

**RPA-18 Policy/Technical Committee**  
Minutes of February 12, 2016 Meeting

11:00 a.m.

The RPA-18 Policy and Transportation Technical Committees met on Friday, February 12, 2016 in the Metro Building, 2222 Cuming Street, Omaha, Nebraska. Dan Ahart, Shelby County, called the meeting to order.

**PRESENT**

**Policy Committee**

Richard Crouch	Mills County Supervisor
Russell Kurth	Harrison County Supervisor
Charles Parkhurst	Harrison County Supervisor

**Technical Committee**

Daniel Ahart	Shelby County Engineer
John Rasmussen	Pottawattamie County Engineer
Steve Struble	Harrison County Engineer

**Staff/Non-Voting Members**

Scott Suhr	Iowa DOT
Mike Helgerson	Metropolitan Area Planning Agency
Matt Roth	Metropolitan Area Planning Agency

**1. Approval of the Agenda and of the Minutes: (Action)**

With a change noted to correct Richard Couch to Mills County Supervisor in the attendance, a MOTION by Rasmussen, SECOND by Parkhurst, to approve the minutes from the January 8, 2016 meeting of the RPA-18 Policy and Technical Committees.

MOTION PASSED.

**2. Discussion of Project Selection Criteria: (Action)**

Helgerson said the smaller sub-committee of the Policy and Technical Committees met and reviewed the Project Selection Criteria. The application and proposed criteria was presented to the Committees with explanation. The call for projects is today, February 12, with any projects that are currently in the STP program, no application is being required. The timetable will progress to the final draft approval in June.

The criteria includes traffic volume on the roadway and the functional classification of the roadway. The subcommittee wanted to include the flexibility that if a roadway is a minor collector, it will not be eligible for federal funding but if a request has been made to Iowa Department of Transportation (IDOT) for change, that project could submit for funding two or three years out if it's likely the change will happen. Information specific to bridges was added as well as a major change to the project checklist. The subcommittee recommended there be a resolution or a letter of support where an appropriate match would be made available for the specific project in the year that it's being requested. It could be from the Board of Supervisors, City Council or a city administrator from the local jurisdiction for the match to federal funds.

MOTION by Struble, SECOND by Rasmussen, to approve the application with the addition of a note "Not Required for county bridge program projects (BR)" and allowing a Mayor or Board of Supervisors sign the application in lieu of a letter of support.

MOTION PASSED.

**3. FY 2017 Transportation Improvement Program (TIP) Schedule and Program Development: (Information)**

Helgerson said he wanted to reiterate that an application is not necessary for every project that's already included in the TIP but just for new projects and that TAP applications will be looked for at the same time.

**4. Call for Surface Transportation Program (STP) Projects: (Action)**

The deadline for applications is March 4, 2016 for STP and the application is located on the MAPA website. For TAP funding, it's available to FY 2019 and 2020 and will be \$300,000 between those two years.

MOTION by Parkhurst, SECOND by Crouch, that the deadline for applications for Surface Transportation Program Projects is March 4, 2016.

MOTION PASSED.

**5. Policy & Technical Committee Meeting Dates: (Action)**

Because of scheduling issues for some members, there was discussion of possibly moving the meeting day back to Wednesday.

MOTION by Parkhurst, SECOND by Crouch, that the meeting day be moved to Wednesday beginning March 16, 2016.

With a vote of 4 – 2, MOTION PASSED.

**6. Discussion of Public Participation Plan: (Information)**

Roth said the Public Participation Plan (PPP) is being changed to focus more on RPA rather than MAPA. Some changes were simply language with other changes more detailed such as what RPA's function is, jurisdictions, schedules, etc. Helgerson said it's a completely new document using the MPO Participation Plan and applying the same formatting for RPA. A new outreach strategy will be needed for the RPA Plan. Meetings with interested parties and resource agencies will be invited to comment on the PPP during the public comment period. On the Plan, there will be space for comments and responses. Roth said he would like comments on the PPP from the Committees by the March meeting and Helgerson said over the next three to six months, the Committees will be working on the draft PPP working towards the final PPP.

**7. Additional Business: (Information)**

Kurth said the Harrison County TAP project, the Easton Trails and Scenic Overlook project, has been canceled and the \$80,000 of federal funds has been rolled into the L20 scenic byway project of bike lane shoulder work. This project will be in the August letting.

**Next Meeting: (Information)**

March 16, 2016 at 11:00 a.m.

**8. Adjournment: (Action)**

The meeting adjourned at 11:40 a.m.

MOTION by Crouch, SECOND by Rasmussen to adjourn the meeting.