

DATE: January 15, 2016

TO: Transportation Technical Advisory Committee (TTAC)

FROM: Dennis Wilson, Chairman
Greg Youell, MAPA Executive Director

RE: January 22, 2016 TTAC Meeting

The MAPA TTAC will meet Friday, January 22, 2016 at 10:00 a.m. in the Metro Building at 2222 Cuming Street, Omaha, Nebraska 68102. The TTAC meeting will be held in the Metro Training Room on the lower level. Please enter the building through Metro's front door and follow the signs to the Metro Training Room on the lower level. The agenda item materials can be accessed by clicking on the linked agenda item titles. The agenda is also available at the MAPA offices and online at <http://www.mapacog.org/boards-and-committees/58-agendas>.

AGENDA

For TTAC Approval / Review

- A. Meeting Minutes – The committee will consider approval of the December 4, 2015 TTAC meeting minutes. (Action Item) (Attachment)
- B. SUDAS Board Appointment – TTAC nomination for Greg Reeder to serve on the SUDAS board

Recommendations to the Board

- C. FY 2016-2019 Transportation Improvement Program (TIP) Amendments – Staff will present and request recommendation for Board approval of various amendments to the FY 2016-2019 TIP from local jurisdictions. (Action Item) (Attachment)

Discussion Items

- D. Funding Obligation and Project Status – Staff will review the annual funding obligation and project status. (Information Item) (Attachment)
- E. Surface Transportation Program Block Grant - Staff will discuss developing an allocation of STP funding for a mini-grant / transportation planning study. (Information Item)
- F. 2050 Long-Range Transportation Plan (LRTP) / Vision Plan – Staff will conduct a review of the outreach questionnaire that was conducted and a planning session regarding the 2050 LRTP vision plan, and goals. (Information Item) (Attachment)
- G. Citizen Advisory Council (CAC) Update – Staff will update the TTAC on the CAC and its new focus. (Information Item)
- H. Advance Construction Swap MOU Development – Staff will review the draft MOU from the TTAC subcommittee. (Information Item) (Attachment)
- I. Transportation Activities – Staff will provide a transportation reauthorization update. (Information Item)
- J. Subcommittee Report Back – Staff will provide a report back on the TTAC subcommittees activities. (Information Item)
- K. Additional Business
Upcoming Meetings: Board of Directors - January 28, 2016; Coordinated Transit Committee - February 17, 2016; TTAC - February 19, 2016
- L. Adjournment

Auxiliary aids, language assistance, and services are available when requested in advance, please call the office.
Si necesita ayuda con traducción, por favor llame la oficina.

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
Transportation Technical Advisory Committee
Minutes of December 4, 2015 Meeting

The Transportation Technical Advisory Committee met on Friday, December 4, 2015, at Metro, 2222 Cuming Street, Omaha, Nebraska. Mr. Denny Wilson opened the meeting at 10:00 a.m.

VOTING MEMBERS

Denny Wilson	Sarpy County Public Works
Dean Dunn	City of Bellevue Public Works
Chris Shewchuk	City of Bellevue Planning Department
Greg Reeder	City of Council Bluffs Public Works
Kris Faris	City of Gretna Public Works
John Kottmann	City of La Vista Public Works
Murthy Koti	City of Omaha Public Works
Todd Pfitzer	City of Omaha Public Works
Derek Miller	City of Omaha Planning Department
Mark Stursma	City of Papillion Planning Department
Jeff Thompson	City of Papillion Public Works
Dan Freshman	City of Ralston Public Works
Dan Kutilek	Douglas County Engineers Office
Bruce Fountain	Sarpy County Planning Department
Scott Suhr	Iowa Department of Transportation
Curt Simon	Metro Transit
Tim Weander	Nebraska Department of Roads – District 2
Brad Zumwalt	Nebraska Department of Roads – Lincoln
Eric Williams	Papio-Missouri River NRD

NON-VOTING MEMBERS

Greg Youell	Metropolitan Area Planning Agency
Bryan Guy	City of Omaha Public Works
Bill Herr	Sarpy County Public Works
Maurice Hinchey	Nebraska Department of Roads – District 2
Larry Legg	Nebraska Department of Roads – Lincoln
Jeff Soula	Nebraska Department of Roads – Lincoln

GUESTS

Kyle Kovar	3M Company – Traffic Safety Division
Jim Kollbaum	AECOM
Jeff Sockel	Alfred Benesch & Company
Jason Carbee	HDR, Inc.
Matt Kruse	Lamp, Rynearson & Associates
Matt Shimerdla	The Schemmer Associates

STAFF

Michael Felschow	Metropolitan Area Planning Agency
Mike Helgerson	Metropolitan Area Planning Agency
Jeff Spiehs	Metropolitan Area Planning Agency
Megan Walker	Metropolitan Area Planning Agency

A. Approval of Minutes

Motion #1: Approval of the minutes of the October 23, 2015 Transportation Technical Advisory Committee Meeting.

Motion by: Tim Weander
Second by: Dan Freshman
Motion Carried

B. 2040 Long Range Transportation Plan (LRTP) Amendment

Mr. Helgerson said there were no comments resulting from the public comment period for the LRTP Amendment. The database is now corrected that was used in the Amendment.

Motion #2: Seeking approval of the MAPA Board of Directors at their December 10, 2015 meeting of the 2040 Long Range Transportation Plan Amendment.

Motion by: Todd Pfitzer
Second by: Jeff Thompson
Motion Carried

C. UPWP Amendment

Mr. Youell told the Committee there is an Amendment to the UPWP to cover the Sarpy County Transit Study. Olsson and Associates will take the lead in the study. The Amendment identifies additional funding from FTA with the contract coming to \$135,000 with local matches coming from jurisdictions in Sarpy County, MAPA and Metro.

\$40,000 will be deobligated in federal planning funds from this year. MAPA is working on a mini grant program as part of Heartland 2050 for local planning activities and will be ready next fiscal year.

Motion #3: Seeking approval of the MAPA Board of Directors at their December 10, 2015 meeting of the UPWP Amendment.

Motion by: Curt Simon
Second by: Bruce Fountain
Motion Carried

D. Transportation Alternative Program (TAP)

Mr. Helgerson said there will be a call for projects for TAP. The committee met to review the policies used last year and they have decided to stay with the existing policy guide.

Motion #4: Seeking approval of the MAPA Board of Directors at their December 10, 2015 meeting of Transportation Alternative Program.

Motion by: Murthy Koti
Second by: Greg Reeder
Motion Carried

E. Surface Transportation Program (STP)

Mr. Helgerson said the Policy Selection Committee for STP has been meeting and a few changes are being made based upon the last review of projects although there were no applications selected for STP last year. The MAPA staff found issues with the way measuring was being done for future needs on roadways. What they propose doing is using the 15 points which couldn't be used in previous reviews and breaking it up between the level of service in future years and also leveraging some of the data from Metro Travel Improvement Study (MTIS) in the reliability index. They'll be looking at the way a corridor is functioning today as well as whether it's a priority for investment of service transportation funds.

The reliability index is one of the measures as a performance measure in MTIS. It's taking all of the trips along a particular corridor establishing what the median trip is and looking what the 80th percentile trip is. The ratio is between the longer trip and the median trip. There is bridge criteria that measures structural efficiency or if it's functionally obsolete. Intersections will require looking at the reliability at the approach involving all directions to see what the reliability is and compare that to any of the legs that may be failing.

MAPA recommended to the Project Selection Committee (ProSeCom) that it eliminate the separate application form for alternative transportation projects because much time and effort has been invested in the TAP policy guide that's basically two "pots" of money trying to measure the same thing. The

recommendation made was to have applications to the TAP Committee for all of these alternative transportation projects and if, in the case where \$10 million worth of requests for the TAP Committee, that committee would make a recommendation to ProSeCom that part of it be programmed and set aside. Between 10% and 25% of the STP funding will be used for systems management or alternative transportation program projects.

Taking all of the regional projects of these types and evaluating them against each other will result in the best projects recommended moving forward and it will also build in flexibility in regional spending. ProSeCom recommends after the end of the approval of the TIP each year, there will be a meeting about the criteria for the next year, what is the balance of funding, how it's been awarded between jurisdictions, who's applying, who's getting funding and insuring the spirit of equity within the process.

Motion #5: Seeking approval of the MAPA Board of Directors at their December 10, 2015 meeting of Surface Transportation Program.

Motion by: Todd Pfitzer
Second by: Scott Suhr
Motion Carried

F. Coordinated Transportation Committee (CTC)

Ms. Walker said at the CTC's October meeting, they proposed and approved an amendment to their policy guide to include language in the contracting process where agencies who are receiving 5310 funding will have to include financial assurances for the year in which they receive funding to make sure they have the local match. It is now brought to TTAC for their approval.

Motion #6: Seeking approval of the Transportation Technical Advisory Committee of the Coordinated Transportation Committee Amendment.

Motion by: Dan Freshman
Second by: Curt Simon
Motion Carried

G. Call for Projects

Mr. Felschow said the call for projects for the FY 2017 TIP project selection process begins today, December 4, 2015, with applications due January 8 to then be reviewed by the MAPA staff. The applications will go to committees in February. The TIP will be developed with the draft ready for approval in April and the final draft ready in June. Projects being called are TAP projects for both Nebraska and Iowa with \$2.4 million in funds available for Nebraska and \$725,000 available in Iowa. For 5310 funds, there is \$550,000 available and Iowa STP there is \$1.9 million. For STP funding in Nebraska, only projects will be looked at that are already in the existing TIP illustrative years as applications for the next additional fiscal year. The TIP shows \$15 million being programmed as an estimate for the FY 2020. Funding dollars may fluctuate depending on the approval of FAST Act and how much is actually allocated.

H. Funding Obligation and Project Status

Mr. Felschow said the MAP-21 FY 2015 Obligation Limit is \$1 million for STP and \$74,000 for TAP but once the Bill is signed by the President, it's hoped the amounts will increase. For Iowa, there is a carry-over balance of \$8.7 million for Highway Program and \$287,000 for Enhancement Program. Beginning balances for STP-Nebraska Total Projects is \$101 million and Iowa is \$15.6 million; TAP Nebraska is \$3.7 million for Total Projects and Iowa is \$700,000. Metro's Total Projects balance is \$60 million and 5310 is \$2.9 million.

I. 2050 Long Range Transportation Plan

Ms. Walker said the first phase of outreach for the FY 2050 Long Range Transportation Plan will begin in January with scenario development following in the winter and spring in conjunction with MTIS. Scenario planning will end in the summer with the draft prepared in the fall and the final document ready in the spring of 2017. Nearly 500 surveys have been completed with 6 presentations given. The Transportation Plan is being done in the traditional counties and the Vision Plan will be done with the RPA and more rural counties in conjunction with the Heartland 2050 Plan which includes those counties.

J. Transportation Activities

Mr. Felschow presented transportation activities to the TTAC:

- MTIS – Phase 2
- Little Steps Big Impact
 - 3-year Grant submitted to NDOR
- EV Meeting
 - Grand Development and partner coordination
- Vanpool Program
 - NDOR reviewing CMAQ submission
- B-Cycle
 - Development of Policy and agreements

K. Subcommittee Report Back

Ms. Walker presented the TTAC's Subcommittee Report

- Coordinated Transit Committee (CTC)
 - October 21 meeting discussion
 - Approved 5310 policy guide amendment
 - Informal coordination activities
- ProSecom: conducted sessions on criteria refinement
- TAP-C: conducted sessions on criteria refinement
- AC Swap: started the development of a MOU

L. Update on the Transportation Re-authorization

Mr. Youell said the Transportation Bill has been passed by the U.S. Senate with the assumption the President will be signing it today (December 4, 2015). It's an increase in funding and has a total of \$305 billion in the Bill over 5 years. \$70 billion is coming from non-fuel tax, non-transportation sources.

STP funding does not exist anymore and is now STBGP (Surface Transportation Block Grant Program) and it doesn't affect how STP works. We are at \$9.9 billion and it increases 1% per year. At the end of the 5 years, we should have 10% more funds per year than what's being received presently.

Transportation Alternatives Program has a slight increase. We're at \$820 million and increases to \$850 million by FY 2018. TAP is now being called STP Set-Aside.

Metropolitan Planning Funding and Policy is at \$313.6 million this year and will increase to \$358.5 million in FY 2020.

The Transit Representation has some language changes. Bridges' Off-system bridge set-aside is preserved and there is now an On-system where non-NHS bridges are now eligible under NHPP.

CMAQ funding increased to \$2.4 billion from our present \$2.2 billion.

The entire FY 2015 total money that will be received by NDOR is \$278 million and Iowa DOT receives \$474 million.

M. Additional Business

The LOCATE meeting will be held on Friday, December 11th.

The public meeting for 180th Street from Dodge to Maple Streets will Tuesday, December 8th.

MAPA calendars are ready for pick-up.

N. Adjournment

The meeting was adjourned at 11:20 a.m.



Metropolitan Area Planning Agency FY2016-2021 Transportation Improvement Program

Revision Summary - Amendment 7

<u>Control #</u>	<u>Project Name</u>	<u>Lead Agency</u>	<u>Revision Note</u>
NE-22553	MAPA Ozone Awareness Campaign	MAPA	Program \$278,800 of CMAQ funding in FY2016 , \$329,000 of CMAQ funding in FY2017, and \$334,216 of CMAQ funding in 2018 for General Planning

<u>Control #</u>	<u>Project Name</u>	<u>Lead Agency</u>	<u>Revision Note</u>
NE-21973	Riverfront Trail - Phase 4	Omaha	Program \$768,676 of DPS funding in FY2016 for UTIL-CON-CE

<u>Control #</u>	<u>Project Name</u>	<u>Lead Agency</u>	<u>Revision Note</u>
NE-22687	Omaha Sign Management Inventory	Omaha	Program \$300,000 of HSIP funding in FY2016 for UTIL-CON-CE



Metropolitan Area Planning Agency
FY2016-2021 Transportation Improvement Program

TIP ID 2016-064		Project Name MAPA Ozone Awareness Campaign	
Control Number NE-22553			
Lead Agency	MAPA	Project Type	Planning
County	Nebraska TMA	Length (mi)	0.00
		Total Project Cost*	\$1,177.52
Location Within the MAPA TMA			
Description Continuation of "Little Steps, Big Impact" Ozone Awareness Campaign			

Fiscal Year	Project Phase	Funding Source	Total Funds*	Federal Funds*	State Funds*	Local Funds*
2016	General Planning	CMAQ	\$348.50	\$278.80	\$0.00	\$69.70
2017	General Planning	CMAQ	\$411.25	\$329.00	\$0.00	\$82.25
2018	General Planning	CMAQ	\$417.77	\$334.22	\$0.00	\$83.55

* Amounts in thousands of U.S. dollars

Revision History

1/28/2016 **Amendment 7**
 Program \$278,800 of CMAQ funding in FY2016 , \$329,000 of CMAQ funding in FY2017 ,
 and \$334,216 of CMAQ funding in 2018 for General Planning



TIP ID: 2015-047
 Project Name: **Riverfront Trail - Phase 4**
 Control Number: NE-21973
 Lead Agency: Omaha
 Project Type: Multi-Modal Improvement
 County: Douglas
 Length (mi): 1.50
 Total Project Cost*: \$1,642.78

Location: Abbott Drive-Millers Landing Park to Kiwanis & Levi Carter Park

Description: New, 10' Wide Concrete Pedestrian/Bike Trail

Fiscal Year	Project Phase	Funding Source	Total Funds*	Federal Funds*	State Funds*	Local Funds*
2013	PE-NEPA-FD	DPS	\$84.78	\$11.80	\$0.00	\$72.98
2014	2. ROW	LOCAL	\$35.00	\$0.00	\$0.00	\$35.00
2016	3. UTIL-CON-CE	DPS	\$1,523.00	\$769.00	\$0.00	\$754.00

* Amounts in thousands of U.S. dollars

Revision History

1/28/2016 **Amendment 7**
 Program \$768,676 of DPS funding in FY2016 for UTIL-CON-CE





Metropolitan Area Planning Agency
FY2016-2021 Transportation Improvement Program

TIP ID 2016-065		Project Name Omaha Sign Management Inventory	
Control Number NE-22687			
Lead Agency	Omaha	Project Type	Safety
County	Douglas	Length (mi)	0.00
		Total Project Cost*	\$333.33
Location Within the City of Omaha			
Description Inventory of approximately 40,000 existing traffic signs within the City limits in a geospatial database			

Fiscal Year	Project Phase	Funding Source	Total Funds*	Federal Funds*	State Funds*	Local Funds*
2016	UTIL-CON-CE	HSIP	\$333.33	\$300.00	\$0.00	\$33.33

* Amounts in thousands of U.S. dollars

Revision History

1/28/2016

Program \$300,000 of HSIP funding in FY2016 for UTIL-CON-CE

Amendment 7



MAPA Regional STP Funding - Nebraska

Lead Agency	Project Name	Control Number	FY2016	FY2017	FY2018	FY2019
Bellevue	36th Street Phase 1-370 – Sheridan	NE-22276-1	PE/ROW	C		
Bellevue	36th Street Phase II	NE-22276-2	PE/ROW			
Bennington	156th Street	NE-22233	PE/ROW	C		ACC
Douglas	180th Street (Phase 1)	NE-22224	ROW			C
Omaha	108th Street	NE-22237	PE/ROW/U	C		
Omaha	114th Street (Pacific Street to Burke Street)	NE-22236	ROW		C	
Omaha	120th Street (Stonegate Drive to Roanoke Circle)	NE-22277	PE/ROW/U	ROW / U	C	
Omaha	156th Street (Phase 2)	NE-22376	ROW	C		
Omaha	168th Street (Q Street to West Center Road)	NE-22209	PE	ROW	C	
Omaha	168th Street (West Center Rd to Poppleton St.)	NE-22210	PE	ROW	C	
Omaha	42nd St Bridge C to D street					ROW/AC
Omaha	Q Street Bridge	NE-22325	ROW	C		
Omaha	Omaha Signal Network – Infrastructure A-E	NE-22608 A-E	C	C	C	C
Omaha	Omaha Signal Infrastructure Phase 0	NE-22608	C			
Omaha	Omaha ATMS Central System Software	NE-22591	C			
Omaha	Omaha Signal Network - System Management	NE-22587	PE	PE		
Omaha	2014 Omaha Resurfacing Package	NE-22605	ACC			
Omaha	Resurfacing Project		AC	AC	AC	AC
Sarpy	132nd and Giles	NE-22283	ROW/C/U			
Sarpy	66th and Giles			PE	ROW	
MAPA/NDOR	Metro Area Travel Improvement Study	NE-22547	PLAN			



MAPA Regional STP Funding - Iowa

Lead Agency	Project Name	Control Number	FY2016	FY2017	FY2018	FY2019
Council Bluffs	East Beltway Segments A-D	IA-13414				
	Eastern Hills Drive – Segment D				C	
	Greenview Road – East Segment			PE/ROW		C
	Greenview Road – West Segment				PE	
	Stevens Road – West Segment					PE
Council Bluffs	Interstate Utility Relocation	IA-15903				
	Interstate Utility Relocation		C	C	C	C
Council Bluffs	South Expressway Reconstruction Phase 1				C	
Council Bluffs	N 16 Street		C			

MAPA Regional TAP Funding - Nebraska

Lead Agency	Project Name	Control Number	FY2016	FY2017	FY2018	FY2019
Metro	BRT	MET-11242014-001	C			
LaVista	Applewood Creek	LV-033115-001				PE
Omaha	North Downtown Ped Bridge	NE-22571	PE	C	C	

MAPA Regional TAP Funding - Iowa

Lead Agency	Project Name	Control Number	FY2016	FY2017	FY2018	FY2019
Council Bluffs	Iowa Riverfront Trail III	IA-1581	C			
Council Bluffs	River Road Trail	IA-21087		C		
Pottawattamie	Multi-Use Trail – Phase I	IA-29802			C	



2040 LRTP	MTIS	Regional Transit Vision	Bike-Ped Plan	Coordinated Transit Plan
Maximize Mobility & Accessibility	Mobility & Accessibility	...it to increase regional mobility options	Connect Places	Improve Mobility of Elderly persons, those with disabilities and those seeking employment independence
	Congestion Reduction			Improve access to transportation services getting to employment and to employment-related activities for the under-employed.
Increase Safety & Security	Reduce Fatalities & Serious Injuries		Improve Safe Mobility Choices	
Consider the Environment & Urban Form	Stewardship & Environment	... further regional efforts to become a more environmentally responsible...	Value Existing Places While Planning for New Ones	
Keep Costs Reasonable & Sustainable	System Preservation	...provide increased regional mobility options in a resource-efficient manner	Foster Collaboration Between Jurisdictions & Levels of Gov't	Provide the basis for drawing multi-jurisdictional, multi-disciplined stakeholders together to collaborate on how best to provide transportation services to include unmet needs.
			Achieve a high ROI for community & fiscal health	Facilitate coordination for providing Human Service Transportation to fill unmet needs and gaps in the transportation system.

MEMORANDUM OF UNDERSTANDING

MAPA Advanced Construction Programming Policy

Between: Local Public Agencies in the MAPA TMA and Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA)

- I. The Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA), as the designated Metropolitan Planning Organization for the Omaha-Council Bluffs Metropolitan Area, enters into a memorandum of understanding with the undersigned Local Public Agencies (LPA) to establish a framework and protocol for programming conversion projects in MAPA's Transportation Improvement Program (TIP).

II. PURPOSE

The purpose of this Memorandum of Understanding is to establish the eligibility for participating in MAPA's Advance Construction (AC) Programming Policy and to define the roles and responsibilities of MAPA and LPAs. These policies will provide LPAs with flexibility to program eligible locally-funded projects (such as roadway resurfacing) as Advanced Construction projects and would bind the Federal-Aid conversion of AC funding to the implementation of specific, regionally-significant transportation projects sponsored by participating LPAs. This process will be utilized by the Project Selection Committee (ProSeCom) for the purposes of selecting new projects into MAPA's Transportation Improvement Program and does not apply to existing projects within the MAPA TIP.

III. BACKGROUND

As the Metropolitan Planning Organization (MPO) for the Omaha-Council Bluffs metropolitan area, MAPA is responsible for conducting a regional planning process that is consistent with all applicable federal laws and regulations. The United States Department of Transportation (USDOT) requires all MPOs to develop a fiscally constrained Transportation Improvement Program (TIP) based on regional priorities identified during the planning process. MAPA develops the TIP each year and defines the capital improvements for streets, highways, transit, enhancements, and airports for the jurisdictions in the metropolitan area for a four-year period. MAPA typically solicits project applications for its region apportionment of Surface Transportation Program (STP-MAPA) funding annually as part of the development of the TIP. These projects are evaluated based on established criteria and are prioritized based on their regional significance in the Omaha-Council Bluffs metropolitan area.

State Departments of Transportation can request approval to construct projects prior to the apportionment of Federal-aid funds based on the provisions in 23 U.S.C 115 and 23 CFR 630G. This process for Advance Construction (AC) allows certain projects to be developed as projects in the federal-aid process, constructed with non-federal funds, and allows for the reimbursement of the Federal share of project costs when sufficient apportionment and obligation authority become available. Reimbursed AC funds are unrestricted and may be utilized by LPAs for any project or purpose. The policies within this memorandum of understanding ensures that the flexibility provided to LPAs to program Advance Construction projects in the results in the construction of specific, regionally significant transportation projects within those jurisdictions.

IV. PROJECT ELIGIBILITY & REQUIREMENTS FOR PARTICIPATION LPAs which have adopted this memorandum of understanding are eligible to participate in the MAPA's Advance Construction program under the following conditions:

- ❖ Advance Construction resurfacing projects must be submitted and evaluated as project applications to MAPA's STP Project Selection Committee (ProSeCom);
- ❖ Regionally significant projects for which the conversion of AC funds will be requested must also be submitted as project applications to MAPA's STP ProSeCom;

MAPA's ProSeCom reviews and recommends the annual program of STP-MAPA projects to the Transportation Technical Advisory Committee (TTAC) and MAPA Board for final approval. Once selected by TTAC and the MAPA Board, both projects (the AC resurfacing project and the regionally-significant project) will be programmed in the MAPA TIP. Advance Construction resurfacing projects will be programmed in the year they will be developed as federal-aid projects through the Nebraska Department of Roads. The MAPA Transportation Improvement Program will include a record of the balance of AC funds accrued by each LPA. These balances are the amount AC funding eligible for conversion to STP-MAPA funding in a given year.

The conversion of Advance Construction funds to Federal-Aid may be requested by LPAs when a particular phase of the regionally-significant project is under contract. In order to maintain fiscal constraint of the regional program of projects, MAPA will program these AC Conversion phases as STP-MAPA projects within the fiscally constrained portion of the MAPA TIP in the fiscal year in which contracting is anticipated. LPAs are eligible for reimbursement of AC funds under the following conditions:

- ❖ Documentation of contract for regionally-significant project phase is provided to MAPA
- ❖ AC Conversion is programmed in the MAPA TIP for the requested project phase
- ❖ The balance of AC funding developed by the LPA is sufficient to provide reimbursement

Funding may be converted and reimbursed for each project phase of the regionally-significant projects (e.g. Final Design, Right-of-Way Acquisition, and/or Construction). LPAs will have two (2) years from the date of reimbursement from NDOR to demonstrate that a particular project phase has been completed. If a project phase is outstanding after the two-year period, an LPA will not be eligible for additional reimbursements for project phases under the AC Program. Once a project phase is completed and documentation is provided to MAPA, LPA eligibility in the AC Program will be restored.

V. ROLES AND RESPONSIBILITIES

As a designated Metropolitan Planning Organization, **MAPA** is responsible for ensuring that the transportation planning process complies with all applicable federal laws and regulations. Specifically, MAPA will:

- ❖ Review and score applications for regional Surface Transportation Program (STP) funding in accordance with the Project Selection Committee's Policy Guides;
- ❖ Track and publish the total Advance Construction program balance annually in the Transportation Improvement Program (TIP);
- ❖ Maintain fiscal constraint of the Transportation Improvement Program (TIP), including the conversion of Advance Construction project funding; and,
- ❖ Track the eligibility of LPAs and the completion of project phases for which reimbursement has been requested.

As the project sponsor, participating **LPAs** are responsible for complying with each step of the Federal-Aid process to ensure the eligibility of Advance Construction program projects. Additionally, LPAs will:

- ❖ Develop and submit project applications for AC resurfacing projects and regionally significant projects to MAPA's Project Selection Committee (ProSeCom);
- ❖ Submit DR-530 forms for Advance Construction resurfacing projects to MAPA and the Nebraska Department of Roads (NDOR); and
- ❖ Coordinate with MAPA to program anticipated phases of AC Conversion as part of the development of the MAPA Transportation Improvement Program.

VI. TERMS AND CONDITIONS

This memorandum of understanding is entirely voluntary and does not indemnify or hold liable any of its signatories.

VII. SIGNATURES

Greg Youell

Executive Director

Metropolitan Area Planning Agency (MAPA)

Date

[NAME]

[Chief Executive]

[Local Public Agency]

Date