

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**  
2222 Cuming Street, Omaha, NE 68102-4328  
(402) 444-6866

**FINANCE COMMITTEE**  
**November 30, 2016 - 8:30 a.m.**  
**AGENDA**

A. DRAFT AUDIT REPORT

B. MONTHLY FINANCIAL STATEMENTS (September)

1. Bank Reconciliation (American National Bank) and Statements on Investments
2. Receipts and Expenditures
3. Schedule of Accounts Receivable/Accounts Payable
4. Consolidated Balance Sheet
5. Program Status Report/Line Item Status Report

C. FOR FINANCE COMMITTEE APPROVAL

1. Contract Payments:
  - a. Pottawattamie County GIS – PMT #1 – \$8,170.69
  - b. Metro – PMT #1 – \$40,700.72
  - c. Heartland Family Services – PMT #32 – \$2,514.50
  - d. Hamilton Associates – PMT #2 - \$2,790.00
  - e. Douglas County GIS – PMT #1 – \$17,144.22
  - f. Omaha Public Works – PMT #1 – 18,402.59
  - g. Live Well Omaha – Bike Education – PMT #24 - \$3,804.99
  - h. Live Well Omaha – CMAQ – PMT #5 - \$1,027.41
2. Contract Payments with exceptions:
  - a. Steve Jensen – PMT #6 - \$4,192.50
  - b. Sarpy Co. GIS & Planning – PMT #1 – not to exceed \$22,600.22
  - c. Intercultural Senior Center – PMT #4 - \$3,841.51
  - d. Lovgren – PMT #8 - \$4,284.59
  - e. Lovgren – PMT #9 – not to exceed \$17,242.56
  - f. City of Omaha – PMT #1 - \$16,577.84
3. New Contracts:
  - a. Blackbaud - 3 year training agreement \$9,801.00
  - b. Kissel – Lobbying Services - \$10,000.00

D. RECOMMENDATIONS TO THE BOARD

1. New Contracts:
  - a. [The New BLK / Heartland 2050 website - \\$24,960.00](#)
  
2. Contract Amendments:
  - a. [Steve Jensen – extension of time to June 30, 2017 & increase to \\$36,000.00](#)
  - b. [Intercultural Senior Center – extension of time to March 31, 2017](#)
  - c. [Olsson Associates - Sarpy Co. Transit Study – extension of time to April 30,2017](#)
  - d. [Live Well Omaha – Bike Education- scope and extension of time to December 31, 2017](#)
  - e. [Live Well Omaha – Little Steps Big Impact agreement - \\$41,800.00](#)
  - f. [NDED – Year 2 - \\$81,383.00](#)
  
3. Travel:
  - a. [NARC – Washington DC – February 12-15, 2017 – Youell & Cutsforth - \\$3,836.00](#)
  - b. [NARC – Washington DC – February 12-15, 2017 – 3 Board Members - \\$5,754.00](#)
  
4. Heartland 2050
  - a. [FY 2018 Funding Requests to be sent out](#)

E. DISCUSSION/INFORMATION

1. Transportation Improvement Plan (TIP) Administrative Fee

F. OTHER

G. ADJOURNMENT



OMAHA-COUNCIL BLUFFS METROPOLITAN  
AREA PLANNING AGENCY

FINANCIAL STATEMENTS AND  
SUPPLEMENTARY INFORMATION

JUNE 30, 2016

**DRAFT**

CONTENTS

	Page
INDEPENDENT AUDITOR'S REPORT	
MANAGEMENT'S DISCUSSION AND ANALYSIS	1-5
FINANCIAL STATEMENTS:	
Government-wide Financial Statements	
Statement of Net Position	6
Statement of Activities	7
Fund Financial Statements	
Balance Sheet – Governmental Funds	8
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds	9
Statement of Net Position – Proprietary Fund	10
Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Fund	11
Statement of Cash Flows – Proprietary Fund	12
Statement of Fiduciary Net Position – Fiduciary Fund	13
Statement of Changes in Fiduciary Net Position – Fiduciary Fund	14
Notes to the Financial Statements	15-22
REQUIRED SUPPLEMENTARY INFORMATION	
Comparison of Revenues, Expenditures and Changes in Fund Balances – General Fund	23
SUPPLEMENTARY INFORMATION	
Combining Balance Sheet – Nonmajor Governmental Funds	24
Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Governmental Fund	25
Schedule of State of Iowa Financial Assistance	26
Schedule of Expenditures of Federal Awards	27-29
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH "GOVERNMENT AUDITING STANDARDS"	30-31
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE	32-33
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	34



**INDEPENDENT AUDITOR'S REPORT**

The Board of Directors  
Omaha - Council Bluffs Metropolitan Area Planning Agency  
Omaha, Nebraska

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Omaha – Council Bluffs Metropolitan Area Planning Agency (MAPA), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise MAPA's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of MAPA, as of June 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 1 through 5 and 23 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise MAPA's basic financial statements. The combining nonmajor fund financial statements, the schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," and the Schedule of State of Iowa Financial Assistance are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining nonmajor fund financial statements, the schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," and the Schedule of State of Iowa Financial Assistance are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated November 30, 2016, on our consideration of the MAPA's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering MAPA's internal control over financial reporting and compliance.

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**

**STATEMENT OF NET POSITION**

June 30, 2016

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
<b>ASSETS</b>			
Cash and cash equivalents (Note 2)	\$ 1,014,292	\$ 348,831	\$ 1,363,123
Investments	362,262	-	362,262
Accounts receivable	806,046	-	806,046
Due from other governmental agencies	1,113,505	-	1,113,505
Due from business-type activities	7,915	-	7,915
Prepaid expenses	28,889	-	28,889
Notes receivable	-	255,634	255,634
Capital assets, net (Note 4)	58,483	-	58,483
<b>Total assets</b>	<b>\$ 3,391,392</b>	<b>\$ 604,465</b>	<b>\$ 3,995,857</b>
<b>LIABILITIES</b>			
Accounts payable	\$ 946,646	\$ 281	\$ 946,927
Due to other governmental agencies	231,578	-	231,578
Due to governmental activities	-	7,915	7,915
Compensated absences	57,748	-	57,748
Accrued expenses	60,237	-	60,237
Revolving loan fund	-	282,162	282,162
Notes payable	-	235,998	235,998
<b>Total liabilities</b>	<b>\$ 1,296,209</b>	<b>\$ 526,356</b>	<b>\$ 1,822,565</b>
<b>NET POSITION</b>			
Investments in capital assets, net of related debt	\$ 58,483	\$ -	\$ 58,483
Restricted	76,222	-	76,222
Unrestricted			
Designated	678,972	78,109	757,081
Undesignated	1,281,506	-	1,281,506
<b>Total net position</b>	<b>\$ 2,095,183</b>	<b>\$ 78,109</b>	<b>\$ 2,173,292</b>
<b>Total liabilities and net assets</b>	<b>\$ 3,391,392</b>	<b>\$ 604,465</b>	<b>\$ 3,995,857</b>

See Notes to the Financial Statements

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**

**STATEMENT OF ACTIVITIES**  
For the Year Ended June 30, 2016

	Program Revenues				Business-type Activities	Total
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities		
<b>Governmental Activities</b>						
Forums	\$ 195,946	\$ 4,788	\$ 308,662	\$ 117,504	\$ -	\$ 117,504
Transportation planning	3,120,903	34,892	3,190,252	104,241	-	104,241
Regional assistance	510,558	55,486	308,162	(146,910)	-	(146,910)
Sustainability planning	150,091	103	183,875	33,887	-	33,887
Public involvement	147,240	27,719	98,849	(20,672)	-	(20,672)
Administration	211,398	-	51,161	(160,237)	-	(160,237)
<b>Total governmental activities</b>	<b>\$ 4,336,136</b>	<b>\$ 122,988</b>	<b>\$ 4,140,961</b>	<b>\$ (72,187)</b>	<b>\$ -</b>	<b>\$ (72,187)</b>
<b>Business-type Activities</b>	<b>42,607</b>		<b>42,987</b>	<b>-</b>	<b>380</b>	<b>380</b>
	<b>\$ 4,378,743</b>	<b>\$ 122,988</b>	<b>\$ 4,183,948</b>	<b>\$ (72,187)</b>	<b>\$ 380</b>	<b>\$ (71,807)</b>
<b>General Revenues</b>						
Grants and contributions not restricted to specific programs				\$ 349,352	\$ -	\$ 349,352
Interest income				11,972	17	11,989
Other revenues				9,878	-	9,878
Transfers				-	-	-
<b>Total general revenues</b>				<b>\$ 371,202</b>	<b>\$ 17</b>	<b>\$ 371,219</b>
Change in net position				\$ 299,015	\$ 397	\$ 299,412
Net position, beginning				1,796,168	77,712	1,873,880
Net position, end of year				<u>\$ 2,095,183</u>	<u>\$ 78,109</u>	<u>\$ 2,173,292</u>

See Notes to the Financial Statements



**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**

**BALANCE SHEET – GOVERNMENTAL FUNDS**

June 30, 2016

	General Fund	Special Revenue Fund	Non-major Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 828,127	\$ 139,909	\$ 46,256	\$ 1,014,292
Investment	362,262	-	-	362,262
Accounts receivables	53,838	-	-	53,838
Due from other governmental agencies	1,113,505	-	-	1,113,505
Due from general fund	-	138,804	4,095	142,899
Due from proprietary fund	7,915	-	-	7,915
Prepaid Expenses	28,889	-	-	28,889
<b>Total assets</b>	<b>\$ 2,394,536</b>	<b>\$ 278,713</b>	<b>\$ 50,351</b>	<b>\$ 2,723,600</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accounts payable	\$ 188,331	\$ -	\$ -	\$ 188,331
Due to other governmental agencies	231,578	-	-	231,578
Due to general fund	-	-	-	-
Due to special revenue fund	138,804	-	-	138,804
Due to non-major funds	4,095	-	-	4,095
Compensated absences	57,748	-	-	57,748
Accrued expenses	60,237	-	-	60,237
<b>Total liabilities</b>	<b>\$ 680,793</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 680,793</b>
<b>FUND BALANCES</b>				
Restricted	\$ -	\$ 29,966	\$ 46,256	\$ 76,222
Committed	355,000	-	-	355,000
Assigned	71,130	248,747	4,095	323,972
Unassigned	1,287,613	-	-	1,287,613
<b>Total fund balances</b>	<b>\$ 1,713,743</b>	<b>\$ 278,713</b>	<b>\$ 50,351</b>	<b>\$ 2,042,807</b>
<b>Total liabilities and fund balances</b>	<b>\$ 2,394,536</b>	<b>\$ 278,713</b>	<b>\$ 50,351</b>	<b>\$ 2,723,600</b>

**RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET ASSETS**

Total fund balances of governmental funds	\$ 2,042,807
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds	58,483
Governmental funds operate on the modified accrual basis as such revenues and expense are recognized when are collectible or payable in 60 days. This represents the difference in long term receivables and payables.	(6,107)
Fund balances reported in the statement of net assets	<u>\$ 2,095,183</u>

See Notes to the Financial Statements

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES – GOVERNMENTAL FUNDS**

For the Year Ended June 30, 2016

	General	Special Revenue Fund	Non-major Funds	Total Governmental Funds
<b>REVENUES</b>				
Federal and state	\$ 2,165,719	\$ -	\$ -	\$ 2,165,719
Local governments	436,299	701,688	-	1,137,987
Charges for services	122,988	-	-	122,988
In-kind	305,949	-	-	305,949
Investment income	11,858	93	21	11,972
Miscellaneous	9,878	128,450	-	138,328
<b>Total revenues</b>	<b>\$ 3,052,691</b>	<b>\$ 830,231</b>	<b>\$ 21</b>	<b>\$ 3,882,943</b>
<b>EXPENDITURES</b>				
Forums	\$ 192,372	\$ -	\$ 3,574	\$ 195,946
Transportation planning	1,864,925	497,663	-	2,362,588
Regional assistance	510,558	-	-	510,558
Sustainability planning	73,662	76,429	-	150,091
Public involvement	147,240	-	-	147,240
Administration	187,885	-	7,331	195,216
Capital outlay - Administration	23,438	-	-	23,438
<b>Total expenditures</b>	<b>\$ 3,000,080</b>	<b>\$ 574,092</b>	<b>\$ 10,905</b>	<b>\$ 3,585,077</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	\$ -	\$ -	\$ 9,655	\$ 9,655
Transfers out	(9,655)	-	-	(9,655)
<b>Total other financing sources (uses)</b>	<b>\$ (9,655)</b>	<b>\$ -</b>	<b>\$ 9,655</b>	<b>\$ -</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>\$ 42,956</b>	<b>\$ 256,139</b>	<b>\$ (1,229)</b>	<b>\$ 297,866</b>
<b>FUND BALANCES, BEGINNING</b>	<b>1,670,787</b>	<b>22,574</b>	<b>51,580</b>	<b>1,744,941</b>
<b>FUND BALANCES, END OF YEAR</b>	<b>\$ 1,713,743</b>	<b>\$ 278,713</b>	<b>\$ 50,351</b>	<b>\$ 2,042,807</b>

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES – GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**

Net change in fund balances - total governmental funds	\$ 297,866
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This amount is the difference between capital outlays and depreciation.	7,256
Governmental funds operate on the modified accrual basis as such revenues and expenses are recognized when are collectible or payable in 60 days. This represents the difference in receipts on long term receivables and payments on long term payables.	(6,107)
	<u>\$ 299,015</u>

See Notes to the Financial Statements

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**

**STATEMENT OF NET POSITION - PROPRIETARY FUND**

June 30, 2016

**ASSETS**

Current Assets

Cash	\$ 348,831
Current maturities - notes receivable	3,576
Total current assets	<u>\$ 352,407</u>

Non-current assets

Notes receivable, less current maturities	<u>\$ 252,058</u>
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Total assets	<u><u>\$ 604,465</u></u>
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**LIABILITIES AND NET ASSETS**

Current liabilities

Accounts payable	\$ 281
Due to other funds	7,915
Current maturities - notes payable	-
Revolving loan fund	282,162
	<u>\$ 290,358</u>

Non-current liabilities

Notes payable, less current maturities	<u>\$ 235,998</u>
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Total liabilities	\$ 526,356
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**NET POSITION**

Unrestricted	\$ 78,109
Restricted	<u>-</u>

Total net position	\$ 78,109
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Total liabilities and net position	<u><u>\$ 604,465</u></u>
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See Notes to the Financial Statements

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

STATEMENT OF REVENUES, EXPENSES, AND CHANGES  
IN NET POSITION - PROPRIETARY FUND

For the Year Ended June 30, 2016

Operating Revenues		
Contributions	\$	37,530
Service fees		5,457
		<hr/>
Total operating revenues	\$	42,987
Operating Expenses		
Motorist assist	\$	36,835
Revolving loan administration		5,457
Miscellaneous		315
		<hr/>
Total operating expenses	\$	42,607
Operating income	\$	380
Non-Operating Revenues (Expenses)		
Interest income	\$	17
Transfers		-
		<hr/>
Total non-operating revenues (expenses)	\$	17
Change in net assets	\$	397
Net Position, beginning		<hr/> 77,712
Net Position, ending	\$	<hr/> <hr/> 78,109

See Notes to the Financial Statements

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

STATEMENT OF CASH FLOWS - PROPRIETARY FUND

For the Year Ended June 30, 2016

Cash flows from Operating Activities	
Receipts from contributors	\$ 37,530
Receipt for services	-
Additions to revolving loan fund	50,116
Payments for services	(37,241)
Payments to other funds	(3,296)
	<hr/>
Net cash flow from operating activities	\$ 47,109
	<hr/>
Cash flows from investing activities	
Interest	\$ 17
Disbursements of notes receivable	-
Payments of notes receivable	3,576
Proceeds of long-term borrowings	-
Repayments on long-term borrowings	-
	<hr/>
Net cash provided by investing activities	\$ 3,593
	<hr/>
Net increase in cash	\$ 50,702
Cash, beginning of year	<hr/> 298,129
Cash, end of year	<hr/> <hr/> \$ 348,831

See Notes to the Financial Statements

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OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

STATEMENT OF FIDUCIARY NET POSITION - FIDUCIARY FUND

June 30, 2016

ASSETS		
Investments		\$ 831,124
Receivables		
Employer	\$ 2,483	
Employee	1,876	
Participant loans	<u>2,348</u>	
Total Receivables		<u>6,707</u>
TOTAL ASSETS		<u>\$ 837,831</u>
NET ASSETS		
Held in trust for pension benefits		<u>\$ 837,831</u>

See Notes to the Financial Statements

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OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - FIDUCIARY FUND  
For the Year Ended June 30, 2016

Additions		
Contributions		
Employer	\$	56,234
Plan members		<u>42,573</u>
Total Contributions	\$	<u>98,807</u>
Investment earnings (losses)	\$	(22,173)
Loan interest		<u>123</u>
Total additions	\$	76,757
Deductions		
Benefits paid	\$	5,773
Forfeiture used to reduce employer contributions		<u>3,498</u>
Total deductions	\$	<u>9,271</u>
CHANGE IN NET ASSETS	\$	67,486
NET ASSETS, BEGINNING OF YEAR		<u>770,345</u>
NET ASSETS, END OF YEAR	\$	<u><u>837,831</u></u>

See Notes to the Financial Statements

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OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended June 30, 2016

**Note 1. Summary of Significant Accounting Policies**

a. Organization:

MAPA was established in June 1967, as a voluntary three-county regional council of governments under the Nebraska Interlocal Cooperation Act of 1963. The initial three counties comprising MAPA were Douglas and Sarpy counties in Nebraska, and Pottawattamie County in Iowa. Washington County, Nebraska and Mills County, Iowa entered into the Interlocal Cooperation Agreement in 1975 and 1976, respectively.

The operations of MAPA are financed through various federal and state grants and assessments to its members. The Interlocal Cooperation Agreement, as amended, provides that the assessments to each of the five participating counties be determined on a pro rata basis using population figures from the latest official census.

b. Reporting Entity:

MAPA has given consideration to potential component units for which it is financially accountable. The Governmental Accounting Standards Board (GASB) has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of the Organization's governing body and the ability of the MAPA to impose its will on that Organization to provide specific financial benefits to, or impose specific financial burdens on the Organization. As required by accounting principles generally accepted in the United States of America, these financial statements present MAPA (the primary government) and its component unit. The component unit is included in MAPA's reporting entity because of the significance of their operational or financial relationships with MAPA. The associated entity over which MAPA is considered to be financially accountable is included in MAPA's financial statements and is described below.

*Blended Component Unit:* The MAPA Foundation is a legally separate entity from MAPA, but is so intertwined with MAPA that it is, in substance, the same as the Organization. It is reported as a part of MAPA as a Proprietary Fund.

c. Financial Statements:

MAPA's financial statements include both government-wide (reporting MAPA as a whole) and fund financial statements (reporting MAPA's major funds). Both government-wide and fund financial statements categorize primary activities as either government or business type.

*Government-Wide Statements:*

In the statement of net assets, the governmental activities column is presented on a consolidated basis and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. MAPA's net assets are reported in three parts – invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets.

The statement of activities reports both the gross and net cost of each of MAPA's functions. General government revenues also support the functions. The statement of activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary grants while the capital grants reflect capital-specific grants.



OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended June 30, 2016

**Note 1. Summary of Significant Accounting Policies (Continued)**

The net costs (by function) are normally covered by general revenue. The government-wide focus is more on the sustainability of MAPA as an entity and the change in MAPA's net assets resulting from current year's activities.

*Fund Financial Statements:*

The financial transactions of MAPA are reported as individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The emphasis in fund financial statements is on the major funds in the governmental activities category. Non-major funds by category are summarized into a single column. GASB No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category) for the determination of major funds.

The following fund types are used by MAPA:

Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of MAPA.

*General Fund* - The primary operating fund is used to account for current financial resources not accounted for in other funds.

*Special Revenue Funds* - The special revenue fund consists of funding from local jurisdictions to support regional planning and GIS projects. The revolving loan fund consists of funding from various local jurisdictions available to provide loans to eligible businesses and economic development projects. The officials' expense provides for the funding and support of activities, travel, and other expenses related to the elected and appointed officials of MAPA or their designated alternate. Transfers to this fund are from earnings on treasury bills and various other non-governmental revenues.

MAPA designates fund balances in the Governmental Funds as follows:

*Restricted* - The fund balance is restricted by external impositions such as creditors, grantors, or laws or regulations of other governments.

*Committed* - The fund balance has been designated by the Board for a specific purpose.

*Assigned* - The fund balances has not been designated by the Board for a specific purpose, but has been separated based on the type of revenue.

*Unassigned* - The portion of the General Fund not restricted, committed, or assigned for a specific purpose.

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended June 30, 2016

Note 1. Summary of Significant Accounting Policies (Continued)

Enterprise Funds:

*MAPA Foundation* - The MAPA Foundation provides for the funds and support of the safety program, Metro Area Motorist Assist Program, and for the education of local elected and appointed officials for alternative methods to deliver programs and projects. The Foundation is designated as a National Development Organization (NDO). As a NDO the Foundation administers Community Development Block Grant Loan programs.

Fiduciary Funds:

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support MAPA programs. The reporting focus is on net assets and changes in net assets and are reported using accounting principles similar to proprietary funds.

MAPA's fiduciary fund is presented in the fiduciary fund financial statements for the pension trust fund. Since by definition these assets are being held for the benefit of a third party (pension participants) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

d. Basis of Accounting:

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

*Accrual* - The governmental activities in the government-wide financial statements, proprietary fund financial statements and the fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

*Modified Accrual* - The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

e. Investments:

Investments are stated at fair value. Investments in the Pension Trust Fund are carried at fair value and are administered by a third party.

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended June 30, 2016

Note 1. Summary of Significant Accounting Policies (Continued)

f. Capital Assets:

Capital assets purchased or acquired with an original cost of \$1,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line method over the following estimated useful lives: furniture, fixtures, and equipment at 5-7 years and automobiles at 5 years.

g. Accrued Compensated Absences:

Employees accumulate earned but unused vacation and sick pay benefits. Vacation pay is expected to be liquidated with expendable available financial resources and is reported as an expenditure and a liability of the General Fund. Accumulated sick pay is recorded at the maximum amount allowed as a termination payment using the termination payment method.

h. Budgets:

The board of directors adopts an annual budget for its General Fund. The amount appropriated for expenditures represents the expenditure limit. Original appropriations are modified by transfers among budget categories or by increases in funding sources. The board of directors approves the original budget and all significant changes.

i. Income Taxes:

MAPA is a governmental subdivision of the State of Nebraska and, accordingly, no provision for federal or state income taxes is required.

j. Reported Reimbursable Costs:

Revenue is received from federal, state, and county sources, and is based on reported costs as defined by the funding sources and on provision of services. The accompanying financial statements reflect reported costs, which are subject to review by the funding sources and contractors. In the opinion of management, reported costs represent proper costs as defined by funding contract criteria and the various funding sources or contractors have questioned no amounts reported at June 30, 2016.

k. Accounting Estimates:

The preparation of purpose financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from these estimates.

l. Subsequent Events:

MAPA has evaluated subsequent events through November 30, 2016, the date on which the financial statements were issued. MAPA has concluded there are no subsequent events, which have occurred from June 30, 2016 through November 30, 2016 which require additional disclosure.

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**

**NOTES TO THE FINANCIAL STATEMENTS**

For the Year Ended June 30, 2016

**Note 2. Cash and Short-term Investments**

a. Deposits:

At year end, MAPA's carrying amount of deposits was \$447,806. The bank balances for all funds totaled \$447,880. For purposes of classifying categories of custodial risk, the bank balances of MAPA's deposits, as of June 30, 2016, \$21 held with Paypal were not insured or collateralized.

MAPA also had \$895,296 deposited in the Nebraska Public Agency Investment Trust (NPAIT). NPAIT is a public entity investment pool operated under the direction of a seven member Board of Trustees. Securities held by NPAIT are not held in MAPA's name, are held in a pooled fund and, therefore, are not categorized as to credit risk.

b. Investments:

As of June 30, 2016, MAPA had the following investments:

<u>Investment Name</u>	<u>Maturity</u>	<u>Credit Rating</u>	<u>Fair Value</u>
Certificate of Deposit	9/11/2017	N/A	\$ 100,977
Certificate of Deposit	9/4/2018	N/A	101,981
Certificate of Deposit	7/20/2019	N/A	108,208
Certificate of Deposit	5/1/2020	N/A	51,096
			<u>\$ 362,262</u>

*Interest Rate Risk* – MAPA's investment goal, as a political subdivision, is to focus on minimizing risk, rather than maximizing funds. In order to control interest rate risk MAPA's investment policy limits the maturity of its investments. The maturity date of any investment shall not exceed ten years. Funds restricted for agency closing costs shall have the following limitations related to maturity dates: At least 25% shall have a maturity date of two years or less. At least 50% shall have a maturity date of 5 years or less.

*Credit Risk* - State law limits requires all investments to be fully insured or collateralized. MAPA's investment policy limits its investment choices to certificates of deposit, treasury bonds and notes, and NPAIT deposit accounts. The chart above notes the Moody's Investors Service credit ratings as of June 30, 2016.

*Concentration of Credit Risk* - MAPA places no limit on the amount it may invest in any one issuer. All of MAPA's investments are in Certificates of Deposit as of June 30, 2016.

Investments in Employee's Retirement System:

Investments in the employees' retirement system are carried at fair value. At June 30, 2016, the balances of investments in the employees' retirement system were \$837,831. The investments consist of mutual funds and similar pooled arrangements and, therefore, are not categorized as to credit risk.

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**

**NOTES TO THE FINANCIAL STATEMENTS**  
For the Year Ended June 30, 2016

**Note 3. Notes Receivable, Notes Payable and Revolving Loan Fund**

The MAPA Foundation contracts with its members to administer their Community Development Block Grant loan programs. As part of the grant, federal funds are loaned to eligible businesses for business growth and development. The loans are lent at 0% interest. As of June 30, 2016, \$255,634 remained in notes receivable of which \$235,998 may be forgiven at the completion of a successful job maintenance period. As of June 30, 2016, MAPA owed the state fund \$235,998, which may be forgiven at the completion of a successful job maintenance period. As of June 30, 2016, MAPA had collected \$282,162 for revolving fund loans from multiple projects. The funds MAPA collects on the second set of loans is then considered unrestricted.

**Note 4. Capital Assets**

Capital asset activity for the year ended June 30, 2016 is as follows:

	Beginning Balance	Additions	Disposals	Ending Balance
Furniture, fixtures, and equipment	\$ 139,223	\$ --	\$ --	\$ 139,223
Automobiles	27,777	23,438	--	51,215
	\$ 167,000	\$ 23,438	\$ --	\$ 190,438
Less Accumulated Depreciation	(115,773)	(16,182)	--	(131,995)
	\$ 51,227	\$ 7,256	\$ --	\$ 58,483

**Note 5. Retirement Plan**

In June 1976, the board of directors approved the MAPA employees' retirement program (a money-purchase pension plan). This plan, known as the MAPA Pension Trust, is a defined contribution plan. Participation in the plan is mandatory for employees hired after July 1, 1976. A minimum of 9.5% of each eligible employee's annual compensation is contributed to the plan. 5.5% of the contribution is made by MAPA and the employee makes 4%. Employees may also make voluntary contributions not to exceed an additional 6% of their annual compensation. The current year covered payroll was \$1,019,770 and the total current year payroll was \$1,081,556. At June 30, 2016, the retirement plan had assets with a fair value of \$837,831. The participants are 100% vested in employee contributions. Employer contributions vest over a five-year period. During the current year the employer contributed \$56,234. The employees contributed \$42,573, of which \$40,897 (4.0% of covered payroll) was regular contributions and \$1,676 was employee voluntary contributions and sick leave paid out.

**Note 6. Deferred Compensation Plan**

MAPA sponsors a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all MAPA employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, total and permanent disability, retirement, death, or unforeseeable emergency. The plan assets are held in trust by a third party for the employees and are not reflected in these financial statements.

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**

**NOTES TO THE FINANCIAL STATEMENTS**

For the Year Ended June 30, 2016

**Note 7. Lease Commitments**

MAPA leases office space and one piece of equipment under non-cancelable operating leases. The scheduled future minimum lease payments are as follows:

<u>Year Ending June 30,</u>	
2017	<u>\$ 76,138</u>

Lease expenditures paid were \$74,784 for the year ended June 30, 2016.

**Note 8. Net Position**

Restricted and designated net position as of June 30, 2016 is as follows:

	Governmental Activities	Business-type Activities	Total
<b>Restricted</b>			
Revolving Loan Fund	\$ 46,256	\$ --	\$ 46,256
Foundation grants	\$ 29,966	--	29,966
Total Restricted	<u>\$ 76,222</u>		<u>\$ 76,222</u>
<b>Unrestricted, Designated</b>			
Projected agency operating and closing costs in the event MAPA would cease operations	355,000	--	355,000
Local match for federal aid projects	27,397	--	27,397
Nebraska-Iowa Regional Orthophotography Consortium (NIROC)	262,216	--	262,216
Heartland 2050	17,259	--	17,259
Heartland Active Transportation Summit	13,005	--	13,005
Officials Expense Fund	4,095	--	4,095
Metropolitan Area Motorist Assist (MAMA)	--	78,109	78,109
Total Unrestricted, Designated	<u>\$ 678,972</u>	<u>\$ 78,109</u>	<u>\$ 757,081</u>

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended June 30, 2016

**Note 9. Transfers**

Transfers from the General Fund to the Non-Major Funds consisted of \$9,655 for the Officials Fund.

**Note 10. Risk Management**

MAPA is exposed to various risk of loss related to torts, theft, damage or destruction of assets, errors or omissions, injuries to employees, and risks normally associated with a governmental subdivision. These risks are transferred to independent insurance carriers and no self-insurance program is maintained by MAPA beyond normal insurance policy deductible provisions.

**Note 11. Commitments and Contingent Liabilities**

MAPA participates in a number of federally assisted grant programs. Compliance with the grants is subject to audit by various government agencies, which may impose sanctions in the event of noncompliance. Management believes that they have complied with all aspects of the various grant provisions and the results of adjustments, if any, relating to such audits would be immaterial to the accompanying combined financial statements.

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OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

COMPARISON OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES – GENERAL FUND

For the Year Ended June 30, 2016

	Budget Original	Budget Final	Actual Amounts	Variance Favorable (Unfavorable)
<b>REVENUES</b>				
Federal and state	\$ 3,672,094	\$ 3,734,249	\$ 2,165,719	\$ (1,568,530)
Local governments	1,069,452	1,069,452	436,299	(633,153)
Charges for services	188,311	188,311	122,988	(65,323)
In-kind	273,881	273,881	305,949	32,068
Investment income	-	-	11,858	11,858
Miscellaneous	-	-	9,878	9,878
<b>Total revenues</b>	<b>\$ 5,203,738</b>	<b>\$ 5,265,893</b>	<b>\$ 3,052,691</b>	<b>\$ (2,213,202)</b>
<b>EXPENDITURES</b>				
Forums	\$ 239,763	\$ 249,763	\$ 192,372	\$ 57,391
Transportation planning	3,817,275	3,875,680	1,864,925	2,010,755
Regional assistance	646,910	646,910	510,558	136,352
Sustainability planning	282,540	282,540	73,662	208,878
Public involvement	131,500	125,250	147,240	(21,990)
Administration	85,750	85,750	211,323	(125,573)
<b>Total expenditures</b>	<b>\$ 5,203,738</b>	<b>\$ 5,265,893</b>	<b>\$ 3,000,080</b>	<b>\$ 2,265,813</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	\$ -	\$ -	\$ -	\$ -
Transfers out	-	-	(9,655)	(9,655)
<b>Total other financing sources (uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (9,655)</b>	<b>\$ (9,655)</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 42,956</b>	<b>\$ 42,956</b>
<b>FUND BALANCES, BEGINNING</b>	<b>1,670,787</b>	<b>1,670,787</b>	<b>1,670,787</b>	<b>-</b>
<b>FUND BALANCES, END OF YEAR</b>	<b>\$ 1,670,787</b>	<b>\$ 1,670,787</b>	<b>\$ 1,713,743</b>	<b>\$ 42,956</b>



OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

COMBINING BALANCE SHEET – NONMAJOR GOVERNMENTAL FUNDS

June 30, 2016

	Revolving Loan Fund	Officials Expense Fund	Total Non- major Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 46,256	\$ -	\$ 46,256
Due from general fund	-	4,095	4,095
Total assets	<u>\$ 46,256</u>	<u>\$ 4,095</u>	<u>\$ 50,351</u>
<b>FUND BALANCES</b>			
Restricted	\$ 46,256		\$ 46,256
Assigned		4,095	4,095
Total fund balances	<u>\$ 46,256</u>	<u>\$ 4,095</u>	<u>\$ 50,351</u>
Total liabilities and fund balances	<u>\$ 46,256</u>	<u>\$ 4,095</u>	<u>\$ 50,351</u>

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**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES – NONMAJOR GOVERNMENTAL FUNDS**

For the Year Ended June 30, 2016

	<u>Revolving Loan Fund</u>	<u>Officials Expense Fund</u>	<u>Total Non- major Funds</u>
<b>REVENUES</b>			
Investment income	\$ 21	\$ -	\$ 21
Miscellaneous	-	-	-
Total revenues	<u>\$ 21</u>	<u>\$ -</u>	<u>\$ 21</u>
<b>EXPENDITURES</b>			
Forums	\$ -	\$ 3,574	\$ 3,574
Administration	-	7,331	7,331
Total expenditures	<u>\$ -</u>	<u>\$ 10,905</u>	<u>\$ 10,905</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	\$ -	9,655	\$ 9,655
Transfers out	-	-	-
Total other financing sources (uses)	<u>\$ -</u>	<u>\$ 9,655</u>	<u>\$ 9,655</u>
<b>NET CHANGE IN FUND BALANCES</b>	<u>\$ 21</u>	<u>\$ (1,250)</u>	<u>\$ (1,229)</u>
<b>FUND BALANCES, BEGINNING</b>	<u>46,235</u>	<u>5,345</u>	<u>51,580</u>
<b>FUND BALANCES, END OF YEAR</b>	<u>\$ 46,256</u>	<u>\$ 4,095</u>	<u>\$ 50,351</u>

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**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**

**SCHEDULE OF STATE OF IOWA FINANCIAL ASSISTANCE**  
For the Year Ended June 30, 2016

**Iowa Department of Economic Development**

Iowa Councils of Governments Assistance  
Contract Number: 2014-COG-01

\$ 11,765

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**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

For the Year Ended June 30, 2016

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Agreement Number	Expenditures
<b>Economic Development Administration, Department of Commerce</b>			
Direct Program			
Economic Development Support for Planning Organizations	11.302	05-83-05705	\$ 60,000
Total Economic Development Administration			<u>\$ 60,000</u>
<b>Department of Defense</b>			
Direct Programs			
Community Economic Adjustment Assistance for Compatible Use and Joint Land Use Studies	12.610	EN1317-14-01	\$ 92,867
	12.610	EN1317-16-02	6,191
Total Department of Defense			<u>\$ 99,058</u>
<b>U.S. Department of Transportation</b>			
Direct Program			
Federal Transit Cluster			
Federal Transit Capital Investment Grants	20.500	NE-04-0006-00	\$ 7,108
Transit Service Program Cluster			
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	NE-16-x039-00	\$ 75,858
Job Access-Reverse Commute	20.516	NE-37-x008-03	36,633
New Freedom Program	20.521	NE-57-x008-03	15,603
Public Transportation Research, Technical Assistance and Training	20.514	NE-26-0004-00	\$ 9,779
Passed-Through			
Nebraska Department of Roads			
Metropolitan Transportation Planning	20.505	C990(015)	\$ 28,349
Metropolitan Transportation Planning	20.505	C990(016)	478,665
Iowa Department of Transportation			
Metropolitan Transportation Planning	20.505	16MPO-MAPA	\$ 34,151
Formula Grants for Rural Areas	20.509	16RPA-18	23,265
Total Federal Transit Administration			<u>\$ 709,411</u>
Passed-Through			
Nebraska Department of Roads			
Highway Planning and Construction	20.205	VL1503	\$ 818,132
Highway Planning and Construction	20.205	BM1203	35,063
Highway Planning and Construction	20.205	BN1213	134,367
Highway Planning and Construction	20.205	BM1227	103
Iowa Department of Transportation			
Highway Planning and Construction	20.205	16MPO-MAPA	\$ 124,459
Highway Planning and Construction	20.205	16RPA-18	36,038
Total U.S. Department of Transportation			<u>\$ 1,148,162</u>

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Year Ended June 30, 2016

Federal Grantor/Pass-Through Grantor/Program Title	CFDA Number	Agreement Number	Expenditures
<b>Environmental Protection Agency</b>			
Direct Program			
Brownfields Assessment and Cleanup Cooperative	66.818	BF-97727801-0	\$ 75,922
Agreements	66.818	BF-97727901-0	45,167
Total Environmental Protection Agency			<u>\$ 121,089</u>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>			<u><u>\$ 2,137,720</u></u>

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**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

For the Year Ended June 30, 2016

**Note 1. Summary of Significant Accounting Policies**

The supplementary schedule of expenditures of federal awards relates to the federal grant programs which are administered by the Omaha – Council Bluffs Metropolitan Area Planning Agency. The programs' accounting records are maintained on the accrual method of accounting. Grant revenue is recognized when the grant funds are earned and expenditures are recognized when the obligation is incurred.

The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

Expenses are subject to audit by the U.S. Government, and in the opinion of management, disallowed costs, if any, will not have a material effect on the financial position of the Omaha – Council Bluffs Metropolitan Area Planning Agency or its federal grant programs.

**Note 2. Subrecipients**

Of the federal expenditures presented in the schedule, Omaha – Council Bluffs Metropolitan Area Planning agency provided federal awards to subrecipients as follows:

Program Title	CFDA	
Highway Planning and Construction	20.205	341,666
Metropolitan Transportation Planning	20.505	160,000
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	67,584
Job Access-Reverse Commute	20.516	36,633
Brownfields Assessment and Cleanup Cooperative Agreements	66.818	7,596
		<u>\$ 613,479</u>

**Note 3. Loans Outstanding**

The MAPA Foundation had the following loan balance outstanding at June 30, 2016. These loan programs are also included in the federal expenditures presented in the Schedule of Federal Awards.

<u>Program Title</u>	<u>CFDA</u>	<u>Amount</u>
Community Development Block Grants/State's Program	14.228	\$ 235,998



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
Omaha – Council Bluffs Metropolitan Area Planning Agency  
Omaha, Nebraska

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Omaha – Council Bluffs Metropolitan Area Planning Agency (MAPA) as of and for the year ended June 30, 2016, and have issued our report thereon dated November 30, 2016.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered MAPA's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of MAPA's internal control. Accordingly, we do not express an opinion on the effectiveness of MAPA's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether MAPA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Council Bluffs, Iowa  
November 30, 2016

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR  
FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors  
Omaha – Council Bluffs Metropolitan Area Planning Agency  
Omaha, Nebraska

**Report on Compliance for Each Major Federal Program**

We have audited Omaha – Council Bluffs Metropolitan Area Planning Agency's (MAPA) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of MAPA's major federal programs for the year ended June 30, 2016. MAPA's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of MAPA's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about MAPA's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of MAPA's compliance.

**Opinion on Each Major Federal Program**

In our opinion, MAPA complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2016.

## Report on Internal Control Over Compliance

Management of MAPA is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered MAPA's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of MAPA's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Council Bluffs, Iowa  
November, 30 2016

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

For the Year Ended June 30, 2016

**I. Summary of Auditor's Results:**

Financial Statements:

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
Material weaknesses identified:	No
Significant deficiency(ies) identified?	None Reported
Noncompliance material to financial statements noted:	No

Federal Awards:

Internal control over major programs:	
Material weaknesses identified:	No
Significant deficiency(ies) identified?	None Reported
Type of auditor's report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with section 2 CFR-200.516(a)?	No

Identification of major programs:

<u>Name of Federal Program or Cluster</u>	<u>CFDA Number</u>	<u>Expenditures</u>
Highway Planning and Construction	20.205	\$ 1,148,162

Dollar threshold used to distinguish between type A and type B programs: \$ 750,000

Auditee qualified as low-risk auditee? Yes

**II. Financial Statement Findings**

None reported

**III. Findings and Questioned Costs for Federal Awards**

None reported

**METROPOLITAN AREA PLANNING AGENCY  
BANK RECONCILIATION STATEMENT  
September 2016**

AMERICAN NATIONAL BANK

Balance per bank, September 30, 2016		\$703,773.15
Less: Checks Outstanding (9/30/16)	\$25,902.90	<u>(\$25,902.90)</u>
Cash in bank September 30, 2016		<u>\$677,870.25</u>
General Ledger Balance, August 31, 2016		\$771,043.86
Cash Receipts		\$230,597.59
Add: Transfer from Foundation - MAMA Dinner expense		\$2,120.34
Less: Checks (9/2016)	\$155,111.45	
ACH Payroll (9/2016)	\$66,771.04	
ACH Federal Payroll Taxes	\$22,940.45	
Nationwide Payroll Contribution	\$11,608.08	
Blue Cross Blue Shield of NE Health Ins.	\$19,438.69	
Nebraska State withholding Tax	\$3,359.25	
Postalia	\$400.00	
Bank Charges	\$21.42	
Quarterly SUTA	\$0.00	
Nebraska Sales tax	\$0.00	
Pay Flex (9/2016)	\$1,107.20	
ACH VISA card (9/2016)	\$6,885.29	
Auto - Gas/Maintenance	\$199.16	
Data Processing	\$134.04	
Forums	\$9.99	
Membership - Reference Materials	\$479.90	
Miscellaneous Expenses	\$36.00	
Officials Expense	\$497.70	
Supplies	\$204.48	
Telephone	\$67.88	
Travel & Conferences	\$5,256.14	
NARC	\$1,047.08	
H2050-Salt Lake City	\$1,000.00	
Econ Dev Conference-Denver	\$1,375.19	
Tools of the Trade Conference	\$770.96	
Iowa Eco Dev & RPA/MPO Meetings	\$775.00	
Other	\$150.00	
Transfer to NPAIT-Special Projects	\$37,528.67	
Transfer to NPAIT-Capitol Reserve	\$600.00	
Withdrawal from Checking into Petty Cash (COO Bank)	\$120.00	
		<u>\$325,891.54</u>
General Ledger Balances, September 30, 2016		<u>\$677,870.25</u>
Less deposits held for other jurisdictions		<u>(\$74,855.10)</u>
Available Cash Balance		<u>\$603,015.15</u>

**STATEMENT ON INVESTMENT  
Treasury Bills**

Equity	CD	9/11/2017	Securities America	\$ 100,399.00	\$ 100,000.00	1.350%
Deferred Payroll	Money Market		Securities America	\$ 9,928.01	\$ 9,928.01	0.010%
Deferred Payroll	CD	9/4/2018	Securities America	\$ 101,426.00	\$ 100,000.00	1.650%
Deferred Payroll	CD	7/23/2019	Securities America	\$ 1,076.22	\$ 1,050.00	2.100%
Equity	CD	7/23/2019	Securities America	\$ 106,545.63	\$ 103,950.00	2.100%
Equity	CD	5/1/2020	Securities America	\$ 50,929.50	\$ 50,000.00	1.750%
Accrued Interest				993.91		
Total				<u>\$ 371,298.27</u>		

**NPAIT INVESTMENTS**

	General	Capitol	Ortho Quads	Revolving	Special Projects	TOTAL
	MAPA	MAPA	(Aerial Photo)	Loan Fund	MAPA	MAPA
Acct #	001	002	004	005	008	
8/31/16 Beg Balance	310,432.65	45,356.70	58,011.06	46,266.87	166,726.17	626,793.45
City of Blair						
9/2016 Sponsor Fees	161.06					161.06
9/2016 Interest	33.95	5.01	6.34	5.06	18.73	69.09
Transfer from General checking NIROC						
Transfer from General checking JLUS						
Transfer from General checking Little Steps Big Impact						
Transfer from General checking Platte View Rd Local Match						
Transfer from General checking		600.00			37,528.67	38,128.67
Transfer from General checking Bike Ped						
	<u>310,627.66</u>	<u>45,961.71</u>	<u>58,017.40</u>	<u>46,271.93</u>	<u>204,273.57</u>	<u>665,152.27</u>
Less Reserve for other projects	3,889.00					
Available for the Agency	<u>306,738.66</u>					

**Metropolitan Area Planning Agency**  
**Cash Receipts Report**  
September 2016

Date	Type	Payer	Receipt Number	Deposit Number	Amount
9/1/2016	Received EFT	ENVIRONMENTAL PROTECTION AGENCY	651	463	\$1,841.90
9/2/2016	Check	Jeff Spiels	653	465	\$36.00
9/2/2016	Check	Metro Transit	654	465	\$4,953.85
9/2/2016	Check	Greenslate Development	655	465	\$2,000.00
9/2/2016	Check	Cargill	314	466	\$2,500.00
9/2/2016	Check	Cargill	315	466	\$1,250.00
9/7/2016	Received EFT	ENVIRONMENTAL PROTECTION AGENCY	652	464	\$10,781.81
9/16/2016	Check	ECS	317	468	\$25.00
9/16/2016	Check	City of Bellevue	318	468	\$25.00
9/16/2016	Check	Metro Transit	656	469	\$2,347.28
9/16/2016	Check	Greater Omaha Chamber of Commerce	659	469	\$400.00
9/16/2016	Check	Harrison County	660	469	\$488.00
9/16/2016	Check	Lamp, Rynearson & Associates, Inc.	661	469	\$500.00
9/16/2016	Check	City of Papillion	662	469	\$12.00
9/16/2016	Check	City of Omaha	663	469	\$1,500.00
9/16/2016	Check	Lamp, Rynearson & Associates, Inc.	664	469	\$1,000.00
9/20/2016	Received EFT	NDOR	665	470	\$137,990.65
9/22/2016	Received EFT	Alfred Benesch & Company	666	471	\$1,000.00
9/22/2016	Received EFT	FEDERAL TRANSIT ADMINISTRATION	667	471	\$8,729.00
9/23/2016	Check	Mills County	668	472	\$600.00
9/23/2016	Check	Olsson Associates	669	472	\$1,000.00
9/23/2016	Check	City of Council Bluffs	670	472	\$400.00
9/23/2016	Check	City of Missouri Valley	671	472	\$300.00
9/23/2016	Check	City of Hancock	672	472	\$1,000.00
9/23/2016	Check	City of Blair	319	474	\$25.00
9/23/2016	Check	HDR, Inc.	320	474	\$75.00
9/23/2016	Check	City of Minden, Iowa	321	474	\$50.00
9/23/2016	Check	Metropolitan Community College	322	474	\$25.00
9/30/2016	Check	Pottawattamie County, Iowa	673	475	\$13,296.48
9/30/2016	Check	Pottawattamie County, Iowa	674	475	\$1,364.48
9/30/2016	Check	Pottawattamie County, Iowa	675	475	\$241.14
9/30/2016	Check	Vicki Quaites-Ferris	676	475	\$400.00
9/30/2016	Check	Lovgren Advertising	323	476	\$25.00
9/30/2016	Check	Pottawattamie County	324	476	\$50.00
9/30/2016	Check	City of Springfield	325	476	\$50.00
9/30/2016	Check	John Brownell	326	476	\$25.00
9/30/2016	Check	Steve McCoy	327	476	\$25.00
9/30/2016	Check	Norita Matt	328	476	\$25.00
9/30/2016	Received EFT	Nebraska Department of Economic Development	677	477	\$34,240.00
					<b>\$230,597.59</b>

Account ID	Account Description	Grants	Total Credits
10-1100	Accounts Receivable	<No Grants>	\$226,422.59
10-1110	Due To/Due From Funds	13NDOR02	\$3,750.00
10-4500	Forums/Annual Dinner	16DUES01	\$425.00
			<b>\$230,597.59</b>

**Metropolitan Area Planning Agency**  
**Bank Register Report - Operating Account**  
September 2016

Transaction Number	Transaction Date	Reference	Payments
15744	9/2/2016	AFLAC	\$389.87
15745	9/2/2016	Black Hills Works Inc	\$8,729.00
15746	9/2/2016	CenturyLink	\$53.92
15747	9/2/2016	City of Omaha Cashier	\$44,127.20
15748	9/2/2016	Creighton University	\$325.00
15749	9/2/2016	DAS State Accounting - Central Finance	\$24.86
15750	9/2/2016	Douglas County GIS	\$21,453.27
15751	9/2/2016	Douglas County Treasurer	\$54.94
15752	9/2/2016	First Nebr. Educators Credit U	\$400.00
15753	9/2/2016	Flavours by Sodexo at Creighton University	\$2,581.32
15754	9/2/2016	HDR Engineering Inc.	\$648.81
15755	9/2/2016	Live Well Omaha	\$1,036.49
15756	9/2/2016	Matt Roth	\$152.25
15757	9/2/2016	Metro	\$7,102.80
15758	9/2/2016	Office Depot	\$53.59
15759	9/2/2016	Olsson Associates	\$20,275.80
15760	9/2/2016	Payless Office Products, Inc.	\$265.48
15761	9/2/2016	PLIC-SBD Grand Island	\$1,027.72
15762	9/2/2016	Sarpy County Administrator	\$10,000.00
15763	9/2/2016	The Daily Record	\$44.80
15764	9/2/2016	Toshiba Financial Services	\$592.00
15765	9/2/2016	Trapeze Software Group	\$13,536.00
15766	9/2/2016	United Healthcare	\$92.86
15767	9/2/2016	United Way	\$232.50
15768	9/2/2016	Zach Mannheimer	\$1,400.00
15769	9/20/2016	402 Arts Collective	\$100.00
15770	9/20/2016	AFLAC	\$389.87
15771	9/20/2016	Bishop Business	\$111.58
15772	9/20/2016	CenturyLink	\$53.92
15773	9/20/2016	Chuck Karpf	\$21.78
15774	9/20/2016	The Daily Nonpareil	\$25.42
15775	9/20/2016	The Daily Record	\$75.90
15776	9/20/2016	Douglas County Treasurer	\$60.05
15777	9/20/2016	Enterprise Publishing Company	\$62.00
15778	9/20/2016	FedEx	\$22.97
15779	9/20/2016	First Nebr. Educators Credit U	\$200.00
15780	9/20/2016	The Hartford	\$650.00
15781	9/20/2016	Hy-Vee	\$120.64
15782	9/20/2016	Jeff Speck	\$10,720.30
15783	9/20/2016	Kissel/ E&S Associates L.L.C.	\$1,666.66
15784	9/20/2016	Live Well Omaha	\$1,300.96
15786	9/20/2016	Midlands Business Journal	\$190.00
15787	9/20/2016	Nebraska Regional Officials Council - NROC	\$2,000.00
15788	9/20/2016	Nonprofit Association of the Midlands	\$650.00
15789	9/20/2016	Northeast Nebraska Economic Development District	\$352.86
15790	9/20/2016	Omaha Douglas Public Bldg Comm	\$22.50
15791	9/20/2016	Payless Office Products, Inc.	\$68.91

**Metropolitan Area Planning Agency**  
**Bank Register Report - Operating Account**  
September 2016

Transaction Number	Transaction Date	Reference	Payments
15792	9/20/2016	Standard Printing Company	\$331.40
15793	9/20/2016	Toshiba Financial Services	\$592.00
15794	9/20/2016	United Way	\$111.25
15795	9/21/2016	Brenton Gomez	\$600.00
			\$155,111.45

**Check Disbursement Detail**

Advertising	\$ 146.12
Auto - Gas/Maintenance	\$ 125.97
Business Insurance Expense	\$ 660.00
Contracts	\$ 121,107.53
Copier Lease/Charges	\$ 1,184.00
Data Processing	\$ 1,350.00
Employee Benefits/Withholding	\$ 2,844.07
Forums	\$ 15,874.86
Membership - Reference Materials	\$ 2,775.33
Office Rent	\$ 5,752.80
Postage	\$ 22.97
Prepaid Expenses	\$ 126.67
Printing	\$ 331.40
Professional Services	\$ 1,666.66
Supplies	\$ 534.86
Telephone	\$ 132.70
Travel & Conferences	\$ 475.51
	\$ 155,111.45



**Metropolitan Area Planning Agency  
Payroll Register  
September 2016**

Pay Types/Benefits	Hours	Amount
ER H.I.	0.00	\$5,793.90
ER H.I. CH	0.00	\$1,369.00
ER H.I. FA	0.00	\$7,471.94
ER H.I. SP	0.00	\$2,114.78
GC Earnings	0.00	\$296.05
Hourly	513.00	\$9,100.40
Hourly - Reg	374.00	\$7,367.80
Life & Dis	0.00	\$405.18
Salary	0.00	\$81,398.00
	Gross Pay	\$98,162.25
	Gross Benefits	\$17,154.80
	Gross Pay/Benefits	\$115,317.05

Deductions/Employee Taxes	Adj. Gross	Amount
457-\$	N/A	\$700.00
457-%	N/A	\$848.32
457-Roth \$	N/A	\$100.00
457-Roth%	N/A	\$972.99
AFLAC	N/A	\$389.88
Credit Union	N/A	\$400.00
Dental Ins	N/A	\$632.40
Flex Plan 16	N/A	\$1,723.44
Gift Cards	N/A	\$275.00
Health Ins	N/A	\$1,913.72
Life Ins.	N/A	\$4.50
Pension Loan	N/A	\$92.78
Pension Plan	N/A	\$3,685.00
Retirement	N/A	\$142.04
United Way	N/A	\$227.50
VISION	N/A	\$92.90
Federal	87,018.59	\$8,648.69
Medicare	93,409.91	\$1,354.46
Soc Security	93,409.91	\$5,791.42
State - NE	87,258.59	\$3,396.17
	Deductions/Employee Taxes:	\$31,391.21

Employer Expenses	Adj. Gross	Amount
ER Pension	N/A	\$5,066.95
Medicare	93,409.91	\$1,354.46
Soc Security	93,409.91	\$5,791.42
SUTA	4,501.45	\$36.02
	Additional Employer Expenses:	\$12,248.85
	GRAND TOTAL NET PAY:	\$66,771.04
	GRAND TOTAL EXPENSE:	\$127,565.90

**Metropolitan Area Planning Agency**  
**Aged Accounts Receivable Report**  
 September 30, 2016

<b>Aging Balance For</b>	<b>Last Paid</b>	<b>current</b>	<b>31-60</b>	<b>61-90</b>	<b>over 90</b>	<b>Balance</b>
<b>American National Bank</b>						
<i>American National Bank</i>	10/7/2016	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
<b>Totals for American National Bank:</b>		\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
<b>Council Bluffs Area Chamber of Commerce</b>						
<i>Council Bluffs Area Chamber of Commen</i>	10/28/2016	\$325.00	\$0.00	\$0.00	\$0.00	\$325.00
<b>Totals for Council Bluffs Area Chambe</b>		\$325.00	\$0.00	\$0.00	\$0.00	\$325.00
<b>Curt Simon</b>						
<i>Curt Simon</i>		\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<b>Totals for Curt Simon:</b>		\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<b>Dearborn National</b>						
<i>Dearborn National</i>	10/7/2016	\$13.50	\$0.00	\$0.00	\$0.00	\$13.50
<b>Totals for Dearborn National:</b>		\$13.50	\$0.00	\$0.00	\$0.00	\$13.50
<b>Department of Defense</b>						
<i>Department of Defense</i>	1/15/2016	\$0.00	\$0.00	\$0.00	\$6,191.00	\$6,191.00
<b>Totals for Department of Defense:</b>		\$0.00	\$0.00	\$0.00	\$6,191.00	\$6,191.00
<b>Derek Miller</b>						
<i>Derek Miller</i>		\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<b>Totals for Derek Miller:</b>		\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<b>FEDERAL TRANSIT ADMINISTRATION</b>						
<i>FEDERAL TRANSIT ADMINISTRATION</i>	11/3/2016	\$0.00	\$0.00	\$0.00	\$155,025.10	\$155,025.10
<b>Totals for FEDERAL TRANSIT ADMINIS</b>		\$0.00	\$0.00	\$0.00	\$155,025.10	\$155,025.10
<b>City of Glenwood</b>						
<i>City of Glenwood</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals for City of Glenwood:</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>City of Gretna</b>						
<i>City of Gretna</i>	2/8/2016	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
<b>Totals for City of Gretna:</b>		\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
<b>City of Henderson</b>						
<i>City of Henderson</i>	7/29/2016	(\$1.00)	\$0.00	\$0.00	\$0.00	(\$1.00)
<b>Totals for City of Henderson:</b>		(\$1.00)	\$0.00	\$0.00	\$0.00	(\$1.00)
<b>IOWA DEPARTMENT OF TRANSPORTATION</b>						
<i>IOWA DEPARTMENT OF TRANSPORT/</i>	11/22/2016	\$1,000.00	\$0.00	\$0.00	\$1.00	\$1,001.00
<b>Totals for IOWA DEPARTMENT OF TR/</b>		\$1,000.00	\$0.00	\$0.00	\$1.00	\$1,001.00
<b>Jay Lund</b>						
<i>Jay Lund</i>	11/4/2016	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<b>Totals for Jay Lund:</b>		\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<b>Lower Platte South NRD</b>						
<i>Lower Platte South NRD</i>	5/20/2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Metropolitan Area Planning Agency**  
**Aged Accounts Receivable Report**  
 September 30, 2016

<u>Aging Balance For</u>	<u>Last Paid</u>	<u>current</u>	<u>31-60</u>	<u>61-90</u>	<u>over 90</u>	<u>Balance</u>
<b>Totals for Lower Platte South NRD:</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>City of Macedonia</b>						
<i>City of Macedonia</i>	8/12/2016	(\$0.26)	\$0.00	\$0.00	\$0.00	(\$0.26)
<b>Totals for City of Macedonia:</b>		(\$0.26)	\$0.00	\$0.00	\$0.00	(\$0.26)
<b>Mayor Matt Walsh</b>						
<i>Mayor Matt Walsh</i>	10/28/2016	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<b>Totals for Mayor Matt Walsh:</b>		\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<b>Mayor Rita Sanders</b>						
<i>Mayor Rita Sanders</i>	10/28/2016	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<b>Totals for Mayor Rita Sanders:</b>		\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<b>NDOR- Bike Education (Live Well)</b>						
<i>NDOR- Bike Education (Live Well)</i>	11/7/2016	\$0.00	\$1,731.69	\$0.00	\$16,745.42	\$18,477.11
<b>Totals for NDOR- Bike Education (Live</b>		\$0.00	\$1,731.69	\$0.00	\$16,745.42	\$18,477.11
<b>NDOR- CMAQ</b>						
<i>NDOR- CMAQ</i>	10/17/2016	\$0.00	\$0.00	\$0.00	\$59,358.46	\$59,358.46
<b>Totals for NDOR- CMAQ:</b>		\$0.00	\$0.00	\$0.00	\$59,358.46	\$59,358.46
<b>NDOR- STP</b>						
<i>NDOR- STP</i>	1/11/2016	\$0.00	\$0.00	\$0.00	\$399.70	\$399.70
<b>Totals for NDOR- STP:</b>		\$0.00	\$0.00	\$0.00	\$399.70	\$399.70
<b>Nebraska Department of Economic Development</b>						
<i>Nebraska Department of Economic Deve</i>	9/30/2016	(\$90.00)	\$0.00	\$0.00	\$0.00	(\$90.00)
<b>Totals for Nebraska Department of Ecc</b>		(\$90.00)	\$0.00	\$0.00	\$0.00	(\$90.00)
<b>City of Omaha</b>						
<i>City of Omaha</i>	10/7/2016	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00
<b>Totals for City of Omaha:</b>		\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00
<b>City of Papillion</b>						
<i>City of Papillion</i>	9/16/2016	\$0.00	\$0.00	\$10.00	\$0.00	\$10.00
<b>Totals for City of Papillion:</b>		\$0.00	\$0.00	\$10.00	\$0.00	\$10.00
<b>Pottawattamie County, Iowa</b>						
<i>Pottawattamie County, Iowa</i>	11/10/2016	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
<b>Totals for Pottawattamie County, Iowa</b>		\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
<b>Prochaska and Associates</b>						
<i>Prochaska and Associates</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals for Prochaska and Associates:</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Robert B. Daugherty Foundation</b>						
<i>Robert B. Daugherty Foundation</i>	1/3/2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals for Robert B. Daugherty Founda</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# Metropolitan Area Planning Agency Aged Accounts Receivable Report

September 30, 2016

Aging Balance For	Last Paid	current	31-60	61-90	over 90	Balance
<b>Shamrock Development</b>						
<i>Shamrock Development</i>		\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
<b>Totals for Shamrock Development:</b>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,000.00</u>	<u>\$0.00</u>	<u>\$1,000.00</u>
<b>Shelby County</b>						
<i>Shelby County</i>	10/7/2016	\$0.00	\$0.00	\$398.00	\$0.00	\$398.00
<b>Totals for Shelby County:</b>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$398.00</u>	<u>\$0.00</u>	<u>\$398.00</u>
<b>Steve Cutris</b>						
<i>Steve Cutris</i>	11/4/2016	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<b>Totals for Steve Cutris:</b>		<u>\$400.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$400.00</u>
<b>Tim O'Brien</b>						
<i>Tim O'Brien</i>		\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<b>Totals for Tim O'Brien:</b>		<u>\$400.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$400.00</u>
<b>Todd Pfitzer</b>						
<i>Todd Pfitzer</i>		\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<b>Totals for Todd Pfitzer:</b>		<u>\$400.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$400.00</u>
<b>City of Walnut</b>						
<i>City of Walnut</i>	10/17/2016	\$0.00	\$0.00	\$0.00	\$6,207.88	\$6,207.88
<b>Totals for City of Walnut:</b>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$6,207.88</u>	<u>\$6,207.88</u>
<b>Grand Totals:</b>		<b>\$6,547.24</b>	<b>\$22,731.69</b>	<b>\$1,408.00</b>	<b>\$243,928.56</b>	<b>\$274,615.49</b>

**Metropolitan Area Planning Agency**  
**Aged Accounts Payable Report**  
September 30, 2016

Vendor Name	Trans. No.	Description	current	31-60	61-90	over 90	Credits	Net Due
<b>Alfred Benesch &amp; Co.</b>								
Alfred Benesch & Co.	96419		\$7,814.57	\$0.00	\$0.00	\$0.00	\$0.00	\$7,814.57
Alfred Benesch & Co.	96418		\$2,310.17	\$0.00	\$0.00	\$0.00	\$0.00	\$2,310.17
Alfred Benesch & Co.	97165		\$12,226.75	\$0.00	\$0.00	\$0.00	\$0.00	\$12,226.75
Alfred Benesch & Co.	97163		\$8,219.72	\$0.00	\$0.00	\$0.00	\$0.00	\$8,219.72
Alfred Benesch & Co.	98596		\$6,442.49	\$0.00	\$0.00	\$0.00	\$0.00	\$6,442.49
Alfred Benesch & Co.	98595		\$9,683.70	\$0.00	\$0.00	\$0.00	\$0.00	\$9,683.70
<i>Totals for Alfred Benesch &amp; Co.:</i>			<i>\$46,697.40</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$46,697.40</i>
<b>Barnhart Press</b>								
Barnhart Press	83373	2016 Annual Report	\$1,788.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,788.00
Barnhart Press	83377		\$232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$232.00
<i>Totals for Barnhart Press:</i>			<i>\$2,020.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$2,020.00</i>
<b>Bishop Business</b>								
Bishop Business	354303		\$3,158.66	\$0.00	\$0.00	\$0.00	\$0.00	\$3,158.66
<i>Totals for Bishop Business:</i>			<i>\$3,158.66</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$3,158.66</i>
<b>Chuck Karpf</b>								
Chuck Karpf	092816		\$80.76	\$0.00	\$0.00	\$0.00	\$0.00	\$80.76
<i>Totals for Chuck Karpf:</i>			<i>\$80.76</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$80.76</i>
<b>Council Bluffs Area Chamber of Commerce</b>								
Council Bluffs Area Chamber of Commerce	42144	Membership	\$325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$325.00
<i>Totals for Council Bluffs Area Chamber of Commerce:</i>			<i>\$325.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$325.00</i>
<b>Court Barber</b>								
Court Barber	9-28		\$44.78	\$0.00	\$0.00	\$0.00	\$0.00	\$44.78
<i>Totals for Court Barber:</i>			<i>\$44.78</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$44.78</i>
<b>The Daily Nonpareil</b>								
The Daily Nonpareil	092516		\$58.75	\$0.00	\$0.00	\$0.00	\$0.00	\$58.75
<i>Totals for The Daily Nonpareil:</i>			<i>\$58.75</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$58.75</i>
<b>The Daily Record</b>								
The Daily Record	142615		\$19.70	\$0.00	\$0.00	\$0.00	\$0.00	\$19.70
The Daily Record	142755		\$16.10	\$0.00	\$0.00	\$0.00	\$0.00	\$16.10
The Daily Record	142756		\$20.30	\$0.00	\$0.00	\$0.00	\$0.00	\$20.30
<i>Totals for The Daily Record:</i>			<i>\$56.10</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$56.10</i>

**Metropolitan Area Planning Agency**  
**Aged Accounts Payable Report**  
September 30, 2016

Vendor Name	Trans. No.	Description	current	31-60	61-90	over 90	Credits	Net Due
DAS State Accounting - Central Finance	1029395		\$49.94	\$0.00	\$0.00	\$0.00	\$0.00	\$49.94
		<i>Totals for DAS State Accounting - Central Finance:</i>	<i>\$49.94</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$49.94</i>
<b>Douglas County GIS</b>								
Douglas County GIS	33632	93 hours NIROC project	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00
		<i>Totals for Douglas County GIS:</i>	<i>\$0.00</i>	<i>\$8,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$8,000.00</i>
<b>Francotyp-Postalia, Inc.</b>								
Francotyp-Postalia, Inc.	RI102939412	8-12-16	\$77.85	\$0.00	\$0.00	\$0.00	\$0.00	\$77.85
		<i>Totals for Francotyp-Postalia, Inc.:</i>	<i>\$77.85</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$77.85</i>
<b>Greg Youell</b>								
Greg Youell	092116		\$48.09	\$0.00	\$0.00	\$0.00	\$0.00	\$48.09
		<i>Totals for Greg Youell:</i>	<i>\$48.09</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$48.09</i>
<b>Hamilton Associates, P.C.</b>								
Hamilton Associates, P.C.	19771	Audit Services thru September 30	\$4,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,325.00
		<i>Totals for Hamilton Associates, P.C.:</i>	<i>\$4,325.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$4,325.00</i>
<b>Heartland Family Services</b>								
Heartland Family Services	JUL2016		\$0.00	\$0.00	\$2,428.60	\$0.00	\$0.00	\$2,428.60
Heartland Family Services	AUG2016		\$2,419.79	\$0.00	\$0.00	\$0.00	\$0.00	\$2,419.79
Heartland Family Services	SEP2016		\$2,514.50	\$0.00	\$0.00	\$0.00	\$0.00	\$2,514.50
		<i>Totals for Heartland Family Services:</i>	<i>\$4,934.29</i>	<i>\$0.00</i>	<i>\$2,428.60</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$7,362.89</i>
<b>Iowa Association of Regional Councils</b>								
Iowa Association of Regional Councils	14	Membership	\$3,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,300.00
		<i>Totals for Iowa Association of Regional Councils:</i>	<i>\$3,300.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$3,300.00</i>
<b>Iowa Department of Public Health</b>								
Iowa Department of Public Health	092716		\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
		<i>Totals for Iowa Department of Public Health:</i>	<i>\$60.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$60.00</i>
<b>Josh Corrigan</b>								
Josh Corrigan	091916	TRB trip expenses	\$590.02	\$0.00	\$0.00	\$0.00	\$0.00	\$590.02
		<i>Totals for Josh Corrigan:</i>	<i>\$590.02</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$590.02</i>
<b>Live Well Omaha</b>								
Live Well Omaha	18		\$0.00	\$0.00	\$0.00	\$8,644.73	\$0.00	\$8,644.73
Live Well Omaha	19		\$0.00	\$0.00	\$0.00	\$8,100.69	\$0.00	\$8,100.69
Live Well Omaha	20		\$0.00	\$1,731.69	\$0.00	\$0.00	\$0.00	\$1,731.69

**Metropolitan Area Planning Agency**  
**Aged Accounts Payable Report**  
September 30, 2016

Vendor Name	Trans. No.	Description	current	31-60	61-90	over 90	Credits	Net Due
<i>Totals for Live Well Omaha:</i>			<i>\$0.00</i>	<i>\$1,731.69</i>	<i>\$0.00</i>	<i>\$16,745.42</i>	<i>\$0.00</i>	<i>\$18,477.11</i>
<b>Lovgren Marketing Group</b>								
Lovgren Marketing Group	18640		\$52,555.59	\$0.00	\$0.00	\$0.00	\$0.00	\$52,555.59
Lovgren Marketing Group	18659		\$28,234.78	\$0.00	\$0.00	\$0.00	\$0.00	\$28,234.78
<i>Totals for Lovgren Marketing Group:</i>			<i>\$80,790.37</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$80,790.37</i>
<b>Matt Roth</b>								
Matt Roth	092916		\$90.59	\$0.00	\$0.00	\$0.00	\$0.00	\$90.59
<i>Totals for Matt Roth:</i>			<i>\$90.59</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$90.59</i>
<b>Metro</b>								
Metro	31642		\$0.00	\$0.00	\$0.00	\$53,256.32	\$0.00	\$53,256.32
Metro	31760		\$0.00	\$0.00	\$0.00	\$22,422.90	\$0.00	\$22,422.90
Metro	31995		\$40,700.72	\$0.00	\$0.00	\$0.00	\$0.00	\$40,700.72
<i>Totals for Metro:</i>			<i>\$40,700.72</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$75,679.22</i>	<i>\$0.00</i>	<i>\$116,379.94</i>
<b>Michael Helgerson</b>								
Michael Helgerson	092816	Travel Expenses	\$66.46	\$0.00	\$0.00	\$0.00	\$0.00	\$66.46
<i>Totals for Michael Helgerson:</i>			<i>\$66.46</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$66.46</i>
<b>Olsson Associates</b>								
Olsson Associates	257722		\$0.00	\$0.00	\$0.00	\$4,113.36	\$0.00	\$4,113.36
Olsson Associates	259710		\$0.00	\$3,202.18	\$0.00	\$0.00	\$0.00	\$3,202.18
Olsson Associates	260269		\$12,351.94	\$0.00	\$0.00	\$0.00	\$0.00	\$12,351.94
<i>Totals for Olsson Associates:</i>			<i>\$12,351.94</i>	<i>\$3,202.18</i>	<i>\$0.00</i>	<i>\$4,113.36</i>	<i>\$0.00</i>	<i>\$19,667.48</i>
<b>Omaha World-Herald</b>								
Omaha World-Herald	11521-161030		\$10.25	\$0.00	\$0.00	\$0.00	\$0.00	\$10.25
<i>Totals for Omaha World-Herald:</i>			<i>\$10.25</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$10.25</i>
<b>Payless Office Products, Inc.</b>								
Payless Office Products, Inc.	2772918-0		\$63.57	\$0.00	\$0.00	\$0.00	\$0.00	\$63.57
<i>Totals for Payless Office Products, Inc.:</i>			<i>\$63.57</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$63.57</i>
<b>Pictometry International Corp.</b>								
Pictometry International Corp.	INV016429		\$174,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$174,150.00
<i>Totals for Pictometry International Corp.:</i>			<i>\$174,150.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$174,150.00</i>
<b>PLIC-SBD Grand Island</b>								
PLIC-SBD Grand Island	091716		\$959.88	\$0.00	\$0.00	\$0.00	\$0.00	\$959.88

**Metropolitan Area Planning Agency**  
**Aged Accounts Payable Report**  
September 30, 2016

Vendor Name	Trans. No.	Description	current	31-60	61-90	over 90	Credits	Net Due
<i>Totals for PLIC-SBD Grand Island:</i>			<i>\$959.88</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$959.88</i>
<b>Reliable Auto Repair</b>								
Reliable Auto Repair	24066		\$34.63	\$0.00	\$0.00	\$0.00	\$0.00	\$34.63
Reliable Auto Repair	23996		\$34.63	\$0.00	\$0.00	\$0.00	\$0.00	\$34.63
<i>Totals for Reliable Auto Repair:</i>			<i>\$69.26</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$69.26</i>
<b>Sean Jackson</b>								
Sean Jackson	236	Awards	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
<i>Totals for Sean Jackson:</i>			<i>\$0.00</i>	<i>\$400.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$400.00</i>
<b>Standard Digital Imaging</b>								
Standard Digital Imaging	093016		\$40.12	\$0.00	\$0.00	\$0.00	\$0.00	\$40.12
<i>Totals for Standard Digital Imaging:</i>			<i>\$40.12</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$40.12</i>
<b>Tenth and Bancroft, LLC</b>								
Tenth and Bancroft, LLC	091516	Venue Rental - H2050	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
<i>Totals for Tenth and Bancroft, LLC:</i>			<i>\$100.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$100.00</i>
<b>United Healthcare</b>								
United Healthcare	41642625		\$92.86	\$0.00	\$0.00	\$0.00	\$0.00	\$92.86
<i>Totals for United Healthcare:</i>			<i>\$92.86</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$92.86</i>
<b>United States Postal Service</b>								
United States Postal Service	093016		\$266.65	\$0.00	\$0.00	\$0.00	\$0.00	\$266.65
<i>Totals for United States Postal Service:</i>			<i>\$266.65</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$266.65</i>
<b>Verizon</b>								
Verizon	091816		\$83.75	\$0.00	\$0.00	\$0.00	\$0.00	\$83.75
<i>Totals for Verizon:</i>			<i>\$83.75</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$83.75</i>
<b>GRAND TOTALS:</b>			<b>\$375,663.06</b>	<b>\$13,333.87</b>	<b>\$2,428.60</b>	<b>\$96,538.00</b>	<b>\$0.00</b>	<b>\$487,963.53</b>

A total of 52 transaction(s) listed



# Metropolitan Area Planning Agency

## Balance Sheet

September 30, 2016

Assets	Actual
10-1000 Petty Cash	\$173.00
10-1005 Paypal Account	\$381.85
10-1010 Cash - American National Bank	\$677,870.25
10-1015 Credit Card	\$203.84
10-1030 Treasury Bills	\$371,298.27
10-1040 NPAIT Investments General	\$306,738.66
10-1045 NPAIT Investments Capitol Reserve	\$45,961.71
10-1050 NPAIT Investments Ortho Quads	\$58,017.40
10-1100 Accounts Receivable	\$274,615.49
10-1110 Due To/Due From Funds	(\$70,536.25)
10-1300 Prepaid Expenses	\$9,741.67
10-1310 Prepaid Insurance	\$11,629.82
11-1110 Due To/Due From Funds	\$3,596.44
12-1055 NPAIT Investments Revolving Loan	\$46,271.93
13-1200 Furniture, Fixtures & Equipment	\$139,222.20
13-1205 Vehicles	\$51,215.35
13-1220 Less: Accumulated Depreciation	\$136,342.51
15-1040 NPAIT Investments General	\$3,889.00
15-1045 NPAIT Investments Special Projects	\$204,273.57
15-1110 Due To/Due From Funds	\$74,855.10
20-1020 Cash - ANB Foundation	\$15,621.41
20-1060 NPAIT Investments Foundation	\$32,881.59
20-1065 NPAIT Investments FD NDO	\$110,077.47
20-1070 NPAIT Investments FD Washington County Revolving	\$183,895.79
20-1110 Due To/Due From Funds	(\$7,915.29)
20-1410 Note Receivable Grapel	\$235,997.62
20-1425 Note Receivable KB Quality Meats	\$19,040.00
40-1100 Accounts Receivable	\$752,208.01
<b>Total Assets</b>	<b>\$3,414,883.39</b>

### Liabilities and Fund Balance

#### Liabilities

10-2000 Accounts Payable	\$487,810.52
10-2105 Nebraska Withholding	\$3,396.17
10-2115 AFLAC W/H Payable	(\$92.00)
10-2125 Dental Insurance W/H Payable	(\$856.29)
10-2126 Life & Disability Insurance Payable	(\$607.29)
10-2127 Dearborn Life Insurance Payable	(\$2.25)
10-2130 Flex W/H Payable	\$1,455.04
10-2132 Vision Insurance Payable	(\$139.19)
10-2135 Health Insurance Payable	(\$10,030.74)

# Metropolitan Area Planning Agency

## Balance Sheet

September 30, 2016

		<u>Actual</u>
10-2160	SUTA Tax	\$133.72
10-2170	Nebraska Sales Tax Payable	\$1.05
10-2200	Accrued Payroll	\$2,123.16
10-2210	Accrued Compensated Absences	\$146,003.98
10-2220	Accrued Audit Fees	\$10,600.00
20-2000	Accounts Payable	\$152.81
20-2430	Deferred Revolving Loan	\$307,257.95
20-2500	Note Payable Invest NE	\$235,997.62
40-2000	Accounts Payable	\$758,315.00
<b>Total Liabilities</b>		<u><u>\$1,941,519.26</u></u>

### Fund Balance

10-3000	Fund Balance Undesignated	\$620,170.31
10-3010	Fund Balance Assigned	\$71,129.52
10-3020	Fund Balance Committed	\$355,000.00
11-3000	Fund Balance Undesignated	\$3,596.44
12-3100	Fund Balance Restricted	\$46,271.93
13-3005	Invested in Capital Assets	\$54,095.04
15-3010	Fund Balance Assigned	\$253,051.72
15-3100	Fund Balance Restricted	\$29,965.95
20-3000	Fund Balance Undesignated	\$46,190.21
40-3010	Fund Balance Assigned	(\$6,106.99)
<b>Total Fund Balance</b>		<u><u>\$1,473,364.13</u></u>

### Total Liabilities and Fund Balance

\$3,414,883.39

**Metropolitan Area Planning Agency**  
**Income Statement**  
**September 30, 2016**

		9/1/16-9/30/16		7/1/16-9/30/16				
		Actual	Budget	Actual YTD	Budget YTD	% to YTD Budget	Variance to YTD Budget	FY 2017 Budget
<b>Revenues</b>								
10-4100	Federal Revenue	\$0.00	\$317,070.75	\$18,231.69	\$951,212.25	1.92%	\$932,980.56	\$3,804,849.00
10-4200	State Revenue	\$0.00	\$7,782.58	\$18,319.33	\$23,347.75	78.46%	\$5,028.42	\$93,391.00
10-4300	Local Revenue	\$0.00	\$0.00	\$186,795.50	\$186,159.50	100.34%	(\$636.00)	\$372,319.00
10-4310	Match Contributions	\$0.00	\$21,604.17	\$0.00	\$64,812.50	0.00%	\$64,812.50	\$259,250.00
10-4350	Heartland 2050 Local Revenue	\$6,500.00	\$13,458.33	\$30,450.00	\$40,375.00	75.42%	\$9,925.00	\$161,500.00
10-4400	Contracts	\$2,347.28	\$83,724.92	\$5,446.85	\$251,174.75	2.17%	\$245,727.90	\$1,004,699.00
10-4500	Forums/Annual Dinner	\$1,900.00	\$15,291.67	\$4,110.00	\$45,875.00	8.96%	\$41,765.00	\$183,500.00
10-4510	In-Kind Revenue	\$22,377.46	\$7,708.33	\$25,439.90	\$23,125.00	110.01%	(\$2,314.90)	\$92,500.00
10-4520	Investment Earnings	\$481.31	\$583.33	\$1,860.22	\$1,750.00	106.30%	(\$110.22)	\$7,000.00
10-4530	Misc. Cash Sales	\$15.00	\$25,595.83	\$15.00	\$76,787.50	0.02%	\$76,772.50	\$307,150.00
10-4540	Miscellaneous	\$1,593.06	\$0.00	\$12,431.95	\$0.00	#DIV/0!	(\$12,431.95)	\$0.00
15-4300	Local Revenue	(\$500.00)	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
15-4520	Investment Earnings	\$18.73	\$0.00	\$55.19	\$0.00	#DIV/0!	(\$55.19)	\$0.00
15-4540	Miscellaneous	\$4,250.00	\$0.00	\$4,250.00	\$0.00	#DIV/0!	(\$4,250.00)	\$0.00
<b>Total Revenues</b>		<b>\$38,982.84</b>	<b>\$492,819.92</b>	<b>\$307,405.63</b>	<b>\$1,664,619.25</b>	<b>18.47%</b>	<b>\$1,357,213.62</b>	<b>\$6,286,158.00</b>
<b>Expenses</b>								
10-5000	Salaries	\$88,053.78	\$97,881.00	\$215,179.82	\$293,643.00	73.28%	\$78,463.18	\$1,174,572.00
10-5100	FICA	\$7,145.88	\$7,500.00	\$21,500.27	\$22,500.00	95.56%	\$999.73	\$90,000.00
10-5105	Unemployment Taxes	\$36.02	\$150.00	\$133.72	\$450.00	29.72%	\$316.28	\$1,800.00
10-5110	Health Insurance	\$16,749.62	\$19,000.00	\$41,601.88	\$57,000.00	72.99%	\$15,398.12	\$228,000.00
10-5115	Life & Disability Insurance	\$405.18	\$652.08	\$1,012.95	\$1,956.25	51.78%	\$943.30	\$7,825.00
10-5120	Retirement Contributions	\$5,066.95	\$5,666.67	\$12,577.76	\$17,000.00	73.99%	\$4,422.24	\$68,000.00
10-5125	Accrued Salaries & Compensated Absences	\$120,699.84	\$134,000.00	\$124,901.26	\$167,333.33	74.64%	\$42,432.07	\$200,000.00
10-5200	Advertising	\$201.00	\$1,250.00	\$936.90	\$3,750.00	24.98%	\$2,813.10	\$15,000.00
10-5210	Membership - Reference Materials	\$6,616.48	\$1,750.00	\$9,049.70	\$5,250.00	172.38%	(\$3,799.70)	\$21,000.00
10-5220	Printing	\$4,055.52	\$2,916.67	\$7,993.24	\$8,750.00	91.35%	\$756.76	\$35,000.00
10-5300	Business Insurance Expense	\$1,530.81	\$1,333.33	\$3,330.49	\$4,000.00	83.26%	\$669.51	\$16,000.00
10-5310	Data Processing	\$2,036.87	\$3,083.33	\$6,336.75	\$9,250.00	68.51%	\$2,913.25	\$37,000.00
10-5320	Professional Services	\$6,081.41	\$6,516.67	\$23,966.24	\$15,920.00	150.54%	(\$8,046.24)	\$36,000.00
10-5400	Contracts	\$330,040.21	\$139,789.83	\$373,009.11	\$419,369.50	88.95%	\$46,360.39	\$1,677,478.00
10-5420	Pass Through Contracts - Planning	\$43,120.51	\$152,041.67	\$43,120.51	\$456,125.00	9.45%	\$413,004.49	\$1,824,500.00
10-5440	In-Kind Expense	\$22,377.46	\$47,470.83	\$25,439.90	\$142,412.50	17.86%	\$116,972.60	\$569,650.00
10-5500	Equipment Maintenance	\$430.06	\$750.00	\$1,157.96	\$2,250.00	51.46%	\$1,092.04	\$9,000.00

		9/1/16-9/30/16		7/1/16-9/30/16				
		Actual	Budget	Actual YTD	Budget YTD	% to YTD Budget	Variance to YTD Budget	FY 2017 Budget
10-5600	Forums	\$2,315.67	\$3,500.00	\$22,941.65	\$10,500.00	218.49%	(\$12,441.65)	\$42,000.00
10-5650	Miscellaneous Expenses	\$36.00	\$132.75	\$13.20	\$398.25	3.31%	\$385.05	\$1,593.00
10-5700	Postage	\$580.05	\$458.33	\$1,079.66	\$1,375.00	78.52%	\$295.34	\$5,500.00
10-5710	Supplies	\$575.65	\$1,625.00	\$1,747.64	\$4,875.00	35.85%	\$3,127.36	\$19,500.00
10-5730	Bank Charges	\$21.42	\$83.33	\$138.85	\$250.00	55.54%	\$111.15	\$1,000.00
10-5800	Office Rent	\$5,752.80	\$5,753.33	\$17,258.40	\$17,260.00	99.99%	\$1.60	\$69,040.00
10-5810	Telephone	\$171.74	\$833.33	\$347.94	\$2,500.00	13.92%	\$2,152.06	\$10,000.00
10-5900	Travel & Conferences	\$8,776.01	\$6,825.00	\$18,054.24	\$20,475.00	88.18%	\$2,420.76	\$81,900.00
10-5950	Capital Outlay	\$0.00	\$2,083.33	\$0.00	\$6,250.00	0.00%	\$6,250.00	\$25,000.00
10-8000	Transfers	\$0.00	\$1,650.00	\$0.00	\$4,950.00	0.00%	\$4,950.00	\$19,800.00
<b>Total Expenses</b>		<b>\$672,876.94</b>	<b>\$644,696.50</b>	<b>\$972,830.04</b>	<b>\$1,695,792.83</b>	<b>57.37%</b>	<b>\$722,962.79</b>	<b>\$6,286,158.00</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$633,894.10)</b>	<b>(\$151,876.58)</b>	<b>(\$665,424.41)</b>	<b>(\$31,173.58)</b>		<b>\$634,250.83</b>	<b>\$0.00</b>

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Pottawattamie County GIS

Project Title: Annual GIS Services

Contract Approved by Board of Directors: May 26, 2016

In the amount of \$ 35,000 Federal; \$15,050 Match

Payment # 1

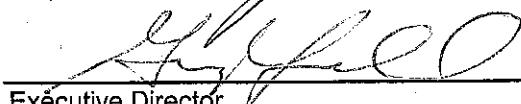
1. Computation of Payment

Bill to Date	<u>\$8,170.69</u>
Less Previous Payments	<u>\$0.00</u>
Payment Due this Date	<u>\$8,170.69</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

  
\_\_\_\_\_  
Project Coordinator

  
\_\_\_\_\_  
Executive Director

Payment approved by Finance Committee \_\_\_\_\_

\_\_\_\_\_  
Treasurer / Finance Committee Member

**Total Requested this Period: \$8,170.69**

Description	Employee	Hours Worked	Hourly Rate	Calculated Total	Requested Amount	In-Kind Match (30%)
Project A: Data Maintenance	Employee 1	61.5	\$41.24	\$2,536.26	\$1,775.38	\$760.88
	Employee 2	141	\$26.89	\$3,791.49	\$2,654.04	\$1,137.45
Project B: Website Maintenance	Employee 1	0	\$41.24	\$0.00	\$0.00	\$0.00
	Employee 2	96	\$26.89	\$2,581.44	\$1,807.01	\$774.43
Fringe Benefits	Employee 1	61.5	\$14.73	\$905.90	\$634.13	\$271.77
Fringe Benefits	Employee 2	237	\$7.84	\$1,857.32	\$1,300.13	\$557.20
				\$11,672.41	\$8,170.69	\$3,501.72

To-Date Received: \$ -

Balance available for disbursement: **\$ 30,000.00**

Name	Salary	Fringe Benefits				Fringe
		Medical Insurance	Dental Insurance	FICA	Pension	Benefits per hour
Employee 1	\$ 86,109.12	\$ 15,788.40	\$ 680.76	\$ 6,587.35	\$ 7,689.54	\$ 14.73
Employee 2	\$ 56,146.32	\$ 6,795.36	\$ 258.84	\$ 4,295.19	\$ 5,013.87	\$ 7.84

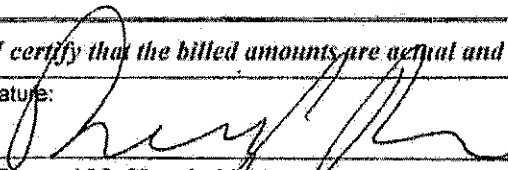
Note: Longevity pay is built into the hourly rate and has been paid to the employee this quarter.

# Cost Breakdown Form

## for Actual Cost Plus Fixed Fee Agreements

Company Name:	Pottawattamie County
Address:	227 S 6 <sup>th</sup> St, Council Bluffs, IA 51501
Employer (FEIN) No.:	42-6004433
Project No.:	17904101501
Project Location:	xxxxxxx
Control No.:	xxxxxxx
Agreement No.:	xxxxxxx
Invoice No. and Date:	20161014 & 10/14/16
Progress Report Date:	10/14/2016
% Work Completed:	23.34%
Current Billing Period:	7/1/2016 - 9/30/2016

Actual Cost plus Fixed Fee Amount ➤	Limiting Max. Amount \$35,000.00	Fixed Fee for Profit	Total Contract Amount \$35,000.00
Amount			
	This Period	Previously Billed	To Date
Direct Labor	\$8,170.69	\$0.00	\$8,170.69
Overhead @ % of Direct Labor	\$0.00		\$0.00
Fixed Fee = % of Labor and Overhead	\$0.00		\$0.00
FCCM @ % of Direct Labor	\$0.00		\$0.00
Direct Non-Labor Costs			\$0.00
Indirect Costs			\$0.00
Outside Services (Subconsultants)			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
<b>Subtotal – Outside Services</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Amount Due ➤</b>	<b>\$8,170.69</b>	<b>\$0.00</b>	<b>\$8,170.69</b>

<i>I certify that the billed amounts are actual and in agreement with the contract terms.</i>		<b>Balance:</b>	\$26,829.31
Signature: 	Title: Chief Information Officer	Date: 10/14/2016	



# Progress Report Form

## Work Completed for Current Billing Period:

- Road Centerline Edits
- Road Right-of-Way Edits
- Land Records Edits (see table below)
- Section Corner Edits: visit [http://gis.pottcounty-ia.gov/Html5Viewer\\_2\\_6\\_1/Index.html?viewer=Section%20Corners](http://gis.pottcounty-ia.gov/Html5Viewer_2_6_1/Index.html?viewer=Section%20Corners)
- Zoning Edits
- Basemap Edits
- Website Maintenance both public facing (<http://gis.pottcounty-ia.gov>) and internal Secondary Roads site

Month	New or Modified Parcels	Surveys	Subdivisions
Jul-16	12	11	2
Aug-16	16	16	1
Sep-16	15	17	2

**Anticipated Work for Next Billing Period:** The same or similar

**Information Needed from MAPA/IDOT:** None anticipated

**Percent of Work Completed to Date:** 23.34%

**Outstanding Issues:** None

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: METRO

Project Title: 17504400601 Metro Transit Activities - FY 17

Contract Approved by Board of Directors: May 26, 2016

Contract Amount of: not to exceed \$98,000 FHWA PL Funds with a minimum \$42,000 in local matching funds and a 5% Administrative Fee

Payment # 1

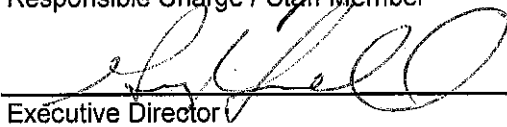
1. Computation of Payment

Bill to Date	<u>\$40,700.72</u>
Less Previous Payments	<u>\$0.00</u>
Payment Due this Date	<u>\$40,700.72</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

  
\_\_\_\_\_  
Responsible Charge / Staff Member

  
\_\_\_\_\_  
Executive Director

Payment approved by Finance Committee

\_\_\_\_\_  
Treasurer/Finance Committee Member



2222 CUMING ST  
 OMAHA, NE 68102  
 Phone 402-341-7560 Fax 402-342-0949  
 47-0542132

Invoice No. 031995

**INVOICE**

MAPA CONTRACT  
 2222 Cuming Street  
 Omaha, NE 68102

Date September 30, 2016  
 PO \_\_\_\_\_  
 Reference # \_\_\_\_\_  
 Customer # 20-20112

Qty	Description	Unit Price	TOTAL
0.00	2020112 - FIRST QUARTER INVOIC	0.00	40,700.72
0.00	2020112 - 2016-2017 CONTRACT	0.00	0.00



**MAPA Expense Authorization Voucher**

Date 9/30/16 Amt. 40,700.72  
 Project 44000 - BS  
 Account 10-5420  
 Grant 16FTAD 1  
 Acctg. Dir. M/E  
 Exec. Dir. [Signature]  
 Treasurer \_\_\_\_\_

**Payment Details**

- Cash
- Check
- \_\_\_\_\_

SubTotal 40,700.72

**TOTAL** 40,700.72

Office Use Only

**METRO AREA TRANSIT**  
**MAPA EXPENSES 2016-2017 CONTRACT**  
**Billing Period: July 1, 2016 to September 30, 2016**

MAPA Billing	
Linda Barritt 1st Qtr Wages & Fringes	\$12,928.09
Evan Schweitz 1st Qtr Wages & Fringes	\$12,117.18
Sylvia Sherman 1st Qtr Wages & Fringes	\$9,893.05
Emily Baarson 1st Qtr Wages	<u>\$5,762.40</u>
<b>2016 - 2017 MAPA Contract - Federal Share</b>	<b>\$40,700.72</b>
Linda Barritt 1st Qtr Wages & Fringes	\$5,540.61
Evan Schweitz 1st Qtr Wages & Fringes	\$5,193.08
Sylvia Sherman 1st Qtr Wages & Fringes	\$4,239.88
Emily Baarson 1st Qtr Wages	<u>\$2,469.60</u>
<b>2016 - 2017 MAPA Contract - Local Match</b>	<b>\$17,443.17</b>
<b>2016 - 2017 MAPA Contract</b>	<b><u>\$58,143.89</u></b>
<b>MAPA September Billing</b>	<b><u>\$40,700.72</u></b>

**METRO  
MAPA 546-600  
2016-2017**

MAPA PROJECTS	JULY HOURS	AUGUST HOURS	SEPT HOURS	1st QTR	PAYROLL	BENEFITS (30.01%)	TOTAL	YEAR TO DATE TOTAL
440.01 - Transit Planning Administration TOTAL FOR 440.01	0.00	20.00	2.00	22.00	\$653.84	\$196.22	\$850.06	850.06
440.02 - Short-Range and Service Planning TOTAL FOR 440.02	308.50	605.00	404.00	1317.50	\$40,493.25	\$9,681.60	\$50,174.85	50,174.85
440.03 - Long-Range Transit Planning TOTAL FOR 440.03	4.00	5.00	2.00	11.00	\$326.92	\$98.11	\$425.03	425.03
440.05 - JARC & New Freedom 5310 Administration TOTAL FOR 440.05	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00
440.08 - Transit Service Standards TOTAL FOR 440.08	27.00	10.00	10.00	47.00	\$1,552.68	\$465.96	\$2,018.64	2,018.64
440.11 - Transit Management Objectives TOTAL FOR 440.11	7.00	4.00	7.00	18.00	\$534.96	\$160.54	\$695.50	695.50
440.13 - Transit Service Development Update TOTAL FOR 440.13	0.00	1.00	1.00	2.00	\$59.44	\$17.84	\$77.28	77.28
440.15 - Special Studies TOTAL FOR 440.15	0.00	0.00	5.00	5.00	\$148.60	\$44.59	\$193.19	193.19
440.16 - Program Certification TOTAL FOR 440.16	20.00	57.00	19.00	96.00	\$2,853.12	\$856.22	\$3,709.34	3,709.34
<b>Total Individuals</b>	<b>366.50</b>	<b>702.00</b>	<b>450.00</b>	<b>1518.50</b>		<b>\$46,622.81</b>	<b>\$11,521.08</b>	<b>58,143.89</b>
		<b>Quarter Totals</b>						
					<b>\$32,635.97</b>	<b>\$8,064.76</b>	<b>\$40,700.72</b>	<b>\$40,700.72</b>
					<b>\$13,986.84</b>	<b>\$3,456.32</b>	<b>\$17,443.17</b>	<b>\$17,443.17</b>
					<b>\$46,622.81</b>	<b>\$11,521.08</b>	<b>\$58,143.89</b>	<b>\$58,143.89</b>

METRO  
MAPA 546-600  
2016-2017

MAPA PROJECTS	JULY HOURS	AUGUST HOURS	SEPT HOURS	1st QTR	PAYROLL	BENEFITS (30.01%)	TOTAL	YEAR TO DATE TOTAL		
440.01 - Transit Planning Administration										
<b>TOTAL FOR 440.01</b>	0.00	20.00	2.00	22.00	\$653.84	\$196.22	\$850.06	850.06		
440.02 - Short-Range and Service Planning										
Full-time Employees	250.00	485.00	288.50	1023.50	\$32,261.25	\$9,681.60	\$41,942.85	\$41,942.85		
Part-time Employee	58.50	120.00	115.50	294.00	\$8,232.00	\$0.00	\$8,232.00	8,232.00		
<b>TOTAL FOR 440.02</b>	308.50	605.00	404.00	1317.50	\$40,493.25	\$9,681.60	\$50,174.85	50,174.85		
440.03 - Long-Range Transit Planning										
<b>TOTAL FOR 440.03</b>	4.00	5.00	2.00	11.00	\$326.92	\$98.11	\$425.03	425.03		
440.05 - JARC & New Freedom 5310 Administration										
<b>TOTAL FOR 440.05</b>	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00		
440.08 - Transit Service Standards										
<b>TOTAL FOR 440.08</b>	27.00	10.00	10.00	47.00	\$1,552.68	\$465.96	\$2,018.64	2,018.64		
440.11 - Transit Management Objectives										
<b>TOTAL FOR 440.11</b>	7.00	4.00	7.00	18.00	\$534.96	\$160.54	\$695.50	695.50		
440.13 - Transit Service Development Update										
<b>TOTAL FOR 440.13</b>	0.00	1.00	1.00	2.00	\$59.44	\$17.84	\$77.28	77.28		
440.15 - Special Studies										
<b>TOTAL FOR 440.15</b>	0.00	0.00	5.00	5.00	\$148.60	\$44.59	\$193.19	193.19		
440.16 - Program Certification										
<b>TOTAL FOR 440.16</b>	20.00	57.00	19.00	96.00	\$2,853.12	\$856.22	\$3,709.34	3,709.34		
<b>Total Individuals</b>	366.50	702.00	450.00	1518.50		\$46,622.81	\$11,521.08	58,143.89		
	Quarter Totals									
						MAPA Share 70%	\$32,635.97	\$8,064.76	\$40,700.72	\$40,700.72
						Match 30%	\$13,986.84	\$3,456.32	\$17,443.17	\$17,443.17
							\$46,622.81	\$11,521.08	\$58,143.89	\$58,143.89



**MAPA Unified Work Program  
FY-2017 Progress Report  
First Quarter**

**TRANSIT/HUMAN SERVICE TRANSPORTATION (440)**

**440.01 Transit Planning Administration**

- A. Administrative support functions for the transit planning activities highlighted below were conducted during the quarter, including staff meetings, administrative reports, and briefings with the Operations subcommittee of the Metro Board of Directors regarding short and long range service planning as needed.

SCOPE: Work activity conforms to the approved Unified Work Program.

SCHEDULE: Work is on schedule.

PERCENT COMPLETION: Ongoing

**440.02 Short-Range and Service Planning**

- A. Metro staff has worked to alleviate issues with routes as they arise, such as the placement of bus stops and transfer points, requests for increased service to several locations, or potential adjustments to bus travel times on specific corridors. Staff has implemented several minor schedule adjustments and is currently reviewing potential solutions in other areas.

SCOPE: Work activity conforms to the approved Unified Work Program.

SCHEDULE: Work is on schedule.

PERCENT COMPLETION: 25%

**440.03 Long Range Transit Planning**

- A. Metro continues to coordinate with Heartland 2050 efforts as the region works to implement the 2050 vision.

**440.08 Transit Service Standards**

- A. Ridership, Fare collection, Safety & Security, and other performance reporting was conducted during the quarter. Report information was used to monitor existing service and aid in identifying potential areas for future transit improvement. All required information from such reports was submitted to the National Transit Database (NTD) on a monthly basis.

SCOPE: Work activity conforms to the approved Unified Work Program.

SCHEDULE: Work is on schedule.

PERCENT COMPLETION: Ongoing

**440.11 Transit Management Objectives**

- A. Metro staff reviewed performance indicators to monitor the efficiency of transit and para-transit services, including management and administrative functions supporting transit operations. Measures were taken to reduce fuel consumption, manage fleet and inventory expenses, update fixed-route blocking and scheduling, and optimize labor premium wages for bus and para-transit operators.

SCOPE: Work activity conforms to the approved Unified Work Program.

SCHEDULE: Work is on schedule.

PERCENT COMPLETION: Ongoing

440.13 Transit Service Development Update

- A. Staff has worked with the Cities of Bellevue, Council Bluffs, Papillion, LaVista, and Ralston to monitor the performance of contracted services. As necessary, potential route adjustments are evaluated to ensure these services continue to meet the needs of the community.

SCOPE: Work activity conforms to the approved Unified Work Program.

SCHEDULE: Work is on schedule.

PERCENT COMPLETION: Ongoing

440.15 Special Studies

- A. Metro contributed to several projects during the quarter, including the Development Review Committee for the City Planning Department, coordination efforts with the Sarpy County Transit Study, and meetings regarding the Omaha Complete Streets design manual.

SCOPE: Work activity conforms to the approved Unified Work Program.

SCHEDULE: Work is on schedule.

PERCENT COMPLETION: 25%

440.16 Program Certification

- A. According to guidance in the National Transit Database Sampling Manual of 2009, Metro conducted a weekly random sampling of four (4) one-way trips with route grouping (express, local, and circulator) during the quarter, contributing to an annual sample size of 208 trips. In conformance with the Average Passenger Trip Length (APTL) method for calculating Annual Passenger Miles Traveled, Metro also reported a 100% count of Unlinked Passenger Trips on a monthly basis during the quarter, as well as other monthly performance indicators reportable to the National Transit Database.

SCOPE: Work activity conforms to the approved Unified Work Program.

SCHEDULE: Work is on schedule.

PERCENT COMPLETION: Ongoing



METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractors Payment Authorization

Contractor: Heartland Family Services

Contract Approved by Board of Directors: May 2014

Contract Amount of: \$161,350

Payment # 32

1. Computation of Payment


Bill to Date	\$157,917.88
Less Previous Payments	<u>155,403.38</u>
Payment Due this Date	<u>\$2,514.50</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

  
\_\_\_\_\_  
Responsible Charge/Staff Member

N/A  
\_\_\_\_\_  
Program Director

  
\_\_\_\_\_  
Executive Director

Payment approved by Finance Committee \_\_\_\_\_

\_\_\_\_\_  
Treasurer

**Progress Report**

**Title: Heartland Family Service- Ways to Work**

**Date: 09/1/2016 -09/30/2016**

Title: MAPA bill \$ 2,514.50 out of \$161,350

**1. Work Completed for Current Billing Period:**

- a. The Ways to Work program has approved 3 new clients for loans and we continue to see an increase in attendance to the financial education class.

**2. Anticipated Work for Next Billing Period:**

- a. Same as prior month

**3. Information Needed from FTA/MAPA:**

- a. No information is needed.

**4. Percent of Work Completed to Date:**

- a. 98% of grant utilized

**5. Outstanding Issues:**

**Data**

**1. Number of repossessions in the month (bought back loans)**

- a. 0

**2. Number of new closed loans in the month**

- a. 0

**3. Number of loans outstanding**

- a. 22

**4. Other.....**

- a.

**5. Narrative**

- a. Inquiries continue to increase along with improvements in employment situations of clients that have been awarded an automotive loan.

**MAPA JARC GRANT BILLING DOCUMENT**  
**MAPA BUDGET MOD APRIL 2015**

**PART IV - Project Budget Worksheet**

Project Name: HEARTLAND FAMILY SERVICE - WAYS TO WORK  
 Contact Name: Joanie Poore, VP

BUDGET DETAIL	TOTAL JARC BUDGET (ORIGINAL)	9/1/2016 - 9/30/2016		TOTAL COST MONTH	Program to Date		Is from Inception of 2 year Contract			
		JARC	LOCAL MATCH		JARC	LOCAL MATCH	JARC Budget Change	New Budget Amount JARC	New Match Amount	Budget left
<b>A. OPERATING EXPENSES<sup>1</sup></b>										
1. Salaries and Benefits	107,800	\$ 2,309.69	\$ 1,429.55	\$ 3,739.24	\$ 89,861.41	\$ 57,594.79	\$ (17,700.00)	\$ 90,100.00	57300.00	238.59
2. Atty, Audit, Acct, POS	3,600	\$ -	\$ 115.43	\$ 115.43	\$ 5,293.30	\$ 5,210.89	\$ 1,250.00	\$ 4,850.00	4850.00	-443.30
3. Office and Meeting Supplies	1,200	\$ 56.46	\$ 56.46	\$ 112.92	\$ 492.22	\$ 439.10	\$ (350.00)	\$ 850.00	500.00	357.78
4. Phone & Internet	1,200	\$ 13.80	\$ 13.80	\$ 27.60	\$ 671.27	\$ 436.15	\$ (250.00)	\$ 950.00	950.00	278.73
5. Postage & Shipping	400	\$ 2.47	\$ 2.47	\$ 4.94	\$ 236.09	\$ 147.45	\$ 50.00	\$ 450.00	450.00	213.92
6. Building and Occupancy	2,400	\$ 85.28	\$ 85.28	\$ 170.55	\$ 2,978.58	\$ 2,702.95	\$ 1,550.00	\$ 3,950.00	3950.00	971.42
7. Equipment & Equip rep/rent	1,400	\$ 23.99	\$ 23.99	\$ 47.98	\$ 1,265.11	\$ 1,066.58	\$ 500.00	\$ 1,900.00	1900.00	634.90
8. Advertising, Printing and Pubs	700	\$ 7.82	\$ 7.82	\$ 15.63	\$ 3,563.20	\$ 5,583.36	\$ 3,400.00	\$ 4,100.00	7500.00	536.80
9. Mileage, travel, conf, auto ins.	2,650	\$ 15.00	\$ 15.00	\$ 29.99	\$ 2,556.64	\$ 2,488.56	\$ 550.00	\$ 3,200.00	3200.00	643.36
10. Borrower Incentives	-			-	-	-	-	-	0.00	0.00
11. Org Dues & Misc	-		\$ 1.19	\$ 1.19	-	\$ 453.10	-	-	750.00	0.00
12. Administrative Costs		-	\$ 763.52	\$ 763.52	-	\$ 30,794.89	-	-	29000.00	0.00
<b>Subtotal - Operating Expenses</b>										
	\$ 121,350	\$ 2,514.50	\$ 2,514.50	\$ 5,028.99	\$ 106,917.81	\$ 106,917.81	\$ (11,000.00)	\$ 110,350.00	\$ 110,350.00	\$ 3,432.20
		8/1/2016 - 8/31/2016			Program to Date					
	TOTAL BUDGET YR 2	JARC	LOCAL MATCH		JARC	LOCAL MATCH				
<b>C. CAPITAL EXPENSES<sup>2</sup></b>										
1. Loan Guarantee Funds	\$ 40,000	-	721.56	\$ 721.56	\$ 51,000.00	\$ 66,232.48				
<b>Subtotal - Capital Expenses</b>										
	\$ 40,000	-	\$ 721.56	\$ 721.56	\$ 51,000.00	\$ 66,232.48	\$ 11,000.00	\$ 51,000.00	\$ 12,750.00	\$ 0.01
<b>D. PROGRAM TOTAL BUDGET</b>										
	\$ 161,350	\$ 2,514.50	\$ 3,236.06	\$ 5,750.55	\$ 157,917.80	\$ 173,150.28	-	\$ 161,350.00	\$ 123,100.00	\$ 3,432.20
		98%								
Percent of Total Budget	\$ 161,350	PROGRAM BUDGET TOTAL	MONTHLY JARC TOTAL	MONTHLY Local Match TOTAL	MONTHLY PROGRAM TOTAL	PTD JARC TOTAL	PTD Local Match TOTAL			

General Ledger Detail Report  
 HEARTLAND FAMILY SERVICE (002)  
 DEPARTMENT 21 - WAYS TO WORK  
 Detail Postings for Period 9 Ending 9/30/2016  
 Account Number/Description

Period	Date	Journal	Comments	Beginning Balance	Debit	Credit	Net Change	Ending Balance	Salaries & Benefits
0131-21			A/R WAYS TO WORK JARC	5,821.52					
09	9/30/2016	JE-003386	MAPA AR adj AUG			523.14		5,298.38	
09	9/30/2016	JE-003430	WTW CLOSING ENTRY		3035.55			8,333.93	
09	9/30/2016	JE-003431	Adjust A/R to actual			450.00		7,883.93	
				5,821.52	3,035.55	973.14	2,062.41	7,883.93	
0139-21			WAYS TO WORK RECEIVABLE	6,000.00					
				6,000.00				6,000.00	
1010-21			INCOME FROM SERVICES	23,965.62					
09	9/30/2016	JE-003386	MAPA AR adj AUG		523.14			23,442.48	
09		42643 JE-003430	WTW CLOSING ENTRY			3035.55		-26478.03	
09	9/30/2016	JE-003431	Adjust A/R to actual		450.00			(26,028.03)	
				(23,965.62)	973.14	3,035.55	(2,062.41)	(26,028.03)	
1111-21			CONTRIBUTIONS RESTRICTED: WTW	42,637.73					
09	9/30/2016	AJ-079143	CONTRIBUTIONS RESTRICTED ALLOC			19.37		42,657.10	
				(42,637.73)		19.37	(19.37)	(42,657.10)	
1334-21			Service Fees - Ways to Work	0.00					
1700-21			MISCELLANEOUS: WTW	0.79					
09	9/30/2016	AJ-079155	MISC INCOME - L CODE			0.05		0.84	
				(0.79)		0.05	(0.05)	(0.84)	
1701-21			MISCELLANEOUS: WTW COLLECTIONS ON DEFAULTED LOANS	7,442.24					
09	9/2/2016	CR-018570	Doc: EFT 9/2 09/02/16 WAYS			1.25		7,443.49	
09	9/28/2016	CR-018765	Doc: 2016928-2 09/28/16 WAYS			200.00		7,643.49	
09	9/29/2016	CR-018686	Doc: EFT 9/29 09/29/16 WAYS			77.19		7,720.68	
				(7,442.24)		278.44	(278.44)	(7,720.68)	



Period	Date	Journal	Comments	Beginning Balance	Debit	Credit	Net Change	Ending Balance	Salaries & Benefits
1750-21			SPECIAL EVENTS: WTW						
1900-21			UNITED WAY ALLOCAT: WTW	(4,166.66)					
09	42643	AR-000349	UNITED WAY			2,083.33		(6,249.99)	
				(4,166.66)		2,083.33	(2,083.33)	(6,249.99)	
1999-21			INDIRECT REV (EXP):OPEN	5,410.02					
09	9/30/2016	JE-003430	WTW INDIRECT CLOSING ENTRY		805.62			6,215.64	
				5,410.02	805.62		805.62	6,215.64	
2100-21			SALARIES: DIS. FAM.	23,688.31					
09	9/30/2016	AJ-079173	SALARIES GRANT MANAGERS		47.63			23,735.94	47.63
09	9/30/2016	AJ-079452	ALLOCATION OF SALARY - LAKIN		4.03			23,739.97	4.03
09	9/30/2016	PR-000349	SALARIES		3,113.35			26,853.32	3,113.35
				23,688.31	3,165.01		3,165.01	26,853.32	3,165.01
2210-21			GROUP HEALTH INSURANCE: WTW	2,557.84					
09	9/30/2016	PR-000349	HEALTH INS		21.52			2,579.36	21.52
				2,557.84	21.52		21.52	2,579.36	21.52
2220-21			RETIREMENT PLAN: WTW	721.13					
09	9/30/2016	PR-000349	RETIREMENT		97.59			818.72	97.59
				721.13	97.59		97.59	818.72	97.59
2290-21			OTHER BENEFITS/DIS.: WTW	93.34					
09	9/30/2016	PR-000349	LONG TERM DISABILITY		12.02			105.36	12.02
				93.34	12.02		12.02	105.36	12.02
2300-21			PAYROLL TAXES: WTW	2,432.14					
09	9/30/2016	AJ-079195	PR TAXES PROF LIAB		70.78			2,502.92	70.78
09	9/30/2016	AJ-079474	ALLOCATION OF TAXES - LAKIN		1.59			2,504.51	1.59
09	9/30/2016	PR-000349	PAYROLL TAXES		356.63			2,861.14	356.63
09	9/30/2016	PR-000349	STATE UNEMPLOYMENT		14.1			2,875.24	14.10
				2,432.14	443.10		443.10	2,875.24	443.10
2410-21			ATTORNEY FEES: WTW						



Period	Date	Journal	Comments	Beginning Balance	Debit	Credit	Net Change	Ending Balance	Salaries & Benefits
2420-21			OTHER LEGAL COSTS: WTW	254.00				254.00	
				254.00				254.00	
2430-21			AUDITING/ACCOUNT FEES: WTW	75.10					
09	9/30/2016	AJ-079208	AUDITING/ACCT FEES ALLOC		9.68			84.78	
				75.10	9.68		9.68	84.78	
2490-21			OTHER PURCHASE OF SERVICE: WTW	503.07					
09	9/30/2016	AJ-079220	PURCHASE OF SERVICE ALLOC		36.01			539.08	
09	9/30/2016	AP-004684	CORELOGIC CREDCO, LLC #N: 993		66.36			605.44	
				503.07	102.37		102.37	605.44	
2491-21			Interdepartmental: WTW	26.20					
09	9/30/2016	RJ-003670	EXPENS/INTEROFFICE DELIVERY		3.38			29.58	
				26.20	3.38		3.38	29.58	
2510-21			OFFICE SUPPLIES: WTW	24.78					
09	9/16/2016	AP-004657	PHYSICIANS MUTUAL /IN: 8590		109.14			133.92	
09		42643 AJ-079237	LAKIN CAMPUS OFFICE SUPPLIES		3.78			137.70	
				24.78	112.92		112.92	137.70	
2520-21			BUILDING & GROUND SUPPLIES: WTW	48.42					
09	9/16/2016	AP-004657	ACRYLICON, INC. /N: 27880		74.90			123.32	
09	9/30/2016	AJ-079250	BUILDING SUPPLIES - LAKIN CAMP		5.95			129.27	
09	9/30/2016	AJ-079255	BUILDING & GROUND SUPPLIES		0.71			129.98	
				48.42	81.56		81.56	129.98	
2550-21			FOOD: WTW	61.12					
								61.12	
				61.12				61.12	
2600-21			TELEPHONE: WTW	242.10					
09	9/30/2016	AJ-079276	ALLOCATION TELEPHONE LAKIN		13.39			255.49	
09	9/30/2016	AJ-079281	TELEPHONE		14.21			269.70	
				242.10	27.60		27.60	269.70	
2700-21			POSTAGE & SHIPPING: WTW	69.10					
09	9/30/2016	AJ-079289	POSTAGE - LAKIN CAMPUS			1.16		67.94	
09	9/30/2016	AJ-079294	POSTAGE ALLOCATION		3.75			71.69	
09	9/30/2016	JE-003377	POSTAGE - SEP		2.35			74.04	
				69.10	6.10	1.16	4.94	74.04	
2830-21			UTILITIES: WTW	152.39					
09	9/30/2016	AJ-079309	UTILITIES ALLOCATION		19.69			172.08	
				152.39	19.69		19.69	172.08	
2840-21			CARE OF BUILDINGS & GROUNDS: WTW	309.77					
09	9/30/2016	AJ-079320	ALLOCATION OF CARE OF BUILDING		31.38			341.15	
09		42643 AJ-079325	ALLOCATION - CARE OF BUILDING		7.29			348.44	
				309.77	38.67		38.67	348.44	





Period	Date	Journal	Comments	Beginning Balance	Debit	Credit	Net Change	Ending Balance	Salaries & Benefits
2841-21			Inter - Bids and Gr: WTW						
2850-21			EQUIPMENT REPAIR & MAINTENANCE: WTW	163.55					
09	9/30/2016	AJ-079340	EQUIPMENT REPAIR LAKIN CAMPUS		4.31			167.86	
09	9/30/2016	AP-004681	BISHOP BUSINESS EQUIPMENT CO /		6.74			174.60	
				163.55	11.05		11.05	174.60	
2860-21			PROPERTY INS/TAXES: WTW	234.82					
09	9/30/2016	AJ-079361	PROP INS/TAXES ALLOCATION		30.63			265.45	
				234.82	30.63		30.63	265.45	
3100-21			PRINTING & PUB.: WTW	136.45					
09	9/30/2016	AJ-079373	PRINTING & PUBLICATION ALLOCAT		15.63			152.08	
				136.45	15.63		15.63	152.08	
3210-21			MILEAGE/EXPENSE: WTW	701.13					
				701.13				701.13	
3220-21			OUT OF TOWN TRAVEL: WTW						
3250-21			AGENCY VEHICLE OPERATE.COSTS : WTW						
3280-21			AUTOMOBILE INSURANCE: WTW	233.99					
09	9/30/2016	AJ-079386	AUTO INS ALLOCATION		29.99			263.98	
				233.99	29.99		29.99	263.98	
3300-21			CONFERENCE/CONVENTION/TRIPS: WTW	299.00					
				299.00				299.00	
3500-21			SPECIFIC ASSISTANCE INDIVIDUAL: WTW						
4100-21			ORGANIZATION DUES: WTW	45.00					
09	9/30/2016	AJ-079393	ALLOCATION OF DUES LAKIN		1.19			46.19	
				45.00	1.19		1.19	46.19	
4300-21			EQUIPMENT/FIXED ASSETS: WTW	286.62					
09	9/30/2016	AJ-079407	EQUIPMENT FIXED ASSETS		36.93			323.55	
				286.62	36.93		36.93	323.55	
4900-21			MISCELLANEOUS: WTW	17,795.82					
09	9/30/2016	JE-003375	WTW Reserve		1,000.00			18,795.82	



Period	Date	Journal	Comments	Beginning Balance	Debit	Credit	Net Change	Ending Balance	Salaries & Benefits
				17,795.82	1,000.00		1,000.00	18,795.82	-
4901-21									
				51,155.19	5,266.83	1.16	5,265.47	56,420.66	3,739.24
			Calculation of Admin costs (=17.8% of expenses excluding Loan Guarantee Fd						
			Expenses Inc Admin Costs						3,739.24
									3,739.24

✓

Atty, Legal, Audit, Acct, POS, Interdept	Office & Mtg Supplies	Phone & Internet	Postage & shipping	Building & Occupancy (Utilities, care of bldg/gmds, bldg/gmd supp, prop ins)	Equip & Equip rent/repair	Advertising, Prntg, Pubs	Mileage, travel, conf, agency vehicle, auto ins	Borrower Incentives	Org Dues & Misc	Admin @ 17.9%	Loan Guarantee Funds (Misc)	Total
											1,000.00	1,000.00
115.43	112.92	27.60	4.94	170.55	47.98	15.63	29.99	-	1.19	-	721.58	4,987.03
										763.52		763.52
115.43	112.92	27.60	4.94	170.55	47.98	15.63	29.99	-	1.19	763.52	721.58	5,750.55
115.43	112.92	27.60	4.94	170.55	47.98	15.63	29.99	-	1.19	763.52	721.58	5,750.55

✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓

Date	Loan Number	Receivables (Money received after default) is		Payables (paid by HFS) account 4900-		MAPA/JARC Capital Funds Received	
		account 1701-21	21	Balance	Federal Eligible		
7/29/2013	33218		\$ 1,862.90	\$ 1,862.90	\$ 1,490.32		
7/29/2013	35865		\$ 2,809.70	\$ 4,672.60	\$ 3,738.08		
7/31/2013	38899	\$ 330.05		\$ 4,342.55	\$ 3,474.04		
8/7/2013	39461	\$ 266.00		\$ 4,076.55	\$ 3,261.24		
8/22/2013	53375		\$ 4,066.16	\$ 8,142.71	\$ 6,514.17		
8/22/2013	59411		\$ 4,558.39	\$ 12,701.10	\$ 10,160.88		
8/29/2013	35865	\$ 1,225.00		\$ 11,476.10	\$ 9,180.88		
9/3/2013	39461	\$ 166.00		\$ 11,310.10	\$ 9,048.08		
9/30/2013	39461	\$ 166.00		\$ 11,144.10	\$ 8,915.28		
10/10/2013	49599		\$ 4,368.18	\$ 15,512.28	\$ 12,409.82		
10/10/2013	51194		\$ 4,850.01	\$ 20,362.29	\$ 16,289.83		
10/10/2013	60355		\$ 6,018.48	\$ 26,380.77	\$ 21,104.62		
10/14/2013	48622	\$ 4,000.00		\$ 22,380.77	\$ 17,904.62		
11/6/2013	39461	\$ 100.00		\$ 22,280.77	\$ 17,824.62		
11/12/2013	48622	\$ 300.00		\$ 21,980.77	\$ 17,584.62		
11/13/2013	54479		\$ 4,811.32	\$ 26,792.09	\$ 21,433.67		
11/13/2013	61408		\$ 6,096.58	\$ 32,888.67	\$ 26,310.94		
11/14/2013	61408	\$ 860.00		\$ 32,028.67	\$ 25,622.94		
11/15/2013	48584	\$ 1,865.00		\$ 30,163.67	\$ 24,130.94		
11/15/2013	51194	\$ 220.00		\$ 29,943.67	\$ 23,954.94		
11/16/2013	46085		\$ 4,423.40	\$ 34,367.07	\$ 27,493.66		
11/18/2013	54479	\$ 426.12		\$ 33,940.95	\$ 27,152.76		
12/17/2013	39690		\$ 2,603.59	\$ 36,544.54	\$ 29,235.63		
12/17/2013	42977		\$ 3,875.38	\$ 40,419.92	\$ 32,335.94		
12/17/2013	53461		\$ 5,041.87	\$ 45,461.79	\$ 36,369.43		
		\$ 9,924.17	\$ 55,385.96				
1/1/2014				\$ 45,461.79	\$ 16,369.43	\$ 20,000.00	
1/8/2014	42977	\$ 200.00		\$ 45,261.79	\$ 16,209.43		
1/8/2014	48622	\$ 300.00		\$ 44,961.79	\$ 15,969.43		
2/11/2014	42292		\$ 2,891.79	\$ 47,853.58	\$ 18,282.86		
2/11/2014	44104		\$ 3,173.26	\$ 51,026.84	\$ 20,821.47		
2/11/2014	56056		\$ 5,156.70	\$ 56,183.54	\$ 24,946.83		
2/14/2014	48622	\$ 200.00		\$ 55,983.54	\$ 24,786.83		
2/21/2014	39461	\$ 166.00		\$ 55,817.54	\$ 24,654.03		
2/21/2014	42977	\$ 138.00		\$ 55,679.54	\$ 24,543.63		
2/21/2014	48622	\$ 500.00		\$ 55,179.54	\$ 24,143.63		
2/27/2014	40923		\$ 1,992.49	\$ 57,172.03	\$ 25,737.62		
2/27/2014	47804		\$ 3,310.75	\$ 60,482.78	\$ 28,386.22		
3/5/2014	39461	\$ 166.00		\$ 60,316.78	\$ 28,253.42		
4/9/2014	48622	\$ 300.00		\$ 60,016.78	\$ 28,013.42		
5/9/2014	42705		\$ 1,911.66	\$ 61,928.44	\$ 29,542.75		
5/9/2014	59586		\$ 4,769.94	\$ 66,698.38	\$ 33,358.70		
5/12/2014	33218	\$ 751.00		\$ 65,947.38	\$ 32,757.90		
5/12/2014	49599	\$ 651.00		\$ 65,296.38	\$ 32,237.10		
5/15/2014	39615	\$ 755.00		\$ 64,541.38	\$ 31,633.10		
6/6/2014	42977	\$ 100.00		\$ 64,441.38	\$ 31,553.10		
6/17/2014	48622	\$ 200.00		\$ 64,241.38	\$ 31,393.10		
		\$ 4,427.00	\$ 23,206.59				
7/28/2014	39453		\$ 1,695.28	\$ 65,936.66	\$ 32,749.33		

Date	Loan Number	Receivables (Money received after default) is		Payables (paid by HFS) account 4900-		Balance	Federal Eligible	MAPA/JARC Capital Funds Received
		account 1701-21	21					
7/28/2014	42829		\$ 1,645.70	\$ 67,582.36	\$ 34,065.89			
		\$ -	\$ 3,340.98					\$ -
8/1/2014	48622	\$ 200.00	\$ 200.00	\$ 67,582.36	\$ 34,065.89			
8/1/2014				\$ 67,582.36	\$ 34,065.89			
8/5/2014	39461	\$ 167.00		\$ 67,415.36	\$ 33,932.29			
8/26/2014	56854		\$ 4,088.51	\$ 71,503.87	\$ 37,203.10			
8/26/2014	63931		\$ 4,551.94	\$ 76,055.81	\$ 40,844.65			
8/29/2014	42705	\$ 100.00		\$ 75,955.81	\$ 40,764.65			
		\$ 467.00	\$ 8,840.45					
9/29/2014	42829	\$ 1,555.97	\$ -	\$ 74,399.84	\$ 39,519.87			
9/30/2014				\$ 74,399.84	\$ 39,519.87			
10/2/2014	39461	\$ 150.00		\$ 74,249.84	\$ 39,399.87			
10/23/2014	44716		\$ 3,419.01	\$ 77,668.85	\$ 42,135.08			
10/23/2014	61327		\$ 5,346.32	\$ 83,015.17	\$ 46,412.14			
10/31/2014				\$ 83,015.17	\$ 46,412.14			
		\$ 150.00	\$ 8,765.33					
11/5/2014	61327	\$ 3.47		\$ 83,011.70	\$ 46,409.36			
12/4/2014			3127.49	\$ 86,139.19	\$ 48,911.35			
12/4/2014			2703.99	\$ 88,843.18	\$ 51,074.54			
12/4/2014			1379.51	\$ 90,222.69	\$ 52,178.15			
12/29/2014	56498	200		\$ 90,022.69	\$ 52,018.15			
12/29/2014	56498	100		\$ 89,922.69	\$ 51,938.15			
12/29/2014	42829	90.56		\$ 89,832.13	\$ 51,865.70			
	42705	100		\$ 89,732.13	\$ 51,785.70			
		\$ 290.56	\$ 7,210.99					
1/12/2015	66701		\$ 3,689.18	\$ 93,421.31	\$ 54,737.05			
1/12/2015	68658		\$ 4,190.29	\$ 97,611.60	\$ 58,089.28			
1/12/2015	52808		\$ 1,523.66	\$ 99,135.26	\$ 59,308.21			
1/27/2015	56498	200		\$ 98,935.26	\$ 59,148.21			
1/30/2015	61327	200		\$ 98,735.26	\$ 58,988.21			
1/30/2015	39461	150		\$ 98,585.26	\$ 58,868.21			
1/30/2015	60371	6.15		\$ 98,579.11	\$ 58,863.29			
1/30/2015	49750	4.57		\$ 98,574.54	\$ 58,859.63			
1/30/2015	42705	100		\$ 98,474.54	\$ 58,779.63			
		\$ 660.72	\$ 9,403.13					
2/13/2015	58342		2482.63	\$ 100,957.17	\$ 60,765.74			
2/13/2015	70407		3731.41	\$ 104,688.58	\$ 63,750.86			
2/13/2015	55580		2181.1	\$ 106,869.68	\$ 65,495.74			
2/13/2015	52697		1448.86	\$ 108,318.54	\$ 66,654.83			
2/10/2015	56498	1000		\$ 107,318.54	\$ 65,854.83			
2/10/2015	56498	999.99		\$ 106,318.55	\$ 65,054.84			
2/10/2015	39461	140		\$ 106,178.55	\$ 64,942.84			
2/27/2015	61327	2000		\$ 104,178.55	\$ 63,342.84			
2/27/2015	39461	100		\$ 104,078.55	\$ 63,262.84			
		\$ 4,239.99	\$ 9,844.00					
3/27/2015	46034		263.29	\$ 104,341.84	\$ 63,473.47			

Date	Loan Number	Receivables	Payables	Balance	Federal Eligible	MAPA/JARC Capital Funds Received
		(Money received after default) is account 1701-21	(paid by HFS) account 4900- 21			
3/27/2015	49335		847.62	\$ 105,189.46	\$ 64,151.57	
3/27/2015	79480		6193.85	\$ 111,383.31	\$ 69,106.65	
3/17/2015	52808	1800		\$ 109,583.31	\$ 67,666.65	
3/24/2015	60371	220		\$ 109,363.31	\$ 67,490.65	
3/31/2015	42705	45		\$ 109,318.31	\$ 67,454.65	
		\$ 2,065.00	\$ 17,148.76			
4/28/2015	70989		3431.54	\$ 112,749.85	\$ 70,199.88	
4/15/2015	44716	3420		\$ 109,329.85	\$ 67,463.88	
4/15/2015	39461	150		\$ 109,179.85	\$ 67,343.88	
4/29/2015	70989	100		\$ 109,079.85	\$ 67,263.88	
		\$ 3,670.00	\$ 3,431.54			
5/20/2015	49335	1100		\$ 107,979.85	\$ 66,383.88	
5/20/2015	39461	150		\$ 107,829.85	\$ 66,263.88	
		\$ 1,250.00	\$ -			
6/19/2015		90		\$ 107,739.85	\$ 66,191.88	
6/11/2015			3127.49	\$ 110,867.34	\$ 68,693.87	
		\$ 90.00	\$ 3,127.49			
7/1/2015		1448.86		\$ 109,418.48	\$ 67,534.78	
7/28/2015		650		\$ 108,768.48	\$ 67,014.78	
7/28/2015		549.6		\$ 108,218.88	\$ 66,575.10	
7/28/2015		150		\$ 108,068.88	\$ 66,455.10	
7/29/2015		40		\$ 108,028.88	\$ 66,423.10	
7/13/2015			325.36	\$ 108,354.24	\$ 66,683.39	
7/13/2015			5779.36	\$ 114,133.60	\$ 71,306.88	
		\$ 2,838.46	\$ 6,104.72			
8/12/2015		5760		\$ 108,373.60	\$ 66,698.88	
8/12/2015		860		\$ 107,513.60	\$ 66,010.88	
8/12/2015		560		\$ 106,953.60	\$ 65,562.88	
8/26/2015		60		\$ 106,893.60	\$ 65,514.88	
8/20/2015			400	\$ 107,293.60	\$ 65,834.88	27720.37
		\$ 7,240.00	\$ 400.00			
9/16/2015		160		\$ 107,133.60	\$ 37,986.51	
9/11/2015			274.97	\$ 107,408.57	\$ 38,206.49	
		\$ 7,400.00	\$ 1,074.97			
10/14/2015		250		\$ 107,158.57	\$ 38,006.49	
		\$ 250.00	\$ -			
11/5/2015		100		\$ 107,058.57	\$ 37,926.49	
11/5/2015		25		\$ 107,033.57	\$ 37,906.49	
		\$ 125.00	\$ -			
12/16/2015		301		\$ 106,732.57	\$ 37,665.69	
12/16/2015		25		\$ 106,707.57	\$ 37,645.69	



Date	Loan Number	Receivables (Money received after default) is account 1701-21	Payables (paid by HFS) account 4900- 21	Balance	Federal Eligible	MAPA/JARC Capital Funds Received
12/30/2015		550		\$ 106,157.57	\$ 37,205.69	
		\$ 876.00	\$ -			
1/15/2016			5,054.91	\$ 111,212.48	\$ 41,249.61	
1/15/2016			2,781.19	\$ 113,993.67	\$ 43,474.57	
1/15/2016			760.16	\$ 114,753.83	\$ 44,082.69	
		\$ -	\$ 5,054.91			
2/29/2016		3,143.00		\$ 111,610.83	\$ 41,568.29	
		\$ 3,143.00	\$ -			
3/31/2016		300.00		\$ 111,310.83	\$ 41,328.29	
		\$ 300.00	\$ -			
4/30/2016		2,211.00	5,215.80	\$ 114,315.63	\$ 43,732.13	
		\$ 2,211.00	\$ 5,215.80			
5/31/2016		845.47	-	\$ 113,470.16	\$ 43,055.76	
		\$ 845.47	\$ -			
6/30/2016		-	-	\$ 113,470.16	\$ 43,055.76	
		\$ -	\$ -			
7/31/2016		271.57	1,000.00	\$ 114,198.59	\$ 43,638.50	
		\$ 271.57	\$ 1,000.00			
8/31/2016		671.20	2,983.52	\$ 116,510.91	\$ 45,488.36	
		\$ 671.20	\$ 2,983.52			
9/30/2016		278.44	1,000.00	\$ 117,232.47	\$ 46,065.61	
		\$ 278.44	\$ 1,000.00			

## Karla McKay

---

**From:** Lisa Picker  
**Sent:** Monday, October 03, 2016 10:43 AM  
**To:** Jessica Peters; Karla McKay  
**Subject:** Ways to Work Numbers September 2016

Hi Jessica and Karla:

Below are the numbers for Ways to Work for <sup>Sep</sup>~~July~~ 2016.

Number of repossessions in the month (bought back loans) – 1  
Number of new closed loans in the month – 0  
Number of loans outstanding – 22

*Lisa K Picker*

Loan Coordinator  
Heartland Family Service  
712.435.5368

Join us on     

9/30/2016

9935278

66.36

0.00

66.36

# HEARTLAND family Service

Good works.

Check: 139320 10/6/2016 CORELOGIC CREDCO, LLC 66.36

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDERS

139320

HEARTLAND family Service  
Good works.

2101 S. 42ND ST.  
OMAHA, NE 68105  
402-553-9000  
A United Way Member Agency

AMERICAN NATIONAL BANK  
OMAHA, NEBRASKA 68114

NUMBER

27-85/1040

\*SIXTY-SIX AND 36/100

# HEARTLAND family Service

Good works.

DATE

AMOUNT

10/6/2016

\*\*\*\*\*66.36\*

PAY TO THE ORDER OF

CORELOGIC CREDCO, LLC  
PO BOX 847070  
DALLAS, TX 75284-8470

CORELOG

A SECOND SIGNATURE REQUIRED FOR CHECKS OVER 1,000 DOLLARS

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⑈ 139320 ⑈ ⑆ 104000854 ⑆ 3285463 ⑈

HEARTLAND FAMILY SERVICE

139320

# FILE COPY

CoreLogic Credco LLC  
 10277 Scripps Ranch Blvd.  
 San Diego , California 92131  
 www.CredcoServices.com



CoreLogic  
 Credco

STATEMENT FOR :

JENNY SCHULTE  
 HEARTLAND FAMILY SERVICES  
 2101 S. 42ND STREET  
 OMAHA, NE 68105

**POSTED**

Self

Prog. Serv. \_\_\_\_\_  
 Amt. Lev. 36  
 Cler. km  
 Appr. \_\_\_\_\_  
 Acct. No. 2490-21

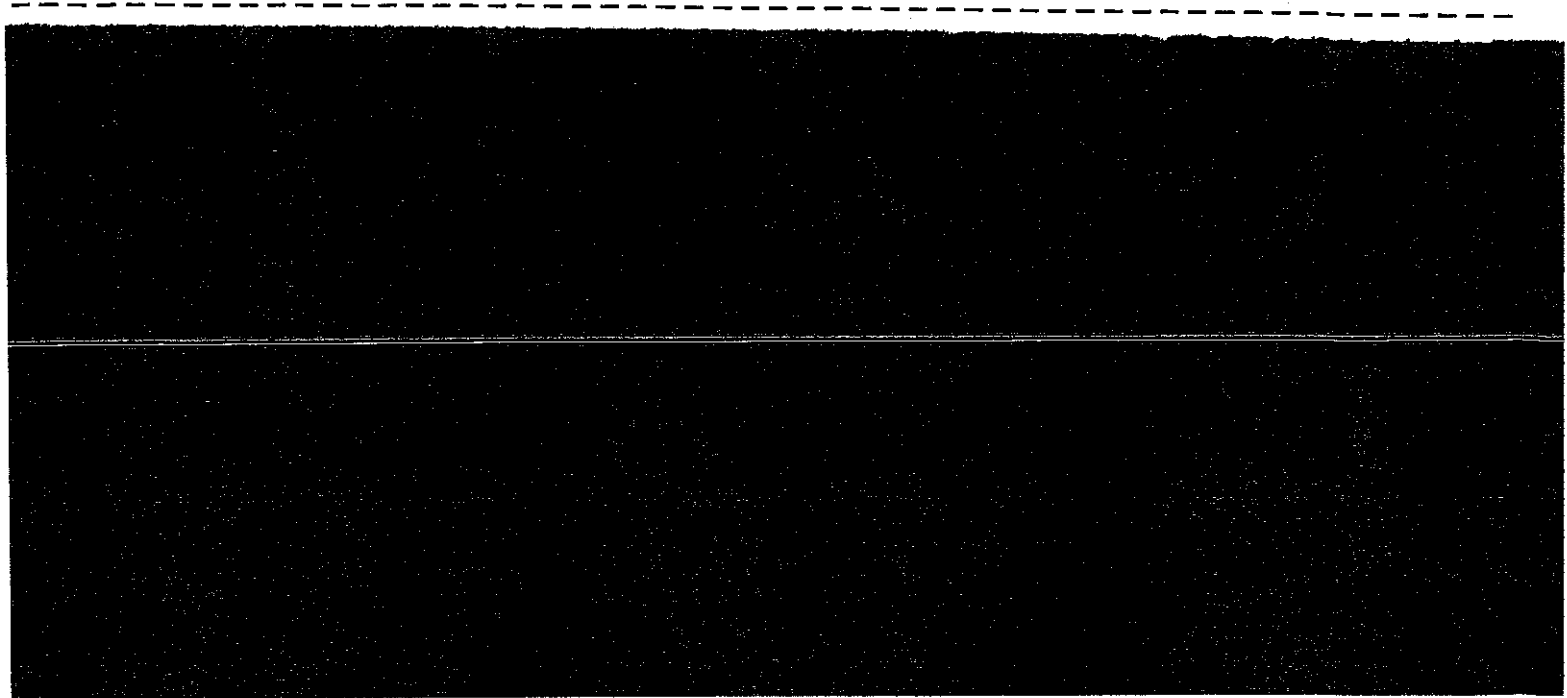
For questions regarding this statement, please e-mail us at credco.billing@corelogic.com, call (800) 294-5566 or fax to (800) 998-4747.

Account Number	Statement Number	Statement Date	Service Period
4255199	9935278	10/04/16	09/01/16 - 09/30/16

Balance Forward Previous Month	\$0.00
Adjustments	\$0.00
Payments	\$0.00
Current Charges	\$64.54
Third Party Fees	\$0.00
Surcharges	\$1.82
Sales Tax	\$0.00
Total Due by 10/25/16	\$66.36

AGED BALANCE SUMMARY

Current	30 Days	60 Days	90 Days	120+ Days	Total
\$66.36	\$0.00	\$0.00	\$0.00	\$0.00	\$66.36



# Credit Card Authorization Form

Account Number : 4255199

Statement Number : 9935278

HEARTLAND FAMILY SERVICES

I would like to pay on my Credco account by charging the following credit card:

VISA

MasterCard

American Express

Discover Card

Amount to Charge : \_\_\_\_\_

Card Number : \_\_\_\_\_

Expiration Date : \_\_\_\_\_

Card Verification  
Number : \_\_\_\_\_

(Necessary to charge your account)

Name as it appears on card : \_\_\_\_\_

Signature : \_\_\_\_\_

(Necessary to charge your account)

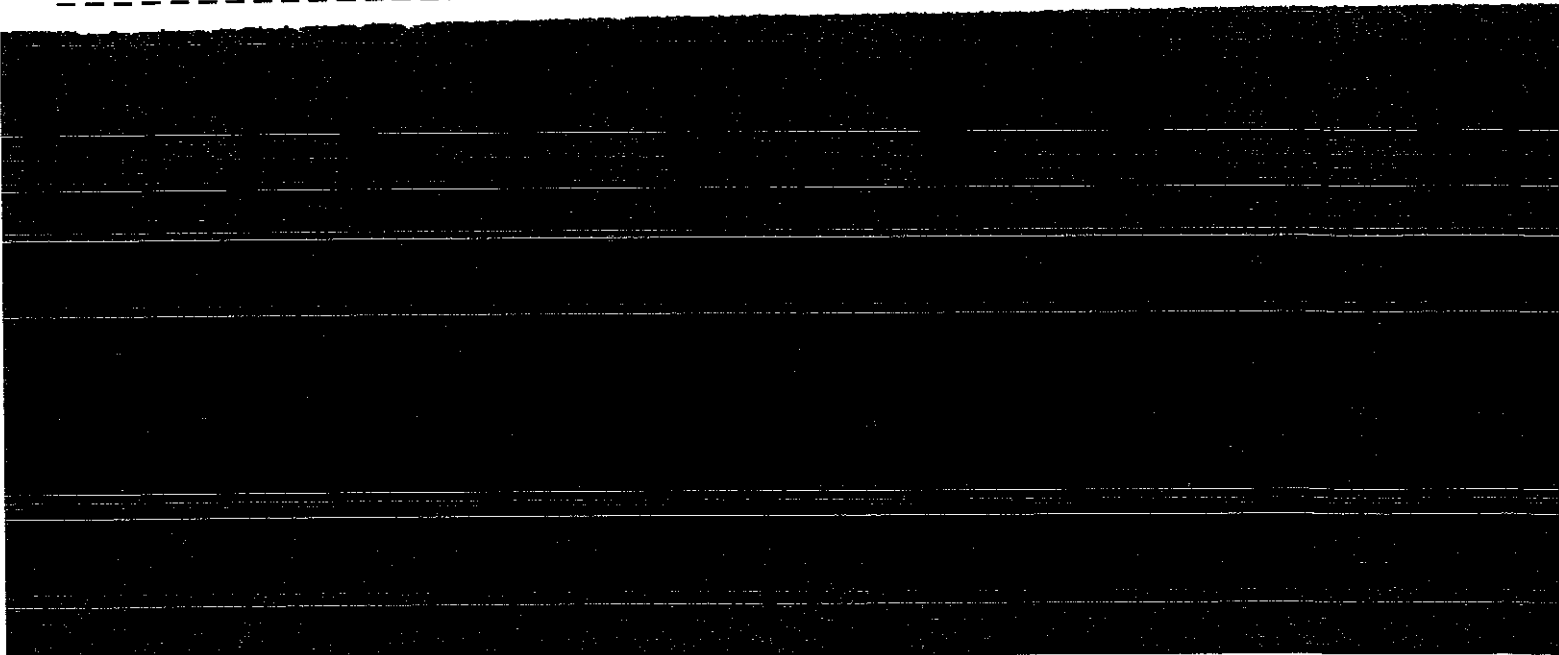
Cardholder's Address : \_\_\_\_\_

City : \_\_\_\_\_ State : \_\_\_\_\_ Zip Code : \_\_\_\_\_

Phone Number : \_\_\_\_\_

I understand that this is not retained for future use.

Fax Credit Card payments directly to  
the Accounts Receivable Department at 800-998-4747.



**Summary Of Usage**

	0-Bureau	1-Bureau	2-Bureau	3-Bureau	Total
IND	0	0	7	0	7
IND ID SCORE ORIG	7	0	0	0	7
IND PS OFAC ORIG	7	0	0	0	7
SCOREDISCLOSURE	0	0	7	0	7
<b>Totals :</b>	<b>14</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>28</b>

Account Num : 4255199  
Statement Num : 9835278

**TRANSACTIONS**

Name	Time Stamp	Reference Num	Product / Access Type	Type	Bureaus	Charge	Tax	Total *	
<b>BillFlag - Notes</b>									
FAIRGOOD, TONYA 2016-09-12T08:22:08.193-07:00	09/12/16	111754710470000	INSTANT MERGE/ORIGINAL	IND	EFX,XPN	\$9.50	\$0.00	\$9.50	f
JURA, MERRISSA 2016-09-12T11:35:55.249-07:00	09/12/16	111755121720000	INSTANT MERGE/ORIGINAL	IND	EFX,XPN	\$9.36	\$0.00	\$9.36	f
STEWART, BIANCA 2016-09-21T14:27:42.446-07:00	09/21/16	111767284540000	INSTANT MERGE/ORIGINAL	IND	EFX,XPN	\$9.50	\$0.00	\$9.50	f
MCGLOWN, ROBERT 2016-09-22T08:35:16.039-07:00	09/22/16	111768008960000	INSTANT MERGE/ORIGINAL	IND	EFX,XPN	\$9.50	\$0.00	\$9.50	f
TINA, HENDERSON 2016-09-22T08:54:40.605-07:00	09/22/16	111768045710000	INSTANT MERGE/ORIGINAL	IND	EFX,XPN	\$9.50	\$0.00	\$9.50	f
HEILIG, MANDI 2016-09-22T09:09:35.695-07:00	09/22/16	111768074050000	INSTANT MERGE/ORIGINAL	IND	EFX,XPN	\$9.50	\$0.00	\$9.50	f
WHITE, JETAUN 2016-09-26T07:34:33.408-07:00	09/26/16	111771882300000	INSTANT MERGE/ORIGINAL	IND	EFX,XPN	\$9.50	\$0.00	\$9.50	f

**GRAND TOTALS**

<b>Totals :</b>	<b>\$66.36</b>	<b>\$0.00</b>	<b>\$66.36</b>
-----------------	----------------	---------------	----------------

\* Surcharge included in price.

† Includes secondary use charges.

**Karla McKay**

---

**From:** Lisa Picker  
**Sent:** Tuesday, October 04, 2016 9:05 AM  
**To:** Karla McKay  
**Subject:** FW: CORELOGIC CREDCO INVOICE 9935278  
**Attachments:** HFS 4255199 Sep 16.pdf

Okay to pay the attached invoice.

Thanks  
Lisa

---

**From:** Karla McKay  
**Sent:** Tuesday, October 04, 2016 9:04 AM  
**To:** Lisa Picker  
**Subject:** CORELOGIC CREDCO INVOICE 9935278

Hi Lisa,

Please see attached invoice for your approval. Thanks.

Karla McKay  
Accounts Payable Clerk  
Heartland Family Service  
402-552-7452  
[kmckay@heartlandfamilyservice.org](mailto:kmckay@heartlandfamilyservice.org)

9/16/2016	353594	PO 25279	188.71	0.00	188.71
9/19/2016	353717	PO 25429	359.20	0.00	359.20
9/1/2016	SEPT-2016	INV'S 354907,908,909,910,911,912 & 913	2,861.46	0.00	2,861.46

# HEARTLAND family Service

Good works.

Check: 139265      10/4/2016      BISHOP BUSINESS EQUIPMENT CO      3,409.37

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER

139265



2101 S. 42ND ST.  
OMAHA, NE 68105  
402-553-3000  
A United Way Member Agency

AMERICAN NATIONAL BANK  
OMAHA, NEBRASKA 68114

NUMBER

27-88/1040

\*THREE THOUSAND FOUR HUNDRED NINE AND 37/100

DATE

AMOUNT

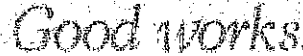
PAY TO THE ORDER OF

BISHOP BUSINESS EQUIPMENT CO  
4125 S 94TH ST  
OMAHA, NE. 68127

10/4/2016

\*\*\*\*\*3,409.37\*

BISHOPS



A SECOND SIGNATURE REQUIRED FOR CHECKS OVER 1,000 DOLLARS

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE - RED IMAGE DISAPPEARS WITH HEAT.

⑈ 139265⑈ ⑆ 104000854⑆ 3285463⑈

HEARTLAND FAMILY SERVICE

139265

# FILE COPY



**BISHOPS BUSINESS EQUIPMENT**

9/1/2016  
 Invoice #'s 354907, 354908, 354909, 354910, 354911, 354912 & 354913

SEP

Prog. Serv. \_\_\_\_\_  
 Amt. 2,861.46  
 Cler. DB  
 Appr. \_\_\_\_\_  
 Acct. No. \_\_\_\_\_

Customer Service Engineer Account

System User	0	<del>\$0.18</del>
Administration	03	\$465.67
Development	04	\$369.71
NE Behavioral Health	05	\$89.23
Generations Center	06	\$19.34
NE Family Works Residential	07	\$75.32
NH Emerg Svcs NOT IN USE	08	\$0.00
Better Together	09	\$21.01
Gamblers Assistance Iowa	10	\$8.66
Hardship Assistance	11	\$10.66
Child & Adult Care Food Program	12	\$102.69
Solomon Girls Center	13	\$0.24
NE HPRP/OPPORTUNITIES	14	\$63.05
Community Education	15	\$29.41
Iowa Counseling	16	\$151.55
Samaritan Housing	17	\$11.74
Domestic Abuse Program NE	18	\$19.33
Prevention DFC	19	\$35.82
Youth Links	20	\$71.02
Ways to Work	21	\$6.74
Nebraska Gamblers	22	\$8.75
Integrated Health Home	23	\$48.67
Sarpy Juvenile Justice	24	\$0.11
In Home Parenting Time	25	\$25.32
Iowa Assertive Community Trmt	26	\$26.38
H Housing Stability-Inactive	27	\$0.00
Iowa Mental Health Crt	28	\$228.52
Family Works Iowa	29	\$50.54
Therapeutic School	30	\$391.91
Nebraska Tracker-Inactive	31	\$0.00
Assessment Center	32	\$0.00
Passages	33	\$22.47
PCHL Rapid Re-housing	34	\$15.39
Fremont Childrens Shelter	35	\$64.72
Heartland Housing Solutions	36	\$6.35
Heartland Homes	37	\$2.37
ASAP	38	\$19.88
Ready in 5	39	\$42.12
Heartland Housing Beginnings	40	\$5.07
DCYC	41	\$0.01
Transitions	42	\$0.07
Family Crisis Mediation	43	\$5.99
Baby Talk	44	\$109.82
Refugee Juvenile Justice Adv	45	\$5.59

**POSTED**

Prevention - Block	46	\$26.10	
Metro Home Base/do not use	47	\$0.00	
DRUG TESTING/do not use	48	\$0.00	
In Home Support-Fremont	49	\$0.00	
Prevention - TFN/MOTAC	50	\$0.17	
Prevention - SPF/LiveWise	51	\$5.36	
In Home Family Support	52	\$24.23	
PCHL Prevention	53	\$9.94	
IBH - School Based Services	54	\$7.73	
Child & Family Center	55	\$132.21	
NE Family Works Apts	56	\$5.32	
The Coeur Group	57	\$2.69	
VOCA	58	\$0.00	
VAWA	59	\$0.00	
SPSS	60	\$0.00	
Dr Paul	97 57	\$5.58	Com: Dr. Paul
Dr Coy	98 57	\$3.05	Com: Dr. Coy
Integrated Therapy	99 57	\$7.62	Com: Integrated Therapy

**\$2,861.46**



4125 S 94th St - Omaha 68127  
 5253 R St - Lincoln 68504  
 1.800.933.9583 / 402.537.4379 fx  
 www.bb.ec.com

**CONTRACT INVOICE**

Invoice Number: 354907  
 Invoice Date: 09/29/2016

**REMIT TO:**  
 Bishop Business  
 4125 S 94th Street  
 Omaha, NE 68127

**Bill To:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

**Customer:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

Account No.	Payment Terms	Due Date	Amount	Total
103343	Due Upon Receipt	10/14/2016	\$685.89	<b>\$685.89</b>
Contract Number	Contract	Contract Amount	Contract Name	Contract Dates
SC3971-01		\$641.02	DIANE BENTON	09/28/2013 - 01/27/2018
Remarks				
THIS CHARGE IS FOR ALL COPIES AT COST PER COPY - PUT ON WORKSHEET FOR CUSTOMER				

**Summary:**

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 08/28/2016 to 09/27/2016 overage period	\$641.02 **
	<b>\$641.02</b>

\*\*See overage details below

**Detail:**

**Equipment included under this contract**

**Xerox/X5845/APT2**

Number	Serial Number	Base Adj.	Location						
BL712	EX7-387139	\$0.00	Heartland Family Service 2101 S 42nd Street Omaha, NE 68105-2909						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	452,157	459,586		7,429				*** See overage details below
									\$0.00

**Xerox/X5845/APTXF2**

Number	Serial Number	Base Adj.	Location						
BL850	EX7-396327	\$0.00	Heartland Family Service 2101 S 42nd Street Omaha, NE 68105-2909						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	79,942	81,643		1,701				*** See overage details below
									\$0.00

Number	Serial Number	Base Adj.	Location						
BL853	EX7-396220	\$0.00	Heartland Family Service 2517 Caldwell Street Omaha, NE 68131-4602						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	130,691	133,826		3,135				*** See overage details below
									\$0.00

Number	Serial Number	Base Adj.	Location						
BL856	EX7-392695	\$0.00	Heartland Family Service 6720 N 30th Street Omaha, NE 68112-3211						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	333,617	340,652		7,035				*** See overage details below
									\$0.00



4125 S 94th St - Omaha 68127  
 5253 R St - Lincoln 68504  
 1.800.933.9583 / 402.537.4379 fx  
 www.bbec.com

**CONTRACT INVOICE**

Invoice Number: 354907  
 Invoice Date: 09/29/2016

**REMIT TO:**  
 Bishop Business  
 4125 S 94th Street  
 Omaha, NE 68127

**Bill To:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

**Customer:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

Invoice Number	Payment Terms	Due Date	Invoice Total	Balance Due
103343	Due Upon Receipt	10/14/2016	\$685.89	<b>\$685.89</b>

Number	Serial Number	Base Adj.	Location						
BL860	EX7-392587	\$0.00	Heartland Family Service Bellevue, NE 68005						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	B/W	103,631	105,267		1,636	*** See overage details below			\$0.00

Number	Serial Number	Base Adj.	Location						
BL861	EX7-392502	\$0.00	Heartland Family Services Day Care 4847 Sahler Street Omaha, NE 68104						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	B/W	313,726	321,142	11	7,405	*** See overage details below			\$0.00

Number	Serial Number	Base Adj.	Location						
BL865	EX7-392702	\$0.00	Heartland Family Service - NOIC 4318 Fort Street - 1ST FLOOR Omaha, NE 68111-1849						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	B/W	63,288	64,029		741	*** See overage details below			\$0.00

**Xerox/X5855/APTXF2**

Number	Serial Number	Base Adj.	Location						
BL863	EX7-392658	\$0.00	Heartland Family Service 2101 S 42nd Street Omaha, NE 68105-2909						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	B/W	559,608	571,539		11,931	*** See overage details below			\$0.00

**Xerox/X7845/PTXF2**

Number	Serial Number	Base Adj.	Location						
BL855	MX4-327604	\$0.00	Heartland Family Service Homeless Call Center 1941 S 42nd Street - Suite 375 Omaha, NE 68105						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	B/W	712,575	727,541	1	14,965	*** See overage details below			
Color	COLOR	24,320	24,666		346	*** See overage details below			\$0.00

**Xerox/X7855/PTXF2**



4125 S 94th St - Omaha 68127  
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**CONTRACT INVOICE**

Invoice Number: 354907  
 Invoice Date: 09/29/2016

**REMIT TO:**  
 Bishop Business  
 4125 S 94th Street  
 Omaha, NE 68127

**Bill To:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

**Customer:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

Account No	Payment Terms	Due Date	Amount Due	Total Due
103343	Due Upon Receipt	10/14/2016	\$685.89	<b>\$685.89</b>

Number	Serial Number	Base Adj.	Location						
BL854	MX4-327458	\$0.00	Heartland Family Service 6720 N 30th Street Omaha, NE 68112-3211						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	B/W	261,364	265,183		3,819		*** See overage details below		
Color	COLOR	256,441	259,674		3,233		*** See overage details below		
									\$0.00

Number	Serial Number	Base Adj.	Location						
BL858	MX4-327605	\$0.00	Heartland Family Service 302 American Parkway Papillion, NE 68046-6270						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	B/W	360,470	365,675		5,205		*** See overage details below		
Color	COLOR	55,891	57,130		1,239		*** See overage details below		
									\$0.00

Number	Serial Number	Base Adj.	Location						
BL866	MX4-327650	\$0.00	Heartland Family Service 2101 S 42nd Street Omaha, NE 68105-2909						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	B/W	213,199	214,384		1,185		*** See overage details below		
Color	COLOR	80,066	81,228		1,162		*** See overage details below		
									\$0.00



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**CONTRACT INVOICE**

Invoice Number: 354907  
 Invoice Date: 09/29/2016

**REMIT TO:**  
 Bishop Business  
 4125 S 94th Street  
 Omaha, NE 68127

**Bill To:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

**Customer:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

Invoice Number	Payment Terms	Due Date	Invoice Total	Balance Due
103343	Due Upon Receipt	10/14/2016	\$685.89	<b>\$685.89</b>

**Overage Details**

Meter Group	Total Copies	Covered Copies	Credits	Billable	Rate	Total
B/W	66,199	0	12	66,187	\$0.005800	\$383.88
					Base Amount:	\$0.00
						<b>\$383.88</b>
Meter Type	Equip. Number	Serial Number	Begin	End	Copies	
B/W	BL712	EX7-387139	452,157	459,586	7,429	
B/W	BL850	EX7-396327	79,942	81,643	1,701	
B/W	BL853	EX7-396220	130,691	133,826	3,135	
B/W	BL854	MX4-327458	261,364	265,183	3,819	
B/W	BL855	MX4-327604	712,575	727,541	14,966	
B/W	BL856	EX7-392695	333,617	340,652	7,035	
B/W	BL858	MX4-327605	360,470	365,675	5,205	
B/W	BL860	EX7-392587	103,631	105,267	1,636	
B/W	BL861	EX7-392502	313,726	321,142	7,416	
B/W	BL863	EX7-392658	559,608	571,539	11,931	
B/W	BL865	EX7-392702	63,288	64,029	741	
B/W	BL866	MX4-327650	213,199	214,384	1,185	
Meter Group	Total Copies	Covered Copies	Billable	Rate	Total	
COLOR	5,980	0	0	5,980	\$0.043000	\$257.14
					Base Amount:	\$0.00
						<b>\$257.14</b>
Meter Type	Equip. Number	Serial Number	Begin	End	Copies	
Color	BL854	MX4-327458	256,441	259,674	3,233	
Color	BL855	MX4-327604	24,320	24,666	346	
Color	BL858	MX4-327605	55,891	57,130	1,239	
Color	BL866	MX4-327650	80,066	81,228	1,162	
<b>Total Grouped Overage Charges:</b>						\$641.02
<b>Total Grouped Base Charges:</b>						\$0.00
<b>Total Meter Group Charges:</b>						<b>\$641.02</b>

THANK YOU FOR YOUR BUSINESS!

Invoice SubTotal	\$641.02
Tax:	\$44.87
Invoice Total	\$685.89
<b>Balance Due:</b>	<b>\$685.89</b>



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**CONTRACT INVOICE**

Invoice Number: 354908  
 Invoice Date: 09/29/2016

**REMIT TO:**  
 Bishop Business  
 4125 S 94th Street  
 Omaha, NE 68127

**Bill To:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

**Customer:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

Account	Payment Terms	Due Date	Amount	Total
103343	Due Upon Receipt	10/14/2016	\$14.37	<b>\$14.37</b>
Contract	Contract	Contract Amount	Contract	Contract
SC4973-01		\$13.43	BP213	09/28/2015 01/27/2018
Remarks				
THIS CHARGE IS FOR COPIES AT COST PER COPY - put on worksheet for Heartland Family				

**Summary:**

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 08/28/2016 to 09/27/2016 overage period	\$13.43 **
	<hr/>
**See overage details below	\$13.43

**Detail:**  
**Equipment included under this contract**

**Toshiba/T355E**

Number	Serial Number	Base Adj.	Location						
BP213	CPG-912476	\$0.00	Heartland Family Service 2101 S 42nd Street Omaha, NE 68105-2909						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	95,503	97,819		2,316	0	2,316	\$0.005800	\$13.43
									\$13.43

THANK YOU FOR YOUR BUSINESS!

Invoice SubTotal	\$13.43
Tax:	\$0.94
Invoice Total	\$14.37
<b>Balance Due:</b>	<b>\$14.37</b>



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**CONTRACT INVOICE**

Invoice Number: 354909  
 Invoice Date: 09/29/2016

**REMIT TO:**  
 Bishop Business  
 4125 S 94th Street  
 Omaha, NE 68127

**Bill To:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

**Customer:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

Account No.	Payment Terms	Due Date	Contract No.	Contract Amount	
103343	Due Upon Receipt	10/14/2016		\$1,095.23	
<b>\$1,095.23</b>					
Contract Number	Contract	Contract Amount	Contractor	Contract Start	Contract End
SC4031-01		\$1,023.58	DIANE BENTON	09/28/2013	01/27/2018
Remarks					
THIS IS FOR YOUR BLACK, WHITE & COLOR COPIES AT COST PER COPY - put on worksheet for customer					

**Summary:**

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 08/28/2016 to 09/27/2016 overage period	\$1,023.58**
	<b>\$1,023.58</b>

\*\*See overage details below

**Detail:**  
**Equipment included under this contract:**

**Toshiba/TF654CT**

Number	Serial Number	Base Adj.	Location						
BK385	CCD-110160	\$0.00	Heartland Family Service 2101 S 42nd Street Omaha, NE 68105-2909						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	256,281	261,844		5,563	0	5,563	\$0.006000	\$33.38
Color	COLOR	721,171	740,992	17	19,804	0	19,804	\$0.050000	\$990.20
									<b>\$1,023.58</b>

THANK YOU FOR YOUR BUSINESS!

Invoice SubTotal	\$1,023.58
Tax:	\$71.65
Invoice Total	\$1,095.23
<b>Balance Due:</b>	<b>\$1,095.23</b>





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**CONTRACT INVOICE**

Invoice Number: 354910  
 Invoice Date: 09/29/2016

**REMIT TO:**  
 Bishop Business  
 4125 S 94th Street  
 Omaha, NE 68127

**Bill To:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

**Customer:** Heartland Family Services Couer Group  
 900 So 74th Plaza Suite 400  
 Omaha, NE 68114-4667

Account No.	Payment Terms	Due Date	Amount	Total
103343	Due Upon Receipt	10/14/2016	\$18.97	<b>\$18.97</b>
Contract Number	Contract	Contract Amount	Start Date	End Date
SC5389-01	HFS Couer Group	\$17.73	08/28/2016	01/27/2018
Remarks				
THIS CHARGE IS FOR BLACK, WHITE & COLOR COPIES ON BP504 - HFS Couer Group -AT COST PER COPY MONTHLY - PUT ON WORKSHEET WITH THE UNITS				

**Summary:**

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 08/28/2016 to 09/27/2016 overage period	<u>\$17.73**</u>
**See overage details below	\$17.73

**Detail:**

**Equipment included under this contract**

**Toshiba/TF354C**

Number	Serial Number	Base Adj.	Location
BP504	CQF-112689	\$0.00	Heartland Family Services Couer Group 900 So 74th Plaza Suite 400 Omaha, NE 68114-4667

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	232,704	234,550		1,846	0	1,846	\$0.006000	\$11.08
Color	COLOR	271,955	272,088		133	0	133	\$0.050000	\$6.65
									<b>\$17.73</b>

THANK YOU FOR YOUR BUSINESS!

Invoice SubTotal	\$17.73
Tax:	<u>\$1.24</u>
Invoice Total	\$18.97
<b>Balance Due:</b>	<b>\$18.97</b>



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**CONTRACT INVOICE**

Invoice Number: 354911  
 Invoice Date: 09/29/2016

**REMIT TO:**  
 Bishop Business  
 4125 S 94th Street  
 Omaha, NE 68127

**Bill To:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

**Customer:** Heartland Family Services Day Care  
 4847 Sahler Street  
 Omaha, NE 68104

Account No.	Payment Terms	Due Date	Contract No.	Contract Amount
103343	Due Upon Receipt	10/14/2016		\$32.26
<b>\$32.26</b>				
Contract Number	Contract	Contract Amount	Due Date	Contract
SC5390-01	HFS DAY CARE	\$30.15	08/28/2016	HFS DAY CARE

**Remarks:**  
 THIS CHARGE IS FOR YOUR BLACK, WHITE & COLOR COPIES ON BP503 - HFS DAY CARE- AT COST PER COPY MONTHLY - PUT ON WORKSHEET WITH ALL THE OTHER UNITS

**Summary:**

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 08/28/2016 to 09/27/2016 overage period	\$30.15**
<b>**See overage details below</b>	<b>\$30.15</b>

**Detail:**  
**Equipment included under this contract**

**Toshiba/TF454C**

Number	Serial Number	Base Adj.	Location
BP503	CMG-221125	\$0.00	Heartland Family Services Day Care 4847 Sahler Street Omaha, NE 68104

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	117,469	120,527		3,058	0	3,058	\$0.006000	\$18.35
Color	COLOR	22,650	22,886		236	0	236	\$0.050000	\$11.80
									<b>\$30.15</b>

THANK YOU FOR YOUR BUSINESS!

Invoice SubTotal	\$30.15
Tax:	\$2.11
Invoice Total	\$32.26
<b>Balance Due:</b>	<b>\$32.26</b>



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**CONTRACT INVOICE**

Invoice Number: 354912  
 Invoice Date: 09/29/2016

**REMIT TO:**  
 Bishop Business  
 4125 S 94th Street  
 Omaha, NE 68127

**Bill To:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

**Customer:** Heartland Family Service  
 437 Jefferson Road  
 Fremont, NE 68025

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
103343	Due Upon Receipt	10/14/2016	\$136.54	<b>\$136.54</b>
Contract Number	Contract	Contract Amount	Contractor	Start Date
SC3972-01		\$136.54	Diane Benton	09/28/2013
Remarks				
THIS IS COST PER COPY FOR THIS UNIT - put on worksheet for Heartland Family				

**Summary:**

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 08/28/2016 to 09/27/2016 overage period	\$136.54**
<b>**See overage details below</b>	<b>\$136.54</b>

**Detail:**

**Equipment included under this contract**

**Xerox/X5845/APTXF2**

Number	Serial Number	Base Adj.	Location						
BL884	EX7-394831	\$0.00	Heartland Family Service 437 Jefferson Road Fremont, NE 68025						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	204,576	212,949		8,373				*** See overage details below
									\$0.00

**Xerox/X7855/PTXF2**

Number	Serial Number	Base Adj.	Location						
BL859	MX4-327661	\$0.00	Heartland Family Service - NOIC 4318 Fort St 2ND FLOOR YOUTH LINKS Omaha, NE 68111-1849						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	460,364	466,436		6,072				*** See overage details below
Color	COLOR	26,894	28,121		1,227	0	1,227	\$0.043000	\$52.76
									\$52.76

**Overage Details**

Meter Group	Total Copies	Covered Copies	Billable	Rate	Total
B/W	14,445	0	0	14,445	\$0.005800
					Base Amount:
					\$0.00
					<b>\$83.78</b>
Meter Type	Equip. Number	Serial Number	Begin	End	Copies
B/W	BL859	MX4-327661	460,364	466,436	6,072
B/W	BL884	EX7-394831	204,576	212,949	8,373
<b>Total Grouped Overage Charges:</b>					<b>\$83.78</b>
<b>Total Grouped Base Charges:</b>					<b>\$0.00</b>
<b>Total Meter Group Charges:</b>					<b>\$83.78</b>



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## CONTRACT INVOICE

Invoice Number: 354912  
Invoice Date: 09/29/2016

**REMIT TO:**  
Bishop Business  
4125 S 94th Street  
Omaha, NE 68127

**Bill To:** Heartland Family Service  
2101 S 42nd Street  
Omaha, NE 68105-2909

**Customer:** Heartland Family Service  
437 Jefferson Road  
Fremont, NE 68025

THANK YOU FOR YOUR BUSINESS!

Invoice SubTotal	\$136.54
Tax:	\$0.00
Invoice Total	\$136.54
<b>Balance Due:</b>	<b>\$136.54</b>



4125 S 94th St - Omaha 68127  
 5253 R St - Lincoln 68504  
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**CONTRACT INVOICE**

Invoice Number: 354913  
 Invoice Date: 09/29/2016

**REMIT TO:**  
 Bishop Business  
 4125 S 94th Street  
 Omaha, NE 68127

**Bill To:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

**Customer:** Heartland Family Service  
 515 E Broadway  
 Council Bluffs, IA 51503

103343	Due Upon Receipt	10/14/2016	\$878.20	<b>\$878.20</b>
SC3973-01			\$820.75	09/28/2013
THIS IS COST PER COPY ON ALL UNITS - put on worksheet for Heartland Family				

**Summary:**

Contract base rate charge for this billing period	\$0.00 *
Contract overage charge for the 08/28/2016 to 09/27/2016 overage period	\$820.75 **
	\$820.75

\*Sum of equipment base charges \*\*See overage details below

**Detail:**

**Equipment included under this contract**

**Xerox/X5845/APTXF2**

Number	Serial Number	Base Charge	Location						
BL882	EX7-395103	\$0.00	Heartland Family Service 1515 Avenue J Council Bluffs, IA 51503						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	216,734	221,872		5,138				*** See overage details below
									\$0.00

Number	Serial Number	Base Charge	Location						
BL883	EX7-394726	\$0.00	Heartland Family Service 1722 Avenue C Council Bluffs, IA 51501						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	302,802	310,946		8,144				*** See overage details below
									\$0.00

**Xerox/X5855/APTXF2**

Number	Serial Number	Base Charge	Location						
BL875	EX7-392588	\$0.00	Heartland Family Service 2912 9th Avenue Council Bluffs, IA 51501						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	467,735	482,884		15,149				*** See overage details below
									\$0.00

Number	Serial Number	Base Charge	Location						
BL876	EX7-398699	\$0.00	Heartland Family Service 515 E Broadway Council Bluffs, IA 51503						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	571,967	585,114	1	13,146				*** See overage details below
									\$0.00

**Xerox/X7845/PTXF2**



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**CONTRACT INVOICE**

Invoice Number: 354913  
 Invoice Date: 09/29/2016

**REMIT TO:**  
 Bishop Business  
 4125 S 94th Street  
 Omaha, NE 68127

**Bill To:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

**Customer:** Heartland Family Service  
 515 E Broadway  
 Council Bluffs, IA 51503

Account Number	Payment Terms	Due Date	Invoice Total	Balance Due
103343	Due Upon Receipt	10/14/2016	\$878.20	<b>\$878.20</b>

Number	Serial Number	Base Charge	Location						
BL874	MX4-327593	\$0.00	Heartland Family Service 1515 Avenue J Council Bluffs, IA 51503						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	239,370	244,847		5,477				*** See overage details below
Color	COLOR	41,056	42,080		1,024				*** See overage details below
\$0.00									

Number	Serial Number	Base Charge	Location						
BL877	MX4-327602	\$0.00	Heartland Family Service 515 E Broadway Council Bluffs, IA 51503						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	529,888	537,037	10	7,139				*** See overage details below
Color	COLOR	40,529	41,804		1,275				*** See overage details below
\$0.00									

Number	Serial Number	Base Charge	Location						
BN523	MX4-740794	\$0.00	Heartland Family Service 705 N 16th Street Council Bluffs, IA 51501						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	83,320	86,423		3,103				*** See overage details below
Color	COLOR	14,371	16,902		2,531				*** See overage details below
\$0.00									

**Xerox/X7855/PTXF2**

Number	Serial Number	Base Charge	Location						
BL873	MX4-327598	\$0.00	Heartland Family Service 2912 9th Avenue Council Bluffs, IA 51501						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	364,642	374,182		9,540				*** See overage details below
Color	COLOR	173,732	178,974		5,242				*** See overage details below
\$0.00									



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**CONTRACT INVOICE**

Invoice Number: 354913  
 Invoice Date: 09/29/2016

**REMIT TO:**  
 Bishop Business  
 4125 S 94th Street  
 Omaha, NE 68127

**Bill To:** Heartland Family Service  
 2101 S 42nd Street  
 Omaha, NE 68105-2909

**Customer:** Heartland Family Service  
 515 E Broadway  
 Council Bluffs, IA 51503

Invoice Number	Payment Terms	Due Date	Amount	Total
103343	Due Upon Receipt	10/14/2016	\$878.20	<b>\$878.20</b>

**Overage Details**

Meter Group	Total Copies	Covered Copies	Credits	Billable	Rate	Total
B/W	66,647	0	11	66,636	\$0.005800	\$387.65
					Base Amount:	\$0.00
						<b>\$387.65</b>

Meter Type	Equip. Number	Serial Number	Begin	End	Copies
B\W	BL873	MX4-327598	364,642	374,182	9,540
B\W	BL874	MX4-327593	239,370	244,847	5,477
B\W	BL875	EX7-392588	467,735	482,884	15,149
B\W	BL876	EX7-398699	571,967	585,114	13,147
B\W	BL877	MX4-327602	529,888	537,037	7,149
B\W	BL882	EX7-395103	216,734	221,872	5,138
B\W	BL883	EX7-394726	302,802	310,946	8,144
B\W	BN523	MX4-740794	83,320	86,423	3,103

Meter Group	Total Copies	Covered Copies	Credits	Billable	Rate	Total
COLOR	10,072	0	0	10,072	\$0.043000	\$433.10
					Base Amount:	\$0.00
						<b>\$433.10</b>

Meter Type	Equip. Number	Serial Number	Begin	End	Copies
Color	BL873	MX4-327598	173,732	178,974	5,242
Color	BL874	MX4-327593	41,056	42,080	1,024
Color	BL877	MX4-327602	40,529	41,804	1,275
Color	BN523	MX4-740794	14,371	16,902	2,531

**Total Grouped Overage Charges:** \$820.75

**Total Grouped Base Charges:** \$0.00

**Total Meter Group Charges:** \$820.75

THANK YOU FOR YOUR BUSINESS!

Invoice SubTotal	\$820.75
Tax:	\$57.45
Invoice Total	\$878.20
<b>Balance Due:</b>	<b>\$878.20</b>

8/5/2016

27880

149.80

0.00

149.80

# HEARTLAND family Service

Good works.

Check: 138935 9/19/2016 ACRYLICON, INC. 149.80

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER



2101 S. 42ND ST.  
OMAHA, NE 68105  
402-553-3000  
A United Way Member Agency

AMERICAN NATIONAL BANK  
OMAHA, NEBRASKA 68114

138935

NUMBER

27-85/1040

\*ONE HUNDRED FORTY NINE AND 80/100

AMOUNT

\*\*\*\*\*149.80\*

PAY  
TO THE  
ORDER  
OF

ACRYLICON, INC.  
4110 COMMERCIAL AVE  
PO BOX 11326  
Omaha, NE 68111  
ACRYLIC



DATE: 9/19/2016

Good works.

A SECOND SIGNATURE REQUIRED FOR CHECKS OVER 1,000 DOLLARS

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE - RED IMAGE DISAPPEARS WITH HEAT.

⑈ 138935 ⑆ ⑆ 104000854 ⑆ 3285463 ⑆

HEARTLAND FAMILY SERVICE

138935

# FILE COPY





plastic supply & fabrication  
 4110 COMMERCIAL AVE., P.O. BOX 11326  
 OMAHA, NEBRASKA 68111

(402) 451-1365 • FAX (402) 451-1366

TO HEARTLAND FAMILY SERVICES  
 2101 SO. 42 ST  
 Omaha, NE. 68105-2929

# INVOICE

www.acryliconplastics.com

27880

INVOICE DATE Aug. 5, 2016	SALESPERSON SP
SHIP TO	

YOUR ORDER NO.	DATE SHIPPED	SHIPPED VIA	FOB POINT	TERMS	
Verbal	8/5	Picked-up		Net 30 from inv date	
QTY ORDERED	B/O	QTY SHIPPED	DESCRIPTION	UNIT PRICE	TOTAL
35 ea.			Clear acrylic bent lit-holder with business-card holder attached & radius on 2 top corners -for 5"W x 7"H	\$4.00 ea.	\$140.00
				Tax	9.80
					\$149.80
			Prog Serv. Amt 149.80		
			Cler. 76		
			Appr.		
			Acct. No 2520-21 = 74.90		
			2520-35 = 74.90		
			PO-25255		
			SEP.		
			SEP 09 2016		
			POSTER		

Thank You!

# Purchase Order

25255

HEARTLAND FAMILY SERVICE  
 2101 S. 42<sup>nd</sup> STREET  
 OMAHA, NEBRASKA 68105-2909  
 (402) 553-3000

DATE:	7/25/16
LOCATION:	
CREDIT CARD PAYMENT: (circle type if used)    Visa   - or -   Amex	
DEPT CODE(S):	21 / 35

To: Acrylics  
 \_\_\_\_\_  
 \_\_\_\_\_

QUANTITY	DESCRIPTION	PRICE	UNIT	AMOUNT
35	clear acrylic holders for 2016 Kwik Shop fundraiser			as inv'd
	Jane			
			<b>Total:</b>	

**IMPORTANT:**

Always show our order number on  
 Shipments or correspondence.  
 Advise if unable to meet required date.

Approved by:

Donna Dosta

## Dawn Bockmann

---

**From:** Lisa Picker  
**Sent:** Friday, August 05, 2016 2:22 PM  
**To:** AccountsPayable  
**Cc:** Jane Shinn  
**Subject:** FW: acrylicon inc. invoice

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hello everyone

Okay to pay the attached invoice.

Thanks  
Lisa

---

**From:** Jane Shinn  
**Sent:** Friday, August 05, 2016 2:20 PM  
**To:** AccountsPayable  
**Cc:** Lisa Picker  
**Subject:** acrylicon inc. invoice

Hi,  
I just requested an PO for this invoice. I thought I had requested it when I ordered it.

See attached invoice. This is for the 2016 Kwik Shop fundraiser's counter top acrylic holders.  
35 holders at \$4.00 each.



acrylicon inc.  
invoice 2016 Kw...

## Jane E. Shinn

Creative Director/Project Manager | 402-552-7442

HEARTLAND  
**family Service**  
*Good works.*



Like. Follow. Watch. Comment. Share. Subscribe.

9/1/2016  
9/1/2016

8589  
8590

PO 25338  
PO 25326

114.92  
109.14

0.00  
0.00

114.92  
109.14

# HEARTLAND family Service

Good works.

Check: 138989      9/20/2016      PHYSICIANS MUTUAL      224.06

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER

138989

HEARTLAND family Service  
Good works.

2101 S. 42ND ST.  
OMAHA, NE 68105  
402-553-3000  
A United Way Member Agency

AMERICAN NATIONAL BANK  
OMAHA, NEBRASKA 68114

NUMBER

27-85/1040

\*TWO HUNDRED TWENTY FOUR AND 06/100

AMOUNT

\*\*\*\*\*224.06\*

PAY TO THE ORDER OF

PHYSICIANS MUTUAL  
ATTN: AJI GEORGE  
6119 N 16TH STREET  
OMAHA, NE 68110  
PHYMUTL

DATE 9/20/2016

HEARTLAND family Service  
Good works.

A SECOND SIGNATURE REQUIRED FOR CHECKS OVER 1,000 DOLLARS

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⑈ 138989 ⑆ ⑆ 104000854 ⑆ 3285463 ⑆

HEARTLAND FAMILY SERVICE

138989

# FILE COPY

# Invoice

Physicians Mutual

6119 N 16th Street

Omaha, NE 68110-1002

Phone: (402) 930-2827

**Bill To:**

Heartland Family Service

2101 S. 42nd Street

Omaha, NE 68105-2909

**Ship To:**

Heartland Family Service

2101 S. 42nd Street

Omaha, NE 68105-2909

<b>Invoice Date</b>	9/1/2016	<b>Attention:</b>	Jane Shinn	<b>Customer ID</b>	OCHFS
<b>Invoice #</b>	8590	<b>Terms</b>	Net 30 Days	<b>PO Number</b>	PO# 25326
<b>Order Date</b>	9/2/2016	<b>Ship Via</b>			

Description	Product Name	Quantity	Unit Price	Line Total
W2W biz cards	21 UP DUPLEX - COLOR	3000	\$0.034	\$102.00

<b>Subtotal</b>	\$102.00
<b>Freight Charge</b>	\$0.00
<b>Delivery Charge</b>	\$0.00
<b>Sales Tax</b>	\$7.14
<b>Order Total</b>	\$109.14
<b>Total Payments</b>	
<b>Total Due</b>	\$109.14

Prog. Serv. \_\_\_\_\_  
Amt. 109.14  
Cler. DB  
Appr. \_\_\_\_\_  
Acct. No. 2510-21

Sep.

**POSTED**

Questions concerning this invoice?

Call: (402) 930-2827

Service charge of 1.5% per month will be added to all over due accounts

Mail Payments To:

Physicians Mutual

Attn: Aji George

6119 N 16th Street

Omaha, NE 68110

# Purchase Order

25326

HEARTLAND FAMILY SERVICE  
 2101 S. 42<sup>nd</sup> STREET  
 OMAHA, NEBRASKA 68105-2909  
 (402) 553-3000

DATE:	8/17/16
LOCATION:	
CREDIT CARD PAYMENT: (circle type if used)    Visa   -or-   Amex	
DEPT CODE(S):	21

To: Physicians Mutual  
 \_\_\_\_\_  
 \_\_\_\_\_

QUANTITY	DESCRIPTION	PRICE	UNIT	AMOUNT
3000	Business Cards Bark Shop Make a Diff w/\$1			102 <sup>00</sup>
(GrewT)				
			<b>Total:</b>	

**IMPORTANT:**

Always show our order number on  
 Shipments or correspondence.  
 Advise if unable to meet required date.

Approved by: Joanie Poore appr.  
attached

## Karla McKay

---

**From:** Joanie Poore  
**Sent:** Wednesday, August 17, 2016 3:21 PM  
**To:** AccountsPayable; Geri Tolbert  
**Cc:** Jane Shinn  
**Subject:** RE: need a PO for Ways to Work business card order

Approved.

---

**From:** AccountsPayable  
**Sent:** Wednesday, August 17, 2016 3:21 PM  
**To:** Geri Tolbert  
**Cc:** Joanie Poore; Jane Shinn  
**Subject:** RE: need a PO for Ways to Work business card order

PO 25326

Karla McKay  
Accounts Payable Clerk  
Heartland Family Service  
402-552-7452  
[kmckay@heartlandfamilyservice.org](mailto:kmckay@heartlandfamilyservice.org)

---

**From:** Geri Tolbert  
**Sent:** Wednesday, August 17, 2016 2:34 PM  
**To:** AccountsPayable  
**Cc:** Jane Shinn  
**Subject:** need a PO for Ways to Work business card order

Hi ladies, we will be ordering more business cards for the Ways to Work program in conjunction with the Kwik Shop *Make a Difference with Dollar* campaign. Details follow:

Vendor = Physicians Mutual  
Quantity = 3000 business cards  
Cost = \$102  
Program code = 21

Thanks!

**Geri Tolbert**  
Graphic Designer  
Community Relations  
Heartland Family Service  
[GTolbert@HeartlandFamilyService.org](mailto:GTolbert@HeartlandFamilyService.org)  
402-552-7069

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Hamilton Associates, P.C.

Contract Approved by Board of Directors: September 16, 2015

Not to exceed \$10,600

Contract Amended:

Payment #2

1. Computation of Payment -

Billed to date	\$7,115.00
Less Previous Payments	<u>\$4325.00</u>
Payment due this Date	<u>\$2,790.00</u>

2. Payment Approval

RECOMMENDED PAYMENT

\_\_\_\_\_  
Project Coordinator

\_\_\_\_\_  
Executive Director

Payment approved by Finance Committee

\_\_\_\_\_  
Treasurer / Finance Committee Member





# Hamilton Associates, P.C.

Certified Public Accountants and Consultants

20 PEARL STREET

P.O. BOX 959

COUNCIL BLUFFS, IA 51502

(712) 322-0277

## Bill To:

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, NE 68102-4328



Invoice No. 19923  
Date 10/31/2016  
Client No. 12235

## INVOICE

Progress billing for services rendered through October 31 in connection with the audit for the year ended June 30, 2016

	\$	2,790.00
Prior Balance		4,325.00
Total Amount Due	\$	<u>7,115.00</u>

<b>MAPA Expense Authorization Voucher</b>	
Date	10/31/16 Amt. 2,790.00
Project	99001-03
Account	10-5320
Grant	16/WOCO1
Acctg. Dir.	MRS
Exec. Dir.	
Treasurer	

### Payment In Full Due On Receipt

A 1% monthly or 15% annual finance charge will be computed on all outstanding balances over 30 days.

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Douglas County GIS

Project Title: 410.10 Douglas County GIS Activities - FY 17

Contract Approved by Board of Directors: May 18, 2016

Contract Period: July 1, 2016 - June 30, 2017

In the amount of \$ 82,000 Federal; \$35,260 Match

Payment # 1

1. Computation of Payment

Bill to Date	\$17,144.22
Less Previous Payments	<u>\$0.00</u>
Payment Due this Date	<u>\$17,144.22</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

\_\_\_\_\_  
Responsible Charge


\_\_\_\_\_  
Program Director

Payment approved by Finance Committee

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Treasurer

## Cost Breakdown Form for Actual Cost Plus Fixed Fee Agreements

Company Name:	Douglas County GIS		
Address:	1819 Farnam St - Civic Center 402		
Employer (FEIN) No.:			
Project No.:	410.10 Douglas County GIS Activities		
Project Location:	Omaha		
Control No.:			
Agreement No.:	17504101001		
Invoice No. and Date:	009 - 2016-10-26		
Progress Report Date:	2016-09-30		
% Work Completed:	20		
Current Billing Period:	Jul 2016 - Sep 2016		
<b>Actual Cost plus Fixed Fee Amount &gt;</b>	<b>Limiting Max. Amount \$81,988.00</b>	<b>Fixed Fee for Profit</b>	<b>Total Contract Amount \$81,988.00</b>
	<b>Amount</b>		
	<b>This Period</b>	<b>Previously Billed</b>	<b>To Date</b>
Direct Labor	\$12,723.93	\$0.00	\$12,723.93
Overhead @ 34.74% of Direct Labor	\$4,420.29	\$0.00	\$4,420.29
Direct Non-Labor Costs	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
Fee for Profit = % of Labor and Overhead	\$0.00	\$0.00	\$0.00
Outside Services (Subconsultants)			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
<b>Subtotal - Outside Services</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Amount Due &gt;</b>	<b>\$17,144.22</b>	<b>\$0.00</b>	<b>\$17,144.22</b>
<i>I certify that the billed amounts are actual and in agreement with the contract terms.</i>		<b>Balance:</b>	<b>\$64,843.78</b>
Signature: 	Title: GIS Coordinator		Date: 10/26/2016

Douglas County GIS Invoice 007 Q3 2015-2016 (Jan 1 - Mar 31, 2016)		Douglas County GIS Invoice 009 Q1 2016-2017 (Jul 1 - Sep 30, 2016)													
Direct Personnel Costs															
Project	Name	Hourly Rate	Description	Hours	Total	Federal 70%	Local 30%	Federal Match - Total Grant \$82,000							
								Current	Previous	Total	Budget	Balance			
Project 1 - Cityworks	Mike Schonlau	\$48.38	Salary and Wages	9.25	447.52	313.26	134.26								
Project 1 - Cityworks	Mike Schonlau	\$26.51	Fringe Benefits	9.25	245.22	171.65	73.57								
Project 1 - Cityworks	Steve Cacioppo	\$37.43	Salary and Wages	152.5	5,708.08	3,995.65	1,712.43	Project 1 Labor	4,308.91	-	4,308.91	18,824.00	14,515.09		
Project 1 - Cityworks	Steve Cacioppo	\$22.39	Fringe Benefits	152.5	3,414.48	2,390.13	1,024.35	Project 1 Fringe	2,561.78	-	2,561.78	11,232.00	8,670.22		
Project 1 - Cityworks	Nataliya Lys	\$31.37	Salary and Wages	0	-	-	-	Project 1 Indirect	2,386.88	-	2,386.88	10,322.00	7,935.12		
Project 1 - Cityworks	Nataliya Lys	\$18.73	Fringe Benefits	0	-	-	-	Project 1 Total	9,257.57	-	9,257.57	40,378.00	31,120.43		
Project 1 - Cityworks	Craig Carsley	\$31.20	Salary and Wages	0	-	-	-	Project 2 Labor	2,617.83	-	2,617.83	9,614.00	6,996.17		
Project 1 - Cityworks	Craig Carsley	\$18.68	Fringe Benefits	0	-	-	-	Project 2 Fringe	1,513.78	-	1,513.78	5,656.00	4,142.22		
			Project 1 Subtotal	161.75	9,815.28	6,870.69	2,944.59	Project 2 Indirect	1,435.32	-	1,435.32	5,243.00	3,807.68		
								Project 2 Total	5,566.93	-	5,566.93	20,513.00	14,945.07		
Project 2 - Data	Mike Schonlau	\$48.38	Salary and Wages	31	1,499.78	1,049.85	449.93	Project 3 Labor	1,092.08	-	1,092.08	9,892.00	8,799.92		
Project 2 - Data	Mike Schonlau	\$26.51	Fringe Benefits	31	821.81	575.27	246.54	Project 3 Fringe	629.55	-	629.55	5,812.00	5,182.45		
Project 2 - Data	Steve Cacioppo	\$37.43	Salary and Wages	19	711.17	497.82	213.35	Project 3 Indirect	598.09	-	598.09	5,393.00	4,794.91		
Project 2 - Data	Steve Cacioppo	\$22.39	Fringe Benefits	19	425.41	297.79	127.62	Project 3 Total	2,319.72	-	2,319.72	21,097.00	18,777.28		
Project 2 - Data	Nataliya Lys	\$31.37	Salary and Wages	0	-	-	-	Total	17,144.22	-	17,144.22	61,988.00	64,848.78		
Project 2 - Data	Nataliya Lys	\$18.73	Fringe Benefits	0	-	-	-								
Project 2 - Data	Craig Carsley	\$31.20	Salary and Wages	49	1,528.80	1,070.16	458.64								
Project 2 - Data	Craig Carsley	\$18.68	Fringe Benefits	49	915.32	640.72	274.60								
			Project 2 Subtotal	99	5,902.29	4,131.61	1,770.68								
Project 3 - Apps	Mike Schonlau	\$48.38	Salary and Wages	14	677.32	474.12	203.20	Total		Federal (70%)	Local (30%)	Billed	Billed % of Budget		
Project 3 - Apps	Mike Schonlau	\$26.51	Fringe Benefits	14	371.14	259.80	111.34	Project 1 Budget	\$ 57,682.00	\$ 40,377.40	\$ 12,113.22	9,257.57	23%		
Project 3 - Apps	Steve Cacioppo	\$37.43	Salary and Wages	16.5	617.60	432.32	185.28	Project 2 Budget	\$ 29,304.00	\$ 20,512.80	\$ 6,153.84	5,566.93	27%		
Project 3 - Apps	Steve Cacioppo	\$22.39	Fringe Benefits	16.5	369.44	258.60	110.84	Project 3 Budget	\$ 30,139.00	\$ 21,097.30	\$ 6,329.19	2,319.72	11%		
Project 3 - Apps	Nataliya Lys	\$31.37	Salary and Wages	0	-	-	-					17,144.22	20.9%		
Project 3 - Apps	Nataliya Lys	\$18.73	Fringe Benefits	0	-	-	-								
Project 3 - Apps	Craig Carsley	\$31.20	Salary and Wages	8.5	265.20	185.64	79.56								
Project 3 - Apps	Craig Carsley	\$18.68	Fringe Benefits	8.5	158.78	111.15	47.63								
			Project 3 Subtotal	39	2,459.47	1,721.63	737.84								
			Subtotal Direct Personnel Costs	299.75	18,177.04	12,723.98	5,453.11								
	Indirect Cost Rate	34.74%	Indirect Costs		6,314.70	4,420.29	1,894.41								
			Total		24,491.74	17,144.22	7,347.52								
Additional Billing support required:															
At the time of the first billing the County must provide a certification of its current indirect cost rate. The cost rate shall be recertified regularly.															

**MAPA Unified Work Program**

**Douglas County GIS**

**Fiscal year: 2016-2017**

**Project #1**

**Progress Report Q1**

**Project Name:**

Cityworks Work Order and Asset Management System

**Current Period Activities:**

- Provided ongoing Cityworks application configuration, database, reporting, and GIS support for City and County Departments managing transportation assets, including the City's Barricade Contractor
- Assisted Omaha Public Works Traffic Division with GIS data analysis and crash data reporting, including integration with new Omaha Police traffic accident reporting system and the State's accident reporting system
- Assisted Public Works Parking Division create new parking structure data and develop a new asset management workflow in Cityworks
- Helped Public Works Construction Division update existing GIS layers for concrete, asphalt, brick streets & sidewalks, and water main breaks. Continued asset management within Cityworks
- Continued support of Public Works Traffic Maintenance Division roadway assets and Cityworks workflows

**MAPA Unified Work Program**

**Douglas County GIS**

**Fiscal year: 2016-2017**

**Project #2**

**Progress Report Q1**

**Project Name:**

GIS Data Maintenance

**Current Period Activities:**

For this period, DCGIS worked on the following transportation data activities:

- Administer and perform maintenance on five geospatial database environments hosting transportation data used by City and County employees
- Continued maintenance of countywide address points, street centerlines, and various roadway asset features
- Worked on updated traffic crash data and reports used by Omaha Public Works for transportation planning
- Helped build workflow for mobile collection of street sign, sign post, and pavement marking data by Public Works
- Prepare multiple roadway asset data layers for upcoming Roads & Highways program implementation
- Processed multiple data requests for transportation-related information (including street centerlines, sewer, contours, various planning layers)

## **MAPA Unified Work Program**

### **Douglas County GIS**

**Fiscal year: 2016-2017**

### **Project #3**

### **Progress Report Q1**

#### **Project Name:**

GIS Applications

#### **Current Period Activities:**

For this period, DCGIS worked on the following transportation GIS application activities:

- Hosting and maintenance of various transportation GIS web and mobile applications, including DCGIS public mapping site, traffic intersection and crash editing app, SnowOps snow removal management app, Project Coordinator/Viewer, Geocortex, Citysourced, Pictometry Connect, ESRI Collector, Street Maintenance Roadway Shoulders app and others
- System administration for GIS server and software architecture supporting transportation GIS apps
- Configuration and publishing of Geocortex GIS web applications for transportation planning, traffic engineering, traffic maintenance, traffic crash inventory, road right-of-way maintenance management, design engineering, snow operations, street sweeping operations, metro-wide project coordinator and viewer, Planning bike rack management application
- Authoring, publishing, and deploying various web and mobile transportation GIS apps and services using ArcGIS Online and/or ArcGIS Server, including sign collection, bus routes, parking meters, surface parking, parking garages, pavement markings and symbols, roadway construction projects, and various map services to support new Geocortex transportation apps
- Setup and training for various mobile GIS apps for collecting and viewing transportation data in the field
- Evaluation and testing of new linear referencing software from ESRI for better roadway asset management

**Fringe Benefit Calculation for Responsible Charge - Steve Cacioppo**

Annual Salary	Estimated hours worked/year	Effective Wage rate					Insurance Cost (Per Month)
\$ 77,853.48	2080	\$ 37.43					Health \$ 1,383.09
							Dental \$ 52.34
							Accidental Death and Dismemberment (AD&D)
							Life \$ 2.63
							Vision
*Shaded areas to be completed by the LPA							Other Insurance Benefits
							Insurance Cost/month \$ 1,438.06
							Insurance Cost/hour \$ 8.30
							<b>Workmen's Compensation</b>
			Workman's Compensation Insurance - rate = \$.265 per \$100 of wages (rate = \$100 x Wage Rate = \$.09 per hr.)				\$ -
							Rate per \$100 of coverage \$
							Effective Hourly Effective Wage Rate \$ 37.43
							Workman's Compensation Insurance Cost \$ -
							<b>FICA/Medicare (7.65 %)</b>
							FICA (6.2 Percent of Effective Hourly Wage Rate) \$ 2.32
							Medicare (1.45 Percent of Effective Hourly Wage Rate) \$ 0.54
							<b>Holiday/Vacation/Sick Leave/Personal/Admin Time Off</b>
							Vacation days 20.0
							Sick Days 14.0
							Pers/Adm. Days 1.0
							Holidays 11.0
							Leave days/year 46.0
							Leave hours/year 368.0
							Normal Working Hours/day 8.0
							Normal Hours/year 2,080.0
							Adjusted Working Hours/year 1,712.0
							Effective Hourly Wage Rate \$ 37.43
							Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost \$ 8.05
							<b>Pension</b>
							Percent of Effective Wage Rate 8.5%
							Pension/Retirement Cost \$ 3.18
<b>Insurance Cost</b>	<b>Work Comp</b>	<b>6.2% FICA</b>	<b>1.45% Medicare</b>	<b>Holiday Vac Sick</b>	<b>Pension/Retirement</b>	<b>Total fringe/hour</b>	
\$8.30	\$0.00	\$2.32	\$0.54	\$8.05	\$3.18	\$22.39	
Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines							
						<b>Effective hourly rate</b> \$ 37.43	
						<b>Fringe benefits per hour</b> \$ 22.39	
						<b>Total hourly rate</b> \$ 59.82	



**Fringe Benefit Calculation for Responsible Charge - Nataliya Lys**

Annual Salary	Estimated hours worked/year	Effective Wage rate					Insurance Cost (Per Month)
\$ 65,249.60	2080	\$ 31.37					Health \$ 1,383.09
							Dental \$ 52.34
							Accidental Death and Dismemberment (AD&D)
							Life \$ 2.63
							Vision
*Shaded areas to be completed by the LPA							Other Insurance Benefits
							Insurance Cost/month \$ 1,438.06
							Insurance Cost/hour \$ 8.30
							<b>Workmen's Compensation</b>
			Workman's Compensation Insurance - rate = \$.265 per \$100 of wages (rate ÷ \$100 x Wage Rate = \$.09 per hr.)				\$ -
							Rate per \$100 of coverage \$ -
							Effective Hourly Effective Wage Rate \$ 31.37
							Workman's Compensation Insurance Cost \$ -
							<b>FICA/Medicare (7.65 %)</b>
							FICA (6.2 Percent of Effective Hourly Wage Rate) \$ 1.94
							Medicare (1.45 Percent of Effective Hourly Wage Rate) \$ 0.45
							<b>Holiday/Vacation/Sick Leave/Personal/Admin Time Off</b>
							Vacation days 12.0
							Sick Days 14.0
							Pers/Adm. Days 1.0
							Holidays 11.0
							Leave days/year 38.0
							Leave hours/year 304.0
							Normal Working Hours/day 8.0
							Normal Hours/year 2,080.0
							Adjusted Working Hours/year 1,776.0
							Effective Hourly Wage Rate \$ 31.37
							Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost \$ 5.37
							<b>Pension</b>
							Percent of Effective Wage Rate 8.5%
							Pension/Retirement Cost \$ 2.67
Insurance Cost	Work Comp	6.2% FICA	1.45% Medicare	Holiday Vac Sick	Pension/Retirement	Total fringe/hour	
\$8.30	\$0.00	\$1.94	\$0.45	\$5.37	\$2.67	\$18.73	
Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines							
						Effective hourly rate \$ 31.37	
						Fringe benefits per hour \$ 18.73	
						Total hourly rate \$ 50.10	

**Fringe Benefit Calculation for Responsible Charge - Craig Carsley**

Annual Salary	Estimated hours worked/year	Effective Wage rate					<b>Insurance Cost (Per Month)</b>	
\$ 64,896.00	2080	\$ 31.20					Health	\$ 1,383.09
							Dental	\$ 52.34
							Accidental Death and Dismemberment (AD&D)	
							Life	\$ 2.63
							Vision	
*Shaded areas to be completed by the LPA							Other Insurance Benefits	
							Insurance Cost/month	\$ 1,438.06
							Insurance Cost/hour	\$ 8.30
							<b>Workmen's Compensation</b>	
			Workman's Compensation Insurance - rate = \$.265 per \$100 of wages (rate + \$100 x Wage Rate = \$.09 per hr.)					\$ -
							Rate per \$100 of coverage	\$ -
							Effective Hourly Effective Wage Rate	\$ 31.20
							Workman's Compensation Insurance Cost	\$ -
							<b>FICA/Medicare (7.65 %)</b>	
							FICA (6.2 Percent of Effective Hourly Wage Rate)	\$ 1.93
							Medicare (1.45 Percent of Effective Hourly Wage Rate)	\$ 0.45
							<b>Holiday/Vacation/Sick Leave/Personal/Admin Time Off</b>	
							Vacation days	12.0
							Sick Days	14.0
							Pers/Adm. Days	1.0
							Holidays	11.0
							Leave days/year	38.0
							Leave hours/year	304.0
							Normal Working Hours/day	8.0
							Normal Hours/year	2,080.0
							Adjusted Working Hours/year	1,776.0
							Effective Hourly Wage Rate	\$ 31.20
							Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$ 5.34
							<b>Pension</b>	
							Percent of Effective Wage Rate	8.5%
							Pension/Retirement Cost	\$ 2.65
Insurance Cost	Work Comp	6.2% FICA	1.45% Medicare	Holiday Vac Sick	Pension/Retirement	Total fringe/hour		
\$8.30	\$0.00	\$1.93	\$0.45	\$5.34	\$2.65	\$18.68		
Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines							Effective hourly rate	\$ 31.20
							Fringe benefits per hour	\$ 18.68
							Total hourly rate	\$ 49.88

**Fringe Benefit Calculation for Responsible Charge - Mike Schonlau**

Annual Salary	Estimated hours worked/year	Effective Wage rate					Insurance Cost (Per Month)
\$ 100,621.20	2080	\$ 48.38					Health \$ 1,383.09
							Dental \$ 52.34
							Accidental Death and Dismemberment (AD&D)
							Life \$ 2.63
							Vision
							Other Insurance Benefits
							Insurance Cost/month \$ 1,438.06
							Insurance Cost/hour \$ 8.30
							<b>Workmen's Compensation</b>
			Workman's Compensation Insurance - rate = \$.265 per \$100 of wages (rate + \$100 x Wage Rate = \$.09 per hr.)				\$ -
							Rate per \$100 of coverage \$
							Effective Hourly Effective Wage Rate \$ 48.38
							Workman's Compensation Insurance Cost \$ -
							<b>FICA/Medicare (7.65 %)</b>
							FICA (6.2 Percent of Effective Hourly Wage Rate) \$ 3.00
							Medicare (1.45 Percent of Effective Hourly Wage Rate) \$ 0.70
							<b>Holiday/Vacation/Sick Leave/Personal/Admin Time Off</b>
							Vacation days 20.0
							Sick Days 14.0
							Pers/Adm. Days 1.0
							Holidays 11.0
							Leave days/year 46.0
							Leave hours/year 368.0
							Normal Working Hours/day 8.0
							Normal Hours/year 2,080.0
							Adjusted Working Hours/year 1,712.0
							Effective Hourly Wage Rate \$ 48.38
							Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost \$ 10.40
							<b>Pension</b>
							Percent of Effective Wage Rate 8.5%
							Pension/Retirement Cost \$ 4.11
<b>Insurance Cost</b>	<b>Work Comp</b>	<b>6.2% FICA</b>	<b>1.45% Medicare</b>	<b>Holiday Vac Sick</b>	<b>Pension/Retirement</b>	<b>Total fringe/hour</b>	
\$8.30	\$0.00	\$3.00	\$0.70	\$10.40	\$4.11	\$26.51	
Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines							
					<b>Effective hourly rate</b>	\$ 48.38	
					<b>Fringe benefits per hour</b>	\$ 26.51	
					<b>Total hourly rate</b>	\$ 74.88	

**DOUGLAS COUNTY, NEBRASKA  
COMPUTATION OF COUNTYWIDE INDIRECT COST RATE  
FOR THE FISCAL YEAR ENDING JUNE 30, 2017 (1)**

**I. Indirect Costs:**

Countywide Central Service Allocations	\$51,276,779
Less: City of Omaha	(\$471,933)
County Sheriff Court Operations	(\$4,489,224)
County Benefits Allocated	<u>(\$16,957,809)</u>

Total Indirect Costs \$29,357,813

II. Roll Forward Adjustment (2) (\$954,658)

III. Indirect Costs Plus Roll Forward \$28,403,155 (A)

**IV. FY 2015 Direct Salaries**

Total County Salaries	\$119,430,577
Less: Central Service Departments	<u>(\$37,669,542)</u>

Total Direct Salaries \$81,761,035 (B)

V. FY 2017 Fixed Indirect Cost Rate (A/B) 34.74%

---

(1) Based on actual FY 2015 costs.

(2) FY 2015 Indirect Cost Rate 40.03%

FY 2015 Direct Salaries \$81,761,035

Total FY 2015 Fixed Recovery \$32,728,942

Reverse Roll-forward in Fixed Rate -\$2,416,471

Adjusted FY 2015 Fixed Recovery \$30,312,471

Actual FY 2015 Indirect Costs \$29,357,813

Over Recovery \$954,658



Sequoia  
Consulting  
Group

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Omaha Public Works

Contract Number: 17504101101

Contract Approved by Board of Directors: May 18, 2016

Effective Dates: July 1, 2016 - June 30, 2017

Contract Amount of: not to exceed \$63,000 FHWA PL funds plus minimum \$27,090 match

Payment # 1

1. Computation of Payment

Bill to Date	\$18,402.59
Less Previous Payments	<u>\$0.00</u>
Payment Due this Date	<u>\$18,402.59</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

\_\_\_\_\_  
Responsible Charge / Staff Member

\_\_\_\_\_  
Program Director

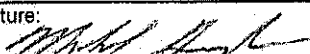
\_\_\_\_\_  
Executive Director

Payment approved by Finance Committee

\_\_\_\_\_  
Treasurer

# Cost Breakdown Form

## for Actual Cost Plus Fixed Fee Agreements with Local Funds

Company Name:		City of Omaha		
Address:		1819 Farnam, Suite 603, Omaha, Ne 68183		
Project No.:		PL-1(54)		
Project Location:		Omaha, Nebraska		
Control No.:		00956A		
Agreement No.:		VL-1603		
Invoice No. and Date:		17-1		
Progress Report Date:		30-Sep-16		
% Work Completed:		29.21%		
Current Billing Period:		1 July- 30 September 2016		
Actual Cost plus Fixed Fee Amount		Limiting Max. Amount	Fixed Fee for Profit	Totals
	100%	\$90,000.00	\$0.00	\$90,000.00
Local Share	30%	\$27,000.00	\$0.00	\$27,000.00
Federal/State Share	70%	\$63,000.00	\$0.00	\$63,000.00
		Amount		
		This Period	Previously Billed	To Date
Direct Labor		\$6,931.24	\$0.00	\$6,931.24
Overhead @ 36.22% of Direct Labor		\$2,510.50	\$0.00	\$2,510.50
Direct Labor		\$14,399.86	\$0.00	\$14,399.86
Overhead @ 7.65% of Direct Labor		\$1,101.59	\$0.00	\$1,101.59
Direct Non-Labor Costs		\$1,346.22	\$0.00	\$1,346.22
Indirect Costs		\$0.00	\$0.00	\$0.00
Outside Services (Subconsultants)				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Subtotal - Outside Services</b>				
100 % TOTAL COST INCURRED		\$26,289.41	\$0.00	\$26,289.41
30%	Local Share	\$7,886.82	\$0.00	\$7,886.82
70%	<b>Total Amount Due</b>	<b>\$18,402.59</b>	<b>\$0.00</b>	<b>\$18,402.59</b>
I certify that the billed amounts are actual and in agreement with the contract terms.			<b>Balance:</b>	\$44,597.41
Signature: 		Title: <i>ENGINEERING TECH 1</i>		Date: <i>11-3-16</i>

## INVOICE - FOR CITY OF OMAHA TRAFFIC COUNTING PROGRAM

For the period of 1 July - 30 September, 2016      INVOICE NUMBER: 17-1      DATE: 30 September, 2016

### DIRECT LABOR EXPENSES

NAME	CLASSIFICATION	HOURS	DIRECT RATE	TOTAL COSTS
Mike Gaughen	Engineering Tech 1	96	\$33.54	\$3,219.84
James Thompson	Secretary II	36	\$15.43	\$555.48
Todd Pfitzer	City Engineer	47	\$52.24	\$2,455.28
Murthy Koti	City Traffic Engineer	16	\$43.79	\$700.64
Full-time Wages				\$6,931.24
Approved O/H Rate 36.22%				\$2,510.50
Full-time Labor Total				<u>\$9,441.74</u>
Garry Williams	Engineering Aide I	294	\$15.93	\$4,683.42
Ron January	Engineering Aide I	312	\$15.93	\$4,970.16
Duane Williams	Engineering Aide I	322	\$14.74	\$4,746.28
Part-time Wages				\$14,399.86
Approved O/H Rate 7.65%				\$1,101.59
Part-time Labor Total				<u>\$15,501.45</u>
<b>TOTAL LABOR</b>				<b>\$24,943.19</b>

DIRECT NON-LABOR EXPENSES	QUANTITY	RATE	TOTAL COSTS
Mileage	2,093	\$0.54	\$1,130.22
Reproduction	1800	\$0.12	\$216.00
<b>TOTAL NON-LABOR COSTS</b>			<u>\$1,346.22</u>
<b>TOTAL DIRECT LABOR AND NON-LABOR EXPENSES</b>			<b>\$26,289.41</b>
	<b>MAPA'S Contribution</b>		<b>\$18,402.59</b>
	<b>Match</b>		<b>\$7,886.82</b>



City of Omaha  
Jean Stothert, Mayor

## Public Works Department

### Traffic Engineering Division

Omaha/Douglas Civic Center  
1819 Farnam Street, Suite 603  
Omaha, Nebraska 68183-0601  
(402) 444-5220  
Fax (402) 444-5248

Robert G. Stubbe, P.E.  
Public Works Director

#### Progress Report – City of Omaha

#### Traffic Counting Program

Project Number PL-1(54)

Work completed for Current Billing Period: 1 July – 30 September, 2016

Performed turning movement counts for:

10 <sup>th</sup> & Martha	41 <sup>st</sup> & Dodge	180 <sup>th</sup> & Pacific
13 <sup>th</sup> & Dodge	42 <sup>nd</sup> & Dewey	192 <sup>nd</sup> & Honeysuckle
14 <sup>th</sup> & Cuming	42 <sup>nd</sup> & Emile	192 <sup>nd</sup> & Pacific
14 <sup>th</sup> & Leavenworth	42 <sup>nd</sup> & Harrison	204 <sup>th</sup> & Main/Roberts
15 <sup>th</sup> & Cass	42 <sup>nd</sup> & Marinda	208 <sup>th</sup> & Pacific
15 <sup>th</sup> & Douglas	48 <sup>th</sup> & S. Saddle Creek	Aurora Drive & Military
15 <sup>th</sup> & Harney	48 <sup>th</sup> & Spring	Deauville Dr/Oaks Lane & Q
15 <sup>th</sup> & Howard	52 <sup>nd</sup> & Hartman	Farnam & Happy Hollow
16 <sup>th</sup> & Harney	62 <sup>nd</sup> & Dodge	Fontenelle Blvd & Maple
17 <sup>th</sup> & Dodge	74 <sup>th</sup> Ave & Cass	JJ Pershing & Craig
17 <sup>th</sup> & Douglas	76 <sup>th</sup> & Rose Blumkin	Military & Blair High Road
18 <sup>th</sup> & Farnam	78 <sup>th</sup> & Cass	Millard South Entrance & Q
20 <sup>th</sup> & Douglas	83 <sup>rd</sup> & Harrison	N. Fwy & Chicago Ramps
20 <sup>th</sup> & Farnam	85 <sup>th</sup> & Western Ave	N. Fwy & Hamilton NB Ramps
20 <sup>th</sup> & Harney	87 <sup>th</sup> & F	N. Fwy & Hamilton SB Ramps
20 <sup>th</sup> & Leavenworth	87 <sup>th</sup> & Pacific	Oak View & West Center Road
20 <sup>th</sup> & Missouri Ave	90 <sup>th</sup> & Hickory	Regency Parkway & Harney Parkway
20 <sup>th</sup> & St. Mary's	90 <sup>th</sup> & Maple	Saddle Creek & Douglas
24 <sup>th</sup> & Harney	90 <sup>th</sup> & Westover	West Center & Industrial Road
24 <sup>th</sup> & Martha	96 <sup>th</sup> & Mockingbird	West Maple & Emmet
25 <sup>th</sup> Ave & Cuming	108 <sup>th</sup> & Military/Redick	West Maple & Heflinger Park Road
28 <sup>th</sup> & Dodge	114 <sup>th</sup> & West Dodge	
28 <sup>th</sup> & Leavenworth	120 <sup>th</sup> & Arbor Plaza	
28 <sup>th</sup> & St. Mary's	120 <sup>th</sup> & I	
30 <sup>th</sup> & Cuming	126 <sup>th</sup> & Fort	
30 <sup>th</sup> & Curtis Ave	138 <sup>th</sup> & P/Millard Avenue	
30 <sup>th</sup> & Grebe	140 <sup>th</sup> & West Center	
30 <sup>th</sup> & L/Dahlman	141 <sup>st</sup> Ave & Blondo	
31 <sup>st</sup> & Ames Ave	156 <sup>th</sup> & 155 <sup>th</sup> Ave	
32 <sup>nd</sup> Ave & Dodge	156 <sup>th</sup> & Howard	
36 <sup>th</sup> & Ames Ave	156 <sup>th</sup> & Stony Brook Blvd	
36 <sup>th</sup> & Dodge	160 <sup>th</sup> /162 <sup>nd</sup> & Blondo	
38 <sup>th</sup> & Dodge	168 <sup>th</sup> & Decatur	
39 <sup>th</sup> & Dodge	168 <sup>th</sup> & Seward	
40 <sup>th</sup> & Maple	178 <sup>th</sup> & Pacific	





City of Omaha  
Jean Stothert, Mayor

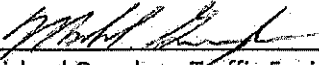
## Public Works Department

### Traffic Engineering Division

Omaha/Douglas Civic Center  
1819 Farnam Street, Suite 603  
Omaha, Nebraska 68183-0601  
(402) 444-5220  
Fax (402) 444-5248

Robert G. Stubbe, P.E.  
Public Works Director

Anticipated Work for Next Billing Period:	Monthly Traffic Counts
Information Needed from MAPA/NDOR:	None
Percent of Work Completed to Date:	29.21%
Outstanding Issues:	None

  
\_\_\_\_\_  
Michael Gaughen, Traffic Engineering  
City of Omaha (402) 444-4978

11-3-16  
\_\_\_\_\_  
Date

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractors Payment Authorization

Contractor: Live Well Omaha

Project Number & Title: 596-900 ENH-28(111) Metro Omaha Bicycle Safety Education

Contract Approved by Board of Directors: August 2012

Contract Amount of: \$153,625

Payment # 24

1. Computation of Payment

Bill to Date	\$79,715.51
Less Previous Payments	\$75,910.52
Payment Due this Date	<u>\$3,804.99</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

\_\_\_\_\_  
Responsible Charge

\_\_\_\_\_  
Program Director

\_\_\_\_\_  
Executive Director

Payment approved by Finance Committee \_\_\_\_\_

\_\_\_\_\_  
Treasurer

**BILL TO:**  
 Metropolitan Area Planning Agency  
 2222 Cuming Street  
 Omaha, NE 68102

Attn: Mike Helgerson

**REMIT TO:**  
 Live Well Omaha  
 PO Box 31518  
 Omaha, NE 68102  
 Attn: Madison  
 Haugland



Project Name	Bike Safety Education
Project Number	ENH-28(111)
Control Number	22492
Project Manager	Madison Haugland
Biling Period	10-1-16 to 10-31-16

LABOR					
Name	Title	Hours	Rate	Amount	
Sarah Sjolie	Exec Director	1.5		\$56.21	\$84.32
Madison Haugland	Program Manager	18.0		\$27.88	\$501.84
<b>Labor reimbursement request:</b>					<b>\$586.16</b>

Project Summary						
Category	Project Amount	Previously Billed	Current Billing	Billed to Date	Amount Remaining	% Billed
Direct Labor	\$54,580.49	<del>\$42,329.45</del>	\$586.16	\$42,915.61	\$11,664.88	79%
Direct Expenses						
Sub-Consultants	\$66,900.00	\$17,974.23	\$1,880.00	\$19,854.23	\$47,045.77	30%
Printing and Reproduction	\$37,800.00	\$3,092.65	\$2,290.08	\$5,382.73	\$32,417.27	14%
Mileage/Travel	\$247.50	\$218.10		\$218.10	\$29.40	88%
Lodging/Meals	\$480.00	\$15.06		\$15.06	\$464.94	3%
Other Misc. Costs	\$30,500.00	\$31,258.67		\$31,258.67	(758.67)	102%
Direct Expenses Subtotal	\$135,927.50	<del>\$52,558.71</del>	\$4,170.08	<del>\$56,728.79</del>	\$79,198.71	
<b>TOTALS</b>	<b>\$190,507.99</b>	<b><del>\$94,888.16</del></b>	<b>\$4,756.24</b>	<b>\$99,644.40</b>	<b>\$90,863.59</b>	<b>110%</b>

**TOTAL REIMBURSEMENT REQUEST: \$4,756.24**

*x 80% = \$3,804.99*

## Cost Breakdown Form

### for Actual Costs Fixed Fee Agreement

Company Name:	Live Well Omaha P.O. Box 31518, Omaha, NE
Address:	68131
Employer No.:	47-0834161
Project No.:	ENH-28(111)
Project Location:	Douglas and Sarpy Counties
Control No.:	22492
Agreement No.:	
Invoice No. and Date:	Invoice 22, November 16, 2016
progress Report Date:	16-Nov-16
% Work Completed:	110%
Current Billing Period:	10/1/6 to 10/31/16

Actual Costs	This Period	Previously Billed	To Date
Direct Labor	\$586.16	\$42,329.45	\$42,915.61
Direct Expenses	\$4,170.08	\$52,558.71	\$56,728.79
Local Match	\$951.25	\$18,977.63	\$19,928.88
<b>TOTAL AMOUNT DUE</b>	<b>\$3,804.99</b> ✓		

I certify that the billed amounts are actual in agreement with the contract terms.

Signature:

Title


Date

Project Manager

11/16/2016

*Madison Haugland*

TE Grant Hours 10-1-16 to 10-31-16						
Day	Client	User	Project	Task	Madison's Hours	Sarah's Hours
10/05/2016	MAPA	Madison Haugland	TE Grant	Invoicing	1.0	
10/06/2016	MAPA	Madison Haugland	TE Grant	Invoicing	0.5	
10/06/2016	MAPA	Madison Haugland	TE Grant	Paperwork	0.7	
10/07/2016	MAPA	Madison Haugland	TE Grant	Invoicing	0.5	
10/07/2016	MAPA	Madison Haugland	TE Grant	Invoicing	1.0	
10/07/2016	MAPA	Madison Haugland	TE Grant	Invoicing	1.0	
10/07/2016	MAPA	Madison Haugland	TE Grant	Paperwork	1.3	
10/07/2016	MAPA	Madison Haugland	TE Grant	Scheduling Classes	1.0	
10/12/2016	MAPA	Madison Haugland	TE Grant	Promoting Class	0.5	
10/12/2016	MAPA	Madison Haugland	TE Grant	Scheduling Classes	0.5	
10/13/2016	MAPA	Madison Haugland	TE Grant	Scheduling Classes	0.5	
10/14/2016	MAPA	Sarah Sjolie	TE Grant	Planning		0.5
10/14/2016	MAPA	Madison Haugland	TE Grant	Paperwork	0.5	
10/17/2016	MAPA	Madison Haugland	TE Grant	Paperwork	0.5	
10/18/2016	MAPA	Sarah Sjolie	TE Grant	Planning		1.0
10/18/2016	MAPA	Madison Haugland	TE Grant	Contract Agreement Planning/Writin	0.5	
10/18/2016	MAPA	Madison Haugland	TE Grant	Scheduling Classes	1.0	
10/18/2016	MAPA	Madison Haugland	TE Grant	Scheduling Classes	0.5	
10/21/2016	MAPA	Madison Haugland	TE Grant	Coordinating Incentives	1.0	
10/24/2016	MAPA	Madison Haugland	TE Grant	Coordinating Instructors	1.0	
10/25/2016	MAPA	Madison Haugland	TE Grant	Promoting Class	0.5	
10/25/2016	MAPA	Madison Haugland	TE Grant	Promoting Class	1.0	
10/26/2016	MAPA	Madison Haugland	TE Grant	Incentive Purchasing	1.0	
10/26/2016	MAPA	Madison Haugland	TE Grant	Promoting Class	1.0	
10/31/2016	MAPA	Madison Haugland	TE Grant	Scheduling Classes	1.0	
					18.0	1.5

X   
 Manager Approval

Category	Date	Name	Hours	Current Billing
Direct Labor				
	10/1/16 - 10/31/16	Sarah Sjolie	1.5	\$84.32
	10/1/16 - 10/31/16	Madison Haugland	18	\$501.84
Direct Labor Total				<b>\$586.16</b>
Direct Expenses				
Sub-Consultants	10/3/2016	Pell Duvall INV 13		\$860.00 ✓
	10/10/2016	Pell Duvall INV 14		\$500.00 ✓
	10/17/2016	Pell Duvall INV 14		\$520.00 ✓
Sub-consultants total				<b>\$1,880.00</b> ✓
Printing and Reproduction	10/3/2016	Interstate Printing		\$1,927.08 ✓
	10/26/2016	League of American Bicyclist		\$363.00 ✓
P&R Total				<b>\$2,290.08</b>
Mileage				
Milage Total				<b>\$0.00</b>
Other Misc. Costs				
Other Misc. Costs total				<b>\$0.00</b>
Direct Expenses Subtotal				<b>\$4,170.08</b>
<b>TOTAL REIMBURSEMENT REQUEST:</b>				<b>\$4,756.24</b>

The League is a 501(c)3 nonprofit organization. Donations are fully tax-deductible unless otherwise noted. Personal membership dues are partially tax-deductible; a tax statement is included with the membership card.

**PELL DUVALL CONSULTING**

**INVOICE**

402.630.7181  
pell.duvall@gmail.com

511 N 36th St  
Omaha, NE 68131

Live Well Omaha  
1516 Cuming St  
Omaha, NE 68102  
Date: 10/3/16

Project Title: Bike Education - TE Grant  
Project Description: Education and Planning  
P.O. Number: N/A  
Invoice Number: LWO0013  
Terms: payable upon receipt

Description	Quantity	Unit Price	Cost
Billable time - TS101 and LCI planning 9/19/2016 -	4.0	\$ 40.00	\$ 160.00
Billable time - Helmet & Education 9/23/2016 - Bellevue	0.5	\$ 40.00	\$ 20.00
Billable time - TS101 and LCI planning 9/26/2016 -	6.0	\$ 40.00	\$ 240.00
Billable time - TS101 and LCI planning 9/27/2016 -	4.0	\$ 40.00	\$ 160.00
Billable time - TS101 and LCI planning 9/28/2016 -	2.0	\$ 40.00	\$ 80.00
Billable time - TS101 and LCI planning 9/28/2016 -	5.0	\$ 40.00	\$ 200.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
		Subtotal	\$ 860.00
	Tax		\$ 0.00
		Total	\$ 860.00

Thank you for your business!



---

**PELL DUVALL CONSULTING****INVOICE**

402.630.7181  
pell.duvall@gmail.com

511 N 36th St  
Omaha, NE 68131

Live Well Omaha  
1516 Cuming St  
Omaha, NE 68102  
Date: 10/10/16

Project Title: Bike Education - TE Grant  
Project Description: Education and Planning  
P.O. Number: N/A  
Invoice Number: LWO0014  
Terms: payable upon receipt

Description	Quantity	Unit Price	Cost
Billable time - TS101 and LCI planning 10/03/2016	3.0	\$ 40.00	\$ 120.00
Billable time - Education planning meeting with Mike Grube 10/4/2016	2.0	\$ 40.00	\$ 80.00
Billable time - Education planning with Wellcom 10/4/2016	2.0	\$ 40.00	\$ 80.00
Billable time - TS101 and LCI planning 10/05/2016 -	4.0	\$ 40.00	\$ 160.00
Billable time - Education planning with BUMP/Food Collective 10/07/2016	1.5	\$ 40.00	\$ 60.00
		\$ 40.00	\$ 0.00
		\$ 40.00	\$ 0.00
		\$ 40.00	\$ 0.00
		\$ 40.00	\$ 0.00
		Subtotal	\$ 500.00
	Tax		\$ 0.00
		Total	\$ 500.00 ✓

Thank you for your business!

**PELL DUVALL CONSULTING**

**INVOICE**

402.630.7181  
pell.duvall@gmail.com

511 N 36th St  
Omaha, NE 68131

Live Well Omaha  
1516 Cuming St  
Omaha, NE 68102  
Date: 10/17/16

Project Title: Bike Education - TE Grant  
Project Description: Education and Planning  
P.O. Number: N/A  
Invoice Number: LWO0015  
Terms: payable upon receipt

Description	Quantity	Unit Price	Cost
Billable time - TS101 and LCI planning 10/10/2016	5.0	\$ 40.00	\$ 200.00
Billable time - Education presentation to MSO board 10/12/2016	2.0	\$ 40.00	\$ 80.00
Billable time - TS101 and LCI planning 10/13/2016	2.0	\$ 40.00	\$ 80.00
Billable time - Education research with DBC 10/13/2016	2.0	\$ 40.00	\$ 80.00
Billable time - TS101 and LCI planning 10/10/2016	2.0	\$ 40.00	\$ 80.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
		Subtotal	\$ 520.00
	Tax		\$ 0.00
		Total	\$ 520.00

Thank you for your business!



# INTERSTATE PRINTING CO.

2002 North 16th Street • Omaha, NE 68110  
P.O. Box 3667 • Omaha, NE 68103  
402.341.8028 • 800.788.4177 • Fax: 402.341.6168

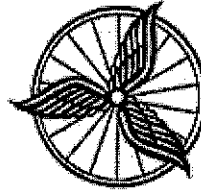
**Invoice:** 19742  
**Invoice Date:** October 03, 2016  
**Job:** 108942  
**Salesperson:** Jim Mancuso  
**Purchase Order:**

**Bill To:** 0942  
Live Well Omaha  
Attn: Madison Haugland  
1516 Cuming Street  
P O Box 31518  
Omaha NE 68131

Qty Shipped	Description	Amount
1,500	Bike Map	1,801.00
	Net Sales:	1,801.00
	Tax:	126.08
	<b>Invoice Total:</b>	<b>1,927.08</b>

Terms: Net 30 Days

**Receipt**  
ORDER-98762



**THE LEAGUE**  
OF AMERICAN BICYCLISTS  
*since 1880*

**Order Information**

Date 10/26/2016  
PO Number  
Status Paid  
Balance Due \$0.00  
Credit Due \$0.00

**Customer Information**

Company Name Live Well Omaha  
Account Phone  
Billing Street 1516 Cuming St  
Billing City Omaha  
Billing State/Province NE  
Billing Zip/Postal Code 68102  
Billing Country

**Order Line Items**

Product	Short Description	Unit Price	Quantity	Unit Discount	Total
Quick Guides - English		\$3.00	100	\$2.00	\$100.00 ✓
Smart Cycling Student Manual	Get the new Smart Cycling Student Manual!	\$20.00	20	\$8.00	\$240.00 ✓
Adult Bookmarks- set of 100		\$10.50	1	\$0.00	\$10.50 ✓
Youth Bookmarks- set of 100		\$12.50	1	\$0.00	\$12.50 ✓
				Tax Amount	\$0.00
				<b>Total</b>	<b>\$363.00</b>

**Payments**

Date Received	Type	Authorization ID/Check Number	Amount
10/26/2016	Credit Card	8712602658	\$363.00

**Progress Report No. 22**

**Project Name: Bike Safety Education**

**Project Number: ENH-28(111)**

**Control Number: 22492**

**Project Manager: Madison Haugland**

**Billing Period: 10-1-16 to 10-31-16**

The following is a summary of project work performed by the Live Well Omaha team for the project during the invoice period noted above:

**CURRICULUM DEVELOPMENT**

**Best practices review and toolkit complete; steering committee seated, curriculum development well underway, outreach to school districts complete**

Complete; school outreach determined that train the trainer for PE teachers not possible.

**Curriculum development and supporting documentation drafted; performatives and skills test drafted. Materials**

Complete; using LAB materials and curriculum.

**SAFETY EDUCATION DELIVERY**

In progress, on schedule (42 adult and 67 youth classes since 2013). See attached report for detailed information and number of people reached.

**TRAINING THE TRAINERS**

**Market second TS101/LCI pair to target professionals**

Complete. LCI course was held October 18-20, 2013

**Conduct second LCI Course**

Complete. LCI course was held October 18-20, 2013. 6 new instructors were certified.

**Market third TS101/LCI pair to target professionals; coordinate 3rd LCI class**

In Progress. Potential for City of Omaha Parks & Rec employees and community members for Fall 2016/Spring 2017, based on demand.

**Conduct third LCI Course**

In Progress. Will schedule for 2017 based on demand.

**PROCUREMENT AND ADMINISTRATION**

**Set up financial management system, prepared requirements draft RFP for safety brochure design**

Complete.

**Release RFP for safety brochure design and production, etc.**

Complete. Using LAB materials; design of new materials not necessary.

**Procure materials needed to deliver classes; manage contract instructors remuneration; third and fourth progress reports**

Complete. Materials being ordered from LAB on an on-demand basis (\*\*SINGLE SOURCE MATERIAL\*\*)

Complete/In Progress: Will purchase more throughout 2016.

Complete: Submitted bid documentation and approval from MAPA.

Complete. Agreement reached with wholesale supplier (QBP) to purchase lights/reflective materials for future classes

**Design and production of 10,000 updated metro commuter bike maps**

Complete. Map printed and distributed. Maps can be picked up or delivered on request.



## Progress Report

---

**Project No:** Bike Safety Education  
ENH-28(111)  
22492

**Location:** Omaha Metro, Nebraska  
**Type of Work:** Bike Safety Education

**Progress:** October 1 – 31 2016  
**Progress Report No:** 22

---

### **Project progress this reporting period:**

1. Taught 1 adult bike safety class
  - a. Intense Smart Cycling Class – 5 adults
    - i. Pre-requisite for LCI Seminar we're planning for the Spring
2. Outreach to community and potential LCIs to plan future classes and get the word out on the grant:
  - a. Potentially working with The Bike Union, The Hunger Collaborative, and Mode Shift Omaha on an educational opportunity
  - b. Planning to work with **WELLCOM** in FY17 in workplace setting as a part of their Active Commuting Program.
  - c. Met with the Ronald McDonald House on a potential education opportunity.
  - d. Met with Safe Kids Douglas County to educate new staff member on this grant and the work.
3. 1 adult Smart Cycling class being held in November 2016
4. Working with Pell Duvall to schedule LCI Seminar in Spring 2017
  - a. Collaborated on LCI outreach, recruiting and LCI class protocol.
5. Reprinted 1,500 of the 2015 Omaha Bicycle Maps
6. Purchased class materials for Smart Cycling Seminars and future educational opportunities.

### **Upcoming project tasks to be accomplished:**

1. Write RFP for website
2. Select subcontractor for website
3. Manage creation of website
4. Coordinate upcoming classes!
5. Promote upcoming classes!
6. Staff upcoming classes!
7. Order lights and helmets for upcoming classes!
8. Execute upcoming classes!

### **Items required from client:**

None

### **Unresolved project issues affecting the schedule:**

None

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractors Payment Authorization

Contractor: Live Well Omaha

Project Number & Title: 159045004 Live Well Omaha Commuter Challenge

Contract Approved by Board of Directors: April 20, 2016

Effective: 04/11/2016 – 12/31/2017

Contract Amount of: \$19,440

Payment #5

1. Computation of Payment

Bill to Date	\$6,567.33
Less Previous Payments	5,539.92
Payment Due this Date	<u>\$1,027.41</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

\_\_\_\_\_  
Responsible Charge/Employee

\_\_\_\_\_  
Program Director

\_\_\_\_\_  
Executive Director

Payment approved by Finance Committee \_\_\_\_\_

\_\_\_\_\_  
Treasurer

**BILL TO:**

Metropolitan Area Planning Agency  
 2222 Cuming Street  
 Omaha, NE 68102

Attn: Sue Cutsforth

**REMIT TO:**

Live Well Omaha  
 PO Box 31518  
 Omaha, NE  
 Attn: Madison  
 Haugland



Project Name	Live Well Omaha Commuter Challenge
Contract Number	
Project Manager	Madison Haugland
Billing Period	10/1/16 - 10/31/16

<b>LABOR</b>					
Name	Title	Hours	Rate	Amount	Amount
Sarah Sjolie	Exec Director	1.5	56.21	84.32	84.32
Courtney Brewer	Comm Coord	1.7	34.88	59.30	59.30
Madison Haugland	Active Living Coorc	36	27.88	1,003.68	1,003.68
<b>Labor reimbursement request:</b>				<b>\$1,147.29</b>	

Category	Project Amount	Previously		Current Billing	Amount		% Billed
		Billed	Billed		Billed to Date	Remaining	
Direct Labor	\$15,900.00	\$5,384.45		\$1,147.29	\$6,531.74	\$9,368.26	41%
Direct Expenses							
Data Tool	\$4,000.00	\$45.00		\$9.00	\$54.00	\$3,946.00	1%
Postage and Delivery	\$200.00	\$88.93		\$11.22	\$100.15	\$99.85	50%
Office Supplies	\$200.00	\$101.99		\$0.00	\$101.99	\$98.01	51%
Bike Valet Services	\$0.00	\$675.00		\$0.00	\$675.00	(\$675.00)	0%
Direct Expenses Subtotal	\$4,400.00	\$910.92		\$20.22	\$931.14	\$3,468.86	21%
Indirect Expenses 10%		\$629.55		\$116.75	\$746.30	(\$746.30)	
<b>TOTALS</b>	<b>\$20,300.00</b>	<b>\$6,924.92</b>	✓	<b>\$1,284.26</b>	<b>\$8,209.16</b>	<b>\$12,090.82</b>	✓ 40%

**TOTAL REIMBURSEMENT REQUEST: \$1,284.26**

X 9070  
 1027.41



**Cost Breakdown  
 Form  
 for Actual Costs  
 Fixed Fee  
 Agreement**

Company Name:	Live Well Omaha P.O. Box 31518, Omaha, NE 68131
Address:	NE 68131
Employer No:	47-0834161
Contract No.:	
Project Location: Douglas and Sarpy Counties Control No.: Agreement No.: Invoice No. and Date: Invoice 10, November 16, 2016 progress Report Date: 16-Nov-16 % Work Completed: 16% Current Billing Period: 10-1-16 to 10-31-16	

Actual Costs	This Period	Previously Billed To Date	
Direct Labor	\$1,147.29	\$5,384.45	\$6,531.74
Direct Expenses	\$20.22	\$910.92	\$931.14
Indirect Expenses	\$116.75	\$629.55	\$746.30
Local Match	\$256.85	\$1,384.98	\$1,641.84
<b>TOTAL AMOUNT DUE</b>	<b>\$1,027.41</b>		

I certify that the billed amounts are actual in agreement with the contract terms.

Signature: \_\_\_\_\_ Title: Project Manager Date: 11/16/2016

*Madison Haugland*

Live Well Omaha Commuter Challenge Hours 10-1-16 to 10-31-16							
Day	Client	User	Project	Task	Madison's Hours	Courtney's Hours	Sarah's Hours
10/03/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Data Analysis	3.0		
10/03/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Data Analysis	1.0		
10/03/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Data Analysis	0.7		
10/03/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination	1.5		
10/03/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination	1.2		
10/04/2016	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach - Certificates		0.2	
10/04/2016	MAPA	Courtney Brewer	LWO Commuter Challenge	*Outreach - Certificates		1.5	
10/04/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Data Analysis	1.0		
10/04/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Data Analysis	2.3		
10/04/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination	0.5		
10/04/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Event Coordination	2.5		
10/04/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication	1.5		
10/04/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication	1.0		
10/05/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication	0.5		
10/05/2016	MAPA	Madison Haugland	LWO Commuter Challenge	Admin Tasks	4.0		
10/06/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication	0.5		
10/06/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication	1.0		
10/06/2016	MAPA	Madison Haugland	LWO Commuter Challenge	Admin Tasks	0.8		
10/07/2016	MAPA	Madison Haugland	LWO Commuter Challenge	Admin Tasks	0.5		
10/07/2016	MAPA	Madison Haugland	LWO Commuter Challenge	Admin Tasks	1.0		
10/07/2016	MAPA	Madison Haugland	LWO Commuter Challenge	Admin Tasks	1.0		
10/07/2016	MAPA	Madison Haugland	LWO Commuter Challenge	Admin Tasks	1.0		
10/11/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication	1.0		
#####	MAPA	Sarah Sjolie	LWO Commuter Challenge	Admin Tasks			0.5
10/14/2016	MAPA	Madison Haugland	LWO Commuter Challenge	Admin Tasks	0.5		
10/17/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Data Analysis	1.5		
10/17/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication	1.0		
10/17/2016	MAPA	Madison Haugland	LWO Commuter Challenge	Admin Tasks	0.5		
10/18/2016	MAPA	Sarah Sjolie	LWO Commuter Challenge	Planning			1.0
10/18/2016	MAPA	Madison Haugland	LWO Commuter Challenge	Participant Communication	1.0		
10/18/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication	1.0		
10/18/2016	MAPA	Madison Haugland	LWO Commuter Challenge	Admin Tasks	0.5		
10/20/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Data Analysis	0.5		
10/21/2016	MAPA	Madison Haugland	LWO Commuter Challenge	*Participant Communication	1.0		
10/21/2016	MAPA	Madison Haugland	LWO Commuter Challenge	Admin Tasks	1.0		
10/31/2016	MAPA	Madison Haugland	LWO Commuter Challenge	Participant Communication	1.0		
					36.0	1.7	1.5

x   
 Manager Approval

Category	Date	Name	Hours	Current Billing
<u>Direct Labor</u>				
	10/1/16 to 10/31/16	Sarah Sjolie	1.5	\$84.32
	10/1/16 to 10/31/16	Courtney Brewer	1.7	\$59.30
	10/1/16 to 10/31/16	Madison Haugland	36	\$1,003.68
				<b>\$1,147.29</b>
<u>Direct Expenses</u>				
<b>Data Tool</b>	10/6/2016	Heroku Hosting		\$9.00 ✓
Data Tool Total				<b>\$9.00</b>
<b>Postage and Delivery</b>				
	10/13/2016	USPS		\$1.82 ✓
	10/21/2016	USPS		\$9.40 ✓
P & D Total				<b>\$11.22</b>
<b>Office Supplies</b>				
Office Supplies Total				<b>\$0.00</b>
<b>Bike Valet Services</b>				
Bike Valet Services Total				<b>\$0.00</b>
Direct Expenses Subtotal				<b>\$20.22</b> ✓
<b>TOTALS</b>				<b>\$1,167.51</b>

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount
Ordinary Income/Expense								
Expense								
6550 · Office/General Administrative								
6160 · Dues and Subscriptions								
Check	10/6/2016	Debit	Heroku		Unrestricted:Commuter Ch 1006 · Dund			9
Total 6160 · Dues and Subscriptions								9
6250 · Postage and Delivery								
Check	10/13/2016	Debit	USPS		Unrestricted:Commuter Ch 1006 · Dund			1.82
Bill	10/21/2016		USPS	PO Box 31511	Unrestricted:Commuter Ch 2000 · Accou			9.4
Total 6250 · Postage and Delivery								11.22
Total 6550 · Office/General Administrative								20.22
Total Expense								20.22
Net Ordinary Income								-20.22
Net Income								-20.22

Account:  
omahacommuterchallengeops@gmail.com

Billed to:  
Sarah Sjolie  
PO Box 31518  
Omaha NE, 68131  
US

Billing period:  
September 01, 2016 - October 01, 2016

Invoice #:  
8654543

Charges	Amount
Application dynos	\$ 0.00
Add-on services	\$ 9.00
Subtotal:	\$ 9.00
Total:	\$ 9.00 ✓



## Progress Report

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**Project No:** Live Well Omaha Commuter Challenge

**Location:** Omaha Metro, Nebraska

**Dates Covered:** October 1 - 30, 2016

**Type of Work:** Commuter Challenge

**Progress Report No:** 10

---

### Project progress this reporting period:

1. Community Catalyst Events

- a. Commuter Challenge Wrap-Up Party was held on October 4, 2016
- b. Attendees celebrated the successes of the LWOCC
- c. There was a short program with awards and stories from commuters representing each mode
- d. 20 participants attended

2. Communications Strategy

- a. Posted and shared on the LWOCC **Facebook page** for extra communication with challengers:  
<https://www.facebook.com/groups/LWOCC/?ref=bookmarks>
- b. Sent a **weekly email** to incentive winners.
- c. Shared "**People on the Move**" once monthly in the LWO Weekly Digest. – Ken Curran

3. Data Analysis and Participant Outreach

- a. Merged and compiled data for both websites
- b. Found totals for entire challenge
- c. Found top category winners
  - i. Male and Female
  - ii. Bike, bus, walk and carpool
- d. Courtney created certificates and I email notified category winner
- e. Found final weekly prize winners and contacted them
- f. Found final monthly prize winners and contacted them
- g. Packaged and mailed prizes at winners request

### End of Challenge Data:

- 513,122.3 Miles Logged
- 26,149 Trips Logged
- 23,326,925 Calories Burned
- \$396,549 Saved
- 289,195 lbs of CO2 Saved
- 577 people logged at least 1 bicycle trip
- 128 people logged at least 1 bus/walk/carpool trip

**Cumulative Bike Stats 2006-2016**

- Miles: 3,113,207
- Trips: 200,701
- Pounds of CO2: 2,851,698
- Calories Burned: 168,113,178
- Pounds Lost: 48,032

**Event Bicycle Valet Parking Analysis**

- Please see attached report from Omaha Bikes

**Upcoming project tasks to be accomplished:**

1. Research Tool for Data Tracking
2. Create RFP for Tool for Data Tracking
3. Coordinate with Omaha Bikes on promoting LSBI at Bike Valet Events
4. Execute RFP process
5. Manage subcontractor after selection of RFP

**Items required from client:**

None

**Unresolved project issues affecting the schedule:**

None

# Omaha Bikes - Event Bike Parking Impact Analysis

01 October 2016

Omaha Bikes is a 501(c)(3) nonprofit organization that is committed to making Omaha a premier metropolitan area for the bicycling public. For many years, Omaha Bikes' bike valet was limited to our Dust Off Your Bike tune-up and bike valet at Earth Day Omaha and Bike to the Ballpark Bike Valet at College World Series. Omaha Bikes is updating equipment and expanding its Bike To event parking services to many more events in the Omaha Metro area to improve air quality in the region.

To date in 2016, we have parked **4822 bikes with riders logging 11,500 miles!** With an average ride distance of over 9 miles round trip to area events, riders began in **67 different zip codes** near the Omaha Metro area.





**This program has improved air quality in the Omaha Metro area; reducing emissions by over 760,000 kilograms in 2016!**

**Bike To the Airshow at Offutt AFB open house 30-31 July 2016**

**249 rides with 2841 miles**



Bike To the Airshow 2016 was new record turnout for us! Beautiful weather on Saturday and our corral just next to the flight deck! We also collaborated with Live Well Omaha to provide 30 helmets to riders.

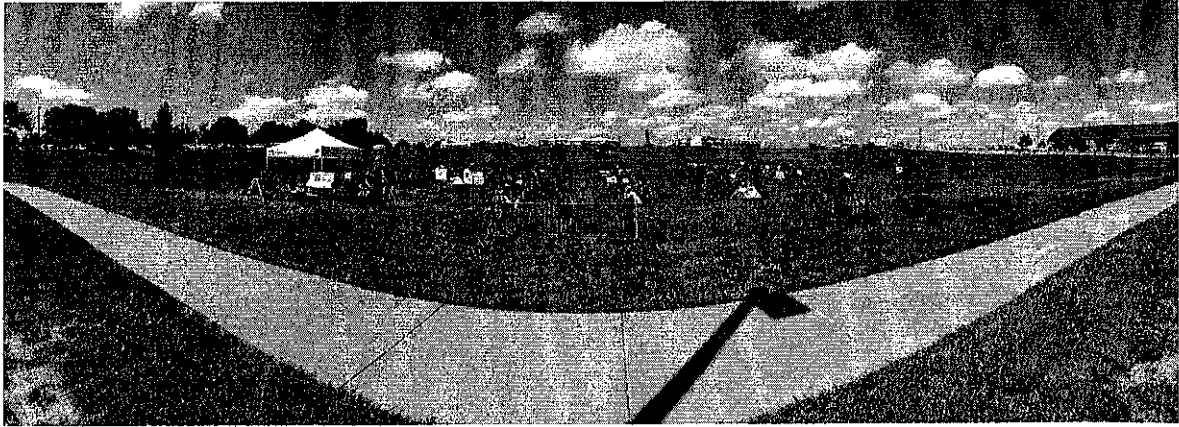
The event was well-promoted by press conference with news coverage on two local television stations! Speakers included: Bellevue Mayor Rita Sanders, Omaha Bikes Executive Director Pell

Duvall, and Offutt Open House Director Captain John Nagy.

Additional social media promotion collaboration with Omaha Bikes, Bellevue Bicycle Club, Live Well Omaha, and Offutt Air Force Base.

Any additional estimated 100-150 bicycle riders were observed watching the airshow from the nearby Keystone Trail that were not able to be recorded. This biannual event is a family-friendly event. Children of

all ages (see cover photo) rode to see the show!





Participants were guided by directional signs. A two-way protected bike lane, in collaboration with Sarpy County, was set up with cones, so bicycle riders had a safe route free of motor vehicle traffic!



## **Bike To Maha Music Festival - August 19-20th**

**43 rides with 330.8 miles**

This event was operated by Maha Music Festival Volunteers with coordinated promotion by Omaha Bikes, Maha Music Festival, and Aksarben Village.

## **Bike To Farnam Festival - Oct 8th**

**9 rides with 99 miles**

Bike To Taste of Omaha was well received by the riders that located the corral. With limited promotion by the event promoter, not many new bike parking would be available.

## **USA Triathlon Nationals - August 13-14th**

**4000 rides with 4000 miles (estimated)**

This event was operated by Greenstreet Cycles volunteers with coordinated promotion by Omaha Bikes. Racing miles are not counted. Estimate is based on triathlon participants transportation rides to, from, and during the event.

## **Bike To Jazz on the Green -**

**25 rides with 200 miles (estimated)**

This event was operated by Midtown Crossing. Racks were placed for riders to self park and encouraged to report their ride. Spot checks were also performed by Omaha Bikes and Midtown crossing staff to estimate use.

## **Bike To Aksarben Farmers Market**

**4 rides with 25 miles (estimated)**

This event was operated by Aksarben Village. Racks were placed for riders to self park and encouraged to report their ride. Spot checks were also performed by Omaha Bikes staff to estimate use.

# Emission Reduction Reporting

The following tables reflect the amount the annual emissions reduction for our Metro Bike Parking Events.

Events with tabulated data	CO2	NOx	CO	VOC
<b>Emissions Rate for Criteria Pollutants</b>	<b>563.19</b>	<b>1.62</b>	<b>12,551</b>	<b>1.727</b>
<i>Based on Emissions Rate @ Average Trip Speed from IDOT ICAAP Emissions Rate Tables for All Vehicles</i>				
<b>Total Annual Direct Emissions Reduction (kg)</b>	<b>164,331</b>	<b>473</b>	<b>3,662</b>	<b>504</b>

Events with estimated data	CO2	NOx	CO	VOC
<b>Emissions Rate for Criteria Pollutants</b>	<b>563.19</b>	<b>1.62</b>	<b>12,551</b>	<b>1.727</b>
<i>Based on Emissions Rate @ Average Trip Speed from IDOT ICAAP Emissions Rate Tables for All Vehicles</i>				
<b>Total Annual Direct Emissions Reduction (kg)</b>	<b>576,349</b>	<b>1,658</b>	<b>12,844</b>	<b>1,767</b>

Total emissions saved	CO2	NOx	CO	VOC
<b>Emissions Rate for Criteria Pollutants</b>	<b>563.19</b>	<b>1.62</b>	<b>12,551</b>	<b>1.727</b>
<i>Based on Emissions Rate @ Average Trip Speed from IDOT ICAAP Emissions Rate Tables for All Vehicles</i>				
<b>Total Annual Direct Emissions Reduction (kg)</b>	<b>740,680</b>	<b>2,131</b>	<b>16,506</b>	<b>2,271</b>

Bike Event Parking Impact by Zip Code

Zip Code	Total Miles	Zip Code	Total Miles
50311	6	68114	279.8
51031	20	68116	80
51501	179	68118	43
51502	12	68121	24
51503	384	68122	41
51505	3	68123	656.4
51509	10	68124	142
51510	68	68127	171
51540	21	68128	34
51553	36	68129	22
51559	4	68130	17
51561	30	68131	291
51601	4	68132	714
60102	10	68133	289
60642	10	68134	161.6
68005	119	68135	24
68008	81	68136	134
68014	12	68137	21
68022	65	68138	4
68046	618.8	68139	4
68064	55	68144	92
68065	4	68146	46
68073	24	68147	76
68102	230.5	68154	117
68104	437.8	68157	10
68105	214	68164	101
68106	376.2	68178	1
68107	99	68310	10
68108	128	68423	6
68110	66	68501	3
68111	63	68502	12
68112	50	68505	16
68113	222	68508	15
		68818	24

SADDLE CREEK  
608 N SADDLE CREEK RD  
OMAHA

NE  
68132-9998  
3066560117

10/13/2016 (800)275-8777 9:55 AM

Product Description	Qty	Final Price
---------------------	-----	-------------

First-Class Mail	1	\$1.15
------------------	---	--------

Large Envelope  
(Domestic)  
(OMAHA, NE 68114)  
(Weight: 0 Lb 1.80 Oz)  
(Expected Delivery Day)  
(Saturday 10/15/2016)

Affixed Postage	1	(\$0.94)
-----------------	---	----------

First-Class Parcel Service	1	\$3.02
----------------------------	---	--------

(Domestic)  
(OMAHA, NE 68104)  
(Weight: 0 Lb 5.80 Oz)  
(Expected Delivery Day)  
(Saturday 10/15/2016)  
(USPS Tracking #)  
(9500 1126 8723 6287 0298 28)

Affixed Postage	1	(\$1.41)
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Total		\$1.82
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Credit Card Remitd		\$1.82
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(Card Name: MasterCard)  
(Account #: XXXXXXXXXXXX5457)  
(Approval #: 066018)  
(Transaction #: 844)

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit USPS.com. USPS Tracking or call 1-800-222-1811.

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to

SADDLE CREEK  
608 N SADDLE CREEK RD  
OMAHA

NE  
68132-9998  
3066560117

10/21/2016 (800)275-8777 9:44 AM

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

Wonder Woman (Unit Price:\$9.40)	1	\$9.40
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Total		\$9.40
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Credit Card Remitd		\$9.40
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(Card Name:MasterCard)  
(Account #:XXXXXXXXXXXX5457)  
(Approval #:043159)  
(Transaction #:940)

Order stamps at [usps.com/shop](http://usps.com/shop) or call  
1-800-Stamp24. Go to  
[usps.com/clicknship](http://usps.com/clicknship) to print shipping  
labels with postage. For other  
information call 1-800-ASK-USPS.

\*\*\*\*\*  
Get your mail when and where you want  
it with a secure Post Office Box. Sign  
up for a box online at  
[usps.com/poboxes](http://usps.com/poboxes).  
\*\*\*\*\*

All sales final on stamps and postage  
Thank you for your business

All sales final on stamps and postage  
Refunds for guaranteed services only  
Thank you for your business

HELP US SERVE YOU BETTER

TELL US ABOUT YOUR RECENT  
POSTAL EXPERIENCE

Go to:  
<https://postalexperience.com/Pos>

840-5680-0630-003-00010-17699-02

or scan this code with  
your mobile device:



or call 1-800-410-7420.

YOUR OPINION COUNTS

Bill #: 840-56800630-3-1017699-2  
Clerk: 15



METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Steve Jensen Consulting, LLC

Contract Approved by Board of Directors: March 26, 2015

Contract Amount of: \$31,200

Contract Period: 04/01/15 – 06/030/16

Payment #6

1. Computation of Payment

Bill to Date	\$20,442.50
Less Previous Payments	16,250.00
Payment Due this Date	<u>\$4,192.50</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

\_\_\_\_\_  
Responsible Charge/ Staff

\_\_\_\_\_  
Program Director

\_\_\_\_\_  
Executive Director

Payment approved by Finance Committee \_\_\_\_\_

\_\_\_\_\_  
Treasurer

# Invoice

Steven Jensen Consulting  
 5619 S. 169th Street  
 Omaha, Nebraska 68135

Customer

Metropolitan Area Planning Agency  
 2222 Cuming Street  
 Omaha, Nebraska 68102-4328

Date	Invoice No.	Dates of Service	Terms	Project
10/16/16	160	7/1/16-10/14/16		H2050 Implementation

Item	Description	Quantity	Rate	Amount
Principal 2	H2050 - Infrastructure Committee	1.5	130.00	195.00
Principal 2	H2050 - Exec. Comm. mtg., Call w/Greg on Long-range Transit Plan	1.5	130.00	195.00
Principal 2	H2050 - Exec. Comm. mtg., Call w/Greg on Long-range Transit Plan	1	130.00	130.00
Principal 2	H2050 - Calls w/Greg, Clark, & Jay on Summit	0.5	130.00	65.00
Principal 2	H2050 - Mtg. w/ Greg & Dana B.,	2	130.00	260.00
Principal 2	Mtg. w/Greg, Speck Reception, Summer Summit, City Speech, Call w/Greg on Reg. Transit Initiative	1.5	130.00	195.00
Principal 2	Mtg. w/Greg, Speck Reception, Summer Summit, City Speech, Call w/Greg on Reg. Transit Initiative	5.5	130.00	715.00
Principal 2	Mtg. w/Greg, Speck Reception, Summer Summit, City Speech, Call w/Greg on Reg. Transit Initiative	0.5	130.00	65.00
Principal 2	H2050 - In-house mtg., next steps, Big Ideas	2	130.00	260.00
Principal 2	H2050 - Review Exec. Comm. material, Bi-wkly. mtg.,	0.5	130.00	65.00
Principal 2	H2050 - Review Exec. Comm. material, Bi-wkly. mtg.,	0.75	130.00	97.50
Principal 2	H2050 - Chair/Vice-Chair mtg., Infrastructure Comm. mtg.	2.5	130.00	325.00
Principal 2	H2050 - Zach Mannheimer Event	2	130.00	260.00
Principal 2	H2050 - Exec. comm. Summary review/comment	0.25	130.00	32.50
Principal 2	Chair/CoChair mtg.	1.5	130.00	195.00
Principal 2	H2050 - Zach M: event email, Infrastructure Committee,	1.25	130.00	162.50

Total

# Invoice

Steven Jensen Consulting  
 5619 S. 169th Street  
 Omaha, Nebraska 68135

Customer

Metropolitan Area Planning Agency  
 2222 Cuming Street  
 Omaha, Nebraska 68102-4328

Date	Invoice No.	Dates of Service	Terms	Project
10/16/16	160	7/1/16-10/14/16		H2050 Implementation

Item	Description	Quantity	Rate	Amount
Principal 2	H2050 - Memorandum review, SLC Power Point, H2050 Executive Comm. Mtg., Candidate interviews,	1	130.00	130.00
Principal 2	H2050 - Memorandum review, SLC Power Point, H2050 Executive Comm. Mtg., Candidate interviews,	4	130.00	520.00
Principal 2	H2050 - Memorandum review, SLC Power Point, H2050 Executive Comm. Mtg., Candidate interviews,	1.5	130.00	195.00
Principal 2	H2050 - Memorandum review, SLC Power Point, H2050 Executive Comm. Mtg., Candidate interviews,	1	130.00	130.00

MAPA Expense Authorization Voucher	
Date <u>10/14/16</u>	Amt. <u>4,192.50</u>
Project <u>73001-01</u>	
Account <u>10-5400</u>	
Grant <u>50% 16PKWFD1, 50% 16DAWFD</u>	
Acctg. Dir. <u>MK2</u>	
Exec. Dir. _____	
Treasurer _____	

Total \$4,192.50

# Invoice

Steven Jensen Consulting  
5619 S. 169th St.  
Omaha, NE 68135

Customer:  
Metropolitan Area Planning Agency  
2222 Cuming Street  
Omaha, NE 68102-4328

2015				
	<u>Jan. - Mar.</u>	<u>Apr. - June</u>	<u>July - Sept.</u>	<u>Oct. - Dec.</u>
Current Billing	\$0	\$4,290.00	\$3,607.50	\$2,990.00
Previous Billing	\$0	\$0.00	\$4,290.00	\$7,897.50
Contract to Date	\$0	\$4,290.00	\$7,897.50	\$10,887.50

2016				
	<u>Jan. - Mar.</u>	<u>Apr. - June</u>	<u>July - Sept.</u>	<u>Oct. - Dec.</u>
Current Billing	\$3,737.50	\$1,625.00	\$4,192.50	
Previous Billing	\$10,887.50	\$14,625.00	\$16,250.00	
Contract to Date	\$14,625.00	\$16,250.00	\$20,442.50	

October 15, 2016


Greg Youell, Executive Director  
Metropolitan Area Planning Agency  
2222 Cuming Street  
Omaha, NE 68102-4328

Dear Greg,

Enclosed please find an invoice for my work with MAPA on the Heartland 2050 Project from July 1<sup>st</sup> through October 14<sup>th</sup>, 2016. This invoice reflects the additional hours related to the Summer Summit and the first two weeks of October so it is a little higher than normal.

If you have any questions or would like more detail on the type of work done or hours related to each task on any of the invoices, just let me know. Also, let me know if you have any other questions or need any additional information.

Sincerely,



Steven Jensen, Principal  
Steven Jensen Consulting  
1516 Cuming Street  
Omaha, NE 68102-4409  
[snjensen@cox.net](mailto:snjensen@cox.net)  
C = 402-676-9999

C: Melissa Engel

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Sarpy County

Project Title: Sarpy County Planning and GIS Activity FY 17

Contract Approved by Board of Directors: May 2016

Effective: July 1, 2016 - June 30, 2017

Contract Amount of: \$65,000

Payment # 1

1. <u>Computation of Payment</u>	GIS	Planning	Total
Bill to Date	\$16,443.66	\$6,156.56	\$22,600.22
Less Previous Payments	-	-	-
Payment Due this Date	<u>\$16,443.66</u>	<u>\$6,156.56</u>	<u>\$22,600.22</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

\_\_\_\_\_  
Responsible Charge / Staff Member

\_\_\_\_\_  
Program Director

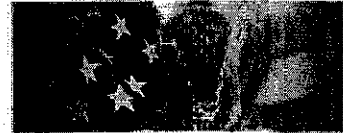
\_\_\_\_\_  
Executive Director

Payment approved by Finance Committee

\_\_\_\_\_  
Treasurer

# Invoice

Invoice Number: 2017-1  
 Date: 2016/10/12



Sarpy County  
 1210 Golden Gate Drive  
 Papillion, NE  
 USA  
 68046  
 Phone: 402-593-4164  
 Fax: 402-593-4304  
 www.sarpy.com

Company: MAPA  
 Address: ATTN: AMANDA MORALES  
 Address: 2222 CUMING STREET  
 City, State, Zip: OMAHA, NE 68102  
 Phone:  
 Fax:  
 Contact Name:

Item	Description	Quantity	Unit Price	Amount
GIS	REIMBURSE PERSONNEL EXPENSE FOR 7/1/16-9/30/16 70%	0 \	\$13,439.67	\$13,439.67
GIS	REIMBURSE BENEFIT EXPENSES FOR 7/1/16-9/30/16 70%	0 \	\$3,003.99	\$3,003.99
	TOTAL GIS \$16,443.66 all grant funds expended in 1st quarter			
PLANNING	REIMBURSE PERSONNEL EXPENSE FOR 7/1/16-9/30/16 70%	1	\$5,022.13	\$5,022.13
PLANNING	REIMBURSE BENEFIT EXPENSES FOR 7/1/16-9/30/16 70%	1	\$1,134.43	\$1,134.43
	TOTAL PLANNING \$6,156.56			
Comments:			Sub-total	\$22,600.22
			Grand Total	\$22,600.22

Thank You.  
 We appreciate your business.

*Brian Hanson*

Brian E. Hanson, Fiscal Administrator

### Internal Use Only

Amount Paid:	
Date:	

**SARPY COUNTY, NEBRASKA**  
**2017 FY GIS TRANSPORTATION GRANT**  
**AGREEMENT #17604101301**  
**7/1/16-9/30/16**

EMPLOYEE	# GRANT HOURS	EFFECTIVE		TOTAL	
		HOURLY RATE	HOURLY COST	GRANT	MATCH
LAMPE	330.28	\$ 34.57	\$ 11,417.84	\$ 7,992.48	\$ 3,425.35
HERBERT	0	\$ 51.81	\$ -	\$ -	\$ -
NELSEN	242.5	\$ 32.09	\$ 7,781.69	\$ 5,447.18	\$ 2,334.51
KRIENER	0	\$ 41.13	\$ -	\$ -	\$ -
<b>TOTAL DIRECT LABOR</b>			<b>\$ 19,199.53</b>	<b>\$ 13,439.67</b>	<b>\$ 5,759.86</b>

EMPLOYEE	# GRANT HOURS	FRINGE PER HOUR	TOTAL	
			FRINGE COST	MATCH
LAMPE	330.28	\$ 5.36	\$ 1,774.36	\$ 531.41
HERBERT	0	\$ 14.05	\$ -	\$ -
NELSEN	242.5	\$ 10.39	\$ 2,520.05	\$ 756.02
KRIENER	0	\$ 12.46	\$ -	\$ -
<b>TOTAL OVERHEAD</b>			<b>\$ 4,294.41</b>	<b>\$ 1,287.43</b>

% OF FRINGE BENEFITS

22.352%

**GRAND TOTAL**

**\$ 23,490.94**

**\$ 16,443.66**

**\$ 7,047.29**

GIS GRANT	Award	Match
1st Qtr	\$ 40,930.00	\$ 17,542.00
2nd Qtr	\$ -	\$ -
3rd Qtr	\$ -	\$ -
4th Qtr	\$ -	\$ -
Remaining Balance	\$ 24,486.34	\$ 10,494.71





Sarpy County Information Systems  
1210 Golden Gate Drive Suite 1128  
Papillion, Nebraska 68046

402 . 593 . 2325  
www.sarpy.com

To: Greg Youell, MAPA Director  
Subject: Sarpy County GIS Quarterly Report  
Date: October 4, 2016

Sarpy GIS has been continuing efforts to develop transportation, address, land/property record, and administrative data sets for the county and cities within. Participation in projects that support the county and cities within, as well as support standards and initiatives that benefit the region and state remain a priority.

Transportation planning related GIS activities from the last quarter:

GIS Data Development & Maintenance – 25% complete

- Updates to the transportation GIS datasets to reflect the current infrastructure
- Updates of asset management and work order system datasets
- Continued incorporation of vendor-provided business data into address datasets
- Traffic accident data updates
- Updates to the parcel, zoning & land use datasets
- Data updates have been copied to the Douglas County servers for the metro GIS database
- First quarter data updates completed – a geodatabase has been made accessible to MAPA for download

Database Management, Application Development & Maintenance – 25% complete

- Development and support of the county web applications
- Cooperation with Douglas County for shared GIS web services & applications

Sarpy County GIS looks forward to continuing its relationship with MAPA in our effort to develop quality and reliable geospatial information throughout the metro region. If you have any questions or feedback, please contact me via email at [eric@sarpy.com](mailto:eric@sarpy.com) or telephone at 593-2274.

A handwritten signature in black ink, appearing to read "Eric Herbert", is written over a light blue horizontal line.

Eric Herbert  
GIS Coordinator

Decimal Hours

Chris Nelsen	242.5
Nikki Lampe	330.28

Date	Date/Time	Project	Who	Decimal		Task List	Task
				Hours	Hours Minutes		
07/01/2016	07/01/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	8	8	0 Data Maint.	Land Records
07/05/2016	07/05/2016 8:10 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.33	3	20 Data Maint.	Streets & Addressing
07/05/2016	07/05/2016 1:15 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.25	3	15 Data Maint.	Streets & Addressing
07/06/2016	07/06/2016 8:15 AM	MAPA - Transportation Planning Grant	Nikki Lampe	2.75	2	45 Data Maint.	Streets & Addressing
07/06/2016	07/06/2016 12:45 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.83	3	50 Data Maint.	Streets & Addressing
07/07/2016	07/07/2016 8:10 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.33	3	20 Data Maint.	Streets & Addressing
07/07/2016	07/07/2016 1:00 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.67	3	40 Data Maint.	Streets & Addressing
07/08/2016	07/08/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
07/08/2016	07/08/2016 8:10 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.33	3	20 Data Maint.	Streets & Addressing
07/08/2016	07/08/2016 1:05 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.58	3	35 Data Maint.	Streets & Addressing
07/11/2016	07/11/2016 8:05 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.42	3	25 Data Maint.	Streets & Addressing
07/11/2016	07/11/2016 1:15 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.42	3	25 Data Maint.	Streets & Addressing
07/12/2016	07/12/2016 9:05 AM	MAPA - Transportation Planning Grant	Nikki Lampe	2.42	2	25 Data Maint.	Streets & Addressing
07/12/2016	07/12/2016 1:15 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.42	3	25 Data Maint.	Streets & Addressing
07/13/2016	07/13/2016 8:05 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.92	3	55 Data Maint.	Streets & Addressing
07/13/2016	07/13/2016 2:35 PM	MAPA - Transportation Planning Grant	Nikki Lampe	2.08	2	5 Data Maint.	Streets & Addressing
07/15/2016	07/15/2016 8:10 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.83	3	50 Data Maint.	Streets & Addressing
07/15/2016	07/15/2016 8:15 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
07/15/2016	07/15/2016 1:15 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.42	3	25 Data Maint.	Streets & Addressing
07/18/2016	07/18/2016 1:00 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
07/18/2016	07/18/2016 8:15 AM	MAPA - Transportation Planning Grant	Nikki Lampe	2.83	2	50 Data Maint.	Streets & Addressing
07/18/2016	07/18/2016 12:20 PM	MAPA - Transportation Planning Grant	Nikki Lampe	4.17	4	10 Data Maint.	Streets & Addressing
07/19/2016	07/19/2016 8:20 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.17	3	10 Data Maint.	Streets & Addressing
07/19/2016	07/19/2016 1:05 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.5	3	30 Data Maint.	Streets & Addressing
07/20/2016	07/20/2016 8:15 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.25	3	15 Data Maint.	Streets & Addressing
07/20/2016	07/20/2016 1:15 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.42	3	25 Data Maint.	Streets & Addressing
07/21/2016	07/21/2016 8:00 AM	MAPA - Transportation Planning Grant	Nikki Lampe	4	4	0 Data Maint.	Streets & Addressing
07/21/2016	07/21/2016 8:10 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.33	3	20 Data Maint.	Streets & Addressing
07/21/2016	07/21/2016 1:00 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.67	3	40 Data Maint.	Streets & Addressing

07/22/2016	07/22/2016 1:00 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
07/25/2016	07/25/2016 1:00 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
07/26/2016	07/26/2016 1:00 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
07/26/2016	07/26/2016 8:10 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.33	3	20 Data Maint.	Streets & Addressing
07/26/2016	07/26/2016 12:45 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	4	4	0 Data Maint.	Streets & Addressing
07/27/2016	07/27/2016 1:00 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
07/27/2016	07/27/2016 8:05 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3	3	0 Data Maint.	Streets & Addressing
07/27/2016	07/27/2016 12:30 PM	MAPA - Transportation Planning Grant	Nikki Lampe	4.17	4	10 Data Maint.	Streets & Addressing
07/28/2016	07/28/2016 8:15 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.25	3	15 Data Maint.	Streets & Addressing
07/28/2016	07/28/2016 12:30 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.83	3	50 Data Maint.	Streets & Addressing
07/29/2016	07/29/2016 8:15 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.25	3	15 Data Maint.	Streets & Addressing
07/29/2016	07/29/2016 1:15 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.42	3	25 Data Maint.	Streets & Addressing
08/01/2016	08/01/2016 8:05 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.42	3	25 Data Maint.	Streets & Addressing
08/01/2016	08/01/2016 1:00 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.58	3	35 Data Maint.	Streets & Addressing
08/02/2016	08/02/2016 8:25 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.58	3	35 Data Maint.	Streets & Addressing
08/02/2016	08/02/2016 1:05 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.58	3	35 Data Maint.	Streets & Addressing
08/03/2016	08/03/2016 8:15 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.75	3	45 Data Maint.	Streets & Addressing
08/03/2016	08/03/2016 1:20 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.25	3	15 Data Maint.	Streets & Addressing
08/04/2016	08/04/2016 8:20 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.67	3	40 Data Maint.	Streets & Addressing
08/04/2016	08/04/2016 1:00 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.67	3	40 Data Maint.	Streets & Addressing
08/05/2016	08/05/2016 8:15 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.25	3	15 Data Maint.	Streets & Addressing
08/05/2016	08/05/2016 8:20 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.67	3	40 Data Maint.	Streets & Addressing
08/05/2016	08/05/2016 1:10 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.5	3	30 Data Maint.	Streets & Addressing
08/08/2016	08/08/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/08/2016	08/08/2016 8:25 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.08	3	5 Data Maint.	Streets & Addressing
08/08/2016	08/08/2016 1:00 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.67	3	40 Data Maint.	Streets & Addressing
08/09/2016	08/09/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/09/2016	08/09/2016 8:10 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.33	3	20 Data Maint.	Streets & Addressing
08/09/2016	08/09/2016 1:05 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.5	3	30 Data Maint.	Streets & Addressing
08/10/2016	08/10/2016 1:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	5.5	5	30 Data Maint.	Land Records

08/10/2016	08/10/2016 8:15 AM	MAPA - Transportation Planning Grant	Nikki Lampe	4	4	0 Data Maint.	Streets & Addressing
08/11/2016	08/11/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/12/2016	08/12/2016 1:25 AM	MAPA - Transportation Planning Grant	Chris Nelsen	6	6	0 Data Maint.	Land Records
08/15/2016	08/15/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/15/2016	08/15/2016 8:20 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.17	3	10 Data Maint.	Streets & Addressing
08/15/2016	08/15/2016 1:05 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.5	3	30 Data Maint.	Streets & Addressing
08/16/2016	08/16/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/16/2016	08/16/2016 8:10 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.33	3	20 Data Maint.	Streets & Addressing
08/16/2016	08/16/2016 1:00 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.42	3	25 Data Maint.	Streets & Addressing
08/17/2016	08/17/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/17/2016	08/17/2016 8:10 AM	MAPA - Transportation Planning Grant	Nikki Lampe	2.83	2	50 Data Maint.	Streets & Addressing
08/17/2016	08/17/2016 12:30 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	4	4	0 Data Maint.	Streets & Addressing
08/18/2016	08/18/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/18/2016	08/18/2016 8:20 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.17	3	10 Data Maint.	Streets & Addressing
08/18/2016	08/18/2016 1:10 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.42	3	25 Data Maint.	Streets & Addressing
08/19/2016	08/19/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/19/2016	08/19/2016 8:20 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.67	3	40 Data Maint.	Streets & Addressing
08/19/2016	08/19/2016 1:15 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.42	3	25 Data Maint.	Streets & Addressing
08/22/2016	08/22/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/22/2016	08/22/2016 8:20 AM	MAPA - Transportation Planning Grant	Nikki Lampe	0.67	0	40 Data Maint.	Zoning & Land Use
08/22/2016	08/22/2016 9:20 AM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	2.67	2	40 Data Maint.	Streets & Addressing
08/22/2016	08/22/2016 1:15 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.5	3	30 Data Maint.	Streets & Addressing
08/23/2016	08/23/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/23/2016	08/23/2016 8:15 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.25	3	15 Data Maint.	Streets & Addressing
08/23/2016	08/23/2016 1:00 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.58	3	35 Data Maint.	Streets & Addressing
08/24/2016	08/24/2016 12:55 AM	MAPA - Transportation Planning Grant	Chris Nelsen	6.5	6	30 Data Maint.	Land Records
08/24/2016	08/24/2016 8:15 AM	MAPA - Transportation Planning Grant	Nikki Lampe	2.75	2	45 Data Maint.	Streets & Addressing
08/24/2016	08/24/2016 12:20 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	4.17	4	10 Data Maint.	Streets & Addressing
08/25/2016	08/25/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/25/2016	08/25/2016 8:20 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.67	3	40 Data Maint.	Streets & Addressing

3

08/25/2016	08/25/2016 1:05 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.58	3	35 Data Maint.	Streets & Addressing
08/26/2016	08/26/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/26/2016	08/26/2016 8:10 AM	MAPA - Transportation Planning Grant	Nikki Lampe	2.83	2	50 Data Maint.	Streets & Addressing
08/26/2016	08/26/2016 12:30 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	4.17	4	10 Data Maint.	Streets & Addressing
08/29/2016	08/29/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/30/2016	08/30/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
08/31/2016	08/31/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
09/01/2016	09/01/2016 12:35 AM	MAPA - Transportation Planning Grant	Chris Nelsen	6.5	6	30 Data Maint.	Land Records
09/02/2016	09/02/2016 12:30 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
09/06/2016	09/06/2016 12:45 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
09/07/2016	09/07/2016 12:45 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
09/07/2016	09/07/2016 8:05 AM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.92	3	55 Data Maint.	Streets & Addressing
09/07/2016	09/07/2016 1:00 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.75	3	45 Data Maint.	Streets & Addressing
09/08/2016	09/08/2016 12:45 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
09/08/2016	09/08/2016 8:15 AM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.25	3	15 Data Maint.	Streets & Addressing
09/08/2016	09/08/2016 1:15 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.42	3	25 Data Maint.	Streets & Addressing
09/09/2016	09/09/2016 12:45 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
09/09/2016	09/09/2016 8:20 AM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	2.67	2	40 Data Maint.	Streets & Addressing
09/09/2016	09/09/2016 1:05 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.67	3	40 Data Maint.	Streets & Addressing
09/12/2016	09/12/2016 1:25 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
09/12/2016	09/12/2016 8:15 AM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.25	3	15 Data Maint.	Streets & Addressing
09/12/2016	09/12/2016 1:00 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.58	3	35 Data Maint.	Streets & Addressing
09/13/2016	09/13/2016 8:30 AM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3	3	0 Data Maint.	Streets & Addressing
09/13/2016	09/13/2016 1:20 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.42	3	25 Data Maint.	Streets & Addressing
09/14/2016	09/14/2016 8:25 AM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.58	3	35 Data Maint.	Streets & Addressing
09/14/2016	09/14/2016 1:30 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.08	3	5 Data Maint.	Streets & Addressing
09/15/2016	09/15/2016 1:25 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
09/15/2016	09/15/2016 8:15 AM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.25	3	15 Data Maint.	Streets & Addressing
09/15/2016	09/15/2016 1:10 PM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3.33	3	20 Data Maint.	Streets & Addressing
09/16/2016	09/16/2016 8:30 AM	MAPA - Transportation Planning Grant	Chris Nikki Lampe	3	3	0 Data Maint.	Streets & Addressing

4

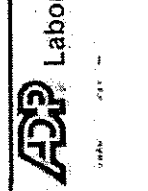
09/16/2016	09/16/2016 12:45 PM	MAPA - Transportation Planning Grant	Nikki Lampe	4	4	0 Data Maint.	Streets & Addressing
09/19/2016	09/19/2016 8:05 AM	MAPA - Transportation Planning Grant	Nikki Lampe	2.92	2	55 Data Maint.	Streets & Addressing
09/19/2016	09/19/2016 12:00 PM	MAPA - Transportation Planning Grant	Nikki Lampe	2.5	2	30 Data Maint.	Streets & Addressing
09/20/2016	09/20/2016 1:25 AM	MAPA - Transportation Planning Grant	Chris Nelsen	7	7	0 Data Maint.	Land Records
09/20/2016	09/20/2016 8:10 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.33	3	20 Data Maint.	Streets & Addressing
09/20/2016	09/20/2016 8:25 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.08	3	5 Data Maint.	Streets & Addressing
09/20/2016	09/20/2016 1:05 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.67	3	40 Data Maint.	Streets & Addressing
09/21/2016	09/21/2016 8:20 AM	MAPA - Transportation Planning Grant	Nikki Lampe	2.67	2	40 Data Maint.	Streets & Addressing
09/21/2016	09/21/2016 12:45 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.92	3	55 Data Maint.	Streets & Addressing
09/22/2016	09/22/2016 8:15 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.25	3	15 Data Maint.	Streets & Addressing
09/22/2016	09/22/2016 1:15 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.33	3	20 Data Maint.	Streets & Addressing
09/23/2016	09/23/2016 9:00 AM	MAPA - Transportation Planning Grant	Nikki Lampe	2.5	2	30 Data Maint.	Streets & Addressing
09/23/2016	09/23/2016 1:10 PM	MAPA - Transportation Planning Grant	Nikki Lampe	3.5	3	30 Data Maint.	Streets & Addressing
09/26/2016	09/26/2016 8:15 AM	MAPA - Transportation Planning Grant	Nikki Lampe	3.25	3	15 Data Maint.	Streets & Addressing
09/26/2016	09/26/2016 8:20 AM	MAPA - Transportation Planning Grant	Nikki Lampe	0.33	0	20 Data Maint.	Zoning & Land Use

15

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PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY			
	Reg	O/T	Reg	O/T		Federal	State/Local	Federal	State/Local				
HERBERT, ERIC P File: 001232 Dept: 565001 Rate: 50.7980	72.00	0.00	3,657.31	-406.37	3,250.94	180.20	NE	2766.25	W CHECK2 5.95 C4 GOLIFE 158.00 H4 HLTHFM 53.37 S1 AFLPRE	281.16	N-	P 414HM	Memo
KRIENER, ERIC S File: 001319 Dept: 565001 Rate: 40.3239	72.00	0.00	2,903.92	322.59	3,226.51	129.45	NE	2155.73	V CHECK1 19.00 D2 DENTF 19.23 H5 MEDFSA	148.80	N-	P 414HM	Memo
LAMPE, NICOLE L File: 001327 Dept: 565001 Rate: 34.5785	64.00	16.00	2,212.51	553.13	2,765.64	96.75	NE	1352.11	V CHECK1 673.00 R8 DCVOYA	124.45	N-	P 414HM	Memo
NELSEN, CHRISTOPHER M File: 001436 Dept: 565001 Rate: 29.6120	72.50	7.50	2,149.05	222.32	2,371.37	94.10	NE	1427.42	V CHECK1 19.00 D2 DENTF 75.00 H5 MEDFSA	106.71	N-	P 414HM	Memo
DEPT TOTAL 565001	280.50	REG .00 O/T 43.50 HOURS 3 00 HOURS 4	10,922.19 1,886.85 .00	REG EARNINGS 3 EARNINGS 5	.00 EARNINGS 4 GROSS	1,136.84 722.73 500.50	FIT SS STATE	10,079.75	TOTAL DEDUCTIONS	4	Pays	.00	

HOURS ANALYSIS		EARNINGS ANALYSIS		MEMO ANALYSIS		STATUTORY DED. ANALYSIS		VOLUNTARY DED. ANALYSIS	
Reg	O/T	Reg	O/T	Reg	O/T	Reg	O/T	Reg	O/T
39.50	3V VAC	4.80	9A ONCALL	182.24	9A ONCALL	4,895.26	V CHECK1	2,766.25	W CHECK2
1,504.41	3V VAC	139.61	H2 HLTHFC	317.38	H4 HLTHFM	192.23	H5 MEDFSA	53.37	S1 AFLPRE
851.10	P 414HM	30.00	R6 DCNATW	823.00	R8 DCVOYA				
500.50	47 NE								
567.40	P 414H								
57.00	D2 DENTF								
192.30	H6 DEPFSA								





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PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY
	Reg	O/T	Hours	Rate		Federal	State	Local		
HERBERT, ERIC P File: 001232 Dept: 565001 Rate: 50.7960	72.00		8.00 2H 2.00 9A	3,667.31	406.37 2H 101.59 9A				281.16 N- P 414HM	
KRIENER, ERIC S File: 001319 Dept: 565001 Rate: 40.3239	68.00		8.00 2H 4.00 3V 2.00 9A	2,742.03	322.59 2H 161.30 3V 80.65 9A				2744.78 W CHECK2 5.95 C4 GOLIFE 98.00 H5 MEDFSA 53.37 S1 AFLPRE	187.44 P 414H 158.69 H4 HLTHFM 150.00 R8 DCVOYA 49.50 S3 COLPRE
LAMPE, NICOLE L File: 001327 Dept: 565001 Rate: 34.5705	56.00		8.00 2H 16.00 3V	1,935.95	276.56 2H 553.13 3V				1352.09 V CHECK1 673.00 R8 DCVOYA	124.45 P 414H
NELSEN, CHRISTOPHER M File: 001436 Dept: 565001 Rate: 29.5420	72.00		8.00 2H	2,134.22	237.14 2H				1438.96 V CHECK1 139.61 H2 HLTHFC 30.00 R6 DCNATW	160.07 N- P 414HM 106.71 P 414H 75.00 H5 MEDFSA
DEPT TOTAL 565001	288.00		REG .00 O/T 56.00 HOURS 3 .00 HOURS 4	10,469.51 REG 2,139.33 EARNINGS 3 .00 EARNINGS 5	.00 O/T .00 EARNINGS 4 12,608.84 GROSS				10,075.66 TOTAL DEDUCTIONS	4 Pays .00

HOURS ANALYSIS:	32.00 2H HOLIDAY	20.00 3V VAC	4.00 9A ONCALL
EARNINGS ANALYSIS:	1,242.66 2H HOLIDAY	714.43 3V VAC	182.24 9A ONCALL
MEMO ANALYSIS:	851.10 P 414HM		
STATUTORY DED. ANALYSIS:	500.95 47 NE		
VOLUNTARY DED. ANALYSIS:	587.40 P 414H	4,960.16 V CHECK1	2,744.78 W CHECK2
	139.61 H2 HLTHFC	317.38 H4 HLTHFM	192.23 H5 MEDFSA
	30.00 R6 DCNATW	823.00 R8 DCVOYA	53.37 S1 AFLPRE
			5.95 C4 GOLIFE
			192.30 H6 DEPFSA
			49.50 S3 COLPRE

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PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY
	Reg	O/T	Hours	Rate		Federal	State/Local			
HERBERT, ERIC P File: 001232 Dept: 565001 Rate: 51.8119	2.00		90.00	34.4	4,299.30	272.11 FIT 246.16 SS 57.57 MED	189.10 NE 303.73	2855.94 W CHECK2 5.95 C4 GOLIFE 190.89 H4 HLTHFM 150.00 R8 DCOVOYA	290.21 N P 193.47 P 414H 19.00 D2 DENTIF 98.00 H5 MEDFSA 53.37 S1 AFLPRE	Memo .00
KRIENER, ERIC S File: 001319 Dept: 565001 Rate: 41.1304	2.00		82.26	9A	3,413.01	275.43 FIT 187.48 SS 43.84 MED	136.51 NE 231.32	2226.94 V CHECK1 19.00 D2 DENTIF 19.23 H6 MEDFSA	230.38 N P 153.59 P 414H 158.69 H4 HLTHFM 192.30 H6 DEPFSA	Memo .00
LAMPE, NICOLE L File: 001327 Dept: 565001 Rate: 35.2619	8.00		282.10	3V	2,854.15	328.90 FIT 176.96 SS 41.38 MED	102.32 NE 218.31	1403.15 V CHECK1 673.00 RB DCOVOYA	128.44 P 414H 175.69 N P 414HM	Memo .00
NELSEN, CHRISTOPHER M File: 001436 Dept: 565001 Rate: 31.4500	4.00		125.80	4S	2,602.70	371.24 FIT 146.89 SS 34.35 MED	108.66 NE 181.21	1560.30 V CHECK1 19.00 D2 DENTIF 75.00 H5 MEDFSA	117.13 P 414H 139.61 H2 HLTHFC 30.00 R6 DGNATW	Memo .00
DEPT TOTAL 565001	228.00		8,219.49	REG	1,247.68	1,247.68 FIT 757.49 SS 177.14 MED 536.59 STATE	934.63	10,450.40	TOTAL DEDUCTIONS	4 Pays .00

HOURS ANALYSIS:	EARNINGS ANALYSIS:	MEMO ANALYSIS:	STATUTORY DED. ANALYSIS:	VOLUNTARY DED. ANALYSIS:
88.00 3V VAC 4.427.05 3V VAC 288.94 P 414HM 536.59 47 NE	8,219.49 REG 4,949.81 EARNINGS 3 .00 EARNINGS 5 13,159.30 GROSS	.00 O/T .00 EARNINGS 4 13,159.30 GROSS	1,247.68 FIT 757.49 SS 177.14 MED 536.59 STATE	10,450.40 TOTAL DEDUCTIONS
90.00 HOURS 3 90.00 HOURS 4	4.00 4S SICK 125.80 4S SICK	4.00 4S SICK 125.80 4S SICK	4.00 9A ONCALL 211.08 7B BACKPHY	185.88 9A ONCALL
592.63 P 414H 57.00 D2 DENTIF 192.30 H6 DEPFSA	5,190.99 V CHECK1 139.61 H2 HLTHFC 30.00 R6 DGNATW	2,855.94 W CHECK2 317.38 H4 HLTHFM 823.00 R8 DCOVOYA	5.95 C4 GOLIFE 192.23 H5 MEDFSA 53.37 S1 AFLPRE	

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PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS			VOLUNTARY DEDUCTIONS			NET PAY	
	Reg	O/T	Reg	O/T		Federal	State	Local					
HERBERT, ERIC P File: 001232 Dept: 565001 Rate: 51.8119	80.00	2.00	4,144.95	103.62	4,248.57	280.26	183.61	2800.49	W CHECK2	191.19	P 414H	286.78	286.78
						241.12		5.95	C4 GOLIFE	158.69	H4 HLTHFM		
						56.39		98.00	H5 MEDFSA	150.00	R8 DCVOYA		
								53.37	S1 AFLPRE	49.50	S3 COLPRE		
KRIENER, ERIC S File: 001319 Dept: 565001 Rate: 41.1304	16.00	64.00	658.09	2,632.35	3,372.70	272.51	135.16	2213.35	V CHECK1	151.77	P 414H		
						186.15		158.69	H4 HLTHFM	19.23	H5 MEDFSA		
						43.54		192.30	H6 DEPFSA				
LAMPE, NICOLE L File: 001327 Dept: 565001 Rate: 34.5705	72.00	8.00	2,489.08	276.56	2,677.13	285.64	91.18	1301.04	V CHECK1	120.47	P 414H		
						165.98		673.00	R8 DCVOYA				
						36.82							
NELSEN, CHRISTOPHER M File: 001436 Dept: 565001 Rate: 31.4500	40.00	40.00	1,258.00	1,258.00	2,516.00	355.27	104.45	1622.39	V CHECK1	113.22	P 414H		
						142.69		139.61	H2 HLTHFC	75.00	H5 MEDFSA		
						33.37		30.00	R6 DCNATW				
DEPT TOTAL 565001	208.00	REG .00 O/T 116.00	8,550.12 4,284.28 .00	REG EARNINGS 3 EARNINGS 5	.00 .00 12,314.40	1,174.68 735.94 172.12	FIT SS MED	10,217.26	TOTAL DEDUCTIONS			4 PAYS	.00

HOURS ANALYSIS:	112.00	3V	VAC	4.00	9A	ONCALL
EARNINGS ANALYSIS:	55.32	AJ	ADJERN	4,166.91	3V	VAC
MEMO ANALYSIS:	864.98	P	414HM			
STATUTORY DED. ANALYSIS:	576.65	P	414H	5,036.78	V	CHECK1
VOLUNTARY DED. ANALYSIS:	139.61	H2	HLTHFC	317.38	H4	HLTHFM
	30.00	R6	DCNATW	823.00	R8	DCVOYA
				2,800.49	W	CHECK2
				192.23	H5	MEDFSA
				53.37	S1	AFLPRE
				5.95	C4	GOLIFE
				192.30	H6	DEPFSA
				49.50	S3	COLPRE

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PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
	Reg	O/T	Reg	O/T		Federal	State/Local				
HERBERT, ERIC P File: 001232 Dept: 565001 Rate: 51.8119	80.00		4,144.95	103.62	4,248.57	264.83	185.73	2821.97	286.78	191.19	414HM
						243.01		5.95	191.19		P 414H
						56.83		158.69	19.00		D2 DENTF
								150.00	98.00		H5 MEDFSA
									53.37		S1 AFLPRE
KRIENER, ERIC S File: 001319 Dept: 565001 Rate: 41.1304	80.00		3,290.43	82.25	3,372.69	289.66	133.84	2199.97	227.66	151.77	P 414HM
						184.97		19.00	151.77		P 414H
						43.26		19.23	158.69		H4 HLTHFM
									192.30		H6 DEPFSA
LAMPE, NICOLE L File: 001327 Dept: 565001 Rate: 34.5705	80.00		2,765.64		2,765.64	307.77	96.75	1352.10	186.68	124.45	P 414HM
						171.47		673.00	124.45		P 414H
						40.10					
NELSEN, CHRISTOPHER M File: 001436 Dept: 565001 Rate: 31.4500	62.75		1,973.49	542.51	2,516.00	350.52	103.20	1510.85	169.83	113.22	P 414HM
						141.50		19.00	113.22		P 414H
						33.10		75.00	139.61		H2 HLTHFC
									30.00		R6 DONATW
DEPT TOTAL 565001	302.75	REG .00 O/T 21.25 HOURS 3 .00 HOURS 4	12,174.51 728.39 .00 12,902.90	REG EARNINGS 3 EARNINGS 5	.00 .00 12,902.90	1,192.78 740.95 173.29 519.52	FIT SS MED STATE	10,276.36	TOTAL DEDUCTIONS	4	Pays .00

HOURS ANALYSIS:

17.25	3V	VAC	4.00	9A	ONCALL
542.51	3V	VAC	185.88	9A	ONCALL
870.95	P	414HM			
519.52	47	NE			
580.63	P	414H			

EARNINGS ANALYSIS:

5,062.92	V	CHECK1	2,821.97	W	CHECK2
139.61	H2	HLTHFC	317.36	H4	HLTHFM
30.00	R6	DONATW	823.00	R8	DCVOYA

STATUTORY DED. ANALYSIS:

57.00	D2	DENTF	5.95	C4	GOLIFE
192.30	H6	DEPFSA	192.23	H5	MEDFSA

VOLUNTARY DED. ANALYSIS:

53.37	S1	AFLPRE	53.37	S1	AFLPRE
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**LDR**

PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY
	Reg	O/T	Reg	O/T		Federal	State			
HERBERT, ERIC P File: 001232 Dept: 565001 Rate: 51.8119	74.90		3,859.99	264.97	4,248.59	260.26	183.61	2800.50	191.19	286.78
	2.00	9A	103.62	9A		241.12	NE	5.95	414HM	
						56.39		98.00		
								53.37		
KRIENER, ERIC S File: 001319 Dept: 565001 Rate: 41.1304	72.00		2,961.39	329.04	3,372.69	272.51	135.16	2213.33	151.77	227.66
	2.00	9A	82.26	9A		186.16	NE	158.69	414HM	
						43.54		98.00		
								53.37		
LAMPE, NICOLE L File: 001327 Dept: 565001 Rate: 34.5705	40.00		1,382.82	1,382.82	2,765.64	307.77	96.75	1352.10	124.45	186.68
						171.47	NE	673.00	414HM	
						40.10				
NELSEN, CHRISTOPHER M File: 001436 Dept: 565001 Rate: 31.4500	80.00		2,516.00	1,330.00	3,846.00	687.77	196.13	2326.47	113.22	169.83
						225.15	NE	139.61	414HM	
						52.65		30.00		
DEPT TOTAL 565001	266.50	REG	10,720.20	.00	.00	1,528.31	FIT	11,076.37	TOTAL DEDUCTIONS	4
	.00	O/T	3,512.71	EARNINGS 3	.00	823.90	SS			
	57.50	HOURS 3	.00	EARNINGS 5	14,232.91	192.68	MED			
	.00	HOURS 4				611.65	STATE			
	48.00	3V VAC	5.50	4S SICK						
	1,711.86	3V VAC	284.97	4S SICK						
	870.95	P 414HM								
	611.65	47 NE								
	580.63	P 414H								
	139.61	H2 HLTHC								
	30.00	R6 DCNATW								

HOURS ANALYSIS:		EARNINGS ANALYSIS:		MEMO ANALYSIS:		STATUTORY DED. ANALYSIS:		VOLUNTARY DED. ANALYSIS:	
REG	74.90	REG	3,859.99	REG	3,859.99	FEDERAL	260.26	W CHECK2	2800.50
O/T		O/T	264.97	O/T	264.97	STATE	183.61	C4 GOLIFE	5.95
VAC		VAC		VAC				H4 HLTHFM	158.69
SICK		SICK		SICK				H5 MEDFSA	98.00
MEMO		MEMO		MEMO				R8 DCVOYA	150.00
STATUTORY		STATUTORY		STATUTORY				S1 AFLPRE	49.50
VOLUNTARY		VOLUNTARY		VOLUNTARY					
TOTAL	266.50	TOTAL	10,720.20	TOTAL	10,720.20	TOTAL	1,528.31		

**LDR**

PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY
	Reg	O/T	Reg	O/T		Federal	State	Local		
HERBERT, ERIC P File: 001232 Dept: 565001 Rate: 51.8119	72.00	8.00 2H 2.00 9A	3,730.46	414.50 2H 103.62 9A	4,248.58	299.49 FIT 257.33 SS 60.18 MED	201.79 NE	2390.60 W CHECK2 98.00 H5 MEDFSA	286.78 N P 414HM 191.19 P 414H 150.00 R8 DCVOYA	Memo .00
KRIENER, ERIC S File: 001319 Dept: 565001 Rate: 41.1304	72.00	8.00 2H 2.00 9A	2,981.39	329.04 2H 82.26 9A	3,372.69	296.31 FIT 185.99 SS 45.83 MED	146.19 NE	2325.07 V CHECK1 19.23 H5 MEDFSA	227.66 N P 414HM 151.77 P 414H 192.30 H6 DEPFSA	Memo .00
LAMPE, NICOLE L File: 001327 Dept: 565001 Rate: 34.5705	64.00	8.00 2H 8.00 3V	2,212.51	276.56 2H 276.56 3V	2,765.63	307.77 FIT 171.47 SS 40.11 MED	96.75 NE	1352.08 V CHECK1 673.00 R8 DCVOYA	165.68 N P 414HM 124.45 P 414H	Memo .00
NELSEN, CHRISTOPHER M File: 001436 Dept: 565001 Rate: 31.4500	64.00	8.00 2H 8.00 4S	2,012.80	251.60 2H 251.60 4S	2,516.00	390.17 FIT 151.34 SS 35.40 MED	113.65 NE	1607.22 V CHECK1 75.00 H5 MEDFSA	169.83 N P 414HM 113.22 P 414H 30.00 R6 DCNATW	Memo .00
DEPT TOTAL 565001	272.00 REG .00 O/T 52.00 HOURS 3 .00 HOURS 4	10,917.16 REG 1,985.74 EARNINGS 3 .00 EARNINGS 5	.00 O/T .00 EARNINGS 4 12,902.90 GROSS	1,293.74 FIT 776.13 SS 181.52 MED 558.38 STATE	8.00 3V VAC 276.56 3V VAC	8.00 4S SICK 251.60 4S SICK	10,093.13 TOTAL DEDUCTIONS	4.00 9A ONCALL 185.88 9A ONCALL	4 Pays .00	

HOURS ANALYSIS:	32.00 2H HOLIDAY	8.00 3V VAC
EARNINGS ANALYSIS:	1,271.70 2H HOLIDAY	276.56 3V VAC
MEMO ANALYSIS:	870.95 P 414HM	
STATUTORY DED. ANALYSIS:	558.38 47 NE	
VOLUNTARY DED. ANALYSIS:	580.63 P 414H	
	192.30 H6 DEPFSA	
	5,284.37 V CHECK1	
	30.00 R6 DCNATW	
	2,990.60 W CHECK2	
	823.00 R8 DCVOYA	
	192.23 H5 MEDFSA	



**Labor Distribution**

**SARPY COUNTY**  
Company Code: 4CT

Batch : 5982-069 Period Ending : 09/17/2016 Week 39  
Service Center : 069 Pay Date : 09/30/2016 Page 109

**Fringe Benefit Calculation for Responsible Charge**

**NIKKI LAMPE**

Annual Salary*	Estimated hours worked/year	Effective Wage rate
\$ 71,907.00	2080	\$ 34.57

Longevity removed

\*Shaded areas to be completed by the LPA

<b>Insurance Cost (Per Month)</b>	Health \$	31.98
	Dental \$	5.10
	Life & AD&D \$	29.67
	LTD \$	-
	Vision \$	-
<b>Other Insurance Benefits</b>		
	Insurance Cost/month \$	66.75
	Insurance Cost/hour \$	0.39

**Workman's Compensation**  
 Workman's Compensation Insurance - rate = \$ .14 per \$100 of wages (rate + \$100 x Wage Rate = \$.05 per hr.) \$ -  
 Rate per \$100 of coverage \$ -  
 Effective Hourly Effective Wage Rate \$ 34.57  
 Workman's Compensation Insurance Cost \$ -

**FICA/Medicare (7.65%)**  
 FICA (6.2 Percent of Effective Hourly Wage Rate) \$ 2.14  
 Medicare (1.45 Percent of Effective Hourly Wage Rate) \$ 0.50

<b>Holiday/Vacation/Sick Leave/Personal/Admin Time Off</b>	
Vacation days	-
Sick Days	-
Pers/Admin. Days	-
Holidays	-
Leave days/year	-
Leave hours/year	-

Normal Working Hours/day 8.0  
 Normal Hours/year 2,080.0  
 Adjusted Working Hours/year 2,080.0  
 Effective Hourly Wage Rate \$ 34.57  
 Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost \$ -

**Pension**  
 Percent of Effective Wage Rate 6.75%  
 Pension/Retirement Cost \$ 2.33

Insurance Cost	Work Comp	6.2% FICA	1.45% Medicare	Holiday Vac Sick	Pension/Retirement	Total fringe/hour
\$0.3651	\$0.0000	\$2.1434	\$0.5013	\$0.0000	\$2.3335	\$5.36

Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines

Effective hourly rate \$ 34.5707  
 Fringe benefits per hour \$ 5.3633  
 Total hourly rate \$ 39.93

% of Fringe benefits 13.43%

07- July Reliance Dental.xlsm

Last Name	First Name	Dental Coverage Type	Department-Fund	Dept #	Benefits for Grants Information	Co Share	Variance	Comments
Debartolo	Tara	FAMILY	General	97000	CASA	\$60.91	\$0.00	
Marcantel	Candi	FAMILY	General	97000	CASA	\$60.91	\$0.00	
Marshall	Stuart	SINGLE	General	97000	Emergency Mgmt	\$31.98	\$0.00	
Frauendorfer	Todd	ZERO	Split 47% LB561 53% JJC		FG - LB561	\$0.00	\$0.00	
Gosda	Carisa	FAMILY	General	97000	FG - LB561	\$60.91	\$0.00	Adult Diversion being merged into General Fund eff 7-1
Harris	Clarence E.	FAMILY	FG - LB561	65250	FG - LB561	\$60.91	\$0.00	
Harris-Hogan	Dariene	SINGLE	FG - LB561	65250	FG - LB561	\$31.98	\$0.00	
Weber	James P	FAMILY	General	97000	FG - LB561	\$60.91	\$0.00	
Wofford	Marlo	FAMILY	FG - LB561 100%	65250	FG - LB561	\$60.91	\$0.00	
Herbert	Eric P.	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Kriener	Eric	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Lampe	Nicole	SINGLE	GIS Fund	64300	GIS	\$31.98	\$0.00	
Nilsen	Christopher M	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Blahe	Charlene M	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Gray	Deborah L	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Heiwig	Lisa	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Homer	Helen	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Kremer	Carol	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Lauritsen	Lois	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Lecrone	Pam M	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Morones-Harris	Angalica	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Mulvaney	Lisa	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Placzek	Karla	ZERO			Kremer	\$0.00	\$0.00	
Siders	Deanna	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Troxel	Jacquelyn J	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Underwood	Rose	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Whitney	Paula	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Loftus	Dean	SINGLE	General	97000	Mental Health	\$31.98	\$0.00	Mental Health created in General Fund eff 7-1
Pirsch	Peter	FAMILY	General	97000	Mental Health	\$60.91	\$0.00	Changing to Mental Health Dept # 86320.
Weisbrodt	Ashlie	FAMILY	General	97000	Mental Health	\$60.91	\$0.00	
Fountain	Bruce	SINGLE	General	97000	Planning	\$31.98	\$0.00	
Lynam	Donna	FAMILY	General	97000	Planning	\$60.91	\$0.00	
Crane	Cinda	SINGLE	General	66951	State Ed	\$31.98	\$0.00	
Keenan	Daniel	ZERO			State Ed	\$0.00	\$0.00	
Vanwassenhoven	Barbara	ZERO			State Ed	\$0.00	\$0.00	
Marek	Pamela	FAMILY	General	97000	STOP	\$60.91	\$0.00	
Blankman	Mary J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Deiman	Marc B	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Duffy	Kevin F	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Freese	Theresa A	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Gibbs	Carrie J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Gulifoye-Wising	Lorraine	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Kimball	Lynn J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Lockman	Kathleen	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Maddox	Shannon	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Martin	Gayella	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Mattingly	Lysandra	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Peter	Lisa	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Raymond	Vickie	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Scott	Joanne	ZERO			Vickie Raymond	\$0.00	\$0.00	
Willis	Elizabeth	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Wilson	Lyndsey	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Ziamba	Barbette L	FAMILY	Child Supp Incentive	66250	Vickie Raymond	\$60.91	\$0.00	
Hagestien	Christina	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Hagestien	Christina	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split
Healey	Kathy	SINGLE	FG - Victim Witness 50%	66310	Victim Witness	\$15.99	\$0.00	Split
Healey	Kathy	SINGLE	General 50%	97000	Victim Witness	\$15.99	\$0.00	Split
Nilsen	Jill C	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Nilsen	Jill C	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split
Yodogawa-Campbell	Sakura	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Eff 12-1 Split
Yodogawa-Campbell	Sakura	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Eff 12-1 Split



07- July Reliance Workbook.xlsm

Last Name	First Name	Coverage	Department-Fund	Dept #	Benefits for Grants Information	Co Share	Variance	Comments
Pirsch	Peter	AD&D	General	97000	Mental Health	\$7.65		Changing to Mental Health Dept # 66320
Pirsch	Peter	LTD	General	97000	Mental Health	\$26.10		Changing to Mental Health Dept # 66320
Weisbrodt	Ashlie	AD&D	General	97000	Mental Health	\$5.10		
Weisbrodt	Ashlie	LTD	General	97000	Mental Health	\$18.83		
Fountain	Bruce	AD&D	General	97000	Planning	\$7.65		
Fountain	Bruce	LTD	General	97000	Planning	\$37.55		
Lynnam	Donna	AD&D	General	97000	Planning	\$7.65		
Lynnam	Donna	LTD	General	97000	Planning	\$28.61		
Berat	Jacob	AD&D	General	97000	Pre-Trial	\$5.10		
Berat	Jacob	LTD	General	97000	Pre-Trial	\$20.29		
Craney	Cinda	AD&D	General	66951	State Ed	\$7.65		
Craney	Cinda	LTD	General	66951	State Ed	\$15.76		
Keenan	Daniel	AD&D	State Ed	66951	State Ed	\$7.65		Age Related Premium change Postponed until 1 Jan 2017 Paying same rate as June 2016 Billing
Keenan	Daniel	LTD	State Ed	66951	State Ed	\$17.61		
Vanwassenhoven	Barbara	AD&D	State Ed	66951	State Ed	\$4.98		
Vanwassenhoven	Barbara	LTD	State Ed	66951	State Ed	\$21.38		
Marck	Pamela	AD&D	General	97000	STOP	\$5.10		
Marck	Pamela	LTD	General	97000	STOP	\$16.77		
Blankman	Mary	AD&D	Child Supp CA	66200	Vickie Raymond	\$5.10		
Blankman	Mary	LTD	Child Supp CA	66200	Vickie Raymond	\$21.10		
Delman	Marc	AD&D	Child Supp CA	66200	Vickie Raymond	\$7.65		
Delman	Marc	LTD	Child Supp CA	66200	Vickie Raymond	\$45.45		
Duffy	Kevin	AD&D	Child Supp CA	66200	Vickie Raymond	\$4.98		
Duffy	Kevin	LTD	Child Supp CA	66200	Vickie Raymond	\$39.77		
Freese	Theresa	AD&D	Child Supp CA	66200	Vickie Raymond	\$5.10		
Freese	Theresa	LTD	Child Supp CA	66200	Vickie Raymond	\$22.56		
Gibbs	Carris	AD&D	Child Supp CA	66200	Vickie Raymond	\$5.10		
Gibbs	Carris	LTD	Child Supp CA	66200	Vickie Raymond	\$21.10		
Guilfoyle-Wissing	Lorraine	AD&D	Child Supp CA	66200	Vickie Raymond	\$5.10		
Guilfoyle-Wissing	Lorraine	LTD	Child Supp CA	66200	Vickie Raymond	\$21.10		
Kimball	Lynn	AD&D	Child Supp CA	66200	Vickie Raymond	\$5.10		
Kimball	Lynn	LTD	Child Supp CA	66200	Vickie Raymond	\$21.10		
Lockman	Kathleen	AD&D	Child Supp CA	66200	Vickie Raymond	\$5.10		
Lockman	Kathleen	LTD	Child Supp CA	66200	Vickie Raymond	\$21.10		
Maddox	Shannon	AD&D	Child Supp CA	66200	Vickie Raymond	\$5.10		
Maddox	Shannon	LTD	Child Supp CA	66200	Vickie Raymond	\$21.10		
Martin	Gayella	AD&D	Child Supp CA	66200	Vickie Raymond	\$5.10		
Martin	Gayella	LTD	Child Supp CA	66200	Vickie Raymond	\$21.10		
Mattingly	Lysandra	AD&D	Child Supp Incentive	66250	Vickie Raymond	\$5.10		
Mattingly	Lysandra	LTD	Child Supp Incentive	66250	Vickie Raymond	\$15.66		
Peter	Lisa	AD&D	Child Supp Incentive	66250	Vickie Raymond	\$5.10		
Peter	Lisa	LTD	Child Supp Incentive	66250	Vickie Raymond	\$16.87		
Raymond	Vickie	AD&D	Child Supp CA	66200	Vickie Raymond	\$5.10		
Raymond	Vickie	LTD	Child Supp CA	66200	Vickie Raymond	\$26.97		
Scott	Joanne	AD&D	Child Supp Incentive	66250	Vickie Raymond	\$5.10		
Scott	Joanne	LTD	Child Supp Incentive	66250	Vickie Raymond	\$21.10		
Willis	Elizabeth	AD&D	Child Supp Incentive	66250	Vickie Raymond	\$5.10		
Willis	Elizabeth	LTD	Child Supp Incentive	66250	Vickie Raymond	\$16.28		
Wilson	Lyndsey	AD&D	Child Supp CA	66200	Vickie Raymond	\$5.10		
Wilson	Lyndsey	LTD	Child Supp CA	66200	Vickie Raymond	\$10.68		
Ziamba	Barbette	AD&D	Child Support Incentive	66250	Vickie Raymond	\$5.10		
Ziamba	Barbette	LTD	Child Support Incentive	66250	Vickie Raymond	\$21.10		
Hagelstien	Christina	AD&D	FG - Victim Witness 50%	66300	Victim Witness	\$2.55		Split
Hagelstien	Christina	AD&D	General 50%	97000	Victim Witness	\$2.55		Split
Hagelstien	Christina	LTD	FG - Victim Witness 50%	66300	Victim Witness	\$9.72		Split
Hagelstien	Christina	LTD	General 50%	97000	Victim Witness	\$9.73		Split
Healey	Kathy	AD&D	FG - Victim Witness 50%	66300	Victim Witness	\$2.55		Split
Healey	Kathy	AD&D	General 50%	97000	Victim Witness	\$2.55		Split
Healey	Kathy	LTD	FG - Victim Witness 50%	66300	Victim Witness	\$13.26		Split
Healey	Kathy	LTD	General 50%	97000	Victim Witness	\$13.26		Split
Nielsen	Jill	AD&D	FG - Victim Witness 50%	66300	Victim Witness	\$2.55		Split
Nielsen	Jill	AD&D	General 50%	97000	Victim Witness	\$2.55		Split
Nielsen	Jill	LTD	FG - Victim Witness 50%	66300	Victim Witness	\$11.29		Split
Nielsen	Jill	LTD	General 50%	97000	Victim Witness	\$11.29		Split
Yodogawa-Campbell	Sakura	AD&D	FG - Victim Witness 50%	66300	Victim Witness	\$2.55		
Yodogawa-Campbell	Sakura	AD&D	General 50%	97000	Victim Witness	\$2.55		
Yodogawa-Campbell	Sakura	LTD	FG - Victim Witness 50%	66300	Victim Witness	\$6.38		
Yodogawa-Campbell	Sakura	LTD	General 50%	97000	Victim Witness	\$6.38		

## 08- August 2016 Health.xlsm

Last Name	First Name	Department-Fund	Dept #	Benefits for Grant Information	Coverage Type	Total County Share	Variance
DeBartolo	Tara	General	97000	CASA	E/C	\$1,363.30	\$0.00
Eret	Jesse	General	97000	Emergency Mgmt	Family	\$1,549.58	\$0.00
Marshall	Stuart	General	97000	Emergency Mgmt	E/S	\$1,363.30	\$0.00
Weisbrodt	Ashlie	General	97000	FG -Mental Health	Family	\$1,549.58	\$0.00
Herbert	Eric	GIS Fund 100%	64300	GIS	Family	\$1,549.58	\$0.00
Kriener	Eric	GIS Fund 100%	64300	GIS	Family	\$1,549.58	\$0.00
Lampe	Nicole	GIS Fund 100%	64300	GIS	Zero	\$0.00	\$0.00
Nelsen	Christopher	GIS Fund 100%	64300	GIS	E/C	\$1,363.30	\$0.00
Blaha	Charlene	General	97000	Kremer	Family	\$1,549.58	\$0.00
Gray	Deborah	General	97000	Kremer	E/S	\$1,363.30	\$0.00
Helwig	Lisa	General	97000	Kremer	Single	\$697.76	\$0.00
Homer	Helen	General	97000	Kremer	Single	\$697.76	\$0.00
Kremer	Carol	General - Elected	97000	Kremer	Single	\$697.76	\$0.00
Lauritsen	Lois	General	97000	Kremer	Single	\$697.76	\$0.00
Lecrone	Pam	General	97000	Kremer	E/S	\$1,363.30	\$0.00
Morones-Harris	Angelica	General	97000	Kremer	Single	\$697.76	\$0.00
Mulvaney	Lisa	General	97000	Kremer	Zero	\$0.00	\$0.00
Placzek	Karla			Kremer	Zero	\$0.00	\$0.00
Siders	Deanna	General	97000	Kremer	Family	\$1,549.58	\$0.00
Troxel	Jacquelyn	General	97000	Kremer	Single	\$697.76	\$0.00
Underwood	Rose			Kremer	Zero	\$0.00	\$0.00
Whitney	Paula	General	97000	Kremer	E/S	\$1,363.30	\$0.00
Clark	Onsri	Juvenile Services LB561	65250	LB561	Zero	\$0.00	\$0.00
Fraendorfer	Todd	Split 47% LB561 53% JJC	65250	LB561	Zero	\$0.00	\$0.00
Gosda	Carisa	General	97000	LB561	Family	\$1,549.58	\$0.00
Harris	Clarence	Juvenile Services LB561 100%	65250	LB561	Zero	\$0.00	\$0.00
Harris-Hogan	Darlene	Juvenile Services LB561 100%	65250	LB561	Single	\$697.76	\$0.00
Seeba	David	Juvenile Services LB561	65250	LB561	Zero	\$0.00	\$0.00
Sheets	Trevor	Juvenile Services LB561	65250	LB561	Zero	\$0.00	\$0.00
Weber	James	General	97000	LB561	Family	\$1,549.58	\$0.00
Wofford	Marlo	Juvenile Services LB561 100%	65250	LB561	E/C	\$1,363.30	\$0.00
Loftus	Dean	General	97000	Mental Health	Single	\$697.76	\$0.00
Pirsch	Peter	General	97000	Mental Health	Family	\$1,549.58	\$0.00
Fountain	Bruce	General	97000	Planning	Family	\$1,549.58	\$0.00
Lynam	Donna			Planning	Zero	\$0.00	\$0.00
Craney	Cinda	State Ed	66951	State Ed	Single	\$697.76	\$0.00
Greenfelder	David	State Ed	66951	State Ed	E/C	\$1,363.30	\$0.00
Keenan	Daniel	State Ed	66951	State Ed	Zero	\$0.00	\$0.00

08- August Reliance Workbook.xlsm

Last Name	First Name	Coverage	Department-Fund	Dept #	Benefits for Grante Information	Co-Share	Variance	Comments
DeBartolo	Tara	AD&D	General	97000	CASA	\$5.10		
DeBartolo	Tara	LTD	General	97000	CASA			
Eret	Jesse	AD&D	General	97000	Emergency Mgmt	\$5.10		
Eret	Jesse	LTD	General	97000	Emergency Mgmt			
Marshall	Stuart	AD&D	General	97000	Emergency Mgmt	\$7.65		
Marshall	Stuart	LTD	General	97000	Emergency Mgmt	\$27.67		
Herbert	Eric	AD&D	GIS Fund	64300	GIS	\$5.10		
Herbert	Eric	LTD	GIS Fund	64300	GIS	\$43.69		
Kriener	Eric	AD&D	GIS Fund	64300	GIS	\$5.10		
Kriener	Eric	LTD	GIS Fund	64300	GIS	\$34.60		
Lampe	Nicole	AD&D	GIS Fund	64300	GIS	\$5.10		
Lampe	Nicole	LTD	GIS Fund	64300	GIS	\$29.67		
Nelsen	Christopher	AD&D	GIS Fund	64300	GIS	\$5.10		
Nelsen	Christopher	LTD	GIS Fund	64300	GIS	\$25.44		
Blaha	Charlene	AD&D	General	97000	Kremer	\$5.10		
Blaha	Charlene	LTD	General	97000	Kremer	\$19.48		
Gray	Deborah	AD&D	General	97000	Kremer	\$5.10		
Gray	Deborah	LTD	General	97000	Kremer	\$17.54		
Helwig	Lisa	AD&D	General	97000	Kremer	\$5.10		
Helwig	Lisa	LTD	General	97000	Kremer	\$17.54		
Homer	Helen	AD&D	General	97000	Kremer	\$5.10		
Homer	Helen	LTD	General	97000	Kremer	\$15.68		
Kremer	Carol	AD&D	General	97000	Kremer	\$4.98		
Kremer	Carol	LTD	General	97000	Kremer	\$38.51		
Lauritsen	Lois	AD&D	General	97000	Kremer	\$5.10		
Lauritsen	Lois	LTD	General	97000	Kremer	\$16.90		
								Age Related Premium change Postponed until 1 Jan 2017 Paying same rate as June 2016 Billing
Lecrone	Pam	AD&D	General	97000	Kremer	\$5.10		
Lecrone	Pam	LTD	General	97000	Kremer	\$17.54		
Morones-Harris	Angelica	AD&D	General	97000	Kremer	\$5.10		
Morones-Harris	Angelica	LTD	General	97000	Kremer	\$19.46		
Mulvaney	Lisa	AD&D	General	97000	Kremer	\$5.10		
Mulvaney	Lisa	LTD	General	97000	Kremer	\$14.99		
Placzek	Karla	AD&D	General	97000	Kremer	\$5.10		
Placzek	Karla	LTD	General	97000	Kremer	\$18.75		
Siders	Deanna	AD&D	General	97000	Kremer	\$5.10		
Siders	Deanna	LTD	General	97000	Kremer	\$15.58		
Troxel	Jacquelyn	AD&D	General	97000	Kremer	\$5.10		
Troxel	Jacquelyn	LTD	General	97000	Kremer	\$19.47		
								Age Related Premium change Postponed until 1 Jan 2017 Paying same rate as June 2016 Billing
Underwood	Rose	AD&D	General	97000	Kremer	\$5.10		
Underwood	Rose	LTD	General	97000	Kremer	\$18.75		
Whitney	Paula	AD&D	General	97000	Kremer	\$7.65		
Whitney	Paula	LTD	General	97000	Kremer	\$34.65		
Fraundorfer	Todd	AD&D	FG - LB561 47%	65250	LB561	\$2.40		Split
Fraundorfer	Todd	AD&D	General 53%	97000	LB561	\$2.70		Split
Fraundorfer	Todd	LTD	FG - LB561 47%	65250	LB561	\$10.70		Split
Fraundorfer	Todd	LTD	General 53%	97000	LB561	\$12.07		Split
Gosda	Carisa	AD&D	General	97000	LB561	\$5.10		6-14 email from Kenjala Adult Diversion being merged into General Fund eff 7-1
Gosda	Carisa	LTD	General	97000	LB561	\$22.85		6-14 email from Kenjala Adult Diversion being merged into General Fund eff 7-1
Harris	Clarence	AD&D	FG - LB561	65250	LB561	\$5.10		
Harris	Clarence	LTD	FG - LB561	65250	LB561	\$20.49		
Harris-Hogan	Darlene	AD&D	FG - LB561	65250	LB561	\$5.10		
Harris-Hogan	Darlene	LTD	FG - LB561	65250	LB561	\$15.30		
Seeba	David	AD&D	LB 561	65250	LB561	\$7.65		7-12 eaf
Seeba	David	LTD	LB 561	65250	LB561	\$15.17		7-12 eaf
Sheets	Trevor	AD&D	LB 561	65250	LB561	\$5.10		7-12 eaf
Sheets	Trevor	LTD	LB 561	65250	LB561	\$20.49		7-12 eaf
Weber	James	AD&D	General	97000	LB561	\$5.10		
Weber	James	LTD	General	97000	LB561	\$22.68		
Wofford	Marlo	AD&D	FG - LB561 100%	65250	LB561	\$5.10		
Wofford	Marlo	LTD	FG - LB561 100%	65250	LB561	\$15.78		
Pirsch	Peter	AD&D	General	97000	Mental Health	\$7.65		Changing to Mental Health Dept # 66320
Pirsch	Peter	LTD	General	97000	Mental Health	\$26.10		Changing to Mental Health Dept # 66320
Weisbrodt	Ashlie	AD&D	General	97000	Mental Health	\$5.10		
Weisbrodt	Ashlie	LTD	General	97000	Mental Health	\$18.83		
Fountain	Bruce	AD&D	General	97000	Planning	\$7.65		
Fountain	Bruce	LTD	General	97000	Planning	\$37.65		

08- August Reliance Dental.xlsm

Last Name	First Name	Dental Coverage Type	Department-Fund	Dept #	Benefits for Grants Information	Co Share	Variance	Comments
Debartolo	Tara	FAMILY	General	97000	CASA	\$60.91	\$0.00	
Marcantel	Candi	FAMILY	General	97000	CASA	\$80.91	\$0.00	
Eret	Jesse	FAMILY	General	97000	Emergency Mgmt	\$60.91	\$0.00	Eff 8-1
Marshall	Stuart	SINGLE	General	97000	Emergency Mgmt	\$31.98	\$0.00	
Fraundorfer	Todd	ZERO	Split 47% LB561 53% JJC		FG - LB561	\$0.00	\$0.00	
Gosda	Carisa	FAMILY	General	97000	FG - LB561	\$60.91	\$0.00	7-14 EAF Adult Diversion being merged into General Fund eff 7-1
Harris	Clarence E.	FAMILY	FG - LB561	65250	FG - LB561	\$60.91	\$0.00	
Harris-Hogan	Darfene	SINGLE	FG - LB561	65250	FG - LB561	\$31.98	\$0.00	
Weber	James P	FAMILY	General	97000	FG - LB561	\$60.91	\$0.00	7-14 EAF Adult Diversion being merged into General Fund eff 7-1
Wofford	Marlo	FAMILY	FG - LB561 100%	65250	FG - LB561	\$60.91	\$0.00	
Herbert	Eric P	FAMILY	GIS Fund	64300	GIS	\$80.91	\$0.00	
Kriener	Eric	FAMILY	GIS Fund	64300	GIS	\$80.91	\$0.00	
Lampe	Nicole	SINGLE	GIS Fund	64300	GIS	\$31.98	\$0.00	
Neisen	Christopher M	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Blaha	Charlene M	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Gray	Deborah L	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Helwig	Lisa	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Horner	Helen	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Kremer	Carol	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Lauritsen	Lois	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Lecrone	Pam M	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Morones-Harris	Angelica	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Mulvaney	Lisa	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Placzek	Karla	ZERO			Kremer	\$0.00	\$0.00	
Siders	Deanna	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Troxel	Jacquelyn J	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Underwood	Rose	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Whitney	Paula	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Pirsch	Peter	FAMILY	General	97000	Mental Health	\$60.91	\$0.00	Changing to Mental Health Dept # 66320 General Fund
Weisbrodt	Ashlie	FAMILY	General	97000	Mental Health	\$60.91	\$0.00	
Fountain	Bruce	SINGLE	General	97000	Planning	\$31.98	\$0.00	
Lynam	Donna	FAMILY	General	97000	Planning	\$60.91	\$0.00	
Craney	Cinda	SINGLE	General	66951	State Ed	\$31.98	\$0.00	
Keanan	Daniel	ZERO			State Ed	\$0.00	\$0.00	
Vanwassenhoven	Barbara	ZERO			State Ed	\$0.00	\$0.00	
Marek	Pamela	FAMILY	General	97000	STOP	\$60.91	\$0.00	
Biankman	Mary J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Delman	Marc B	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Duffy	Kevin F	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Freese	Theresa A	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Gibbs	Carrie J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Guillfoyle-Wissing	Lorraine	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Kimball	Lynn J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Lockman	Kathleen	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Maddox	Shannon	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Martin	Gayella	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Mattingly	Lysandra	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Peter	Lisa	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Raymond	Vickie	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Scott	Joanne	ZERO			Vickie Raymond	\$0.00	\$0.00	
Willis	Elizabeth	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Wilson	Lyndsey	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Ziamba	Barbette L	FAMILY	Child Supp Incentive	66250	Vickie Raymond	\$60.91	\$0.00	
Hagelstien	Christina	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Hagelstien	Christina	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split
Healey	Kathy	SINGLE	FG - Victim Witness 50%	66310	Victim Witness	\$15.99	\$0.00	Split
Healey	Kathy	SINGLE	General 50%	97000	Victim Witness	\$15.99	\$0.00	Split
Nielsen	Jill C	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Nielsen	Jill C	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split
Yodogawa-Campbell	Sakura	FAMILY	FG - Victim Witness 60%	66310	Victim Witness	\$30.45	\$0.00	Split
Yodogawa-Campbell	Sakura	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split

## 09- September 2016 Health.xlsx

Last Name	First Name	Department-Fund	Dept #	Benefits for Grant Information	Coverage Type	Total County Share	Variance
DeBartolo	Tara	General	97000	CASA	E/C	\$1,363.30	\$0.00
Eret	Jesse	General	97000	Emergency Mgmt	Family	\$1,549.58	\$0.00
Marshall	Stuart	General	97000	Emergency Mgmt	E/S	\$1,363.30	\$0.00
Weisbrodt	Ashlie	General	97000	FG -Mental Health	Family	\$1,549.58	\$0.00
Herbert	Eric	GIS Fund 100%	64300	GIS	Family	\$1,549.58	\$0.00
Kriener	Eric	GIS Fund 100%	64300	GIS	Family	\$1,549.58	\$0.00
Lampe	Nicole	GIS Fund 100%	64300	GIS	Zero	\$0.00	\$0.00
Nelsen	Christopher	GIS Fund 100%	64300	GIS	E/C	\$1,363.30	\$0.00
Blaha	Charlene	General	97000	Kremer	Family	\$1,549.58	\$0.00
Gray	Deborah	General	97000	Kremer	E/S	\$1,363.30	\$0.00
Helwig	Lisa	General	97000	Kremer	Single	\$697.76	\$0.00
Horner	Helen	General	97000	Kremer	Single	\$697.76	\$0.00
Kremer	Carol	General - Elected	97000	Kremer	Single	\$697.76	\$0.00
Lauritsen	Lois	General	97000	Kremer	Single	\$697.76	\$0.00
Lecrone	Pam	General	97000	Kremer	E/S	\$1,363.30	\$0.00
Morones-Harris	Angelica	General	97000	Kremer	Single	\$697.76	\$0.00
Mulvaney	Lisa	General	97000	Kremer	Zero	\$0.00	\$0.00
Placzek	Karla			Kremer	Zero	\$0.00	\$0.00
Siders	Deanna	General	97000	Kremer	Family	\$1,549.58	\$0.00
Troxel	Jacquelyn	General	97000	Kremer	Single	\$697.76	\$0.00
Underwood	Rose			Kremer	Zero	\$0.00	\$0.00
Whitney	Paula	General	97000	Kremer	E/S	\$1,363.30	\$0.00
Clark	Onsri	Juvenile Services LB561	65250	LB561	Zero	\$0.00	\$0.00
Frauendorfer	Todd	Split 47% LB561 53% JJC	65250	LB561	E/C	\$640.76	\$0.00
Frauendorfer	Todd	Split 47% LB561 53% JJC	97000	LB561	E/C	\$722.54	\$0.00
Gosda	Carisa	General	97000	LB561	Family	\$1,549.58	\$0.00
Harris	Clarence	Juvenile Services LB561 100%	65250	LB561	Zero	\$0.00	\$0.00
Harris-Hogan	Darlene	Juvenile Services LB561 100%	65250	LB561	Single	\$697.76	\$0.00
Seeba	David	Juvenile Services LB561	65250	LB561	Zero	\$0.00	\$0.00
Sheets	Trevor	Juvenile Services LB561	65250	LB561	Zero	\$0.00	\$0.00
Weber	James	General	97000	LB561	Family	\$1,549.58	\$0.00
Wofford	Marlo	Juvenile Services LB561 100%	65250	LB561	E/C	\$1,363.30	\$0.00
Pirsch	Peter	General	97000	Mental Health	Family	\$1,549.58	\$0.00
Fountain	Bruce	General	97000	Planning	Family	\$1,549.58	\$0.00
Lynam	Donna			Planning	Zero	\$0.00	\$0.00
Craney	Cinda	State Ed	66951	State Ed	Single	\$697.76	\$0.00
Greenfelder	David	State Ed	66951	State Ed	E/C	\$1,363.30	\$0.00

09- September Reliance Workbook.xlsm

Last Name	First Name	Coverage	Department-Fund	Dept #	Benefits for Grants Information	Co Share	Variance	Comments
DeBartolo	Tara	AD&D	General	97000	CASA		\$5.10	
DeBartolo	Tara	LTD	General	97000	CASA			
Eret	Jesse	AD&D	General	97000	Emergency Mgmt	\$5.10		
Eret	Jesse	LTD	General	97000	Emergency Mgmt			
Marshall	Stuart	AD&D	General	97000	Emergency Mgmt	\$7.65		
Marshall	Stuart	LTD	General	97000	Emergency Mgmt	\$27.67		
Herbert	Eric	AD&D	GIS Fund	64300	GIS	\$5.10		
Herbert	Eric	LTD	GIS Fund	64300	GIS	\$43.59		
Kriener	Eric	AD&D	GIS Fund	64300	GIS	\$5.10		
Kriener	Eric	LTD	GIS Fund	64300	GIS	\$34.60		
Lampe	Nicole	AD&D	GIS Fund	64300	GIS	\$5.10		
Lampe	Nicole	LTD	GIS Fund	64300	GIS	\$29.67		
Nelsen	Christopher	AD&D	GIS Fund	64300	GIS	\$5.10		
Nelsen	Christopher	LTD	GIS Fund	64300	GIS	\$25.44		
Blaha	Charlene	AD&D	General	97000	Kramer	\$5.10		
Blaha	Charlene	LTD	General	97000	Kramer	\$19.46		
Gray	Deborah	AD&D	General	97000	Kramer	\$5.10		
Gray	Deborah	LTD	General	97000	Kramer	\$17.54		
Helwig	Lisa	AD&D	General	97000	Kramer	\$5.10		
Helwig	Lisa	LTD	General	97000	Kramer	\$17.54		
Hornor	Helen	AD&D	General	97000	Kramer	\$5.10		
Hornor	Helen	LTD	General	97000	Kramer	\$15.68		
Kramer	Carol	AD&D	General	97000	Kramer	\$4.98		
Kramer	Carol	LTD	General	97000	Kramer	\$38.51		
Lauritsen	Lois	AD&D	General	97000	Kramer	\$5.10		
Lauritsen	Lois	LTD	General	97000	Kramer	\$16.90		
								Age Related Premium change Postponed until 1 Jan 2017 Paying same rate as June 2016 Billing
Lecrone	Pam	AD&D	General	97000	Kramer	\$5.10		
Lecrone	Pam	LTD	General	97000	Kramer	\$17.54		
Moronas-Harris	Angelica	AD&D	General	97000	Kramer	\$5.10		
Moronas-Harris	Angelica	LTD	General	97000	Kramer	\$19.46		
Mulvaney	Lisa	AD&D	General	97000	Kramer	\$5.10		
Mulvaney	Lisa	LTD	General	97000	Kramer	\$14.99		
Placzek	Karla	AD&D	General	97000	Kramer	\$5.10		
Placzek	Karla	LTD	General	97000	Kramer	\$18.75		
Siders	Deanna	AD&D	General	97000	Kramer	\$5.10		
Siders	Deanna	LTD	General	97000	Kramer	\$15.56		
Troxel	Jacquelyn	AD&D	General	97000	Kramer	\$5.10		
Troxel	Jacquelyn	LTD	General	97000	Kramer	\$19.47		
								Age Related Premium change Postponed until 1 Jan 2017 Paying same rate as June 2016 Billing
Underwood	Rose	AD&D	General	97000	Kramer	\$5.10		
Underwood	Rose	LTD	General	97000	Kramer	\$18.75		
Whitney	Paula	AD&D	General	97000	Kramer	\$7.65		
Whitney	Paula	LTD	General	97000	Kramer	\$34.65		
Fraundorfer	Todd	AD&D	FG - LB561 47%	65250	LB561	\$2.40		Split
Fraundorfer	Todd	AD&D	General 53%	97000	LB561	\$2.70		Split
Fraundorfer	Todd	LTD	FG - LB561 47%	65250	LB561	\$10.70		Split
Fraundorfer	Todd	LTD	General 53%	97000	LB561	\$12.07		Split
Gosda	Carisa	AD&D	General	97000	LB561	\$5.10		
Gosda	Carisa	LTD	General	97000	LB561	\$22.85		
Harris	Clarence	AD&D	FG - LB561	65250	LB561	\$5.10		
Harris	Clarence	LTD	FG - LB561	65250	LB561	\$20.49		
Harris-Hogan	Darlene	AD&D	FG - LB561	65250	LB561	\$5.10		
Harris-Hogan	Darlene	LTD	FG - LB561	65250	LB561	\$15.30		
Seeba	David	AD&D	LB 561	65250	LB561	\$7.65		
Seeba	David	LTD	LB 561	65250	LB561	\$15.17		
Sheets	Trevor	AD&D	LB 561	65250	LB561	\$5.10		
Sheets	Trevor	LTD	LB 561	65250	LB561	\$20.49		
Weber	James	AD&D	General	97000	LB561	\$5.10		
Weber	James	LTD	General	97000	LB561	\$22.58		
Wofford	Marlo	AD&D	FG - LB561 100%	65250	LB561	\$5.10		
Wofford	Marlo	LTD	FG - LB561 100%	65250	LB561	\$15.78		
Pirsch	Peter	AD&D	General	97000	Mental Health	\$7.65		
Pirsch	Peter	LTD	General	97000	Mental Health	\$26.10		
Weisbrodt	Ashlie	AD&D	General	97000	Mental Health	\$5.10		
Weisbrodt	Ashlie	LTD	General	97000	Mental Health	\$18.83		
Fountain	Bruce	AD&D	General	97000	Planning	\$7.65		
Fountain	Bruce	LTD	General	97000	Planning	\$37.55		
Lynam	Donna	AD&D	General	97000	Planning	\$7.65		
Lynam	Donna	LTD	General	97000	Planning	\$29.81		
Berst	Jacob	AD&D	General	97000	Pre-Trial	\$5.10		
Berst	Jacob	LTD	General	97000	Pre-Trial	\$20.29		
Craney	Cinda	AD&D	General	66951	State Ed	\$7.65		

09- September Reliance Dental.xlsm

Last Name	First Name	Dental Coverage Type	Department-Fund	Dept #	Benefits for Grants Information	Co Share	Variance	Comments
Debartolo	Tara	FAMILY	General	97000	CASA	\$60.91	\$0.00	
Marcantel	Candi	FAMILY	General	97000	CASA	\$60.91	\$0.00	
Eret	Jesse	FAMILY	General	97000	Emergency Mgmt	\$60.91	\$0.00	Eff 8-1
Marshall	Stuart	SINGLE	General	97000	Emergency Mgmt	\$31.98	\$0.00	
Frauendorfer	Todd	SINGLE	Split 47% LB561 53% JJC	65250	FG - LB561	\$15.03	\$0.00	Eff 9-1 upgrading from Zero
Frauendorfer	Todd	SINGLE	Split 47% LB561 53% JJC	97000	FG - LB561	\$16.95	\$0.00	Eff 9-1 upgrading from Zero
Gosda	Carisa	FAMILY	General	97000	FG - LB561	\$60.91	\$0.00	
Harris	Clarence E.	FAMILY	FG - LB561	65250	FG - LB561	\$60.91	\$0.00	
Harris-Hogan	Darlene	SINGLE	FG - LB561	65250	FG - LB561	\$31.98	\$0.00	
Weber	James P	FAMILY	General	97000	FG - LB561	\$60.91	\$0.00	
Wofford	Marlo	FAMILY	FG - LB561 100%	65250	FG - LB561	\$60.91	\$0.00	
Herbert	Eric P	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Kriener	Eric	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Lampe	Nicole	SINGLE	GIS Fund	64300	GIS	\$31.98	\$0.00	
Nelsen	Christopher M	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Blaha	Charlene M	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Gray	Deborah L	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Helwig	Lisa	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Horner	Helen	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Kremer	Carol	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Lauritsen	Lois	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Lecrone	Pam M	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Morones-Harris	Angelica	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Mulvaney	Lisa	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Placzek	Karla	ZERO			Kremer	\$0.00	\$0.00	
Siders	Deanna	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Troxel	Jacquelyn J	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Underwood	Rose	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Whitney	Paula	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Pirsch	Peter	FAMILY	General	97000	Mental Health	\$60.91	\$0.00	
Weisbrodt	Ashlie	FAMILY	General	97000	Mental Health	\$60.91	\$0.00	
Fountain	Bruce	SINGLE	General	97000	Planning	\$31.98	\$0.00	
Lynam	Donna	FAMILY	General	97000	Planning	\$60.91	\$0.00	
Craney	Cinda	SINGLE	General	66951	State Ed	\$31.98	\$0.00	
Keenan	Daniel	ZERO			State Ed	\$0.00	\$0.00	
Vanwassenhoven	Barbara	ZERO			State Ed	\$0.00	\$0.00	
Marek	Pamela	FAMILY	General	97000	STOP	\$60.91	\$0.00	
Blankman	Mary J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Delman	Marc B	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Duffy	Kevin F	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Freese	Theresa A	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Gibbs	Carrie J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Guilfoyle-Wissing	Lorraine	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Kimball	Lynn J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Lockman	Kathleen	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Maddox	Shannon	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Martin	Gayella	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Mattingly	Lysandra	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Peter	Lisa	SINGLE	Child Supp Incentive	66200	Vickie Raymond	\$31.98	\$0.00	8-22 EAF changing to fund 0985 Dept 66200
Raymond	Vickie	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Scott	Joanne	ZERO			Vickie Raymond	\$0.00	\$0.00	
Willis	Elizabeth	SINGLE	Child Supp Incentive	66200	Vickie Raymond	\$31.98	\$0.00	8-22 EAF changing to fund 0985 Dept 66200
Wilson	Lyndsey	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Ziemba	Barbette L	FAMILY	Child Supp Incentive	66250	Vickie Raymond	\$60.91	\$0.00	
Hagestien	Christina	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Hagestien	Christina	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split
Healey	Kathy	SINGLE	FG - Victim Witness 50%	66310	Victim Witness	\$15.99	\$0.00	Split
Healey	Kathy	SINGLE	General 50%	97000	Victim Witness	\$15.99	\$0.00	Split
Nielsen	Jill C	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Nielsen	Jill C	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split
Yodogawa-Campbell	Sakura	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Yodogawa-Campbell	Sakura	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split

09- September Reliance Workbook.xlsm

Last Name	First Name	Coverage	Department-Fund	Dept #	Benefits for Grants Information	Co Share	Variance	Comments
DeBartolo	Tara	AD&D	General	97000	CASA	\$5.10		
DeBartolo	Tara	LTD	General	97000	CASA			
Erat	Jesse	AD&D	General	97000	Emergency Mgmt	\$5.10		
Erat	Jesse	LTD	General	97000	Emergency Mgmt			
Marshall	Stuart	AD&D	General	97000	Emergency Mgmt	\$7.65		
Marshall	Stuart	LTD	General	97000	Emergency Mgmt	\$27.67		
Herbert	Eric	AD&D	GIS Fund	64300	GIS	\$5.10		
Herbert	Eric	LTD	GIS Fund	64300	GIS	\$43.59		
Kriener	Eric	AD&D	GIS Fund	64300	GIS	\$5.10		
Kriener	Eric	LTD	GIS Fund	64300	GIS	\$34.60		
Lampe	Nicole	AD&D	GIS Fund	64300	GIS	\$5.10		
Lampe	Nicole	LTD	GIS Fund	64300	GIS	\$29.67		
Nelson	Christopher	AD&D	GIS Fund	64300	GIS	\$5.10		
Nelson	Christopher	LTD	GIS Fund	64300	GIS	\$25.44		
Blaha	Charlene	AD&D	General	97000	Kremer	\$5.10		
Blaha	Charlene	LTD	General	97000	Kremer	\$19.46		
Gray	Deborah	AD&D	General	97000	Kremer	\$5.10		
Gray	Deborah	LTD	General	97000	Kremer	\$17.54		
Helwig	Lisa	AD&D	General	97000	Kremer	\$5.10		
Helwig	Lisa	LTD	General	97000	Kremer	\$17.54		
Homer	Helen	AD&D	General	97000	Kremer	\$5.10		
Homer	Helen	LTD	General	97000	Kremer	\$15.68		
Kremer	Carol	AD&D	General	97000	Kremer	\$4.98		
Kremer	Carol	LTD	General	97000	Kremer	\$38.51		
Lauritsen	Lois	AD&D	General	97000	Kremer	\$5.10		
Lauritsen	Lois	LTD	General	97000	Kremer	\$16.90		
								Age Related Premium change Postponed until 1 Jan 2017 Paying same rate as June 2016 Billing
Lecrone	Pam	AD&D	General	97000	Kremer	\$5.10		
Lecrone	Pam	LTD	General	97000	Kremer	\$17.54		
Morones-Harris	Angelica	AD&D	General	97000	Kremer	\$5.10		
Morones-Harris	Angelica	LTD	General	97000	Kremer	\$19.46		
Mulvaney	Lisa	AD&D	General	97000	Kremer	\$5.10		
Mulvaney	Lisa	LTD	General	97000	Kremer	\$14.99		
Placzek	Karla	AD&D	General	97000	Kremer	\$5.10		
Placzek	Karla	LTD	General	97000	Kremer	\$18.75		
Siders	Deanna	AD&D	General	97000	Kremer	\$5.10		
Siders	Deanna	LTD	General	97000	Kremer	\$15.66		
Troxel	Jacquelyn	AD&D	General	97000	Kremer	\$5.10		
Troxel	Jacquelyn	LTD	General	97000	Kremer	\$19.47		
								Age Related Premium change Postponed until 1 Jan 2017 Paying same rate as June 2016 Billing
Underwood	Rose	AD&D	General	97000	Kremer	\$5.10		
Underwood	Rose	LTD	General	97000	Kremer	\$18.75		
Whitney	Paula	AD&D	General	97000	Kremer	\$7.65		
Whitney	Paula	LTD	General	97000	Kremer	\$34.65		
Fraundorfer	Todd	AD&D	FG - LB561 47%	65250	LB561	\$2.40		Split
Fraundorfer	Todd	AD&D	General 53%	97000	LB561	\$2.70		Split
Fraundorfer	Todd	LTD	FG - LB561 47%	65250	LB561	\$10.70		Split
Fraundorfer	Todd	LTD	General 53%	97000	LB561	\$12.07		Split
Gosda	Carisa	AD&D	General	97000	LB561	\$5.10		
Gosda	Carisa	LTD	General	97000	LB561	\$22.65		
Harris	Clarence	AD&D	FG - LB561	65250	LB561	\$5.10		
Harris	Clarence	LTD	FG - LB561	65250	LB561	\$20.49		
Harris-Hogan	Darlene	AD&D	FG - LB561	65250	LB561	\$5.10		
Harris-Hogan	Darlene	LTD	FG - LB561	65250	LB561	\$15.30		
Seeba	David	AD&D	LB 561	65250	LB561	\$7.65		
Seeba	David	LTD	LB 561	65250	LB561	\$15.17		
Sheets	Trevor	AD&D	LB 561	65250	LB561	\$5.10		
Sheets	Trevor	LTD	LB 561	65250	LB561	\$20.49		
Weber	James	AD&D	General	97000	LB561	\$5.10		
Weber	James	LTD	General	97000	LB561	\$22.58		
Wofford	Marjo	AD&D	FG - LB561 100%	65250	LB561	\$5.10		
Wofford	Marjo	LTD	FG - LB561 100%	65250	LB561	\$15.78		
Pirsch	Peter	AD&D	General	97000	Mental Health	\$7.65		
Pirsch	Peter	LTD	General	97000	Mental Health	\$25.10		
Weisbrodt	Ashlie	AD&D	General	97000	Mental Health	\$5.10		
Weisbrodt	Ashlie	LTD	General	97000	Mental Health	\$18.63		
Fountain	Bruce	AD&D	General	97000	Planning	\$7.65		
Fountain	Bruce	LTD	General	97000	Planning	\$37.55		
Lynam	Donna	AD&D	General	97000	Planning	\$7.65		
Lynam	Donna	LTD	General	97000	Planning	\$29.81		
Berst	Jacob	AD&D	General	97000	Pre-Trial	\$5.10		
Berst	Jacob	LTD	General	97000	Pre-Trial	\$20.29		
Craney	Cinda	AD&D	General	66951	State Ed	\$7.65		



## 09- September 2016 Health.xlsm

Last Name	First Name	Department-Fund	Dept #	Benefits for Grant Information	Coverage Type	Total County Share	Variance
DeBartolo	Tara	General	97000	CASA	E/C	\$1,363.30	\$0.00
Eret	Jesse	General	97000	Emergency Mgmt	Family	\$1,549.58	\$0.00
Marshall	Stuart	General	97000	Emergency Mgmt	E/S	\$1,363.30	\$0.00
Weisbrodt	Ashlie	General	97000	FG -Mental Health	Family	\$1,549.58	\$0.00
Herbert	Eric	GIS Fund 100%	64300	GIS	Family	\$1,549.58	\$0.00
Kriener	Eric	GIS Fund 100%	64300	GIS	Family	\$1,549.58	\$0.00
Lampe	Nicole	GIS Fund 100%	64300	GIS	Zero	\$0.00	\$0.00
Nelsen	Christopher	GIS Fund 100%	64300	GIS	E/C	\$1,363.30	\$0.00
Blaha	Charlene	General	97000	Kremer	Family	\$1,549.58	\$0.00
Gray	Deborah	General	97000	Kremer	E/S	\$1,363.30	\$0.00
Helwig	Lisa	General	97000	Kremer	Single	\$697.76	\$0.00
Horner	Helen	General	97000	Kremer	Single	\$697.76	\$0.00
Kremer	Carol	General - Elected	97000	Kremer	Single	\$697.76	\$0.00
Lauritsen	Lois	General	97000	Kremer	Single	\$697.76	\$0.00
Lecrone	Pam	General	97000	Kremer	E/S	\$1,363.30	\$0.00
Morones-Harris	Angelica	General	97000	Kremer	Single	\$697.76	\$0.00
Mulvaney	Lisa	General	97000	Kremer	Zero	\$0.00	\$0.00
Placzek	Karla			Kremer	Zero	\$0.00	\$0.00
Siders	Deanna	General	97000	Kremer	Family	\$1,549.58	\$0.00
Troxel	Jacquelyn	General	97000	Kremer	Single	\$697.76	\$0.00
Underwood	Rose			Kremer	Zero	\$0.00	\$0.00
Whitney	Paula	General	97000	Kremer	E/S	\$1,363.30	\$0.00
Clark	Onsri	Juvenile Services LB561	65250	LB561	Zero	\$0.00	\$0.00
Fraendorfer	Todd	Split 47% LB561 53% JJC	65250	LB561	E/C	\$640.76	\$0.00
Fraendorfer	Todd	Split 47% LB561 53% JJC	97000	LB561	E/C	\$722.54	\$0.00
Gosda	Carisa	General	97000	LB561	Family	\$1,549.58	\$0.00
Harris	Clarence	Juvenile Services LB561 100%	65250	LB561	Zero	\$0.00	\$0.00
Harris-Hogan	Darlene	Juvenile Services LB561 100%	65250	LB561	Single	\$697.76	\$0.00
Seeba	David	Juvenile Services LB561	65250	LB561	Zero	\$0.00	\$0.00
Sheets	Trevor	Juvenile Services LB561	65250	LB561	Zero	\$0.00	\$0.00
Weber	James	General	97000	LB561	Family	\$1,549.58	\$0.00
Wofford	Marlo	Juvenile Services LB561 100%	65250	LB561	E/C	\$1,363.30	\$0.00
Pirsch	Peter	General	97000	Mental Health	Family	\$1,549.58	\$0.00
Fountain	Bruce	General	97000	Planning	Family	\$1,549.58	\$0.00
Lynam	Donna			Planning	Zero	\$0.00	\$0.00
Craney	Cinda	State Ed	66951	State Ed	Single	\$697.76	\$0.00
Greenfelder	David	State Ed	66951	State Ed	E/C	\$1,363.30	\$0.00

**SARPY COUNTY, NEBRASKA**  
**2017 FY PLANNING TRANSPORTATION GRANT**  
**AGREEMENT #17604101301**  
**7/1/15-9/30/16**

<u>EMPLOYEE</u>	<u># GRANT HOURS</u>	<u>EFFECTIVE HOURLY RATE</u>	<u>TOTAL HOURLY COST</u>		
				<u>GRANT</u>	<u>MATCH</u>
				70%	30%
FOUNTAIN	✓ 84.5	\$ 48.0875	✓ \$ 4,063.39	\$ 2,844.38	\$ 1,219.01
LYNAM	81.5	\$ 38.1726	✓ \$ 3,111.07	\$ 2,177.75	\$ 933.32
<b>TOTAL DIRECT LABOR</b>			<b>\$ 7,174.46</b>	<b>\$ 5,022.13</b>	<b>\$ 2,152.33</b>

<u>EMPLOYEE</u>	<u># GRANT HOURS</u>	<u>FRINGE PER HOUR</u>	<u>TOTAL FRINGE COST</u>		
				<u>GRANT</u>	<u>MATCH</u>
				70%	30%
FOUNTAIN	✓ 84.5	\$ 13.3298	✓ \$ 1,126.37	\$ 788.46	\$ 337.91
LYNAM	81.5	\$ 6.0644	✓ \$ 494.25	\$ 345.97	\$ 148.28
<b>TOTAL OVERHEAD</b>			<b>\$ 1,620.62</b>	<b>\$ 1,134.43</b>	<b>\$ 486.19</b>

% OF FRINGE BENEFITS 22.589%

**GRAND TOTAL** **\$ 8,795.08** **\$ 6,156.56** **\$ 2,638.52**

PLANNING GRANT	Award	Match
	\$ 30,000.00	\$ 12,857.00
1st Qtr	\$ 6,156.56	\$ 2,638.52
2nd Qtr	\$ -	\$ -
3rd Qtr	\$ -	\$ -
4th Qtr	\$ -	\$ -
Remaining Balance	\$ 23,843.44	\$ 10,218.48

**MAPA SAFETEA-LU Grant**  
**First Quarter FY2017 Work Hours – Sarpy County Planning Department**  
**7/1/2016 – 9/30/2016**

**Sarpy County Planning Department**  
**Bruce Fountain, AICP - Planning Director**  
**Donna Lynam, Assistant Director**

• **DEVELOPMENT REVIEW**

Review of various development applications – included review of traffic, transportation and access issues:

- 3 Preliminary Plats under review – 2 approved
- 2 Final Plats under review – 1 approved
- 3 Special Use Permits under review – 1 approved
- 2 Rezoning Applications under review – 0 approved
- 12 Commercial building and site plan reviews for permitting
- 23 Development Pre-Application Meetings

• **COMPREHENSIVE PLAN & DEVELOPMENT REGULATION UPDATES – 90% complete**

- Attended additional meetings/presentations on South Sarpy Sewer Study in conjunction with Comprehensive Plan update and Platteview Road Corridor Study
- Coordinated additional Planning Advisory Committee meetings for continuing input and guidance
- Ongoing bi-weekly meetings w/consultant on zoning and subdivision regulation updates
- Ongoing meetings on Comprehensive Plan Land Use Policies
- Reviewed and edited draft sections of Comprehensive Plan document
- Held individual meetings with Sarpy County Board of Commissioner members to update them on status of Comprehensive Plan
- Sarpy County EDC Quarterly Meeting – provided update on Comp Plan – July 27<sup>th</sup>
- Attended staff meeting to discuss funding of road projects within Extraterritorial Jurisdictions of the individual cities
- Provided update on Comprehensive Plan and infrastructure projects to Senator Fisher on August 26<sup>th</sup>

• **REGIONAL COORDINATION & COOPERATION**

- MAPA 2050 Infrastructure Subcommittee Meeting – July 6<sup>th</sup>
- La Vista Comprehensive Plan Steering Committee Meeting – August 1st
- MAPA Heartland 2050 Summer Summit – August 2<sup>nd</sup>
- Attended MAPA JLUS Planning/Implementation meetings
- MAPA TTAC Meeting – August 19<sup>th</sup>
- Greater Omaha Economic Development Partnership Quarterly Meeting – August 24th
- Continued coordination on Sarpy County Transit Demand Study – provided overview and update to the County Board of Commissioners

• **HOURS**

	Development Review	Comp. Plan	Regional Coordination Efforts	Grant Administration	TOTAL
Bruce Fountain	52 hrs	16.25 hrs	13 hrs	3.25 hrs	84.5 hrs
Donna Lynam	71.75 hrs	9.75 hrs	0 hrs	0 hrs	81.5 hrs

BRUCE FOUNTAIN

Fringe Benefit Calculation for Responsible Charge

Annual Salary	Estimated hours worked/year	Effective Wage rate
\$ 100,022.00	2080	\$ 48,088

\* Shaded areas to be completed by the LPA

Insurance Cost (Per Month)

Health*	\$ 1,083.05
Dental	\$ 31.98
Life & AD&D	\$ 7.65
LTD	\$ 37.55
Vision	
Other Insurance Benefits	
Insurance Cost/month	\$ 1,110.23
Insurance Cost/hour	\$ 6.4052

Workman's Compensation

Workman's Compensation Insurance - rate = \$.14 per \$100 of wages (rate + \$100 x Wage Rate = \$.05 per hr.)

Rate per \$100 of coverage	\$
Effective Hourly Effective Wage Rate	\$ 48.09
Workman's Compensation Insurance Cost	\$ -

FICA/Medicare (7.65%)

FICA (6.2 Percent of Effective Hourly Wage Rate)	\$ 2,981.4
Medicare (1.45 Percent of Effective Hourly Wage Rate)	\$ 0.6973

Holiday/Vacation/Sick Leave/Personal/Admin Time Off

Vacation days	
Sick Days	
Pers/Adm. Days	
Holidays	
Leave days/Year	
Leave hours/Year	

Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost

Normal Working Hours/day	8.0
Normal Hours/Year	2,080.0
Adjusted Working Hours/Year	2,080.0
Effective Hourly Wage Rate	\$ 48.09
Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$ -

Pension

Percent of Effective Wage Rate	6.75%
Pension/Retirement Cost	\$ 3,249.9

Insurance Cost	Work Comp	6.2% FICA	1.45% Medicare	Holiday Vac Sick	Pension/Retirement	Total fringe/hour
\$6,405.2	\$0,000.0	\$2,981.4	\$0,697.3	\$0,000.0	\$3,249.9	\$13.33

Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines

\* July's health insurance premium was paid in June. Amount reflected is for Aug & Sept divided by 3 months

Effective hourly rate	\$ 48.09
Fringe benefits per hour	\$ 13.33
Total hourly rate	\$ 61.42
% of Fringe benefits	21.70%

2/15/96

DONNA LYMAN

Fringe Benefit Calculation for Responsible Charge

Annual Salary	Estimated hours worked/year	Effective Wage rate
\$ 79,999.00	2080	\$ 38.173

\*Shaded areas to be completed by the LPA

Insurance Cost (Per Month)	
Health	\$ -
Dental	\$ 60.91
Life & AD&D	\$ 7.65
LTD	\$ 29.81
Vision	\$ -
Other Insurance Benefits	\$ -
Insurance Cost/month	\$ 98.370
Insurance Cost/hour	\$ 0.5675

Workman's Compensation Insurance - rate = \$.14 per \$100 of wages (rate + \$100 x Wage Rate = \$.05 per hr.)

Rate per \$100 of coverage	\$ -
Effective Hourly Effective Wage Rate	\$ 38.17
Workman's Compensation Insurance Cost	\$ -

FICA (6.2 Percent of Effective Hourly Wage Rate)	\$ 2.3667
Medicare (1.45 Percent of Effective Hourly Wage Rate)	\$ 0.5535

Holiday/Vacation/Sick Leave/Personal/Admin Time Off

Vacation days	-
Sick Days	-
Pers/Adm. Days	-
Holidays	-
Leave days/year	-
Leave hours/year	-

Normal Working Hours/day	8.0
Normal Hours/year	2,080.0
Adjusted Working Hours/year	2,080.0
Effective Hourly Wage Rate	\$ 38.17
Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$ -

Pension

Percent of Effective Wage Rate	6.75%
Pension/Retirement Cost	\$ 2.5767

Insurance Cost	Work Comp	6.2% FICA	1.45% Medicare	Holiday Vac Sick	Pension/Retirement	Total fringe/hour
\$0.5675	\$0.0000	\$2.3667	\$0.5535	\$0.0000	\$2.5767	\$6.05

Other typical expenses may be submitted for reimbursement as allowed under the FC Reimbursement guidelines

Effective hourly rate	\$ 38.17
Fringe benefits per hour	\$ 6.05
Total hourly rate	\$ 44.24
% of Fringe benefits	13.71%

## 1st QUARTER - FY 2017

### BRUCE

MAPA Grant Total Hrs	Category				
TOTAL HRS	DR	CP	RC	GA	
<b>JULY</b>					
July 1	0	0.0	0	0	
July 4 - 8	6.5	4	1.25	1	0.25
July 11 - 15	6.5	4	1.25	1	0.25
July 18 - 22	6.5	4	1.25	1	0.25
July 25 - 29	6.75	4	1.5	1	0.25
<b>TOTAL</b>	<b>28.25</b>	<b>16.00</b>	<b>5.25</b>	<b>4.00</b>	<b>1.00</b>
<b>AUGUST</b>					
Aug. 1 - 5	6.25	4	1	1	0.25
Aug. 8 - 12	6.5	4	1.25	1	0.25
Aug. 15 - 19	6.5	4	1.25	1	0.25
Aug. 22 - 26	6.5	4	1.25	1	0.25
Aug. 29 - 31	4.5	3	1.25	0	0.25
<b>TOTAL</b>	<b>30.25</b>	<b>19.00</b>	<b>6.00</b>	<b>3.00</b>	<b>1.00</b>
<b>SEPTEMBER</b>					
Sept. 1 - 2	2	1	0	1	0
Sept. 5 - 9	6.5	4	1.25	1	0.25
Sept. 12 - 16	6.5	4	1.25	1	0.25
Sept. 19 - 23	6.5	4	1.25	1	0.25
Sept. 26 - 30	6.5	4	1.25	1	0.25
<b>TOTAL</b>	<b>28.00</b>	<b>14.00</b>	<b>5.00</b>	<b>5.00</b>	<b>1.00</b>

TOTAL FOR  
QUARTER

84.50	52.00	16.25	13.00	3.25
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GRAND TOTAL HRS  
FOR QUARTER  
BRUCE & DONNA

166.00	123.75	26.00	13.00	3.25
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### DONNA

MAPA Grant Total Hrs	Category				
TOTAL HRS	DR	CP	RC	GA	
<b>JULY</b>					
July 1	0.5	0.5	0	0	0
July 4 - 8	5.75	5	0.75	0	0
July 11 - 15	6.25	5.5	0.75	0	0
July 18 - 22	6.25	5.5	0.75	0	0
July 25 - 29	6.25	5.5	0.75	0	0
<b>TOTAL</b>	<b>25.00</b>	<b>22.00</b>	<b>3.00</b>	<b>0.00</b>	<b>0.00</b>
<b>AUGUST</b>					
Aug. 1 - 5	6.25	5.5	0.75	0	0
Aug. 8 - 12	6.5	5.75	0.75	0	0
Aug. 15 - 19	6.25	5.5	0.75	0	0
Aug. 22 - 26	6.25	5.5	0.75	0	0
Aug. 29 - 31	3.75	3.5	0.25	0	0
<b>TOTAL</b>	<b>28.00</b>	<b>25.75</b>	<b>3.25</b>	<b>0.00</b>	<b>0.00</b>
<b>SEPTEMBER</b>					
Sept. 1 - 2	2.5	2.0	0.50	0	0
Sept. 5 - 9	6.25	5.5	0.75	0	0
Sept. 12 - 16	6.25	5.5	0.75	0	0
Sept. 19 - 23	6.25	5.5	0.75	0	0
Sept. 26 - 30	6.25	5.5	0.75	0	0
<b>TOTAL</b>	<b>27.50</b>	<b>24.00</b>	<b>3.50</b>	<b>0.00</b>	<b>0.00</b>

TOTAL FOR  
QUARTER

81.50	71.75	9.75	0.00	0.00
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GRAND TOTAL  
HRS YTD  
BRUCE & DONNA

166.00	123.75	26.00	13.00	3.25
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**KEY - MAPA Grant Related Time:**

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	F	+C	-C	Admin. Time	TOTAL
6/27/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00
6/28/2016	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00
6/29/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00
6/30/2016	8:00 AM	12:00 PM	1:00 PM	8:30 PM	8.00									8.00
7/1/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00
<b>Week 1 Total</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>48.00</b>
7/4/2016														
7/5/2016								8.00						8.00
7/6/2016	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00
7/7/2016	8:00 AM	12:00 PM	1:00 PM	6:00 PM	8.00									8.00
7/8/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00
<b>Week 2 Total</b>					<b>24.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>32.00</b>
2 Wk. Total														
														<b>80.00</b>

### Hours Summary

Regular	64.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	8.00
Holiday	8.00
Funeral (1F)	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
<b>Total Hours</b>	<b>80.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

*Bruce Fountain*

Date: July 11, 2016

*Bruce Fountain*

Department Head Signature:

**KEY - MAPA Grant Related Time**  
 DR - Development Review  
 CP - Comp. Plan/Dev. Regulation Updates  
 RC - Regional Coordination of Trans. Planning Efforts  
 GA - Grant Administration/Project Coordination

MAPA Grant Total Hrs	Category					
	DR	CP	RC	GA	GA	GA
2	1	1	0	0	0	0
2.25	1	0	1	0.25	0	0
1	1	0	0	0	0	0
3	1	2	0	0	0	0
0	0	0	0	0	0	0
<b>8.25</b>	<b>4.00</b>	<b>3.00</b>	<b>1.00</b>	<b>0.25</b>	<b>0.00</b>	<b>0.00</b>
0	0	0	0	0	0	0
0	0	0	0	0	0	0
2.25	1	1	0	0.25	0	0
3.25	2	0.25	1	0	0	0
1	1	0	0	0	0	0
<b>6.75</b>	<b>4.00</b>	<b>1.25</b>	<b>1.00</b>	<b>0.25</b>	<b>0.00</b>	<b>0.00</b>
<b>14.75</b>	<b>8.00</b>	<b>4.25</b>	<b>2.00</b>	<b>0.50</b>	<b>0.00</b>	<b>0.00</b>

# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	F	+C	-C	Admin. Time	TOTAL	MAPA Grant Total Hrs				
															DR	CP	RC	GA	GA
7/11/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	2	1	1	0	0
7/12/2016	8:00 AM	12:30 PM	1:30 PM	5:15 PM	8.00									8.00	2.25	1	0	1	0.25
7/13/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	1.25	1	0.25	0	0
7/14/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	1	1	0	0	0
7/15/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	0	0	0	0	0
<b>Week 1 Total</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>6.50</b>	<b>4.00</b>	<b>1.25</b>	<b>1.00</b>	<b>0.25</b>
7/18/2016	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00	0	0	0	0	0
7/19/2016	8:00 AM	12:00 PM	1:00 PM	9:30 PM	8.00									8.00	1.25	1	0	0	0.25
7/20/2016	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00	2	1	1	0	0
7/21/2016	8:00 AM	12:00 PM	1:00 PM	5:30 PM	8.00									8.00	2.25	1	0.25	1	0
7/22/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	1	1	0	0	0
<b>Week 2 Total</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>6.50</b>	<b>4.00</b>	<b>1.25</b>	<b>1.00</b>	<b>0.25</b>
<b>2 Wk. Total</b>					<b>80.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>80.00</b>	<b>13.00</b>	<b>8.00</b>	<b>2.50</b>	<b>2.00</b>	<b>0.50</b>

Hours Summary	
Regular	80.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	0.00
Holiday	0.00
Funeral (1F)	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
<b>Total Hours</b>	<b>80.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

*Bruce Fountain*

Date: July 25, 2016

*Bruce Fountain*

Department Head Signature:

**KEY - MAPA Grant Related Time**  
 DR - Development Review  
 CP - Comp. Plan/Dev. Regulation Updates  
 RC - Regional Coordination of Trans. Planning Efforts  
 GA - Grant Administration/Project Coordination



# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	F	+C	-C	Admin. Time	TOTAL	MAPA Grant Total Hrs					
															DR	CP	RC	GA	GA	
7/25/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	0	0	0	0	0	0
7/26/2016	8:00 AM	12:30 PM	1:30 PM	5:30 PM	8.00									8.00	1.75	1.5	0	0	0	0.25
7/27/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	1.5	0.5	0	1	0	0
7/28/2016	8:00 AM	12:00 PM	1:00 PM	5:45 PM	8.00									8.00	3.5	2	1.5	0	0	0
7/29/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	0	0	0	0	0	0
<b>Week 1 Total</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>8.75</b>	<b>4.00</b>	<b>1.50</b>	<b>1.00</b>	<b>1.00</b>	<b>0.25</b>
8/1/2016	8:00 AM	12:30 PM	1:30 PM	5:30 PM	8.00									8.00	2	2	0	0	0	0
8/2/2016	8:00 AM	12:00 PM	1:00 PM	5:30 PM	8.00									8.00	4.25	2	1	1	1	0.25
8/3/2016							8.00							8.00	0	0	0	0	0	0
8/4/2016							8.00							8.00	0	0	0	0	0	0
8/5/2016							8.00							8.00	0	0	0	0	0	0
<b>Week 2 Total</b>					<b>16.00</b>	<b>0.00</b>	<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>6.25</b>	<b>4.00</b>	<b>1.50</b>	<b>1.00</b>	<b>1.00</b>	<b>0.25</b>
<b>2 Wk. Total</b>					<b>56.00</b>	<b>0.00</b>	<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>80.00</b>	<b>13.00</b>	<b>8.00</b>	<b>2.50</b>	<b>2.00</b>	<b>2.00</b>	<b>0.50</b>

Hours Summary	
Regular	56.00
Overtime	0.00
Vacation (3V)	24.00
Sick (4S)	0.00
Holiday	0.00
Funeral (1F)	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
<b>Total Hours</b>	<b>80.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

**Bruce Fountain**  
Date: August 8, 2016

*Bruce Fountain*  
Department Head Signature:

**KEY - MAPA Grant Related Time**  
 DR - Development Review  
 CP - Comp. Plan/Dev. Regulation Updates  
 RC - Regional Coordination of Trans. Planning Efforts  
 GA - Grant Administration/Project Coordination

# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	F	+C	-C	AdmIn. Time	TOTAL	MAPA Grant Total Hrs				
															DR	CP	RC	GA	GA
8/8/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	0	0	0	0	0
8/9/2016	8:00 AM	12:30 PM	1:30 PM	5:30 PM	8.00									8.00	1.75	1.5	0	0	0.25
8/10/2016	8:00 AM	12:00 PM	1:00 PM	5:30 PM	8.00									8.00	1.75	0.5	1.25	0	0
8/11/2016	8:00 AM	12:00 PM	1:00 PM	6:00 PM	8.00									8.00	2	1	0	1	0
8/12/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	1	1	0	0	0
<b>Week 1 Total</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>40.00</b>	<b>6.25</b>	<b>4.00</b>	<b>1.25</b>	<b>1.00</b>	<b>0.25</b>
8/15/2016	8:00 AM	12:30 PM	1:30 PM	5:30 PM	8.00									8.00	1	1	0	0	0
8/16/2016	8:00 AM	12:00 PM	1:00 PM	8:00 PM	8.00									8.00	2.25	1	1	0	0.25
8/17/2016	8:00 AM	12:00 PM	1:00 PM	5:30 PM	8.00									8.00	1.25	1	0.25	0	0
8/18/2016	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00	1	1	0	0	0
8/19/2016	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00	1	0	0	1	0
<b>Week 2 Total</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>6.25</b>	<b>4.00</b>	<b>1.25</b>	<b>1.00</b>	<b>0.25</b>
														<b>80.00</b>	<b>13.00</b>	<b>8.00</b>	<b>2.50</b>	<b>2.00</b>	<b>0.50</b>

-2 Wk. Total

Hours Summary	
Regular	80.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	0.00
Holiday	0.00
Funeral (1F)	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
<b>Total Hours</b>	<b>80.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

*Bruce Fountain*  
Date: August 22, 2016

*Bruce Fountain*  
Department Head Signature:

**KEY - MAPA Grant Related Time**  
 DR - Development Review  
 CP - Comp. Plan/Dev. Regulation Updates  
 RC - Regional Coordination of Trans. Planning Efforts  
 GA - Grant Administration/Project Coordination

# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	F	+C	-C	Admin. Time	TOTAL	Category				
															DR	CP	RC	GA	
8/22/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	1	0	0	0	
8/23/2016	8:00 AM	12:30 PM	1:30 PM	5:30 PM	8.00									8.00	0.75	0	0.5	0	0.25
8/24/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	2.75	1	0.75	1	0
8/25/2016	8:00 AM	12:00 PM	1:00 PM	5:30 PM	8.00									8.00	1	1	0	0	0
8/26/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	1	1	0	0	0
<b>Week 1 Totals</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>5.50</b>	<b>3.00</b>	<b>1.25</b>	<b>1.00</b>	<b>0.25</b>
8/29/2016	8:00 AM	12:30 PM	1:30 PM	5:45 PM	8.00									8.00	2	1	1	0	0
8/30/2016	8:00 AM	12:00 PM	1:00 PM	6:00 PM	8.00									8.00	1.25	1	0	0	0.25
8/31/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00	1.25	1	0.25	0	0
9/1/2016	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00		8.00							8.00	2	1	0	1	0
9/2/2016														8.00	0	0	0	0	0
<b>Week 2 Totals</b>					<b>32.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>5.50</b>	<b>4.00</b>	<b>1.25</b>	<b>1.00</b>	<b>0.25</b>
<b>2 Wk Total</b>					<b>72.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>80.00</b>	<b>13.00</b>	<b>8.00</b>	<b>2.50</b>	<b>2.00</b>	<b>0.50</b>

### Hours Summary

Regular	72.00
Overtime	0.00
Vacation (3V)	8.00
Sick (4S)	0.00
Holiday	0.00
Funeral (1F)	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
<b>Total Hours</b>	<b>80.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

*Bruce Fountain*

Date: September 6, 2016

*Bruce Fountain*

Department Head Signature:

**KEY - MAPA Grant Related Time**  
 DR - Development Review  
 CP - Comp. Plan/Dev. Regulation Updates  
 RC - Regional Coordination of Trans. Planning Efforts  
 GA - Grant Administration/Project Coordination

# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	F	+C	-C	Admin. Time	TOTAL
9/5/2016									8.00					8.00
9/6/2016							8.00							8.00
9/7/2016	8:00 AM	12:00 PM	1:00 PM	6:00 PM	8.00									8.00
9/8/2016	8:00 AM	12:00 PM	1:00 PM	7:00 PM	8.00									8.00
9/9/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00
<b>Week 1 Totals</b>					28.00	8.00	8.00		8.00	8.00	0.00	0.00	0.00	48.00
9/12/2016	8:00 AM	12:30 PM	1:30 PM	6:30 PM	8.00									8.00
9/13/2016	8:00 AM	12:00 PM	1:00 PM	6:00 PM	8.00									8.00
9/14/2016	8:00 AM	12:00 PM	1:00 PM	5:45 PM	8.00									8.00
9/15/2016	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00
9/16/2016	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00
<b>Week 2 Totals</b>					40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
<b>2 Wk. Total</b>					68.00	8.00	8.00		8.00	8.00	0.00	0.00	0.00	88.00

MAPA Grant Total Hrs	Category							
	DR	CP	RC	GA	DR	CP	RC	GA
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
4	3	0.75	0	0.25				
2.5	1	0.5	1	0				
0	0	0	0	0				
<b>6.50</b>	<b>4.00</b>	<b>1.25</b>	<b>1.00</b>	<b>0.25</b>				
2.75	2	0.75	0	0				
1.5	1	0.25	0	0.25				
2.25	1	0.25	1	0				
0	0	0	0	0				
0	0	0	0	0				
<b>13.00</b>	<b>8.00</b>	<b>2.50</b>	<b>2.00</b>	<b>0.25</b>				

Hours Summary	Hours
Regular	64.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	8.00
Holiday	8.00
Funeral (1F)	0.00
Comp *	0.00
Comp -	0.00
Admin. Time	0.00
<b>Total Hours</b>	<b>80.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

**Bruce Fountain**

Date: September 19, 2016

*Bruce Fountain*  
Department Head Signature:

**KEY - MAPA Grant Related Time**  
 DR - Development Review  
 CP - Comp. Plan/Dev. Regulation Updates  
 RC - Regional Coordination of Trans. Planning Efforts  
 GA - Grant Administrations/Project Coordination

# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	F	+C	-C	Admin. Time	TOTAL	MAPA Grant Total Hrs					
															DR	CP	RC	GA	GA	
9/19/2016	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8:00									8.00	2	1	0	1	0	0
9/20/2016	8:00 AM	12:30 PM	1:30 PM	9:00 PM	8.00									8.00	1.75	1	0.5	0	0.25	0
9/21/2016	8:00 AM	12:30 PM	1:30 PM	5:30 PM	8.00									8.00	1	0.5	0.5	0	0	0
9/22/2016	8:00 AM	12:00 PM	1:00 PM	5:30 PM	8.00									8.00	0.75	0.5	0.25	0	0	0
9/23/2016	8:00 AM	12:00 PM	1:00 PM	5:30 PM	8.00									8.00	1	1	0	0	0	0
<b>Week Total</b>					<b>40.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>6.50</b>	<b>4.00</b>	<b>1.50</b>	<b>1.00</b>	<b>0.25</b>	<b>0.25</b>
9/26/2016	8:00 AM	12:30 PM	1:30 PM	6:00 PM	8.00									8.00	0.75	0.5	0.25	0	0	0
9/27/2016	8:00 AM	12:30 PM	1:30 PM	5:30 PM	8.00									8.00	2.25	1	0	1	0.25	0
9/28/2016	8:00 AM	12:30 PM	1:30 PM	5:30 PM	8.00									8.00	1	1	0	0	0	0
9/29/2016	8:00 AM	12:30 PM	1:30 PM	5:30 PM	8.00									8.00	1	1	0	0	0	0
9/30/2016	8:00 AM	12:30 PM	1:30 PM	5:30 PM	8.00									8.00	1.5	0.5	1	0	0	0
<b>Week Total</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>6.50</b>	<b>4.00</b>	<b>1.50</b>	<b>1.00</b>	<b>0.25</b>	<b>0.25</b>
<b>2 Wk. Total</b>					<b>80.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>80.00</b>	<b>13.00</b>	<b>8.00</b>	<b>2.50</b>	<b>2.00</b>	<b>0.50</b>	<b>0.50</b>

Hours Summary	
Regular	80.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	0.00
Holiday	0.00
Funeral (1F)	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
<b>Total Hours</b>	<b>80.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

*Bruce Fountain*  
Date: October 3, 2016

*Bruce Fountain*  
Department Head Signature:

**KEY - MAPA Grant Related Time**  
 DR - Development Review  
 CP - Comp. Plan/Dev. Regulation Updates  
 RC - Regional Coordination of Trans. Planning Efforts  
 GA - Grant Administration/Project Coordination

# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL	MAPA Grant Total Hrs										
														DR	CP	RC	GA							
6/27/2016																								
6/28/2016																								
6/29/2016																								
6/30/2016																								
7/1/2016	8:00	12:00 PM	1:00 PM	4:45 PM	8:00								8.00											
<b>Week 1 Totals</b>						8.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00											
7/4/2016													8.00											
7/5/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8:00								8.00											
7/6/2016	8:00	12:00 PM	1:00 PM	4:45 PM	8:00								8.00											
7/7/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8:00								8.00											
7/8/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8:00								8.00											
<b>Week 2 Totals</b>					32.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	40.00											
2 Wk. Total													48.00											

Hours Summary	
Regular	40.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	0.00
Holiday	8.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
<b>Total Hours</b>	<b>48.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

*Donna Lynam*

Date: 7/8/16

*[Signature]*  
Department Head Signature:

**KEY - MAPA Grant Related Time**  
 DR - Development Review  
 CP - Comp. Plan/Dev. Regulation Updates  
 RC - Regional Coordination of Trans. Planning Efforts  
 GA - Grant Administration/Project Coordination

# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL	MAPA Grant Total Hrs				Category			
														DR	CP	RC	GA	DR	CP	RC	GA
7/11/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8:00								8.00	1.25	1	0.25	0	0	0	0	
7/12/2016	8:00	12:00 PM	1:00 PM	5:00 PM	8:00								8.00	1.25	1	0.25	0	0	0	0	
7/13/2016	8:00	12:00 PM	1:00 PM	10:15 PM	8:00								8.00	1.25	1	0.25	0	0	0	0	
7/14/2016	8:00	12:00 PM	1:00 PM	4:45 PM	8:00								8.00	1.25	1	0.25	0	0	0	0	
7/15/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8:00								8.00	1.25	1	0.25	0	0	0	0	
<b>Week 1 Totals</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>6.25</b>	<b>5.50</b>	<b>0.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
7/18/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8:00								8.00	1.25	1	0.25	0	0	0	0	
7/19/2016	8:00	12:00 PM	1:00 PM	8:30 PM	8:00								8.00	1.25	1	0.25	0	0	0	0	
7/20/2016	8:00	12:00 PM	1:00 PM	5:45 PM	8:00								8.00	1.25	1	0.25	0	0	0	0	
7/21/2016	8:00	12:00 PM	1:00 PM	4:45 PM	8:00								8.00	1.25	1	0.25	0	0	0	0	
7/22/2016	8:00	12:00 PM	1:00 PM	5:00 PM	8:00								8.00	1.25	1	0.25	0	0	0	0	
<b>Week 2 Totals</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>6.25</b>	<b>5.50</b>	<b>0.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
2 Wk. Total													<b>80.00</b>	<b>12.50</b>	<b>11.00</b>	<b>1.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

Hours Summary	
Regular	80.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	0.00
Holiday	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
<b>Total Hours</b>	<b>80.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

*Donna Lynam*  
 Date: 7/22/16

*[Signature]*  
 Department Head Signature:

**KEY - MAPA Grant Related Time**  
 DR - Development/Review  
 CP - Comp. Plan/Dev. Regulation Updates  
 RC - Regional Coordination of Trans. Planning Efforts  
 GA - Grant Administration/Project Coordination

# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
7/25/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
7/26/2016	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
7/27/2016	8:00	12:00 PM	1:00 PM	6:00 PM	8.00								8.00
7/28/2016	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
7/29/2016	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
<b>Week 1 Totals</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>
8/1/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
8/2/2016	8:00	12:00 PM	1:00 PM	6:00 PM	8.00								8.00
8/3/2016	8:00	12:00 PM	1:00 PM	5:45 PM	8.00								8.00
8/4/2016	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
8/5/2016	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
<b>Week 2 Totals</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>
<b>2 Wk. Total</b>												<b>80.00</b>	

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
1.25	1	0.25	0	0
1.5	1.25	0.25	0	0
1.5	1.25	0.25	0	0
1	1	0	0	0
1	1	0	0	0
<b>6.25</b>	<b>5.50</b>	<b>0.75</b>	<b>0.00</b>	<b>0.00</b>
1.75	1.5	0.25	0	0
1.75	1.5	0.25	0	0
1.5	1.25	0.25	0	0
0.75	0.75	0	0	0
0.5	0.5	0	0	0
<b>6.25</b>	<b>5.50</b>	<b>0.75</b>	<b>0.00</b>	<b>0.00</b>
<b>12.50</b>	<b>11.00</b>	<b>1.50</b>	<b>0.00</b>	<b>0.00</b>

### Hours Summary

Regular	80.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	0.00
Holiday	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
<b>Total Hours</b>	<b>80.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

*Donna Lyman*

Date: 8/3/16

Department Head Signature:

**KEY - MAPA Grant Related Time**  
 DR - Development Review  
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# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL	MAPA Grant Total Hrs				Category					
														DR	CP	RC	GA	DR	CP	RC	GA		
8/8/2016	8:00	12:00 PM	1:00 PM	6:00 PM	8.00								8.00	1	0	0	0	0	0	0	0		
8/9/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00	1.25	0	0	0	0	0	0	0		
8/10/2016	8:00	12:00 PM	1:00 PM	10:15 PM	8.00								8.00	1.5	0.25	0	0	0	0	0	0		
8/11/2016	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00	1.25	0.25	0	0	0	0	0	0		
8/12/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00	1.25	0.25	0	0	0	0	0	0		
<b>Week 1 Totals</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>6.25</b>	<b>0.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
8/15/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00	1.25	0	0	0	0	0	0	0		
8/16/2016	8:00	12:00 PM	1:00 PM	3:00 PM	8.00								8.00	1.5	0.25	0	0	0	0	0	0		
8/17/2016	8:00	1:00 PM			5.00			3.00					8.00	0.75	0	0	0	0	0	0	0		
8/18/2016	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00	1.5	0.25	0	0	0	0	0	0		
8/19/2016	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00	1.25	0.25	0	0	0	0	0	0		
<b>Week 2 Totals</b>					<b>37.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>6.25</b>	<b>0.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
2 Wk. Total													<b>80.00</b>	<b>12.50</b>	<b>1.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Hours Summary	
Regular	77.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	3.00
Holiday	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
<b>Total Hours</b>	<b>80.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

**Donna Lynam**  
Date: 8/17/16

  
Department Head Signature:

**KEY - MAPA Grant Related Time**  
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# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
8/22/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
8/23/2016	8:00	12:00 PM	1:00 PM	5:45 PM	8.00								8.00
8/24/2016	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
8/25/2016	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
8/26/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
<b>Week 1 Totals</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>
8/29/2016	8:00	12:00 PM	1:00 PM	6:15 PM	8.00								8.00
8/30/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
8/31/2016	8:00	12:00 PM	1:00 PM	5:45 PM	8.00								8.00
9/1/2016	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
9/2/2016	10:30			2:30 AM	4.00		4.00						8.00
<b>Week 2 Totals</b>					<b>36.00</b>	<b>0.00</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>
<b>2 Wk. Total</b>												<b>80.00</b>	

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
1.25	1	0.25	0	0
1.25	1.25	0	0	0
1.25	1	0.25	0	0
1.25	1.25	0	0	0
1.25	1	0.25	0	0
<b>6.25</b>	<b>5.50</b>	<b>0.75</b>	<b>0.00</b>	<b>0.00</b>
1.25	1.25	0	0	0
1.25	1.25	0	0	0
1.25	1	0.25	0	0
1.25	1	0.25	0	0
<b>6.25</b>	<b>5.50</b>	<b>0.75</b>	<b>0.00</b>	<b>0.00</b>
<b>12.50</b>	<b>11.00</b>	<b>1.50</b>	<b>0.00</b>	<b>0.00</b>

Hours Summary	
Regular	76.00
Overtime	0.00
Vacation (3V)	4.00
Sick (4S)	0.00
Holiday	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
<b>Total Hours</b>	<b>80.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

*Donna Lyman*  
 Date: 9/2/16

*[Signature]*  
 Department Head Signature:

**KEY - MAPA Grant Related Time**  
 DR - Development Review  
 CP - Comp. Plan/Dev. Regulation Updates  
 RC - Regional Coordination of Trans. Planning Efforts  
 GA - Grant Administration/Project Coordination

# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
9/5/2016									8.00				8.00
9/6/2016	8:00	12:00 PM	1:00 PM	5:45 PM	8.00								8.00
9/7/2016	8:00	12:00 PM	1:00 PM	10:50 PM	8.00								8.00
9/8/2016	8:00	12:00 PM	1:00 PM	6:30 PM	8.00								8.00
9/9/2016						2.00						6.00	8.00
<b>Week 1 Totals</b>					24.00	0.00	2.00	0.00	8.00	0.00	0.00	6.00	40.00
9/12/2016	8:00	12:00 PM	1:00 PM	5:30 PM	8.00								8.00
9/13/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
9/14/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
9/15/2016	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
9/16/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
<b>Week 2 Totals</b>					40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
<b>2 Wk. Total</b>													<b>80.00</b>

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
0	0	0	0	0
2	1.75	0.25	0	0
2.25	2	0.25	0	0
2	1.75	0.25	0	0
0	0	0	0	0
<b>6.25</b>	<b>5.50</b>	<b>0.75</b>	<b>0.00</b>	<b>0.00</b>
1.25	1.25	0	0	0
1.25	1.25	0	0	0
1.25	1	0.25	0	0
1.25	1	0.25	0	0
<b>6.25</b>	<b>5.50</b>	<b>0.75</b>	<b>0.00</b>	<b>0.00</b>
<b>12.50</b>	<b>11.00</b>	<b>1.50</b>	<b>0.00</b>	<b>0.00</b>

## Hours Summary

Regular	64.00
Overtime	0.00
Vacation (3V)	2.00
Sick (4S)	0.00
Holiday	8.00
Comp +	0.00
Comp -	0.00
Admin. Time	6.00
<b>Total Hours</b>	<b>80.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

*Donna Lyman*  
Date: 9/16/16

*[Signature]*  
Department Head Signature:

**KEY - MAPA Grant Related Time**  
 DR - Development Review  
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# PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL	MAPA Grant Total Hrs	Category			
															DR	CP	RC	GA
9/19/2016	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00	1.75	1.5	0.25	0	0
9/20/2016	8:00	12:00 PM	1:00 PM	10:00 PM	8.00								8.00	1.25	1	0.25	0	0
9/21/2016	8:00	12:00 PM	1:00 PM	5:30 PM	8.00								8.00	1.5	1.5	0	0	0
9/22/2016	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00	1.75	1.5	0.25	0	0
9/23/2016					8.00								8.00	0	0	0	0	0
<b>Week 1 Totals</b>					<b>32.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>6.25</b>	<b>5.50</b>	<b>0.75</b>	<b>0.00</b>	<b>0.0</b>
9/26/2016	8:00	12:00 PM	1:00 PM	5:30 PM	8.00								8.00	1.25	1	0.25	0	0
9/27/2016	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00	1.25	1.25	0	0	0
9/28/2016	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00	1.25	1	0.25	0	0
9/29/2016	8:00	12:00 PM	1:00 PM	5:30 PM	8.00								8.00	1.25	1.25	0	0	0
9/30/2016	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00	1.25	1	0.25	0	0
<b>Week 2 Totals</b>					<b>40.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>6.25</b>	<b>5.50</b>	<b>0.75</b>	<b>0.00</b>	<b>0.0</b>
2 Wk. Total													<b>80.00</b>	<b>12.50</b>	<b>11.00</b>	<b>1.50</b>	<b>0.00</b>	<b>0.00</b>

Hours Summary	
Regular	72.00
Overtime	0.00
Vacation (3V)	8.00
Sick (4S)	0.00
Holiday	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
<b>Total Hours</b>	<b>80.00</b>

I hereby certify that this payroll report is true and correct to the best of my knowledge.

*Donna Lyman*  
Date: 9/30/16

*[Signature]*  
Department Head Signature:

**KEY - MAPA Grant Related Time**  
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PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY
	Reg	O/T	Reg	O/T		Federal	State/Local			
BAKER, MARK File: 001020 Dept: 001018 Rate: 25.4700	71.25	8.75 3V	1,214.74	222.86 3V	2,037.60	214.63 FIT 123.83 SS 28.99 MED	92.72 NE	1446.88 U CHECK3 38.76 HI HLTHSI	137.54 NL P 414HM 91.69 P 414H	Memo .00
FOUNTAIN, BRUCE File: 001874 Dept: 001018 Rate: 3633.65	72.00	8.00 3V	3,633.65		3,633.65	432.92 FIT 203.55 SS 47.60 MED	203.84 NE	2010.04 U CHECK3 183.51 P 414H 158.68 H4 HLTHFM 51.60 SA AFLPST	245.27 N- P 414HM 150.00 X SAVING1 16.95 C4 GOLIFE 98.00 H5 MED/SA	Memo .00
GLEASON, RHONDA File: 002129 Dept: 001018 Rate: 15.2800	40.00		611.20		611.20	25.49 FIT 37.90 SS 8.86 MED	8.82 NE	502.63 U CHECK3	41.25 N- P 414HM 27.50 P 414H	Memo .00
JECK, KELLY J File: 001928 Dept: 001018 Rate: 18.4100	47.75	2.50 3V	879.08	46.03 3V	925.11	50.46 FIT 57.36 SS 13.42 MED	16.86 NE	895.36 U CHECK3 50.00 R8 DCVOYA	92.44 N- P 414HM 41.63 P 414H	Memo .00
LYNAM, DONNA J File: 001915 Dept: 001018 Rate: 2884.56	70.00	10.00 2A	2,884.56		2,884.56	357.47 FIT 170.47 SS 39.86 MED	107.50 NE	1907.45 U CHECK3 18.00 D2 DENTF 25.00 R8 DCVOYA 11.86 S6 LGLSHD	194.71 N- P 414HM 129.81 P 414H 60.00 H5 MED/SA 55.04 S1 AFLPRE	Memo .00
NISBET, JEFF M File: 001984 Dept: 001018 Rate: 25.5300	80.00		2,042.40		2,042.40	207.57 FIT 126.83 SS 28.82 MED	74.57 NE	1512.00 U CHECK3	137.86 N- P 414HM 91.81 P 414H	Memo .00
TIMBY, LISA D. File: 001718 Dept: 001018 Rate: 23.3172	71.00	8.00 3V 1.00 4S	1,855.52	186.54 3V 23.32 4S	1,665.38	231.82 FIT 108.40 SS 25.36 MED	76.72 NE	1209.87 U CHECK3 42.20 C4 GOLIFE 98.07 H5 MED/SA	125.81 N- P 414HM 83.84 P 414H 18.00 D2 DENTF	Memo .00
DEPT TOTAL 001018	482.00 REG .00 O/T 38.25 HOURS 3 .00 HOURS 4	13,521.15 REG 478.75 EARNINGS 3 .00 EARNINGS 5	13,999.30 GROSS	.00 O/T .00 EARNINGS 4 13,999.30 GROSS	1,520.36 FIT 828.24 SS 193.71 MED 581.13 STATE	10,876.46 TOTAL DEDUCTIONS	7 Pays			

HOURS ANALYSIS		EARNINGS ANALYSIS		MEMO ANALYSIS		STATUTORY DED. ANALYSIS		VOLUNTARY DED. ANALYSIS	
10.00	2A ADMH	10.00	2A ADMH	10.00	2A ADMH	1.00	4S SICK		
455.43	3V VAC	455.43	3V VAC	455.43	3V VAC	23.32	4S SICK		
944.99	P 414HM	944.99	P 414HM	944.99	P 414HM				
581.13	47 NE	581.13	47 NE	581.13	47 NE				
629.99	P 414H	629.99	P 414H	629.99	P 414H				
38.00	D2 DENTF	38.00	D2 DENTF	38.00	D2 DENTF				
75.00	R8 DCVOYA	75.00	R8 DCVOYA	75.00	R8 DCVOYA				
9,284.25	U CHECK3	9,284.25	U CHECK3	160.80	X SAVING1				
38.76	H1 HLTHSI	38.76	H1 HLTHSI	158.69	H4 HLTHFM				
54.60	SA AFLPST	54.60	SA AFLPST	149.99	S1 AFLPRE				
				25.15	C4 GOLIFE				
				256.07	H5 MED/SA				
				11.90	S6 LGLSHD				

Planning

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PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY
	Reg	O/T	Reg	O/T		Federal	State/Local			
BAKER, MARK File: 001020 Dept: 001018 Rate: 26.4200	71.25		1,814.74		2,037.60	214.63 FIT 123.93 SS 29.98 MED	92.72 NE	1446.89 U CHECK3 38.76 H1 HLTHSI	137.54 N- P 414HM	Memo
FOUNTAIN, BRUCE File: 001874 Dept: 001018 Rate: 3633.65	64.00		3,633.65		3,633.65	432.92 FIT 203.84 NE 203.54 SS 47.61 MED	203.84 NE	2010.04 U CHECK3 163.51 P 414H 158.69 H4 HLTHFM 54.80 SA AFLPST	245.27 N- P 414HM	Memo
GLEASON, RHONDA File: 002129 Dept: 001018 Rate: 15.2800	36.00		550.08		611.20	25.49 FIT 37.89 SS 8.86 MED	8.82 NE	502.64 U CHECK3 27.50 P 414H	41.26 N- P 414HM	Memo
JACK, KELLY J File: 001928 Dept: 001018 Rate: 18.4100	35.25		648.95		925.10	50.46 FIT 57.35 SS 13.41 MED	16.86 NE	895.39 U CHECK3 50.00 R8 DCVOYA	62.44 N- P 414HM	Memo
LYNAM, DOMINA File: 001915 Dept: 001018 Rate: 2884.55	72.00		2,884.56		2,884.56	360.32 FIT 171.65 SS 40.15 MED	106.75 NE	1920.88 U CHECK3 60.00 H5 MEDFSA 56.04 S1 AFLPRE	194.71 N- P 414HM	Memo
NISBET, JEFF M File: 001984 Dept: 001018 Rate: 25.5300	69.00		1,761.57		2,042.40	207.57 FIT 126.63 SS 29.81 MED	74.87 NE	1512.01 U CHECK3 91.91 P 414H	137.86 N- P 414HM	Memo
TIMBEY, LISA D. File: 001718 Dept: 001018 Rate: 23.3172	72.00		1,678.84		1,865.38	236.57 FIT 109.57 SS 25.62 MED	77.98 NE	1221.43 U CHECK3 12.20 C4 GOLIFE	125.91 N- P 414HM	Memo
DEPT TOTAL 001018	419.50 REG .00 O/T 70.75 HOURS 3 00 HOURS 4		12,972.39 REG 1,027.50 EARNINGS 3 .00 EARNINGS 4 13,999.89 GROSS			1,527.96 FIT 830.56 SS 194.24 MED 583.64 STATE		10,863.49 TOTAL DEDUCTIONS		7 Pays

HOURS ANALYSIS:		EARNINGS ANALYSIS:		MEMO ANALYSIS:	
49.00	2H HOLIDAY	8.75	3V VAC	13.00	4S SICK
747.71	2H HOLIDAY	187.74	3V VAC	92.05	4S SICK
944.99	P 414HM				
583.64	47 NE				
629.99	P 414H	9,305.28	U CHECK3	150.00	X SAVNG1
38.76	H1 HLTHSI	158.69	H4 HLTHFM	256.07	H5 MEDFSA
54.60	SA AFLPST	149.89	S1 AFLPRE	11.96	S6 LGLSHD
				29.15	C4 GOLIFE
				75.00	R8 DCVOYA

FG-Planning

LDR

PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY
	Reg	O/T	REG	O/T		Federal	State/Local	U	C	
BAKER, MARK SHANE File: 001020 Dept: 001018 Rate: 25.9794	78.50		2,039.38		2,102.80	230.20 FIT 127.97 SS 29.93 MED	96.83 NE	1484.48 U CHECK3 38.76 H1 HLTHSI	141.94 N- P 414HM 94.63 P 414H	Memo .00
FOUNTAIN, BRUCE File: 001874 Dept: 001018 Rate: 3846.99	80.00		3,846.99		3,974.99	503.88 FIT 224.71 SS 52.55 MED	226.49 NE	2216.30 U CHECK3 178.87 P 414H 186.89 H4 HLTHFM 54.60 SA AFLPST	268.31 N- P 414HM 150.00 X SAVING1 16.95 C4 GOLIFE 96.00 H5 MEDFSA	Memo .00
GLEASON, RHONDA File: 002129 Dept: 001018 Rate: 15.6856	61.25		954.62		961.95	58.98 FIT 58.64 SS 13.95 MED	19.60 NE	766.49 U CHECK3	84.93 N- P 414HM 43.29 P 414H	Memo .00
JECK, KELLY J File: 001928 Dept: 001018 Rate: 13.7782	61.50		1,154.86		1,155.91	74.51 FIT 72.29 SS 16.91 MED	25.58 NE	874.15 U CHECK3 50.00 R8 DCVOYA	78.70 N- P 414HM 52.47 P 414H	Memo .00
LYNAM, DONNA File: 001915 Dept: 001018 Rate: 3053.79	80.00		3,053.79		3,155.32	386.26 FIT 187.26 SS 43.78 MED	125.18 NE	2088.84 U CHECK3 19.00 D2 DENTF 25.00 R8 DCVOYA 11.96 S8 LGLSHD	212.98 N- P 414HM 141.99 P 414H 60.00 H5 MEDFSA 56.04 S1 AFLPRE	Memo .00
NISBET, JEFF M File: 001884 Dept: 001018 Rate: 26.0406	64.00		1,666.60		2,107.76	216.93 FIT 130.68 SS 30.56 MED	78.79 NE	1555.95 U CHECK3	142.27 N- P 414HM 94.85 P 414H	Memo .00
TIMBY, LISA D. File: 001718 Dept: 001018 Rate: 23.7835	40.00 3F 40.00 4F		951.34 3F 951.34 4F		1,925.06	246.07 FIT 112.10 SS 26.22 MED	80.48 NE	1244.29 U CHECK3 12.20 C4 GOLIFE 98.97 H5 MEDFSA	129.84 N- P 414HM 86.53 P 414H 19.00 D2 DENTF	Memo .00
DEPT TOTAL 001018	425.25 REG .00 O/T 97.50 HOURS 3 00 HOURS 4		12,716.24 REG 2,677.55 EARNINGS 3 .00 EARNINGS 5	.00 O/T .00 EARNINGS 4 15,393.79 GROSS	1,726.83 FIT 914.65 SS 213.91 MED 652.95 STATE	40.00 3F FMLAOV 40.00 4F FMLAOS	11,885.45 TOTAL DEDUCTIONS	7 Pays .00		

HOURS ANALYSIS:	EARNINGS ANALYSIS:	MEMO ANALYSIS:	STATUTORY DED. ANALYSIS:	VOLUNTARY DED. ANALYSIS:
REG 40.00 3F FMLAOV O/T 40.00 4F FMLAOS HOURS 97.50 3 HOURS 00 4	REG 12,716.24 EARNINGS 2,677.55 EARNINGS .00 EARNINGS 15,393.79	REG 1,726.83 SS 914.65 MED 213.91 STATE 652.95	CHECK3 11,885.45 DENTF 19.00 DCVOYA 25.00 MEDFSA 60.00 AFLPRE 56.04 LGLSHD 11.96	SAVING1 150.00 HLTHFM 158.69 AFLPRE 149.99 GOLIFE 29.15 MEDFSA 256.07 LGLSHD 11.96

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PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY						
	Reg	OIT	Hours	3&4		Reg	OIT	Earnings	3&4		Earnings	Federal	State/Local			
BAKER, MARK	36.25		40.75	3V	941.75		1,058.66	3V	140.29	N-	P 414HM					
SHANE			3.00	7W	77.94		77.94	7W	1470.38	U	CHECK3	93.53	P 414H		Memo	
File: 001020									38.76	H1	HLTHSI					
Dept: 001018																
Rate: 25.9794																
FOUNTAIN, BRUCE	80.00				3,846.99				2142.91	U	CHECK3	259.87	N- P 414HM		Memo	
File: 001874									173.11	P	414H	16.95	C4 GOLIFE			
Dept: 001018									158.69	H4	HLTHFM	98.00	H5 MEDFSA			
Rate: 3846.99									54.60	SA	AFLPST	93.95	S1 AFLPRE			
GLEASON, RHONDA	44.00		6.00	4S	685.77		93.51	4S	629.07	U	CHECK3	52.60	N- P 414HM		Memo	
File: 002129									41.54	FIT		13.99	NE			
Dept: 001018									48.31	SS						
Rate: 15.5856									11.30	MED						
JECK, KELLY J	38.00		8.00	3V	713.57		150.23	3V								
File: 001928																
Dept: 001018									51.78	FIT		17.29	NE			
Rate: 18.7782									58.21	SS						
									13.62	MED						
LYNAM, DONNA J	77.00		3.00	4S	3,053.79				2020.93	U	CHECK3	206.13	N- P 414HM		Memo	
File: 001915									381.72	FIT		137.42	P 414H			
Dept: 001018									180.96	SS		50.00	H5 MEDFSA			
Rate: 3053.79									42.32	MED		58.04	S1 AFLPRE			
NISBET, JEFF M	80.00				2,083.25				1539.46	U	CHECK3	140.62	N- P 414HM		Memo	
File: 001984									213.42	FIT		77.24	NE			
Dept: 001018									129.17	SS						
Rate: 26.0406									30.21	MED						
TIMBY, LISA D.	78.50		1.50	7C	1,867.00		35.68	7C	1231.39	U	CHECK3	128.43	N- P 414HM		Memo	
File: 001718									240.72	FIT		85.62	P 414H			
Dept: 001018									110.71	SS		19.00	D2 DENTF			
Rate: 23.7835									25.90	MED		98.07	H5 MEDFSA			
DEPT TOTAL	433.75	REG	13,192.12	REG	.00	OIT	1,626.86	FIT	11,362.87	TOTAL DEDUCTIONS					7 Pays	
001018	.00	OIT	1,491.13	EARNINGS 3	.00	EARNINGS 4	870.59	SS							.00	
	66.25	HOURS 3	.00	EARNINGS 5	14,683.25	GROSS	203.61	MED								
	.00	HOURS 4					619.32	STATE								
HOURS ANALYSIS:	48.75	3V VAC	13.00	4S SICK			1.50	7C COMPTM	3.00	7W WCCNTY						
EARNINGS ANALYSIS:	1,208.89	3V VAC	168.62	4S SICK			35.68	7C COMPTM	77.94	7W WCCNTY						
MEMO ANALYSIS:	991.12	P 414HM														
STATUTORY DED. ANALYSIS:	619.32	47 NE														
VOLUNTARY DED. ANALYSIS:	680.75	P 414H	9,739.90	U CHECK3			150.00	X SAYNG1	29.15	C4 GOLIFE						
	38.00	D2 DENTF	38.76	H1 HLTHSI			158.69	H4 HLTHFM	256.07	H5 MEDFSA						
	75.00	R8 DCVOYA	54.60	SA AFLPST			149.99	S1 AFLPRE	11.96	S6 LGLSHD						

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MAPA

PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY
	Reg	O/T	Reg	O/T		Federal	State/Local			
BAKER, MARK SHANE File: 001020 Dept: 001018 Rate: 25.3734	78.50	1.50 3V	2,039.36	36.97 3V	2,063.35	445.61 FIT 181.32 SS 42.41 MED	155.54 NE	2006.18 U CHECK3 38.75 H1 HLTHSI	140.29 N- P 414HM 93.53 P 414H	Memo .00
FOUNTAIN, BRUCE File: 001674 Dept: 001018 Rate: 3846.89	56.00	24.00 3V	3,846.89	885.00 7L	3,846.89	473.32 FIT 216.78 SS 50.70 MED	218.00 NE	2142.89 U CHECK3 173.11 P 414H 156.69 H4 HLTHFM 54.60 SA AFLPST	289.67 N- P 414HM 150.00 X SAVNG1 16.95 C4 GOLFE 98.00 H5 MEDFSA 93.95 S1 AFLPRE	Memo .00
GLEASON, RHONDA File: 002129 Dept: 001018 Rate: 15.9856	48.00	1.00 3V	763.69	15.99 3V	779.28	41.54 FIT 48.32 SS 11.30 MED	13.99 NE	629.06 U CHECK3	52.60 N- P 414HM 35.07 P 414H	Memo .00
JECK, KELLY J File: 001628 Dept: 001018 Rate: 18.7732	44.75	5.00 3V	840.32	93.89 3V	934.21	51.33 FIT 57.92 SS 13.54 MED	17.14 NE	702.24 U CHECK3 50.00 R8 DCVOYA	63.06 N- P 414HM 42.04 P 414H	Memo .00
LYNAM, DONNA J File: 001915 Dept: 001018 Rate: 3053.79	80.00		3,053.79		3,053.79	384.57 FIT 182.14 SS 42.60 MED	119.75 NE	2034.30 U CHECK3 60.00 H5 MEDFSA 56.04 S1 AFLPRE	206.13 N- P 414HM 137.42 P 414H 25.00 R6 DCVOYA 11.96 S6 LGLSHD	Memo .00
NISBET, JEFF M File: 001884 Dept: 001018 Rate: 25.0466	64.00	16.00 3V	1,666.80	416.65 3V	2,083.25	213.42 FIT 129.16 SS 30.21 MED	77.24 NE	1539.47 U CHECK3	140.62 N- P 414HM 93.75 P 414H	Memo .00
TIMBY, LISA D. File: 001718 Dept: 001018 Rate: 23.7835	80.00		1,902.68		1,902.68	245.47 FIT 111.68 SS 26.16 MED	80.32 NE	1242.96 U CHECK3 12.20 C4 GOLIFE 98.07 H5 MEDFSA	128.43 N- P 414HM 85.62 P 414H 98.07 H5 MEDFSA	Memo .00
DEPT TOTAL 001018	452.25 REG .00 OIT 47.50 HOURS 3 .00 HOURS 4	14,113.45 REG 1,450.10 EARNINGS 3 .00 EARNINGS 5	15,563.55 GROSS	.00 OIT .00 EARNINGS 4 15,563.55 GROSS		1,855.26 FIT 927.52 SS 216.92 MED 681.99 STATE		11,881.86 TOTAL DEDUCTIONS		7 Pays .00

HOURS ANALYSIS:  
EARNINGS ANALYSIS:  
MEMO ANALYSIS:  
STATUTORY DED. ANALYSIS:  
VOLUNTARY DED. ANALYSIS:

47.50 3V VAC	885.00 7L LONGVT
565.10 3V VAC	
980.80 P 414HM	
681.99 47 NE	
660.54 P 414H	
38.76 H1 HLTHSI	
54.60 SA AFLPST	
10,297.10 U CHECK3	150.00 X SAVNG1
158.69 H4 HLTHFM	256.07 H5 MEDFSA
148.98 S1 AFLPRE	11.96 S6 LGLSHD
	29.15 C4 GOLIFE
	75.00 R8 DCVOYA

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PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS			VOLUNTARY DEDUCTIONS			NET PAY						
	Reg	O/T	Hour	Rate		Reg	O/T	Federal	State	Local	Federal		State	Local				
BAKER, MARK File: 001020 Dept: 001018 Rate: 25.9794	78.50		1.50	3V	2,039.38			224.36	95.29	140.29	1470.39	38.76	93.53	140.29	89.53	P 414H	Memo	.00
FOUNTAIN, BRUCE File: 001874 Dept: 001018 Rate: 3846.99	72.00		8.00	3V	3,846.99			473.32	218.00	2137.90	150.00	16.95	96.00	259.67	5.00	V CHECK1 X SAVNG1 C4 GOLIFE H5 MEDFSA S1 AFLPRE	Memo	.00
GLEASON, RHONDA File: 002129 Dept: 001018 Rate: 15.5856	45.00		5.00	4S	701.35			41.54	13.99	629.06				52.60	35.07	P 414H	Memo	.00
JECK, KELLY J File: 001928 Dept: 001018 Rate: 18.7782	50.00				938.91			51.78	17.29	705.76				63.38	42.25	P 414H	Memo	.00
LYNAM, DONNA J File: 001815 Dept: 001018 Rate: 3053.79	76.00		4.00	3V	3,053.79			384.57	119.76	2034.30	60.00	56.04	206.13	137.42	25.00	U CHECK3 H5 MEDFSA S1 AFLPRE R8 DCVOYA S6 LGLSHD	Memo	.00
NISBET, JEFF M File: 001984 Dept: 001018 Rate: 26.0406	72.00		8.00	4S	1,874.92			213.42	77.24	1539.46				140.62	93.75	P 414H	Memo	.00
TIMBY, LISA D File: 001718 Dept: 001018 Rate: 23.7835	80.00				1,902.68			245.47	60.32	1242.95	12.20		128.43	85.62	96.07	P 414H C4 GOLIFE H5 MEDFSA	Memo	.00
DEPT TOTAL 001018	473.50	REG	14,358.02	REG	.00	OIT	1,634.46	FIT		11,349.79	TOTAL DEDUCTIONS						7 Pays	.00
HOURS ANALYSIS: EARNINGS ANALYSIS: MEMO ANALYSIS: STATUTORY DED. ANALYSIS: VOLUNTARY DED. ANALYSIS:																		
13.50 3V VAC 38.97 3V VAC 991.12 P 414HM 621.89 47 NE 660.75 P 414H 29.15 C4 GOLIFE 75.00 R8 DCVOYA																		
13.00 4S SICK 286.25 4S SICK 9,759.82 U CHECK3 38.76 H1 HLTHFM 54.60 SA AFLPST																		
5.00 V CHECK1 159.69 H4 HLTHFM 149.99 S1 AFLPRE																		
150.00 X SAVNG1 256.07 H5 MEDFSA 11.96 S6 LGLSHD																		

**LDR**

PERSONNEL	HOURS		EARNINGS		GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
	Reg	O/T	Hours	Rate		Federal	State	Local	Federal		State
BAKER, MARK	70.50		8.00 2H	1,831.55	2,078.36	234.05 FIT	97.84 NE	1493.94	U CHECK3	93.53 P 414H	Memo
File: 001020			1.50 4S	38.97 4S		128.86 SS					
Dept: 001018						30.14 MED					
Rate: 25.9794											
FOUNTAIN, BRUCE	64.00		8.00 2H	3,846.99	3,846.99	536.48 FIT	235.56 NE	2362.04	U CHECK3	5.00 V CHECK1	Memo
File: 001874			8.00 4S			232.44 SS		150.00	X SAVNG1	173.11 P 414H	
Dept: 001018						54.36 MED		98.00	H5 MEDFSA		
Rate: 3846.99											
GLEASON, RHONDA	45.00		5.00 2H	701.35	779.28	41.54 FIT	13.99 NE	629.07	U CHECK3	52.60 N- P 414HM	Memo
File: 002129						48.31 SS				35.07 P 414H	
Dept: 001018						11.30 MED					
Rate: 15.5856											
JECK, KELLY J	40.00		5.00 2H	751.13	938.91	51.78 FIT	17.29 NE	705.76	U CHECK3	42.25 P 414H	Memo
File: 001928			5.00 4S	93.89 4S		58.21 SS		50.00	R8 DCVOYA		
Dept: 001018						13.62 MED					
Rate: 18.7782											
LYNAM, DONNA J	64.00		6.00 2A	3,053.79	3,053.79			205.13	N- P 414HM		
File: 001915			8.00 2H								
Dept: 001018			2.00 3V								
Rate: 3053.79											
NISBET, JEFF M	60.00		8.00 2H	1,562.44	2,083.25	213.42 FIT	77.24 NE	1539.48	U CHECK3	93.75 P 414H	Memo
File: 001984			12.00 3V	312.49 3V		129.16 SS					
Dept: 001018						30.20 MED					
Rate: 26.0406											
TIMBY, LISA D.	70.00		8.00 2H	1,664.85	1,902.69	245.48 FIT	80.32 NE	1255.15	U CHECK3	85.62 P 414H	Memo
File: 001718			2.00 4S	190.27 2H		111.86 SS		98.07	H5 MEDFSA		
Dept: 001018				47.57 4S		26.17 MED					
Rate: 23.7835											
DEPT TOTAL	413.50		REG	13,412.10	.00	1,715.72	FIT	11,217.98	TOTAL DEDUCTIONS		7 Pays
001018	.00		O/T	1,271.17	.00	894.48	SS				.00
	86.50		HOURS 3	.00	14,683.27	208.20	MED				
	.00		HOURS 4			645.89	STATE				
			6.00 2A	ADMH	50.00	2H	HOLIDAY	14.00	3V	VAC	16.50
			778.25	2H	HOLIDAY	312.49	3V	VAC	180.43	4S	SICK
			991.12	P	414HM						
			645.89	47	NE						
			680.75	P	414H						
			256.07	H5	MEDFSA						
			10,069.20	U	CHECK3	5.00	V	CHECK1	150.00	X	SAVNG1
			75.00	R8	DCVOYA	11.96	S6	LGLSHD			

HOURS ANALYSIS:  
 EARNINGS ANALYSIS:  
 MEMO ANALYSIS:  
 STATUTORY DED. ANALYSIS:  
 VOLUNTARY DED. ANALYSIS:

Batch : 5982-069 Period Ending : 09/17/2016 Week 39  
 Service Center : 069 Pay Date : 09/30/2016 Page 39

SARPY COUNTY  
 Company Code: 4CT

Labor Distribution

ADP Labor Distribution

ADP Labor Distribution

07- July Reliance Dental.xlsm

Last Name	First Name	Dental Coverage Type	Department-Fund	Dept #	Benefits for Grants Information	Co Share	Variance	Comments
Debartolo	Tara	FAMILY	General	97000	CASA	\$60.91	\$0.00	
Marcantel	Candi	FAMILY	General	97000	CASA	\$60.91	\$0.00	
Marshall	Stuart	SINGLE	General	97000	Emergency Mgmt	\$31.98	\$0.00	
Frauentorfer	Todd	ZERO	Split 47% LB561 53% JJC		FG - LB561	\$0.00	\$0.00	
Gosda	Carisa	FAMILY	General	97000	FG - LB561	\$60.91	\$0.00	Adult Diversion being merged into General Fund eff 7-1
Harris	Clarence E.	FAMILY	FG - LB561	65250	FG - LB561	\$60.91	\$0.00	
Harris-Hogan	Darlene	SINGLE	FG - LB561	65250	FG - LB561	\$31.98	\$0.00	
Weber	James P	FAMILY	General	97000	FG - LB561	\$60.91	\$0.00	
Wofford	Marlo	FAMILY	FG - LB561 100%	65250	FG - LB561	\$60.91	\$0.00	
Herbert	Eric P	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Kriener	Eric	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Lampe	Nicole	SINGLE	GIS Fund	64300	GIS	\$31.98	\$0.00	
Nelsen	Christopher M	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Blaha	Charlene M	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Gray	Deborah L	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Helwig	Lisa	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Homer	Helen	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Kremer	Carol	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Lauritsen	Lois	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Lecrone	Pam M	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Morones-Harris	Angelica	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Mulvaney	Lisa	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Placzek	Karla	ZERO			Kremer	\$0.00	\$0.00	
Siders	Deanna	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Troxel	Jacquelyn J	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Underwood	Rose	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Whitney	Paula	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Loftus	Dean	SINGLE	General	97000	Mental Health	\$31.98	\$0.00	Mental Health created in General Fund eff 7-1
Pirsch	Peter	FAMILY	General	97000	Mental Health	\$60.91	\$0.00	Changing to Mental Health Dept # 66320
Weisbrodt	Ashlie	FAMILY	General	97000	Mental Health	\$60.91	\$0.00	
Fountain	Bruce	SINGLE	General	97000	Planning	\$31.98	\$0.00	
Lynem	Donna	FAMILY	General	97000	Planning	\$60.91	\$0.00	
Crahey	Cinda	SINGLE	General	66951	State Ed	\$31.98	\$0.00	
Keenan	Daniel	ZERO			State Ed	\$0.00	\$0.00	
Vanwassenhoven	Barbara	ZERO			State Ed	\$0.00	\$0.00	
Marek	Pamela	FAMILY	General	97000	STOP	\$60.91	\$0.00	
Blankman	Mary J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Delman	Marc B	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Duffy	Kevin F	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Freese	Theresa A	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Gibbs	Carrie J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Gullfoyle-Wissing	Lorraine	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Kimball	Lynn J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Lockman	Kathleen	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Maddox	Shannon	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Martin	Gayella	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Mittingly	Lysandra	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Peter	Lisa	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Raymond	Vickie	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Scott	Joanne	ZERO			Vickie Raymond	\$0.00	\$0.00	
Willis	Elizabeth	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Wilson	Lyndsey	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Ziamba	Barbette L	FAMILY	Child Supp Incentive	66250	Vickie Raymond	\$60.91	\$0.00	
Hagelstien	Christina	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Hagelstien	Christina	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split
Healey	Kathy	SINGLE	FG - Victim Witness 50%	66310	Victim Witness	\$15.99	\$0.00	Split
Healey	Kathy	SINGLE	General 50%	97000	Victim Witness	\$15.99	\$0.00	Split
Nielsen	Jill C	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Nielsen	Jill C	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split
Yodogawa-Campbell	Sakura	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Eff 12-1 Split
Yodogawa-Campbell	Sakura	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Eff 12-1 Split

07- July Reliance Workbook.xlsm

Last Name	First Name	Coverage	Department-Fund	Dept #	Benefits for Grants Information	Cc Share	Variance	Comments
DeBarolo	Tara	AD&D	General	97000	CASA		\$5.10	
DeBarolo	Tara	LTD	General	97000	CASA			
Erat	Jesse	AD&D	General	97000	Emergency Mgmt	\$5.10		
Erat	Jesse	LTD	General	97000	Emergency Mgmt			
Marshall	Stuart	AD&D	General	97000	Emergency Mgmt	\$7.65		
Marshall	Stuart	LTD	General	97000	Emergency Mgmt	\$27.67		
Herbert	Eric	AD&D	GIS Fund	64300	GIS	\$5.10		
Herbert	Eric	LTD	GIS Fund	64300	GIS	\$43.59		
Kremer	Eric	AD&D	GIS Fund	64300	GIS	\$5.10		
Kremer	Eric	LTD	GIS Fund	64300	GIS	\$34.60		
Lampe	Nicole	AD&D	GIS Fund	64300	GIS	\$5.10		
Lampe	Nicole	LTD	GIS Fund	64300	GIS	\$29.67		
Neisen	Christopher	AD&D	GIS Fund	64300	GIS	\$5.10		
Neisen	Christopher	LTD	GIS Fund	64300	GIS	\$23.44		
Blaaha	Charlene	AD&D	General	97000	Kremer	\$5.10		
Blaaha	Charlene	LTD	General	97000	Kremer	\$19.46		
Gray	Deborah	AD&D	General	97000	Kremer	\$5.10		
Gray	Deborah	LTD	General	97000	Kremer	\$17.54		
Helwig	Lisa	AD&D	General	97000	Kremer	\$5.10		
Helwig	Lisa	LTD	General	97000	Kremer	\$17.54		
Homer	Helen	AD&D	General	97000	Kremer	\$5.10		
Homer	Helen	LTD	General	97000	Kremer	\$15.68		
Kremer	Carol	AD&D	General	97000	Kremer	\$4.98		
Kremer	Carol	LTD	General	97000	Kremer	\$38.51		
Lauritsen	Lois	AD&D	General	97000	Kremer	\$5.10		
Lauritsen	Lois	LTD	General	97000	Kremer	\$15.90		
								Age Related Premium change Postponed until 1 Jan 2017 Paying same rate as June 2016 Billing
Lecrone	Pam	AD&D	General	97000	Kremer	\$5.10		
Lecrone	Pam	LTD	General	97000	Kremer	\$17.54		
Morones-Harris	Angelica	AD&D	General	97000	Kremer	\$5.10		
Morones-Harris	Angelica	LTD	General	97000	Kremer	\$19.46		
Mulvaney	Lisa	AD&D	General	97000	Kremer	\$5.10		
Mulvaney	Lisa	LTD	General	97000	Kremer	\$14.99		
Placzek	Karla	AD&D	General	97000	Kremer	\$5.10		
Placzek	Karla	LTD	General	97000	Kremer	\$18.75		
Siders	Deanna	AD&D	General	97000	Kremer	\$5.10		
Siders	Deanna	LTD	General	97000	Kremer	\$15.56		
Troxel	Jacquelyn	AD&D	General	97000	Kremer	\$5.10		
Troxel	Jacquelyn	LTD	General	97000	Kremer	\$19.47		
								Age Related Premium change Postponed until 1 Jan 2017 Paying same rate as June 2016 Billing
Underwood	Rose	AD&D	General	97000	Kremer	\$5.10		
Underwood	Rose	LTD	General	97000	Kremer	\$18.75		
Whitney	Paula	AD&D	General	97000	Kremer	\$7.65		
Whitney	Paula	LTD	General	97000	Kremer	\$34.65		
								1-21-2016 Correcting split 47% LB561 per Debby P EAF email 11-17 split
Fraundorfer	Todd	AD&D	FG - LB561 47%	65250	LB561	\$2.40		
Fraundorfer	Todd	AD&D	General 53%	97000	LB561	\$2.70		1-21-2016 Correcting split 47% LB561 per Debby P EAF email 11-17 split
Fraundorfer	Todd	LTD	FG - LB561 47%	66260	LB561	\$10.70		1-21-2016 Correcting split 47% LB561 per Debby P EAF email 11-17 split
Fraundorfer	Todd	LTD	General 53%	97000	LB561	\$12.07		1-21-2016 Correcting split 47% LB561 per Debby P EAF email 11-17 split
Gosda	Carisa	AD&D	General	97000	LB561	\$5.10		6-14 email from Kerjala Adult Diversion being merged into General Fund eff 7-1
Gosda	Carisa	LTD	General	97000	LB561	\$22.85		6-14 email from Kerjala Adult Diversion being merged into General Fund eff 7-1
Harris	Clarence	AD&D	FG - LB561	65250	LB561	\$5.10		
Harris	Clarence	LTD	FG - LB561	65250	LB561	\$20.49		
Harris-Hogan	Darlene	AD&D	FG - LB561	65250	LB561	\$5.10		
Harris-Hogan	Darlene	LTD	FG - LB561	65250	LB561	\$15.30		
Weber	James	AD&D	General	97000	LB561	\$5.10		
Weber	James	LTD	General	97000	LB561	\$22.58		
Wofford	Mario	AD&D	FG - LB561 100%	65250	LB561	\$5.10		
Wofford	Mario	LTD	FG - LB561 100%	65250	LB561	\$15.78		
Loftus	Dean	AD&D	General	97000	Mental Health	\$5.10		Mental Health created in General Fund eff 7-1
Loftus	Dean	LTD	General	97000	Mental Health	\$21.91		Mental Health created in General Fund eff 7-1

## 08- August 2016 Health.xlsm

Last Name	First Name	Department-Fund	Dept #	Benefits for Grant Information	Coverage Type	Total County Share	Variance
DeBartolo	Tara	General	97000	CASA	E/C	\$1,363.30	\$0.00
Eret	Jesse	General	97000	Emergency Mgmt	Family	\$1,549.58	\$0.00
Marshall	Stuart	General	97000	Emergency Mgmt	E/S	\$1,363.30	\$0.00
Weisbrodt	Ashlie	General	97000	FG -Mental Health	Family	\$1,549.58	\$0.00
Herbert	Eric	GIS Fund 100%	64300	GIS	Family	\$1,549.58	\$0.00
Kriener	Eric	GIS Fund 100%	64300	GIS	Family	\$1,549.58	\$0.00
Lampe	Nicole	GIS Fund 100%	64300	GIS	Zero	\$0.00	\$0.00
Nelsen	Christopher	GIS Fund 100%	64300	GIS	E/C	\$1,363.30	\$0.00
Blaaha	Charlene	General	97000	Kremer	Family	\$1,549.58	\$0.00
Gray	Deborah	General	97000	Kremer	E/S	\$1,363.30	\$0.00
Helwig	Lisa	General	97000	Kremer	Single	\$697.76	\$0.00
Homer	Helen	General	97000	Kremer	Single	\$697.76	\$0.00
Kremer	Carol	General - Elected	97000	Kremer	Single	\$697.76	\$0.00
Lauritsen	Lois	General	97000	Kremer	Single	\$697.76	\$0.00
Lecrone	Pam	General	97000	Kremer	E/S	\$1,363.30	\$0.00
Morones-Harris	Angelica	General	97000	Kremer	Single	\$697.76	\$0.00
Mulvaney	Lisa	General	97000	Kremer	Zero	\$0.00	\$0.00
Placzek	Karla			Kremer	Zero	\$0.00	\$0.00
Siders	Deanna	General	97000	Kremer	Family	\$1,549.58	\$0.00
Troxel	Jacquelyn	General	97000	Kremer	Single	\$697.76	\$0.00
Underwood	Rose			Kremer	Zero	\$0.00	\$0.00
Whitney	Paula	General	97000	Kremer	E/S	\$1,363.30	\$0.00
Clark	Onsri	Juvenile Services LB561	65250	LB561	Zero	\$0.00	\$0.00
Fraendorfer	Todd	Split 47% LB561 53% JJC	65250	LB561	Zero	\$0.00	\$0.00
Gosda	Carisa	General	97000	LB561	Family	\$1,549.58	\$0.00
Harris	Clarence	Juvenile Services LB561 100%	65250	LB561	Zero	\$0.00	\$0.00
Harris-Hogan	Darlene	Juvenile Services LB561 100%	65250	LB561	Single	\$697.76	\$0.00
Seeba	David	Juvenile Services LB561	65250	LB561	Zero	\$0.00	\$0.00
Sheets	Trevor	Juvenile Services LB561	65250	LB561	Zero	\$0.00	\$0.00
Weber	James	General	97000	LB561	Family	\$1,549.58	\$0.00
Wofford	Marlo	Juvenile Services LB561 100%	65250	LB561	E/C	\$1,363.30	\$0.00
Loftus	Dean	General	97000	Mental Health	Single	\$697.76	\$0.00
Pirsch	Peter	General	97000	Mental Health	Family	\$1,549.58	\$0.00
Fountain	Bruce	General	97000	Planning	Family	\$1,549.58	\$0.00
Lynam	Donna			Planning	Zero	\$0.00	\$0.00
Craney	Cinda	State Ed	66951	State Ed	Single	\$697.76	\$0.00
Greenfelder	David	State Ed	66951	State Ed	E/C	\$1,363.30	\$0.00
Keenan	Daniel	State Ed	66951	State Ed	Zero	\$0.00	\$0.00

08- August Reliance Workbook.xlsm

Last Name	First Name	Coverage	Department-Fund	Dapt #	Benefits for Grants Information	Co Share	Variance	Comments
DeBartolo	Tara	AD&D	General	97000	CASA	\$5.10		
DeBartolo	Tara	LTD	General	97000	CASA			
Eret	Jesse	AD&D	General	97000	Emergency Mgmt	\$5.10		
Eret	Jesse	LTD	General	97000	Emergency Mgmt			
Marshall	Stuart	AD&D	General	97000	Emergency Mgmt	\$7.85		
Marshall	Stuart	LTD	General	97000	Emergency Mgmt	\$29.67		
Herbert	Eric	AD&D	GIS Fund	64300	GIS	\$5.10		
Herbert	Eric	LTD	GIS Fund	64300	GIS	\$43.59		
Kriener	Eric	AD&D	GIS Fund	64300	GIS	\$5.10		
Kriener	Eric	LTD	GIS Fund	64300	GIS	\$34.80		
Lampe	Nicole	AD&D	GIS Fund	64300	GIS	\$5.10		
Lampe	Nicole	LTD	GIS Fund	64300	GIS	\$29.67		
Nelsen	Christopher	AD&D	GIS Fund	64300	GIS	\$5.10		
Nelsen	Christopher	LTD	GIS Fund	64300	GIS	\$25.44		
Blaha	Charlene	AD&D	General	97000	Kremer	\$5.10		
Blaha	Charlene	LTD	General	97000	Kremer	\$19.46		
Gray	Deborah	AD&D	General	97000	Kremer	\$5.10		
Gray	Deborah	LTD	General	97000	Kremer	\$17.54		
Helwig	Lisa	AD&D	General	97000	Kremer	\$5.10		
Helwig	Lisa	LTD	General	97000	Kremer	\$17.54		
Homer	Heleen	AD&D	General	97000	Kremer	\$5.10		
Homer	Heleen	LTD	General	97000	Kremer	\$15.68		
Kremer	Carol	AD&D	General	97000	Kremer	\$4.99		
Kremer	Carol	LTD	General	97000	Kremer	\$38.51		
Lauritsen	Lois	AD&D	General	97000	Kremer	\$5.10		
Lauritsen	Lois	LTD	General	97000	Kremer	\$16.90		
								Age Related Premium change Postponed until 1 Jan 2017 Paying same rate as June 2016 Billing
Lecrone	Pam	AD&D	General	97000	Kremer	\$5.10		
Lecrone	Pam	LTD	General	97000	Kremer	\$17.64		
Morones-Harris	Angelica	AD&D	General	97000	Kremer	\$5.10		
Morones-Harris	Angelica	LTD	General	97000	Kremer	\$19.48		
Mulvaney	Lisa	AD&D	General	97000	Kremer	\$5.10		
Mulvaney	Lisa	LTD	General	97000	Kremer	\$14.99		
Piaczek	Karla	AD&D	General	97000	Kremer	\$5.10		
Piaczek	Karla	LTD	General	97000	Kremer	\$18.75		
Siders	Deanna	AD&D	General	97000	Kremer	\$5.10		
Siders	Deanna	LTD	General	97000	Kremer	\$15.68		
Troxel	Jacquelyn	AD&D	General	97000	Kremer	\$5.10		
Troxel	Jacquelyn	LTD	General	97000	Kremer	\$19.47		
								Age Related Premium change Postponed until 1 Jan 2017 Paying same rate as June 2016 Billing
Underwood	Rose	AD&D	General	97000	Kremer	\$5.10		
Underwood	Rose	LTD	General	97000	Kremer	\$16.75		
Whitney	Paula	AD&D	General	97000	Kremer	\$7.65		
Whitney	Paula	LTD	General	97000	Kremer	\$34.65		
Fraundorfer	Todd	AD&D	FG - LB561 47%	88280	LB561	\$2.40		Split
Fraundorfer	Todd	AD&D	General 53%	97000	LB561	\$2.70		Split
Fraundorfer	Todd	LTD	FG - LB561 47%	88250	LB561	\$10.70		Split
Fraundorfer	Todd	LTD	General 53%	97000	LB561	\$12.07		Split
Gosda	Carisa	AD&D	General	97000	LB561	\$5.10		6-14 email from Kenjala Adult Diversion being merged into General Fund eff 7-1
Gosda	Carisa	LTD	General	97000	LB561	\$22.85		6-14 email from Kenjala Adult Diversion being merged into General Fund eff 7-1
Harris	Clarence	AD&D	FG - LB561	66250	LB561	\$5.10		
Harris	Clarence	LTD	FG - LB561	66250	LB561	\$20.49		
Harris-Hogan	Darlene	AD&D	FG - LB561	66280	LB561	\$5.10		
Harris-Hogan	Darlene	LTD	FG - LB561	66250	LB561	\$15.30		
Seeba	David	AD&D	LB 561	85280	LB561	\$7.65		7-12 eaf
Seeba	David	LTD	LB 561	85250	LB561	\$15.17		7-12 eaf
Sheets	Trevor	AD&D	LB 561	66250	LB561	\$5.10		7-12 eaf
Sheets	Trevor	LTD	LB 561	66280	LB561	\$20.49		7-12 eaf
Weber	James	AD&D	General	97000	LB561	\$5.10		
Weber	James	LTD	General	97000	LB561	\$22.58		
Wofford	Marjo	AD&D	FG - LB561 100%	85250	LB561	\$5.10		
Wofford	Marjo	LTD	FG - LB561 100%	85250	LB561	\$15.78		
Pirsch	Peter	AD&D	General	97000	Mental Health	\$7.65		Changing to Mental Health Dept # 66320
Pirsch	Peter	LTD	General	97000	Mental Health	\$26.10		Changing to Mental Health Dept # 66320
Weisbrodt	Ashlie	AD&D	General	97000	Mental Health	\$5.10		
Weisbrodt	Ashlie	LTD	General	97000	Mental Health	\$16.83		
Fountain	Bruce	AD&D	General	97000	Planning	\$7.65		
Fountain	Bruce	LTD	General	97000	Planning	\$37.55		

08- August Reliance Workbook.xlsx

Last Name	First Name	Coverage	Department-Fund	Dept #	Benefits for Grants Information	Co Share	Variance	Comments
Lynam	Donna	AD&D	General	97000	Planning		\$7.65	
Lynam	Donna	LTD	General	97000	Planning		\$29.81	
Berst	Jacob	AD&D	General	97000	Pre-Trial		\$5.10	
Berst	Jacob	LTD	General	97000	Pre-Trial		\$20.29	
Craney	Cinda	AD&D	General	66951	State Ed		\$7.65	
Craney	Cinda	LTD	General	66951	State Ed		\$15.76	
Keenan	Daniel	AD&D	State Ed	66951	State Ed		\$7.65	Age Related Premium change Postponed until 1 Jan 2017 Paying same rate as June 2016 Billing
Keenan	Daniel	LTD	State Ed	66951	State Ed		\$17.61	
Vanwassenhoven	Barbara	AD&D	State Ed	66951	State Ed		\$4.98	
Vanwassenhoven	Barbara	LTD	State Ed	66951	State Ed		\$21.38	
Marek	Pamela	AD&D	General	97000	STOP		\$5.10	
Marek	Pamela	LTD	General	97000	STOP		\$16.77	
Blankman	Mary	AD&D	Child Supp CA	66200	Vickie Raymond		\$5.10	
Blankman	Mary	LTD	Child Supp CA	66200	Vickie Raymond		\$21.10	
Delman	Marc	AD&D	Child Supp CA	66200	Vickie Raymond		\$7.65	
Delman	Marc	LTD	Child Supp CA	66200	Vickie Raymond		\$45.45	
Duffy	Kevin	AD&D	Child Supp CA	66200	Vickie Raymond		\$4.98	
Duffy	Kevin	LTD	Child Supp CA	66200	Vickie Raymond		\$39.77	
Freese	Theresa	AD&D	Child Supp CA	66200	Vickie Raymond		\$5.10	
Freese	Theresa	LTD	Child Supp CA	66200	Vickie Raymond		\$22.58	
Gibbs	Carrie	AD&D	Child Supp CA	66200	Vickie Raymond		\$5.10	
Gibbs	Carrie	LTD	Child Supp CA	66200	Vickie Raymond		\$21.10	
Guilfoyle-Wissing	Lorraine	AD&D	Child Supp CA	66200	Vickie Raymond		\$5.10	
Guilfoyle-Wissing	Lorraine	LTD	Child Supp CA	66200	Vickie Raymond		\$21.10	
Kimball	Lynn	AD&D	Child Supp CA	66200	Vickie Raymond		\$5.10	
Kimball	Lynn	LTD	Child Supp CA	66200	Vickie Raymond		\$21.10	
Lockman	Kathleen	AD&D	Child Supp CA	66200	Vickie Raymond		\$5.10	
Lockman	Kathleen	LTD	Child Supp CA	66200	Vickie Raymond		\$21.10	
Maddox	Shannon	AD&D	Child Supp CA	66200	Vickie Raymond		\$5.10	
Maddox	Shannon	LTD	Child Supp CA	66200	Vickie Raymond		\$21.10	
Martin	Gayella	AD&D	Child Supp CA	66200	Vickie Raymond		\$5.10	
Martin	Gayella	LTD	Child Supp CA	66200	Vickie Raymond		\$21.10	
Mattingly	Lysandra	AD&D	Child Supp Incentive	66250	Vickie Raymond		\$5.10	
Mattingly	Lysandra	LTD	Child Supp Incentive	66250	Vickie Raymond		\$15.56	
Peter	Lisa	AD&D	Child Supp Incentive	66250	Vickie Raymond		\$5.10	
Peter	Lisa	LTD	Child Supp Incentive	66250	Vickie Raymond		\$16.87	
Raymond	Vickie	AD&D	Child Supp CA	66200	Vickie Raymond		\$5.10	
Raymond	Vickie	LTD	Child Supp CA	66200	Vickie Raymond		\$26.97	
Scott	Joanne	AD&D	Child Supp Incentive	66250	Vickie Raymond		\$5.10	
Scott	Joanne	LTD	Child Supp Incentive	66250	Vickie Raymond		\$21.10	
Willis	Elizabeth	AD&D	Child Supp Incentive	66250	Vickie Raymond		\$5.10	
Willis	Elizabeth	LTD	Child Supp Incentive	66250	Vickie Raymond		\$16.28	
Wilson	Lyndsey	AD&D	Child Supp CA	66200	Vickie Raymond		\$5.10	
Wilson	Lyndsey	LTD	Child Supp CA	66200	Vickie Raymond		\$10.68	
Ziemba	Barbette	AD&D	Child Support Incentive	66250	Vickie Raymond		\$5.10	
Ziemba	Barbette	LTD	Child Support Incentive	66250	Vickie Raymond		\$21.10	
Hagelstien	Christina	AD&D	FG - Victim Witness 50%	66300	Victim Witness		\$2.55	Split
Hagelstien	Christina	AD&D	General 50%	97000	Victim Witness		\$2.55	Split
Hagelstien	Christina	LTD	FG - Victim Witness 50%	66300	Victim Witness		\$9.72	Split
Hagelstien	Christina	LTD	General 50%	97000	Victim Witness		\$9.73	Split
Healey	Kathy	AD&D	FG - Victim Witness 50%	66300	Victim Witness		\$2.55	Split
Healey	Kathy	AD&D	General 50%	97000	Victim Witness		\$2.55	Split
Healey	Kathy	LTD	FG - Victim Witness 50%	66300	Victim Witness		\$13.26	Split
Healey	Kathy	LTD	General 50%	97000	Victim Witness		\$13.26	Split
Nielsen	Jill	AD&D	FG - Victim Witness 50%	66300	Victim Witness		\$2.55	Split
Nielsen	Jill	AD&D	General 50%	97000	Victim Witness		\$2.55	Split
Nielsen	Jill	LTD	FG - Victim Witness 50%	66300	Victim Witness		\$11.29	Split
Nielsen	Jill	LTD	General 50%	97000	Victim Witness		\$11.29	Split
Yodogawa-Campbell	Sakura	AD&D	FG - Victim Witness 50%	66300	Victim Witness		\$2.55	Split
Yodogawa-Campbell	Sakura	AD&D	General 50%	97000	Victim Witness		\$2.55	Split
Yodogawa-Campbell	Sakura	LTD	FG - Victim Witness 50%	66300	Victim Witness		\$8.38	Split
Yodogawa-Campbell	Sakura	LTD	General 50%	97000	Victim Witness		\$8.38	Split



08- August Reliance Dental.xlsm

Last Name	First Name	Dental Coverage Type	Department-Fund	Dept #	Benefits for Grants Information	Co Share	Variance	Comments
Debartolo	Tara	FAMILY	General	97000	CASA	\$60.91	\$0.00	
Marcantel	Candi	FAMILY	General	97000	CASA	\$60.91	\$0.00	
Eret	Jesse	FAMILY	General	97000	Emergency Mgmt	\$60.91	\$0.00	Eff 8-1
Marshall	Stuart	SINGLE	General	97000	Emergency Mgmt	\$31.98	\$0.00	
Fraundorfer	Todd	ZERO	Split 47% LB561 53% JJC		FG - LB561	\$0.00	\$0.00	
Gosda	Carisa	FAMILY	General	97000	FG - LB561	\$60.91	\$0.00	7-14 EAF Adult Diversion being merged into General Fund eff 7-1
Harris	Clarence E.	FAMILY	FG - LB561	65250	FG - LB561	\$60.91	\$0.00	
Harris-Hogan	Darfene	SINGLE	FG - LB561	65250	FG - LB561	\$31.98	\$0.00	
Weber	James P	FAMILY	General	97000	FG - LB561	\$60.91	\$0.00	7-14 EAF Adult Diversion being merged into General Fund eff 7-1
Wofford	Marlo	FAMILY	FG - LB561 100%	65250	FG - LB561	\$60.91	\$0.00	
Herbert	Eric P	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Kriener	Eric	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Lampe	Nicole	SINGLE	GIS Fund	64300	GIS	\$31.98	\$0.00	
Nelsen	Christopher M	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Blaha	Charlene M	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Gray	Deborah L	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Helwig	Lisa	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Horner	Helen	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Kremer	Carol	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Lauritsen	Lois	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Lecrone	Pam M	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Morones-Harris	Angelica	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Mulvaney	Lisa	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Placzek	Karla	ZERO			Kremer	\$0.00	\$0.00	
Siders	Deanna	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Troxel	Jacquelyn J	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Underwood	Rose	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Whitney	Paula	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Pirach	Peter	FAMILY	General	97000	Mental Health	\$60.91	\$0.00	Changing to Mental Health Dept # 66320 General Fund
Weisbrodt	Ashlie	FAMILY	General	97000	Mental Health	\$60.91	\$0.00	
Fountain	Bruce	SINGLE	General	97000	Planning	\$31.98	\$0.00	
Lynam	Donna	FAMILY	General	97000	Planning	\$60.91	\$0.00	
Craney	Cinda	SINGLE	General	66951	State Ed	\$31.98	\$0.00	
Keenan	Daniel	ZERO			State Ed	\$0.00	\$0.00	
Vanwassenhoven	Barbara	ZERO			State Ed	\$0.00	\$0.00	
Marek	Pamela	FAMILY	General	97000	STOP	\$60.91	\$0.00	
Blankman	Mary J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Delman	Març B	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Duffy	Kevin F	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Freese	Theresa A	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Gibbs	Carie J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Guilfoyle-Wissing	Lorraine	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Kimball	Lynn J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Lockman	Kathleen	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Maddox	Shannon	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Martin	Gayella	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Mattingly	Lysandra	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Peter	Lisa	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Raymond	Vickie	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Scott	Joanne	ZERO			Vickie Raymond	\$0.00	\$0.00	
Willis	Elizabeth	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Wilson	Lyndsey	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Ziamba	Barbette L	FAMILY	Child Supp Incentive	66250	Vickie Raymond	\$60.91	\$0.00	
Hagelstien	Christina	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Hagelstien	Christina	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split
Healey	Kathy	SINGLE	FG - Victim Witness 50%	66310	Victim Witness	\$15.99	\$0.00	Split
Healey	Kathy	SINGLE	General 50%	97000	Victim Witness	\$15.99	\$0.00	Split
Nielsen	Jill C	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Nielsen	Jill C	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split
Yodogawa-Campbell	Sakura	FAMILY	FG - Victim Witness 80%	66310	Victim Witness	\$30.45	\$0.00	Split
Yodogawa-Campbell	Sakura	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split

## 09- September Reliance Dental.xlsm

Last Name	First Name	Dental Coverage Type	Department-Fund	Dept #	Benefits for Grants Information	Co Share	Variance	Comments
Debartolo	Tara	FAMILY	General	97000	CASA	\$60.91	\$0.00	
Marcantel	Candi	FAMILY	General	97000	CASA	\$60.91	\$0.00	
Eret	Jesse	FAMILY	General	97000	Emergency Mgmt	\$60.91	\$0.00	Eff 8-1
Marshall	Stuart	SINGLE	General	97000	Emergency Mgmt	\$31.98	\$0.00	
Frauendorfer	Todd	SINGLE	Split 47% LB561 53% JJC	65250	FG - LB561	\$15.03	\$0.00	Eff 9-1 upgrading from Zero
Frauendorfer	Todd	SINGLE	Split 47% LB561 53% JJC	97000	FG - LB561	\$16.95	\$0.00	Eff 9-1 upgrading from Zero
Gosda	Carisa	FAMILY	General	97000	FG - LB561	\$60.91	\$0.00	
Harris	Clarence E.	FAMILY	FG - LB561	65250	FG - LB561	\$60.91	\$0.00	
Harris-Hogan	Darlene	SINGLE	FG - LB561	65250	FG - LB561	\$31.98	\$0.00	
Weber	James P	FAMILY	General	97000	FG - LB561	\$60.91	\$0.00	
Wofford	Marlo	FAMILY	FG - LB561 100%	65250	FG - LB561	\$60.91	\$0.00	
Herbert	Eric P	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Kriener	Eric	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Lampe	Nicole	SINGLE	GIS Fund	64300	GIS	\$31.98	\$0.00	
Nelsen	Christopher M	FAMILY	GIS Fund	64300	GIS	\$60.91	\$0.00	
Blaaha	Charlene M	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Gray	Deborah L	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Helwig	Lisa	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Horner	Helen	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Kremer	Carol	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Lauritsen	Lois	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Lecrone	Pam M	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Morones-Harris	Angelica	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Mulvaney	Lisa	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Placzek	Karla	ZERO			Kremer	\$0.00	\$0.00	
Siders	Deanna	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Troxel	Jacquelyn J	FAMILY	General	97000	Kremer	\$60.91	\$0.00	
Underwood	Rose	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Whitney	Paula	SINGLE	General	97000	Kremer	\$31.98	\$0.00	
Pirsch	Peter	FAMILY	General	97000	Mental Health	\$60.91	\$0.00	
Weisbrodt	Ashlie	FAMILY	General	97000	Mental Health	\$60.91	\$0.00	
Fountain	Bruce	SINGLE	General	97000	Planning	\$31.98	\$0.00	
Lynam	Donna	FAMILY	General	97000	Planning	\$60.91	\$0.00	
Craney	Cinda	SINGLE	General	66951	State Ed	\$31.98	\$0.00	
Keenan	Daniel	ZERO			State Ed	\$0.00	\$0.00	
Vanwassenhoven	Barbara	ZERO			State Ed	\$0.00	\$0.00	
Marek	Pamela	FAMILY	General	97000	STOP	\$60.91	\$0.00	
Blankman	Mary J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Delman	Marc B	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Duffy	Kevin F	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Freese	Theresa A	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Gibbs	Carrie J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Gulfoyle-Wissing	Lorraine	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Kimball	Lynn J	FAMILY	Child Supp CA	66200	Vickie Raymond	\$60.91	\$0.00	
Lockman	Kathleen	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Maddox	Shannon	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Martin	Gayella	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Mattingly	Lysandra	SINGLE	Child Supp Incentive	66250	Vickie Raymond	\$31.98	\$0.00	
Peter	Lisa	SINGLE	Child Supp Incentive	66200	Vickie Raymond	\$31.98	\$0.00	8-22 EAF changing to fund 0985 Dept 66200
Raymond	Vickie	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Scott	Joanne	ZERO			Vickie Raymond	\$0.00	\$0.00	
Willis	Elizabeth	SINGLE	Child Supp Incentive	66200	Vickie Raymond	\$31.98	\$0.00	8-22 EAF changing to fund 0985 Dept 66200
Wilson	Lyndsey	SINGLE	Child Supp CA	66200	Vickie Raymond	\$31.98	\$0.00	
Ziamba	Barbette L	FAMILY	Child Supp Incentive	66250	Vickie Raymond	\$60.91	\$0.00	
Hagelstien	Christina	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Hagelstien	Christina	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split
Healey	Kathy	SINGLE	FG - Victim Witness 50%	66310	Victim Witness	\$15.99	\$0.00	Split
Healey	Kathy	SINGLE	General 50%	97000	Victim Witness	\$15.99	\$0.00	Split
Nielsen	Jill C	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Nielsen	Jill C	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split
Yodogawa-Campbell	Sakura	FAMILY	FG - Victim Witness 50%	66310	Victim Witness	\$30.45	\$0.00	Split
Yodogawa-Campbell	Sakura	FAMILY	General 50%	97000	Victim Witness	\$30.46	\$0.00	Split

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractors Payment Authorization

Contractor: Intercultural Senior Center

Project Number & Title: 15504400302 Intercultural Senior Center

Contract Approved by Board of Directors: June 25, 2015

Contract Amount of: not to exceed \$15,450

Payment # 4

1. Computation of Payment

Bill to Date	\$14,479.86
Less Previous Payments	10,638.35
Payment Due this Date	<u>\$3,841.51</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

\_\_\_\_\_  
Responsible Charge/Employee

\_\_\_\_\_  
Program Director

\_\_\_\_\_  
Executive Director

Payment approved by Finance Committee \_\_\_\_\_

\_\_\_\_\_  
Treasurer

**Intercultural Senior Center**  
3010 R St  
Omaha, NE 68107

# Invoice

**Invoice #:** 146  
**Invoice Date:** 9/30/2016  
**Due Date:** 9/30/2016  
**Project:**  
**P.O. Number:**

**Bill To:**  
MAPA

Date	Description	Amount
9/30/2016	Qtr ending Sept 30 2016 billing	3,841.51
<b>Total</b>		<b>\$3,841.51</b>
<b>Payments/Credits</b>		<b>\$0.00</b>
<b>Balance Due</b>		<b>\$3,841.51</b>

PART IV - Project Budget Worksheet

Project Name: Enhanced Mobility for Seniors and Individuals with Disabilities  
 Contact Name: Sarah Gilbert

BUDGET DETAIL	TOTAL 5310 BUDGET	7/1/16-9/30/16		TOTAL COST QTR	Program to Date	
		5310	LOCAL MATCH		5310	LOCAL MATCH
<b>A. OPERATING EXPENSES<sup>1</sup></b>						
1. Personnel	15,450					
Driver Salary		\$ 3,556.73	\$ 26.07	\$ 3,582.80	\$ 13,499.36	\$ 125.45
Driver Payroll Taxes		\$ 284.78		\$ 284.78	\$ 980.50	\$ 319.39
2. Administrative						
3. Insurance	4,162					
4. Fuel	8,672			\$ 2,737.88		\$ 544.80
5. Maintenance	1,440			\$ 824.57		\$ 7,477.84
6. Contracted Services						\$ 3,284.30
7. Registration	1,176			\$ 253.00		\$ 1,798.10
<b>Subtotal - Operating Expenses</b>		\$ 3,841.51	\$ 3,841.52	\$ 7,683.03	\$ 14,479.86	\$ 13,549.88
<b>TOTAL BUDGET YR 2</b>	<b>30,900</b>			<b>7,683.03</b>		
		7/1/16-9/30/16			Program to Date	
		5310	LOCAL MATCH		JARC	LOCAL MATCH
<b>C. CAPITAL EXPENSES<sup>2</sup></b>						
1. Loan Guarantee Funds						
<b>Subtotal - Capital Expenses</b>						
<b>D. PROGRAM TOTAL BUDGET</b>						
<i>Percent of Total Budget</i>		91%				
<b>PROGRAM BUDGET TOTAL</b>	<b>30,900</b>	\$ 3,841.51	\$ 3,841.52	\$ 7,683.03	\$ 14,479.86	\$ 13,549.88

<sup>1</sup> New Freedom funding for Operating Expenses may not exceed 50% of the total cost and/or the budget.

<sup>2</sup> New Freedom funding for Project Administration is available only by agreement with MAPA.

<sup>3</sup> New Freedom funding for Capital Expenses may not exceed 80% of the total cost and/or the budget.

**D. Explanation of Operating and Capital Expenses Narrative**

A: Salary & employer portion of payroll taxes for van driver (3230 hours)

## **Progress Report**

**Title: 5310 Grant for Enhanced Mobility for Seniors and Individuals with Disabilities. FTA Project NE-16-X039-01**

**Date: October 17, 2016 for Quarter Ending September 30, 2016**

### **1. Work Completed for Current Billing Period:**

**This work includes our daily transportation routes to bring seniors from their homes to ISC in the mornings, and back home again in the afternoons. The associated costs are driver pay and fuel and maintenance. This represents a continuation of the work from the previous quarter.**

### **2. Anticipated Work for Next Billing Period:**

**The work for the next billing period will be the same (daily routes to and from seniors' homes to ISC).**

### **3. Percentage of Work Completed to Date:**

**ISC's transportation services are evenly divided throughout the year (little variation quarter to quarter).**

**The invoice for this quarter is \$3,841. The yearly total is 94% for the project for the year.**

### **4. Notes:**

**In July 2016, ISC provided 1,980 rides (ride = 1 senior, 1 way).**

**In August 2016, ISC provided 1,288 rides.**

**In September 2016, ISC provided 1,194 rides.**

Type	Date	Num	Source Name	Payroll Item	Qty	Amount
Paycheck	07/06/2016	1789	Hernandez, Andrea	Driver Hourly Fed Grant	30.00	390.00
Paycheck	07/20/2016	1808	Hernandez, Andrea	Driver Hourly Fed Grant	30.00	390.00
Paycheck	08/03/2016	1817	Hernandez, Andrea	Driver Hourly Fed Grant	30.00	390.00
Paycheck	08/17/2016	1829	Hernandez, Andrea	Driver Hourly Fed Grant	30.00	390.00
Paycheck	08/31/2016	1840	Hernandez, Andrea	Driver Hourly Fed Grant	30.00	390.00
Paycheck	09/14/2016	1860	Hernandez, Andrea	Driver Hourly Fed Grant	40.00	520.00
Paycheck	09/28/2016	1870	Hernandez, Andrea	Driver Hourly Fed Grant	40.00	520.00
Paycheck	07/06/2016	1790	Robles, Gisela	Hourly	45.60	592.80
						3,582.80
Paycheck	07/06/2016	1789	Hernandez, Andrea	Medicare Company		5.66
Paycheck	07/06/2016	1790	Robles, Gisela	Medicare Company		8.59
Paycheck	07/20/2016	1808	Hernandez, Andrea	Medicare Company		5.66
Paycheck	08/03/2016	1817	Hernandez, Andrea	Medicare Company		5.66
Paycheck	08/17/2016	1829	Hernandez, Andrea	Medicare Company		5.66
Paycheck	08/31/2016	1840	Hernandez, Andrea	Medicare Company		5.66
Paycheck	09/14/2016	1860	Hernandez, Andrea	Medicare Company		7.54
Paycheck	09/28/2016	1870	Hernandez, Andrea	Medicare Company		7.54
Paycheck	07/06/2016	1789	Hernandez, Andrea	NE - Unemployment		0.00
Paycheck	07/06/2016	1790	Robles, Gisela	NE - Unemployment		10.68
Paycheck	07/20/2016	1808	Hernandez, Andrea	NE - Unemployment		0.00
Paycheck	08/03/2016	1817	Hernandez, Andrea	NE - Unemployment		0.00
Paycheck	08/17/2016	1829	Hernandez, Andrea	NE - Unemployment		0.00
Paycheck	08/31/2016	1840	Hernandez, Andrea	NE - Unemployment		0.00
Paycheck	09/14/2016	1860	Hernandez, Andrea	NE - Unemployment		0.00
Paycheck	09/28/2016	1870	Hernandez, Andrea	NE - Unemployment		0.00
Paycheck	07/06/2016	1789	Hernandez, Andrea	Social Security Company		24.18
Paycheck	07/06/2016	1790	Robles, Gisela	Social Security Company		36.75
Paycheck	07/20/2016	1808	Hernandez, Andrea	Social Security Company		24.18
Paycheck	08/03/2016	1817	Hernandez, Andrea	Social Security Company		24.18
Paycheck	08/17/2016	1829	Hernandez, Andrea	Social Security Company		24.18
Paycheck	08/31/2016	1840	Hernandez, Andrea	Social Security Company		24.18
Paycheck	09/14/2016	1860	Hernandez, Andrea	Social Security Company		32.24
Paycheck	09/28/2016	1870	Hernandez, Andrea	Social Security Company		32.24

\$ (0.01)

Program Expense	Type	Date	Num	Name	Source Name	Memo	Amount
Vehicle Fuel, License & Repairs							
Check	Debit card	07/01/2016		TRANSPORTATION	Kwik Shop	Fuel	59.42 fuel
Check	Debit card	07/01/2016		TRANSPORTATION	Kwik Shop	Fuel	60.00 fuel
Check	Debit card	07/19/2016		TRANSPORTATION	Kwik Shop	Fuel	40.00 fuel
Check	Debit card	07/09/2016		TRANSPORTATION	Kwik Shop	Fuel	67.51 fuel
Check	Debit card	07/07/2016		TRANSPORTATION	Kwik Shop	Fuel	52.01 fuel
Check	Debit card	07/13/2016		TRANSPORTATION	Kwik Shop	Fuel	66.32 fuel
Check	Debit card	07/29/2016		TRANSPORTATION	Kwik Shop	Fuel	67.97 fuel
Check	Debit card	07/25/2016		TRANSPORTATION	Kwik Shop	Fuel	61.55 fuel
Check	Debit card	07/19/2016		TRANSPORTATION	Kwik Shop	Fuel	67.57 fuel
Check	Debit card	07/16/2016		TRANSPORTATION	Kwik Shop	Fuel	48.50 fuel
Check	Debit card	07/25/2016		TRANSPORTATION	Kwik Shop	Fuel	60.01 fuel
Check	Debit card	07/25/2016		TRANSPORTATION	Kwik Shop	Fuel	32.00 fuel
Check	Debit card	07/13/2016		TRANSPORTATION	Kwik Shop	Fuel	56.27 fuel
Check	Debit card	07/19/2016		TRANSPORTATION	Kwik Shop	Fuel	52.35 fuel
Check	Debit card	07/21/2016		TRANSPORTATION	Kwik Shop	Fuel	50.37 fuel
Check	Debit card	07/25/2016		TRANSPORTATION	Kwik Shop	Fuel	35.83 fuel
Check	Debit card	07/27/2016		TRANSPORTATION	Kwik Shop	Fuel	40.00 fuel
Check	Debit card	07/29/2016		TRANSPORTATION	Kwik Shop	Fuel	57.00 fuel
Check	Debit card	08/12/2016		TRANSPORTATION	Kwik Shop	Fuel	74.04 fuel
Check	Debit card	08/09/2016		TRANSPORTATION	Kwik Shop	Fuel	39.09 fuel
Check	Debit card	08/04/2016		TRANSPORTATION	Kwik Shop	Fuel	51.18 fuel
Check	Debit card	08/05/2016		TRANSPORTATION	Kwik Shop	Fuel	46.01 fuel
Check	Debit card	08/10/2016		TRANSPORTATION	Kwik Shop	Fuel	71.14 fuel
Check	Debit card	08/11/2016		TRANSPORTATION	Kwik Shop	Fuel	46.84 fuel
Check	Debit card	08/02/2016		TRANSPORTATION	Kwik Shop	Fuel	48.14 fuel
Check	Debit card	08/04/2016		TRANSPORTATION	Kwik Shop	Fuel	66.05 fuel
Check	Debit card	08/17/2016		TRANSPORTATION	Kwik Shop	Fuel	48.02 fuel
Check	Debit card	08/17/2016		TRANSPORTATION	Kwik Shop	Fuel	64.61 fuel
Check	Debit card	08/18/2016		TRANSPORTATION	Kwik Shop	Fuel	70.00 fuel
Check	Debit card	08/24/2016		TRANSPORTATION	Kwik Shop	Fuel	60.54 fuel
Check	Debit card	08/24/2016		TRANSPORTATION	Kwik Shop	Fuel	71.01 fuel
Check	Debit card	08/28/2016		TRANSPORTATION	Kwik Shop	Fuel	54.18 fuel
Check	Debit card	09/06/2016		TRANSPORTATION	Kwik Shop	Fuel	68.35 fuel
Check	Debit card	08/30/2016		TRANSPORTATION	Kwik Shop	Fuel	66.32 fuel
Check	Debit card	09/02/2016		TRANSPORTATION	Kwik Shop	Fuel	52.65 fuel
Check	Debit card	09/09/2016		TRANSPORTATION	Kwik Shop	Fuel	60.20 fuel
Check	Debit card	09/07/2016		TRANSPORTATION	Kwik Shop	Fuel	60.01 fuel
Check	Debit card	09/12/2016		TRANSPORTATION	Kwik Shop	Fuel	46.60 fuel
Check	Debit card	09/13/2016		TRANSPORTATION	Kwik Shop	Fuel	23.99 fuel
Check	Debit card	09/15/2016		TRANSPORTATION	Kwik Shop	Fuel	49.18 fuel
Check	Debit card	09/15/2016		TRANSPORTATION	Kwik Shop	Fuel	52.67 fuel
Check	Debit card	09/20/2016		TRANSPORTATION	Kwik Shop	Fuel	62.75 fuel
Check	Debit card	09/21/2016		TRANSPORTATION	Kwik Shop	Fuel	70.84 fuel
Check	Debit card	09/21/2016		TRANSPORTATION	Kwik Shop	Fuel	60.93 fuel
Check	Debit card	09/25/2016		TRANSPORTATION	Kwik Shop	Fuel	72.01 fuel
Check	Debit card	09/29/2016		TRANSPORTATION	Kwik Shop	Fuel	73.76 fuel
Check	Debit card	09/27/2016		TRANSPORTATION	Kwik Shop	Fuel	63.99 fuel
Check	Debit card	09/27/2016		TRANSPORTATION	Kwik Shop	Fuel	51.15 fuel
							2,737.86
Check	Debit card	07/01/2016		.GENERAL FUND 2016/2017	Menards	Antifreeze, Oil	24.02 Maintenance
Check	Debit card	09/14/2016		.GENERAL FUND 2016/2017	Barter Ford South	no receipt	344.44 Maintenance
Bill	Debit card	09/16/2016		MAPA	Performance CDJR of Bellevue	Rear passenger turn signal bulb, oil change	21.30 Maintenance
Bill	Debit card	09/01/2016		TRANSPORTATION	Hidigo's Auto Repair	Ford E260 brakes	671.25 Maintenance
Bill	Debit card	09/01/2016		TRANSPORTATION	Hidigo's Auto Repair	Yellow van - brakes	306.00 Maintenance
							956.66
							34.11
							624.67
Check	Debit card	09/09/2016		TRANSPORTATION	Douglas County Treasurer	2006 Ford registration	253.00 Registration
							253.00



# MENARDS®

BELLEVUE  
10501 S 21ST STREET  
BELLEVUE, NE 68123



Return Receipt

This is not an original cash register receipt

Not valid for rebate submissions

Allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 08/24/2016

6" FLUER DE LIS GREEN MPT01891 2782730 4@3.99	15.96
6" MARQUIS BLUE MPT01878 2782716 4@3.99	15.96
6" MARQUIS RED MPT01877 2782715 4@3.99	15.96
6.3" RED CLAY POT 0116MZ 2782287 2@1.24	NS 2.48

Payment Method(s) Used:  
Visa - 1357 \$53.89

98199 04 4476 06/29/16 05:02 AM 3109

*OK  
Original expenses  
7-8-16  
@*

Use Your 2%  
BIG CARD REBATE

**MENARDS®**

BELLEVUE front end menards.com



Sale Transaction

50/50 GLOBAL ANTIFREEZE 2612090	10.49
VALVOLINE CONV 10W30 * 2612414 4 @2.99	11.96
TOTAL	22.45
TAX BELLEVUE-NE 7%	1.57
TOTAL SALE	24.02
US DEBIT 1357	24.02
PO # 0	
Auth Code: 925354	
Chip Inserted	
a0000000980840	
TC - b9ab487799dec390	
TOTAL SAVINGS 3.92	
TOTAL NUMBER OF ITEMS = 5	

GUEST COPY

The Cardholder acknowledges receipt of goods/services in the total amount shown hereon and agrees to pay the card issuer according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP  
PLEASE RETAIN FOR YOUR RECORDS.

**Now Hiring**

THANK YOU, YOUR CASHIER, Mariah  
77338 02 9120 06/29/16 05:59PM 3109

CUSTOMER #: 17814

79368

PERFORMANCE CDJR OF BELLEVUE  
1719 SOUTH 19TH CIRCL  
BELLEVUE, NE 68117  
(402) 931-7886

CHRYSLER

\*INVOICE\*

INTERCULTURAL SENIOR CENTER  
2021 U ST  
OMAHA, NE 68107  
HOME: 402-444-6529 CONT: 402-444-6529  
BUS: CELL: SERVICE ADVISOR: 2413 NIC

7713 South 1  
Phone: (402) 931-7886

PAGE 1

Sale

Doc Num: 7045  
Form: 0005

Store #: 0001  
Ref #: 0009

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	
WHITE	12	FORD E350	1FBNE3BL2CDA45829		
DEL. DATE	PROD. DATE	WARR EXP	PROMISED	PO-NO	RATE
01JAN14 DD			20:00 16SEP16		

XXXXXXXXXXXX1357

VISA

Entry Method: Chip

Total: \$ 21.30

R/O OPENED	READY	OPTIONS:
10:52 16SEP16	11:05 16SEP16	ENG:5.4_Liter

09-16-16

11:13:38

Inv #: 000009

Appr Code: S94691

Transaction ID: 306260594189934

Apprvd: Online

Batch#: 000041

LINE OPCODE TECH TYPE HOURS LIST

A REPLACE REAR PASSENGER TURN SIGNAL BULB  
BULB REPLACE BULB  
501610 CQP  
1 3357 BULB 3.26

B FREE EXPRESS VEHICLE INSPECTION  
10E FREE EXPRESS VEHICLE INSPECTION  
501610 INS

SHOP SUPPLIES/HAZARDOUS WASTE

VISA DEBIT

ATD: 0000000000000000  
TS1: 0000  
TRF: 0000000000

Customer Care

THANK YOU FOR YOUR BUSINESS!

CHRYSLER

DODGE

Jeep

RAM

OK  
Transportation  
9-16-16 @1/Change  
CD

I HEREBY AUTHORIZE THE REPAIR WORK HEREIN SET FORTH TO BE DONE ALONG WITH THE NECESSARY MATERIAL AND AGREE THAT YOU ARE NOT RESPONSIBLE FOR LOSS OR DAMAGE TO VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT OR ANY OTHER CAUSE BEYOND YOUR CONTROL OR FOR ANY DELAYS CAUSED BY UNAVAILABILITY OF PARTS OR DELAYS IN PARTS SHIPMENTS BY THE SUPPLIER OR TRANSPORTER. I HEREBY GRANT YOU AND/OR YOUR EMPLOYEES PERMISSION TO OPERATE THE VEHICLE HEREIN DESCRIBED ON STREETS, HIGHWAYS OR ELSEWHERE FOR THE PURPOSE OF TESTING AND/OR INSPECTION. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON ABOVE VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO.

I HEREBY ACKNOWLEDGE RECEIPT OF A COPY HEREOF.

X

STATEMENT OF DISCLAIMER

The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The Seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose. Seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.

CUSTOMER SIGNATURE

DESCRIPTION	TOTALS
LABOR AMOUNT	14.04
PARTS AMOUNT	3.26
GAS, OIL, LUBE	0.00
SUBLET AMOUNT	0.00
MISC. CHARGES	3.62
TOTAL CHARGES	20.92
LESS INSURANCE	0.00
SALES TAX	0.38
PLEASE PAY THIS AMOUNT	21.30

*white van*

*OK*  
*Transportation*  
*Gas expense*  
*9-21-16*  
*ED*

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1540948 9/21/2016 10:34:19 AM  
By: ICR Drawer: 0

Pump 3 Unld\_Regular \$1.959 ppg  
21.868 gal \$42.84

Sub. Total: \$42.84  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00  
Total: \$42.84  
Visa: \$42.84  
Change \$0.00

Thanks for shopping  
Kwik Shop  
3222 Q. St

Omaha NE  
Term: 001520221  
Appr: 245114

PUMP# 01

Unld\_Regul @ \$1.959

VOLUME 32.030

GAS TOTAL \$62.75

TOTAL \$62.75

TAX \$0.00

TOTAL \$62.75

Visa  
XXXXXXXXXXXX1357

09/20/2016 14:30:51

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

WWW.KWIKSHOP.COM.

KWIK SHOP  
3222 Q. St  
Omaha NE  
Term: 001520221  
Appr: 743675

PUMP# 03

Unld\_Regul @ \$1.959

VOLUME 31.102

GAS TOTAL \$60.93

TOTAL \$60.93

TAX \$0.00

TOTAL \$60.93

Visa  
XXXXXXXXXXXX1357

09/21/2016 09:46:13

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

*Yellow White*

*white van*

*white van*

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1525720 9/15/2016 1:31:10 PM  
By: ICR Drawer: 0

1525536 9/15/2016 1:27:12 PM  
By: ICR Drawer: 0

Pump 4 Unld\_Regular \$1.979 ppg  
24.852 gal \$49.18

Pump 3 Unld\_Regular \$1.979 ppg  
26.615 gal \$52.67

Sub. Total: \$49.18  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00

Sub. Total: \$52.67  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00

Total: \$49.18  
Visa: \$49.18  
Change \$0.00

Total: \$52.67  
Visa: \$52.67  
Change \$0.00

Visa  
XXXXXXXXXXXX1357

Visa  
XXXXXXXXXXXX1357

09/15/2016 13:27:07

09/15/2016 13:30:42

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

WWW.KWIKSHOP.COM.

WWW.KWIKSHOP.COM.

*white bus*

*OK  
Transportation  
Gas expense  
9-16-16  
[Signature]*

OK  
 Transportation  
 Gas expense. 9/13/16

white bus

Thanks For Shopping  
 Kwik Shop  
 3222 Q. St

Omaha NE  
 Term: 001520221  
 Appr: 161004

PUMP# 04

Unld\_Regul @ \$1.979

VOLUME 27.538

GAS TOTAL \$54.50

TOTAL \$54.50

TAX \$0.00

TOTAL \$54.50

Visa  
 XXXXXXXXXXXXXXX1357

09/12/2016 11:01:21

I agree to pay the  
 above Total Amount  
 according to Card  
 Issuer Agreement.

THANK YOU  
 FOR YOUR BUSINESS

White/Yellow Bus

Thank You For Shopping At  
 Kwik Shop  
 3222 Q. St

Omaha NE  
 402-731-6163

Pump 3 Unld\_Regular \$1.979 ppg  
 36.836 gal \$72.90

Sub. Total: \$72.90

Tax: \$0.00

Total: \$72.90

Visa: \$72.90

Change \$0.00

Visa  
 XXXXXXXXXXXXXXX1357

09/13/2016 10:12:03

I agree to pay the  
 above Total Amount  
 according to Card  
 Issuer Agreement.

1520822 9/13/2016 10:12:13 AM  
 By: ICR Drawer: 0

Thank You For Shopping At

Kwik Shop  
 3222 Q. St

Omaha NE  
 402-731-6163

9/2/2016 1:27:20 PM  
 Drawer: 0

Unld\_Regular \$2.149 ppg  
 gal \$52.65

Total: \$52.65

Comptation Tax: \$0.00

Sales Tax: \$0.00

Paid Wirelss Tax: \$0.00

Seco Tax: \$0.00

11: \$52.65

1: \$52.65

age \$0.00

XXXXXX1357

2016 13:27:14

to pay the  
 Total Amount  
 according to Card  
 Issuer Agreement.

white  
 Van

WWW.KWIKSHOP.COM.

White Van

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1510701 9/9/2016 10:42:29 AM  
By: ICR Drawer: 0

Pump 1 Unld\_Regular \$1.999 ppg  
25.112 gal \$50.20

Sub. Total: \$50.20  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00  
  
Total: \$50.20  
Visa: \$50.20  
  
Change \$0.00

Visa  
XXXXXXXXXXXX1357

09/09/2016 10:42:25

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

WWW.KWIKSHOP.COM.

White/Yellow  
Bus

KWIK SHOP  
3222 Q. St  
Omaha NE  
Term: 001520221  
APPR: 226415  
  
PUMP# 03  
Unld\_Regul @ \$1.999  
VOLUME 35.023  
GAS TOTAL \$70.01  
TOTAL \$70.01  
TAX \$0.00  
TOTAL \$70.01  
Visa  
XXXXXXXXXXXX1357

09/07/2016 16:41:03

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

OK  
Transportation  
gas expense  
9-9-16  
CP

*Yellow-white*

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1553952 9/26/2016 2:02:30 PM  
By: ICR Drawer: 0

Pump 1 Unld\_Regular \$2.059 ppg  
34.973 gal \$72.01

Sub. Total: \$72.01  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00  
  
Total: \$72.01  
Visa: \$72.01  
  
Change \$0.00

Visa  
XXXXXXXXXXXX1357

09/26/2016 14:02:25

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

WWW.KWIKSHOP.COM.

Kwik Shop  
3222 Q. St  
Omaha NE  
Term: 001520221  
Appr: 506599

PUMP# 03  
Unld\_Regul @ \$2.039  
VOLUME 36.174  
GAS TOTAL \$73.76  
TOTAL \$73.76  
TAX \$0.00  
TOTAL \$73.76

Visa  
XXXXXXXXXXXX1357

09/29/2016 15:52:33

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

*OK  
Transportation  
gas expense.  
9-30-16  
(1)*

*White Van*

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1413790 8/2/2016 2:10:25 PM  
By: ICR Drawer: 0

Pump 4 Unld\_Regular \$1.979 ppg  
24.324 gal \$48.14

Sub. Total: \$48.14  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00

Total: \$48.14  
Visa: ~~\$48.14~~

Change \$0.00

Visa  
XXXXXXXXXXXX1357

08/02/2016 14:10:20

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

WWW.KWIKSHOP.COM.

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1418122 8/4/2016 9:04:06 AM  
By: ICR Drawer: 0

Pump 3 Unld\_Regular \$1.979 ppg  
33.374 gal \$66.05

Sub. Total: \$66.05  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00

Total: \$66.05  
Visa: \$66.05

Change \$0.00

Visa  
XXXXXXXXXXXX1357

*OK*  
*Transportation (gas)*

*8-12-16*

*CH*



OK  
 Transportation  
 gas  
 8-12-16  
 ED

White Van

Thank You For Shopping At  
 Kwik Shop  
 3222 Q. St  
 Omaha NE  
 402-731-6163

1421278 8/5/2016 1:11:48 PM  
 By: ICR Drawer: 0  
 Pump 4 Unld\_Regular \$1.979 ppg  
 23.251 gal \$46.01  
 Sub. Total: \$46.01  
 Tax: \$0.00  
 Occupation Tax: \$0.00  
 Occp Sales Tax: \$0.00  
 PrePaid Wirelss Tax: \$0.00  
 Tobacco Tax: \$0.00  
 Total: \$46.01  
 Visa: \$46.01  
 Change \$0.00

Visa  
 XXXXXXXXXXXX1357

08/05/2016 13:11:39

I agree to pay the  
 above Total Amount  
 according to Card  
 Issuer Agreement.

WWW.KWIKSHOP.COM.

Thank You For Shopping At  
 Kwik Shop  
 3222 Q. St  
 Omaha NE  
 402-731-6163

White bus

Thanks For Shopping At  
 Kwik Shop  
 3222 Q. St  
 Omaha  
 Term: 0015202  
 Appr: 4642

PUMP# 01  
 Unld\_Regul @ \$2.0  
 VOLUME 33.8  
 GAS TOTAL \$71.  
 TOTAL \$71.  
 TAX \$0.  
 TOTAL \$71.

Visa  
 XXXXXXXXXXXX1357

08/10/2016 15:31:44

I agree to pay the  
 above Total Amount  
 according to Card  
 Issuer Agreement.

THANK YOU  
 FOR YOUR BUSINESS

1436720 8/11/2016 2:10:00 PM  
 By: ICR Drawer: 0  
 Pump 2 Unld\_Regular \$2.079 ppg  
 22.049 gal \$45.84  
 Sub. Total: \$45.84  
 Tax: \$0.00  
 Occupation Tax: \$0.00  
 Occp Sales Tax: \$0.00  
 PrePaid Wirelss Tax: \$0.00  
 Tobacco Tax: \$0.00  
 Total: \$45.84  
 Visa: \$45.84  
 Change \$0.00

Visa  
 XXXXXXXXXXXX1357

08/11/2016 14:09:56

I agree to pay the  
 above Total Amount  
 according to Card  
 Issuer Agreement.

WWW.KWIKSHOP.COM.

OK  
Transportation  
gas.

8-12-16  
②

Blue Van

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1418538 8/4/2016 1:23:46 PM  
By: ICR Drawer: 0

Pump 3 Unld\_Regular \$1.979 ppg  
25.863 gal \$51.18

Sub. Total: \$51.18  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00

Total: \$51.18  
Visa: \$51.18  
Change \$0.00

Visa  
XXXXXXXXXXXX1357

08/04/2016 13:23:41

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

WWW.KWIKSHOP.COM.

Blue Van

Thanks For Shopping  
Kwik Shop  
3222 Q. St

Omaha NE  
Term: 001520221  
Appr: 924864

PUMP# 04  
Unld\_Regul @ \$2.129

VOLUME 17.884

GAS TOTAL \$38.08  
TOTAL \$38.08  
TAX \$0.00  
TOTAL \$38.08

Visa  
XXXXXXXXXXXX1357

08/09/2016 09:51:03

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

BUS  
White/Yellow

Kwik Shop  
3222 Q. St

Omaha NE  
Term: 001520221  
Appr: 860160

PUMP# 03  
Unld\_Regul @ \$1.979

VOLUME 37.414

GAS TOTAL \$74.04  
TOTAL \$74.04  
TAX \$0.00  
TOTAL \$74.04

Visa  
XXXXXXXXXXXX1357

08/12/2016 12:51:00

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

White bus

Thanks For Shopping  
Kwik Shop  
3222 Q. St.

Omaha NE  
Term: 001520221  
Appr: 706455

PUMP# 04

Unld\_Regul @ \$2.059

VOLUME 24.545

GAS TOTAL \$50.54

TOTAL \$50.54

TAX \$0.00

TOTAL \$50.54

Visa  
XXXXXXXXXXXXXXXX1357

08/24/2016 13:42:49

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

Yellow/White  
BUS

Thanks For Shopping  
Kwik Shop  
3222 Q. St.

Omaha NE  
Term: 001520221  
Appr: 455021

PUMP# 01

Unld\_Regul @ \$2.059

VOLUME 34.48

GAS TOTAL \$71.00

TOTAL \$71.00

TAX \$0.00

TOTAL \$71.00

Visa  
XXXXXXXXXXXXXXXX1357

08/24/2016 13:42:09

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

OK  
Transportation

gas expense

8-26-16

Q

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1451522 8/17/2016 1:15:19 PM  
By: ICR Drawer: 0

Pump 1 UnId\_Regular \$1.959 ppg  
24.511 gal \$48.02

Sub. Total: \$48.02  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00

Total: \$48.02  
Visa: \$48.02  
Change \$0.00

Visa  
XXXXXXXXXXXX1357

08/17/2016 13:15:14

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

WWW.KWIKSHOP.COM.

White bus

----- KWIK SHOP -----  
3222 Q. St  
Omaha NE  
Term: 001520221  
Appr: 101546

PUMP# 03  
UnId\_Regul @ \$1.959  
VOLUME 32.983  
GAS TOTAL \$64.61  
TOTAL \$64.61  
TAX \$0.00  
TOTAL \$64.61

Visa  
XXXXXXXXXXXX1357

08/17/2016 13:52:54

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

White/Yellow  
BUS

Thanks For Shopping  
Kwik Shop  
3222 Q. St

Omaha NE  
Term: 001520221  
Appr: 540811

PUMP# 01  
UnId\_Regul @ \$1.959  
VOLUME 35.734  
GAS TOTAL \$70.01  
TOTAL \$70.01  
TAX \$0.01  
TOTAL \$70.01

Visa  
XXXXXXXXXXXX1357

08/18/2016 08:35:02

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

OK. Transportation  
Gas expense  
8-20-16  
C

White  
Van

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1492963 9/2/2016 1:27:20 PM  
By: ICR Drawer: 0

Pump 3 Unld\_Regular \$2.149 ppg  
24.501 gal \$52.65

Sub. Total:	\$52.65
Tax:	\$0.00
Occupation Tax:	\$0.00
Occp Sales Tax:	\$0.00
PrePaid Wirelss Tax:	\$0.00
Tobacco Tax:	\$0.00

Total:	\$52.65
Visa:	\$52.65

Change	\$0.00
--------	--------

Visa  
XXXXXXXXXXXX1357

09/02/2016 13:27:14

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

WWW.KWIKSHOP.COM.

OK  
Transportation  
gas expense  
9-7-16  
@

Yellow/White  
BUS

-----  
KWIK SHOP  
3222 Q. St  
Omaha NE  
Term: 001520221  
Appr: 021721

PUMP# 03

Unld\_Regul @ \$2.169

VOLUME 36.429

GAS TOTAL \$79.01  
TOTAL \$79.01  
TAX \$0.00  
TOTAL \$79.01

Visa  
XXXXXXXXXXXXXXXX1357

09/01/2016 09:12:44

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

White bus

THANKS FOR SHOPPING  
Kwik Shop  
3222 Q. St

Omaha NE  
Term: 001520221  
Appr: 608163

PUMP# 01

Unld\_Regul @ \$2.039

VOLUME 33.521

GAS TOTAL \$68.35  
TOTAL \$68.35  
TAX \$0.00  
TOTAL \$68.35

Visa  
XXXXXXXXXXXXXXXX1357

09/06/2016 09:12:54

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

white bus

THANKS FOR SHOPPING  
Kwik Shop  
3222 Q. St

Omaha NE  
Term: 001520221  
Appr: 71547

PUMP# 01

Unld\_Regul @ \$2.169

VOLUME 30.57

GAS TOTAL \$66.31  
TOTAL \$66.31  
TAX \$0.00  
TOTAL \$66.31

Visa  
XXXXXXXXXXXXXXXX1357

08/30/2016 13:15:59

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

OK  
Transportation  
gas expense  
9-7-16

**ALDI**  
 Store #41  
 4525 Dahlman Ave, Omaha, NE  
 www.ALDI.us

Your cashier today was Zaida

Homestyle Waffles	1.29	FA
Green Tea	2.38	FA
2 @	1.19	
Coffee Creamer	5.97	FA
3 @	1.99	
Honey Nut Cheerios	2.64	FA
Granola Cereals	1.79	FA
Cinnamon Grahams	4.47	FA
3 @	1.49	
Honey Crunch/Oats	2.98	FA
2 @	1.49	
Blue/Vanilla Yog	3.48	FA
12 @	0.29	
Pch/Strw Bn Yogurt	3.48	FA
12 @	0.29	
Blue/Vanilla Yog	3.48	FA
12 @	0.29	
Strwb/Cherry NF Yo	3.48	FA
12 @	0.29	
Blue/Vanilla Yog	3.48	FA
12 @	0.29	
Pch/Strw Bn Yogurt	3.48	FA
12 @	0.29	
Purchase \$	42.40	
VISA #XXXXXXXXXXXX1357		
Auth # 763545	Exp Date **/**	
Lane # 03	Cashier # 22	
08/26/16 15:36	Ref/Seq # 037329	
EPS Sequence	# 037329	
++APPROVED++		

SUBTOTAL	42.40
42.40 A-Taxable @0.00%	0.00
AMOUNT DUE	42.40
<b>TOTAL</b>	<b>42.40</b>
85 ITEMS	
Credit Card	42.40

\*0110 445/041/003/22 08/26/16 03:34PM

\*\*\*\*\*

Congratulations! You've earned big savings bragging rights. Feel free to share with others on our Facebook page at [aldiusa](#)

Thank You For Shopping At  
 Kwik Shop  
 3222 G. St  
 Omaha NE  
 402-731-6163

1474659 8/26/2016 12:33:23 PM  
 By: ICR Drawer: 0

Pump 2 Unid\_Regular \$2.059 ppg  
 26.318 gal \$54.19

Sub. Total:	\$54.19
Tax:	\$0.00
Occupation Tax:	\$0.00
Occp Sales Tax:	\$0.00
PrePaid Wireless Tax:	\$0.00
Tobacco Tax:	\$0.00
<b>Total:</b>	<b>\$54.19</b>
Visa:	\$54.19
Change	\$0.00

Visa  
 XXXXXXXXXXXXXXX1357

08/26/2016 12:33:17

I agree to pay the above Total Amount according to Card Issuer Agreement.

WWW.KWIKSHOP.COM

OK  
 Transportation  
 (gas expense)  
 8-30-16  
 CW

e/ Yellow Bus

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1363089 7/13/2016 11:52:10 AM  
By: ICR Drawer: 0

Pump 2 Unid\_Regular \$2.099 ppg  
19.056 gal \$40.00

Sub. Total: \$40.00  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00  
  
Total: \$40.00  
Visa: \$40.00  
  
Change \$0.00

Visa  
XXXXXXXXXXXX1357

07/13/2016 11:52:03

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

*White Van*  
WWW.KWIKSHOP.COM

*OK  
Transportation  
expense (gas)  
7-14-16  
@*

Thanks For Shopping  
Kwik Shop  
3222 Q. St  
Omaha NE  
Term: 001520221  
Appr: 608008

PUMP# 02  
Unid\_Regul @ \$2.099  
VOLUME 24.777  
GAS TOTAL \$52.01  
TOTAL \$52.01  
TAX \$0.00  
TOTAL \$52.01

Visa  
XXXXXXXXXXXX1357

07/07/2016 11:59:12

I agree to pay the  
above Total Amount  
according to Card

Thanks For Shopping  
Kwik Shop  
3222 Q. St  
Omaha NE  
Term: 001520221  
Appr: 994923

PUMP# 01  
Unid\_Regul @ \$2.099  
VOLUME 32.162  
GAS TOTAL \$67.51  
TOTAL \$67.51  
TAX \$0.00  
TOTAL \$67.51

Visa  
XXXXXXXXXXXX1357

07/08/2016 07:50:11

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

KWIK SHOP  
3222 Q. St

Omaha NE  
Term: 001520221  
Appr: 563474

PUMP# 03  
Unid\_Regul @ \$2.099  
VOLUME 27.879  
GAS TOTAL \$58.52  
TOTAL \$58.52  
TAX \$0.00  
TOTAL \$58.52

Visa  
XXXXXXXXXXXX1357

07/13/2016 12:41:21

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

*White*



*Andred*  
*7-29-16*

Thanks For Shopping  
Kwik Shop  
3222 Q. St  
Omaha NE  
Term: 001520221  
Appr: 938463  
PUMP# 04  
Unld\_Regul @ \$1.999  
VOLUME 28.514  
GAS TOTAL \$57.00  
TOTAL \$57.00  
TAX \$0.00  
TOTAL \$57.00

Visa  
XXXXXXXXXXXX1357

07/29/2016 09:35:40

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

*yellow bus*

*OK*  
*gas expense*  
*7-29-16*  
*(signature)*

*white van*

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1393310 ~~7/25/2016~~ 7/25/2016 9:14:11 AM  
 By: ICR Drawer: 0

Pump 3 Unld\_Regular \$1.999 ppg  
 17.923 gal \$35.83

Sub. Total: \$35.83  
 Tax: \$0.00  
 Occupation Tax: \$0.00  
 Occp Sales Tax: \$0.00  
 PrePaid Wirelss Tax: \$0.00  
 Tobacco Tax: \$0.00

Total: \$35.83  
 Visa: ~~\$35.83~~

Change \$0.00

Visa  
XXXXXXXXXXXX1357

07/25/2016 09:14:04

I agree to pay the above Total Amount according to Card Issuer Agreement.

WWW.KWIKSHOP.COM.

*white van*

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1398812 7/27/2016 4:08:34 PM  
By: Thank You, William Drawer: 1

Fuel PrePay  
 Pump1 Prepay Fuel \$40.00  
 Loyalty Reward \$0.00  
 Plus Card \$0.00

Sub. Total: \$40.00  
 Tax: \$0.00  
 Occupation Tax: \$0.00  
 Occp Sales Tax: \$0.00  
 PrePaid Wirelss Tax: \$0.00  
 Tobacco Tax: \$0.00

Total: \$40.00  
 Visa: \$40.00

Change \$0.00

Visa  
Card Num : XXXXXXXXXXXX1357  
Terminal : 001520221  
Approval : 275626

I agree to pay the above Total Amount according to Card Issuer Agreement.

Signature: \_\_\_\_\_

WWW.KWIKSHOP.COM.

Plus Card  
Card Num : XXXXXXXX0644  
Terminal : 672-652

*Credit*

*Flor 7-27-16*

*Transportation  
gas expense*

*8-3-16*

*@*

*white van*

*Flor 7-25-16*

Flot  
7-19-16

OK  
Transportation  
gas expense  
8-3-16  
@

White Van

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1362950  
By: ICR  
7/13/2016 11:53:22 AM  
Drawer: 0  
Pump 4 Unld.Regular \$2.099 ppg  
26.780 gal \$56.21

Sub. Total: \$56.21  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00  
Total: \$56.21  
Visa: \$56.21  
Change \$0.00

Visa  
XXXXXXXXXXXX1357  
07/13/2016 11:52:55

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

WWW.KWIKSHOP.COM.

White Van

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1376125  
By: ICR  
7/18/2016 2:09:43 PM  
Drawer: 0  
Pump 1 Unld.Regular \$2.079 ppg  
25.179 gal \$52.35

Sub. Total: \$52.35  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00  
Total: \$52.35  
Visa: \$52.35  
Change \$0.00

Visa  
XXXXXXXXXXXX1357  
07/18/2016 14:09:38

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

WWW.KWIKSHOP.COM.

White Van

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1383006  
By: ICR  
7/21/2016 12:40:03 PM  
Drawer: 0  
Pump 1 Unld.Regular \$2.039 ppg  
24.705 gal \$50.37

Sub. Total: \$50.37  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00  
Total: \$50.37  
Visa: \$50.37  
Change \$0.00

Visa  
XXXXXXXXXXXX1357  
07/21/2016 12:39:22

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

WWW.KWIKSHOP.COM.

OK

Angela  
7-2576

Transportation  
gas expense  
8-3-16  
@

# Blue Van

THANKS FOR SHOPPING  
Kwik Shop  
3222 Q. St  
Omaha NE  
Term: 001520221  
Appr: 707411

PUMP# 01

Unld\_Regul @ \$2.079

VOLUME 22.368

GAS TOTAL \$46.50  
TOTAL \$46.50  
TAX \$0.00  
TOTAL \$46.50

Visa  
XXXXXXXXXXXXXXXX1357

07/18/2016 13:58:57

I agree to pay the above Total Amount according to Card Issuer Agreement.

THANK YOU FOR YOUR BUSINESS

# Blue Van

Thank You For Shopping At  
Kwik Shop  
3222 Q. St  
Omaha NE  
402-731-6163

1393291 7/25/2016 9:08:07 AM  
By: ICR Drawer: 0

Pump: 3 Unld\_Regular \$1.999 ppg  
30.020 gal \$60.01

Sub. Total: \$60.01  
Tax: \$0.00  
Occupation Tax: \$0.00  
Occp Sales Tax: \$0.00  
PrePaid Wirelss Tax: \$0.00  
Tobacco Tax: \$0.00

Total: \$60.01  
Visa: \$60.01

Change \$0.00

Visa  
XXXXXXXXXXXXXXXX1357

07/25/2016 09:07:56

I agree to pay the above Total Amount according to Card Issuer Agreement.

WWW.KWIKSHOP.COM.

# White/Yellow Bus

7-2610

KWIK SHOP  
3222 Q. St  
Omaha NE  
Term: 001520221  
Appr: 503095

PUMP# 03

Unld\_Regul @ \$1.999

VOLUME 26.015

GAS TOTAL \$52.00  
TOTAL \$52.00  
TAX \$0.00  
TOTAL \$52.00

Visa  
XXXXXXXXXXXXXXXX1357

07/26/2016 12:12:13

I agree to pay the above Total Amount according to Card Issuer Agreement.

THANK YOU FOR YOUR BUSINESS

Maria 7-25-16

OK  
Transportation  
gas expense  
8-3-16  
EA

Thanks For Shopping  
Kwik Shop  
3222 Q. St

Omaha NE  
Term: 001520221  
Appr: 109992

PUMP# 02

Unld\_Regul @ \$1.999

VOLUME 20.998

GAS TOTAL \$57.97  
TOTAL \$57.97  
TAX \$0.00  
TOTAL \$57.97

Visa  
XXXXXXXXXXXX1357

07/29/2016 09:38:58

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

White Bus

Thanks For Shopping  
Kwik Shop  
3222 Q. St

Omaha NE  
Term: 001520221  
Appr: 379621

PUMP# 01

Unld\_Regul @ \$1.999

VOLUME 30.789

GAS TOTAL \$61.51  
TOTAL \$61.51  
TAX \$0.00  
TOTAL \$61.51

Visa  
XXXXXXXXXXXX1357

07/25/2016 09:08:18

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

White bus

Thanks For Shopping  
Kwik Shop  
3222 Q. St

Omaha NE  
Term: 001520221  
Appr: 379269

PUMP# 01

Unld\_Regul @ \$2.059

VOLUME 32.816

GAS TOTAL \$67.57  
TOTAL \$67.57  
TAX \$0.00  
TOTAL \$67.57

Visa  
XXXXXXXXXXXX1357

07/19/2016 09:02:16

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

White bus

~~White bus~~

White bus

Blue van

Thanks For Shopping  
Kwik Shop  
3222 Q. St  
Omaha NE  
Term: 001520221  
Appr: 162759

PUMP# 02  
UnId\_Regul @ \$2.139  
VOLUME 27.770  
GAS TOTAL \$59.42  
TOTAL \$59.42  
TAX \$0.00  
TOTAL \$59.42

Visa  
XXXXXXXXXXXXXXXX1357

07/01/2016 08:43:45

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

Thanks For Shopping  
Kwik Shop  
3222 Q. St  
Omaha NE  
Term: 001520221  
Appr: 767723


PUMP# 02  
UnId\_Regul @ \$2.139  
VOLUME 28.049  
GAS TOTAL \$60.00  
TOTAL \$60.00  
TAX \$0.00  
TOTAL \$60.00

Visa  
XXXXXXXXXXXXXXXX1357

07/01/2016 11:18:54

I agree to pay the  
above Total Amount  
according to Card  
Issuer Agreement.

THANK YOU  
FOR YOUR BUSINESS

OK - Transportation  
gas expense  
7-8-16  


Hidalgo's Auto Repair  
 4705 Giles RD  
 Bellevue NE 68147  
 (402) 320-5520

NAME: Intercultural Senior Center PHONE: 402-444-2569  
 ADDRESS: 3010 "R" ST.  
 CITY, STATE, ZIP: Omaha, NE 68107  
 2ND AUTHORIZED NAME: PHONE:

MATERIAL: ALL PARTS NEW UNLESS SPECIFIED: U-USED, R-REBUILT, RC-RECONDITIONED

QTY.	PART NO.	NAME OF PART	PRICE	WARRANTY YR.	CUSTOMER'S INFORMATION	
					RECEIVED (DATE & TIME) 8-25-16	A.M. P.M.
					CUSTOMER'S ORDER NO.	PROMISED (DATE & TIME) A.M. P.M.
					YEAR • MAKE • MODEL Ford E250	SERIAL #/VIN
					LICENSE NO.	MOTOR #
					ODOMETER	WRITTEN BY
					<input type="checkbox"/> LUBE <input type="checkbox"/> OIL CHANGE <input type="checkbox"/> FLUSH TRANS. <input type="checkbox"/> FLUSH DIFF. <input type="checkbox"/> WASH <input type="checkbox"/> POLISH	
					CHARGE FOR HAZARDOUS OR OTHER WASTE REMOVAL*	
					Drum Brake Shoes Hardware Kit Repair Mofler Brake line. Brake fluid	
		TOTAL PARTS			METHOD OF PAYMENT:	Daily Storage fee after repair work has been completed and customer has been notified. No charges shall accrue or be due and payable for a period of 3 working days from date of notification.
		MECHANICS RECOMMENDATIONS			<input type="checkbox"/> CHECK <input type="checkbox"/> CHARGE <input type="checkbox"/> CASH	LABOR ONLY 220.00
					LABOR	PARTS 251.25
					<input type="checkbox"/> FLAT RATE <input type="checkbox"/> HOURLY <input type="checkbox"/> BOTH	ACCESSORIES
					<input type="checkbox"/> RETAIN PARTS <input type="checkbox"/> DESTROY PARTS	GAS, OIL & GREASE
					AUTHORIZED BY	MISC. MERCHANDISE
						SUBLET REPAIRS
						STORAGE FEE
						TAX
						TOTAL ▶ 471.25

PLEASE READ CAREFULLY, CHECK ONE OF THE STATEMENTS BELOW, AND SIGN:  
 I UNDERSTAND THAT, UNDER STATE LAW, I AM ENTITLED TO A WRITTEN ESTIMATE, INCLUDING A COMPLETION DATE, IF MY FINAL BILL WILL EXCEED \$100. (\$50 in MD)

- I REQUEST A WRITTEN ESTIMATE. THE FINAL BILL MAY NOT EXCEED THIS ESTIMATE WITHOUT MY WRITTEN APPROVAL.
- I DO NOT REQUEST A WRITTEN ESTIMATE, AS LONG AS THE REPAIR COSTS DO NOT EXCEED \$\_\_\_\_\_. THE SHOP MAY NOT EXCEED THIS AMOUNT WITHOUT MY WRITTEN OR ORAL APPROVAL.
- I DO NOT REQUEST A WRITTEN ESTIMATE.

\*Checked lines apply (Preparer must check at least one):  
 \_\_\_\_\_ This charge represents costs and profits to the motor vehicle repair facility for miscellaneous shop supplies or waste disposal.  
 \_\_\_\_\_ This amount includes a charge of \$\_\_\_\_\_, which is required under \_\_\_\_\_ law.

You are entitled by law to the return of all parts replaced, except those for which there is a core charge, unless you agree otherwise by initialing the following: \_\_\_\_\_ I do not desire the return of any of the parts that are replaced during the authorized repairs.  
 Estimate good for 30 days. Not responsible for damage caused by theft, fire, or acts of nature. I authorize the above repairs, along with any necessary materials. I authorize you and your employees to operate my vehicle for the purpose of testing, inspection, and delivery at my risk. An express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of the repairs thereto. If I cancel repairs prior to their completion for any reason, a tear-down and reassembly fee of \$\_\_\_\_\_ will be applied.

SIGNED: *[Signature]*  
 DATE: \_\_\_\_\_

Edwards  
 GT3870  
 09-11

	July	July	July
12	11	11	11
	7	7	7
	8	8	8
12	11	11	11
	7	7	7
	8	8	8
12	11	11	11
	7	7	7
	8	8	8

OK Transportation  
 (Bluebon) maintenance  
 9-30-16  
*[Signature]*





DOUGLAS COUNTY

TREASURER SOUTH CSC

Date: 8/8/2016 11:46 AM  
OIF# 2444 Batch: 117393 D044CC4  
TR: 8 Receipt #: 07410889  
Name: INTERCULTURAL SENIOR CENTER

00009170201

Record Id: T-15265010475 R-009170201  
Year/Make/Model: 2006 FORD

Registration	\$248.00
Convenience Fee	\$5.00
Payment Total:	\$253.00
-----	
Transaction Total:	\$253.00
VISA Tendered :	\$253.00

Douglas County Attorney will  
Prosecute Returned Checks

GLAS COUNTY

TREASURER SOUTH CSC

11:46 AM  
tch: 117393 D044CC4  
Receipt #: 07410889  
INTERCULTURAL SENIOR CENTER

201  
15265010475 R-009170201  
1: 2006 FORD

\$248.00  
\$5.00

\$253.00

Total: \$253.00  
Tendered: \$253.00

Douglas County Attorney will  
Prosecute Returned Checks

OK  
Renewal  
plates  
Van 2006  
Ford.

8-8-16  
①

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Lovgren Marketing Group

Project Title: 2016 Air Quality Awareness Campaign

Contract Approved by Board of Directors: January 2016

Effective: February 1, 2016 - January 31, 2017

Contract Amount of: \$299,270

Revised Task Order Total \$196,000

Payment # 8

1. Computation of Payment

Bill to Date	\$147,621.23
Less Previous Payments	<u>143,336.64</u>
Payment Due this Date	<u>\$4,284.59</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

\_\_\_\_\_  
Responsible Charge / Staff Member

\_\_\_\_\_  
Program Director

\_\_\_\_\_  
Executive Director

Payment approved by Finance Committee

\_\_\_\_\_  
Treasurer

**LOVGREN MARKETING GROUP**

809 North 93 Street Suite 2  
 Omaha NE 68114-2498  
 402-397-7158

**INVOICE**



Metropolitan Area Planning Agency (MAPA)  
 2222 Cuming Street  
 Omaha NE 68102-4328

Invoice #
18762
11/19/2016

10/1/2016 - 10/31/2016

**Direct Costs**

E-Mail: [mengel@mapacog.org](mailto:mengel@mapacog.org) [scutsforth@mapacog.org](mailto:scutsforth@mapacog.org)

Services	Amount
<b>MAPA-LITTLE STEPS BIG IMPACT OZONE AWARENESS CAMPAIGN</b>	
<b>Direct Costs* Media Advertising</b>	
<b>Radio Advertising* Scripps Radio</b>	
KSRZ RADIO 9/26/16 - 9/30/16 17 Spots	\$385.00 ✓
KQCH RADIO 9/28/16 - 9/30/16 15 spots	\$430.00 ✓
<b>Television Advertising</b>	
KETV TV 9/26/16 - 10/2/16 7:15's	\$750.00 ✓
<b>Social Media* On-Line</b>	
Facebook Ads-October 2016 Ads #1 and #2	\$999.59 ✓
<b>Radio Advertising* iHeart Radio</b>	
Total Traffic* KGOR RADIO 9/26/16 - 9/29/16 7 Spots	\$258.00 ✓
Total Traffic* KXKT RADIO 8/29/16 - 9/7/16 12 Spots	\$516.00 ✓
Total Traffic* KGOR RADIO 8/29/16 - 9/1/16 6 Spots	\$258.00 ✓
Total Traffic* KFAB RADIO 9/26/16 - 9/29/16 6 Spots	\$258.00 ✓
Total Traffic* KXKT RADIO 9/26/16 - 9/30/16 6 Spots	\$258.00 ✓
Total Traffic* KISO RADIO 9/26/16 - 9/30/16 4 Spots	\$172.00 ✓
Total Traffic* KFAB RADIO 8/29/16 - 9/7/16 9 Spots	\$387.00 ✓
<b>AMOUNT DUE* PLEASE REMIT</b>	<b>\$4,671.59</b> ✓

*Billed on kv #18840*

*C387*  
~~4284.59~~

**LOVGREN MARKETING GROUP**

809 North 96 Street Suite 2  
Omaha NE 68114-2498  
402-397-7158

**STATEMENT**



Metropolitan Area Planning Agency (MAPA)  
2222 Cuming Street  
Omaha NE 68102-4328


Date
11/19/2016

10/1/2016 - 10/31/2016  
*Direct Costs*

E-Mail: [mengel@mapacog.org](mailto:mengel@mapacog.org) [scutsforth@mapacog.org](mailto:scutsforth@mapacog.org)

Date	Invoice	Transaction	Amount
10/31/2016	18762	Little Steps Big Impact Ozone Awareness Campaign	<del>\$4,671.59</del>
		<b>AMOUNT DUE*PLEASE REMIT</b>	<del>\$4,671.59</del>

4,284.59

METROPOLITAN AREA PLANNING AGENCY		Billed 9/3/2016	Billed 9/15/2016	Billed 9-26-2016	Billed 6-30-2016	Billed 7-29-2016	Billed 8-31-2016	Billed 9-30-2016	Billed 10-31-2016				
	Air Quality Awareness Campaign-2016 February 25, 2016 - October 31, 2016	Task Order Total	Invoice # 18398	Invoice #18444-45	Invoice #18550	Invoice #18700	Invoice #18585	Invoice #18640	Invoice #18659	Invoice #18762	Billed to Date* Oct 2016	Remaining Budget	% of Project Completed
Cost by Task													
Task 1 Project Management & Administration*Direct Labor	\$ 10,880.00	\$ 2,278.75	\$ 285.00	\$ 1,502.50	\$ 3,127.50	\$ 1,677.50	\$ 776.25	\$ 142.50	\$ -	\$ -	\$ 9,790.00	\$ 1,090.00	89.98%
Task 1 Project Management & Administration*Overhead	\$ 5,984.00	\$ 1,253.31	\$ 156.75	\$ 826.38	\$ 1,720.13	\$ 922.63	\$ 426.94	\$ 78.38	\$ -	\$ -	\$ 5,384.52	\$ 599.48	89.98%
Task 2 Air Quality Awareness Survey*Direct Labor	\$ 3,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 522.50	\$ -	\$ -	\$ 522.50	\$ 3,277.50	13.75%
Task 2 Air Quality Awareness Survey*Overhead	\$ 2,090.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 287.38	\$ -	\$ -	\$ 287.38	\$ 1,802.62	13.75%
Task 3.1 Graphic Designer*Direct Labor	\$ 25,955.00	\$ -	\$ 1,035.00	\$ 507.50	\$ 4,448.75	\$ 951.25	\$ 2,340.00	\$ 1,051.25	\$ -	\$ -	\$ 10,333.75	\$ 15,621.25	39.81%
Task 3.1 Graphic Designer*Overhead	\$ 14,275.25	\$ -	\$ 569.25	\$ 279.12	\$ 2,446.80	\$ 523.19	\$ 1,287.00	\$ 578.19	\$ -	\$ -	\$ 5,683.55	\$ 8,591.70	39.81%
Task 4 Media Planning & Placement *Direct Labor	\$ 8,320.00	\$ 522.50	\$ -	\$ -	\$ 807.50	\$ 4,441.25	\$ 1,020.00	\$ -	\$ -	\$ -	\$ 6,791.25	\$ 1,528.75	81.63%
Task 4 Media Planning & Placement * Overhead	\$ 4,376.00	\$ 287.38	\$ -	\$ -	\$ 444.13	\$ 2,442.69	\$ 561.00	\$ -	\$ -	\$ -	\$ 3,735.20	\$ 640.80	81.63%
Task 5 Public Relations*Direct Labor	\$ 12,145.00	\$ -	\$ -	\$ -	\$ 1,916.25	\$ 1,387.50	\$ 2,617.50	\$ 1,522.50	\$ -	\$ -	\$ 7,443.75	\$ 4,701.25	61.29%
Task 5 Public Relations*Overhead	\$ 6,679.75	\$ -	\$ -	\$ -	\$ 1,033.94	\$ 763.12	\$ 1,439.62	\$ 837.36	\$ -	\$ -	\$ 4,094.04	\$ 2,585.71	61.29%
Direct Expenses													
Direct Costs:													
Printing Collateral: Production-Radio, TV, Bus Tags, Outdoor, Website	\$ 24,295.00	\$ -	\$ 2,117.20	\$ -	\$ -	\$ 12,692.96	\$ 8,170.85	\$ 1,156.25	\$ -	\$ -	\$ 24,137.26	\$ 157.74	99.35%
Media*Print Ads, Radio Spots, TV, Outdoor Bids, On-Line, Social Media	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ 9,158.54	\$ 33,916.43	\$ 22,058.47	\$ 4,671.69	\$ -	\$ 69,805.03	\$ (4,805.03)	107.39%
Survey* Survey Subconsultant	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000.00	\$ -	0.00%
<b>GRAND TOTAL:</b>	<b>\$ 196,000.00</b>	<b>\$ 4,341.94</b>	<b>\$ 4,163.20</b>	<b>\$ 3,115.50</b>	<b>\$ 15,965.00</b>	<b>\$ 34,960.63</b>	<b>\$ 52,555.59</b>	<b>\$ 28,234.78</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 149,008.23</b>	<b>\$ 47,991.77</b>	<b>75.51%</b>
	<b>\$ 196,000.00</b>	<b>Paid 7/14/16</b>	<b>Paid 7/14/16</b>	<b>Paid 8-30-16</b>	<b>Paid 7/28/16</b>	<b>Paid 8-30-16</b>	<b>Paid 11-1-2016</b>	<b>Paid 11-1-2016</b>	<b>Paid 11-1-2016</b>	<b>Paid 11-1-2016</b>	<b>Budget Remaining</b>	<b>\$ 47,991.77</b>	<b>24.49%</b>
Contract issued for \$196,000.00													

84,284.59

118,378.77

**LOVGREN MARKETING GROUP**

809 North 96 Street Suite 2  
Omaha NE 68114-2498  
402-397-7158

**PROGRESS REPORT**



**PROJECT # 16014500201**  
**TITLE: AIR QUALITY AWARENESS CAMPAIGN-FY16**  
**Location: Omaha-Council Bluffs**

**Invoice #18762**

**Oct 1, 2016 - Oct 31, 2016**

**Page 1**

**Project Activity During this Period:**

The following is a summary of project work performed by the Lovgren Marketing Group team for Metropolitan Area Planning Agency\*Air Quality Awareness Campaign-FY16

***Task 1.3 Plan Monthly or Bi-Monthly Progress Meetings***

\*\*No Activity

***Task 2 Survey Management & Administration***

\*\*No Activity

***Task 3.1 Graphics Design***

\*\*No Activity

***Task 5.5.2 Initiate Media Opportunities***

\*\*No Activity

***Direct Costs\*Media Advertising***

\*\*No Activity

***Direct Costs***

Media Advertising\* Television, Radio, Social Media (Facebook)

# INVOICE



**KSRZ**  
 10714 Mockingbird Drive  
 Omaha, NE 68127  
 Main: (402) 592-3333  
 Billing: (888) 877-8004

Invoice #	Invoice Date	Invoice Month	Invoice Period
154890-5	09/30/16	October 2016	09/26/16 - 09/30/16

Property	Account Executive	Sales Office	Sales Region
KSRZ	Patrick Henry	Radio-Omaha Local	Local

Advertiser	Product	Estimate Number
Metro Area Planning Agenc	Air Quality Campaign 2016	

Flight Dates	Order #	Alt Order #
09/26/16 - 10/02/16	154890	

Billing Calendar	Billing Type	Deal #
Broadcast	Cash	

Special Handling

Agency Code	Advertiser Code	Product 1/2

Agency Ref	Advertiser Ref

SCR1004H  
 2000000257 36/2

LOVGREN MARKETING GROUP  
 ATTENTION: ACCOUNTS PAYABLE  
 809 NORTH 96TH STREET  
 OMAHA, NE 68114

Order #: 0035  
 Contract #: 2016-158  
 Client #: 523  
 Date: 10-11-16  
 May Correct - Signatures

RECEIVED OCT 11 2016

Send Payment To:

**KSRZ**  
**OMAHA**  
 P.O. BOX 203590  
 DALLAS, TX 75320-3590

Line	Start Date	End Date	Description	Start/End Time	MTWTFSS	Length	Spots/ Week	Rate	Type	
1	06/20/16	09/30/16	M-F 6a-10a	M-F 6a-10a	MTWTF--	:15	4	\$30.00	BB	
Weeks:		<u>Start Date</u> 09/26/16	<u>End Date</u> 10/02/16	<u>MTWTFSS</u> MTWTF--	<u>Spots/Week</u> 3	<u>Rate</u> \$30.00				
Spots: #	Ch	Day	Air Date	Air Time	Description	Start/End Time	Length	Ad-ID	Rate	Type
29	KSRZ	M	09/26/16	6:39 AM	M-F 6a-10a	M-F 6a-10a	:15	MAPA-05-15-R	\$30.00	BB
28	KSRZ	Tu	09/27/16	6:39 AM	M-F 6a-10a	M-F 6a-10a	:15	MAPA-05-15-R	\$30.00	BB
27	KSRZ	Th	09/29/16	6:51 AM	M-F 6a-10a	M-F 6a-10a	:15	MAPA-05-15-R	\$30.00	BB
2	06/20/16	09/30/16	M-F 10a-3p	M-F 10a-3p	MTWTF--	:15	5	\$35.00	BB	
Weeks:		<u>Start Date</u> 09/26/16	<u>End Date</u> 10/02/16	<u>MTWTFSS</u> MTWTF--	<u>Spots/Week</u> 5	<u>Rate</u> \$35.00				
Spots: #	Ch	Day	Air Date	Air Time	Description	Start/End Time	Length	Ad-ID	Rate	Type
37	KSRZ	M	09/26/16	11:48 AM	M-F 10a-3p	M-F 10a-3p	:15	MAPA-04-15-R	\$35.00	BB
36	KSRZ	Tu	09/27/16	1:23 PM	M-F 10a-3p	M-F 10a-3p	:15	MAPA-04-15-R	\$35.00	BB
38	KSRZ	W	09/28/16	12:24 PM	M-F 10a-3p	M-F 10a-3p	:15	MAPA-05-15-R	\$35.00	BB
40	KSRZ	Th	09/29/16	2:19 PM	M-F 10a-3p	M-F 10a-3p	:15	MAPA-04-15-R	\$35.00	BB
39	KSRZ	F	09/30/16	2:51 PM	M-F 10a-3p	M-F 10a-3p	:15	MAPA-05-15-R	\$35.00	BB
3	06/20/16	09/30/16	M-F 3p-7p	M-F 3p-7p	MTWTF--	:15	4	\$30.00	BB	
Weeks:		<u>Start Date</u> 09/26/16	<u>End Date</u> 10/02/16	<u>MTWTFSS</u> MTWTF--	<u>Spots/Week</u> 4	<u>Rate</u> \$30.00				
Spots: #	Ch	Day	Air Date	Air Time	Description	Start/End Time	Length	Ad-ID	Rate	Type
28	KSRZ	M	09/26/16	4:52 PM	M-F 3p-7p	M-F 3p-7p	:15	MAPA-05-15-R	\$30.00	BB
28	KSRZ	Tu	09/27/16	3:21 PM	M-F 3p-7p	M-F 3p-7p	:15	MAPA-05-15-R	\$30.00	BB
29	KSRZ	Th	09/29/16	4:55 PM	M-F 3p-7p	M-F 3p-7p	:15	MAPA-05-15-R	\$30.00	BB
27	KSRZ	F	09/30/16	5:49 PM	M-F 3p-7p	M-F 3p-7p	:15	MAPA-04-15-R	\$30.00	BB
4	06/20/16	09/30/16	Mon-Su 12a-12 - PSA	Mon-Su 12a-12a - F	MTWTFSS	:15	5	\$0.00	BB	
Weeks:		<u>Start Date</u> 09/26/16	<u>End Date</u> 10/02/16	<u>MTWTFSS</u> MTWTF--	<u>Spots/Week</u> 5	<u>Rate</u> \$0.00				
Spots: #	Ch	Day	Air Date	Air Time	Description	Start/End Time	Length	Ad-ID	Rate	Type
36	KSRZ	M	09/26/16	1:45 AM	Mon-Su 12a-12 - PSA	Mon-Su 12a-12a - F	:15	MAPA-04-15-R	\$0.00	BB
37	KSRZ	Tu	09/27/16	3:47 AM	Mon-Su 12a-12 - PSA	Mon-Su 12a-12a - F	:15	MAPA-04-15-R	\$0.00	BB

We warrant that the actual broadcast information shown on this invoice was taken from the program log. We do not discriminate in advertising contracts on the basis of race or ethnicity, and will not accept any advertising which is intended to discriminate on the basis of race or ethnicity. Advertiser represents and warrants that it is not purchasing advertising time from us or our station that is intended to discriminate on the basis of race or ethnicity. SEM Customers: Charges for Search Engine Marketing include click costs as well as fees for account set up, management and optimizations. Local advertising in Phoenix, by any method, is subject to tax. If you consider yourself to fall under an exemption, please provide the appropriate documentation. If no documentation is provided, the transaction privilege tax (TPT) with a rate of 0.5% will be applied to your invoice.

# INVOICE



Send Payment To:

**KSRZ**  
 Omaha  
 P.O. Box 203590  
 Dallas, TX 75320-3590

Invoice #	Invoice Date	Invoice Month	Invoice Period
164890-5	09/30/16	October 2016	09/26/16 - 09/30/16

Advertiser	Product	Estimate Number
Metro Area Planning Agency	Air Quality Campaign 2016	

Line	Start Date	End Date	Description	Start/End Time	MTWTFSS	Length	Spots/Week	Rate	Type	
4	06/20/16	09/30/16	Mon-Su 12a-12 - PSA	Mon-Su 12a-12a - F	MTWTFSS	:15	5	\$0.00	BB	
PSA Status										
Spots: #	Ch	Day	Air Date	Air Time	Description	Start/End Time	Length	Ad-ID	Rate	Type
40	KSRZ	W	09/28/16	2:48 AM	Mon-Su 12a-12 - PSA	Mon-Su 12a-12a - F	:15	MAPA-04-15-R	\$0.00	BB
38	KSRZ	Th	09/29/16	4:19 AM	Mon-Su 12a-12 - PSA	Mon-Su 12a-12a - F	:15	MAPA-04-15-R	\$0.00	BB
39	KSRZ	F	09/30/16	12:44 AM	Mon-Su 12a-12 - PSA	Mon-Su 12a-12a - F	:15	MAPA-04-15-R	\$0.00	BB

Total Spots 17

**Payment Terms 30 Days**

Gross Total \$385.00



# INVOICE



**KQCH**  
 10714 Mockingbird Drive  
 Omaha, NE 68127  
 Main: (402) 592-3333  
 Billing: (888) 877-8004

Omaha's #1 Hit Music Station

Invoice #	Invoice Date	Invoice Month	Invoice Period
154891-5	09/30/16	October 2016	09/26/16 - 09/30/16

Property	Account Executive	Sales Office	Sales Region
KQCH	Patrick Henry	Radio-Omaha L	Local

Advertiser	Product	Estimate Number
Metro Area Planning Agenc	Air Quality Campaign 2016	

Flight Dates	Order #	Alt Order #
06/20/16 - 10/02/16	154891	

Billing Calendar	Billing Type	Deal #
Broadcast	Cash	

Special Handling

Agency Code	Advertiser Code	Product 1/2

Agency Ref	Advertiser Ref

SCR1004H  
 2000000258 36/3

LOVGREN MARKETING GROUP  
 ATTENTION: ACCOUNTS PAYABLE  
 809 NORTH 96TH STREET SUITE 2  
 OMAHA, NE 68114

Order #:	0674
Contract #:	2016-163
Est #:	523
Agency %:	
Rate:	10-11-16
Billing Contact - Signature	

Send Payment To:

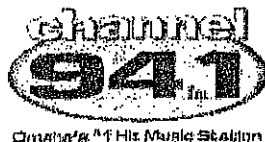
**KQCH**  
**OMAHA**  
 P.O. BOX 203590  
 DALLAS, TX 75320-3590

Line	Start Date	End Date	Description	Start/End Time	MTWTFSS	Length	Spots/ Week	Rate	Type																																																																																						
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39	KQCH	F	09/30/16	1:41 PM	M-F 10a-3p	M-F 10a-3p	:15	MAPA-04-15-R	\$40.00	BB																																																																																					
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We warrant that the actual broadcast information shown on this invoice was taken from the program log. We do not discriminate in advertising contracts on the basis of race or ethnicity, and will not accept any advertising which is intended to discriminate on the basis of race or ethnicity. Advertiser represents and warrants that it is not purchasing advertising time from us or our station that is intended to discriminate on the basis of race or ethnicity. SEM Customers: Charges for Search Engine Marketing include click costs as well as fees for account set up, management and optimizations. Local advertising in Phoenix, by any method, is subject to tax. If you consider yourself to fall under an exemption, please provide the appropriate documentation. If no documentation is provided, the transaction privilege tax (TPT) with a rate of 0.5%, will be applied to your invoice.

# INVOICE

Send Payment To:



**KQCH**  
**Omaha**  
**P.O. Box 203590**  
**Dallas, TX 75320-3590**

Invoice #	Invoice Date	Invoice Month	Invoice Period
154891-5	09/30/16	October 2016	09/26/16 - 09/30/16

Advertiser	Product	Estimate Number
Metro Area Planning Agency	Air Quality Campaign 2016	

Line	Start Date	End Date	Description	Start/End Time	MTWTFSS	Length	Spots/ Week	Rate	Type	
5	09/20/16	09/30/16	M-F 5a-6a	M-F 5a-6a	MTWTF--	:15	3	\$10.00	BB	
Weeks:		<u>Start Date</u>	<u>End Date</u>	<u>MTWTFSS</u>	<u>Spots/Week</u>	<u>Rate</u>				
		09/26/16	10/02/16	MTWTF--	2	\$10.00				
<u>Spots: #</u>	<u>Ch</u>	<u>Day</u>	<u>Air Date</u>	<u>Air Time</u>	<u>Description</u>	<u>Start/End Time</u>	<u>Length</u>	<u>Ad-ID</u>	<u>Rate</u>	<u>Type</u>
20	KQCH	Th	09/29/16	5:16 AM	M-F 5a-6a	M-F 5a-6a	:15	MAPA-05-15-R	\$10.00	BB
21	KQCH	F	09/30/16	5:16 AM	M-F 5a-6a	M-F 5a-6a	:15	MAPA-04-15-R	\$10.00	BB
<u>Total Spots</u>							15			

**Payment Terms 30 Days**

Gross Total                      **\$430.00**

# INVOICE

RECEIVED OCT 12 2016



**KETV**  
 1001 So. 10th Street  
 Omaha, NE 68108  
 Main: (402)345-7777  
 Billing: (704)208-2350

www.ketv.com

Billing Address: Lovgren Marketing Group (NE)  
 ATTENTION: LINDA LOVGREN  
 809 NORTH 96TH STREET  
 SUITE 2  
 OMAHA NE 68114-2498



Send Payment To:

**KETV**  
 P.O. Box 26863  
 Lehigh Valley, PA 18002-6863

Invoice #	Invoice Date	Invoice Month	Invoice Period
1495034-4	10/02/16	October 2016	09/26/16 - 10/02/16

Property	Account Executive	Sales Office	Sales Region
KETV	Chris Ahrens	Omaha	Local

Advertiser	Product	Estimate Number
Metro Area Planning Agenc	Little Steps Big Impact 201	

259 - 1/2: 335

Flight Dates	Order #	Alt Order #
07/05/16 - 10/02/16	1495034	

Billing Calendar	Billing Type	Deal #
Broadcast	Cash	

Special Handling

Agency Code	Advertiser Code	Product 1/2

Agency Ref	Advertiser Ref

Line	Start Date	End Date	Description	Start/End Time	MTWTFSS	Length	Spots/Week	Rate	Type																																																																											
2	07/05/16	10/02/16	First News at 6a	6-7a	MTWTF--	:15	2	\$225.00	NM																																																																											
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<u>Spots: #</u>	<u>Ch</u>	<u>Day</u>	<u>Air Date</u>	<u>Air Time</u>	<u>Description</u>	<u>Start/End Time</u>	<u>Length</u>	<u>Ad-ID</u>	<u>Rate</u>	<u>Type</u>																																																																										
43	KETV	Sa	10/01/16		Sat/Sun Various	sat 11a-6p/sun 10a	:00		<del>\$0.00</del>	NM																																																																										
Unresolved																																																																																				
44	KETV	Su	10/02/16	12:37 PM	Sat/Sun Various	sat 11a-6p/sun 10a	:15	MAPA0215TVREV1	\$0.00	NM																																																																										
45	KETV	Su	10/02/16	1:59 PM	Sat/Sun Various	sat 11a-6p/sun 10a	:15	MAPA0315TVREV1	\$0.00	NM																																																																										

Total Spots 7

Payment Terms 30 Days

Gross Total \$750.00

This invoice is subject to Hearst Television's Terms and Conditions which can be reviewed on our company website at www.hearst.com/broadcasting/who-we-are

We warrant that the actual broadcast information shown on this invoice was taken from the program log

Hearst Television Inc. does not discriminate in the sale of advertising time, and will accept no advertising which is placed with an intent to discriminate on the basis of race or ethnicity. Advertiser hereby represents and warrants that it is not purchasing broadcast air time under this advertising sales contract for a discriminatory purpose, including but not limited to decisions not to place advertising on particular stations on the basis of race or ethnicity.

# INVOICE

LOVGN - 004-10

To:

Linda Lovgren, President & CEO

Lovgren Marketing

e: [lovgren@lovgrenmarketing.com](mailto:lovgren@lovgrenmarketing.com); [maxey@lovgrenmarketing.com](mailto:maxey@lovgrenmarketing.com)

From:

Randa Zalman

11307 Lafayette Ct., #4841

Omaha, NE 68154

C: 402-321-0051

E: [randazalman@gmail.com](mailto:randazalman@gmail.com)

Date	Description	Amount
October 2016	MAPA / LSBI - Paid Placement*FACEBOOK <i>(Support documents are attached to email.)</i>	\$999.59
<b>TOTALS:</b>		<b>\$999.59</b>

*Please pay upon receipt.*

Thank you for this opportunity!

**MAPA | LSBI**  
**Awareness Survey Paid Placement**  
**October 2016**

**Total Approved Budget: \$1,000**  
**Budget Spent: \$999.59**

**Ad #1: Budget (\$499.59)**  
**October 6 - 24**

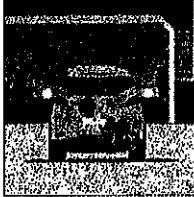
**Ad #1: Screenshot**

**Little Steps, Big Impact**  
 Published by Randa Zalman (?) · October 6 at 8:50pm ·

We need your input! We would like to invite you to participate in our Little Steps Big Impact survey. Your anonymous answers will help our team to be more effective in our public outreach and awareness. We will use your feedback to help plan future communication, activities and events that add value to our community.

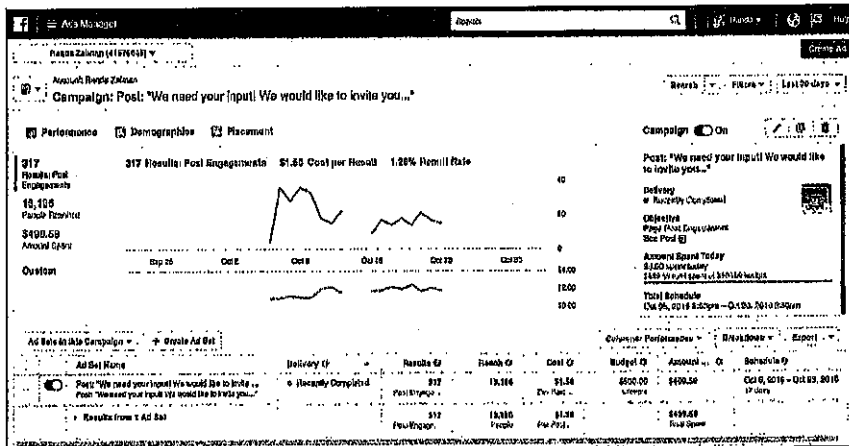
Once you've completed the survey, we would appreciate if you would share this survey with your Facebook friends.

Thank you for taking time to participate. We g... See More



**Little Steps Big Impact Survey**  
 Thank you for your help in this important research study. MAPA is conducting an opinion survey issues related to air quality in the local area. This survey is for information purposes only and your participation will not result in any sales calls ...  
 SURVEYMONKEY.COM

**Ad #1: Budget Confirmation**




The screenshot shows the Facebook Ads Manager interface for a campaign named "Little Steps, Big Impact". The campaign is currently "On" and has a budget of \$1,000. The ad is a post with the text "We need your input! We would like to invite you...". The performance metrics are as follows:


Ad Set Name	Delivery Type	Results	Reach	Cost	Budget	Amount Spent	Remaining
Post: "We need your input! We would like to invite you..."	Instantly Completed	317	13,116	\$1.54	\$500.00	\$499.59	\$0.41
Results from 1 Ad Set	Post Engagement	317	13,116	\$1.54	\$500.00	\$499.59	\$0.41
	People	317	13,116	\$1.54	\$500.00	\$499.59	\$0.41

Additional metrics shown in the interface include 317 Results, Post Engagement, \$1.53 Cost per Result, and 1.28% Result Rate. The total budget for the campaign is \$1,000, and the total amount spent is \$999.59.

## Ad #2: Budget (\$500.00)

## Ad #2: Screenshot

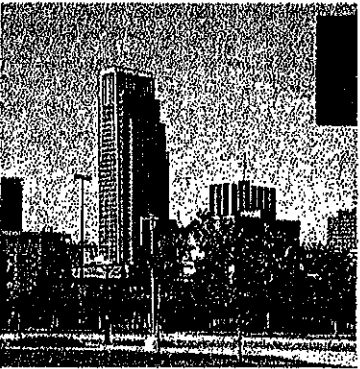

**Little Steps, Big Impact**  
 Published by Randa Zalmen (7) · 3 hrs ·




We need your input! We would like to invite you to participate in our Little Steps Big Impact survey. Your anonymous answers will help our team to be more effective in our public outreach and awareness. We will use your feedback to help plan future communication, activities and events that add value to our community.

Once you've completed the survey, we would appreciate if you would share this survey with your Facebook friends.

Thank you for taking time to participate. We gre... See More



Little Steps Big Impact Survey



Little Steps Big Impact Survey

## Ad #2: Budget Confirmation

Admin Manager
Search
Logout
7:10


Account: Randa Zalmen  
**Campaign: MAPA - October 2016 - Survey 2**  
 Randa Zalmen (517448)

Search | Filters | Last 30 days

Performance
  Demographics
  Placement

Campaign:  On

3 Results Post Engagements  
 152 People Reached  
 88.87 Average Score  
 Custom

  
**No Activity During Date Range**  
 There wasn't any delivery in this campaign during the date range.  
[Change Date](#)

MAPA - October 2016 - Survey 2  
 Delivery: 3 Ads  
 Objectives: Post Post Engagement  
 Average Spend Today: \$2.87 of \$0.00  
 Total Spend of \$0.00 today  
 Total Schedule: Oct 14, 2016 5:30am - Oct 31, 2016 5:37am

Ad Set Name	Delivery ID	Results ID	Reach ID	Cost ID	Budget ID	Amount	Schedule ID
<input checked="" type="checkbox"/> Campaign: MAPA - October 2016 - Survey 2 Results from 1 Ad Set	4 Active	Post Engage...	3	152	\$0.00	\$500.00	Oct 14, 2016 - Oct 31, 2016
	4 Approved	Post Engage...	3	152	\$0.00	\$500.00	7:03pm
		Total Budget	3	152	\$0.00	\$500.00	
		Total Reach	3	152	\$0.00	\$500.00	



T070001621

# Total Traffic & Weather Network

LOVGREN MARKETING GROUP  
MAPA - METROPOLITAN AREA PLANNING AGENCY  
809 NORTH 98TH STREET  
OMAHA, NE 68114

Page:  
Order #: 581736  
Invoice #: 2945740C  
Print Date: 10/4/2016

Description	Qty Ordered	Qty Aired/ Billed	Rate	Amount
<b>Omaha</b> Cash Sponsorships	6	6	\$43.00	\$258.00
Over Delivery	0	1	No Fee	No Fee

No Fee

### KGOR-FM

Tue 09/27/2016 06:18:00 AM :15S

Station Total: Qty: 1 Rate: \$0.00

Mon 09/26/2016 04:46:00 PM :15S

Tue 09/27/2016 04:14:00 PM :15S

Wed 09/28/2016 07:19:00 AM :15S

Wed 09/28/2016 08:15:00 AM :15S

Thu 09/29/2016 07:36:00 AM :15S

Thu 09/29/2016 08:26:00 AM :15S

Station Total: Qty: 6 Rate: \$43.00

Gross: \$258.00

Total: QTY Ordered: 6	QTY Aired: 7	Gross: \$258.00
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All sponsorships shown above aired within plus or minus fifteen minutes of the time shown.

# Total Traffic & Weather Network

LOVGREN MARKETING GROUP  
 MAPA - METROPOLITAN AREA PLANNING AGENCY  
 809 NORTH 98TH STREET  
 OMAHA, NE 68114

Page:  
 Order #: 581741  
 Invoice #: 294216SE  
 Print Date: 9/30/2016



Description	Qty Ordered	Qty Aired/ Billed	Rate	Amount
<b>Omaha</b> Cash Sponsorships	12	12	\$43.00	\$516.00

**KXKT-FM**

Mon 08/29/2016 08:29:00 AM :15S	Tue 08/30/2016 06:35:00 AM :15S
Tue 08/30/2016 05:13:00 PM :15S	Wed 08/31/2016 06:25:00 AM :15S
Wed 08/31/2016 08:00:00 AM :15S	Thu 09/01/2016 07:38:00 AM :15S
Thu 09/01/2016 05:13:00 PM :15S	Fri 09/02/2016 06:18:00 AM :15S
Fri 09/02/2016 04:13:00 PM :15S	Mon 09/05/2016 07:01:00 AM :15S
Wed 09/07/2016 08:27:00 AM :15S	Wed 09/07/2016 05:13:00 PM :15S

**Station Total: Qty: 12 Rate: \$43.00**

<b>Total: QTY Ordered: 12</b>	<b>QTY Aired: 12</b>	<b>Gross: \$516.00</b>
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All sponsorships shown above aired within plus or minus fifteen minutes of the time shown.



T050010921

# Total Traffic & Weather Network

LOVGREN MARKETING GROUP  
MAPA - METROPOLITAN AREA PLANNING AGENCY  
609 NORTH 98TH STREET  
OMAHA, NE 68114

Page:  
Order #: 581736  
Invoice #: 2905965E  
Print Date: 9/8/2016

Description	Qty. Ordered	Qty. Aired/Billed	Rate	Amount
Omaha Cash Sponsorships	6	6	\$43.00	\$258.00

### KGOR-FM

Mon 08/29/2016 06:52:00 AM :15s	Mon 08/29/2016 04:16:00 PM :15s
Tue 08/30/2016 06:27:00 AM :15s	Wed 08/31/2016 06:37:00 AM :15s
Wed 08/31/2016 04:52:00 PM :15s	Thu 09/01/2016 06:57:00 AM :15s

Station Total: Qty: 6 Rate: \$43.00

Total Qty. Ordered: 6	Total Qty. Aired: 6	Gross: \$258.00
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All sponsorships shown above aired within plus or minus fifteen minutes of the time shown.

# Total Traffic & Weather Network

LOVGREN MARKETING GROUP  
 MAPA - METROPOLITAN AREA PLANNING AGENCY  
 809 NORTH 98TH STREET  
 OMAHA, NE 68114

Page:  
 Order #: 581786  
 Invoice #: 2945710C  
 Print Date: 10/4/2016



Description	Qty Ordered	Qty Aired	Rate	Amount
<b>Omaha</b> Cash Sponsorships	6	6	\$43.00	\$258.00

**KFAB-AM**

Mon 09/26/2016 02:33:00 PM :15S	Tue 09/27/2016 08:18:00 AM :15S
wed 09/28/2016 04:53:00 PM :15S	Thu 09/29/2016 06:42:00 AM :15S
Thu 09/29/2016 03:33:00 PM :15S	Thu 09/29/2016 05:38:00 PM :15S

Station Total: Qty: 6 Rate: \$43.00

Total Qty Ordered: 6	Qty Aired: 6	Gross: \$258.00
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All sponsorships shown above aired within plus or minus fifteen minutes of the time shown.



# Total Traffic & Weather Network

LOVOREN MARKETING GROUP  
 MAPA - METROPOLITAN AREA PLANNING AGENCY  
 809 NORTH 96TH STREET  
 OMAHA, NE 68114

Page:  
 Order #: 681741  
 Invoice #: 2946720C  
 Print Date: 10/4/2016

Description	Qty. Ordered	Qty. Billed	Rate	Amount
<b>Omaha</b> Cash Sponsorships	6	6	\$43.00	\$258.00

**KXKT-FM**

Mon 09/26/2016 04:13:00 PM :15S	Tue 09/27/2016 07:18:00 AM :15S
Wed 09/28/2016 08:21:00 AM :15S	Wed 09/28/2016 12:20:00 PM :15S
Fri 09/30/2016 06:01:00 AM :15S	Fri 09/30/2016 05:32:00 PM :15S

Station Total: Qty: 6 Rate: \$43.00

Total Qty. Ordered: 6	Total Qty. Billed: 6	Total Gross: \$258.00
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All sponsorships shown above aired within plus or minus fifteen minutes of the time shown.

# Total Traffic & Weather Network

LOVGREN MARKETING GROUP  
 MAPA - METROPOLITAN AREA PLANNING AGENCY  
 809 NORTH 98TH STREET  
 OMAHA, NE 68114

Page:  
 Order #: 581738  
 Invoice #: 2845730C  
 Print Date: 10/4/2016



T070003821

Description	Qty Ordered	Qty Aired/Billed	Rate	Amount
Omaha Cash Sponsorships	4	4	\$43.00	\$172.00

**KISO-FM**

Mon 09/26/2016 06:29:00 AM :15s

Mon 09/26/2016 07:28:00 AM :15s

Fri 09/30/2016 08:43:00 AM :15s

Fri 09/30/2016 11:48:00 AM :15s

Station Total: Qty: 4 Rate: \$43.00

Total Qty Ordered	4	Total Qty Aired/Billed	4	Gross	\$172.00
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All sponsorships shown above aired within plus or minus fifteen minutes of the time shown.



T060004721

# Total Traffic & Weather Network

LOVGREN MARKETING GROUP  
MAPA - METROPOLITAN AREA PLANNING AGENCY  
809 NORTH 88TH STREET  
OMAHA, NE 68114

Page:  
Order #: 581788  
Invoice #: 291215SE  
Print Date: 9/12/2016

Date	Description	Qty Ordered	Qty Aired	Rate	Amount
Omaha	Cash Sponsorships	9	9	\$43.00	\$387.00

### KFAB-AM

Mon 08/29/2016 08:40:00 AM :15S	Mon 08/29/2016 05:25:00 PM :15S
Tue 08/30/2016 07:04:00 AM :15S	Tue 08/30/2016 08:04:00 AM :15S
Tue 08/30/2016 05:52:00 PM :15S	Thu 09/01/2016 08:46:00 AM :15S
Tue 09/06/2016 05:39:00 PM :15S	Wed 09/07/2016 08:40:00 AM :15S
Thu 09/08/2016 02:33:00 PM :15S	

Station Total: Qty: 9 Rate: \$43.00

TOTL	QTY Ordered: 9	QTY Aired: 9	Gross: \$387.00
------	----------------	--------------	-----------------

All sponsorships shown above aired within plus or minus fifteen minutes of the time shown.

Billed on  
Inv # 18640

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Lovgren Marketing Group

Project Title: 2016 Air Quality Awareness Campaign

Contract Approved by Board of Directors: January 2016

Effective: February 1, 2016 - January 31, 2017

Contract Amount of: \$299,270

Revised Task Order Total \$196,000

Payment # 9

1. Computation of Payment

Bill to Date	\$164,863.79
Less Previous Payments	<u>147,621.23</u>
Payment Due this Date	<u>\$17,242.56</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

\_\_\_\_\_  
Responsible Charge / Staff Member

\_\_\_\_\_  
Program Director

\_\_\_\_\_  
Executive Director

Payment approved by Finance Committee

\_\_\_\_\_  
Treasurer

LOVGREN MARKETING GROUP  
 809 North 96 Street Suite 2  
 Omaha NE 68114-2498  
 402-397-7158

**INVOICE**



Metropolitan Area Planning Agency (MAPA)  
 2222 Cuming Street  
 Omaha NE 68102-4328

Invoice #
18766
10/31/2016

E-Mail: [mengel@mapacog.org](mailto:mengel@mapacog.org) [scutsforth@mapacog.org](mailto:scutsforth@mapacog.org)

10/1/2016 - 10/31/2016  
 Direct Labor/Direct Costs

Services	Amount
<b>MAPA-LITTLE STEPS BIG IMPACT OZONE AWARENESS CAMPAIGN</b>	
<b>TASK 1</b>	
<b>Task 1.3 Plan monthly or Bi-monthly Progress Meetings</b>	
Principal Manager*Linda Lovgren 3.75 Hrs @ \$190 ✓	\$712.50
<b>Task 1.4 Conduct Planning Meetins with LSBI Campaign Team</b>	
Principal Manager*Linda Lovgren 3.00 Hrs @ \$190 ✓	\$570.00
Graphics Manager*Tom Nemitz 1.25 Hrs @ \$145 ✓	\$181.25
<b>Task 1.5 Administrative Duties</b>	
Principal Manager*Linda Lovgren 1.25 Hrs @ \$190 ✓	\$237.50
<b>TASK 2</b>	
<b>Task 2.1 Survey Management &amp; Administration</b>	
Principal Manager*Linda Lovgren 5.75 Hrs @ \$190 ✓	\$1,092.50
Graphics Manager*Tom Nemitz 12.50 Hrs @ \$145 ✓	\$1,812.50
<b>Page 1</b>	

LOVGREN MARKETING GROUP  
 809 North 96 Street Suite 2  
 Omaha NE 68114-2498  
 402-397-7158

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 2222 Cuming Street  
 Omaha NE 68102-4328

Invoice #
18766
10/31/2016

10/1/2016 - 10/31/2016

E-Mail: [mengel@mapacog.org](mailto:mengel@mapacog.org) [scutsforth@mapacog.org](mailto:scutsforth@mapacog.org)

**Direct Labor/Direct Costs**

Services	Amount
<b>MAPA-LITTLE STEPS BIG IMPACT OZONE AWARENESS CAMPAIGN</b>	
<b>TASK 3</b>	
<b>Task 3.1 Graphics Design</b>	
Graphics Manager*Tom Nemitz 2.00 Hrs @ \$145 ✓	\$290.00
<b>Task 3.2 Creative &amp; Production</b>	
Graphics Manager*Tom Nemitz 5.00 Hrs @ \$145 ✓	\$725.00
<b>Task 3.4 Web Content</b>	
Graphics Manager*Tom Nemitz 10.50 Hrs @ \$145 ✓	\$1,522.50
<b>TASK 4</b>	
<b>Task 4.4.1 Monitor Placements to assure correct scheduling/billing</b>	
Principal Manager*Linda Lovgren 1.00 Hrs @ \$190 ✓	\$190.00
Project Administration*Pam Hill 4.00 Hrs @ \$85 ✓	\$340.00
<b>Task 4.4.2 Coordinate invoicing and payment of placements</b>	
Project Administration*Donna Maxey 20.00 Hrs @ \$85 ✓	\$1,700.00
<b>Page 2</b>	



**LOVGREN MARKETING GROUP**

809 North 96 Street Suite 2  
 Omaha NE 68114-2498  
 402-397-7158

**INVOICE**



Metropolitan Area Planning Agency (MAPA)  
 2222 Cuming Street  
 Omaha NE 68102-4328

Invoice #
18766
10/31/2016

E-Mail: [mengel@mapacog.org](mailto:mengel@mapacog.org) [scutsforth@mapacog.org](mailto:scutsforth@mapacog.org)

10/1/2016 - 10/31/2016  
 Direct Labor/Direct Costs

Services	Amount
<i>MAPA-LITTLE STEPS BIG IMPACT OZONE AWARENESS CAMPAIGN</i>	
<b>TASK 5</b>	
<b>Task 5.2.2 Initiate Media Opportunties</b>	
Principal Manager*Linda Lovgren 1.50 Hrs @ \$190	\$285.00
<b>Total Direct Labor:</b>	<b>\$9,658.75</b>
Overhead @ 55% of Direct Labor	<b>\$5,312.31</b>
<b>Page 2 *Sub-Total Labor</b>	<b>\$14,971.06</b>

LOVGREN MARKETING GROUP  
 809 North 96 Street Suite 2  
 Omaha NE 68114-2498  
 402-397-7158

**INVOICE**



Metropolitan Area Planning Agency (MAPA)  
 2222 Cuming Street  
 Omaha NE 68102-4328

Invoice #
18766
10/31/2016

E-Mail: [mengel@mapacog.org](mailto:mengel@mapacog.org) [scutsforth@mapacog.org](mailto:scutsforth@mapacog.org)

10/1/2016 - 10/31/2016  
 Direct Labor/Direct Costs

Services	Amount
<b>MAPA-LITTLE STEPS BIG IMPACT OZONE AWARENESS CAMPAIGN</b>	
<i>Direct Costs</i>	
Randa Zalman*Consultant--Social Media Consultation 14.50 Hrs @ \$75	\$1,087.50
Survey Monkey -On Line Survey	\$52.00
<b>Page 3* Sub-Total Direct Costs</b>	<b>\$1,139.50</b>

**LOVGREN MARKETING GROUP**

809 North 96 Street Suite 2  
 Omaha NE 68114-2498  
 402-397-7158

**INVOICE**



Metropolitan Area Planning Agency (MAPA)  
 2222 Cuming Street  
 Omaha NE 68102-4328

Invoice #
18766
10/31/2016

E-Mail: [mengel@mapacog.org](mailto:mengel@mapacog.org) [scutsforth@mapacog.org](mailto:scutsforth@mapacog.org)

10/1/2016 - 10/31/2016  
 Direct Labor/Direct Costs

Services	Amount
<b>MAPA-LITTLE STEPS BIG IMPACT OZONE AWARENESS CAMPAIGN</b>	
<b>Direct Costs* Media Advertising</b>	
<b>Television Advertising</b>	
Cox Media 10/17/16 - 10/29/16 12 Spots	\$1,032.00 ✓
KPTM TV 9/26/16 - 10/2/16 9 Spots	\$100.00 ✓
<b>Page 4* Sub-Total Media Advertising</b>	<b>\$1,132.00</b>
<b>AMOUNT DUE* PLEASE REMIT</b>	<b>\$17,242.56</b> ✓

LOVGREN MARKETING GROUP  
809 North 96 Street Suite 2  
Omaha NE 68114-2498  
402-397-7158

**PROGRESS REPORT**



PROJECT # 16014500201  
TITLE: AIR QUALITY AWARENESS CAMPAIGN-FY16  
Location: Omaha-Council Bluffs

Invoice #18766

Oct 1, 2016 - Oct 31, 2016

Page 1

**Project Activity During this Period:**

The following is a summary of project work performed by the Lovgren Marketing Group team for Metropolitan Area Planning Agency\*Air Quality Awareness Campaign-FY16

***Task 1 Project Management***

Prep materials for meeting; review project & updates  
Facilitate/coordinate/attend client meeting

***Task 2 Survey Management & Administration***

Strategic planning & coordinate survey; revisions and distribution of survey;  
Build/edit/test survey in Survey Monkey (on-line) ; followup on survey; download preliminary data  
Discussion of survey progress/results

***Task 3 Graphic and Media Design***

Photos from Lothrop Elementary for social media; Add data from school programs to website  
Format school curriculum data pages for website; create graphics for school pages  
Photo shoot at Lothrop Magnet School with edits to photos

***Task 4 Media Coordination***

Monitor media placements and scheduled spots running; coordinate invoicing/payment for media placements

***Task 5 Media Relations***


Coordinate social media activities; followup on media opportunities-Mike Kelly and FNB

***Direct Costs\*Media Advertising***

Media Advertising\* Television Spots

***Direct Costs***

Social Media Consultation; Upload editorial calendar (Oct) ; Check FB and Twitter engagements  
Update FB posts/change paid placement; Check survey progress

METROPOLITAN AREA PLANNING AGENCY		Billed 5/3/2016	Billed 5/15/2016	Billed 5-26-2016	Billed 6-30-2016	Billed 7-29-2016	Billed 8-31-2016	Billed 9-30-2016	Billed 10-31-2016	Billed 10-31-2016			
 Task Order Total	Invoice # 18396	Invoice #18444-45	Invoice #18550	Invoice #18700	Invoice #18585	Invoice #18640	Invoice #18659	Invoice #18762	Invoice #18766	Billed to Date* Oct 2016	Remaining Budget	% of Project Completed	
Air Quality Awareness Campaign- 2016 February 25, 2016 - October 31, 2016													
Cost by Task													
Task 1 Project Management & Administration*Direct Labor	\$ 10,880.00	\$ 2,278.75	\$ 285.00	\$ 1,502.50	\$ 3,127.50	\$ 1,677.50	\$ 776.25	\$ 142.50	\$ -	\$ 1,701.25	\$ 11,491.25	\$ (611.25)	105.62%
Task 1 Project Management & Administration*Overhead	\$ 5,984.00	\$ 1,253.31	\$ 156.75	\$ 826.38	\$ 1,720.13	\$ 922.63	\$ 426.94	\$ 78.38	\$ -	\$ 995.69	\$ 6,320.21	\$ (356.21)	105.62%
Task 2 Air Quality Awareness Survey*Direct Labor	\$ 3,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 522.50	\$ -	\$ 2,905.00	\$ 3,427.50	\$ 372.50	90.20%
Task 2 Air Quality Awareness Survey*Overhead	\$ 2,090.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 287.38	\$ -	\$ 1,597.75	\$ 1,885.13	\$ 204.87	90.20%
Task 3.1 Graphic Design*Direct Labor	\$ 25,955.00	\$ -	\$ 1,035.00	\$ 507.50	\$ 4,448.75	\$ 951.25	\$ 2,340.00	\$ 1,051.25	\$ -	\$ 2,537.50	\$ 12,871.25	\$ 13,083.75	49.59%
Task 3.1 Graphic Design*Overhead	\$ 14,275.25	\$ -	\$ 569.25	\$ 279.12	\$ 2,446.80	\$ 523.19	\$ 1,287.00	\$ 578.19	\$ -	\$ 1,395.62	\$ 7,079.17	\$ 7,196.08	49.59%
Task 4 Media Planning & Placement*Direct Labor	\$ 8,320.00	\$ 522.50			\$ 807.50	\$ 4,441.25	\$ 1,020.00	\$ -	\$ -	\$ 2,280.00	\$ 9,021.25	\$ (701.25)	108.43%
Task 4 Media Planning & Placement*Overhead	\$ 4,576.00	\$ 287.38			\$ 444.13	\$ 2,442.69	\$ 561.00	\$ -	\$ -	\$ 1,226.50	\$ 4,961.70	\$ (385.70)	108.43%
Task 5 Public Relations*Direct Labor	\$ 12,145.00	\$ -	\$ -	\$ -	\$ 1,916.25	\$ 1,387.50	\$ 2,617.50	\$ 1,522.50	\$ -	\$ 285.00	\$ 7,728.75	\$ 4,416.25	63.64%
Task 5 Public Relations*Overhead	\$ 6,679.75	\$ -	\$ -	\$ -	\$ 1,053.94	\$ 763.12	\$ 1,439.62	\$ 837.36	\$ -	\$ 156.75	\$ 4,250.79	\$ 2,428.96	63.64%
Direct Expenses													
Direct Costs:													
Printing Collateral; Production-Radio, TV, Bus Trails, Outdoor, Website	\$ 24,295.00	\$ -	\$ 2,117.20	\$ -	\$ -	\$ 12,692.96	\$ 8,170.85	\$ 1,156.25	\$ -	\$ 1,087.50	\$ 25,224.76	\$ (929.76)	103.83%
Media*Print Ads, Radio Spots, TV, Outdoor Brds, On-Line, Social Media	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ 9,158.54	\$ 33,916.43	\$ 22,058.47	\$ 4,671.59	\$ 1,132.00	\$ 70,937.03	\$ (5,937.03)	109.13%
Survey**Survey Subconsultant	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52.00	\$ 52.00	\$ 11,948.00	0.43%
<b>GRAND TOTAL:</b>	\$ 196,000.00	\$ 4,341.94	\$ 4,163.20	\$ 3,115.50	\$ 15,965.00	\$ 34,960.63	\$ 52,555.59	\$ 28,234.78	\$ 4,671.59	\$ 17,247.56	\$ 165,188.79	\$ 30,801.21	84.29%
	\$ 196,000.00										Budget Remaining:	\$ 30,801.21	15.71%
Contract issued for \$196,000.00													

COX MEDIA - EAST  
 CCI - CFC A/R  
 P.O. BOX 105353  
 ATLANTA, GA 30348  
 (877)695-3338



### Affidavit of Performance

Client Name: MAPA  
 Remarks: Makegood Schedule  
 Bill Cycle: 10/16  
 Agency: Lovgren Advertising

Contract ID: 1527170  
 Contract Type: Standard

Date	Weekday	Network	Zone	Program Name	Air Time	Spot Name	Spot Len	Con Line	Billing Status	Spot Cost
10/17/16	Monday	FRFM	OMAHA CB METRO	Harry Potter Hallows 2	5:56pm	MAPA-01-30-TV-REV1	00:00:30	1	Charged	25.00
10/17/16	Monday	TOON	OMAHA CB METRO	Teen Titans Got	6:57am	MAPA-01-30-TV-REV1	00:00:30	7	Charged	6.00
10/17/16	Monday	TOON	OMAHA CB METRO	Scooby-Doo	9:27am	MAPA-01-30-TV-REV1	00:00:30	7	Charged	6.00
10/18/16	Tuesday	FRFM	OMAHA CB METRO	Grease	6:18pm	MAPA-01-30-TV-REV1	00:00:30	1	Charged	25.00
10/19/16	Wednesday	FRFM	OMAHA CB METRO	Nightmare Bef Christmas	5:34pm	MAPA-01-30-TV-REV1	00:00:30	1	Charged	25.00
10/20/16	Thursday	HQTV	OMAHA CB METRO	Flip or Flop	8:44pm	MAPA-01-30-TV-REV1	00:00:30	3	Charged	250.00
10/22/16	Saturday	TBSC	OMAHA CB METRO	The Big Bang Theory	8:16pm	MAPA-01-30-TV-REV1	00:00:30	5	Charged	185.00
10/24/16	Monday	FRFM	OMAHA CB METRO	The Addams Family	5:29pm	MAPA-01-30-TV-REV1	00:00:30	2	Charged	25.00
10/26/16	Wednesday	FRFM	OMAHA CB METRO	Dark Shadows	5:31pm	MAPA-01-30-TV-REV1	00:00:30	2	Charged	25.00
10/26/16	Wednesday	FRFM	OMAHA CB METRO	Dark Shadows	5:59pm	MAPA-01-30-TV-REV1	00:00:30	2	Charged	25.00
10/27/16	Thursday	HQTV	OMAHA CB METRO	Flip or Flop	8:18pm	MAPA-01-30-TV-REV1	00:00:30	4	Charged	250.00
10/29/16	Saturday	TBSC	OMAHA CB METRO	The Big Bang Theory	8:42pm	MAPA-01-30-TV-REV1	00:00:30	6	Charged	185.00
<b>Grand Total</b>										<b>1,032.00</b>

#### Channel Summary

Network	Zone	Total Spots	Gross Revenue
FRFM	OMAHA CB METRO	6	\$150.00
HQTV	OMAHA CB METRO	2	\$500.00
TBSC	OMAHA CB METRO	2	\$370.00
TOON	OMAHA CB METRO	2	\$12.00
<b>Grand Total</b>		<b>12</b>	<b>\$1,032.00</b>

Note: Program Names may vary due to alterations in network scheduling.

KPTM  
4625 Farnam Street  
Omaha NE 68132

**INVOICE**

Inv # 585061-4 Acct # 11222 Invoice Date: 10/30/2016

Advertiser: Metropolitan Area Planning Agency  
Agency: Lovgren  
Account Exec: Thomas Markley ph: 402-554-4257  
Flight Dates: 07/04/16 - 10/02/16  
Invoice Period: 09/26/16 - 10/30/16  
Invoice Month: October 2016  
Billing Calendar: Broadcast  
Deal #: Station: KPTM  
Billing Type: Cash Sales Office: Local-Omaha  
Product: MAPA-TV Broadcast Estimate Number: MAPA/LSBI Air Quality  
Contract #: 585081

For Billing Inquiries Call: (402) 558-4200

Send Payment To:  
Sinclair Broadcast Group  
c/o KPTM  
PO Box 206270  
Dallas TX 75320-6270



**Lovgren**  
Attention: Accounts Payable  
809 N 96th St #2  
Omaha NE 68114

000245

Line	Start Date	End Date	Description	Start/End Time	MTWTFSS	Length	Spots / Week	Rate	Type	
1	07/04/16	10/02/16	M-F 7a-8a	M-F 7a-8a	MTWTF--	:30	2	\$5.00	NM	
<b>Spots #</b>	<b>Ch</b>	<b>Day</b>	<b>Air Date</b>	<b>Air Time</b>	<b>Description</b>	<b>Start/End Time</b>	<b>Length</b>	<b>Ad-ID</b>	<b>Rate</b>	<b>Type</b>
14	KPTM	M	09/28/16	07:52 AM	M-F 7a-8a	M-F 7a-8a	:30	MAPA-01-30-TV-REV1	\$5.00	NM
13	KPTM	F	09/30/16	07:17 AM	M-F 7a-8a	M-F 7a-8a	:30	MAPA-01-30-TV-REV1	\$5.00	NM

Line	Start Date	End Date	Description	Start/End Time	MTWTFSS	Length	Spots / Week	Rate	Type	
5	07/04/16	10/02/16	Sat 630p-7p	630p-7p	---S-	:30	1	\$90.00	NM	
<b>Spots #</b>	<b>Ch</b>	<b>Day</b>	<b>Air Date</b>	<b>Air Time</b>	<b>Description</b>	<b>Start/End Time</b>	<b>Length</b>	<b>Ad-ID</b>	<b>Rate</b>	<b>Type</b>
17	KPTM	S	10/01/16	07:53 PM	NCAA College FB Primetime	7:30 PM-8:00 PM	:30	MAPA-01-30-TV-REV1	\$90.00	NM
			MG for 5.16 10/01							
16	KPTM	S	10/01/16	12:00 AM	NCAA College FB Primetime	7:00 PM-8:00 PM			\$90.00	NM
			See MG 5.17							

Line	Start Date	End Date	Description	Start/End Time	MTWTFSS	Length	Spots / Week	Rate	Type	
8	07/04/16	10/02/16	M-Su 5a-5a	5:00 AM-12:00 XM	MTWTFSS	:15	3	\$0.00	NM	
<b>Spots #</b>	<b>Ch</b>	<b>Day</b>	<b>Air Date</b>	<b>Air Time</b>	<b>Description</b>	<b>Start/End Time</b>	<b>Length</b>	<b>Ad-ID</b>	<b>Rate</b>	<b>Type</b>
43	KPTM	M	09/26/16	10:28 PM	M-Su 5a-5a	5:00 AM-12:00 XM	:15	MAPA-03-16-TV-REV1	\$0.00	NM
45	KPTM	T	09/27/16	12:55 PM	M-Su 5a-5a	5:00 AM-12:00 XM	:15	MAPA-02-16-TV-REV1	\$0.00	NM
44	KPTM	W	09/28/16	07:37 AM	M-Su 5a-5a	5:00 AM-12:00 XM	:15	MAPA-03-16-TV-REV1	\$0.00	NM

Line	Start Date	End Date	Description	Start/End Time	MTWTFSS	Length	Spots / Week	Rate	Type	
9	07/04/16	10/02/16	M-Su 5a-5a	5:00 AM-12:00 XM	MTWTFSS	:30	3	\$0.00	NM	
<b>Spots #</b>	<b>Ch</b>	<b>Day</b>	<b>Air Date</b>	<b>Air Time</b>	<b>Description</b>	<b>Start/End Time</b>	<b>Length</b>	<b>Ad-ID</b>	<b>Rate</b>	<b>Type</b>
45	KPTM	T	09/27/16	08:17 AM	M-Su 5a-5a	5:00 AM-12:00 XM	:30	MAPA-01-30-TV-REV1	\$0.00	NM
43	KPTM	W	09/28/16	06:19 AM	M-Su 5a-5a	5:00 AM-12:00 XM	:30	MAPA-01-30-TV-REV1	\$0.00	NM
44	KPTM	S	10/02/16	06:59 AM	M-Su 5a-5a	5:00 AM-12:00 XM	:30	MAPA-01-30-TV-REV1	\$0.00	NM

Total Spots 9

Payment Terms 30 days

Gross Total \$100.00

# INVOICE

LOVGN - 004

To:

Linda Lovgren, President & CEO

Lovgren Marketing

e: [lovgren@lovgrenmarketing.com](mailto:lovgren@lovgrenmarketing.com); [maxey@lovgrenmarketing.com](mailto:maxey@lovgrenmarketing.com)

From:

Randa Zalman

11307 Lafayette Ct., #4841

Omaha, NE 68154

C: 402-321-0051

E: [randazalman@gmail.com](mailto:randazalman@gmail.com)

Date	Description	Amount
October 2016	MAPA / LSBI – Consulting Services <i>14.5 hours at \$75 per hour</i>	\$1,087.50
<b>TOTALS:</b>		<b>\$1,087.50</b>

*Please pay upon receipt.*

Thank you for this opportunity!





Account Information | Bill Payment | Services | Help Center | FAQ

LOG OFF A A A R

Account Information

- ▶ Account Overview
- ▶ Pending Activity
- ▶ Current Activity
- ▶ Account History
- ▶ Search
- ▶ Custom Category
- ▶ Terms & Conditions

## Transactional Detail

**Transaction Date:** 10/30/16  
**Invoice Number:** N/A  
**Post Date:** 10/31/16  
**Transaction Amount:** 26.00  
**Authorization Number:** 002216  
**Reference Number:** VT163112586000010001307  
**Description:** SURVEYMONKEY.COM 971-2445555 CA  
**Merchant Category Group:** Mail Order/Telephone Order Providers  
**Merchant Category Description:** DIRECT MARKETING-CONTINUITY/SUBSCRIPTION MERCHANTS  
**Authorized User Account Number:** N/A  
**Diversion Account Number:** N/A  
**Control Account Number:** N/A

[Continue](#)



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LOG OFF A A A<sup>B</sup>

Account Information

- ▶ Account Overview
- ▶ Pending Activity
- ▶ Current Activity
- ▶ Account History
- ▶ Search
- ▶ Custom Category
- ▶ Terms & Conditions

## Transactional Detail

[Dispute this transaction](#)

**Transaction Date:** 10/05/16  
**Invoice Number:** N/A  
**Post Date:** 10/06/16  
**Transaction Amount:** 26.00  
**Authorization Number:** 002270  
**Reference Number:** VT162801968000010001858  
**Description:** SURVEYMONKEY.COM 971-2445555 CA  
**Statement Date:** 11/02/16  
**Merchant Category Group:** Mail Order/Telephone Order Providers  
**Merchant Category Description:** DIRECT MARKETING-CONTINUITY/SUBSCRIPTION MERCHANTS  
**Authorized User Account Number:** N/A  
**Diversion Account Number:** N/A  
**Control Account Number:** N/A

[Return](#)

METROPOLITAN AREA PLANNING AGENCY  
2222 Cuming Street  
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: City of Omaha Planning Department

Contract Approved by Board of Directors: May 2016

In the amount of \$60,000 federal, \$25,800 local match

Payment: #1

1. Computation of Payment

Bill to Date	\$16,577.84
Less Previous Payment	-0-
Payment Due this Date	<u>\$16,577.84</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

\_\_\_\_\_  
Responsible Charge

\_\_\_\_\_  
Program Director

\_\_\_\_\_  
Executive Director

Payment approved by Finance Committee \_\_\_\_\_

\_\_\_\_\_  
Treasurer

CITY OF OMAHA, NEBRASKA

Community Development Block Grant

Indirect Cost Rate

(Actual Expenditures for Year Ended December 31, 2014)

Cost Allocation Plan Indirect Costs:

Annual Audit	\$	1,970
Law Department		29,713
Purchasing		1,080
Revenue Division		1,371
Budget and Accounting		7,357
Planning Administration		<u>380,526</u>
Total Allocated Costs	\$	422,017
Roll Forward		<u>126,960</u>
Proposed Costs		548,977
Wages and Benefits	\$	1,277,325
Indirect Cost Rate		<u>42.98%</u>

# City of Omaha

Date: 15-NOV-16  
Page 1 of 1

1819 Farnam St. Billing Div.  
Omaha NE 68183  
Contact : (402) 444-5453

**Remit To :**

City of Omaha Cashier  
RM H10  
1819 Farnam St.  
Omaha NE 68183

**Bill To :**

MAPA  
GREG YUELL, DIRECTOR  
2222 CUMING ST  
OMAHA NE 68102

**Ship To :**

Customer Number : 28392

Invoice Number : 128436

Transaction Type : PLANNING

Terms : 30 NET

Total due : \$ 13,411.39

**PLEASE RETURN TOP PORTION WITH REMITTANCE**

Item No	Description	Qty Invoiced	Unit Price	Extended Price
1	WAGES: JULY - SEPTEMBER 2016	1	13411.39	13411.39
	<b>SPECIAL INSTRUCTIONS</b>	<b>DUE DATE</b>		<b>TOTAL DUE</b>
	Invoice Number : 128436	15-DEC-16		<del>\$13,411.39</del>

10,577.84



Chad Weaver	July - 2016																															Monthly Total	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
<b>Project #1 - Short Range Planning Projects</b>																																	
Develop and refine the short range transportation planning process; including project reviews, collect and maintain data to analyze transportation, housing and land use trends; utilize and coordinate geographic Information Systems (GIS) and aerial photography to develop project plans and proposals; assist in the development of Transportation Improvement Program (TIP); assist in setting the Capital Improvement Plan (CIP); assist in programming, funding and delivery of transportation improvement projects; develop and maintain performance measures to track progress toward regional goals.					1.0	1.0					1.0		1.0					1.0		1.0		1.0				1.0		1.0		1.0		10.0	
<b>Project #2 - Long Range Planning Projects</b>																																	
Develop and refine the long range transportation planning efforts; including participation and coordination in external working groups to develop long range transportation plans including but not limited to updates and creation of elements that are part of the Long Range Transportation Plan.													1.0	2.0							1.0		1.0							1.0	1.0	9.0	
<b>Daily Total</b>	0.0	0.0	0.0	0.0	1.0	1.0	1.0	1.0	0.0	0.0	1.0	1.0	3.0	0.0	0.0	0.0	0.0	1.0	1.0	1.0	1.0	1.0	0.0	0.0	1.0	0.0	2.0	1.0	1.0	0.0	<b>19.0</b>		
<b>Non-work days</b>																																	
																																	<b>Grand Total</b>

Chad Weaver	September - 2016																														Monthly Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
<b>Project #1 - Short Range Planning Projects</b>																															
Develop and refine the short range transportation planning process; including project reviews, collect and maintain data to analyze transportation, housing and land use trends; utilize and coordinate geographic Information Systems (GIS) and aerial photography to develop project plans and proposals; assist in the development of Transportation Improvement Program (TIP); assist in setting the Capital Improvement Plan (CIP); assist in programming, funding and delivery of transportation improvement projects; develop and maintain performance measures to track progress toward regional goals.	1.0					1.0		1.0				1.0			1.0								1.0		1.0			1.0	1.0	1.0	
<b>Project #2 - Long Range Planning Projects</b>																															
Develop and refine the long range transportation planning efforts; including participation and coordination in external working groups to develop long range transportation plans including but not limited to updates and creation of elements that are part of the Long Range Transportation Plan.		1.0				1.0		1.0				1.5				2.0							2.0						1.0	1.0	
<b>Daily Total</b>	1.0	1.0				2.0	0.0	2.0	0.0			2.5	0.0	0.0	1.0	2.0			0.0	2.0	1.0	0.0	1.0		0.0	1.0	1.0	1.0	1.0		
Non-work days																															
<b>Grand Total</b>																															<b>20.5</b>



Derek Miller	August - 2016																															Monthly Total			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
<b>Project #1 - Short Range Planning Projects</b>																																			
Develop and refine the short range transportation planning process; including project reviews, collect and maintain data to analyze transportation, housing and land use trends; utilize and coordinate geographic information systems (GIS) and aerial photography to develop project plans and proposals; assist in the development of Transportation Improvement Program (TIP); assist in setting the Capital Improvement Plan (CIP); assist in programming, funding and delivery of transportation improvement projects; develop and maintain performance measures to track progress toward regional goals.		0.5		1.0	1.0											2.0		1.0																	
<b>Project #2 - Long Range Planning Projects</b>																																			
Develop and refine the long range transportation planning efforts; including participation and coordination in external working groups to develop long range transportation plans including but not limited to updates and creation of elements that are part of the Long Range Transportation Plan.		2.0		1.0							1.0	4.0	4.0		1.0			1.0																	
<b>Daily Total</b>	0.0	2.5	0.0	2.0	1.0	0.0	0.0	0.0	0.0	1.0	4.0	4.0	1.0	0.0	1.0	2.0	0.0	2.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	1.0	0.0	0.0	3.0	1.0	1.0		<b>28.5</b>		
<b>Non-work days</b>																																			
																																<b>Grand Total</b>			

Sam Starr	July - 2016																															Monthly Total	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
<b>Project #1 - Short Range Planning Projects</b>																																	
Develop and refine the short range transportation planning process; including project reviews, collect and maintain data to analyze transportation, housing and land use trends; utilize and coordinate geographic Information Systems (GIS) and aerial photography to develop project plans and proposals; assist in the development of Transportation Improvement Program (TIP); assist in setting the Capital Improvement Plan (CIP); assist in programming, funding and delivery of transportation improvement projects; develop and maintain performance measures to track progress toward regional goals.																																	5.0
<b>Project #2 - Long Range Planning Projects</b>																																	
Develop and refine the long range transportation planning efforts; including participation and coordination in external working groups to develop long range transportation plans including but not limited to updates and creation of elements that are part of the Long Range Transportation Plan.																																	2.0
<b>Daily Total</b>	0.0	0.0	0.0	0.0	2.0	1.0	2.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	<b>7.0</b>	
<b>Non-work days</b>																																<b>Grand Total</b>	

Sam Starr	September - 2016																														Monthly Total		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			
<b>Project #1 - Short Range Planning Projects</b>	3						1																										4
Develop and refine the short range transportation planning process; including project reviews, collect and maintain data to analyze transportation, housing and land use trends; utilize and coordinate geographic Information Systems (GIS) and aerial photography to develop project plans and proposals; assist in the development of Transportation Improvement Program (TIP); assist in setting the Capital Improvement Plan (CIP); assist in programming, funding and delivery of transportation improvement projects; develop and maintain performance measures to track progress toward regional goals.																																	
<b>Project #2 - Long Range Planning Projects</b>		2.5																														2.5	
Develop and refine the long range transportation planning efforts; including participation and coordination in external working groups to develop long range transportation plans including but not limited to updates and creation of elements that are part of the Long Range Transportation Plan.																																	
<b>Daily Total</b>	0.0	2.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	<b>6.5</b>		
Non-work days																																	
																																<b>Grand Total</b>	

*Totals not  
Carry Over*

Stephen Osberg	August - 2016																															Monthly Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
<b>Project #1 - Short Range Planning Projects</b>	2.5	2.5			2.5			3									1	1							2						1	15.5
Develop and refine the short range transportation planning process; including project reviews, collect and maintain data to analyze transportation, housing and land use trends; utilize and coordinate geographic information systems (GIS) and aerial photography to develop project plans and proposals; assist in the development of Transportation Improvement Program (TIP); assist in setting the Capital Improvement Plan (CIP); assist in programming, funding and delivery of transportation improvement projects; develop and maintain performance measures to track progress toward regional goals.																																
<b>Project #2 - Long Range Planning Projects</b>			1.5	1.5					1.5	1.5	4.0	4.0			2.5	2.5		2.0	2.5				1.5	1.5	1.0					2.5	30.0	
Develop and refine the long range transportation planning efforts; including participation and coordination in external working groups to develop long range transportation plans including but not limited to updates and creation of elements that are part of the Long Range Transportation Plan.																																
<b>Daily Total</b>	0.0	0.0	1.5	1.5	0.0	0.0	0.0	0.0	1.5	1.5	4.0	4.0	0.0	0.0	2.5	2.5	0.0	2.0	2.5	0.0	0.0	1.5	1.5	1.0	0.0	0.0	0.0	0.0	2.5	0.0	<b>45.5</b>	
Non-work days																																
																																<b>Grand Total</b>

4  
Total by Day?



**Fringe Benefit Calculation for Responsible Charge**

**SAM STARR**

Effective	Estimated hours	Annual Salary	\$
Wage rate	worked/year	56,498.00	2080
			27.16

Health-	\$	15,200.00
Dental-	\$	858.00
Life~	\$	112.00
Accidental Death and Dismemberment (AD&D)		
Other Insurance Benefits		
Insurance Cost/Year	\$	16,170.00
Insurance Cost/Hr	\$	7.77

\*Shaded areas to be completed by the LPA

~The City of Omaha is self insured, therefore the "quarterly Average per Month/Hour" cost will fluctuate.

Health/Dental/Life	Average	1266.67	12	\$	15,200.00
Health/Dental/Life		9.33	12		112
Life		71.5	12		858
Dental					

Sam Starr Accumulations:	
Annual	3.7 per pay period
Sick	4.7 per pay period
Holidays	8 hours per holiday day
Annual Totals	
Annual	96.2
Sick	122.2
Holiday	104
Annual Total Accumulated	322.4

Workmen's Compensation Insurance - rate = \$ .265 per \$100 of wages (rate ÷ \$100 x Wage Rate = \$.09 per hr.)	\$	0.07
Rate per \$100 of coverage	\$	0.27
Effective Hourly Effective Wage Rate	\$	27.16
Workman's Compensation Insurance Cost	\$	0.07
FICA/Medicare (7.65%)	\$	1.68
FICA (6.2 Percent of Effective Hourly Wage Rate)	\$	0.39
Medicare (1.45 Percent of Effective Hourly Wage Rate)	\$	0.39

Holiday/Vacation/Sick Leave/Personal/Admin Time Off	12.0
Vacation days	12.0
Sick Days	15.3
Pers./Adm. Days	1.0
Holidays	12.0
Leave days/year	40.3
Leave hours/year	322.5
Normal Working Hours/day	8.0
Normal Hours/year	2,080.0
Adjusted Working Hours/year	1,757.5
Effective Hourly Wage Rate	\$ 27.16
Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$ 4.98

Pension	
Percent of Effective Wage Rate	18.8%
Pension/Retirement Cost	\$ 5.10

Insurance Cost	\$7.77
Work Comp	\$0.07
6.2% FICA	\$1.68
1.45% Medicare	\$0.39
Holiday Vac Sick	\$4.98
Pension/Retirement	\$5.10
Total fringe/hour	\$20.01

Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines

Effective hourly rate	\$	27.16
Fringe benefits per hour	\$	20.01
Total hourly rate	\$	47.17

**TIM FRIES**

**Fringe Benefit Calculation for Responsible Charge**

Annual Salary	60,575.06	2080	\$	29.12
Estimated hours worked/year				
Effective Wage rate				

Insurance Cost (Per Year)	\$	15,200.00
Health~	\$	858.00
Dental~	\$	
Accidental Death and Dismemberment (AD&D) Life~	\$	112.00
Vision		
Other Insurance Benefits		
Insurance Cost/Year	\$	16,170.00
Insurance Cost/Hr	\$	7.77

\*Shaded areas to be completed by the LPA

~The City of Omaha is self insured, therefore the "quarterly Average per Month/Hour" cost will fluctuate.

Health/Dental/Life	Average	Months	Total
Health/Dental/Life	1266.67	12	\$ 15,200.00
Life	9.33	12	112
Dental	71.5	12	858

**Workman's Compensation**

Workman's Compensation Insurance - rate = \$ .265 per \$100 of wages (rate + \$100 x Wage Rate = \$.09 per hr.) \$ 0.08

Rate per \$100 of coverage \$ 0.27

Effective Hourly Effective Wage Rate \$ 29.12

Workman's Compensation Insurance Cost \$ 0.08

**FICA/Medicare (7.65%)**

FICA (6.2 Percent of Effective Hourly Wage Rate) \$ 1.81

Medicare (1.45 Percent of Effective Hourly Wage Rate) \$ 0.42

**Tim Fries Accumulations:**

Annual	3.70 per pay period	0.05	Per hour
Sick	4.7 per pay period	0.06	Per hour
Holidays	8 hours per holiday day	0.1	Per Hour
Annual Totals			
Annual	96.2		
Sick	122.2		
Holiday	104		
Annual Total Accumulated	322.4		

**Holiday/Vacation/Sick Leave/Personal/Admin Time Off**

Vacation days	12.0
Sick Days	15.3
Pers./Adm. Days	1.0
Holidays	12.0
Leave days/year	40.3
Leave hours/year	322.5
Normal Working Hours/day	8.0
Normal Hours/year	2,080.0
Adjusted Working Hours/year	1,757.5
Effective Hourly Wage Rate	\$ 29.12
Holiday/Vacation/Sick Leave/Personal/Admin Time Off Cost	\$ 5.34

**Pension**

Percent of Effective Wage Rate	18.8%
Pension/Retirement Cost	\$ 5.47

Insurance Cost	\$7.77
Work Comp	\$0.08
6.2% FICA	\$1.81
1.45% Medicare	\$0.42
Holiday Vac Sick	\$5.34
Pension/Retirement	\$5.47
Total fringe/hour	\$20.89

Other typical expenses may be submitted for reimbursement as allowed under the RC Reimbursement guidelines

Effective hourly rate	\$	29.12
Fringe benefits per hour	\$	20.89
Total hourly rate	\$	50.01

	A	B	C	D	E
L	<b>2016-2017 Budget</b>				
2	Item		Total	Federal (70%)	Local (30%)
3	<i>Direct Costs</i>				
4	Training, Travel, Services		\$3,118.00	\$2,123.00	\$995.00
5					
6					
7	<i>Personnel Costs</i>	<i>Hours</i>			
8	Effective Rate	1178	\$57,828.00	\$40,479.00	\$17,349.00
9					
0	<u>2016 Indirect cost rate (42.98%)</u>				
1			\$24,854.00	\$17,398.00	\$7,456.00
2	<b>Total</b>		<b>\$85,800.00</b>	<b>\$60,000.00</b>	<b>\$25,800.00</b>



- Standard Signage Manual - Ongoing
- Leavenworth Road Diet Study / Evaluation – Nearly Complete
- Complete Streets Design Guidelines
  - Kicked off the process with staff working group and the external working group.
  - Public Meetings with start next month.

The fees and terms quoted in this Order Form ("Order Form") are valid until 11/30/2016. This Order Form and the purchases set forth herein are subject to and governed by the Blackbaud Solutions Agreement available at <https://www.blackbaud.com/files/BlackbaudSolutionsAgreement.pdf> and by signing this Order Form you agree to be bound by the Blackbaud Solutions Agreement(s).

**Client Information**

**Issued to:**  
Metropolitan Area Planning Agency

**Bill to:**  
Metropolitan Area Planning Agency

**Mailing address:**  
2222 Cuming St  
Omaha, NE 68102-4328

**Billing address:**  
2222 Cuming St  
Omaha, NE 68102-4328

**Principal contact:**  
Amanda Morales

**Billing contact:**  
Melissa Engel

**Principal contact email:**  
amoraes@mapacog.org

**Billing contact email:**  
mengel@mapacog.org

**PO Number/Invoice Memo:**

**Order Form No.:**  
Q-00357767

Enter text here to overwrite the above PO Number or add a note to the invoice:

**Account Executive:**  
Charlie Haislip

**Client Site ID No.:**  
39755

**Net Terms:**  
NT15

**New Item Order Summary**

	Year 1	Year 2	Year 3+	Total
Software	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Subscriptions	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Services	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Training	\$ 3,267.00	\$ 3,267.00	\$ 3,267.00	\$ 9,801.00
Maintenance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Total Fees</b>	<b>\$ 3,267.00</b>	<b>\$ 3,267.00</b>	<b>\$ 3,267.00</b>	<b>\$ 9,801.00</b>

Discounts have been reflected in the order summary above, equaling a total sum of \$ (1,848.00)

## Signatures

IN WITNESS WHEREOF, the parties have caused this Order Form to be executed by their duly authorized representatives.

AGREED :

Client: Metropolitan Area Planning Agency

Blackbaud Authorized Signature

By :



Name :

Name: Kevin Mooney

Title :

Title: President, General Markets Business Unit

Date :

Date: 11/3/2016

(\*Effective Date)

All proposed modifications, variations, edits, or additions to this Order Form are objected to and deemed material unless otherwise mutually agreed to in writing.

## New Subscriptions

Type	Term Length (months)	Adjusted Price	Annual Fees	UoM/Qty	Total Fees	Billing
Subtotal*					\$ 0.00	

## New Training

Type	List Price	Annual Fees	UoM/Qty	Term Length (months)	Total Fees	Billing
Learn: The Financial Edge Everything	\$ 293.33	\$ 3,267.00	User/3	36	\$ 9,801.00	Annual
Subtotal*					\$ 9,801.00	

## Cancelled Item Summary and Credit

The amount listed below represents an estimate for the total, outstanding contract amounts being returned on this order and do not necessarily reflect the total amount your organization will receive as a credit upon acceptance of this Order Form.

Credits for cancelled items are only issued for the pre-paid, unused portions of cancelled items on this order. Credits are calculated and issued when your contract is signed and returned and can be applied to your account at your discretion.

Software, subscriptions, and maintenance for previous Blackbaud orders in the amount of \$1,089.00 will be cancelled.

Estimated credit amounts are as of 10/28/2016.

Blackbaud Confidential | 2000 Daniel Island Drive, Charleston, SC 29492

2 of 3

Click here to sign

Enter your job title

Nov 4, 2016

## General Terms

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### Fees are in USD

Our records indicate that you are Tax Exempt. You will not be charged sales tax on your orders as long as your exemption certificate has not expired. If it has expired, send the new certificate to: [SalesTaxExemptCertificates2@blackbaud.com](mailto:SalesTaxExemptCertificates2@blackbaud.com).

The subscription charges listed on this Order Form are for this purchase only. If you currently receive a subscription from Blackbaud, the above charges may be added to those and prorated to coincide with your current maintenance renewal date.

The term of your Subscription commences on the day you execute this Order Form and continues for the duration set forth in the applicable line item above. Subscriptions are billed according to the schedule set forth above.

**Partner Applications.** Client acknowledges that certain aspects of the Blackbaud Solutions interface with and share Client Content with partner applications purchased by Client from third parties ("Partner Applications"). Blackbaud makes no warranty with respect to any Partner Applications. Client's sole remedy with respect to such Partner Applications shall be pursuant to the applicable third party agreements in place between Client and the third party provider of the Partner Application. The provision of Client Content is subject to availability from Partner Applications and Blackbaud shall have no liability should such Client Content become unavailable from such Partner Applications for any reason. Client's use of any Partner Applications shall be subject to, and Client and users shall comply with all applicable partner agreements and terms and conditions.



**Heartland2050 Website**  
**Statement of Work**  
11/17/16

**OVERVIEW**

The Metropolitan Area Planning Agency (MAPA) has engaged The New BLK to redesign and develop the Heartland2050 website. The new site will incorporate elements of the Close the Gap initiative, a new calendar management function, event registration and management, integration with social media, a blog component, porting over of existing content, and rollout of new content and features. Beta/development server setup, push to live server, and some technical support are included in the project.

**SCOPE OF WORK**

- I. Discovery: business and technical requirements, key success metrics, content/assets gathering. Hours: 15.
- II. Information Architecture: site map, wireframes. Hours: 20.
- III. Design: Aesthetic and UX design. Hours: 65.
- IV. Alpha Development: staging server setup, CMS setup, template creation and integration. Hours: 33.
- V. Beta Development: content population, QA/bug fixing, live server setup. Hours: 65.
- VI. Launch: push to live server, live testing, technical support. Hours: 10.

**TOTAL PROPOSED BUDGET: 208 Hours x \$120/hour = \$24,960**

**PROPOSED PROJECT SCHEDULE**

- Project Kick-off: 12/15/16
- Discovery: 12/15/16 - 12/22/16
- Information Architecture: 1/2/17 - 1/13/17
- Design: 1/16/17 - 2/3/17
- Alpha Development: 2/6/17 - 2/24/17
- Beta Development: 2/27/17 - 3/27/17
- Launch: 3/28/17 - 3/30/17

We submit our project estimate as a "fixed bid" that is not subject to change unless the scope of the deliverables change. If there is a scope change, we will discuss it as it happens and, if necessary, submit a scope change document for approval prior to continuing work. Outside hard costs, including printing, are not included in this budget. We anticipate that any hard costs will be minimal.

**PAYMENT TERMS**





We will bill for the project each month based on actual hours logged.

## WORKFLOW AND APPROVALS

- The New BLK will designate Shane Bainbridge as your account manager and primary point of contact.
- We will set up regularly scheduled, face-to-face meetings either on a weekly or bi-weekly basis.
- We will use a combination of Slack, Google Drive, and Dropbox for task management and file sharing.
- Each deliverable will have reviews and revisions prior to final approval. In some cases, this may be one round of review and revisions and, in other cases, it may include multiple iterations. Our assumption is 1-2 rounds of review for each project component.

## OWNERSHIP

MAPA will own all materials produced by The New BLK with unlimited usage. In addition, The New BLK is free to use the same materials for promotional purposes (use on its web site, in proposals).

## SIGNATURES

This Statement of Work has been approved by the following parties on the date indicated.

---

MAPA (Name, Title)	Date
--------------------	------

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The New BLK (Name, Title)	Date
---------------------------	------



MAPA CONTRACT COVER PLATE  
(Amendment 1)

CONTRACT IDENTIFICATION

1. Contract Parties: MAPA/Steve Jensen Consulting, LLC
2. Project Number and Title: 154200901 – Heartland 2050 Advisory Support – FY15/16
3. Effective Date: April 1, 2015
4. Completion Date: June 30, 2017

CONTRACT PARTIES

5. Planning Agency  
  
Omaha-Council Bluffs Metropolitan Area Planning Agency  
2222 Cuming Street  
Omaha NE 68102-4328
6. Consultant Name and Address  
  
Steve Jensen Consulting, LLC  
5919 South 169<sup>th</sup> Street  
Omaha, NE 68135

ACCOUNTING DATA

7. Contract - For an amount not to exceed \$ 36,000  
.

DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of MAPA Finance Committee Approval -
9. Date of Consultant Approval -

AMENDMENT TO THE AGREEMENT BETWEEN  
THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
AND  
STEVE JENSEN CONSULTING, LLC

This amendatory agreement made and entered into as of this eighth day of December, 2016 by and between Steve Jensen Consulting, LLC, 5919 South 169<sup>th</sup> Street, Omaha, NE 68135 (herein called "Consultant") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (herein called the "Planning Agency"),

WITNESSETH:

WHEREAS, the Planning Agency and the Consultant entered into an agreement dated April 1, 2015 and,

WHEREAS, the parties to that Agreement now desire to amend the completion date as on the Contract Cover Plate of said Agreement, the Time of Performance paragraph on page 2 of said Agreement, Contract amount on the Contract Cover Plan of said Agreement and the Compensation paragraph on page 2.

WHEREAS, the parties hereto do mutually agree as follows:

THAT, the Completion Date, on the Contract Cover plate of said Agreement dated April 1, 2015 be and is hereby amended to read as follows:

"Completion Date: June 30, 2017"

AND THAT, the Time of Performance paragraph on page 2 of said Agreement dated April 1, 2015 be and is hereby amended to read as follows:

"4. Time of Performance. The services of the Planning Agency are to commence April 1, 2015 and end June 30, 2017."

AND THAT, the Contract, on the Contract Cover plate of said Agreement dated April 1, 2015 be and is hereby amended to read as follows:

"Contract - For an amount not to exceed \$ 36,000"

AND THAT, the Compensation paragraph on page 2 of said Agreement dated April 1, 2015 be and is hereby amended to read as follows:

"5. Compensation. The Planning Agency agrees to compensate the Consultant according to the Attachment A. Except for changes in the scope of Consultant's services, the total charge to the Planning Agency for salaries and expenses shall not exceed \$36,000 (thirty-six thousand dollars). Any change in scope resulting in additional fees must be communicated in writing and mutually agreed upon prior to any additional charges are incurred."

The parties hereto further agree that except as herein expressly provided the Agreement entered into by the parties on April 1, 2015 shall be unchanged and remain in full force and effect.

IN WITNESS WHEREOF the Planning Agency and the Consultant have executed this Contract as of the date first above written.



STEVE JENSEN CONSULTING, LLC

Attest: \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Title

OMAHA-COUNCIL BLUFFS METROPOLITAN  
AREA PLANNING AGENCY

Attest: \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_ Date: \_\_\_\_\_  
Executive Director

MAPA CONTRACT COVER PLATE  
(Amendment 1)

CONTRACT IDENTIFICATION

1. Contract Parties: MAPA and Intercultural Senior Center
2. Project Number and Title: 15504400302 Intercultural Senior Center
3. Effective Date: May 28, 2015
4. Completion Date: March 31, 2017

CONTRACT PARTIES

5. Contractor Name and Address: Intercultural Senior Center  
3010 R Street  
Omaha, NE 68107
6. The Planning Agency: The Omaha-Council Bluffs Metropolitan Area Planning Agency  
2222 Cuming Street  
Omaha, Nebraska, 68102

ACCOUNTING DATA

7. Contract -\$15,450 of FTA 5310 (CFDA 20.513) funds less independent audit and inspection fees, unless acceptable compliance with OMB Circular A-133 can be substituted, plus \$15,450 in matching funds.

DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of MAPA Finance Committee Approval -
9. Date of Contractor Approval -

AMENDMENT TO THE AGREEMENT BETWEEN  
THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
AND  
INTERCULTURAL SENIOR CENTER

This amendatory agreement made and entered into as of this eighth day of December, 2016 by and between Intercultural Senior Center, 3010 R Street, Omaha, NE 68107 (herein called "Contractor") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (herein called the "Planning Agency"),

WITNESSETH:

WHEREAS, the Planning Agency and the Contractor entered into an agreement dated May 28, 2015 and,

WHEREAS, the parties to that Agreement now desire to amend the completion date as on the Contract Cover Plate of said Agreement and the Time of Performance paragraph on page 3 of said Agreement.

WHEREAS, the parties hereto do mutually agree as follows:

THAT, the Completion Date, on the Contract Cover plate of said Agreement dated May 28, 2015 be and is hereby amended to read as follows:

"Completion Date: March 31, 2017"

AND THAT, the Time of Performance paragraph on page 3 of said Agreement dated May 28, 2015 be and is hereby amended to read as follows:

"6. Time of Performance. The services of the Planning Agency are to commence May 28, 2015 and end March 31, 2017."

The parties hereto further agree that except as herein expressly provided the Agreement entered into by the parties on May 28, 2015 shall be unchanged and remain in full force and effect.

IN WITNESS WHEREOF the Planning Agency and the Contractor have executed this Contract as of the date first above written.

INTERCULTURAL SENIOR CENTER

Attest: \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Title

OMAHA-COUNCIL BLUFFS METROPOLITAN  
AREA PLANNING AGENCY

Attest: \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_ Date: \_\_\_\_\_  
Executive Director

MAPA CONTRACT COVER PLATE  
(Amendment 2)

CONTRACT IDENTIFICATION

1. Contract Parties: MAPA and Olsson Associates
2. Project Number and Title: 16604400101 – Sarpy County Transit Planning – FY16
3. Effective Date: December 10, 2015
4. Completion Date: April 30, 2017

CONTRACT PARTIES

5. The Planning Agency: The Omaha-Council Bluffs Metropolitan Area Planning Agency  
2222 Cuming Street  
Omaha, Nebraska, 68102
6. Consultant Name and Address: Olsson Associates  
2111 S 67<sup>th</sup> St, #200  
Omaha, NE 68106

ACCOUNTING DATA

7. Contract - For an amount not to exceed \$ 135,000

DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of MAPA Board Approval -
9. Date of Consultant Approval -

AMENDMENT TO THE AGREEMENT BETWEEN  
THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
AND  
OLSSON ASSOCIATES

This amendatory agreement made and entered into as of this eighth day of December, 2016 by and between Olsson Associates, 2111 S 67<sup>th</sup> Street, #200, Omaha, NE 68106 (herein called "Consultant") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (herein called the "Planning Agency"),

WITNESSETH:

WHEREAS, the Planning Agency and the Consultant entered into an agreement dated December 10, 2015 and,

WHEREAS, the parties to that Amendment now desire to amend the completion date as on the Contract Cover Plate of said Agreement and the Time of Performance paragraph on page 3 of said Agreement.

WHEREAS, the parties hereto do mutually agree as follows:

THAT, the Completion Date, on the Contract Cover plate of said Agreement dated December 10, 2015 be and is hereby amended to read as follows:

"Completion Date: April 30, 2017"

AND THAT, the Time of Performance paragraph on page 3 of said Agreement dated December 10, 2015 be and is hereby amended to read as follows:

"4. Time of Performance. The services of the Planning Agency are to commence December 10, 2015 and end April 30, 2017."

The parties hereto further agree that except as herein expressly provided the Agreement entered into by the parties on December 10, 2015 shall be unchanged and remain in full force and effect.

IN WITNESS WHEREOF the Planning Agency and the Consultant have executed this Contract as of the date first above written.

OLSSON ASSOCIATES

Attest: \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Title

OMAHA-COUNCIL BLUFFS METROPOLITAN  
AREA PLANNING AGENCY

Attest: \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_ Date: \_\_\_\_\_  
Executive Director

MAPA CONTRACT COVER PLATE  
(Amendment 3)

CONTRACT IDENTIFICATION

1. Contract Parties: 596-900 MAPA-Live Well Omaha
2. Project Number and Title: ENH-28(111) Metro Omaha Bicycle Safety Education
3. Effective Date: September 1, 2012
4. Completion Date: December 31, 2017

CONTRACT PARTIES

5. Planning Agency: Omaha-Council Bluffs Metropolitan Area Planning Agency  
2222 Cuming Street  
Omaha, Nebraska 68102
6. Contractor: Live Well Omaha  
PO Box 31518  
Omaha, NE 68131

ACCOUNTING DATA

7. Contract – not to exceed \$153,622 NDOR Transportation Enhancement Funds less independent audit and inspection fees, unless acceptable compliance with OMB Circular A-133 can be substituted, plus \$40,500 in local matching funds.

DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of MAPA Board Approval -
9. Date of Contractor Approval -

AMENDMENT TO THE AGREEMENT BETWEEN  
THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
AND  
LIVE WELL OMAHA

This amendatory agreement made and entered into as of this twenty-eighth day of April, 2016 by and between Live Well Omaha, PO Box 31518, Omaha, Nebraska 68131 (herein called the "Contractor") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (herein called the "Planning Agency"),

WITNESSETH:

WHEREAS, the Planning Agency and the Contractor entered into an agreement dated June 1, 2012 and,

WHEREAS, the parties to that Amendment now desire to amend the Scope of Services paragraph on page 2 of said Agreement, completion date as specified in item 4 on the Contract Cover Plate of said Agreement, the Time of Performance paragraph on page 2 of said Agreement, and the Compensation paragraph on page 3 of said Agreement.

WHEREAS, the parties hereto do mutually agree as follows:

THAT, the Scope of Services paragraph on page 2 of said Agreement dated June 1, 2012 be and is hereby amended to read as follows:

"3. Scope of Services. The Contractor shall do, perform and carry out in a satisfactory and proper manner, as determined by the Planning Agency, the services as stated In Exhibit "A" as amended and attached here within.

THAT, the Completion Date, item 4 on the Contract Cover plate of said Agreement dated June 1, 2012 be and is hereby amended to read as follows:

"4. Completion Date: December 31, 2017"

AND THAT, the Time of Performance paragraph on page 2 of said Agreement dated June 1, 2012 be and is hereby amended to read as follows:

"5. Time of Performance. The services of the Planning Agency are to commence June 1, 2012 and end December 31, 2017."

THAT, the Compensation paragraph on page 3 of said Agreement dated June 1, 2012 be and is hereby amended to read as follows:

"6. Compensation. The Planning Agency agrees to pay for the services rendered by the Contractor under the terms of this Agreement, compensation on a cost reimbursement basis for costs incurred and to include direct costs not to exceed one hundred fifty-three thousand six hundred twenty-two dollars (\$153,622). The Contractor agrees to match the federal dollars with forty thousand five hundred dollars (\$40,500) in qualifying non-federal funding. See Exhibit "B" as attached here within.

A. Direct Labor Costs are the earnings that individuals receive for the time they are working directly on the project.

- a. Hourly Rates: For hourly employees, the hourly earnings rate shall be their employee's straight time hourly rate for the pay period in which the work was performed. If overtime hours are worked on this project, the premium pay portion of those hours is not allowable as a direct labor cost. For salaried employees, the hourly earnings rate shall be their actual hourly rate as recorded in the Contractor's accounting books of record.

- b. Time Reports: The hours charged to the project must be supported by adequate time distribution records that clearly indicate the distribution of hours to all projects/activities on a daily basis for the entire pay period. Time reports must provide a clear identifying link to the projects: such as project description, project number, pertinent work phase, dates of service, and the individual's name and position. There must be an adequate system of internal controls in place to ensure that time charges are correct and have the appropriate supervisory approval.
- B. Direct Non-Labor Costs: These costs include all necessary, actual, and allowable costs related to completing the work under the agreement, including but not limited to: meals, lodging, mileage, subject to the limitations outlined below; communication costs; reproduction and printing costs; special equipment and materials required for the project; special insurance premiums if required solely for this agreement; and such other allowable items.

Contractor shall submit to the Planning Agency an invoice or billing itemizing all direct non-labor costs claimed for work under this agreement, and all supporting receipts or invoices.

The parties hereto further agree that except as herein expressly provided the Agreement entered into by the parties on June 1, 2012 shall be unchanged and remain in full force and effect.

IN WITNESS WHEREOF the Planning Agency and the Contractor have executed this Contract as of the date first above written.



LIVE WELL OMAHA

Attest: \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Title

OMAHA-COUNCIL BLUFFS METROPOLITAN  
AREA PLANNING AGENCY

Attest: \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman, Board of Directors

# METRO OMAHA BICYCLE SAFETY EDUCATION PROGRAM

FHWA Transportation Enhancement Program  
Control Number ENH-28(111) CN22492

October 3, 2016

Omaha-Council Bluffs Metropolitan Area Planning Agency [MAPA] and Activate Omaha



TABLE OF CONTENTS

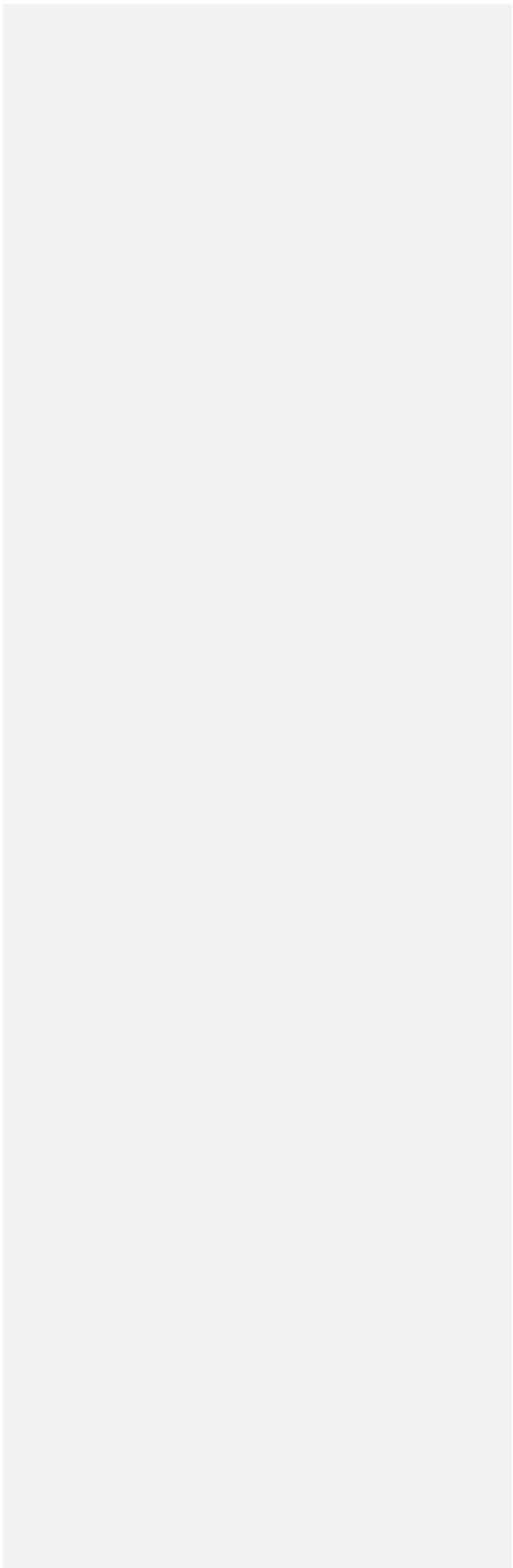
EXECUTIVE SUMMARY..... 3

ACTIVITY ONE: SAFETY EDUCATION CURRICULUM DEVELOPMENT ..... 5

ACTIVITY TWO: SAFETY EDUCATION DELIVERY..... 7

ACTIVITY THREE: TRAINING THE TRAINERS ..... 8

ACTIVITY FOUR: PROCUREMENT AND ADMINISTRATION..... 11



## EXECUTIVE SUMMARY

The Metro Omaha Bicycle Safety Education Program (MOBSEP) aims to increase awareness and practice of safe riding techniques for cyclists of all ages. To accomplish this, MOBSEP will offer cycling safety classes to the general public and training courses for youth recreation professionals. By focusing on both the immediate object of training – the public – as well as professional actors that can influence behavior for the better, MOBSEP will be able to deliver deep results over the life of the TE grant and beyond.

### MISSION STATEMENT

**Increase utilization of the bicycle as a mode of transportation and decrease incidence of roadway conflicts by training three critical segments of the population in safe cycling techniques: children, adults, and youth activities professionals.**

### GOALS

1. Improve command of safe bicycle operation techniques in target populations;
2. Impart knowledge to target populations of important public laws, rules, and regulations regarding bicycle operation in various contexts;
3. Promote to target populations the importance of according courtesy and respect to all roadway users;
4. Increase awareness of metro area bicycle right-of-way and recreation assets.

### ACTIVITIES

From the mission statement and the goals outlined above, MAPA and Live Well Omaha have designed a program of work with the following components:

#### 1. SAFETY EDUCATION CURRICULUM DEVELOPMENT

*Safety Education Curriculum Development* lays the foundation for the program as well as future safety education efforts and activities. It will involve conducting research on national best practices, developing various curricular objectives and delivery strategies for each of the target populations, specifying evaluation mechanisms for gauging progress toward the project goals, and liaising with school districts to obtain access to physical education professionals and structure their training elements.

#### 2. SAFETY EDUCATION DELIVERY

*Safety Education Delivery* sets in motion the work performed in *Safety Education Curriculum Development*. It will involve planning, promoting, and managing the various safety education modules; and hiring and managing the instructors of the safety education courses.

#### 3. TRAINING THE TRAINERS

*Training the Trainers* focuses on the critical population of “behavior influencers,” including recreation professionals, who can carry forward knowledge of safe cycling techniques into the broader community, particularly among children. [Additional training opportunities will be targeted at community leaders responsible for program and project development related to active transportation and bicycle infrastructure.](#) It will involve planning, promoting, and managing the various training modules; liaising

with the League of American Bicyclists on administering the League Certified Instructor (LCI) training seminar; and hiring and managing instructors for non-League trainings.

4. PROCUREMENT AND ADMINISTRATION

*Procurement and Administration* ensures that all program activities follow regulations and requirements specified in the Cooperative Agreement between MAPA and NDOR, as well as FHWA flow-down provisions. It will involve establishing and adhering to appropriate accounting and budget tracking, procurement protocols, and reporting formats.

## ACTIVITY ONE: SAFETY EDUCATION DEVELOPMENT

Identify bicycle safety curricula for the various target audiences of the program, with particular focus on elements that can be incorporated into metro area schools' physical education curricula. This will involve developing age-specific educational objectives that allow students to progress to full competence in safely operating a bicycle in mixed-traffic environments. [Bicycle safety curriculum will be adapted into online modules to promote safe cycling and educate the general public about applicable laws and "rules of the road".](#)

### LONG-TERM DESIRED OUTCOME

Flexible, impactful curricula that further the goals of the program with respect to the various target populations, and can be refined and used well into the future. [Online modules that promote safe cycling and continue the conversation about the need for bike safety education for targeted populations.](#)

### CONSTITUENT TASKS

- + TASK 1.1: Develop milestones and objectives for learning for each target population.
- + TASK 1.2: Conduct a review of best practices nationwide on cycling safety education and create a best practice toolkit to aid in curriculum development.
- + TASK 1.3: Develop and manage a stakeholders committee of, transportation, health, and cycling professionals and/or other relevant groups to advise on sustainability of efforts for the future.
- + TASK 1.4: Identify curricula for various target populations, with particular focus on youth, emphasizing ability to be deployed or integrated into standard physical education or youth recreation curricula.
- + TASK 1.5: [Identify & develop informational resources for online safety education and promotion modules targeted at the general public-](#)
- + TASK 1.6: Investigate opportunities for continuing education specific to the physical education professional population.
- + ~~TASK 1.7: Liaise with area schools on developing PE teacher specific trainings.~~

### ANTICIPATED PROGRESS / DELIVERABLES

- Milestones and objectives for each target population, broken into age-appropriate modules
- Cycling safety education best practices survey report and toolkit
- Cycling safety education curriculum for each target population group
- Skills evaluation instrument to measure retention of information
- Technical memo describing the current policy environment, key stakeholders and strategies surrounding bicycle safety

### MILESTONES

Q4 2012 – Best practices review and toolkit complete; steering committee seated; curriculum identification well under way; outreach to youth professionals complete and relationships established

Q3 2013 – Curriculum development and supporting documentation identified; performance and skills tests identified. All materials ready by end of February 2013

Q1 – Q2 2015 – Technical memo and supporting documentation drafted by April 2015

[Q1 – Q4 2017 – Development of online safety materials to educate the general public about bicycle-related laws, “rules of the road” and or local resources available to make cycling a safer mode of transportation](#)

## ACTIVITY TWO: SAFETY EDUCATION DELIVERY

Implement safety education modules for target audiences of the program utilizing curricula developed in *Activity One* and pedagogical and safety materials procured under *Activity Four*. Directly train at least 1% of urbanized region population (725-750 persons), with specialized training [for community leaders](#) (as part of sequence with LCI Train the Trainers) to amplify reach of programming into the population.

### LONG-TERM DESIRED OUTCOME

Appreciable increase in standardized knowledge of safe cycling practices among general public, youth activities and physical education professionals.

### CONSTITUENT TASKS

- + TASK 2.1: Conduct five (5) Traffic Skills (TS) 101 courses over grant period of performance targeted at [community leaders](#).
- + TASK 2.2: Plan venues for delivery of general safety education classes and coordinate with partner city and program staff.
- + TASK 2.3: Develop and disseminate marketing materials in support of general public safety education courses [and deploy online safety education resources](#).
- + TASK 2.4: Host a minimum of twelve (12) general safety education classes in summer 2013.
- + TASK 2.5: Host a minimum of twelve (12) general safety education classes in summer 2014.
- + TASK 2.6: Host a minimum of twelve (12) general safety education classes in summer 2015.
- + TASK 2.7: Host a minimum of twelve (12) general safety education classes in summer 2016.
- + TASK 2.8: Host a minimum of twelve (12) general safety education classes in summer 2017.

### ANTICIPATED PROGRESS / DELIVERABLES

- Five (5) TS 101 courses delivered over grant period of performance
- Up to sixty (60) general safety education classes delivered over grant period of performance, [with approximately 75% focused on children and 25% focused on adults to create the next generation of safe cyclists](#).

### MILESTONES

Q3 2012 – Host first TS101 course

Q1 2013 – Begin planning venues for first year of general safety education delivery.

Q2 2013 – Host second TS 101 course; finalize arrangements for summer 2013 general safety education classes.

Q2-Q3 2013 – Deliver 12 general safety education classes.



Q3 2013 – Host third TS101 course.

Q1 2014 – Begin planning venues for second year of general safety education delivery.

Q2 2014 – Host fourth TS101 course; finalize arrangements for summer 2014 general safety education classes.

Q2-Q4 2014 – Deliver 12 general safety education classes

Q3 2015 – Host fifth TS101 course.

Q2-Q4 2015 – Deliver 12 general safety education classes

Q2-Q4 2016 – Deliver 12 general safety education classes

Q2-Q4 2017 – Deliver 12 general safety education classes

[Q3-Q4 2017 – Promote availability of online safety education and promotion materials](#)

## ACTIVITY THREE: TRAINING THE TRAINERS

Implement training modules for youth activities professionals [and community leaders](#) utilizing curricula developed in *Activity One*. Work with the League of American Bicyclists (LAB) on delivery of LCI Training courses, and on possible certification of youth professionals [and community leaders](#) via original curriculum [identified](#) in *Activity One*. Reach at least 150 persons in the target population.

### LONG-TERM DESIRED OUTCOME

Appreciable increase in short- and long-term efficacy of youth activities professionals [and community leaders](#) in encouraging adoption of safe cycling practices in target populations.

### CONSTITUENT TASKS

- + TASK 3.1: Coordinate dates for LCI Train the Trainer courses with the League of American Bicyclists (LAB).
- + TASK 3.2: Plan venues for LCI Train the Trainer courses and coordinate with LAB and any relevant program staff at other organizations.
- + TASK 3.3: Plan venues for youth professionals [and community leader](#) trainings and coordinate with related staff.
- + TASK 3.4: Market training opportunities to target populations.
- + TASK 3.5: Conduct youth professionals [and community leader](#) trainings (up to 16).
- + TASK 3.6: Conduct LCI Train the Trainer courses (up to 5).

### ANTICIPATED PROGRESS / DELIVERABLES

- Up to five (5) LCI Train the Trainer courses (depending on demand) offered over term of grant period of performance
- Up to sixteen (16) trainings for youth professionals based on specialized curriculum identified in *Activity One*

### MILESTONES

Q3 2012 – Market first TS101-LCI pair to target professionals; coordinate date of first LCI with LAB.

Q2013 – Conduct first LCI course.

Q1 2013 – Market second TS101-LCI pair to target professionals; conduct first youth professional training(s); coordinate date of second LCI with LAB.

Q2-Q3 2013 – Conduct second LCI course; market third TS101-LCI pair to target professionals; coordinate third LCI with LAB if demand exists

Q4 2013 – Conduct third LCI course if needed

Q1 2014 – Market fourth TS101-LCI pair to target professionals; coordinate fourth LCI with LAB if needed

Q2-Q3 2014 – Conduct fourth LCI course if needed; market fifth TS101-LCI pair to target professionals.

Q1 2015 – Market fifth TS101-LCI pair to target professionals; coordinate fifth LCI with LAB if needed

Q2-Q3 2015 – Conduct fifth LCI course if needed; market fifth TS101-LCI pair to target professionals.

[Q2-Q4 2017 – Market sixth and seventh TS101-LCI pair to target community leaders and other professionals](#)

## ACTIVITY FOUR: PROCUREMENT AND ADMINISTRATION

Procure and/or oversee development of collateral materials supporting the aims of the program, manage contract personnel and subconsultants, and ensure that all program activities adhere to grant terms and conditions.

### LONG-TERM DESIRED OUTCOME

Successful program delivery and proven model for other communities; funding support from other parties to continue program in the future.

### CONSTITUENT TASKS

- + TASK 4.1: Set up and maintain financial management systems, and compile periodic reports on progress of programming and expenditures.
- + TASK 4.2: Hire and manage contract safety education personnel.
- + TASK 4.3: Procure and oversee design and production of collateral printed materials, specifically safety brochures and regional bike maps.
- + TASK 4.4: Procure collateral safety materials to be given to participants in general safety education classes.
- + TASK 4.5: Procure other materials needed for delivery of safety education classes
- + [TASK 4.6: Procure design services to develop online safety education and promotion materials including graphics, videos, brochures, and other informational materials.](#)

### ANTICIPATED PROGRESS / DELIVERABLES

- Quarterly progress reports compiled by Live Well Omaha and submitted to NDOR via MAPA, including budget tracking reports
- Identify and procure bike safety curriculum student materials, identify and print bike safety handouts in both English and Spanish, and one geared to adults and one to children.
- Design and production of [up to 30,000](#) integrated metro trails and commuter bike maps.
- [250](#) each of lights and [reflectors](#), and [5,300 helmets](#), for distribution to participants in general safety education classes.

### MILESTONES

Q3 2012 – Set up financial management systems and procurement/contracting rules, working with MAPA project manager/registered charge; prepare requirements for contract safety education personnel; draft RFP for safety brochure design and production

Q1 2013 – Issue first call for qualified safety education instructors and hire first round; procure collateral safety materials; second progress report.

Q2 – Q4 2013 – Procure materials needed to deliver classes; manage contract safety education instructors' remuneration; third and fourth progress reports.

Q1-Q4 2013 – Develop and collect potential changes to the commuter bike map

Q1 2014 – Procure additional safety materials; fifth progress report.

Q2 – Q4 2014 – Procure additional materials needed to deliver classes; manage contract safety education instructors' remuneration; sixth progress report.

Q1 2015 – Make changes and print commuter bike maps

Q2 – Q4 2014 – Procure materials needed to deliver classes; manage contract safety education instructors' remuneration; seventh and eighth progress reports.

Q2 – Q4 2015 – Procure materials needed to deliver classes; manage contract safety education instructors' remuneration; ninth and tenth progress reports.

Q2 – Q4 2016 – Procure materials needed to deliver classes; manage contract safety education instructors' remuneration; eleventh and twelfth progress reports.

[Q4 2016 – Procure services to develop online and printed materials for safety education and promotion](#)

[Q1 – Q4 2017 – Manage consultant contract and oversee development of materials for online safety education and promotion](#)

Q2 – Q4 2017 – Procure materials needed to deliver classes; manage contract safety education instructors' remuneration; thirteenth and fourteenth progress reports; project close-out and final reporting.

[Q4 2017 – Update commuter map to include new facilities and print additional commuter bike maps](#)

Bicycle Safety Education Program  
Live Well Omaha  
Budget

Live Well Omaha: Direct Labor Costs (Including Fringe Benefits)

LWO Principal	\$ 10,000.00	
LWO Senior Program Specialist	30,069.00	
LWO Program Coordinator	<u>20,000.00</u>	
		\$ 60,069.00

Direct Expenses:

Subconsultants

Graphic design & video professional services	\$ 22,750.00	
Sr. Cycling Safety Instructor	32,000.00	
Sr. Cycling Safety Instructor Prep	1,800.00	
League of American Bicyclists	<u>7,500.00</u>	
		\$ 64,050.00

Printing and Reproduction

Posters for class marketing	\$ 300.00	
Brochures	3,750.00	
Bicycle Maps	<u>10,500.00</u>	
		\$ 14,550.00

Mileage/Travel \$ 248.00

Lunch Stipend for Instructors \$ 480.00

Other

Helmets	\$ 50,350.00	
Light & Reflector Kits	3,875.00	
Misc. Equipment	<u>500.00</u>	
		<u>\$ 54,725.00</u>

\$ 194,122.00

Federal Funding \$ 153,622.00

Local Match 40,500.00

\$ 194,122.00

MAPA CONTRACT COVER PLATE  
(Amendment 1)

CONTRACT IDENTIFICATION

1. Contract Number: 169045004
2. Project: Live Well Omaha Commuter Challenge
3. Effective Date: April 11, 2016
4. Completion Date: December 31, 2017

CONTRACT PARTIES

5. Contractor Name and Address:

Live Well Omaha  
1516 Cuming Street  
Omaha, NE 68102

6. The Planning Agency:

The Omaha-Council Bluffs Metropolitan Area Planning Agency  
2222 Cuming Street  
Omaha, Nebraska 68102

ACCOUNTING DATA

7. Contract – not to exceed \$33,440 FHWA CMAQ Funds, plus \$ 8,360 in local matching funds.  
Allotted - \$33,440 FHWA CMAQ Funds, CFDA Number 20.205

DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of MAPA Finance Committee Approval -
9. Date of Contractor Approval -

AMENDMENT TO THE AGREEMENT BETWEEN  
THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY  
AND  
STEVE JENSEN CONSULTING, LLC

This amendatory agreement made and entered into as of this eighth day of December, 2016 by and between Live Well Omaha, 1516 Cuming Street, Omaha, NE 68102 (herein called "Contractor") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (herein called the "Planning Agency"),

WITNESSETH:

WHEREAS, the Planning Agency and the Contractor entered into an agreement dated April 11, 2016 and,

WHEREAS, the parties to that Agreement now desire to amend the Scope of Services Attachment A, Contract amount on the Contract Cover Plan of said Agreement and the Compensation paragraph on page 2.

WHEREAS, the parties hereto do mutually agree as follows:

THAT, the Attachment A - Scope of Work be amended to add 2017 activities as attached.

AND THAT, the Contract, on the Contract Cover plate of said Agreement dated April 11, 2016 be and is hereby amended to read as follows:

"Contract – not to exceed \$33,440 FHWA CMAQ Funds, plus \$ 8,360 in local matching funds.

Allotted - \$33,440 FHWA CMAQ Funds, CFDA Number 20.205"

AND THAT, the Compensation paragraph on page 2 of said Agreement dated April 11, 2016 be and is hereby amended to read as follows:

"6. COMPENSATION

MAPA agrees to pay for the services rendered by the Contractor under the terms of this Agreement, compensation on a cost reimbursement basis for costs incurred and to include direct costs not to exceed in any event thirty-three thousand four hundred forty dollars (\$33,440.00). The Contractor agrees to match the federal dollars with eight thousand three hundred sixty dollars (\$8,360) in qualifying non federal funding. See Attachment B, amended as attached."

The parties hereto further agree that except as herein expressly provided the Agreement entered into by the parties on April 11, 2016 shall be unchanged and remain in full force and effect.

IN WITNESS WHEREOF the Planning Agency and the Contractor have executed this Contract as of the date first above written.



LIVE WELL OMAHA

Attest: \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Title

OMAHA-COUNCIL BLUFFS METROPOLITAN  
AREA PLANNING AGENCY

Attest: \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_ Date: \_\_\_\_\_  
Executive Director

# 2017

## Little Steps Big Impact

### Live Well Omaha Commuter Challenge

#### Scope of Work

#### Background

Live Well Omaha (LWO) is a long-term collaborative effort of membership organizations aimed at making the healthy choice the easy choice. Our functions support a healthy community by sharing the story behind health data, catalyzing multi-sector partners to take action and cultivating best practices to advance the health status of Omaha area residents. Our members are organizations that see the value in investing in health for a vibrant and prosperous community. We know that in order to achieve this vision, policies, systems and environments must support these healthy choices.

LWO also leads supplemental strategies to the explicit CMAQ grant scope and budget; however, these are important initiatives that LWO commits to participating and helping to lead as they are foundational strategies to support healthy air and ozone now and into the future.

#### Supplemental Efforts:

- **Bus Rapid Transit Supporter**  
LWO staff will serve on various committees and support communication to support the BRT project.
- **Bike Omaha Network Catalyst**  
LWO serves as a connector and catalyst of the Bike Omaha Network as another key project in advancing active transportation in Omaha.

#### Opportunity

For ten years, LWO facilitated a bicycle commuter challenge, and in 2014 launched a collaboration with Metro Transit and Metropolitan Area Planning Agency (MAPA) to facilitate a multi-modal strategy for the commuter challenge. This effort remains a strong collaboration between all three entities with LWO taking the lead on coordination, communication and participant engagement. In 2017, the focus of this work is on updating the data tool and investing in a new look and feel for the challenge to engage new audiences and retain current participants.

#### 1. LWO Commuter Challenge

- 1.1. Tool for Data Tracking
- 1.2. Community Catalyst Events
- 1.3. Communications Strategy

## 1.0 LWO Commuter Challenge

The LWO Commuter Challenge is a long-running campaign from May 1 – September 30 of each year that aims to get more individuals to use active transportation as a means to get to their destination as an alternative to driving a single occupancy vehicle (SOV). As more individuals choose this form of transportation during peak air quality concern months, air quality is preserved. In addition to air quality, LWO believes that by building active transportation into your daily life, you automatically achieve recommended daily levels of activity – decreasing the risk of many chronic diseases.

### 1.1 Tool for Data Tracking

LWO will use grant funds to conduct an RFP for a contractor to complete the following scope of work:

- 1.1.1 Updated logging interface to attract more participants to use the tool to log consistently
- 1.1.2 Track bus, walk and carpool data
- 1.1.3 Develop logic to track estimated CO2 saved, dollars saved and calories burned for carpool, bus and walking modes.
- 1.1.4 Link bike data from the Nation Bike Challenge
- 1.1.5 Message Board Functionality for Challenge Communications
- 1.1.6 Leader Board Functionality for Individuals, Businesses/Teams and Modes
- 1.1.7 Survey capability to capture demographics from participants
- 1.1.8 Reporting functionality to obtain challenge data by cross-sections such as name, mode, date of trip logged, workplace, team, home zip code and miles/trips
- 1.1.9 Tracking and exporting capabilities for trips, miles, calories burned, dollars saved and Co2 saved
- 1.1.10 Create a user-friendly master data template to aid in the merging of the National Bike Challenge export data and the Commuter Challenge data

### 1.2 Community Catalyst Events

LWO will facilitate a series of catalyst events to promote the challenge and ensure that new, willing yet cautious active commuters also participate.

#### *Early May – Kick-off Event*

LWO will invite past participants and individuals/organizations that want to get involved to a Commuter Challenge 101 and celebration event. This event garners support of a successful challenge start, engages media in this visible launch and educates new active commuters to join the movement.

*May 19 – Bike to Work Day*

LWO will train and equip organizations to host an active commuter welcome station to celebrate this day. Media coverage will be sought and organizations will be encouraged to share this event internally as a promotion to kick-off their employees' participation in the challenge.

*Late September/Early October - Challenge Celebration*

LWO will invite participants and organizations to celebrate the miles logged, CO2 saved and calories burned. Awards will be given for high-level participants, leading organizations and new participants.

*Bike Valet Events*

Promote the challenge and Little Steps Big Impact campaign through a series of 15 Omaha Bikes' bike valet event days throughout the Omaha area. Zip code, mileage and trip data will be collected. \*See Addendum 1.0 for proposed events

**Communications Strategy**

LWO will create a multi-channel, comprehensive communications strategy to refresh the challenge and ensure that this campaign is disseminated to new audiences. In addition to the following list of communications are weekly and monthly incentive drawings to draw attention to various commuters and reinforce participation. Finally, news releases will be created and distributed to kick-off the beginning and celebrate the end of the challenge.

**Monthly** – LWO will feature one individual in the community as our “People on the Move” to highlight the real people who are using active transportation to get around. This content is published in the LWO email newsletter *The Weekly Digest* and will be shared via Facebook, Twitter and on the Live Well Omaha tool (upon the launch of a new site) in order to reach all demographics. Commuters will also be invited to write guest blogs to again call attention to their healthy commuting behaviors.

**Quarterly** –LWO Active Living Coordinator will educate workplaces and community members via educational opportunities (health fairs, lunch and learns, etc.) upon request at a minimum of two employers per month and will encourage most to participation in the aforementioned catalyst events as well.

**Final Report** – LWO will create a state of the challenge communication report by November 30, 2017 that communicates the data and trends of the challenge and its air quality performance.

**Measures of Success**

- Successful RFP process and obtaining contractor to complete the data tool scope of work.
- Launched by April 2017, an improved data tool will drive the Commuter Challenge with updated logging technology.
- Educate workplaces and community members via 10 (2/month x 5 months of challenge) educational opportunities (health fairs, lunch and learns, etc.).
- The Commuter Challenge will be successful by achieving the following:
  - Maintain or surpass 2016 cumulative challenge miles at 510,000 miles logged via bike, bus, walk, and carpool.
  - Maintain or surpass 2016 cumulative Co2 saved at 285,000 lbs.
  - Enroll 1,000 individuals in the 2017 challenge tool.

**Addendum 1.0**

**Proposed 2017 Omaha Bikes Bike Valet Events**

1. Earth Day - April 22
2. Loessfest (2 days) - May 27-28
3. Bike to the Ballpark\* (9-10 days) June 17-27 or 28<sup>th</sup>
4. Bellevue Riverfest - July 21
5. USAT Triathlon Nationals (2 days) - August 12-13
6. Maha Music Festival - August 19
7. Farnam Festival (tentatively October 14)

\*pending approval to display LSBI banner at bike corral (in zone 1 of CWS)

## Little Steps Big Impact

### Live Well Omaha Commuter Challenge

#### Budget Narrative

	<b>2016 - Estimated</b>	<b>2017 - Estimated</b>	<b>Total Budget</b>
Data Tool*	\$4,000	\$4,000	\$8,000
Postage and Delivery	\$200	\$200	\$400
Office Supplies	\$200	\$200	\$400
Subcontractor – Bike Corrals	--	\$3,600	\$3,600
Salaries and Benefits	<u>\$ 15,900</u>	<u>\$ 9,700</u>	<u>\$25,600</u>
<b>Total Budget:</b>	<b>\$20,300</b>	<b>\$21,500</b>	<b>\$41,800</b>
<b>Federal Funding:</b>	<b>\$16,240</b>	<b>\$17,200</b>	<b>\$33,440</b>
<i>LWO Match:</i>	<i>\$4,060</i>	<i>\$4,300</i>	<i>\$8,360</i>

\* MAPA commits to providing grant funding for data tool over a two-year period.

#### **2016 Narrative:**

**Data Tool:** This line item will be used to create improved code and operations for the Commuter Challenge in order to better track participation's impact on air quality.

**Postage and Delivery:** This line item will be used to purchase postage for business and participant mailings and delivery of campaign materials to participants.

**Office Supplies:** This line item will be used to purchase supplies for the challenge events and participant communication.

**Wages:** This budget line item includes wages for the following expert staff:

- Active Living Coordinator for a total of **445 hours X \$27.88 = \$12,410**
  - 400 hours within the 20 weeks of the challenge and 45 hours for the three months directly before and after the challenge
    - During the Challenge 18 hours per week X 20 weeks

- 5 Hours on Event Coordination
  - 10 Hours on Participant Communication
  - 3 Hours Data Analysis
  - 2 Hours Business Participant Outreach  
**20 Hours/week**
- During March, April and October, the months directly outside of the Challenge, 15 hours per month X 3 months = 45 hours
    - 2 Hours on Event Coordination
    - 5 Hours on Participant Communication
    - 3 Hours Data Analysis  
**10 Hours/month**
- Communications Coordinator for a total of **58 hours X \$34.88 = \$2,025**
    - 50 hours within the 20 weeks of the challenge and 8 hours for the three months directly before and after the challenge
      - During the Challenge, 2.5 Hours per week X 20 weeks= 50 Hours
        - 2.5 Hours on Outreach  
**2.5 Hours/week**
      - During March, April 4 hours per month X 2 months = 8 hours
        - 2 Hours on Participant Communication
        - 2 Hours Tool Maintenance  
**4 Hours/month**
- Executive Director for a total of **26 hours X \$56.21 = \$1,465**
    - 2 hour each week during the 20 weeks of the challenge and 6 hours for the months directly before and after the challenge
      - During the Challenge, 1 Hour per week X 20 weeks= 20 Hours
        - 1 Hour Supervisory
        - 1 Hour Data Oversight  
**2 Hours/week**
      - During March, April and October, 2 hours per month X 3 months = 6 hours
        - 1 Hours on Participant Communication
        - 1 Hours Tool Maintenance  
**2 Hours/month**

**2017 Narrative:**

**Data Tool:** This line item will be used to create a data capture, display and analysis tool for the Commuter Challenge in order to 1) engage more individuals in replacing car trips and 2) better track participant's activities and 3) track the overall impact on air quality.

**Postage and Delivery:** This line item will be used to purchase postage for business and participant mailings and delivery of campaign materials and prizes to participants.

**Office Supplies:** This line item will be used to purchase supplies for the challenge, events and participant communication.

**Wages:** This budget line item includes wages for the following expert staff:

- Active Living Coordinator for a total of **465 hours X \$27.88 = \$12,964.20**
  - 200 hours during the project management and design of the updated tool and 220 hours within the 20 weeks of the challenge and 45 hours for the months directly before and after the challenge
    - During the Challenge 11 hours per week X 20 weeks = 220 hours
      - 1 Hour on Event Coordination
      - 5 Hours on Participant Communication
      - 3 Hours Data Analysis
      - 2 Hour Business/Community Outreach
      - 11 Hours/week**
    - During the months outside of the April, October and November Challenge, 15 hours per month X 3 months = 45 hours
      - 2 Hours on Event Coordination
      - 5 Hours on Participant Communication
      - 3 Hours Data Analysis
      - 5 Hours on Business/Community Outreach
      - 15 Hours/month**
- Communications Coordinator for a total of **68 hours X \$34.88 = \$2,371.84**
  - 48 hours within the first four months prior to the challenge to support the tool and 5 hours per month during the challenge (May – September= total 25 hours)
    - January - April, 12 hours per month = 48 Hours
      - 2 Hours on Participant Communication



- 4 Hours on Communications Meetings
- 3 Hours on Branding
- 3 Hours on Web Tool Front-End Configuration  
**12 Hours/month**
  
- During the Challenge, 4 hours per month X 5 months = 20 hours
  - 2 Hours on Participant Communication (emails & social media)
  - 2 Hours Promotional Materials  
**4 Hours/month**
  
- Executive Director for a total of **19 hours X \$56.21 = \$1,067.99**
  - 10 hours on data tool configuration, communication plan and updated logic model prior to May's challenge launch.
  - 9 hours during the challenge on coaching and supervision of team.

**STATE OF NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT  
GRANT AWARD CONTRACT  
OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY (MAPA)  
(regarding grant assistance  
as authorized in Neb. Rev. Stat. §§ 13-1901 through 13-1907)  
2<sup>nd</sup> AMENDMENT TO EDD CONTRACT-MAPA**

This contract 2<sup>nd</sup> amendment is entered into between the State of Nebraska Department of Economic Development ("Department"), and the Omaha-Council Bluffs Metropolitan Area Planning Agency ("Grantee"), upon the date of signature by both parties.

**RECITALS:**

- A. The parties have previously contracted via an 11-page contract which was variously dated August 3, 2016 (by Department) and July 28, 2016 (by Grantee), and which has a time of performance specified as from May 11, 2016, through December 31, 2016 ("Original Contract").
- B. The Original Contract allows for amendments of its terms at §4.02.
- C. The parties have previously amended the Original Contract via a 4-page amendment, dated October 5, 2016, (by Department), and September 30, 2016, (by Grantee), ("1<sup>st</sup> Amendment").
- D. The parties have reached an agreement to amend the Original Contract in order to clarify language with §1.04; amend the Sources and Uses of Funds; and to extend the termination date of the contract from December 31, 2016 to June 30, 2017.

**AGREEMENT:**

Premised on the Recitals above, and in consideration of the mutual promises and understandings of the parties set forth below, the parties agree as follows:

The following provisions of the Original Contract, indented below for clear identification, are amended as shown, by:

- deleting the original language shown in strikethrough format for those changes associated with the 1<sup>st</sup> Amendment already accomplished [~~example~~], [*Comments in {italics} are explanatory, not part of the text of the [2<sup>nd</sup>] Amendment.*]
- deleting the original language shown in double-strikethrough format for those changes associated with the instant 2<sup>nd</sup> Amendment [~~example~~],
- inserting the new language shown in underlined format for those changes associated with the 1<sup>st</sup> Amendment already accomplished [example],
- inserting the new language shown in double-underlined format for those changes associated with the instant 2<sup>nd</sup> Amendment [example].

## **Amendments to Original Contract.**

### **§1.01 Time of Performance and Provision for Renewal.**

The period covered under this contract is from May 11, 2016, through ~~December 31, 2016~~ June 30, 2017. All the required activities will be completed on or before such end date.

~~The Department reserves the option to offer to the Grantee, a renewal of this contract under similar terms and conditions (with the likely changed terms having to do with the amount of the contract and the time of performance), and if the parties mutually agree to renew the contract, it may be renewed for a period commencing on or after July 1, 2016, and ending June 30, 2017. Any such renewal would be governed by the terms of this instrument, except as modified by amendments made by the parties to memorialize the fact of, and terms of, such renewal.~~

*§1.04 of the Original Contract, as amended by the various contract amendments executed by the parties, is deleted in its entirety and is replaced with the following §1.04:*

### **§1.04 Amount and Disbursement of Act Funds by the Department to the Grantee.**

The total amount of Act Funds to be disbursed by the Department to the Grantee for eligible uses (as defined in §1.03 of this contract) will not exceed \$162,766.

The Grantee may request its total amount of Act Funds by submitting one, or more, request(s) for disbursement. Requirements regarding the form, manner, and timing of requests for disbursement are specified in §4.01 of this contract.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]**

**§3.01 Sources and Uses of Funds.**

Total award of Act funds, and the approved uses of the Act funds, are reflected in the table below.

<b>SOURCES</b> →	<b>Act Funds (LB 661, 2015)</b>	<b>TOTAL</b>
<b>USES (Activities)</b> ↓		
<b>Eligible Activities under Neb. Rev. Stat. §13-1904.</b>  [this amount associated with the contract period from May 11, 2016, through December 31, 2016]	<b>\$81,383</b>	<b>\$81,383</b>
<b>Eligible Activities under Neb. Rev. Stat. §13-1904.</b>  [[this amount associated with the contract period <del>to be determined if renewed</del> from July 1, 2016, through June 30, 2017]	<del>[To be determined if renewed]</del> <b><u>\$81,383</u></b>	<del>[To be determined if renewed]</del> <b><u>\$81,383</u></b>
<b>TOTAL</b>	<del><b>\$52,535</b></del> <b><u>\$162,766</u></b>	<del><b>\$52,535</b></del> <b><u>\$162,766</u></b>

All other provisions of the Original Contract, including changes in the Original Contract made in the 1<sup>st</sup> Amendment which are not changed by this 2<sup>nd</sup> Amendment, remain in effect.

**ACCEPTANCE PROVISIONS.**

The parties acknowledge they have read and understand this instrument and agree to its provisions, and that it will be effective on the date when both parties have signed.

<b>NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT</b>	<b>GRANTEE</b> → <b>OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY</b>
By: _____ (Director or Designee)	By: _____ (Executive Officer)
_____ (Typed or Printed Name/Title)	_____ (Typed or Printed Name/Title)
_____ (Date)	_____ (Date)
	<u>47-0522862</u> (Federal Identification Number)



**TRAVEL AUTHORIZATION FORM**

Project : \_\_\_\_\_ Date of Travel : February 12 - 15, 2017

Request for Travel To: Washington D.C. and return.

Purpose: 2017 National Conference of Regions

Persons Traveling: Greg Youell & Sue Cutsforth

Submitted by: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**Standard Request:**

Lodging: Actual \_\_\_\_\_

Meals: Actual \_\_\_\_\_

**Special Request**

Request Prepaid Registration (20 days prior notification) \_\_\_\_\_ Purchase Order Attached if Separate Check Required

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
Department Director

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
Executive Director

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
Finance Committee Chairman (if amount is over \$1000)

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
Board of Directors Chairman (if amount is over \$2000)

- If travel is outside of MAPA five-county area or expenses exceed those listed in the Administrative Procedures, Travel Authorization and Travel Expense Forms are to be approved in advance.
- Complete Travel Expense Form and submit along with Travel Authorization Form.
- Attach meeting/conference information letter or brochure.

# MAPA TRAVEL EXPENSE FORM

Name Greg Youell & Sue Cutsforth  
 Destination Washington D.C.  
 Purpose of Trip 2017 National Conference of Regions  
 Inclusive Dates 2/12/2017 through 2/15/2017

Expense Item	Estimated Cost	Prepaid Advance	Actual Cost*
Round-trip Transportation MAPA Auto ( ) Personal auto use requested ( ) Transportation at Destination	\$ <u>800.00</u>	\$ _____	\$ _____
Registration Fee 2 @ \$525	<u>1050.00</u>	_____	_____ (P.O.)
Hotel 6 @ \$250.00	<u>1500.00</u>	_____	_____
Telephone	_____	_____	_____
Meals 8 @ \$69.00	<u>552.00</u>	_____	_____
Other:	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL: \$ 3902.00 \$ \_\_\_\_\_ \$ \_\_\_\_\_

Prepaid Advance \$ \_\_\_\_\_

\* To Be substantiated by an Expense Form



**TRAVEL AUTHORIZATION FORM**

Project : \_\_\_\_\_ Date of Travel : February 12 - 15, 2017

Request for Travel To: Washington D.C. and return.

Purpose: 2017 National Conference of Regions

Persons Traveling: 3 Board Members

Submitted by: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**Standard Request:**

Lodging: Actual \_\_\_\_\_

Meals: Actual \_\_\_\_\_

**Special Request**

Request Prepaid Registration  
(20 days prior notification) \_\_\_\_\_

Purchase Order Attached  
if Separate Check Required

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
Department Director

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
Executive Director

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
Finance Committee Chairman (if amount is over \$1000)

Date Approved: \_\_\_\_\_ by \_\_\_\_\_  
Board of Directors Chairman (if amount is over \$2000)

- If travel is outside of MAPA five-county area or expenses exceed those listed in the Administrative Procedures, Travel Authorization and Travel Expense Forms are to be approved in advance.
- Complete Travel Expense Form and submit along with Travel Authorization Form.
- Attach meeting/conference information letter or brochure.

# MAPA TRAVEL EXPENSE FORM

Name 3 Board Members  
 Destination Washington D.C.  
 Purpose of Trip 2017 National Conference of Regions  
 Inclusive Dates 2/12/2017 through 2/15/2017

Expense Item	Estimated Cost	Prepaid Advance	Actual Cost*
Round-trip Transportation MAPA Auto ( ) Personal auto use requested ( )	\$ <u>1200.00</u>	\$ _____	\$ _____
Transportation at Destination	_____	_____	_____
Registration Fee 3 @ \$525	<u>1575.00</u>	_____	_____ (P.O.)
Hotel 9 @ \$250.00	<u>2250.00</u>	_____	_____
Telephone	_____	_____	_____
Meals 12 @ \$69.00	<u>729.00</u>	_____	_____
Other:	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

-----  
 TOTAL: \$ 5754.00 \$ \_\_\_\_\_ \$ \_\_\_\_\_  
 -----

Prepaid Advance \$ \_\_\_\_\_

\* To Be substantiated by an Expense Form



## Heartland 2050 FY-18 Local Funding Request

Jurisdiction	2010 Pop	Request (Approximately 10- cents per capita)
<b>IOWA</b>		
<b><u>Pottawattamie County (unincorp.)</u></b>	18,026	\$ 2,000
Avoca	1,506	\$ 200
Carson	812	\$ 100
Carter Lake	3,785	\$ 400
Council Bluffs	62,230	\$ 6,000
Crescent	617	\$ 100
Hancock	196	\$ 50
Macedonia	246	\$ 50
McCelland	151	\$ 50
Minden	599	\$ 100
Neola	842	\$ 100
Oakland	1,527	\$ 200
Treynor	919	\$ 100
Underwood	917	\$ 100
Walnut	785	\$ 100
<b><u>Mills County (unincorp.)</u></b>	<b><u>7,157</u></b>	<b><u>\$ 600</u></b>
Emerson	438	\$ 50
Glenwood	5,269	\$ 500
Hastings	152	\$ 50
Henderson	185	\$ 50
Malvern	1,142	\$ 100
Pacific Junction	471	\$ 50
Silver City	245	\$ 50
<b><u>Harrison County (unincorp.)</u></b>	<b><u>6,447</u></b>	<b><u>\$ 600</u></b>
Dunlap	1,042	\$ 100
Little Sioux	170	\$ 50
Logan	1,534	\$ 200
Magnolia	183	\$ 50
Missouri Valley	2,838	\$ 300
Modale	283	\$ 50
Mondamin	402	\$ 50
Persia	319	\$ 50
Pisgah	251	\$ 50
Woodbine	1,459	\$ 100
<i>Iowa Subtotal</i>	123,145	\$ 12,700
<b>NEBRASKA</b>		
<b><u>Douglas Co. (unincorp.)</u></b>	<b><u>97,283</u></b>	<b><u>\$ 10,000</u></b>
Bennington	1,458	\$ 100
Omaha	408,958	\$ 40,000
Ralston	5,943	\$ 600
Valley	1,875	\$ 200
Boys Town	745	\$ 100
Waterloo	848	\$ 100
<b><u>Sarpy County (unincorp.)</u></b>	<b><u>68,081</u></b>	<b><u>\$ 7,000</u></b>

Jurisdiction	2010 Pop	Request
Bellevue	50,137	\$ 5,000
Papillion	18,894	\$ 2,000
LaVista	15,758	\$ 1,500
Gretna	4,441	\$ 400
Springfield	1,529	\$ 200
<b>Washington Co. (unincorp.)</b>	<b>9,314</b>	<b>\$ 900</b>
Arlington	1,243	\$ 100
Blair	7,990	\$ 800
Fort Calhoun	908	\$ 100
Herman	268	\$ 50
Kennard	361	\$ 50
Washington	150	\$ 50
<b>Cass County (unincorp.)</b>	<b>12,180</b>	<b>\$ 1,000</b>
Louisville	1,106	\$ 100
Plattsmouth	6,502	\$ 700
Weeping Water	1,050	\$ 100
Alvo	132	\$ 50
Avoca	242	\$ 50
Cedar Creek	390	\$ 50
Eagle	1,024	\$ 100
Elmwood	634	\$ 100
Greenwood	568	\$ 100
Manley	178	\$ 50
Nehawka	204	\$ 50
South Bend	99	\$ 50
Union	233	\$ 50
Murdock	236	\$ 50
Murray	463	\$ 50
<b>Saunders Co. (unincorp.)</b>	<b>8,641</b>	<b>\$ 900</b>
Ashland	2,453	\$ 200
Wahoo	4,508	\$ 500
Yutan	1,174	\$ 100
Cedar Bluff	610	\$ 100
Ceresco	889	\$ 100
Colon	110	\$ 50
Ithaca	148	\$ 50
Leshara	112	\$ 50
Malmo	120	\$ 50
Mead	569	\$ 100
Memphis	114	\$ 50
Morse Bluff	135	\$ 50
Prague	303	\$ 50
Valparaiso	570	\$ 100
Weston	324	\$ 50
<i>Nebraska Subtotal</i>	742,205	\$ 74,400
<b>Heartland 2050 Region Total</b>	<b>865,350</b>	<b>\$ 87,100</b>