

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING
Minutes
May 26, 2016

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairman Kohn called the meeting to order at 1:33 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Patrick Bloomingdale	MAPA Secretary/Treasurer, Douglas County
Clare Duda	Douglas County Commissioner
Tom Hanafan (arrived @1:39 p.m.)	Pottawattamie County Board of Supervisors
Ron Kohn	IA Small Cities/Counties Representative (Mills County Board of Supervisors)
Rita Sanders	Mayor, City of Bellevue
Jean Stothert (arrived @1:37 p.m.)	Mayor, City of Omaha
Matt Walsh	Mayor, City of Council Bluffs

Members/Officers Absent

Ben Gray	Omaha City Council
Doug Kindig	NE Small Cities/Counties Representative (Mayor, City of La Vista)
Tom Richards	Sarpy County Commissioner

Guests

Donna Barry	Office of Senator Chuck Grassley
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MAPA Staff

Christina Brownell	Sue Cutsforth	Lynn Dittmer	Melissa Engel
Michael Felschow	Mike Helgerson	Trang Hoang	Karna Loewenstein
Fabiola Nomenyo	Owen Stuckey	Greg Youell	

B. APPROVAL OF THE MINUTES of the April 28, 2016 meeting – (Action)

MOTION by Sanders, SECOND by Duda to approve the minutes of the April 28, 2016 meeting of the Board of Directors.

AYES: Duda, Kohn, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

A Quorum was obtained with the Douglas County Commissioner vote counting as two votes, per By-Laws.

C. APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT – (Action)

Mr. Patrick Bloomingdale reported that the Finance Committee met on May 18, 2016 and approved bills for April, reviewed March financial statements and approved contract payments. Items were forwarded to the Board of Directors for approval.

MOTION by Sanders, SECOND by Duda to approve the minutes of the May 18, 2016 Finance Committee meeting.

AYES: Duda, Kohn, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

A Quorum was obtained with the Douglas County Commissioner vote counting as two votes, per By-Laws.

Approved by _____
Patrick Bloomingdale, Secretary/Treasurer

D. AGENCY REPORTS

1. Monthly Report – (Info)

Mr. Greg Youell provided an update to the Board on MAPA activities for the month of April. Mr. Youell introduced MAPA's new interns, Fabiola Nomenyo who will be assisting with Community Development and transportation planning projects and Owen Stuckey, who will be assisting with data and GIS projects. Trang Hoang, a graduate student from UNMC, will be assisting with the 'Little Steps. Big Impact.' air quality project. On June 1, Chuck Karpf will begin as MAPA's housing specialist and will assist communities with housing related projects. MAPA is working with the Department of Defense to submit an application to fund the implementation phase of the recommendations in the Joint Land Use Study. MAPA staff has wrapped up the facilitation work with Pottawattamie County and after three meetings a recommendation has emerged for a new waste management facility on the eastern side of the county. The Platteview Road Corridor Study has been completed and the Final Report is available on MAPA's website. MAPA staff will be hosting a series of stakeholder meetings around the LRTP scenario packages being developed as part of the MAPA-NDOR Metro Area Travel Improvement Study (MTIS). Mr. Youell, Mr. Felschow & three board members (Supervisor Kohn, Mayor Sanders and Councilmember Ben Gray) will be attending the NARC 50 Annual Conference in Salt Lake City, Utah. Mr. Youell has scheduled a site visit with Dan Lofgren, President of the Cowboy Properties.

2. Heartland 2050 Report – (Info)

Ms. Karna Loewenstein provided an update to the Board on Heartland 2050 activities. The Executive Committee met on May 11th and reviewed and discussed the action steps that were recommended by the implementation committees and moved to approve the Action Plan. The draft will be out for public comment June 8th – July 8th. Committees are transitioning and will be developed into work teams to focus on specific projects. Mr. Jeff Spiehs recently attended a Fair Housing and Assessment training in Kansas City and Mr. Loewenstein attended a Collective Impact learning lab in San Francisco, CA. The Summer Summit is approaching and there are currently 100 RSVPs.

E. PUBLIC COMMENT –

None.

F. CONSENT AGENDA –

1. FY 2016 Year End Budget Revision –

- a. Line Item Budget Amendment
- b. UPWP Revision

2. Travel –

- a. Economic Development Conference, Denver, CO – July 31, 2016 – August 3, 2016 – Michael Felschow & Grant Anderson – \$3,232

3. FY 2107 General Insurance Renewal –

The Board considered renewal of MAPA's current Business Owner's Package, workers compensation, directors and officers, commercial auto and crime bond insurance.

MOTION by Walsh, SECOND by Hanafan to approve all items listed on the Consent Agenda.

AYES: Duda, Hanafan, Kohn, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED

G. OLD BUSINESS

1. Contract Amendments – (Action)

Mr. Greg Youell presented to the Board for approval the contract amendment listed below.

- a. Olsson Associates – Sarpy County Transit Plan Budget Amendment

MOTION by Stothert, SECOND by Duda to approve the Olsson Associates – Sarpy County Transit Plan contract amendment.

AYES: Duda, Hanafan, Kohn, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. FY 2017 BUDGET SCHEDULE – (Action)

Mr. Youell presented FY 2017 Budget items listed below to the Board for approval.

- a. Funds Budget
- b. Line Item
- c. Program Budget
- d. Final Draft FY 2017 Work Program (UPWP)
- e. Authorization for Director to approve UPWP and PL agreement.

MOTION by Stothert, SECOND by Sanders to approve all items of the FY 2017 Budget Schedule.

AYES: Duda, Hanafan, Kohn, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. FY 2016 – 2017 Transportation Improvement Program (TIP) Amendment #11 –

Mr. Mike Helgersen presented the FY 2016 – 2019 TIP amendment #11 to the Board for approval. The amendment includes a change to the location description for the Council Bluffs project, Kaneshville Blvd Adaptive Traffic Signal Control.

MOTION by Duda, SECOND by Sanders to approve the FY 2016 – 2019 Transportation Improvement Program (TIP) Amendment.

AYES: Duda, Hanafan, Kohn, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. NEW BUSINESS

1. NEW CONTRACTS – (Action)

Mr. Youell presented to the Board for approval new contracts listed below.

- a. JEO – Mills County Comp Plan - \$14,100
- b. HDR On-Call Travel Demand Modeling - \$25,000
- c. Douglas County GIS - \$82,000 - Federal; \$35,260 – Match; 5% Admin Fee
- d. Omaha Public Works - \$63,000 – Federal; \$27,090 – Match; 5% Admin Fee

- e. Omaha Planning - \$60,000 – Federal; \$25,800 – Match; 5% Admin Fee
- f. Sarpy County - \$65,000 – Federal; \$27,950 – Match; 5% Admin Fee
- g. Pottawattamie County GIS - \$35,000 – Federal; \$15,050 – Match; 5% Admin Fee
- h. Metro Transit - \$98,000 – Federal; \$42,000 – Match; 5% Admin Fee

MOTION by Walsh, SECOND by Sanders to approve new contracts listed above.

AYES: Duda, Hanafan, Kohn, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. Heartland 2050 Communications (up to \$20,000) – (Action)

Mr. Youell requested approval from the Board authorizing the Executive Director to contract with a firm to assist with the educational communications and materials related to the Heartland 2050 Actions Steps.

MOTION by Sanders, SECOND by Duda to authorize the Executive Director to contract with a firm for Heartland 2050 Communications up to \$20,000.

AYES: Duda, Hanafan, Kohn, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. Draft FY 2017 – 2020 Transportation Improvement Program (TIP) – (Action)

Mr. Michael Felschow presented to the Board for approval the Draft FY 2017 – 2010 TIP to go to 30-Day public review period.

MOTION by Duda, SECOND by Stothert to approve the Draft FY 2017 – 2010 TIP to go to 30-Day public review period.

AYES: Duda, Hanafan, Kohn, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. Project Case Review – (ACTION)

Ms. Lynn Dittmer requested approval from the Board to provide favorable comment on the project cases from Nebraska Department of Environmental Quality listed below.

- a. Case 2016-03 NDEQ – Nebraska Department of Environmental Quality (NDEQ) – Water Supplemental Monitoring
- b. Case 2016-04 NDEQ – Nebraska Department of Environmental Quality (NDEQ) – Water 319 Grant – Nonpoint Source Management Program

MOTION by Sanders, SECOND by Hanafan to approve commenting on the two project cases listed above from the Nebraska Department of Environmental Quality

AYES: Duda, Hanafan, Kohn, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED

5. Election of Officers – (ACTION)

Chairman Kohn announced to the Board that, as specified in the Interlocal Agreement, the FY 2017 Chair and Vice-Chair of the MAPA Board of Directors will be elected. They will take office July 1, 2016.

Commissioner Duda nominated Mayor Sanders as Chair and Supervisor Kohn as Vice-Chair, seconded by Mayor Walsh. Sanders and Kohn accepted the respective nominations.

AYES: Duda, Hanafan, Kohn, Sanders, Stothert, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED to elect Mayor Sanders as Chair and Supervisor Kohn as Vice-Chair effective July 1, 2016.

I. ADDITIONAL BUSINESS

The Board had some discussion around the Emerald Ash Borer, how the communities are dealing with the issue and how MAPA could help regionally.

J. DISCUSSION

None.

K. ADJOURNMENT

Chairman Kohn adjourned the meeting at 2:15 p.m.