

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING**

Minutes
May 25, 2017

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairwoman Sanders called the meeting to order at 1:31 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Rita Sanders (Chair)	Mayor, City of Bellevue/Chair
Patrick Bloomingdale	MAPA Secretary/Treasurer, Douglas County
Clare Duda	Douglas County Commissioner
Ben Gray	Omaha City Council
Tom Hanafan	Pottawattamie County Board of Supervisors
Doug Kindig	NE Small Cities/Counties Representative (Mayor, City of La Vista)
Gary Mixan (arrived at 1:40pm)	Sarpy County Commissioner
Carol Vinton	IA Small Cities/Counties Representative (Mills County Board of Supervisors)

Members/Officers Absent

Jean Stothert	Mayor, City of Omaha
Matt Walsh	Mayor, City of Council Bluffs

MAPA Staff

Court Barber	Christina Brownell	Sue Cutsforth	Melissa Engel	Don Gross
Mike Helgersen	Karna Loewenstein	Maria Nevada	Greg Youell	

Guest

Donna Barry – Office of Senator Chuck Grassley

B. APPROVAL OF THE MINUTES of the April 26, 2017 meeting – (Action)

MOTION by Hanafan, SECOND by Gray to approve the minutes of the April 26, 2017 meeting of the Board of Directors.

AYES: Duda, Gray, Hanafan, Kindig, Sanders, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT – (Action)

Mr. Clare Duda reported that the Finance Committee met on May 17, 2017 and approved bills for May, reviewed March financial statements and approved contract payments. Items were forwarded to the Board of Directors for approval.

MOTION by Hanafan, SECOND by Gray to approve the minutes of the May 17, 2017 Committee meeting.

AYES: Duda, Gray, Hanafan, Kindig, Sanders, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

Approved by _____
Patrick Bloomingdale, Secretary/Treasurer

D. AGENCY REPORTS

1. Monthly Report – (Info)

Mr. Greg Youell provided an update to the Board on MAPA activities for the month of April. Mr. Youell introduced Maria Nevada, MAPA's new Public Relations Intern. MAPA has submitted an application to the Housing Trust Fund in Nebraska for the housing projects in Valley and Waterloo. LB518 (Rural Workforce Housing) has been signed. The final version excluded counties over 100,000 in population, in MAPA's region only Washington County is eligible. MAPA has met with Blair community leaders and they have expressed interest. MAPA staff and NROC will meet with DED staff on May 30 to discuss program guidelines. The bill requires the grant be run through an NDO, NROC represents 8 of the 13 NDOs in the state. Mr. Youell provided an update on the TIP. Due to significant cost increases in projects, the cost for projects currently programmed in the TIP exceeded MAPA's apportionment balance. MAPA, Omaha and NDOR met to discuss the situation and NDOR has agreed to seek "August Redistribution" funding and partner on grant opportunities. MAPA's Draft TIP adjusts the schedule to remain in fiscal constraint. The FAST-Act Requires that performance measures be set for safety, freight, congestion, system preservation and in non-attainment areas only, air quality. MAPA can either accept the State standard or set its own. Safety is the first one and MAPA is working with TTAC to begin a work group of locals to discuss setting an MPO standard. MAPA has been working with the Peter Kiewit Foundation, the Greater Omaha Chamber, the City of Omaha and other stakeholders on potentially participating in the Smart Cities Lab, a group of ten "lighthouse" cities. MAPA would assist with convening a regional group if we apply and are selected. The Trump administration released its FY-2018 budget request. As with the FY 17 budget, it calls for the elimination of EDA, CDBG, HOME, USDA water and wastewater loan and grant programs, US-DOT TIGER and FTA Capital Improvement Grants (CIG). MAPA has created a Public Involvement Team (PIT Crew) and is creating a Communication Plan under Sue Cutsforth's leadership. Mr. Youell provided an update on MAPA's office space. MAPA has decided to explore some remodeling and improvements in the current space at Metro.

2. Heartland 2050 Report – (Info)

Ms. Karna Loewenstein provided an update to the Board on MAPA Heartland 2050 activities. On the transportation side, the team has been finalizing contracts for the Heartland 2050 Mini-Grants. A staff member will be assigned to each grant award as a liaison. H2050 has had several meetings to work on the application for the Smart Cities Lab. Staff is continuing to work on the development plan and have met with foundations for advice and council on how to proceed. H2050 will be submitting a request to the City of Omaha for their community funds resources on June 15. Ms. Loewenstein has been meeting with Tim O'Brien and Connie Spellman (current Executive Committee Chair) as they prepare to hand over the Executive Committee Chair duties to Mr. O'Brien when Ms. Spellman's term expires on June 30.

E. PUBLIC COMMENT –

None.

F. CONSENT AGENDA – (Action)

The Board considered Consent Agenda items listed below for approval.

1. FY 2017 Year End Budget Revision –

- a. Line Item Budget Amendment
- b. FY 2017 UPWP Revision

2. Contract Amendment – The New BLK – extension of time

3. July Insurance Renewals –

The Board considered renewal of MAPA's General Insurance, Life / AD&D, Long Term Disability, Dental and Vision Plan.

- a. General Insurance
- b. Life AD/D

- c. Long Term Disability
- d. Dental Plan
- e. Vision Insurance

MOTION by Kindig, SECOND by Gray to approve all items listed on the Consent Agenda.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS

1. FY 2018 Budget Schedule – (Action)

Mr. Greg Youell & Ms. Melissa Engel presented to the Board for approval the FY 2018 Budget Schedule and Resolution 2017 – 18.

- a. Funds Budget
- b. Line Item Budget
- c. Program Budget
- d. Final FY 2018 Work Program (UPWP)
- e. Authorization for Director to approve UPWP and PL agreement.

MOTION by Gray, SECOND by Duda to approve the FY 2018 Budget Schedule and Resolution 2017 – 18.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. NEW BUSINESS

1. New Contracts – (Action)

Mr. Don Gross presented to the Board for approval the contracts listed below.

- a. Omaha Affordable Housing Outreach Assistance \$15,400
- b. City of Walnut CDBG Administration \$15,000.00
- c. Mills County Hazard Mitigation Plan \$30,000.00

MOTION by Duda, SECOND by Hanafan to approve the new contracts listed above.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. Executive Directors Compensation – (Action)

Chairwoman Sanders presented to the Board for approval the Finance Committee's recommendation of a 3.0% merit increase for the Executive Director effective April 1, 2017. The Executive Director should also be included in any cost-of-living increase passed by the Board with the FY 2018 budget.

MOTION by Gray, SECOND by Duda to approve the Executive Directors Compensation.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. DRAFT FY 2018 – 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) – (Action)

Mr. Court Barber presented to the Board for approval the Draft FY 2018 – 2023 TIP to go to 30-Day public review period.

MOTION by Kindig, SECOND by Vinton to approve the Draft FY 2018 – 2023 TIP to go to 30-Day public review period.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. Election of Officers – (Action)

Chairwoman Sanders announced to the Board that, as specified in the Interlocal Agreement, the FY 2018 Chair and Vice-Chair of the MAPA Board of Directors will be elected. They will take office July 1, 2017.

Duda nominated Mayor Sanders as Chair and Supervisor Hanafan as Vice-Chair, seconded by Gray. Sanders and Hanafan accepted the respective nominations.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED to elect Mayor Sanders as Chair and Supervisor Hanafan as Vice-Chair effective July 1, 2017.

5. Nebraska Regional Officials Council (NROC) RE: Cass County – (Action)

The Board for discussed and approved a letter from the MAPA Board Chair in response to NROC's position regarding Cass County joining MAPA.

MOTION by Duda, SECOND by Gray to approve the letter from MAPA Board Chair in response to NROC regarding Cass Counties joining MAPA.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED

6. Millard Suburban Fire District Request to Withdraw from MAPA's Council of Officials – (Action)

Mr. Youell presented to the Board for approval Millard Suburban Fire District's request to withdraw from MAPA Council of Officials.

MOTION by Hanafan, SECOND by Vinton to approve Millard Suburban Fire District's request to withdraw from MAPA Council of Officials.

AYES: Duda, Gray, Hanafan, Kindig, Mixan, Sanders, Vinton

NAYS: None.

ABSTAIN: None.

MOTION CARRIED

I. ADDITIONAL BUSINESS

None.

J. DISCUSSION

K. ADJOURNMENT

Chairwoman Sanders adjourned the meeting at 2:24 p.m.