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OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY 2222 Cuming Street, Omaha (402) 444-6866

BOARD OF DIRECTORS MEETING

Thursday, April 26, 2018 1:30 p.m.

AGENDA

This meeting of the Metropolitan Area Planning Agency Board of Directors will be conducted in compliance with the Nebraska Statues of the Open Meetings Act. For reference, the Open Meetings Act is posted on the wall of the Board Room.

A. <u>ROLL CALL / INTRODUCTIONS</u>

- B. <u>LAPTOP DEMO</u> (INFO)
 Meeting materials on the day of the Board meeting will now be provided on a laptop for each board member. After roll call and introductions, staff will demo the new laptops for the Board.
- C. BOARD MINUTES of the March 29, 2018 meeting. (ACTION)
- D. <u>FINANCE COMMITTEE MINUTES</u> of the April 18, 2018 meeting. (ACTION)

E. <u>AGENCY REPORTS & PRESENTATIONS</u> – (INFO)

1. AGENCY REPORTS

- a. <u>Executive Director's Report</u> Greg Youell
- b. March Monthly Report

F. <u>PUBLIC COMMENTS</u> – See Footnote

G. <u>CONSENT AGENDA</u> – (ACTION)

Any individual item may be removed by a Board Member for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Directors.

- 1. <u>CONTRACT AMENDMENT</u> JLUS Amendment Extension of Time to 8/31/18 and Budget Amendment
- 2. <u>FINAL CONTRACT PAYMENT</u> Douglas County GIS \$19,600.29
- 3. <u>NEW CONTRACT</u> Pottawattamie County CITIES Administration Cities of: Carson and Hancock \$5,000.00

H. OLD BUSINESS

- 1. <u>FY 2018 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #6</u> (ACTION) The Board will consider approval of amendment #6 to the FY 2018 TIP.
- <u>2040 LONG RANGE TRANSPORTATION PLAN (LRTP) AMENDMENT #7</u> (ACTION) The Board will consider approval of amendment #7 to the 2040 LRTP to go to a 30 Day public comment period.
- 3. FY 2018 BUDGET AMENDMENT (ACTION)

The Board will consider for approval an amendment to the FY 2018 Budget.

I. <u>NEW BUSINESS</u>

1. <u>NEW CONTRACT – Nebraska Environmental Trust - \$55,000</u> – (ACTION) The Board will consider approval of the contract listed above.

2. DRAFT FY 2019 BUDGET - (ACTION)

- The Board will consider approval of the Draft FY 19 budget items and Draft FY 2019 Work Program listed below:
 - a. <u>Preliminary Funds Budget</u>
 - b. Preliminary Line Item Budget
 - c. <u>Preliminary Program Budget</u>
 - d. Draft FY 2019 Work Program / UPWP

3. TRANSPORTATION IMPROVEMENT PLAN (TIP) ADMINISTRATIVE FEE – (ACTION)

The Board will consider for approval an amendment to the Council of Officials Interlocal Agreement to include TIP Administrative Fee

- a. Interlocal Agreement Amendment
- b. <u>TIP Policy Statement</u>

4. 2019 ANNUAL AUTHORIZATION RESOLUTION – (ACTION)

The Board will consider for approval the annual resolution to authorize the Executive Director to file, negotiate and execute applications, contracts, agreements, assurances and other documents required with the federal agencies as listed in the resolution.

- J. ADDITIONAL BUSINESS
- K. <u>DISCUSSION</u>
- L. <u>ADJOURNMENT</u>

Future Meetings/Events:

Finance Committee: Wednesday, May 23, 2018 Board of Directors: Thursday, May 31, 2018 National Conference of Regions 52nd Annual Conference & Exhibition – Orlando, FL: June 3-6, 2018 Heartland 2050 Summit – Regional Equitable Growth Profile Update: June 6, 2018 Council of Officials Meeting – Bellevue, NE: July 11, 2018

Executive Session: The MAPA Board of Directors reserves the right to enter into an executive session in order to protect the public interest with respect to discussion regarding litigation and personnel.

* Individuals interested in addressing the MAPA Board of Directors during the Public Comment period about agenda items should identify themselves by name and address before speaking. Individuals interested in addressing the MAPA Board of Directors regarding nonagenda items must sign the request to speak list located in the Board Room prior to the beginning of the meeting.

Requests to speak may also be made to MAPA in writing by regular U.S. mail or email (<u>mapa@mapacog.org</u>) provided that requests are received by close of business on the day prior to the meeting. Speakers will be limited to three minutes. The presiding officer shall have authority to limit discussion or presentation by members and non-members of the Board of Directors or to take other appropriate actions necessary to conduct all business in an orderly manner.

MAPA BOARD OF DIRECTORS

PATRICK BLOOMINGDALE

Secretary/Treasurer (Non – Voting)

CLARE DUDA

Douglas County

TOM HANAFAN

Pottawattamie County

DOUG KINDIG

NE Small Communities/Counties

GARY MIXAN Sarpy County

VINNY PALERMO

Omaha City Council

RITA SANDERS

City of Bellevue

JEAN STOTHERT City of Omaha

CAROL VINTON

IA Small Communities/Counties

MATT WALSH

City of Council Bluffs

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY BOARD OF DIRECTORS REGULAR MEETING

Minutes

March 29, 2018

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairwoman Sanders called the meeting to order at 1:50 p.m.

A. <u>ROLL CALL/INTRODUCTIONS</u>

Members/Officers Present					
Rita Sanders (Chair)	Mayor, City of Bellevue/Chair				
Patrick Bloomingdale	MAPA Secretary/Treasurer, Douglas County				
Clare Duda	Douglas County Commissioner				
Tom Hanafan (Vice-Chair)	Pottawattamie County Board of Supervisors				
Doug Kindig	NE Small Cities/Counties Representative (Mayor, City of La Vista)				
Gary Mixan	Sarpy County Commissioner				
Vinny Palermo	Omaha City Council				
Jean Stothert	Mayor, City of Omaha				
Matt Walsh	Mayor, City of Council Bluffs				
Members/Officers Absent					
Carol Vinton	IA Small Cities/Counties Representative (Mills County Board of Supervisors)				
MAPA Staff					
Grant Anderson Christina Brownell	Sue Cutsforth Melissa Engel Don Gross				
Mike Helgerson Karna Loewenstein	Amanda Morales Greg Youell				

Guest

Troy Anderson – City of Omaha Bruce Fountain – Nebraska Chapter of the American Planning Association (APA)

B. <u>APPROVAL OF THE MINUTES</u> of the February 22, 2018 meeting – (Action)

MOTION by Hanafan, SECOND by Stothert to approve the minutes of the February 22, 2018 meeting of the Board of Directors.

AYES: Duda, Hanafan, Kindig, Palermo, Sanders, Stothert, Walsh NAYS: None. ABSTAIN: Mixan MOTION CARRIED.

C. <u>APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT</u> – (Action)

Mr. Patrick Bloomingdale reported that the Finance Committee met on March 21, 2018 and approved bills for February, reviewed January financial statements and approved contract payments. Items were forwarded to the Board of Directors for approval.

MOTION by Hanafan, SECOND by Duda to approve the minutes of the March 21, 2018 Finance Committee meeting.

AYES: Duda, Hanafan, Kindig, Palermo, Sanders, Stothert, Walsh NAYS: None. ABSTAIN: None. MOTION CARRIED.

Approved by_

D. AGENCY REPORTS & PRESENTATIONS - (Info)

1. Agency Reports -

a. Planning Agency Award Presentation – Presented by Bruce Fountain, President, Nebraska Chapter of the American Planning Association (APA)

Mr. Bruce Fountain, President of the Nebraska Chapter of the American Planning Association, presented MAPA's awards from the APA's Annual Awards Ceremony. MAPA was awarded the following awards:

- The Urban Design Award for the Gretna Downtown Revitalization Plan and Design Guidelines in the City of Gretna
- The Transportation Plan Award for MAPA's 2017 Online Bike Map
- The Planning Agency Award for MAPA's work in the Omaha-Council Bluffs region
- b. Employee Recognition –

Mr. Youell recognized the following employees for their service at MAPA:

- Mike Helgerson, 5 years of service (March 2018)
- Amanda Morales, 5 years of service (April 2018)
- Patti McCoy, retirement April 2018 (12.5 years of service)
- c. Executive Director's Report Greg Youell, Executive Director

Mr. Youell provided an update to the Board on MAPA activities including the TIP Fee Policy; Iowa and Nebraska state legislatures; Federal Omnibus Bill; NIROC Aerial Photography; Traffic Signal Warrants; and tablets for Finance Committee and Board of Directors meetings.

d. Heartland 2050 Update -

Ms. Loewenstein provided an update to the Board on Heartland 2050 activities. Two consultants from Policy Link made a visit to Omaha to meet with the Regional Task Force, interviewed key stakeholders and toured the urban core. Staff is continuing to work with United Way of the Midlands for the upcoming rollout of the Regional Equitable Growth Profile. Heartland 2050 hosted a Solid Waste Management Workgroup as part of the Natural Resources Committee in partnership with UNO to discuss solid waste management issues. The Heartland 2050 Summit with Keynote Speaker Paul Schmitz had 150 in attendance. Ms. Loewenstein recently attended the Smart Cities Connect Conference in Kansas City with others from Omaha.

E. <u>PUBLIC COMMENT</u> -

None.

F. <u>CONSENT AGENDA</u> – (Action)

The Board considered Consent Agenda items listed below for approval.

- 1. Contract Amendment Mills County, NRDR Phase 1 and 2 Infrastructure Amendment 1
- 2. Final Contract Payment Lovgren \$1,588.07

MOTION by Duda, SECOND by Hanafan to approve all items listed on the Consent Agenda.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh NAYS: None. ABSTAIN: None. MOTION CARRIED.

G. OLD BUSINESS

1. FY 2018 Transportation Improvement Program (TIP) Amendment #5 – (Action)

Mr. Helgerson presented to the Board for approval the FY 2018 TIP Amendment #5. Amendments include updates to three Safe Routes to School (SRTS) projects for Valley D.C., OPS McMillan Middle School and Westbrook. All projects were updated to show matching funds as coming from the State of Nebraska, funding has not changed for any of these projects.

MOTION by Duda, SECOND by Stothert to approve the FY 2018 TIP Amendment #5.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh NAYS: None. ABSTAIN: None. MOTION CARRIED.

H. <u>NEW BUSINESS</u>

1. <u>New Contracts</u> – (Action)

Mr. Youell presented to the Board for approval the new contracts listed below.

a. Council Bluffs Housing Trust Fund – MAPA will provide administrative services for the CBHTF. Walsh announced a potential conflict of interest as his wife serves on the Board of the CBHTF.

MOTION by Hanafan, SECOND by Duda to approve the new contract for the Council Bluffs Housing Trust Fund.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert NAYS: None. ABSTAIN: Walsh MOTION CARRIED.

b. Lovgren Marketing "Little Steps. Big Impact." Air Quality Campaign - \$205,945.00

MOTION by Hanafan, SECOND by Stothert to approve the new contract with Lovgren Marketing "Little Steps. Big Impact." for \$205,945.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh NAYS: None. ABSTAIN: None. MOTION CARRIED.

2. MAPA Office Remodel – (Action)

Mr. Youell presented to the Board for approval a request to approve up to \$50,000 in expenses for Phase 1 to remodel the office space. This remodel will allow MAPA to update workstations, accommodate additional staff in the future, create additional meeting spaces and add a break space.

MOTION by Hanafan, SECOND by Mixan to approve up to \$50,000 in expenses for Phase 1 to remodel the office.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh NAYS: None. ABSTAIN: None. MOTION CARRIED.

3. Draft FY 2019 Unified Planning Work Program (UPWP) – (Action)

Mr. Youell presented to the Board for approval the FY 2019 UPWP. Mr. Youell reviewed ongoing projects and anticipated projects for the upcoming fiscal year.

MOTION by Duda, SECOND by Stothert to approve the FY 2019 UPWP.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Stothert, Walsh NAYS: None. ABSTAIN: None. MOTION CARRIED.

4. 2018 - 2021 Draft Title VI Plan - (Action)

Mr. Helgerson presented to the Board for approval the Draft Title VI Plan to go out for a 30 day public comment period. This policy serves as a certification to the state and federal partners that MAPA is compliant with Title VI and also includes other federal requirements for the American's with Disabilities Act (ADA) and Limited English Proficiency Requirements. Updates include new demographic data and maps from the American Communities Survey, updates to the complaint form to meet State requirements, updated the report on Title VI complaints against the agency (there are zero to report), and a review of the ADA self-assessment to ensure that the agencies facilities and public meeting locations are ADA compliant and transit accessible.

MOTION by Duda, SECOND by Stothert to approve the 2018 – 2021 Draft Title VI Plan to go out for public comment.

AYES: Duda, Hanafan, Kindig, Mixan, Palermo, Sanders, Sanders, Stothert, Walsh NAYS: None. ABSTAIN: None. MOTION CARRIED.

5. Executive Director's Annual Appraisal – (No Action Taken)

It was discussed by the Board that in the future the Executive Director's Annual Appraisal should only be discussed in a closed session. The Executive Director's Annual Appraisal will only be listed as an action item if there is a salary adjustment. No action was needed on this item.

I. ADDITIONAL BUSINESS

None.

J. DISCUSSION

1. <u>Regional Planning Advisory Committee</u> – (Discussion)

Mr. Greg Youell presented to the committee for discussion a proposal of the Regional Planning Advisory Committee and subcommittee structure.

K. ADJOURNMENT

MOTION by Duda to Adjourn. Chairwoman Sanders adjourned the meeting at 2:40 p.m.

METROPOLITAN AREA PLANNING AGENCY 2222 Cuming Street Omaha NE 68102-4328 Finance Committee April 18, 2018

The MAPA Finance Committee met April 18, 2018, in the MAPA conference room. Patrick Bloomingdale called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present Patrick Bloomingdale, Secretary/Treasurer Steve Dethlefs, Washington County Clare Duda, Douglas County Tom Hanafan, Pottawattamie County (Arrived at 8:40) Gary Mixan, Sarpy County (Arrived at 8:32 a.m.) Carol Vinton, Mills County Staff Present Natasha Barrett Melissa Engel Mike Helgerson Amanda Morales Katie Preister Greg Youell

Mr. Youell introduced the committee to MAPA's new part-time Human Resources Manager, Katie Preister, and began the meeting with a brief tutorial on utilizing the Lenovo tablets in which the meeting materials were loaded for each attendee.

A. Monthly Financial Statements (February 2018)

- 1. Bank Reconciliation (American National Bank) and Statements on Investments
- 2. Receipts and Expenditures
- 3. Schedule of Accounts Receivable/ Accounts Payable
- 4. Statement of Financial Position
- 5. Statements of Revenues and Expenditures

Ms. Engel presented the February financials.

B. FOR FINANCE COMMITTEE APPROVAL

- 1. Contract Payments
 - a. Pottawattamie County GIS PMT # 3 \$9,136.32
 - b. Florence Home for the Aged PMT # 1 \$12, 056.68
 - c. City of Omaha Planning PMT # 2 \$17,136.12
 - d. Sarpy County Planning & GIS PMT # 3 -\$27,365.13
 - e. Birdhouse Design- PMT # 3 \$1,710.00

Mr. Youell presented the contract payments. The Pottawattamie County payment is for their GIS activity for January 1, through March 31, 2017. Florence Home for the Aged is requesting Federal Transit Administration (FTA), 5310 funding for paratransit services provided in October through December 2017, to their elderly, disabled, and veteran residents. The City of Omaha Planning payment is for their work on transportation planning for January through March 2018. Sarpy County Planning & GIS are requesting transportation planning funds for their work in the third quarter of FY 2018. The Birdhouse Design payment is for their work on MAPA's office redesign through April 1, 2018.

MOTION Vinton SECOND by Duda, to approve the contract payments as presented. MOTION CARRIED.

2. New Contracts

a. United Way Cost Sharing of the June H2050 Equity Summit - not to exceed \$10,000

Mr. Youell presented the United Way cost sharing contract for the June 2018, H2050 Summit. The key note speaker Michael McAfee is from PolicyLink with whom MAPA has contracted with to update the Equity Growth Profile for the Omaha- Council Bluffs region. MAPA will be responsible for 50% of the summit expenses. MAPA will utilize Iowa West Foundation and The Sherwood Foundation funding for the agency's portion of the expenses.

MOTION Duda SECOND by Hanafan, to approve the new contract as presented. MOTION CARRIED.

C. <u>RECOMMENDATION TO THE BOARD</u>

- 1. Final Contract Payments
 - a. Douglas County GIS \$19,600.29

Mr. Youell presented Douglas County GIS's final reimbursement request of transportation planning funds for 3rd quarter of FY 2018.

MOTION Hanafan SECOND by Vinton to recommend that the Board of Directors approve Douglas County GIS's final contract payment as presented. MOTION CARRIED.

- 2. New Contracts
 - a. Nebraska Environmental Trust \$55,000.00

Mr. Youell presented Nebraska Environmental Trust contract effective through June 30, 2019, for the "Little Steps Big Impact" project.

MOTION Duda SECOND by Vinton to recommend that the Board of Directors approve the Nebraska Environmental Trust contract as presented. MOTION CARRIED.

3. Contract Amendment

a. JLUS Amendment - Extension of Time to 8/31/18 and Budget Amendment

Mr. Youell presented Joint Land Use Study (JLUS) contract amendment to extend the completion date of the contract from April 30, 2018, to August 31, 2018. Staff is currently working a budget amendment for the contract to reallocate some of the non-personnel costs to personnel.

MOTION Duda SECOND by Vinton to recommend that the Board of Directors approve JLUS contract amendment as presented. MOTION CARRIED.

- 4. FY 2018 Budget
 - a. Line Item Budget Amendment

Mr. Youell presented the FY 2018 Line Item Budget Amendment. The amendment includes a reduction in gross revenues and expenses of \$119,000. \$60,000 of the reduction is due to a deobligation of federal funds related to the Long-Range Transportation Plan. This is timing related; the funding will be obligated in FY 2019. The match contribution revenue increased \$32,500, for funding on the Transit Return on Investment (ROI). Foundation revenue is \$177,500 lower than what was originally expected. Contract revenue shows an increase of \$249,000. The Agency originally was not expecting to contract a NIROC aerial photography flight for FY 2018. Forums revenue increased slightly and in-kind match revenue has been reduced by \$164,000. Personnel expenses have been reduced \$96,0000, a couple of staff member's have retired in FY 2018 and those positions have not yet been filled. Annual dinner/forums expense budget increased \$21,500, along with a few minor line item expense amendments. The FY 2018 Amended Budget is \$6,392,000.

MOTION Hanafan SECOND by Vinton to recommend that the Board of Directors approve FY 2018 Line Item Budget Amendment as presented. MOTION CARRIED.

- 5. FY 2019 Budget
 - a. Preliminary Funds Budget
 - b. Preliminary Line Item Budget
 - c. Preliminary Program Budget
 - d. Draft Work Program / UPWP

Mr. Youell presented the FY 2019 Preliminary Budget items. The Funds Budget breaks out the projected FY 2019 gross revenues of \$5,764,720 by funding source. The budget items do include a Transportation Improvement Program (TIP) fee of \$180,000 that is still in the process of being approved. The Line Item Budget details the FY 2019 expenses of \$5,764,720. The Program Budget allocates the \$5,764,720, budget by program work element and funding source. The Unified Planning Work Program outlines the transportation related activities and projects that MAPA plans to be involved in for FY 2019.

MOTION Vinton SECOND by Duda to recommend that the Board of Directors approve the FY 2019 Budget as presented. MOTION CARRIED.

- 6. TIP Fee
 - a. Interlocal Agreement Amendment b. TIP Policy Statement

Mr. Youell provided the committee with information on a Transportation Improvement Project (TIP) fee, and how it would help the region, and discussed the proposed Interlocal Agreement amendment to include a TIP fee. MAPA would collect a fee equivalent to 1% of federal funds on all eligible projects programmed in the implementation year of the TIP. Eligible projects

over \$10 million in federal funds would be assessed a tiered fee with 1% charged on the first \$10 million and .05% charged on every dollar over \$10 million in federal funding. The proposed TIP fee must be paid with non-federal funds according to federal matching requirements. All Council of Officials members would need to vote on the Interlocal Agreement amendment with 75% approval for implementation.

MAPA has received a letter from the City of Bennington regarding their concerns with the TIP fee implementation. They have a project that has incurred project approval delays and did not expect or budget for an anticipated TIP fee of around \$18,000. MAPA has replied to the city stating that the agency would cap the TIP fee at \$10,000 per project for cities with a population of under 5,000. MAPA would also allow them to pay their TIP fee over two years. Bennington responded positively to this arrangement.

Committee members would like to make sure the TIP fee does not generate a revenue that is much greater than the agency's need. Mr. Youell explained that programed projects will fluctuate from year to year but is anticipated to stay pretty consistent over the next few years.

MOTION Duda SECOND by Vinton to recommend that the Board of Directors approve the Interlocal Agreement amendment and TIP fee policy statement as presented. MOTION CARRIED.

D. DISCUSSION/INFORMATION

E. <u>OTHER</u>

Mr. Hanafan shared with the committee that MAPA staff has been involved in assisting two small communities in Pottawattamie County to join together and receive Community Development Block Grant (CDBG) funding to revitalize their downtowns. Individually the communities would not have met the local match requirements. He also acknowledged the agency's involvement in economic development. He feels the agency is doing a good job of community presence and educating especially smaller communities of who MAPA is and what services the agency provides.

F. ADJOURNMENT

The meeting adjourned at 9:17 a.m.

Executive Director's Report

April 26, 2018

New HR Manager

Katie Preister has been hired as our new HR Manager (part-time). She worked previously for Sirius Computer Solutions in HR and has a law degree from Creighton. Welcome Katie!

We are still hiring a new Administrative Assistant to replace Patti McCoy who retired earlier this month.

Transportation Items

"Delve Team" (NDOT-FHWA-LPA cooperation group) met last week to discuss action items identified following Sec. Chao's visit. NDOT invited MAPA to submit projects for 2019 August Redistribution. There has been some progress on some of the action items (NEPA-FD-ROW).

TIGER applications are out, now renamed the "BUILD" Act (Better Utilizing Investments to Leverage Development) \$1.5 Billion is available. To reflect the Administration's Infrastructure Initiative, DOT intends to award a greater share of BUILD Transportation grant funding to projects located in rural areas that align well with the selection criteria than to such projects in urban areas. The notice highlights rural needs in several of the evaluation criteria, including support for rural broadband deployment where it is part of an eligible transportation project. Applications are due July 19.

Smart Cities and Long-Range Planning

The Smart Cities Committee will split its focus on both technology-based pilot projects and a Regional Transportation Plan. The meeting last week began to discuss how to approach the regional plan, focusing on Utah as a model. Our goal is to collaborate with Smart Cities partners so that MAPA's next LRTP reflects a broad-based consensus on priorities. *Components*: Land Use Vision, Transportation Needs, Available Funding & Gaps, <u>Actionable</u> Implementation Plan Significant private sector & public engagement along each step. See attached Utah summary.

State Legislatures - See attached sheet

County Population Updates - See attached sheets

EDA Agreement

EDA invited MAPA to apply for a three-year grant for \$210,000 (\$70k/year) to cover FY18-20.

Blair Workforce Housing Application Submitted

Staff submitted the application to Nebraska DED for \$500,000 to provide very low-interest financing for workforce housing (\$175-225,000). DED has stated that an announcement will be made April 30.

Transportation Studies.

The consultants (EDR Group) were in town last week for the **Transit ROI Assessment**. FHU & RDG were selected to lead the **Bellevue Bridge Alternatives Study**, and we are negotiating a contract for May.

Heartland 2050 Update

The adjustment to the project that will re-form the Regional Planning Committee was presented to the Executive Committee at the April 11 meeting. The group understood the changes but strongly urged MAPA to retain the "Heartland 2050" name in the committee.

Letters will go out to each of the MAPA counties and all cities over 5,000 requesting a representative on the new committee.

Letters are going out to Harrison, Cass and Saunders Counties asking whether they would like to remain part of the project. If they choose to continue, a \$3,000 contribution (est. 50 hours of work) is requested.

MAPA is partnering with United Way of the Midlands on the upcoming Summit on June 6 that will roll out the results of the Equity Profile and feature Policy Link President Michael McAfee.

Building The Future We Want

Vision

Challenge and Opportunity

Utah is among the fastest growing states in the nation. Growth brings both benefits and challenges:

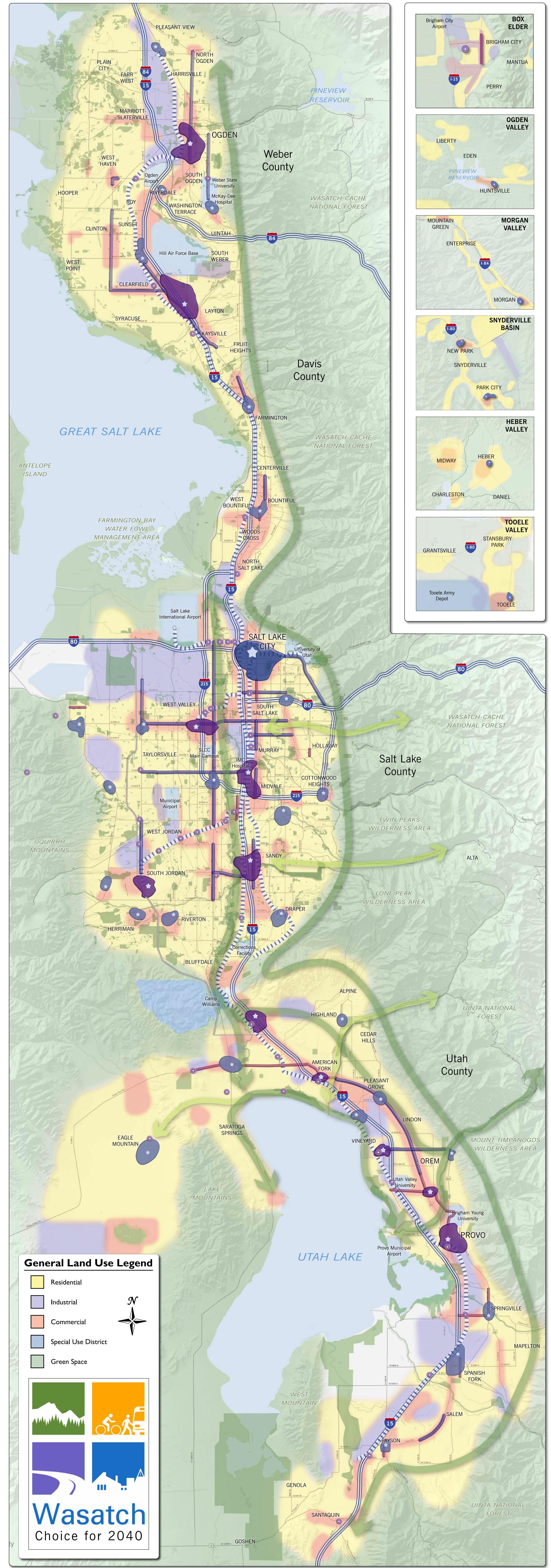
- Two-thirds of the buildings that will exist in 2040 have not yet been built.
- Total investment in new development will approach \$700 billion.
- More than 900,000 growth-related residential units will be constructed by 2040. About 180,000 existing dwellings will be replaced, rebuilt or renovated.
- Nearly 1.9 billion square feet of new and rebuilt space will be needed to accommodate the projected 2.9 million jobs we'll have by 2040.
- If we continue current patterns of development, municipalities will soon find that growth-related expenses exceed expected revenues.
- The Wasatch Front has limited land available for development, and building roads to serve widely dispersed populations will become increasingly impractical and expensive.
- Source: Arthur C. Nelson, Presidential Professor of City and Metropolitan Planning, University of Utah (2009)

Growth Principles for a Bright Future

When we plan together—understanding the local and regional impacts of our land use and transportation decisions—we create thriving urban environments, friendly neighborhoods, and a prosperous region. Our nine regional growth principles, developed through extensive public input and adopted by elected officials, provide a common framework and regional benefits:

The Greater Wasatch Vision for 2040

The Greater Wasatch is one region, stretching from Weber County south to Utah County and from Tooele County east to the Wasatch Back. We compete economically with other regions, comprise one job and housing market, and share the same air and water. Where and how we shape tomorrow's neighborhoods, communities, and economic centers within our region will dramatically affect the quality of our lives, including how much time and money we spend getting around, the quality of the air we breath, and the choices we have available to live, work, shop, and play.



Wasatch CHOICE for 2040

Highlights 🛼 🦰

Vision Benefits:

The Wasatch Choice for 2040 is a vision for how growth should unfold in our region. When compared with a baseline (a projection of current trends in the future), The Wasatch Choice for 2040 exhibits distinct benefits:

- Walkable communities: new homes are about twice as likely as today's homes to have convenient access to places to work, shop, play and learn.
- More growing up, less growing out: 40% more of our growth compared to recent trends -- fills-in existing communities and revitalizes business districts. This enables more biking, shorter commutes, better air quality, and makes the most of existing infrastructure.
- Real options for commuters: Average household transit use in 2040 could be 45% higher than today, making commuting more affordable and providing residents with more ways to get around.
- More open land stays open: Over the next 30 years, 24 fewer square miles convert to buildings and streets enabling us to have more green infrastructure and open land, with benefits ranging from more places for families to play, more local farmer's market food, better water quality, and more wildlife habitat.



Greenspace rings our valleys, connects our cities, and provides space for civic and social functions in our towns and neighborhoods. The Wasatch Choice for 2040 affirms that our natural resources and working lands provide immense benefits.We should safeguard them to preserve our regional food system, protect our water quality, and maintain our recreational opportunities. These lands also provide needed wildlife habitat, help to clean our air, and provide relief from our urban environment. Even closer to home, our parklands and greenways provide critical gathering spaces, recreational amenities, and connection to the natural world. Regional Greenways The Bonneville Shoreline Trail, the Green Context lordan River Parkway, and the Provo The Wasatch Mountains, the River Parkway Oquirrh Mountains, the Great **Regional Connections** Salt Lake, and Utah Lake. Links between greenways and major bobulation centers Centers Centers are historical and emerging regional destinations of economic activity. The vision suggests that these centers should expand to provide ever-broadening choices for residents to live, work, shop and play; a mix of all of these activities is welcome. Centers should work with the longterm market, helping provide opportunities to residents who want to live close to work, walk or bike to shop, and have both great transit and road access – desperately needed as our population ages, gas prices and congestion increase, and housing prices inch upward.



I. Efficient Infrastructure

Maximizing existing infrastructure and building more compactly and contiguously conserves green space, saves taxpayer dollars, and makes high-quality, lower-cost services available to us all.



2. Regional Mobility (Transportation Choice)

With a balanced muti-modal transportation system, more transportation options, and jobs and services closer to home, we reduce the growth in per capita vehicles miles traveled, we spend less time in traffic and have more time for friends, family, and doing what we enjoy.



3. Coordinated Planning

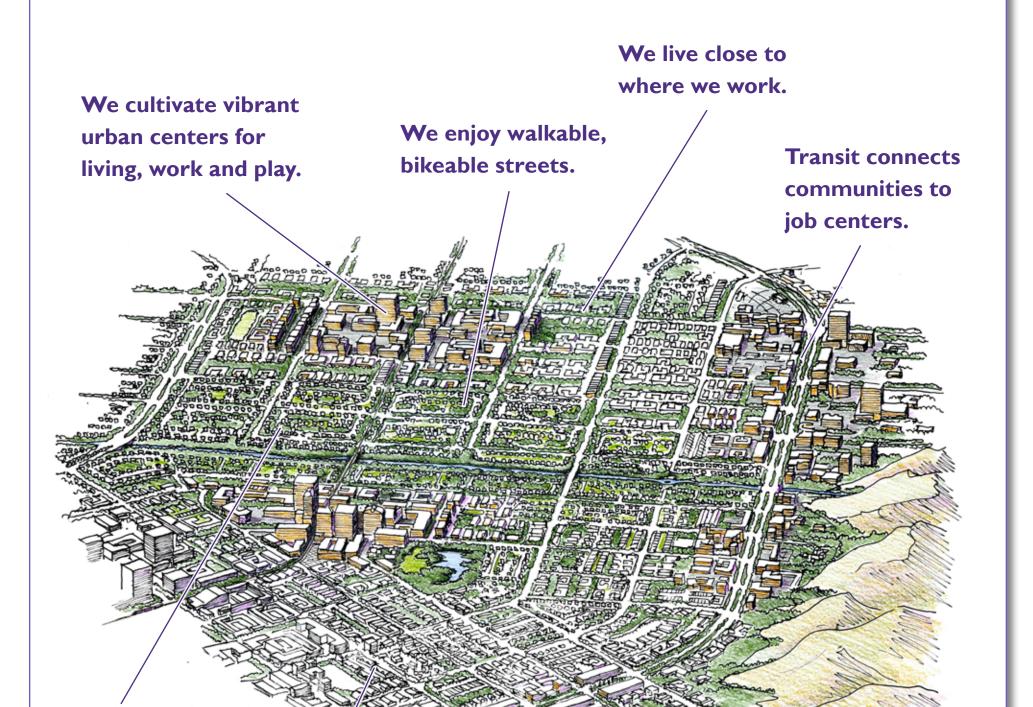
Local land use planning and regional transportation investments mpact one another. Coordination makes our communities healthy and connected and our region vibrant.



4. Housing Choice

Encouraging a variety of housing options, especially near transit and job centers, addresses market demand and makes living more affordable for people in all life stages and incomes.

Growth Principles Come to Life



Metropolitan Center

Downtown Salt Lake City is the metropolitan center, serving as the hu of business and cultur activity in the region. has the most intensive form of development



for both employment and housing, with high-rise development common in the central business district. It will continue to serve as the finance, commerce, government, retail, tourism, arts, and entertainment center for the region. The metropolitan center benefits from pedestrian friendly streetscapes and an urban style grid network. Downtown Salt Lake is the central hub for public transportation in the region. Auto access is prevalent with access to several major highways and thoroughfares.

Urban Center

Urban Centers are the focus of commerce and local government services benefiting a market area of a few hundred thousand people. Urban Centers will be served by high-capacity transit and major streets. They are characterized by two- to four-story employment and housing options.



We provide more housing options and preserve existing neighborhoods.

We save billions on infrastructure costs.

We protect local food production.



5. Health and Safety

When our streets are walkable, interconnected, and safe, we lead healthier lives by walking and biking more and driving less. These streets also provide efficient access for emergency services. Trails and access to nature provide healthy recreational opportunities.

We enjoy

access to

recreation

and nature.

6. Regional Economy



Strategic transportation investments and land use decisions can encourage business investment and help secure jobs closer to home, so we can provide for our families and keep our dollars in our

7. Regional Collaboration

Broad involvement, information sharing, and mutual decision making preserve common values and encourage progress toward shared goals

8. Sense of Community



Land use and transportation decisions that preserve our local heritage while valuing diversity enrich our community life, keeping our towns and cities beautiful and neighborly.

9. Environment



Protecting and enhancing air and water quality as well as critical and working lands also protects our health, safety, and quality of life for our kids and grand kids. Conserving water, energy, open space, and other resources is good for the environment and our economy. Coordinated trail systems will enhance access to areas of natural beauty and recreation.

Envision Utah's 3% Strategy

What if we respond to market demand and allow one-third of our future homes, jobs, and stores in walkable town centers and villages...and link them with a worldclass transportation system?

Town Center

Town centers provide localized services to tens of thousands of people within a two to three mile radius. One- to threestory buildings for employment and housing are characteristic. Town centers have a strong sense of community identity and are well served by transit and streets.



Station Community

Station Communities are geographically small, high-intensity centers surrounding high capacity transit stations. Each helps pedestrians and bicyclists access transit without a car. Station Communities vary in their land use: some feature employment, others focus on housing, and many will include a variety of shops and services.



Main Street Community

Main Streets are a linear town center. Each has a traditional commercial identity but are on a community scale with a strong sense of the immediate neighborhood. Main streets prioritize pedestrian-friendly features, but also benefit from good auto access and often transi

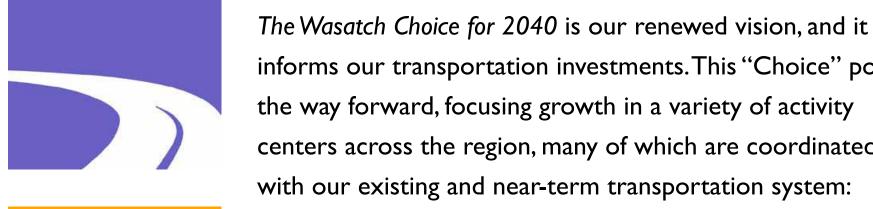


Boulevard Community

A Boulevard Community is a linear center coupled with a transit route. Unlike a Main Street, a Boulevard Community may not necessarily have a commercial identity, but may vary between housing, employment, and retail along any given stretch. Boulevard Communities create a positive sense of place for adjacent neighborhoods by ensuring that walking and bicycling are safe and comfortable even as traffic flow is maintained



Corridors



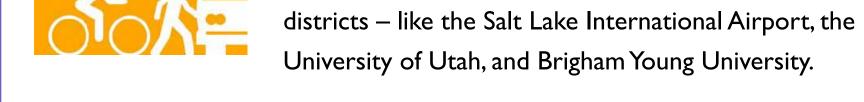
informs our transportation investments. This "Choice" points the way forward, focusing growth in a variety of activity centers across the region, many of which are coordinated with our existing and near-term transportation system: freeways, rail lines, rapid busways and key boulevards. While these centers are coordinated with today's transportation system, tomorrow's transportation investments will enhance service to these centers, including our region's special

This approach, which would accommodate one-third of projected growth on just 3% of our region's developable land, encourages targeted investment to create exceptional places, maximize efficiency, keep the cost of living in check, and reduce growth pressure on critical lands. Market analysts suggest that one-third of Utahns will want to live in walkable neighborhoods, close to school, church, the grocery store, and other services (Sources: RCLCO, Wasatch Front Development Trends, Nov. 2007; Nelson, 2009). Declining household size, increasing housing and energy costs, and a growing desire to trade commute time for family, service, work, and recreation time will drive this demand for walkable living. Currently, the supply of these neighborhoods lags behind demand, increasing their cost and reducing choice. The 3% Strategy responds to this consumer demand, while preserving traditional single-family neighborhoods for the majority who prefer suburban living.

How?

- Focus growth in economic centers and along major transportation corridors.
- Create mixed-use centers throughout the region.
- Target growth around transit stations.
- Encourage infill and redevelopment to revitalize declining parts of town.
- Preserve working farms, recreational areas and critical lands.

NOTE: The Wasatch Choice for 2040 (May 2010) is a vision illustrating how growth could unfold. The map's purpose is to guide the development of our regional transportation plan. The vision map reflects the Regional Growth Principles adopted by the Wasatch Front Regional Council (WFRC) and the Mountainland Association of Governments (MAG). The map is not a general plan and has no regulatory authority.WFRC/MAG encourages cities and counties to consider the growth principles and the vision map as local plans are updated in order to keep people and goods moving, our communities livable, and cities prosperous for generations to come.



Commuter Rail / TRAX

Freeways

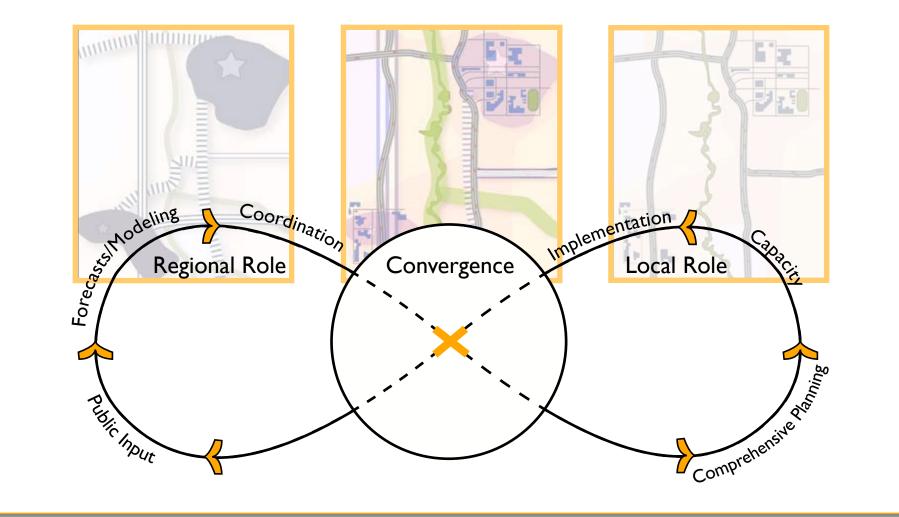
Realizing The Wasatch Choice for 2040

Why WFRC and MAG Developed a Vision

Our cities and counties do a terrific job planning for their individual futures, but there are no groups better able to facilitate discussion about the collective future of our metro area than the Wasatch Front Regional Council (WFRC) and the Mountainland Association of Governments (MAG)—groups led by mayors and county commissioners. WFRC and MAG have developed the long-range regional transportation plans for our metro area for decades. With a visioning process called Wasatch Choices 2040 (facilitated by Envision Utah), which began with a huge citizen involvement effort, and its renewal, The Wasatch Choice for 2040, WFRC and MAG are also thinking about how growth patterns can help us maintain our quality of life for the coming decades.

Cities Should Explore What's on the Map

WFRC and MAG encourage cities to explore a mix of activities and walkable development to reduce the need for long drives and provide residents with what they want out of life: more time for what matters most, affordability, family, improved health, and the pride of living in a world-class region.



LEGISLATIVE UPDATE

Nebraska

LB	Sponsor	Торіс	MAPA Position	Result
389	Friesen	Small cell technology	Oppose	Bill failed to pass
496	Stinner	TIF for workforce housing	Support	Signed by Governor
		Omnibus cmte bill w land		Passed by Legislature; Vetoed
873	Urban Affairs Cmte.	bank expansion	Monitor	by Governor
874	Urban Affairs Cmte.	TIF reform	Monitor	Signed by Governor
1019	Clements	Cass County to MAPA region	Support	Not prioritized
		Statewide study on economic		
LR-374	Clements	dvmt district boundaries		

lowa

COG Assistance

- The House Economic Development budget passed both subcommittee and the full Appropriations Committee this week.
- In the budget was an **increase** of \$25,000 (to \$200,000) for COG assistance. The Senate has not yet moved on their version of this bill, but could do so next week. We are asking that the Senate concur with the House's COG funding number.

IPI / COG Housing Project

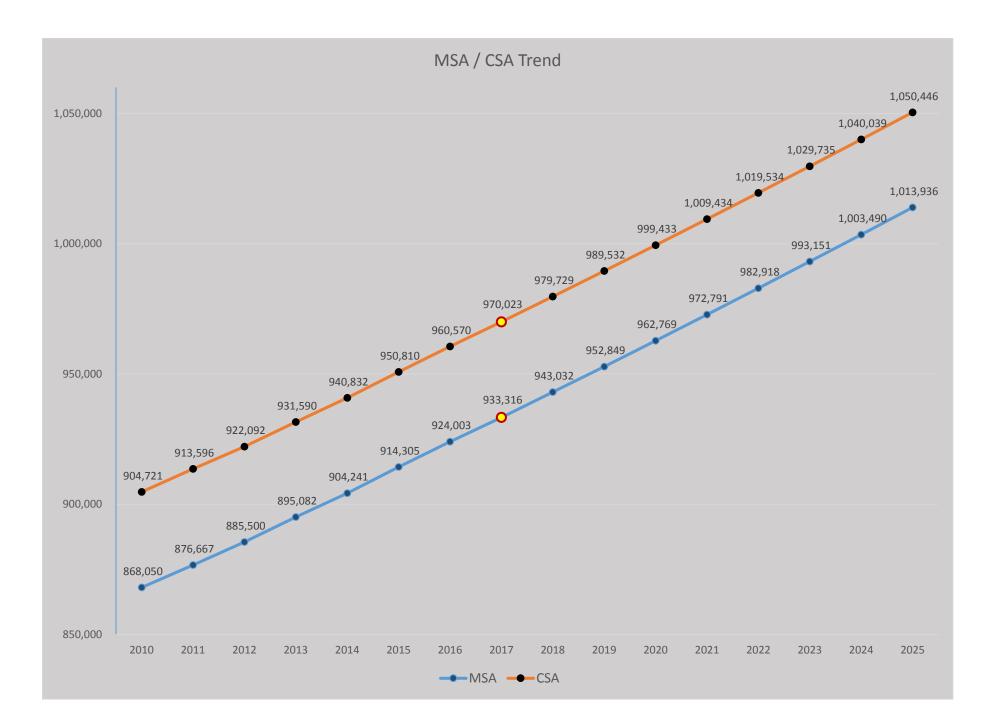
- \$1 million for the IPI/COG housing project has been included in the House Justice Systems Budget bill, which passed the full House Appropriations Committee this week.
- The Senate has not taken up their version of the bill yet, but the Senate Justice Systems Chairman Mark Chelgren (R Ottumwa) has been receptive to the project.
- Although the project has made significant progress, funding still faces some challenges including opposition from the Association of Business and Industry (ABI). ABI has a general opposition to any program by IPI, as they see their products as direct competition with the private sector. We are working to overcome this opposition. At this time, we would ask people, if they have not done so already, to send an email to their local legislators, encouraging them to support funding for this project.

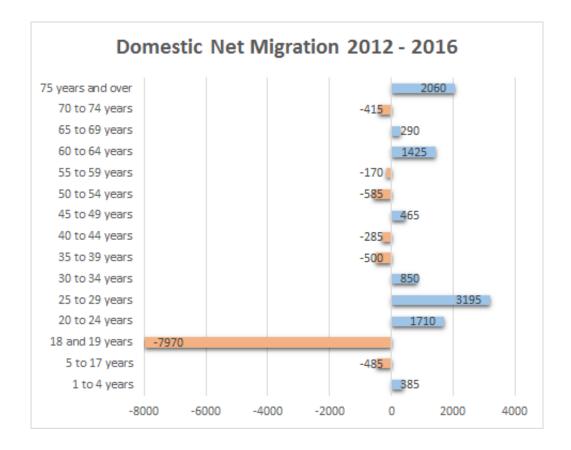
Backfill

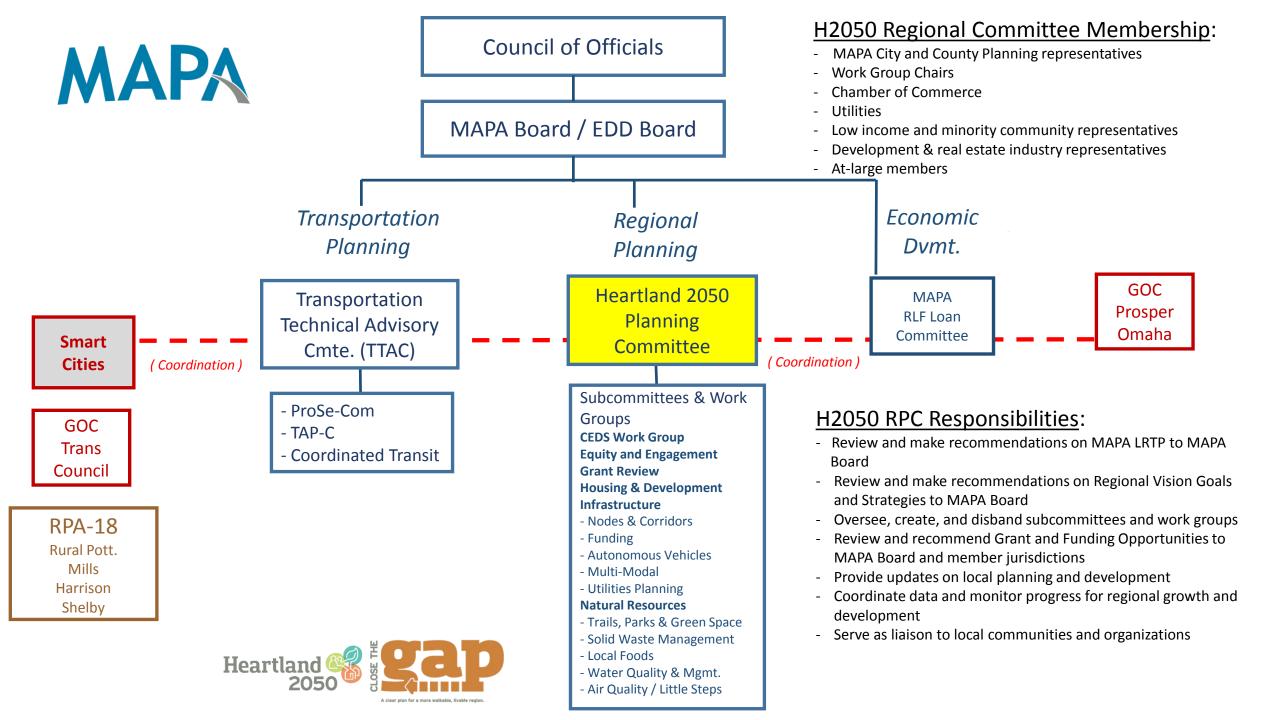
- There is still no final resolution on the backfill issue. However, the Senate did release budget targets on Wednesday. As part of their outline they indicate that their budget "fully funds the backfill to local governments."
- In public comments, Senator Charles Schneider (R Davenport), chair of the Appropriations Committee and also Senate president, indicated that the House and Senate are close to agreement on key budget items which would indicate the will be no reduction in the backfill for the coming fiscal year.
- It certainly seems more and more likely that the backfill will not be reduced for the fiscal year starting on July 1, 2018, but we do not yet have any confirmation on that point.

	Dicennial Census		Census Estimates		
-	1990	2000	2010	2016	2017
Douglas	416,444	463,585	517,110	555,894	561,620
Sarpy	102,583	122,595	158,840	178,328	181,439
Washington	16,607	18,780	20,234	20,568	20,721
Cass	21,318	24,334	25,241	25,594	25,889
Saunders	18,285	19,830	20,780	20,995	21,057
Pottawattamie	82,628	87,704	93,158	93,508	93,386
Mills	13,202	14,547	15,059	15,044	15,068
Harrison	14,730	15,666	14,928	14,072	14,136
MSA	685,797	767,041	865,350	924,003	933,316
	2010-2017	2010-2017 Percent			
	Change	Change (Estimates)			
	(Estimates)	U U U			
Douglas	43,034	8.3%			
Sarpy	21,702	13.6%			
Washington	441	2.2%			
Cass	649	2.6%			
Saunders	187	0.9%			
Pottawattamie	34	0.0%			
Mills	(8)	-0.1%			
Harrison	(773)	-5.2%			
MSA	65,266	7.5%			
	2016-17 Annual	2010-17 Avg Annual	2000s Avg Annual	1990s Avg Annual	
	Growth Rate	Growth Rate	Growth Rate	Growth Rate	
Douglas	1.0%	1.1%	1.2%	1.1%	
Sarpy	1.7%	1.8%	3.0%	2.0%	
Washington	0.7%	0.3%	0.8%	1.3%	
Cass	1.2%	0.4%	0.4%	1.4%	
Saunders	0.3%	0.1%	0.5%	0.8%	
Pottawattamie	-0.1%	0.0%	0.6%	0.6%	
Mills	0.2%	0.0%	0.4%	1.0%	
Harrison					
MSA	0.5%	-0.8%	-0.5%	0.6%	
		-0.8% 1.0%	-0.5% 1.3%	0.6%	
	0.5%				Est vs. Forecast
Douglas	0.5% 1.0%	1.0%	1.3%	1.2%	Est vs. Forecast 18,359
Douglas Sarpy	0.5% 1.0% 2010 Census	1.0% MAPA 2050 Forecast	1.3% 2017 Estimate	1.2% MAPA 17 Forecast	
-	0.5% 1.0% 2010 Census 517,110	1.0% MAPA 2050 Forecast 685,510	1.3% 2017 Estimate 561,620	1.2% MAPA 17 Forecast 543,261	18,359
Sarpy	0.5% 1.0% 2010 Census 517,110 158,840	1.0% MAPA 2050 Forecast 685,510 307,840	1.3% 2017 Estimate 561,620 181,439	1.2% MAPA 17 Forecast 543,261 178,340	18,359 3,099
Sarpy Washington	0.5% 1.0% 2010 Census 517,110 158,840 20,234	1.0% MAPA 2050 Forecast 685,510 307,840 28,934	1.3% 2017 Estimate 561,620 181,439 20,721	1.2% MAPA 17 Forecast 543,261 178,340 21,541	18,359 3,099 <mark>(820)</mark>
Sarpy Washington Cass	0.5% 1.0% 2010 Census 517,110 158,840 20,234 25,241	1.0% MAPA 2050 Forecast 685,510 307,840 28,934 33,541	1.3% 2017 Estimate 561,620 181,439 20,721 25,889	1.2% MAPA 17 Forecast 543,261 178,340 21,541 26,529	18,359 3,099 (820) (640)
Sarpy Washington Cass Saunders	0.5% 1.0% 2010 Census 517,110 158,840 20,234 25,241 20,780	1.0% MAPA 2050 Forecast 685,510 307,840 28,934 33,541 25,080	1.3% 2017 Estimate 561,620 181,439 20,721 25,889 21,057	1.2% MAPA 17 Forecast 543,261 178,340 21,541 26,529 21,475	18,359 3,099 (820) (640) (418)
Sarpy Washington Cass Saunders Pottawattamie	0.5% 1.0% 2010 Census 517,110 158,840 20,234 25,241 20,780 93,158	1.0% MAPA 2050 Forecast 685,510 307,840 28,934 33,541 25,080 120,958	1.3% 2017 Estimate 561,620 181,439 20,721 25,889 21,057 93,386	1.2% MAPA 17 Forecast 543,261 178,340 21,541 26,529 21,475 97,514	18,359 3,099 (820) (640) (418) (4,128)









David "Dave" Allan Schreiner

April 10, 2018

Dave Schreiner passed away at home on Friday, April 6th, at the age of 74, surrounded by family. Dave was born on December 7, 1943 in Wayne, Nebraska to Raymond and Mildred Schreiner. He attended H. H. Hahn Campus School (Wayne Prep) and went on to earn a Bachelor of Science in Civil Engineering from the University of Nebraska in 1966 where he was an active member of Theta Xi. At the University of Nebraska Dave met and fell in love with Linda Lee Muff.



Dave worked for the Kansas Department of Transportation beginning his career in urban planning. They spent some time in Manhattan, Kansas while Dave worked on post-graduate studies at Kansas State University. In 1974, they moved to Omaha, Nebraska where he worked as the Director of the Bi-State Metropolitan Area Planning Agency (MAPA) and began their family. After a rewarding career with MAPA, Dave moved his family to Phoenix, Arizona to further his service in city planning. While working for the City of Phoenix, Dave contributed to several significant projects including the highway transportation system for the Phoenix metropolitan area, Chase Field and Talking Stick Arena, among others. The City of Phoenix recognized his contributions and he received the City of Phoenix Excellence Award in 1994 and also the DREAMR Award in 2001. Dave was respected throughout his career for his great intellect, calm manner, honest negotiations, unquestionable scruples, and devotion to his family.

At home, Dave was a dedicated husband, father, and grandfather. He made it a priority to actively participate in his sons' sports, activities, and school functions. He and his wife spent time traveling to exotic locations including the Mediterranean, New Zealand, Australia, South America, and the Caribbean, as well as extensive travel throughout the United States. Dave enjoyed spending time with his five grandchildren, playing card games and taking trips to the local park.

For the last 33 years, Dave was a member of Orangewood Presbyterian Church, in Phoenix, Arizona, and served the church in many roles. Throughout his life, he was a dedicated servant, and a devout Christian.

Dave will be greatly missed for his compassion, generosity, pragmatism, humility, his servant-leader nature, quick wit and humor, and as a zealous Nebraska Cornhuskers football fan.

He is survived by his beloved wife of nearly 50 years, Linda; his sons Jeffrey (Nadalina) and Andy (Carrie); his grandchildren Audrey, Nate, Molly, Tomislav, and Klara Schreiner; his nephews Kevin, Matt, and Doug Sheppard, and his niece Jennifer Koolen. He was preceded in death by his brother Ronnie Schreiner and sister Sally Sheppard.

Services will be held at Orangewood Presbyterian Church, 7321 N. 10th St, Phoenix, AZ 85020, beginning at 10:30 am on Friday, April 20, 2018.

In lieu of flowers, donations may be directed to the University of Nebraska Foundation Attn: David A. Schreiner Memorial Scholarship 1010 Lincoln Mall Lincoln, Nebraska 68508



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Metropolitan Area Planning Agency

Work Program & Federal Assurances (200) –

Objective:

To efficiently develop and implement MAPA's Unified Planning Work Program (UPWP) in accordance with MPO responsibilities and federal requirements

Program Activity:

Planning Agreements

• Reviewed draft of updated MOA between the Nebraska DOT, Iowa DOT, MAPA, and Metro Transit related to the transportation planning process

Unified Planning Work Program (UPWP)

- Developed Draft 2019 Unified Planning Work Program for review by State and Federal Partners.
- Worked with local partners on pass-through awards for regional planning funding

Certification Review Action Plan

• No activity this month.

Civil Rights & Disadvantaged Business Enterprise (DBE)

- Finished draft Civil Rights Policy update
- RPA
 - Continued implementation of items from planning review
 - Developed Draft FY2019 TPWP

200 E	nd Products	Schedule
1.	Planning Agreements	Ongoing
2.	Unified Planning Work Program (UPWP)	Ongoing
3.	Certification Review Action Plan	Ongoing
4.	Civil Rights & Disadvantaged Business Enterprise (DBE)	Quarterly

Board & Committee Support (210) -

Objective:

To support ongoing activities of MAPA's Council of Officials, Board of Directors, Finance Committee, and Transportation Technical Advisory Committee (TTAC)

Program Activity:

Council of Officials

• Prepared for the April Council of Officials meeting in Council Bluffs

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• Prepared for an Interlocal Cooperation Agreement Amendment for the TIP fee.

Board of Directors

- Held monthly Board of Directors Meeting
- Communicated with Board members on MAPA events and activities
- Prepared for the transition from paper to electronic meeting materials at the monthly Board meetings.

Finance Committee

- Reviewed invoices and contract for the March Finance Committee
- Prepared FY19 Preliminary Program Budget and UPWP.

Transportation Technical Advisory Committee (TTAC)

• Held March TTAC meeting

RPA

• Held RPA- 18 PC/TAC Meeting

210	End Products	Schedule
1.	Council of Officials	Quarterly
2.	Board of Directors	Monthly
3.	Finance Committee	Monthly
4.	Transportation Technical Advisory Committee	Monthly

Regional Transportation Planning (220) –

Objective:

To conduct the transportation planning activities related to the development and implementation of the Long Range Transportation Plan

Program Activity:

LRTP Development and Administration

- Added language to the LRTP of performance based planning (PM) safety requirements
- Coordinated with Smart Cities group on collaborating MAPA LRTP with broader community to develop a unified Transportation Plan.

Transit Planning Activities

- Worked with CTC members to establish goals and strategies for the education and advocacy work group
- Coordinated with the VA, UNMC, UNO, and Heartland Workforce Solutions on implementing ridesharing and carpooling programs through MetroRideshare.org
- Worked with NDOT to establish an ongoing Mobility Management program for Omaha-Lincoln area
- Worked with NDOT to promote the statewide Vanpooling system in the Omaha area

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- Prepared items for FY2018 5310 flex to NDOT and Iowa DOT
- Worked with Metro Transit to prepare their FTA program of projects for FY2019 TIP
- Provided CTC with a draft of the new 5310 project selection process

Bicycles & Pedestrian Planning Activities

• Worked with partner agencies to distribute information on FY2018 TAP-C applications

Freight Planning & Coordination

• Attended performance measures workshop on freight reliability performance measures and upcoming deadlines for target setting.

Congestion Management Program

• Attended March Transportation Incident Management working group meeting

Other Long-Range Studies

• No activity this month.

RPA

- Developed preliminary outline for 2040 LRTP Update
- Created worksheet for Policy and Technical Committees to weigh in on LRTP Goals

220 E	nd Products for MAPA Work Activities	Schedule
1.	LRTP Development and Administration (2050 LRTP)	Fall - Winter 2017-2018
2.	Transit Planning Activities	Ongoing
3.	Bicycle & Pedestrian Planning Activities	Ongoing
4.	Freight Planning & Coordination	Ongoing
5.	Other Long-Range Studies	Ongoing

Transportation Improvement Program (TIP) & Local Projects (230) –

Objective:

To monitor and maintain a fiscally constrained Transportation Improvement Program for regionally significant transportation projects.

To implement performance-based planning requirements of the FAST Act.

To ensure MAPA staff representation and coordination with local partner projects.

Program Activity:

Maintenance of FY-2018 Transportation Improvement Program (TIP)

• Completed Amendment 5

Project Selection Activities (STBG, TAP, 5310)

• Held TAP-C meeting to select TAP projects

Transportation Funding Analysis

• Met with UNO to discuss transportation funding analysis partnership for LRTP.

Development of FY-2019 Transportation Improvement Program (TIP)

• Evaluated sections of FY2018 TIP in preparation for FY2019

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- Reached out to local agencies to begin updating project list
- Continued online database development

Performance Measurement & Reporting

• Attended PM2 (Pavement/Bridge) and PM3 briefing in Lincoln

Local Project Support & Coordination

- Held Bellevue Bridge Alternatives Study interviews
- Prepared for Transit Return on Investment (ROI) Assessment, including stakeholder outreach and consultant coordination.
- Participated in Project Link corridor planning and meeting.

RPA

- Reviewed programming and STBG and TAP targets for RPA-18 funding
- Reviewed TAP and STBG applications for funding in the FY2019 TIP

230 Er	nd Products for MAPA Work Activities	Schedule
1.	Maintenance of FY2017 & FY2018 TIPs	Ongoing
2.	Project Selection Activities	Winter 2018
3.	Transportation Funding Analysis	Ongoing
4.	Development of FY2019 TIP	Spring 2018
5.	Performance Measurement & Reporting	Ongoing
6.	Local Project Support & Coordination	Ongoing

Communication & Public Involvement (240) –

Objective:

To provide ongoing opportunities for stakeholders & the public to participate in the transportation planning process

To communicate important information and key decisions about the transportation planning process to the public

To conduct and support events, seminars and other activities that support the transportation planning process

Program Activity:

PPP & Public Engagement Activities

- Finished the PIP Annual report for 2017 reviewing previous outreach efforts
- Attended La Vista's 84th Street public meeting
- Distributed news releases about MAPA American Planning Association awards and Heartland 2050 Winter Summit
- Met with new City of Omaha Economic Development & Planning staff members.
- Arranged news media interviews for stories about Heartland 2050 Winter Summit and MAPA Traffic Growth Report

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- Responded to emails, phone calls and inquiries from organizations and the public.
- Met with news media for story on transit regional planning
- Met with Bellevue Leader for news story on MAPA activities.

CAC & Citizen's Academy

- Coordinated with partner agencies on the new curriculum and outline of the Citizens Academy
- Worked on developing reading material and presentations for the Spring session of the Citizens Academy
- Coordinated the Civil Rights Policy, Coordinated Transit Plan, and Public Involvement Plan updates to be consistent in language and goals

Publications & Newsletters

- Finished edits on newsletter and disseminated e-newsletter and sent paper newsletter to printer
- Designed multiple elements for Heartland 2050 Winter Summit including summit program, signs, and Summer Summit Save-the-Date
- Designed invitation for MAPA Council of Officials quarterly meeting
- Designed flyer for Heartland 2050 One Million Cups talks

Online Activities (Websites & Social Media)

• Created blog posts for the website and posts for Facebook and Twitter on various MAPA projects and partner projects

Participation in Partner Forums

- Presented at partner forums on transportation alternatives and options
- Attended LPA Harrison Street construction project public meeting.

RPA

- Worked with RPA-18 on the Passenger Transportation Plan updates
- Began identifying stakeholders for the RPA-LRTP update

240 E	nd Products	Schedule
1.	PPP & Public Engagement Activities	Ongoing
2.	CAC & Citizen's Academy	Semi-Annually
3.	Publications & Newsletters	Ongoing
4.	Online Activities (Websites & Social Media)	Ongoing
5.	Participation in Partner Forums	Ongoing

Regional Data, Mapping, & Modeling (250) –

Objective:

To conduct socioeconomic and demographic forecasts in support of the transportation planning process To develop and maintain regional Geographic Information Systems (GIS)

To develop and maintain modeling tools to support decision-making at the state, regional, and local

Page | 6 level

Program Activity:

Regional Data & GIS

- Continued development of Regional Data Explorer
- Updates to High Impact Network data
- Building permits 2017 data development
- Development of DMV database

Technical Reports & Forecasts

- Responded to two requests for traffic data
- Compiled and analyzed crash data
- Analyzed taxable value per acre

Travel Demand Modeling Activities

•

Land Use Activity Allocation Model (LUAAM)

• Continued development of parcel based land use

Census

• No activity this month.

Aerial Photography (NIROC)

• No activity this month.

RPA

• Developed additional GIS maps and reports for the Pottawattamie County Transportation Plan

250 End	Products for MAPA Work Activities	Schedule
1.	Regional Data & GIS	Ongoing
2.	Technical Reports & Forecasts	As Needed
3.	Travel Demand Modeling Activities	Ongoing
4.	Land Use Activity Allocation Model (LUAAM)	Ongoing

Environment & Energy (260) –

Objective:

Improve air quality by taking proactive measures to reduce environmental impacts and improve energy conservation as related to transportation.

Program Activity:

Little Steps, Big Impact Ozone Awareness Campaign

- Hosted project partners meeting for 2018 campaign
- Discussed student participation in ozone monitoring during summer 2018 with Civic Nebraska

Alternative Fuels Activities

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• No activity this month.

Travel Demand Management & Other Activities

• Worked with various employers around the metro area to establish ridesharing programs for employees or switch to the region wide Metro Rideshare platform

Congestion Management Process (CMP)

• Attended signals presentation with City of Omaha

Metro Area Motorist Assist (MAMA)

• No activity this month.

RPA

• No activity this month.

260 Ei	nd Products for MAPA Work Activities	Schedule
1.	Little Steps, Big Impact Ozone Awareness Campaign	Summer 2017/18
2.	Alternative Fuels Activities	Ongoing
3.	Travel Demand Management & Other Activities	Ongoing
4.	Congestion Management Process	Ongoing

Heartland 2050 (270) –

Objective:

To coordinate the transportation planning process with the implementation of Heartland 2050 Regional Vision

Program Activity:

27001: Heartland 2050 Mini-Grant Program

• Two grant requests received and recommended for funding

27002: Heartland 2050 Committees & Working Groups

- Convened Infrastructure Autonomous Vehicles and Technology Work Group
- Convened Stakeholder Taskforce for Regional Equitable Growth Profile Update
- Attended Smart Cities Planning Group weekly meetings
- Karna Loewenstein attended Smart Cities Connect Conference 3/25-28 in Kansas City MO.
- Supported H2050 Solid Waste Management Workshop

27003: Heartland 2050 Technical Analysis and Data Support

- Ongoing collaboration with Policy Link on Regional Equitable Growth Profile Update
- Finalized contract for Transit Return on Investment (ROI) Study with NDOT and EDR Group

27004: Heartland 2050 Public Outreach

- Hosted 1 Million Cups 3/21/18
- Block Talk Dahlman Neighborhood 3/6/18

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- Presentation by Greg Youel to Happy Hollow Women's Book Club 3/21/18
- Presentation by Jeff Spiehs at Young Professionals Summit 3/1/18
- Policy Link Conference Delegation Meeting 3/12/18
- Karna Loewenstein and Jeff Spiehs attended Leading for Racial Equity Workshop 3/15/18
- Jeff Spiehs manned a booth at NROC Clerk School in Grand Island 3/28/18

27005: Heartland 2050 Summits and Speaker Series

- Successful Summit The Power of Collaboration was executed 3/22/18
- Ongoing collaborative efforts with United Way of the Midlands on Summer Summit 6/6/18

27006: Heartland 2050 Site Visits

• Ongoing planning for Pittsburgh Site Visit - October 2018

27007: Heartland 2050 Administration

- Meeting with Peter Kiewit Foundation grant liaison
- Developing strategy for PKF grant request in April cycle.

RPA

• Began planning for Block Talks in Treynor and Avoca

270 E	End Products	Schedule
1.	Heartland 2050 Mini-Grant Program	Winter 2018
2.	Heartland 2050 Committee & Working Groups	Ongoing
3.	Heartland 2050 Technical Analysis and Data Support	Ongoing
4.	Heartland 2050 Public Outreach	Ongoing
5.	Heartland 2050 Summits and Speaker Series	Quarterly
6.	Heartland 2050 Site Visit	Fall 2018
7.	Heartland 2050 Administration	Ongoing

Training & Education (280) –

Objective:

To provide professional development and training to promote continued development of skills for MAPA staff

Program Activity:

Technical and Policy Education Activities

- Attended webinar walkability for communities
- Attended training on ADA accessibility changes and updates
- Attended webinar on electric vehicle industry changes

Related Association Participation

- Attended NPZA Conference
- Attended quarterly MPO & RPA meeting with Iowa DOT
- Attended planning meetings for ASCE/LOCATE conference
- Attended Iowa Councils of Government (ICOG) monthly board meeting
- Participated in Nebraska Regional Officials Council (NROC) monthly board conference call.

Professional Certification and Memberships

- Attended monthly PRSA meeting
- Attended Greater Omaha Chamber Boss & Company leadership meeting.

RPA

• No activity this month.

280 End Products		Schedule
1.	Technical & Policy Education Activities	As Needed
2.	Related Association Participation	Ongoing
3.	Professional Certifications & Memberships	As Needed

Transportation Management (290) –

Objective:

Provide for leadership and efficient administration of MAPA's transportation programs

Program Activity:

Program Administration

- Continued management and administration of UPWP implementation
- Held monthly staff meeting to discuss on-going projects and timelines

Personnel Management

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• Conducted interviews for HR and Admin Assistant positions.

Financial Management

- Prepared Qtrly Reimbursement Requests.
- Responded to FHWA requests for information to close out FY16.
- Received approval of MAPA's Cost Allocation Plan for FY18.
- Reviewed subrecipient requests for reimbursement.

Contracts and Agreements

- Reviewed and commented on Lovgren Marketing Agreement
- Received required insurance certificates and policy documentation from Lovgren Marketing for their LSBI agreement

Quarterly Reporting and Invoicing (NDOT & Iowa DOT)

• No activity this month.

RPA

- Continued management and administration of TPWP implementation
- Held monthly staff meeting to discuss on-going projects and timelines

290	290 End Products	
1.	Program Administration	Ongoing
2.	Personnel Management	Ongoing
3.	Financial Management	Ongoing
4.	Contracts and Agreements	Ongoing
5.	Quarterly Reporting and Invoicing	Ongoing

Membership Services (300) –

Objective:

Provide assistance to MAPA members, including demographic data, mapping, and other service to local, state and regional projects.

Program Activity:

Member Data Requests

- Provided comment on Omaha development reviews
- Coordinated with Metro Transit staff on improvements to MAPA and Metro comments to development reviews

Member Mapping Requests

• Provided MAPA mapping and demographic data to partner agencies for community development projects in North Omaha

RPA

Page | 11

• No activity this month.

300 End Products		Schedule
1.	Member Data Requests	As Needed
2.	Member Mapping Requests	As Needed

Local and Partner Planning Support (310) –

Objective:

Provide assistance to local governments and agencies to conduct plans and develop data in support of the regional transportation planning process.

Program Activity:

• No activity this month.

Community Development Assistance (710) –

Objective: To provide technical assistance to jurisdictions in identifying community development needs and the resources to meet those needs.

Function			
21	Jurisdictional Visits		
	Visited Walnut to photo document downtown building renovations and discuss funding for vacant school building with City.		
	Visited the Cities of Valley and Waterloo to discuss housing rehabilitation program and other community needs.		
	Visited Malvern to discuss 5-2-1-0 project implementation.		
	Visited City of Bellevue planning and community development staff concerning CBDG funding and housing needs.		
	Meet with City of Blair to discuss the Nebraska Rural Workforce Housing application.		

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Page				
22	Local Planning Assistance			
	Mills County Pre-disaster Mitigation Plan (17MILL02) – Continued to work with local officials on plan update. Submitted quarterly project status report.			
	Submitted a nomination for the downtown Walnut renovation project as an All Star Community to the Iowa League of Cities.			
	Attended Nebraska APA conference and accepted three recognition awards.			
23	Local Management Assistance			
	Discussed urban renewal and tax increment financing for housing with the City of Crescent.			
24	Grant Writing Assistance			
	Submitted NDED Workforce Housing Program application for the City of Blair.			
	Continued work on the Carson-Macedonia CDBG Downtown Revitalization Grant application. Application due in April.			
	Continued work on the City of Carson's Historical Resource Development Grant for community theatre.			
	Provided the City of Walnut a funding table for school building projects.			
	Submitted Hancock Water/Sewer CDBG application.			
25	Grant Management			
	Mills County CDBG-NDR (17MILL01) – Reviewed invoices and processed reimbursement requests submitted by project vendors. Submitted documentation necessary to obtain Release of Funds, quarterly status report and budget update. Initiated contract amendments to included added federal language and provisions. Attended quarterly watershed coalition meeting in Oakland.			

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Walnut CDBG Water/Sewer Administration (17WALT01) – Reviewed payroll reports submitted by project contractor and subcontractors. Reviewed invoices and processed reimbursement requests submitted by contractor. Submitted necessary documentation to IEDA to satisfy project monitoring findings.	
CITIES Grant Administration – (16POTT03, 17POTT01) – Processed reimbursement requests for project activities. Updated Pottawattamie County Board of Supervisors on grant budget and status of project activities.	
Council Bluffs Housing Trust Fund (18CBHT01) – Met with Trust Fund board members for overview of administrative procedures and upcoming application process.	
JLUS Implementation (16JLUS01) - Continued Implementation of JLUS Grant and completion of associated deliverables.	

Economic Development Assistance (720) –

	To provide technical assistance to jurisdictions to identify economic development needs sources to meet those needs.		
Function			
21	Economic Development (16EDAA01)		
	Meet with the Western Iowa Development Association (WIDA) concerning strategic planning needs.		
	Advise Cities of Bellevue and Council Bluffs on Promise Zones through the US Treasury.		
22	Housing Activities (16NDED01)		
	Working on pre-contract conditions for Valley and Waterloo Housing Rehabilitation NAHTF grant (17-TFH)-27016.		
	Attended the Metro Area Continuum of Care for the Homeless board meeting.		
	Attended NIFA housing conference.		

Joint Land Use Study Department of Defense Grant Budget Amendment April 2018

Account #	Account Name	Original Federal Budget	Budget Adjustment	Amended Federal Budget
10-5000	Salaries	\$63,126.10	\$3,435.00	\$66,561.10
10-5005	Payroll Additive Expense @ 50.71% of Salaries	\$32,011.20	\$1,742.00	\$33,753.20
10-5005	-	\$95,137.30	\$5,177.00	\$100,314.30
		\$75,157.50	\$5,177.00	\$100,514.50
10-5200	Advertising	\$1,500.00	(\$1,300.00)	\$200.00
10-5220	Printing	\$3,000.00	(\$2,252.44)	\$747.56
10-5320	Professional Services (Translation)	\$945.56	(\$945.56)	\$0.00
10-5600	Forums	\$2,000.00	(\$1,970.00)	\$30.00
10-5700	Postage	\$500.00	(\$500.00)	\$0.00
	Subtotal of h. Other Expenses	\$7,945.56	(\$6,968.00)	\$977.56
10-5710	Supplies	\$2,000.00		\$2,000.00
10-5900	Travel & Conferences	\$2,000.00		\$2,000.00
10-3900				
	Subtotal of Direct Non Personnel Expenses	\$11,945.56	(\$6,968.00)	\$4,977.56
10-6070	Indirect Cost Allocation @ 34.6% of Direct Personnel Expenses	\$32,917.14	\$1,791.00	\$34,708.14
	Total Expenses	\$140,000.00	\$0.00	\$140,000.00

MAPA Subcontractor Payment Authorization

Contract Number:	18504101001
Contract Party:	Douglas County
Contract Descriptioin:	GIS Activities - FY 2018
Contract Approved by Board of Directors:	June 29, 2017
Contact Amount:	\$61,500.00
Match Amount:	\$26,357.00
Contract Period:	July 1, 2017 - June 30, 2018

Final Payment

Billed to Date:	\$ 61,499.26
Less Previous Payments:	\$ 41,898.97
Amount Due:	\$ 19,600.29

Payment Recommended By:

Responsible Charge / MAPA Staff Member

Department Manager

MAPA Executive Director

Approved by MAPA Finance Committee:

Date

MAPA Treasurer/Finance Committee Member

Cost Breakdown Form for Actual Cost Plus Fixed Fee Agreements

Company Name:	Douglas County GIS
Address	1819 Farnam St - Civic Center 402
Employer (FEIN) No	
Project No.	310 Douglas County GIS Activities
Project Location:	Omaha
Control No.	
Agreement No.:	18504101001
Invoice No. and Date	015 - 2018-04-10
Progress Report Date:	2018-03-31
% Work Completed	100%
Current Billing Period	Jan 2018 - Mar 2018

Actual Cost plus Fixed Fee Amount >	Limiting Max. Amount \$61,500.00	Fixed Fee for Profit	Total Contract Amount \$61,500.00
	14 . S. S. S. S	Amount	
	This Period	Previously Billed	To Date
Direct Labor	\$14,654.42	\$31,326,33	\$45,980.75
Overhead @ 33,75% of Direct Labor	\$4,945.87	\$10,572,64	\$15,518,51
Direct Non-Labor Costs	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0,00	\$0 00
Fee for Profit = % of Labor and Overhead	\$0.00	\$0.00	\$0.00
Outside Services (Subconsultants)	and the second second		
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0_00
			\$0.00
Subtotal – Outside Services	\$0.00	\$0.00	\$0.00
Total Amount Due >	√ \$19,600.29	\$41,898.97	\$61,499.26
I certify that the hilled amounts are actual and in a	greement with the contract ter	ms. Balance:	\$0.74
Signature GIS Coordinator		Date 4/10/2018	

DR Form 162, August 2012

Douglas County GIS Invoice 01S												(
Q3 2017-2018 (Jan 1, 2018 - Mar 31, 2018)	T												
Direct Personnel Costs	_												
Project	Name	Hourly Rate	Description	Hours	Total	Federal 70%	Local 30%		Federa	al Match - Total Gra	ant \$61,500		
Project 1 - Cityworks	Mike Schonlau	\$53.32	Salary and Wages	0	(÷	\$ <u>*</u> 2	\$ -				200.00		A 14 17 17 11
Project 1 - Cityworks	Miller Schonlau	529.00	Fringe Benefits	0 \$		¢	5		Current	Previous	Total	Budget	Balance
Project 1 - Cityworks	Steve Cacioppo		Salary and Wages	83.5 \$		2,366.06	\$ 1,014.0		5 2,929.98		\$ 8,787.26	\$ 10,146.00	
Project 1 - Cityworks	Steve Cacioppo	\$24 GC	Fringe Benefits	83.5 \$		5 1,437 87	\$ 616.2		\$ 1,768.38	\$ 3,512.17	0 0,000,00	\$ 6,123.00	
Protect 1 Cityworks	Nataliya Lys	J33.92	2 Salary and Wages	23.75		5 563.92			\$ 1,585.70		\$ 4,747.88	\$ 5,652.00	
Protect 1 - Cityworks	Nataliya Lys	J	Fringe Benefits	23.75 \$	472.15	330.51	\$ 141.6	4 Project I Tota	5 6.284.06	\$ 12,531.58	\$ 18,815,54	\$ 21,921.00	\$ 3,105.3
Project 1 - Cityworks	Craig Carsley	V \$33.75	Salary and Wages	0 5	8	¥95	S +2			127 TO COLORA	TAU WATABLE	and the second	la' lanciù
Project 1 - Cityworks	Craig Carsley	V \$18 80	Fringe Benefits	0 5	;	5 -	5	Project 2 (Data) Labor	\$ 3,178.81	5 4,964.02	5 8,142.83	\$ 7,992.00	
			Project 1 Subtotal	107.25 \$	6,711,93	4,698-36	5 2,013.5		5 1,815.90				
		1						Project 2 (Data) Indirect	\$ 1,685.71		\$ 4,327.93	\$ 4,366.00	
Project 2 - Data	Mike Schonlau	582.32	Salary and Wages	24.5 5	1,281.84	6 897.29			1 5 6,680.42	5 10,471.03	\$ 17,151.45	\$ 16,937.00	\$ (214.4)
Project 2 - Data	Mike Schonlau	/\$29.00	Fringe Benefits	24.5 \$	5 711.97	5 498.38							
Project 2 Data	Steve Cacloppo	540.48	Salary and Wages	19.75 \$	799.48	5: 559.64	\$ 239.8		\$ 3,165,34			\$ 10,688.00	
Project 2 - Data	Steve Caciuppo		Fringe Benefits	19.75 5	485.85	340 10			\$ 1,796,01				
Project 2 - Data	Nataliya Lys		Salary and Wages	26.5 5	898.88	629.22	5 269.6		S 1.674.46		\$ 6,442.70		
Project 2 Data	Nataliya Lys		Fringe Benefits	26.5 \$	526.82	368 77	\$ 158.0	5 Project 3 Tota	6,635.81	\$ 18,896.36	\$ 25,532.17	\$ 22,642.00	5 (2,890.1
Project 2 - Data	Craig Carsley		Salary and Wages	46.25 5	1,560.94	1,092 66	\$ 468.2			-			
Project 2 - Data	Craig Carsley		Fringe Benefits	46.25 5		608.65	5 260.8	5 Tota	\$ 19,600.29	5 41,898.97	\$ 61,499.26	\$ 61,500.00	\$ 0.74
Project 2 - Data	Claig Caract	0 510 00	Project 2 Subtotal	117 \$		4,994 71	5 2,140 5	7	/	/	/		
		1											5.
Project 3 - Apps	Mike Schonlau	65 37	Salary and Wages	53.5 \$	2,799.12	1,959 38	\$ 839.7	1	Total	Federal (70%)	Local (30%)	Billed	Billed % of Budge
Project 3 - Apps Project 3 - Apps	Mike Schonlau		Fringe Benefits	53 5 5		1,088 30	5 466.4	Project 1 Budget	\$ 31,315.00	\$ 21,920.50		\$ 18,815.64	86
	Steve Cacioppo		Salary and Wages	1.5 5		42.50	S 18.2		\$ 24,197.00	\$ 16,937,90	\$ 7,259.10	\$ 17,151.45	101
Project 3 - Apos	Steve Cacioppo		Fringe Benefits	15 \$		25.83	S 11.0	Project 3 Budget	\$ 32,346.00	\$ 22,642.20	\$ 9,703.80	\$ 25,532.17	113
Project 3 - Apps	Nataliya Lys		Salary and Wages	49 \$		1,163.45	\$ 498.6	2				\$ 61,499.26	100.0
Project 3 - Apps			Fringe Benefits	49 5		681.88	S 292.2	1				~	1
Project 3 - Apps	Nataliya Lys		Salary and Wages	0 5			s						
Project 3 Apps	Graig Carsley		Fringe Benefits	0 5			5						
Project 3 - Apps	Craig Carsley	1/314.05	Project 3 Subtotal	104 5		4,961 35	S 2.126 3						
			Project 5 Subtotal	104 5	1,007.00	/							
			Subtotal Direct Personnel Costs	328.25	V 20,934.86	14,654.42	5 6.280.4	D.					
	Contraction of the first and the set			3/8.23 3	7.065.51	V4.945.87							
	Indirect Cost Rate	33.75%	Indirect Losts	~ 2									
				Total \$	28,000.37	19,60929	\$ 8,400.0	1	-				
				1001 3	40,000.37		- Schering						
Additional Billing support required:								1					
			At the time of the first billing the Cour	nty must provide a	certification of its cu	rrent indirect cost rate.	The cost rate shall be rece	tified regularly					
							1	1					

MAPA Unified Work Program

Douglas County GIS

Fiscal year: 2017-2018

Project #1

Progress Report Q3

Project Name:

Cityworks Work Order and Asset Management System

Current Period Activities:

- Provided ongoing Cityworks application configuration, database, reporting, and GIS support for City and County Departments managing transportation assets, including the City's Barricade Contractor
- Continued support of Public Works Traffic Maintenance Division roadway assets and Cityworks workflows
- Assisted Traffic, Construction and Parking Divisions with writing new Cityworks Reports and SQL views
- Working on a new Cityworks workflow that would improved reassignment of the service requests amongst different Public Works divisions
- Working on a new mobile public site that will allow citizens to report traffic related issues to the Mayor's Hotline that automatically get routed in Cityworks

MAPA Unified Work Program Douglas County GIS Fiscal year: 2017-2018 Project #2

Progress Report Q3

Project Name:

GIS Data Maintenance

Current Period Activities:

For this period, DCGIS worked on the following transportation data activities:

- Administer and perform maintenance on five geospatial database environments hosting transportation data used by City and County employees
- Continued maintenance of countywide address points, street centerlines, and various roadway asset features
- Assisted Omaha Public Works Traffic Division with GIS data analysis and crash data reporting, including integration with new Omaha Police traffic accident reporting system and the State's accident reporting system
- Worked on updated traffic crash data and reports used by Omaha Public Works for transportation planning
- Helped build workflow for Construction Division brick street inventory project, water main break tracking, and ADA curb ramp inventory
- Created new pavement management dataset to manage major and residential road conditions for Omaha Public Works
- Setup new traffic restrictions and closures datasets to support new traffic restrictions public app
- Continued to develop new schema and make data edits to traffic intersections to support various crash analyses
- Processed multiple data requests for transportation-related information (including street centerlines, sewer, contours, various planning layers)
- Began planning work for implementation of new Roads & Highways linear referencing system for roadway data

MAPA Unified Work Program Douglas County GIS Fiscal year: 2017-2018 Project #3 Progress Report Q3

Project Name:

GIS Applications

Current Period Activities:

For this period, DCGIS worked on the following transportation GIS application activities:

- Hosting and maintenance of various transportation GIS web and mobile applications, including DOGIS public mapping site, traffic intersection and crash editing app, SnowOps snow removal management app, Project Coordinator/Viewer, roadway lane miles viewer, bike route assemblies viewer, ADA curb ramp editor, brick street inventory app, pavement management app, parking facilities app, traffic restrictions app, Geocortex, Citysourced, Pictometry Connect, ESRI Collector, and others
- System administration for GIS server and software architecture supporting transportation GIS apps
- Configuration and publishing of Geocortex GIS web applications for transportation planning, traffic engineering, traffic maintenance, traffic crash inventory, road right-of-way maintenance management, design engineering, snow operations, street sweeping operations, metro-wide project coordinator and viewer, Planning bike rack management application, construction/streets pavement management
- Authoring, publishing, and deploying various web and mobile transportation GIS apps and services using ArcGIS Online and/or ArcGIS Server, including sign collection, bus routes, parking meters, surface parking, parking garages, pavement markings and symbols, roadway construction projects, and various map services to support new Geocortex transportation apps
- Deployed new AVL (fleet tracking) map services and processors to support live tracking of City and contractor vehicles for snow operations and to make info available for public snow plow map
- Setup and training for various mobile GIS apps for collecting and viewing transportation data in the field
- Evaluation and testing of new linear referencing software from ESRI for better roadway asset management

		Insurance Cost (Per Month)			Effective	Estimated hours		
1,163,2	¢	Health			Wage rate	worked/year	nnual Salary	
52.3	-	Dental			\$ 33.75	2080	70,200.00	\$
52,5	9	eath and Dismemberment (AD&D)	Accidental Dá		φ 55.75	2000	10,200,00	
2.8	c.	Life	Accidental Dea					
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		Workmen's Compensation						
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0.4	\$	nt of Effective Hourly Wage Rate)						
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14		Sick Days						
1		Pers/Adm. Days						
11		Holidays						
41		Leave days/year						
328		Leave hours/year						
8		Normal Working Hours/day						
2,080		Normal Hours/year						
1,752		Adjusted Working Hours/year						
33.	\$	Effective Hourly Wage Rate						
6.3	\$	ve/Personal/Admin Time Off Cost	liday/Vacation/Sick Leav	Но				
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al fringe/ho	Tot	Pension/Retirement	Holiday Vac Sick	1.45% Medicare	6.2% FICA	Work Comp	surance Cost	
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\$10.00					imbursement as allower			Othe
33.	\$	Effective hourly rate	roomont guidonnos		and a sement as allowed	ay be submitted for	This of expended in	June
18.		Fringe benefits per hour						
52.		Total hourly rate						_

	E-P-A-LL-	Effective.			1	_			
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108,831,84	worked/year 2080	\$ 52.32			Health		567.88		
100,031,04	2080	\$ 52.32		1	Dental	\$	52,34		
				Accidental De	ath and Dismemberment (AD&D)				
Sacarco de la como					Life	\$	2,86		
aded areas to be co	mpleted by the LPA				Vision				
					Other Insurance Benefits	_			
					Insurance Cost/month		623.08		
					Insurance Cost/hour	\$	9.36		
					Workmen's Compensation				
	Work	man's Compensation Insu	rance - rate = \$.265 p	er \$100 of wages (rate +	\$100 x Wage Rate = \$.09 per hr.)	\$			
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				Effe	ective Hourly Effective Wage Rate		52.32		
					n's Compensation Insurance Cost		-		
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					nt of Effective Hourly Wage Rate)		3.24		
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					Vacation days		20,0		
2					Sick Days		14.0		
					Pers/Adm. Days		1.0		
					Holidays		11.0		
					Leave days/year		46.0		
					Leave hours/year		368.0		
					Ecore nears, your		000.0		
					Normal Working Hours/day		8.0		
					Normal Hours/year		2,080.0		
					Adjusted Working Hours/year		1.712.0		
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					Pension		i.	_	
					Percent of Effective Wage Rate		8.5%		
					Pension/Retirement Cost	\$	4.45		
Insurance Cost	Work Comp	6.2% FICA	1,45% Medicare	Holiday Vac Sick	Pension/Retirement	Total frin	ae/hour	-	
\$9.36	\$0.00	\$3.24	\$0.76	\$11.25	\$4.45	\$29			
her typical expenses	may be submitted for re	imbursement as allowed						1	
an a			and the second se	and the second sec	Effective hourly rate	\$	52.32	V	
					Fringe benefits per hour		29.06	-	
					Total hourly rate		81.38		
					rotar nodrty rate	ų	01.00		-

	Insurance Cost (Per Month)			Effective	Estimated hours	
1,567,88	Health			Wage rate	worked/year	Annual Salary
52.34	Dental			\$ 40,48	2080	84,206,28
	ath and Dismemberment (AD&D)	Accidental Dea				
2.86	Life					
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	Other Insurance Benefits	S				
	Insurance Cost/month					
9,36	Insurance Cost/hour					
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	Rate per \$100 of coverage					
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	FICA/Medicare (7.65 %)					
	nt of Effective Hourly Wage Rate)	FICA (6.2 Percer				
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14.0	Sick Days					
1.0	Pers/Adm. Days					
11.0	Holidays					
46.0	Leave days/year					
368.0	Leave hours/year					
8.0	Normal Working Hours/day					
2,080.0	Normal Hours/year					
1,712.0	Adjusted Working Hours/year					
	Effective Hourly Wage Rate					
8 70	/e/Personal/Admin Time Off Cost	iday/Vacation/Sick Leav	Ho		<u> </u>	
	Pension					
8.5%	Percent of Effective Wage Rate					
\$ 3.44	Pension/Retirement Cost					
otal fringe/hour	Pension/Retirement	Holiday Vac Sick	1.45% Medicare	6.2% FICA	Work Comp	nsurance Cost
\$24.60	\$3_44	\$8.70	\$0.59	\$2,51	\$0.00	\$9.36
		sement guidelines	d under the RC Reimbu	reimbursement as allowe	may be submitted for	r typical expenses n
\$ 40.48	Effective hourly rate				ð	
	Fringe benefits per hour					

		Insurance Cost (Per Month)			Effective	Estimated hours	
1,567.8	\$				Wage rate	worked/vear	Annual Salary
52.3	-	Dental			\$ 33.92	2080	70,553 60
	*	ath and Dismemberment (AD&D)	Accidental Dea				
2.8	\$	Life					
		Vision				pleted by the LPA	aded areas to be com
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1,623,0	\$	Insurance Cost/month					
9.3	\$	Insurance Cost/hour					
		Workmen's Compensation					
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-		Rate per \$100 of coverage					
33.9		ctive Hourly Effective Wage Rate					
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me Off	in T	cation/Sick Leave/Personal/Admi	Holiday/Vac				
12		Vacation days					
14.		Sick Days					
1		Pers/Adm. Days					
11		Holidays					
38		Leave days/year					
304		Leave hours/year					
8		Normal Working Hours/day					
2.080		Normal Hours/year					
1,776		Adjusted Working Hours/year					
33.9	\$	Effective Hourly Wage Rate					
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		Pension					
8.5		Percent of Effective Wage Rate					
2.8	\$	Pension/Retirement Cost					
1.62.000	Tet	Pension/Retirement	Deltas Mas Octo	4 4500 34 - 17	0.00% 510.8	141-1 0-111	1
al fringe/ho	100	\$2.88	Holiday Vac Sick \$5.81	1.45% Medicare \$0.49	6.2% FICA \$2,10	Work Comp \$0.00	Insurance Cost \$9.36
\$20.65		φ2.00		d under the RC Reimbur			
33.	\$	Effective hourly rate	sement guidennes	under the KC Kelmbur	amoursement as allowe	hay be submitted for	nei typical expenses n
20.0		Fringe benefits per hour					
54.		Total hourly rate					

MAPA CONTRACT COVER PLATE

CONTRACT IDENTIFICATION

Contract Parties: MAPA and Pottawattamie County Iowa

Project Number and Title: 18POTT01– Pottawattamie County CITIES Administration Cities of: Carson and Hancock

Effective Date: April 15, 2018

Completion Date: December 31, 2019

CONTRACT PARTIES

Contractor Name and Address Omaha-Council Bluffs Metropolitan Area Planning Agency 2222 Cuming Street Omaha NE 68102-4328

Pottawattamie County 227 South 6th Council Bluffs, IA 51051

ACCOUNTING DATA

Contract - For an amount not to exceed \$5,000

DATES OF SIGNING AND MAPA BOARD APPROVAL

Date of Legal Review:

Date of MAPA Finance Committee Approval:

Date of County Approval:

AGREEMENT

THIS CONTRACT, effective this fifteenth day of April, 2018 by and between Pottawattamie County, 227 South 6th, Council Bluffs, Iowa 51501 (herein called the "County") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (herein called the "Planning Agency"),

WITNESSETH THAT:

WHEREAS, the County desires to engage the Planning Agency to render certain technical and professional services hereafter described by Pottawattamie County in carrying out the Scope of Service of a Community Improvement to Increase Economic Stability (CITIES) Program.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. <u>Employment of Planning Agency</u>. The County hereby agrees to engage the Planning Agency and the Planning Agency hereby agrees to perform services herein set forth.

2. <u>Area Covered</u>. The Planning Agency shall perform all of the necessary services provided under this Contract in connection with and respecting the following area, herein called the "planning area": Pottawattamie County, Iowa including projects for the cities of Carson and Hancock.

3. <u>Scope of Services</u>. The Planning Agency shall do, perform and carry out in a satisfactory and proper manner, all of the services as stated. Said services shall include, but not be limited to the following:

- A. <u>Objective</u>. The objective of this program is to assist the County with grant administration activities to carry out a Community Improvement to Increase Economic Stability (CITIES) Program.
- B. <u>Work Activity</u>. The Planning Agency will complete the following activities for Pottawattamie County in the administration of the CITIES program. Responsibilities of the program administrator will be as follows and Attachment A:
 - 1. Publish and distribute meeting notices and minutes for the CITIES Organizational Committee.
 - 2. Publish and distribute notices and applications to participants prior to and during funding cycles.
 - 3. Provide official correspondence to communities regarding status of applications.
 - 4. Prepare any applications for funding to re-capitalize the program.
 - 5. Assist funding recipients with project reporting and drawdown requests as needed.
 - 6. Maintain records of applications received, projects funded, and all necessary project reports for funded projects.
 - 7. Provide technical assistance to CITIES Organizational Committee as needed.
 - 8. Provide information to the Auditor's Office for necessary disbursement of funds.
 - 9. Other duties as assigned by CITIES Organizational Committee or Auditor's Office.
- C. <u>Anticipated Results</u>. The Planning Agency will provide the County with a report describing work activities undertaken and completed to accomplish all of the above.
- D. <u>Coordination and Progress Report</u>. The Planning Agency will provide the County with monthly progress and financial reports in addition to a final report at the completion of its work.

- E. <u>Final Report</u>. The Planning Agency shall prepare a written narrative documenting work activities and accomplishments under the terms of this Contract.
- F. <u>Delivery Schedule</u>. A final report shall be delivered by the Planning Agency within thirty (30) days after the completion of all work covered under this Contract.

4. <u>Personnel</u>. The Planning Agency shall furnish the necessary personnel, materials and services, equipment and transportation and otherwise do all things necessary for or incidental to the performance of the work set forth in the Scope of Services herein.

All of the services required hereunder shall be performed by the Planning Agency or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized by the Planning Agency to perform such services.

None of the work or services covered by this Contract shall be subcontracted by the Planning Agency without prior written approval by the County.

5. <u>Time of Performance</u>. The services of the Planning Agency are to commence April 15, 2018 and end December 31, 2019.

6. <u>Compensation</u>. The County agrees to compensate the Planning Agency according to the following schedule:

- A. Senior hourly rate \$91 per hour multiplied by number of hours;
- B. Principal hourly rate of \$80 per hour multiplied by number of hours;
- C. Professional hourly rate of \$56 per hour multiplied by number of hours;
- D. Support staff hourly rate of \$38 per hour multiplied by number of hours;
- E. Mileage IRS standard mileage rate for businesses.
- F. Printing expenses, long distance telephone toll charges, supplies, postage, and miscellaneous expenses actual cost.

The total charge to the County for salaries and expenses shall not exceed \$5,000 (five thousand dollars).

7. <u>Method of Payment</u>. The Planning Agency may request partial payment for services performed under this Contract on a quarterly schedule. Such requests shall be based on the percentage of work completed to date of such requests, as determined by the Planning Agency. Final payment of services under this contract shall be made by the County within sixty (60) days following satisfactory completion of the Planning Agency's obligations under this Contract.

8. <u>Records and Audits</u>. The Planning Agency shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to the Contract and such other records as may be deemed necessary by the County to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the County, any representative of the Secretary of DHUD, the Inspector General, the Government Accounting Office, the State Auditor's Office, the Iowa Department of Economic Development, or any authorized representative, and will be retained for five years after the expiration of this Contract unless permission to destroy them is granted, in writing, by the County.

9. Civil Rights Provisions.

A. <u>Discrimination in Employment</u> - The Planning Agency shall not discriminate against any qualified employee or applicant for employment because of race, color, religion, sex, national origin, age, or disability. The Planning Agency shall take affirmative action to ensure that applicants are employed

and that employees are treated without regard to their race, color, religion, sex, national origin, age or disability. Such action shall include but may not be limited to the following: employment, upgrading, demotion or transfers, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including an apprenticeship. The Planning Agency agrees to post notices setting forth the provisions of the nondiscrimination clause in conspicuous places so as to be available to employees.

B. <u>Considerations for Employment</u> - The Planning Agency shall, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, or disability.

Solicitation and Advertisement - The Planning Agency shall list all suitable employment openings with the State Employment Service local offices.

- C. <u>Civil Rights Compliance in Employment</u> The Planning Agency shall comply with all relevant provisions of the Federal Executive Order 11246, as amended by Federal Executive Order 11375, Title VII of the U.S. Civil Rights Act of 1964, as amended, the Fair Labor Standards Act (29 USC Section 201 et. seq.), Section 504 of the Vocational Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, as amended, and the Vietnam Veterans Readjustment Act of 1974. The Planning Agency will furnish all information and reports requested by the State of lowa or required by or pursuant to the rules and regulations thereof and will permit access to payroll and employment records by the State of lowa to investigate compliance with these rules and regulations.
- D. <u>Program Nondiscrimination</u> The Planning Agency shall conform with requirements of Title VI of the Civil Rights Act of 1964 (42 USC 2000d et seq.) and DHUD regulations issued pursuant thereto contained in 24 CFR Part 1. No person in the United States shall on the ground of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available through this contract. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 USC 6101 et. seq.) or with respect to an otherwise qualified disabled individual as provided in Section 504 of the Vocational Rehabilitation Act of 1973, (29 USC Section 794) shall also apply to any such program or activity.
- E. <u>Fair Housing</u> The Planning Agency (if applicable) shall comply with Title VIII of the Civil Rights Act of 1968 (42 USC 3601 et seq.), generally known as the Fair Housing Act, and with DHUD regulations found at 24 CFR Part 107, issued in compliance with Federal Executive Order 11063, as amended by Federal Executive Order 12259. The Planning Agency shall also comply with Section 109, Title I of the Housing and Community Development Act of 1974, as amended.
- F. <u>Training and Employment</u> The Planning Agency shall comply with provisions for training, employment, and contracting in accordance with Section 3 of the Housing and Urban Development Act of 1968 (12 USC 1701u).
- G. <u>Noncompliance with the Civil Rights Laws</u> In the event of The Planning Agency's noncompliance with the nondiscrimination clauses of this contract or with any of the aforesaid rules, regulations, or requests, this contract may be canceled, terminated, or suspended either wholly or in part. In addition, the State of Iowa may take further action, imposing other sanctions and invoking additional remedies as provided.

10. <u>Termination of Contract for Cause</u>. If, through any cause, the Planning Agency shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if the Planning Agency shall violate any of the covenants, agreements, or stipulations of this Contract, the County shall thereupon provide the

Planning Agency an opportunity to cure. Should the Planning Agency not cure within a reasonable time, the County shall have the right to terminate this Contract by giving written notice to the Planning Agency of such termination and specifying the effective date thereof, at least five (5) working days before the effective date of such termination. In that event, the Planning Agency shall be compensated for work performed and expenses incurred to date in accordance with the schedule set forth in paragraph 6.

11. <u>Changes</u>. The County may, from time to time, require changes in the scope of the services of the Planning Agency to be performed hereunder. Such changes, including any increase or decrease in the amount of the Planning Agency's compensation, which are mutually agreed upon by and between the County and the Planning Agency, shall be incorporated in written amendments to this Contract.

12. Interest of Members of the County and Others. No employee of the County and no members of its governing body, and no other public official of the governing body of the locality in which the Project is situated or being carried out who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this Project, shall participate in any decision relating to this Contract which affects a personal interest or have any personal or pecuniary interest, direct or indirect, in this Contract or the proceeds thereof.

13. <u>Interest of the Planning Agency</u>. The Planning Agency covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. The Planning Agency further covenants that in the performance of this Contract no person having any such interest shall be employed.

14. The Planning Agency hereby agrees to comply with all federal, state and local laws, rules and ordinances applicable to the work and to this Agreement.

15. This Agreement shall be binding on successors and assigns of either party.

16. The Planning Agency warrants that it has not employed or retained any company, or persons, other than a bona fide employee working solely for the Planning Agency to solicit or secure this Contract, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Planning Agency, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty the County shall have the right to annul this Contract without liability.

17. <u>Hold Harmless</u>. The Planning Agency agrees to and shall indemnify, save and hold harmless the County, its members, officers, employees, and agents, from all claims and liability of whatsoever kind or character due to or arising out of the acts and conduct of the Planning Agency, its officers, agents, employees, subcontractors, and others acting for or under the direction of the Planning Agency doing the work herein contracted for, or by or in consequence of any negligence in the performance of this Agreement, or by or on account of any omission in the performance of this Agreement, and also from all claims of damage for infringement of any patent in fulfilling this Agreement. The Planning Agency will procure and maintain adequate public liability and property damage insurance to protect the County, its members, officers, employees, and agents, and will, upon request of the County, furnish proof of compliance with this requirement.

18. <u>Entire Agreement.</u> This Agreement contains the entire agreement of the Parties. The provisions of this Agreement may not be explained, supplemented, or qualified through evidence of trade usage or prior course of dealings. No representations were made or relied upon by either Party other than those that are expressly set forth herein. No agent, employee or other representative of either Party is empowered to alter any of the terms hereof except as provided herein.

IN WITNESS WHEREOF, the County and the Planning Agency have executed this Contract as of the date first above written.

POTTAWATTAMIE COUNTY, IOWA

Attest	ByDate: Chairman, Board of Supervisors	
	OMAHA-COUNCIL BLUFFS METROPOLI	ΓAN
Attest		
Approved as to Legal Form	Executive Director, Board of Directors	
Date:		
Signed		

MAPA Legal Counsel

SCOPE OF SERVICES - 18POTT01

The Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) will provide assistance to Pottawattamie County with grant administration to carry out the 2018 Community Improvements To Increase Economic Stability (CITIES) Program including projects in the cities Carson and Hancock. MAPA will complete the following activities for the County:

Activities

- 1. Publish and distribute meeting notices and minutes for the CITIES Organizational Committee.
- 2. Publish and distribute notices and applications to participants prior to and during Iowa West Foundation (IWF) funding cycles.
- 3. Provide official correspondence to communities regarding status of applicants.
- 4. Prepare any applications for funding to re-capitalize the program.
- 5. Assist funding recipients with project reporting and drawdown requests as needed.
- 6. Maintain records of applications received, projects funded, and all necessary project reports for funded projects.
- 7. Provide technical assistance to CITIES Organizational Committee as needed.
- 8. Provide information to the Auditor's Office for disbursement of funds.
- 9. Provide updates to IWF and Board of Supervisors.
- 10. Other duties as assigned by CITIES Organizational Committee or Auditor's Office.

Deliverables

A financial report on each drawdown request.

Completion of the two (2) projects funded under the 2018 CITIES Program.

A final written summary and financial report describing work activities undertaken and completed.

Completion of the IWF Impact Report due on May 16, 2019, or as amended.

Compensation

The total charge for salaries and expenses shall not exceed \$5,000.

Amendment 6 - Proposed

Effective Date 04/26/2018

Revisions

Project Name	Date ↓	Description
FY2018 MAPA TIP Document	04/13/2018	Table 5.4 - Metro Program of Projects Tables is updated to reflect Metro's current program. FY2017 federal funding is decreasing from \$10,358,990 to \$10,013,990 and FY2018 funding is decreasing from \$8,367,010 to \$7,107,772.
<u>Sign</u> <u>Management</u> <u>Inventory</u>	04/11/2018	\$300,000 of HSIP funds programmed in FY2018 for UTIL-CON-CE.
<u>132nd at West</u> <u>Center Road</u> <u>Safety Project</u>	04/11/2018	FY2019 UTIL-CON-CE phase is moved to FY2018 and federal funding for that phase is increased from \$3,960,000 to \$4,800,000.
<u>Western</u> <u>Douglas</u> <u>County Trail</u> <u>Phase 1</u>	04/11/2018	\$227,000 of DPU funding is programmed in FY2018 for ROW.
North Downtown Riverfront Pedestrian Bridge	04/11/2018	\$904,000 of TAP-MAPA is programmed in FY2018 for PE-NEPA-FD. The FY2018 UTIL-CON-CE (AC) and FY2019 AC Conversion phases are removed from the TIP. TAP-MAPA funding for UTIL-CON-CE in FY2018 is increased from \$1,093,000 to \$1,325,000 and moved to FY2020.

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

RESOLUTION NUMBER 2018 – 24

WHEREAS, the members of the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) have been formally designated by their respective legislative bodies to act as the official representative in planning matters of mutual concern; and

WHEREAS, MAPA is the designated Metropolitan Planning Organization (MPO) for the Omaha-Council Bluffs Transportation Management Area (TMA); and

WHEREAS, it is the responsibility of the MPO, in conjunction with the States, to certify that the transportation planning process complies with all applicable federal laws and regulations; and

WHEREAS, a fiscally constrained and prioritized Transportation Improvement Program (TIP) for intermodal planning is required by the U.S. Department of Transportation (DOT) and was developed by the MPO for the Omaha-Council Bluffs metropolitan area; and

WHEREAS, in TMAs, all projects except national highway system, interstate maintenance, and bridge projects are to be selected by the MPO in accordance with the priorities in the TIP; and

WHEREAS, the fiscal year (FY) 2018-2023 TIP, which defines the capital improvements for streets, highways, transit, enhancements, and airports for the jurisdictions in the metropolitan area for a five-year period, has been approved by the MAPA Board of Directors; and

WHEREAS, for project number NE-22571, North Downtown Riverfront Pedestrian Bridge, \$904,000 of TAP-MAPA is programmed in FY2018 for PE-NEPA-FD. The FY2018 UTIL-CON-CE (AC) and FY2019 AC Conversion phases are removed from the TIP. TAP-MAPA funding for UTIL-CON-CE in FY2018 is increased from \$1,093,000 to \$1,325,000 and moved to FY2020; and

WHEREAS, for project number NE-22227, Western Douglas County Trail Phase 1, \$227,000 of DPU funding is programmed in FY2018 for ROW; and

WHEREAS, for project number NE-22685, Sign Management Inventory, \$300,000 of HSIP funds programmed in FY2018 for UTIL-CON-CE; and

WHEREAS, Table 5.4 - Metro Program of Projects Table is updated to reflect Metro's current program. FY2017 federal funding is decreasing from \$10,358,990 to \$10,013,990 and FY2018 funding is decreasing from \$8,367,010 to \$7,107,772; and

WHEREAS, for project number NE-22629, 132nd at West Center Road Safety Project, FY2019 UTIL-CON-CE phase is moved to FY2018 and HSIP funding for that phase is increased from \$3,960,000 to \$4,800,000; and therefore be it

RESOLVED, that the FY2018-2023 Transportation Improvement Program be revised to include these amendments.

PASSED this 26th day of April 2018

Rita Sanders Chair, MAPA Board of Directors

7.6 REGIONALLY SIGNIFICANT TRANSPORTATION INVESTMENTS

The list of street and highway projects eligible for Federal aid funding following in this section is fiscally-constrained to reasonably available local, state, and federal revenues. Project costs take inflation into account and appear in year-of-expenditure dollars. Therefore, project costs for future years appear higher than what they would cost if constructed today. As is described in Section 7.3, federal funding levels were identified based on past trends within the Omaha-Council Bluffs region. Local revenues were identified based on local financial reports and identified operations & maintenance costs.

These projects listed in this LRTP are considered eligible for Federal-Aid funding by the MPO. Projects will be selected for Federal aid funding as they go through the MPO's project selection and prioritization process for the TIP, while some projects may be advanced using solely local funding sources. The following sections divide the projects between Regionally Significant Roadway & Trail Projects, Regionally Significant Transit Investments, and Illustrative Projects.

7.5.1– **REGIONALLY SIGNIFICANT ROADWAY & TRAIL INVESTMENTS** The tables that follow this section include regionally significant roadway and trail projects identified from the 2035 Long Range Transportation Plan and the scenario planning process described earlier in this chapter. These investments represent the federal-aid eligible portion of this LRTP as the total funding for both local and state projects has been

The FY2016-2019 Transportation Improvement Program serves as the four-year implementation program of this plan. Projects identified in this TIP are included in the first band of projects within this project list.

A summary of the fiscally constrained Roadway & Trail program is included in Table 7.8 below.

	2016-2019 (TIP)	2020-2025	2026-2030	2031-2035	2036-2040	Total
lowa	\$467,444	\$120,273	\$37,320	\$59,884	\$35,153	\$720,074
Nebraska	\$345,575	\$158,236	\$151,710	\$147,222	\$148,488	\$951,231
Total	\$813,019	\$278,509	\$189,030	\$207,106	\$183,641	\$1,671,305

TABLE 7.8 SUMMARY OF REGIONALLY SIGNIFICANT ROADWAY & TRAIL PROJECTS

(Figures in \$1,000s)

7.7 FISCAL CONSTRAINT OVERVIEW FOR ROADWAY & TRAIL PROJECTS

In order to demonstrate fiscal constraint of the projects and revenues identified in this chapter, MAPA has included Tables 7.13 (below) and & 7.14 (next page). These tables correlates the anticipated federal-aid highway revenues, local revenues, and estimated project costs to summarize the analysis conducted within this chapter. The positive balances shown in Table 7.13 below demonstrates that the identified Federal-Aid program of projects is fiscally constrained. Balances in the short-term bucket reflects the inability to program funding by year for non-regional sources of federal funding.

Table 7.14 (next page) summarizes non-federal-aid revenue and expenditures identified within this plan. The maps that follow this section show identified Federal-Aid investments, non-federal-aid projects, and all projects together.

TABLE 7.13 MAPA FEDERAL-AID FISCAL CONSTRAINT OVERVIEW (IN \$1,000S)

	TIP	Short Term	Medium Term	Long	Term		
	2016-2019	2020-2025	2026-2030	2031-2035	2036-2040	Total	
Iowa Federal-Aid	\$410,135	\$111,108	\$36,861	\$18,830	\$19,207	\$596,141	
Nebraska Federal-Aid	\$208,377	\$142,221	\$126,811	\$130,614	\$134,533	\$742,556	
Sub-Total	\$618,512	\$253,329	\$163,672	\$149,444	\$153,740	\$1,338,697	
Iowa Match	\$57,309	\$24,055	\$7,464	\$23,423	\$15,946	\$128,197	
Nebraska Match	\$137,198	\$29,178	\$28,759	\$16,608	\$13,955	\$225,698	
Sub-Total	\$194,507	\$53,233	\$36,223	\$40,031	\$29,901	\$353,895	
lowa Total	\$467,444	\$135,163	\$44,325	\$59,884	\$35,153	\$741,969	
Nebraska Total	\$345,575	\$171,399	\$157,153	\$147,222	\$148,488	\$969,837	
Total Revenues	\$813,019	\$306,562	\$201,478	\$207,106	\$183,641	\$1,711,806	

Anticipated Federal-Aid Revenues (in \$1,000s)

Total Federal-Aid Project Costs (in \$1,000s)

	TIP	Short Term	Medium Term	Long Term		
	2016-2019	2020-2025	2026-2030	2031-2035	2036-2040	Total
Federal-Aid - IA	\$467,444	\$120,273	\$37,320	\$59,884	\$35,153	\$720,074
Federal-Aid - NE	\$345,575	\$158,236	\$151,710	\$147,222	\$148,488	\$951,231
Sub Total	\$813,019	\$278,509	\$189,030	\$207,106	\$183,641	\$1,671,305

Balance of Federal-Aid Revenues & Expenditures (in \$1,000s)

	TIP	Short Term	Medium Term	Long Term		
	2016-2019	2020-2025	2026-2030	2031-2035	2036-2040	Total
lowa Balance	\$0	\$14,890	\$7,005	\$0	\$0	\$21,895
Nebraska Balance	\$0	\$13,163	\$5,443	\$0	\$0	\$18,606
Regional Balance	\$0	\$28,053	\$12,448	\$0	\$0	\$40,501

Nebraska TIP Projects | FY 2016-2019

TIP ID	Lead Agency	Project Name	Improvement Location
2015-013	Omaha	Omaha Signal Infrastructure - Phase A	Various Locations Throughout City
2015-016	Omaha	Omaha ATMS Central System Software	Citywide
2015-017	Omaha	Omaha Signal Network - System Management	Various locations throughout the City of Omaha
2015-040	Omaha	156th Street Phase Two	Pepperwood Dr. to Corby St.
2015-044	Omaha	Q Street Bridge	Q St. between 26th St. and 27th St.
2015-051	Omaha	108th Street	Madison St to Q Street
2015-052	Omaha	168th Street	West Center Rd to Poppleton
2015-053	Omaha	114th Street	Burke to Pacific St
2015-054	Omaha	168th Street	West Center Rd to Q Street
2015-065	Omaha	24th Street Road Diet	From L Street to Leavenworth Street.
2015-132	Omaha	132nd at West Center Road Safety Project	132nd Street from Kingswood to Arbor Plaza and West Center Road from 133rd Plaza to 130th Ave
2015-157	Omaha	Omaha Signal Infrastructure - Phase B	Various Locations Throughout City
2015-158	Omaha	Omaha Signal Infrastructure - Phase C	Various Locations Throughout City
2015-159	Omaha	Omaha Signal Infrastructure - Phase D	Various Locations Throughout City
2016-045	Omaha	Omaha Resurfacing Program	Various locations throughout the City of Omaha
2015-010	Papillion	Schram Road 84th Street to 90th Street	Schram Road 84th Street to 90th Street
2015-041	PMRNRD	Western Douglas County Trail Phase 2	City of Valley to Village of Waterloo
2015-042	PMRNRD	Western Douglas County Trail Phase 1	City of Valley to Twin Rivers YMCA
2015-058	Sarpy	132nd and Giles	132nd and Giles Road
2015-062	Sarpy	66th and Giles	Harrison St. to 400ft. South of Giles Road and Giles Road from 69th St. to 66th St.
2015-138	Valley	Valley D.C. Safe Routes to School	Portion of Meigs Street in Valley, NE
Total			

Project Cost (FY2016-2019)	Total Project Cost
\$8,562,970	\$8,562,970
\$655,000	\$1,573,750
\$500,000	\$500,000
\$27,391,990	\$28,634,550
\$15,408,750	\$16,870,750
\$9,240,940	\$9,655,940
\$272,950	\$8,970,200
\$4,583,750	\$5,556,250
\$3,418,360	\$15,764,050
\$3,395,000	\$3,395,000
\$2,001,000	\$2,313,500
\$0	\$0
\$0	\$0
\$1,448,750	\$1,448,750
\$12,000,000	\$12,000,000
\$437,500	\$5,522,500
\$2,224,910	\$2,543,228
\$3,224,655	\$3,586,055
\$2,585,000	\$3,057,713
\$1,233,750	\$11,761,250
\$225,000	\$270,000
\$345,575,064	\$440,862,311

MAPA Line Item Budget

4/12/2018

	 FY2018	 FY2018		Variance to	%
	 Original	 Modified		Original Budget	Variance to Original
Federal Revenue State Revenue Local Revenue Match Contributions Heartland 2050 Local Revenue Foundations Contracts Forums In-kind Capital Funds Reserve	\$ 3,911,869 152,576 392,378 74,554 79,200 417,500 582,608 16,000 834,312 50,000	\$ 3,850,969 152,576 392,378 107,054 79,200 240,000 831,850 17,887 670,092 50,000	60.2% 2.4% 6.1% 1.7% 1.2% 3.8% 13.0% 0.3% 10.5% 0.8%	\$ (60,900) - - 32,500 - (177,500) 249,242 1,887 (164,220) -	-2% 0% 44% 0% -43% 43% 12% -20% 0%
Funds Available for MAPA	\$ 6,510,997	\$ 6,392,006	100.0%	\$(118,991)	-2%
Personnel Expenses					
Direct Salaries and Benefits	\$ 1,603,900	\$ 1,527,100	24.6%	\$ (76,800)	-5%
Indirect Salaries and Benefits	 401,015	381,802	6.2%	(19,213)	-5%
Total Personnel	\$ 2,004,915	\$ 1,908,902	30.8%	\$ (96,013)	-5%
Non-Personnel	 4,506,082	4,483,104	69.2%	(22,978)	-1%
Total Expenses	\$ 6,510,997	\$ 6,392,006	100.0%	\$(118,991)	-2%
Non Personnel Expenses					
5200 Public Notices/Advertising	\$ 18,000	\$ 13,000	0.3%	(5,000)	-28%
5210 Member/Reference	20,000	22,000	0.3%	2,000	10%
5220 Printing	35,000	34,000	0.5%	(1,000)	-3%
5300 Insurance	16,000	16,000	0.2%	-	0%
5310 Data, Website Development, Contact Management System	45,000	45,000	0.7%	-	0%
5320 Professional Services	40,000	40,000	0.6%	-	0%
5500 Equipment/Maintenance/Rental	9,000	8,500	0.1%	(500)	-6%
5600 Annual Dinner/Forums	58,500	80,000	0.9%	21,500	37%
5650 Miscellaneous	1,500	2,000	0.0%	500	33%
5700 Postage	5,500	5,500	0.1%	-	0%
5710 Supplies	19,500	19,000	0.3%	(500)	-3%
5730 Bank Charges	1,000	1,000	0.0%	-	0%
5800 Rent	75,000	75,000	1.2%	-	0%
5810 Telephone	3,000	3,000	0.0%	-	0%
5900 Travel/Prof. Dev	100,000	100,000	1.5%	-	0%
5950 Capital Outlay	70,000	70,000	1.1%	-	0%
Transfer to Officials Fund	13,200	13,200	0.2%	-	0%
Transfer to Capital Fund	14,400	 14,400	0.2%	-	0%
Subtotal MAPA Non Personnel	\$ 544,600	\$ 561,600	8.4%	\$ 17,000	3%
Contracts and Pass Through Funding					
5400 Transportation	\$ 3,536,878	\$ 3,766,504	54.3%	\$ 229,626	6%
5420 Community Development	105,000	105,000	1.6%	-	0%
5440 Heartland 2050	319,604	50,000	4.9%	(269,604)	-84%
Subtotal Contracts and Pass Through	\$ 3,961,482	\$ 3,921,504	60.8%	\$ (39,978)	-1%
Total Non Personnel	\$ 4,506,082	\$ 4,483,104	69.2%	\$ (22,978)	-1%



NEBRASKA ENVIRONMENTAL TRUST 2018 GRANT CONTRACT

A. PARTIES TO THE CONTRACT

This contract is entered into by and between the Nebraska Environmental Trust (the Trust) and the **Metropolitan Area Planning Agency** (the Sponsor).

B. PRIMARY CONSIDERATIONS OF THE CONTRACT

The Sponsor submitted an application, **18-146** – Little Steps Big Impact to the Trust for a grant on or before September 5, 2017. On April 5, 2018, following evaluation of the application and any attachments, the Trust Board approved a grant in the amount of up to **\$55,000** to be awarded as provided by this contract consistent with the Environmental Trust Fund Act of 1992 and subsequent provisions, rules and regulations and pending available funds. The project application and all associated documents are by reference made part of this contract. By entering into this contract, the Sponsor(s) commit to the implementation of the project as described in the application, and subsequent correspondence, documentation and amendments.

At the request of the Trust, a new budget outline will be prepared by the Sponsor. This outline replaces any previous project budget information submitted and is by reference made part of this grant contract.

C. TERM OF THE FUNDING PERIOD AND CONTRACTUAL OBLIGATIONS

The project funding period shall begin with the last date this contract is signed and shall terminate on **June 30, 2019**. Funds not expended within this period shall be immediately forfeited by the Sponsor without action by the Trust. The terms and conditions of this contract shall remain in effect for the useful life of the project and its components, except as otherwise provided.

D. REPORTING OBLIGATIONS OF THE SPONSOR

1. Financial Reports and request for disbursement.

The Sponsor hereby agrees to submit properly documented statements of costs for which grant funds are sought, pursuant to the terms of this contract, for approved grant activities on a form that will be supplied by the Trust. Proper documentation shall be considered to be copies of invoices containing the name and address of the vendor and an itemized list of services or goods with costs and the date of service or delivery. These statements and reports shall be signed by the project representative of the Sponsor(s).

The Trust will reimburse the Sponsor for these costs following receipt of the statements and reports specified in this section, subject to conditions contained in this section, Section E and elsewhere in this contract. The Sponsor agrees to file such statements and reports according to the following schedule:

Project Period	Report Due Date
From inception through June 30, 2018	July 31, 2018
From July 1 through September 30, 2018	October 31, 2018
From October 1 through December 31, 2018	January 31, 2019
From January 1, 2019 through March 31, 2019	April 30, 2019
From April 1 through June 30, 2019	July 31, 2019

2. Project progress and activity reports.

The Sponsor agrees to provide periodic reports Including a narrative description of all project activities, participants, outcomes, variances and deviations from the project application according to the above schedule.

A final report is also due 30 days after the termination of the contract. This report must include a summary of the activities, partners, and results of the project from inception to completion and include all in-kind and matching contributions. This final report must also include quantifying results and statistics about the project's

success. The report should include results such as volumes recycled, acres planted, acres restored, linear feet of bank restored, etc.

E. CONDITIONS GOVERNING TRANSFER OF FUNDS

The Trust will transfer the funds specified in this contract to the Sponsor following receipt and audit of required documentation as specified in Section D. The Trust may, at its discretion, reduce the amount of any transfer or withhold payment pending resolution of any dispute regarding any expenditure, activity or statement submitted by the Sponsor.

All funds disbursed to the Sponsor pursuant to this contract shall be disbursed solely for costs necessarily incurred in the execution of the project as described in the application and associated documents, including any amendments thereto which are approved by the Trust.

Any and all interest earned by the grant funds after transfer to the Sponsor are considered a part of the grant and are subject to all requirements and conditions of the grant. Such interest is to be reported on the first report filed by the Sponsor as required in Section D of this contract after such interest is accounted to the Sponsor.

Costs paid, accrued or authorized by the Sponsor prior to the effective date of this contract shall be incurred at the risk of the Sponsor and the Sponsor shall not be entitled to reimbursement without specific Trust approval.

The Trust may suspend financial assistance provided under this contract pending corrective action required of the Sponsor by the Trust or pending a decision to terminate the grant by the Trust as described in Section K of this agreement or under any provisions of Nebraska law.

F. PROJECT MODIFICATION

The Sponsor will promptly report all proposed additions, deletions or modifications of any component of the project, or any changes in the purpose or purposes of the project by submitting to the Trust in writing a request to amend the agreement. The Trust will not be liable for funding any portion of such additions, deletions or modifications until and unless it has affirmed in writing to the Sponsor approval of the amendments proposed. Requests for extensions of the expiration date must be received prior to the expiration date of the contract to be considered. If the extension request puts the project beyond the three year project limit it must be considered by the Trust Board. The Board will consider whether additional time will allow the project to be completed as stated in the application and/or as previously modified and whether delays in the project timeline are due to circumstances beyond the control of the sponsor. Any funds remaining at the end of the project period will be returned to the Trust.

G. PUBLIC NOTICE OF GRANT AWARD

The Sponsor agrees to provide prominent display of the Trust logo and text acknowledging the use of the grant at any project site impacted by the grant, on major pieces of equipment purchased with grant funds, and in publications referencing the funded project. Language provided by the Trust shall be included in all media releases and other publicity pieces developed by the Sponsor about the funded project.

To the extent requested by the Trust, and its agents, to include the Nebraska Lottery, the Sponsor agrees to: 1) the use of the Sponsor's name, project name and description; 2) documentation of project development activities and successes for use in broadcasts, publications and advertisements; 3) placement of signs provided by the Trust and the Nebraska Lottery on the project location or otherwise displaying acknowledgment that said project is funded, or partially funded, by the Nebraska Lottery; and 4) coordination with the Trust and the Nebraska Lottery in various events, including announcement of the grant, presentation of signs and displays, and similar events.

H. LICENSES/PERMITS

The Sponsor shall acquire, obtain or receive all state and federal licenses and/or permits required by law prior to initiation of the project. It is the responsibility of the Sponsor to discover and comply with all state, local and federal rules, regulations or laws that pertain to the implementation and completion of the project. The Sponsor shall include copies of all such licenses/permits to the Trust with the activity reports submitted to the Trust office.

I. SITE INSPECTIONS

The Sponsor agrees to promptly submit to all requests for site inspections by any state or federal official acting in the course of his/her duties. The Sponsor agrees to make available all financial records and documents as necessary on request of the Trust or its agents. Financial records, supporting documents and all other records pertinent to this grant shall be retained for a period of three years following notification from the Trust Board that the grant has been officially closed, except the records shall be retained beyond the three-year period if audit findings have not been resolved.

J. TRANSFER/DISPOSAL OF REAL OR PERSONAL PROPERTY

The Sponsor will not sell, lease, transfer, exchange, mortgage or encumber in any manner whatsoever all or any portion of any real (including land acquisitions, easements or improvements) or other property acquired in whole, or in part, by Trust funds without the prior written permission of the Trust, which will not be unreasonably withheld. The Sponsor shall notify the Trust in writing of any proposed sale, lease, transfer, exchange, mortgage or encumbrance at least thirty days in advance and obtain written approval from the Trust. In the event that the Trust does not agree to the sale, lease, transfer, exchange, mortgage or encumbrance of said property, the Sponsor may repay the value of the grant to the Trust and is released from all further obligations. Otherwise repayment will be calculated according to the adopted policies of the Trust board regarding the transfer or sale of Trust funded equipment. The Sponsor will notify the Trust when any equipment purchased in whole or in part with grant funds is no longer usable during the service life of the equipment.

K. TERMINATION OF THE CONTRACT PRIOR TO EXPIRATION DATE

The Sponsor understands and agrees that failure to comply with any of the terms of this contract may result in the revocation or cancellation of Trust approval and funding and/or a demand for repayment of any funds previously paid to the Sponsor by the Trust.

The Trust may terminate the project, in whole or in part, at any time before the expiration date of this contract whenever the Trust determines that the Sponsor has failed to comply with the conditions of the grant. The Executive Director of the Trust will promptly notify the Sponsor in writing of the determination and the reasons for the termination, together with the effective date.

By mutual agreement, the project may be terminated, modified or amended. When both parties agree to terminate the grant, in whole or in part, the parties will agree upon the termination conditions, including the effective date, and in the case of a partial termination, the portion to be terminated. The Sponsor shall not incur new obligations for the terminated portion after the effective date and shall cancel as many outstanding obligations as possible.

Trust payments to the Sponsor or recoveries by the State of Nebraska under projects terminated for cause shall be in accord with the legal rights and liabilities of the parties.

L. LIABILITY

The Sponsor agrees to hold and save the State of Nebraska, the Environmental Trust Board, and their officers, agents and employees free and harmless from any and all claims, demands, damages, losses, costs, expenses or liability due to, or incidental to, either In whole or in part, and whether directly or indirectly, the design, construction, operations, repairs, maintenance, implementation, assistance or failure of the project, or any of its works or facilities.

M. ADDITIONAL TERMS AND CONDITIONS

HISTORIC PRESERVATION:

The Sponsor agrees to undertake at its own expense any action that may be required to determine the presence of cultural resources and to undertake any subsequent measures which may be required to ensure the preservation of such resources which may be discovered. The Sponsor agrees to comply with the provisions of Section 106 of the National Historic Preservation Act of 1966, as amended, where historic structures are determined to exist on any site where Trust Funds are expended.

THREATENED & ENDANGERED SPECIES:

The Sponsor agrees to undertake at its own expense any action that may be required to ensure compliance with the Nongame and Endangered Species Conservation Act is Neb. Rev. Stat. 37-801 to 37-811.

OPERATIONS:

All operation, replacement and maintenance of the project shall be carried out and applied in such a manner so as to accomplish the purposes of the project as set forth in the Sponsor's application and associated materials, including any amendments thereto which have been approved by the Trust, for the useful life of the project.

ENGINEERING:

The Sponsor will provide for and maintain competent and adequate architectural and engineering supervision and inspection at the construction site as appropriate to ensure that the completed work conforms substantially in accordance with the proposed plans and specifications, according to accepted standards and practices.

EQUIPMENT:

The Sponsor will report to the Trust all equipment purchased with full or partial funding on a form to be provided by the Trust. The Sponsor will identify such equipment as purchased with Trust funding in the Sponsor's inventory for the useful life of the equipment.

The Sponsor will obtain at least two (2) bids for any equipment purchased costing \$1,000.00 or more, for which more than one vendor is available. The Sponsor will provide the names of bidders to the Trust at the time a request for reimbursement is submitted. Such bids shall be held in the Sponsor's files for three (3) years.

The Sponsor agrees to purchase and maintain property insurance at its own expense to insure all equipment valued at \$1,000 or more which is purchased in whole or in part with funds received from the Trust. This insurance shall include "all risk" insurance for physical loss or damage including, without duplication of coverage, theft, vandalism, and malicious mischief. Such Insurance shall be maintained on all such equipment in an amount equal to the replacement value of the equipment for the useful life of the equipment (as defined in the Nebraska Depreciation for personal property used in business tables). The Sponsor shall name the Trust beneficiary of the policy and shall assure that proof of coverage shall be kept current. Evidence of current coverage will be requested annually by the Trust office. Upon request for reimbursement the Sponsor will provide the Trust with the policy of insurance for equipment purchased, in whole or in part, with funds received from the Trust.

REAL ESTATE:

Additional conditions exist beyond the expiration date of this contract. These conditions include continued access to the properties affected by this contract for periodic reviews and visits, annual accounting reports on Trust funded Defense Funds (Easements Only) and proof of annual tax payments. The Trust must also be notified in writing of any plans to sell, lease, transfer, exchange, mortgage or encumber the property. The Sponsor will be required to obtain written Trust approval for any such transaction and negotiate the terms of the transaction with the Trust (which may include partial or whole repayment of the grant).

If the Trust determines, at any time prior to or following expiration of this contract, that the Sponsor has failed to comply with the terms and conditions of this contract it may take action to recover Trust contributions to the project. The terms and conditions of this contract shall survive the expiration date of this contract.

Nebraska law shall govern the interpretation and enforcement of this contract. The parties acknowledge that this contract, as outlined in Section B, contains the entire agreement between them, supersedes any prior agreements and conversations, and may not be modified except by written agreement signed by all parties.

NEBRASKA ENVIRONMENTAL TRUST

in A ellert By:

Jim Hellbusch, Chair

Date: April 5, 2018

Mark a. Bushman

Mark A. Brohman, Executive Director

AUTHORIZED REPRESENTATIVE OF SPONSOR

By: _____

Printed Name:

Title:

Date: April 5, 2018

By:

Date:



FY19 Funds Budget

				FY19					FY18				
									Less Pass				,
				Less Pass					Through/				crease/
	c	ross Award		ough/Vendo Agreements	,	Net Award	C	rocc Award	Vendor Agreements	,	Net Award	•	ecrease) 18-FY19
Enders I Consulta	G	IUSS Awaru	T F	Agreements	-	Net Awaru	G	ross Award	Agreements	-	vet Awaru		10-F119
Federal Grants													
	ć	1 070 070	÷	228 600	ć	042.276	ė	1 020 502	ć 221.000	ć	coo coo	ć	142 674
FHWA - Nebraska PL	\$	1,070,876	Ş	228,600	Ş	842,276	\$	1,030,502		Ş	698,602		143,674
FHWA - Nebraska PL-C/O		-		-		-		200,000	32,125		167,875		(167,875)
FHWA- CMAQ		340,000		284,000		56,000		334,216	306,208		28,008		27,992
FHWA - IDOT, MPO PL		110,618		31,800		78,818		108,161	41,500		66,661		12,157
FHWA - IDOT, MPO PL-C/O		50,000		50,000		-		-	-		-		-
FHWA - STPG/TE		358,000		358,000		-		493,500	477,500		16,000		(16,000)
FHWA - STPG/TE-C/O		240,000		240,000		-		-	-		-		-
FHWA - IDOT, RPA SPR		44,510				44,510		30,604			30,604		13,906
FTA - 5310 Funding		550,000		500,000		50,000		550,000	500,000		50,000		-
FTA - Veteran's One -Call Center		-		-		-		448,382	421,875		26,507		(26,507)
FTA - Nebraska 5305d		370,180		184,100		186,080		362,780	184,591		178,189		7,891
FTA - Nebraska 5305d - C/O		80,000		80,000		-							-
FTA - JARC/NF Grants		-		-		-		87,847	59,302		28,545		(28,545)
FTA - IDOT MPO 5305d		36,931		-		36,931		34,578	10,500		24,078		12,853
FTA - IDOT RPA 5311		22,692				22,692		22,299			22,299		393
Subtotal Transportation Federal Grants	\$	3,273,807	\$	1,956,500	\$	1,317,307	\$	3,702,869	\$ 2,365,501	\$	1,337,368	\$	(20,061)
Community Development													
HUD Mills Co. Disaster Resilience	\$	20,000			\$	20,000	\$	25,000			25,000	\$	(5,000)
FEMA Mills Co. Hazard Mitigation Plan		15,000				15,000		30,000			30,000		(15,000)
Economic Development Administration		70,000				70,000		70,000	-		70,000		-
Eppley Corridor Connector Study		150,000		150,000		-					-		-
Dept. of Defense - JLUS		, _		-		-		84,000	-		84,000		(84,000)
Subtotal Comm Dev Federal Grants	\$	255,000	\$	150,000	\$	105,000	\$	209,000	\$-	\$	209,000	\$	(104,000)
Total Federal Grants	\$	3,528,807	\$	2,106,500	\$	1,422,307	\$	3,911,869	\$ 2,365,501	\$	1,546,368	\$	(124,061)



FY19 Funds Budget

				FY19						FY18				
										Less Pass		<u> </u>		
			L	ess Pass						Through/			Ir	ncrease/
			Thro	ough/Vendo						Vendor			(D	ecrease)
	Gr	oss Award	r A	greements	N	et Award	G	ross Award	A	greements	١	Net Award	FY	/18-FY19
State Funding												_		
Transportation - NET Little Steps Big Impact	\$	55,000	\$	44,000	\$	11,000	\$	-	\$	-	\$	-	\$	11,000
Community Development														
Nebraska DED	\$	71,000	\$	-	\$	71,000	\$	141,400	\$	84,000	\$	57,400	\$	13,600
Nebraska Affordable Housing Trust Fund		315,000		290,000		25,000								25,000
Iowa COG Assistance		10,000		-		10,000		11,176		-		11,176		(1,176)
	\$	396,000	\$	290,000	\$	106,000	\$	152,576	\$	84,000	\$	68,576	\$	37,424
Local Funding														
Transportation														
RPA County Dues	\$	6,481			\$	6,481	\$	6,481			\$	6,481	\$	-
Aerial Photography		296,000		296,000		-		462,233		462,233		-		-
5310 Grants - In-kind		220,000		220,000		-		220,000		220,000		-		-
STBG Local Match		117,500		117,500		-		123,375		123,375		-		-
Transit ROI Carryover Match		20,000		20,000		-		-		-		-		-
In-kind Match-NE PL		86,571		86,571		-		114,643		114,643		-		-
In-kind Match-IA PL		12,857		12,857		-		12,857		12,857		-		-
In-kind Match - NE FTA		25,714		25,714		-		34,286		34,286		-		-
In-kind Match - NE FTA - mini grant		25,000		25,000		-								-
In-kind Match - IA PL - mini grant		12,500		12,500		-								-
In-kind Match - Veteran's		-		-		-		105,469		105,469		-		-
In-kind Match - JARC/NF		-		-		-		21,962		21,962		-		-
In-kind Match-CMAQ		-		-		-		9,000		9,000		-		-
CMAQ Match		30,000		27,000		3,000		74,554		67,552		7,002		(4,002)
Subtotal Transportation Local Funding	\$	852,623	\$	843,142	\$	9,481	\$	1,184,860	\$	1,171,377	\$	13,483	\$	(4,002)
Community Development														
JLUS Local In-kind Match	\$	-	\$	-	\$	-	\$	21,000	\$	21,000	\$	-	\$	-
Eppley Corridor Connector Study		37,500		37,500		-								-
Existing Community Development Contracts		10,000				10,000		57,000		-		57,000		(47,000)
Projected Community Development Contracts		20,000		-		20,000		44,500		-		44,500		(24,500)
CITIES Admin		5,250				5,250								5,250
Council Bluffs Housing Trust Fund Admin		15,000				15,000								15,000
CDBG Admin: Hancock Sewer		15,000				15,000								15,000
CDBG Admin: Pott Co. Downtown Revitalization		20,000				20,000	_							20,000
Subtotal Comm Dev Local Funding	\$	122,750	\$	37,500	\$	85,250	\$	122,500	\$	21,000	\$	101,500	\$	(16,250)



				FY19 Less Pass rough/Vendo						FY18 Less Pass Through/ Vendor				ocrease/ ecrease)
	Gr	oss Award	r A	Agreements		Net Award	G	Fross Award	A	greements		Net Award	FY	'18-FY19
Uperstand 2050														
Heartland 2050 Member Contributions	\$	_	\$	_	\$	-	\$	60,000	¢	_	\$	60,000	\$	(60,000)
City of Omaha Grant	Ŷ	5,000	Ļ		Ļ	5,000	Ŷ	10,000	Ļ		Ļ	10,000	Ļ	(5,000)
Foundations		80,000		21,000		59,000		417,500		147,884		269,616		(210,616)
Travel fees for site visit		49,000		49,000		-		9,200		147,004		9,200		(9,200)
Event registration and sponsorship		10,000		43,000		10,000		10,000				10,000		-
H2050 In-kind		-		-		-		171,720		171,720		-		-
Subtotal H2050 Local Funding	\$	144,000	\$	70,000	\$	74,000	\$	678,420	\$	319,604	\$	358,816	\$	(284,816)
General														
County Memberships	\$	385,897	\$	-	\$	385,897	\$	385,897	\$	-	\$	385,897	\$	-
TIP Fee		180,000		32,000		148,000								148,000
Capital Funds Transfer		80,000				80,000		50,000				50,000		30,000
Administrative Fees on Contracts		14,600		-		14,600		18,875		-		18,875		(4,275)
Event Registrations/Sponsor		6,000		-		6,000		6,000		-		6,000		-
Subtotal General Local Funding	\$	666,497	\$	32,000	\$	634,497	\$	460,772	\$	-	\$	460,772	\$	173,725
Total Local Funding	\$	1,785,870	\$	982,642	\$	803,228	\$	2,446,552	\$	1,511,981	\$	934,571	\$	(131,343)
Total Funding	\$	5,765,677	\$	3,423,142	\$	2,342,535	\$	6,510,997	\$	3,961,482	\$	2,549,515	\$	(206,980)
Transportation		4,181,430		2,843,642		1,337,788		4,887,729		3,536,878		1,350,851		(24,063)
Community Development		773,750		477,500		296,250		484,076		105,000		379,076		(82,826)
Heartland 2050		144,000		70,000		74,000		678,420		319,604		358,816		(284,816)
General		666,497		32,000		634,497		460,772		-		460,772		173,725
		5,765,677		3,423,142		2,342,535		6,510,997		3,961,482		2,549,515		(217,980)
										Change	e in N	Net Award %		-9%

FY19 Funds Budget

4/20/2018

			FY2018		FY2019			
		Mod	dified Budget		Original		Variance to PY	% Variance to PY
	Federal Revenue	\$	3,850,969	\$	3,528,807	61.2%	\$ (322,162)	-8%
	State Revenue		152,576		451,000	7.8%	298,424	196%
	Local Revenue		392,378		392,378	6.8%	-	0%
	TIP and Administration Fee		-		194,600	3.4%	(20 55 4)	270/
	Match Contributions Heartland 2050 Local Revenue		107,054 79,200		67,500 54,000	1.2% 0.9%	(39,554) (25,200)	-37% -32%
	Foundations		240,000		80,000	1.4%	(160,000)	-67%
	Contracts		831,850		381,250	6.6%	(450,600)	-54%
	Forums		17,887		16,000	0.3%	(1,887)	-11%
	In-kind Constant Francis		670,092		520,142	9.0%	(149,950) 30,000	-22% 100%
Funds /	Capital Funds Reserve	\$	50,000 6,392,006	\$	80,000 5,765,677	1.4%	\$ (626,329)	-10%
	nel Expenses	Ţ	-,,	Ť	-,,		• (,)	
	Direct Salaries and Benefits	\$	1,527,100	\$	1,433,300	24.9%	\$ (93,800)	-6%
	Indirect Salaries and Benefits		381,802		358,285	6.2%	(23,517)	-6%
	Total Personnel	\$	1,908,902	\$	1,791,585	31.1%	\$ (117,317)	-6%
	Non-Personnel		4,483,104		3,974,092	68.9%	(509,012)	-11%
	Total MAPA	\$	6,392,006	\$	5,765,677	100.0%	\$ (626,329)	-10%
Non Per	rsonnel Expenses							
520	00 Public Notices/Advertising	\$	13,000	\$	13,000	0.2%	-	0%
521	10 Member/Reference		22,000		20,000	0.3%	(2,000)	-9%
522	20 Printing		34,000		24,300	0.4%	(9,700)	-29%
530	00 Insurance		16,000		17,600	0.3%	1,600	10%
531	10 Data, Website Development, Contact Management System		45,000		35,000	0.6%	(10,000)	-22%
532	20 Professional Services		40,000		29,000	0.5%	(11,000)	-28%
550	00 Equipment/Maintenance/Rental		8,500		8,500	0.1%	-	0%
560	00 Council of Officials Annual Meeting		80,000		17,000	0.3%	(63,000)	-79%
561	10 Council of Officials Quarterly Meeting				5,000	0.1%	5,000	
562	20 Heartland 2050 Summit				30,000	0.5%	30,000	
564	40 Heartland 2050 Speaker Series				15,000	0.3%	15,000	
	50 Miscellaneous		2,000		2,000	0.0%	-	0%
570	00 Postage		5,500		3,500	0.1%	(2,000)	-36%
	10 Supplies		19,000		17,000	0.3%	(2,000)	-11%
	30 Bank Charges		1,000		1,000	0.0%	(_,====	0%
	00 Rent		75,000		77,250	1.3%	2,250	3%
	10 Telephone		3,000		3,000	0.1%	-	0%
	00 Agency Travel and Education		100,000		35,000	0.6%	(65,000)	-65%
	10 Staff Certifications		100,000		2,000	0.0%	2,000	-007
	20 Heartland 2050 Site Visit				87,500	1.5%	87,500	
	50 Capital Outlay		70,000		80,000	1.5%	10,000	14%
090	Transfer to Officials Fund		13,200					
					13,900 14,400	0.2% 0.2%	700	5%
	Transfer to Capital Fund	\$	14,400 561,600	\$	14,400 550,950	9.6%	- (10,650)	-2%
Contract	ts and Pass Through Funding	Ψ	001,000	Ψ	000,000	0.070	φ (10,000)	~~ /(
	00 Transportation	\$	3,766,504	\$	2,945,642	51.1%	(820,862)	-22%
	20 Community Development	Ŷ	105,000	Ψ	477,500	8.3%	372,500	355%
	40 Heartland 2050		50,000		- 477,500	0.0%		
544	Subtotal Contracts and Pass Through	\$	3,921,504	\$	3,423,142	<u>0.0%</u> 59.4%	(50,000) \$ (498,362)	-100% -13%
	Total Non Personnel	\$	4,483,104	\$	3,974,092	68.9%	\$ (509,012)	-11%
		Ψ	-,,	Ψ	0,01-7,002	50.570	ψ (000,012)	-1170



MAPA FY - 2019 Program Budget Table

210 Board and Committee Support 188,210 360 - 188,57 220 Regional Transportation Planning 165,970 - - 165,977 230 TiP and Local Projects 133,130 - - 178,23 240 Communication and Public Involvement 177,990 240 - 282,242 250 Regional Data, Mapping & Forecasting 282,442 - - 295,66 270 Heartland 2050 - 79,790 80 - 79,87 270 Heartland 2050 - 70,987 29,960 - - 299,560 - - 93,16 280 Management 75,410 9,000 - 80,000 164,41 300 Membership Services 14,610 - - 146,41 300 Membership Services 2,210 10,940 13,15 27002 Heartland 2050 Committee & Working Groups 2,210 10,940 13,15 27003 Heartland 2050 Summits & Data Support - 766,40 106,64 27004		Work Activity	Total Transportation	Total Comm & Econ	Total Heartland 2050 - Non Federal	Capital	MAPA Total
Direct Personnel 933.790 933.790 933.660 168.780 14.32.370 Direct Non-personnel 132.970 62.380 92.580 80.000 367.932 Indirect 232.376 125.810 63.232 541.41 Contracts - Passthrough 2.445.642 477.500 - 3.423.41 Total 4.364.778 997.350 322.592 80.000 5.764.72 200 UPVP and Federal Assurances 13.040 - - 13.44 210 Beard and Committee Support 188.210 360 - 188.57 220 Regional Transportation Planning 165.970 - - 133.13 240 Communication and Public Involvement 177.990 240 - 128.242 260 Environment and Energy 79.790 80 - 299.560 - 209.560 280 Training and Education 78.440 - - 500 50 - 14.51 27001 Heartified 2050 Soft Commites & Vorking Groups 2.210 10.940 13.15 27002			Funding	Development	Iransportation	Projects	Budget
Direct Non-personnel 132.370 6.2.380 92.880 80.000 567.33 Indirect 352.376 125.810 63.232 511.41 Contracts Passthrough 246.642 477.500 - - 3423.14 Total 13.040 - - - - - 3423.14 200 UPVP and Federal Assurances 13.040 - - - - - - - - - - 138.57 200 UPVP and Federal Assurances 13.040 - - - - 138.57 210 Deard and Committee Support 188.210 360 - - 132.37 - - 132.37 220 Regional Transportation Planning 165.970 - - 282.442 - - 132.42 250 Regional Data, Mapping & Forecasting 282.442 - - 282.442 - - 293.56 - - 299.56 - - 299.56 - - 290.50							
Indired 332,276 125,810 63,232 541,41 Contracts - Passthrough 2,946,642 477,500 - 3,423,14 Total 4,84,778 997,350 322,592 80,000 5,764,72 200 UPWP and Federal Assurances 13,040 - - 13,04 210 Begional Transportation Planning 168,570 - - 133,13 240 Communication and Public Involvement 177,990 240 - 133,13 240 Communication and Public Involvement 177,990 240 - 178,23 250 Regional Decision 262,442 - - 282,444 - - 282,444 260 Environment and Energy 79,790 80 - - 79,850 280 Training and Education 78,440 14,220 - - 30,000 164,41 300 Membership Services 14,610 - - 106,640 106,64 27001 Heartland 2050 Committe & Working Groups 2,210 10,940 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>							
Contracts - Passibrough Total 2.945,642 477,500 - 3.423,14 Total 4,364,778 997,350 322,592 80,000 5,764,72 200 UPWP and Federal Assurances 13,040 - - 13,44 210 Board and Committee Support 188,8210 360 - 188,57 220 Rejonal Transportation Planning 165,970 - - 133,13 240 Communication and Public Involvement 177,990 240 - 178,23 250 Regional Data, Mapping & Forecasting 282,442 - - 282,442 250 Regional Data, Mapping & Forecasting 282,442 - - 293,765 250 Regional Data, Mapping & Forecasting 282,442 - - 294,64 250 Regional Data, Mapping & Forecasting 282,442 - - 294,66 260 Environment and Energy 79,790 80 - 294,66 2701 Heartand Abbo Stonat Assistance 75,410 <td< td=""><td></td><td></td><td></td><td></td><td></td><td>80,000</td><td></td></td<>						80,000	
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220 Regional Transportation Planning 165,970 - - 165,977 230 TIP and Local Projects 133,130 - - 133,131 240 Communication and Public Involvement 177,790 240 - 178,23 250 Regional Data, Mapping & Forecasting 282,442 - - 282,444 260 Environment and Energy 79,770 80 - 79,877 270 Heartland 2050 - - 282,442 - - 282,442 260 Environment and Energy 79,770 80 - 79,857 2700 80,000 - 33,16 290 Management 75,410 9,000 - 80,000 164,41 300 Membership Services 14,610 - - 500 500 27001 Heartland 2050 Committee & Working Groups 2,210 10,9440 13,15 2704 Heartland 2050 Turbinical Analysis & Data Support - 75,50 7555 27004 Heartland 2050 Summits & Speaker Series - 94,618 94,614 94,614	200	UPWP and Federal Assurances	13,040	-	-		13,040
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270 Heartland 2050 - Transpiration Eligible 209,560 - - 209,560 280 Training and Education 78,940 14,220 - 93,16 290 Management 75,410 9,000 - 80,000 164,41 300 Membership Services 14,610 - - 14,61 27001 Heartland 2050 Commities & Working Groups 2,210 10,940 13,15 27003 Heartland 2050 Commitse & Working Groups 2,210 10,940 13,15 27003 Heartland 2050 Commitse & Speaker Series - 94,618 94,61 27005 Heartland 2050 Summits & Speaker Series - 94,618 94,61 27005 Heartland 2050 Summits & Speaker Series - 94,618 94,61 27006 Heartland 2050 Summits & Speaker Series - 24,110 24,111 27007 Heartland 2050 Summits & Speaker Series - 500 500 27008 Heartland 2050 Summits & Speaker Series - 500 500 27006 Heartland 2050 Summits & Speaker Series - - - </td <td></td> <td></td> <td></td> <td>80</td> <td>-</td> <td></td> <td>79,870</td>				80	-		79,870
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27006 Heartland 2050 Site Visits - 24,110 24,111 27007 Heartland 2050 Administration - 79,550 79,550 27008 Heartland 2050 Smart Cities - 500 500 7002 Comprehensive/Strategic Planning 3,010 - 3,010 71002 Comm & Econ Development Management 31,320 - - 71021 Jurisdictional Visits 40,660 - 40,660 71022 Local Planning Assistance 133,930 - 133,933 71023 Management Assistance 7,010 - 7,011 71024 Grant Management 105,340 - 105,340 71025 Grant Management 105,340 - - 71024 Economic Development Assistance 75,560 - - 72021 Economic Development Assistance 75,560 - - - 72022 Housing Activities 53,020 - 53,020 - 53,020 72023 Revolving Loan Fund - - - - -				-			
27007 Heartland 2050 Administration - 79,550 79,550 27008 Heartland 2050 Smart Cities - 500 500 71002 Comprehensive/Strategic Planning 3,010 - 3,011 71002 CDBG Administration - - - - 71002 Comm & Econ Development Management 31,320 - 31,320 - 40,560 71021 Jurisdictional Visits 40,560 - 40,560 - 40,560 71022 Local Planning Assistance 133,930 - 133,933 - 133,933 71023 Management Assistance 7,010 - 7,011 - 40,560 71024 Grant Writing Assistance 7,010 - 7,011 - 43,990 - 43,990 71025 Grant Management 105,340 - <				-			
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71023 Management Assistance 7,010 - 7,01 71024 Grant Writing Assistance 43,990 - 43,99 71025 Grant Management 105,340 - 105,34 72001 Maintenance of CEDS - - - 72021 Economic Development Assistance 75,560 - 75,56 72022 Housing Activities 53,020 - 53,02 72023 Revolving Loan Fund - - - Subtotal MAPA Activities - Federal Share 1,317,307 105,000 - 1,422,30					-		40,560
71024 Grant Writing Assistance 43,990 - 43,990 71025 Grant Management 105,340 - 105,34 72001 Maintenance of CEDS - - - 72021 Economic Development Assistance 75,560 - 75,56 72022 Housing Activities 53,020 - 53,02 72023 Revolving Loan Fund - - - Subtotal MAPA Activities - Federal Share 1,317,307 105,000 - 1,422,30					-		133,930
71025 Grant Management 105,340 - 105,34 72001 Maintenance of CEDS - - - 72021 Economic Development Assistance 75,560 - 75,56 72022 Housing Activities 53,020 - 53,020 72023 Revolving Loan Fund - - - Subtotal MAPA Activities - Federal Share 1,317,307 105,000 - 1,422,30					-		7,010
72001 Maintenance of CEDS - - - 72021 Economic Development Assistance 75,560 - 75,56 72022 Housing Activities 53,020 - 53,020 72023 Revolving Loan Fund - - - Subtotal MAPA Activities - Federal Share 1,317,307 105,000 - 1,422,30	71024	Grant Writing Assistance			-		43,990
72021 Economic Development Assistance 75,560 - 75,56 72022 Housing Activities 53,020 - 53,02 72023 Revolving Loan Fund - - - Subtotal MAPA Activities - Federal Share 1,317,307 105,000 - 1,422,30	71025	Grant Management		105,340	-		105,340
72022 Housing Activities 53,020 - 53,020 72023 Revolving Loan Fund - - - Subtotal MAPA Activities - Federal Share 1,317,307 105,000 - 1,422,30	72001	Maintenance of CEDS		-	-		-
72023 Revolving Loan Fund - 1,422,30 -	72021	Economic Development Assistance		75,560	-		75,560
Subtotal MAPA Activities - Federal Share 1,317,307 105,000 - 1,422,30	72022	Housing Activities		53,020	-		53,020
	72023	Revolving Loan Fund		-	-		
			1,317,307	105,000	-		1,422,307
Subtotal MAPA Activities - State Share 11,000 106,000 - 117,00	Subtotal M	IAPA Activities - State Share	11,000	106,000	-		117,000
	Subtotal M	IAPA Activities - Local Share			322,592	50,000	772,271
							2,311,578

MAPA FY - 2019 Program Budget Table

Work Activity	Total Transportation Funding	Total Comm & Econ Development	Total Heartland 2050 - Non Federal Transportation	Capital Projects	MAPA Total Budget
Contracts and Subrecipients					
22001 LRTP Support	125,000	-			125,000
22001 Survey	15,000	-			15,000
23006 Bellevue Bridge Study	112,500	-			112,500
23000 Eppley Corridor Connector Study	187,500	187,500			375,000
25003 On-Call Modeling	35,000	-			35,000
26001 Little Steps Big Impact Education Campaign	200,000	-			200,000
26001 Little Steps Big Active Commuting Outreach	155,000	-			155,000
27001 Heartland 2050 Mini Grants - FY19	225,000	-			225,000
27001 Heartland 2050 Mini Grants - Carryover	250,000	-			250,000
27006 Heartland 2050 Railvolution Site Visit	87,500	-			87,500
27003 Transit ROI Assessment	100,000	-			100,000
28000 National Association of Regional Conference - Hosted by MAPA	20,000	-			20,000
31001 5310 Subrecipients	720,000	-			720,000
31001 Planning Local Subrecipients	417,142	-			417,142
Aerial Photography	296,000	-			296,000
72022 Owner Occupied Housing Rehab	-	290,000			290,000
Subtotal Contracts & Subrecipients - Federal Share	1,956,500	150,000			2,106,500
Subtotal Contracts & Subrecipients - State Share	44,000	290,000			334,000
Subtotal Contracts & Subrecipients- Local Share	945,142	37,500			982,642
Subtotal Contracts & Subrecipients	2,945,642	477,500			3,423,142
Total Federal Share	3,273,807	255,000	-		3,528,807
Total State Share	55,000	396,000	-		451,000
Total Local Share	1,035,971	346,350	322,592	50,000	1,754,913
Total Activities	4,364,778	997,350	322,592	50,000	5,734,720
Match Funding					
Local/Subrecipient Cash	169,829	261,100	248,592	50,000	729,521
State Funding	55,000	396,000	-		451,000
Contracts	-	85,250	10,000		95,250
Heartland 2050 Foundation Cash	70,000	-	64,000		134,000
Aerial Photography Match	296,000	-	-		296,000
In-kind Match	500,142	-	-		500,142
Total Match	1,090,971	742,350	322,592	50,000	2,205,913
Match %	25%	74%	100%		38%

MAPA FY - 2019 Program Budget Table

Work Activity		FHWA PL			FTA 5305d		RPA-18	CMAQ	FHWA -	STBG	FTA	Aprial	Total	
	NE FY19	IA FY19	IA FY18	NE FY19	NE FY18	IA FY19	IA SPR & 5311	NE	NE-STBG	IA-STBG	5,310	Aerial Photography	Transportation Funding	Hours
IAPA Activities				112 / 110					112 0100		0,010	i notographij	i anding	
Direct Personnel													933,790	
Direct Non-personnel													132,970	
Indirect													352,376	
Contracts - Passthrough													2,945,642	
Total													4,364,778	
200 UPWP and Federal Assurances	8,310	550	-	1,490	-	260	2,430	-	-	-	-	-	13,040	201
210 Board and Committee Support	131,150	11,270	-	28,280	-	5,280	12,230	-	-	-	-	-	188,210	2,896
220 Regional Transportation Planning	82,200	4,890	-	17,310	-	2,290	19,230	-	-	-	40,050	-	165,970	2,553
230 TIP and Local Projects	88,670	7,490	-	15,070	-	3,510	16,140	-	-	-	2,250	-	133,130	2,048
240 Communication and Public Involvement	133,000	10,800	-	27,360	-	5,060	1,770	-	-	-	-	-	177,990	2,738
250 Regional Data, Mapping & Forecasting	211,521	17,418	-	44,100	-	8,151	1,252	-	-	-	-	-	282,442	4,345
260 Environment and Energy	5,540	1,500	-	2,050	-	700	-	70,000	-	-	-	-	79,790	1,228
270 Heartland 2050 - Transpiration Eligible	145,010	12,450	-	34,980	-	5,840	5,530	-	-	-	5,750	-	209,560	3,224
280 Training and Education	57,260	5,280	-	4,280	-	2,470	9,650	-	-	-	-	-	78,940	1,214
290 Management	48,950	6,540	-	9,490	-	3,070	5,410	-	-	-	1,950	-	75,410	1,160
300 Membership Services	12,010	630	-	1,670	-	300	-	-	-	-	-	-	14,610	225
Subtotal MAPA Activities - Federal Share	842,276	78,818		186,080		36,931	67,202	56,000			50,000		1,317,307	21,832
Subtotal MAPA Activities - Federal Share	042,270	10,010	-	100,000	-	30,931	07,202	56,000 11,000	-	-	50,000	-	1,317,307	21,032
Subtotal MAPA Activities - State Share	81,348	_	-	-		-	6,481	3,000					90,829	
Subtotal MAPA Activities - Local Share	923,624	78,818	-	- 186,080	-	- 36,931	73,683	70,000	-	_	50,000	_	1,419,136	
ontracts and Subrecipients	923,024	70,010	-	100,000	-	30,931	75,005	70,000	-	-	50,000	-	1,419,130	
									125 000				125 000	
22001 LRTP Support 22001 Survey	6,600	1,800		6,600					125,000				125,000 15,000	
23006 Bellevue Bridge Study	0,000	1,000		0,000					112,500				112,500	
23000 Eppley Corridor Connector Study									187,500				187,500	
25000 Eppley Control Connector Study 25003 On-Call Modeling									35,000				35,000	
								200,000	35,000				200,000	
26001 Little Steps Big Impact Education Campaign								200,000						
26001 Little Steps Big Active Commuting Outreach				105 000				155,000		100.000			155,000	
27001 Heartland 2050 Mini Grants - FY19			CO 500	125,000					-	100,000			225,000	
27001 Heartland 2050 Mini Grants - Carryover			62,500	07 500					187,500				250,000	
27006 Heartland 2050 Railvolution Site Visit				87,500	100.000								87,500	
27003 Transit ROI Assessment	20,000				100,000								100,000	
28000 National Association of Regional Conference - Hosted by MAPA	20,000										700 000		20,000	
31001 5310 Subrecipients	000 574	40.057		05 744							720,000		720,000	
31001 Planning Local Subrecipients	288,571	42,857 14,797		85,714		9,233	16,801					155 260	417,142	
Aerial Photography	99,800	14,797		-		9,200	10,001					155,369	296,000	
Subtotal Contracts & Subrecipients - Federal Share	228,600	31,800	50,000	184,100	80,000	-		284,000	518,000	80,000	500,000		1,956,500	
Subtotal Contracts & Subrecipients - State Share								44,000	/ * *			/	44,000	
Subtotal Contracts & Subrecipients- Local Share	186,371	27,654	12,500	120,714	20,000	9,233	16,801	27,000	129,500	20,000	220,000	155,369	945,142	
Subtotal Contracts & Subrecipients	414,971	59,454	62,500	304,814	100,000	9,233	16,801	355,000	647,500	100,000	720,000	155,369	2,945,642	
Total Federal Share	1,070,876	110,618	50,000	370,180	80,000	36,931	67,202	340,000	518,000	80,000	550,000		3,273,807	
Total State Share								55,000					55,000	
Total Local Share	267,719	27,654	12,500	120,714	20,000	9,233	23,282	30,000	129,500	20,000	220,000	155,369	1,035,971	
Total Activities	1,338,595	138,272	62,500	490,894	100,000	46,164	90,484	425,000	647,500	100,000	770,000	155,369	4,364,778	
atch Funding														
Local/Subrecipient Cash	81,348	-	-	-	20,000	-	6,481	30,000	32,000	-	-	-	169,829	
State Funding	01,010				_0,000		0,101	55,000	52,000				55,000	
Contracts								00,000					-	
Heartland 2050 Foundation Cash				70,000									70,000	
	99,800	14,797	-	-	-	9,233	16,801	-	-	-	-	155,369	296,000	
Aerial Photography Match						3,200	. 0,001							
Aerial Photography Match In-kind Match		12.857	12 500	50.714	-	-	-	-	97.500	20.000	220.000	-	500.142	
Aerial Photography Match In-kind Match Total Match	86,571 267,719	12,857 27,654	12,500 12,500	50,714 120,714	- 20,000	- 9,233	- 23,282	- 85,000	97,500 129,500	20,000 20,000	220,000 220,000	- 155,369	<u>500,142</u> 1,090,971	

TRANSPORTATION IMPROVEMENT PROGRAM [TIP] FEE

WHAT IS THE TIP FEE?

MAPA is proposing a "TIP Fee" for local Federal-aid projects. The Transportation Improvement Program (TIP) is MAPA's federally-required program of transportation projects for at least the next four years. The fee would apply to local projects that are funded with Surface Transportation Block Grant (STBG) or Transportation Alternative Program (TAP) projects. Certain projects such as studies, county bridge projects, and projects less than \$100,000 would be exempt.

HOW MUCH IS THE TIP FEE?

The fee would be 1% of the federal amount of the project. In other words, on a project with a \$5 million total cost:

Federal share (80%): \$4 million Required Local share (20%): \$1 million TIP Fee: \$40,000

For large projects with more than \$10 million in federal funds, the fee would be tiered. Federal funds in excess of \$10 million would have a 0.5% fee. On a project with \$15 million in federal funds, the fee would be calculated as follows:

FEDERAL FUNDS	TIP FEE RATE	TIERED TIP FEE AMOUNT
\$10,000,000	1.0%	\$100,000
\$ 5,000,000	0.5%	\$ 25,000
\$15,000,000 total		\$125,000

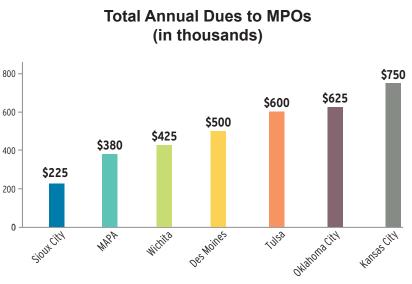


HOW IS MAPA FUNDED?

The five MAPA counties (Douglas, Sarpy, Washington, Mills and Pottawattamie) pay annual dues on a per capita basis set annually by the MAPA Board of Directors. This funding helps to match federal planning funds. MAPA also receives funding through fee-for-service basis. In FY-18 the amount necessary to match the available federal transportation funds alone was \$460,000. MAPA's total dues in FY-2018 is approximately \$380,000, which is intended support all of MAPA's services, including transportation, data, mapping, and community development.

WHY CHARGE A TIP FEE?

The TIP fee would allow MAPA to continue current services, expand future services, and put the agency on a sustainable financial ground for the foreseeable future. A survey of peer agencies showed that MAPA's dues are significantly lower. Through conversations with Board members and local staff, the TIP fee was seen as a preferred mechanism to provide



funding to MAPA in lieu of a large dues increase, as it connects directly to the projects that are the ultimate beneficiaries of the metropolitan planning process that MAPA is charged with administering on behalf of the cities and counties in the region.



Regional agencies like MAPA throughout the nation provide vital services to members. For instance, each jurisdiction might not be able to fund its own grant writer or bicycle-pedestrian expert, but one staff member at the regional agency can serve multiple jurisdictions in a more economical manner. With the benefit of a new TIP fee, MAPA staff will work with the MAPA Board and local staff to determine the most effective way to utilize this funding and provide service to members.









MAPA Articles of Interlocal Cooperation Agreement Amendment Summary of Proposed Revisions Last amended August 1, 1984

Items Requiring 75% approval of the total Council of Officials:

Section 3 Membership

- Previously all new members required approval of 66 ²/₃% of the total membership of the Council of Officials.
- Amended ILA still requires that additional <u>Member Counties</u> be approved by 66
 % of the total membership. Section 3.02
- Amended ILA grants Board of Directors the authority to approve <u>Special Purpose</u> <u>Government Members</u> by a majority vote of the Board. Section 3.04.

Section 7.01 Annual Budget

• Changed the requirement to adopt a budget in the month of May to state no later than the month of May.

Section 7.07 Appropriation by Members Other Than Member Counties

Amended ILA allows for financing by members other than the Member Counties:

 Proposal gives authority to the Board of Directors to set a TIP fee for members that are within the Transportation Management Area (TMA). Annual approval of the TIP fee provisions would be approved by the majority of the Board of Directors when approving the Transportation Improvement Program.

Section 9.01 Withdrawal

 Updates withdrawal procedure to require Member Counties to notify the Board in writing and provide 90 days for MAPA to attempt to remedy the grievance.
 Withdrawing member will still be responsible for all appropriations of the current fiscal year.

Other Revisions - Requiring approval of the majority of the Council of Officials

- \circ $\;$ Adds a section of definitions for easy reference: Article II.
- Updates Agreement to agree with current procedures:
 - Previous agreement required 12 monthly Board of Directors meetings. MAPA currently meets 11 times a year. New proposed language requires Board of Directors meetings at least 11 months of the year. Section 6.09
 - Changed the threshold of expenses the Finance Committee and Executive Director can approve to reference the Administrative Procedures document. Section 6.16



Connect. Plan. Thrive.

BALLOT #9 Articles of Interlocal Cooperation Agreement Amendment April 2018

By signing this ballot, as a member the Council of Officials, I have reviewed the attached proposed amendments of the Articles of Interlocal Cooperative Agreement and vote for the following action:

Vote for one:

	_ I am FOR ALL proposed amendments		
	_ I am AGAINST ALL proposed amendments		
OR			
	Substantive Ballot (pages 1-5)	-AND-	Clerical Ballot (pages 6-10)
Vote fo	or one:	Vote fo	or one:
	l am FOR ALL SUBSTANTIVE proposed amendments		_ I am FOR ALL CLERICAL proposed amendments
	l am <u>AGAINST ALL SUBSTANTIVE</u> proposed amendments		_ I am <u>AGAINST ALL CLERICAL</u> proposed amendments
	_ I am casting individual votes on each section with substantive changes		_ I am casting individual votes on each section with clerical changes

Jurisdiction

Signature of Council of Officials Member or Designated Representative

Date

If you selected on the ballot that you would cast individual votes on each section, write your initials next to either __For, or ___Against each time it occurs.

Omaha-Council Bluffs Metropolitan Area Planning Agency Articles of Interlocal Cooperation Agreement Substantive Ballot #9, April 2018

ARTICLE II. DEFINITIONS

For Agreement: Articles of Interlocal Cooperation Agreement

Against Appropriations: Funding by Member Counties based on population ratio of the Member County to the entire MAPA region.

Board of Directors: MAPA governing body.

Council of Officials: MAPA policy board.

MAPA: Omaha-Council Bluffs Metropolitan Area Planning Agency

MAPA Region: Douglas, Sarpy, and Washington Counties in Nebraska and Mills and Pottawattamie Counties in Iowa

Member: Member County, Member City, Village or Town or Special Purpose Government Member.

Member City, Villages and Towns: Membership of Cities, Villages or Towns, as defined by state law, shall be open to any such political subdivision within the geographic limits of MAPA.

Small Communities Representative: A member of the Council of Officials who is an elected official from either Nebraska or Iowa that has been selected to represent both the Member Counties with 50,000 or less in population, as per the last decennial census, and any member cities, villages or towns in their respective state, other than Omaha and Bellevue, Nebraska and Council Bluffs, Iowa.

Special Purpose Government Member: Other general or special purpose units of government, boards, agencies, commissions or authorities within the geographical limit of MAPA.

For
 Against
 SECTION 3.02 MEMBER COUNTIES. Member counties shall be represented on the Council of Officials by the Chairman of their respective Board of County Commissioners or Board of Supervisors. Additional counties within the geographical limits of MAPA, as defined Section 1.04, shall be admitted as a Member County upon approval by sixty-six and two-thirds percent (66 2/3%) of the membership of the Council of Officials membership and financial contribution as required herein.

ForSECTION 3.04 ADDITIONAL SPECIAL PURPOSE GOVERNMENT MEMBERS. OthergGeneral or special purpose units of governments, boards, agencies, commissions or authorities,Againstwhich operatewhich operatewithin the geographic limits of MAPA may be accepted as Special Purpose

Government Members of MAPA by an affirmative vote of the sixty six and two-thirds percent (66 2/3%)majority of the total membership of the Board of Directors. Such additional members shall be represented on the Council of Officials as prescribed in Sections 3.01 and 3.05 of this Agreement. Financial obligations of such additional members to MAPA shall be as prescribed in Article VII of this Agreement. Privileges and responsibilities of all members of MAPA shall be extended to and accepted by additional members upon the effective date of such additional membership.

- SECTION 5.07 SMALL COMMUNITIES REPRESENTATIVE. The Council of Officials shall elect For an lowa Small Communities representative and a Nebraska Small Communities representative to serve on the Board of Directors. Each Small Communities Representative shall be an elected Against official of a Member county, city, village or town who is a resident of that county, city, village or town and will represent the Member Counties of 50,000 or less population as per the last decennial census and any member cities, villages or towns in their respective state other than Omaha and Bellevue, Nebraska and Council Bluffs, Iowa. The Small Communities Representative may also serve as the President or Vice-President of the Council of Officials but it is not required. SECTION 5.08 ELECTION OF SMALL COMMUNITIES REPRESENTATIVE. The Small ___ For Communities Representative shall be elected annually in a manner directed by the President of ____ Against the Council of Officials. SECTION 6.09 MEETINGS OF BOARD OF DIRECTORS. The Board of Directors shall schedule For one official meeting of the Board of Directors during each monthat least eleven months of the year. The Board of Directors may reschedule such meeting to another date. __ Against SECTION 6.16 RESPONSIBILITIES OF THE BOARD OF DIRECTORS. Responsibilities of the For Board of Directors are to: ___ Against Implement policies adopted by the Council of Officials • Orient work programs to goals and objectives adopted by the Council of Officials • • Establish and adopt policies governing activities of the Board of Directors Establish, adopt and amend operating by-laws for the Board of Directors • Consider matters concerning planning or other governmental operations which may or • should involve interlocal governmental coordination or cooperation • Review progress of current planning programs and projects being prepared by MAPA
 - Recommend additions, deletions or modifications regarding current planning programs and project plans, studies and reports for recommendation and transmittal to the Council of Officials
 - Instruct the MAPA staff to effect the additions, deletions or modifications of plans, studies or reports
 - Recommend planning program or project plans, studies or reports for consideration of adoption to the Council of Officials

- Recommend implementation of adopted plans, studies and reports to members and nonmembers
- Prepare and adopt an annual work program and supporting budget for MAPA for each fiscal year
- Perform regional clearinghouse review and comment for federally assisted or insured programs and projects, and for other programs and projects submitted by other organizations
- Approve or disapprove membership for members within the geographic limits of MAPA
- Appoint and fix compensation for qualified professional planner as the Executive Director
- Determine type of and MAPA participation in employee benefit programs
- Contract with state, federal or private agencies or organizations for participation in planning projects and programs
- Contract with consulting firms and professional organizations for technical and professional services
- Contract for use and maintenance of equipment
- Lease office space, equipment and other property
- Acquire and hold title to equipment and other property
- Solicit, review and expend planning assistance grants and other funds, and to invest idle funds
- Designate official MAPA Depository and Depository for all MAPA and grant funds
- Develop and maintain a fiscal accounting and record system
- Provide for an annual audit of MAPA fiscal and record system
- Provide for surety of fidelity insurance of MAPA officials and employees to protect MAPA and grant funds
- Provide for casualty insurance protection of MAPA property and important documents
- Provide for automobile insurance protection for MAPA officials, employees and automobiles
- Provide for workmen's compensation insurance on MAPA employees
- Set compensation for Legal Counsel to advise MAPA Council of Officials and the Board of Directors
- Publish and disseminate plans, studies, reports and other information
- Authorize special <u>aAppropriations</u>
- Create and adopt operating rules for, advisory committees and boards to assist the Board of Directors and Council of Officials
- Refer matters to advisory committees and boards to solicit recommendations for action by the Board of Directors
- Exercise powers with reference to increase or decrease of membership as set forth in this Agreement
- Consider and decide other matters regarding the Agency which are deemed appropriate considerations of the Board of Directors
- Contract with member jurisdictions and agencies for provision of planning services

Through the approved MAPA Administrative Procedures, the Board of Directors shall have the power to delegate administrative responsibilities to the Finance Committee or Executive Director.

- Finance Committee Responsibilities
 - Monitor the financial status of the agency
 - o Recommend policies governing financial activities to the Board of Directors
 - Act on any expenditure, which does not exceed twenty five hundred (\$2,500.00)
 dollars per month the threshold identified in MAPA's Administrative Procedures, as delegated by the Board of Directors when such expenditure is provided for in the adopted budget and reviewed by the Board of Directors each month
- Executive Director Responsibilities

For

- Hire and fix compensation for such additional personnel as may be required to conduct planning programs or projects of MAPA
- Implement discharges, demotions, promotions and compensation adjustments of all MAPA employees
- Act on any expenditure, which does not exceed one thousand (\$1,000.00) dollars per month the threshold identified in MAPA's Administrative Procedures, as delegated by the Board of Directors when such expenditure is provided for in the adopted budget and reviewed by the Board of Directors each month
- Contract for services in amounts of \$1,000 or less specified in the MAPA Administrative Procedures, and
- Invest idle funds with review by the Finance Committee
- For SECTION 7.01 ANNUAL BUDGET. An annual budget for the Agency's operations shall be adopted during no later than the month of May of the current year. It shall be based on the adopted work program and shall be for a fiscal year from July 1 of the current year through June 30 of the succeeding year.

SECTION 7.07 APPROPRIATIONS BY MEMBERS OTHER THAN COUNTY MEMBERS.

Against <u>TRANSPORTATION IMPROVEMENT PROGRAM (TIP) FEE.</u> Beginning July 1, 2018, MAPA will collect a "TIP Fee" for all eligible federal-aid projects in the Transportation Improvement Program (TIP) from members that are within the Transportation Management Area (TMA), also referred to as the Metropolitan Planning Organization (MPO). The amount of the TIP fee and the specific federal funding programs for which the fee is required shall be identified in the TIP annually and approved by the Board of Directors.

 For
 SECTION 9.01 WITHDRAWAL. In the event that any Member County wishes to withdraw

 from MAPA they shall notify the Board of Directors in writing, which shall include any grievance(s).

 Against
 The withdrawing Member County shall allow reasonable time for MAPA to cure or address any

such stated grievance(s). In the event MAPA cannot cure or address stated grievance(s) within a reasonable time, the withdrawing Member County shall submit a written declaration of withdrawal, stating the reasons for withdrawal, a rejection of any efforts to cure or address grievance(s) and an effective date for withdrawal. The effective date for withdrawal, shall be at least ninety (90) days from the effective date of such written declaration of withdrawal is delivered to the Council of Officials. In that event, the withdrawing Member County shall be responsible for all Appropriations requisitioned through the current fiscal year.

In the event of the withdrawal of any Member ϵ_{c}^{C} ounty from MAPA such m_{c}^{M} ember ϵ_{c}^{C} ounty shall be entitled to a share of the value of MAPA property and operating capital as reflected in said ϵ_{c}^{C} ounty's equity record of MAPA as of the close of the fiscal year during with such withdrawal is effected effective, as provided for above. Any withdrawing m_{c}^{M} ember ϵ_{c}^{C} ounty may waive rights to its share of the value of MAPA property and operating capital in possession of MAPA. The Board of Directors shall authorize funds for payment to withdrawing Member Counties which shall be provided for in the next succeeding MAPA annual budget and shall be due and payable to the respective withdrawing m_{c}^{M} ember ϵ_{c}^{C} ounty within six (6) months following the first of the fiscal year during which such funds are budgeted. If you selected on the ballot that you would cast individual votes on each section, write your initials next to either __For, or ___Against each time it occurs.

Omaha-Council Bluffs Metropolitan Area Planning Agency Articles of Interlocal Cooperation Agreement Substantive Ballot #9, April 2018

For SECTION 1.02 STATUTORY AUTHORITY. The undersigned general and special purpose units of governments, boards, agencies, commissions and authorities enter into this agreement under and by virtue of the power to do so granted by the Interlocal Cooperation Act, Sections 13-801 through 13-8027, Revised Statues of Nebraska, 1983–2012 as amended and by Chapter 28-E, Sections 28-E.1 through 28-E.1442, entitled "Joint Exercise of Governmental Powers", Code of Iowa as amended.

For
 SECTION 1.04 GEOGRAPHIC LIMITS. The MAPA region shall be synonymous with the geographic limits of MAPA. The geographic limits within which MAPA will perform its normal functions under this Agreement shall be that geographic area comprised of Douglas, Sarpy, and Washington Counties in Nebraska and Mills and Pottawattamie Counties in Iowa and such other counties as may be admitted under SECTION 1.05 and/or 1.06 of this aAgreement.

For
 Against
 SECTION 3.01 MEMBERS. Membership in MAPA shall be synonymous with membership on the Council of Officials. Each member general and special purpose unit of government, board, agency, commission and authorityCounty, City, Village, Town or Special Purpose Government. Member shall be represented on the Council of Officials by the principal elected or appointed official of such member. Elected public officials shall comprise at least sixty-six and two-thirds percent (66 2/3%) of the total voting membership of the Council of Officials.

For SECTION 3.06 RESPONSIBILITIES OF MEMBERS. All mMembers of MAPA shall have the responsibility to adopt and execute the MAPA Articles of Interlocal Cooperation Agreement; to attend and participate in all appropriate and officially called meetings of the Council of Officials and, as appropriate, the Board of Directors; to provide technical cooperation with MAPA and members of MAPA; to accept appointments to advisory committees, and to perform other related duties as requested by the Council of Officials and the Board of Directors.

For SECTION 3.07 PRIVILEGES OF MEMBERS. All <u>mM</u>embers of MAPA shall have the privilege to attend all meetings of the MAPA Council of Officials, Board of Directors, and advisory committees and boards; to vote at official meetings of the MAPA Council of Officials, Board of Directors or advisory committees or boards to which their membership extends as prescribed in the Agreement and to avail their respective organization of the technical and advisory services provided by MAPA.

 For
 SECTION 5.10 REMOVAL OF OFFICERS. The President and Vice-President may be removed from office for good and sufficient cause spread upon the minutes stated in the minutes of the Council of Officials by an affirmative vote of seventy-five percent (75%) of the members present.

For Against	SECTION 5.18 VOTING. Each mMember in good standing of the Council of Officials shall have one vote on matters of business before the Council of Officials. Actions concerning matters of business, except as otherwise prescribed in Sections 1.05, 5.08, and 10.02 of this Agreement, shall be decided by an affirmative vote of a majority of members present at duly constituted official meetings.
For	SECTION 5.20 RESPONSIBILITIES OF THE COUNCIL OF OFFICIALS. The responsibilities of the Council of Officials are to:
Against	 Establish and adopt policies, goals and objectives for the overall operations of MAPA Review and recommend amendments to this Agreement Represent local, general and special purpose units of governments, boards, agencies, commissions and authorities in deliberations of MAPA Consider matters concerning planning and other governmental operations which may or should involve interlocal governmental coordination or cooperation Recommend matters to the Board of Directors that may be studied by the Board of Directors and recommend priorities for scheduling such studies Review progress of current planning programs and projects being prepared by MAPA Recommend additions, deletions or modifications regarding current planning programs and projects being prepared by MAPA Receive from the Board of Directors recommended reports Schedule and conduct public hearings concerning plans, studies or reports under consideration for adoption by MAPA Adopt planning program and project plans, studies and reports Instruct the Board of Directors to effect additions, deletions or modifications of plans, studies or reports as adopted by the Council of Officials Recommend implementation of adopted plans, studies and reports to members and nonmembers Refer matters to advisory boards and committees for recommendations therefrom Establish, expand and contract limits of MAPA as prescribed in this Agreement, and Consider and decide other matters regarding the overall Agency operations of MAPA which are deemed appropriate consideration of the Council of Officials
For Against	SECTION 6.07 REMOVAL OF OFFICERS OR LEGAL COUNSEL. The Chairman, Vice Chairman, Secretary, Treasurer or Legal Counsel may be removed from office for good and sufficient cause spread upon the minutes stated in the minutes of the Board of Directors by an affirmative vote of sixty-six and two-thirds percent (66 2/3%) of all the members of the Board of Directors.
For Against	SECTION 6.12 NOTICE OF MEETINGS OF THE BOARD OF DIRECTORS. Written notice stating the time, date and place of all monthly meetings of the Board of Directors and an agenda enumerating items of business to be considered at such meetings shall be served upon or mailed

via first class or electronic mail to each member of the Board of Directors at least six (6) days in advance of monthly meetings and at least twenty-four (24) hours in advance of special meetings.

SECTION 6.14 VOTING. Each member in good standing of the Board of Directors shall have one vote on matters of business before the Board of Directors with the exception of the following:

Against The member representing Douglas County will be entitled to two votes; and either member representing the City of Omaha may cast all of the votes to which the City of Omaha is entitled if the other member is not present.

For

And further provided, in the case of matters of business involving project reviews, each member representing the applicant with the exception of Douglas County shall be entitled to an additional vote, or in cases of an application of Douglas County, that member representing Douglas County would be entitled to two additional votes. Any City or County applicant who is also a member of the Council of Officials and who is represented on the Board of Directors by the <u>Small Communities Representative</u> small cities/communities/counties representative would be entitled to cast one vote on behalf of its jurisdiction when an elected official appears from that jurisdiction on behalf of the application.

ForSECTION 7.02 LOCAL APPROPRPRIATIONS FOR ANNUAL BUDGET. Local aAppropriations
for normal budgeted activities will be provided to MAPA by the mMember eCounties of MAPA
and shall be based on the ratio of each respective mMember eCounty's population to the total
population of all mMember eCounties according to the latest official census. Local
aAppropriations shall be requisitioned of each mMember eCounty and shall be due and payable
to the Treasurer of MAPA in equal payments, the first payment being due and payable within sixty
(60) days following the first day of the fiscal year of MAPA and the second payment being due and
payable within one-hundred eighty (180) days following the first day of the fiscal year.

For SECTION 7.03 SPECIAL APPROPRIATIONS. Special aAppropriations as may be required shall be authorized by the Board of Directors and shall be requisitioned of the mMember cCounties. Against Special aAppropriations based on Board approved allocations requisitioned of each mMember cCounty shall be due and payable to the Treasurer of MAPA as soon as possible following the date of the requisition. Appropriations required for support of budgeted special planning programs or projects for which MAPA may contract with members or non-members shall be provided to MAPA by such members or non-members.

For
 Against
 SECTION 7.04 DEFAULT IN REQUISITIONED APPROPRIATIONS. In the event that one or more mMember eCounties defaults in its requisitioned Aappropriation for support of MAPA annual budget or support of requisitioned special aAppropriations, the Member County is default and all members within such mMember eCounty surrender membership in good standing in MAPA and surrender all voting and other privileges of members of both the Council of Officials and the Board of Directors. Members not in good standing may have their membership reinstated

upon satisfactory correction of default in requisitioned aAppropriations. All defaulted aAppropriations shall be requisitioned of each mMember Ceounty remaining in good standing and shall be based on the ratio of the respective remaining $\frac{mM}{mM}$ ember $\frac{eC}{c}$ ounty's population to the total population of all remaining member counties according to the latest official census.

SECTION 7.05 APPROPRIATIONS BY ADDITIONAL PROSPECTIVE MEMBER. Additional For Counties under consideration for membership in MAPA shall enter into a mutually acceptable Against agreement with MAPA for the preparation of a work program and budget describing work that may be required to update existing and current planning and projects of MAPA to include such additional counties. Under the terms of such Agreement, the Board of Directors shall requisition of each such additional county, the estimated cost to complete such preparation of a work program and budget, with reconciliation of cost under such agreement being based on actual costs at the time of such work is completed.

For

SECTION 7.06 APPROPRIATIONS BY ADDITIONAL MEMBER COUNTIES. Additional eCounties which may be accepted as members of MAPA as set forth in Section 3.02 subsequent to the adoption of this Agreement, shall provide to MAPA all aAppropriations required to share Against the financial investment of MAPA for property holdings and operating capital. Each such additional mMember eCounty's share of the MAPA property holdings and operating capital shall be determined by the ratio of each respective $\frac{mM}{m}$ ember $\frac{cC}{cC}$ ounty's total population to the total population of all mMember eCounties; such ratio shall be applied to the value of such property holdings and operating capital as reflected in the accounting records of MAPA at the close of the previous fiscal year and shall be due and payable prior to or on the effective date of, and shall be a condition to, membership of such additional county.

> Each such additional mMember cCounty added pursuant to this Section shall provide to MAPA, prior to initiating work, all local aAppropriations support required to update existing and current planning programs and projects of MAPA by including such additional mMember eCounty isin such planning programs and projects.; such aAppropriations by additional mMember eCounties shall be based on estimated costs to complete such updated planning work with reconciliation of cost being based on actual cost at the time such work is completed. In addition, eEach such additional mMember eCounty shall provide to MAPA an annual appropriation required of all mMember cCounties as described in Sections 7.01 through 7.04 of this Agreement.

SECTION 9.02 DISSOLUTION. In the event of complete dissolution of MAPA, all MAPA For property shall be sold and the proceeds from such sale shall be combined with the current MAPA Against cash assets to determine total cash assets of MAPA. The total cash assets of MAPA shall be distributed to the respective mMember ecounties which are parties to the complete dissolution of MAPA. The share of the total cash assets to be distributed to each mMember county shall be according to the ratio of the current equity record of each respective mMember eCounty to the total equity of all remaining mMember cCounties.

For
 SECTION 10.02 AMENDMENT OF ARTICLES. Amendments of the MAPA Articles of Interlocal Cooperation Agreement shall be proposed by the Council of Officials or the Board of Directors.
 Against
 The MAPA Articles of Interlocal Cooperation Agreement shall be amended by an affirmative vote of a majority of the total membership of the Council of Officials except the following sections of the MAPA Articles of Interlocal Cooperation Agreement which must be amended by an affirmative vote of seventy-five percent (75%) of the total membership of the Council of Officials:

- 3.01 Members
- 3.02 Member Counties
- 3.03 Member Cities, Villages and Towns
- 3.04 Special Purpose Government Member
- 4.07 Constraints on Powers of MAPA
- 5.01 Name of Policy Body
- 5.02 Composition of the Council of Officials
- 5.03 Increase and Decrease in Membership of Council of Officials
- 5.18 Voting
- 6.01 Name of Governing Body
- 6.02 Composition of the Board of Directors
- 6.14 Voting
- 7.01 Annual Budget
- 7.02 Local Appropriations for Annual Budget
- 7.03 Special Appropriations
- 7.04 Default in Requisitioned Appropriations
- 7.05 Appropriations by Additional Prospective Members
- 7.06 Appropriations by Additional Member Counties
- 7.07 Appropriations by Members Other Than Member Counties
- 9.01 Withdrawal
- 9.02 Dissolution
- 10.02 Amendment of Articles



Connect. Plan. Thrive.

ARTICLES OF INTERLOCAL

COOPERATION AGREEMENT

AMENDED

As of April 12, 2017

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ARTICLE I. ORGANIZATION

SECTION 1.01 NAME OF ORGANIZATION. The name of the organization formed by these Articles of Interlocal Cooperation Agreement (hereinafter referred to as the Agreement) shall be the Omaha-Council Bluffs Metropolitan Area Planning Agency (herein referred to as MAPA).

SECTION 1.02 STATUTORY AUTHORITY. The undersigned general and special purpose units of governments, boards, agencies, commissions and authorities enter into this agreement under and by virtue of the power to do so granted by the Interlocal Cooperation Act, Sections 13-801 through 13-8027, Revised Statues of Nebraska, <u>1983-2012</u> as amended and by Chapter 28-E, Sections 28-E.1 through 28-E.1442, entitled "Joint Exercise of Governmental Powers", Code of Iowa as amended.

SECTION 1.03 PURPOSE. MAPA is a regional planning agency, the purpose of which is to promote and preserve the public health, safety and welfare of the citizens in the MAPA region. The purpose of MAPA shall be achieved through:

 preparation and adoption of comprehensive and technical physical development and service plans 	 provision of technical, advisory and administrative services
 studies and reports 	 review of proposed planning and development or service programs and projects
dissemination of information	 and providing a forum for encouraging coordination of actions

SECTION 1.04 GEOGRAPHIC LIMITS. The MAPA region shall be synonymous with the geographic limits of MAPA. The geographic limits within which MAPA will perform its normal functions under this Agreement shall be that geographic area comprised of Douglas, Sarpy, and Washington Counties in Nebraska and Mills and Pottawattamie Counties in Iowa and such other counties as may be admitted under SECTION 1.05 and/or 1.06 of this <u>aAgreement</u>.

SECTION 1.05 EXPANSION OR CONTRACTION OF GEOGRAPHIC LIMITS. Upon recommendation of the Board of Directors, the geographic limits of MAPA may be expanded or contracted upon an affirmative vote of sixty-six and two-thirds percent (66 2/3%) of the total membership of the Council of Officials.

SECTION 1.06 TEMPORARY EXPANSION OF GEOGRAPHIC LIMITS. The geographic limits of MAPA may be expanded temporarily by a special interlocal cooperation agreement upon an affirmative vote of sixty-six and two-thirds percent (66 2/3%) of the total membership of the Board of Directors.

ARTICLE II. DEFINITIONS

Agreement: Articles of Interlocal Cooperation Agreement

Appropriations: Funding by Member Counties based on population ratio of the Member County to the entire MAPA region.

Board of Directors: MAPA governing body.

Council of Officials: MAPA policy board.

MAPA: Omaha-Council Bluffs Metropolitan Area Planning Agency

MAPA Region: Douglas, Sarpy, and Washington Counties in Nebraska and Mills and Pottawattamie Counties in Iowa

Member: Member County, Member City, Village or Town or Special Purpose Government Member.

Member City, Villages and Towns: Membership of Cities, Villages or Towns, as defined by state law, shall be open to any such political subdivision within the geographic limits of MAPA.

Small Communities Representative: A member of the Council of Officials who is an elected official from either Nebraska or Iowa that has been selected to represent both the Member Counties with 50,000 or less in population, as per the last decennial census, and any member cities, villages or towns in their respective state, other than Omaha and Bellevue, Nebraska and Council Bluffs, Iowa.

Special Purpose Government Member: Other general or special purpose units of government, boards, agencies, commissions or authorities within the geographical limit of MAPA.

ARTICLE III. MEMBERSHIP

SECTION 3.01 MEMBERS. Membership in MAPA shall be synonymous with membership on the Council of Officials. Each member general and special purpose unit of government, board, agency, commission and authorityCounty, City, Village, Town or Special Purpose Government Member shall be represented on the Council of Officials by the principal elected or appointed official of such member. Elected public officials shall comprise at least sixty-six and two-thirds percent (66 2/3%) of the total voting membership of the Council of Officials.

SECTION 3.02 MEMBER COUNTIES. Member counties shall be represented on the Council of Officials by the Chairman of their respective Board of County Commissioners or Board of Supervisors. <u>Additional counties within the geographical limits of MAPA, as defined Section 1.04, shall be admitted as a Member County upon approval by sixty-six and two-thirds percent (66 2/3%) of the membership of the Council of Officials membership and financial contribution as required herein.</u>

SECTION 3.03 MEMBER CITIES, VILLAGES AND TOWNS. Member cities, villages and towns shall be represented on the Council of Officials by the mayor or chairman of the board of each respective city,

village or town. In addition, the City of Omaha shall also be represented on the Council of Officials by the President of the City Council, and the Chairman of the City Planning Board; in addition, the City of Council Bluffs shall also be represented on the Council of Officials by the Chairman of the Planning Commission.

SECTION 3.04 ADDITIONAL-SPECIAL PURPOSE GOVERNMENT MEMBERS. Other gG eneral or special purpose units of governments, boards, agencies, commissions or authorities, which operate within the geographic limits of MAPA may be accepted as Special Purpose Government Members of MAPA by an affirmative vote of the sixty-six and two-thirds percent (66-2/3%)majority of the total membership of the Board of Directors. Such additional members shall be represented on the Council of Officials as prescribed in Sections 3.01 and 3.05 of this Agreement. Financial obligations of such additional members to MAPA shall be as prescribed in Article VII of this Agreement. Privileges and responsibilities of all members of MAPA shall be extended to and accepted by additional members upon the effective date of such additional membership.

SECTION 3.05 ALTERNATE REPRESENTATIVES. Members of the Council of Officials and the Board of Directors may officially designate, by written notice to the presiding officer, a maximum of two (2) alternate representatives to act in their behalf during such member's absence at official meetings of the Council of Officials and the Board of Directors.

SECTION 3.06 RESPONSIBILITIES OF MEMBERS. All <u>mM</u>embers of MAPA shall have the responsibility to adopt and execute the MAPA Articles of Interlocal Cooperation Agreement; to attend and participate in all appropriate and officially called meetings of the Council of Officials and, as appropriate, the Board of Directors; to provide technical cooperation with MAPA and members of MAPA; to accept appointments to advisory committees, and to perform other related duties as requested by the Council of Officials and the Board of Directors.

SECTION 3.07 PRIVILEGES OF MEMBERS. All <u>mM</u>embers of MAPA shall have the privilege to attend all meetings of the MAPA Council of Officials, Board of Directors, and advisory committees and boards; to vote at official meetings of the MAPA Council of Officials, Board of Directors or advisory committees or boards to which their membership extends as prescribed in the Agreement and to avail their respective organization of the technical and advisory services provided by MAPA.

SECTION 3.08 NON-VOTING MEMBERS. The Council of Officials may appoint non-voting members to the Council of Officials and the Board of Directors may appoint non-voting members to the Board of Directors. All non-voting members have no responsibilities or voting privileges, but may participate in official meetings.

SECTION 3.09 MEMBERS IN GOOD STANDING. County members of MAPA shall be members in good standing when the respective member county has fulfilled its financial obligations to MAPA as prescribed in ARTICLE VII. Members of MAPA, other than county members, shall be members in good standing as long as their respective parent county is considered to be in good standing.

ARTICLE IV. POWERS

SECTION 4.01 GENERAL POWERS. MAPA shall have the power to:

- Establish, expand or contract the geographic limits of MAPA for performance of its normal functions under this Agreement
- Review and amend this Agreement
- Establish policies, goals and objective to guide the operations of MAPA
- Establish and adopt operating by-laws for the official bodies of MAPA
- Appoint advisory committees and boards to assist the official bodies of MAPA, and
- Designate both voting and non-voting members to the official bodies of MAPA as set forth in ARTICLES II, V AND VI of this Agreement

SECTION 4.02 FUNDS. MAPA shall also have the power to:

- Designate an official depository and an official depositary for the receipt, deposit and disbursement of MAPA, state federal and other funds entrusted to MAPA
- Solicit and receive funds from governmental a non-governmental agencies and organizations
- Provide for a fiscal accounting and record system and provide for an annual audit thereof, and
- Invest idle funds.

SECTION 4.03 PERSONNEL, PROPERTY, EQUIPMENT. MAPA shall also have the power to:

- Recruit, hire and maintain staff personnel to assist the official bodies of MAPA
- Provide for legal counsel to advise and assist the official bodies of MAPA
- Lease or acquire office and other space necessary for the normal functions of MAPA
- Acquire and hold title to and to lease equipment and other property, and
- Provide for appropriate insurance, compensation and bonding coverage for protection of personnel, property, funds and records of MAPA or of other governmental or non-governmental agencies or organizations entrusted to MAPA

SECTION 4.04 PLANNING POWERS. MAPA shall also have the power to:

- Undertake planning studies, adopt program and project plans or reports and recommend implementation of such plans or reports
- Consider matters which may or should involve interlocal governmental coordination or cooperation
- Perform regional clearinghouse review and comment concerning planning and development programs and projects, and
- Schedule and conduct public hearings

SECTION 4.05 CONTRACT POWERS. MAPA shall also have the power to:

- Contract with member and non-member general and special purpose units of government, boards, agencies, commissions and authorities for the provision of planning and administrative services
- Contract with state, federal and private agencies or organizations for technical or financial participation in planning and administrative programs and projects, and
- Contract with consulting firms and professional organizations for technical and professional services

SECTION 4.06 OTHER POWERS. MAPA shall exercise other powers consistent with the purposes of MAPA as prescribed in Section 1.03 of this Agreement, provided that such powers may also be legally and independently exercised by each general-purpose unit of government.

SECTION 4.07 CONSTRAINTS ON POWERS OF MAPA. MAPA does not have the power, except under contract with such jurisdiction, to exercise administrative authority other than to conduct planning studies for or within any general or special purpose units of government, boards, agencies, commissions and authorities; to levy taxes for the support of MAPA operations; or to implement programs or projects recommended by adopted studies, plans or reports.

ARTICLE V. COUNCIL OF OFFICIALS

SECTION 5.01 NAME OF POLICY BODY. The name of the policy body of MAPA shall be the Council of Officials.

SECTION 5.02 COMPOSITION OF THE COUNCIL OF OFFICIALS. The membership of the MAPA Council of Officials shall be those members prescribed in ARTICLE III of this Agreement.

SECTION 5.03 INCREASE AND DECREASE IN MEMBERSHIP OF COUNCIL OF OFFICIALS. The membership of the MAPA Council of Officials may be increased as prescribed in ARTICLE III and may be decreased as prescribed in Section 7.04 of this Agreement or by notification of action by the governing board of the member to withdraw from the agency.

SECTION 5.04 QUALIFICATIONS FOR OFFICERS OF COUNCIL OF OFFICIALS. The offices of the Council of Officials shall consist of a President and Vice-President. The President and Vice-President of Council of Officials shall be elected officials officially representing their respective member jurisdictions. The President and Vice-President shall not be representatives from the same state.

SECTION 5.05 ELECTION AND APPOINTMENT OF OFFICERS. The President and the Vice President of the Council of Officials shall be elected by an affirmative vote of a majority of the members present at the regularly scheduled meeting of the Council of Officials immediately preceding July 1 of each year and shall assume office on July 1 following the election.

SECTION 5.06 VACANCIES IN APPOINTIVE OR ELECTIVE OFFICES. A vacancy of the offices of President or Vice-President shall be filled by an affirmative vote of a majority of members present at the next official meeting of the Council of Officials after the vacancy occurs.

SECTION 5.07 SMALL COMMUNITIES REPRESENTATIVE. The Council of Officials shall elect an Iowa Small Communities representative and a Nebraska Small Communities representative to serve on the Board of Directors. Each Small Communities Representative shall be an elected official of a Member county, city, village or town who is a resident of that county, city, village or town and will represent the Member Counties of 50,000 or less population as per the last decennial census and any member cities, villages or towns in their respective state other than Omaha and Bellevue, Nebraska and Council Bluffs, Iowa. The Small Communities Representative may also serve as the President or Vice-President of the Council of Officials but it is not required.

SECTION 5.08 ELECTION OF SMALL COMMUNITIES REPRESENTATIVE. The Small Communities Representative shall be elected annually in a manner directed by the President of the Council of Officials.

SECTION 5.09 TERMS OF OFFICE. The term of President, Vice-President and Small Community Representatives of the Council of Officials shall be one year and said officers or representatives may be duly reelected or reappointed. The term of an officer or representative selected to fill a vacancy shall terminate concurrent with the term of office being filled.

SECTION 5.10 REMOVAL OF OFFICERS. The President and Vice-President may be removed from office for good and sufficient cause spread upon the minutes stated in the minutes of the Council of Officials by an affirmative vote of seventy-five percent (75%) of the members present.

SECTION 5.11 DUTIES OF OFFICERS. The President of the Council of Officials shall:

- Preside at all meetings of the Council of Officials
- Shall appoint advisory committees as necessary
- Shall preside at all public hearings conducted by the Council of Officials
- Shall execute council resolutions and other official documents of the Council of Officials
- Shall provide for official notice of all official meetings of the Council of Officials

In the absence of the President, the Vice-President of the Council of Officials shall perform the duties of the President and shall record, certify, and publish minutes of all official regular meetings, special meetings, and public hearings of the Council of Officials; and shall certify true copies of all official documents of the Council of Officials.

In the absence of the President and Vice-President, a presiding officer shall be elected from the members present by an affirmative vote of a majority of the members present.

SECTION 5.12 MEETINGS OF THE COUNCIL OF OFFICIALS. The Council of Officials shall schedule and hold regular official meetings of the Council of Officials at a minimum of at least three meetings per year.

SECTION 5.13 ANNUAL MEETING OF THE COUNCIL OF OFFICIALS. The Council of Officials shall hold an annual meeting in October of each year at which meeting the Council of Officials will review progress of the various planning programs and projects and other activities of the MAPA Board of Director for the previous fiscal year.

SECTION 5.14 SPECIAL MEETINGS OF THE COUNCIL OF OFFICIALS. Special meetings of the Council of Officials may be called by the President or upon written request of five (5) members of the Board Directors, or the Council of Officials. Items of business to be considered at special meetings shall be limited to the items listed in the meeting agenda.

SECTION 5.15 NOTICE OF MEETINGS OF THE COUNCIL OF OFFICIALS. Written notice stating the time, date, and place of all regular, annual and special meetings of the Council of Officials and an agenda enumerating items of business to be considered at such meetings shall be served upon or mailed to each member of the Council of Officials at least six (6) days in advance of regular meetings and at least twenty-for (24) hours in advance of special meetings.

SECTION 5.16 THE TIME, DATE, AND PLACE OF MEETINGS OF THE COUNCIL OF OFFICIALS. The time, date, and place of all regular, annual and special meetings of the Council of Officials shall be determined by the President of the Council of Officials.

SECTION 5.17 QUORUM FOR MEETING OF THE COUNCIL OF OFFICIALS. The presence of ten (10) or more members of the total membership of the Council of Officials, or their designated alternate representative at an officially called meeting shall constitute a quorum.

SECTION 5.18 VOTING. Each <u>mM</u>ember in good standing of the Council of Officials shall have one vote on matters of business before the Council of Officials. Actions concerning matters of business, except as otherwise prescribed in Sections 1.05, 5.08, and 10.02 of this Agreement, shall be decided by an affirmative vote of a majority of members present at duly constituted official meetings.

SECTION 5.19 PRESIDING OFFICER-CONDUCT OF BUSINESS. The presiding officer shall have authority to establish time limits for discussions or presentations by members and nonmembers of the Council of Officials and to take other appropriate actions necessary to conduct all business in an orderly manner. Roberts of Rules of Order Newly Revised shall govern the conduct of meetings where not otherwise specifically provided by this Agreement.

SECTION 5.20 RESPONSIBILITIES OF THE COUNCIL OF OFFICIALS. The responsibilities of the Council of Officials are to:

• Establish and adopt policies, goals and objectives for the overall operations of MAPA

- Review and recommend amendments to this Agreement
- Represent local, general and special purpose units of governments, boards, agencies, commissions and authorities in deliberations of MAPA
- Consider matters concerning planning and other governmental operations which may or should involve interlocal governmental coordination or cooperation
- Recommend matters to the Board of Directors that may be studied by the Board of Directors and recommend priorities for scheduling such studies
- Review progress of current planning programs and projects being prepared by MAPA
- Recommend additions, deletions or modifications regarding current planning programs and projects being prepared by MAPA
- Receive from the Board of Directors recommended reports
- Schedule and conduct public hearings concerning plans, studies or reports under consideration for adoption by MAPA
- Adopt planning program and project plans, studies and reports
- Instruct the Board of Directors to effect additions, deletions or modifications of plans, studies or reports as adopted by the Council of Officials
- Recommend implementation of adopted plans, studies and reports to members and nonmembers
- Refer matters to advisory boards and committees for recommendations therefrom
- Establish, expand and contract limits of MAPA as prescribed in this Agreement, and
- Consider and decide other matters regarding the overall <u>Agency-operations of MAPA</u> which are deemed appropriate consideration of the Council of Officials

ARTICLE VI. BOARD OF DIRECTORS

SECTION 6.01 NAME OF GOVERNING BODY. The name of the governing body of MAPA shall be the Board of Directors.

SECTION 6.02 COMPOSITION OF THE BOARD OF DIRECTORS. The MAPA Board of Directors shall be comprised of:

- The Chairman of the member County Boards of Commissioners or Supervisors of those <u>Counties</u> exceeding 50,000 population as per the last decennial census
- The Mayors of the Cities of Omaha, Council Bluffs, and Bellevue
- The President of the City Council of Omaha
- The Small Communities Representatives (2) from the Council of Officials, see Section 5.07

SECTION 6.03 QUALIFICATIONS FOR OFFICERS AND LEGAL COUNSEL OF BOARD OF DIRECTORS. The officers and Legal Counsel of the Board of Directors shall consist of a Chairman, Vice-Chairman, Secretary, Treasurer and Legal Counsel.

The Chairman and Vice-Chairman shall be elected officials officially representing their respective member jurisdictions on the Board of Directors. The Chairman and Vice-Chairman shall not be representative from the same state.

The Secretary and the Treasurer shall be an elected or appointed official officially representing their respective member jurisdictions on the Board of Directors.

The Legal Counsel shall be an attorney-at-law licensed to practice law in either the State of Iowa and/or the State of Nebraska, and may be a paid employee of one of the member jurisdictions party to this Agreement.

SECTION 6.04 ELECTION AND APPOINTMENT OF OFFICERS AND LEGAL COUNSEL. The Chairman and the Vice Chairman of the Board of Directors shall be elected by an affirmative vote of a majority of the members present from the membership of the Board of Directors at the regular April meeting of the Board of Directors, and newly elected Chairman and Vice Chairman shall assume office July following the election.

The Secretary and the Treasurer of the Board of Directors shall be appointed by the newly elected Chairman of the Board of Directors and ratified by an affirmative vote of the majority of the members present at the June meeting of the Board of Directors. The Chairman may appoint the same person to a joint office of Secretary-Treasurer. The Board of Directors may set compensation for the Secretary and the Treasurer for performance of their duties.

The Legal Counsel of MAPA shall be appointed by the newly elected Chairman of the Board of Directors and ratified by an affirmative vote of a majority of the members present at the regular June meeting of the Board of Directors. The Board of Directors may set compensation for performance of duties of Legal Counsel unless said appointed Legal Counsel is Counsel for one of the member jurisdictions in which event the Legal Counsel shall receive no compensation.

SECTION 6.05 TERMS FOR OFFICERS AND LEGAL COUNSEL. The Chairman, Vice Chairman, Secretary and Treasurer of the Board of Directors and the Legal Counsel of MAPA shall be duly elected or appointed for a term of one year. All officers and Legal Counsel are eligible to succeed themselves through duly appointive or elective action.

SECTION 6.06 VACANCIES IN OFFICE OF BOARD OF DIRECTORS. A vacancy in the offices of Chairman or Vice Chairman shall be filled by an affirmative vote of a majority of the members present at the meeting of the Board of Directors after the vacancy occurs. A vacancy in the offices of Secretary, Treasurer or Legal Counsel shall be filled as soon as possible in a manner prescribed in Section 6.04. Any vacancy so filled shall be for the remainder of the unexpired term.

SECTION 6.07 REMOVAL OF OFFICERS OR LEGAL COUNSEL. The Chairman, Vice Chairman, Secretary, Treasurer or Legal Counsel may be removed from office for good and sufficient cause spread upon the minutes stated in the minutes of the Board of Directors by an affirmative vote of sixty-six and two-thirds percent (66 2/3%) of all the members of the Board of Directors.

SECTION 6.08 DUTIES OF OFFICERS AND LEGAL COUNSEL. The Chairman of the Board of Directors shall:

- Preside at all meetings of the Board of Directors
- Shall appoint advisory committee members as necessary
- Shall execute Board of Directors resolutions, planning assistance grant applications, contracts and other official documents of the Board of Directors
- Shall provide for official notice of the official meetings of the Board of Directors

In the absence of the Chairman, the Vice Chairman of the Board of Directors shall perform the duties of the Chairman.

The Secretary of the Board of Directors shall:

- Perform the duties of the Chairman and Vice Chairman in the absence of both Officers
- Record, certify and publish minutes of all regular and special meetings of the Board of Directors, and
- Certify true copies of all official documents of MAPA

The Treasurer of the Board of Directors shall:

- Perform the duties of the Chairman, Vice Chairman and Secretary in the absence of those Officers
- Receive, deposit with the official MAPA depository, and co-sign warrants for disbursement of MAPA funds as authorized by the Board of Directors
- Keep complete records of all financial transactions of MAPA
- Prepare a monthly financial report for the Board of Directors and an annual financial report for the Council of Officials, and
- Prepare other reports upon request of the Board of Directors

The Legal Counsel of the MAPA shall:

- Render opinions on legality of proposed actions by MAPA Council of Officials, Board of Directors and MAPA staff
- Review contracts for services being considered by MAPA and advise Officials and MAPA staff as to legal form
- Render opinions on legal status of MAPA, and
- Otherwise provide advice and legal services to MAPA as may be requested by officials of MAPA

SECTION 6.09 MEETINGS OF BOARD OF DIRECTORS. The Board of Directors shall schedule one official meeting of the Board of Directors during each monthat least eleven months of the year. The Board of Directors may reschedule such meeting to another date.

SECTION 6.10 SPECIAL MEETINGS OF THE BOARD OF DIRECTORS. Special meeting of the Board of Directors may be called by the Chairman or at the written request of any five (5) members of the Board

of Directors. Items of business to be considered at special meetings of the Board of Directors shall be limited to items listed in the meeting agenda.

SECTION 6.11 THE TIME, DATE AND PLACE OF MEETINGS OF THE BOARD OF DIRECTORS. The time, date and place of all monthly and special meetings of the Board of Directors shall be determined by the Chairman of the Board of Directors.

SECTION 6.12 NOTICE OF MEETINGS OF THE BOARD OF DIRECTORS. Written notice stating the time, date and place of all monthly meetings of the Board of Directors and an agenda enumerating items of business to be considered at such meetings shall be served upon or mailed via first class or electronic mail to each member of the Board of Directors at least six (6) days in advance of monthly meetings and at least twenty-four (24) hours in advance of special meetings.

SECTION 6.13 QUORUM FOR MEETINGS OF THE BOARD OF DIRECTORS. The presence of fifty percent (50%) of the total membership of the Board of Directors at an officially called meeting shall constitute a quorum.

SECTION 6.14 VOTING. Each member in good standing of the Board of Directors shall have one vote on matters of business before the Board of Directors with the exception of the following:

The member representing Douglas County will be entitled to two votes; and either member representing the City of Omaha may cast all of the votes to which the City of Omaha is entitled if the other member is not present.

And further provided, in the case of matters of business involving project reviews, each member representing the applicant with the exception of Douglas County shall be entitled to an additional vote, or in cases of an application of Douglas County, that member representing Douglas County would be entitled to two additional votes. Any City or County applicant who is also a member of the Council of Officials and who is represented on the Board of Directors by the <u>Small</u> <u>Communities Representative small cities/communities/counties representative</u> would be entitled to cast one vote on behalf of its jurisdiction when an elected official appears from that jurisdiction on behalf of the application.

Actions concerning matters of business, except as otherwise prescribed in Sections 1.06, 3.04 and 6.07 of this Agreement before the Board of Directors shall be decided by an affirmative vote of a majority of members present at duly constituted official meetings.

SECTION 6.15 PRESIDING OFFICER CONDUCT OF BUSINESS. The presiding officer shall have authority to limit discussion or presentation by members and non-members of the Board of Directors or to take other appropriate actions necessary to conduct all business in an orderly manner. Roberts Rules of Order Newly Revised shall govern the conduct of meetings where not otherwise specifically provided by this Agreement.

SECTION 6.16 RESPONSIBILITIES OF THE BOARD OF DIRECTORS. Responsibilities of the Board of Directors are to:

- Implement policies adopted by the Council of Officials
- Orient work programs to goals and objectives adopted by the Council of Officials
- Establish and adopt policies governing activities of the Board of Directors
- Establish, adopt and amend operating by-laws for the Board of Directors
- Consider matters concerning planning or other governmental operations which may or should involve interlocal governmental coordination or cooperation
- Review progress of current planning programs and projects being prepared by MAPA
- Recommend additions, deletions or modifications regarding current planning programs and project plans, studies and reports for recommendation and transmittal to the Council of Officials
- Instruct the MAPA staff to effect the additions, deletions or modifications of plans, studies or reports
- Recommend planning program or project plans, studies or reports for consideration of adoption to the Council of Officials
- Recommend implementation of adopted plans, studies and reports to members and nonmembers
- Prepare and adopt an annual work program and supporting budget for MAPA for each fiscal year
- Perform regional clearinghouse review and comment for federally assisted or insured programs and projects, and for other programs and projects submitted by other organizations
- Approve or disapprove membership for members within the geographic limits of MAPA
- Appoint and fix compensation for qualified professional planner as the Executive Director
- Determine type of and MAPA participation in employee benefit programs
- Contract with state, federal or private agencies or organizations for participation in planning projects and programs
- Contract with consulting firms and professional organizations for technical and professional services
- Contract for use and maintenance of equipment
- Lease office space, equipment and other property
- Acquire and hold title to equipment and other property
- Solicit, review and expend planning assistance grants and other funds, and to invest idle funds
- Designate official MAPA Depository and Depository for all MAPA and grant funds
- Develop and maintain a fiscal accounting and record system
- Provide for an annual audit of MAPA fiscal and record system
- Provide for surety of fidelity insurance of MAPA officials and employees to protect MAPA and grant funds
- Provide for casualty insurance protection of MAPA property and important documents
- Provide for automobile insurance protection for MAPA officials, employees and automobiles
- Provide for workmen's compensation insurance on MAPA employees
- Set compensation for Legal Counsel to advise MAPA Council of Officials and the Board of Directors

- Publish and disseminate plans, studies, reports and other information
- Authorize special **a**<u>A</u>ppropriations
- Create and adopt operating rules for, advisory committees and boards to assist the Board of Directors and Council of Officials
- Refer matters to advisory committees and boards to solicit recommendations for action by the Board of Directors
- Exercise powers with reference to increase or decrease of membership as set forth in this Agreement
- Consider and decide other matters regarding the Agency which are deemed appropriate considerations of the Board of Directors
- Contract with member jurisdictions and agencies for provision of planning services

Through the approved MAPA Administrative Procedures, the Board of Directors shall have the power to delegate administrative responsibilities to the Finance Committee or Executive Director.

- Finance Committee Responsibilities
 - Monitor the financial status of the agency
 - Recommend policies governing financial activities to the Board of Directors
 - Act on any expenditure, which does not exceed twenty five hundred (\$2,500.00) dollars per month the threshold identified in MAPA's Administrative Procedures, as delegated by the Board of Directors when such expenditure is provided for in the adopted budget and reviewed by the Board of Directors each month
- Executive Director Responsibilities
 - Hire and fix compensation for such additional personnel as may be required to conduct planning programs or projects of MAPA
 - Implement discharges, demotions, promotions and compensation adjustments of all MAPA employees
 - Act on any expenditure, which does not exceed one thousand (\$1,000.00) dollars per month the threshold identified in MAPA's Administrative Procedures, as delegated by the Board of Directors when such expenditure is provided for in the adopted budget and reviewed by the Board of Directors each month
 - Contract for services in amounts of \$1,000 or less specified in the MAPA Administrative Procedures, and
 - Invest idle funds with review by the Finance Committee

ARTICLE VII. FINANCING

SECTION 7.01 ANNUAL BUDGET. An annual budget for the Agency's operations shall be adopted during no later than the month of May of the current year. It shall be based on the adopted work program and shall be for a fiscal year from July 1 of the current year through June 30 of the succeeding year.

SECTION 7.02 LOCAL APPROPRPRIATIONS FOR ANNUAL BUDGET. Local aAppropriations for normal budgeted activities will be provided to MAPA by the mMember cCounties of MAPA and shall be based on the ratio of each respective mMember cCounty's population to the total population of all mMember cCounties according to the latest official census. Local aAppropriations shall be requisitioned of each mMember cCounty and shall be due and payable to the Treasurer of MAPA in equal payments, the first payment being due and payable within sixty (60) days following the first day of the fiscal year of MAPA and the second payment being due and payable within one-hundred eighty (180) days following the first day of the fiscal year.

SECTION 7.03 SPECIAL APPROPRIATIONS. Special <u>Appropriations</u> as may be required shall be authorized by the Board of Directors and shall be requisitioned of the <u>mM</u>ember <u>eC</u>ounties. Special <u>Appropriations</u> based on Board approved allocations requisitioned of each <u>mM</u>ember <u>eC</u>ounty shall be due and payable to the Treasurer of MAPA as soon as possible following the date of the requisition. Appropriations required for support of budgeted special planning programs or projects for which MAPA may contract with members or non-members shall be provided to MAPA by such members or nonmembers.

SECTION 7.04 DEFAULT IN REQUISITIONED APPROPRIATIONS. In the event that one or more mMember eCounties defaults in its requisitioned Appropriation for support of MAPA annual budget or support of requisitioned special aAppropriations, the Member County is default and all members within such mMember eCounty surrender membership in good standing in MAPA and surrender all voting and other privileges of members of both the Council of Officials and the Board of Directors. Members not in good standing may have their membership reinstated upon satisfactory correction of default in requisitioned aAppropriations. All defaulted aAppropriations shall be requisitioned of each mMember Ceounty remaining in good standing and shall be based on the ratio of the respective remaining mMember eCounty's population to the total population of all remaining member counties according to the latest official census.

SECTION 7.05 APPROPRIATIONS BY ADDITIONAL PROSPECTIVE MEMBER. Additional ccounties under consideration for membership in MAPA shall enter into a mutually acceptable agreement with MAPA for the preparation of a work program and budget describing work that may be required to update existing and current planning and projects of MAPA to include such additional counties. Under the terms of such Agreement, the Board of Directors shall requisition of each such additional county, the estimated cost to complete such preparation of a work program and budget, with reconciliation of cost under such agreement being based on actual costs at the time of such work is completed.

SECTION 7.06 APPROPRIATIONS BY ADDITIONAL MEMBER COUNTIES. Additional cCounties which may be accepted as members of MAPA as set forth in Section 3.02 subsequent to the adoption of this Agreement, shall provide to MAPA all aAppropriations required to share the financial investment of MAPA for property holdings and operating capital. Each such additional mMember cCounty's share of the MAPA property holdings and operating capital shall be determined by the ratio of each respective mMember cCounty's total population to the total population of all mMember cCounties; such ratio shall

be applied to the value of such property holdings and operating capital as reflected in the accounting records of MAPA at the close of the previous fiscal year and shall be due and payable prior to or on the effective date of, and shall be a condition to, membership of such additional county.

<u>Each</u> such additional mMember eCounty added pursuant to this Section shall provide to MAPA, prior to initiating work, all local aAppropriations support required to update existing and current planning programs and projects of MAPA by including such additional mMember eCounty isin such planning programs and projects. such aAppropriations by additional mMember eCounties shall be based on estimated costs to complete such updated planning work with reconciliation of cost being based on actual cost at the time such work is completed. In addition, eEach such additional mMember eCounties as described in Sections 7.01 through 7.04 of this Agreement.

SECTION 7.07 APPROPRIATIONS BY MEMBERS OTHER THAN COUNTY MEMBERS.

TRANSPORTATION IMPROVEMENT PROGRAM (TIP) FEE. Beginning July 1, 2018, MAPA will collect a "TIP Fee" for all eligible federal-aid projects in the Transportation Improvement Program (TIP) from members that are within the Transportation Management Area (TMA), also referred to as the Metropolitan Planning Organization (MPO). The amount of the TIP fee and the specific federal funding programs for which the fee is required shall be identified in the TIP annually and approved by the Board of Directors.

ARTICLE VIII. DURATION

SECTION 8.01 DURATION. It is the intent of the signators of this Agreement that MAPA be a permanent organization.

ARTICLE IX. WITHDRAWAL OR DISSOLUTION

SECTION 9.01 WITHDRAWAL. In the event that any Member County wishes to withdraw from MAPA they shall notify the Board of Directors in writing, which shall include any grievance(s). The withdrawing Member County shall allow reasonable time for MAPA to cure or address any such stated grievance(s). In the event MAPA cannot cure or address stated grievance(s) within a reasonable time, the withdrawing Member County shall submit a written declaration of withdrawal, stating the reasons for withdrawal, a rejection of any efforts to cure or address grievance(s) and an effective date for withdrawal. The effective date for withdrawal, shall be at least ninety (90) days from the effective date of such written declaration of withdrawal is delivered to the Council of Officials. In that event, the withdrawing Member County shall be responsible for all Appropriations requisitioned through the current fiscal year.

In the event of the withdrawal of any <u>Member ϵC </u> ounty from MAPA such <u>mM</u>ember ϵC ounty shall be entitled to a share of the value of MAPA property and operating capital as reflected in said ϵC ounty's equity record of MAPA as of the close of the fiscal year during with such withdrawal is <u>effected effective</u>, <u>as provided for above</u>. Any withdrawing <u>mM</u>ember ϵC ounty may waive rights to its share of the value of MAPA property and operating capital in possession of MAPA. The Board of Directors shall authorize funds for payment to withdrawing Member Counties which shall be provided for in the next succeeding MAPA annual budget and shall be due and payable to the respective withdrawing <u>mM</u>ember <u>eC</u>ounty within six (6) months following the first of the fiscal year during which such funds are budgeted.

SECTION 9.02 DISSOLUTION. In the event of complete dissolution of MAPA, all MAPA property shall be sold and the proceeds from such sale<u>shall</u> be combined with the current MAPA cash assets to determine total cash assets of MAPA. The total cash assets of MAPA shall be distributed to the respective mMember eCounties which are parties to the complete dissolution of MAPA. The share of the total cash assets to be distributed to each mMember eCounty shall be according to the ratio of the current equity record of each respective mMember eCounty to the total equity of all remaining mMember eCounties.

ARTICLE X. AMENDMENT OF ARTICLES OF INTERLOCAL COOPERATION AGREEMENT SECTION 10.01 REVIEW OF ARTICLES. The Council of Officials or the Board of Directors may provide for periodic review of the MAPA Articles of Interlocal Cooperation Agreement to determine possible need for amendment of the Articles.

SECTION 10.02 AMENDMENT OF ARTICLES. Amendments of the MAPA Articles of Interlocal Cooperation Agreement shall be proposed by the Council of Officials or the Board of Directors. The MAPA Articles of Interlocal Cooperation Agreement shall be amended by an affirmative vote of a majority of the total membership of the Council of Officials except the following sections of the MAPA Articles of Interlocal Cooperation Agreement which must be amended by an affirmative vote of seventy-five percent (75%) of the total membership of the Council of Officials:

- 3.01 Members
- 3.02 Member Counties
- 3.03 Member Cities, Villages and Towns
- 3.04 Special Purpose Government Member
- 4.07 Constraints on Powers of MAPA
- 5.01 Name of Policy Body
- 5.02 Composition of the Council of Officials
- 5.03 Increase and Decrease in Membership of Council of Officials
- 5.18 Voting
- 6.01 Name of Governing Body
- 6.02 Composition of the Board of Directors
- 6.14 Voting
- 7.01 Annual Budget
- 7.02 Local Appropriations for Annual Budget
- 7.03 Special Appropriations
- 7.04 Default in Requisitioned Appropriations
- 7.05 Appropriations by Additional Prospective Members
- 7.06 Appropriations by Additional Member Counties

- 7.07 Appropriations by Members Other Than Member Counties
- 9.01 Withdrawal
- 9.02 Dissolution
- 10.02 Amendment of Articles

ARTICLE XI. SUPERSESSION OF PREVIOUS ARTICLES

SECTION 11.01 SUPERSESSION OF PREVIOUS ARTICLES. Adoption and execution of these Articles of Agreement thereby supersedes and renders null and void all previous Articles of Interlocal Cooperation Agreement for the organization of MAPA, but does not affect any other existing official actions by MAPA special purpose Interlocal Cooperation Agreements or contracts between MAPA and other general or special purpose units of governments, boards, agencies, commissions or authorities.

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY (MAPA)

RESOLUTION NUMBER 2018 – 25

WHEREAS, the members of the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) have been formally designated by their respective legislative bodies to act as the official representative in planning matters of mutual concern; and

WHEREAS, MAPA is established by the Articles of Interlocal Cooperation Agreement (hereinafter referred to as "the Agreement") amended as of August 1, 1984; and

WHEREAS, MAPA is considering a Transportation Improvement Program (TIP) fee, which requires a fee toward certain federal-aid transportation projects to fund MAPA activities; and

WHEREAS, the TIP fee is now proposed in an amendment to the Appropriations by Members Other Than County Members section (Section 7.07 of the proposed amendments) of the Agreement; and

WHEREAS, additional amendments to sections on Membership (section 3 of the proposed amendments), Annual Budget (section 7.01 of the proposed amendments), Withdrawal (section 9.01 of the proposed amendments) and other clerical amendments to the Agreement are proposed; and

WHEREAS, the Agreement states that amendments to the Agreement shall be proposed by the Council of Officials or the Board of Directors;

NOW THEREFORE BE IT RESOLVED THAT the Board of Directors proposes to the membership of the Council of Officials the aforementioned amendments to the Articles of Interlocal Cooperation Agreement for consideration and approval pursuant to Section 9.02 of the Agreement.

PASSED this 26th day of April, 2018

Rita Sanders, Chair MAPA Board of Directors

Transportation Improvement Program (TIP)

X.a – TIP Fee and Applicability

MAPA will collect a TIP fee for all eligible projects programmed in the implementation year of the Transportation Improvement Program (TIP). Eligible projects are local projects programmed with regional Surface Transportation Block Grant Program (STBG) and Transportation Alternatives Program (TAP) funding. These funding sources are identified in the TIP as STBG-MAPA and TAP-MAPA, respectively. The TIP fee does not apply to projects utilizing other funding sources that are included in the TIP (State projects, transit projects, HSIP/TSIP, CMAQ, etc.). STBG-MAPA and TAP-MAPA projects with total project costs less than \$100,000 shall be exempt from the TIP fee.

The amount of the TIP fee shall be one percent (1%) of the federal funds on an eligible project. The implementation year refers to the first year of the TIP program, which begins on October 1 of each year.

X.b – Large Projects

Eligible projects with more than \$10 million in federal funds for project costs will be assessed a tiered fee. The tiered TIP fee shall be calculated as follows:

Project Cost (federal share)	TIP fee as a % of federal funds
\$0-\$10,000,000	1.0%
\$10,000,001 plus	0.5%

For example, the tiered TIP fee for an eligible project receiving \$15 million in federal funds would be \$125,000, calculated as follows:

Project Costs	Tiered TIP fee Rate	Amount of Tiered TIP fee
\$10,000,000	1.0%	\$100,000
\$ 5,000,000	0.5%	<u>\$ 25,000</u>
	Total Tiered TIP fee	\$125,000

X.c – Federal-aid "Swap" Projects

The TIP fee shall apply to projects included in the TIP that are part of the Federal-aid swap. The federal-aid swap refers to State Department of Transportation (DOT) programs by which the State DOT provides state funding in exchange for the federal funding that would otherwise be utilized by cities and counties. The amount of the TIP fee assessed shall be the ratios identified in sections X.b toward the federal funds swapped for the local project. For example, if a local jurisdiction swaps \$1 million in federal funds for state funds, then the TIP fee would be \$10,000, or 1%, of \$1 million.

X.d – Project Costs

The TIP fee shall apply to the expenses identified for obligation in the implementation year of the TIP for all project phases, including but not limited to preliminary engineering/NEPA, final design, right-of-way, construction-construction engineering and utilities.

X.e. – TIP Fee Payment Terms

The TIP fee shall be assessed and invoiced after the Final TIP is approved by the MAPA Board of Directors, typically in June of each year. TIP fee payments in Nebraska will be due by the thirtieth (30) day of September of each year. TIP fee payments in Iowa will be due when the Iowa DOT Transportation Project Management System (TPMS) shows the funding as obligated, which requires the execution of a federal fund project agreement. Failure to pay the TIP fee could result in project removal from the TIP or reprogramming to an illustrative year of the TIP program.

X.f - Amendments & Administrative Modifications to Projects

Eligible projects that are programmed into the implementation year of the TIP through a TIP amendment or administrative modification will also be subject to the TIP fee. The TIP fee will be due within sixty (60) days of the invoice date.

X.g. Advance Construction Projects

Advance Construction (AC) funding allows a jurisdiction to begin a project in the absence of sufficient federalaid obligation using non-federal funds. The project is converted to a federal-aid project by obligating the permissible share of its federal-aid funds and receiving reimbursement at a later time. TIP fees will apply to eligible projects receiving Advance Construction (AC) funding. Payment for the TIP fee will be collected prior to programming of partial or full conversion of federal funds in the TIP in the implementation year.

X.h. Cost Adjustments

Project costs funded with federal funds that exceed the amount identified in the TIP will be subject to the TIP fee. No refund will be granted to an eligible project that is obligated at a cost lower than that in the TIP; however, should the difference be greater than \$10,000 a credit will be available to be applied against the TIP fee for a future project. For example, if project costs are obligated for \$7.5 million in federal funds after being programmed for \$9 million in federal funds, a reduction of \$1.5 million in federal funds would provide a credit of 1% of \$1.5 million (\$15,000), toward future TIP fees. These deviations will be tracked based on the summary of obligations and de-obligations provided by the Nebraska Department of Transportation (NDOT) and Iowa Department of Transportation (IDOT).

X.i. Non-federal Funds

The TIP fee must be paid with non-federal funds according to federal matching requirements.

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY (MAPA)

RESOLUTION NUMBER 2018 – 26

WHEREAS, the members of the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) have been formally designated by their respective legislative bodies to act as the official representative in planning matters of mutual concern; and

WHEREAS, proposed amendments to the Articles of Interlocal Cooperation Agreement that include the establishment of a Transportation Improvement Program (TIP) fee, which requires a fee toward certain federal-aid transportation projects to fund MAPA activities, are being considered for approval; and

WHEREAS, MAPA is considering a Transportation Improvement Program (TIP) fee, which requires a fee toward certain federal-aid transportation projects to fund MAPA activities; and

WHEREAS, a fiscally constrained and prioritized Transportation Improvement Program (TIP) for intermodal planning is required by the U.S. Department of Transportation (DOT) and is maintained by MAPA for the Omaha-Council Bluffs metropolitan area; and

WHEREAS, a policy statement stipulating the procedures for implementation of the TIP fee, including the amounts, eligibility, payment terms, amendments, and other procedures for the fee, has been duly considered;

NOW THEREFORE BE IT RESOLVED THAT the Board of Directors approves the policy statement governing the implementation of the TIP fee for inclusion in the TIP document.

PASSED this 26th day of April, 2018

Rita Sanders, Chair MAPA Board of Directors

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

RESOLUTION NUMBER 2018 - 27

WHEREAS, the members of the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) Board of Directors have been formally designated by their respective legislative bodies to act as their official representatives in planning matters of mutual concern;

WHEREAS, the MAPA Board of Directors requires the development of an Annual/Unified Work Program (A/UWP) identifying the agency and transportation planning activities for the organization; and

WHEREAS, the preliminary MAPA fiscal year 2019 Annual/Unified Work Program (A/UWP) has identified that funds may be needed from the Nebraska Department of Roads (NDOR), Iowa Department of Transportation (Iowa DOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Iowa Department of Economic Development (IDED), Iowa Department of Natural Resources (IDNR), Nebraska Department of Environmental Quality (NDEQ), Nebraska Department of Economic Development (NDED), Economic Development Administration (EDA), the U.S. Department of Housing and Urban Development (HUD), Environmental Protection Agency (EPA), the Nebraska Environmental Trust (NET), U.S. Department of Defense (DOD) and local jurisdictions to complete planning programs and projects, including transportation, identified in this work program;

THEREFORE BE IT RESOLVED, that the MAPA Board of Directors authorizes the Executive Director to file, negotiate and execute applications, contracts, agreements, assurances and other documents required with the following agencies: Nebraska Department of Roads (NDOR), Iowa Department of Transportation (Iowa DOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Iowa Department of Economic Development (IDED), Iowa Department of Natural Resources (IDNR), Nebraska Department of Environmental Quality (NDEQ), Nebraska Department of Economic Development (NDED), the Economic Development Administration (EDA), the U.S. Department of Housing and Urban Development (HUD), Environmental Protection Agency (EPA), the Nebraska Environmental Trust (NET) and U.S. Department of Defense (DOD).

CERTIFICATE

The undersigned duly qualified and acting as Chair of the Board of the Omaha-Council Bluffs Metropolitan Area Planning Agency certifies that the forgoing is a true and correct copy of a resolution, adopted as a legally convened meeting of the Board of Directors of the Omaha-Council Bluffs Metropolitan Area Planning Agency held on April 26, 2018.

Rita Sanders, Chairperson MAPA Board of Directors