

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING**

Minutes
March 30, 2017

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairwoman Sanders called the meeting to order at 1:35 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Rita Sanders (Chair)	Mayor, City of Bellevue/Chair
Clare Duda	Douglas County Commissioner
Tom Hanafan	Pottawattamie County Board of Supervisors
Doug Kindig	NE Small Cities/Counties Representative (Mayor, City of La Vista)
Cassie Paben (rep. Mayor Jean Stothert)	Deputy Chief of Staff, City of Omaha
Gary Mixan	Sarpy County Commissioner
Carol Vinton	IA Small Cities/Counties Representative (Mills County Board of Supervisors)
Matt Walsh	Mayor, City of Council Bluffs

Members/Officers Absent

Patrick Bloomingdale	MAPA Secretary/Treasurer, Douglas County
Ben Gray	Omaha City Council

MAPA Staff

Christina Brownell	Sue Cutsforth	Melissa Engel	Don Gross
Mike Helgersen	Karna Loewenstein	Greg Youell	

Guest

Corinne Donahue	Olsson Associates
-----------------	-------------------

B. APPROVAL OF THE MINUTES of the February 23, 2017 meeting – (Action)

MOTION by Hanafan, SECOND by Paben to approve the minutes of the February 23, 2017 meeting of the Board of Directors.

AYES: Duda, Hanafan, Kindig, Mixan, Paben, Sanders, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT – (Action)

Ms. Carol Vinton reported that the Finance Committee met on March 22, 2017 and approved bills for March, reviewed January financial statements and approved contract payments. Items were forwarded to the Board of Directors for approval.

MOTION by Walsh, SECOND by Duda to approve the minutes of the March 22, 2017 Committee meeting.

AYES: Duda, Hanafan, Kindig, Mixan, Paben, Sanders, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

D. AGENCY REPORTS

Approved by _____
Patrick Bloomingdale, Secretary/Treasurer

1. Monthly Report – (Info)

Mr. Greg Youell provided an update to the Board on MAPA activities for the month of February. MAPA has been working with the cities, counties, NRD and NDOR to discuss the possibility of a bicycle-pedestrian connection on the Highway 75 Bridge. An initial estimate for the project is \$4 million which would require \$800,000 in match if STBG funds were utilized. MAPA will provide CDBG administration for the West Nishnabotna watershed and has been participating in this project as it gets underway. Iowa West awarded Pottawattamie County with another round of the CITIES program. Funding will go to Macedonia for downtown façade upgrades, Minden for a streetscape project and Treynor for water main upgrades. Walnut was awarded funding for well construction. Mr. Youell provided an update on housing, LB518 was amended to decrease funding amounts for rural workforce housing from \$10M to \$7.5 M. The DED indicated it's preference that EDD-NDOs receive the funding. Meetings will be held in Valley (public hearing) and Waterloo (housing committee) to discuss the MAPA upcoming application to DED for Housing Trust Fund for \$250,000. Mr. Youell shared that the Trump administration budget blueprint will affect community and economic development funding. The budget proposed the complete elimination of the Economic Development Association (EDA), HUD Community Development Block Grants (CDBG) and HOME, US-DOT funding for TIGER, New Starts and Amtrak, as well as many USDA programs. MAPA expects to hear back soon from Peter Kiewit on the grant application for Heartland 2050 for \$250,000. Heartland 2050 has submitted a letter of intent to Iowa West Foundation for \$167,500. A working group comprised of representatives from MAPA, consulting firms, the City of Omaha and Metro Transit have been working on a white paper to provide an analysis of multi-modal transportation corridors, ridership potential, impacts on development, and cost estimates. A draft will be available in April.

Ms. Karna Loewenstein provided an update to the Board on Heartland 2050 activities. A reception was held at Gallery 1516 for the Summit guest speaker, Joe Reardon, with approximately 85 guest in attendance. The Summit was a success with about 130 in attendance and MAPA Information Officer, Sue Cutsforth, was successful in generating good media coverage for the event. Heartland 2050 has been taking information out on the road. The Equity and Engagement Committee has a commitment to share the Equity Profile and gain more involvement and understanding. They presented to Leadership Sarpy as well as the Leadership Council Bluffs. Jeff Spiehs participated in the YP Summit and presented alongside Jason Rose, Communications Coordinator for the BRT at Metro Transit.

2. Sarpy County Transit Study Presentation – Corinne Donahue, Olsson Associates

Ms. Corinne Donahue, Olsson Associates, presented to the Board an update on the Sarpy County Transit Study. Ms. Corinne Donahue, Olsson Associates, provided an update to the CTC on the Sarpy County Transit Feasibility Plan. The 3 Transit Alternative Packages were vetted through 3 rounds of public engagement and the packages were then scored. Package C, Higher Density Network, scored the highest and was the preferred transit package. Ms. Donahue identified the proposed fixed routes and high capacity service on Package C. The study focused solely on Sarpy County. The big question is, "how do we get there". Three timelines were identified in 10 year increments, Near-term Plan, Medium-term Plan and Long-term Plan. The number one goal for the Near-term Plan is to identify a champion of the project. Another goal is to figure out the governance and who will pay for it. Other projects within the first ten years are the Express Routes and Fixed Routes services.

E. PUBLIC COMMENT –

None.

F. CONSENT AGENDA – (Action)

The Board considered Consent Agenda items listed below for approval.

1. New Contracts –

- a. Nebraska Ethanol Board – Clean Fuels Omaha – \$10,000
- b. Affirmative Fair Housing Assessment – Douglas County – \$5,468
- c. Affirmative Fair Housing Assessment – Fremont – \$7,040
- d. Affirmative Fair Housing Assessment – Council Bluffs – \$7,040

2. Travel – NARC Conference and Exhibition – Monterey, CA – June 4-7, 2017 – 2 MAPA Staff and up to 4 MAPA Board Members - \$13,876.00

MOTION by Hanafan, SECOND by Paben to approve all items listed on the Consent Agenda.

AYES: Duda, Hanafan, Kindig, Mixan, Paben, Sanders, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

G. OLD BUSINESS

1. FY 2017 – 2020 Transportation Improvement Program (TIP) Amendment #5 – (Action)

Mr. Mike Helgerson presented to the Board for approval the FY 2017 – 2020 TIP Amendment #5. The first two projects are programming final design funding for the 180th Street project, Phase 1 & 2. The next project is moving to construction phase for 114th Street into the current fiscal year, FY 2017. The next project is the N. 16th Street Reconstruction, this project is being re-programmed out to FY 2022. The final three projects are for the Omaha Signal Infrastructure – Phase A.

MOTION by Hanafan, SECOND by Vinton to approve the FY 2017 – 2020 TIP Amendment #5.

AYES: Duda, Hanafan, Kindig, Mixan, Paben, Sanders, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. NEW BUSINESS

1. Draft FY 2018 Unified Planning Work Program (UPWP) – (Action)

Mr. Greg Youell presented to the Board for approval the Draft FY 2018 UPWP. Mr. Youell gave an overview to the Board on the work program and budget for FY 2018 and reviewed anticipated staff time for MAPA in-house activities. Mr. Youell reviewed contracts and sub-recipients including funding for LRTP communications; the Bellevue Bridge Study; continuation of On-Call Travel Demand Modeling; Little Steps Big Impact; Heartland 2050 Mini-Grants; Transit Return on Investment Assessment; planning local sub recipients (pass through funding); Live Well Omaha Bike Education; and sub-recipients. As a whole, \$4.7M, approx. \$1.4M for MAPA activities and the remaining \$3.2M for contracts or pass-through funding. Mr. Youell provided a brief update on ongoing and anticipated Community Development activities.

MOTION by Walsh, SECOND by Hanafan to approve the Draft FY 2018 UPWP.

AYES: Duda, Hanafan, Kindig, Mixan, Paben, Sanders, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. Heartland 2050 Mini-Grant Program – (Action)

Mr. Mike Helgerson presented to the Board for approval applications for the Heartland 2050 Mini-Grant program. Last fall, the policy guide for the Surface Transportation Block Grant Program to add a set aside for Heartland 2050 mini-grants. The goal is to utilize federal funding to implement recommendations that are emerging from Heartland 2050. There was a call for projects in December 2016, applications were received and reviewed in January-February. Mr. Helgerson along with Ms. Karna Loewenstein convened the Heartland 2050 Mini-Grant Review Committee to discuss the best way to utilize the funds. The committee recommended a total of five projects. The first project comes from Metro Transit, Transit Development Plan. Next is a project from the City of Omaha, 13th Street Corridor Walkability Study and the final project recommended from Nebraska is from Sarpy County for Arterial and Collector Road Location

Study. One project was recommended from the State of Iowa, from the City of Council Bluffs, Council Bluffs Walkability Master Plan. These projects were selected by the Heartland 2050 Mini-Grant Review Committee and come with a favorable recommendation from the Transportation Technical Advisory Committee (TTAC) and have been forwarded to the Board of Directors for approval.

MOTION by Paben, SECOND by Duda to approve the applications for the Heartland 2050 Mini-Grant program.

AYES: Duda, Hanafan, Kindig, Mixan, Paben, Sanders, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. Housing Owner Occupied Rehab Grant – (Action)

Mr. Don Gross presented to the Board for approval items listed below. MAPA is applying for \$250,000 from the Nebraska Affordable Housing Trust Fund. The goal is to complete 5 rehabilitations in Valley and 5 rehabilitations in Waterloo. The total project cost is \$315,000, the actual amount of funds going towards the structures is \$265,000 and \$50,000 for administration. Each city will be required to contribute 10%. The rehabilitation focuses on HVAC, plumbing, electrical, windows, roof, and paint if lead is present.

- a. Grant Description & Budget
- b. Resolution of Committed Funds

MOTION by Kindig, SECOND by Vinton to approve Housing Owner Occupied Rehab Grant Description, Budget and Resolution of Committed Funds.

AYES: Duda, Hanafan, Kindig, Mixan, Paben, Sanders, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. MAPA Homeowner Rehabilitation Program – (Action)

Mr. Don Gross presented to the Board for approval MAPA's Homeowner Rehabilitation Program Guidelines and the Program Income Reuse Plan.

- a. Homeowner Rehabilitation Program Guidelines
- b. Program Income Reuse Plan

MOTION by Hanafan, SECOND by Mixan to approve MAPA's Homeowner Rehabilitation Program Guidelines and the Program Income Reuse Plan.

AYES: Duda, Hanafan, Kindig, Mixan, Paben, Sanders, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED

5. Interlocal Agreement Amendment – (Action)

Mr. Greg Youell presented to the Board for approval an amendment to the MAPA Articles of Interlocal Cooperation Agreement. The agreement was last amended August 1, 1984. The amendment expands the geographic area of MAPA to include Cass County. The amendment will allow for the addition of a "Non-Equity Member County". The amended agreement allows for financing by members other than the Member Counties. The amendment also includes an addition of a section providing definitions for easy reference and updates the agreement to agree with current procedures. With approval from the Board, the amendment will be voted on by the membership of the Council of Officials.

MOTION by Kindig, SECOND by Vinton to approve the amendment to the MAPA Articles of Interlocal Cooperation Agreement.

AYES: Duda, Hanafan, Kindig, Mixan, Paben, Sanders, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED

6. CDBG, EDA and US-DOT Support Letter – (Action)

Mr. Greg Youell presented to the Board for approval a letter of support to the Congressional delegation in support of the HUD Community Development Block Grant (CDBG) Program, the Economic Development Administration (EDA), and funding for US-DOT TIGER, New Starts, and passenger rail service through the metro area.

MOTION by Paben, SECOND by Vinton to approve the CDBG, EDA and US-DOT support letter to the Congressional delegation.

AYES: Duda, Hanafan, Kindig, Mixan, Paben, Sanders, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED

7. Project Case Review – (Action)

Mr. Don Gross requested approval from the Board to provide a favorable comment on the project case from Nebraska Department of Environmental Quality, listed below.

a. Case 2017 – 01 – Nebraska Department of Environmental Quality (NDEQ) – Continued Air Monitoring

MOTION by Kindig, SECOND by Paben to approve commenting on the project case listed above from the Nebraska Department of Environmental Quality.

AYES: Duda, Hanafan, Kindig, Mixan, Paben, Sanders, Vinton, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED

I. ADDITIONAL BUSINESS

None.

J. DISCUSSION

K. ADJOURNMENT

MOTION by Paben, SECOND by Vinton to Adjourn. Chairwoman Sanders adjourned the meeting at 3:10 p.m.