

FINANCE COMMITTEE MEETING

June 21, 2017 - 8:30 a.m.

AGENDA

This meeting of the Metropolitan Area Planning Agency Finance Committee will be conducted in compliance with the Nebraska Statutes of the Open Meeting Act. The Open Meeting Act is available for reference upon request.

A. MONTHLY FINANCIAL STATEMENTS (April)

1. [Bank Reconciliation \(American National Bank\) and Statements on Investments](#)
2. [Receipts and Expenditures](#)
3. [Schedule of Accounts Receivable/Accounts Payable](#)
4. [Statement of Financial Position](#)
5. [Statement of Revenues and Expenditures](#)

B. FOR FINANCE COMMITTEE APPROVAL

1. Contract Payments
 - a. [The New BLK – PMT #3 - \\$7,200.00](#)
 - b. [Florence Home – PMT #4 - \\$13,914.40](#)
 - c. [Lovgren Marketing – PMT #1 - \\$15,168.73](#)
 - d. [Live Well Omaha – Bike Ed. – PMT #30 - \\$15,815.85](#)
 - e. [Live Well Omaha – CMAQ – PMT #11 - \\$2,176.82](#)
2. New Contracts
 - a. [Council Bluffs Affordable Housing \\$4,168](#)
 - b. [Gretna Funding Agreement \\$7,995](#)

C. RECOMMENDATIONS TO THE BOARD

1. Final Contract Payments with exceptions
 - a. [Olsson Associates - \\$271.53](#)
2. New Contracts
 - a. [Douglas County - \\$61,500 federal & \\$26,357 match](#)
 - b. [Omaha Planning - \\$55,000 federal & \\$23,571 match](#)
 - c. [Omaha Public Works - \\$63,000 federal & \\$27,000 match](#)
 - d. [Sarpy County - \\$80,000 federal & \\$34,286 match](#)
 - e. Pottawattamie County - \$30,000 federal & \$12,857 match
 - f. Papio-Missouri River NRD - \$8,000 federal & 3,429 match
 - g. Metro Transit - \$80,000 federal & \$34,286 match
 - h. Pottawattamie County – CITIES Admin \$10,000

3. Contract Amendments

- a. Metro – Lease Agreement - \$34,800 for six months (\$5,800 each month)
- b. Steve Jensen – \$36,000 - extension of time to October 31, 2017

4. [FY 2018 Depository Resolution](#)

5. Admin Policy Amendment

- a. Personal use of agency vehicle

6. FY 2018 Salary Adjustment

- a. The Committee will enter into closed session to discuss a market analysis of salaries. Salaries will be discussed on and individual basis.

D. DISCUSSION/INFORMATION

E. OTHER

F. ADJOURNMENT



METROPOLITAN AREA PLANNING AGENCY
BANK RECONCILIATION STATEMENT
April 2017

AMERICAN NATIONAL BANK

Balance per bank, April 30, 2017				\$717,186.99
Less:	Checks Outstanding (3/30/17)		\$74,344.25	<u>(\$74,344.25)</u>
Cash in bank April 30, 2017				<u>\$642,842.74</u>
General Ledger Balance, March 31, 2017				\$777,384.61
Cash Receipts				\$79,541.98
Add:	Transfer from Paypal			\$258.31
Less:	Checks (4/2017)		\$88,008.45	
	ACH Payroll (4/2017)		\$60,693.49	
	ACH Federal Payroll Taxes		\$20,709.16	
	Nationwide Payroll Contribution		\$8,850.83	
	Blue Cross Blue Shield of NE Health Ins.		\$17,361.28	
	Nebraska State withholding Tax		\$4,416.98	
	Postalia		\$200.00	
	Bank Charges		\$12.45	
	Quarterly SUTA		\$931.90	
	Nebraska Sales tax		\$0.00	
	Pay Flex (4/2017)		\$900.87	
	Withdrawal for Petty Cash Bank		\$60.00	
	ACH VISA card (4/2017)		\$5,096.75	
	Auto - Gas/Maintenance		\$40.06	
	Data Processing		\$440.44	
	Forums		\$2,972.95	
	Council of Officials	\$400.00		
	Heartland 2050	\$2,565.11		
	Other	\$7.84		
	Miscellaneous Foundation		\$23.00	
	Refund Expected Next Month		\$150.00	
	Supplies		\$76.99	
	Telephone		\$144.22	
	Travel & Conferences		\$1,249.09	
	Heartland 2050	\$276.94		
	GIS Symposium	\$550.00		
	Other	\$422.15		
	Transfer to NPAIT-Capitol Reserve		\$600.00	
	Transfer to Foundation Account		\$6,500.00	
				<u>\$214,342.16</u>
General Ledger Balances, April 30, 2017				<u>\$642,842.74</u>
Less deposits held for other jurisdictions				<u>(\$49,242.41)</u>
Available Cash Balance				<u>\$593,600.33</u>

STATEMENT ON INVESTMENT
Treasury Bills
 April 2017

Equity	CD	9/11/2017	Securities America	\$ 100,120.00	\$ 100,000.00	1.350%
Deferred Payroll	Money Market		Securities America	\$ 12,968.97	\$ 12,968.97	0.010%
Deferred Payroll	CD	9/4/2018	Securities America	\$ 100,552.00	\$ 100,000.00	1.650%
Deferred Payroll	CD	7/23/2019	Securities America	\$ 1,059.12	\$ 1,050.00	2.100%
Equity	CD	7/23/2019	Securities America	\$ 104,853.33	\$ 103,950.00	2.100%
Equity	CD	5/1/2020	Securities America	\$ 49,915.00	\$ 50,000.00	1.750%
Accrued Interest				\$ 1,484.97		
Total				<u>\$ 370,953.39</u>		

NPAIT INVESTMENTS

MAPA	General	Capitol	Ortho Quads	Sarpy Co. Revolving	Special Projects	TOTAL
	MAPA	MAPA	(Aerial Photo)	Loan Fund	MAPA	MAPA
Acct #	001	002	004	005	008	
Beg Balance	311,804.30	49,619.21	58,086.57	46,327.10	30,208.62	496,045.80
Sponsor Fees	141.01					141.01
Interest	92.94	14.92	17.31	13.80	9.00	147.97
Transfer from General checking		600.00				600.00
	312,038.25	50,234.13	58,103.88	46,340.90	30,217.62	496,934.78
Less Reserve for other projects	3,889.00					
Available for the Agency	<u>308,149.25</u>					

MAPA Foundation	Foundation	NDO	Washington Co.	TOTAL
	MAMA		Revoloving Loan Fund	MAPA Foundaton
Acct #	003	006	007	
Beg Balance	32,920.79	107,923.45	159,081.80	299,926.04
Sponsor Fees				-
Interest	9.81	32.39	47.40	89.60
Transfer from General checking		1,687.00		1,687.00
	<u>32,930.60</u>	<u>109,642.84</u>	<u>159,129.20</u>	301,702.64

Metropolitan Area Planning Agency
Cash Receipts Report
April 2017

Date	Type	Payer	Receipt Number	Deposit Number	Amount
4/6/2017	Check	Baird Holm	792	529	\$10.00
4/6/2017	Check	Capital Business Systems, Inc.	793	529	\$2,368.00
4/13/2017	Check	Affairs Remembered Inc. [Catering Creations]	355	530	\$78.98
4/13/2017	Check	City of Blair	794	531	\$60.00
4/13/2017	Check	Mayor Rita Sanders	795	531	\$20.78
4/13/2017	Check	City of Walnut	796	531	\$100.00
4/21/2017	Check	Leo A Daly	797	532	\$1,000.00
4/21/2017	Check	Metro Transit	798	532	\$2,383.22
4/21/2017	Check	City of Arlington	799	532	\$21.00
4/26/2017	Received EFT	ECONOMIC DEVELOPMENT ADMINISTRATION	801	533	\$1,500.00
4/26/2017	Received EFT	ECONOMIC DEVELOPMENT ADMINISTRATION	802	533	\$15,000.00
4/26/2017	Received EFT	FEDERAL TRANSIT ADMINISTRATION	803	533	\$39,760.00
4/26/2017	Received EFT	FEDERAL TRANSIT ADMINISTRATION	804	533	\$2,225.00
4/26/2017	Received EFT	Nebraska Ethanol Board	805	533	\$10,000.00
4/28/2017	Check	JEO Consulting Group, Inc.	806	534	\$4,995.00
4/28/2017	Check	Pottawattamie County, Iowa	807	534	\$20.00
					<u>\$79,541.98</u>

Account Description	Amount
Contracts	\$49,363.22
Federal Revenue	\$16,500.00
Forums	\$78.98
Forums/Annual Dinner	\$90.00
Heartland 2050 Local Revenue	\$100.00
Local Revenue	\$10,000.00
Miscellaneous	\$3,389.00
Miscellaneous Expense	\$20.78
	<u>\$79,541.98</u>

Metropolitan Area Planning Agency
Bank Register Report - Operating Account
April 2017

Transaction Number	Transaction Date	Reference	Payments
16062	4/13/2017	Capital Business Systems Inc.	\$660.56
16063	4/13/2017	Catering Creations	\$2,188.17
16064	4/13/2017	Court Barber	\$234.04
16065	4/13/2017	The Daily Nonpareil	\$54.79
16066	4/13/2017	The Daily Record	\$66.30
16067	4/13/2017	The Douglas County Post-Gazette	\$40.03
16068	4/13/2017	Douglas County Public School District 001	\$380.00
16069	4/13/2017	Douglas County Treasurer	\$371.24
16070	4/13/2017	First Nebr. Educators Credit U	\$200.00
16071	4/13/2017	Gallery 1516	\$450.00
16072	4/13/2017	Greater Omaha Chamber of Commerce	\$100.00
16073	4/13/2017	Kissel/ E&S Associates L.L.C.	\$833.33
16074	4/13/2017	Megan Walker	\$62.06
16075	4/13/2017	Metro	\$7,102.80
16076	4/13/2017	Omaha Douglas Public Bldg.Comm	\$5.50
16077	4/13/2017	One Source The Background Check Co	\$21.00
16078	4/13/2017	Owen Stuckey	\$30.00
16079	4/13/2017	Payless Office Products, Inc.	\$82.59
16080	4/13/2017	Toshiba Financial Services	\$592.00
16081	4/13/2017	United Healthcare	\$113.85
16082	4/13/2017	United Way	\$138.00
16083	4/25/2017	AFLAC	\$389.87
16084	4/25/2017	BenefitPlansInc.	\$623.75
16085	4/25/2017	Capital Business Systems Inc.	\$56.00
16086	4/25/2017	CenturyLink	\$53.92
16087	4/25/2017	The Daily Record	\$55.00
16088	4/25/2017	Douglas County GIS	\$20,836.23
16089	4/25/2017	Douglas County Treasurer	\$511.06
16090	4/25/2017	FedEx	\$64.73
16091	4/25/2017	Florence Home for the Aged	\$2,224.78
16092	4/25/2017	HDR Engineering Inc.	\$821.72
16093	4/25/2017	Melissa Engel	\$13.43
16094	4/25/2017	Nebraska Dept. of Roads	\$39,760.00
16095	4/25/2017	The New BLK	\$2,400.00
16096	4/25/2017	Office Depot	\$149.99
16097	4/25/2017	PLIC-SBD Grand Island	\$1,130.86
16098	4/25/2017	Steve Jensen	\$4,485.00
16099	4/25/2017	Toshiba Financial Services	\$592.00
16100	4/25/2017	United Healthcare	\$113.85
			<u>\$88,008.45</u>

Metropolitan Area Planning Agency
Bank Register Report - Operating Account

April 2017

Check Disbursement Detail

Advertising	596.12
Auto - Gas/Maintenance	511.06
Contracts	7,706.72
Copier Lease/Charges	1,900.56
Copier Paper & Supplies	339.00
Data Processing	1,350.00
Employee Benefits/Withholding	2,086.43
Forums	2,638.17
Membership - Reference Materials	100.00
Miscellaneous Expenses	21.00
Office Rent	5,752.80
Pass Through Contracts - Planning	62,821.01
Postage	64.73
Professional Services	1,457.08
Supplies	264.82
Telephone	53.92
Travel & Conferences	345.03
	<u>88,008.45</u>

Metropolitan Area Planning Agency
Payroll Register
April 2017

Pay Types/Benefits	Hours	Amount
ER H.I.	0.00	\$6,013.20
ER H.I. CH	0.00	\$856.08
ER H.I. FA	0.00	\$5,150.16
ER H.I. SP	0.00	\$2,999.70
GC Earnings	0.00	\$10.77
Hourly	397.50	\$7,499.28
Hourly - Reg	946.00	\$20,436.13
Life & Dis	0.00	\$365.36
One-Time	80.00	\$4.80
Salary	0.00	\$61,075.39
Vehicle	97.00	\$145.50
Gross Pay		\$89,171.87
Gross Benefits		\$15,384.50
Gross Pay/Benefits		\$104,556.37

Deductions/Employee Taxes	Adj. Gross	Amount
457-\$	N/A	\$700.00
457-%	N/A	\$1,667.70
457-Roth \$	N/A	\$100.00
457-Roth%	N/A	\$518.70
AFLAC	N/A	\$359.88
Credit Union	N/A	\$400.00
Dental Ins	N/A	\$615.02
Flex Plan 17	N/A	\$1,385.82
Gift Cards	N/A	\$10.00
Health Ins	N/A	\$1,540.86
Pension Loan	N/A	\$92.78
Pension Plan	N/A	\$3,134.72
Retirement	N/A	\$142.04
United Way	N/A	\$276.00
Vehicle Use	N/A	\$145.50
VISION	N/A	\$105.10
Federal	78,510.77	\$7,722.52
Medicare	85,165.19	\$1,234.91
Soc Security	85,165.19	\$5,280.22
State - NE	79,182.77	\$3,046.61
Deductions/Employee Taxes:		\$28,478.38

Employer Expenses	Adj. Gross	Amount
ER Pension	N/A	\$4,310.26
Medicare	85,165.19	\$1,234.91
Soc Security	85,165.19	\$5,280.22
SUTA	7,153.63	\$34.76
Additional Employer Expenses:		\$10,860.15

GRAND TOTAL NET PAY: \$60,693.49

GRAND TOTAL EXPENSE: \$115,416.52

Metropolitan Area Planning Agency

Aged Accounts Receivable Report

April 30, 2017

Aging Balance For	Client ID	Last Paid	current	31-60	61-90	over 90	Balance
Cass County		6/2/2017					
<i>Cass County</i>		6/2/2017	\$17,687.67	\$0.00	\$0.00	\$0.00	\$17,687.67
Totals for Cass County:			\$17,687.67	\$0.00	\$0.00	\$0.00	\$17,687.67
City of Arlington		5/26/2017					
<i>City of Arlington</i>		5/26/2017	\$944.00	\$0.00	\$0.00	\$0.00	\$944.00
Totals for City of Arlington:			\$944.00	\$0.00	\$0.00	\$0.00	\$944.00
City of Bellevue		5/12/2017					
<i>City of Bellevue</i>		5/12/2017	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
Totals for City of Bellevue:			\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
City of Blair		5/12/2017					
<i>City of Blair</i>		5/12/2017	\$4,810.67	\$0.00	\$0.00	\$0.00	\$4,810.67
Totals for City of Blair:			\$4,810.67	\$0.00	\$0.00	\$0.00	\$4,810.67
City of Fremont		6/2/2017					
<i>City of Fremont</i>		6/2/2017	\$10,032.67	\$0.00	\$0.00	\$0.00	\$10,032.67
Totals for City of Fremont:			\$10,032.67	\$0.00	\$0.00	\$0.00	\$10,032.67
City of Henderson		5/18/2017					
<i>City of Henderson</i>		5/18/2017	(\$1.00)	\$0.00	\$0.00	\$0.00	(\$1.00)
Totals for City of Henderson:			(\$1.00)	\$0.00	\$0.00	\$0.00	(\$1.00)
City of Lincoln		5/11/2017					
<i>City of Lincoln</i>		5/11/2017	\$165,510.00	\$0.00	\$0.00	\$0.00	\$165,510.00
Totals for City of Lincoln:			\$165,510.00	\$0.00	\$0.00	\$0.00	\$165,510.00
City of Macedonia		3/28/2017					
<i>City of Macedonia</i>		3/28/2017	(\$0.26)	\$0.00	\$0.00	\$0.00	(\$0.26)
Totals for City of Macedonia:			(\$0.26)	\$0.00	\$0.00	\$0.00	(\$0.26)
City of Missouri Valley		9/23/2016					
<i>City of Missouri Valley</i>		9/23/2016	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
Totals for City of Missouri Valley:			\$0.00	\$0.00	\$300.00	\$0.00	\$300.00

Metropolitan Area Planning Agency Aged Accounts Receivable Report

April 30, 2017

Aging Balance For	Client ID	Last Paid	current	31-60	61-90	over 90	Balance
City of Norfolk		5/26/2017					
<i>City of Norfolk</i>		5/26/2017	\$17,390.67	\$0.00	\$0.00	\$0.00	\$17,390.67
Totals for City of Norfolk:			\$17,390.67	\$0.00	\$0.00	\$0.00	\$17,390.67
City of Omaha		5/26/2017					
<i>City of Omaha</i>		5/26/2017	\$14,791.41	\$0.00	\$0.00	\$0.00	\$14,791.41
Totals for City of Omaha:			\$14,791.41	\$0.00	\$0.00	\$0.00	\$14,791.41
City of Schuyler		5/18/2017					
<i>City of Schuyler</i>		5/18/2017	\$5,007.67	\$0.00	\$0.00	\$0.00	\$5,007.67
Totals for City of Schuyler:			\$5,007.67	\$0.00	\$0.00	\$0.00	\$5,007.67
City of Wahoo		5/20/2016					
<i>City of Wahoo</i>		5/20/2016	\$2,308.00	\$0.00	\$0.00	\$0.00	\$2,308.00
Totals for City of Wahoo:			\$2,308.00	\$0.00	\$0.00	\$0.00	\$2,308.00
Department of Defense		5/3/2017					
<i>Department of Defense</i>		5/3/2017	\$0.00	\$0.00	\$5,132.00	\$6,191.00	\$11,323.00
Totals for Department of Defense:			\$0.00	\$0.00	\$5,132.00	\$6,191.00	\$11,323.00
Dodge County		5/12/2017					
<i>Dodge County</i>		5/12/2017	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00
Totals for Dodge County:			\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00
Douglas County		5/5/2017					
<i>Douglas County</i>		5/5/2017	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
Totals for Douglas County:			\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
FEDERAL TRANSIT ADMINISTRATION		6/2/2017					
<i>FEDERAL TRANSIT ADMINISTRATION</i>		6/2/2017	\$122,940.00	\$0.00	\$0.00	\$0.00	\$122,940.00
Totals for FEDERAL TRANSIT ADMINISTRATIC			\$122,940.00	\$0.00	\$0.00	\$0.00	\$122,940.00
HDR Engineering, Inc.		12/9/2016					
<i>HDR Engineering, Inc.</i>		12/9/2016	\$0.00	\$146.86	\$1,000.00	\$0.00	\$1,146.86
Totals for HDR Engineering, Inc.:			\$0.00	\$146.86	\$1,000.00	\$0.00	\$1,146.86

Metropolitan Area Planning Agency Aged Accounts Receivable Report

April 30, 2017

Aging Balance For	Client ID	Last Paid	current	31-60	61-90	over 90	Balance
IOWA DEPARTMENT OF TRANSPORTATION		5/31/2017					
<i>IOWA DEPARTMENT OF TRANSPORTATION</i>		5/31/2017	\$31,462.00	\$0.00	\$0.00	\$1.00	\$31,463.00
Totals for IOWA DEPARTMENT OF TRANSPORTATION:			\$31,462.00	\$0.00	\$0.00	\$1.00	\$31,463.00
IOWA WEST FOUNDATION		5/5/2017					
<i>IOWA WEST FOUNDATION</i>		5/5/2017	\$22,550.00	\$0.00	\$0.00	\$0.00	\$22,550.00
Totals for IOWA WEST FOUNDATION:			\$22,550.00	\$0.00	\$0.00	\$0.00	\$22,550.00
Lower Platte South NRD		5/12/2017					
<i>Lower Platte South NRD</i>		5/12/2017	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00
Totals for Lower Platte South NRD:			\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00
Metro Transit		5/12/2017					
<i>Metro Transit</i>		5/12/2017	\$4,830.42	\$0.00	\$0.00	\$0.00	\$4,830.42
Totals for Metro Transit:			\$4,830.42	\$0.00	\$0.00	\$0.00	\$4,830.42
Metropolitan Utilities District		6/2/2017					
<i>Metropolitan Utilities District</i>		6/2/2017	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Totals for Metropolitan Utilities District:			\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Mills County		2/17/2017					
<i>Mills County</i>		2/17/2017	\$17,961.67	\$600.00	\$0.00	\$0.00	\$18,561.67
Totals for Mills County:			\$17,961.67	\$600.00	\$0.00	\$0.00	\$18,561.67
NDOR- Bike Education (Live Well)		6/15/2017					
<i>NDOR- Bike Education (Live Well)</i>		6/15/2017	\$1,167.24	\$1,313.25	\$2,153.77	\$0.00	\$4,634.26
Totals for NDOR- Bike Education (Live Well):			\$1,167.24	\$1,313.25	\$2,153.77	\$0.00	\$4,634.26
NDOR- CMAQ		5/17/2017					
<i>NDOR- CMAQ</i>		5/17/2017	\$0.00	\$32,833.92	\$324.41	\$4,599.31	\$37,757.64
Totals for NDOR- CMAQ:			\$0.00	\$32,833.92	\$324.41	\$4,599.31	\$37,757.64
NDOR		4/6/2017					
<i>NDOR</i>		4/6/2017	\$198,966.42	\$0.00	\$0.00	\$0.00	\$198,966.42
Totals for NDOR:			\$198,966.42	\$0.00	\$0.00	\$0.00	\$198,966.42

Metropolitan Area Planning Agency Aged Accounts Receivable Report

April 30, 2017

Aging Balance For	Client ID	Last Paid	current	31-60	61-90	over 90	Balance
Nebraska Department of Economic Development		12/27/2016					
<i>Nebraska Department of Economic Developemer</i>		12/27/2016	(\$90.00)	\$0.00	\$0.00	\$0.00	(\$90.00)
Totals for Nebraska Department of Economic			(\$90.00)	\$0.00	\$0.00	\$0.00	(\$90.00)
Peter Kiewit Foundation		5/5/2017					
<i>Peter Kiewit Foundation</i>		5/5/2017	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
Totals for Peter Kiewit Foundation:			\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
Pottawattamie County, Iowa		5/12/2017					
<i>Pottawattamie County, Iowa</i>		5/12/2017	\$65,010.00	\$0.00	\$0.00	\$0.00	\$65,010.00
Totals for Pottawattamie County, Iowa:			\$65,010.00	\$0.00	\$0.00	\$0.00	\$65,010.00
Sam Setter							
<i>Sam Setter</i>			\$12.84	\$0.00	\$0.00	\$0.00	\$12.84
Totals for Sam Setter:			\$12.84	\$0.00	\$0.00	\$0.00	\$12.84
Sarpy County		3/28/2017					
<i>Sarpy County</i>		3/28/2017	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00
Totals for Sarpy County:			\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00
Saunders County		6/2/2017					
<i>Saunders County</i>		6/2/2017	\$14,809.00	\$0.00	\$0.00	\$0.00	\$14,809.00
Totals for Saunders County:			\$14,809.00	\$0.00	\$0.00	\$0.00	\$14,809.00
Grand Totals:			\$809,121.09	\$34,894.03	\$8,910.18	\$10,791.31	\$863,716.61

Metropolitan Area Planning Agency
Aged Accounts Payable Report
April 30, 2017

Vendor Name	Trans. No.	Description	current	31-60	61-90	over 90	Credits	Net Due
Capital Business Systems Inc.								
Capital Business Systems Inc.	696463		\$41.98	\$0.00	\$0.00	\$0.00	\$0.00	\$41.98
Capital Business Systems Inc.	696462		\$265.19	\$0.00	\$0.00	\$0.00	\$0.00	\$265.19
Totals for Capital Business Systems Inc.:			\$307.17	\$0.00	\$0.00	\$0.00	\$0.00	\$307.17
Chamber of Commerce of Greater Kansas City								
Chamber of Commerce of Greater Kansas City	032317	Joe Reardon Honorarium for speaking at H2050 win	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Totals for Chamber of Commerce of Greater Kansas City:			\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Chuck Karpf								
Chuck Karpf	4-24-17	Mileage	\$32.64	\$0.00	\$0.00	\$0.00	\$0.00	\$32.64
Totals for Chuck Karpf:			\$32.64	\$0.00	\$0.00	\$0.00	\$0.00	\$32.64
City of Omaha Cashier								
City of Omaha Cashier	17-2		\$11,648.13	\$0.00	\$0.00	\$0.00	\$0.00	\$11,648.13
Totals for City of Omaha Cashier:			\$11,648.13	\$0.00	\$0.00	\$0.00	\$0.00	\$11,648.13
City of Omaha Cashier								
City of Omaha Cashier	133828		\$15,852.61	\$0.00	\$0.00	\$0.00	\$0.00	\$15,852.61
Totals for City of Omaha Cashier:			\$15,852.61	\$0.00	\$0.00	\$0.00	\$0.00	\$15,852.61
Cross Dillon Tire Omaha								
Cross Dillon Tire Omaha	6406923		\$81.56	\$0.00	\$0.00	\$0.00	\$0.00	\$81.56
Totals for Cross Dillon Tire Omaha:			\$81.56	\$0.00	\$0.00	\$0.00	\$0.00	\$81.56
The Daily Nonpareil								
The Daily Nonpareil	4-30-17		\$85.30	\$0.00	\$0.00	\$0.00	\$0.00	\$85.30
Totals for The Daily Nonpareil:			\$85.30	\$0.00	\$0.00	\$0.00	\$0.00	\$85.30
The Daily Record								
The Daily Record	104971		\$20.90	\$0.00	\$0.00	\$0.00	\$0.00	\$20.90
Totals for The Daily Record:			\$20.90	\$0.00	\$0.00	\$0.00	\$0.00	\$20.90
DAS State Accounting - Central Finance								
DAS State Accounting - Central Finance	1059956		\$17.02	\$0.00	\$0.00	\$0.00	\$0.00	\$17.02
Totals for DAS State Accounting - Central Finance:			\$17.02	\$0.00	\$0.00	\$0.00	\$0.00	\$17.02
The Douglas County Post-Gazette								
The Douglas County Post-Gazette	633		\$40.03	\$0.00	\$0.00	\$0.00	\$0.00	\$40.03
Totals for The Douglas County Post-Gazette:			\$40.03	\$0.00	\$0.00	\$0.00	\$0.00	\$40.03
Douglas County Treasurer								

Metropolitan Area Planning Agency

Aged Accounts Payable Report

April 30, 2017

Vendor Name	Trans. No.	Description	current	31-60	61-90	over 90	Credits	Net Due
Douglas County Treasurer	4731	forks and spoons	\$20.05	\$0.00	\$0.00	\$0.00	\$0.00	\$20.05
		<i>Totals for Douglas County Treasurer:</i>	<u>\$20.05</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20.05</u>
First Nebr. Educators Credit U								
First Nebr. Educators Credit U	042217	4-22-17 Payroll Contribution	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
		<i>Totals for First Nebr. Educators Credit U:</i>	<u>\$200.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$200.00</u>
Florence Home for the Aged								
Florence Home for the Aged	02-28-17		\$6,592.82	\$0.00	\$0.00	\$0.00	\$0.00	\$6,592.82
		<i>Totals for Florence Home for the Aged:</i>	<u>\$6,592.82</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$6,592.82</u>
Francotyp-Postalia, Inc.								
Francotyp-Postalia, Inc.	R1103226385		\$84.00	\$0.00	\$0.00	\$0.00	\$0.00	\$84.00
Francotyp-Postalia, Inc.	R1103229857		\$24.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24.00
		<i>Totals for Francotyp-Postalia, Inc.:</i>	<u>\$108.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$108.00</u>
Geiger								
Geiger	3312983		\$350.50	\$0.00	\$0.00	\$0.00	\$0.00	\$350.50
		<i>Totals for Geiger:</i>	<u>\$350.50</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$350.50</u>
Live Well Omaha								
Live Well Omaha	24	Bike Safety Education	\$0.00	\$0.00	\$2,153.77	\$0.00	\$0.00	\$2,153.77
Live Well Omaha	25		\$0.00	\$1,313.25	\$0.00	\$0.00	\$0.00	\$1,313.25
Live Well Omaha	14		\$882.89	\$0.00	\$0.00	\$0.00	\$0.00	\$882.89
		<i>Totals for Live Well Omaha:</i>	<u>\$882.89</u>	<u>\$1,313.25</u>	<u>\$2,153.77</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$4,349.91</u>
Metro								
Metro	32689		\$28,174.79	\$0.00	\$0.00	\$0.00	\$0.00	\$28,174.79
		<i>Totals for Metro:</i>	<u>\$28,174.79</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$28,174.79</u>
One Source The Background Check Co								
One Source The Background Check Co	3016-2017043		\$72.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72.00
		<i>Totals for One Source The Background Check Co:</i>	<u>\$72.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$72.00</u>
Sarpy County GIS								
Sarpy County GIS	2017-3		\$14,982.23	\$0.00	\$0.00	\$0.00	\$0.00	\$14,982.23
		<i>Totals for Sarpy County GIS:</i>	<u>\$14,982.23</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$14,982.23</u>
Sarpy County Planning								
Sarpy County Planning	2017-3		\$8,354.43	\$0.00	\$0.00	\$0.00	\$0.00	\$8,354.43
		<i>Totals for Sarpy County Planning:</i>	<u>\$8,354.43</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$8,354.43</u>

April 30, 2017

A total of 29 transaction(s) listed

Metropolitan Area Planning Agency

Statement of Financial Position

April 30, 2017

		<u>Actual</u>
Assets		
10-1000	Petty Cash	\$252.33
10-1005	Paypal Account	\$100.00
10-1010	Cash - American National Bank	\$642,842.74
10-1015	Credit Card	\$150.00
10-1030	Treasury Bills	\$370,953.39
10-1040	NPAIT Investments General	\$308,149.25
10-1045	NPAIT Investments Capitol Reserve	\$50,234.13
10-1050	NPAIT Investments Ortho Quads	\$58,103.88
10-1100	Accounts Receivable	\$863,716.61
10-1110	Due To/Due From Funds	(\$721,504.97)
10-1300	Prepaid Expenses	\$13,331.33
10-1310	Prepaid Insurance	\$2,859.42
11-1110	Due To/Due From Funds	(\$86.88)
12-1055	NPAIT Investments Sarpy Co. Revolving Loan	\$46,340.90
13-1200	Furniture, Fixtures & Equipment	\$139,222.20
13-1205	Vehicles	\$51,215.35
13-1220	Less: Accumulated Depreciation	\$146,271.45
15-1040	NPAIT Investments General	\$3,889.00
15-1045	NPAIT Investments Special Projects	\$30,217.62
15-1110	Due To/Due From Funds	\$336,155.10
20-1020	Cash - ANB Foundation	\$44,272.27
20-1060	NPAIT Investments Foundation	\$32,930.60
20-1065	NPAIT Investments FD NDO	\$109,642.84
20-1070	NPAIT Investments FD Washington County Revolving	\$159,129.20
20-1110	Due To/Due From Funds	(\$2,667.24)
20-1410	Note Receivable Grapel	\$235,997.62
20-1415	Note Receivable - Sterling Ambitions, LLC	\$47,222.00
20-1425	Note Receivable KB Quality Meats	\$16,656.00
40-1100	Accounts Receivable	\$356,104.02
40-1110	Due To/Due From Funds	\$388,103.99
Total Assets		<u><u>\$3,437,261.25</u></u>

Liabilities and Fund Balance

Liabilities

10-2000	Accounts Payable	\$95,061.93
10-2105	Nebraska Withholding	\$3,046.61
10-2115	AFLAC W/H Payable	(\$16.99)
10-2125	Dental Insurance W/H Payable	(\$872.32)
10-2126	Life & Disability Insurance Payable	(\$620.83)
10-2130	Flex W/H Payable	\$434.86
10-2132	Vision Insurance Payable	(\$146.14)

Metropolitan Area Planning Agency

Statement of Financial Position

April 30, 2017

		<u>Actual</u>
10-2135	Health Insurance Payable	(\$7,218.28)
10-2140	Deferred Comp. W/H Payable	\$1,493.20
10-2145	Pension Plan Payable	\$3,792.94
10-2150	Pension Plan Loan W/H Payable	\$46.39
10-2160	SUTA Tax	\$34.76
10-2170	Nebraska Sales Tax Payable	\$0.84
10-2210	Accrued Compensated Absences	\$95,946.41
10-2220	Accrued Audit Fees	\$10,600.00
20-2000	Accounts Payable	\$164.80
20-2430	Deferred Revolving Loan	\$332,650.04
20-2500	Note Payable Invest NE	\$235,997.62
40-2000	Accounts Payable	\$750,315.00
Total Liabilities		<u>\$1,520,710.84</u>

Fund Balance

10-3000	Fund Balance Undesignated	\$961,475.21
10-3010	Fund Balance Assigned	\$71,129.52
10-3020	Fund Balance Committed	\$355,000.00
11-3000	Fund Balance Undesignated	(\$86.88)
12-3100	Fund Balance Restricted	\$46,340.90
13-3005	Invested in Capital Assets	\$44,166.10
15-3010	Fund Balance Assigned	\$340,295.77
15-3100	Fund Balance Restricted	\$29,965.95
20-3000	Fund Balance Undesignated	\$74,370.83
40-3010	Fund Balance Assigned	(\$6,106.99)
Total Fund Balance		<u>\$1,916,550.41</u>

Total Liabilities and Fund Balance

\$3,437,261.25

Metropolitan Area Planning Agency

Statement of Revenues and Expenditures

April 30, 2017

		4/1/17 - 4/30/17		7/1/16 - 4/30/17		% to YTD Budget	Variance to YTD Budget	FY 2017 Adjusted Budget
		Actual	Adjusted Budget	Actual YTD	Adjusted Budget YTD			
Revenues								
10-4100	Federal Revenue	\$92,611.24	\$0.00	\$1,439,745.71	\$2,703,636.75	53.25 %	\$1,263,891.04	\$3,604,849.00
10-4200	State Revenue	\$0.00	\$0.00	\$146,845.33	\$111,293.25	131.94 %	(\$35,552.08)	\$148,391.00
10-4300	Local Revenue	\$0.00	\$0.00	\$391,171.00	\$301,739.25	129.64 %	(\$89,431.75)	\$402,319.00
10-4310	Match Contributions	\$0.00	\$0.00	\$0.00	\$89,437.50	0.00 %	\$89,437.50	\$119,250.00
10-4350	Heartland 2050 Local Revenue	\$6,300.00	\$0.00	\$42,176.04	\$61,125.00	69.00 %	\$18,948.96	\$81,500.00
10-4400	Contracts	\$4,830.42	\$0.00	\$33,101.75	\$671,024.25	4.93 %	\$637,922.50	\$894,699.00
10-4410	Pass Through Contracts - Planning	\$0.00	\$0.00	\$0.00	\$137,625.00	0.00 %	\$137,625.00	\$183,500.00
10-4420	Pass Through Contracts - STP	\$0.00	\$0.00	\$0.00	\$69,375.00	0.00 %	\$69,375.00	\$92,500.00
10-4500	Forums/Annual Dinner	\$250.00	\$0.00	\$4,597.00	\$5,250.00	87.56 %	\$653.00	\$7,000.00
10-4510	In-Kind Revenue	\$13,607.52	\$0.00	\$176,257.92	\$230,362.50	76.51 %	\$54,104.58	\$307,150.00
10-4520	Investment Earnings	\$603.74	\$0.00	\$2,138.19	\$0.00	0.00 %	(\$2,138.19)	\$0.00
10-4530	Misc. Cash Sales	\$12.00	\$0.00	\$27.00	\$0.00	0.00 %	(\$27.00)	\$0.00
10-4540	Miscellaneous	\$162.01	\$0.00	\$24,648.61	\$22,500.00	109.55 %	(\$2,148.61)	\$30,000.00
15-4300	Local Revenue	\$0.00	\$0.00	\$40,000.00	\$30,000.00	133.33 %	(\$10,000.00)	\$40,000.00
15-4520	Investment Earnings	\$9.00	\$0.00	\$149.24	\$0.00	0.00 %	(\$149.24)	\$0.00
15-4540	Miscellaneous	\$25,000.00	\$0.00	\$51,400.00	\$93,750.00	54.83 %	\$42,350.00	\$125,000.00
Total Revenues		\$143,385.93	\$0.00	\$2,352,257.79	\$4,527,118.50	51.96 %	\$2,174,860.71	\$6,036,158.00

Expenses

10-5000	Salaries	\$82,688.73	\$96,047.67	\$815,814.18	\$960,476.66	84.94 %	\$144,662.48	\$1,152,572.00
10-5100	FICA	\$6,515.13	\$7,500.00	\$71,393.72	\$75,000.00	95.19 %	\$3,606.28	\$90,000.00
10-5105	Unemployment Taxes	\$34.76	\$150.00	\$1,132.35	\$1,500.00	75.49 %	\$367.65	\$1,800.00
10-5110	Health Insurance	\$12,607.74	\$19,000.00	\$153,673.67	\$190,000.00	80.88 %	\$36,326.33	\$228,000.00
10-5115	Life & Disability Insurance	\$292.26	\$652.09	\$3,748.86	\$6,520.82	57.49 %	\$2,771.96	\$7,825.00
10-5120	Retirement Contributions	\$2,877.94	\$5,666.67	\$43,219.76	\$56,666.66	76.27 %	\$13,446.90	\$68,000.00
10-5125	Accrued Salaries & Compensated Absences	\$0.00	\$0.00	\$155,707.26	\$200,000.00	77.85 %	\$44,292.74	\$200,000.00
10-5200	Advertising	\$237.03	\$1,250.00	\$3,297.38	\$12,500.00	26.38 %	\$9,202.62	\$15,000.00
10-5210	Membership - Reference Materials	\$595.06	\$1,000.00	\$16,250.88	\$19,000.00	85.53 %	\$2,749.12	\$21,000.00

Metropolitan Area Planning Agency Statement of Revenues and Expenditures

April 30, 2017

		4/1/17 - 4/30/17		7/1/16 - 4/30/17		% to YTD Budget	Variance to YTD Budget	FY 2017 Adjusted Budget
		Actual	Adjusted Budget	Actual YTD	Adjusted Budget YTD			
10-5220	Printing	\$2,245.96	\$2,916.67	\$24,084.57	\$29,166.66	82.58 %	\$5,082.09	\$35,000.00
10-5300	Business Insurance Expense	\$869.33	\$1,333.34	\$9,596.74	\$13,333.32	71.98 %	\$3,736.58	\$16,000.00
10-5310	Data Processing	\$1,855.03	\$3,083.34	\$28,411.28	\$30,833.32	92.14 %	\$2,422.04	\$37,000.00
10-5320	Professional Services	\$1,579.08	\$4,166.67	\$39,547.82	\$41,666.66	94.91 %	\$2,118.84	\$50,000.00
10-5400	Contracts	(\$5,600.00)	\$0.00	\$473,621.64	\$1,070,608.50	44.24 %	\$596,986.86	\$1,427,478.00
10-5420	Pass Through Contracts - Planning	\$63,088.32	\$0.00	\$402,318.86	\$1,349,625.00	29.81 %	\$947,306.14	\$1,799,500.00
10-5430	Pass Through Contracts - STP	\$0.00	\$0.00	\$3,123.91	\$18,750.00	16.66 %	\$15,626.09	\$25,000.00
10-5440	In-Kind Expense	\$13,607.52	\$0.00	\$176,257.92	\$427,237.50	41.26 %	\$250,979.58	\$569,650.00
10-5500	Equipment Maintenance	\$460.21	\$750.00	\$5,977.91	\$7,500.00	79.71 %	\$1,522.09	\$9,000.00
10-5600	Forums	\$6,279.73	\$4,166.67	\$44,301.31	\$41,666.66	106.32 %	(\$2,634.65)	\$50,000.00
10-5650	Miscellaneous Expenses	(\$30.78)	\$132.75	\$665.37	\$1,327.50	50.12 %	\$662.13	\$1,593.00
10-5700	Postage	\$378.17	\$458.34	\$2,632.97	\$4,583.32	57.45 %	\$1,950.35	\$5,500.00
10-5710	Supplies	\$586.67	\$1,625.00	\$6,044.83	\$16,250.00	37.20 %	\$10,205.17	\$19,500.00
10-5730	Bank Charges	\$12.45	\$83.34	\$325.95	\$833.32	39.11 %	\$507.37	\$1,000.00
10-5800	Office Rent	\$5,752.80	\$5,753.34	\$57,528.00	\$57,533.32	99.99 %	\$5.32	\$69,040.00
10-5810	Telephone	\$171.17	\$210.00	\$1,487.49	\$9,580.00	15.53 %	\$8,092.51	\$10,000.00
10-5900	Travel & Conferences	\$2,669.50	\$3,810.00	\$63,890.02	\$74,280.00	86.01 %	\$10,389.98	\$81,900.00
10-5950	Capital Outlays	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00 %	\$25,000.00	\$25,000.00
10-8000	Transfers	\$0.00	\$1,650.00	\$0.00	\$16,500.00	0.00 %	\$16,500.00	\$19,800.00
Total Expenses		\$199,773.81	\$161,405.89	\$2,604,054.65	\$4,757,939.22	54.73 %	\$2,153,884.57	\$6,036,158.00
NET SURPLUS/(DEFICIT)		(\$56,387.88)	(\$161,405.89)	(\$251,796.86)	(\$230,820.72)	109.09 %	\$20,976.14	\$0.00

Metropolitan Area Planning Agency
Statement of Revenues and Expenditures
April 30, 2017

		4/1/17 - 4/30/17	7/1/16 - 4/30/17
		Actual	YTD
Revenues			
20-4520	Investment Earnings	\$9.99	\$61.68
20-4700	Motorist Assist Income	\$25.00	\$37,030.00
20-4710	RLF Service Fee	\$0.00	\$500.00
Total Revenues		\$34.99	\$37,591.68
Expenses			
20-6000	Auto - Gas/Maintenance	\$116.19	\$7,702.94
20-6075	Miscellaneous Foundation	\$23.00	\$3,223.22
20-6083	Insurance - Foundation	\$0.00	\$500.00
20-6085	Supplies - Foundation	\$0.00	\$207.90
20-6087	Revoliving Loan Admin. Fee - Foundation	\$0.00	\$500.00
20-6088	Telephone - Foundation	\$83.44	\$835.85
20-6098	Vehicle Purchases - Foundation	\$0.00	\$28,360.40
Total Expenses		\$222.63	\$41,330.31
NET SURPLUS/(DEFICIT)		(\$187.64)	(\$3,738.63)



Subcontractor Payment Authorization

Contract Number: 17420090401
Contract Party: The New BLK
Contract Approved by Board of Directors: December 8, 2016
Contract Amount: \$24,960.00
Contract Period: December 15, 2016 - June 30, 2017

Payment # 3

Billed to Date: \$ 11,475.00
Less Previous Payments: \$ 4,275.00
Amount Due: \$ 7,200.00

Payment Recommended By: _____

Responsible Charge / MAPA Staff Member

Department Manager

MAPA Executive Director

Approved by MAPA Finance Committee: _____

Date

MAPA Treasurer/Finance Committee Member



From **The New BLK**
1213 Jones St.
Omaha, NE 68102

Invoice ID **NB0024-795**
Issue Date **06/01/2017**
Due Date **06/16/2017 (Net 15)**
Subject **Heartland 2050 web site - Phases III & IV:
Design/Content, Alpha Development**

Invoice For **MAPA Heartland 2050**

Item Type	Description	Quantity	Unit Price	Amount
Service	Design/Content: Narrative page designs, photo shoot prep, copy Percent Complete: 54%	35.00	\$120.00	\$4,200.00
Block of Hours	Alpha Development Percent Complete: 75%	25.00	\$120.00	\$3,000.00

Amount Due \$7,200.00

Notes

Percentage of Total Project Completed: 45%
Contract Amount Billed to Date: \$11,475.00
Amount Remaining on Contract: \$13,485.00



Subcontractor Payment Authorization

Contract Number: 17504400301
Contract Party: Florence Home for the Aged
Contract Approved by Board of Directors: October 27, 2016
Contract Amount: \$43,972.00
Match Amount: \$43,972.00
Contract Period: July 1, 2016 - October 31, 2017

Payment # 4

Billed to Date: \$ 35,575.00
Less Previous Payments: \$ 21,660.60
Amount Due: \$ 13,914.40

Payment Recommended By: _____
MAPA Project Supervisor

Department Manager/Responsible Charge

MAPA Executive Director

Approved by MAPA Finance Committee: _____
Date

MAPA Treasurer/Finance Committee Member

Billing Summary

Project Name: Florence Home for the Aged

Contact Name: Lois Jordan

Billing Period: 3/1-4/30/17

	TOTAL	TOTAL	TOTAL	3/1-4/30/17		TOTAL	Program to Date		Remaining	
BUDGET DETAIL	Year 1 Budget	BUDGET 5310	BUDGET Local Match	5310 Request	LOCAL MATCH	COST MONTH	5310 Request	LOCAL MATCH	5310 Request	LOCAL MATCH
A. OPERATING EXPENSES¹										
Grant NE-16-x039-01										
1. Personnel	\$ 16,472.00	\$ 8,236.00	\$ 8,236.00	\$ 0.11	\$ 0.11	\$ 0.22	\$ 8,236.00	\$ 8,236.00	\$ -	\$ -
2. Administrative	\$ 8,436.00	\$ 4,218.00	\$ 4,218.00	\$ 1,553.00	\$ 1,553.00	\$ 3,106.00	\$ 4,218.00	\$ 4,218.00	\$ -	\$ -
3. Insurance	\$ 11,800.00	\$ 5,900.00	\$ 5,900.00	\$ 884.10	\$ 884.10	\$ 1,768.20	\$ 5,018.50	\$ 5,018.50	\$ 881.50	\$ 881.50
4. Vehicle Fuel	\$ 5,100.00	\$ 2,550.00	\$ 2,550.00	\$ 645.06	\$ 645.06	\$ 1,290.12	\$ 1,961.34	\$ 1,961.34	\$ 588.66	\$ 588.66
5. Vehicle Repair/Maintenance	\$ 7,556.00	\$ 3,778.00	\$ 3,778.00	\$ 353.19	\$ 353.19	\$ 706.38	\$ 2,997.63	\$ 2,997.63	\$ 780.37	\$ 780.37
Grant NE-16-x039-01 Subtotal	\$ 49,364.00	\$ 24,682.00	\$ 24,682.00	\$ 3,435.46	\$ 3,435.46	\$ 6,870.92	\$ 22,431.47	\$ 22,431.47	\$ 2,250.53	\$ 2,250.53
Grant NE-2016-015-00										
1. Personnel	\$ 11,580.00	\$ 5,790.00	\$ 5,790.00	\$ 3,290.44	\$ 3,290.44	\$ 6,580.88	\$ 3,290.44	\$ 3,290.44	\$ 2,499.56	\$ 2,499.56
2. Administrative	\$ 27,000.00	\$ 13,500.00	\$ 13,500.00	\$ 7,188.50	\$ 7,188.50	\$ 14,377.00	\$ 9,853.50	\$ 9,853.50	\$ 3,646.50	\$ 3,646.50
3. Insurance				40	40	\$ 6.70	40	40	\$ 6.00	\$ 6.00
4. Vehicle Fuel						\$ -			\$ -	\$ -
5. Vehicle Repair/Maintenance						\$ -			\$ -	\$ -
Grant NE-2016-015-00 Subtotal	\$ 38,580.00	\$ 19,290.00	\$ 19,290.00	\$ 10,478.94	\$ 10,478.94	\$ 20,957.88	\$ 13,143.94	\$ 13,143.94	\$ 6,146.06	\$ 6,146.06
Subtotal - Operating Expenses	\$ 87,944.00	\$ 43,972.00	\$ 43,972.00	\$ 13,914.40	\$ 13,914.40	\$ 27,828.80	\$ 35,575.41	\$ 35,575.41	\$ 8,396.59	\$ 8,396.59
B. PROGRAM TOTAL BUDGET	\$ 87,944	\$ 43,972	\$ 43,972	\$ 13,914	\$ 13,914	\$ 27,829	\$ 35,575	\$ 35,575	\$ 8,397	\$ 8,397
				32%	32%	32%	81%	81%	19%	19%

¹ 5310 funding for Operating Expenses may not exceed 50% of the total cost.

*MAFA Shorted Florence Home's 1st
payment by 41% in 5310 funding
pay 13,914.40 this request DM*

Exhibit D: Project Budget

Revised 4/17

Project Name: Florence Home Transportation
Contact Name: Lois Jordan

Budget Detail		Total Cost Year 1	Year 1	
			5310 Funds	Local Match
A. OPERATING EXPENSES ¹				
Grant NE-16-x039-01				
	1. Personnel	\$ 16,472	\$ 8,236	\$ 8,236
	2. Administrative	\$ 8,436	\$ 4,218	\$ 4,218
	3. Insurance	\$ 11,800	\$ 5,900	\$ 5,900
	4. Vehicle Fuel	\$ 5,100	\$ 2,550	\$ 2,550
	5. Vehicle Repair/Maintenance	\$ 7,556	\$ 3,778	\$ 3,778
Grant NE-16-x039-01 Subtotal		\$ ✓ 49,364	\$ 24,682	\$ 24,682
Grant NE-2016-015-00				
	1. Personnel	\$ 11,580	\$ 5,790	\$ 5,790
	2. Administrative	\$ 27,000	\$ 13,500	\$ 13,500
	3. Insurance	\$ -		
	4. Vehicle Fuel	\$ -		
	5. Vehicle Repair/Maintenance	\$ -		
Grant NE-2016-015-00 Subtotal		\$ ✓ 38,580	\$ 19,290	\$ 19,290
Subtotal - Operating Expenses		\$ ✓ 87,944	\$ ✓ 43,972	\$ ✓ 43,972
B. PROGRAM TOTAL BUDGET		\$ 87,944	\$ 43,972	\$ 43,972
		Year 1 Program Total	Year 1 5310 Funds	Year 1 Local Match Total

¹ 5310 funding for Operating Expenses may not exceed 50% of the total cost.

Billing Summary

Project Name: Florence Home for the Aged

Contact Name: Lois Jordan

Billing Period: 3/1-4/30/17

BUDGET DETAIL	TOTAL	TOTAL	TOTAL	3/1-4/30/17		TOTAL	Program to Date		Remaining	
	Year 1 Budget	BUDGET 5310	BUDGET Local Match	5310 Request	LOCAL MATCH	COST MONTH	5310 Request	LOCAL MATCH	5310 Request	LOCAL MATCH
A. OPERATING EXPENSES¹										
Grant NE-16-x039-01										
1. Personnel	\$ 16,472.00	\$ 8,236.00	\$ 8,236.00	\$ 0.11	\$ 0.11	\$ 19.22	\$ 8,236.00	\$ 8,236.00	\$ -	\$ -
2. Administrative	\$ 8,436.00	\$ 4,218.00	\$ 4,218.00	\$ 1,553.00	\$ 1,553.00	\$ 3,106.00	\$ 4,218.00	\$ 4,218.00	\$ -	\$ -
3. Insurance	\$ 11,800.00	\$ 5,900.00	\$ 5,900.00	\$ 884.10	\$ 884.10	\$ 1,768.20	\$ 5,018.50	\$ 5,018.50	\$ 881.50	\$ 881.50
4. Vehicle Fuel	\$ 5,100.00	\$ 2,550.00	\$ 2,550.00	\$ 652.69	\$ 652.69	\$ 1,305.38	\$ 1,968.97	\$ 1,968.97	\$ 581.03	\$ 581.03
5. Vehicle Repair/Maintenance	\$ 7,556.00	\$ 3,778.00	\$ 3,778.00	\$ 353.19	\$ 353.19	\$ 706.38	\$ 2,997.63	\$ 2,997.63	\$ 780.37	\$ 780.37
Grant NE-16-x039-01 Subtotal	\$ 49,364.00	\$ 24,682.00	\$ 24,682.00	\$ 3,443.09	\$ 3,443.09	\$ 6,886.18	\$ 22,439.10	\$ 22,439.10	\$ 2,242.90	\$ 2,242.90
Grant NE-2016-015-00										
1. Personnel	\$ 11,580.00	\$ 5,790.00	\$ 5,790.00	\$ 3,290.44	\$ 3,290.44	\$ 6,580.88	\$ 3,290.44	\$ 3,290.44	\$ 2,499.56	\$ 2,499.56
2. Administrative	\$ 27,000.00	\$ 13,500.00	\$ 13,500.00	\$ 7,188.50	\$ 7,188.50	\$ 14,377.00	\$ 9,853.50	\$ 9,853.50	\$ 3,646.50	\$ 3,646.50
3. Insurance						\$ -			\$ -	\$ -
4. Vehicle Fuel						\$ -			\$ -	\$ -
5. Vehicle Repair/Maintenance						\$ -			\$ -	\$ -
Grant NE-2016-015-00 Subtotal	\$ 38,580.00	\$ 19,290.00	\$ 19,290.00	\$ 10,478.94	\$ 10,478.94	\$ 20,957.88	\$ 13,143.94	\$ 13,143.94	\$ 6,146.06	\$ 6,146.06
Subtotal - Operating Expenses	\$ 87,944.00	\$ 43,972.00	\$ 43,972.00	\$ 13,922.03	\$ 13,922.03	\$ 27,844.06	\$ 35,583.04	\$ 35,583.04	\$ 8,388.96	\$ 8,388.96
B. PROGRAM TOTAL BUDGET	\$ 87,944	\$ 43,972	\$ 43,972	\$ 13,922	\$ 13,922	\$ 27,844	\$ 35,583	\$ 35,583	\$ 8,389	\$ 8,389
				32%	32%	32%	81%	81%	19%	19%

NAPA Shorted 1st Request Payment By 41%

¹ 5310 funding for Operating Expenses may not exceed 50% of the total cost.

Florence Home Vehicle and Driver Summary

Dates of Service	Employee Name	Total Minutes Drive Time	Drive Time in Hours	Hourly Wage	Total Cost
Vehicle	2000 Van				
Vehicle	2012 Van				
Mar 1-31, 2017	Mindy Manning	1,620	27.00	✓ \$21.58	\$582.66
Mar 1-31, 2017	Scott Reid	1,620	27.00	✓ \$21.85	\$589.95
Mar 27, 2017	Tammy Bradley	75	1.25	✓ \$28.13	\$35.16
Apr 1-30, 2017	Scott Reid	1,111	18.52	✓ \$21.85	\$404.66
Apr 1-30, 2017	Mindy Manning	1,935	32.25	✓ \$21.58	\$695.96
Vehicle	2014 Van				
Mar 1-31, 2017	Mindy Manning	2,145	35.75	✓ \$21.58	\$771.49
Mar 1-31, 2017	Scott Reid	1,270	21.17	✓ \$21.85	\$462.56
Apr 1-30, 2017	Scott Reid	2,145	35.75	✓ \$21.85	\$781.14
Apr 1-30, 2017	Mindy Manning	1,045	17.42	✓ \$21.58	\$375.92
Vehicle	2001 Moby Van				
			0.00		\$0.00
			0.00		\$0.00
Vehicle	2015 Toyota				
Apr 3-4, 2017	Gayle Deitchler	40	0.67	✓ \$25.77	\$17.27
Mar 13 & 16, 2017	Gayle Deitchler	98	1.63	✓ \$25.77	\$42.01
Mar 1-31, 2017	Roger Evans	1,606	26.77	✓ \$25.75	\$689.33
Apr 1-30, 2017	Roger Evans	1,568	26.13	✓ \$25.75	\$672.85
Vehicle	2016 Van				
Mar 1-31, 2017	Gayle Deitchler	370	6.17	✓ \$25.77	\$159.00
Mar 1-31, 2017	Michelle Blesh	20	0.33	✓ \$26.02	\$8.59
Mar 9 & 24, 2017	Roger Evans	90	1.50	✓ \$25.75	\$38.63
Apr 1-30, 2017	Gayle Deitchler	480	8.00	✓ \$25.77	\$206.16
Apr 1-30, 2017	Michelle Blesh	88	1.47	✓ \$26.02	\$38.25
Apr 24, 2017	Roger Evans	22	0.37	✓ \$25.75	\$9.53
Total		17,348	289.15		\$6,581.10

COBRA

Florence Home & Affiliates
2017 Premium Deductions

MEDICAL - Plan A Aetna C2506.35 EMB		TOTAL PREMIUM	EMPLOYEE Contribution %	MONTHLY EMPLOYEE PORTION	BI-WEEKLY PAYCHECK DEDUCTION*	Employer Share	*Approximate PreTax Cost
722.96	SINGLE YEARS 1 & 2	\$796.06	32.50%	\$258.72	\$129.36	\$537.34	\$194.04
	Year AFTER 3RD YR Anniversary	\$796.06	12.50%	\$99.52	\$49.76	\$696.54	\$74.64
1380.87	EMPLOYEE + ONE YEARS 1 & 2	\$1,520.48	57.50%	\$874.28	\$437.14	\$646.20	\$655.71
	Year AFTER 3RD YR Anniversary	\$1,520.48	37.50%	\$570.18	\$285.09	\$950.30	\$427.64
2219.51	FAMILY YEARS 1 & 2	\$2,443.93	57.50%	\$1,405.26	\$702.63	\$1,038.67	\$1,053.95
	Year AFTER 3RD YR Anniversary	\$2,443.93	37.50%	\$916.48	\$458.24	\$1,527.45	\$687.36

MEDICAL - Plan B Aetna C2506.35 ACO Option		TOTAL PREMIUM	EMPLOYEE Contribution %	MONTHLY EMPLOYEE PORTION	BI-WEEKLY PAYCHECK DEDUCTION*	Employer Share	*Approximate PreTax Cost
701.38	SINGLE YEARS 1 & 2	\$727.30	32.50%	\$236.38	\$118.19	\$490.92	\$177.29
	Year AFTER 3RD YR Anniversary	\$727.30	12.50%	\$90.92	\$45.46	\$636.38	\$68.19
1339.64	EMPLOYEE + ONE YEARS 1 & 2	\$1,389.15	57.50%	\$798.76	\$399.38	\$590.39	\$599.07
	Year AFTER 3RD YR Anniversary	\$1,389.15	37.50%	\$520.94	\$260.47	\$868.21	\$390.71
2153.25	FAMILY YEARS 1 & 2	\$2,232.82	57.50%	\$1,283.88	\$641.94	\$948.94	\$962.91
	Year AFTER 3RD YR Anniversary	\$2,232.82	37.50%	\$837.32	\$418.66	\$1,395.50	\$627.99

MEDICAL - Plan C Aetna QHH A6000 MPL		TOTAL PREMIUM	EMPLOYEE Contribution %	MONTHLY EMPLOYEE PORTION	BI-WEEKLY PAYCHECK DEDUCTION*	Employer Share	*Approximate PreTax Cost
610.42	SINGLE annual salary less than \$21,125	\$598.45	21.37%	\$127.86	\$63.93	\$470.59	\$51.14
	SINGLE annual salary \$21,125 or over	\$598.45	32.50%	\$194.50	\$97.25	\$403.95	
1165.89	EMPLOYEE + ONE	\$1,143.03	57.50%	\$657.24	\$328.62	\$485.79	\$262.90
1873.98	FAMILY	\$1,837.24	57.50%	\$1,056.41	\$528.21	\$780.83	\$422.56

DENTAL - Reliance Standard		TOTAL PREMIUM	EMPLOYEE Contribution %	MONTHLY EMPLOYEE PORTION	1 TIME PER MONTH DEDUCTION	Employer Share	*Approximate PreTax Cost
29.50	SINGLE	\$28.92	25%	\$7.23	\$7.23	\$21.69	\$5.76
73.68	EMPLOYEE & SPOUSE	\$72.24	60%	\$43.34	\$43.34	\$28.90	\$34.67
73.68	EMPLOYEE & CHILDREN	\$72.24	50%	\$36.12	\$36.12	\$36.12	\$28.90
73.68	FAMILY	\$72.24	60%	\$43.34	\$43.34	\$28.90	\$34.67

VISION - Eyemed		TOTAL PREMIUM	EMPLOYEE Contribution %	MONTHLY EMPLOYEE PORTION	1 TIME PER MONTH DEDUCTION	Employer Share	*Approximate PreTax Cost
7.79	SINGLE	\$7.64	100%	\$7.64	\$7.64		\$6.11
14.82	EMPLOYEE & SPOUSE	\$14.53	100%	\$14.53	\$14.53		\$11.62
15.61	EMPLOYEE & CHILDREN	\$15.30	100%	\$15.30	\$15.30		\$12.24
22.93	FAMILY	\$22.48	100%	\$22.48	\$22.48		\$17.98

Backup for New Hourly Wage
Rates due to insurance
premium increases for health
and dental

PR Check History 01/01/2017 thru 04/28/2017

004424 Bradley-Larsen, Tammy M																										
Check Number DD00049261									Check Date 02/03/2017									Check Type C								
Dept	Loc	Job Class	Earning Code	Add Hrs	Visits	Hours	Rate	Earnings	Earnings GL Account Code	Deduct Code	Ded Type	Deduct Amount	Deduction GL Account Code	Benefit Code	Benefits Taken	Benefits Earned	Benefits Adjusted									
										MD6S3	D	49.76	01-23130-00-00		0.00	0.00	0.00									
										LIFE S	D	4.50	01-23157-00-00		0.00	0.00	0.00									
										LIFDEP	D	1.35	01-23157-00-00		0.00	0.00	0.00									
										401ROT	D	15.00	01-23180-00-00		0.00	0.00	0.00									
										UNIMED	D	10.00	01-23160-00-00		0.00	0.00	0.00									
Weeks Worked 2						87.00	\$1,666.58			\$1,666.58			Net Amount \$0.00			0.00	9.00	0.00								
Check Number DD00049404									Check Date 02/17/2017									Check Type C								
Dept	Loc	Job Class	Earning Code	Add Hrs	Visits	Hours	Rate	Earnings	Earnings GL Account Code	Deduct Code	Ded Type	Deduct Amount	Deduction GL Account Code	Benefit Code	Benefits Taken	Benefits Earned	Benefits Adjusted									
57	00	MRCOR	OT	Yes		0.75	0.00	21.22	01-60200-57-00	TAXST	T	44.51	01-23110-00-00	PTOFEX	0.00	7.50	0.00									
57	00	MRCOR	REG	Yes		72.75	0.00	1,372.07	01-60000-57-00	UC-ST	X	0.00	01-23190-00-00	SICKEX	0.00	1.50	0.00									
54	02	CSM	REG	Yes		2.50	0.00	47.15	01-60100-54-02	TAXFED	T	168.48	01-23100-00-00		0.00	0.00	0.00									
54	03	CSM	REG	Yes		4.75	0.00	89.59	01-60100-54-03	TAXFIC	T	92.17	01-23120-00-00		0.00	0.00	0.00									
54	03	CSM	OT	Yes		0.75	0.00	21.22	01-60200-54-03	TAXMED	T	21.56	01-23120-00-00		0.00	0.00	0.00									
										ACH-%	Z	1,124.14	01-10200-00-00		0.00	0.00	0.00									
										DENTS	D	7.23	01-23150-00-00		0.00	0.00	0.00									
										VIS-S	D	7.64	01-23155-00-00		0.00	0.00	0.00									
										MD6S3	D	49.76	01-23130-00-00		0.00	0.00	0.00									
										LIFE S	D	4.50	01-23157-00-00		0.00	0.00	0.00									
										LIFDEP	D	1.35	01-23157-00-00		0.00	0.00	0.00									
										401ROT	D	15.00	01-23180-00-00		0.00	0.00	0.00									
										UNIMED	D	14.91	01-23160-00-00		0.00	0.00	0.00									
Weeks Worked 2						81.50	\$1,551.25			\$1,551.25			Net Amount \$0.00			0.00	9.00	0.00								
Check Number DD00049546									Check Date 03/03/2017									Check Type C								
Dept	Loc	Job Class	Earning Code	Add Hrs	Visits	Hours	Rate	Earnings	Earnings GL Account Code	Deduct Code	Ded Type	Deduct Amount	Deduction GL Account Code	Benefit Code	Benefits Taken	Benefits Earned	Benefits Adjusted									
57	00	MRCOR	HOL	Yes		8.00	0.00	150.86	01-60600-57-00	TAXST	T	46.59	01-23110-00-00	PTOFEX	5.25	7.50	0.00									
57	00	MRCOR	PTO	Yes		5.25	0.00	99.00	01-60400-57-00	UC-ST	X	0.00	01-23190-00-00	SICKEX	0.00	1.50	0.00									
57	00	MRCOR	REG	Yes		70.00	0.00	1,320.06	01-60000-57-00	TAXFED	T	173.51	01-23100-00-00		0.00	0.00	0.00									
										TAXFIC	T	94.25	01-23120-00-00		0.00	0.00	0.00									
										TAXMED	T	22.04	01-23120-00-00		0.00	0.00	0.00									
										ACH-%	Z	1,162.92	01-10200-00-00		0.00	0.00	0.00									
										MD6S3	D	49.76	01-23130-00-00		0.00	0.00	0.00									
										LIFE S	D	4.50	01-23157-00-00		0.00	0.00	0.00									
										LIFDEP	D	1.35	01-23157-00-00		0.00	0.00	0.00									
										401ROT	D	15.00	01-23180-00-00		0.00	0.00	0.00									
Weeks Worked 2						83.25	\$1,569.92			\$1,569.92			Net Amount \$0.00			5.25	9.00	0.00								

Administrative Category Documentation

PR Check History 01/01/2017 thru 04/28/2017

004424		Bradley-Larsen, Tammy M																
Check Number DD00048978				Check Date 01/06/2017				Check Type C										
Dept	Loc	Job Class	Earning Code	Add Hrs	Visits	Hours	Rate	Earnings	Earnings GL Account Code	Deduct Code	Ded Type	Deduct Amount	Deduction GL Account Code	Benefit Code	Benefits Taken	Benefits Earned	Benefits Adjusted	
57	00	MRCOR	HOL	Yes		8.00	0.00	150.86	01-60600-57-00	TAXST	T	52.65	01-23110-00-00	PTOFEX	0.00	7.50	0.00	
57	00	MRCOR	OT	Yes		3.50	0.00	99.02	01-60200-57-00	UC-ST	X	0.00	01-23190-00-00	SICKEX	0.00	1.50	0.00	
57	00	MRCOR	REG	Yes		75.00	0.00	1,414.35	01-60000-57-00	TAXFED	T	187.66	01-23100-00-00		0.00	0.00	0.00	
										TAXFIC	T	100.10	01-23120-00-00		0.00	0.00	0.00	
										TAXMED	T	23.41	01-23120-00-00		0.00	0.00	0.00	
										ACH-%	Z	1,217.53	01-10200-00-00		0.00	0.00	0.00	
										MD6S3	D	49.76	01-23130-00-00		0.00	0.00	0.00	
										LIFE S	D	4.50	01-23157-00-00		0.00	0.00	0.00	
										LIFDEP	D	1.35	01-23157-00-00		0.00	0.00	0.00	
										401ROT	D	15.00	01-23180-00-00		0.00	0.00	0.00	
										UNIMED	D	12.27	01-23160-00-00		0.00	0.00	0.00	
Weeks Worked 2						86.50		\$1,664.23				\$1,664.23	Net Amount \$0.00		0.00	9.00	0.00	

Check Number DD00049123		Check Date 01/20/2017							Check Type C								
Dept	Loc	Job Class	Earning Code	Add Hrs	Visits	Hours	Rate	Earnings	Earnings GL Account Code	Deduct Code	Ded Type	Deduct Amount	Deduction GL Account Code	Benefit Code	Benefits Taken	Benefits Earned	Benefits Adjusted
57	00	MRCOR	HOL	Yes		8.00	0.00	150.86	01-60600-57-00	TAXST	T	45.38	01-23110-00-00	PTOFEX	0.00	7.50	0.00
57	00	MRCOR	OT	Yes		2.00	0.00	56.58	01-60200-57-00	UC-ST	X	0.00	01-23190-00-00	SICKEX	18.25	1.50	0.00
57	00	MRCOR	REG	Yes		53.75	0.00	1,013.62	01-60000-57-00	TAXFED	T	170.57	01-23100-00-00		0.00	0.00	0.00
57	00	MRCOR	SICK	Yes		18.25	0.00	344.16	01-60400-57-00	TAXFIC	T	93.04	01-23120-00-00		0.00	0.00	0.00
										TAXMED	T	21.76	01-23120-00-00		0.00	0.00	0.00
										ACH-%	Z	1,148.99	01-10200-00-00		0.00	0.00	0.00
										DENTS	D	7.23	01-23150-00-00		0.00	0.00	0.00
										VIS-S	D	7.64	01-23155-00-00		0.00	0.00	0.00
										MD6S3	D	49.76	01-23130-00-00		0.00	0.00	0.00
										LIFE S	D	4.50	01-23157-00-00		0.00	0.00	0.00
										LIFDEP	D	1.35	01-23157-00-00		0.00	0.00	0.00
										401ROT	D	15.00	01-23180-00-00		0.00	0.00	0.00
Weeks Worked 2						82.00		\$1,565.22				\$1,565.22	Net Amount \$0.00		18.25	9.00	0.00

Check Number DD00049261		Check Date 02/03/2017							Check Type C								
Dept	Loc	Job Class	Earning Code	Add Hrs	Visits	Hours	Rate	Earnings	Earnings GL Account Code	Deduct Code	Ded Type	Deduct Amount	Deduction GL Account Code	Benefit Code	Benefits Taken	Benefits Earned	Benefits Adjusted
57	00	MRCOR	HOL	Yes		8.00	0.00	150.86	01-60600-57-00	TAXST	T	52.80	01-23110-00-00	PTOFEX	0.00	7.50	0.00
57	00	MRCOR	OT	Yes		2.75	0.00	77.80	01-60200-57-00	UC-ST	X	0.00	01-23190-00-00	SICKEX	0.00	1.50	0.00
57	00	MRCOR	REG	Yes		76.25	0.00	1,437.92	01-60000-57-00	TAXFED	T	188.01	01-23100-00-00		0.00	0.00	0.00
										TAXFIC	T	100.24	01-23120-00-00		0.00	0.00	0.00
										TAXMED	T	23.44	01-23120-00-00		0.00	0.00	0.00
										ACH-%	Z	1,221.48	01-10200-00-00		0.00	0.00	0.00

PR Check History 01/01/2017 thru 04/28/2017

004424		Bradley-Larsen, Tammy M																
Check Number DD00049693				Check Date 03/17/2017				Check Type C										
Dept	Loc	Job Class	Earning Code	Add Hrs	Visits	Hours	Rate	Earnings	Earnings GL Account Code	Deduct Code	Ded Type	Deduct Amount	Deduction GL Account Code	Benefit Code	Benefits Taken	Benefits Earned	Benefits Adjusted	
57	00	MRCOR	OT	Yes		1.75	0.00	49.51	01-60200-57-00	TAXST	T	44.94	01-23110-00-00	PTOFEX	40.00	7.50	0.00	
57	00	MRCOR	PTO	Yes		40.00	0.00	754.32	01-60400-57-00	UC-ST	X	0.00	01-23190-00-00	SICKEX	0.00	1.50	0.00	
57	00	MRCOR	REG	Yes		40.00	0.00	754.32	01-60000-57-00	TAXFED	T	169.51	01-23100-00-00		0.00	0.00	0.00	
										TAXFIC	T	92.60	01-23120-00-00		0.00	0.00	0.00	
										TAXMED	T	21.66	01-23120-00-00		0.00	0.00	0.00	
										ACH-%	Z	1,103.96	01-10200-00-00		0.00	0.00	0.00	
										DENTS	D	7.23	01-23150-00-00		0.00	0.00	0.00	
										VIS-S	D	7.64	01-23155-00-00		0.00	0.00	0.00	
										MD6S3	D	49.76	01-23130-00-00		0.00	0.00	0.00	
										LIFE S	D	4.50	01-23157-00-00		0.00	0.00	0.00	
										LIFDEP	D	1.35	01-23157-00-00		0.00	0.00	0.00	
										401ROT	D	15.00	01-23180-00-00		0.00	0.00	0.00	
										UNIMED	D	40.00	01-23160-00-00		0.00	0.00	0.00	
Weeks Worked 2						81.75		\$1,558.15				\$1,558.15	Net Amount \$0.00		40.00	9.00	0.00	

Check Number DD00049834				Check Date 03/31/2017				Check Type C									
Dept	Loc	Job Class	Earning Code	Add Hrs	Visits	Hours	Rate	Earnings	Earnings GL Account Code	Deduct Code	Ded Type	Deduct Amount	Deduction GL Account Code	Benefit Code	Benefits Taken	Benefits Earned	Benefits Adjusted
57	00	MRCOR	OT	Yes		6.75	0.00	190.96	01-60200-57-00	TAXST	T	74.10	01-23110-00-00	PTOFEX	0.00	7.50	0.00
54	03	CSM	OT	Yes		8.50	0.00	240.47	01-60200-54-03	UC-ST	X	0.00		SICKEX	0.00	1.50	0.00
57	00	MRCOR	REG	Yes		80.00	0.00	1,508.64	01-60000-57-00	TAXFED	T	260.13	01-23100-00-00		0.00	0.00	0.00
										TAXFIC	T	120.28	01-23120-00-00		0.00	0.00	0.00
										TAXMED	T	28.13	01-23120-00-00		0.00	0.00	0.00
										ACH-%	Z	1,442.43	01-10200-00-00		0.00	0.00	0.00
										401ROT	D	15.00	01-23180-00-00		0.00	0.00	0.00
Weeks Worked 2						95.25		\$1,940.07				\$1,940.07	Net Amount \$0.00		0.00	9.00	0.00

Check Number DD00049974				Check Date 04/14/2017				Check Type C									
Dept	Loc	Job Class	Earning Code	Add Hrs	Visits	Hours	Rate	Earnings	Earnings GL Account Code	Deduct Code	Ded Type	Deduct Amount	Deduction GL Account Code	Benefit Code	Benefits Taken	Benefits Earned	Benefits Adjusted
57	00	MRCOR	OT	Yes		9.50	0.00	268.76	01-60200-57-00	TAXST	T	76.88	01-23110-00-00	PTOFEX	0.00	7.50	0.00
54	03	CSM	OT	Yes		9.00	0.00	254.61	01-60200-54-03	UC-ST	X	0.00		SICKEX	0.00	1.50	0.00
57	00	MRCOR	REG	Yes		80.00	0.00	1,508.64	01-60000-57-00	TAXFED	T	270.67	01-23100-00-00		0.00	0.00	0.00
										TAXFIC	T	122.90	01-23120-00-00		0.00	0.00	0.00
										TAXMED	T	28.74	01-23120-00-00		0.00	0.00	0.00
										ACH-%	Z	1,422.21	01-10200-00-00		0.00	0.00	0.00
										MD6S3	D	49.76	01-23130-00-00		0.00	0.00	0.00
										LIFE S	D	4.50	01-23157-00-00		0.00	0.00	0.00
										LIFDEP	D	1.35	01-23157-00-00		0.00	0.00	0.00

004424		Bradley-Larsen, Tammy M															
Check Number DD00049974				Check Date 04/14/2017				Check Type C									
Dept	Loc	Job Class	Earning Code	Add Hrs	Visits	Hours	Rate	Earnings	Earnings GL Account Code	Deduct Code	Ded Type	Deduct Amount	Deduction GL Account Code	Benefit Code	Benefits Taken	Benefits Earned	Benefits Adjusted
										401ROT	D	15.00	01-23180-00-00		0.00	0.00	0.00
										UNIMED	D	40.00	01-23160-00-00		0.00	0.00	0.00
Weeks Worked 2						98.50		\$2,032.01				\$2,032.01	Net Amount \$0.00		0.00	9.00	0.00

Check Number DD00050119				Check Date 04/28/2017				Check Type C									
Dept	Loc	Job Class	Earning Code	Add Hrs	Visits	Hours	Rate	Earnings	Earnings GL Account Code	Deduct Code	Ded Type	Deduct Amount	Deduction GL Account Code	Benefit Code	Benefits Taken	Benefits Earned	Benefits Adjusted
57	00	MRCOR	OT	Yes		5.25	0.00	148.52	01-60200-57-00	TAXST	T	51.20	01-23110-00-00	PTOFEX	4.50	7.50	0.00
57	00	MRCOR	PTO	Yes		4.50	0.00	84.86	01-60400-57-00	UC-ST	X	0.00		SICKEX	0.00	1.50	0.00
57	00	MRCOR	REG	Yes		75.50	0.00	1,423.78	01-60000-57-00	TAXFED	T	184.36	01-23100-00-00		0.00	0.00	0.00
										TAXFIC	T	98.74	01-23120-00-00		0.00	0.00	0.00
										TAXMED	T	23.09	01-23120-00-00		0.00	0.00	0.00
										ACH-%	Z	1,214.29	01-10200-00-00		0.00	0.00	0.00
										DENTS	D	7.23	01-23150-00-00		0.00	0.00	0.00
										VIS-S	D	7.64	01-23155-00-00		0.00	0.00	0.00
										MD6S3	D	49.76	01-23130-00-00		0.00	0.00	0.00
										LIFE S	D	4.50	01-23157-00-00		0.00	0.00	0.00
										LIFDEP	D	1.35	01-23157-00-00		0.00	0.00	0.00
										401ROT	D	15.00	01-23180-00-00		0.00	0.00	0.00
Weeks Worked 2						85.25		\$1,657.16				\$1,657.16	Net Amount \$0.00		1.50	7.00	0.00

Totals for Employee ID: 004424		Earning Code	Hours	Rate	Earnings	Deduction Description	Deduct Code
Earnings Description							
Holiday		HOL	32.00	18.86	603.44	401(k) Roth Contribu	401ROT
Overtime		OT	50.50	28.29	1,428.67	ACH Direct Deposit	ACH-%
PTO		PTO	49.75	18.86	938.18	Dental Insurance Sii	DENTS
Regular		REG	630.50	18.86	11,890.14	Life Ins - Dependent	LIFDEP
Sick Pay		SICK	18.25	18.86	344.16	Life Ins - Employee	LIFE S
			0.00	0.00	0.00	Med Ins Employee	MD6S3
			0.00	0.00	0.00	Fed Inc Tax	TAXFED
			0.00	0.00	0.00	FICA Tax	TAXFIC
			0.00	0.00	0.00	Medicare Tax	TAXMED
			0.00	0.00	0.00	State Inc Tax	TAXST
			0.00	0.00	0.00	Nebraska Unemploy	UC-ST
			0.00	0.00	0.00	Unimed Pharmacy	UNIMED
			0.00	0.00	0.00	Vision - Employee C	VIS-S
Employee Total			781.00		\$15,204.59		
Weeks Worked: 18							
					\$15,204.59	Net Amount \$0.00	

Fringe Benefit Calculation for Responsible Charge

Tammy Bradley-Larsen

Annual Salary	Estimated hours worked/year	Effective Wage rate
\$ 39,224.64	2080	\$ 18.86

Insurance Cost (Per Month)

Health	\$	696.54
Dental	\$	21.69
Accidental Death and Dismemberment (AD&D)	\$	-
Life	\$	4.99
Vision	\$	-
Other Insurance Benefits	\$	29.35
Insurance Cost/month	\$	752.57
Insurance Cost/hour	\$	4.34

Workmen's Compensation

Workman's Compensation Insurance - rate = (rate ÷ \$100 x Wage Rate = \$ per hr.)

Rate per \$100 of coverage	\$	0.28
Effective Hourly Effective Wage Rate	\$	18.86
Workman's Compensation Insurance Cost	\$	0.05

FICA/Medicare (7.65 %)

FICA (6.2 Percent of Effective Hourly Wage Rate)	\$	1.17
Medicare (1.45 Percent of Effective Hourly Wage Rate)	\$	0.27

Holiday/Vacation/Sick Leave/Personal/Admin Time Off

Vacation days	24.4
Sick Days	4.9
Pers/Adm. Days	-
Holidays	8.0
Leave days/year	37.3
Leave hours/year	298.0
Normal Working Hours/day	8.0
Normal Hours/year	2,080.0
Adjusted Working Hours/year	1,782.0
Effective Hourly Wage Rate	\$ 18.86
Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$ 3.15

Pension

Percent of Effective Wage Rate	1.51%
Pension/Retirement Cost	\$ 0.28

Insurance Cost	Work Comp	6.2% FICA	1.45% Medicare	Holiday Vac Sick	Pension/Retirement	Total fringe/hour
\$4.34	\$0.05	\$1.17	\$0.27	\$3.15	\$0.28	\$9.27

Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines

Effective hourly rate	\$	18.86
Fringe benefits per hour	\$	\$9.27
Total hourly rate	\$	28.13

Fringe Benefit Calculation for Responsible Charge

Michelle Blesh

Annual Salary	Estimated hours worked/year	Effective Wage rate
\$ 35,484.80	2080	\$ 17.06

Insurance Cost (Per Month)

Health	\$	636.38
Dental	\$	21.69
Accidental Death and Dismemberment (AD&D)	\$	-
Life	\$	4.38
Vision	\$	-
Other Insurance Benefits	\$	25.81
Insurance Cost/month	\$	688.26
Insurance Cost/hour	\$	3.97

Workmen's Compensation

Workman's Compensation Insurance - rate = (rate + \$100 x Wage Rate = \$ per hr.)

Rate per \$100 of coverage	\$	3.84
Effective Hourly Effective Wage Rate	\$	17.06
Workman's Compensation Insurance Cost	\$	0.66

FICA/Medicare (7.65 %)

FICA (6.2 Percent of Effective Hourly Wage Rate)	\$	1.06
Medicare (1.45 Percent of Effective Hourly Wage Rate)	\$	0.25

Holiday/Vacation/Sick Leave/Personal/Admin Time Off

Vacation days	24.4
Sick Days	4.9
Pers/Adm. Days	-
Holidays	8.0
Leave days/year	37.3
Leave hours/year	298.0
Normal Working Hours/day	8.0
Normal Hours/year	2,080.0
Adjusted Working Hours/year	1,782.0
Effective Hourly Wage Rate	\$ 17.06
Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$ 2.85

Pension

Percent of Effective Wage Rate	1.02%
Pension/Retirement Cost	\$ 0.17

Insurance Cost	Work Comp	6.2% FICA	1.45% Medicare	Holiday Vac Sick	Pension/Retirement	Total fringe/hour
\$3.97	\$0.66	\$1.06	\$0.25	\$2.85	\$0.17	\$8.96

Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines

Effective hourly rate	\$	17.06
Fringe benefits per hour	\$	8.96
Total hourly rate	\$	26.02

Fringe Benefit Calculation for Responsible Charge

Gayle Deitchler

Annual Salary	Estimated hours worked/year	Effective Wage rate
\$ 35,089.60	2080	\$ 16.87

Insurance Cost (Per Month)

Health	\$	636.38
Dental	\$	21.69
Accidental Death and Dismemberment (AD&D)	\$	-
Life	\$	4.45
Vision	\$	-
Other Insurance Benefits	\$	26.05
Insurance Cost/month	\$	688.57
Insurance Cost/hour	\$	3.97

Workmen's Compensation

Workman's Compensation Insurance - rate = (rate ÷ \$100 x Wage Rate = \$ per hr.)

Rate per \$100 of coverage	\$	3.84
Effective Hourly Effective Wage Rate	\$	16.87
Workman's Compensation Insurance Cost	\$	0.65

FICA/Medicare (7.65 %)

FICA (6.2 Percent of Effective Hourly Wage Rate)	\$	1.05
Medicare (1.45 Percent of Effective Hourly Wage Rate)	\$	0.24

Holiday/Vacation/Sick Leave/Personal/Admin Time Off

Vacation days	24.4
Sick Days	4.9
Pers/Adm. Days	-
Holidays	8.0
Leave days/year	37.3
Leave hours/year	298.0
Normal Working Hours/day	8.0
Normal Hours/year	2,080.0
Adjusted Working Hours/year	1,782.0
Effective Hourly Wage Rate	\$ 16.87
Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$ 2.82

Pension

Percent of Effective Wage Rate	1.02%
Pension/Retirement Cost	\$ 0.17

Insurance Cost	Work Comp	6.2% FICA	1.45% Medicare	Holiday Vac Sick	Pension/Retirement	Total fringe/hour
\$3.97	\$0.65	\$1.05	\$0.24	\$2.82	\$0.17	\$8.90

Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines

Effective hourly rate	\$	16.87
Fringe benefits per hour	\$	8.90
Total hourly rate	\$	25.77

Fringe Benefit Calculation for Responsible Charge

LeRoy (Scott) Ried

Annual Salary	Estimated hours worked/year	Effective Wage rate
\$ 27,164.80	2080	\$ 13.06

Insurance Cost (Per Month)

Health	\$	950.30
Dental	\$	21.69
Accidental Death and Dismemberment (AD&D)	\$	-
Life	\$	1.27
Vision	\$	-
Other Insurance Benefits	\$	-
Insurance Cost/month	\$	973.26
Insurance Cost/hour	\$	5.61

Workmen's Compensation

Workman's Compensation Insurance - rate = (rate ÷ \$100 x Wage Rate = \$ per hr.)

Rate per \$100 of coverage	\$	3.84
Effective Hourly Effective Wage Rate	\$	13.06
Workman's Compensation Insurance Cost	\$	0.50

FICA/Medicare (7.65 %)

FICA (6.2 Percent of Effective Hourly Wage Rate)	\$	0.81
Medicare (1.45 Percent of Effective Hourly Wage Rate)	\$	0.19

Holiday/Vacation/Sick Leave/Personal/Admin Time Off

Vacation days	15.4
Sick Days	4.1
Pers/Adm. Days	-
Holidays	8.0
Leave days/year	27.5
Leave hours/year	220.0

Normal Working Hours/day	8.0
Normal Hours/year	2,080.0
Adjusted Working Hours/year	1,860.0
Effective Hourly Wage Rate	\$ 13.06

Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost \$ 1.54

Pension

Percent of Effective Wage Rate	1.02%
Pension/Retirement Cost	\$ 0.13

Insurance Cost	Work Comp	6.2% FICA	1.45% Medicare	Holiday Vac Sick	Pension/Retirement	Total fringe/hour
\$5.61	\$0.50	\$0.81	\$0.19	\$1.54	\$0.13	\$8.79

Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines

Effective hourly rate	\$	13.06
Fringe benefits per hour	\$	8.79
Total hourly rate	\$	21.85

Fringe Benefit Calculation for Responsible Charge

Mindy Manning

Annual Salary	Estimated hours worked/year	Effective Wage rate
\$ 29,161.60	2080	\$ 14.02

Insurance Cost (Per Month)

Health	\$ 696.54
Dental	\$ 21.69
Accidental Death and Dismemberment (AD&D)	\$ -
Life	\$ 1.27
Vision	\$ -
Other Insurance Benefits	\$ -
Insurance Cost/month	\$ 719.50
Insurance Cost/hour	\$ 4.15

Workmen's Compensation

Workman's Compensation Insurance - rate = (rate ÷ \$100 x Wage Rate = \$ per hr.)

Rate per \$100 of coverage	\$ 3.84
Effective Hourly Effective Wage Rate	\$ 14.02
Workman's Compensation Insurance Cost	\$ 0.54

FICA/Medicare (7.65 %)

FICA (6.2 Percent of Effective Hourly Wage Rate)	\$ 0.87
Medicare (1.45 Percent of Effective Hourly Wage Rate)	\$ 0.20

Holiday/Vacation/Sick Leave/Personal/Admin Time Off

Vacation days	15.4
Sick Days	4.1
Pers/Adm. Days	-
Holidays	8.0
Leave days/year	27.5
Leave hours/year	220.0
Normal Working Hours/day	8.0
Normal Hours/year	2,080.0
Adjusted Working Hours/year	1,860.0
Effective Hourly Wage Rate	\$ 14.02
Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$ 1.66

Pension

Percent of Effective Wage Rate	1.02%
Pension/Retirement Cost	\$ 0.14

Insurance Cost	Work Comp	6.2% FICA	1.45% Medicare	Holiday Vac Sick	Pension/Retirement	Total fringe/hour
\$4.15	\$0.54	\$0.87	\$0.20	\$1.66	\$0.14	\$7.56

Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines

Effective hourly rate	\$ 14.02
Fringe benefits per hour	\$7.56
Total hourly rate	\$ 21.58

Gas date	amount
3/1/2017	\$23.00
3/3/2017	\$36.00
3/6/2017	\$58.03
3/9/2017	\$29.51
3/13/2017	\$67.50
3/17/2017	\$46.00
3/14/2017	\$39.97
3/14/2017	\$24.75
3/20/2017	\$31.25
3/22/2017	\$49.50
3/23/2017	\$40.25
3/22/2017	\$18.50
3/27/2017	\$65.00
3/27/2017	\$28.21
3/28/2017	\$40.00
3/31/2017	\$54.00
3/29/2017	\$40.25
3/31/2017	\$17.75
4/5/2017	\$31.50
4/5/2017	\$66.00
4/11/2017	\$55.00
3/31/2017	\$34.50
4/11/2017	\$31.00
4/14/2017	\$24.00
4/14/2017	\$55.00
4/17/2017	\$19.35
4/19/2017	\$28.00
4/19/2017	\$64.40
4/24/2017	\$60.50
4/24/2017	\$33.00
4/26/2017	\$22.40
4/28/2017	\$56.01
Total	\$1,290.13

KORY HUNTER

vin 1983 Toyota

Welcome to Shell

SPEEDEE MART 2732

8724 N. 30th

Omaha NE 68104

SHELL

8724 NORTH 30TH ST

OMAHA, NE 68104

10006613003

03/01/2017 10:09:08 AM

Register: 1 Trans #: 6426 Op ID: 2

Your cashier: Loraine

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 3

10.006 GAL @ \$2.299/GAL \$23.00 99

Subtotal = \$23.00

Tax = \$0.00

Total = \$23.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$23.00

Credit USD\$23.00

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 001864

INV # 595900

Customer Copy

Your Bonus Savings

Join Fuel Rewards today...

Members earn \$0.10/gal reward on

Shell V-Power Nitro+!

Terms and conditions apply.

Offer ends 6/4/17.

See fuelrewards.com for details.

THANK YOU
FOR SHOPPING AT
SHELL SPEEDEE MART
AND

2012 Dodge #6931
mm

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

03/03/2017 1:12:34 PM
Register: 1 Trans #: 8252 Op ID: 9
Your cashier: Michaelle

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 4
15.661 GAL @ \$2.299/GAL \$36.00 99

Subtotal = \$36.00

Tax = \$0.00

Total = \$36.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$36.00

Credit USD\$36.00

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 003452

INV # 612820

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

THANK YOU
FOR SHOPPING AT

2014 Ford BWO #5936

Welcome to Shell

SR

SPEEDEE MART 2732

8724 N. 30th

Omaha NE 68104

SHELL

8724 NORTH 30TH ST

OMAHA, NE 68104

10006613003

03/06/2017 1:31:23 PM

Register; 1 Trans #: 804 Op ID: 6

Your cashier: Jennifer

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 7

26.387 GAL @ \$2.199/GAL \$58.03 99

Subtotal = \$58.03

Tax = \$0.00

Total = \$58.03

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$58.03

Credit USD\$58.03

XXXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 006714

INV # 636183

Customer Copy

Your Bonus Savings

Join Fuel Rewards today...

Members earn \$0.10/gal reward on

Shell V-Power NITRO+!

Terms and conditions apply.

Offer ends 6/4/17.

See fuelrewards.com for details.

1-101 Home

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006513003

2014
Ford Bus
Vin # 5936

J. Bradley

04/19/2017 2:05:42 PM
Register: 1 Trans #: 8890 Op ID: 4
Your cashier: Rita

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 2
28.634 GAL @ \$2.249/GAL \$64.40 99

Subtotal = \$64.40
Tax = \$0.00

Total = \$64.40

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$64.40

Credit USD\$64.40
XXXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped
APPROVED

AUTH # 019329

INV # 995944

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

2014 Ford Bus # 5936
SR

Duplicate

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

04/24/2017 3:03:16 PM
Register: 1 Trans #: 3819 Op ID: 6
Your cashier: Jennifer

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 7
26.899 GAL @ \$2.249/GAL \$60.50 99

Subtotal = \$60.50
Tax = \$0.00

Total = \$60.50

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$60.50

Credit USD\$60.50
XXXXXXXXXXXXXXXX8003, SHELL COMM
Swiped
APPROVED
AUTH # 024725 INV # 042515

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

THANK YOU
FOR SHOPPING AT

2012 Dodge # 6931

MM

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST.
OMAHA, NE 68104
10006613003

03/09/2017 2:37:37 PM
Register: 1 Trans #: 3430 Op ID: 4
Your cashier: Rita

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 3
13.541 GAL @ \$2.179/GAL \$29.51 99

Subtotal = \$29.51
Tax = \$0.00

Total = \$29.51

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$29.51

Credit USD\$29.51
XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 009944

INV # 660704

Customer Copy

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Join Fuel Rewards today...
Members earn \$0.10/gal reward on
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THANK YOU

0#5936

Shell SR

IT 2732
30Th
58104

2014 Ford Bue #5936

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30Th
Omaha NE 68104

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30Th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

03/17/2017 11:44:31 AM
Register: 1 Trans #: 9899 Op ID: 1
Your cashier: AL

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 6
21.305 GAL @ \$2.159/GAL \$46.00 99

Subtotal = \$46.00

Tax = \$0.00

Total = \$46.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$46.00

Credit USD\$46.00

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 017398

INV # 721910

Customer Copy

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Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

THANK YOU
FOR SHOPPING AT
SHELL SPEEDEE MART
AND
HAVE A GREAT DAY!!

03/13/2017 3:39:34 PM
Register: 1 Trans #: 6637 Op ID: 6
Your cashier: Jennifer

REGULAR CA PUMP# 6
30.978 GAL @ \$2.179/GAL \$67.50 99

Subtotal = \$67.50

Tax = \$0.00

Total = \$67.50

Change Due = \$0.00

Credit \$67.50

Credit USD\$67.50

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 013087

INV # 691311

Buyer agrees to pay the total, according to
the agreement with the card issuer(s)

SIGNATURE: _____

Merchant Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

THANK YOU
FOR SHOPPING AT

11:31:23 PM
#: 804 Op ID: 6
r: Jennifer

PRINT *** REPRINT ***

GAL \$58.03 99

Subtotal = \$58.03

Tax = \$0.00

Total = \$58.03

PRINT *** REPRINT ***

Change Due = \$0.00

\$58.03

USD\$58.03

3, SHELL COMM

INV # 636188

Customer Copy

Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
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Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

Van
Ford
2016

03/14/2017 3:09:48 PM
Register: 1 Trans #: 7434 Op ID: 6
Your cashier: Jennifer

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR GA PUMP# 1
18.343 GAL @ \$2.179/GAL \$39.97 99

Subtotal = \$39.97
Tax = \$0.00
Total = \$39.97

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$39.97

Credit USD\$39.97

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 014321

INV # 698738

Customer Copy

2012 Dodge #6931

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

03/14/2017 3:19:08 PM
Register: 1 Trans #: 7438 Op ID: 6
Your cashier: Jennifer

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 3
11.357 GAL @ \$2.179/GAL \$24.75 99

Subtotal = \$24.75
Tax = \$0.00

Total = \$24.75

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$24.75

Credit USD\$24.75

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 014445

INV # 698779

Customer Copy

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2012 Dodge #6931

Welcome to Shell

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8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

03/20/2017 9:46:25 AM
Register: 1 Trans #: 2427 Op ID: 2
Your cashier: Loraine

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 3
14.473 GAL @ \$2.159/GAL \$31.25 99

Subtotal = \$31.25
Tax = \$0.00

Total = \$31.25

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$31.25

Credit USD\$31.25

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 020709

INV # 745869

Customer Copy

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Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
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2013 Toyota Empower
vin 9232
Welcome to Shell *Signature*

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

03/15/2017 11:15:13 AM
Register: 1 Trans #: 8088 Op ID: 4
Your cashier: Rita

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 3
7.000 GAL @ \$2.179/GAL \$15.25 99

Subtotal = \$15.25
Tax = \$0.00

Total = \$15.25

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$15.25

Credit USD\$15.25

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 015350

INV # 704882

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power Nitro+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

2014 Ford bus #5936

Welcome to Shell MM

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

03/22/2017 10:07:40 AM
Register: 1 Trans #: 4049 Op ID: 2
Your cashier: Loraine

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 7
22.929 GAL @ \$2.159/GAL \$49.50 99

Subtotal = \$49.50

Tax = \$0.00

Total = \$49.50

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$49.50

Credit USD\$49.50

XXXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 022971

INV # 761395

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

THANK YOU

2014 Ford bus #5936

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

03/23/2017 3:21:08 PM
Register: 1 Trans #: 5094 Op ID: 4
Your cashier: Rita

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 7
18.643 GAL @ \$2.159/GAL \$40.25 99

Subtotal = \$40.25

Tax = \$0.00

Total = \$40.25

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$40.25

Credit USD\$40.25

XXXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 023016

INV # 771329

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

THANK YOU
FOR SHOPPING AT

HOA/RO Transport
vin # 1983

Welcome to Shell

[Signature]

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

ELL
24 NORTH 30TH ST
OMAHA, NE 68104
006613003

03/22/2017 10:25:01 AM
Register: 1 Trans #: 4058 Op ID: 2
Your cashier: Loraine

** REPRINT *** REPRINT *** REPRINT ***

GULAR CA PUMP# 3
567 GAL @ \$2.159/GAL \$18.50 99

Subtotal = \$18.50

Tax = \$0.00

Total = \$18.50

** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

edit \$18.50

edit USD\$18.50

XXXXXXXXXXXX8003, SHELL COMM

iped

PROVED

TH # 022967 INV # 761494

Customer Copy

ur Bonus Savings
in Fuel Rewards today...
members earn \$0.10/gal reward on
all V-Power NITRO+!
terms and conditions apply.
offer ends 6/4/17.
see fuelrewards.com for details.

THANK YOU

5014 Ford Bwo #5936

mm

Welcome to Shell

SPEEDEE MART 2732

8724 N. 30th

Omaha NE 68104

SHELL

8724 NORTH 30TH ST

OMAHA, NE 68104

10006613003

03/27/2017 10:05:21 AM

Register: 1 Trans #: 8137 Op ID: 2

Your cashier: Loraine

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 6

29.969 GAL @ \$2.169/GAL \$65.00 99

Subtotal = \$65.00

Tax = \$0.00

Total = \$65.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$65.00

Credit USD\$65.00

XXXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 027295

INV # 799916

Customer Copy

Your Bonus Savings

Join Fuel Rewards today...

Members earn \$0.10/gal reward on

Shell V-Power NITRO+

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Offer ends 6/4/17.

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THANK YOU

2012 Dodge Caravan

VIN# 6931

Welcome to Shell

SPEEDEE MART 2732

8724 N. 30th

Omaha NE 68104

LV
JB

SHELL

8724 NORTH 30TH ST

OMAHA, NE 68104

10006613003

03/27/2017 10:58:50 AM

Register: 1 Trans #: 8175 Op ID: 9

Your cashier: Michaelle

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 2

13.005 GAL @ \$2.169/GAL \$28.21 99

Subtotal = \$28.21

Tax = \$0.00

Total = \$28.21

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$28.21

Credit USD\$28.21

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 027050

INV # 800268

Customer Copy

Your Bonus Savings

Join Fuel Rewards today...

Members earn \$0.10/gal reward on

Shell V-Power Nitro+

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Offer ends 6/4/17.

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THANK YOU

FOR SHOPPING AT

Florence

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

2016
Van
moby

03/28/2017 1:37:43 PM
Register: 1 Trans #: 9103 Op ID: 6
Your cashier: Jennifer

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 2
18.612 GAL @ \$2.149/GAL \$40.00 99
Subtotal = \$40.00
Tax = \$0.00
Total = \$40.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$40.00

Credit USD\$40.00
XXXXXXXXXXXXXXXX8003, SHELL COMM
Swiped
APPROVED
AUTH # 028680 INV # 809202

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
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THANK YOU
FOR SHOPPING AT

2014 Ford Bus #5936

MM

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

03/31/2017 9:49:38 AM
Register: 1 Trans #: 1451 Op ID: 2
Your cashier: Loraine

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 6
25.125 GAL @ \$2.149/GAL \$54.00 99

Subtotal = \$54.00
Tax = \$0.00

Total = \$54.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$54.00

Credit USD\$54.00
XXXXXXXXXXXXXXXX8003, SHELL COMM
Swiped
APPROVED
AUTH # 031913 INV # 831859

Customer Copy

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Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power Nitro+!
Terms and conditions apply.
Offer ends 6/4/17.
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2014 Ford Bus #5936

Welcome to Shell

SR

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

03/29/2017 9:00:53 AM
Register: 1 Trans #: 9757 Op ID: 2
Your cashier: Loraine

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 3
18.730 GAL @ \$2.149/GAL \$40.25 99

Subtotal = \$40.25
Tax = \$0.00

Total = \$40.25

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$40.25

Credit USD\$40.25
XXXXXXXXXXXXXXXX8003, SHELL COMM
Swiped
APPROVED
AUTH # 029062 INV # 815563

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power Nitro+!
Terms and conditions apply.
Offer ends 6/4/17.
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PO/NOH Transport
Vin 1983

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

03/31/2017 10:47:58 AM
Register: 1 Trans #: 1492 Op ID: 1
Your cashier: AL

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 3
8.260 GAL @ \$2.149/GAL \$17.75 99

Subtotal = \$17.75
Tax = \$0.00

Total = \$17.75

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$17.75

Credit USD\$17.75
XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 031873

INV # 832253

Customer Copy

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Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
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THANK YOU

2012 Dodge #6931

MM

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

04/05/2017 9:06:13 AM
Register: 1 Trans #: 5679 Op ID: 2
Your cashier: Lorraine

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 2
14.008 GAL @ \$2.249/GAL \$31.50 99

Subtotal = \$31.50
Tax = \$0.00

Total = \$31.50

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$31.50

Credit USD\$31.50
XXXXXXXXXXXXXXXX8003, SHELL COMM
Swiped
APPROVED
AUTH # 005584 INV # 871129

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
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THANK YOU
FOR SHOPPING AT

2014 Ford Bus #5936
SR

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

04/05/2017 12:09:40 PM
Register: 1 Trans #: 5806 Op ID: 2
Your cashier: Loraine

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 2
29.345 GAL @ \$2.249/GAL \$66.00 99

Subtotal = \$66.00
Tax = \$0.00

Total = \$66.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$66.00

Credit USD\$66.00
XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 005933

INV # 872358

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power Nitro+!
Terms and conditions apply.
Offer ends 6/4/17.
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THANK YOU

2014 Ford bus #5936
SR

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

04/11/2017 9:35:02 AM
Register: 1 Trans #: 1085 Op ID: 2
Your cashier: Loraine

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 3
24.454 GAL @ \$2.249/GAL \$55.00 99

Subtotal = \$55.00
Tax = \$0.00

Total = \$55.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$55.00

Credit USD\$55.00

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 011218

INV # 922294

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power Nitro+!
Terms and conditions apply.
Offer ends 6/4/17.
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THANK YOU
FOR SHOPPING AT

2012 Dodge # 6931
SR

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

03/31/2017 8:57:54 AM
Register: 1 Trans #: 1409 Op ID: 5
Your cashier: Mike

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 1
16.052 GAL @ \$2.149/GAL \$34.50 99

Subtotal = \$34.50
Tax = \$0.00

Total = \$34.50

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$34.50

Credit USD\$34.50

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 031022

INV # 831461

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
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THANK YOU
FOR SHOPPING AT

2012 Dodge # 6931
mm

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

04/11/2017 9:11:13 AM
Register: 1 Trans #: 1075 Op ID: 2
Your cashier: Loraine

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 2
13.784 GAL @ \$2.249/GAL \$31.00 99

Subtotal = \$31.00
Tax = \$0.00

Total = \$31.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$31.00

Credit USD\$31.00

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 011073

INV # 922138

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
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THANK YOU
FOR SHOPPING AT

6931

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

2017
Paddy

04/14/2017 12:15:49 PM
Register: 1 Trans #: 4088 Op ID: 6
Your cashier: Jennifer

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 7
10.671 GAL @ \$2.249/GAL \$24.00 99

Subtotal = \$24.00
Tax = \$0.00

Total = \$24.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$24.00

Credit USD\$24.00

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 014573

INV # 950998

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

THANK YOU
FOR SHOPPING AT

2014 Ford Bus #5936
mm

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

04/14/2017 11:10:42 AM
Register: 1 Trans #: 4027 Op ID: 6
Your cashier: Jennifer

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 2
24.454 GAL @ \$2.249/GAL \$55.00 99

Subtotal = \$55.00

Tax = \$0.00

Total = \$55.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$55.00

Credit USD\$55.00

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 014562

INV # 950394

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

THANK YOU
FOR SHOPPING AT

RO/ADA Transport Car
vin 1983

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

04/17/2017 8:43:52 AM
Register: 1 Trans #: 6790 Op ID: 2
Your cashier: Loraine

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 3
8.603 GAL @ \$2.249/GAL \$19.35 99

Subtotal = \$19.35
Tax = \$0.00

Total = \$19.35

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$19.35

Credit USD\$19.35
XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped
APPROVED
AUTH # 017919

INV # 976365

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

2012 Dodge #6931
mm

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

04/19/2017 9:42:05 AM
Register: 1 Trans #: 8714 Op ID: 2
Your cashier: Loraine

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 3
12.448 GAL @ \$2.249/GAL \$28.00 99

Subtotal = \$28.00
Tax = \$0.00

Total = \$28.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$28.00

Credit USD\$28.00

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 019645

INV # 994186

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

THANK YOU
FOR SHOPPING AT

2014 Ford Bus # 5936

SR

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

04/24/2017 3:03:16 PM
Register: 1 Trans #: 3819 Op ID: 6
Your cashier: Jennifer

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 7
26.899 GAL @ \$2.249/GAL \$60.50 99

Subtotal = \$60.50
Tax = \$0.00

Total = \$60.50

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$60.50

Credit USD\$60.50

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 024725

INV # 042515

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

THANK YOU

2012 Dodge #6931
mm

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

04/24/2017 3:29:37 PM
Register: 1 Trans #: 3850 Op ID: 6
Your cashier: Jennifer

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 7
14.675 GAL @ \$2.249/GAL \$33.00 99

Subtotal = \$33.00
Tax = \$0.00

Total = \$33.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$33.00

Credit USD\$33.00
XXXXXXXXXXXXXXXX8003, SHELL COMM
Swiped
APPROVED
AUTH # 024960 INV # 042770

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

THANK YOU

KO/HOT 1 name
vin 1983
Welcome to Shell
SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

04/26/2017 11:13:09 AM
Register: 1 Trans #: 5376 Op ID: 1
Your cashier: AL

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 3
9.959 GAL @ \$2.249/GAL \$22.40 99
Subtotal = \$22.40
Tax = \$0.00
Total = \$22.40

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = -\$0.00

Credit \$22.40

Credit USD\$22.40
XXXXXXXXXXXXXXXX8003, SHELL COMM
Swiped
APPROVED
AUTH # 026383 INV # 057042

Customer Copy

2014 Ford Bus # 5936

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

04/28/2017 12:08:52 PM
Register: 1 Trans #: 7218 Op ID: 9
Your cashier: Michaelle

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 6
24.905 GAL @ \$2.249/GAL \$56.01 99

Subtotal = \$56.01

Tax = \$0.00

Total = \$56.01

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$56.01

Credit USD\$56.01

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 028815

INV # 073874

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

THANK YOU
FOR SHOPPING AT
SHELL SPEEDEE MART

Welcome to Shell

SPEEDEE MART 2732
8724 N. 30th
Omaha NE 68104

SHELL
8724 NORTH 30TH ST
OMAHA, NE 68104
10006613003

04/20/2017 1:39:35 PM
Register: 1 Trans #: 9802 Op ID: 2
Your cashier: Loraine

*** REPRINT *** REPRINT *** REPRINT ***

REGULAR CA PUMP# 6
20.927 GAL @ \$2.249/GAL \$47.06 99

Subtotal = \$47.06

Tax = \$0.00

Total = \$47.06

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Credit \$47.06

Credit USD\$47.06

XXXXXXXXXXXXXXXX8003, SHELL COMM

Swiped

APPROVED

AUTH # 020506

INV # 004432

Customer Copy

Your Bonus Savings
Join Fuel Rewards today...
Members earn \$0.10/gal reward on
Shell V-Power NITRO+!
Terms and conditions apply.
Offer ends 6/4/17.
See fuelrewards.com for details.

THANK YOU
FOR SHOPPING AT
SHELL SPEEDEE MART

Service	Vehicle	Date	Amount
Unique Auto Garage	2015 Toyota Corolla	3/16/2017	\$79.15
Unique Auto Garage	2012 Dodge Caravan	3/30/2017	\$627.23
Total			\$706.38



4504 Cuming Street
Omaha, NE. 68132
Phone: 402-991-3111 Fax: 402-991-3762
Any Car Any Problem

INVOICE

23772

Org. Est. # 054378

INVOICE

Date: 03/16/2017

Florence Home #3169

7915 N 30th st

Omaha, NE 68112

Cellular : 402-827-6037 Work : 402-630-4632

2015 Toyota - Corolla L - 1.8L, In-Line4 (110CI) VIN(U)

Lic # :DBM 533 - NE

Odometer In : 16203

VIN# :2T1BURHEX FC351983

Part Description	Qty	Sale	Ext	Labor Description	Ext
OIL FILTER	1.00	3.50	3.50		
Standard Motor Oil	5.00	3.00	15.00	customer says it sounds like the rear hub is making noise, please check and advise.	0.00
Shop Supplies/			5.77	couldn't duplicate noise they heard but found two spots where exhaust was rubbing. reattached heat shield high and bent cross member back straight.	
				Courtesy Vehicle Inspection and Evaluation	0.00
				Fluid Capacity:	
				Engine Oil - Volume: 4.40 QTS. (4.2L) - TOYOTA Genuine Motor Oil.	
				SAE 0W-20 or equivalent ILSAC multigrade oil; Drain and Refill,w/Filter - (Note: SAE 0W-20 is the best choice for good fuel economy and good starting in cold weather. If SAE 0W-20 is not available, SAE 5W-20 oil may be used. However, it must be replaced with SAE 0W-20 at the next oil change.	
				The fluid capacity is the quantity of reference.)	
				Change Motor Oil Lube Chassis	9.19
				Changed Motor Oil & Replaced Filter, Added 5 QTS Standard Motor Oil, Lube Chassis, Check all Fluid Levels	
				Reattach heat shield and straighten cross member	44.44
				Hazardous Materials	1.25
				[Recommendations]	
				Upon inspection, tech found the front and rear bumper had a minor hit, and the paint is cracked/chipping off.	
				Perform Lube, Oil & Filter Exchange on 6/7/2017 or 19200 Miles.	

(Payments -)

Labor:	53.63
Parts:	24.27
HazMat:	1.25
Sub:	79.15
Tax:	0.00
Total:	\$79.15
Bal Due:	\$79.15

Vehicle Received: 3/16/2017

Written By: Percy, Vince - Technicians: Bredy, Rich



4504 Cuming Street
Omaha, NE. 68132
Phone: 402-991-3111 Fax: 402-991-3762
Any Car Any Problem

01-71200-45-00

3-30-17 SJ

INVOICE

23856

Org. Est. # 054486

Invoice from History

Date: 03/30/2017

Florence Home - Edward Sheldon #3169

7915 N 30th st

Omaha, NE 68112

Cellular: 402-321-9064 Work: 402-630-4632

2012 Dodge - Grand Caravan SE - 3.6L V6 (220CI) VIN(G)

Lic #: 1705 - NE

Odometer In: 89144

VIN #: 2C4RDGBG7 CR166931

Part Description	Qty	Sale	Ext	Labor Description	Ext
Remanufactured Alternator	1.00	294.14	294.14		
Remanufactured Alternator <CORE>	1.00	0.00	0.00	White/ plate 1705/7915 N 30th st, call 402-321-9064 when arrive	0.00
OIL FILTER	1.00	3.50	3.50		
Standard Motor Oil	5.00	3.00	15.00	Customer says vehicle needs jumped, battery light comes on, then it dies. please check and advise.	35.55
Battery Post Shims	1.00	7.90	7.90	Starting/Charging System Test	
Towing Fee 10 miles or Less	1.00	74.50	74.50	Courtesy Vehicle Inspection and Evaluation	0.00
Shop Supplies/			39.73	ALTERNATOR ASSEMBLY - Remove & Replace - All Applicable Models	127.10
				Change Motor Oil Lube Chassis	9.19
				Changed Motor Oil & Replaced Filter, Added 5 QTS Standard Motor Oil, Lube Chassis, Check all Fluid Levels	
				Install battery shims	17.78
				Hazardous Materials	2.84

[Recommendations]

Perform Lube, Oil & Filter Exchange on 6/22/2017 or 92100 Miles.

[Payments -]

Labor:	189.62
Parts:	434.77
HazMat:	2.84
Sub:	627.23
Tax:	20.69
Total:	\$647.92
Bal Due:	\$647.92

Vehicle Received: 3/27/2017

Work Completed Date: 3/27/2017

Total
Insur

2/2 49000

Your account summary

Product	Policy	Term / Bill plan	Premium charged (\$)
79157131 Midwest Geriatrics, Inc.			
Nrs Hom Pkg	PHPK1488873	05/01/2016 - 17 25% & 9.	13,312.00

0.00
0.00
0.00***4,437.36
4,437.36

kdown

it
\$) @ surclInst
1 &
Pe
lov

Insurance Remaining
12/16-4/17 1688.70
new Van 1435.20
717.60 x 2 7623.90
5/17-6/17 1768.20
884.10 x 2 9392.10

Balance
due (\$)

4437.36
~~3,764.96~~
3,764.96

denise the
Aon
Total Balance: 3,764.96

credit is
incorrect

Insurance

Jan 1123.30
Feb 884.10
2007.40

Insurance

Mar 884.10
Apr 884.10
1768.20

5/1/16-5/1/17 policy year
Less Gerimed Pharmacy car
Less Empower Home Care car

\$13,312.00
(1,316.89)
(1,385.89)

Net
Monthly Expense
July-Nov Expense

10,609.22 / 12
① 884.10 * 5
\$ 4,420.50

Dec Expense ① 884.10 + ② 239.20 = \$1123.30
Jan Expense (same) \$1123.30
Feb-Apr Expense (only \$884.10) \$884.10

Added 2016 Ford Van
Aug 2016 not included
in policy renewal
at left
(see 10/1/16 invoice attached)

July-Nov Expense

Add 5/1/16-5/1/17 from left

total

\$1,196 / 5 mos
to pay
② 239.20 installment
x 3 pd July-Nov

\$717.60
4,420.50

\$5138.10

make copies
for Patty for g
+ you for EHC
Thanks!
tbl

05/01/16-05/01/17 policy Year	13,312.00
Less Pharmacy Car	(1,316.89)
Less Home Care Car	(1,385.89)
Net	<u>10,609.22</u>
Monthly Premium	<u>\$ 884.10</u>

2016 Ford Added August 2016
Monthly Premium

1,196.00 Policy Coverage Period 08/01/16 - 04/30/17
\$ 132.89

July Expense	884.10
August Expense	1,016.99
September Expense	1,016.99
October Expense	1,016.99
November Expense	1,016.99
December Expense	1,016.99
January Expense	1,016.99
February Expense	1,016.99
March Expense	1,016.99
April Expense	<u>1,016.99</u>
To Expense through April	10,037.02
Reported on Request through 11/30/16	(5,138.10)
Reported on Request through 12/31/16	(1,123.30)
Reported on Request through 02/28/17	(2,007.40)
Reported on Request through 04/30/17	<u>(1,768.20)</u>
Balance to be billed	<u><u>0.02</u></u>

Contractor Name: Florence Home Transportation

Billing Period: 3-1-2017 to 4-30-2017

Progress Report Form

Work Completed for Current Billing Period:

32% of transportation expenses are being requested in this reporting period. Transportation was conducted for residents of Florence Home, Royale Oaks and House of Hope. Time was calculated based on boarding time; drive time to doctor visits, essential shopping, van trips and dental visits; time to assist residents off the vehicles and to their visit and then back on the vehicles; and drive time back to the facilities.

Anticipated Work for Next Billing Period:

Anticipated work for the next billing period will be the same – transporting to and from doctor visits and outings.

Information Needed from MAPA/FTA:

None at this time

Percent of Work Completed to Date:

81%

Outstanding Issues:

None at this time.

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Lovgren Marketing Group

Project Title: 2017 CMAQ Air Quality and Reduced Fare Program

Contract Approved by Board of Directors: February 23, 2017

Effective: February 1, 2017 - January 31, 2018

Contract Amount of: \$196,000

Payment # 1

1. Computation of Payment

Bill to Date	\$15,168.73
Less Previous Payments	<u> -</u>
Payment Due this Date	<u><u> \$15,168.73 </u></u>

2. Payment Approved

RECOMMENDED PAYMENT BY:



Responsible Charge / Staff Member



Department Manager

Executive Director

Payment approved by Finance Committee

Treasurer

LOVGREN MARKETING GROUP

809 North 96 Street Suite 2
Omaha NE 68114-2498
402-397-7158

STATEMENT

Metropolitan Area Planning Agency (MAPA)
2222 Cuming Street
Omaha NE 68102-4328

Date

4/30/2017

March 1, 2017 - April 30, 2017

Project #CM-D2 (107)

E-Mail: mengel@mapacog.org scutsforth@mapacog.org

Date	Invoice	Transaction	Amount
4/30/2017	19013	CMAQ REDUCED FARE CAMPAIGN	\$15,168.73
		AMOUNT DUE*PLEASE REMIT	\$15,168.73

LOVGREN MARKETING GROUP

809 North 96 Street Suite 2
Omaha NE 68114-2498
402-397-7158

INVOICE

Metropolitan Area Planning Agency (MAPA)
2222 Cuming Street
Omaha NE 68102-4328

Invoice #

19013

4/30/2017

March 1, 2017 - April 30, 2017

Direct Labor

E-Mail: mengel@mapacog.org scutsforth@mapacog.org

Services	Amount
<i>CMAQ Reduced Fare Campaign**Project #CM-D2-(107)</i>	
TASK 1 * PROJECT MANAGEMENT	
1.1 Project Execution Plan	
Principal Manager* Linda Lovgren 5.00 Hrs @ 190	\$950.00
1.2 Media Planning	
Principal Manager* Linda Lovgren 10.00 Hrs @ 190	\$1,900.00
1.3 Progress & Client Meetings	
Principal Manager * Linda Lovgren 4.00 Hrs @ \$190	\$760.00
Creative Mgr/Web Designer* Tom Nemitz 4.00 Hrs @ \$145	\$580.00
1.4 Project Implementation	
Principal Manager* Linda Lovgren 3.25 Hrs @ 190	\$617.50
1.5 Administrative Duties	
Principal Manager* Linda Lovgren 2.50 Hrs @ 190	\$475.00
Page 1 of 3	

LOVGREN MARKETING GROUP

809 North 96 Street Suite 2
Omaha NE 68114-2498
402-397-7158

INVOICE

Metropolitan Area Planning Agency (MAPA)
2222 Cuming Street
Omaha NE 68102-4328

Invoice #

19013

4/30/2017

March 1, 2017 - April 30, 2017

Direct Labor

E-Mail: mengel@mapacog.org scutsforth@mapacog.org

Services	Amount
<i>CMAQ Reduced Fare Campaign**Project #CM-D2-(107)</i>	
TASK 3 * CREATIVE/GRAPHICS	
3.1 Graphic Design	
Creative Mgr/Web Designer* Tom Nemitz 22.00 Hrs @ \$145	\$3,190.00
3.2 Broadcast Creative/Production	
Creative Mgr/Web Designer* Tom Nemitz 2.75 Hrs @ \$145	\$398.75
TASK 4 * MEDIA COORDINATION	
4.1.2 Negotiate rates with value added/pro bono extensions	
Principal Manager* Linda Lovgren 1.75 Hrs @ \$190	\$332.50
4.1.3 Provide recommended media schedule	
Principal Manager* Linda Lovgren .50 Hrs @ \$190	\$95.00
4.1.4 Complete Insertion Orders & Traffic	
Project Assistant*Pam Hill 13.00 Hrs @ \$85	\$1,105.00

LOVGREN MARKETING GROUP

809 North 96 Street Suite 2
 Omaha NE 68114-2498
 402-397-7158

INVOICE

Metropolitan Area Planning Agency (MAPA)
 2222 Cuming Street
 Omaha NE 68102-4328

Invoice #

19013

4/30/2017

March 1, 2017 - April 30, 2017

Direct LaborE-Mail: mengel@mapacog.org scutsforth@mapacog.org

Services	Amount
<i>CMAQ Reduced Fare Campaign**Project #CM-D2-(107)</i>	
TASK 5 * PUBLIC RELATIONS	
<i>5.5.1 Coordinate with meteorologists/traffic reporters</i>	
Principal Manager* Linda Lovgren .25 Hrs @ \$190	\$47.50
<i>5.5.2 Develop network of corporations/businesses/schools</i>	
Principal Manager* Linda Lovgren 8.50 Hrs @ \$190	\$1,615.00
<i>5.6.1 Meetings, briefings, presentations, other activities</i>	
Principal Manager* Linda Lovgren 1.50 Hrs @ \$190	\$285.00
PRINTING/REPRODUCTION COSTS	
Speciality Item * 1 Red Tablecloth with Imprint	\$169.00
Freight* 1 Red Tablecloth with imprint	\$12.31
Tax * 1 Red Tablecloth with Imprint	\$12.69
Printing* 2,500 Little Steps Flyers	\$478.00
Printing* 1,500 Little Steps Handout Cards	\$139.00
Tax* Printing Flyers & Cards	\$43.19
Speciality Item* 1,220 Small Non-Woven Drawstring Backpacks	\$1,675.40
Freight* 1,220 Small Non-Woven Drawstring Backpacks	\$139.36
Tax* 1,220 Small Non-Woven Drawstring Backpacks	\$127.03
Delivery Services (2) 4/10/17 & 4/11/17	\$21.50
AMOUNT DUE*PLEASE REMIT	\$15,168.73

LOVGREN MARKETING GROUP
809 North 96 Street Suite 2
Omaha NE 68114-2498
402-397-7158

PROGRESS REPORT



Project #: CM-D2 (107)
Control #: 22553
Agreement #: BK1710
Location: Douglas County & Sarpy County

Invoice #19013

March 1, 2017 - April 30, 2017

Page 1

Project Activity During this Period:

The following is a summary of project work performed by the Lovgren Marketing Group team for CMAQ AIR QUALITY & REDUCED FARE PROGRAM 2017

Task 1 PROJECT MANAGEMENT

Strategic Planning & Project Coordination; Media-Strategic Planning; Attend Committee Meetings
Development Strategic Plan; Prep for Committee Meetings; Agendas & Distribution

Task 2 AIR QUALITY AWARENESS SURVEY

****No Activity**

Task 3 CREATIVE/GRAPHICS

Creative Development for Radio & TV Spots
Design, Layout, Revisions for Backpacks, Handout Cards, Flyers, and Table Cover

Task 4 MEDIA COORDINATION

Meetings with Media Vendors-negotiate rates;Confirmation for outdoor schedule
Create insertion orders & send to stations

Task 5 PUBLIC RELATIONS

Outreach to youth organizations; coordinate presentations with teachers/students for ozone readers
Outreach to Boys/Girls Clubs & Girl Scouts; Coordinate NRG Media Traffic Reports
Meeting with Midtown on the Move to coordinate bike event

Direct Costs*(Printing/Production)Media Advertising, Radio, Television, Social Media, Bus Tails

Specialty Items-Tablecloth, Little Step Flyers & Handout Cards; Green Non-Woven Drawstring Backpacks
Delivery Services

Task Name	Task Order Total	Invoice #19013 4-30-2017	Billed to Date	Remaining Budget	% of Project Completed
Task 1 Project Management & Administration*Direct Labor	\$ 22,820.00	\$ 5,282.50	\$ 5,282.50	\$ 17,537.50	23%
Task 2 Air Quality Awareness Survey*Direct Labor	\$ 3,990.00	\$ -	\$ -	\$ 3,990.00	0%
Task 3.1 Graphic Design * Direct Labor	\$ 18,125.00	\$ 3,588.75	\$ 3,588.75	\$ 14,536.25	20%
Task 4 Media Planning & Placement * Direct Labor	\$ 11,965.00	\$ 1,532.50	\$ 1,532.50	\$ 10,432.50	13%
Task 5 Public Relations * Direct Labor	\$ 11,020.00	\$ 1,947.50	\$ 1,947.50	\$ 9,072.50	18%
Sub-Total:	\$ 67,920.00	\$ 12,351.25	\$ 12,351.25	\$ 55,568.75	18%
Direct Expenses					
Direct Costs:					
Printing Collateral; Production-Radio,TV, Outdoor, Website	\$ 16,080.00	\$ 2,817.48	\$ 2,817.48	\$ 13,262.52	18%
Media*Print Ads, Radio Spots, TV, Outdoor Brds, On-line, Social Media	\$ 85,000.00	\$ -	\$ -	\$ 85,000.00	0%
Social Media Consultant	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00	0%
Survey*Survey Subconsultant	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	0%
Sub-Total:	\$ 128,080.00	\$ 2,817.48	\$ 2,817.48	\$ 125,262.52	2%
GRAND TOTAL:	\$ 196,000.00	\$ 15,168.73	\$ 15,168.73	\$ 180,831.27	8%

Cost Breakdown Form

Specific Rates of Compensation (Fixed Labor) Agreements

Company Name:	LOVGREN MARKETING GROUP		
Control No.:	22553	Project No.:	CM-D2(107)
Project Location:	Douglas County & Sarpy County		
Agreement No.:	BK1710	Expire Date:	January 31, 2018
Invoice No.:	19013	Invoice Date:	April 30, 2017
% Work Completed:	8%		
Current Billing Period:	3/1/2017	thru	4/30/2017
Agreement No:	BK1710	Maximum Not-to-Exceed Amount	\$196,000.00
Agreement amount thru supplement #	000		
	Amount		
	This Period	Previously Billed	To Date
Direct Labor	\$12,351.25	\$0.00	\$12,351.25
Direct Costs (Non-Labor)	\$2,817.48	\$0.00	\$2,817.48
Outside Services (Subconsultants):			
Name	Max Amount		
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Adjustments:			
Description:			\$0.00
Total Amount DUE >>	\$15,168.73	\$0.00	\$15,168.73

By submitting this form electronically to State, Consultant certifies submitted costs are actual and allowed by contract		Total Agreement Amount Remaining:	\$180,831.27
Signature (typed or signed name required):	Title:	Date:	
Donna Maxey	Business/Accounting Mgr* Lovgren Marketing Group	4/30/2017	
Consultant's email contact for invoice-related questions: maxey@lovgren.com			

DR Form 162a, v16.1230

Notes:

1. If Agreement covers multiple control numbers (projects) use the smallest number for this Cost Breakdown Form, then your invoice should

Subject: 4imprint Order Approval Email

Date: Wednesday, April 5, 2017 at 11:31:48 AM Central Daylight Time

From: administrator@4imprint.com

To: Tom Nemitz



Thank you for your order!

Your order number is #13658573

Please use this number any time you are checking your order status or if you have a question regarding your order. Your credit card will not be charged until your order is complete.

ORDER DETAILS

13658573

Order Date:

Wednesday, April 5, 2017

Delivery Address:

Tom Nemitz
809 N. 96th St.
Omaha, NE
68114

Item #	Description	Color	Qty	Unit Price	Extras	Total
2212	Closed-Back Table Throw - 6' Imprint On: Front-Center Imprint Color: Heat Transfer	Red / Red	1	\$169.00	0¢	\$169.00

Freight: \$12.31

Tax: \$12.69

ORDER TOTAL: **\$194.00**



CREATIVE
PRESS & DESIGN

13616 A Street
Omaha, NE 68144
p: 402.333.5681
f: 402.334.5014

Invoice

Bill To:

Lovgren Marketing Group
809 N. 96th Street
Omaha, Nebraska 68114

Invoice No.

5770

Date	Ship Date	P.O. Number	Terms	Job #	Tax Exempt	Ship Via
04/26/17	04/26/17	Tom	Net 15	4639		Delivery

Item	Description	Quantity	Amount
Print Services	Little Steps Handout Cards	1,500	139.00
Print Services	Little Steps Flyers	2,500	478.00
	Sales Tax		43.19
Total			\$660.19



Wecandothat.

J. Michael Murphy & Associates, Inc.
 7002 Maple St. Omaha, NE 68104
 Phone (402) 572-6150 • Fax (402) 572-0374
 PPAI# 106020
 www.murphyadv.com

INVOICE

REMITTANCE STUB

J. Michael Murphy &

04/13/17

Invoice date

Invoice # 4017

Order # 4017

Job #

Lovgren Marketing

Customer

Customer # 1203

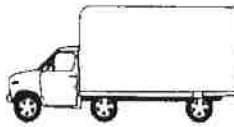
1 4P Salesperson

Customer # 1203		Ph: (402) 397-7158 Fx: 402-397-0354		S H I P Lovgren Marketing Group Attn: Linda Lovgren 809 North 96th Street Omaha NE 68114		
Job # 4017		S O L D Lovgren Marketing Group Attn: Linda Lovgren 809 North 96th Street Omaha NE 68114		T O Via UPS GroundTrak FOB Factory		
Unit 0	Customer po #	Salesperson	Order date	Invoice date	Date shipped	Invoice #
	1	John M Murphy	03/20/17	04/13/17	04/03/17	4017
Ordered	Shipped	Qty BO	Item #	Description	Price Per	Amount
	1220		8150	Small Non-Woven Drawstring Backpack	1.320 EA	1610.40
1	1		SET-UP	Set-Up Charge	55.000 EA	55.00
1	1		PROOF	Email Proof	10.000 EA	10.00
<p>RECEIVED APR 17 2017</p> <p>Over 25 Years in Business www.murphyadv.com</p>						
Terms Net 30		1675.40	0.00	139.36	127.03	1941.79
		Sub-total	Insurance	Shpg/Hdlg	Sales tax	Total

Total due 1941.79

No credit will be issued for returned merchandise without our consent. It is understood that an overrun or underrun of not more than 10%, to be billed pro-rata, is acceptable by the customer. Shipping Liability: This merchandise becomes your property at the time it is accepted by the carrier. A late payment charge of 18% will be applied to the balance owed under this invoice if it becomes past due. The purchaser agrees to pay all reasonable attorney's and collection agency fees, if incurred, to collect amount due.

CUSTOMER INVOICE



GRIFF'S DELIVERY SERVICE

Omaha, NE

402-677-0800

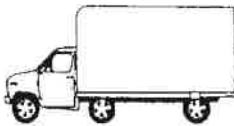
402-672-0727 • 402-850-1553 • 402-331-4299



MAPA

NR 186476

SHIPPER						
LOVgren						
DATE	TIME	AM	SHIPPER SIGNATURE			
4/10/17		PM				
CONSIGNEE NAME AND ADDRESS		BAGS	ENVS	BOXES	OTHER	WEIGHT
MAPA				5	XL	
2222 Cuming Street						
Attn: Sue Garrett						
x [Signature]		COURIER SIGNATURE		TIME		
		[Signature]		4:15 PM		
CONSIGNEE SIGNATURE						TOTAL CHARGES → 14.00
<input checked="" type="checkbox"/> Priority <input type="checkbox"/> 1 Hour <input type="checkbox"/> 2 Hour <input type="checkbox"/> 3 Hour <input type="checkbox"/> Same Day						



GRIFF'S DELIVERY SERVICE

Omaha, NE

402-677-0800

402-672-0727 • 402-850-1553 • 402-331-4299



MAPA

NR 186477

SHIPPER						
LOVgren						
DATE	TIME	AM	SHIPPER SIGNATURE			
4/11		PM	[Signature]			
CONSIGNEE NAME AND ADDRESS		BAGS	ENVS	BOXES	OTHER	WEIGHT
MAPA				1		
2222 Cuming						
Attn: Sue Garrett						
x [Signature]		COURIER SIGNATURE		TIME		
		[Signature]		4:15 PM		
CONSIGNEE SIGNATURE						TOTAL CHARGES → 7.50
<input checked="" type="checkbox"/> Priority <input type="checkbox"/> 1 Hour <input type="checkbox"/> 2 Hour <input type="checkbox"/> 3 Hour <input type="checkbox"/> Same Day						

TIME SHEET



Employee No: 001

Name Linda Lovgren

METROPOLITAN AREA PLANNING AGY

TASK 1.1 Project Execution Plan

Date	Client	Job#	Hours	Description
3/2/17	MAPA	Project Execution Plan	3.00	Strategic Planning & Coordinating Target Goals
3/6/17	MAPA	Project Execution Plan	0.25	Coordinate Project
3/13/17	MAPA	Project Execution Plan	0.75	Prep-strategic plan & timeline
3/15/17	MAPA	Project Execution Plan	1.00	Write Plan, Obtain Approvals, Distribution of Plan
TOTAL:			✓ 5.00	

TIME SHEET



Employee No: 001

Name Linda Lovgren

METROPOLITAN AREA PLANNING AGY

TASK 1.2 Media Planning

Date	Client	Job#	Hours	Description
3/20/17	MAPA	Media Planning	3.75	Campaign Media Planning-Contact Scripps & NRG Media
3/29/17	MAPA	Media Planning	1.00	Media Plan Development; Assemble Information
3/30/17	MAPA	Media Planning	0.50	Finalize outdoor board placement
4/6/17	MAPA	Media Planning	0.50	Media Plan Review
4/11/17	MAPA	Media Planning	0.75	Media-Review Digital Outdoor Brd
4/12/17	MAPA	Media Planning	2.00	Media Placement Strategies & Discussion
4/13/17	MAPA	Media Planning	1.50	Media Buy Proposal - Traditional & Digital Platforms
TOTAL:			10.00	

TIME SHEET



Employee No: 001

Name Linda Lovgren

METROPOLITAN AREA PLANNING AGY

TASK 1.3 Progress & Client Meetings

Date	Client	Job#	Hours	Description
3/16/17	MAPA	Progress & Client Meetings	1.50	LSBI Progress Meeting @ MAPA Office
3/30/17	MAPA	Progress & Client Meetings	1.25	LSBI Progress Meeting @ MAPA Office
4/13/17	MAPA	Progress & Client Meetings	1.25	LSBI Progress Meeting @ MAPA Office
TOTAL:			4.00 ✓	

TIME SHEET



Employee No: 076

Name Tom Nemitz

METROPOLITAN AREA PLANNING AGY

TASK 1.3 Progress & Client Meetings

Date	Client	Job#	Hours	Description
3/30/17	MAPA	Progress & Client Meetings	1.50	LSBI Progress Meeting @ MAPA Office
4/13/17	MAPA	Progress & Client Meetings	1.25	LSBI Progress Meeting @ MAPA Office
4/27/17	MAPA	Progress & Client Meetings	1.25	LSBI Progress Meeting @ MAPA Office
TOTAL:			✓ 4.00	

TIME SHEET



Employee No: 001

Name Linda Lovgren

METROPOLITAN AREA PLANNING AGY

TASK 1.4 Project Implementation

Date	Client	Job#	Hours	Description
3/15/17	MAPA	Project Implementation	3.25	Strategic Plan-Development/Implementation
TOTAL:			3.25	

TIME SHEET



Employee No: 001

Name Linda Lovgren

METROPOLITAN AREA PLANNING AGY

TASK 1.5 Administrative Duties

Date	Client	Job#	Hours	Description
3/16/17	MAPA	Administrative Duties	0.50	Prep Documents for Meeting
3/24/17	MAPA	Administrative Duties	0.25	Prep/Plan for Progress Meeting
3/29/17	MAPA	Administrative Duties	1.00	Prep Agenda for meeting; approvals, distribution
4/12/17	MAPA	Administrative Duties	0.75	Prep Agenda for meeting; approvals, distribution
TOTAL:			2.50	

TIME SHEET

Employee No: 076

Name Tom Nemitz

METROPOLITAN AREA PLANNING AGY

TASK 3.1 Graphic Design

Date	Client	Job#	Hours	Description
3/7/17	MAPA	Graphic Design-Speciality	3.00	Design-String Backpack with partner logos; Revisions
3/14/17	MAPA	Graphic Design-Speciality	1.00	String Backpacks/Partner Logos-Additional Revisions
3/17/17	MAPA	Graphic Design-Speciality	1.75	String Backpacks/Partner Logos-Final to Press
3/28/17	MAPA	Graphic Design-Speciality	1.00	Design- Begin Handout Flyer
3/29/17	MAPA	Graphic Design-Speciality	4.00	Layout- Handout Flyer & Design-Handout Card
4/3/17	MAPA	Graphic Design-Speciality	2.25	Handout Flyer & Handout Card Revisions Based on Feedback from Meeting/Proofs Provided
4/3/17	MAPA	Graphic Design-Speciality	3.50	Design*Table Cover-options/graphics/mock-ups
4/6/17	MAPA	Graphic Design-Speciality	2.00	Photo Collage for School Curriculum Program Information Sheet to present to School Districts
4/6/17	MAPA	Graphic Design-Speciality	2.50	Design/Layout new Little Steps Flyer with Icon
4/10/17	MAPA	Graphic Design-Speciality	1.00	Final Revisions Proof-Handout Card & Flyer for Approval
TOTAL:			22.00 ✓	

TIME SHEET



Employee No: 076

Name Tom Nemitz

METROPOLITAN AREA PLANNING AGY

TASK 3.2 Broadcast Creative Production

Date	Client	Job#	Hours	Description
3/20/17	MAPA	Broadcast Creative Production	2.00	Review Creative - TV & Radio
4/14/17	MAPA	Broadcast Creative Production	0.75	TV Spots-Creative Elements Provide to Stations
TOTAL:			2.75	

TIME SHEET



Employee No: 001

Name Linda Lovgren

METROPOLITAN AREA PLANNING AGY

TASK 4.1.2 Negotiate Media Rates with Value Added

Date	Client	Job#	Hours	Description
4/5/17	MAPA	Negotiate Media Rates	1.00	Media Meeting- Discuss Rates with Scripps Radio
4/5/17	MAPA	Negotiate Media Rates	0.75	Media Meeting-Discuss Rates with Cox Media
TOTAL:			1.75	

TIME SHEET



Employee No: 001

Name Linda Lovgren

METROPOLITAN AREA PLANNING AGY

TASK 4.1.3 Recommend Media Schedule

Date	Client	Job#	Hours	Description
3/24/17	MAPA	Recommend Media Schedule	0.50	Schedule/Confirmation Outdoor Board
TOTAL:			0.50	

TIME SHEET



Employee No: 070

Name Pam Hill

MAPA

Task 4.1.4 Insertion Orders & Traffic

Date	Client	Job#	Hours	Description
4/3/17	MAPA	Insertion Orders & Traffic	4.00	Media Buy Insertion Orders-Create
4/4/17	MAPA	Insertion Orders & Traffic	3.00	Media Buy Insertion Orders-Create
4/5/17	MAPA	Insertion Orders & Traffic	4.00	Insertion Orders-Create & Send to Stations
4/6/17	MAPA	Insertion Orders & Traffic	2.00	Create Insertion Orders
TOTAL:			13.00 ✓	

TIME SHEET



Employee No: 001

Name Linda Lovgren

METROPOLITAN AREA PLANNING AGY

TASK 5.5.1 Coordinate Meteorologists/Traffic Reports

Date	Client	Job#	Hours	Description
3/31/17	MAPA	Coordinate Traffic Reports	0.25	Coordinate Traffic Spots-Radio
TOTAL:			0.25	

TIME SHEET

Employee No: 001

Name Linda LovgrenMETROPOLITAN AREA PLANNING AGYTASK 5.5.2 Develop Network Corp/Businesses/Schools

Date	Client	Job#	Hours	Description
3/6/17	MAPA	Develop Network-Corps/Business/Schools	0.75	Conf Call*School Recruitment
3/24/17	MAPA	Develop Network-Corps/Business/Schools	0.75	Youth Organizations-Outreach
3/28/17	MAPA	Develop Network-Corps/Business/Schools	1.25	After School Summer Program-Contacts/Calls
3/30/17	MAPA	Develop Network-Corps/Business/Schools	0.75	Coodinate Information-Reeder School Meeting
3/30/17	MAPA	Develop Network-Corps/Business/Schools	1.75	Reeder School Meeting- Participation
3/30/17	MAPA	Develop Network-Corps/Business/Schools	0.25	Contact Girl Scouts
4/3/17	MAPA	Develop Network-Corps/Business/Schools	0.75	Prep for Discussion with Teachers
4/4/17	MAPA	Develop Network-Corps/Business/Schools	0.50	Prep materials for Teacher Meeting
4/4/17	MAPA	Develop Network-Corps/Business/Schools	1.00	Meeting-Client & Teachers Re: Curriculum
4/10/17	MAPA	Develop Network-Corps/Business/Schools	0.25	Scouts, Boys Club, Girls Club Review
4/13/17	MAPA	Develop Network-Corps/Business/Schools	0.50	Girl Scouts Meeting
TOTAL:			8.50	

TIME SHEET



Employee No: 001

Name Linda Lovgren

METROPOLITAN AREA PLANNING AGY

TASK 5.6.1 Meetings/Briefings/Presentations

Date	Client	Job#	Hours	Description
3/15/17	MAPA	Meetings/Briefings/Presentations	1.25	Meeting*Midtown on the Move
4/24/17	MAPA	Meetings/Briefings/Presentations	0.25	Midtown Bike Event-Coordinate
TOTAL:			1.50	



Lovgren Marketing Group is committed to protecting the safety, health and well being of all employees and other individuals in our workplace. We recognize that alcohol abuse and drug use pose a significant threat to our goals. We have established a drug-free workplace program that balances our respect for individuals with the need to maintain an alcohol and drug-free environment.

Any individual who conducts business for Lovgren Marketing Group, is applying for a position or is conducting business on Lovgren Marketing Group's property is covered by our drug-free workplace policy. Our policy includes, but is not limited to CEO, supervisors, full-time employees, and part-time employees. Our drug-free workplace policy is intended to apply whenever anyone is representing or conducting business for Lovgren Marketing Group. This policy applies during all working hours.

IMPAIRMENT PROHIBITED

No employee shall report for work or work impaired by any substance that is legal or illegal. "Impaired" means under the influence of a substance such that the employee's motor senses (i.e., sight, hearing, balance, reaction, reflex) or judgment either are or may be reasonably presumed to be affected. Employees who report to work under the influence of drugs or alcohol will not be allowed to drive themselves home or elsewhere. Refusal to comply with this rule may result in immediate termination.

PROHIBITED BEHAVIOR

It is a violation of our drug-free workplace policy to use, possess, sell, trade, and/or offer for sale alcohol, illegal drugs or intoxicants. No employee at any work site will possess any quantity of any substance, legal or illegal, which in sufficient quantity could cause impaired performance, except for authorized substances. Work site is defined as any office, building, or property (including parking lots) owned or operated by the company or any other site at which an employee performs work for the company. Possession is defined as having a drug or drugs either in or on an employee's person, personal effects, motor vehicle, tools, and areas entrusted to the employee such as desks, files, and company vehicles.

INSPECTIONS

For purposes of assuring compliance with the prohibition of possession of drugs, employees may be subject to inspection for drugs. Any refusal by the employee to submit to an inspection is an act of insubordination subject to disciplinary action. Any employee's person, work area, desk, files, company motor vehicle, and similar areas are subject to inspection for drugs at any time on a random or any other nondiscriminatory basis for purposes of complying with this policy.

TESTING

Lovgren Marketing Group has the right to require drug or alcohol testing at anytime in accordance with N.R.S. 48-1901 et. sec. for drugs or alcohol either at random or for cause through any organization selected by Lovgren Marketing Group at the employer's expense.

HELP/MEDICAL TREATMENT

Lovgren Marketing Group believes that drug use and abuse is an illness requiring medical treatment. One of the goals of our drug-free workplace program is to encourage employees to voluntarily seek help with drug and/or alcohol problems. We realize that early intervention and support improve the success of rehabilitation. If the employee voluntarily seeks help prior to the discovery of drug use and abuse, protection will be assured in regards to confidentiality, job security, and promotional opportunities within Lovgren Marketing Group; if the employee does not seek help and the problem comes to the attention of the company, the employee will be subject to disciplinary action.

SHARED RESPONSIBILITY

A safe and productive drug-free workplace is achieved through cooperation and shared responsibility. Both employees and management share responsibility. Employees are encouraged to be concerned about working in a safe environment, support fellow workers in seeking help for drug and/or alcohol problems, and reporting dangerous behavior to their supervisor. Management will inform employees of the drug -free workplace policy, investigate reports of dangerous practices, document negative behaviors/performances, and clearly communicate consequences of policy violations.

DISCIPLINE

Any violation of this policy may result in discipline for the employee, up to and including discharge.

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractors Payment Authorization

Contractor: Live Well Omaha

Project Number & Title: 596-900 ENH-28(111) Metro Omaha Bicycle Safety Education

Contract Approved by Board of Directors: August 2012

Contract Amount of: \$153,625

Payment # 30

1. Computation of Payment

Bill to Date \$107,062.45

Less Previous Payments \$91,246.60

Payment Due this Date \$15,815.85

2. Payment Approved

RECOMMENDED PAYMENT BY:


Project Supervisor

Responsible Charge / Department Manager

Executive Director

Payment approved by Finance Committee

Treasurer / MAPA Finance Committee Member

BILL TO:		REMIT TO:	
Metropolitan Area Planning Agency		Live Well Omaha	
2222 Cuming Street		PO Box 31518	
Omaha, NE 68102		Omaha, NE 68102	
Attn: Mike Helgerson		Attn: Madison	
			
Project Name	Bike Safety Education		
Project Number	ENH-28(111)		
Control Number	22492		
Project Manager	Madison Haugland		
Billing Period	5-1-17 to 5-31-17		
LABOR			
Name	Title	Hours	Rate
Sarah Sjolie	Exec Director	4.0	\$54.85
Madison Haugland	Program Manager	40.75	\$31.98
Labor reimbursement request:			\$1,522.59
Project Summary			
Category	Project Amount	Previously Billed	Current Billing
Direct Labor	\$55,787.06	\$48,836.02	\$1,522.59
Direct Expenses			
Sub-Consultants	\$59,035.00	\$25,554.23	\$4,390.00
Printing and Reproduction	\$18,550.15	\$5,382.73	
Mileage/Travel	\$1,247.40	\$299.06	
Lodging/Meals	\$480.00	\$52.97	
Other Misc. Costs	\$54,725.00	\$33,933.24	\$13,857.23
Direct Expenses Subtotal	\$134,037.55	\$65,222.23	\$18,247.23
TOTALS	\$189,824.61	\$114,058.25	\$19,769.81
TOTAL REIMBURSEMENT REQUEST:			\$19,769.81

2
X 818 = 15,81586

Cost Breakdown for Actual Costs Fixed Fee Agreement			
Company Name:	Live Well Omaha		
Address:	P.O. Box 31518, Omaha, NE 68131		
Employer No:	47-0834161		
Project No.:	ENH-28(111)		
Project Location:	Douglas and Sarpy Counties		
Control No.:	22492		
Agreement No.:			
Invoice No. and Date:	Invoice 28, June 12, 2017		
progress Report Date:	12-Jun-17		
% Work Completed:	29%		
Current Billing Period:	5-1-17 to 5-31-17		
Actual Costs	This Period	Previously Billed	To Date
Direct Labor	\$1,522.59	\$48,836.02	\$50,358.60
Direct Expenses	\$18,247.23	\$65,222.23	\$83,469.46
Local Match	\$3,953.96	\$22,811.65	\$26,765.61
TOTAL AMOUNT DUE	\$15,815.85 ✓		
I certify that the billed amounts are actual in agreement with the contract terms.			
Signature:	Title	Date	
<i>Madison Haugland</i>	Project Manager	6/12/2017	

Live Well Omaha TE Grant Hours 5-1-17 to 5-31-17

Day	Client	User	Project	Task	Entry Notes	Madison's Hours	Sarah's Hours
05/01/2017	MAPA	Madison Haugland	TE Grant	Paperwork		1.5	
05/01/2017	MAPA	Madison Haugland	TE Grant	Scheduling Classes		1	
05/01/2017	MAPA	Madison Haugland	TE Grant	Scheduling Classes		1.5	
05/02/2017	MAPA	Madison Haugland	TE Grant	Coordinating Instructors		0.5	
05/02/2017	MAPA	Madison Haugland	TE Grant	Scheduling Classes		1	
05/03/2017	MAPA	Madison Haugland	TE Grant	Coordinating Instructors		0.5	
05/03/2017	MAPA	Madison Haugland	TE Grant	Scheduling Classes		0.5	
05/04/2017	MAPA	Madison Haugland	TE Grant	Scheduling Classes		1	
05/04/2017	MAPA	Madison Haugland	TE Grant	Teaching Class	Beals	1.5	
05/05/2017	MAPA	Madison Haugland	TE Grant	Coordinating Incentives		0.5	
05/05/2017	MAPA	Madison Haugland	TE Grant	Paperwork		1.5	
05/05/2017	MAPA	Sarah Sjolie	TE Grant	Paperwork			1.0
05/06/2017	MAPA	Madison Haugland	TE Grant	Teaching Class	Abide Bike Safety Day	4.5	
05/09/2017	MAPA	Madison Haugland	TE Grant	Coordinating Incentives		0.5	
05/09/2017	MAPA	Madison Haugland	TE Grant	Paperwork		0.5	
05/12/2017	MAPA	Madison Haugland	TE Grant	Paperwork		0.25	
05/12/2017	MAPA	Madison Haugland	TE Grant	Scheduling Classes		1	
05/12/2017	MAPA	Madison Haugland	TE Grant	Teaching Class		3	
05/15/2017	MAPA	Madison Haugland	TE Grant	Coordinating Incentives		0.5	
05/16/2017	MAPA	Madison Haugland	TE Grant	Bike Map Coordination		1	
05/16/2017	MAPA	Madison Haugland	TE Grant	Coordinating Incentives		0.5	
05/16/2017	MAPA	Madison Haugland	TE Grant	Teaching Class	Crestridge Kindergarteners	2	
05/17/2017	MAPA	Sarah Sjolie	TE Grant	Bike Map Coordination			0.5
05/18/2017	MAPA	Madison Haugland	TE Grant	Design	Bookmark edits	1.5	
05/18/2017	MAPA	Madison Haugland	TE Grant	Invoicing		0.5	
05/19/2017	MAPA	Madison Haugland	TE Grant	Bike Map Coordination		0.5	
05/19/2017	MAPA	Madison Haugland	TE Grant	Scheduling Classes		0.5	
05/22/2017	MAPA	Madison Haugland	TE Grant	Incentive Purchasing		1	
05/22/2017	MAPA	Madison Haugland	TE Grant	Paperwork		1	
05/22/2017	MAPA	Madison Haugland	TE Grant	Scheduling Classes		1	
05/22/2017	MAPA	Madison Haugland	TE Grant	Scheduling Classes		1	
05/24/2017	MAPA	Madison Haugland	TE Grant	Incentive Purchasing		0.5	
05/24/2017	MAPA	Madison Haugland	TE Grant	Scheduling Classes		1	

05/24/2017	MAPA	Sarah Sjolie	TE Grant	Coordinating Incentives			1.0
05/25/2017	MAPA	Madison Haugland	TE Grant	Bike Map Coordination		0.5	
05/25/2017	MAPA	Madison Haugland	TE Grant	Incentive Purchasing		1	
05/25/2017	MAPA	Sarah Sjolie	TE Grant	Coordinating Incentives			0.5
05/25/2017	MAPA	Madison Haugland	TE Grant	Invoicing		0.5	
05/26/2017	MAPA	Madison Haugland	TE Grant	Bike Map Coordination		1	
05/26/2017	MAPA	Madison Haugland	TE Grant	Coordinating Incentives		1	
05/26/2017	MAPA	Madison Haugland	TE Grant	Coordinating Incentives		1	
05/26/2017	MAPA	Sarah Sjolie	TE Grant	Coordinating Incentives			0.5
05/30/2017	MAPA	Madison Haugland	TE Grant	Coordinating Incentives		1	
05/30/2017	MAPA	Madison Haugland	TE Grant	Coordinating Incentives		1	
05/30/2017	MAPA	Sarah Sjolie	TE Grant	Coordinating Incentives			0.5
05/31/2017	MAPA	Madison Haugland	TE Grant	Design	Sent to print	0.5	
					Totals:	40.75	4

Category	Date	Name	Hours	Current Billing
Direct Labor				
	5-1-17 to 5-31-17	Sarah Sjolie	4.00	\$219.40
	5-1-17 to 5-31-17	Madison Haugland	40.75	\$1,303.18
Direct Labor Total				\$1,522.59
Direct Expenses				
Sub-Consultants	5/3/2017	Michael Grube Invoice		\$120.00
	5/6/2017	Pell Duvall Invoice		\$160.00
	5/11/2017	Michael Grube Invoice		\$160.00
	5/15/2017	Michael Grube Invoice		\$100.00
	5/25/2017	League of American Bicyclist Invoice		\$3,850.00
Sub-consultants total				\$4,390.00
Printing and Reproduction				
P&R Total				\$0.00
Mileage				
Milage Total				\$0.00
Meals/Lodging				
Meals Total				\$0.00
Other Misc. Costs	05/04/2017	Debit Card Debit BELL SPORTS - Abide		\$19.80
	05/08/2017	Crestridge Elementary		\$692.88
	05/08/2017	Dundee Presbyterian		\$494.95
	05/24/2017	Columbian Elementary		\$1,504.47
	05/31/2017	Madison purchase - Helmets for Chandler View Elementary		\$1,365.87
	05/31/2017	Madison purchase - Helmets for Kellom Elementary		1643.07
	05/31/2017	Madison purchase - Helmets for Field Club Elementary		\$1,742.04
	05/31/2017	Madison purchase - Helmets for Springfield Bike Rodeo (sent to		\$989.80
	05/31/2017	Madison purchase - Helmets for Adams Elementary		\$851.25
	05/31/2017	Madison purchase - Helmets for UNO Summer Camp		\$791.87
	05/31/2017	Madison purchase - Helmets for Sherman Elementary		\$752.26
	05/31/2017	Madison purchase - Helmets for Edison Elementary		\$1,227.35
	05/31/2017	Madison purchase - Helmets for Bancroft Elementary		\$1,781.62
Other Misc. Costs total				\$13,857.23
Direct Expenses Subtotal				\$18,247.23

TOTAL REIMBURSEMENT REQUEST:		\$19,769.81
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Date: May 3, 2017
INVOICE # 531A

Live Well Omaha
1516 Cuming Street
PO Box 31518
Omaha, Ne 68131
402/850-9470

[illegible]

Thank you for your business!

Michael Grube, 8207 Decatur St., Omaha, NE 68114

PELL DUVALL CONSULTING

INVOICE

402.630.7181
pell.duvall@gmail.com

511 N 36th St
Omaha, NE 68131

Live Well Omaha
1516 Cuming St
Omaha, NE 68102
Date: 4/5/17

Project Title: Bike Education - TE Grant
Project Description: Education and Planning
P.O. Number: N/A
Invoice Number: LWO0020
Terms: payable upon receipt

Description	Quantity	Unit Price	Cost
Billable time - Keep Omaha Beautiful/Abide Bike Safety - 5/6/2017	4.0	\$ 40.00	\$ 160.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
		Subtotal	\$ 160.00
	Tax		\$ 0.00
		Total	\$ 160.00

Thank you for your business!



Date: May 11, 2017
INVOICE # 2001

To

Live Well Omaha
1516 Cuming Street
PO Box 31518
Omaha, Ne 68131
402/850-9470

Michael Grube, 8207 Decatur St., Omaha, NE 68114

Invoice

ORDER-109158



THE LEAGUE
OF AMERICAN BICYCLISTS
since 1880

Order Information

Date 5/25/2017
PO Number
Status Invoiced
Balance Due \$3,850.00
Credit Due \$0.00

Customer Information

Company Name Live Well Omaha
Account Phone
Billing Street 1516 Cuming St
Billing City Omaha
Billing State/Province NE
Billing Zip/Postal Code 68102
Billing Country

Memo:

Omaha LCI Seminar 2017

Order Line Items

Product	Short Description	Unit Price	Quantity	Unit Discount	Total
LCI Seminar		\$350.00	11		\$3,850.00
				Tax Amount	\$0.00
				Total	\$3,850.00

The League of American Bicyclists, 1612 K St NW Suite 1102, Washington, DC 20006
202-822-1333. EIN 36-6206225

The League is a 501(c)3 nonprofit organization. Donations are fully tax-deductible unless otherwise noted. Personal membership dues are partially tax-deductible; a tax statement is included with the membership card.

Remit Payment To:
VISTA OUTDOOR SALES LLC
P.O. BOX 860547
MINNEAPOLIS MN 55486
USA



VISTA OUTDOOR SALES LLC
1 VISTA WAY
ANOKA , MN 55303
Tel :
Fax :

Invoice

CCARD

INVOICE	DATE	SHIP DATE
950172032	05/02/2017	05/01/2017

LIVE WELL OMAHA-1021907
PO BOX 31518
OMAHA NE 68131
USA

SHIP TO : 2064957
Abide Network
3223 N 45th St
OMAHA NE 68104
USA

PO NUMBER	DEPT	ORDER DATE	ORDER/DELV	SALES REP	TERMS	SHIP VIA
4/24/2017		04/24/2017	412488173	4000171	Pre Paid	FedEx Ground W

ITEM	DESCRIPTION	SHIPPED	UNIT PRICE	UOM	EXTENDED PRICE
7022214	BD HLMT TDLR BELLINO RED RACECARS TF	2	9.25	EA	18.50
	Qty Totals	2	Item Total		18.50
			SubTotal		18.50
			Sales Tax		1.30
			Credit Card *****0000000005051 Payments		19.80-
	Total Weight	6			
	Total Cartons	1			
	Tracking Information:				
	727155557100				

All sales final. No cash discounts or deductions allowed unless authorized in writing by VISTA OUTDOOR SALES LLC. Overdue accounts will be assessed a 1.5% per month finance charge on all past due invoices, as well as all collection costs incurred. All claims must be made within three days of receipt of goods. Standard terms of Sales are FOB Origin unless otherwise agreed to in writing.

Page: 1/1

INVOICE TOTAL (USD)
0.00



Bill To:
LIVE WELL OMAHA

PO BOX 31518

OMAHA NE 68131
USA
Tel: 4028509470
Fax: 402-934-5820

Ship-to address
LIVE WELL OMAHA

1516 CUMING STREET

OMAHA NE 68102

Order confirmation

Order / Order entry date
412499781 / 05/08/2017
PO# Number
5/8/2017
Requested ship date
05/08/2017
Cust. no.
1021907
Cancel Date

to deliver according to the following conditions:
Terms of payment Payable immediately without deduction

Currency USD

Terms of delivery ZNC NO CHARGE

Weights (gross/net) - Volume - Mark
Gross weight 47.800 LB Net weight 47.660 LB Volume 27.762 FT3

m	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
	7073345		BD HLMT TDLR BELLINO BLUE ICE CREAM TF	05/08/2017	2 EA	9.25	9.25	18.50	18.50
	7022214		BD HLMT TDLR BELLINO RED RACECARS TF	05/08/2017	2 EA	9.25	9.25	18.50	18.50
	7063277		BD HLMT CHD RALLY BLUE CAMO TF	05/08/2017	24 EA	9.25	9.25	222.00	222.00
	7025069		BD HLMT CHD RACER PPB GEO POP TF	05/08/2017	4 EA	9.25	9.25	37.00	37.00
	7047698		BD HLM CHD DRAGSTER BLK/PUR FLAMES TF	05/08/2017	6 EA	9.25	9.25	55.50	55.50
	7047801		BD HLMT YTH RICHTER MATTE GRY/BL RIOT TF	05/08/2017	4 EA	9.25	9.25	37.00	37.00
	7049692		BD HLMT YTH RICHTER BLACK	05/08/2017	6 EA	9.25	9.25	55.50	55.50



Bill To:
LIVE WELL OMAHA

Doc. no./Date
412499781 / 05/08/2017

Page
2

PO BOX 31518

m	Material	Customer SKU#	Description	Req.Ship Date	Qty	UOM	Unit Price	Disc Price	Ext Price	Net Price
	7049693		RIOT TF BD HLMT YTH RICHTER TEAL MUTANT TF	05/08/2017	4	EA	9.25	9.25	37.00	37.00
	7049694		BD HLMT YTH AXLE MAT BLAC K EXPLOSION TF	05/08/2017	4	EA	9.25	9.25	37.00	37.00
0	7063287		BD HLMT YTH RICHTER BLK/B LU INK BLOT TF	05/08/2017	2	EA	9.25	9.25	18.50	18.50
0	7063290		BD HLMT YTH AXLE PUR TING E TF	05/08/2017	2	EA	9.25	9.25	18.50	18.50
0	7063292		BD HLMT YTH BANTER BLK/PN K INSTINCT TF	05/08/2017	2	EA	9.25	9.25	18.50	18.50
0	7063645		BD HLMT YTH RICHTER PUR Z IG ZAG TF EFS	05/08/2017	2	EA	9.25	9.25	18.50	18.50
0	7068235		BD HLMT YTH BLADE PUR TIN GE TF CE	05/08/2017	2	EA	9.25	9.25	18.50	18.50
0	7073201		BD HLMT YTH ATTACK MAT PU R SHIFTER BOX	05/08/2017	2	EA	9.25	9.25	18.50	18.50
0	1006970		BL HLMT ADLT RADAR S/M RE D TF E/S	05/08/2017	2	EA	9.25	9.25	18.50	18.50

Total Qty 70

Item total

647.50

Final amount

\$4538

Sales tax

692.88



Bill To:
LIVE WELL OMAHA

PO BOX 31518

OMAHA NE 68131
USA
Tel: 4028509470
Fax: 402-934-5820

Ship-to address
LIVE WELL OMAHA

1516 CUMING STREET

OMAHA NE 68102

Order confirmation

Order / Order entry date
412499786 / 05/08/2017
PO# Number
5/8/2017
Requested ship date
05/08/2017
Cust. no.
1021907
Cancel Date

We deliver according to the following conditions:
Terms of payment Payable immediately without deduction

Currency USD

Terms of delivery ZNC NO CHARGE

Weights (gross/net) - Volume - Mark

Gross weight 34.800 LB Net weight 34.220 LB Volume 20.934 FT3

Item	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
100	7062920		BD HLMT TDLR ZOOMER BLUE KINK TF	05/08/2017	2 EA	9.25	9.25	18.50	18.50
200	7049804		BD HLMT TDLR ZOOMER PUR K INK TF EFS	05/08/2017	2 EA	9.25	9.25	18.50	18.50
300	7063277		BD HLMT CHD RALLY BLUE CA MO TF	05/08/2017	10 EA	9.25	9.25	92.50	92.50
400	7064083		BL HLMT CHD RIVAL PUR WOV EN CCN TF EF	05/08/2017	2 EA	9.25	9.25	18.50	18.50
500	7049693		BD HLMT YTH RICHTER TEAL MUTANT TF	05/08/2017	2 EA	9.25	9.25	18.50	18.50
600	7049694		BD HLMT YTH AXLE MAT BLAC K EXPLOSION TF	05/08/2017	2 EA	9.25	9.25	18.50	18.50
700	7063287		BD HLMT YTH RICHTER BLK/B	05/08/2017	2 EA	9.25	9.25	18.50	18.50



Bill To:
LIVE WELL OMAHA

PO BOX 31518

Doc. no./Date
412499786 / 05/08/2017

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2

Item	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
800	7063644		LU INK BLOT TF BD HLMT YTH RICHTER BLK/B	05/08/2017	2 EA	9.25	9.25	18.50	18.50
900	7073200		LU CAMO TF EFS BD HLMT YTH ATTACK DIAMON	05/08/2017	2 EA	9.25	9.25	18.50	18.50
1000	7063290		D BLK/BLU BOX BD HLMT YTH AXLE PUR TING	05/08/2017	2 EA	9.25	9.25	18.50	18.50
1100	7068251		E TF BD HLMT WMS ATHENA MAT TI	05/08/2017	2 EA	9.25	9.25	18.50	18.50
1200	1004780		/PUR PAL TF CE BL HLMT ADLT RADAR S/M BL	05/08/2017	4 EA	9.25	9.25	37.00	37.00
1300	1004781		K TF BL HLMT ADLT RADAR S/M WH	05/08/2017	2 EA	9.25	9.25	18.50	18.50
1400	1006970		I TF BL HLMT ADLT RADAR S/M RE	05/08/2017	2 EA	9.25	9.25	18.50	18.50
1500	1006971		D TF E/S BL HLMT ADLT RADAR S/M BL	05/08/2017	2 EA	9.25	9.25	18.50	18.50
1600	7073336		UE TF E/S BD HLMT ADT ADRENALINE MA	05/08/2017	10 EA	9.25	9.25	92.50	92.50
			T TI VISION TF						
Total Qty					50	Item total		462.50	
Final amount						32.45 sales tax		494.95	

\$ 32.45
Sales tax



Bill To:
LIVE WELL OMAHA

PO BOX 31518

OMAHA NE 68131
USA
Tel: 4028509470
Fax: 402-934-5820

Ship-to address
Columbian Elementary

330 S 127th St

OMAHA NE 68154

Order confirmation

Order / Order entry date
412514885 / 05/24/2017
PO# Number
Columbian Elementary
Requested ship date
05/24/2017
Cust. no.
1021907
Cancel Date

We deliver according to the following conditions:
Terms of payment Payable immediately without deduction

Currency USD

Terms of delivery ZNC NO CHARGE

Weights (gross/net) - Volume - Mark
Gross weight 108.460 LB Net weight 106.220 LB Volume 65.570 FT3

Item	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
100	7073649		BD HLMT YTH AERO FORCE/MI D LOYALTY TF	05/24/2017	4 EA	9.25	9.25	37.00	37.00
200	7063644		BD HLMT YTH RICHTER BLK/B LU CAMO TF EFS	05/24/2017	6 EA	9.25	9.25	55.50	55.50
300	7049694		BD HLMT YTH AXLE MAT BLAC K EXPLOSION TF	05/24/2017	4 EA	9.25	9.25	37.00	37.00
400	7073200		BD HLMT YTH ATTACK DIAMON D BLK/BLU BOX	05/24/2017	6 EA	9.25	9.25	55.50	55.50
500	7073641		BD HLMT YTH RCHTR BLK/ORG ROOST TF CE UK	05/24/2017	10 EA	9.25	9.25	92.50	92.50
600	7047801		BD HLMT YTH RICHTER MATTE GRY/BL RIOT TF	05/24/2017	6 EA	9.25	9.25	55.50	55.50
700	7063645		BD HLMT YTH RICHTER PUR Z	05/24/2017	2 EA	9.25	9.25	18.50	18.50



Bill To:
LIVE WELL OMAHA

PO BOX 31518

Doc. no./Date
412514885 / 05/24/2017

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2

Item	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
800	7063292		IG ZAG TF EFS BD HLMT YTH BANTER BLK/PN K INSTINCT TF	05/24/2017	4 EA	9.25	9.25	37.00	37.00
900	7073201		BD HLMT YTH ATTACK MAT PU R SHIFTER BOX	05/24/2017	2 EA	9.25	9.25	18.50	18.50
1000	7051405		BD HLMT YTH BANTER GRAY M OTIV TF TGT	05/24/2017	2 EA	9.25	9.25	18.50	18.50
1100	7051411		BD HLMT YTH BLADE PURPLE SCRATCH TF	05/24/2017	4 EA	9.25	9.25	37.00	37.00
1200	7085197		BD HLMT WMS BIA BLUE COME T TF	05/24/2017	4 EA	9.25	9.25	37.00	37.00
1300	7049818		BD HLMT WMS BIA CHARCOAL DIAMONDS TF EFS	05/24/2017	4 EA	9.25	9.25	37.00	37.00
1400	7073504		BD HLMT WMS BIA GLACIER B LUE BLUSH TF	05/24/2017	4 EA	9.25	9.25	37.00	37.00
1500	7068251		BD HLMT WMS ATHENA MAT TI /PUR PAL TF CE	05/24/2017	4 EA	9.25	9.25	37.00	37.00
1600	1004780		BL HLMT ADLT RADAR S/M BL K TF	05/24/2017	36 EA	9.25	9.25	333.00	333.00
1700	7073336		BD HLMT ADT ADRENALINE MA T TI VISION TF	05/24/2017	30 EA	9.25	9.25	277.50	277.50
1800	7019896		BD HLMT ADLT ADRENALINE M AT WHT STEEL TF	05/24/2017	10 EA	9.25	9.25	92.50	92.50
1900	7019894		BD HLMT ADLT ADRENALINE M AT BLK CARB TF	05/24/2017	10 EA	9.25	9.25	92.50	92.50

Total Qty 152

Item total 1,406.00

Final amount

Sales tax \$98.47

1,504.47



Bill To:
LIVE WELL OMAHA

PO BOX 31518

OMAHA NE 68131
USA
Tel: 4028509470
Fax: 402-934-5820

Ship-to address
Chandler View Elementary

7800 S 25th St
BELLEVUE NE 68147

Order confirmation

Order / Order entry date
412518139 / 05/30/2017
PO# Number
Chandler View Elementary
Requested ship date
05/30/2017
Cust. no.
1021907
Cancel Date

We deliver according to the following conditions:
Terms of payment Payable immediately without deduction

Currency USD

Terms of delivery ZNC NO CHARGE

Weights (gross/net) - Volume - Mark
Gross weight 89.300 LB Net weight 89.300 LB Volume 58.580 FT3

Item	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
100	7073345		BD HLMT TDLR BELLINO BLUE ICE CREAM TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
200	7022214		BD HLMT TDLR BELLINO RED RACECARS TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
300	7049567		BD HLMT TDLR ZOOMER BLACK KINK TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
500	7074067		BL HLMT CHD RIVAL MAT FOR C/MID LOYAL CCN	05/30/2017	24 EA	9.25	9.25	222.00	222.00
600	7049688		BD HLMT CHLD RIVAL PINK B ANNER TF	05/30/2017	8 EA	9.25	9.25	74.00	74.00
700	7073336		BD HLMT ADT ADRENALINE MA T TI VISION TF	05/30/2017	40 EA	9.25	9.25	370.00	370.00
800	7019896		BD HLMT ADLT ADRENALINE M	05/30/2017	40 EA	9.25	9.25	370.00	370.00



Bill To:
LIVE WELL OMAHA

PO BOX 31518

Doc. no./Date
412518139 / 05/30/2017

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Item	Material	Customer SKU#	Description	Req.Ship Date	Qty	UOM	Unit Price	Disc Price	Ext Price	Net Price
900	7019894		AT WHT STEEL TF BD HLMT ADLT ADRENALINE M AT BLK CARB TF	05/30/2017	20	EA	9.25	9.25	185.00	185.00
					Total Qty	138			Item total	1,276.50
					Final amount	89.37				1,365.87
					Sales tax					



Bill To:
LIVE WELL OMAHA

PO BOX 31518

OMAHA NE 68131
USA

Tel: 4028509470
Fax: 402-934-5820

Ship-to address
Kellom Elementary

1311 N 24th St

OMAHA NE 68102

Order confirmation

Order / Order entry date
412518416 / 05/30/2017
PO# Number
Kellom Elementary
Requested ship date
05/30/2017
Cust. no.
1021907
Cancel Date

to deliver according to the following conditions:
Terms of payment Payable immediately without deduction

Currency USD

Terms of delivery ZNC NO CHARGE

Weights (gross/net) - Volume - Mark
Gross weight 116.720 LB Net weight 114.760 LB Volume 70.978 FT3

m	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
	7049805		BD HLMT TDLR ZOOMER BLACK KINK TF EFS	05/30/2017	2 EA	9.25	9.25	18.50	18.50
	7049802		BD HLMT CHD RALLY BLUE SP IDERS TF EFS	05/30/2017	30 EA	9.25	9.25	277.50	277.50
	7049688		BD HLMT CHLD RIVAL PINK B ANNER TF	05/30/2017	10 EA	9.25	9.25	92.50	92.50
	7073649		BD HLMT YTH AERO FORCE/MID LOYALTY TF	05/30/2017	4 EA	9.25	9.25	37.00	37.00
	7063644		BD HLMT YTH RICHTER BLK/B LU CAMO TF EFS	05/30/2017	6 EA	9.25	9.25	55.50	55.50
	7049694		BD HLMT YTH AXLE MAT BLACK EXPLOSION TF	05/30/2017	4 EA	9.25	9.25	37.00	37.00
	7073200		BD HLMT YTH ATTACK DIAMON	05/30/2017	6 EA	9.25	9.25	55.50	55.50



Bill To:
LIVE WELL OMAHA

PO BOX 31518

Doc. no./Date
412518416 / 05/30/2017

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m	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
	7073641		D BLK/BLU BOX BD HLMT YTH RCHTR BLK/ORG ROOST TF CE UK	05/30/2017	4 EA	9.25	9.25	37.00	37.00
	7047801		BD HLMT YTH RICHTER MATTE GRY/BL RIOT TF	05/30/2017	6 EA	9.25	9.25	55.50	55.50
0	7063651		BD HLMT YTH BANTER MAT TI /BLU HELIX EFS	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	7063645		BD HLMT YTH RICHTER PUR Z IG ZAG TF EFS	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	7063292		BD HLMT YTH BANTER BLK/PN K INSTINCT TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	7073201		BD HLMT YTH ATTACK MAT PU R SHIFTER BOX	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	7051405		BD HLMT YTH BANTER GRAY M OTIV TF TGT	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	7051411		BD HLMT YTH BLADE PURPLE SCRATCH TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	7085197		BD HLMT WMS BIA BLUE COME T TF	05/30/2017	4 EA	9.25	9.25	37.00	37.00
0	7049818		BD HLMT WMS BIA CHARCOAL DIAMONDS TF EFS	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	7073504		BD HLMT WMS BIA GLACIER B LUE BLUSH TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	7068251		BD HLMT WMS ATHENA MAT TI /PUR PAL TF CE	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	1004780		BL HLMT ADLT RADAR S/M BL K TF	05/30/2017	20 EA	9.25	9.25	185.00	185.00
0	1006970		BL HLMT ADLT RADAR S/M RE D TF E/S	05/30/2017	12 EA	9.25	9.25	111.00	111.00
0	7073336		BD HLMT ADT ADRENALINE MA T TI VISION TF	05/30/2017	20 EA	9.25	9.25	185.00	185.00
0	7019896		BD HLMT ADLT ADRENALINE M AT WHT STEEL TF	05/30/2017	10 EA	9.25	9.25	92.50	92.50
0	7019894		BD HLMT ADLT ADRENALINE M AT BLK CARB TF	05/30/2017	10 EA	9.25	9.25	92.50	92.50
				Total Qty	166			Item total	1,535.50

Page
3HLMENNENGA



Bill To:
LIVE WELL OMAHA

PO BOX 31518

OMAHA NE 68131
USA

Tel: 4028509470

Fax: 402-934-5820

Ship-to address
Field Club Elementary

3512 Walnut St

OMAHA NE 68105

Order confirmation

Order / Order entry date

412518372 / 05/30/2017

PO# Number

Field Club Elementary

Requested ship date

05/30/2017

Cust. no.

1021907

Cancel Date

We deliver according to the following conditions:
Terms of payment Payable immediately without deduction

Currency USD

Terms of delivery ZNC NO CHARGE

Weights (gross/net) - Volume - Mark

Gross weight 123.180 LB Net weight 121.080 LB Volume 74.988 FT3

Item	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
100	7073345		BD HLMT TDLR BELLINO BLUE ICE CREAM TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
200	7022214		BD HLMT TDLR BELLINO RED RACECARS TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
300	7049802		BD HLMT CHD RALLY BLUE SP IDERS TF EFS	05/30/2017	34 EA	9.25	9.25	314.50	314.50
400	7049688		BD HLMT CHLD RIVAL PINK B ANNER TF	05/30/2017	10 EA	9.25	9.25	92.50	92.50
500	7073649		BD HLMT YTH AERO FORCE/MI D LOYALTY TF	05/30/2017	4 EA	9.25	9.25	37.00	37.00
600	7063644		BD HLMT YTH RICHTER BLK/B LU CAMO TF EFS	05/30/2017	6 EA	9.25	9.25	55.50	55.50
700	7049694		BD HLMT YTH AXLE MAT BLAC	05/30/2017	4 EA	9.25	9.25	37.00	37.00



Bill To:
LIVE WELL OMAHA

Doc. no./Date
412518372 / 05/30/2017

Page
2

PO BOX 31518

Item	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
800	7073200		K EXPLOSION TF BD HLMT YTH ATTACK DIAMON D BLK/BLU BOX	05/30/2017	6 EA	9.25	9.25	55.50	55.50
900	7073641		BD HLMT YTH RCHTR BLK/ORG ROOST TF CE UK	05/30/2017	10 EA	9.25	9.25	92.50	92.50
1000	7047801		BD HLMT YTH RICHTER MATTE GRY/BL RIOT TF	05/30/2017	4 EA	9.25	9.25	37.00	37.00
1100	7063292		BD HLMT YTH BANTER BLK/PN K INSTINCT TF	05/30/2017	4 EA	9.25	9.25	37.00	37.00
1200	7073201		BD HLMT YTH ATTACK MAT PU R SHIFTER BOX	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1300	7051405		BD HLMT YTH BANTER GRAY M OTIV TF TGT	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1400	7051411		BD HLMT YTH BLADE PURPLE SCRATCH TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1500	7085197		BD HLMT WMS BIA BLUE COME T TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1600	7049818		BD HLMT WMS BIA CHARCOAL DIAMONDS TF EFS	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1700	7073504		BD HLMT WMS BIA GLACIER B LUE BLUSH TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1800	7068251		BD HLMT WMS ATHENA MAT TI /PUR PAL TF CE	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1900	1004780		BL HLMT ADLT RADAR S/M BL K TF	05/30/2017	34 EA	9.25	9.25	314.50	314.50
2000	7073336		BD HLMT ADT ADRENALINE MA T TI VISION TF	05/30/2017	20 EA	9.25	9.25	185.00	185.00
2100	7019896		BD HLMT ADLT ADRENALINE M AT WHT STEEL TF	05/30/2017	14 EA	9.25	9.25	129.50	129.50
2200	7019894		BD HLMT ADLT ADRENALINE M AT BLK CARB TF	05/30/2017	8 EA	9.25	9.25	74.00	74.00
				Total Qty	176			Item total	1,628.00
				Final amount			\$114.04 Sales tax		1,742.04



Bill To:
LIVE WELL OMAHA

PO BOX 31518

OMAHA NE 68131
USA

Tel: 4028509470

Fax: 402-934-5820

Ship-to address

LIVE WELL OMAHA

1516 Cuming St

OMAHA NE 68102

Order confirmation

Order / Order entry date

412518199 / 05/30/2017

PO# Number

Live Well Omaha

Requested ship date

05/30/2017

Cust. no.

1021907

Cancel Date

We deliver according to the following conditions:
Terms of payment Payable immediately without deduction

Currency USD

Terms of delivery ZNC NO CHARGE

Weights (gross/net) - Volume - Mark

Gross weight 69.880 LB Net weight 68.660 LB Volume 42.500 FT3

Item	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
100	7022214		BD HLMT TDLR BELLINO RED RACECARS TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
200	7049802		BD HLMT CHD RALLY BLUE SP IDERS TF EFS	05/30/2017	20 EA	9.25	9.25	185.00	185.00
300	7049688		BD HLMT CHLD RIVAL PINK B ANNER TF	05/30/2017	4 EA	9.25	9.25	37.00	37.00
400	7073649		BD HLMT YTH AERO FORCE/MI D LOYALTY TF	05/30/2017	4 EA	9.25	9.25	37.00	37.00
500	7063644		BD HLMT YTH RICHTER BLK/B LU CAMO TF EFS	05/30/2017	4 EA	9.25	9.25	37.00	37.00
600	7049694		BD HLMT YTH AXLE MAT BLAC K EXPLOSION TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
700	7073200		BD HLMT YTH ATTACK DIAMON	05/30/2017	4 EA	9.25	9.25	37.00	37.00



Bill To:
LIVE WELL OMAHA

Doc. no./Date
412518199 / 05/30/2017

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PO BOX 31518

Item	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
800	7073641		D BLK/BLU BOX BD HLMT YTH RCHTR BLK/ORG ROOST TF CE UK	05/30/2017	4 EA	9.25	9.25	37.00	37.00
900	7047801		BD HLMT YTH RICHTER MATTE GRY/BL RIOT TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1000	7063645		BD HLMT YTH RICHTER PUR Z IG ZAG TF EFS	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1100	7063292		BD HLMT YTH BANTER BLK/PN K INSTINCT TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1200	7085197		BD HLMT WMS BIA BLUE COME T TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1300	7049818		BD HLMT WMS BIA CHARCOAL DIAMONDS TF EFS	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1400	7073504		BD HLMT WMS BIA GLACIER B LUE BLUSH TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1500	1004780		BL HLMT ADLT RADAR S/M BL K TF	05/30/2017	20 EA	9.25	9.25	185.00	185.00
1600	7073336		BD HLMT ADT ADRENALINE MA T TI VISION TF	05/30/2017	10 EA	9.25	9.25	92.50	92.50
1700	7019896		BD HLMT ADLT ADRENALINE M AT WHT STEEL TF	05/30/2017	10 EA	9.25	9.25	92.50	92.50
1800	7019894		BD HLMT ADLT ADRENALINE M AT BLK CARB TF	05/30/2017	4 EA	9.25	9.25	37.00	37.00
				Total Qty	100			Item total	925.00
						Final amount			989.80

\$164.80
Sales tax



Bill To:
LIVE WELL OMAHA

PO BOX 31518

OMAHA NE 68131
USA

Tel: 4028509470
Fax: 402-934-5820

Ship-to address
Adams Elementary

3420 N 78th St

OMAHA NE 68134

Order confirmation

Order / Order entry date
412518189 / 05/30/2017
PO# Number
Adams Elementary
Requested ship date
05/30/2017
Cust. no.
1021907
Cancel Date

to deliver according to the following conditions:
Terms of payment Payable immediately without deduction

Currency USD

Terms of delivery ZNC NO CHARGE

Weights (gross/net) - Volume - Mark
Gross weight 60.240 LB Net weight 59.260 LB Volume 36.606 FT3

m	Material	Customer SKU#	Description	Req.Ship Date	Qty	UOM	Unit Price	Disc Price	Ext Price	Net Price
	7022214		BD HLMT TDLR BELLINO RED RACECARS TF	05/30/2017	2	EA	9.25	9.25	18.50	18.50
	7049802		BD HLMT CHD RALLY BLUE SP IDERS TF EFS	05/30/2017	14	EA	9.25	9.25	129.50	129.50
	7049688		BD HLMT CHLD RIVAL PINK B ANNER TF	05/30/2017	6	EA	9.25	9.25	55.50	55.50
	7073649		BD HLMT YTH AERO FORCE/MID LOYALTY TF	05/30/2017	4	EA	9.25	9.25	37.00	37.00
	7063644		BD HLMT YTH RICHTER BLK/BLU CAMO TF EFS	05/30/2017	4	EA	9.25	9.25	37.00	37.00
	7049694		BD HLMT YTH AXLE MAT BLACK EXPLOSION TF	05/30/2017	4	EA	9.25	9.25	37.00	37.00
	7073200		BD HLMT YTH ATTACK DIAMON	05/30/2017	2	EA	9.25	9.25	18.50	18.50



Bill To:
LIVE WELL OMAHA

PO BOX 31518

Doc. no./Date
412518189 / 05/30/2017

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m	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
	7073641		D BLK/BLU BOX BD HLMT YTH RCHTR BLK/ORG ROOST TF CE UK	05/30/2017	2 EA	9.25	9.25	18.50	18.50
	7063292		BD HLMT YTH BANTER BLK/PN K INSTINCT TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	7073201		BD HLMT YTH ATTACK MAT PU R SHIFTER BOX	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	7051405		BD HLMT YTH BANTER GRAY M OTIV TF TGT	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	7049818		BD HLMT WMS BIA CHARCOAL DIAMONDS TF EFS	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	7073504		BD HLMT WMS BIA GLACIER B LUE BLUSH TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	7068251		BD HLMT WMS ATHENA MAT TI /PUR PAL TF CE	05/30/2017	2 EA	9.25	9.25	18.50	18.50
0	1004780		BL HLMT ADLT RADAR S/M BL K TF	05/30/2017	16 EA	9.25	9.25	148.00	148.00
0	7073336		BD HLMT ADT ADRENALINE MA T TI VISION TF	05/30/2017	8 EA	9.25	9.25	74.00	74.00
0	7019896		BD HLMT ADLT ADRENALINE M AT WHT STEEL TF	05/30/2017	6 EA	9.25	9.25	55.50	55.50
0	7019894		BD HLMT ADLT ADRENALINE M AT BLK CARB TF	05/30/2017	6 EA	9.25	9.25	55.50	55.50
				Total Qty	86			Item total	795.50
				Final amount	851.25				851.25

851.25
Sales tax



Bill To:
LIVE WELL OMAHA

PO BOX 31518

OMAHA NE 68131
USA

Tel: 4028509470

Fax: 402-934-5820

Ship-to address

University of Nebraska at Omaha
HPER Building (c/o Shannon Mettling
6001 Dodge

OMAHA NE 68182

Order confirmation

Order / Order entry date
412518373 / 05/30/2017
PO# Number
University of Nebraska
Requested ship date
05/30/2017
Cust. no.
1021907
Cancel Date

We deliver according to the following conditions:
Terms of payment Payable immediately without deduction

Currency USD

Terms of delivery ZNC NO CHARGE

Weights (gross/net) - Volume - Mark

Gross weight 55.980 LB Net weight 55.120 LB Volume 33.964 FT3

Item	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
100	7049802		BD HLMT CHD RALLY BLUE SP IDERS TF EFS	05/30/2017	14 EA	9.25	9.25	129.50	129.50
200	7049688		BD HLMT CHLD RIVAL PINK B ANNER TF	05/30/2017	6 EA	9.25	9.25	55.50	55.50
300	7063644		BD HLMT YTH RICHTER BLK/B LU CAMO TF EFS	05/30/2017	4 EA	9.25	9.25	37.00	37.00
400	7049694		BD HLMT YTH AXLE MAT BLAC K EXPLOSION TF	05/30/2017	4 EA	9.25	9.25	37.00	37.00
500	7073200		BD HLMT YTH ATTACK DIAMON D BLK/BLU BOX	05/30/2017	2 EA	9.25	9.25	18.50	18.50
600	7073641		BD HLMT YTH RCHTR BLK/ORG ROOST TF CE UK	05/30/2017	2 EA	9.25	9.25	18.50	18.50
700	7047801		BD HLMT YTH RICHTER MATTE	05/30/2017	2 EA	9.25	9.25	18.50	18.50



Bill To:
LIVE WELL OMAHA

PO BOX 31518

Doc. no./Date
412518373 / 05/30/2017

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Item	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
800	7063292		GRY/BL RIOT TF BD HLMT YTH BANTER BLK/PN K INSTINCT TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
900	7073201		BD HLMT YTH ATTACK MAT PU R SHIFTER BOX	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1000	7051405		BD HLMT YTH BANTER GRAY M OTIV TF TGT	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1100	1004780		BL HLMT ADLT RADAR S/M BL K TF	05/30/2017	14 EA	9.25	9.25	129.50	129.50
1200	7085197		BD HLMT WMS BIA BLUE COME T TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1300	7049818		BD HLMT WMS BIA CHARCOAL DIAMONDS TF EFS	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1400	7073504		BD HLMT WMS BIA GLACIER B LUE BLUSH TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1500	7073336		BD HLMT ADT ADRENALINE MA T TI VISION TF	05/30/2017	6 EA	9.25	9.25	55.50	55.50
1600	7019896		BD HLMT ADLT ADRENALINE M AT WHT STEEL TF	05/30/2017	10 EA	9.25	9.25	92.50	92.50
1700	7019894		BD HLMT ADLT ADRENALINE M AT BLK CARB TF	05/30/2017	4 EA	9.25	9.25	37.00	37.00
Total Qty					80	Item total			740.00
Final amount						51.87 Sales tax			791.87

51.87
Sales tax



Bill To:
LIVE WELL OMAHA

PO BOX 31518

OMAHA NE 68131
USA

Tel: 4028509470
Fax: 402-934-5820

Ship-to address
Sherman Elementary

5618 N 14th Ave

OMAHA NE 68110

Order confirmation

Order / Order entry date
412518188 / 05/30/2017
PO# Number
Sherman Elementary
Requested ship date
05/30/2017
Cust. no.
1021907
Cancel Date

to deliver according to the following conditions:
Terms of payment Payable immediately without deduction

Currency USD

Terms of delivery ZNC NO CHARGE

Weights (gross/net) - Volume - Mark
Gross weight 52.240 LB Net weight 51.380 LB Volume 31.992 FT3

m	Material	Customer SKU#	Description	Req.Ship Date	Qty	UOM	Unit Price	Disc Price	Ext Price	Net Price
	7022214		BD HLMT TDLR BELLINO RED RACECARS TF	05/30/2017	2	EA	9.25	9.25	18.50	18.50
	7074067		BL HLMT CHD RIVAL MAT FOR C/MID LOYAL CCN	05/30/2017	14	EA	9.25	9.25	129.50	129.50
	7049688		BD HLMT CHLD RIVAL PINK BANNER TF	05/30/2017	4	EA	9.25	9.25	37.00	37.00
	7073649		BD HLMT YTH AERO FORCE/MID LOYALTY TF	05/30/2017	4	EA	9.25	9.25	37.00	37.00
	7063644		BD HLMT YTH RICHTER BLK/BLU CAMO TF EFS	05/30/2017	4	EA	9.25	9.25	37.00	37.00
	7049694		BD HLMT YTH AXLE MAT BLACK EXPLOSION TF	05/30/2017	2	EA	9.25	9.25	18.50	18.50
	7073200		BD HLMT YTH ATTACK DIAMON	05/30/2017	2	EA	9.25	9.25	18.50	18.50



Bill To:
LIVE WELL OMAHA

Doc. no./Date
412518188 / 05/30/2017

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PO BOX 31518

m	Material	Customer SKU#	Description	Req.Ship Date	Qty	UOM	Unit Price	Disc Price	Ext Price	Net Price
	7073641		D BLK/BLU BOX BD HLMT YTH RCHTR BLK/ORG ROOST TF CE UK	05/30/2017	2	EA	9.25	9.25	18.50	18.50
	7051405		BD HLMT YTH BANTER GRAY M OTIV TF TGT	05/30/2017	2	EA	9.25	9.25	18.50	18.50
0	7051411		BD HLMT YTH BLADE PURPLE SCRATCH TF	05/30/2017	2	EA	9.25	9.25	18.50	18.50
0	7085197		BD HLMT WMS BIA BLUE COME T TF	05/30/2017	2	EA	9.25	9.25	18.50	18.50
0	7049818		BD HLMT WMS BIA CHARCOAL DIAMONDS TF EFS	05/30/2017	2	EA	9.25	9.25	18.50	18.50
0	1004780		BL HLMT ADLT RADAR S/M BL K TF	05/30/2017	14	EA	9.25	9.25	129.50	129.50
0	7073336		BD HLMT ADT ADRENALINE MA T TI VISION TF	05/30/2017	8	EA	9.25	9.25	74.00	74.00
0	7019896		BD HLMT ADLT ADRENALINE M AT WHT STEEL TF	05/30/2017	8	EA	9.25	9.25	74.00	74.00
0	7019894		BD HLMT ADLT ADRENALINE M AT BLK CARB TF	05/30/2017	4	EA	9.25	9.25	37.00	37.00

Total Qty

76

Item total

703.00

Final amount

49.26

Sales tax

752.26



Bill To:
LIVE WELL OMAHA

PO BOX 31518

OMAHA NE 68131
USA
Tel: 4028509470
Fax: 402-934-5820

Ship-to address
Edison Elementary

2303 N 97th St

OMAHA NE 68134

Order confirmation

Order / Order entry date
412518371 / 05/30/2017
PO# Number
Edison Elementary
Requested ship date
05/30/2017
Cust. no.
1021907
Cancel Date

We deliver according to the following conditions:
Terms of payment Payable immediately without deduction

Currency USD

Terms of delivery ZNC NO CHARGE

Weights (gross/net) - Volume - Mark
Gross weight 86.980 LB Net weight 85.480 LB Volume 52.938 FT3

Item	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
100	7063269		BD HLMT TDLR ZOOMER RED J UMP TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
200	7049802		BD HLMT CHD RALLY BLUE SP IDERS TF EFS	05/30/2017	20 EA	9.25	9.25	185.00	185.00
300	7049688		BD HLMT CHLD RIVAL PINK B ANNER TF	05/30/2017	10 EA	9.25	9.25	92.50	92.50
400	7073649		BD HLMT YTH AERO FORCE/MI D LOYALTY TF	05/30/2017	4 EA	9.25	9.25	37.00	37.00
500	7063644		BD HLMT YTH RICHTER BLK/B LU CAMO TF EFS	05/30/2017	4 EA	9.25	9.25	37.00	37.00
600	7049694		BD HLMT YTH AXLE MAT BLAC K EXPLOSION TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
700	7073200		BD HLMT YTH ATTACK DIAMON	05/30/2017	4 EA	9.25	9.25	37.00	37.00



Bill To:
LIVE WELL OMAHA

Doc. no./Date
412518371 / 05/30/2017

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PO BOX 31518

Item	Material	Customer SKU#	Description	Req.Ship Date	Qty UOM	Unit Price	Disc Price	Ext Price	Net Price
800	7073641		D BLK/BLU BOX BD HLMT YTH RCHTR BLK/ORG ROOST TF CE UK	05/30/2017	4 EA	9.25	9.25	37.00	37.00
900	7047801		BD HLMT YTH RICHTER MATTE GRY/BL RIOT TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1000	7068235		BD HLMT YTH BLADE PUR TIN GE TF CE	05/30/2017	4 EA	9.25	9.25	37.00	37.00
1100	7063645		BD HLMT YTH RICHTER PUR Z IG ZAG TF EFS	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1200	7063292		BD HLMT YTH BANTER BLK/PN K INSTINCT TF	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1300	7073201		BD HLMT YTH ATTACK MAT PU R SHIFTER BOX	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1400	7049818		BD HLMT WMS BIA CHARCOAL DIAMONDS TF EFS	05/30/2017	4 EA	9.25	9.25	37.00	37.00
1500	7073504		BD HLMT WMS BIA GLACIER B LUE BLUSH TF	05/30/2017	4 EA	9.25	9.25	37.00	37.00
1600	7068251		BD HLMT WMS ATHENA MAT TI /PUR PAL TF CE	05/30/2017	2 EA	9.25	9.25	18.50	18.50
1700	1004780		BL HLMT ADLT RADAR S/M BL K TF	05/30/2017	22 EA	9.25	9.25	203.50	203.50
1800	7073336		BD HLMT ADT ADRENALINE MA T TI VISION TF	05/30/2017	10 EA	9.25	9.25	92.50	92.50
1900	7019896		BD HLMT ADLT ADRENALINE M AT WHT STEEL TF	05/30/2017	10 EA	9.25	9.25	92.50	92.50
2000	7019894		BD HLMT ADLT ADRENALINE M AT BLK CARB TF	05/30/2017	10 EA	9.25	9.25	92.50	92.50

Total Qty 124 Item total 1,147.00

Final amount

80.20 Sales tax 1,227.35



Bill To:
LIVE WELL OMAHA

PO BOX 31518

OMAHA NE 68131
USA

Tel: 4028509470
Fax: 402-934-5820

Ship-to address
Bancroft Elementary

2724 Riverview Blvd

OMAHA NE 68108

Order confirmation

Order / Order entry date
412518374 / 05/30/2017
PO# Number
Bancroft Elementary
Requested ship date
05/30/2017
Cust. no.
1021907
Cancel Date

to deliver according to the following conditions:
Terms of payment Payable immediately without deduction

Currency USD

Terms of delivery ZNC NO CHARGE

Weights (gross/net) - Volume - Mark
Gross weight 125.680 LB Net weight 123.580 LB Volume 76.632 FT3

Item	Material	Customer SKU#	Description	Req. Ship Date	Qty	UOM	Unit Price	Disc Price	Ext Price	Net Price
7073345			BD HLMT TDLR BELLINO BLUE ICE CREAM TF	05/30/2017	2	EA	9.25	9.25	18.50	18.50
7022214			BD HLMT TDLR BELLINO RED RACECARS TF	05/30/2017	2	EA	9.25	9.25	18.50	18.50
7049802			BD HLMT CHD RALLY BLUE SPIDERS TF EFS	05/30/2017	34	EA	9.25	9.25	314.50	314.50
7049688			BD HLMT CHLD RIVAL PINK BANNER TF	05/30/2017	10	EA	9.25	9.25	92.50	92.50
7073649			BD HLMT YTH AERO FORCE/MID LOYALTY TF	05/30/2017	4	EA	9.25	9.25	37.00	37.00
7063644			BD HLMT YTH RICHTER BLK/BLU CAMO TF EFS	05/30/2017	6	EA	9.25	9.25	55.50	55.50
7049694			BD HLMT YTH AXLE MAT BLAC	05/30/2017	4	EA	9.25	9.25	37.00	37.00



Bill To:
LIVE WELL OMAHA

PO BOX 31518

Doc. no./Date
412518374 / 05/30/2017

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m	Material	Customer SKU#	Description	Req.Ship Date	Qty	UOM	Unit Price	Disc Price	Ext Price	Net Price
	7073200		K EXPLOSION TF BD HLMT YTH ATTACK DIAMON D BLK/BLU BOX	05/30/2017	6	EA	9.25	9.25	55.50	55.50
	7073641		BD HLMT YTH RCHTR BLK/ORG ROOST TF CE UK	05/30/2017	10	EA	9.25	9.25	92.50	92.50
0	7047801		BD HLMT YTH RICHTER MATTE GRY/BL RIOT TF	05/30/2017	4	EA	9.25	9.25	37.00	37.00
0	7063292		BD HLMT YTH BANTER BLK/PN K INSTINCT TF	05/30/2017	2	EA	9.25	9.25	18.50	18.50
0	7073201		BD HLMT YTH ATTACK MAT PU R SHIFTER BOX	05/30/2017	2	EA	9.25	9.25	18.50	18.50
0	7051405		BD HLMT YTH BANTER GRAY M OTIV TF TGT	05/30/2017	2	EA	9.25	9.25	18.50	18.50
0	7051411		BD HLMT YTH BLADE PURPLE SCRATCH TF	05/30/2017	4	EA	9.25	9.25	37.00	37.00
0	7049818		BD HLMT WMS BIA CHARCOAL DIAMONDS TF EFS	05/30/2017	4	EA	9.25	9.25	37.00	37.00
0	7073504		BD HLMT WMS BIA GLACIER B LUE BLUSH TF	05/30/2017	4	EA	9.25	9.25	37.00	37.00
0	7068251		BD HLMT WMS ATHENA MAT TI /PUR PAL TF CE	05/30/2017	2	EA	9.25	9.25	18.50	18.50
0	1004780		BL HLMT ADLT RADAR S/M BL K TF	05/30/2017	14	EA	9.25	9.25	129.50	129.50
0	1006970		BL HLMT ADLT RADAR S/M RE D TF E/S	05/30/2017	20	EA	9.25	9.25	185.00	185.00
0	7073336		BD HLMT ADT ADRENALINE MA T TI VISION TF	05/30/2017	20	EA	9.25	9.25	185.00	185.00
0	7019896		BD HLMT ADLT ADRENALINE M AT WHT STEEL TF	05/30/2017	10	EA	9.25	9.25	92.50	92.50
0	7019894		BD HLMT ADLT ADRENALINE M AT BLK CARB TF	05/30/2017	14	EA	9.25	9.25	129.50	129.50

Total Qty 180 Item total 1,665.00

Final amount

11/6/02 Salostax

1,781.62

**LIVE WELL OMAHA
EMPLOYEE EXPENSE VOUCHER**

Madison Haugland

Full Name of Employee

Date	Description	\$ Amount	Line Item	Cost Center	TOTALS
5-26-17	Stamps for Commuter Challenge	\$19.60	6250	LWOCC	\$19.60
5-30-17	Helmets for Adams Elementary	\$851.25	6611	TE Grant	\$851.25
5-30-17	Helmets for Bancroft Elementary	\$1,781.62	6611	TE Grant	\$1,781.62
5-30-17	Helmets for Chandler View Elementary	\$1,365.87	6611	TE Grant	\$1,365.87
5-30-17	Helmets for Edison Elementary	\$1,227.35	6611	TE Grant	\$1,227.35
5-30-17	Helmets for Field Club Elementary	\$1,742.04	6611	TE Grant	\$1,742.04
5-30-17	Helmets for Kellom Elementary	\$1,643.07	6611	TE Grant	\$1,643.07
5-30-17	Helmets for Sherman Elementary	\$752.26	6611	TE Grant	\$752.26
5-30-17	Helmets for Springfield Bike Rodeo (sent to LWO)	\$989.80	6611	TE Grant	\$989.80
5-30-17	Helmets for UNO Summer Camp	\$791.87	6611	TE Grant	\$791.87
				TOTAL	\$11,164.73

DEPARTMENT APPROVAL

I claim reimbursement from Live Well Omaha for the above expenses incurred by me in the line of duty and declare that the above statement of them is a true account of such expenses for which payment has not been made heretofore by Live Well Omaha

/31/2017

Employee Signature

DATE

Cost Center LWOCC

Cost Center TE Grant

Cost Center _____

REQUIRED Signature (Manager)

Amount \$19.60

Amount \$11,145.13

Amount _____

*Need Signed
Voucher*

Live Well Omaha
TRANSACTION DETAIL BY ACCOUNT
May 2017

DATE	TRANSACTION TYPE	NUM	ADJ	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
6450 Contract Labor									
6454 Contract Services									
05/03/2017	Bill	531A	No	Michael Grube	Temporarily Restricted:TE Grant		2000 Accounts Payable	120.00	120.00
05/06/2017	Bill	LWO0021	No	Pell Duvall	Temporarily Restricted:TE Grant		2000 Accounts Payable	160.00	280.00
05/11/2017	Bill	2001	No	Michael Grube	Temporarily Restricted:TE Grant		2000 Accounts Payable	160.00	440.00
05/15/2017	Bill	2002	No	Michael Grube	Temporarily Restricted:TE Grant		2000 Accounts Payable	100.00	540.00
05/25/2017	Bill	109158	No	The League of American Bicyclists	Temporarily Restricted:TE Grant		2000 Accounts Payable	3,850.00	4,390.00
Total for 6454 Contract Services								\$4,390.00	
Total for 6450 Contract Labor								\$4,390.00	
6610 Communication/Marketing									
6611 Incentives									
05/04/2017	Expenditure		No	Giro	Temporarily Restricted:TE Grant	Debit Card Debit BELL SPORTS 866 Debit Card Debit BELL SPORTS 866-5252357 TX #5457	1006 Dundee Bank	19.80	19.80
05/08/2017	Expenditure	41299781	No	Bell	Temporarily Restricted:TE Grant		1006 Dundee Bank	692.88	712.68
05/08/2017	Expenditure	RB8361079466	No	Bell	Temporarily Restricted:TE Grant		1006 Dundee Bank	494.95	1,207.63
05/24/2017	Expenditure	RB8262083181	No	Bell	Temporarily Restricted:TE Grant		1006 Dundee Bank	1,504.47	2,712.10
05/31/2017	Bill	05/31/2017	No	Madison Haugland	Temporarily Restricted:TE Grant	Helmets for Chandler View Elementary	2000 Accounts Payable	1,365.87	4,077.97
05/31/2017	Bill	05/31/2017	No	Madison Haugland	Temporarily Restricted:TE Grant	Helmets for Kellom Elementary	2000 Accounts Payable	1,643.07	5,721.04
05/31/2017	Bill	05/31/2017	No	Madison Haugland	Temporarily Restricted:TE Grant	Helmets for Field Club Elementary	2000 Accounts Payable	1,742.04	7,463.08
05/31/2017	Bill	05/31/2017	No	Madison Haugland	Temporarily Restricted:TE Grant	Helmets for Springfield Bike Rodeo (sent to LWO)	2000 Accounts Payable	989.80	8,452.88
05/31/2017	Bill	05/31/2017	No	Madison Haugland	Temporarily Restricted:TE Grant	Helmets for Adams Elementary	2000 Accounts Payable	851.25	9,304.13
05/31/2017	Bill	05/31/2017	No	Madison Haugland	Temporarily Restricted:TE Grant	Helmets for UNO Summer Camp	2000 Accounts Payable	791.87	10,096.00
05/31/2017	Bill	05/31/2017	No	Madison Haugland	Temporarily Restricted:TE Grant	Helmets for Sherman Elementary	2000 Accounts Payable	752.26	10,848.26
05/31/2017	Bill	05/31/2017	No	Madison Haugland	Temporarily Restricted:TE Grant	Helmets for Edison Elementary	2000 Accounts Payable	1,227.35	12,075.61
05/31/2017	Bill	05/31/2017	No	Madison Haugland	Temporarily Restricted:TE Grant	Helmets for Bancroft Elementary	2000 Accounts Payable	1,781.62	13,857.23
Total for 6611 Incentives								\$13,857.23	
Total for 6610 Communication/Marketing								\$13,857.23	

Progress Report No. 28

Project Name: Bike Safety Education

Project Number: ENH-28(111)

Control Number: 22492

Project Manager: Madison Haugland

Biling Period: 5-1-17 to 5-31-17

The following is a summary of project work performed by the Live Well Omaha team for the project during the invoice period noted above:

CURRICULUM DEVELOPMENT

Best practices review and toolkit complete; steering committee seated, curriculum development well underway, outreach to school districts complete

Complete; school outreach determined that train the trainer for PE teachers not possible.

Curriculum development and supporting documentation drafted; performatals and skills test drafted. Materials
Complete; using LAB materials and curriculum.

SAFETY EDUCATION DELIVERY

In progress, on schedule (44 adult and 75 youth classes since 2013). See attached report for detailed information and number of people reached.

TRAINING THE TRAINERS

Market second TS101/LCI pair to target professionals

Complete. LCI course was held October 18-20, 2013

Conduct second LCI Course

Complete. LCI course was held October 18-20, 2013. 6 new instructors were certified.

Market third TS101/LCI pair to target professionals; coordinate 3rd LCI class

In Progress. Potential for City of Omaha Parks & Rec employees and community members for Fall 2016/Spring 2017, based on demand.

Conduct third LCI Course

Complete. LCI training seminar scheduled for April 2017.

PROCUREMENT AND ADMINISTRATION

Set up financial management system, prepared requirements draft RFP for safety brochure design

Complete.

Release RFP for safety brochure design and production, etc.

Complete. Using LAB materials; design of new materials not necessary.

Procure materials needed to deliver classes; manage contract instructors remuneration; third and fourth progress reports

Complete. Materials being ordered from LAB on an on-demand basis (**SINGLE SOURCE MATERIAL**)

Complete/In Progress: Will purchase more throughout 2017.

Complete: Submitted bid documentation and approval from MAPA.

Complete. Agreement reached with wholesale supplier (QBP) to purchase lights/reflective materials for future classes

Design and production of 10,000 updated metro commuter bike maps

Complete. Map printed and distributed. Maps can be picked up or delivered on request.



Progress Report

Project No: Bike Safety Education
ENH-28(111)
22492

Location: Omaha Metro, Nebraska
Type of Work: Bike Safety Education

Progress: May 1 – 31, 2017
Progress Reoprt No: 28

Project progress this reporting period:

1. Taught 3 youth bike safety class
 - a. Abide Neighborhood Clean-up with CBPO – 150 kids
 - b. Rose Hill Elementary Wellness Night – 60 kids
 - c. Crestridge Elementary 1st graders– 70 kids
 - d. Continued planning and outreach for future youth classes and summer school
2. Continued outreach to community to plan future youth and adult classes and get the word out on the grant:
 - a. Ordered helmets for 16 OPS Summer School Presentations
 - b. Attended DCHD Active Transportation Hub
3. Worked with MAPA to update Metro Omaha Bicycle Map
 - a. Updated budget and received approval from NDOR to print 30,000 maps
4. Continued communication with MAPA, NDOR for streamlined helmet procurement process and future online learning site

Upcoming project tasks to be accomplished:

1. Finalize Omaha Bicycle Map
2. Print 30,00 Omaha Bicycle Maps
3. Coordinate with NDOR on Education Site
4. Work with LAB and contractors on education site.
5. Coordinate upcoming classes!
6. Promote upcoming classes!
7. Staff upcoming classes!
8. Order lights and helmets for upcoming classes!
9. Execute upcoming classes!

Items required from client:

None

Unresolved project issues affecting the schedule:

None

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractors Payment Authorization

Contractor: Live Well Omaha

Project Number & Title: 159045004 Live Well Omaha Commuter Challenge

Contract Approved by Board of Directors: April 20, 2016

Amendment: December 2, 2016

Effective: 04/11/2016 – 12/31/2017

Contract Amount of: \$19,440

Amendment: \$ 33,440

Payment #11

1. Computation of Payment

Bill to Date	\$13,820.56
Less Previous Payments	11,643.74
Payment Due this Date	<u>\$2,176.82</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:


Program Supervisor

Department Manager/Responsible Charge

Executive Director

Payment approved by Finance Committee _____

Treasurer

BILL TO:		REMIT TO:				
Metropolitan Area Planning Agency		Live Well Omaha				
2222 Cuming Street		PO Box 31518				
Omaha, NE 68102		Omaha, NE				
Attn: Sue Cutsforth		Attn: Madison Haugland				
Project Name		Live Well Omaha Commuter Challenge				
Contract Number						
Project Manager		Madison Haugland				
Billing Period		5-1-17 to 5-31-17				
LABOR						
Name	Title	Hours	Rate	Amount		
Sarah Sjolie	Exec Director	3.00	\$54.85	\$164.55		
Courtney Brewer	Comm Coord	7.25	\$35.10	\$254.48		
Madison Haugland	Active Living Coord	48.50	\$31.98	\$1,551.03		
Labor reimbursement request:				\$1,970.06		
Project Summary						
Category	Project Amount	Previously Billed	Current Billing	Billed to Date	Amount Remaining	% Billed
Direct Labor	\$17,600.44	\$3,580.73	\$1,970.06	\$5,550.78	\$12,049.66	32%
Direct Expenses						
Data Tool	\$7,928.00	\$36.00	\$9.00	\$45.00	\$7,883.00	1%
Postage and Delivery	\$287.97		\$19.60	\$19.60	\$268.37	7%
Office Supplies	\$298.01	\$104.22		\$104.22	\$193.79	35%
Bike Valet Services	\$2,375.00		\$475.00	\$475.00	\$1,900.00	0%
Direct Expenses Subtotal	\$10,888.98	\$140.22	\$503.60	\$643.82	\$10,245.16	6%
Indirect Expenses 10%	\$2,848.94	\$372.10	\$247.37	\$619.47	\$2,229.47	22%
TOTALS	\$31,338.36	\$4,093.05	\$2,721.02	\$6,814.07	\$24,524.29	22%
TOTAL REIMBURSEMENT REQUEST:			\$2,721.02			

X.80 = 2,176.82

Cost Breakdown for Actual Costs Fixed Fee			
Company Name:	Live Well Omaha		
Address:	P.O. Box 31518, Omaha, NE 68131		
Employer No:	47-0834161		
Contract No.:			
Project Location:	Douglas and Sarpy		
Control No.:			
Agreement No.:			
Invoice No. and Date:	Invoice 16, June 9, 2017		
progress Report Date:	9-Jun-17		
% Work Completed:	16%		
Current Billing Period:	5-1-17 to 5-31-17		
Actual Costs	This Period	Previously Billed To Date	
Direct Labor	\$1,970.06	\$3,580.73	\$5,550.78
Direct Expenses	\$503.60	\$140.22	\$643.82
Indirect Expenses	\$247.37	\$372.10	\$619.47
Local Match	\$544.20	\$818.61	\$1,362.81
TOTAL AMOUNT DUE	\$2,176.82 ✓		
I certify that the billed amounts are actual in agreement with the contract terms.			
Signature:	Title	Date	
	Project Manager	6/9/2017	
<i>Madison Haugland</i>			

Live Well Omaha Commuter Challenge Hours 5-1-17 to 5-31-17								
Day	Client	User	Project	Task	Entry Notes	Madison's Hours	Sarah's Hours	Courtney's Hours
05/01/2017	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach	email			0.5
05/01/2017	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach				0.5
05/01/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		1		
05/01/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		1		
05/02/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		0.5		
05/02/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		0.25		
05/02/2017	MAPA	Sarah Sjolie	LWO Commuter Challenge	Admin Tasks	One-on-one update		0.5	
05/03/2017	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach	FB/TW posts			0.25
05/03/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination		0.5		
05/03/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination		1		
05/03/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination		0.75		
05/03/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		1.5		
05/04/2017	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach	May 5 email			1
05/04/2017	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach	import emails and send test			0.5
05/04/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination		1		
05/04/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		1		
05/04/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		1		
05/05/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Data Analysis		1.5		
05/05/2017	MAPA	Sarah Sjolie	LWO Commuter Challenge	Admin Tasks			0.5	
05/09/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination		2		
05/11/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		1		
05/12/2017	MAPA	Madison Haugland	LWO Commuter Challenge	Participant Communication		1		
05/12/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		0.25		
05/13/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Business Participant Outreach	Wear Yellow Ride	4.5		
05/15/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination	Bike to Work Day	2		
05/16/2017	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach	Quotes for printing			0.5
05/16/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination	Bike to Work Day	2.5		
05/16/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination		0.5		
05/17/2017	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach				0.5
05/17/2017	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach	social media posts			0.5
05/17/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination	Bike to Work Day	1.5		
05/17/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination		1		
05/17/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination	Bike to Work Day	1.5		
05/17/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		0.5		
05/17/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		1.75		
05/17/2017	MAPA	Sarah Sjolie	LWO Commuter Challenge	Admin Tasks	Bike to Work Day update		0.5	
05/18/2017	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach				0.5
05/18/2017	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach	Sign up business cards			0.5
05/18/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination		3		
05/18/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		0.5		
05/19/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination		3		
05/19/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		1		
05/19/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		0.5		
05/22/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		1		
05/24/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		1		
05/24/2017	MAPA	Sarah Sjolie	LWO Commuter Challenge	Admin Tasks	Bike to Work Day debrief		1.0	
05/25/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Data Analysis		0.5		
05/25/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Data Analysis	Finding Weekly Winners	0.75		
05/25/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication	LSBI Meeting	1		
05/25/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication	Sending weekly winner prizes	0.75		
05/25/2017	MAPA	Sarah Sjolie	LWO Commuter Challenge	Admin Tasks			0.5	
05/30/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Data Analysis		1.5		
05/31/2017	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach				1.5
05/31/2017	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach	Send files to print			0.5
05/31/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Data Analysis		1.5		
05/31/2017	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication		1.5		
Totals:						48.5	3	7.25

Category	Date	Name	Hours	Current Billing
Direct Labor				
	5-1-17 to 5-31-17	Sarah Sjolie	3.00	\$164.55
	5-1-17 to 5-31-17	Courtney Brewer	7.25	\$254.48
	5-1-17 to 5-31-17	Madison Haugland	48.50	\$1,551.03
				\$1,970.06 ✓
Direct Expenses				
Data Tool	05/05/17	Heroku Web Hosting		\$9.00 ✓
Data Tool Total				\$9.00 ✓
Postage and Delivery	5/31/2017	Stamps - USPS		\$19.60
P & D Total				\$19.60 ✓
Office Supplies				
Office Supplies Total				
Bike Valet Services	5/4/2017	Omaha Bikes		\$475.00 ✓
Bike Valet Services Total				\$475.00
Direct Expenses Subtotal				\$503.60
TOTALS				\$2,473.66

Progress Report No. 16

Project Name: Live Well Omaha Commuter Challenge

Contract Number:

Project Manager: Madison Haugland

Biling Period: 5-1-17 to 5-31-17

The following is a summary of project work performed by the Live Well Omaha team for the project during the invoice period noted above:

Please see Progress Report attached with Invoice.

Live Well Omaha
Transaction Detail by Account
May 2017

	Date	Transaction Type	Num	Adj	Name	Class	Memo/Description	Split	Amount	Balance
6450 Contract Labor										
6454 Contract Services										
	05/04/2017	Bill	17001	No	Omaha Bike	Unrestricted:Commuter Challenge		2000 Accounts Payable	475.00	475.00
Total for 6454 Contract Services									\$ 475.00	
Total for 6450 Contract Labor									\$ 475.00	
6550 Office/General Administrative										
6160 Dues and Subscriptions										
	05/05/2017	Expenditure	11120907	No	Heroku	Unrestricted:Commuter Challenge		1006 Dundee Bank	9.00	9.00
Total for 6160 Dues and Subscriptions									\$ 9.00	
6250 Postage and Delivery										
	05/31/2017	Bill	05/31/2017	No	Madison Haugland	Unrestricted:Commuter Challenge	Stamps for Commuter Challenge	2000 Accounts Payable	19.60	19.60
Total for 6250 Postage and Delivery									\$ 19.60	
Administrative									\$ 28.60	
6610 Communication/Marketing										
6260 Printing and Reproduction										
Total for 6610 Communication/Marketing										

Thursday, Jun 01, 2017 09:12:13 AM GMT-7 - Accrual Basis

Account:

omahacommutterchallengeops@gmail.com

Billed to:

Sarah Sjolie

PO Box 31518

Omaha NE, 68131

US

Billing period:

April 01, 2017 - May 01, 2017

Invoice #:

11120907

Charges

Amount

Application dynos

\$ 0.00

Add-on services

\$ 9.00

Subtotal:

\$ 9.00

Total:

\$ 9.00

**LIVE WELL OMAHA
EMPLOYEE EXPENSE VOUCHER**

Madison Haugland

Full Name of Employee

Date	Description	\$ Amount	Line Item	Cost Center	TOTALS
5-26-17	Stamps for Commuter Challenge	\$19.60	6250	LWOCC	\$19.60
5-30-17	Helmets for Adams Elementary	\$851.25	6611	TE Grant	\$851.25
5-30-17	Helmets for Bancroft Elementary	\$1,781.62	6611	TE Grant	\$1,781.62
5-30-17	Helmets for Chandler View Elementary	\$1,365.87	6611	TE Grant	\$1,365.87
5-30-17	Helmets for Edison Elementary	\$1,227.35	6611	TE Grant	\$1,227.35
5-30-17	Helmets for Field Club Elementary	\$1,742.04	6611	TE Grant	\$1,742.04
5-30-17	Helmets for Kellom Elementary	\$1,643.07	6611	TE Grant	\$1,643.07
5-30-17	Helmets for Sherman Elementary	\$752.26	6611	TE Grant	\$752.26
5-30-17	Helmets for Springfield Bike Rodeo (sent to LWO)	\$989.80	6611	TE Grant	\$989.80
5-30-17	Helmets for UNO Summer Camp	\$791.87	6611	TE Grant	\$791.87
				TOTAL	\$11,164.73

DEPARTMENT APPROVAL

I claim reimbursement from Live Well Omaha for the above expenses incurred by me in the line of duty and declare that the above statement of them is a true account of such expenses for which payment has not been made heretofore by Live Well Omaha

#####

Employee Signature

DATE

Cost Center

LWOCC

Cost Center

TE Grant

Cost Center

REQUIRED Signature (Manager)

Amount

\$19.60

Amount

\$11,145.13

Amount

SADDLE CREEK
608 N SADDLE CREEK RD
OMAHA
NE

68132-9998

3066560117

05/26/2017 (800)275-8777 12:33 PM

Product Description	Sale Qty	Final Price
------------------------	-------------	----------------

Wonder Woman	1	\$9.80
(Unit Price:\$9.80)		

Star Trek	1	\$9.80
(Unit Price:\$9.80)		

Total		\$19.60
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Debit Card Remit'd		\$19.60
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(Card Name:Debit Card)
(Account #:XXXXXXXXXX1053)
(Approval #:
(Transaction #:702)
(Receipt #:011282)
(Debit Card Purchase:\$19.60)
(Cash Back:\$0.00)

Order stamps at usps.com/shop or call
1-800-Stamp24. Go to
usps.com/clicknship to print shipping
labels with postage. For other
information call 1-800-ASK-USPS.

Get your mail when and where you want
it with a secure Post Office Box. Sign
up for a box online at
usps.com/poboxes.

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business

HELP US SERVE YOU BETTER

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

Go to:

<https://postalexperience.com/Pos>

840-5680-0630-001-00017-24757-01

or scan this code with
your mobile device:



or call 1-800-410-7420.

YOUR OPINION COUNTS



1516 Cuming St
Omaha, NE 68102

P: 402.915.2207

info@omahabikes.org

<http://omahabikes.org>

Bill To: **Live Well Omaha**
Address: **1516 Cuming St**
Omaha, NE 68102

Phone:
Fax:
Email:

Invoice #: **17001**
Invoice Date: **5/4/2017**
Contact: **Madison Haugland**

Date	Item #	Description	Qty	Unit Price	Discount	Total
4/22/2017		Billable Time - Bike To Earth Day valet	13	\$25.00		\$325.00
4/23/2017		Billable Time - Bike To Healthy Kids Day valet	6	\$25.00		\$150.00

Invoice Subtotal \$475.00

Tax Rate

Sales Tax

Shipping

Deposit Received

Total \$475.00

MAKE ALL CHECKS PAYABLE TO OMAHA BIKES

Balance due upon receipt.



Progress Report

Project No: Live Well Omaha Commuter Challenge

Location: Omaha Metro, Nebraska

Type of Work: Commuter Challenge

Dates Covered: May 1 – 31, 2017

Progress Report No: 16

Project progress this reporting period:

1. Community Catalyst Events

- a. Planned Bike to Work Week activities – May 19th - Recruited and promoted 8 Commuter Appreciation Stations around Omaha
 1. Lower attendance due to rainy weather
 2. Whole Foods Market donated 6 cases of water and 6 cases of granola bar for stations

2. Communications Strategy

- a. Attended LSBI planning meetings to work on this year's strategy
- b. 2017 Education Opportunities:
 1. **Attended – 1/26 – Mutual of Omaha Physical Activity Fair**
 2. **Attended – 3/29 – Physicians' Mutual Health Fair**
 3. **Attended – 4/18 – Bike Rack Advocacy Night**
 4. **Attended – 4/27 – UNO Sustainability Fair**
 5. **Attended – 5/14 – Wear Yellow Ride Expo**
 6. Attending – 8/16 – Werner Enterprises Health Fair
- c. Will begin reaching out for Lunch and Learns for July and beyond.

3. Data Analysis and Participant Outreach

- a. Worked with Communications Coordinator to send bi-weekly emails to challenge participants
- b. Worked with Communications Coordinator on social media posts about Commuter Challenge
- c. Managed Facebook group sharing Challenge and active transportation information
- d. Re-printed challenge business cards for distribution
- e. Data analysis:
 1. Bike miles: 85,016
 2. Walk/bus/carpool miles: 20,238
 3. Total: 105,254 miles

Upcoming project tasks to be accomplished:

1. Keep promoting new National Bike Challenge site and format
2. Keep promoting Omaha Commuter Challenge site
3. Coordinate with Omaha Bikes on promoting LSBI at Bike Valet Events in 2017
4. Reach out to businesses for Lunch and Learns in July

Items required from client:

None

Unresolved project issues affecting the schedule:

None

MAPA CONTRACT COVER PLATE

CONTRACT IDENTIFICATION

Contract Parties: MAPA
City of Council Bluffs
Municipal Housing Agency of Council Bluffs

Project Number and Title: 17COBL01 – Council Bluffs Affirmative Fair Housing Assessment

Effective Date: March 1, 2017

Completion Date: August 15, 2017

CONTRACT PARTIES

Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha NE 68102-4328

City of Council Bluffs
209 Pearl Street
Council Bluffs, Iowa 51503

Municipal Housing Agency of Council Bluffs
505 South 6th Street
Council Bluffs, Iowa 51501

ACCOUNTING DATA

Contract – Not to exceed \$4,168

DATES OF SIGNING AND MAPA BOARD APPROVAL

Date of Legal Review:

Date of MAPA Finance Committee Approval:

Date of Agency Approval:

AGREEMENT

THIS CONTRACT, effective this first day of March 2017 by and between City of Council Bluffs, 209 Pearl Street, Council Bluffs, Iowa 51503 and Municipal Housing Agency of Council Bluffs, 505 South 6th Street, Council Bluffs, Iowa 51501 (together herein called the "Housing Agency") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (herein called the "Planning Agency"),

WITNESSETH THAT:

WHEREAS, the Housing Agency desires to engage the Planning Agency to render certain technical and professional services hereafter described by Housing Agency in carrying out the Scope of Service of an Affirmative Housing Assessment.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. Employment of Planning Agency. The Housing Agency hereby agrees to engage the Planning Agency and the Planning Agency hereby agrees to perform services herein set forth.
2. Area Covered. The Planning Agency shall perform all of the necessary services provided under this Contract in connection with and respecting the following area, herein called the "planning area": Council Bluffs, Iowa.
3. Scope of Work. The Planning Agency shall do, perform and carry out in a satisfactory and proper manner, all of the services as stated. Said services shall include, but not be limited to the following:
 - A. Objective. The objective of this program is to assist the Housing Agency with an Affirmative Fair Housing Assessment.
 - B. Work Activity. The Planning Agency will complete the activities in the attached Scope of Work for the Housing Agency's Fair Housing Assessment. See Attachment A.
4. Personnel. The Planning Agency shall furnish the necessary personnel, materials and services, equipment and transportation and otherwise do all things necessary for or incidental to the performance of the work set forth in the Scope of Work.

All of the services required hereunder shall be performed by the Planning Agency or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized by the Planning Agency to perform such services.

None of the work or services covered by this Contract shall be subcontracted by the Planning Agency without prior written approval by the Housing Agency.

5. Time of Performance. The services of the Planning Agency are to commence March 1, 2017 and end April 30, 2018.
6. Compensation. The Housing Agency agrees to compensate the Planning Agency according to the following schedule:
 - A. Senior - hourly rate \$100 per hour multiplied by number of hours;
 - B. Principal - hourly rate of \$88 per hour multiplied by number of hours;

- C. Professional - hourly rate of \$62 per hour multiplied by number of hours;
- D. Support staff and Interns - hourly rate of \$42 per hour multiplied by number of hours;
- E. Mileage - 53.5 cents per mile or IRS rate.
- F. Printing expenses, long distance telephone toll charges, supplies, postage, and miscellaneous expenses - actual cost.

The total charge to the Housing Agency for salaries and expenses shall not exceed seven thousand forty dollars (\$7,040) for the Affirmative Fair Housing Assessment.

7. Method of Payment. The Planning Agency may request partial payment for services performed under this Contract on a monthly schedule. Such requests shall be based on the number of hours worked and actual direct expenses incurred to date, as determined by the Planning Agency. Final payment of services under this contract shall be made by the Housing Agency within sixty (60) days following satisfactory completion of the Planning Agency's obligations under this Contract.

8. Records and Audits. The Planning Agency shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to the Contract and such other records as may be deemed necessary by the Housing Agency to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the Housing Agency, the Inspector General, the Government Accounting Office, the State Auditor's Office, or any authorized representative, and will be retained for five years after the expiration of this Contract unless permission to destroy them is granted, in writing, by the Housing Agency.

9. Civil Rights Provisions.

- A. Discrimination in Employment - The Planning Agency shall not discriminate against any qualified employee or applicant for employment because of race, color, religion, sex, national origin, age, or disability. The Planning Agency shall take affirmative action to ensure that applicants are employed and that employees are treated without regard to their race, color, religion, sex, national origin, age or disability. Such action shall include but may not be limited to the following: employment, upgrading, demotion or transfers, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including an apprenticeship. The Planning Agency agrees to post notices setting forth the provisions of the nondiscrimination clause in conspicuous places so as to be available to employees.
- B. Considerations for Employment - The Planning Agency shall, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, or disability.

Solicitation and Advertisement - The Planning Agency shall list all suitable employment openings with the State Employment Service local offices.

- C. Civil Rights Compliance in Employment - The Planning Agency shall comply with all relevant provisions of the Federal Executive Order 11246, as amended by Federal Executive Order 11375, Title VII of the U.S. Civil Rights Act of 1964, as amended, the Fair Labor Standards Act (29 USC Section 201 et. seq.), Section 504 of the Vocational Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, as amended, and the Vietnam Veterans Readjustment Act of 1974. The Planning Agency will furnish all information and reports requested by the State of Iowa or required by or pursuant to the rules and regulations thereof and will permit access to payroll and employment records by the State of Iowa to investigate compliance with these rules and regulations.
- D. Program Nondiscrimination - The Planning Agency shall conform with requirements of Title VI of

the Civil Rights Act of 1964 (42 USC 2000d et seq.) and HUD regulations issued pursuant thereto contained in 24 CFR Part 1. No person in the United States shall on the ground of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available through this contract. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 USC 6101 et. seq.) or with respect to an otherwise qualified disabled individual as provided in Section 504 of the Vocational Rehabilitation Act of 1973, (29 USC Section 794) shall also apply to any such program or activity.

- E. Fair Housing - The Planning Agency (if applicable) shall comply with Title VIII of the Civil Rights Act of 1968 (42 USC 3601 et seq.), generally known as the Fair Housing Act, and with HUD regulations found at 24 CFR Part 107, issued in compliance with Federal Executive Order 11063, as amended by Federal Executive Order 12259. The Planning Agency shall also comply with Section 109, Title I of the Housing and Community Development Act of 1974, as amended.
- F. Training and Employment - The Planning Agency shall comply with provisions for training, employment, and contracting in accordance with Section 3 of the Housing and Urban Development Act of 1968 (12 USC 1701u).
- G. Noncompliance with the Civil Rights Laws - In the event of The Planning Agency's noncompliance with the nondiscrimination clauses of this contract or with any of the aforesaid rules, regulations, or requests, this contract may be canceled, terminated, or suspended either wholly or in part. In addition, the State of Iowa may take further action, imposing other sanctions and invoking additional remedies as provided.

10. Termination of Contract for Cause. If, through any cause, the Planning Agency shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if the Planning Agency shall violate any of the covenants, agreements, or stipulations of this Contract, the Housing Agency shall thereupon provide the Planning Agency an opportunity to cure. Should the Planning Agency not cure within a reasonable time, the Housing Agency shall have the right to terminate this Contract by giving written notice to the Planning Agency of such termination and specifying the effective date thereof, at least five (5) working days before the effective date of such termination. In that event, the Planning Agency shall be compensated for work performed and expenses incurred to date in accordance with the schedule set forth in paragraph 6.

11. Changes. The Housing Agency may, from time to time, require changes in the scope of the services of the Planning Agency to be performed hereunder. Such changes, including any increase or decrease in the amount of the Planning Agency's compensation, which are mutually agreed upon by and between the Housing Agency and the Planning Agency, shall be incorporated in written amendments to this Contract.

12. Interest of Members of the Housing Agency and Others. No employee of the Housing Agency and no members of its governing body, and no other public official of the governing body of the locality in which the Project is situated or being carried out who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this Project, shall participate in any decision relating to this Contract which affects a personal interest or have any personal or pecuniary interest, direct or indirect, in this Contract or the proceeds thereof.

13. Interest of the Planning Agency. The Planning Agency covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. The Planning Agency further covenants that in the performance of this Contract no person having any such interest shall be employed.

14. The Planning Agency hereby agrees to comply with all federal, state and local laws, rules and ordinances applicable to the Scope of Work and to this Agreement.

15. This Agreement shall be binding on successors and assigns of either party.

16. The Planning Agency warrants that it has not employed or retained any company, or persons, other than a bona fide employee working solely for the Planning Agency to solicit or secure this Contract, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Planning Agency, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty the Housing Agency shall have the right to annul this Contract without liability.

17. Equal Employment Opportunity. During the performance of this contract, the Planning Agency agrees as follows:

(A) The Planning Agency will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Planning Agency will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Planning Agency agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

(B) The Planning Agency will, in all solicitations or advertisements for employees placed by or on behalf of the Planning Agency, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

(C) The Planning Agency will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Planning Agency's commitments under Section 202 of the Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(D) The Planning Agency will comply with all provisions of Executive Order No. 11246 "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR, 1964-1965 Comp., p. 339), as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(E) The Planning Agency will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and order of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(F) In the event of the Planning Agency's non-compliance with the nondiscrimination clause of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the Planning Agency may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(G) The Planning Agency will include the provisions of Paragraphs (A) through (G) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued

pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Planning Agency will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the Planning Agency becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the Planning Agency may request the United States to enter into such litigation to protect the interests of the United States.

18. Copeland "Anti-Kickback" Act (18 U.S.C. 874 and 40 U.S.C. 276c)—The Planning Agency or subcontractor shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The recipient shall report all suspected or reported violations to the Federal awarding agency.

19. Davis-Bacon Act, as amended (40 U.S.C. 276a to a-7)—The Planning Agency and subcontractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. The recipient shall place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The recipient shall report all suspected or reported violations to the Federal awarding agency.

20. Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333)—The Planning Agency and subcontractors shall be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

21. Rights to Inventions Made Under a Contract or Agreement—Any performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

22. Debarment and Suspension (E.O.s 12549 and 12689)—The Planning Agency and all subcontractors assert the organization or individuals are not listed on the government-wide Excluded Parties List System, in accordance with the OMB guidelines at 2 CFR part 180 that implement E.O.s 12549 (3 CFR, 1986 Comp., p. 189) and 12689 (3 CFR, 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than E.O. 12549.[69 FR 26281, May 11, 2004, as amended at 70 FR 51879, Aug. 31, 2005]

23. Hold Harmless. The Planning Agency agrees to and shall indemnify, save and hold harmless the Planning Agency, its members, officers, employees, and agents, from all claims and liability of whatsoever kind or character due to or arising out of the acts and conduct of the Planning Agency, its officers, agents, employees, subcontractors, and others acting for or under the direction of the Planning Agency doing the work herein contracted for, or by or in consequence of any negligence in the performance of this Agreement, or by or on account of any omission in the performance of this Agreement, and also from all claims of damage for infringement of any patent in fulfilling this Agreement. The Planning Agency will procure and maintain adequate public liability and property damage insurance to protect the Planning Agency, its members, officers, employees, and agents, and will, upon request of the Planning Agency, furnish proof of

compliance with this requirement.

24. Entire Agreement. This Agreement contains the entire agreement of the Parties. The provisions of this Agreement may not be explained, supplemented, or qualified through evidence of trade usage or prior course of dealings. No representations were made or relied upon by either Party other than those that are expressly set forth herein. No agent, employee or other representative of either Party is empowered to alter any of the terms hereof except as provided herein.

IN WITNESS, WHEREOF, the Housing Agency and the Planning Agency have executed this Contract as of the date first above written.

MUNICIPAL HOUSING AGENCY OF COUNCIL
BLUFFS

Attest _____

By _____ Date: _____
Authorized Official

Title

CITY OF COUNCIL BLUFFS, IOWA

Attest _____

By _____ Date: _____
Authorized Official

Title

OMAHA-COUNCIL BLUFFS METROPOLITAN
AREA PLANNING AGENCY

Attest _____

By _____ Date: _____
Chairman, Board of Directors

Approved as to Legal Form

Date: _____

Signed _____
MAPA Legal Counsel

ATTACHMENT A

SCOPE OF SERVICES- 17COBL01

The Metropolitan Area Planning Agency (MAPA) will provide meeting facilitation and outreach to assist City of Council Bluffs, Iowa and the Municipal Housing Agency associated with the preparation of an Affirmatively Furthering Fair Housing Assessment (AFFH) as required by the U.S. Department of Housing and Urban Development (HUD). MAPA will coordinate meeting materials, location, and external communication for stakeholder and community meetings as outlined by the following activities:

Activities

1. Stakeholder Engagement

Task - Facilitate 5 stakeholder meetings to understand contributing factors to impeding housing choices and identify strategies to overcome impediments. Stakeholders would provide feedback on data obtained by City of Council Bluffs and the Municipal Housing Agency through the HUD mapping tool.

MAPA will format and facilitate 5 stakeholder meetings, and write report for each stakeholder meeting to be provided to City of Council Bluffs and the Municipal Housing Agency. Stakeholders are defined as:

Board of Directors for the Municipal Housing Agency and Municipal Homes, Inc.;
Municipal Housing Agency Resident Advisory Board;
Developers, Lending Institutions, Management Companies, Landlords, and SWI Realtors;
City, Council, School Districts, ISD, IWCC, Pott Co. Clerks, IWF, PCCF, SWIF, and CBHTF; and
HSAC, Civil Rights Commission, Disability Groups, and CB Community Alliance.

2. Community Engagement

Task - Format and Facilitate 2 open house style public meetings in Council Bluffs to gather feedback from at large community members and neighborhoods in distressed communities.

MAPA will design the 2 meetings; assist in marketing and social media; outreach to surrounding neighborhood associations; organize data collected at events; and write report for each meeting to be provided to City of Council Bluffs and the Municipal Housing Agency.

Deliverables

Complete all task on or before August 15, 2017. MAPA will provide:

A written summary documents of each meeting;

A written summary of public participation;

Maintain stakeholder question list that can be updated and used by collaborative working group; and

Provide interactive, inclusive and meaningful community and stakeholder activities that provide high quality, qualitative information that can be used to add value and “ground truth” data that is being collected and analyzed by City of Omaha as part of the AFFH.

Compensation

The total charge for salaries and expenses shall not exceed four thousand one hundred sixty eight dollars (\$4,168) for the AFFH engagement. MAPA will invoice City of Council Bluffs and the Municipal Housing Agency equally (\$2,084) for hours worked as outlined below.

Anticipates hours of work to complete the work:

Stakeholder Meetings	40 hours
Community Engagement	16 hours
Public Participation Summary Narrative	8 hours
Total	64 hours
Professional Rate at \$62/hour	\$3,968
Mileage, printing, supplies, postage expenses	\$ 200
Total anticipated compensation	\$4,168

Council Bluffs AFFH Meeting Schedule					
Stakeholder Engagement					
Date	Date	Time	Location	Group Type	Target Organizations
1	6/28/2017	3:30 - 5:00	Regal Towers	Board of Directors for the Municipal Housing Agency & Municipal Homes, Inc.	
2	6/28/2017	1:30 - 3:00	Library Room A	MHA Resident Advisory Board (RAB)	
3	7/19/2017	1:30 - 3:00	Library Room B	Development Community	Developers, Lending Institutions, Management Companies, Landlords, SWI Realtors Association
4	7/20/2017	10:00 - 11:30	Community Hall	Government	City, County, School Districts (CBSD, LC, St. A, ISD), IWD, IWCC, Pott Co Clerks, Foundations (IWF, PCCF, SWIF), CBHTF
5	7/20/2017	1:30 - 3:00	Community Hall	Human Service Agencies / Civil Rights	HSAC, Civil Rights Commission, Disability Groups, CB Community Alliance
Community Engagement					
1	8/8/2017	4:30-6:00	Library Room B	Chamber/Employers/Public	
2	8/10/2017	6:00-8:00	Library Room B	Public	

CONTRACT COVER PLATE

CONTRACT IDENTIFICATION

1. Contract Number: 17GRTN02
2. Title: City of Gretna, Downtown Revitalization Plan and Form Based Overlay Zoning Code
3. Effective Date: June 21, 2017
4. Completion Date: September 1, 2017

CONTRACT PARTIES

5. Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, NE 68102
6. City of Gretna
204 N. McKenna Ave
Gretna, NE 68028

ACCOUNTING DATA

7. Contract - \$7,995

DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of Legal Review -
9. Date of MAPA Finance Committee Approval -
10. Date of City Approval –

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT entered into on June 21, 2017, by and between City of Gretna, 204 N McKenna Avenue, P.O. Box 69, Gretna, NE 68028, herein after referred to as "the City", and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102, hereinafter referred to as "MAPA".

WITNESSTH THAT:

WHEREAS, City intends to enter professional service contracts for the preparation of a Downtown Revitalization Plan and the development of a Form Based Code; and

WHEREAS, MAPA desires to assist the City in the preparation of said Form Based Code which is intended to be used as a model for other communities in the MAPA region.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. EMPLOYMENT OF THE CITY - The City agrees to undertake certain planning activities identified in CDBG Contract 16-DTR-003 dated February 2, 2017 by and between the City and Nebraska Department of Economic Development (NDED).

2. AREA COVERED - The area to be covered in the study under this Agreement shall be the downtown Gretna as depicted in Exhibit "A".

3. SCOPE OF SERVICES

A. The City shall do, perform, and carry out the duties stated herein and in accordance with the CDBG Professional Service Agreement Downtown Revitalization Phase I dated April 4, 2017 by and between the City and JEO Consulting Group, Inc. (JEO) and CDBG Contract 16-DTR-003 by and between the City and NDED. The work will include various work activities resulting in a Downtown Revitalization Plan and Form Based Overlay Zoning Code.

B. The City will provide MAPA with printed and electronic copies of the Downtown Revitalization Plan and Form Based Zoning Code text.

C. The City will be available to provide oral reports to the MAPA staff and the MAPA Board of Directors when necessary, and will submit a final written and financial report. This report will outline activities performed, work documents completed, and costs incurred. This report will be submitted with invoice request for final payment.

4. PERSONNEL

A. The City represents that it has, or will secure all personnel required in performing the services under this Agreement without exceeding the project budget. Such personnel will not have any other financial interest pertaining to work covered by this Agreement.

B. All of the services required hereunder shall be performed by the City or under its supervision and all personnel engaged in the work shall be fully qualified and authorized under state and local law to perform such services.

C. All subcontracted services covered by this Agreement shall be reviewed and approved prior to contracting by MAPA.

D. It is agreed that nothing contained herein is intended or should be construed in any manner as creating or establishing a partnership or joint venture between the Parties. Any and all acts that the Parties or their personnel, employees, agents, contractors, or servants, perform pursuant to the terms of this Agreement shall be undertaken as independent contractors and not as employees of the other. The Parties shall, except as provided herein, act in their individual capacities and not as agents, employees, partners, joint ventures or associates of the other. An employee or agent of one shall not be deemed or construed to be the employee or agent of the other for any purpose whatsoever. None of the Parties nor its personnel, employees, agents, contractors, or servants shall be entitled to any benefits of the other. The Parties shall not provide any insurance coverage to the other or their employees including, but not limited to, workers' compensation insurance. Each Party shall pay all wages, salaries and other amounts due its employees and shall be responsible for all reports, obligations, and payments pertaining to social security taxation, income tax withholding, workers' compensation, unemployment compensation, group insurance coverage, collective bargaining agreements or any other such similar matters. Any and all claims that may or might arise under the Workers' Compensation Act of the State of Nebraska on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment, including without limitation claims of discrimination against a Party its officers, employees, agents, contractors or servants shall in no way be the responsibility of the other Party. Neither Party shall have any authority to bind the other by or with any contract or agreement, nor to impose any liability upon the other. All acts and contracts of each shall be in its own name and not in the name of the other, unless otherwise provided herein.

5. TIME OF PERFORMANCE - The City agrees to perform the services of this Agreement on or before September 1, 2017.

6. COMPENSATION - MAPA agrees to pay for the services rendered by the City under the terms of this Agreement, compensation on a cost reimbursement basis for costs incurred not to exceed in any event seven thousand nine hundred ninety five dollars (\$7,995.00).

7. SUBMISSION OF VOUCHERS/INVOICES

A. The City will submit final documented invoices of costs incurred for the work activities that were previously identified in Sections 3 of this Agreement. This report will outline work performed, copies of documents prepared, and costs incurred and be signed by a responsible representative of the City's certifying that all of the items herein are true and correct for the work performed under the terms of this Agreement. Final payment shall be made upon determination by MAPA and NDED that all requirements hereunder have been completed, which determination shall not be unreasonably withheld. Promptly after receipt of the City's invoice, MAPA shall make payment thereon to the City.

B. All invoices shall be taken from the books of account kept by the City shall have available copies of receipted bills or other documents reasonably required by MAPA.

8. RECORDS AND AUDITS

A. The City will comply with applicable CDBG Regulations in 24 C.F.R. Part 570 as now in effect, and as such law may be amended during the term of this Agreement. City will also comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements set in this Agreement and in C.F.R. Part 200, (which have been adopted by HUD through 2 C.F.R. Part 2400) as new in effect, and as such

law may be amended during the term of this contract, or any reasonable equivalent procedures and that HUD may prescribe.

B. City agrees to establish internal controls in order to have reasonable assurances that City is carrying out the Project in compliance with federal statutes, regulations, and terms and conditions of this Agreement, as required by 2 C.F.R. Section 200.303, as now in effect, and as such law may be amended during the term of this Agreement.

C. The City shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to the Agreement and such other records as may be deemed necessary by MAPA to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the MAPA, any representative of the Secretary of U.S. DHUD, the Inspector General, the Government Accounting Office, the State Auditor's Office, NDED, or any authorized representative, and will be retained for five years after the expiration of this Contract unless permission to destroy them is granted by the MAPA.

9. CIVIL RIGHTS PROVISIONS

A. Discrimination in Employment - City shall not discriminate against any qualified employee or applicant for employment because of race, color, religion, sex, national origin, age, or disability. City shall take affirmative action to ensure that applicants are employed and that employees are treated without regard to their race, color, religion, sex, national origin, age or disability. Such action shall include but may not be limited to the following: employment, upgrading, demotion or transfers, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including an apprenticeship. City agrees to post notices setting forth the provisions of the nondiscrimination clause in conspicuous places so as to be available to employees.

B. Considerations for Employment - City shall, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, or disability. City shall list all suitable employment openings with the State Employment Service local offices.

C. Civil Rights Compliance in Employment - City shall comply with all relevant provisions of the Iowa Civil Rights Act of 1965 as amended, Iowa Executive Order #15 dated April 2, 1973 and Executive Order #34 dated July 22, 1988, Federal Executive Order 11246, as amended by Federal Executive Order 11375, Title VII of the U.S. Civil Rights Act of 1964, as amended, the Fair Labor Standards Act (29 U.S.C. Section 201 et. seq.), Section 504 of the Vocational Rehabilitation Act of 1973 as amended, the Age Discrimination Act of 1975, as amended; and the Americans with Disabilities Act, as applicable, (P.L. 101-336, 42 U.S.C. 12101-12213). City will furnish all information and reports requested by the State of Iowa or required by or pursuant to the rules and regulations thereof and will permit access to payroll and employment records by the State of Iowa to investigate compliance with these rules and regulations.

D. Program Nondiscrimination - City shall conform to requirements of Title VI of the Civil Rights Act of 1964 (Public Law 88-352; 42 U.S.C. 2000d et seq.) and DHUD regulations issued pursuant thereto contained in 24 CFR Part 1. No person in the United States shall on the ground of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available through this contract. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et. seq.) or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Vocational Rehabilitation Act of 1973 as amended, (29 U.S.C. Section 794) shall also apply to any such program or activity.

E. Fair Housing - City (if applicable) shall comply with Title VIII of the Civil Rights Act of 1968 (Public Law 90-284 42 U.S.C. 3601 et seq.), generally known as the Fair Housing Act, and with HUD regulations found at 24 CFR Part 107, issued in compliance with Federal Executive Order 11063, as amended by Federal Executive Order 12259. City shall also comply with Section 109, Title I of the Housing and Community Development Act of 1974, as amended.

F. Training and Employment - City shall comply with provisions for training, employment, and contracting in accordance with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u).

G. Noncompliance with the Civil Rights Laws - In the event of City's noncompliance with the nondiscrimination clauses of this contract or with any of the aforesaid rules, regulations, or requests, this contract may be canceled, terminated, or suspended either wholly or in part.

10. TERMINATION OF AGREEMENT FOR CAUSE - If, through any cause, the City shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the City shall violate any of the covenants, agreements, or stipulations of this Agreement, or refuse to accept changes required by NDED, MAPA shall thereupon have the right to terminate this Agreement by giving written notice to the City of such termination and specifying the effective date of such termination. In that event, all finished or unfinished documents, data, studies, surveys, drawings and reports prepared by the City shall be made available to MAPA, and the City shall be entitled to receive compensation for all expenses incurred or obligated on all work mutually agreed to be satisfactorily completed through the effective date of termination.

11. CHANGES - The City or MAPA may, from time to time, request changes in the Scope of Services set forth in this Agreement to be performed by the City. Such changes, including any increase or decrease in the amount of the City's compensation which are mutually agreed upon by and between MAPA and the City, and subject to the approval of the NDED, shall be incorporated in written amendments to this Agreement.

12. PROHIBITED INTEREST

A. No member of or delegate to the Congress of the United States shall be admitted to any share or part of this contract or to any benefit arising therefrom.

B. No member, officer, or employee of MAPA or of a local governing public body during his tenure or one year thereafter shall have any interest, direct or indirect, in this Contract or the proceeds thereof.

13. EQUAL EMPLOYMENT OPPORTUNITY - During the performance of this contract, the Planning Agency agrees as follows:

A. The City will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The City will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The City agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

B. The City will, in all solicitations or advertisements for employees placed by or on behalf of the City, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

C. The City will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the City's commitments under Section 202 of the Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

D. The City will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

E. The City will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and order of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

F. In the event of the City's non-compliance with the nondiscrimination clause of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the City may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

G. The City will include the provisions of Paragraphs (A) through (G) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Planning Agency will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the City becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the City may request the United States to enter into such litigation to protect the interests of the United States.

14. ASSIGNABILITY - Neither the City nor MAPA shall assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation), without prior written mutual consent.

15. CLAIMS - Both parties indemnify, save and hold harmless the other party, and all its agents and employees of and from any and all claims, demands, actions or causes of action of whatever nature or character arising out of, or by reason of, the work to be performed by either party. Each party further agrees to defend, at its own sole cost and expense, any action or proceeding commenced for the purpose of asserting any such claim of whatever character arising as a result of its actions. It is further agreed that any and all employees of either party while engaged in the performance of any work or service required or provided for herein to be performed by that party, shall not be considered employees of the other party, and that any and all claims that may or might arise under the Worker's Compensation Act of the State of Nebraska on behalf of said employees, while so engaged, and any and all claims made by any third parties as a consequence of any act or omission on the part of said employees, shall in no way be the obligation or responsibility of the other party.

16. INTEREST OF THE CITY - The City covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required to be performed under this Agreement. The City further covenants that in the performance of this Agreement no person having any such interest shall be employed.

17. The City hereby agrees to comply with all federal , state and local laws, rules and ordinances applicable to the work and to this Agreement.

IN WITNESS WHEREOF, the parties have hereto caused this Agreement to be executed by their proper officers and representatives.

OMAHA-COUNCIL BLUFFS METROPOLITAN
AREA PLANNING AGENCY

Attest: _____

by _____
Chairman, Board of Directors

_____, 20____
Date

CITY OF GRETNA

Attest: _____

by _____
Mayor

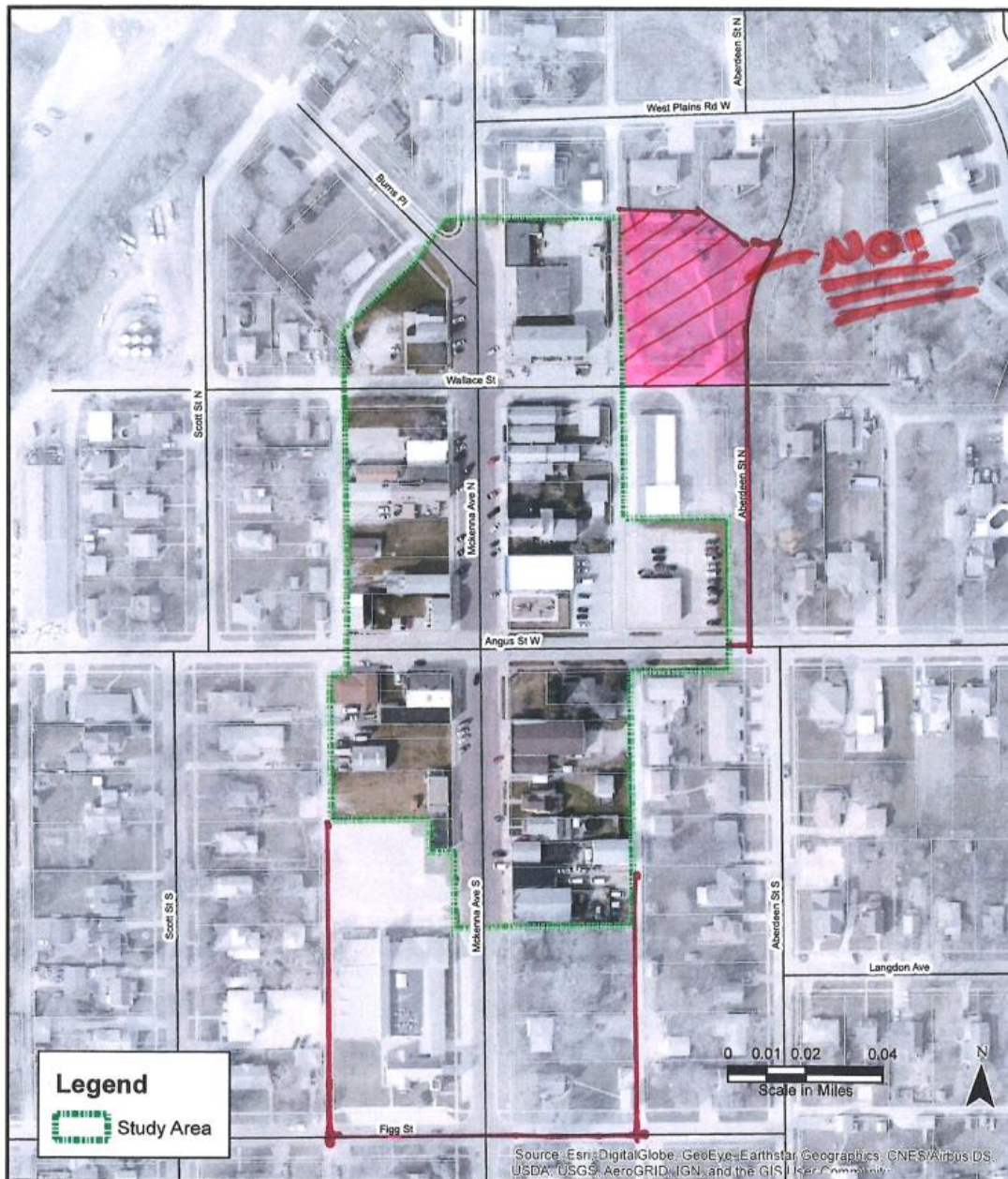
_____, 20____
Date

APPROVED AS TO LEGAL FORM

DATE _____, 20____

Signed _____
MAPA Legal Counsel

EXHIBIT A



Gretna, NE

Downtown Revitalization Plan Study Area

This map was prepared using information from record drawings supplied by JEO and/or other applicable city, county, federal, or public or private entities. JEO does not guarantee the accuracy of this map or the information used to prepare this map. This is not a scaled plot.

Created By: J. Charvat
Date: May 2017
Revised:
Software: ArcGIS 10.4.1
File: 150699.00



METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Olsson

Contract Approved by Board of Directors: December 10, 2015
Amendment Approved by Board of Directors: December 8, 2016

In the amount of \$135,000

Effective Date: 12/10/15 – 01/31/17
Amendment: 12/10/15 – 04/30/17

FINAL

1. Computation of Payment

Bill to Date	\$135,000.00
Less Previous Payment	<u>134,728.47</u>
Payment Due this Date	<u>\$271.53</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

Project Supervisor

Responsible Charge/ Department Manager

Executive Director

Payment approved by Finance Committee _____

Treasurer

Approved by MAPA Board of
Directors:

Date

MAPA Board Chair/Member

Invoice

601 P Street, Suite 200
 PO Box 84608
 Lincoln, NE 68501-4608
 Tel 402.474.6311, Fax 402.474.5160

Metropolitan Area Planning Agency
 2222 Cuming St
 Omaha, NE 68102

May 17, 2017

Invoice No: 277161

Invoice Total \$271.53

OA Project No. 016-0237 MAPA Sarpy County Transit Feasibility Study
 Professional Services rendered February 5, 2017 through May 6, 2017 in accordance with Agreement dated December 10, 2015. Project Number and Title: 16604400101 - Sarpy County Transit Planning - FY16

Final Invoice

Consultants

Vireo				
2/9/2017	Vireo	p15128-10	3,042.97	
	Total Consultants		3,042.97	3,042.97

Reimbursable Expenses

Telephone				
3/7/2017	GetGo, Inc	1206707798	6.50	
	Total Reimbursables		6.50	6.50

Billing Limits

	Current	Prior	To-Date	
Total Billings	3,049.47	134,728.47	137,777.94	
Limit			135,000.00	
Over Limit Adjustment				-2,777.94

AMOUNT DUE THIS INVOICE \$271.53

Billings to Date

	Current	Prior	Total
Labor	0.00	33,965.69	33,965.69
Consultant	270.95	27,734.78	28,005.73
Expense	.58	467.20	467.78
Internal Unit	0.00	130.86	130.86
Add-on	0.00	72,429.94	72,429.94
Totals	271.53	134,728.47	135,000.00

Email Invoices to: mengel@mapacog.org (Melissa Engel) and amorales@mapacog.org (Amanda Morales)

Authorized By: Corinne Donahue

INVOICE PAYMENT IS REQUESTED WITHIN 30 DAYS

Project	016-0237	MAPA Sarpy Co Transit Feasibility Study	Invoice	277161
---------	----------	---	---------	--------

Billing Backup

Wednesday, May 17, 2017

Olsson Associates, Inc.

Invoice 277161 Dated 5/17/2017

3:51:43 PM

OA Project No. 016-0237 MAPA Sarpy County Transit Feasibility Study

Consultants

Vireo

AP 206436	2/9/2017	Vireo / p15128-10 / Invoice: p15128-10, 2/9/2017	3,042.97	
Total Consultants			3,042.97	3,042.97

Reimbursable Expenses

Telephone

AP 206855	3/7/2017	GetGo, Inc / 1206707798 / Invoice: 1206707798, 3/7/2017	6.50	
Total Reimbursables			6.50	6.50

Total this Project \$3,049.47**Total this Report \$3,049.47**

INVOICE PAYMENT IS REQUESTED WITHIN 30 DAYS

Corinne d.

Remittance address:

929 Walnut Suite 700 | Kansas City, Missouri 64106

phone: 816.756.5690 | www.BaVireo.com

February 09, 2017

Invoice No:

P15128 - 10

ASSOCI

Olsson Associates, Inc.

1111 Lincoln Mall

Lincoln, NE 68501-4608

P15128 84608

Project P15128

Sarpy County Transit Feasibility Study

Professional Services from January 01, 2017 to January 31, 2017

Professional Personnel

	Hours	Rate	Amount
French, Lindsay	1.00	25.00	25.00
French, Lindsay	2.00	28.25	56.50
Heermann, Lauren	4.00	18.99	75.96
Penelton, Triveece	27.00	31.25	843.75
Totals	34.00		1,001.21
Total Labor			1,001.21

Additional Fees

Overhead	182.13 % of 1,001.21	1,823.50	
Profit	13.15 % of 2,824.71	371.45	
Total Additional Fees		2,194.95	2,194.95

Reimbursable Expenses

Hotel-Project			
1/9/2017 Penelton, Triveece		295.64	
Car Rental/Taxi			
1/9/2017 Penelton, Triveece		199.54	
Total Reimbursables		495.18	495.18

Billing Limits

	Current	Prior	To-Date
Total Billings	3,691.34	21,743.30	25,434.64
Limit			24,786.27
Adjustment			-648.37

Total this Invoice \$3,042.97

Outstanding Invoices

Number	Date	Balance
5	9/15/2016	241.42
7	11/10/2016	5,194.07
8	12/6/2016	2,739.89
9	1/9/2017	3,177.82
Total		11,353.20

8744
020917
P15128-10
3042.97
160237 100 606 \$100 3042.97

EXPENSE REPORT

Employee:

Trivance Peterson

Project Name:

Serpy County Transit Feasibility Study

Project #

P.15128

Phase # 03 Validation and Select Alternative

Date	Mileage @ \$.35/mile	Gas	Rental Car	Meals	Hotel	Total Cost
2017-01-09 thru 01-12 Travel to/from and attend stakeholder meetings		5.77	193.77	14.86	295.64	510.04
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
Totals	0.00	5.77	193.77	14.86	295.64	510.04

Expense Report Total

510.04

↓
do not bill
to client

Casey's General
Store #2454
9542 GILES
LA VISTA, NE 68128

Date 01/11/2017
Time 08:00

D8
#####0031

Pump	Gallons	Price
86	2.488	\$ 2.399

Product	Amount
UNLEADED	\$ 5.77

Total Sale \$ 5.77

SALE - Card Swiped
Auth # 01111R
Merch #
Approved 01111R

Fuel up with a
Mtn Dew Kickstart
and a slice or a
Red Bull and a slice
For \$4!!
www.caseys.com

ENTERPRISE LEASING COMPANY OF KANSAS, 600 GRAND BLVD, KANSAS CITY, MO 641061404 (816) 842-4700

RENTAL AGREEMENT REF#
360652 6NP5FR

RENTER
HARVEY, TRIVEECE

DATE & TIME OUT
01/09/2017 01:04 PM
DATE & TIME IN
01/12/2017 01:10 PM

BILLING CYCLE
24-HOUR

CAR CLASS CHARGED
FCAR

VEH #1 2016 FORD FUSI SE4
VIN# 3FA6PCH79GR316777
LIC# A3012P
MILES DRIVEN 1210
CAR CLASS: FCAR

BILL TO ACCOUNT
PATTI BANKS ASSOCIATES
ATTN: UNKNOWN
929 WALNUT SUITE 200
KANSAS CITY, MO 64106

SUMMARY OF CHARGES

Charge Description	Date	Quantlt	Per	Rate	Total
TIME & DISTANCE	01/09 - 01/12	3	DAY	\$44.00	\$132.00
FUEL SERVICE OPTION	01/09 - 01/12				\$31.96
Subtotal:					\$163.96
Taxes & Surcharges					
ARENA FEE	01/09 - 01/12	3	DAY	\$4.00	\$12.00
SALES TAX	01/09 - 01/12			8.35%	\$12.47
VEHICLE LICENSE FEE	01/09 - 01/12	3	DAY	\$1.78	\$5.34
RECOVERY					
Total Charges:					\$193.77
Total Estimated Amount Due					\$193.77

PAYMENT INFORMATION

AMOUNT PAID	TYPE	CREDIT CARD NUMBER
\$193.77	Discover	xxxxxx.. 0831 PENDING



12331 SOUTHPORT PARKWAY
LAVISTA, NE 68128
United States of America
TELEPHONE 402-895-2900 • FAX 402-895-2922

Reservations

www.hilton.com or 1 800 HILTONS

PENELTON, TRIVEECE
6226 N HICKORY COURT
KANSAS CITY MO 64106
UNITED STATES OF AMERICA

Room No: 329/KXTD
Arrival Date: 1/9/2017 10:07:00 PM
Departure Date: 1/11/2017 7:40:00 AM
Adult/Child: 1/0
Cashier ID: ANABECKWITH
Room Rate: 125 13
AL:
HH #: 547654229 BLUE
VAT #
Folio No/Che: 228114 A

Confirmation Number: 84648230

HAMPTON INN & SUITES LA VISTA 1/11/2017 7:40:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
1/9/2017	742022	GUEST ROOM	\$125.13
1/9/2017	742022	RM - CITY OCCUPANCY FEE	\$6.26
1/9/2017	742022	RM - SALES TAX	\$9.86
1/9/2017	742022	RM - ROOM TAX	\$5.17
1/9/2017	742022	RM - SALES/ROOM OCCUPANCY TAX	\$1.40
1/10/2017	742192	GUEST ROOM	\$125.13
1/10/2017	742192	RM - CITY OCCUPANCY FEE	\$6.26
1/10/2017	742192	RM - SALES TAX	\$9.86
1/10/2017	742192	RM - ROOM TAX	\$5.17
1/10/2017	742192	RM - SALES/ROOM OCCUPANCY TAX	\$1.40
1/11/2017	742242	DS *0831	(\$295.64)
		BALANCE	\$0.00

You have earned approximately 2502 Hilton HHonors points for this stay. Hilton HHonors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 3,900

Hampton hotels are all over the world. Find us in Canada, Costa Rica, Ecuador, Germany, India, Mexico, Poland, Turkey, United Kingdom, and United States of America. Coming soon in Italy and Romania.

AFFIDAVIT FOR PAYMENT

Subcontractor's Name: Patti Banks Associates d/b/a Vireo

Project Name: Sarpy Co. Transit Feasibility Study Project Number: P15128

Payment Request Number: P15128-10 Date: February 9, 2017

The undersigned, on behalf of Patli Banks Associates dba Vireo, Subcontractor on the above-referenced project, submits this Affidavit in conjunction for Payment in favor of Subcontractor. This Affidavit is submitted as an inducement for Olsson Associates to make payment to Subcontractor, in connection with work and labor performed and provided on the above-referenced project and in conjunction with Subcontractor's efforts, the undersigned, on behalf of Subcontractor, states, and deposes as follows:

- (1) Not including retainage, Subcontractor is presently owed the sum of \$ 14,396.17 from Olsson Associates for work and labor performed on the Project. The following is a true and accurate accounting of all amounts either paid or due and owing Subcontractor on the Project, and the amount indicated in the following accounting is the total amount due Subcontractor for work and labor performed on the Project through the date of this Affidavit:

- | | | |
|-----|--------------------------|-------------|
| (a) | Original Contract Amount | \$24,786.27 |
| (b) | Approved Change Orders | |

C.O. Number	Description	Amount
-------------	-------------	--------

- | | | |
|-----|------------------------------------|-------------|
| (c) | Approved Contract Amount (a and b) | \$24,786.27 |
| (d) | Value of Work Performed to Date | 24,786.27 |
| (e) | Value of Work Previously Billed | 21,743.30 |
| (f) | Value of Work Previously Paid | 10,390.10 |
| (g) | Amount Due This Billing | \$14,396.17 |

- IN WITNESS WHEREOF, this Affidavit has been executed on February 9, 2017

Subcontractor.

Its: Owner

This Affidavit for Payment was executed this 7th day of February, 2017 on behalf of Shirley by Carol Ann Smith its

NOTARY PUBLIC:



LINDA M. DEFLO
My Commission Expires
March 19, 2018
Clay County
Commission #14397767

Agenda 7:15

Jessica Hargens

From: Ronnie Chambers
Sent: Tuesday, February 14, 2017 7:01 AM
To: Accounts Payable
Subject: FW: OpenVoice Conference Information
Attachments: AppStore.gif; PlayStore.gif; footerLogoGray.jpg; OpenVoice_logo.gif

\$6.56

016-0237/100/100003

From: OpenVoice [mailto:DO.NOT.REPLY@citrixonline.com]
Sent: Monday, February 13, 2017 4:11 PM
To: Ronnie Chambers <rchambers@olssonassociates.com>
Subject: OpenVoice Conference Information

Important OpenVoice Notification

OpenVoice

Dear Ronnie Chambers,

The following is a summary of a conference you held.

Information in this report is based on the time zone setting on the My Account page.

Date of conference call: 02/13/2017

Conference Room #: 531659708

Conference Call Detail Report:

Calling Party	Called Number	Billed As	Start Time	Total Minutes
+14023411116	18885859008	US Toll-free	12:57 PM CST	72
+14023323336	18885859008	US Toll-free	12:58 PM CST	71
+12607	18885859008	US Toll-free	12:58 PM CST	71
+14025932100	18885859008	US Toll-free	01:12 PM CST	57

Total Minutes: 271
Number of Callers: 4

Visit [My Conferences](#) to see your minute usage.

If you have any questions, please contact [Global Customer Support](#).

Thank you for using OpenVoice Audio Conferencing.

Regards,
 Global Customer Support

CONTRACT COVER PLATE

CONTRACT IDENTIFICATION

1. Contract Number: 18504101001
2. Project Number: 310 Douglas County GIS Activities – FY 17
3. Effective Date: July 1, 2017
4. Completion Date: June 30, 2018

CONTRACT PARTIES

5. Contractor Name and Address:

Douglas County
GIS Coordinator
1819 Farnam Street
Omaha NE 68183

6. The Planning Agency:

The Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, Nebraska 68102

ACCOUNTING DATA

7. Contract – not to exceed \$61,500 FHWA PL Funds, plus minimum \$ 26,357 in local matching funds.

Allotted - \$61,500 FHWA PL Funds, CFDA Number 20.205
8. Administrative Fee: Contractor shall pay the Planning Agency an administrative fee of \$3,075 equal to 5% of the federal portion of this agreement. Federal funds from this agreement shall not be used to pay the administrative fee.

DATES OF SIGNING AND MAPA BOARD APPROVAL

9. Date of MAPA Board Approval -
10. Date of County Approval
11. Legal Review -
12. Date of State Concurrence -

AGREEMENT
FOR PROFESSIONAL SERVICES

THIS AGREEMENT entered into this first day of July, 2017 by and between Douglas County, Nebraska on behalf of the Douglas County Geographic Information Systems Department ("GIS"), 1819 Farnam Street, Omaha, NE 68183 (hereinafter referred to as "the County") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska, 68102 (hereinafter referred to as "MAPA"), providing for professional services described herein and within the MAPA FY 2018 Unified Work Program (hereinafter referred to as the "FY 2018 Program").

NOW, THEREFORE, it is mutually understood and agreed by the parties hereto as follows:

1. EMPLOYMENT OF THE COUNTY

The County through its GIS Coordinator agrees to undertake certain transportation planning activities identified in Section 104 (f) of Title 23 United States Code and /or 49 U.S.C 5303, and incorporated into MAPA's FY 2018 Program Exhibit I and incorporated hereto by reference. This Agreement shall be subject to all required provisions of the Nebraska Department of Roads ("NDOR") Agreement Project No. PL-1(55) attached as Exhibit II and incorporated hereto by reference.

2. AREA COVERED

The area to be covered in the study under this Agreement shall be Douglas County, Nebraska.

3. SCOPE OF SERVICES

- A. The County shall do, perform, and carry out the duties stated herein and in accordance with MAPA's FY 2018 Unified Work Program for transportation planning activities for the Omaha-Council Bluffs Metropolitan Area. The work will include the various work activities within work element 310 identified below and Exhibit IV.

310 Douglas County GIS Activities

Douglas County will manage and maintain transportation-related assets through the Cityworks GIS-based program. These assets include streets, construction projects, curb ramps, bridges, maintenance areas, sidewalks, sewers, snow removal routes, pavement markings, parking meters, signs, traffic signals, street parking, alleys, and unimproved roads. Douglas County will create, maintain, and manage transportation-related GIS data and coordinate with MAPA on the development of a regional traffic count portal. In addition, Douglas County will design, develop, implement, and maintain various GIS web and mobile applications in support of transportation related activities within the City of Omaha and Douglas County.

- B. The County shall develop progress reports documenting their work activities and studies undertaken under the terms of this Agreement. These reports shall be of a quality suitable for publication, but will not ordinarily be intended for wide distribution. The documents shall be written in a style and form suitable for a technical audience rather than the mass public. Such reports shall contain the following information:

1. Activities completed in the quarter.

2. Percentage completion.
 3. Number of hours completed by employee by activity for the quarter.
 4. Activities to be completed next quarter.
 5. Any existing or expected concerns about completed the activities included in the scope.
- C. The aforementioned reports shall be prepared for no less than the work activities specifically cited within Section 3, Scope of Services. The remaining work activities within the FY 2018 Program may be documented in a single report or additional reports as is mutually agreeable to MAPA and the County.
 - D. The County will cooperate with MAPA in the preparation of information and reports to meet in a timely manner, the requirements of NDOR. MAPA will be provided a copy of data and reports developed as a result of this Agreement.
 - E. The County will be available to provide quarterly oral reports to the MAPA Transportation Technical Advisory Committee and the MAPA Board of Directors when necessary, and will submit written quarterly progress reports. These progress reports will provide, for work element 310 the following information: work performed during the completed quarter, conformance to approved project scope, percent completed, if on schedule, and planned activities for the next quarter. These reports need to be submitted no later than thirty (30) days after the end of each quarter.

4. PERSONNEL

- A. The County represents that it has, or will secure all personnel required in performing the services under this Agreement without exceeding the project budget. Such personnel will not have any other financial interest pertaining to work covered by this Agreement.
- B. All of the services required hereunder shall be performed by the County or under its supervision and all personnel engaged in the work shall be fully qualified and authorized under state and local law to perform such services.
- C. All subcontracted services covered by this Agreement shall be reviewed and approved prior to contracting by MAPA and NDOR.

5. TIME OF PERFORMANCE

The County agrees to perform the services of this Agreement as outlined in the FY 2018 Program and stated herein, within the time of this Agreement. The agreement shall cover work performed beginning July 1, 2017, and ending June 30, 2018.

6. COMPENSATION

Contingent upon receipt of Federal Highway Administration (FHWA) PL funds from NDOR under Agreement Project No. PL-1(55), MAPA agrees to pay for the services rendered by the County

under the terms of this Agreement, compensation on a cost reimbursement basis for costs incurred and to include direct costs not to exceed in any event sixty-one thousand five hundred dollars (\$61,500) less independent audit and inspection fees, unless acceptable compliance with 2 CFR 200 can be substituted. The County agrees to contribute in cash or in services a minimum requirement of twenty-six thousand three hundred fifty-seven dollars (\$26,357). Services shall be defined as staff time paid with non-federal dollars or equipment purchased with non-federal dollars. (Exhibit III)

Payments for work under this agreement will be made based on actual costs up to a Maximum-Not-To-Exceed amount identified in the preceding paragraph. Actual costs include direct labor costs, direct non-labor costs, and overhead costs.

A. Direct Labor Costs are the earnings that individuals receive for the time they are working directly on the project.

a. Hourly Rates: For hourly employees, the hourly earnings rate shall be their employee's straight time hourly rate for the pay period in which the work was performed. If overtime hours are worked on this project, the premium pay portion of those hours is not allowable as a direct labor cost. For salaried employees, the hourly earnings rate shall be their actual hourly rate as recorded in the County's accounting books of record.

b. Time Reports: The hours charged to the project must be supported by adequate time distribution records that clearly indicate the distribution of hours to all projects/activities on a daily basis for the entire pay period. Time reports must provide a clear identifying link to the projects: such as project description, project number, pertinent work phase, dates of service, and the individual's name and position. There must be an adequate system of internal controls in place to ensure that time charges are correct and have the appropriate supervisory approval.

B. Direct Non-Labor Costs: These costs include all necessary, actual, and allowable costs related to completing the work under the agreement, including but not limited to: meals, lodging, mileage, subject to the limitations outlined below; communication costs; reproduction and printing costs; special equipment and materials required for the project; special insurance premiums if required solely for this agreement; and such other allowable items. Purchases of such items should follow federal funding procurement process. Meal and lodging expenses shall not exceed IRS published per diem rates for the region. Alcoholic beverages are not considered to be an allowable expense and are not reimbursable.

A non-labor cost charged as a direct cost cannot be included in the County's overhead rate. If for reasons of practicality, the consultant is treating a direct non-labor cost category, in its entirety, as an overhead cost, then costs from that category are not eligible to be billed to this project as a direct expense.

County shall submit to the Planning Agency an invoice or billing itemizing all direct non-labor costs claimed for work under this agreement, and all supporting receipts or invoices.

7. ADMINISTRATIVE FEE

The County agrees to pay MAPA an administrative fee of three thousand seventy-five dollars (\$3,075). MAPA in exchange shall monitor compliance with grant requirements, review and

approve payment authorizations and submit to the federal agency for payment. Sources of funding for this administrative fee shall come from non-federal funds.

8. ACCOUNTING RECORDS

- A. The County shall establish and maintain accounts for the project in a manner consistent with applicable provisions of 2 CFR, Subtitle A, Chapter 2 Part 200 Subpart F.
- B. Expenditures shall be in conformance with the standards for allowability of costs set forth in 2 CFR 200.
- C. The County shall establish and maintain separate accounts for expenditures under NDOR Agreement Project No. PL-1(55).
- D. If necessary, the Federal award information needed for SEFA includes:
 - Federal Grantor:** US Department of Transportation - Federal Highway Administration
 - Pass-Through Grantor:** Omaha-Council Bluffs Metropolitan Area Planning Agency
 - Program Title:** Highway Planning and Construction
 - CFDA Number:** 20.205
 - Project Number:** 18504101001
- E. The County shall maintain an accurate cost-keeping system as to all costs incurred in connection with the subject of this Agreement and shall produce for examination books of account, bills, invoices and other vouchers, or certified copies thereof if originals are lost, at such reasonable time and place as may be designated by MAPA, FHWA or a designated Federal representative and shall permit extracts and copies thereof to be made during the period and for three (3) years after the final FHWA-MAPA audit is completed, resolved and closed.
- F. The County shall at all times afford a representative of MAPA, FHWA, or any authorized representative of the Federal government, reasonable facilities for examination and audits of the cost account records, shall make such returns and reports to a representative as may be required, shall produce and exhibit such books, accounts, documents and property as the representative may desire to inspect, and shall in all things aid the representative in the performance of audit duties.
- G. If any amount paid by MAPA to the County under this Agreement is found to be ineligible for reimbursement from the sponsoring federal agency, the County shall pay such amount back to MAPA.

9. SUBMISSION OF VOUCHERS/INVOICES

- A. The County may submit monthly, but no less than quarterly, documented invoices of costs incurred for the work elements and work activities that were previously identified in Sections 3A and 3E of this Agreement. Said reports shall account for the expenditure of Federal and the County shares, shall indicate work program percentage completion, and shall contain a

statement of the County's estimate of the percentage of work completed and be signed by a responsible representative of GIS certifying that all of the items herein are true and correct for the work performed under the terms of this Agreement. Final payment shall be made upon determination by MAPA and NDOR that all requirements hereunder have been completed, which determination shall not be unreasonably withheld. Promptly after receipt of the County's invoices, and following receipt of funds from NDOR under Agreement Project No. PL-1(52), MAPA shall make payment thereon to the County. MAPA may withhold ten percent (10%) of the total compensation pending a final audit of this Agreement, 120 days from the end date of this agreement.

- B. All invoices shall be taken from the books of account kept by the County and the County shall have available copies of payroll distribution, receipted bills or other documents reasonably required by MAPA. The County shall use actual labor rates for billing purposes.
- C. The County shall have available a listing of all the County personnel positions that may be selected or assigned to the work contemplated herein. Said listing shall indicate the title or classification and salary range of each such position. It is agreed that employees of the County, whose time is directly assignable to this FY 2018 Program, shall keep and sign a time record showing the work element and work activity of the FY 2018 Program, date and hours worked, and title of position.
- D. It is understood that reimbursement for out-of-state (other than Nebraska, Iowa and Kansas County) travel costs, will not be requested unless written prior approval for such travel has been given by MAPA and the State. The rate of reimbursement will be that allowed by the State for travel by its own employees.
- E. If the FHWA notifies MAPA that a cost item (as identified in the cost circulars and regulations identified herein) paid to the County under this Agreement is not eligible for funding by the FHWA, then the County shall reimburse to MAPA the amount of the ineligible cost item.

10. TERMINATION OF AGREEMENT FOR CAUSE

- A. If, through any cause, the County shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the County shall violate any of the covenants, agreements, or stipulations of this Agreement, or refuse to accept changes required by NDOR, MAPA shall thereupon have the right to terminate this Agreement by giving written notice to the County of such termination and specifying the effective date of such termination. In that event, all finished or unfinished documents, data, studies, surveys, drawings and reports prepared by the County shall be made available to MAPA, and the County shall be entitled to receive compensation for all expenses incurred or obligated on all work mutually agreed to be satisfactorily completed through the effective date of termination.

- B. The above also applies when the Agreement may be terminated because of circumstances beyond the control of MAPA or the County.

11. CHANGES

The County or MAPA may, from time to time, request changes in the Scope of Services set forth in this Agreement, which are to be performed by the County GIS Coordinator. Such changes, including any increase or decrease in the amount of the County's compensation, which are mutually agreed upon by and between MAPA and the County, and subject to the approval of the NDOR, shall be incorporated in written amendments to this Agreement and duly executed by authorized officials of the Parties.

12. PROHIBITED INTEREST

- A. No member of or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or to any benefit arising there from.
- B. No member, officer, or employee of MAPA or of a local governing public body during their tenure or one (1) year thereafter shall have any financial interest, direct or indirect, in this Agreement or the proceeds thereof.

13. ASSIGNABILITY

Neither the County nor MAPA shall assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation), without prior written mutual consent.

14. CLAIMS

Both parties indemnify, save and hold harmless the other party, and all its agents and employees of and from any and all claims, demands, actions or causes of action of whatever nature or character arising out of, or by reason of, the work to be performed by either party. Each party further agrees to defend, at its own sole cost and expense, any action or proceeding commenced for the purpose of asserting any such claim of whatever character arising as a result of its actions. Each party agrees to cooperate in the defense or settlement negotiation of such claim, action, or proceeding. It is further agreed that any and all employees of either party while engaged in the performance of any work or service required or provided for herein to be performed by that party, shall not be considered employees of the other party, and that any and all claims that may or might arise under the Worker's Compensation Act of the State of Nebraska or any other applicable workers' compensation law on behalf of said employees, while so engaged, and any and all claims made by any third parties as a consequence of any act or omission on the part of said employees, shall in no way be the obligation or responsibility of the other party.

15. INTEREST OF THE COUNTY

The County covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required to be performed under this Agreement. The County further covenants that in the performance of this Agreement, no person having any such interest shall be employed.

16. IDENTIFICATION OF DOCUMENTS

- A. All reports, maps, and other documents completed as part of this Agreement, other than documents completed exclusively for internal use within MAPA, shall carry the following notation on the front cover or a title page (or, in the case of maps in the same block) containing the name of MAPA, the County and the following:

"The preparation of this report, document, etc. was financed in part through a Federal grant from the Department of Transportation under the Transportation Planning Program authorized under Section 104 (f) of Title 23 United States Code and /or 49 U.S.C 5303."

Together with the date (month and year) the document was prepared.

- B. Originals of all documents including computer tapes, tracings, drawings, estimates, specifications, field notes, investigations, studies, etc., as instruments of service under terms of this Agreement are to be the joint property of the political jurisdiction and governmental agencies participating in the transportation planning process. Copies of said documents will be made available to such participants upon request at costs of such reproduction.

17. PUBLICATION OR RELEASE OF INFORMATION

- A. Papers, interim reports, forms or other material which are a part of the work under this Agreement shall not be copyrighted without written approval of NDOR and FHWA.
- B. Either party to the Agreement may initiate a request for publication of the final or interim reports, or any portions thereof.
- C. Publication by either party shall give credit to the other party and to the FHWA. However, if NDOR or FHWA does not wish to subscribe to the findings or conclusions of the study the following statement shall be included on the credit sheet: "The opinions, findings and conclusions expressed in this publication are those of the authors and not necessarily those of NDOR or the Federal Highway Administration."
- D. In the event of failure of agreement between NDOR and the County relative to the publication of any reports during the period of the Agreement, each party reserves the right to publish independently, in which event the nonoccurrence of the other party shall be set forth, if requested.
- E. Both written and oral releases are considered to be within the context of publication. However, there is no intention to limit discussion of the study with participants in the Transportation

Planning Program, small technical groups or lectures to employees or students. Lectures to other groups which describe the plans are permissible.

- F. Neither party shall publish nor otherwise disclose, nor permit to be disclosed or published, the results of the investigation herein contemplated, during the period of the Agreement, without notifying the other party.
- G. When the scheduled time for presentation of a paper does not permit formal review and approval of a complete report, abstracts may be used for notification of intent to present a paper based on the study. Such presentation must protect the interest of the other party by the inclusion of a statement in the paper and in presentation to the effect that the paper had not been reviewed by the State.

18. NONDISCRIMINATION

- A. Both Parties agree that in accordance with the Nebraska Fair Employment Practice Act, Neb. Rev. Stat. § 48-1122, they will not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions, or privileges of employment because of the age, race, color, religion, sex, disability, or national origin of the employee or applicant. None of the Parties shall, in the performance of this Agreement, discriminate or permit discrimination in violation of federal or state laws or local ordinances.
- B. The County agrees to comply with the requirements of Title VI of the Civil Rights Act of 1964.
- C. The County further agrees to comply with any and all applicable requirements of the U. S. Department of Transportation and the Federal Highway Administration regarding equal employment opportunity and nondiscrimination.

19. MINORITY BUSINESS ENTERPRISE

In connection with the performance of this Agreement, the County will cooperate with the project sponsor in meeting commitments and goals with regard to the maximum utilization of minority business enterprises and will use its best efforts to insure that minority business enterprises shall have the maximum practicable opportunity to compete for subcontract work under this Agreement to the extent allowable by law.

20. RESIDENCY VERIFICATION

Pursuant to Neb. Rev. Stat. § 4-114 et seq., each party shall use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. § 1324a, known as the E-Verify Program, or an

equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

21. APPLICABLE LAW AND VENUE

Parties to this Agreement shall conform to all existing and applicable city ordinances, resolutions, state and local laws, federal laws, and all existing and applicable rules and regulations. Nebraska law will govern the terms and the performance under this Agreement. Venue for any non-federal legal proceeding under this Agreement shall be in the State of Nebraska, District Court of Douglas County and for any federal legal proceeding in the United States District Court for the State of Nebraska located in Omaha Nebraska.

22. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the Parties. The provisions of this Agreement may not be explained, supplemented, or qualified through evidence of trade usage or prior course of dealings. No representations were made or relied upon by either Party other than those that are expressly set forth herein. No agent, employee or other representative of either Party is empowered to alter any of the terms hereof except as provided herein.

23. DRUG FREE POLICY

Both parties have established and maintain drug free workplace policies

24. PUBLIC BENEFITS

With regard to Neb. Rev. Stat. §§ 4-108 – 113, neither Party is an individual or sole proprietorship. Therefore, neither Party is subject to the public benefits attestation and related requirements of Neb. Rev. Stat. §§ 4-108 – 113.

25. UNAVAILABILITY OF FUNDING

Due to possible future reductions including but not limited County, State and/or Federal appropriations, the County cannot guarantee the continued availability of funding for this Agreement, notwithstanding the consideration stated in this Agreement. In the event funds to finance this Agreement become unavailable either in full or in part due to such reduction in appropriations, the County may terminate the Agreement or reduce the consideration upon notice in writing to MAPA. The notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. The County shall be the final authority as to the availability of funds. The effective date of such Agreement termination or reduction in consideration shall be specified in the notice as the date of service of the notice or the actual effective date of the County, State and/or Federal funding reduction, whichever is later. Provided, that reduction shall not apply to payments made for services

satisfactorily completed prior to the effective date. In the event of a reduction of consideration, MAPA may cancel this Agreement as of the effective date of the proposed reduction upon the provision of advance written notice to the County.

26. INDEPENDENT CONTRACTOR

It is agreed that nothing contained herein is intended or should be construed in any manner as creating or establishing a partnership or joint venture between the Parties. Any and all acts that either Party or its personnel, employees, agents, contractors, or servants, perform pursuant to the terms of this Agreement shall be undertaken as independent contractors and not as employees of the other. The Parties shall, except as provided herein, act in their individual capacities and not as agents, employees, partners, joint ventures or associates of the other. An employee or agent of one shall not be deemed or construed to be the employee or agent of the other for any purpose whatsoever. None of the Parties nor its personnel, employees, agents, contractors, or servants shall be entitled to any benefits of the other. The Parties shall not provide any insurance coverage to the other or their employees including, but not limited to, workers' compensation insurance. Each Party shall pay all wages, salaries and other amounts due its employees and shall be responsible for all reports, obligations, and payments pertaining to social security taxation, income tax withholding, workers' compensation, unemployment compensation, group insurance coverage, collective bargaining agreements or any other such similar matters. Neither Party shall have any authority to bind the other by or with any contract or agreement, nor to impose any liability upon the other. All acts and contracts of each shall be in its own name and not in the name of the other, unless otherwise provided herein.

27. COPELAND "ANTI-KICKBACK" ACT (18 U.S.C. 874 and 40 U.S.C. 276c)

The County or subcontractor shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The recipient shall report all suspected or reported violations to the Federal awarding agency.

28. DAVIS-BACON ACT, as amended (40 U.S.C. 276a to a-7)

The County and subcontractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. The recipient shall place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The recipient shall report all suspected or reported violations to the Federal awarding agency.

29. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. 327-333)

The County and subcontractors shall be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

30. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT

Any performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

31. DEBARMENT AND SUSPENSION (E.O.s 12549 and 12689)

The County and all subcontractors assert the organization or individuals are not listed on the government-wide Excluded Parties List System, in accordance with the OMB guidelines at 2 CFR part 180 that implement E.O.s 12549 (3 CFR, 1986 Comp., p. 189) and 12689 (3 CFR, 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than E.O. 12549.[69 FR 26281, May 11, 2004, as amended at 70 FR 51879, Aug. 31, 2005]

IN WITNESS WHEREOF, the parties have hereto caused this Agreement to be executed by their proper officers and representatives.

**OMAHA-COUNCIL BLUFFS METROPOLITAN
AREA PLANNING AGENCY**

Attest: _____

by _____ DATE: _____
Chairman, Board of Directors

DOUGLAS COUNTY, NEBRASKA

Attest: _____

by _____ DATE: _____
Chairwoman, Board of Commissioners

APPROVED AS TO LEGAL FORM

APPROVED AS TO LEGAL FORM

DATE _____, 20____

DATE _____, 20____

Signed _____
MAPA Legal Counsel

Signed _____
Deputy Douglas County Attorney

**Douglas County GIS
Project Budget**

	Hours	Hourly Rate	Salary	Fringe	Total	Federal Share	Local Share
Project 1: Cityworks							
Project Manager	25	\$50.32	\$1,258	\$704	\$1,962	\$1,373	\$589
Project Staff	340	\$32.45-\$38.93	\$13,646	\$7,642	\$21,288	\$14,902	\$6,386
Subtotal Project 1	365		\$14,904	\$8,346	\$23,250	\$16,275	\$6,975
Project 2: Data							
Project Manager	50	\$50.32	\$2,516	\$1,409	\$3,925	\$2,748	\$1,177
Project Staff	249	\$32.45-\$38.93	\$8,991	\$5,035	\$14,026	\$9,818	\$4,208
Subtotal Project 2	299		\$11,507	\$6,444	\$17,951	\$12,566	\$5,385
Project 3: Apps							
Project Manager	150	\$50.32	\$7,548	\$4,227	\$11,775	\$8,243	\$3,532
Project Staff	210	\$32.45-\$38.93	\$7,839	\$4,390	\$12,229	\$8,560	\$3,669
Subtotal Project 3	360		\$15,387	\$8,617	\$24,004	\$16,803	\$7,201
Subtotal Staff Costs	1024		\$41,798	\$23,407	\$65,205	\$45,644	\$19,561
Indirect Cost Rate (34.74%)					\$22,652	\$15,856	\$6,796
Total Project Budget					\$87,857	\$61,500	\$26,357

MAPA Unified Work Program Funding Request

Douglas County GIS

Fiscal year: 2017-2018

Project #1

Project Name:

Cityworks Work Order and Asset Management System

Project Description:

Various departments within the City of Omaha manage their transportation-related assets and maintenance activities using a GIS-based program called Cityworks. Cityworks enables employees to track service requests, work orders, inspections, and any associated employee, labor, and materials quantities/costs. City departments manage many of their transportation-related assets using the GIS functionality of Cityworks. These assets include streets, alleys, roadway shoulders, construction projects, curb ramps, bridges, maintenance areas, sidewalks, sewers, culverts, snow removal routes, pavement markings, parking meters, signs, traffic signals, street parking, alleys, and unimproved roads.

The service requests, work orders, and inspections tracked in Cityworks relate to many different transportation entities. Some of those include bridge maintenance, sign replacement, pothole patch, crack seal, traffic counts, alley repair, cave-ins, utility cuts, signal structure maintenance, signal outage, parking meter maintenance, and many others.

The Douglas County GIS Department administers the Cityworks program and its related SQL and GIS databases. This administration includes maintaining the databases and web applications, managing the server hardware, creating GIS data, building reports, training users, and implementing new Cityworks workflows.

Deliverables:

MAPA staff can access the Cityworks program at <http://www.dcgis.org/cws> using a login/password created by DCGIS staff. This access will enable MAPA staff to view work history, asset inventories, and scheduled maintenance for transportation-related assets and workflows. A listing of potential workflows that can be viewed within Cityworks is included on the next page. Deliverable details will be provided on each invoice.

Barricades - Barricade placement location for all Public Works Divisions

Public Works Construction - ADA Curb Ramp, Condemned Driveway Approach, Construct New Sidewalk, Curb & Gutter, Driveway Approach Repair, Pavement Repair, Sidewalk Repair, Utility Repairs, Warranty Work, Sidewalk Snow Removal

Public Works Parking – Meter Hooding, Parking Violations

Public Works Sewer - Cave In, Clean Asset, Cover, CSO Projects, CSO Signs, Depress ROW, Depress Street, Easement Jetting, Plugged Inlet, Sewer Construct Inlet, Sewer Construct Manhole, Sewer Construct Pipe, Water Main Break, Clean Inlet

Public Works Street - Alley Repair, Asphalt Work, Back Fill Inspection, Concrete Work, Debris Removal, Sand Barrel, Tree Limbs, Unimproved Alley, Utility Cut, Creek Maintenance/Cleaning, Bridge Routes, Chuck Holes, Plow Routes, Snow Hauling, Snow and Ice Complaints, Snow Blower Operations, Remove Storm Debris, Street Snow Violations, Spread Routes, Concrete Blow ups, Concrete Cave ins, Chemical Spills (Roadway), Construction Project, Crack Seals, Culvert Cleaning, Culvert Installation, Culvert Repair, Curb Repairs, Ditch Maintenance/Cleaning, Guardrail Repair, Manure Spill, Other Pavement Repairs, Panel Replacement, Rehab/Construction, Sand Barrel Refill, Snow Pickup/Removal, Storm Debris Removal - ROW, Undermining, Unimproved Road, Utility Cut Repair, Weed Control - Cut Spray in ROW

Public Works Traffic - Controller Cabinet Emergency Damage, Controller Cabinet Maintenance, Controller Cabinet Outage, Controller Cabinet Radar, Controller Cabinet Video, Controller Cabinet Wireless, Parking Meter Hooding, Bent Sign Post, Down Sign Post, Hanging Sign Post, Improper Height Sign Post, Loose Mounting Sign Post, Missing Sign Post, New Sign Post Installation, Non-Conforming Sign Post, Obstruction Sign Post, Poor Condition Sign Post, Request New Sign, Storm Damage Sign Post, Traffic Accident, Vandalized Sign Post, Emergency Damage Signal Structures, Maintenance Signal Structures, Modification/Upgrade Signal Structures, Install Special Event Signs, Remove Special Event Signs, Pavement Marking Maintenance, Pavement Marking Modification, Pavement Marking New Installation

Parks - Remove Trees in Roadway, Prune Trees Affecting Roadway, Litter ROW, Weeds ROW

Police – Speed Enforcement, Abandoned Vehicles, Parking Issues

MAPA Unified Work Program Funding Request**Douglas County GIS****Fiscal year: 2017-2018****Project #2****Project Name:**

GIS Data Maintenance

Project Description:

Douglas County GIS provides ongoing geospatial data creation, maintenance, and management for the City of Omaha. One of our goals is to accurately develop and maintain datasets that support transportation planning, modeling, analysis, and forecasting. Numerous spatial datasets are maintained directly by the GIS Department, while others are generated through computer systems and web applications also maintained by the department.

Datasets maintained in the Douglas-Omaha enterprise GIS data repository that support transportation planning efforts include:

- Streets, addresses, and property information
- Planning and design data
- Street and traffic maintenance
- Construction
- Roadway assets
- Traffic counts and crashes
- Bike commuting networks and facility locations
- Various data layers support the City Transportation Master Plan
- Aerial photography

Deliverables:

More than 100 various transportation-related GIS data layers that are maintained and/or managed by Douglas County GIS. These data layers are available to MAPA staff via the DCGIS Open Data Portal, GIS formats upon request, ESRI REST services, or various GIS web applications. Deliverable details will be provided on each invoice. Here is a summary listing of transportation-related layers available:

- | | |
|---|--------------------------------------|
| ● BCycle Stations | ● Green Streets |
| ● Bike 20-Mile Loop Network | ● Safe Route Improvement Suggestions |
| ● Bike Count Sites | ● Safe Route Signs |
| ● Bike Racks | ● Safe Routes |
| ● Bike Routes | ● Share the Road Signs |
| ● Downtown Pedestrian Wayfinding | ● Streetcar |
| ● Downtown Vehicular Wayfinding | ● TMP Intersection Based Projects |
| ● Downtown Pavement | ● TMP Proposed Bike Network |
| ● Downtown Streetfront | ● TMP Street Traveled Way Projects |
| ● Future Lane Use Mixed Use Intersections | ● TMP Transit |
| ● Future Land Use Omaha Transit Corridor | ● TMP Ultimate ROW 2035 |

- Urban Design Streets
- Boulevards
- Park Parking Lots
- Right-of-Way Ground Maintenance
- Trails
- Trail Assets
- Trail Locations
- Hydrants
- Missouri River Mile Markers
- Metro Streets geometric network
- Address Points
- Area Highways
- Highway Shields
- Intersections
- Lane Miles
- Major and Mile Streets
- Mile Markers
- Parking Lots
- Pavement
- Railroads
- Street Centerlines
- Street Centerlines Vacated
- Traffic Intersections
- Turn Restrictions
- Alleys
- Brick Streets
- Bridges
- ADA Curb Ramps
- Sidewalk and Driveway Complaints
- Sidewalk and Driveway Repairs
- Sidewalk Snow Complaints
- Infrastructure Projects
- Noise Easements
- Parking Blocks
- Parking Block ID's
- Parking Garages
- Parking Inventory
- Parking Meter Area Routes
- Parking Meters
- Parking Surface Lots
- Pavement Management
- Fiber Projects
- Roundabouts
- Sewer Lines
- Sewer Nodes
- Solid Waste Alleys
- Street Maintenance Alley Routes
- Street Maintenance Pavement Areas
- Street Maintenance Brooming Areas
- Street Maintenance Brooming Routes
- Street Maintenance Residential Areas
- Street Maintenance Routes
- Shoulders
- Traffic Accidents
- Blank Out Signs
- Communication
- Controller Cabinets
- Traffic Counts
- Detection
- Hubs
- Traffic Maintenance Areas
- Traffic Maintenance Rehab Grid
- Pavement Marking Lines
- Pavement Marking Rundowns
- Pavement Marking Symbols
- Pedestrian Heads
- Pull Boxes
- Push Buttons
- Radios
- Sign Posts
- Signal Districts
- Signal Intersections
- Signal Structures
- Traffic Signals
- Traffic Signs
- Special Event Signs
- Speed Bumps
- Termination
- Truck Routes
- Unimproved Roads
- Water Main Breaks
- Aerial photography
- LiDAR

MAPA Unified Work Program Funding Request

Douglas County GIS

Fiscal year: 2017-2018

Project #3

Project Name:

GIS Applications

Project Description:

Douglas County GIS designs, develops, implements, and maintains various GIS web, mobile, and 3rd party applications in support of transportation-related activities within the City of Omaha. These applications range from dashboard-style apps that provide high-level overviews of activity to daily operations work management apps to mobile field data collection apps. Management of the many applications used by City departments includes staff time, server and infrastructure costs, software costs, and project management skills.

Examples of the different types of GIS applications we use to support transportation-related projects are listed below:

- Douglas-Omaha Geographic Information System (DOGIS) - public mapping website www.dogis.org
- SnowOps – snow removal and maintenance tracking system www.dogis.org/snowops
- BroomingOps - street sweeping management (www.dogis.org/brooming)
- Project Coordinator and Project Viewer – multi-agency infrastructure project collaboration tools (Coordinator for creating and updating projects; Viewer for viewing project info) www.dogis.org/projectcoordinator and www.dogis.org/projectviewer
- Cityworks – GIS-based work order and asset management system www.dogis.org/cws
- Citysourced – mobile citizen engagement app for reporting roadway and other civic issues <http://console.citysourced>
- Pictometry Connect – oblique imagery viewer for asset management and other analysis <http://pol.pictometry.com>
- Geocortex – various GIS web applications for viewing transportation GIS data:
 - o Bike parking and related bike facilities (www.dogis.org/bikeparking)
 - o Bike route assemblies (<http://omaha.maps.arcgis.com/home/item.html?id=92830020c3d44f2f80f2ce3baacdcea6>)
 - o Traffic intersections (www.dogis.org/intersections)
 - o College World Series event planning (www.dogis.org/cws)
 - o Street sweeping operations (www.dogis.org/brooming)
 - o ADA Curb Ramp inventory (<http://omaha.maps.arcgis.com/apps/webappviewer/index.html?id=aa49e4d706a547d3a993cfd35bd8a780>)
 - o Traffic crash tracking and analysis for City of Omaha jurisdiction (www.dogis.org/accidents)
 - o Public Works design and engineering viewer (www.dogis.org/design)
 - o Public Works General Services viewer (www.dogis.org/opw_gen_svcs)
 - o Public Works right-of-way asset inventory and maintenance tracking (www.dogis.org/row)
 - o Public Works brick street inventory (<http://arcg.is/0HnvOD>)
 - o Omaha Pavement Management inventory (<http://arcg.is/1GyW0n>)
 - o Omaha parking facilities (<http://arcg.is/4mHOr>)
 - o Omaha Planning viewer (www.dogis.org/planningviewer)

- o Public Works traffic sign and signal mapping (www.dogis.org/traffic_editing)
- o Public Works traffic engineering and analysis (www.dogis.org/traffic_engineering)
- ArcGIS Desktop, Pro, Server, and Mobile – GIS tools for creating/viewing data, publishing GIS data, and performing field inspections and data collection
- ArcGIS Online – public and private web maps for displaying and analyzing transportation datasets
<http://omaha.maps.arcgis.com> and <http://dogis.maps.arcgis.com>

Deliverables:

Many of the applications listed above are publicly available to MAPA staff using the url's provided. Some of the apps are secure access, for which access can be arranged for MAPA staff upon request. MAPA can also request custom maps or apps from us to support their planning needs. Deliverable details will be provided on each invoice.

CONTRACT COVER PLATE

CONTRACT IDENTIFICATION

1. Contract Number: 18504101201
2. Project Number: 310 Omaha Planning – FY 18
3. Effective Date: July 1, 2017
4. Completion Date: June 30, 2018

CONTRACT PARTIES

5. Contractor Name and Address:

City of Omaha
Planning Department
1819 Farnam Street
Omaha, NE 68183

6. The Planning Agency:

The Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, Nebraska 68102

ACCOUNTING DATA

7. Contract – not to exceed \$55,000 FHWA PL Funds, plus minimum \$ 23,571 in local matching funds.

Allotted - \$55,000 FHWA PL Funds, CFDA Number 20.205
8. Administrative Fee: Contractor shall pay the Planning Agency an administrative fee of \$2,750 equal to 5% of the federal portion of this agreement. Federal funds from this agreement shall not be used to pay the administrative fee.

DATES OF SIGNING AND MAPA BOARD APPROVAL

9. Date of MAPA Board Approval -
10. Date of City Approval
11. Legal Review -
12. Date of State Concurrence -

Budget:

Item	Total	Federal (70%)	Local (30%)
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<i>Non Personnel</i>			
Training, Travel, Services	\$4,295	\$3,007	\$1,288
<i>Staff time (hrs)</i>			
1126.5			
Salary & wages	\$37,689	\$26,382	\$11,307
Fringe benefits	\$26,589	\$18,612	\$7,977
<i>Indirect cost rate (14.58%)*</i>	\$9,998	\$6,999	\$2,999
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Total	\$78,571	\$55,000	\$23,571

MAPA Unified Work Program Funding Request

Omaha City Planning

Fiscal year: 2018

Project #1

Project Name:

Short Range Planning Projects

Project Description:

Develop and refine the short range transportation planning process; including project reviews, collect and maintain data to analyze transportation, housing and land use trends; to develop project plans and proposals; assist in the development of Transportation Improvement Program (TIP); assist in setting the Capital Improvement Plan (CIP); assist in programming, funding and delivery of transportation improvement projects; develop and maintain multimodal performance measures to track progress toward regional goals.

Items to be completed within the near term, specific projects to be constructed or designed by the City, other jurisdictions as well as review or approval of private development, includes but not limited to:

- Implementation of the Dodge Street BRT
- Implementation of the Streetcar Project
- North Downtown Pedestrian Bridge Final Design
- Corridor studies in support of Complete Streets effort
- Facilitation and development of parking management systems (Parking benefit districts, meters district, etc)
- Development Review
- Form based codes in conjunction with the TOD planning effort
- Downtown Circulation Study
- Complete CIP reformatting including updating procedures.
- Create a new building and development summary
- Intern program to assist in the development of the above.

Deliverables:

Each individual task will yield a different deliverable: completed plans, design documents, project review documentation, etc.

MAPA Unified Work Program Funding Request

Omaha City Planning

Fiscal year: 2018

Project #2

Project Name:

Long Range Planning Projects

Project Description:

Develop and refine the long range transportation planning efforts; including participation and coordination in external working groups to develop long range transportation plans including but not limited to updates and creation of comprehensive planning documents.

Items that have no set completion date, or are by nature long term. Multi-year plans and guidance documents such as a master plan are typical examples. This category includes but is not limited to:

- Master Plan updates and implementation
 - Land Use Element
- 2018/2019 Annexation Study
- Neighborhood planning
- Creation and adoption of 2018-2023 Capital Improvement Plan
- Internal and External Agency Coordination
 - MAPA Heartland 2050
 - Metro Transit regional transit vision
 - Omaha Public Works
 - Papio Missouri River NRD
 - MTIS
 - Other municipal and county jurisdictions

Deliverables:

Each individual task will yield a different deliverable: completed plans, design documents, project review documentation, etc.

Non personnel expenses:

Training/travel – In house and on location training or conferences which would further the goals of the above described program. Examples would include, but not be limited to: FTA and FHWA sponsored workshops offered regionally and nationally, the American Planning Association, Rail-Volution Transit Conference, Congress for New Urbanism, Designing Cities Conference Sponsored by the National Association of City Transportation Officials, or other similar planning and transportation related groups.

Services – Design and consulting work as may be needed by non-City employed professionals on projects either specifically within the MAPA work program, or more generally related to transportation/land use efforts in Omaha. Examples would include, but not be limited to: traffic studies, redesign of street segments to add transit or bike/ped improvements, TOD design or overlay, etc.

CONTRACT COVER PLATE

CONTRACT IDENTIFICATION

1. Contract Number: 18504101101
2. Project Number: Omaha Public Works – FY 18
3. Effective Date: July 1, 2017
4. Completion Date: June 30, 2018

CONTRACT PARTIES

5. Contractor Name and Address:

City of Omaha
Public Works
1819 Farnam Street
Omaha, NE 68183

6. The Planning Agency:

The Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, Nebraska 68102

ACCOUNTING DATA

7. Contract – not to exceed \$63,000 FHWA PL Funds, plus minimum \$ 27,000 in local matching funds.

Allotted - \$63,000 FHWA PL Funds, CFDA Number 20.205
8. Administrative Fee: Contractor shall pay the Planning Agency an administrative fee of \$3,150 equal to 5% of the federal portion of this agreement. Federal funds from this agreement shall not be used to pay the administrative fee.

DATES OF SIGNING AND MAPA BOARD APPROVAL

9. Date of MAPA Board Approval -
10. Date of City Approval
11. Legal Review -

Project Budget:

Personnel

Traffic Counters and Analysis

TotalFull Time

Engineering Tech 1	\$ 11,959.20
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FT Overhead (36.22%)	\$ 4,331.62
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Part Time

Clerk Typist II	\$ 1,824.48
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Engineering Aide I	\$ 15,508.80
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Engineering Aide I	\$ 15,508.80
--------------------	--------------

Engineering Aide I	\$ 15,508.80
--------------------	--------------

Engineering Aide I	\$ 15,508.80
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PT Overhead (7.65%)	\$ 4,885.27
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Other Direct Expenses

Mileage	\$ 4,100.23
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Reproduction	\$ 864.00
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Total	\$ 90,000.00
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Federal Match (70%)	\$ 63,000.00
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Local Match (30%)	\$ 27,000.00
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Including "In-Kind" Soft Donations

Deliverables:

Data will be updated and delivered quarterly to the Metro Area Planning Agency, Nebraska Department of Roads, Douglas County Engineers, and to City of Omaha Public Works and Planning Department officials. It will also be made available to the public via the City of Omaha government website.

Project Description for MAPA FY2018 PL Funding:

City of Omaha Traffic Counting Program
Omaha, Nebraska

The City of Omaha's traffic counting program is based on a three-year cycle following the industry standard accepted practices. The goal is to systematically collect traffic volume data and turning movements for over 1,150 intersections every three years on average. These counts will continue to be coordinated with the Metro Area Planning Agency (MAPA) as well as the Nebraska Department of Roads. These counts will support various tasks, including long-range transportation planning, crash analysis, signal timing, project-level analysis, and continued traffic data monitoring in the MAPA region.

Scope/Requirements:

Traffic counts at approximately 1,150 locations within the City of Omaha's jurisdiction would be completed on a three-year cycle, including approximately 80 high-priority intersections counted every two years, 125 counts at project locations, and another 900 + counts every three years. The proposed budget for FY 2018 includes traffic counts at approximately 385 locations. The volume, speed and classification data all contribute to the regional traffic count database managed by the Metro Area Planning Agency. Data includes 15 minute intervals, peak periods, estimated average daily traffic counts, pedestrians, as well as bicycles and trucks when requested. Speed and classification data is collected at only select locations, as necessary. The count data is also available on the City of Omaha government website, and is shared with local agencies via hard copy and also electronically when required.

Public Works Engineers would also be involved in various meetings impacting regional planning issues including the Transportation Technical Advisory Committee, Long Range Transportation Planning, Multi-Model, Urban Planning, etc. which directly influence the prioritization and scheduling of traffic counts based on both City of Omaha and the Metro Area Planning Agency needs, both short-term and long-term.

CONTRACT COVER PLATE

CONTRACT IDENTIFICATION

1. Contract Number: 18604101301
2. Project: Sarpy County Planning and GIS Activities – FY 18
3. Effective Date: July 1, 2017
4. Completion Date: June 30, 2018

CONTRACT PARTIES

5. Contractor Name and Address:

Sarpy County
1210 Golden Gate Drive
Papillion, NE 68046

6. The Planning Agency:

The Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, Nebraska 68102

ACCOUNTING DATA

7. Contract – not to exceed \$80,000 FHWA PL Funds, plus minimum \$ 34,286 in local matching funds.

Allotted - \$80,000 FHWA PL Funds, CFDA Number 20.205
8. Administrative Fee: Contractor shall pay the Planning Agency an administrative fee of \$4,000 equal to 5% of the federal portion of this agreement. Federal funds from this agreement shall not be used to pay the administrative fee.

DATES OF SIGNING AND MAPA BOARD APPROVAL

9. Date of MAPA Board Approval -
10. Date of County Approval
11. Legal Review -
12. Date of State Concurrence -

Sarpy County Project Budget

	Total	Federal Share	Local Share
Salary and Wages	\$ 51,944	\$ 36,361	\$ 15,583
Benefits	11,485	8,039	3,446
Subtotal GIS	\$ 63,429	\$ 44,400	\$ 19,029
Salary and Wages	\$ 39,613	\$ 27,729	\$ 11,884
Benefits	11,244	7,871	3,373
Subtotal Planning	\$ 50,857	\$ 35,600	\$ 15,257
Total Project Budget	\$ 114,286	\$ 80,000	\$ 34,286

Project Description:Sarpy GIS Program

Sarpy County's GIS program provides ongoing geospatial data creation, maintenance, and management for the county and communities within the county. The goal is to accurately develop and maintain the datasets and tools that support transportation planning, modeling, analysis, and forecasting. Numerous spatial datasets are maintained directly by the GIS department, while others are generated through computer systems and web applications also maintained by the department.

Data Development & Maintenance Activity:

Datasets maintained in the county's repository that support transportation planning efforts include:

- Parcels, zoning, & future land use data
- Street centerlines, addresses, bridges, railways, trails
- Traffic counts & accident data
- Administrative & jurisdictional boundaries
- Environmental & physical features (water bodies, streams, drainage basins, topography, etc.)

Individual data layers will support various efforts, including crash and traffic analyses. The combination of inputs from the above datasets supports effective transportation modeling across multiple communities. To improve the usability of the information at a regional level, the program will continue to adopt industry standards where applicable and will share this information with other jurisdictions in the MAPA region.

Due to the increase in land development throughout the county, the data development hours for the core transportation datasets and parcel has been increased in the FY2018 request.

GIS Application Development & Maintenance Activity:

Departments within the county manage transportation-related information utilizing software systems managed by the GIS department. Current systems include a traffic accident web application and traffic count application. These systems allow county staff to create, access, and process traffic data.

GIS staff is responsible for developing and maintaining the database and spatial applications that integrate with the Cityworks Enterprise Asset Management (EAM) solution used to manage transportation infrastructure. The EAM solution allows the city/county to track service requests, work orders, and inspections related to maintaining the streets, bridges, signage, etc. Sarpy GIS is currently supporting the joint implementation between the city and county. The EAM implementation has spurred the need to create geospatial data to support the infrastructure management throughout the jurisdictions involved in the project, including jurisdictional streets, trails, and sidewalk data.

Deliverables:

A comprehensive extract of the digital data will be delivered to MAPA on a quarterly interval in January, April, July, and October. Also, Sarpy GIS will produce these deliverables at any point in time MAPA requests a supplemental update. Data will be made accessible via quarterly digital packages made available for download.

MAPA is provided an account to access all external web applications. To support regional efforts, these applications are also made to other governmental agencies in the area.

Project Description:

Sarpy County Planning Department Transportation Planning

Overview: The Sarpy County Planning Department's work program for this grant year is broken into the following areas: Development Review, Regional Coordination of Transportation Planning Efforts, Planning of Future Local Public Transportation Standards and Systems, Planning of the Financing of Future Highway Programs and Local Public Transportation Systems, and the general Project Coordination/Administration necessary for the grant.

- **Development Review (Traffic & Transportation):** Sarpy County's Planning Department is responsible for the review of all development related proposals within the unincorporated areas of the County to assure compliance with all subdivision and zoning regulations. Staff also evaluates the effects of population growth, housing, land use and development trends on local and regional street systems. Staff coordinates the reviews all development plans and proposals for sound transportation planning principles and compliance with local and regional long range transportation policies and goals. This involves pre-application meetings with the developers/applicants, coordination of project reviews with other regional planning staff to gather their input, staff review of plans and specifications for compliance with codes, regulations and long range planning goals, writing of professional recommendation reports for the Planning Commission and County Board of Commissioners, presentation of those recommendation reports at the required public hearings, and follow up required prior to issuance of development permits.
- **Regional Coordination of Transportation Planning Efforts:** We work closely with the County Engineer and MAPA staff to integrate the County's priorities into the MAPA Long Range Transportation Plan for the region. In addition, we participate in numerous meetings, including MAPA's Transportation Technical Advisory Committee, the Heartland 2050 Infrastructure Committee, and regular regional coordination meetings regarding long range planning efforts for all modes of transportation to assure County input and cooperation is provided. In addition, we continue to coordinate with the cities within Sarpy County on roadway and trail development projects.
- **Planning of Future Local Public Transportation Standards and Systems:** The Sarpy County Planning Department is working closely with the County Public Works Department and planning/transportation engineering consultants to update its zoning and subdivision regulations. Now that the updated Sarpy County Comprehensive Plan is nearing completion, we have begun to focus on these regulations to carry it out. The County's zoning and subdivision regulations have not had a comprehensive update since the early 2000's. Only amendments have been made in piecemeal fashion to deal with changes as necessary. Due to the tremendous growth Sarpy County has experienced since then, it is evident that these plans and regulations are in need of updating to continue to properly manage this growth. The new regulations will also have a specific focus on traffic and transportation, taking a comprehensive look at our transportation needs and issues in order to develop new short-, mid-, and long-range goals and objectives to keep up with growth. These new regulations will be developed to provide additional guidance in areas such as street connectivity, access rules for arterial streets, bike and pedestrian trail requirements, minimum right-of-way requirements, etc. The preliminary work on these zoning and subdivision regulations began in FY 2017. The project will be completed and adopted by the end of FY 2018.

- Planning of the Financing of Future Highway Programs and Local Public Transportation Systems:** Due to Sarpy County's tremendous growth, we are faced with numerous transportation infrastructure needs and little funding to address them. The County Board of Commissioners has established a Roads Funding Task Force made up of key staff and two Board members to attempt to address these needs. The Task Force continues to analyze and prioritize transportation priorities and investigate various funding means. An example of the work of the Task Force is the County's Arterial Street Improvement Program (ASIP) which was adopted in 2014. The Task Force is now reviewing that program and working on adjustments to the fees charged to be more in line with those of the City of Omaha/Douglas County. In addition, the Task Force is working closely with the Public Works Department to establish a 3 year priority plan for roadway infrastructure projects that is realistic and can be accomplished. As additional funding becomes available, staff will work closely with the County Engineer and area cities to identify other specific transportation projects and coordinate planning issues associated with them. This work will continue into FY 2018 and beyond.

Sarpy County and its local jurisdictions also partnered with MAPA this past year to complete the Sarpy County Transit Demand/Feasibility Study. We will continue to work with MAPA and local jurisdictions to begin to implement aspects of the recommendations from the study. We would also like to begin working on a governance and funding study/plan utilizing the findings of the first study

Deliverables:

- Quarterly reports will be provided identifying the number and types of development projects reviewed for sound transportation planning principals and compliance with local and regional long range transportation policies and goals. The ultimate outcome will be well planned and coordinated development projects consistent with regional transportation goals.
- Quarterly reports will be provided identifying the number and types of meetings and other cooperative coordination efforts staff has participated in related to regional transportation planning efforts.
- Quarterly reports will be provided tracking the progress of the zoning and subdivision regulation updates related to transportation policies with a percent complete indicated each quarter. When completed, full copies of the zoning and subdivision regulations will be made available in hard copy and on the County's web site. Data and findings from work on the updates will be made available to MAPA and other regional planning partners as well.
- Quarterly reports will be provided identifying the number and types of meetings attended and tracking the progress on transportation funding efforts, as well as the continuing efforts on transit planning/implementation within the County.

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
RESOLUTION NUMBER 2017 – 21

WHEREAS, the members of the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) Board of Directors have been formally designated by their respective legislative bodies to act as the official representative in planning matters of mutual concern; and

THEREFORE, BE IT RESOLVED by the Board of Directors of MAPA that the Executive Director, Director of Finance and Operations and the MAPA Treasurer is hereby appointed Depositories for MAPA for the deposit of all funds belonging to the agency effective July 1, 2017; and

BE IT FURTHER RESOLVED, that MAPA designates Nebraska Public Agency Investment Trust, Lincoln, NE and American National Bank as official depositories for all agency funds.

Passed on this 29th day of June, 2017

Rita Sanders, Chairperson
MAPA Board of Directors

I HEREBY CERTIFY, that the foregoing is a true and correct copy of a resolution duly and legally adopted by the Board of Directors of the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) at a legal meeting on the 29th day of June, 2017

Patrick Bloomingdale
MAPA Secretary/Treasurer