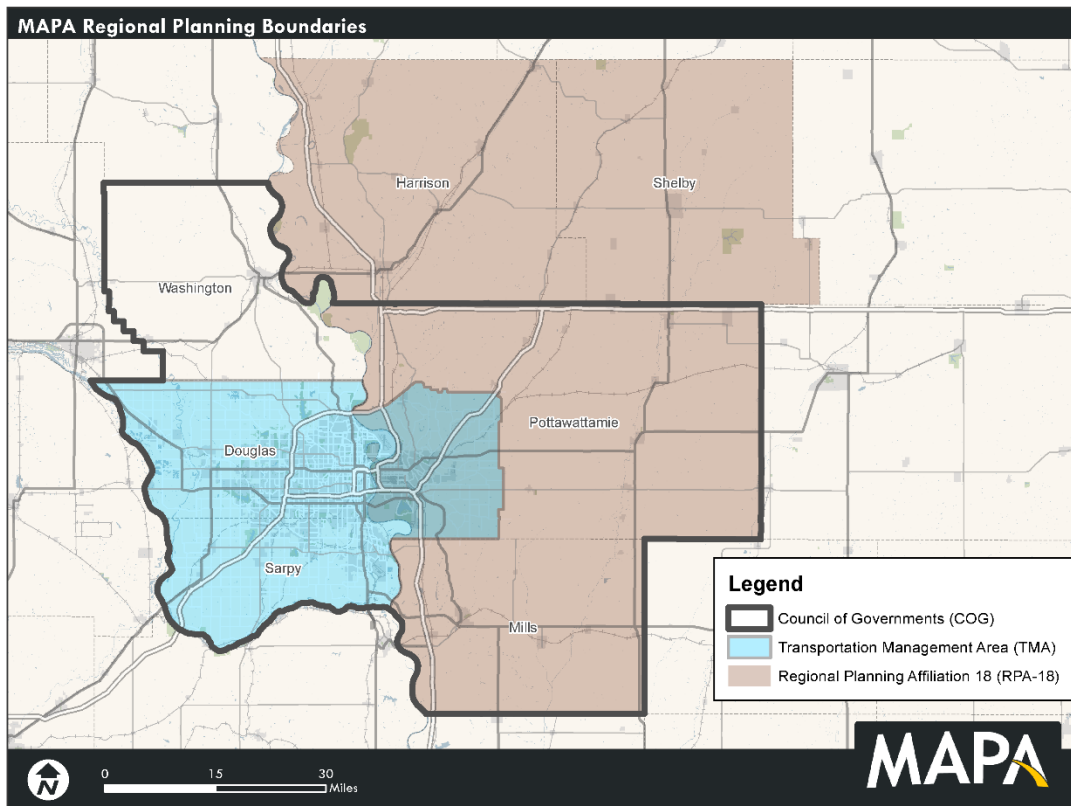
The preparation of this report was financed in part with funding from United States Department of Transportation (USDOT), administered by the Nebraska Department of Transportation (NDOT) and Iowa Department of Transportation (Iowa DOT). The opinions, findings and conclusions expressed in this publication are those of the authors and do not necessarily represent USDOT, NDOT, and Iowa DOT.

MAPA is an EOE/DBE employer.

## Introduction

The Unified Planning Work Program (UPWP) documents the Metropolitan Area Planning Agency's (MAPA's) transportation related activities and projects for fiscal year (FY) 2019 which encompasses July 1, 2018 through June 30, 2019. MAPA serves as a voluntary association of local governments in the greater Omaha region chartered in 1967. MAPA performs planning and development work, especially to address problems that are regional in scope and cross jurisdictional boundaries.

MAPA is the Council of Governments (COG) for Douglas, Sarpy, and Washington Counties in Nebraska and Pottawattamie and Mills Counties in Iowa. MAPA serves as the federally required Metropolitan Planning Organization (MPO) and Transportation Management Area (TMA) for a smaller region that encompasses Douglas and Sarpy Counties and a small portion along US Highway 75 in Cass County in Nebraska, as well as the southwestern portion of Pottawattamie County (i.e., the area generally south of Crescent and Underwood and west of L-52) in Iowa. In addition, MAPA provides staff support for the Iowa Department of Transportation (Iowa DOT) Regional Planning Affiliation (RPA) for Harrison, Mills, Pottawattamie, and Shelby Counties known as RPA-18. Planning activities for RPA-18 are contained in a separate RPA-18 Transportation Planning Work Program (TPWP). The map below outlines the MAPA COG region and highlights the TMA boundary.



The governing body for MAPA is a 64-member Council of Officials representing cities, counties, school districts, resource agencies, and numerous other governmental bodies within the region. The MAPA Board of Directors is a nine-member Board serving as the Council of Officials' executive committee and is comprised of elected officials representing cities and counties from the larger five-county MAPA region. The Transportation Technical Advisory Committee (TTAC) reviews and makes recommendations related to transportation to the MAPA Board. The relationship, responsibility, and composition of the Board of Directors, Council of Officials, and TTAC are also described in the MAPA Interlocal Agreement and Committee Bylaws. Membership is listed in Appendix II.

## Current Transportation Planning Overview

Several large planning initiatives have been recently completed or are underway in the MAPA region. **Heartland 2050** was adopted by the MAPA Council of Officials as the long-term vision for the greater Omaha-Council Bluffs metropolitan area in January 2015. The Regional Vision was developed over 2013 and 2014 and entered implementation phase in 2015. The project produced a Vision Scenario for future growth and development that is now being utilized for MAPA's transportation planning process. This collaborative project is an example of **Regional Models of Cooperation**, one of the U.S. Department of Transportation's **Planning Emphasis Areas (PEA)**.

During FY-2018 MAPA continued work on its next Long Range Transportation Plan update, **L RTP 2050**. The L RTP is being closely coordinated with the **Metro Area Travel Improvement Study (MTIS)**, a joint Nebraska Department of Transportation (NDOT) / MAPA multi-year regional study of highway needs that will result in a list of prioritized projects for state investment and guide future regional transportation investments. This comprehensive study has developed a strong set of data for MTIS and other planning projects, and MAPA's travel demand model has been updated significantly as part of ongoing collaboration with US-DOT. MTIS will also serve to develop long-range performance targets that will support the requirements of MAP-21 and the FAST-ACT, the current transportation authorization bill. Throughout FY2018 MAPA closely coordinated with State DOTs and FHWA on implementing federal performance management guidelines— most notably in terms of Transit Asset Management and Safety Performance Measures. The **performance-based approach** is a new component of the federal transportation planning process and is another federal PEA that will be very important during FY2019.

The L RTP 2050 will also incorporate other recent plans that were conducted in the metro area. These include the **Heartland Connections Regional Transit Vision (RTV)** and **Regional Bicycle-Pedestrian Plan**. The RTV proposed a staged approach to improve transit service in the region. These concepts were applied as part of the Sarpy County Transit study in FY2018 in addition to Metro Transit's Transit Development Plan— a key initiative in both FY2018 and FY2019. These scenarios are being utilized for further analysis in the MTIS study. The Bicycle-Pedestrian Plan proposes short, medium, and long-range projects to enhance the regional network of trails, bicycle boulevards, and other bicycle / pedestrian facilities.

Metro Transit is continuing work on the Bus Rapid Transit (BRT) line that was awarded a US-DOT discretionary TIGER grant that will run along the Dodge Street corridor from downtown Omaha to Westroads Mall at approximately 102<sup>nd</sup> Street. This premium transit service would serve as the spine of the transit network in the region. The project will help some of the densest concentrations of employment and housing in Omaha and exemplify the Ladders of Opportunity PEA. Final Design was initiated in FY2017 and will be construction will commence in 2018.

In FY2019 MAPA will continue to emphasize freight planning as part of the Regional Transportation Planning Process. The Nebraska Department of Transportation completed its State Freight Plan in 2017 and MAPA will continue partner with NDOT on the plan's implementation and continued outreach. In 2018 MAPA identified a specific need for additional truck count data and is coordinating with NDOT to increase the frequency with which truck counts are conducted and also target them in areas where gaps current exists in MAPA's data. MAPA's ongoing improvements to the travel demand model will allow additional technical analysis of freight transportation in the metro area. In addition, MAPA will continue to work with the private sector, the Greater Omaha Chamber of Commerce, and other stakeholders to ensure that freight and goods movement are fully involved in the planning and project development process.

Some of the **City of Omaha** major transportation projects include bridge needs, a massive signal infrastructure upgrade, and several capacity improvements in the western part of Omaha, including multiple projects near West Dodge Road (US-6) along 168<sup>th</sup> Street, 180<sup>th</sup> Street, 192<sup>nd</sup> Street. Omaha is also finalizing plans for a modern streetcar project to run between North Downtown and the University of Nebraska Medical Center. **Douglas County** is continuing work on a large project on 180<sup>th</sup> Street between West Dodge Road and West Maple Road.

During FY-2018, communities in **Sarpy County** created a new intergovernmental authority to manage the growth of the sanitary sewer system in the county and to rehabilitate sewers in existing communities as well. This infrastructure will be crucial in guiding future development in Sarpy County and will be a critical factor in future transportation decisions. MAPA awarded a H2050 mini-grant to Sarpy County to explore the future needs on the arterial and collector road system based on these proposed growth trends. The Highway 75 project will be under construction that will connect Bellevue and Plattsmouth with a grade-separated freeway. MAPA successfully coordinated resources between the Nebraska Department of Transportation, Sarpy County, Cass County, Bellevue, Plattsmouth, and the Papio-Missouri River NRD (PMNRD) to ensure that this new corridor did not preclude bicycle and pedestrian access. Girders for the trail connection on this segment were installed during FY2018 and MAPA continued to coordinate with make progress towards the construction of the connecting trail.

The **Council Bluffs Interstate (CBIS) Project**, a complete reconstruction of the interstate and railroad realignment, is scheduled to continue for at least the next eight years. Council Bluffs recently completed a plan for the West Broadway corridor that includes redevelopment and land use, as well as reconstruction of West Broadway. A significant mixed-use project is currently under construction at Playland Park on the east end of the Bob Kerrey Pedestrian Bridge. Transportation in this area continues to be a key focus as community leaders and the philanthropic community are reimagining the riverfront and seeking to balance its redevelopment potential and access to open space.

Work has continued on the development of a **Coordinated Call Center** and information sharing for the region. Metro Transit, the Veterans Administration (VA), and MAPA are working together to coordinate the development and implementation of the Coordinated Call Center including the purchase of hardware, software, and system engineering. Presently, Metro Transit's MOBY Paratransit service is coordinated along with the State of Nebraska's Medicare & Medicaid Transportation services. It's anticipated that more organizations will be brought into this framework in the future.

MAPA is working on **Congestion Mitigation Air Quality (CMAQ)** projects including up to 20 electric vehicle charging stations and the implementation of 30 to 40 bike share stations in the City of Omaha. Both projects began in FY 2015 and will continue with many phases between FY 2017 and 2020.

MAPA will administer and update the region's FY 2018-2023 **Transportation Improvement Program (TIP)**. The TIP includes state and local federal-aid projects and regionally significant projects programmed in the region for the next six years. In addition to roadway projects, the TIP covers anticipated expenditures for some alternative transportation projects such as the Transportation Alternatives Program (TAP), transit, and aviation. In FY2018 MAPA created an online TIP database and mapping platform that provides up-to-date programming information to project partners and helps track the status of projects in both Iowa and Nebraska.

MAPA's Coordinated Transit Committee (CTC) works on issues related to public transit, paratransit, and human services transportation. A FTA **Veterans Transportation and Community Living Initiative (VTCLI)** grant to develop a Coordinated Call Center for human services made progress through the first two summits during FY 2015. The project was continued in FY2018 with the goal of developing a coordinated network to connect trips within the region. Large purchases of equipment for this project were purchased in FY2018, and coordination continues with the integration of the technology into Metro Transit's buses. This core network of Automatic Vehicle Location (AVL) technology will provide real-time data to other agencies and serve as the foundation of coordinated services between human service organizations and transit agencies in the region. This effort, in addition to the transit activities listed previously, addresses the Ladders of Opportunity PEA by improving gaps in the transportation system and mobility for residents. MAPA's robust public participation processes are other examples of steps toward the Ladders of Opportunity PEA.

## Work Program Framework

MAPA's Unified Planning Work Program (UPWP) is developed in accordance with the metropolitan planning provisions described in the 23 CFR - Part 450 and 49 CFR - Part 613. The UPWP is created in cooperation with state and federal agencies who are financial sponsors, and it is intended as a management tool for participating agencies.

MAPA held a planning retreat with the MAPA Board in late 2016 that provided a framework for the long-term goals for the agency. During the development of the UPWP, a priority setting process was used to evaluate existing programs and projects against these goals. Additional outreach was conducted to the Council of Officials, Board of Directors, and TTAC to understand our members' needs for the upcoming year. Results of the priority setting process are reflected by the projects and associated funding levels shown in the UPWP.

In accord with the spirit of federal transportation legislation, MAPA conducts a continuing, coordinated, and comprehensive planning process for the region. This process is intended to meet the transportation needs of the region's residents to the extent possible with available resources.

The transportation planning process for the region takes into account all modes of transportation: roadway, highway, transit, air, rail, and water, as well as active modes of transportation such as walking and bicycling. The provision of transportation services must also be consistent and compatible with the overall goals and development of the region. Major considerations include the environment, energy conservation, growth patterns, land use, tourism, and recreation, as well as a wise and efficient use of economic resources.

MAPA's responsibilities include the LRTP, TIP, and UPWP. As a TMA with a population greater than 200,000, MAPA is charged with conducting a Congestion Management Process (CMP). Other planning products include the Coordinated Public Transit and Human Services Plan and Public Participation Plan (PPP). MAPA is compliant with civil rights legislation and maintains a Title VI Plan and Disadvantaged Business Enterprise (DBE) Program.

The UPWP will also contain activities to assist in implementing provisions contained in surface transportation legislation. The following planning factors identified in the current federal legislation, Fixing America's Surface Transportation (FAST) Act, will, at a minimum, be considered in the transportation planning process for the region:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and nonmotorized users.
3. Increase the security of transportation for motorized and nonmotorized users.
4. Increase the accessibility and mobility options available to people and for freight.
5. Protect and enhance the environment, promote energy conservation, and improve quality of life.
6. Enhance the integration and connectivity of the transportation system across and between modes for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve resiliency & reliability of the transportation system and reduce or mitigate storm water impacts.
10. Enhance travel and tourism

In addition, the transportation planning program is formulated to support the goals and objectives specific to the region as identified in the 2040 LRTP, namely:

1. Maximize access and mobility.
2. Increase safety and security.
3. Consider the environment and urban form.
4. Keep costs reasonable and sustainable.

The UPWP budget includes additional matching funds beyond the 20% requirement from sub-recipients used to match FHWA PL funds for MAPA activities. These locally-funded planning activities contribute to the regional transportation planning process and are eligible to count toward the required local match for PL funding. In order to provide this match, sub-recipients of PL funds contribute a 30% match. The 10% of additional match beyond the 20% requirement provides match toward PL funds for MAPA activities. Sub-recipients for the FY2019 Work Program are summarized in the table below.

Awardee	Federal Source	Federal Share	Total Project Cost
Douglas County GIS	PL-Nebraska	\$55,000	\$78,571
Sarpy County GIS & Planning	PL-Nebraska	\$57,000	\$81,429
City of Omaha Planning	PL-Nebraska	\$30,000	\$42,857
City of Omaha Public Works	PL-Nebraska	\$60,000	\$85,714
Pottawattamie County -GIS	PL-Iowa	\$30,000	\$42,857
Metro Transit	FTA-5305d	\$60,000	\$85,714

## Changes to the Approved Work Program

All changes to work programs require prior written federal approval, unless waived by the awarding agency. The following table denotes the approving agency for various changes to work programs.

NOTE: The below table will be updated when final guidance is provided by NDOT and Iowa DOT.

Revision Type	Approving Agency
Request for <b>additional federal funding</b> 2 CFR 200.308(b) and FTA Circular 5010.0C, I.6.e(1)]	FHWA / FTA
<b>Transfer of funds</b> between categories, projects, functions, or activities <b>which exceed 10 percent</b> of total work program budget \$150,000 2 CFR 200.308(e)	FHWA / FTA
<b>Revision of scope or objectives</b> of activities (i.e. adding or deleting activities or major change in scope of activity) 2 CFR 200.308 (c) (1)	FHWA / FTA
Transferring substantive programmatic work to <b>third party</b> (i.e. consultant) 2 CFR 200.308 (c) (6)	FHWA / FTA
Capital expenditures including <b>equipment purchasing</b> in excess of \$5,000 2CFR 200.439(a) (2) [OMB Circular A-87]	FHWA / FTA
Transfer of funds allotted for <b>training</b> allowances 2 CFR 200.308 (c) (5)	FHWA / FTA
<b>Transfer of funds</b> between categories, projects, functions, or activities <b>which do not exceed 10 percent</b> of total work program budget or when federal award share of total work program budget exceeds \$150,000 2 CFR 200.308 (e)	State
Revisions related to work that <b>does not involve federal funding</b>	MAPA

## Revisions and Approvals Procedures

Revisions where **FHWA / FTA** is the designated approving agency shall require written approval by FHWA / FTA prior to commencement of activity, purchasing of equipment, or request for reimbursement. Requests from MAPA will be submitted in writing to the appropriate state personnel and then forwarded to FHWA / FTA for approval. Notification by the approving agency will be in writing in reverse order.

Revisions where the **State (NDOT or Iowa DOT Office of Systems Planning)** is the designated approving agency shall require written approval by the State prior to commencement of activity, purchasing of equipment, or request for reimbursement. Requests from MAPA will be submitted in writing to the appropriate State personnel and then forwarded to FHWA / FTA for approval. Notification by the approving agency will be in writing in reverse order.

Revisions where **MAPA** is the approving agency shall be approved by the Board of Directors. Updates to the work program shall be provided to the appropriate state and federal representatives via electronic or, upon request, hard copy.

## Performance management agreement between MAPA and State DOTs

On May 27, 2016, the final rule for statewide and metropolitan transportation planning was published, based on 2012's Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) Act and 2015's Fixing America's Transportation System (FAST) Act. As part of this final rule, [23 CFR 450.314 \(h\)](#) was amended to state:

*(h)(1) The MPO(s), State(s), and the providers of public transportation shall jointly agree upon and develop specific written provisions for cooperatively developing and sharing information related to transportation performance data, the selection of performance targets, the reporting of performance targets, the reporting of performance to be used in tracking progress toward attainment of critical outcomes for the region of the MPO (see §450.306(d)), and the collection of data for the State asset management plan for the NHS for each of the following circumstances:*

- (i) When one MPO serves an urbanized area;*
- (ii) When more than one MPO serves an urbanized area; and*
- (iii) When an urbanized area that has been designated as a TMA overlaps into an adjacent MPA serving an urbanized area that is not a TMA.*

*(2) These provisions shall be documented either:*

- (i) As part of the metropolitan planning agreements required under paragraphs (a), (e), and (g) of this section; or*
- (ii) Documented in some other means outside of the metropolitan planning agreements as determined cooperatively by the MPO(s), State(s), and providers of public transportation.*

In 2017, the following three-pronged approach was cooperatively developed to address 23 CFR 450.314 (h) for MPOs in Iowa. This approach provides a regular opportunity to review and update coordination methods as performance management activities occur, which offers an adaptable framework as performance-based planning and programming evolves.

- Agreement between the Iowa DOT and MPOs on applicable provisions through documentation included in each MPO's TPWP.
- Agreement between the Iowa DOT and relevant public transit agencies on applicable provisions through documentation included in each public transit agency's consolidated funding application.
- Agreement between each MPO and relevant public transit agencies on applicable provisions through documentation included in the appropriate cooperative agreement(s) between the MPO and relevant public transit agencies.

Performance measures require coordination with the MPOs to set performance targets, collect performance measure data and report performance measure data to FHWA and/or FTA. These requirements are included in



this MPO manual as detailed in this section and identify the responsibilities for carrying out performance-based planning and programming in the metropolitan planning area (23 CFR 450.314(h)). National goals and performance management measures are identified in 23 U.S.C §150 and Federal Transit performance measures for capital assets are identified in 49 CFR §625.43 and safety in 49 CFR Part 673.

This following section includes the provisions for cooperatively developing and sharing information related to transportation performance data, selecting performance targets, reporting performance targets, performance used in tracking progress toward attainment of critical outcomes for the region of the MPO, and collecting data for the State Transportation Asset Management Plan (TAMP) for the NHS. Inclusion of the following language in an MPO's TPWP, and that TPWP's subsequent approval by Iowa DOT, constitutes agreement on these items. The Iowa DOT and MAPA agree to the following provisions. The communication outlined in these provisions between the MPO and Iowa DOT will generally be through the statewide planning coordinator in the Office of Systems Planning.

**1) Transportation performance data**

- a. The NDOT and Iowa DOT will provide MPOs with the statewide performance data used in developing statewide targets, and, when applicable, will also provide MPOs with subsets of the statewide data, based on their planning area boundaries.
- b. If MPOs choose to develop their own target for any measure, they will provide the NDOT and Iowa DOT with any supplemental data they utilize in the target-setting process.

**2) Selection of performance targets**

- a. The NDOT and Iowa DOT will develop draft statewide performance targets for FHWA measures in coordination with MPOs. Coordination may include in-person meetings, web meetings, conference calls, and/or email communication. MPOs shall be given an opportunity to provide comments on statewide targets and methodology before final statewide targets are adopted.
- b. If an MPO chooses to adopt their own target for any measure, they will develop draft MPO performance targets in coordination with the NDOT and Iowa DOT. Coordination methods will be at the discretion of the MPO, but the NDOT and Iowa DOT shall be provided an opportunity to provide comments on draft MPO performance targets and methodology prior to final approval.

**3) Reporting of performance targets**

- a. NDOT and Iowa DOT performance targets will be reported to FHWA and FTA, as applicable. MPOs will be notified when NDOT and Iowa DOT has reported final statewide targets.
- b. MPO performance targets will be reported to the NDOT and Iowa DOT.
  - i. For each target, the MPO will provide the following information no later than 180 days after the date the NDOT and Iowa DOT or relevant provider of public transportation establishes performance targets, or the date specified by federal code.
    1. A determination of whether the MPO is 1) agreeing to plan and program projects so that they contribute toward the accomplishment of the NDOT and Iowa DOT or relevant provider of public transportation performance target, or 2) setting a quantifiable target for that performance measure for the MPO's planning area.
    2. If a quantifiable target is set for the MPO planning area, the MPO will provide any supplemental data used in determining any such target.
    3. Documentation of the MPO's target or support of the statewide or relevant public transportation provider target will be provided in the form of a resolution or meeting minutes.
- c. The NDOT and Iowa DOT will include information outlined in 23 CFR 450.216 (f) in any statewide transportation plan amended or adopted after May 27, 2018, and information outlined in 23 CFR 450.218 (q) in any statewide transportation improvement program amended or adopted after May 27, 2018.
- d. MPOs will include information outlined in 23 CFR 450.324 (g) (3-4) in any metropolitan transportation plan amended or adopted after May 27, 2018, and information outlined in 23 CFR 450.326 (d) in any transportation improvement program amended or adopted after May 27, 2018.
- e. Reporting of targets and performance by the NDOT and Iowa DOT and MPOs shall conform to 23 CFR 490, 49 CFR 625, and 49 CFR 673.

- 4) Reporting of performance to be used in tracking progress toward attainment of critical outcomes for the region of the MPO**
  - a. The NDOT and Iowa DOT will provide MPOs with the statewide performance data used in developing statewide targets, and, when applicable, will also provide MPOs with subsets of the statewide data, based on their planning area boundaries. Updates of this data will include prior performance data.
- 5) The collection of data for the State asset management plans for the NHS**
  - a. The NDOT and Iowa DOT will be responsible for collecting bridge and pavement condition data for the State asset management plan for the NHS.

# FY-2019 WORK PROGRAM ACTIVITIES

The following pages detail the work activities that MAPA and contract sub-recipients will undertake in FY 2019.

## Work Program & Federal Assurances (200)

### Objective

To efficiently develop and implement MAPA's Unified Planning Work Program (UPWP) in accordance with MPO responsibilities and federal requirements

### Previous Work

- Maintained and updated UPWP
- Developed & Executed PL Agreements with NDOT
- Preparation for Certification Review in July of 2018 and continued implementation of Action plan
- Executed and administered contracts with sub-recipients
- Quarterly reporting & Invoicing to NDOT & IDOT
- Update to Title VI, Limited English Proficiency and ADA policies
- Developed Annual DBE Goal

### Work Activities

#### 1. Planning Agreements

Maintain and review the Memorandum of Agreement (MOA) outlining state, MPO, and transit responsibilities. Develop and execute the annual PL Agreements with Nebraska and Iowa.

#### 2. Unified Planning Work Program (UPWP)

Develop FY2020 UPWP and maintain the FY2019 UPWP. A draft UPWP is approved in March by the Council of Officials, Board of Directors, and TTAC, with submittal in April for state and federal review. Final approval by MAPA occurs in May, with submittal in June to state and federal agencies.

#### 3. Certification Review Action Plan

Implement the federal Certification Review Action Plan for MAPA's programs. Review progress and revise activities on an ongoing basis. Prepare for Certification Review scheduled in July 2018.

#### 4. Civil Rights & Disadvantaged Business Enterprise (DBE)

The Title VI Plan update was completed in FY 2018. The approved Title VI Plan will be modified and updated as needed. Communicate civil rights activities to FHWA/FTA. Review DBE Program and develop annual goals. Participate in regional equity forums to ensure transportation is incorporated into broader planning and equity initiatives.

200 End Products		Schedule
1.	Planning Agreements	Ongoing
2.	Unified Planning Work Program (UPWP)	Ongoing
3.	Certification Review Action Plan	Ongoing
4.	Civil Rights & Disadvantaged Business Enterprise (DBE)	Quarterly

### 200 Budget

	Federal Cost	Total Cost	Hours
MAPA Activities	\$12,244	\$13,180	203

## Board & Committee Support (210)

### Objective

To support ongoing activities of MAPA's Council of Officials, Board of Directors, Finance Committee, and Transportation Technical Advisory Committee (TTAC)

### Previous work

- Organized monthly Board of Directors meetings
- Participated in monthly Finance Committee meetings
- Conducted four Council of Officials meetings, including annual meeting / dinner
- Prepared and conducted monthly TTAC meetings

### Work Activities

#### 1. Council of Officials

The Council of Officials meets quarterly and serves as MAPA's overall policy body. The Council is charged with adopting major plans, recommending MAPA's annual budget and work programs to the Board of Directors, and providing oversight for MAPA's activities. MAPA staff members support the Council's activities through clerical and technical preparation, meeting costs, and conducting meetings.

#### 2. Board of Directors

The Board of Directors meets monthly and serves as MAPA's governing body. The Board approves the TIP amendments, LRTP, annual budget, and work programs. The Board is comprised of elected officials who appoint and oversee the TTAC and other MAPA committees. MAPA staff members support the Board through clerical and technical preparation, conducting meetings, and informing members about MAPA activities.

#### 3. Finance Committee

The Finance Committee meets each month during the week prior to the Board of Directors' meeting. The Finance Committee reviews MAPA's financial statements, approves payments, and reviews / recommends contracts, large payments and other items for the Board's consideration. MAPA staff members support the Finance Committee through preparation of financial documents, invoices, contracts, and other such items.

#### 4. Transportation Technical Advisory Committee (TTAC)

Provide for a continuing, comprehensive, and coordinated transportation planning program through the TTAC. Maintain correspondence and coordination with participating agencies. Provide other technical support necessary to the transportation planning program. The TTAC meets on a monthly basis to approve action items and discuss issues within the region to forward recommendations to the Board of Directors.

210 End Products		Schedule
1.	Council of Officials	Quarterly
2.	Board of Directors	Monthly
3.	Finance Committee	Monthly
4.	Transportation Technical Advisory Committee	Monthly

<u>210 Budget</u>	<u>Federal Cost</u>	<u>Total Cost</u>	<u>Hours</u>
MAPA Activities	\$176,824	\$190,340	2,928

## Regional Transportation Planning (220)

### Objective

To conduct the transportation planning activities related to the development and implementation of the Long Range Transportation Plan

### Previous Work

- Continued development of 2050 LRTP through two Technical Memorandums
- Initiated Phase 3 of the Metro Travel Improvement Study for the region
- Participated in development of Complete Streets Design Manual for City of Omaha
- Updated Coordinated Transit Plan
- Participated in stakeholder committees for Central Omaha Bus Rapid Transit and modern streetcar projects
- Continued implementation the Metro Bike Safety Education project
- Completed Sarpy County Transit Study
- Served on Freight Advisory Committee for NDOT's State Freight Plan
- Conducted outreach to freight and private sector representatives
- Assisted with local planning studies, including providing forecasts and data

### MAPA Work Activities

#### 1. LRTP Development and Administration

Develop 2050 LRTP to be adopted by March 2020. Implement, review, and amend the LRTP as necessary. Support regional goals in accordance with the federal transportation planning provisions. As a key element of the LRTP development efforts performance measures will be developed and assessed as part of the scenario planning for the 2050 LRTP. Coordination with Comprehensive Economic Development Strategy (CEDS) update and refresh of Regional Vision strategies. Utilize consultants for various portions of the LRTP including marketing and public involvement activities such as the development of brochures, websites, infographics, surveys, and citizen engagement events. Purchase interactive tools for engaging the public.

#### 2. Transit Planning Activities

Provide data, technical analysis, and coordination in support of short-range and long-range mass transit planning. This will include collaboration with Metro Transit, MAPA committees, local governments, nonprofit agencies, and other stakeholders in the transit planning process. Continue to implement and maintain the Heartland Connections Regional Transit Vision which includes the Comprehensive Operations Analysis (COA) and long-term vision for future transit-friendly corridors. Included in this is continued planning support for the Bus Rapid Transit corridor and the modern streetcar in downtown and midtown Omaha.

MAPA will convene a work group comprised of representatives from various transit-related activities in the region and other stakeholders to coordinate local transit projects with the Heartland 2050 Close the Gap vision for robust transit service in the region.

MAPA will also continue to work with transportation service providers, human service agencies, and stakeholders to encourage, coordinate, and implement plans, actions, and programs to enhance the transportation opportunities of the elderly, disabled, and economically disadvantaged. The Coordinated Transit Plan, adopted in FY2018, will continue to be implemented through the Coordinated Transit Committee.

#### 3. Bicycle & Pedestrian Planning Activities

Participate in bicycle / pedestrian planning activities for the region, including the implementation of the Omaha Complete Streets policy and development of the Complete Streets Design Guide. Support

implementation of the Complete Streets policy included in the LRTP. Assist with implementation of Heartland Connections Regional Bicycle / Pedestrian Plan by local project partners. Support the Mayor of Omaha's Active Living Advisory Committee, including as a representative on the Vision Zero Task Force. Support local advocacy for bicycle and pedestrian investment. Serve as Administrator for the Metro Bicycle Safety Education project.

4. Freight Planning & Coordination

Convene representatives from freight and goods movement industries as well as local, state and federal officials to ensure that freight is included in the regional planning process. Analyze potential solutions to issues developed through the stakeholder outreach. Support private sector participation in the transportation planning process by working with local Chambers of Commerce, Economic Development Corporations, freight representatives, and private transportation industries to review transportation plans / programs. Utilize the Freight Analysis Framework (FAF) and other publicly available data. Purchase data to conduct planning studies, analyses, and modeling of freight and goods movement in the region.

5. Congestion Management Program (CMP)

Implement recommendations to enhance the CMP contained in the Certification Review report. Monitor causes of recurring / nonrecurring congestion and identify congestion relief opportunities. Utilize data collected from MTIS, NDOT, Iowa DOT, and other sources to assess existing congestion conditions in the region. Prepare and conduct sessions on congestion for the Transportation Summit, and potentially hold additional working group sessions.

6. Other Long-Range Studies

Provide technical assistance and related transportation system travel, financial, and socioeconomic data to the states and local jurisdictions as requested to assist in conducting long-range corridor, location, subarea, feasibility, and other project level studies. This element includes working on planning activities for a new I-80 Interchange in the 180<sup>th</sup>-192<sup>nd</sup> Street area of Sarpy County, as well as other projects requiring coordination with cities, counties, states, utilities, and other stakeholders. Additionally, MAPA will lead and coordinate the Eppley Connector Study with project partners including the Greater Omaha Chamber of Commerce.

MAPA and NDOT will continue work on MTIS, a comprehensive study of the National Highway System and other modes of transportation in the region. Phase 3 will continue to assess implementation of the preferred projects scenario in terms of construction phasing along the freeway and interstate system within the region.

<b>220 End Products for MAPA Work Activities</b>		<b>Schedule</b>
1.	LRTP Development and Administration (2050 LRTP)	Ongoing
2.	Transit Planning Activities	Ongoing
3.	Bicycle & Pedestrian Planning Activities	Ongoing
4.	Freight Planning & Coordination	Ongoing
5.	Congestion Management Program (CMP)	Ongoing
6.	Other Long-Range Studies	Ongoing (MTIS (Q3))

<b>220 Budget</b>	<b>Federal Cost</b>	<b>Total Cost</b>	<b>Hours</b>
MAPA Activities	\$155,429	\$167,310	2574

Contracts and Sub-recipients

**Federal Share (Total Cost)**

Transportation Support & Communications (22001)

\$100,000 (\$125,000 total)

MAPA will contract with a firm to provide support for regional visioning and transportation planning efforts, including coordination with Prosper Omaha and Heartland 2050. These deliverables may include items such as brochures, website content, videos, local transportation needs and funding analysis, and strategic communications activities.

## Transportation Improvement Program (TIP) & Local Projects (230)

### Objectives

To monitor and maintain a fiscally constrained Transportation Improvement Program for regionally significant transportation projects.

To implement performance-based planning requirements of the FAST Act.

To ensure MAPA staff representation and coordination with local partner projects.

To ensure the successful administration of the Metro Area Motorist Assist (MAMA) Program

### Previous Work

- Processed TIP Amendments and Administrative Modifications
- Refined criteria used in selection of projects for FY 2019 TIP
- Completed development of FY 2019 TIP
- Assisted with the implementation of the CMAQ-funded bike share expansion project
- Administered Project Selection Subcommittee (ProSe-Com) for Surface Transportation Program (STBG)
- Administered the Transportation Alternatives Program Committee (TAP-C) for Transportation Alternatives Program (TAP) projects
- Administered the Coordinated Transit Committee for transit projects related to Section 5310 and JARC funding
- Provided transportation technical assistance to member cities and counties

### MAPA Work Activities

1. Maintenance of FY2018 and FY2019 Transportation Improvement Programs (TIPs)  
Administer the FY2018TIP (through September 30<sup>th</sup>, 2018) and FY2019 TIP (beginning October 1<sup>st</sup>, 2018). Process Amendments and Administrative Modifications of the trip as necessary. Monitor and maintain fiscal constraint of the TIP and ensure consistency of the TIP with the LRTP.
2. Project Selection Activities (STBG, TAP, & 5310)  
The Project Selection Committee (ProSeCom) will be convened to review and recommend federal-aid projects eligible for STBG funds based on project selection criteria linking the TIP to the LRTP's goals. The Transportation Alternatives Program Committee (TAP-C) will be convened to review and recommend federal-aid projects eligible for TAP funds based on project selection criteria linking the TIP to regional bicycle / pedestrian goals. The Coordinated Transit Committee (CTC) will be convened to review and recommend funding for Section 5310 based on project selection criteria linking the TIP, Coordinated Transit Plan and the Long Range Transportation Plan.
3. Transportation Funding Analysis  
Identify funds available to the region from federal and state transportation legislation. Identify and assess innovative financing techniques to fund projects and programs. Provide data and information to officials on the status of transportation funding in the MPO. Analyze the costs / benefits of short-range and long-range needs in conjunction with local / state partners in collaboration with the LRTP. Coordination with State and Federal officials on transportation funding issues. Analyze and implement TIP Administrative Fee for federal-aid projects.
4. Development of FY2019 Transportation Improvement Program  
Develop the TIP to provide a program of federal-aid transportation projects. The TIP includes at least four fiscally-constrained years of programming and a prioritized project list with a financial plan for project implementation. A progress report on the implementation of projects programmed for the most recent fiscal year will be also be included. The updated TIP is approved each year in June and is ready for implementation when the new federal fiscal year begins on October 1<sup>st</sup>. In addition, as performance measure final rulings per FAST Act are issued these will be included based on state and federal guidance.

5. Performance Measurement & Reporting  
MAPA will coordinate with state and federal agencies to develop a set of performance measurements for the LRTP and TIP. Conduct studies and analyses of transportation data to develop and assess performance measures. Performance measures will be developed as part of the MTIS and LRTP plans. Data will be purchased (as necessary) to support the performance measurement analyses and implementation. New annual targets for Safety performance measures will be adopted before February 27, 2019. Targets for PM2 (Pavement and Bridge) and PM3 (Freight and Travel Time) measures will be set by October 31, 2018.
6. Metro Area Motorist Assist (MAMA) Program  
Coordination with the Nebraska State Patrol to administer the program. Collection and aggregation of quarterly data transfers and the development of the annual statistical and financial reports. Coordination with NDOT to develop state-administered program.
7. Local Project Support & Coordination  
MAPA staff members provide technical assistance for MAPA, local and state transportation projects as needed. MAPA may serve as the Responsible Charge (RC) for Nebraska projects using federal funds. Attend Nebraska Environmental Assessment (EA) meetings to track the progress of local projects through the NEPA process. Convene stakeholders and administer the Bellevue Bridge Alternatives Study. Assist jurisdictions with grant writing and administration for transportation activities on projects including the USDOT, Iowa DOT, and other grant opportunities. Continue participation in regional Transportation Systems Management (TSM) and Transportation Incident Management (TIM) meetings. Attend planning-related meetings and activities supporting the regional transportation planning process.

<b>230 End Products for MAPA Work Activities</b>		<b>Schedule</b>
1.	Maintenance of FY2017 & FY2018 TIPs	Ongoing
2.	Project Selection Activities	Winter 2018
3.	Transportation Funding Analysis	Ongoing
4.	Development of FY2019 TIP	Spring 2018
5.	Performance Measurement & Reporting	Ongoing
6.	Metro Area Motorist Assist (MAMA) Program	Ongoing
7.	Local Project Support & Coordination	Ongoing

<b><u>230 Budget</u></b>	<b><u>Federal Cost</u></b>	<b><u>Total Cost</u></b>	<b><u>Hours</u></b>
MAPA Activities	\$125,014	\$134,570	2070

**230 Contracts & Subrecipient Work Activities**

**Federal Share (Total Cost)**

Eppley Connector Study (23000)

\$150,000 (\$187,500 total)

This planning study will evaluate alternatives for the future connection of a new Missouri River bridge connection between I-680 and the Storz expressway and associated economic development activities.



## Communication & Public Involvement (240)

### Objectives

To provide ongoing opportunities for stakeholders & the public to participate in the transportation planning process

To communicate important information and key decisions about the transportation planning process to the public

To conduct and support events, seminars and other activities that support the transportation planning process

### Previous Work

- Drafted and completed update to the Public Participation Plan
- Prepared 2017 annual PPP report
- Performed ADA assessments of venues for public involvement
- Conducted outreach and engagement activities with underrepresented population
- Assisted with development and implementation of Citizen's Academy
- Published newsletters, annual reports, and regional directory

### MAPA Work Activities

#### 1. Public Participation Plan (PPP) & Public Engagement Activities

Implement the policies identified in the Public Participation Plan. This plan includes a proactive outreach program that provides complete information, timely public notice, full public access to key decisions, opportunities for visioning on the transportation system and land use patterns, and supports an early and continuing involvement of the public in developing the LRTP and TIP. An annual report documenting public participation activities conducted during the past year will be created. Conduct public involvement and engagement efforts related to the transportation planning process. Host public forums and panel discussions on topics related to and impacted by transportation planning. Conduct presentations and meetings with service clubs, neighborhoods, community leaders, elected officials, and others to foster strong relationships and engage the public in the planning process. Efforts will include outreach and engagement activities with low-income, minority, and other underrepresented segments of the population.

#### 2. Citizen's Academy

Provide technical support and presentations to the Citizen's Academy for Omaha's Future, a project led by Omaha Neighborhood Engagement (ONE Omaha), Live Well Omaha, Mode Shift Omaha, Douglas County Health Department, and MAPA. Participants in the Citizen's Academy attend a series of workshops regarding planning, housing, transportation, community health, and the development process to expand their understanding of the planning process and become more engaged members of the public.:

#### 3. Publications & Newsletters

Develop, produce, and disseminate the MAPA Annual Report. Prepare and disseminate the Community Assistance Report. Develop, produce, and disseminate at least six issues of the "What's Happening for Community Leaders" newsletter. Develop and maintain a website with a map-based listing of the elected and appointed public officials for the region. Develop and distribute information from local / regional data and research. The information will include MAPA reports and summaries related to demographics, employment, land use, housing, traffic, transit, and other programs.

#### 4. Online Activities (Websites & Social Media)

Maintain the MAPA websites including MAPA, Heartland 2050, Little Steps - Big Impact, and Metro Rideshare. Update the MAPA website with projects, regional data, maps, and committee information. Update MAPA's social media to communicate pertinent information to the public. Integrate the MAPA public outreach efforts with various social media outlets.

#### 5. Participation in Partner Forums

Participation in Federal, State and Local forums to support the transportation planning process. Examples

include public events or hearings related to transportation projects, state commission meetings, and ongoing coordination meetings between state partners (NDOT and IDOT) and MPOs. Coordination with other local, transportation-related activities.

<b>240 End Products</b>		<b>Schedule</b>
1.	PPP & Public Engagement Activities	Ongoing
2.	CAC & Citizen's Academy	Semi-Annually
3.	Publications & Newsletters	Ongoing
4.	Online Activities (Websites & Social Media)	Ongoing
5.	Participation in Partner Forums	Ongoing

<b><u>240 Budget</u></b>	<b><u>Federal Cost</u></b>	<b><u>Total Cost</u></b>	<b><u>Hours</u></b>
MAPA Activities	\$167,358	\$180,150	2,772

**240 Contracts & Subrecipient Work Activities**

**Federal Share (Total Cost)**

Regional Transportation Survey (24001)

\$15,000 (\$15,000 total)

Conduct a survey of the general public in the Omaha-Council Bluffs region about transportation issues including infrastructure condition, congestion, transportation options, and the growth of the region. Survey will be used to underpin public involvement efforts and to help establish long range transportation plan priorities. Survey will be conducted utilizing a statistically significant sample of the population in Douglas, Sarpy and Pottawattamie Counties.

## Regional Data, Mapping, & Modeling (250)

### **Objectives**

To conduct socioeconomic and demographic forecasts in support of the transportation planning process

To develop and maintain regional Geographic Information Systems (GIS)

To develop and maintain modeling tools to support decision-making at the state, regional, and local level

### **Previous Work**

- Developed GIS data in coordination with regional partners
- Coordinated with vendor for 2017 NIROC project
- Completed 2016 traffic & safety reports
- Refined socioeconomic data and scenarios for travel demand model
- Assisted with corrections to annual Census population estimates
- Developed regional permit database

### **MAPA Work Activities**

#### 1. GIS & Regional Transportation Data

Maintain and update an integrated geographic data base system and develop other computerized tools to assist in the analysis and manipulation of data. Create maps, graphs, and analyses as requested for jurisdictions and the general public. Coordinate GIS activities in the region to support the planning process. Work on a portal for traffic count data. Purchase new hardware and accompanying software to support GIS activities as needed. Collect, purchase, and monitor local travel data including detailed data regarding traffic counts (such as time of day, occupancy, and vehicle classification), speed, and delay as available from local jurisdictions and other secondary sources. Review pavement, traffic counts, and other roadway characteristics for NDOT Highway Performance Monitoring System (HPMS) report.

#### 2. Technical Reports & Forecasts

Utilize the US Census data and other data to provide assistance to jurisdictions, businesses, individuals, and organizations with projects involving Census data. Purchase necessary data and conduct regional or local studies for growth monitoring and analysis. Collaborate with data partners toward the development of a regional data hub. Maintain a land use file based on the monitoring of land use changes through secondary sources. Keep an employment file detailing employers in the region, number of employees, industrial classifications, and locations. Maintain files on construction permits, apartment complexes, subdivisions/SIDs, and housing sales to further define housing locations and characteristics. Monitor other local population characteristics such as auto ownership, vital statistics, and school enrollment.

#### 3. Regional Growth Monitoring

Tracking of progress towards Heartland 2050 land use vision. Continued development of regional permit dataset to track ongoing development activities and monitor growth. Development of annual growth report documenting regional development patterns, land consumption, and permit activity. Develop reports and visualization tools to illustrate the impact of development patterns on infrastructure costs.

3. Travel Demand Modeling Activities

Maintain and refine the regional travel demand model to provide forecasts for studies and planning activities. Update the model based on TMIP model peer review and subsequent guidance. Conduct regional / subregional travel demand model runs. Analyze output to provide data for local / state planning. Special modeling activities may be conducted for key corridors such as Highway 370 and 144<sup>th</sup> Street. Participate in training activities for travel demand modeling. Purchase data, software, and licenses for travel demand modeling. Utilize the External Travel Survey data regarding external traffic patterns and characteristics, as well as the 2009 National Household Travel Survey (NHTS) data for the region.:

4. Land Use Activity Allocation Model (LUAAM)

Revise forecasts for basic trip generating variables (such as population, households, income, automobile ownership, and employment) to be utilized in the Land Use Activity Allocation Model (LUAAM) and travel demand modeling activities. Forecasts are coordinated with local / state partners including the state data centers. Purchase socioeconomic data for forecasting and modeling activities. Refine the LUAAM to provide population and employment forecasts for the region. The Envision Tomorrow model from Heartland 2050 may be utilized to conduct subregional workshops and plans. Provide training for stakeholders on the use of Envision Tomorrow.

<b>250 End Products for MAPA Work Activities</b>		<b>Schedule</b>
1.	Regional Data & GIS	Ongoing
2.	Technical Reports & Forecasts	As Needed
3.	Regional Growth Monitoring	Ongoing
4.	Travel Demand Modeling Activities	Ongoing
5.	Land Use Activity Allocation Model (LUAAM)	Ongoing

<b>250 Budget</b>	<u>Federal Cost</u>	<u>Total Cost</u>	<u>Hours</u>
MAPA Activities	\$265,585	\$285,875	4,398

**250 Contracts & Subrecipient Work Activities**

**Federal Share (Total Cost)**

On-Call Modeling Assistance (25003)

\$28,000 (\$35,000 total)

Consultants will provide travel demand model forecasts as requested by MAPA. The model will be updated and refined following recommendations from the FHWA Resource Center and TMAC input. Validate and provide documentation for modeling activities. Conduct modeling scenarios related to other studies, as necessary.

Nebraska-Iowa Regional Orthophotography Consortium (NIROC) (25001)

(\$296,454 total)

Vendor will provide orthophotography and oblique aerial photography in support of local land use and transportation planning processes. Flights and data collection are anticipated in Douglas, Sarpy, Lancaster, and Pottawattamie Counties as part of the consortium.

## Environment & Energy (260)

### **Objective**

Improve air quality by taking proactive measures to reduce environmental impacts and improve energy conservation as related to transportation.

### **Previous Work**

- Conducted 2017 Little Steps - Big Impact ozone awareness and reduction campaign with travel demand management strategies and marketing alternatives fuel options
- Planned 2018 Little Steps - Big Impact ozone awareness and reduction campaign
- Coordinated with NDOT and Iowa DOT on development of a regional rideshare / carpool program with travel demand management strategies
- Assisted City of Omaha with implementation of CMAQ funded bikeshare expansion project
- Participated in Clean Cities, electric vehicle, ethanol, and other alternative fuel technology efforts
- Implemented Congestion Management Process (CMP) activities related to planning review comments

### **MAPA Work Activities**

1. Little Steps, Big Impact Ozone Awareness Campaign  
Evaluate and analyze monitored air pollution data for carbon monoxide, ozone, particulates, and lead to meet air quality requirements. Work with federal, state, and local agencies to monitor air quality. Coordinate with local agencies to develop educational materials, conduct training, and utilize hand-held air quality monitors to inform the public about the ground ozone issues in the region. Develop and implement the Little Steps - Big Impact ozone awareness and outreach program. Prepare and conduct sessions on air quality and multi-modal planning at meetings and workshops. Data may be purchased to support air quality planning and modeling activities. MAPA staff will support the Little Steps - Big Impact program.
2. Alternative Fuels Activities  
MAPA will participate in the Nebraska Community Energy Alliance (NCEA) and work with utilities to coordinate planning of environmental and energy-related efforts with the transportation planning process. Implement the electric vehicle (EV) charging stations project by working with local entities to identify locations for EV stations and potentially administer CMAQ grant to implement stations. Coordinate efforts to deploy infrastructure for increased usage of natural gas (CNG/LNG), electric vehicles, ethanol, and other alternative fuel efforts in Nebraska and Iowa. Activities may include grant preparation and oversight for CMAQ, Nebraska Environmental Trust, and other funding opportunities. Coordination with FHWA and states to implement Alternative Fuel Corridor designations.
3. Travel Demand Management & Other Activities  
Coordinate with NDOT, Iowa DOT, and the Lincoln MPO in implementing and marketing a regional rideshare program with employers and citizens. Utilize RideShark platform available through Iowa DOT to support MetroRideshare website. Coordinate with employers to establish employer portals and manage carpool and vanpool activities. Provide outreach support for Nebraska's Statewide Vanpool project for employers within the Omaha-Council Bluffs region.

260 End Products for MAPA Work Activities		Schedule
1.	Little Steps, Big Impact Ozone Awareness Campaign	Summer 2017/18
2.	Alternative Fuels Activities	Ongoing
3	Travel Demand Management & Other Activities	Ongoing

<b><u>260 Budget</u></b>	<b><u>Federal Cost</u></b>	<b><u>Total Cost</u></b>	<b><u>Hours</u></b>
MAPA Activities	\$74,208	\$79,880	1,229

#### **260 Contracts & Subrecipient Work Activities**

#### **Federal Share (Total Cost)**

##### Little Steps, Big Impact Education Campaign (26001)

\$173,000 (\$200,000 total)

The 2018 and 2019 Little Steps - Big Impact ozone reduction campaigns will focus education efforts on the small actions everyone can take to help reduce ground-level ozone and improve public health. Live Well Omaha will conduct a commuter challenge to increase alternative modes of transportation during the ozone season. Campaign goals include reducing single-occupancy vehicle trips and increasing usage of bicycle, pedestrian, transit, and carpool modes. Little Steps - Big Impact will also raise awareness of alternative fuels (such as electric vehicles, CNG/LNG, fuel cells, and biofuels) that reduce emissions. Funding will support staff time for the aforementioned activities.

##### Little Steps, Big Impact Active Commuting Outreach (26002)

\$111,000 (\$155,000 total)

The 2018 LSBI campaign will include consultant or sub-recipient outreach to employers in order to implement and promote the Wellness Commission of the Midlands' Active Commuting Tool-Kit. The tool-kit includes strategies and policies to promote active transportation, reducing parking demands for employers, and support programs such as carpooling and vanpooling.

# Heartland 2050 (270)

## **Objective**

To coordinate the transportation planning process with the implementation of Heartland 2050 Regional Vision

## **Previous Work**

- Facilitated H2050 Infrastructure Committee and working groups
- Completed site visit to Minneapolis/St. Paul to explore transportation and development policies
- Initiated first year of H2050 Mini-Grant Program with STBG funding
- Solicited applications for second year of H2050 Mini-Grant projects
- Developed “Block Talk” walk audit program and implemented it in communities around the region

## **Work Activities**

1. Heartland 2050 Mini-Grant Program  
Set-aside of STBG funding from NDOT and Iowa DOT for implementation of projects related to the Heartland 2050 Regional Vision and Action Plan. Facilitation of project selection process and administration of H2050 Mini-Grant Review Committee. Develop documentation to support expansion of the program beyond transportation projects with additional funding sources.
2. Heartland 2050 Committees & Working Groups  
MAPA staff support related to the Heartland 2050 Implementation Committees, task forces and other work groups relate to the project. Facilitation of meetings and development of materials to coordinate the transportation planning process with the implementation of the H2050 Vision. Development of regional framework of Nodes and Corridors to guide infrastructure development and land use policy throughout the region. Assist with planning for Close the Gap initiative. MAPA staff will continue to support active working groups including the Autonomous & Connected Vehicles, Multi-Modal, and Nodes & Corridors.
3. Heartland 2050 Technical Analysis and Data Support  
MAPA staff will conduct technical analysis and data support for the Heartland 2050 project. MAPA will coordinate and administer a Transit Return-on-Investment Assessment (ROI) for the Close the Gap Plan. Additionally, MAPA staff will support ongoing coordination related to regional the Smart Cities Lab project supported by the Peter Kiewit and Sherwood Foundations.
4. Heartland 2050 Public Outreach  
MAPA staff will meet with local governments, community organizations and others to present the Heartland 2050 Regional Vision and gather public input. MAPA will also continue to facilitate local and regional conversations regarding the importance of the land use and transportation investments to achieving the goals of the Heartland 2050 Vision.
5. Heartland 2050 Summits and Speaker Series  
MAPA staff will hold Heartland 2050 Summits to convene stakeholders and the public to hear speaker presentations, learn best practices from within and outside the region, discuss progress by committees and projects, and work on the initiative. These events are held quarterly with two summits and two speakers events anticipated annually.
6. Heartland 2050 Site Visits  
Heartland 2050 will coordinate a site visit to a location where stakeholders will experience and meet with local representatives to learn more about walkable, livable communities that include robust transportation. The 2018 site visit will take place as part of the Rail-volution conference in Pittsburgh, PA, with a delegation of MAPA staff and community leaders attending.

7. Heartland 2050 Administration

MAPA staff will provide administrative support and administration for the Heartland 2050 project.

<b>270 End Products</b>		<b>Schedule</b>
1.	Heartland 2050 Mini-Grant Program	Winter 2017
2.	Heartland 2050 Committee & Working Groups	Ongoing
3.	Heartland 2050 Technical Analysis and Data Support	Ongoing
4.	Heartland 2050 Public Outreach	Ongoing
5.	Heartland 2050 Summits and Speaker Series	Quarterly
6.	Heartland 2050 Site Visit	Fall 2018
7.	Heartland 2050 Administration	Ongoing

<b>270 Budget</b>	<b>Federal Cost</b>	<b>Total Cost</b>	<b>Hours</b>
MAPA Activities	\$196,862	\$211,910	3,260

**270 Contracts and Sub-recipients**

**Federal Share (Total Cost)**

Heartland 2050 Mini-Grant Program – FY2018 Awards (27001)

The Heartland 2050 Mini-Grant program provides support for projects that incorporate the goals and principles of the Heartland 2050 Vision, such as walkable, livable communities, transportation options, well-planned and efficient infrastructure, and regional collaboration, into local projects. The percentage value noted in parentheses denotes the amount of effort anticipated in FY2019:

Metro Transit – Transit Development Plan (STBG) (50%)	\$43,750 (NE) (\$54,688 total)
City of Omaha – 13 <sup>th</sup> Street Corridor Walkability Study (STBG) (50%)	\$50,000 (NE) (\$62,500 total)
Sarpy County – Arterial & Collector Road Location Study(STBG) (100%)	\$30,000 (NE) (\$ 37,500 total)
Council Bluffs – Council Bluffs Walkability Master Plan (STBG) (100%)	\$80,000 (IA) (\$100,000 total)

Heartland 2050 Mini-Grant Program – FY2019 Awards (27002)

The Heartland 2050 Mini-Grant program provides support for projects that incorporate the goals and principles of the Heartland 2050 Vision, such as walkable, livable communities, transportation options, well-planned and efficient infrastructure, and regional collaboration, into local projects. FY2019 projects include:

Council Bluffs – 1 <sup>st</sup> Ave Corridor Alternatives Analysis (STBG)	\$80,000 (IA) (\$100,000 total)
City of Omaha – North 24 <sup>th</sup> Street Corridor Study & Action Plan (Sec. 5304)	\$100,000 (NE) (\$125,000 total)

Transit Return-on-Investment Assessment (27003)

\$80,000 Federal (\$100,000 total)

This study will be conducted by consultants to assess the expected economic return on regional transit investments as identified in regional plans and the Close the Gap White Paper to inform the regional conversation on transit expansion.

Heartland 2050 Site Visit (27006)

\$17,500 Federal (\$87,500 total)

Site visit to the Railvolution conference in Pittsburgh will continue conversation on increased investment in transit in the Omaha-Council Bluffs region. Community leaders from local government, private industry and the philanthropic community will participate in the site visit.



## Training & Education (280)

### Objective

To provide professional development and training to promote continued development of skills for MAPA staff

### Previous work

- Attended local workshops, training, and educational activities
- Participated in statewide COG / Economic Development District (EDD) organizations of Nebraska Regional Officials Council (NROC) and Iowa Association of Councils of Government (ICOG)
- Took part in FHWA / FTA webinars related to federal guidance and initiatives
- Participated in NACTO and CTAA webinars related to national best practices
- Attended 2016 / 2017 national conferences held by National Association of Regional Councils (NARC) and National Association of Development Organizations (NADO)

### Work Activities

#### 1. Technical and Policy Education Activities

Participate in ongoing education and staff development activities such as workshops, conferences, and webinars devoted to planning and research-related policy and technical information. Event sponsors include local, state, and national organizations such as the Greater Omaha Chamber of Commerce and Economic Development Partnership, American Society of Civil Engineers (ASCE), Locate, NROC, IARC, NARC, NADO, Transportation Research Board (TRB), American Planning Association (APA), and other organizations. Workshops and training activities may also be convened by local, state, and federal governmental agencies such as NDOT, Iowa DOT, and USDOT.

#### 2. Related Association Participation

Participate in local, state, and national associations that provide ongoing education, training, staff and leadership development, and peer-to-peer knowledge exchange. Event sponsors include local, state, and national organizations such as the Greater Omaha Chamber, ASCE, LOCATE, NROC, IARC, NARC, NADO, TRB, APA and other organizations. Federal funding for these activities will not consist of lobbying in accordance with 2 CFR 200.450.

#### 3. Professional Certifications and Memberships

Staff members apply, take required tests, and actively participate in professional organizations such as the APA's American Institute of Certified Planners (AICP).

280 End Products		Schedule
1.	Technical & Policy Education Activities	As Needed
2.	Related Association Participation	Ongoing
3.	Professional Certifications & Memberships	As Needed

### 280 Budget

MAPA Activities	Federal Cost	Total Cost	Hours
	\$74,198	\$79,870	1,229

## **280 Contracts and Sub-recipients**

### **Federal Share (Total Cost)**

National Association of Regional Councils (NARC) Conference (28001)

\$5,000 (\$5,000 total)

MAPA is hosting the National Association of Regional Councils (NARC) 53<sup>rd</sup> Annual Conference in Omaha.

Sessions will include updates on federal programs, peer exchanges, and break-out sessions. Funding will support eligible costs associated with hosting the conference.

## **Transportation Management (290)**

### **Objective**

Provide for leadership and efficient administration of MAPA's transportation programs

### **Previous Work**

- Personnel management for transportation activities
- Financial management of budget and contracts
- General administrative activities related to organization support and operations

### **Work Activities**

1. Program Administration  
Provide oversight and administrative support for MAPA transportation and data staff activities.
2. Personnel Management  
Ongoing activities related to personnel needs, recruitment, orienting and training, and other human resource activities.
3. Financial Management  
Monitoring and maintenance of MAPA's budget and development of dues schedule and associate membership program. Implementation and coordination for a TIP Administrative Fee.
4. Contracts and Agreements  
Develop and negotiate contracts for programs, develop proposals as well as monitor and report on contracts.
5. Quarterly Reporting and Invoicing (NDOT & Iowa DOT)  
Review quarterly reports and invoices for Nebraska Department of Transportation and Iowa Department of Transportation.

<b>290 End Products</b>		<b>Schedule</b>
1.	Program Administration	Ongoing
2.	Contracts	Ongoing
3.	UPWP	Ongoing
4.	Agreements	Ongoing
5.	Quarterly Reporting and Invoicing	Ongoing

### **290 Budget**

MAPA Activities

Federal Cost

\$70,836

Total Cost

\$76,251

Hours

1173

## Membership Services (300)

### Objective

Provide assistance to MAPA members, including demographic data, mapping, and other service to local, state and regional projects.

### Previous Work

- Provided data and map requests to members.
- Coordinated with members on their projects and methodologies to benefit the regional transportation process.

### Work Activities

1. Member Data Requests  
MAPA staff will respond to requests for demographic, traffic, and other data requests from members.
2. Member Mapping Requests  
MAPA staff will respond to mapping and GIS requests for demographic, traffic, and other data requests from members.

300 End Products		Schedule
1.	Member Data Requests	As Needed
2.	Member Mapping Requests	As Needed

### 300 Budget

	<u>Federal Cost</u>	<u>Total Cost</u>	<u>Hours</u>
MAPA Activities	\$13,749	\$14,800	228

## Local and Partner Planning Support (310)

### Objective

Provide assistance to local governments and agencies to conduct plans and develop data in support of the regional transportation planning process.

### Previous Work

- Douglas County GIS created and maintained GIS data sets that support the regional planning process.
- City of Omaha Public Works conducted the traffic counting program.
- City of Omaha Planning Department worked on Omaha transportation planning projects and coordinated with the regional planning process.
- Sarpy County GIS created and maintained GIS data sets that support the regional planning process.
- Sarpy County Planning Department worked on transportation-related planning projects and coordinated with the region.
- Pottawattamie County GIS created and maintained GIS data sets that support the regional planning process.
- Metro Transit conducted various transit planning activities.

### 310 Contracts and Sub-recipients

#### 5310Subrecipients (31001)

MAPA administers the Section 5310 program for distribution to eligible subrecipients. 5310 funding is a discretionary capital assistance program to assist local governments, private agencies, and nonprofit agencies provide transportation service for the elderly and disabled. Anticipated contracts for operations and capitalized costs of operations include FY2019 include:

#### Black Hills Works

#### **Federal Share (Total Cost)**

\$42,750 (\$85,500 total)

Black Hills Workshop supports individuals employed at Offutt Air Force Base and provides transportation on almost a 24 hour a day/seven day a week basis. There currently are 9 runs in which our vehicles travel approximately 500 miles each day providing door to door services. The majority of our runs are during hours that the Metro Area Transit does not operate

#### City of Council Bluffs – Special Transportation Services (STS)

Capitalized Cost of Operations Funding (20% match required)

\$48,500 (\$60,625 total)

Operations Funding (50% match required)

\$57,250 (\$114,500 total)

Operational funding and Cost of Contracted Services for the City of Council Bluffs Paratransit Service known as the Council Bluffs Special Transit Service (STS) serving the elderly and disabled citizens of Council Bluffs with transportation within the city limits of Council Bluffs and to three (3) designated medical facilities in Omaha, NE, i.e. CHI-Creighton Medical Center, the University of Nebraska Medical Center and the VA Medical Center.

#### Florence Home for the Aged

\$43,000 (\$86,000 total)

Florence Home Transportation Services provides trained staff to accompany residents with disabilities, the elderly, and veterans on transportation trips to physician visits, dental appointments, outings and social events. Resident served live at Florence Home Healthcare Center, Royale Oaks Assisted Living, House of Hope Alzheimer's Care and House of Hope Assisted Living

#### Metro Transit Planning Activities (31001)

Metro Transit will conduct various planning activities to support the regional transit system. Activities will include refining service changes implemented in June 2016 based on the Heartland Connections Regional Transit Vision recommendations, coordinating transit with Heartland 2050, managing the Transit Development Plan, and analyzing the recent on-board survey to implement changes.

#### Omaha Public Works Traffic Counting (31001)

The City of Omaha Public Works Department will conduct traffic counting based on a three-year cycle following the industry's standard accepted practices. The goal is to systematically collect traffic volume data and turning movements for over 1,130 intersections every three years on average. The counts will be coordinated with MAPA and NDOT to support various tasks including long-range planning, crash analyses, signal timing, project-level analyses, and traffic data monitoring in the region. Funding will support staff time for traffic counting and analyses.

#### Douglas County GIS Activities (31001)

Douglas County will manage and maintain transportation-related assets through the Cityworks GIS-based program. Implementing the natural resources inventory and coordinating open data resources with other county GIS departments. These assets include streets, construction projects, curb ramps, bridges, maintenance areas, sidewalks, sewers, snow removal routes, pavement markings, parking meters, signs, traffic signals, street parking, alleys, and unimproved roads. Douglas County will create, maintain, and manage transportation-related GIS data and coordinate with MAPA on the development of a regional traffic count portal. In addition, Douglas County will design, develop, implement, and maintain various GIS web and mobile applications in support of transportation-related activities within the City of Omaha and Douglas County.

#### Omaha Planning Activities (31001)

The City of Omaha Planning Department will develop and refine the transportation planning process. Work activities will include, but are not limited to, the Midtown / Downtown BRT and Urban Circulator project, North Downtown pedestrian bridge, facilitation and development of parking management systems, development review for transportation planning, and Complete Streets Omaha. Other activities include coordination with MAPA and regional planning activities, as well as travel to national and regional events / conferences for technical and policy training such as: FTA and FHWA sponsored workshops, Nebraska Chapter of the American Planning Association annual conference, American Planning Association National Conference, Rail-Volution Transit Conference, Congress for New Urbanism, Designing Cities Conference Sponsored by the National Association of City Transportation Officials and other similar conferences. Funding will support staff time, travel, supplies and consultant expenses for the aforementioned activities.

#### Sarpy County Planning and GIS Activities (31001)

The Sarpy County Planning Department will conduct a Sarpy County Comprehensive Plan, development review, and development regulations update in coordination with MAPA and the regional transportation planning process. Funding will support staff time for the aforementioned activities. Sarpy County will conduct a GIS program including creating, maintaining, and managing ongoing geospatial data. Sarpy County will accurately develop and maintain data sets and tools supporting transportation planning, modeling, analysis, and forecasting. Data sets will include, but not be limited to, streets, bridges, railways, trails, traffic counts, parcels, land use, environmental and physical features, and jurisdictional boundaries. Implementing the natural resources inventory and coordinating open data resources with other county GIS departments. Funding will support staff time for the aforementioned activities.

#### Pottawattamie County GIS Activities (31001)

Pottawattamie County will conduct a GIS program including creating, maintaining, and managing ongoing geospatial data. Pottawattamie County will accurately develop and maintain data sets and tools supporting transportation planning, modeling, analysis, and forecasting. Data sets will include, but not be limited to, streets, right-of-way, land records (lots, parcels, subdivisions, etc.), section corners, zoning, and annexations. Funding will support staff time for the aforementioned activities. Implementing the natural resources inventory and coordinating open data resources with other county GIS departments.

## APPENDIX II - MAPA Council of Officials

### NEBRASKA

DOUGLAS COUNTY (531,265)  
Bennington (1,458)  
Boys Town (745)

Omaha (408,958)  
Omaha City Council  
Ralston (5,943)  
Valley (1,875)  
Waterloo (848)

SARPY COUNTY (158,840)  
Bellevue (50,137)  
Gretna (4,441)  
La Vista (15,758)  
Papillion (18,894)  
Springfield (1,529)

WASHINGTON COUNTY (20,234)  
Arlington (1,243)  
Blair (7,990)  
Fort Calhoun (908)  
Herman (268)  
Kennard (361)  
Washington (155)

### IOWA

MILLS COUNTY (15,059)  
Emerson (438)  
Glenwood (5,269)  
Hastings (152)  
Henderson (185)  
Malvern (1,142)  
Pacific Junction (471)  
Silver City (275)

POTTAWATTAMIE COUNTY (93,158)  
Avoca (1,506)  
Carson (812)  
Carter Lake (3,785)  
Council Bluffs (62,230)  
Crescent (617)  
Hancock (196)  
Macedonia (246)  
McClelland (151)  
Minden (599)  
Neola (842)  
Oakland (1,527)  
Trey nor (919)  
Underwood (917)  
Walnut (785)

CLARE DUDA (representing Board Chairman Mary Ann Borgeson)  
JOHN MATT, Mayor  
JOHN MOLLISON (representing Board Chairman Rev. Steven Boes)  
JEAN STOTHERT, Mayor  
BEN GRAY, City Councilmember  
DON GROESSER, Mayor  
CAROL SMITH, Mayor  
KEN HITCHLER, Village Board Chairman

GARY MIXAN (representing Board Chairman Don Kelly)  
RITA SANDERS, Mayor  
JEFF KOOISTRA (representing Mayor Jim Timmerman)  
DOUG KINDIG, Mayor  
DAVID BLACK, Mayor  
ROBERT ROSELAND, Mayor

CARL LORENZEN, Supervisor Board Chairman  
PAUL KRAUSE, Village Board Chairman  
JIM REALPH, Mayor  
MITCH ROBINSON, Mayor  
KIM JOHNSON, Village Board Chairman  
CLINT PEARSON, Village Board Chairman  
ERNEST BELIK, Board of Trustees

CAROL VINTON, (representing Board Chairman Lonnie Mayberry)  
ROB ERICKSON, Mayor  
BRIAN TACKETT, Mayor  
RODNEY COURTIER, Mayor  
MICHAEL BAUMFALK, Mayor  
MICHAEL BLACKBURN, Mayor  
ANDY YOUNG, Mayor  
GARY FRANKFORTER, Mayor

TOM HANAFAN (representing Board Chairman Justin Schultz)  
JERALD ESPESETH, Mayor  
TIM TODD, Mayor  
GERALD WALTRIP, Mayor  
MATTHEW WALSH, Mayor  
BRIAN SHEA, Mayor  
HAROLD HOFFMAN, Mayor  
JAMES BRADEN, Mayor  
MITCH KAY, Mayor  
KEVIN ZIMMERMAN, Mayor  
PETE SORENSEN, Mayor  
MICHAEL O'BRIEN, Mayor  
BRYCE POLAND, Mayor  
DENNIS BARDSLEY, Mayor  
GENE LARSEN, Mayor

PRESIDENT

VICE PRESIDENT

## MAPA Council of Officials

### SPECIAL PURPOSE GOVERNMENTAL ENTITIES

Bellevue Public Schools  
Council Bluffs Airport Authority  
Council Bluffs Planning Commission  
Fremont School District  
Golden Hills Resource Conservation & Development  
Iowa Western Community College  
Metro Transit  
Metropolitan Utilities District  
Metropolitan Community College

Millard Public Schools  
Omaha Airport Authority  
Omaha Housing Authority  
Omaha Planning Board  
Omaha Public Power District

Papillion-La Vista Public Schools  
Papio Missouri River NRD  
Pony Creek Drainage District  
Ralston Public Schools  
Valley Fire District #5

PHIL DAVIDSON, Board President  
ANDY BILLER (representing Board President John Dalton)  
LINDSEY DANIELSON, Board Chairman  
MARK SHEPARD, Superintendent  
MICHELLE WODTKE-FRANKS, Board Chairman  
RANDY PASH, Board Chairman  
DANIEL LAWSE, Board Chairman  
SCOTT KEEP, President  
STEVE GRABOWSKI, (representing Board Chairman Roger Garcia)  
DR. JIM SUTFIN, Superintendent  
DAN OWENS (representing Board Chairman Eric Butler)  
DAVID LEVY, Board Chairman  
BRINKER HARDING, Board Chairman  
TOM RICHARDS (representing Board Chairman NP (Sandy) Dodge)  
ANDREW RIKLI, Superintendent  
DAVID KLUG, Board Chairman  
JAY CHRISTENSEN, Board Chairman  
DR. MARK ADLER, Superintendent  
AARON UECKERT, Fire Chief

### **MAPA Board of Directors**

City of Bellevue	CHAIRWOMAN	RITA SANDERS, Mayor
City of Council Bluffs		MATT WALSH, Mayor
City of Omaha		JEAN STOTHERT, Mayor
City of Omaha		BEN GRAY
Douglas County		CLARE DUDA
Iowa Small Communities / Counties	VICE CHAIRMAN	CAROL VINTON
Nebraska Small Communities / Counties		DOUG KINDIG, Mayor
Pottawattamie County		TOM HANAFAN
Sarpy County		GARY MIXAN
Secretary / Treasurer		PATRICK BLOOMINGDALE

### **MAPA Transportation Technical Advisory Committee (TTAC)**

#### **TTAC Voting Members**

Bellevue Planning	VICE CHAIRMAN	CHRIS SHEWCHUK
Bellevue Public Works		JEFF ROBERTS
Cass County Board of Commissioners		JANET MCCARTNEY
Council Bluffs Planning		BRANDON GARRET
Council Bluffs Public Works		GREG REEDER
Douglas County Engineer's Office		DAN KUTILEK (representing Tom Doyle)
Iowa Department of Transportation, District 4		SCOTT SUHR
La Vista Public Works		JOE SOUCIE
Metro Transit		CURT SIMON
Nebraska Department of Roads, District 2		TIM WEANDER
Nebraska Department of Roads, Lincoln		BRAD ZUMWALT
Omaha Airport Authority, NE		DAVID ROTH
Omaha City Engineer		TODD PFITZER
Omaha Planning		DEREK MILLER
Omaha Public Works Director		ROBERT STUBBE
Papillion Planning	CHAIRMAN	MARK STURSMA
Papillion Public Works		MARTY LEMING
Pottawattamie County		JOHN RASMUSSEN
Ralston		DAN FRESHMAN
Sarpy County Planning		BRUCE FOUNTAIN
Sarpy County Public Works		DENNIS WILSON

#### **TTAC Associate Members**

Benesch	JIM JUSSEL
Council Bluffs Chamber of Commerce	TERRY BAILEY
Federal Highway Administration – Iowa Division	TRACY TROUTNER
Federal Highway Administration – Nebraska Division	JUSTIN LUTHER
Federal Transit Administration Region VII	MARK BECHTEL (representing Mokhtee Ahmad)
Felsburg Holt & Ullevig, NE	KYLE ANDERSON
Greater Omaha Chamber of Commerce	JAMIE BERGLUND
Greater Omaha Chamber of Commerce	TIM STUART
HDR Engineering, Inc.	MATT SELINGER
HGM	JOHN JORGENSEN
Iteris, Inc.	MICHAEL MALONE
Kirkham Michael	SORIN JUSTER
Lamp, Ryneerson & Associates, Inc	MATTHEW KRUSE
Metropolitan Area Planning Agency	GREG YOEUELL
Olsson Associates	MIKE PIERNICKY
Parsons Brinckerhoff	KARL FREDRICKSON
The Schemmer Associates, Inc	TODD COCHRAN
The Schemmer Associates, Inc	CHARLES HUDDLESTON



MAPA FY - 2019 Program Budget Table

Work Activity	FHWA PL			FTA 5305d			RPA-18	CMAQ	FHWA - STBG		FTA	Aerial Photography	Total Transportation Funding	Hours	
	NE FY19	IA FY19	IA FY18	NE FY19	NE FY18	IA FY19	IA SPR & 5311	NE	NE-STBG	IA-STBG	5310				
MAPA Activities															
Direct Personnel														943,660	
Direct Non-personnel														134,380	
Indirect														356,096	
Contracts - Passthrough														2,562,409	
Total														3,996,545	
200 UPWP and Federal Assurances	8,450	550	-	1,490	-	260	2,430	-	-	-	-	-	-	13,180	203
210 Board and Committee Support	133,280	11,270	-	28,280	-	5,280	12,230	-	-	-	-	-	-	190,340	2,928
220 Regional Transportation Planning	83,540	4,890	-	17,310	-	2,290	19,230	-	-	-	40,050	-	-	167,310	2,574
230 TIP and Local Projects	90,110	7,490	-	15,070	-	3,510	16,140	-	-	-	2,250	-	-	134,570	2,070
240 Communication and Public Involvement	135,160	10,800	-	27,360	-	5,060	1,770	-	-	-	-	-	-	180,150	2,772
250 Regional Data, Mapping & Forecasting	214,954	17,418	-	44,100	-	8,151	1,252	-	-	-	-	-	-	285,875	4,398
260 Environment and Energy	5,630	1,500	-	2,050	-	700	-	70,000	-	-	-	-	-	79,880	1,229
270 Heartland 2050 - Transpiration Eligible	147,360	12,450	-	34,980	-	5,840	5,530	-	-	-	5,750	-	-	211,910	3,260
280 Training and Education	58,190	5,280	-	4,280	-	2,470	9,650	-	-	-	-	-	-	79,870	1,229
290 Management	49,750	6,540	-	9,490	-	3,070	5,451	-	-	-	1,950	-	-	76,251	1,173
300 Membership Services	12,200	630	-	1,670	-	300	-	-	-	-	-	-	-	14,800	228
Subtotal MAPA Activities - Federal Share	857,276	78,818	-	186,080	-	36,931	67,202	56,000	-	-	50,000	-	-	1,332,307	22,064
Subtotal MAPA Activities - State Share								11,000						11,000	
Subtotal MAPA Activities - Local Share	81,348	-	-	-	-	-	6,481	3,000						90,829	
Subtotal MAPA Activities	938,624	78,818	-	186,080	-	36,931	73,683	70,000	-	-	50,000	-	-	1,434,136	
Contracts and Subrecipients															
22001 LRTP Support	-	-	-	-	-	-	-	-	125,000	-	-	-	-	125,000	
23000 Eppley Corridor Connector Study	-	-	-	-	-	-	-	-	187,500	-	-	-	-	187,500	
23006 Bellevue Bridge Study	-	-	-	-	-	-	-	-	112,500	-	-	-	-	112,500	
24001 Survey	6,600	1,800	-	6,600	-			-		-	-		-	15,000	
25001 Aerial Photography	99,800	14,797	-	-	-	9,233	16,801	-		-	-	155,823		296,454	
25003 On-Call Modeling	-	-	-	-	-	-	-	-	35,000	-	-	-	-	35,000	
26001 Little Steps Big Impact Education Campaign	-	-	-	-	-	-	-	200,000		-	-	-	-	200,000	
26001 Little Steps Big Active Commuting Outreach	-	-	-	-	-	-	-	155,000		-	-	-	-	155,000	
27001 Heartland 2050 Mini Grants - FY19	-	-	-	125,000	-	-	-	-	-	100,000	-	-	-	225,000	
27001 Heartland 2050 Mini Grants - Carryover	-	-	100,000	-	-	-	-	-	154,688	-	-	-	-	254,688	
27003 Transit ROI Assessment	-	-	-	-	100,000	-	-	-	-	-	-	-	-	100,000	
27006 Heartland 2050 Railvolution Site Visit	-	-	-	87,500	-	-	-	-	-	-	-	-	-	87,500	
28000 National Association of Regional Conference - Hosted by MAPA	5,000	-	-	-	-	-	-	-	-	-	-	-	-	5,000	
31001 5310 Subrecipients	-	-	-	-	-	-	-	-	-	-	346,625	-	-	346,625	
31001 Planning Local Subrecipients	288,571	42,857	-	85,714	-	-	-	-	-	-	-	-	-	417,142	
72022 Owner Occupied Housing Rehab	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Subtotal Contracts & Subrecipients - Federal Share	213,600	31,800	80,000	184,100	80,000	-		284,000	491,750	80,000	191,500			1,636,750	
Subtotal Contracts & Subrecipients - State Share								44,000						44,000	
Subtotal Contracts & Subrecipients- Local Share	186,371	27,654	20,000	120,714	20,000	9,233	16,801	27,000	122,938	20,000	155,125	155,823		881,659	
Subtotal Contracts & Subrecipients	399,971	59,454	100,000	304,814	100,000	9,233	16,801	355,000	614,688	100,000	346,625	155,823		2,562,409	
Total Federal Share	1,070,876	110,618	80,000	370,180	80,000	36,931	67,202	340,000	491,750	80,000	241,500			2,969,057	
Total State Share								55,000						55,000	
Total Local Share	267,719	27,654	20,000	120,714	20,000	9,233	23,282	30,000	122,938	20,000	155,125	155,823		972,488	
Total Activities	1,338,595	138,272	100,000	490,894	100,000	46,164	90,484	425,000	614,688	100,000	396,625	155,823		3,996,545	
Match Funding															
Local/Subrecipient Cash	81,348	-	-	-	20,000	-	6,481	30,000	25,000	-	-	-	-	162,829	
State Funding	-	-	-	-	-	-	-	55,000	-	-	-	-	-	55,000	
Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Heartland 2050 Foundation Cash	-	-	-	70,000	-	-	-	-	-	-	-	-	-	70,000	
Aerial Photography Match	99,800	14,797	-	-	-	9,233	16,801	-	-	-	-	155,823		296,454	
In-kind Match	86,571	12,857	20,000	50,714	-	-	-	-	97,938	20,000	155,125	-		443,205	
Total Match	267,719	27,654	20,000	120,714	20,000	9,233	23,282	85,000	122,938	20,000	155,125	155,823		1,027,488	
Match %	20.00%	20.00%	20.00%	24.59%	20.00%	20.00%	25.73%	20.00%	20.00%	20.00%	39.11%	100.00%		25.71%	

# 2018 MAPA Regional Citizenship Award Nomination Form

This award honors an **INDIVIDUAL** - a Douglas, Sarpy, Washington, Mills, or Pottawattamie county resident, either private citizen, elected or appointed official who has:

1. Nominee \_\_\_\_\_

2. Nominee Affiliation (Ex: Public Works Dept., City of \_\_\_\_\_, XYZ Co., Neighborhood Association, etc.) \_\_\_\_\_

3. What positive efforts has this nominee made to help others, the environment, community region, etc.? \_\_\_\_\_

1. Recognized regional problems initiated supported policies that require shared regional effort

4. What or who benefited from these efforts? \_\_\_\_\_

2. Contributed to the region's quality of life by efforts on its behalf

How did these efforts promote regional cooperation? \_\_\_\_\_

Your completed nominations may be emailed to

[mapa@mapacog.org](mailto:mapa@mapacog.org)

or mailed to:

MAPA Award Nominations  
2222 Cuming Street  
Omaha, NE 68102

*Feel free to attach any additional pages*

Submitted by: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

**Nominations must be received by Friday, August 17th.**



Omaha - Council Bluffs  
Metropolitan Area  
Planning Agency

# 2018 MAPA Regional Service Award Nomination Form

This award honors a **GROUP** - a jurisdiction, organization, department, agency or section thereof, either public or private, operating in Douglas, Sarpy, Washington, Mills, or Pottawattamie counties which has:

**1. Recognized that regional problem solving transcends county boundaries**

**2. Made a contribution to the region that helped it improve or grow**

**1. Nominee** \_\_\_\_\_

**2. Nominee Affiliation (Ex: Public Works Dept., City of \_\_\_\_\_, XYZ Co., Neighborhood Association, etc.)** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. What positive efforts has this nominee made to help others, the environment, community region, etc.?** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. What or who benefited from these efforts?** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**How did these efforts promote regional cooperation?** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Feel free to attach any additional pages*

Your completed nominations may be emailed to [mapa@mapacog.org](mailto:mapa@mapacog.org) or mailed to:  
MAPA Award Nominations  
2222 Cuming Street  
Omaha, NE 68102

Submitted by: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

**Nominations must be received by Friday, August 17th.**



Omaha - Council Bluffs  
Metropolitan Area  
Planning Agency



Connect. Plan. Thrive.

---

# ARTICLES OF INTERLOCAL COOPERATION AGREEMENT

AMENDED

As of April 26, 2018

## Table of Contents

ARTICLE I. ORGANIZATION .....	5
SECTION 1.01 NAME OF ORGANIZATION. ....	5
SECTION 1.02 STATUTORY AUTHORITY. ....	5
SECTION 1.03 PURPOSE. ....	5
SECTION 1.04 GEOGRAPHIC LIMITS. ....	5
SECTION 1.05 EXPANSION OR CONTRACTION OF GEOGRAPHIC LIMITS. ....	5
SECTION 1.06 TEMPORARY EXPANSION OF GEOGRAPHIC LIMITS. ....	5
ARTICLE II. DEFINITIONS.....	6
ARTICLE III. MEMBERSHIP .....	6
SECTION 3.01 MEMBERS.....	6
SECTION 3.02 MEMBER COUNTIES.....	6
SECTION 3.03 MEMBER CITIES, VILLAGES AND TOWNS.....	6
SECTION 3.04 SPECIAL PURPOSE GOVERNMENT MEMBERS.....	7
SECTION 3.05 ALTERNATE REPRESENTATIVES.....	7
SECTION 3.06 RESPONSIBILITIES OF MEMBERS.....	7
SECTION 3.07 PRIVILEGES OF MEMBERS.....	7
SECTION 3.08 NON-VOTING MEMBERS.....	7
SECTION 3.09 MEMBERS IN GOOD STANDING.....	7
ARTICLE IV. POWERS.....	8
SECTION 4.01 GENERAL POWERS. ....	8
SECTION 4.02 FUNDS. ....	8
SECTION 4.03 PERSONNEL, PROPERTY, EQUIPMENT. ....	8
SECTION 4.04 PLANNING POWERS. ....	8
SECTION 4.05 CONTRACT POWERS.....	8
SECTION 4.06 OTHER POWERS. ....	9
SECTION 4.07 CONSTRAINTS ON POWERS OF MAPA. ....	9
ARTICLE V. COUNCIL OF OFFICIALS.....	9
SECTION 5.01 NAME OF POLICY BODY. ....	9
SECTION 5.02 COMPOSITION OF THE COUNCIL OF OFFICIALS.....	9
SECTION 5.03 INCREASE AND DECREASE IN MEMBERSHIP OF COUNCIL OF OFFICIALS. ....	9
SECTION 5.04 QUALIFICATIONS FOR OFFICERS OF COUNCIL OF OFFICIALS.....	9

SECTION 5.05 ELECTION AND APPOINTMENT OF OFFICERS. ....	9
SECTION 5.06 VACANCIES IN APPOINTIVE OR ELECTIVE OFFICES. ....	10
SECTION 5.07 SMALL COMMUNITIES REPRESENTATIVE. ....	10
SECTION 5.08 ELECTION OF SMALL COMMUNITIES REPRESENTATIVE. ....	10
SECTION 5.09 TERMS OF OFFICE.....	10
SECTION 5.10 REMOVAL OF OFFICERS. ....	10
SECTION 5.11 DUTIES OF OFFICERS. ....	10
SECTION 5.12 MEETINGS OF THE COUNCIL OF OFFICIALS.....	11
SECTION 5.13 ANNUAL MEETING OF THE COUNCIL OF OFFICIALS.....	11
SECTION 5.14 SPECIAL MEETINGS OF THE COUNCIL OF OFFICIALS.....	11
SECTION 5.15 NOTICE OF MEETINGS OF THE COUNCIL OF OFFICIALS. ....	11
SECTION 5.16 THE TIME, DATE, AND PLACE OF MEETINGS OF THE COUNCIL OF OFFICIALS. ....	11
SECTION 5.17 QUORUM FOR MEETING OF THE COUNCIL OF OFFICIALS. ....	11
SECTION 5.18 VOTING.....	11
SECTION 5.19 PRESIDING OFFICER-CONDUCT OF BUSINESS. ....	11
SECTION 5.20 RESPONSIBILITIES OF THE COUNCIL OF OFFICIALS. ....	11
ARTICLE VI. BOARD OF DIRECTORS.....	12
SECTION 6.01 NAME OF GOVERNING BODY.....	12
SECTION 6.02 COMPOSITION OF THE BOARD OF DIRECTORS.....	12
SECTION 6.03 QUALIFICATIONS FOR OFFICERS AND LEGAL COUNSEL OF BOARD OF DIRECTORS. ....	12
SECTION 6.04 ELECTION AND APPOINTMENT OF OFFICERS AND LEGAL COUNSEL. ....	13
SECTION 6.05 TERMS FOR OFFICERS AND LEGAL COUNSEL. ....	13
SECTION 6.06 VACANCIES IN OFFICE OF BOARD OF DIRECTORS.....	13
SECTION 6.07 REMOVAL OF OFFICERS OR LEGAL COUNSEL. ....	13
SECTION 6.08 DUTIES OF OFFICERS AND LEGAL COUNSEL.....	14
SECTION 6.09 MEETINGS OF BOARD OF DIRECTORS.....	14
SECTION 6.10 SPECIAL MEETINGS OF THE BOARD OF DIRECTORS.....	14
SECTION 6.11 THE TIME, DATE AND PLACE OF MEETINGS OF THE BOARD OF DIRECTORS.....	15
SECTION 6.12 NOTICE OF MEETINGS OF THE BOARD OF DIRECTORS. ....	15
SECTION 6.13 QUORUM FOR MEETINGS OF THE BOARD OF DIRECTORS. ....	15
SECTION 6.14 VOTING.....	15
SECTION 6.15 PRESIDING OFFICER CONDUCT OF BUSINESS. ....	15

SECTION 6.16 RESPONSIBILITIES OF THE BOARD OF DIRECTORS. ....	16
ARTICLE VII. FINANCING.....	17
SECTION 7.01 ANNUAL BUDGET. ....	17
SECTION 7.02 LOCAL APPROPRIATIONS FOR ANNUAL BUDGET. ....	18
SECTION 7.03 SPECIAL APPROPRIATIONS. ....	18
SECTION 7.04 DEFAULT IN REQUISITIONED APPROPRIATIONS. ....	18
SECTION 7.05 APPROPRIATIONS BY ADDITIONAL PROSPECTIVE MEMBER.....	18
SECTION 7.06 APPROPRIATIONS BY ADDITIONAL MEMBER COUNTIES. ....	18
SECTION 7.07 APPROPRIATIONS BY MEMBERS OTHER THAN COUNTY MEMBERS. ....	19
TRANSPORTATION IMPROVEMENT PROGRAM (TIP) FEE. ....	19
ARTICLE VIII. DURATION.....	19
SECTION 8.01 DURATION. ....	19
ARTICLE IX. WITHDRAWAL OR DISSOLUTION .....	19
SECTION 9.01 WITHDRAWAL. ....	19
SECTION 9.02 DISSOLUTION. ....	20
ARTICLE X. AMENDMENT OF ARTICLES OF INTERLOCAL COOPERATION AGREEMENT .....	20
SECTION 10.01 REVIEW OF ARTICLES. ....	20
SECTION 10.02 AMENDMENT OF ARTICLES.....	20
ARTICLE XI. SUPERSESSION OF PREVIOUS ARTICLES.....	21
SECTION 11.01 SUPERSESSION OF PREVIOUS ARTICLES.....	21

## ARTICLE I. ORGANIZATION

**SECTION 1.01 NAME OF ORGANIZATION.** The name of the organization formed by these Articles of Interlocal Cooperation Agreement (hereinafter referred to as the Agreement) shall be the Omaha-Council Bluffs Metropolitan Area Planning Agency (herein referred to as MAPA).

**SECTION 1.02 STATUTORY AUTHORITY.** The undersigned general and special purpose units of governments, boards, agencies, commissions and authorities enter into this agreement under and by virtue of the power to do so granted by the Interlocal Cooperation Act, Sections 13-801 through 13-802, Revised Statutes of Nebraska, ~~1983-2012~~ as amended and by Chapter 28-E, Sections 28-E.1 through 28-E.1442, entitled “Joint Exercise of Governmental Powers”, Code of Iowa as amended.

**SECTION 1.03 PURPOSE.** MAPA is a regional planning agency, the purpose of which is to promote and preserve the public health, safety and welfare of the citizens in the MAPA region. The purpose of MAPA shall be achieved through:

<ul style="list-style-type: none"><li>• preparation and adoption of comprehensive and technical physical development and service plans</li></ul>	<ul style="list-style-type: none"><li>• provision of technical, advisory and administrative services</li></ul>
<ul style="list-style-type: none"><li>• studies and reports</li></ul>	<ul style="list-style-type: none"><li>• review of proposed planning and development or service programs and projects</li></ul>
<ul style="list-style-type: none"><li>• dissemination of information</li></ul>	<ul style="list-style-type: none"><li>• and providing a forum for encouraging coordination of actions</li></ul>

**SECTION 1.04 GEOGRAPHIC LIMITS.** The MAPA region shall be synonymous with the geographic limits of MAPA. The geographic limits within which MAPA will perform its normal functions under this Agreement shall be that geographic area comprised of Douglas, Sarpy, and Washington Counties in Nebraska and Mills and Pottawattamie Counties in Iowa and such other counties as may be admitted under SECTION 1.05 and/or 1.06 of this Agreement.

**SECTION 1.05 EXPANSION OR CONTRACTION OF GEOGRAPHIC LIMITS.** Upon recommendation of the Board of Directors, the geographic limits of MAPA may be expanded or contracted upon an affirmative vote of sixty-six and two-thirds percent (66 2/3%) of the total membership of the Council of Officials.

**SECTION 1.06 TEMPORARY EXPANSION OF GEOGRAPHIC LIMITS.** The geographic limits of MAPA may be expanded temporarily by a special interlocal cooperation agreement upon an affirmative vote of sixty-six and two-thirds percent (66 2/3%) of the total membership of the Board of Directors.



## ARTICLE II. DEFINITIONS

**Agreement:** Articles of Interlocal Cooperation Agreement

**Appropriations:** Funding by Member Counties based on population ratio of the Member County to the entire MAPA region.

**Board of Directors:** MAPA governing body.

**Council of Officials:** MAPA policy board.

**MAPA:** Omaha-Council Bluffs Metropolitan Area Planning Agency

**MAPA Region:** Douglas, Sarpy, and Washington Counties in Nebraska and Mills and Pottawattamie Counties in Iowa

**Member:** Member County, Member City, Village or Town or Special Purpose Government Member.

**Member City, Villages and Towns:** Membership of Cities, Villages or Towns, as defined by state law, shall be open to any such political subdivision within the geographic limits of MAPA.

**Small Communities Representative:** A member of the Council of Officials who is an elected official from either Nebraska or Iowa that has been selected to represent both the Member Counties with 50,000 or less in population, as per the last decennial census, and any member cities, villages or towns in their respective state, other than Omaha and Bellevue, Nebraska and Council Bluffs, Iowa.

**Special Purpose Government Member:** Other general or special purpose units of government, boards, agencies, commissions or authorities within the geographical limit of MAPA.

## ARTICLE III. MEMBERSHIP

**SECTION 3.01 MEMBERS.** Membership in MAPA shall be synonymous with membership on the Council of Officials. Each ~~member general and special purpose unit of government, board, agency, commission and authority~~ County, City, Village, Town or Special Purpose Government Member shall be represented on the Council of Officials by the principal elected or appointed official of such member. Elected public officials shall comprise at least sixty-six and two-thirds percent (66 2/3%) of the total voting membership of the Council of Officials.

**SECTION 3.02 MEMBER COUNTIES.** Member counties shall be represented on the Council of Officials by the Chairman of their respective Board of County Commissioners or Board of Supervisors. Additional counties within the geographical limits of MAPA, as defined Section 1.04, shall be admitted as a Member County upon approval by sixty-six and two-thirds percent (66 2/3%) of the membership of the Council of Officials membership and financial contribution as required herein.

**SECTION 3.03 MEMBER CITIES, VILLAGES AND TOWNS.** Member cities, villages and towns shall be represented on the Council of Officials by the mayor or chairman of the board of each respective city,

village or town. In addition, the City of Omaha shall also be represented on the Council of Officials by the President of the City Council, and the Chairman of the City Planning Board; in addition, the City of Council Bluffs shall also be represented on the Council of Officials by the Chairman of the Planning Commission.

**SECTION 3.04 ~~ADDITIONAL-SPECIAL PURPOSE GOVERNMENT~~ MEMBERS.** ~~Other-g~~General or special purpose units of governments, boards, agencies, commissions or authorities, which operate within the geographic limits of MAPA may be accepted as Special Purpose Government Members of MAPA by an affirmative vote of the ~~sixty-six and two-thirds percent (66 2/3%)~~majority of the total membership of the Board of Directors. Such additional members shall be represented on the Council of Officials as prescribed in Sections 3.01 and 3.05 of this Agreement. Financial obligations of such additional members to MAPA shall be as prescribed in Article VII of this Agreement. Privileges and responsibilities of all members of MAPA shall be extended to and accepted by additional members upon the effective date of such additional membership.

**SECTION 3.05 ALTERNATE REPRESENTATIVES.** Members of the Council of Officials and the Board of Directors may officially designate, by written notice to the presiding officer, a maximum of two (2) alternate representatives to act in their behalf during such member's absence at official meetings of the Council of Officials and the Board of Directors.

**SECTION 3.06 RESPONSIBILITIES OF MEMBERS.** All ~~mapa~~Members of MAPA shall have the responsibility to adopt and execute the MAPA Articles of Interlocal Cooperation Agreement; to attend and participate in all appropriate and officially called meetings of the Council of Officials and, as appropriate, the Board of Directors; to provide technical cooperation with MAPA and members of MAPA; to accept appointments to advisory committees, and to perform other related duties as requested by the Council of Officials and the Board of Directors.

**SECTION 3.07 PRIVILEGES OF MEMBERS.** All ~~mapa~~Members of MAPA shall have the privilege to attend all meetings of the MAPA Council of Officials, Board of Directors, and advisory committees and boards; to vote at official meetings of the MAPA Council of Officials, Board of Directors or advisory committees or boards to which their membership extends as prescribed in the Agreement and to avail their respective organization of the technical and advisory services provided by MAPA.

**SECTION 3.08 NON-VOTING MEMBERS.** The Council of Officials may appoint non-voting members to the Council of Officials and the Board of Directors may appoint non-voting members to the Board of Directors. All non-voting members have no responsibilities or voting privileges, but may participate in official meetings.

**SECTION 3.09 MEMBERS IN GOOD STANDING.** County members of MAPA shall be members in good standing when the respective member county has fulfilled its financial obligations to MAPA as prescribed in ARTICLE VII. Members of MAPA, other than county members, shall be members in good standing as long as their respective parent county is considered to be in good standing.

## ARTICLE IV. POWERS

### SECTION 4.01 GENERAL POWERS. MAPA shall have the power to:

- Establish, expand or contract the geographic limits of MAPA for performance of its normal functions under this Agreement
- Review and amend this Agreement
- Establish policies, goals and objective to guide the operations of MAPA
- Establish and adopt operating by-laws for the official bodies of MAPA
- Appoint advisory committees and boards to assist the official bodies of MAPA, and
- Designate both voting and non-voting members to the official bodies of MAPA as set forth in ARTICLES II, V AND VI of this Agreement

### SECTION 4.02 FUNDS. MAPA shall also have the power to:

- Designate an official depository and an official depository for the receipt, deposit and disbursement of MAPA, state federal and other funds entrusted to MAPA
- Solicit and receive funds from governmental a non-governmental agencies and organizations
- Provide for a fiscal accounting and record system and provide for an annual audit thereof, and
- Invest idle funds.

### SECTION 4.03 PERSONNEL, PROPERTY, EQUIPMENT. MAPA shall also have the power to:

- Recruit, hire and maintain staff personnel to assist the official bodies of MAPA
- Provide for legal counsel to advise and assist the official bodies of MAPA
- Lease or acquire office and other space necessary for the normal functions of MAPA
- Acquire and hold title to and to lease equipment and other property, and
- Provide for appropriate insurance, compensation and bonding coverage for protection of personnel, property, funds and records of MAPA or of other governmental or non-governmental agencies or organizations entrusted to MAPA

### SECTION 4.04 PLANNING POWERS. MAPA shall also have the power to:

- Undertake planning studies, adopt program and project plans or reports and recommend implementation of such plans or reports
- Consider matters which may or should involve interlocal governmental coordination or cooperation
- Perform regional clearinghouse review and comment concerning planning and development programs and projects, and
- Schedule and conduct public hearings

### SECTION 4.05 CONTRACT POWERS. MAPA shall also have the power to:

- Contract with member and non-member general and special purpose units of government, boards, agencies, commissions and authorities for the provision of planning and administrative services
- Contract with state, federal and private agencies or organizations for technical or financial participation in planning and administrative programs and projects, and
- Contract with consulting firms and professional organizations for technical and professional services

**SECTION 4.06 OTHER POWERS.** MAPA shall exercise other powers consistent with the purposes of MAPA as prescribed in Section 1.03 of this Agreement, provided that such powers may also be legally and independently exercised by each general-purpose unit of government.

**SECTION 4.07 CONSTRAINTS ON POWERS OF MAPA.** MAPA does not have the power, except under contract with such jurisdiction, to exercise administrative authority other than to conduct planning studies for or within any general or special purpose units of government, boards, agencies, commissions and authorities; to levy taxes for the support of MAPA operations; or to implement programs or projects recommended by adopted studies, plans or reports.

## **ARTICLE V. COUNCIL OF OFFICIALS**

**SECTION 5.01 NAME OF POLICY BODY.** The name of the policy body of MAPA shall be the Council of Officials.

**SECTION 5.02 COMPOSITION OF THE COUNCIL OF OFFICIALS.** The membership of the MAPA Council of Officials shall be those members prescribed in ARTICLE III of this Agreement.

**SECTION 5.03 INCREASE AND DECREASE IN MEMBERSHIP OF COUNCIL OF OFFICIALS.** The membership of the MAPA Council of Officials may be increased as prescribed in ARTICLE III and may be decreased as prescribed in Section 7.04 of this Agreement or by notification of action by the governing board of the member to withdraw from the agency.

**SECTION 5.04 QUALIFICATIONS FOR OFFICERS OF COUNCIL OF OFFICIALS.** The offices of the Council of Officials shall consist of a President and Vice-President. The President and Vice-President of Council of Officials shall be elected officials officially representing their respective member jurisdictions. The President and Vice-President shall not be representatives from the same state.

**SECTION 5.05 ELECTION AND APPOINTMENT OF OFFICERS.** The President and the Vice President of the Council of Officials shall be elected by an affirmative vote of a majority of the members present at the regularly scheduled meeting of the Council of Officials immediately preceding July 1 of each year and shall assume office on July 1 following the election.

**SECTION 5.06 VACANCIES IN APPOINTIVE OR ELECTIVE OFFICES.** A vacancy of the offices of President or Vice-President shall be filled by an affirmative vote of a majority of members present at the next official meeting of the Council of Officials after the vacancy occurs.

**SECTION 5.07 SMALL COMMUNITIES REPRESENTATIVE.** The Council of Officials shall elect a Iowa Small Communities representative and a Nebraska Small Communities representative to serve on the Board of Directors. Each Small Communities Representative shall be an elected official of a Member county, city, village or town who is a resident of that county, city, village or town and will represent the Member Counties of 50,000 or less population as per the last decennial census and any member cities, villages or towns in their respective state other than Omaha and Bellevue, Nebraska and Council Bluffs, Iowa. The Small Communities Representative may also serve as the President or Vice-President of the Council of Officials but it is not required.

**SECTION 5.08 ELECTION OF SMALL COMMUNITIES REPRESENTATIVE.** The Small Communities Representative shall be elected annually in a manner directed by the President of the Council of Officials.

**SECTION 5.09 TERMS OF OFFICE.** The term of President, Vice-President and Small Community Representatives of the Council of Officials shall be one year and said officers or representatives may be duly reelected or reappointed. The term of an officer or representative selected to fill a vacancy shall terminate concurrent with the term of office being filled.

**SECTION 5.10 REMOVAL OF OFFICERS.** The President and Vice-President may be removed from office for good and sufficient cause ~~spread upon the minutes~~as stated in the minutes of the Council of Officials by an affirmative vote of seventy-five percent (75%) of the members present.

**SECTION 5.11 DUTIES OF OFFICERS.** The President of the Council of Officials shall:

- Preside at all meetings of the Council of Officials
- Shall appoint advisory committees as necessary
- Shall preside at all public hearings conducted by the Council of Officials
- Shall execute council resolutions and other official documents of the Council of Officials
- Shall provide for official notice of all official meetings of the Council of Officials

In the absence of the President, the Vice-President of the Council of Officials shall perform the duties of the President and shall record, certify, and publish minutes of all official regular meetings, special meetings, and public hearings of the Council of Officials; and shall certify true copies of all official documents of the Council of Officials.

In the absence of the President and Vice-President, a presiding officer shall be elected from the members present by an affirmative vote of a majority of the members present.

**SECTION 5.12 MEETINGS OF THE COUNCIL OF OFFICIALS.** The Council of Officials shall schedule and hold regular official meetings of the Council of Officials at a minimum of at least three meetings per year.

**SECTION 5.13 ANNUAL MEETING OF THE COUNCIL OF OFFICIALS.** The Council of Officials shall hold an annual meeting in October of each year at which meeting the Council of Officials will review progress of the various planning programs and projects and other activities of the MAPA Board of Director for the previous fiscal year.

**SECTION 5.14 SPECIAL MEETINGS OF THE COUNCIL OF OFFICIALS.** Special meetings of the Council of Officials may be called by the President or upon written request of five (5) members of the Board Directors, or the Council of Officials. Items of business to be considered at special meetings shall be limited to the items listed in the meeting agenda.

**SECTION 5.15 NOTICE OF MEETINGS OF THE COUNCIL OF OFFICIALS.** Written notice stating the time, date, and place of all regular, annual and special meetings of the Council of Officials and an agenda enumerating items of business to be considered at such meetings shall be served upon or mailed to each member of the Council of Officials at least six (6) days in advance of regular meetings and at least twenty-four (24) hours in advance of special meetings.

**SECTION 5.16 THE TIME, DATE, AND PLACE OF MEETINGS OF THE COUNCIL OF OFFICIALS.** The time, date, and place of all regular, annual and special meetings of the Council of Officials shall be determined by the President of the Council of Officials.

**SECTION 5.17 QUORUM FOR MEETING OF THE COUNCIL OF OFFICIALS.** The presence of ten (10) or more members of the total membership of the Council of Officials, or their designated alternate representative at an officially called meeting shall constitute a quorum.

**SECTION 5.18 VOTING.** Each ~~member~~ Member in good standing of the Council of Officials shall have one vote on matters of business before the Council of Officials. Actions concerning matters of business, except as otherwise prescribed in Sections 1.05, 5.08, and 10.02 of this Agreement, shall be decided by an affirmative vote of a majority of members present at duly constituted official meetings.

**SECTION 5.19 PRESIDING OFFICER-CONDUCT OF BUSINESS.** The presiding officer shall have authority to establish time limits for discussions or presentations by members and nonmembers of the Council of Officials and to take other appropriate actions necessary to conduct all business in an orderly manner. Roberts of Rules of Order Newly Revised shall govern the conduct of meetings where not otherwise specifically provided by this Agreement.

**SECTION 5.20 RESPONSIBILITIES OF THE COUNCIL OF OFFICIALS.** The responsibilities of the Council of Officials are to:

- Establish and adopt policies, goals and objectives for the overall operations of MAPA

- Review and recommend amendments to this Agreement
- Represent local, general and special purpose units of governments, boards, agencies, commissions and authorities in deliberations of MAPA
- Consider matters concerning planning and other governmental operations which may or should involve interlocal governmental coordination or cooperation
- Recommend matters to the Board of Directors that may be studied by the Board of Directors and recommend priorities for scheduling such studies
- Review progress of current planning programs and projects being prepared by MAPA
- Recommend additions, deletions or modifications regarding current planning programs and projects being prepared by MAPA
- Receive from the Board of Directors recommended reports
- Schedule and conduct public hearings concerning plans, studies or reports under consideration for adoption by MAPA
- Adopt planning program and project plans, studies and reports
- Instruct the Board of Directors to effect additions, deletions or modifications of plans, studies or reports as adopted by the Council of Officials
- Recommend implementation of adopted plans, studies and reports to members and non-members
- Refer matters to advisory boards and committees for recommendations therefrom
- Establish, expand and contract limits of MAPA as prescribed in this Agreement, and
- Consider and decide other matters regarding the overall [Agency operations of MAPA](#) which are deemed appropriate consideration of the Council of Officials

## ARTICLE VI. BOARD OF DIRECTORS

**SECTION 6.01 NAME OF GOVERNING BODY.** The name of the governing body of MAPA shall be the Board of Directors.

**SECTION 6.02 COMPOSITION OF THE BOARD OF DIRECTORS.** The MAPA Board of Directors shall be comprised of:

- The Chairman of the member County Boards of Commissioners or Supervisors of those [counties](#) exceeding 50,000 population as per the last decennial census
- The Mayors of the Cities of Omaha, Council Bluffs, and Bellevue
- The President of the City Council of Omaha
- The Small Communities Representatives (2) from the Council of Officials, see Section 5.07

**SECTION 6.03 QUALIFICATIONS FOR OFFICERS AND LEGAL COUNSEL OF BOARD OF DIRECTORS.** The officers and Legal Counsel of the Board of Directors shall consist of a Chairman, Vice-Chairman, Secretary, Treasurer and Legal Counsel.

The Chairman and Vice-Chairman shall be elected officials officially representing their respective member jurisdictions on the Board of Directors. The Chairman and Vice-Chairman shall not be representative from the same state.

The Secretary and the Treasurer shall be an elected or appointed official officially representing their respective member jurisdictions on the Board of Directors.

The Legal Counsel shall be an attorney-at-law licensed to practice law in either the State of Iowa and/or the State of Nebraska, and may be a paid employee of one of the member jurisdictions party to this Agreement.

**SECTION 6.04 ELECTION AND APPOINTMENT OF OFFICERS AND LEGAL COUNSEL.** The Chairman and the Vice Chairman of the Board of Directors shall be elected by an affirmative vote of a majority of the members present from the membership of the Board of Directors at the regular April meeting of the Board of Directors, and newly elected Chairman and Vice Chairman shall assume office July following the election.

The Secretary and the Treasurer of the Board of Directors shall be appointed by the newly elected Chairman of the Board of Directors and ratified by an affirmative vote of the majority of the members present at the June meeting of the Board of Directors. The Chairman may appoint the same person to a joint office of Secretary-Treasurer. The Board of Directors may set compensation for the Secretary and the Treasurer for performance of their duties.

The Legal Counsel of MAPA shall be appointed by the newly elected Chairman of the Board of Directors and ratified by an affirmative vote of a majority of the members present at the regular June meeting of the Board of Directors. The Board of Directors may set compensation for performance of duties of Legal Counsel unless said appointed Legal Counsel is Counsel for one of the member jurisdictions in which event the Legal Counsel shall receive no compensation.

**SECTION 6.05 TERMS FOR OFFICERS AND LEGAL COUNSEL.** The Chairman, Vice Chairman, Secretary and Treasurer of the Board of Directors and the Legal Counsel of MAPA shall be duly elected or appointed for a term of one year. All officers and Legal Counsel are eligible to succeed themselves through duly appointive or elective action.

**SECTION 6.06 VACANCIES IN OFFICE OF BOARD OF DIRECTORS.** A vacancy in the offices of Chairman or Vice Chairman shall be filled by an affirmative vote of a majority of the members present at the meeting of the Board of Directors after the vacancy occurs. A vacancy in the offices of Secretary, Treasurer or Legal Counsel shall be filled as soon as possible in a manner prescribed in Section 6.04. Any vacancy so filled shall be for the remainder of the unexpired term.

**SECTION 6.07 REMOVAL OF OFFICERS OR LEGAL COUNSEL.** The Chairman, Vice Chairman, Secretary, Treasurer or Legal Counsel may be removed from office for good and sufficient cause ~~spread upon the minutes~~ as stated in the minutes of the Board of Directors by an affirmative vote of sixty-six and two-thirds percent (66 2/3%) of all the members of the Board of Directors.



**SECTION 6.08 DUTIES OF OFFICERS AND LEGAL COUNSEL.** The Chairman of the Board of Directors shall:

- Preside at all meetings of the Board of Directors
- Shall appoint advisory committee members as necessary
- Shall execute Board of Directors resolutions, planning assistance grant applications, contracts and other official documents of the Board of Directors
- Shall provide for official notice of the official meetings of the Board of Directors

In the absence of the Chairman, the Vice Chairman of the Board of Directors shall perform the duties of the Chairman.

The Secretary of the Board of Directors shall:

- Perform the duties of the Chairman and Vice Chairman in the absence of both Officers
- Record, certify and publish minutes of all regular and special meetings of the Board of Directors, and
- Certify true copies of all official documents of MAPA

The Treasurer of the Board of Directors shall:

- Perform the duties of the Chairman, Vice Chairman and Secretary in the absence of those Officers
- Receive, deposit with the official MAPA depository, and co-sign warrants for disbursement of MAPA funds as authorized by the Board of Directors
- Keep complete records of all financial transactions of MAPA
- Prepare a monthly financial report for the Board of Directors and an annual financial report for the Council of Officials, and
- Prepare other reports upon request of the Board of Directors

The Legal Counsel of the MAPA shall:

- Render opinions on legality of proposed actions by MAPA Council of Officials, Board of Directors and MAPA staff
- Review contracts for services being considered by MAPA and advise Officials and MAPA staff as to legal form
- Render opinions on legal status of MAPA, and
- Otherwise provide advice and legal services to MAPA as may be requested by officials of MAPA

**SECTION 6.09 MEETINGS OF BOARD OF DIRECTORS.** The Board of Directors shall schedule one official meeting of the Board of Directors during ~~each month~~ at least eleven months of the year. The Board of Directors may reschedule such meeting to another date.

**SECTION 6.10 SPECIAL MEETINGS OF THE BOARD OF DIRECTORS.** Special meeting of the Board of Directors may be called by the Chairman or at the written request of any five (5) members of the Board

of Directors. Items of business to be considered at special meetings of the Board of Directors shall be limited to items listed in the meeting agenda.

**SECTION 6.11 THE TIME, DATE AND PLACE OF MEETINGS OF THE BOARD OF DIRECTORS.** The time, date and place of all monthly and special meetings of the Board of Directors shall be determined by the Chairman of the Board of Directors.

**SECTION 6.12 NOTICE OF MEETINGS OF THE BOARD OF DIRECTORS.** Written notice stating the time, date and place of all monthly meetings of the Board of Directors and an agenda enumerating items of business to be considered at such meetings shall be served upon or mailed [via first class or electronic mail](#) to each member of the Board of Directors at least six (6) days in advance of monthly meetings and at least twenty-four (24) hours in advance of special meetings.

**SECTION 6.13 QUORUM FOR MEETINGS OF THE BOARD OF DIRECTORS.** The presence of fifty percent (50%) of the total membership of the Board of Directors at an officially called meeting shall constitute a quorum.

**SECTION 6.14 VOTING.** Each member in good standing of the Board of Directors shall have one vote on matters of business before the Board of Directors with the exception of the following:

The member representing Douglas County will be entitled to two votes; and either member representing the City of Omaha may cast all of the votes to which the City of Omaha is entitled if the other member is not present.

And further provided, in the case of matters of business involving project reviews, each member representing the applicant with the exception of Douglas County shall be entitled to an additional vote, or in cases of an application of Douglas County, that member representing Douglas County would be entitled to two additional votes. Any City or County applicant who is also a member of the Council of Officials and who is represented on the Board of Directors by the [Small Communities Representative](#) ~~small cities/communities/counties representative~~ would be entitled to cast one vote on behalf of its jurisdiction when an elected official appears from that jurisdiction on behalf of the application.

Actions concerning matters of business, except as otherwise prescribed in Sections 1.06, ~~3.04~~ and 6.07 of this Agreement before the Board of Directors shall be decided by an affirmative vote of a majority of members present at duly constituted official meetings.

**SECTION 6.15 PRESIDING OFFICER CONDUCT OF BUSINESS.** The presiding officer shall have authority to limit discussion or presentation by members and non-members of the Board of Directors or to take other appropriate actions necessary to conduct all business in an orderly manner. Roberts Rules of Order Newly Revised shall govern the conduct of meetings where not otherwise specifically provided by this Agreement.

**SECTION 6.16 RESPONSIBILITIES OF THE BOARD OF DIRECTORS.** Responsibilities of the Board of Directors are to:

- Implement policies adopted by the Council of Officials
- Orient work programs to goals and objectives adopted by the Council of Officials
- Establish and adopt policies governing activities of the Board of Directors
- Establish, adopt and amend operating by-laws for the Board of Directors
- Consider matters concerning planning or other governmental operations which may or should involve interlocal governmental coordination or cooperation
- Review progress of current planning programs and projects being prepared by MAPA
- Recommend additions, deletions or modifications regarding current planning programs and project plans, studies and reports for recommendation and transmittal to the Council of Officials
- Instruct the MAPA staff to effect the additions, deletions or modifications of plans, studies or reports
- Recommend planning program or project plans, studies or reports for consideration of adoption to the Council of Officials
- Recommend implementation of adopted plans, studies and reports to members and non-members
- Prepare and adopt an annual work program and supporting budget for MAPA for each fiscal year
- Perform regional clearinghouse review and comment for federally assisted or insured programs and projects, and for other programs and projects submitted by other organizations
- Approve or disapprove membership for members within the geographic limits of MAPA
- Appoint and fix compensation for qualified professional planner as the Executive Director
- Determine type of and MAPA participation in employee benefit programs
- Contract with state, federal or private agencies or organizations for participation in planning projects and programs
- Contract with consulting firms and professional organizations for technical and professional services
- Contract for use and maintenance of equipment
- Lease office space, equipment and other property
- Acquire and hold title to equipment and other property
- Solicit, review and expend planning assistance grants and other funds, and to invest idle funds
- Designate official MAPA Depository and Depository for all MAPA and grant funds
- Develop and maintain a fiscal accounting and record system
- Provide for an annual audit of MAPA fiscal and record system
- Provide for surety of fidelity insurance of MAPA officials and employees to protect MAPA and grant funds
- Provide for casualty insurance protection of MAPA property and important documents
- Provide for automobile insurance protection for MAPA officials, employees and automobiles
- Provide for workmen's compensation insurance on MAPA employees
- Set compensation for Legal Counsel to advise MAPA Council of Officials and the Board of Directors

- Publish and disseminate plans, studies, reports and other information
- Authorize special ~~a~~Appropriations
- Create and adopt operating rules for, advisory committees and boards to assist the Board of Directors and Council of Officials
- Refer matters to advisory committees and boards to solicit recommendations for action by the Board of Directors
- Exercise powers with reference to increase or decrease of membership as set forth in this Agreement
- Consider and decide other matters regarding the Agency which are deemed appropriate considerations of the Board of Directors
- Contract with member jurisdictions and agencies for provision of planning services

Through the approved MAPA Administrative Procedures, the Board of Directors shall have the power to delegate administrative responsibilities to the Finance Committee or Executive Director.

- Finance Committee Responsibilities
  - Monitor the financial status of the agency
  - Recommend policies governing financial activities to the Board of Directors
  - Act on any expenditure, which does not exceed ~~twenty-five hundred (\$2,500.00) dollars per month~~ the threshold identified in MAPA's Administrative Procedures, as delegated by the Board of Directors when such expenditure is provided for in the adopted budget and reviewed by the Board of Directors each month
- Executive Director Responsibilities
  - Hire and fix compensation for such additional personnel as may be required to conduct planning programs or projects of MAPA
  - Implement discharges, demotions, promotions and compensation adjustments of all MAPA employees
  - Act on any expenditure, which does not exceed ~~one thousand (\$1,000.00) dollars per month~~ the threshold identified in MAPA's Administrative Procedures, as delegated by the Board of Directors when such expenditure is provided for in the adopted budget and reviewed by the Board of Directors each month
  - Contract for services in amounts ~~of \$1,000 or less~~ specified in the MAPA Administrative Procedures, and
  - Invest idle funds with review by the Finance Committee

## ARTICLE VII. FINANCING

**SECTION 7.01 ANNUAL BUDGET.** An annual budget for the Agency's operations shall be adopted ~~during no later than~~ the month of May of the current year. It shall be based on the adopted work program and shall be for a fiscal year from July 1 of the current year through June 30 of the succeeding year.

**SECTION 7.02 LOCAL APPROPRIATIONS FOR ANNUAL BUDGET.** Local ~~a~~Appropriations for normal budgeted activities will be provided to MAPA by the ~~m~~Member ~~e~~Counties of MAPA and shall be based on the ratio of each respective ~~m~~Member ~~e~~County's population to the total population of all ~~m~~Member ~~e~~Counties according to the latest official census. Local ~~a~~Appropriations shall be requisitioned of each ~~m~~Member ~~e~~County and shall be due and payable to the Treasurer of MAPA in equal payments, the first payment being due and payable within sixty (60) days following the first day of the fiscal year of MAPA and the second payment being due and payable within one-hundred eighty (180) days following the first day of the fiscal year.

**SECTION 7.03 SPECIAL APPROPRIATIONS.** Special ~~a~~Appropriations as may be required shall be authorized by the Board of Directors and shall be requisitioned of the ~~m~~Member ~~e~~Counties. Special ~~a~~Appropriations based on Board approved allocations requisitioned of each ~~m~~Member ~~e~~County shall be due and payable to the Treasurer of MAPA as soon as possible following the date of the requisition. Appropriations required for support of budgeted special planning programs or projects for which MAPA may contract with members or non-members shall be provided to MAPA by such members or non-members.

**SECTION 7.04 DEFAULT IN REQUISITIONED APPROPRIATIONS.** In the event that one or more ~~m~~Member ~~e~~Counties defaults in its requisitioned ~~a~~Appropriation for support of MAPA annual budget or support of requisitioned special ~~a~~Appropriations, the Member County is default and all members within such ~~m~~Member ~~e~~County surrender membership in good standing in MAPA and surrender all voting and other privileges of members of both the Council of Officials and the Board of Directors. Members not in good standing may have their membership reinstated upon satisfactory correction of default in requisitioned ~~a~~Appropriations. All defaulted ~~a~~Appropriations shall be requisitioned of each ~~m~~Member ~~e~~County remaining in good standing and shall be based on the ratio of the respective remaining ~~m~~Member ~~e~~County's population to the total population of all remaining member counties according to the latest official census.

**SECTION 7.05 APPROPRIATIONS BY ADDITIONAL PROSPECTIVE MEMBER.** ~~Additional e~~Counties under consideration for membership in MAPA shall enter into a mutually acceptable agreement with MAPA for the preparation of a work program and budget describing work that may be required to update existing and current planning and projects of MAPA to include such additional counties. Under the terms of such Agreement, the Board of Directors shall requisition of each such additional county, the estimated cost to complete such preparation of a work program and budget, with reconciliation of cost under such agreement being based on actual costs at the time of such work is completed.

**SECTION 7.06 APPROPRIATIONS BY ADDITIONAL MEMBER COUNTIES.** ~~Additional e~~Counties which may be accepted as members of MAPA as set forth in Section 3.02 subsequent to the adoption of this Agreement, shall provide to MAPA all ~~a~~Appropriations required to share the financial investment of MAPA for property holdings and operating capital. Each such additional ~~m~~Member ~~e~~County's share of the MAPA property holdings and operating capital shall be determined by the ratio of each respective ~~m~~Member ~~e~~County's total population to the total population of all ~~m~~Member ~~e~~Counties; such ratio shall

be applied to the value of such property holdings and operating capital as reflected in the accounting records of MAPA at the close of the previous fiscal year and shall be due and payable prior to or on the effective date of, and shall be a condition to, membership of such additional county.

Each ~~such additional~~ ~~m~~Member ~~e~~County ~~added pursuant to this Section~~ shall provide to MAPA, prior to initiating work, all local ~~a~~Appropriations ~~support~~ required to update existing and current planning programs and projects of MAPA by including such additional ~~m~~Member ~~e~~County ~~is in~~ such planning programs and projects; ~~such a~~Appropriations by additional ~~m~~Member ~~e~~Counties shall be based on estimated costs to complete ~~such updated~~ planning work ~~with reconciliation of cost being~~ based on actual cost at the time such work is completed. ~~In addition, e~~Each such additional ~~m~~Member ~~e~~County shall provide to MAPA an annual appropriation required of all ~~m~~Member ~~e~~Counties as described in Sections 7.01 through 7.04 of this Agreement.

## **SECTION 7.07 APPROPRIATIONS BY MEMBERS OTHER THAN COUNTY MEMBERS.**

TRANSPORTATION IMPROVEMENT PROGRAM (TIP) FEE. Beginning July 1, 2018, MAPA will collect a “TIP Fee” for all eligible federal-aid projects in the Transportation Improvement Program (TIP) from members that are within the Transportation Management Area (TMA), also referred to as the Metropolitan Planning Organization (MPO). The amount of the TIP fee and the specific federal funding programs for which the fee is required shall be identified in the TIP annually and approved by the Board of Directors.

## **ARTICLE VIII. DURATION**

**SECTION 8.01 DURATION.** It is the intent of the signators of this Agreement that MAPA be a permanent organization.

## **ARTICLE IX. WITHDRAWAL OR DISSOLUTION**

**SECTION 9.01 WITHDRAWAL.** In the event that any Member County wishes to withdraw from MAPA they shall notify the Board of Directors in writing, which shall include any grievance(s). The withdrawing Member County shall allow reasonable time for MAPA to cure or address any such stated grievance(s). In the event MAPA cannot cure or address stated grievance(s) within a reasonable time, the withdrawing Member County shall submit a written declaration of withdrawal, stating the reasons for withdrawal, a rejection of any efforts to cure or address grievance(s) and an effective date for withdrawal. The effective date for withdrawal, shall be at least ninety (90) days from the date of such written declaration of withdrawal is delivered to the Council of Officials. In that event, the withdrawing Member County shall be responsible for all Appropriations requisitioned through the current fiscal year.

In the event of the withdrawal of any Member eCounty from MAPA such ~~m~~Member eCounty shall be entitled to a share of the value of MAPA property and operating capital as reflected in said eCounty's equity record of MAPA as of the close of the fiscal year during with such withdrawal is ~~effected~~effective, as provided for above. Any withdrawing ~~m~~Member eCounty may waive rights to its share of the value of

MAPA property and operating capital in possession of MAPA. The Board of Directors shall authorize funds for payment to withdrawing Member Counties which shall be provided for in the next succeeding MAPA annual budget and shall be due and payable to the respective withdrawing ~~Member~~ County within six (6) months following the first of the fiscal year during which such funds are budgeted.

**SECTION 9.02 DISSOLUTION.** In the event of complete dissolution of MAPA, all MAPA property shall be sold and the proceeds from such sale shall be combined with the current MAPA cash assets to determine total cash assets of MAPA. The total cash assets of MAPA shall be distributed to the respective ~~Member~~ Counties which are parties to the complete dissolution of MAPA. The share of the total cash assets to be distributed to each ~~Member~~ County shall be according to the ratio of the current equity record of each respective ~~Member~~ County to the total equity of all remaining ~~Member~~ Counties.

## **ARTICLE X. AMENDMENT OF ARTICLES OF INTERLOCAL COOPERATION AGREEMENT**

**SECTION 10.01 REVIEW OF ARTICLES.** The Council of Officials or the Board of Directors may provide for periodic review of the MAPA Articles of Interlocal Cooperation Agreement to determine possible need for amendment of the Articles.

**SECTION 10.02 AMENDMENT OF ARTICLES.** Amendments of the MAPA Articles of Interlocal Cooperation Agreement shall be proposed by the Council of Officials or the Board of Directors. The MAPA Articles of Interlocal Cooperation Agreement shall be amended by an affirmative vote of a majority of the total membership of the Council of Officials except the following sections of the MAPA Articles of Interlocal Cooperation Agreement which must be amended by an affirmative vote of seventy-five percent (75%) of the total membership of the Council of Officials:

- 3.01 Members
- 3.02 Member Counties
- 3.03 Member Cities, Villages and Towns
- 3.04 Special Purpose Government Member
- 4.07 Constraints on Powers of MAPA
- 5.01 Name of Policy Body
- 5.02 Composition of the Council of Officials
- 5.03 Increase and Decrease in Membership of Council of Officials
- 5.18 Voting
- 6.01 Name of Governing Body
- 6.02 Composition of the Board of Directors
- 6.14 Voting
- 7.01 Annual Budget
- 7.02 Local Appropriations for Annual Budget
- 7.03 Special Appropriations
- 7.04 Default in Requisitioned Appropriations
- 7.05 Appropriations by Additional Prospective Members
- 7.06 Appropriations by Additional Member Counties

- [7.07 Appropriations by Members Other Than Member Counties](#)
- 9.01 Withdrawal
- 9.02 Dissolution
- 10.02 Amendment of Articles

## ARTICLE XI. SUPERSESSION OF PREVIOUS ARTICLES

**SECTION 11.01 SUPERSESSION OF PREVIOUS ARTICLES.** Adoption and execution of these Articles of Agreement thereby supersedes and renders null and void all previous Articles of Interlocal Cooperation Agreement for the organization of MAPA, but does not affect any other existing official actions by MAPA special purpose Interlocal Cooperation Agreements or contracts between MAPA and other general or special purpose units of governments, boards, agencies, commissions or authorities.