

METROPOLITAN AREA PLANNING AGENCY

**2222 Cuming Street
Omaha NE 68102-4328**

FINANCE COMMITTEE MEETING

January 20, 2016 - 8:30 a.m.

AGENDA

A. MONTHLY FINANCIAL STATEMENTS (October & November) Page

1. [Bank Reconciliation \(American National Bank\) and Statements on Investments](#).....
2. [Receipts and Expenditures](#).....
3. [Schedule of Accounts Receivable/Accounts Payable](#).....
4. [Consolidated Balance Sheet](#).....
5. [Program Status Report/Line Item Status Report](#).....

B. FOR FINANCE COMMITTEE APPROVAL

1. Contract Payments:
 - a. [Heartland Family Service – PMT #21 - \\$2,632.24](#).....
 - b. [Benesch – PMT#39 - \\$10,667.77](#).....
 - c. [HDR – PMT #2 - \\$706.43](#).....
 - d. [Steve Jensen – PMT #3 - \\$2,990.00](#).....
 - e. [City of Omaha Public Works – PMT #3 - \\$6,200.66](#).....
 - f. [City of Omaha Public Works – PMT #4 - \\$4,894.69](#).....
 - g. [Sarpy County GIS – PMT #2 - \\$13,722.15](#).....
 - h. [Sarpy County Planning – PMT #2 - \\$7,578.00](#).....
 - i. [Exis Design Shop – PMT #2 - \\$1,500.00](#).....
2. Contract Payments with exceptions:
 - a. [Lovgren – PMT #19 - \\$12,620.00](#).....
 - b. [Lovgren – PMT #20 - \\$2,092.50](#).....
 - c. [Intercultural Senior Center – PMT #1 - \\$2,161.53](#).....
3. New Contracts:
 - a. [Kissel Legislative Services - \\$10,000.00](#).....
4. Contract Amendments:
 - a. [Exis Design Shop – Extension of time](#).....
5. Travel:
 - a. [AASHTO Peer Exchange - Washington DC – Felschow - \\$1,252.00](#).....

C. RECOMMENDATION TO THE BOARD

1. New Contracts:
 - a. [Lovgren Marketing Group - Little Steps Big Impact – \\$299,270.00](#).....
2. Contract Amendments:
 - a. [Pictometry second flight \\$1,386,698.00](#).....
 - b. [Lovgren Marketing Group – additional \\$5,000.00](#).....
 - c. [Metro Transit additional \\$60,000.00](#).....
3. Contract Final Payments:
 - a. [Hamilton Associates – PMT #2 - \\$1,015.00](#).....
 - b. [Metropolitan Community College – PMT #5 - \\$7,595.71](#).....
 - c. [Daake – PMT #1 - \\$1,200.00](#).....
 - d. [Daake – PMT #3 - \\$4,350.00](#).....

- 4. FY 2017 Fund Requests
 - a. [County Dues Request](#).....
 - b. [Heartland 2050 Appropriation Request](#).....
- 5. [FY 2017 Budget Schedule](#).....

- D. DISCUSSION/INFORMATION
 - 1. Housing Assistance Update

- E. OTHER

- F. ADJOURNMENT

**METROPOLITAN AREA PLANNING AGENCY
BANK RECONCILIATION STATEMENT
October 31, 2015**

AMERICAN NATIONAL BANK

Balance per bank, October 31, 2015			\$ 589,419.50
Less:	Checks Outstanding (10/31/15)	25,449.16	<u>(25,449.16)</u>
Cash in bank September 30, 2015			<u>\$ 563,970.34</u>
General Ledger Balance, September 30, 2015			\$ 601,854.88
Cash Receipts			\$137,742.66
Add:	Deposit from Petty Cash		\$650.00
	Foundation receipt deposited in Operating		\$298.00
Less:	Withdrawal for Petty Cash bank	300.00	
	Checks (10/2015)	\$57,426.74	
	ACH Payroll (10/2015)	\$59,081.24	
	ACH Federal Payroll Taxes	\$20,476.30	
	Nationwide Payroll Contribution	10,789.91	
	Blue Cross Blue Shield of NE Health Ins.	17,493.60	
	Nebraska State withholding Tax	3,024.46	
	Postalia	-	
	Bank Charges	22.37	
	Quarterly SUTA	-	
	Nebraska Sales tax	-	
	Pay Flex (10/2015)	1,608.43	
	ACH VISA card (10/2015)	5,752.15	
	Dell- Laptop, Case, Docking Station, & Desktop Tower	2,059.71	
	Data Processing and Reference Materials	525.13	
	Plaque Updates	119.85	
	Fuel	173.96	
	Travel-Coralville, IA 2015 Housing Conference-Felschow	315.90	
	Travel-St. Louis, MO Transportation Conformity Course-Corrigan	412.29	
	Travel- Kearney, NE NROC All Staff Retreat-Youell, Anderson	261.62	
	Travel-Low Angels, CA Policy Link Summit-Spiehs	234.70	
	Travel-Sioux City, IA, APA Iowa Conference- Roth, Spiehs	450.00	
	Travel-New Orleans, LA NADO Annual Conference-Dittmer	472.70	
	Travel-Kansas City, MO HUD K. F. Summit-Youell, Spiehs	287.16	
	Training- Neb. Society of CPAs - Engel	297.93	
	Miscellaneous	141.20	
	Transfer to NPAIT-Capitol Reserve	\$600.00	
			<u>176,575.20</u>
General Ledger Balances, October 31, 2015			<u>\$ 563,970.34</u>
Less deposits held for other jurisdictions			<u>(\$17,995.00)</u>
Available Cash Balance			<u>\$ 545,975.34</u>

**METROPOLITAN AREA PLANNING AGENCY
BANK RECONCILIATION STATEMENT
November 30, 2015**

AMERICAN NATIONAL BANK

Balance per bank, November 30, 2015			\$ 509,578.80
Less:	Checks Outstanding (10/31/15)	137,534.15	(137,534.15)
Cash in bank November 30, 2015			<u>\$ 372,044.65</u>
General Ledger Balance, October 31, 2015			\$ 563,970.34
Cash Receipts			\$78,023.86
Add:	Transfer from Paypal CMAQ		\$134.39
Less:	Checks (11/2015)	\$142,938.55	
	ACH Payroll (11/2015)	\$59,750.98	
	ACH Federal Payroll Taxes	\$20,947.85	
	Nationwide Payroll Contribution	10,050.19	
	Blue Cross Blue Shield of NE Health Ins.	18,115.35	
	Nebraska State withholding Tax	3,030.17	
	Postalia	200.00	
	Bank Charges	29.16	
	Quarterly SUTA	37.30	
	Nebraska Sales tax	-	
	Pay Flex (11/2015)	1,891.95	
	ACH VISA card (11/2015)	12,049.97	
	Account Credit	(144.47)	
	Auto - Gas/Maintenance	97.15	
	Data Processing - Gmail Accounts and Web Mapping Software	4,402.15	
	Council of Officials	5,446.53	
	Supplies	127.11	
	Telephone	34.18	
	Travel - Souix City, IA	941.58	
	Travel - New Oreleans, LA	451.24	
	Travel - Other	653.67	
	Other	185.30	
	Transfer to NPAIT-Capitol Reserve	\$600.00	
	Transfer to Foundation checking - Deposit correction	\$298.00	
			<u>269,939.47</u>
General Ledger Balances, November 30, 2015			<u>\$ 372,189.12</u>
Less deposits held for other jurisdictions			<u>(\$17,995.00)</u>
Available Cash Balance			<u>\$ 354,194.12</u>

STATEMENT ON INVESTMENT
Treasury Bills

Equity	CD	9/11/2017	Securities America	\$ 100,054.00	\$ 100,000.00	1.350%
Deferred Payroll	Money Market		Securities America	\$ 3,830.76	\$ 3,830.76	0.010%
Deferred Payroll	CD	9/4/2018	Securities America	\$ 100,278.00	\$ 100,000.00	1.650%
Deferred Payroll	CD	7/23/2019	Securities America	\$ 1,052.66	\$ 1,050.00	2.100%
Equity	CD	7/23/2019	Securities America	\$ 104,212.99	\$ 103,950.00	2.100%
Equity	CD	5/1/2020	Securities America	\$ 49,199.00	\$ 50,000.00	1.750%

Accrued Interest	1,510.29
Total	<u>\$ 360,137.70</u>

NPAIT INVESTMENTS

	General	Capitol	Ortho Quads	Revolving	Special Projects	TOTAL
	MAPA	MAPA	(Aerial Photo)	Loan Fund	MAPA	MAPA
Acct #	001	002	004	005	008	
06/30/15 Beg Balance	308,366.99	38,727.98	57,972.71	46,236.29	80,412.13	531,716.10
City of Blair						-
9/2015 Sponsor Fees	172.89					172.89
9/2015 Interest	2.64	0.34	0.50	0.40	0.69	4.57
Transfer from General checking NIROC						-
Transfer from General checking JLUS						-
Transfer from General checking Little Steps Big Impact						-
Transfer from General checking Platte View Rd Local Match						-
Transfer from General checking		600.00				600.00
Transfer from General checking Bike Ped						-
	<u>308,542.52</u>	<u>39,328.32</u>	<u>57,973.21</u>	<u>46,236.69</u>	<u>80,412.82</u>	<u>532,493.56</u>
Less Reserve for NPAIT	22,574.94					
Available for the Agency	<u>285,967.58</u>					

STATEMENT ON INVESTMENT

Treasury Bills

Equity	CD	9/11/2017	Securities America	\$ 100,140.00	\$ 100,000.00	1.350%
Deferred Payroll	Money Market		Securities America	\$ 4,271.89	\$ 4,271.89	0.010%
Deferred Payroll	CD	9/4/2018	Securities America	\$ 100,361.00	\$ 100,000.00	1.650%
Deferred Payroll	CD	7/23/2019	Securities America	\$ 1,053.54	\$ 1,050.00	2.100%
Equity	CD	7/23/2019	Securities America	\$ 104,300.31	\$ 103,950.00	2.100%
Equity	CD	5/1/2020	Securities America	\$ 49,256.50	\$ 50,000.00	1.750%

Accrued Interest	1,568.92
Total	<u>\$ 360,952.16</u>

NPAIT INVESTMENTS

	General	Capitol	Ortho Quads	Revolving	Special Projects	TOTAL
	MAPA	MAPA	(Aerial Photo)	Loan Fund	MAPA	MAPA
Acct #	001	002	004	005	008	
10/31/15 Beg Balance	308,542.52	39,328.32	57,973.21	46,236.69	80,412.82	532,493.56
City of Blair						-
10/2015 Sponsor Fees	186.69					186.69
10/2015 Interest	2.56	0.33	0.48	0.38	0.67	4.42
Transfer from General checking NIROC						-
Transfer from General checking JLUS						-
Transfer from General checking Little Steps Big Impact						-
Transfer from General checking Platte View Rd Local Match						-
Transfer from General checking		600.00				600.00
Transfer from General checking Bike Ped						-
	308,731.77	39,928.65	57,973.69	46,237.07	80,413.49	533,284.67
Less Reserve for other projects	22,574.94					
Available for the Agency	286,156.83					

Metropolitan Area Planning Agency
Cash Receipts Report
October 2015

Date	Type	Payer	Receipt Number	Deposit Number	Amount
10/2/2015	Received EFT	FEDERAL TRANSIT ADMINISTRATION	458	354	\$66,633.00
10/2/2015	Check	Paul Hartnett	227	355	\$50.00
10/2/2015	Check	City of Emerson	228	355	\$50.00
10/2/2015	Check	Metropolitan Community College	229	355	\$25.00
10/2/2015	Check	African American Empowerment Network	230	355	\$25.00
10/2/2015	Check	City of Bellevue	231	355	\$75.00
10/2/2015	Check	Pottawattamie County, Iowa	459	356	\$4,878.92
10/2/2015	Check	Blair Housing Authority	460	356	\$2,000.00
10/9/2015	Check	Kelly Groskurth	232	357	\$25.00
10/9/2015	Check	City of Walnut	461	358	\$4,537.04
10/9/2015	Check	City of Crescent	462	358	\$2,753.40
10/9/2015	Check	Toshiba America Business Solutions	233	359	\$79.85
10/9/2015	Check	Steve McCoy	234	359	\$25.00
10/9/2015	Check	John Brownell	235	359	\$25.00
10/9/2015	Check	Tracy Bohrofen	236	359	\$25.00
10/9/2015	Check	Glenwood Area Chamber of Commerce	237	359	\$25.00
10/9/2015	Check	Land Surveying Services Inc.	238	359	\$50.00
10/9/2015	Check	Sarpy County Imprest Payables Account	239	359	\$50.00
10/9/2015	Check	John Yochum	240	359	\$25.00
10/9/2015	Check	Glenwood State Bank	241	359	\$50.00
10/9/2015	Check	Friends of Sue Crawford	242	359	\$25.00
10/9/2015	Check	Matt Walsh	243	359	\$25.00
10/9/2015	Check	Cassandra Paben	244	359	\$25.00
10/9/2015	Check	Lincoln Farm & Home Service	245	359	\$25.00
10/9/2015	Check	Gayle Duda	246	359	\$25.00
10/9/2015	Check	Carol Robertson	247	359	\$25.00
10/9/2015	Check	Pottawattamie	248	359	\$50.00
10/9/2015	Check	City of Pacific Junction, Iowa	249	359	\$150.00
10/9/2015	Check	Grema	250	359	\$50.00
10/9/2015	Check	Alfred Benesch & Company	251	359	\$75.00
10/16/2015	Check	City of Henderson	463	360	\$1,023.48
10/16/2015	Check	Douglas County	464	360	\$7,500.00
10/16/2015	Check	City of Macedonia	465	360	\$5,146.00
10/23/2015	Check	City of La Vista	466	361	\$175.00
10/23/2015	Check	City of Omaha	467	361	\$10,000.00
10/23/2015	Check	City of Hancock	468	361	\$1,657.33
10/23/2015	Check	Greg Youell	252	362	\$25.00
10/28/2015	Received EFT	ENVIRONMENTAL PROTECTION AGENCY	472	366	\$3,436.45
10/28/2015	Received EFT	ENVIRONMENTAL PROTECTION AGENCY	473	366	\$9,107.73
10/29/2015	Received EFT	ECONOMIC DEVELOPMENT ADMINISTRATION	474	367	\$15,000.00
10/30/2015	Check	Karna Loewenstein	254	364	\$25.00
10/30/2015	Check	Council Bluffs Area Chamber of Commerce	470	365	\$400.00
10/30/2015	Check	Metro Transit	471	365	\$2,364.46
					<u>\$137,742.66</u>

Account ID	Account Description	Grants	Total Debits	Total Credits
10-1100	Accounts Receivable	<No Grants>	\$0.00	\$136,612.81
10-4500	Forums/Annual Dinner	16DUES01	\$0.00	\$1,050.00
10-6030	Copier Lease/Charges	<No Grants>	\$0.00	\$79.85
				<u>\$137,742.66</u>

Metropolitan Area Planning Agency
Cash Receipts Report
November 2015

Date	Type	Payer	Receipt Number	Deposit Number	Amount
11/6/2015	Check	Kirkham Michael & Associates	475	368	\$500.00
11/6/2015	Check	Metropolitan Community College	476	368	\$372.00
11/10/2015	Received EFT	NDOR- CMAQ	477	369	\$77,101.86
11/25/2015	Check	Papio-Missouri River Natural Resources District	478	370	\$25.00
11/25/2015	Check	Sarpy County	479	370	\$25.00
					<u>\$78,023.86</u>

Account ID	Account Description	Grants	Total Debits	Total Credits
10-1100	Accounts Receivable	<No Grants>	\$0.00	\$78,023.86
				<u>\$78,023.86</u>

Metropolitan Area Planning Agency
Bank Register Report - Operating Account
October 2015

Transaction Number	Transaction Date	Reference	Payments
15306	10/2/2015	Metro	\$19,424.70
15307	10/13/2015	Douglas County Treasurer	\$26.22
15308	10/13/2015	Enterprise Publishing Company	\$12.80
15309	10/13/2015	First Nebr. Educators Credit U	\$200.00
15310	10/13/2015	Gazette	\$33.00
15311	10/13/2015	Matt Roth	\$17.25
15312	10/13/2015	Megan Walker	\$201.25
15313	10/13/2015	Metro	\$6,990.00
15314	10/13/2015	Northeast Nebraska Economic Development District	\$108.74
15315	10/13/2015	Omaha Printing Company	\$1,441.52
15316	10/13/2015	Payless Office Products, Inc.	\$225.30
15317	10/13/2015	Sarpy County Administrator	\$10,000.00
15318	10/13/2015	Sue Cutsforth	\$20.70
15319	10/13/2015	United Way	\$76.00
15320	10/14/2015	Papillion Times	\$77.25
15321	10/29/2015	AFLAC	\$292.50
15322	10/29/2015	Alfred Benesch & Co.	\$12,544.18
15323	10/29/2015	AS Central Services	\$25.10
15324	10/29/2015	BenefitPlansInc.	\$612.50
15325	10/29/2015	CenturyLink	\$54.16
15326	10/29/2015	Daily Nonpareil	\$144.00
15327	10/29/2015	Douglas County Treasurer	\$664.61
15328	10/29/2015	First Nebr. Educators Credit U	\$200.00
15329	10/29/2015	Kissel/ E&S Associates L.L.C.	\$1,000.00
15330	10/29/2015	Lilia Franciscony	\$98.45
15331	10/29/2015	Lovgren Marketing Group	\$1,188.12
15332	10/29/2015	Melissa Engel	\$28.75
15333	10/29/2015	Michael Helgersen	\$43.37
15334	10/29/2015	PLIC-SBD Grand Island	\$924.00
15335	10/29/2015	Toshiba America Business Solutions	\$592.00
15336	10/29/2015	United Healthcare	\$84.27
15337	10/29/2015	United Way	\$76.00
			<u><u>\$57,426.74</u></u>

Metropolitan Area Planning Agency
Bank Register Report - Operating Account
October 2015

Check Disbursement Detail

Advertising	12.8
AFLAC W/H Payable	292.5
Auto - Gas/Maintenance	681.86
Contracts	43157
Copier Lease/Charges	592
Credit Union W/H Payable	400
Data Processing	1350
Dental Insurance W/H Payable	535.5
Life & Disability Insurance Payable	388.5
Membership - Reference Materials	254.25
Office Rent	5640
Printing	1441.52
Professional Services	1710.95
Supplies	251.52
Telephone	79.26
Travel & Conferences	402.81
United Way W/H Payable	152
Vision Insurance Payable	84.27
	<u>\$57,426.74</u>

Metropolitan Area Planning Agency
Bank Register Report - Operating Account
November 2015

Transaction Number	Transaction Date	Reference	Payments
15338	11/10/2015	Daily Nonpareil	\$153.60
15339	11/10/2015	First Nebr. Educators Credit U	\$200.00
15340	11/10/2015	Heartland Family Services	\$1,902.26
15341	11/10/2015	Jeff Spiehs	\$142.39
15342	11/10/2015	Live Well Omaha	\$1,302.24
15343	11/10/2015	Matt Roth	\$121.56
15344	11/10/2015	Metro	\$6,990.00
15345	11/10/2015	Omaha Douglas Public Bldg. Comm	\$5.50
15347	11/10/2015	Standard Printing Company	\$331.40
15348	11/10/2015	Steve Jensen	\$3,607.50
15349	11/10/2015	The Daily Record	\$78.90
15350	11/10/2015	United Way	\$76.00
15351	11/18/2015	United States Postal Service	\$541.70
15352	11/25/2015	AFLAC	\$292.50
15353	11/25/2015	AS Central Services	\$15.89
15354	11/25/2015	CenturyLink	\$54.16
15355	11/25/2015	City of Omaha Cashier	\$26,125.12
15356	11/25/2015	Daake Design, Inc.	\$17,900.00
15357	11/25/2015	Douglas County Treasurer	\$186.27
15358	11/25/2015	First Nebr. Educators Credit U	\$200.00
15359	11/25/2015	Francotyp-Postalia, Inc.	\$77.85
15360	11/25/2015	Hamilton Associates, P.C.	\$9,385.00
15361	11/25/2015	Heartland Family Services	\$2,473.71
15362	11/25/2015	Lovgren Marketing Group	\$20,800.50
15363	11/25/2015	Lynn Dittmer	\$28.75
15364	11/25/2015	MBJ Publications	\$40.00
15365	11/25/2015	Metro	\$300.00
15366	11/25/2015	Omaha World-Herald	\$266.50
15367	11/25/2015	Opinion Tribune	\$10.06
15368	11/25/2015	Payless Office Products, Inc.	\$110.19
15369	11/25/2015	PLIC-SBD Grand Island	\$980.46
15370	11/25/2015	Sarpy County GIS	\$15,697.72
15371	11/25/2015	Sarpy County Planning	\$7,911.39
15372	11/25/2015	Sid Dillion Ford	\$23,438.00
15373	11/25/2015	The Douglas County Post-Gazette	\$25.00
15374	11/25/2015	Toshiba America Business Solutions	\$592.00
15375	11/25/2015	United Healthcare	\$78.18
15376	11/25/2015	United Way	\$496.25
			\$142,938.55

Metropolitan Area Planning Agency
Bank Register Report - Operating Account
November 2015

Check Disbursement Detail

Advertising	365.06
AFLAC W/H Payable	292.5
Auto - Gas/Maintenance	182.38
Capital Outlays	23438
Contracts	97720.44
Copier Lease/Charges	592
Credit Union W/H Payable	400
Data Processing	1350
Dental Insurance W/H Payable	591.96
Equipment Maintenance	77.85
Life & Disability Insurance Payable	388.5
Membership - Reference Materials	169
Miscellaneous Expenses	300
Office Rent	5640
Prepaid Expenses	541.7
Printing	331.4
Professional Services	9385
Supplies	147.33
Telephone	70.05
Travel & Conferences	304.95
United Way W/H Payable	572.25
Vision Insurance Payable	78.18
	<u>\$142,938.55</u>

Metropolitan Area Planning Agency
Payroll Register
October 2015

Pay Types/Benefits	Hours	Amount
ER H.I.	0.00	\$6,217.42
ER H.I. CH	0.00	\$883.16
ER H.I. FA	0.00	\$6,641.40
ER H.I. SP	0.00	\$2,063.08
Hourly	142.00	\$2,962.12
Hourly - Reg	350.50	\$6,306.52
Life & Dis	0.00	\$390.17
Salary	0.00	\$78,029.00
Vehicle	44.00	\$66.00
	Gross Pay	\$87,363.64
	Gross Benefits	\$16,195.23
	Gross Pay/Benefits	\$103,558.87

Deductions/Employee Taxes	Adj. Gross	Amount
457-\$	N/A	\$700.00
457-%	N/A	\$783.48
457-Roth \$	N/A	\$100.00
457-Roth%	N/A	\$832.78
AFLAC	N/A	\$292.52
Credit Union	N/A	\$400.00
Dental Ins	N/A	\$549.69
Flex Plan 15	N/A	\$1,816.74
Health Ins	N/A	\$1,688.56
Life Ins.	N/A	\$4.50
Pension Loan	N/A	\$92.78
Pension Plan	N/A	\$3,428.28
Retirement	N/A	\$138.64
United Way	N/A	\$152.00
Vehicle Use	N/A	\$66.00
VISION	N/A	\$74.94
Federal	78,029.43	\$7,786.34
Medicare	82,941.19	\$1,202.64
Soc Security	82,941.19	\$5,142.34
State - NE	78,029.43	\$3,030.17
	Deductions/Employee Taxes:	\$28,282.40

Employer Expenses	Adj. Gross	Amount
ER Pension	N/A	\$4,713.95
Medicare	82,941.19	\$1,202.64
Soc Security	82,941.19	\$5,142.34
	Additional Employer Expenses:	\$11,058.93

GRAND TOTAL NET PAY: \$59,081.24

GRAND TOTAL EXPENSE: \$114,617.80

Metropolitan Area Planning Agency
Payroll Register
November 2015

Pay Types/Benefits	Hours	Amount
ER H.I.	0.00	\$6,217.42
ER H.I. CH	0.00	\$883.16
ER H.I. FA	0.00	\$6,641.40
ER H.I. SP	0.00	\$2,578.85
Hourly	128.00	\$2,670.08
Hourly - Reg	332.50	\$5,981.64
Life & Dis	0.00	\$407.31
One-Time	101.60	\$2,275.84
Salary	0.00	\$78,208.00
Gross Pay		\$89,135.56
Gross Benefits		\$16,728.14
Gross Pay/Benefits		\$105,863.70

Deductions/Employee Taxes	Adj. Gross	Amount
457-\$	N/A	\$700.00
457-%	N/A	\$783.48
457-Roth \$	N/A	\$100.00
457-Roth%	N/A	\$914.17
AFLAC	N/A	\$292.52
Credit Union	N/A	\$400.00
Dental Ins	N/A	\$577.46
Flex Plan 15	N/A	\$1,816.74
Health Ins	N/A	\$1,766.28
Life Ins.	N/A	\$4.50
Pension Loan	N/A	\$92.78
Pension Plan	N/A	\$3,565.43
Retirement	N/A	\$138.64
United Way	N/A	\$572.25
VISION	N/A	\$81.82
Federal	79,551.83	\$8,003.95
Medicare	84,600.74	\$1,226.70
Soc Security	84,600.74	\$5,245.25
State - NE	79,551.83	\$3,102.61
Deductions/Employee Taxes:		\$29,384.58

Employer Expenses	Adj. Gross	Amount
ER Pension	N/A	\$4,902.52
Medicare	84,600.74	\$1,226.70
Soc Security	84,600.74	\$5,245.25
Additional Employer Expenses:		\$11,374.47

GRAND TOTAL NET PAY: \$59,750.98

GRAND TOTAL EXPENSE: \$117,238.17

Metropolitan Area Planning Agency Aged Accounts Receivable Report

November 30, 2015

Aging Balance For	Last Paid	current	31-60	61-90	over 90	Balance
City of Macedonia						
City of Macedonia	10/16/2015	(\$0.26)	\$0.00	\$0.00	\$0.00	(\$0.26)
Totals for City of Macedonia:		(\$0.26)	\$0.00	\$0.00	\$0.00	(\$0.26)
City of Omaha						
City of Omaha	10/23/2015	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
Totals for City of Omaha:		\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
Cornhusker Motor Club Foundation						
Cornhusker Motor Club Foundation		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals for Cornhusker Motor Club Fou		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department of Defense						
Department of Defense	9/21/2015	\$92,866.00	\$0.00	\$0.00	\$0.00	\$92,866.00
Totals for Department of Defense:		\$92,866.00	\$0.00	\$0.00	\$0.00	\$92,866.00
FEDERAL TRANSIT ADMINISTRATION						
FEDERAL TRANSIT ADMINISTRATION	12/18/2015	\$0.00	\$78,361.00	\$0.00	\$0.10	\$78,361.10
Totals for FEDERAL TRANSIT ADMINIS		\$0.00	\$78,361.00	\$0.00	\$0.10	\$78,361.10
HDR Engineering, Inc.						
HDR Engineering, Inc.	7/24/2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals for HDR Engineering, Inc.:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IOWA DEPARTMENT OF TRANSPORTATION						
IOWA DEPARTMENT OF TRANSPORTATION	8/24/2015	\$22,687.00	\$0.00	\$0.00	\$0.00	\$22,687.00
Totals for IOWA DEPARTMENT OF TR		\$22,687.00	\$0.00	\$0.00	\$0.00	\$22,687.00
Metro Transit						
Metro Transit	1/8/2016	\$2,107.89	\$0.00	\$0.00	\$0.00	\$2,107.89
Totals for Metro Transit:		\$2,107.89	\$0.00	\$0.00	\$0.00	\$2,107.89
Mills County						
Mills County	7/24/2015	\$0.00	\$0.00	\$0.00	\$3,270.00	\$3,270.00
Totals for Mills County:		\$0.00	\$0.00	\$0.00	\$3,270.00	\$3,270.00
NDOR- Bike Education (Live Well)						
NDOR- Bike Education (Live Well)	4/6/2015	\$0.00	\$21,018.51	\$0.00	\$975.98	\$21,994.49
Totals for NDOR- Bike Education (Live		\$0.00	\$21,018.51	\$0.00	\$975.98	\$21,994.49
NDOR- CMAQ						
NDOR- CMAQ	11/10/2015	\$50,397.00	\$0.00	\$0.00	\$0.00	\$50,397.00
Totals for NDOR- CMAQ:		\$50,397.00	\$0.00	\$0.00	\$0.00	\$50,397.00
NDOR- STP						
NDOR- STP	1/11/2016	\$0.00	\$0.00	\$0.00	\$2,417.49	\$2,417.49
Totals for NDOR- STP:		\$0.00	\$0.00	\$0.00	\$2,417.49	\$2,417.49
NDOR						
NDOR	9/30/2015	\$0.00	\$186,598.95	\$0.00	\$0.00	\$186,598.95

Metropolitan Area Planning Agency Aged Accounts Receivable Report

November 30, 2015

<u>Aging Balance For</u>	<u>Last Paid</u>	<u>current</u>	<u>31-60</u>	<u>61-90</u>	<u>over 90</u>	<u>Balance</u>
Totals for NDOR:		<u>\$0.00</u>	<u>\$186,598.95</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$186,598.95</u>
Nebraska Emergency Management Agency						
<i>Nebraska Emergency Management Agen</i>	<i>12/4/2015</i>	<u>\$0.00</u>	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$10,000.00</u>
Totals for Nebraska Emergency Manag		<u>\$0.00</u>	<u>\$10,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$10,000.00</u>
Papio-Missouri River Natural Resources District						
<i>Papio-Missouri River Natural Resources</i>	<i>11/25/2015</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$836.36</u>	<u>\$836.36</u>
Totals for Papio-Missouri River Natura		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$836.36</u>	<u>\$836.36</u>
Prochaska and Associates						
<i>Prochaska and Associates</i>		<u>\$0.00</u>	<u>\$50.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$50.00</u>
Totals for Prochaska and Associates:		<u>\$0.00</u>	<u>\$50.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$50.00</u>
Robert B. Daugherty Foundation						
<i>Robert B. Daugherty Foundation</i>	<i>1/3/2014</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Totals for Robert B. Daugherty Founda		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Springfield Platteview Community Schools						
<i>Springfield Platteview Community School</i>	<i>12/18/2015</i>	<u>\$60.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$60.00</u>
Totals for Springfield Platteview Comm		<u>\$60.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$60.00</u>
Grand Totals:		\$168,117.63	\$296,028.46	\$0.00	\$10,499.93	\$474,646.02

Metropolitan Area Planning Agency
Aged Accounts Payable Report
November 30, 2015

Vendor Name	Trans. No.	Description	current	31-60	61-90	over 90	Credits	Net Due
Barnhart Press								
Barnhart Press	81073		\$1,062.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,062.00
		<i>Totals for Barnhart Press:</i>	<i>\$1,062.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$1,062.00</i>
Chastain-Otis								
Chastain-Otis	26584		\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
		<i>Totals for Chastain-Otis:</i>	<i>\$500.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$500.00</i>
Council Bluffs Area Chamber of Commerce								
Council Bluffs Area Chamber of Commerce	40271	Mayor's Breakfast Registration - Greg	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
		<i>Totals for Council Bluffs Area Chamber of Commerce:</i>	<i>\$0.00</i>	<i>\$20.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$20.00</i>
Daily Nonpareil								
Daily Nonpareil	112915		\$15.82	\$0.00	\$0.00	\$0.00	\$0.00	\$15.82
		<i>Totals for Daily Nonpareil:</i>	<i>\$15.82</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$15.82</i>
Douglas County GIS								
Douglas County GIS	005		\$0.00	\$23,142.96	\$0.00	\$0.00	\$0.00	\$23,142.96
		<i>Totals for Douglas County GIS:</i>	<i>\$0.00</i>	<i>\$23,142.96</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$23,142.96</i>
Fred Pryor Seminars								
Fred Pryor Seminars	032808219-15	Training Subscription-Amanda	\$299.00	\$0.00	\$0.00	\$0.00	\$0.00	\$299.00
		<i>Totals for Fred Pryor Seminars:</i>	<i>\$299.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$299.00</i>
Hamilton Associates, P.C.								
Hamilton Associates, P.C.	17691		\$1,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,015.00
		<i>Totals for Hamilton Associates, P.C.:</i>	<i>\$1,015.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$1,015.00</i>
HDR Engineering Inc.								
HDR Engineering Inc.	460942-H		\$0.00	\$1,838.65	\$0.00	\$0.00	\$0.00	\$1,838.65
		<i>Totals for HDR Engineering Inc.:</i>	<i>\$0.00</i>	<i>\$1,838.65</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$1,838.65</i>
Kissel/ E&S Associates L.L.C.								
Kissel/ E&S Associates L.L.C.	1170		\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
		<i>Totals for Kissel/ E&S Associates L.L.C.:</i>	<i>\$1,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$1,000.00</i>
Letter Publications								
Letter Publications	2636287-R2	Subscription Renewal	\$349.00	\$0.00	\$0.00	\$0.00	\$0.00	\$349.00
		<i>Totals for Letter Publications:</i>	<i>\$349.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$349.00</i>
Live Well Omaha								
Live Well Omaha	020115	#13	\$0.00	\$0.00	\$0.00	\$389.92	\$0.00	\$389.92

Metropolitan Area Planning Agency Aged Accounts Payable Report

November 30, 2015

Vendor Name	Trans. No.	Description	current	31-60	61-90	over 90	Credits	Net Due
Live Well Omaha	033115		\$0.00	\$0.00	\$0.00	\$586.06	\$0.00	\$586.06
Live Well Omaha	13		\$0.00	\$0.00	\$8,755.37	\$0.00	\$0.00	\$8,755.37
Live Well Omaha	14		\$0.00	\$0.00	\$8,604.84	\$0.00	\$0.00	\$8,604.84
Live Well Omaha	103015		\$0.00	\$3,270.14	\$0.00	\$0.00	\$0.00	\$3,270.14
Live Well Omaha	111815		\$3,658.30	\$0.00	\$0.00	\$0.00	\$0.00	\$3,658.30
<i>Totals for Live Well Omaha:</i>			<i>\$3,658.30</i>	<i>\$3,270.14</i>	<i>\$17,360.21</i>	<i>\$975.98</i>	<i>\$0.00</i>	<i>\$25,264.63</i>
Lovgren Marketing Group								
Lovgren Marketing Group	18083		\$0.00	\$1,690.00	\$0.00	\$0.00	\$0.00	\$1,690.00
<i>Totals for Lovgren Marketing Group:</i>			<i>\$0.00</i>	<i>\$1,690.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$1,690.00</i>
LSC Transportation Consultants, Inc.								
LSC Transportation Consultants, Inc.	50304		\$0.00	\$3,144.39	\$0.00	\$0.00	\$0.00	\$3,144.39
LSC Transportation Consultants, Inc.	50368		\$0.00	\$2,186.94	\$0.00	\$0.00	\$0.00	\$2,186.94
<i>Totals for LSC Transportation Consultants, Inc.:</i>			<i>\$0.00</i>	<i>\$5,331.33</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$5,331.33</i>
Matrix								
Matrix	17030		\$0.00	\$0.00	\$84,039.67	\$0.00	\$0.00	\$84,039.67
<i>Totals for Matrix:</i>			<i>\$0.00</i>	<i>\$0.00</i>	<i>\$84,039.67</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$84,039.67</i>
Meineke Car Care Center								
Meineke Car Care Center	327682		\$0.00	\$211.42	\$0.00	\$0.00	\$0.00	\$211.42
Meineke Car Care Center	327705		\$0.00	\$28.95	\$0.00	\$0.00	\$0.00	\$28.95
Meineke Car Care Center	327811		\$28.95	\$0.00	\$0.00	\$0.00	\$0.00	\$28.95
Meineke Car Care Center	327876		\$28.95	\$0.00	\$0.00	\$0.00	\$0.00	\$28.95
<i>Totals for Meineke Car Care Center:</i>			<i>\$57.90</i>	<i>\$240.37</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$298.27</i>
Metro								
Metro	030507		\$0.00	\$0.00	\$25,668.34	\$0.00	\$0.00	\$25,668.34
<i>Totals for Metro:</i>			<i>\$0.00</i>	<i>\$0.00</i>	<i>\$25,668.34</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$25,668.34</i>
NAPA Auto Parts								
NAPA Auto Parts	778373		\$0.00	\$31.56	\$0.00	\$0.00	\$0.00	\$31.56
<i>Totals for NAPA Auto Parts:</i>			<i>\$0.00</i>	<i>\$31.56</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$31.56</i>
Pottawattamie County GIS								
Pottawattamie County GIS	20151016	July 1 - September 30, 2015	\$0.00	\$11,392.81	\$0.00	\$0.00	\$0.00	\$11,392.81
<i>Totals for Pottawattamie County GIS:</i>			<i>\$0.00</i>	<i>\$11,392.81</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$11,392.81</i>
SkillPath Seminars								
SkillPath Seminars	11032983		\$199.00	\$0.00	\$0.00	\$0.00	\$0.00	\$199.00

Metropolitan Area Planning Agency
Aged Accounts Payable Report
November 30, 2015

Vendor Name	Trans. No.	Description	current	31-60	61-90	over 90	Credits	Net Due
<i>Totals for SkillPath Seminars:</i>			<i>\$199.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$199.00</i>
The Daily Record								
The Daily Record	136301		\$25.10	\$0.00	\$0.00	\$0.00	\$0.00	\$25.10
<i>Totals for The Daily Record:</i>			<i>\$25.10</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$25.10</i>
Verizon								
Verizon	9755784028		\$82.54	\$0.00	\$0.00	\$0.00	\$0.00	\$82.54
<i>Totals for Verizon:</i>			<i>\$82.54</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$82.54</i>
GRAND TOTALS:			\$8,263.66	\$46,957.82	\$127,068.22	\$975.98	\$0.00	\$183,265.68

A total of 30 transaction(s) listed

Metropolitan Area Planning Agency

Balance Sheet

November 30, 2015

		Actual
Assets		
10-1000	Petty Cash	\$155.99
10-1010	Cash - American National Bank	\$372,044.65
10-1015	Credit Card	(\$144.47)
10-1030	Treasury Bills	\$360,952.16
10-1040	NPAIT Investments General	\$286,156.83
10-1045	NPAIT Investments Capitol Reserve	\$39,928.65
10-1050	NPAIT Investments Ortho Quads	\$57,973.69
10-1100	Accounts Receivable	\$474,646.02
10-1110	Due To/Due From Funds	\$75,676.92
10-1300	Prepaid Expenses	\$31,991.03
10-1310	Prepaid Insurance	\$7,313.81
11-1110	Due To/Due From Funds	\$4,193.19
12-1055	NPAIT Investments Revolving Loan	\$46,237.07
13-1200	Furniture, Fixtures & Equipment	\$111,470.23
13-1220	Less: Accumulated Depreciation	\$40,412.17
15-1040	NPAIT Investments General	\$22,574.94
15-1045	NPAIT Investments Special Projects	\$80,413.49
15-1110	Due To/Due From Funds	(\$80,412.13)
20-1020	Cash - ANB Foundation	\$14,033.91
20-1060	NPAIT Investments Foundation	\$32,856.81
20-1065	NPAIT Investments FD NDO	\$107,015.35
20-1070	NPAIT Investments FD Washington County Revolving	\$133,775.70
20-1110	Due To/Due From Funds	\$542.02
20-1410	Note Receivable Grapel	\$235,997.62
20-1425	Note Receivable KB Quality Meats	\$21,722.00
Total Assets		<u>\$2,396,703.31</u>

Liabilities and Fund Balance

Liabilities

10-2000	Accounts Payable	\$182,353.31
10-2105	Nebraska Withholding	\$3,102.61
10-2115	AFLAC W/H Payable	(\$45.97)
10-2125	Dental Insurance W/H Payable	(\$803.32)
10-2126	Life & Disability Insurance Payable	(\$568.79)
10-2127	Dearborn Life Insurance Payable	(\$6.75)
10-2130	Flex W/H Payable	\$1,162.64
10-2132	Vision Insurance Payable	(\$113.17)
10-2135	Health Insurance Payable	(\$8,774.98)
10-2170	Nebraska Sales Tax Payable	\$0.70
10-2210	Accrued Compensated Absences	\$120,233.15
10-2220	Accrued Audit Fees	\$10,400.00

Metropolitan Area Planning Agency

Balance Sheet

November 30, 2015

		<u>Actual</u>
10-2420	Deferred Ortho. Photography	\$91,912.00
20-2000	Accounts Payable	\$912.17
20-2430	Deferred Revolving Loan	\$262,513.05
20-2500	Note Payable Invest NE	\$235,997.62
Total Liabilities		<u><u>\$898,274.27</u></u>

Fund Balance

10-3000	Fund Balance Undesignated	\$881,740.78
10-3010	Fund Balance Assigned	\$71,103.07
10-3020	Fund Balance Committed	\$355,000.00
11-3000	Fund Balance Undesignated	\$4,193.19
12-3100	Fund Balance Restricted	\$46,237.07
13-3005	Invested in Capital Assets	\$71,058.06
15-3010	Fund Balance Assigned	\$22,576.30
20-3000	Fund Balance Undesignated	\$46,520.57
Total Fund Balance		<u><u>\$1,498,429.04</u></u>

Total Liabilities and Fund Balance	<u><u>\$2,396,703.31</u></u>
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Metropolitan Area Planning Agency
Income Statement
November 30, 2015

		10/01/15-11/30/15		7/01/15-11/30/15		% to YTD Budget	Variance to YTD Budget	FY 2016 Adjusted Budget
		Actual	Adjusted Budget	Actual YTD	Adjusted Budget YTD			
Revenues								
10-4100	Federal Revenue	\$363,919.64	\$0.00	\$394,832.34	\$835,212.50	47.27 %	\$440,380.16	\$3,340,850.00
10-4200	State Revenue	\$0.00	\$0.00	\$0.00	\$12,000.00	0.00 %	\$12,000.00	\$12,000.00
10-4300	Local Revenue	\$0.00	\$0.00	\$180,122.00	\$179,176.00	100.53 %	(\$946.00)	\$358,352.00
10-4310	Match Contributions	\$0.00	\$3,693.89	\$0.00	\$31,323.82	0.00 %	\$31,323.82	\$60,875.00
10-4350	Heartland 2050 Local Revenue	\$0.00	\$0.00	\$18,950.00	\$78,500.00	24.14 %	\$59,550.00	\$157,000.00
10-4400	Contracts	\$12,364.46	\$0.00	\$17,093.38	\$0.00	0.00 %	(\$17,093.38)	\$659,536.00
10-4410	Pass Through Contracts - Planning	\$0.00	\$0.00	\$0.00	\$64,091.00	0.00 %	\$64,091.00	\$256,364.00
10-4420	Pass Through Contracts - STP	\$0.00	\$0.00	\$0.00	\$15,720.00	0.00 %	\$15,720.00	\$62,880.00
10-4500	Forums/Annual Dinner	\$1,726.00	\$7,700.00	\$4,166.00	\$8,800.00	47.34 %	\$4,634.00	\$22,000.00
10-4510	In-Kind Revenue	\$13,862.48	\$0.00	\$55,515.84	\$68,470.25	81.08 %	\$12,954.41	\$273,881.00
10-4520	Investment Earnings	\$1,262.69	\$0.00	\$2,243.86	\$0.00	0.00 %	(\$2,243.86)	\$0.00
10-4530	Misc. Cash Sales	\$590.50	\$0.00	\$2,800.70	\$0.00	0.00 %	(\$2,800.70)	\$0.00
10-4540	Miscellaneous	\$572.89	\$0.00	\$1,224.44	\$0.00	0.00 %	(\$1,224.44)	\$0.00
10-4600	Auto Mileage Revenue	\$1,915.90	\$0.00	\$5,908.70	\$0.00	0.00 %	(\$5,908.70)	\$0.00
10-4610	Copier Revenue	\$2,105.44	\$0.00	\$8,617.28	\$0.00	0.00 %	(\$8,617.28)	\$0.00
Total Revenues		\$398,320.00	\$11,393.89	\$691,474.54	\$1,293,293.57	53.47 %	\$601,819.03	\$5,203,738.00
Expenses								
10-5000	Salaries	\$76,498.68	\$86,666.66	\$269,883.29	\$346,666.64	77.85 %	\$76,783.35	\$1,040,000.00
10-5010	Outside Office Help	\$0.00	\$416.66	\$0.00	\$1,666.64	0.00 %	\$1,666.64	\$5,000.00
10-5100	FICA	\$6,344.98	\$6,749.73	\$25,581.59	\$26,998.92	94.75 %	\$1,417.33	\$81,000.00
10-5105	Unemployment Taxes	\$0.00	\$750.00	\$37.30	\$3,000.00	1.24 %	\$2,962.70	\$3,000.00
10-5110	Health Insurance	\$15,805.06	\$18,333.33	\$52,315.84	\$73,333.32	71.34 %	\$21,017.48	\$220,000.00
10-5115	Life & Disability Insurance	\$387.75	\$416.66	\$1,417.33	\$1,666.64	85.04 %	\$249.31	\$5,000.00
10-5120	Retirement Contributions	\$4,713.95	\$5,000.00	\$15,912.82	\$20,000.00	79.56 %	\$4,087.18	\$60,000.00
10-5125	Accrued Salaries & Compensated Absences	\$4,018.28	\$0.00	\$123,591.20	\$142,933.00	86.47 %	\$19,341.80	\$142,933.00
10-5200	Advertising	\$80.26	\$0.00	\$1,496.38	\$2,125.00	70.42 %	\$628.62	\$8,500.00
10-5210	Membership - Reference Materials	\$1,180.09	\$641.00	\$8,666.53	\$14,871.60	58.28 %	\$6,205.07	\$20,000.00

Metropolitan Area Planning Agency
Income Statement
November 30, 2015

		10/01/15-11/30/15		7/01/15-11/30/15		% to YTD Budget	Variance to YTD Budget	FY 2016 Adjusted Budget
		Actual	Adjusted Budget	Actual YTD	Adjusted Budget YTD			
10-5220	Printing	\$2,436.84	\$812.82	\$11,664.16	\$12,860.34	90.70 %	\$1,196.18	\$28,500.00
10-5300	Business Insurance Expense	\$888.30	\$1,250.00	\$3,809.54	\$5,000.00	76.19 %	\$1,190.46	\$15,000.00
10-5310	Data Processing	\$1,997.90	\$2,916.66	\$9,191.75	\$11,666.64	78.79 %	\$2,474.89	\$35,000.00
10-5320	Professional Services	\$11,158.95	\$11,900.00	\$16,847.95	\$18,020.00	93.50 %	\$1,172.05	\$34,000.00
10-5400	Contracts	\$70,239.41	\$0.00	\$331,025.02	\$324,679.75	101.95 %	(\$6,345.27)	\$1,298,719.00
10-5420	Pass Through Contracts - Planning	\$0.00	\$0.00	\$0.00	\$416,443.75	0.00 %	\$416,443.75	\$1,665,775.00
10-5440	In-Kind Expense	\$13,862.48	\$0.00	\$55,515.84	\$68,470.25	81.08 %	\$12,954.41	\$273,881.00
10-5500	Equipment Maintenance	\$340.14	\$729.16	\$340.14	\$2,916.64	11.66 %	\$2,576.50	\$8,750.00
10-5600	Forums	\$0.00	\$1,466.80	\$4,063.71	\$12,157.20	33.43 %	\$8,093.49	\$40,000.00
10-5650	Miscellaneous Expenses	\$100.08	\$125.00	\$210.67	\$500.00	42.13 %	\$289.33	\$1,500.00
10-5700	Postage	\$135.69	\$416.66	\$1,366.62	\$1,666.64	82.00 %	\$300.02	\$5,000.00
10-5710	Supplies	\$345.86	\$1,541.66	\$2,437.31	\$6,166.64	39.52 %	\$3,729.33	\$18,500.00
10-5730	Bank Charges	\$22.37	\$41.66	\$175.07	\$166.64	105.06 %	(\$8.43)	\$500.00
10-5800	Office Rent	\$5,640.00	\$5,640.00	\$22,560.00	\$22,560.00	100.00 %	\$0.00	\$67,680.00
10-5810	Telephone	\$79.26	\$208.33	\$443.89	\$833.32	53.27 %	\$389.43	\$2,500.00
10-5900	Travel & Conferences	\$4,993.13	\$4,583.33	\$20,509.06	\$18,333.32	111.87 %	(\$2,175.74)	\$55,000.00
10-5950	Capital Outlays	\$2,059.71	\$4,166.66	\$2,059.71	\$16,666.64	12.36 %	\$14,606.93	\$50,000.00
10-8000	Transfers	\$0.00	\$1,500.00	\$0.00	\$6,000.00	0.00 %	\$6,000.00	\$18,000.00
Total Expenses		\$223,329.17	\$156,272.78	\$981,122.72	\$1,578,369.53	62.16 %	\$597,246.81	\$5,203,738.00
 NET SURPLUS/(DEFICIT)		 \$174,990.83	 (\$144,878.89)	 (\$289,648.18)	 (\$285,075.96)	 101.60 %	 \$4,572.22	 \$0.00

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractors Payment Authorization

Contractor: Heartland Family Services

Contract Approved by Board of Directors: May 2014

Contract Amount of: \$161,350

Payment # 21

1. Computation of Payment

Bill to Date	\$125,957.39
Less Previous Payments	<u>123,325.15</u>
Payment Due this Date	<u>\$2,632.24</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

Responsible Charge/Staff Member

Program Director

Executive Director

Payment approved by Finance Committee _____

Treasurer

MAPA JARC GRANT BILLING DOCUMENT
MAPA BUDGET MOD MARCH 2015

PART IV - Project Budget Worksheet

Project Name: HEARTLAND FAMILY SERVICE - WAYS TO WORK
 Contact Name: Nancy Schulze, Chief Program Officer

BUDGET DETAIL	TOTAL JARC BUDGET (ORIGINAL)	10/1/2015 - 10/31/2015		TOTAL COST MONTH	Program to Date		Is from Inception of 2 year Contract			
		JARC	LOCAL MATCH		JARC	LOCAL MATCH	JARC Budget Change	New Budget Amount JARC	New Match Amount	Budget left
A. OPERATING EXPENSES¹										
1. Salaries and Benefits	107,800	\$ 2,224.50	\$ 1,425.23	\$ 3,649.73	\$ 65,093.32	\$ 42,100.29	\$ (17,700.00)	\$ 90,100.00	57300.00	25006.69
2. Atty, Audit, Acct, POS	3,600	\$ 76.82	\$ 76.82	\$ 153.64	\$ 4,570.72	\$ 3,970.00	\$ 1,250.00	\$ 4,850.00	4850.00	279.29
3. Office and Meeting Supplies	1,200	\$ 80.62	\$ 80.62	\$ 161.23	\$ 397.26	\$ 344.14	\$ (350.00)	\$ 850.00	500.00	452.74
4. Phone & Internet	1,200	\$ 15.00	\$ 15.00	\$ 30.00	\$ 506.36	\$ 271.24	\$ (250.00)	\$ 950.00	950.00	443.65
5. Postage & Shipping	400	\$ 4.53	\$ 4.53	\$ 9.05	\$ 190.78	\$ 102.14	\$ 50.00	\$ 450.00	450.00	259.22
6. Building and Occupancy	2,400	\$ 55.14	\$ 55.14	\$ 110.28	\$ 2,407.03	\$ 2,131.40	\$ 1,550.00	\$ 3,950.00	3950.00	1542.97
7. Equipment & Equip replent	1,400	\$ 37.33	\$ 37.33	\$ 74.65	\$ 986.01	\$ 787.48	\$ 500.00	\$ 1,900.00	1900.00	913.99
8. Advertising, Printing and Pubs	700	\$ 34.48	\$ 34.48	\$ 68.96	\$ 2,236.62	\$ 4,256.78	\$ 3,400.00	\$ 4,100.00	7500.00	1863.39
9. Mileage, travel, conf, auto ins.	2,650	\$ 103.84	\$ 103.84	\$ 207.67	\$ 1,848.91	\$ 1,780.83	\$ 550.00	\$ 3,200.00	3200.00	1351.09
10. Borrower Incentives	-			\$ -	\$ -	\$ -	\$ -	\$ -	0.00	0.00
11. Org Dues & Misc	-		\$ -	\$ -	\$ -	\$ 406.67	\$ -	\$ -	750.00	0.00
12. Administrative Costs		\$ -	\$ 799.27	\$ 799.27	\$ -	\$ 22,086.04	\$ -	\$ -	29000.00	0.00
Subtotal - Operating Expenses	\$ 121,350	\$ 2,632.24	\$ 2,632.24	\$ 5,264.48	\$ 78,236.99	\$ 78,236.99	\$ (11,000.00)	\$ 110,350.00	\$ 110,350.00	\$ 32,113.01
	TOTAL BUDGET YR 2									
C. CAPITAL EXPENSES²										
1. Loan Guarantee Funds	\$ 40,000		(250.00)	(250.00)	\$ 47,720.37	\$ 59,438.21	\$ 11,000.00	\$ 51,000.00	\$ 12,750.00	\$ 3,279.64
Subtotal - Capital Expenses	\$ 40,000	\$ -	\$ (250.00)	\$ (250.00)	\$ 47,720.37	\$ 59,438.21				
D. PROGRAM TOTAL BUDGET	\$ 161,350	\$ 2,632.24	\$ 2,382.24	\$ 5,014.48	\$ 125,957.36	\$ 137,675.20	\$ -	\$ 161,350.00	\$ 123,100.00	\$ 35,392.65
Percent of Total Budget		78%								
\$ 161,350	PROGRAM BUDGET TOTAL	MONTHLY JARC TOTAL	MONTHLY Local Match TOTAL	MONTHLY PROGRAM TOTAL	PTD JARC TOTAL	PTD Local Match TOTAL				

¹ New Freedom funding for Operating Expenses may not exceed 50% of the total cost and/or the budget.

² New Freedom funding for Project Administration is available only by agreement with MAPA.

³ New Freedom funding for Capital Expenses may not exceed 80% of the total cost and/or the budget.

Progress Report**Title: Heartland Family Service- Ways to Work****Date: 10/1/2015 -10/31/2015**Title: MAPA bill \$ 2,632.24 out of \$161,350**1. Work Completed for Current Billing Period:**

- a. The Ways to Work program facilitated the on-time payment in full of one loan, resulting in an average of 4% increase in that individual's credit score. In addition the Ways to Work program saw 6 potential new candidates as well as approved one client for an automotive loan.

2. Anticipated Work for Next Billing Period:

- a. Same as prior month

3. Information Needed from FTA/MAPA:

- a. No information is needed.

4. Percent of Work Completed to Date:

- a. 78% of grant utilized

5. Outstanding Issues:**Data****1. Number of repossessions in the month (bought back loans)**

- a. 0

2. Number of new closed loans in the month

- a. 1

3. Number of loans outstanding

- a. 34

4. Other.....

- a.

5. Narrative

- a. Program's intended impact is being achieved. Have seen an increase in interest in the program over the last 30 days. Continuing to improve on individual's financial education level as well as financial situation through on-time payments and case management.

[illegible]

[illegible]

Period	Date	Journal	Comments	Beginning Balance	Debit	Credit	Net Change	Ending Balance	Salaries & Benefits	Atty, Legal, Audit, Acct, POS, Interdept
2100-21			SALARIES: DIS. FAM.	24,442.03						
10	10/31/2015	AJ-068421	ALLOCATION OF SALARY - LAKIN		70.59			24,512.62	70.59	
10	10/31/2015	AJ-068426	SALARIES GRANT MANAGERS		25.42			24,538.04	25.42	
10	10/31/2015	AJ-068996	ALLOCATION OF SALARY - LAKIN		15.65			24,553.69	15.65	
10	10/31/2015	PR-000307	SALARIES		2,595.42			27,149.11	2,595.42	
10	10/31/2015	RJ-003536	EXP/PR/PER BUDGET		10.33			27,159.44	10.33	
				24,442.03	2,717.41		2,717.41	27,159.44	2,717.41	
2210-21			GROUP HEALTH INSURANCE WTW	4,748.30						
10	10/31/2015	AJ-068431	GROUP HEALTH INS		0.47			4,748.77	0.47	
10	10/31/2015	PR-000307	HEALTH INS		527.52			5,276.29	527.52	
				4,748.30	527.99		527.99	5,276.29	527.99	
2220-21			RETIREMENT PLAN: WTW	850.66						
10	10/31/2015	AJ-068433	RETIREMENT PLAN		4.94			855.60	4.94	
10	10/31/2015	AJ-068436	ALLOCATION OTHER BENEFITS		0.19			855.79	0.19	
10	10/31/2015	PR-000307	RETIREMENT		88.99			945.78	88.99	
				850.66	95.12		95.12	945.78	95.12	
2290-21			OTHER BENEFITS/DIS.: WTW	120.35						
10	10/31/2015	PR-000307	LONG TERM DISABILITY		8.44			128.79	8.44	
				120.35	8.44		8.44	128.79	8.44	
2300-21			PAYROLL TAXES: WTW	2,533.83						
10	10/31/2015	AJ-068442	ALLOCATION OF TAXES - LAKIN		5.72			2,539.55	5.72	
10	10/31/2015	AJ-068447	PR TAXES PROF LIAB		71.78			2,611.31	71.78	
10	10/31/2015	AJ-069021	ALLOCATION OF TAXES - LAKIN		4.60			2,615.91	4.60	
10	10/31/2015	PR-000307	PAYROLL TAXES		201.96			2,817.87	201.96	
10	10/31/2015	PR-000307	STATE UNEMPLOYMENT		15.73			2,834.60	15.73	
				2,533.83	300.77		300.77	2,834.60	300.77	
2410-21			ATTORNEY FEES: WTW							
2420-21			OTHER LEGAL COSTS: WTW	44.00						
								44.00		
				44.00				44.00		
2430-21			AUDITING/ACCT FEES: WTW	59.91						
10	10/31/2015	AJ-068460	AUDITING/ACCT FEES ALLOC		7.29			67.20	7.29	
10	10/31/2015	AJ-069039	AUDITING/ACCT FEES ALLOC		8.32			75.52	8.32	
				59.91	15.61		15.61	75.52	15.61	
2490-21			OTHER PURCHASE OF SERVICE: WTW	981.49						
10	10/5/2015	AP-004235	CORELOGIC CREDCO, LLC /IN: 954		27.78			1,009.27	27.78	
10	10/20/2015	AP-004254	WAYS TO WORK /IN: 28341		60.00			1,069.27	60.00	
10	10/31/2015	AJ-068471	PURCHASE OF SERVICE ALLOC		47.23			1,116.50	47.23	
				981.49	135.01		135.01	1,116.50	135.01	
2491-21			Interdepartmental: WTW	27.08						
10	10/31/2015	RJ-003536	EXPENS/PER BUDGET		3.02			30.08	3.02	
				27.08	3.02		3.02	30.08	3.02	
2510-21			OFFICE SUPPLIES: WTW	47.95						
10	10/31/2015	AJ-068485	LAKIN CAMPUS OFFICE SUPPLIES		11.28			59.23		

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Period	Date	Journal	Comments	Beginning Balance	Debit	Credit	Net Change	Ending Balance	Salaries & Benefits	Atty, Legal, Audit, Acct, POS, Interdept
10		42308 AJ-068491	OFFICE SUPPLIES ALLOCATION		2.14			61.37		
				47.95	13.42	-	13.42	61.37	-	-
2520-21			BUILDING & GROUND SUPPLIES: WTW	117.77						
10	10/31/2015	AJ-068499	BUILDING SUPPLIES - LAKIN CAMP		3.04			120.81		
10	10/31/2015	AJ-068504	BUILDING & GROUND SUPPLIES		0.93			121.74		
				117.77	3.97	-	3.97	121.74	-	-
2550-21			FOOD: WTW	41.93						
10	10/31/2015	AJ-068510	LAKIN - FOOD		1.87			43.80		
10	10/31/2015	PR-000307	EXP REIMBURSEMENT		145.94			189.74		
				41.93	147.81	-	147.81	189.74	-	-
2600-21			TELEPHONE: WTW	228.61						
10	10/31/2015	AJ-068522	ALLOCATION TELEPHONE LAKIN		16.05			244.66		
10	10/31/2015	AJ-068527	TELEPHONE		13.95			258.61		
				228.61	30.00	-	30.00	258.61	-	-
2700-21			POSTAGE & SHIPPING: WTW	66.92						
10	10/31/2015	AJ-068535	POSTAGE - LAKIN CAMPUS			1.75		65.17		
10	10/31/2015	AJ-068540	POSTAGE ALLOCATION		3.45			68.62		
10	10/31/2015	JE-002871	POSTAGE STAMPS		7.35			75.97		
				66.92	10.80	1.75	9.05	75.97	-	-
2830-21			UTILITIES: WTW	184.48						
10	10/31/2015	AJ-068555	UTILITIES ALLOCATION		21.19			185.67		
				184.48	21.19	-	21.19	185.67	-	-
2840-21			CARE OF BUILDINGS & GROUNDS: WTW	424.14						
10	10/31/2015	AJ-068566	ALLOCATION OF CARE OF BUILDING		29.67			453.81		
10		42308 AJ-068571	ALLOCATION - CARE OF BUILDING		5.76			459.56		
				424.14	35.42	-	35.42	459.56	-	-
2841-21			Inter - Bids and Gr: WTW	285.76						
10	10/31/2015	RJ-003540	MAINT/ALLOCATION		23.68			309.46		
				285.76	23.68	-	23.68	309.46	-	-
2850-21			EQUIPMENT REPAIR & MAINTENANCE: WTW	182.38						
10	10/27/2015	AP-004282	BISHOP BUSINESS EQUIPMENT CO /		15.53			197.91		
10	10/31/2015	AJ-068585	EQUIPMENT REPAIR LAKIN CAMPUS		59.12			257.03		
				182.38	74.65	-	74.65	257.03	-	-
2880-21			PROPERTY INSTAXES: WTW	236.20						
10	10/31/2015	AJ-068603	PROP INSTAXES ALLOCATION		26.02			262.22		
				236.20	26.02	-	26.02	262.22	-	-
3100-21			PRINTING & PUB.: WTW	2,695.84						
10	10/31/2015	AJ-068610	PRINTING LAKIN CAMPUS		48.83			2,744.67		
10	10/31/2015	AJ-068615	PRINTING & PUBLICATION ALLOCAT		19.13			2,763.80		
				2,695.84	68.96	-	68.96	2,763.80	-	-
3210-21			MILEAGE/EXPENSE: WTW	794.02						
10	10/31/2015	PR-000307	EXP REIMBURSEMENT		187.77			981.79		
				794.02	187.77	-	187.77	981.79	-	-
3220-21			OUT OF TOWN TRAVEL: WTW							
3250-21			AGENCY VEHICLE OPERATE.COSTS : WTW	0.48				0.48		
				0.48	-	-	-	0.48	-	-

Office & Mtg Supplies	Phone & Internet	Postage & shipping	Building & Occupancy (Utilities, care of bldg/grnd supp, prop ins)	Equip & Equip rent/repair	Advertising, Promo, Pubs	Mileage, travel, conf, agency vehicle, auto ins	Borrower Incentives	Org Dues & Misc	Admin @ 17.9%	Loan Guarantee Funds (Misc)	Total
2.14	-	-	-	-	-	-	-	-	-	-	2.14
13.42	-	-	-	-	-	-	-	-	-	-	13.42
			3.04								3.04
			0.53								0.53
			-								-
			-								-
-	-	-	3.97	-	-	-	-	-	-	-	3.97
1.87											1.87
145.54											145.54
-											-
147.61	-	-	-				-	-	-	-	147.61
	18.05										18.05
	13.95										13.95
	-										-
	-										-
	-										-
	30.00	-		-	-	-	-	-	-	-	30.00
		(1.75)									(1.75)
		3.45									3.45
		7.35									7.35
		-									-
-	-	9.05	-	-	-	-	-	-	-	-	9.05
			21.19								21.19
			-								-
-	-	-	21.19	-	-	-	-	-	-	-	21.19
			29.67								29.67
			5.75								5.75
			-								-
-	-	-	35.42	-	-	-	-	-	-	-	35.42
			23.68								23.68
-	-	-	23.68	-	-	-	-	-	-	-	23.68
				15.53							15.53
				59.12							59.12
				-							-
				-							-
-	-	-	-	74.65	-	-	-	-	-	-	74.65
			26.02								26.02
			-								-
-	-	-	26.02	-	-	-	-	-	-	-	26.02
					49.83						49.83
					19.13						19.13
											-
-	-	-	-	-	68.96	-	-	-	-	-	68.96
						187.77					187.77
-	-	-	-	-	-	187.77	-	-	-	-	187.77
											-
											-
-	-	-	-	-	-	-	-	-	-	-	-
											-
											-
-	-	-	-	-	-	-	-	-	-	-	-

Period	Date	Journal	Comments	Beginning Balance	Debit	Credit	Net Change	Ending Balance	Salaries & Benefits	Atty, Legal, Audit, Acct, POS, Interdept
3280-21			AUTOMOBILE INSURANCE: WTW	230.78						
10	10/31/2015	AJ-068633	AUTO INS ALLOCATION		19.90			250.68		
				230.78	19.90		19.90	250.68		
3300-21			CONFERENCE/CONVENTION/TRIPS: WTW							
3500-21			SPECIFIC ASSISTANCE INDIVIDUAL: WTW	51.00				51.00		
				51.00				51.00		
4100-21			ORGANIZATION DUES: WTW	60.34				60.34		
				60.34				60.34		
4300-21			EQUIPMENT/FIXED ASSETS: WTW	279.24				279.24		
				279.24				279.24		
4500-21			MISCELLANEOUS: WTW	0.13				0.13		
				0.13				0.13		
4901-21			LOAN GUARANTEE EXPENSE	43,615.61				43,615.61		
				43,615.61				43,615.61		
				83,332.23	4,466.96	1.75	4,465.21	87,787.44	3,649.73	153.64
			Calculation of Admin costs (=17.9% of expenses excluding Loan Guarantee Fund)							
			Expenses inc Admin Costs						3,649.73	153.64
									3,649.73	153.64

Check

[illegible]

Date	Loan Number	Receivables		Payables	Balance	Federal Eligible
		(Money received	after default)	(paid by HFS)		
7/29/2013	33218			\$ 1,862.90	\$ 1,862.90	\$ 1,490.32
7/29/2013	35865			\$ 2,809.70	\$ 4,672.60	\$ 3,738.08
7/31/2013	38899	\$	330.05		\$ 4,342.55	\$ 3,474.04
8/7/2013	39461	\$	266.00		\$ 4,076.55	\$ 3,261.24
8/22/2013	53375			\$ 4,066.16	\$ 8,142.71	\$ 6,514.17
8/22/2013	59411			\$ 4,558.39	\$ 12,701.10	\$ 10,160.88
8/29/2013	35865	\$	1,225.00		\$ 11,476.10	\$ 9,180.88
9/3/2013	39461	\$	166.00		\$ 11,310.10	\$ 9,048.08
9/30/2013	39461	\$	166.00		\$ 11,144.10	\$ 8,915.28
10/10/2013	49599			\$ 4,368.18	\$ 15,512.28	\$ 12,409.82
10/10/2013	51194			\$ 4,850.01	\$ 20,362.29	\$ 16,289.83
10/10/2013	60355			\$ 6,018.48	\$ 26,380.77	\$ 21,104.62
10/14/2013	48622	\$	4,000.00		\$ 22,380.77	\$ 17,904.62
11/6/2013	39461	\$	100.00		\$ 22,280.77	\$ 17,824.62
11/12/2013	48622	\$	300.00		\$ 21,980.77	\$ 17,584.62
11/13/2013	54479			\$ 4,811.32	\$ 26,792.09	\$ 21,433.67
11/13/2013	61408			\$ 6,096.58	\$ 32,888.67	\$ 26,310.94
11/14/2013	61408	\$	860.00		\$ 32,028.67	\$ 25,622.94
11/15/2013	48584	\$	1,865.00		\$ 30,163.67	\$ 24,130.94
11/15/2013	51194	\$	220.00		\$ 29,943.67	\$ 23,954.94
11/16/2013	46085			\$ 4,423.40	\$ 34,367.07	\$ 27,493.66
11/18/2013	54479	\$	426.12		\$ 33,940.95	\$ 27,152.76
12/17/2013	39690			\$ 2,603.59	\$ 36,544.54	\$ 29,235.63
12/17/2013	42977			\$ 3,875.38	\$ 40,419.92	\$ 32,335.94
12/17/2013	53461			\$ 5,041.87	\$ 45,461.79	\$ 36,369.43
		\$	9,924.17	\$ 55,385.96		
1/1/2014					\$ 45,461.79	\$ 16,369.43
1/8/2014	42977	\$	200.00		\$ 45,261.79	\$ 16,209.43
1/8/2014	48622	\$	300.00		\$ 44,961.79	\$ 15,969.43
2/11/2014	42292			\$ 2,891.79	\$ 47,853.58	\$ 18,282.86
2/11/2014	44104			\$ 3,173.26	\$ 51,026.84	\$ 20,821.47
2/11/2014	56056			\$ 5,156.70	\$ 56,183.54	\$ 24,946.83
2/14/2014	48622	\$	200.00		\$ 55,983.54	\$ 24,786.83
2/21/2014	39461	\$	166.00		\$ 55,817.54	\$ 24,654.03
2/21/2014	42977	\$	138.00		\$ 55,679.54	\$ 24,543.63
2/21/2014	48622	\$	500.00		\$ 55,179.54	\$ 24,143.63
2/27/2014	40923			\$ 1,992.49	\$ 57,172.03	\$ 25,737.62
2/27/2014	47804			\$ 3,310.75	\$ 60,482.78	\$ 28,386.22
3/5/2014	39461	\$	166.00		\$ 60,316.78	\$ 28,253.42
4/9/2014	48622	\$	300.00		\$ 60,016.78	\$ 28,013.42
5/9/2014	42705			\$ 1,911.66	\$ 61,928.44	\$ 29,542.75
5/9/2014	59586			\$ 4,769.94	\$ 66,698.38	\$ 33,358.70
5/12/2014	33218	\$	751.00		\$ 65,947.38	\$ 32,757.90

Date	Loan Number	Receivables (Money received after default)	Payables (paid by HFS)	Balance	Federal Eligible
5/12/2014	49599	\$ 651.00		\$ 65,296.38	\$ 32,237.10
5/15/2014	39615	\$ 755.00		\$ 64,541.38	\$ 31,633.10
6/6/2014	42977	\$ 100.00		\$ 64,441.38	\$ 31,553.10
6/17/2014	48622	\$ 200.00		\$ 64,241.38	\$ 31,393.10
		\$ 4,427.00	\$ 23,206.59		\$ -
7/28/2014	39453		\$ 1,695.28	\$ 65,936.66	\$ 32,749.33
7/28/2014	42829		\$ 1,645.70	\$ 67,582.36	\$ 34,065.89
		\$ -	\$ 3,340.98		
8/1/2014	48622	\$ 200.00	\$ 200.00	\$ 67,582.36	\$ 34,065.89
8/1/2014				\$ 67,582.36	\$ 34,065.89
8/5/2014	39461	\$ 167.00		\$ 67,415.36	\$ 33,932.29
8/26/2014	56854		\$ 4,088.51	\$ 71,503.87	\$ 37,203.10
8/26/2014	63931		\$ 4,551.94	\$ 76,055.81	\$ 40,844.65
8/29/2014	42705	\$ 100.00		\$ 75,955.81	\$ 40,764.65
		\$ 467.00	\$ 8,840.45		
9/29/2014	42829	\$ 1,555.97	\$ -	\$ 74,399.84	\$ 39,519.87
9/30/2014				\$ 74,399.84	\$ 39,519.87
10/2/2014	39461	\$ 150.00		\$ 74,249.84	\$ 39,399.87
10/23/2014	44716		\$ 3,419.01	\$ 77,668.85	\$ 42,135.08
10/23/2014	61327		\$ 5,346.32	\$ 83,015.17	\$ 46,412.14
10/31/2014				\$ 83,015.17	\$ 46,412.14
		\$ 150.00	\$ 8,765.33		
11/5/2014	61327	\$ 3.47		\$ 83,011.70	\$ 46,409.36
12/4/2014			3127.49	\$ 86,139.19	\$ 48,911.35
12/4/2014			2703.99	\$ 88,843.18	\$ 51,074.54
12/4/2014			1379.51	\$ 90,222.69	\$ 52,178.15
12/29/2014	56498	200		\$ 90,022.69	\$ 52,018.15
12/29/2014	56498	100		\$ 89,922.69	\$ 51,938.15
12/29/2014	42829	90.56		\$ 89,832.13	\$ 51,865.70
	42705	100		\$ 89,732.13	\$ 51,785.70
		\$ 290.56	\$ 7,210.99		
1/12/2015	66701		\$ 3,689.18	\$ 93,421.31	\$ 54,737.05
1/12/2015	68658		\$ 4,190.29	\$ 97,611.60	\$ 58,089.28
1/12/2015	52808		\$ 1,523.66	\$ 99,135.26	\$ 59,308.21
1/27/2015	56498	200		\$ 98,935.26	\$ 59,148.21
1/30/2015	61327	200		\$ 98,735.26	\$ 58,988.21
1/30/2015	39461	150		\$ 98,585.26	\$ 58,868.21
1/30/2015	60371	6.15		\$ 98,579.11	\$ 58,863.29
1/30/2015	49750	4.57		\$ 98,574.54	\$ 58,859.63
1/30/2015	42705	100		\$ 98,474.54	\$ 58,779.63
		\$ 660.72	\$ 9,403.13		

Date	Loan Number	Receivables	Payables	Balance	Federal Eligible
		(Money received after default)	(paid by HFS)		
2/13/2015	58342		2482.63	\$ 100,957.17	\$ 60,765.74
2/13/2015	70407		3731.41	\$ 104,688.58	\$ 63,750.86
2/13/2015	55580		2181.1	\$ 106,869.68	\$ 65,495.74
2/13/2015	52697		1448.86	\$ 108,318.54	\$ 66,654.83
2/10/2015	56498	1000		\$ 107,318.54	\$ 65,854.83
2/10/2015	56498	999.99		\$ 106,318.55	\$ 65,054.84
2/10/2015	39461	140		\$ 106,178.55	\$ 64,942.84
2/27/2015	61327	2000		\$ 104,178.55	\$ 63,342.84
2/27/2015	39461	100		\$ 104,078.55	\$ 63,262.84
		\$ 4,239.99	\$ 9,844.00		
3/27/2015	46034		263.29	\$ 104,341.84	\$ 63,473.47
3/27/2015	49335		847.62	\$ 105,189.46	\$ 64,151.57
3/27/2015	79480		6193.85	\$ 111,383.31	\$ 69,106.65
3/17/2015	52808	1800		\$ 109,583.31	\$ 67,666.65
3/24/2015	60371	220		\$ 109,363.31	\$ 67,490.65
3/31/2015	42705	45		\$ 109,318.31	\$ 67,454.65
		\$ 2,065.00	\$ 17,148.76		
4/28/2015	70989		3431.54	\$ 112,749.85	\$ 70,199.88
4/15/2015	44716	3420		\$ 109,329.85	\$ 67,463.88
4/15/2015	39461	150		\$ 109,179.85	\$ 67,343.88
4/29/2015	70989	100		\$ 109,079.85	\$ 67,263.88
		\$ 3,670.00	\$ 3,431.54		
5/20/2015	49335	1100		\$ 107,979.85	\$ 66,383.88
5/20/2015	39461	150		\$ 107,829.85	\$ 66,263.88
		\$ 1,250.00	\$ -		
6/19/2015		90		\$ 107,739.85	\$ 66,191.88
6/11/2015			3127.49	\$ 110,867.34	\$ 68,693.87
		\$ 90.00	\$ 3,127.49		
7/1/2015		1448.86		\$ 109,418.48	\$ 67,534.78
7/28/2015		650		\$ 108,768.48	\$ 67,014.78
7/28/2015		549.6		\$ 108,218.88	\$ 66,575.10
7/28/2015		150		\$ 108,068.88	\$ 66,455.10
7/29/2015		40		\$ 108,028.88	\$ 66,423.10
7/13/2015			325.36	\$ 108,354.24	\$ 66,683.39
7/13/2015			5779.36	\$ 114,133.60	\$ 71,306.88
		\$ 2,838.46	\$ 6,104.72		
8/12/2015		5760		\$ 108,373.60	\$ 66,698.88
8/12/2015		860		\$ 107,513.60	\$ 66,010.88

Date	Loan Number	Receivables (Money received after default)	Payables (paid by HFS)	Balance	Federal Eligible
8/12/2015		560		\$ 106,953.60	\$ 65,562.88
8/26/2015		60		\$ 106,893.60	\$ 65,514.88
8/20/2015			400	\$ 107,293.60	\$ 65,834.88
		\$ 7,240.00	\$ 400.00		
9/16/2015		160		\$ 107,133.60	\$ 37,986.51
9/11/2015			274.97	\$ 107,408.57	\$ 38,206.49
		\$ 7,400.00	\$ 1,074.97		
10/14/2015		250		\$ 107,158.57	\$ 38,006.49
		\$ 250.00	\$ -		

Nikki Rogge

From: Lisa Picker
Sent: Wednesday, November 11, 2015 11:17 AM
To: Jessica Gerken; Nikki Rogge
Subject: Ways to Work Numbers October 2015

Hi Jessica and Nikki:

Below are the numbers for Ways to Work for October 2015.

Number of repossessions in the month (bought back loans) – 0

Number of new closed loans in the month – 0

Number of loans outstanding – 34

Lisa K Picker

Loan Coordinator

Heartland Family Service

712.435.5368

Join us on     

10/1/2015

9546026

27.78

0.00

27.78

HEARTLAND family Service

Good works.

Check: 133188 10/6/2015 CORELOGIC CREDCO, LLC

27.78

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER

HEARTLAND
family Service
Good works.

2101 S. 42ND ST.
OMAHA, NE 68105
402-553-9000

A United Way Member Agency

AMERICAN NATIONAL BANK
OMAHA, NEBRASKA 68114

NUMBER

27-85/1040

133188

*TWENTY-SEVEN AND 78/100

AMOUNT

PAY
TO THE
ORDER
OF

CORELOGIC CREDCO, LLC
PO BOX 847070
DALLAS, TX 75284-8470

CORELOG

10/6/2015

Good works.

*****27.78*

A SECOND SIGNATURE REQUIRED FOR CHECKS OVER 1,000 DOLLARS

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⑈ 133188 ⑈ ⑆ 104000854⑆ 3285463⑈

HEARTLAND FAMILY SERVICE

133188

FILE COPY

CoreLogic Credco LLC
10277 Scripps Ranch Blvd.
San Diego, California 92131
www.CredcoServices.com



STATEMENT FOR :

JENNY SCHULTE
HEARTLAND FAMILY SERVICES
2101 S. 42ND STREET
OMAHA, NE 68105

Prog. Serv. _____
Amt. 27.78
Cler. km
Appr. _____
Acct. No. 2490-21

OCT

For questions regarding this statement, please e-mail us at credco.billing@corelogic.com, call (800) 294-5566 or fax to (800) 998-4747.

Account Number	Statement Number	Statement Date	Service Period
4255199	9546026	10/01/15	09/01/15 - 09/30/15

Balance Forward Previous Month	\$18.52
Adjustments	\$0.00
Payments	(\$18.52)
Current Charges	\$26.94
Third Party Fees	\$0.00
Surcharges	\$0.84
Sales Tax	\$0.00
Total Due by 10/25/15	\$27.78

POSTED

AGED BALANCE SUMMARY

Current	30 Days	60 Days	90 Days	120+ Days	Total
\$27.78	\$0.00	\$0.00	\$0.00	\$0.00	\$27.78

Credit Card Authorization Form

Account Number : 4255199

Statement Number : 9546026

HEARTLAND FAMILY SERVICES

I would like to pay on my Credco account by charging the following credit card:

☐ VISA

☐ MasterCard

☐ American Express

☐ Discover Card

Amount to Charge : _____

Card Number : _____

Expiration Date : _____

Card Verification
Number : _____

(Necessary to charge your account)

Name as it appears on card : _____

Signature : _____

(Necessary to charge your account)

Cardholder's Address : _____

City : _____ State : _____ Zip Code : _____

Phone Number : _____

I understand that this is not retained for future use.

Fax Credit Card payments directly to
the Accounts Receivable Department at 800-998-4747.

Summary Of Usage

	0-Bureau	1-Bureau	2-Bureau	3-Bureau	Total
IND	0	0	3	0	3
IND ID SCORE ORIG	3	0	0	0	3
IND PS OFAC ORIG	3	0	0	0	3
SCOREDISCLOSURE	0	0	3	0	3
Totals :	6	0	6	0	12

ADJUSTMENTS

Time Stamp	Reference Num	Notes	Type	Check #	Adjustment	Tax	Total
09/10/15			Payment	132625	(\$18.52)	\$0.00	(\$18.52)
				Totals :	(\$18.52)	\$0.00	(\$18.52)

* Surcharge Included In price.

† Includes secondary use charges.

Account Num : 4255199
Statement Num : 9548026

TRANSACTIONS

Name	Time Stamp	Reference Num	Product / Access Type	Type	Bureaus	Charge	Tax	Total *
BillFlag - Notes								
PRATT, TRAVIS 2015-09-18T11:20:43.079-07:00	09/18/15	111310734650000	INSTANT MERGE/ORIGINAL	IND	EFX,XPN	\$9.26	\$0.00	\$9.26 f
PRATT, JESSICA 2015-09-24T09:10:03.218-07:00	09/24/15	111317180840000	INSTANT MERGE/ORIGINAL	IND	EFX,XPN	\$9.26	\$0.00	\$9.26 f
MEDRANO, JOVYN 2015-09-24T09:50:09.018-07:00	09/24/15	111317243410000	INSTANT MERGE/ORIGINAL	IND	EFX,XPN	\$9.26	\$0.00	\$9.26 f

GRAND TOTALS

Totals :	\$27.78	\$0.00	\$27.78
----------	---------	--------	---------

Karla McKay

From: Lisa Picker
Sent: Friday, October 02, 2015 10:15 AM
To: Karla McKay
Subject: FW: CoreLogic Credco 4255199
Attachments: HFS 4255199 Sep 15.pdf

Good morning Karla

This is okay to pay

Thanks
Lisa

From: Karla McKay
Sent: Friday, October 02, 2015 8:54 AM
To: Lisa Picker
Subject: CoreLogic Credco 4255199

Hi Lisa,

Please see attached invoice for approval. Thanks,

Karla McKay
Accounts Payable Clerk
Heartland Family Service
402-552-7452

10/16/2015

26341

SEPT LOAN ORIGATION FEES

60.00

0.00

60.00

HEARTLAND
family Service
Good works.

Check: 133379

10/20/2015 WAYS TO WORK

60.00

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133379

HEARTLAND
family Service
Good works.

2101 S. 42ND ST.
OMAHA, NE 68105
402-553-3000

A United Way Member Agency

AMERICAN NATIONAL BANK
OMAHA, NEBRASKA 68114

NUMBER

27-85/1040

*SIXTY AND XX / 100

AMOUNT

PAY
TO THE
ORDER
OF

WAYS TO WORK
11700 WEST LAKE PARK DR
Milwaukee, WI 53224

WAYSWRK

10/20/2015

*****60.00*

family Service
Good works.

A SECOND SIGNATURE REQUIRED FOR CHECKS OVER 1,000 DOLLARS

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⑈ 133379 ⑈ ⑆ 104000854 ⑆ 3285463 ⑈

HEARTLAND FAMILY SERVICE

133379

FILE COPY



11700 West Lake Park Drive
Milwaukee, WI 53224
(414) 359-1448
(866) 252-7171
Fax (414) 359-9548

Invoice Date 10/16/2015
Invoice Number 026341
Customer ID 0000151
Amount Due 60.00

Ways to Work Loan Program
Heartland Family Service
2101 S. 42nd St.
Omaha, NE 68105-2909

Please detach and return the top portion with your payment.
Due 30 days after receipt of invoice.

Loan Origination Fees for the month of September, 2015 (1)
7410081952: Barrientos, Tina

60.00

Prog. Serv. _____
Amt. 60.00
Cler. 12m
Appr. _____
Acct. No. 2490-21

Sep Loan Orig. Fees

POSTED
OCT

Invoice Date: 10/16/2015 Invoice Number: 026341 Customer Number: 0000151 Amount Due: 60.00

Accounts 30 days and over are subject to a finance charge of 1.5% per month,
which is an annual percentage rate of 18% to be applied to the unpaid balance.

Ways to Work, Inc. | 11700 West Lake Park Drive | Milwaukee, WI 53224 | 866-252-7171

Karla McKay

From: Lisa Picker
Sent: Monday, October 19, 2015 2:27 PM
To: AccountsPayable
Subject: FW: September Loan Origination Fees
Attachments: 026341.pdf

Hi everyone. Hope all is well ☺

Okay to pay the attached invoice.

Thanks
Lisa

From: Corner, Andrea [<mailto:acorner@alliance1.org>]
Sent: Friday, October 16, 2015 11:10 AM
To: AccountsPayable; Lisa Picker; Jessica Gerken
Subject: September Loan Origination Fees

Hello,

Attached is your agency's invoice containing loan origination fees for the month of September. You will be receiving a hard copy of the invoice and a statement in the mail.

Should you have any questions regarding the invoice please contact me (see below).

Thank you,

Andrea Corner
Staff Accountant
Ways to Work
11700 W. Lake Park Drive
Milwaukee, WI 53224
414-359-6523 office



Ways to Work operates a uniquely impactful economic empowerment program designed to accelerate financial progress in families across the nation. The Ways to Work program is exclusively replicated by member organizations of the **Alliance for Strong Families and Communities**, a national network of nearly 500 human-serving organizations.



9/1/2015 OCT-2015 INV'S 319397, 319398, 319399 & 319400 3,487.03 0.00 3,487.03

HEARTLAND family Service

Good works.

Check: 133433 10/27/2015 BISHOP BUSINESS EQUIPMENT CO 3,487.03

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HEARTLAND
family Service
Good works.

2101 S. 42ND ST.
OMAHA, NE 68105
402-553-3000

A United Way Member Agency

AMERICAN NATIONAL BANK
OMAHA, NEBRASKA 68114

27-85/1040

NUMBER

133433

*THREE THOUSAND FOUR HUNDRED EIGHTY SEVEN AND 03/100

AMOUNT

PAY
TO THE
ORDER
OF

BISHOP BUSINESS EQUIPMENT CO
4125 S 94TH ST
OMAHA, NE 68127

10/27/2015

*****3,487.03*

Good works.

BISHOPS

A SECOND SIGNATURE REQUIRED FOR CHECKS OVER 1,000 DOLLARS

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⑈ 133433 ⑈ ⑆ 104000854 ⑆ 3285463 ⑈

HEARTLAND FAMILY SERVICE

133433

FILE COPY

BISHOPS BUSINESS EQUIPMENT

9/1/2015

Invoice #'s 319397, 319398, 319399, & 319400

Account Name	QTY	Total
Administration	03	\$650.30
Fundraising	04	\$338.04
NE Counseling	05	\$168.79
Senior Center	06	\$12.83
Family Works NE	07	\$55.92
Neighborhood Emergency Svcs NO	08	\$165.22
Better Together	09	\$32.40
Gamblers Assistance Iowa	10	\$35.75
Neighborhood Development Sarpy	11	\$19.89
Child & Adult Food Program	12	\$84.37
Solomon Girls Center	13	\$36.56
NE HPRP/Opportunities	14	\$70.36
Community Education	15	\$34.28
Iowa Counseling	16	\$187.64
Samaritan Housing	17	\$11.14
Domestic Abuse Program NE	18	\$48.52
Prevention Iowa	19	\$43.35
Youth Links	20	\$195.22
Ways to Work	21	\$15.53
Nebraska Gamblers	22	\$4.04
Integrated Health Home	23	\$80.97
Sarpy Juvenile Justice	24	\$13.50
Childrens Emergency Shelter	25	\$25.38
Iowa Assertive CommunityTrmt	26	\$46.39
Heartland Housing Stability	27	\$7.18
Mental Health Crt	28	\$31.08
Family Works Iowa	29	\$60.89
Therapeutic School	30	\$557.12
Tracker/OJS	31	\$20.27
Community Based Evaluations	32	\$18.78
Passages	33	\$16.64
PCHL	34	\$45.11
Fremont Childrens Shelter	35	\$40.81
Heartland Housing Solutions	36	\$17.94
Heartland Homes	37	\$2.31
ASAP	38	\$15.52
School Readiness	39	\$45.92
Heartland Housing Beginnings	40	\$7.49
DCYC	41	\$0.00
Transitions	42	\$0.62
Family Crisis Mediation	43	\$3.12
Baby Talk	44	\$126.34

Prog. Serv. _____
 Amt. 3,487.03
 Cler. DB
 Appr. _____
 Acct. No. _____

Oct

POSTED

RJA	45	\$7.86
Prevention Nebraska	46	\$19.74
Inactive	47	\$0.00
Drug Testing	48	\$1.63
In Home Support - Fremont	49	\$0.00
TFN/MOTAC	50	\$4.45
SPF/LiveWise	51	\$1.76
SPF/OCC/ended 2.15	52	\$0.00
Legacy Corps/Ended 3.15	53	\$0.00
IBH - School Based Services	54	\$3.04
Child and Family Center	55	\$54.94
		<u>\$3,487.03</u>



4125 S 94th St - Omaha 68127
5253 R St - Lincoln 68504
1.800.933.9583 / 402.537.4379 fx
www.bbec.com

CONTRACT INVOICE

Invoice Number: 319397
Invoice Date: 09/30/2015

REMIT TO:
Bishop Business
4125 S 94th Street
Omaha, NE 68127

Bill To: Heartland Family Service
2101 S 42nd Street
Omaha, NE 68105-2909

Customer: Heartland Family Service
2101 S 42nd Street
Omaha, NE 68105-2909

Account #	Payment Terms	Due Date	Invoice Total	Balance Due	
103343	Due Upon Receipt	10/10/2015	\$1,216.48	\$1,216.48	
Contract Number	Contract	Contract Amount	Contract Name	Contract Start	Contract End
SC3971-01		\$1,136.90	DIANE BENTON	09/28/2013	12/27/2016
THIS CHARGE IS FOR ALL COPIES AT COST PER COPY					

Summary:

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 08/28/2015 to 09/27/2015 overage period	\$1,136.90 **
**See overage details below	\$1,136.90

Detail:

Equipment included under this contract

Xerox/X5845/APT2

BL712	EX7-387139	\$0.00	Heartland Family Service 2101 S 42nd Street Omaha, NE 68105-2909						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	318,370	329,791		11,421	*** See overage details below			\$0.00

Xerox/X5845/APTXF2

BL850	EX7-396327	\$0.00	Heartland Family Service 2101 S 42nd Street Omaha, NE 68105-2909						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	55,126	56,016		890	*** See overage details below			\$0.00

BL853	EX7-396220	\$0.00	Heartland Family Service 2517 Caldwell Street Omaha, NE 68131-4602						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	89,287	93,638		4,351	*** See overage details below			\$0.00

BL856	EX7-392695	\$0.00	Heartland Family Service 6720 N 30th Street Omaha, NE 68112-3211						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	253,909	263,442		9,533	*** See overage details below			\$0.00

BL860	EX7-392587	\$0.00	Heartland Family Service Bellevue, NE 68005						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	65,012	69,446		4,434	*** See overage details below			\$0.00



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www.bbesc.com

CONTRACT INVOICE

Invoice Number: 319397

Invoice Date: 09/30/2015

REMIT TO:
Bishop Business
4125 S 94th Street
Omaha, NE 68127

Bill To: Heartland Family Service
2101 S 42nd Street
Omaha, NE 68105-2909

Customer: Heartland Family Service
2101 S 42nd Street
Omaha, NE 68105-2909

Account No.	Payment Terms	Due Date	Invoice Total	Balance Due
103343	Due Upon Receipt	10/10/2015	\$1,216.48	\$1,216.48

BL861	EX7-392502	\$0.00	Heartland Family Service 1016 Park Avenue Apt 221 Omaha, NE 68105-2218						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	213,331	222,062		8,731	*** See overage details below			
									\$0.00

BL865	EX7-392702	\$0.00	Heartland Family Service - NOIC 4318 Fort Street - 1ST FLOOR Omaha, NE 68111-1849						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	48,458	50,418		1,960	*** See overage details below			
									\$0.00

Xerox/X5855/APTXF2

BL863	EX7-392658	\$0.00	Heartland Family Service 2101 S 42nd Street Omaha, NE 68105-2909						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	377,156	393,368		16,212	*** See overage details below			
									\$0.00

Xerox/X7845/PTXF2

BL855	MX4-327604	\$0.00	Heartland Family Service Homeless Call Center 1941 S 42nd Street - Suite 375 Omaha, NE 68105						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	499,964	518,735	28	18,743	*** See overage details below			
Color	COLOR	19,935	20,661		726	*** See overage details below			
									\$0.00

Xerox/X7855/PTXF2

BL854	MX4-327458	\$0.00	Heartland Family Service 6720 N 30th Street Omaha, NE 68112-3211						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	177,689	184,798		7,109	*** See overage details below			
Color	COLOR	183,735	192,799		9,064	*** See overage details below			
									\$0.00

BL858	MX4-327605	\$0.00	Heartland Family Service 302 American Parkway Papillion, NE 68046-6270						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	233,247	250,441		17,194	*** See overage details below			
Color	COLOR	34,830	36,270		1,440	*** See overage details below			
									\$0.00



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CONTRACT INVOICE

Invoice Number: 319397
Invoice Date: 09/30/2015

REMIT TO:
Bishop Business
4125 S 94th Street
Omaha, NE 68127

Bill To: Heartland Family Service
2101 S 42nd Street
Omaha, NE 68105-2909

Customer: Heartland Family Service
2101 S 42nd Street
Omaha, NE 68105-2909

Account No	Contract No	Due Date	Invoice Total	Balance Due
103343	Due Upon Receipt	10/10/2015	\$1,216.48	\$1,216.48

BL866 MX4-327650 \$0.00 Heartland Family Service 2101 S 42nd Street
Omaha, NE 68105-2909

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	185,747	187,937		2,190	*** See overage details below			
Color	COLOR	45,024	46,372		1,348	*** See overage details below			

\$0.00

Overage Details

Meter Group	Total Copies	Covered Copies	Credits	Billable	Rate	Total
B/W	102,796	0	28	102,768	\$0.005800	\$596.05
				Base Amount:		\$0.00
						\$596.05
Meter Type	Equip. Number	Serial Number	Begin	End	Copies	
B/W	BL712	EX7-387139	318,370	329,791	11,421	
B/W	BL850	EX7-396327	55,126	56,016	890	
B/W	BL853	EX7-396220	89,287	93,638	4,351	
B/W	BL854	MX4-327458	177,689	184,798	7,109	
B/W	BL855	MX4-327604	499,964	518,735	18,771	
B/W	BL856	EX7-392695	253,909	263,442	9,533	
B/W	BL858	MX4-327605	233,247	250,441	17,194	
B/W	BL860	EX7-392587	65,012	69,446	4,434	
B/W	BL861	EX7-392502	213,331	222,062	8,731	
B/W	BL863	EX7-392658	377,156	393,368	16,212	
B/W	BL865	EX7-392702	48,458	50,418	1,960	
B/W	BL866	MX4-327650	185,747	187,937	2,190	
Meter Group	Total Copies	Covered Copies	Billable	Rate	Total	
COLOR	12,578	0	0	12,578	\$0.043000	\$540.85
				Base Amount:		\$0.00
						\$540.85
Meter Type	Equip. Number	Serial Number	Begin	End	Copies	
Color	BL854	MX4-327458	183,735	192,799	9,064	
Color	BL855	MX4-327604	19,935	20,661	726	
Color	BL858	MX4-327605	34,830	36,270	1,440	
Color	BL866	MX4-327650	45,024	46,372	1,348	
Total Grouped Overage Charges:						\$1,136.90
Total Grouped Base Charges:						\$0.00
Total Meter Group Charges:						\$1,136.90

THANK YOU FOR YOUR BUSINESS!

Invoice SubTotal	\$1,136.90
Tax:	\$79.58
Invoice Total	\$1,216.48
Balance Due:	\$1,216.48



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CONTRACT INVOICE

Invoice Number: 319398
Invoice Date: 09/30/2015

REMIT TO:
Bishop Business
4125 S 94th Street
Omaha, NE 68127

Bill To: Heartland Family Service
2101 S 42nd Street
Omaha, NE 68105-2909

Customer: Heartland Family Service
2101 S 42nd Street
Omaha, NE 68105-2909

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
103343	Due Upon Receipt	10/10/2015	\$998.11	\$998.11
Contract Number	Contract	Contract Amount	P.O. Number	Start Date
SC4031-01		\$932.81	DIANE BENTON	09/28/2013
				12/27/2016
Remarks				
THIS IS FOR YOUR BLACK, WHITE & COLOR COPIES AT COST PER COPY				

Summary:

Contract base rate charge for this billing period \$0.00
Contract overage charge for the 08/28/2015 to 09/27/2015 overage period **\$932.81 ****
See overage details below **\$932.81

Detail:

Equipment Included under this contract

Toshiba/TF654CT

Number	Serial Number			Base Adj.	Location				
BK385	CCD-110160			\$0.00	Heartland Family Service 2101 S 42nd Street Omaha, NE 68105-2909				
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	219,013	222,481		3,468	0	3,468	\$0.005000	\$20.81
Color	COLOR	532,911	551,151		18,240	0	18,240	\$0.050000	\$912.00
									\$932.81

THANK YOU FOR YOUR BUSINESS!

Invoice SubTotal	\$932.81
Tax:	\$65.30
Invoice Total	\$998.11
Balance Due:	\$998.11



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CONTRACT INVOICE

Invoice Number: 319399
Invoice Date: 09/30/2015

REMIT TO:
Bishop Business
4125 S 94th Street
Omaha, NE 68127

Bill To: Heartland Family Service
2101 S 42nd Street
Omaha, NE 68105-2909

Customer: Heartland Family Service
437 Jefferson Road
Fremont, NE 68025

Account No.	Payment Terms	Due Date	Invoice Total	Balance Due
103343	Due Upon Receipt	10/10/2015	\$233.85	\$233.85
Contract Number	Contract	Contract Amount	IO Number	IO Date
SC3972-01		\$233.85	Diane Benton	09/28/2013
Remarks				
THIS IS COST PER COPY FOR THIS UNIT - put on worksheet for Heartland Family				

Summary:	
Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 08/28/2015 to 09/27/2015 overage period	\$233.85 **
**See overage details below	\$233.85

Detail:

Equipment included under this contract

Xerox/X5845/APTXF2

Number	Serial Number	Base Adj.	Location						
BL884	EX7-394831	\$0.00	Heartland Family Service 437 Jefferson Road Fremont, NE 68025						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	B/W	132,288	137,475		5,187	*** See overage details below			
									\$0.00

Xerox/X7855/PTXF2

Number	Serial Number			Base Adj.	Location				
BL859	MX4-327661			\$0.00	Heartland Family Service - NOIC 4318 Fort St 2ND FLOOR YOUTH LINKS Omaha, NE 68111-1849				
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	336,162	351,915		15,753	*** See overage details below			
Color	COLOR	5,679	8,293		2,614	0	2,614	\$0.043000	\$112.40
									\$112.40

Overage Details

Meter Group	Total Copies	Covered Copies	Billable	Rate	Total
B/W	20,940	0	0	20,940	\$0.005800
					Base Amount:
					\$0.00
					\$121.45
Meter Type	Equip. Number	Serial Number	Begin	End	Copies
B/W	BL859	MX4-327661	336,162	351,915	15,753
B/W	BL884	EX7-394831	132,288	137,475	5,187
Total Grouped Overage Charges:					\$121.45
Total Grouped Base Charges:					\$0.00
Total Meter Group Charges:					\$121.45



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REMIT TO:
Bishop Business
4125 S 94th Street
Omaha, NE 68127

CONTRACT INVOICE

Invoice Number: 319399
Invoice Date: 09/30/2015

Bill To: Heartland Family Service
2101 S 42nd Street
Omaha, NE 68105-2909

Customer: Heartland Family Service
437 Jefferson Road
Fremont, NE 68025

THANK YOU FOR YOUR BUSINESS!

Invoice SubTotal	\$233.85
Tax:	\$0.00
Invoice Total	\$233.85
Balance Due:	\$233.85



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CONTRACT INVOICE

Invoice Number: 319400
Invoice Date: 09/30/2015

REMIT TO:
Bishop Business
4125 S 94th Street
Omaha, NE 68127

Bill To: Heartland Family Service
2101 S 42nd Street
Omaha, NE 68105-2909

Customer: Heartland Family Service
515 E Broadway
Council Bluffs, IA 51503

Account ID	Payment Terms	Due Date	Amount Due	Contract ID
103343	Due Upon Receipt	10/10/2015	\$1,038.57	\$1,038.57
Contract ID	Contract Start	Contract End	Contract Type	Contract ID
SC3973-01		\$970.63		09/28/2013 12/27/2016
THIS IS COST PER COPY ON ALL UNITS - put on worksheet for Heartland Family				

Summary:

Contract base rate charge for this billing period	\$0.00 *
Contract overage charge for the 08/28/2015 to 09/27/2015 overage period	\$970.63 **
*Sum of equipment base charges **See overage details below	\$970.63

Detail:

Equipment included under this contract

Xerox/X5845/APTXF2

BL882	EX7-395103	\$0.00	Heartland Family Service 1515 Avenue J Council Bluffs, IA 51503						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	135,068	144,120		9,052	*** See overage details below			\$0.00

BL883	EX7-394726	\$0.00	Heartland Family Service 1722 Avenue C Council Bluffs, IA 51501						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	208,940	218,751		9,811	*** See overage details below			\$0.00

Xerox/X5855/APTXF2

BL875	EX7-392588	\$0.00	Heartland Family Service 2912 9th Avenue Council Bluffs, IA 51501						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	317,268	337,818		20,550	*** See overage details below			\$0.00

BL876	EX7-398699	\$0.00	Heartland Family Service 515 E Broadway Council Bluffs, IA 51503						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	391,312	407,844		16,532	*** See overage details below			\$0.00

Xerox/X7845/PTXF2



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www.bboc.com

CONTRACT INVOICE

Invoice Number: 319400

Invoice Date: 09/30/2015

REMIT TO:
Bishop Business
4125 S 94th Street
Omaha, NE 68127

Bill To: Heartland Family Service
2101 S 42nd Street
Omaha, NE 68105-2909

Customer: Heartland Family Service
515 E Broadway
Council Bluffs, IA 51503

Account No.	Payment Terms	Due Date	Invoice Total	Balance Due
103343	Due Upon Receipt	10/10/2015	\$1,038.57	\$1,038.57

BL874 MX4-327593 \$0.00 Heartland Family Service 1515 Avenue J
Council Bluffs, IA 51503

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	154,161	163,307		9,146	*** See overage details below			
Color	COLOR	25,735	27,252		1,517	*** See overage details below			

\$0.00

BL877 MX4-327602 \$0.00 Heartland Family Service 515 E Broadway
Council Bluffs, IA 51503

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	331,490	347,211		15,721	*** See overage details below			
Color	COLOR	23,980	25,292		1,312	*** See overage details below			

\$0.00

BN523 MX4-740794 \$0.00 Heartland Family Service 705 N 16th Street
Council Bluffs, IA 51501

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	22,957	26,866		3,909	*** See overage details below			
Color	COLOR	1,473	1,963		490	*** See overage details below			

\$0.00

Xerox/X7855/PTXF2

BL873 MX4-327598 \$0.00 Heartland Family Service 2912 9th Avenue
Council Bluffs, IA 51501

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	B/W	262,641	273,251	191	10,419	*** See overage details below			
Color	COLOR	108,875	115,296		6,421	*** See overage details below			

\$0.00



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5253 R St - Lincoln 68504
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CONTRACT INVOICE

Invoice Number: 319400
Invoice Date: 09/30/2015

REMIT TO:
Bishop Business
4125 S 94th Street
Omaha, NE 68127

Bill To: Heartland Family Service
2101 S 42nd Street
Omaha, NE 68105-2909

Customer: Heartland Family Service
515 E Broadway
Council Bluffs, IA 51503

Account Number	Payment Terms	Due Date	Amount Due	Total Due
103343	Due Upon Receipt	10/10/2015	\$1,038.57	\$1,038.57

Overage Details						
Meter Group	Total Copies	Covered Copies	Credits	Billable	Rate	Total
B/W	95,331	0	191	95,140	\$0.005800	\$551.81
					Base Amount:	\$0.00
						\$551.81
Meter Type	Equip. Number	Serial Number		Begin	End	Copies
B/W	BL873	MX4-327598		262,641	273,251	10,610
B/W	BL874	MX4-327593		154,161	163,307	9,146
B/W	BL875	EX7-392588		317,268	337,818	20,550
B/W	BL876	EX7-398699		391,312	407,844	16,532
B/W	BL877	MX4-327602		331,490	347,211	15,721
B/W	BL882	EX7-395103		135,068	144,120	9,052
B/W	BL883	EX7-394726		208,940	218,751	9,811
B/W	BN523	MX4-740794		22,957	26,866	3,909

Meter Group	Total Copies	Covered Copies		Billable	Rate	Total
COLOR	9,740	0	0	9,740	\$0.043000	\$418.82
					Base Amount:	\$0.00
						\$418.82
Meter Type	Equip. Number	Serial Number		Begin	End	Copies
Color	BL873	MX4-327598		108,875	115,296	6,421
Color	BL874	MX4-327593		25,735	27,252	1,517
Color	BL877	MX4-327602		23,980	25,292	1,312
Color	BN523	MX4-740794		1,473	1,963	490

Total Grouped Overage Charges:	\$970.63
Total Grouped Base Charges:	\$0.00
Total Meter Group Charges:	\$970.63

THANK YOU FOR YOUR BUSINESS!

Invoice SubTotal	\$970.63
Tax:	\$67.94
Invoice Total	\$1,038.57
Balance Due:	\$1,038.57

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: benesch

Contract Approved by Board of Directors: January 26, 2012

In the amount of Hazardous Substances - \$335,360.00
Petroleum Services - \$236,302.00

Contract Period: Through September 30, 2014

Amended to extend completion date to September 30, 2015

Payment # 39

Contract Amended:

1.	<u>Computation of Payment</u>	Hazardous Substances	Petroleum Services	Total
	Bill to Date	\$297,792.19	\$212,080.79	\$509,872.68
	Less Previous Payment	<u>287,762.13</u>	<u>211,443.08</u>	<u>499,204.91</u>
	Payment Due this Date	<u>\$10,030.06</u>	<u>\$637.71</u>	<u>\$10,667.77</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:



Project Coordinator



Executive Director

Payment approved by Finance Committee _____

Treasurer



Omaha-Council Bluffs Metropolitan Area Planning
Agency
2222 Cumming Street
Omaha, NE 68102-4328

November 4, 2015

Project No: 00120137.00

Invoice No: 87198

Brownfields Hazardous Substances Project
Contract Number: 522-900

Professional Services from August 24, 2015 to October 25, 2015

Task 00001 Cooperative Agreement Oversight

Consultants

Vireo

10/13/2015 Vireo

Prof Services - 09/01/15 - 100.00
09/30/15

Total Consultants

100.00 100.00 ✓

Billing Limits

Total Billings

Current

100.00

Prior

15,806.28

To-Date

15,906.28

Limit

19,784.00

Remaining

3,877.72

Total this Task

\$100.00

Task 00002 Area Wide Plan

Professional Personnel

Hours

Rate

Amount

Project Manager II

Mielke, Craig

5.00

47.00

235.00

Scientist I

Kresl, Zachary

5.50

20.00

110.00

Project Scientist II

Fettin, Brian

2.50

31.80

79.50

Totals

13.00

424.50

Total Labor

2.5978 times

424.50

1,102.77

Additional Fees

Profit

12.00 % of 1,102.77

132.33

Total Additional Fees

132.33

132.33

Billing Limits

Total Billings

Current

1,235.10

Prior

20,424.43

To-Date

21,659.53

Limit

21,784.00

Remaining

124.47

Total this Task

\$1,235.10

Task 00003 Phase I/II ESAs

Project	00120137.00	Coalition Assessment Grant-Hazardous Sub	Invoice	87198
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Subtask 00001 Phase I ESAs

Professional Personnel

	Hours	Rate	Amount	
Scientist I				
Kresl, Zachary	1.00	20.00	20.00	
Project Scientist II				
Fettin, Brian	10.00	31.80	318.00	
Totals	11.00		338.00	
Total Labor	2.5978 times		338.00	878.06

Additional Fees

Profit	12.00 % of 878.06	105.37	
Total Additional Fees		105.37	105.37

Total this Subtask \$983.43

Subtask 00002 Phase II ESAs

Professional Personnel

	Hours	Rate	Amount	
Project Scientist II				
Fettin, Brian	9.00	31.80	286.20	
Totals	9.00		286.20	
Total Labor	2.5978 times		286.20	743.49

Additional Fees

Profit	12.00 % of 743.49	89.22	
Total Additional Fees		89.22	89.22

Reimbursable Expenses

Postage/Delivery				
8/24/2015	United Parcel Service	Express Mail	10.24	✓
	Omaha Acct			
Blueprinting/Reproduction				
8/25/2015	Office Depot	Printing	67.84	✓
Total Reimbursables			78.08	78.08

Total this Subtask \$910.79

Billing Limits

	Current	Prior	To-Date
Total Billings	1,894.22	217,029.69	218,923.91
Limit			224,298.71
Remaining			5,374.80

Total this Task \$1,894.22

Task 00004 Public Health & Safety Monitoring

Professional Personnel

	Hours	Rate	Amount	
Project Scientist II				
Fettin, Brian	21.00	31.80	667.80	
Totals	21.00		667.80	
Total Labor	2.5978 times		667.80	1,734.81

Project	00120137.00	Coalition Assessment Grant-Hazardous Sub	Invoice	87198
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Additional Fees

Profit	12.00 % of 1,734.81	208.18	
Total Additional Fees		208.18	208.18

Billing Limits

	Current	Prior	To-Date
Total Billings	1,942.99	922.20	2,865.19
Limit			3,473.14
Remaining			607.95

Total this Task \$1,942.99

Task	00005	Cleanup/Redevelopment Planning
------	-------	--------------------------------

Consultants

HDR Engineering Inc			
10/20/2015 HDR Engineering Inc	Prof Services - 03/29/15 - 10/17/15	321.50	✓
Vireo			
10/13/2015 Vireo	Prof Services - 09/01/15 - 09/30/15	3,812.50	✓
Total Consultants		4,134.00	4,134.00

Billing Limits

	Current	Prior	To-Date
Total Billings	4,134.00	23,594.22	27,728.22
Limit			50,000.00
Remaining			22,271.78

Total this Task \$4,134.00

Task	00006	Public Outreach
------	-------	-----------------

Consultants

Vireo			
10/13/2015 Vireo	Prof Services - 09/01/15 - 09/30/15	723.75	✓
Total Consultants		723.75	723.75

Billing Limits

	Current	Prior	To-Date
Total Billings	723.75	9,985.30	10,709.05
Limit			16,020.15
Remaining			5,311.10

Total this Task \$723.75

Total this Invoice \$10,030.06

Billings to Date

	Current	Prior	Total
Labor	4,459.13	198,873.23	203,332.36
Subconsultant	4,957.75	30,995.84	35,953.59
Expense	78.08	32,626.34	32,704.42
Unit	0.00	1,401.97	1,401.97
Add-on	535.10	23,864.74	24,399.84
Totals	10,030.06	287,762.12	297,792.18

Client: Omaha-Council Bluffs Metropolitan Area Planning Agency
 Reporting Period: 08/24/2015 to 10/25/2015
 Project: Brownfields Coalition Assessment Grant No. BF-97727801-0 (Hazardous Substances)
 Benesch #: 00120237.00 Invoice #: 87198 Invoice Date: 11/04/2015
 Project: Brownfields Coalition Assessment Grant No. BF-97727901-0 (Petroleum)
 Benesch #: 00120238.00 Invoice #: 87199 Invoice Date: 11/04/2015

Report #: 43

Benesch PM: Sockel

Progress Made During the Reporting Period Included:

- Monitored project schedule and progress on ongoing activities;
- Met with Steering Committee to review AWP;
- Provided information to MAPA and attended meeting with MAPA, project partners, and EPA to discuss status and potential extension;
- Completing remaining Phase I&II activities on approved parcels;
- Began identification process for additional parcels within an expanded project.

Upcoming Activities

- Participate in internal project management/planning meeting regarding remaining tasks;
- Conduct project team coordination meetings internally and with MAPA representatives as appropriate;
- Meet with Steering Committee to finalize plan for completing the remaining work under the grants;
- Finalize development of AWP Review Draft;
- Complete final activities on Phase I/II ESA work on proposed properties approved by EPA and NDEQ.
- Complete site concept planning for identified sites to be determined.

Anticipated Problems/Schedule Considerations:

None identified at this time

MAPA Brownfields Coalition Assessment Hazardous Substance Grant Consulting Fee Summary

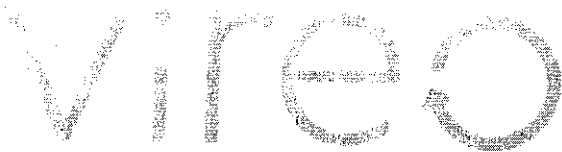
Project Task	Budget	Prior Effort Expended	Effort This Period	Project to Date	Fee Remaining	% Complete
1 - Cooperative Agreement Oversight	\$19,784.00	\$15,806.28	\$100.00	\$15,906.28	\$3,877.72	80.4%
2 - Area Wide Plan	\$21,784.00	\$20,424.43	\$1,235.10	\$21,659.53	\$124.47	99.4%
3 - Phase I/II ESAs	\$224,298.71	\$217,029.70	\$1,894.22	\$218,923.92	\$5,374.79	97.6%
4 - Public Health & Safety Monitoring	\$3,473.14	\$922.20	\$1,942.99	\$2,865.19	\$607.95	82.5%
5 - Cleanup/Redevelopment Planning	\$50,000.00	\$23,594.22	\$4,134.00	\$27,728.22	\$22,271.78	55.5%
6 - Public Outreach	\$16,020.15	\$9,985.30	\$723.75	\$10,709.05	\$5,311.10	66.8%
Total	\$335,360.00	\$287,762.13	\$10,030.06	\$297,792.19	\$37,567.81	88.8%

MAPA Brownfields Coalition Assessment Petroleum Grant Consulting Fee Summary

Project Task	Budget	Prior Effort Expended	Effort This Period	Project to Date	Fee Remaining	% Complete
1 - Cooperative Agreement Oversight	\$15,334.56	\$13,588.28	\$0.00	\$13,588.28	\$1,746.28	88.6%
2 - Area Wide Plan	\$12,500.00	\$12,195.00	\$58.20	\$12,253.20	\$246.80	98.0%
3 - Phase I/II ESAs	\$156,068.92	\$154,462.53	\$0.00	\$154,462.53	\$1,606.39	99.0%
4 - Public Health & Safety Monitoring	\$3,689.10	\$953.10	\$0.00	\$953.10	\$2,736.00	25.8%
5 - Cleanup/Redevelopment Planning	\$35,303.44	\$22,585.28	\$579.51	\$23,164.79	\$12,138.65	65.6%
6 - Public Outreach	\$13,405.98	\$7,426.13	\$0.00	\$7,426.13	\$5,979.85	55.4%
Total	\$236,302.00	\$211,210.32	\$637.71	\$211,848.03	\$24,453.97	89.7%

MAPA Brownfields Coalition Assessment Combined Grant Consulting Fee Summary

	Budget	Prior Effort Expended	Effort This Period	Project to Date	Fee Remaining	% Complete
Total Project	\$571,662.00	\$498,972.45	\$10,667.77	\$509,640.22	\$62,021.78	89.2%



Remittance address

929 Walnut Suite 700 | Kansas City, Missouri 64106

phone 816 756 5690 | www.BeVireo.com

1111 N 13th Street Suite 116 | Omaha, Nebraska 68102

RECEIVED

OCT 19 2015

October 13, 2015

Invoice No:

P11175 - 22

Alfred Benesch & Company
825 J Street
Lincoln, NE 68508

BENESCH

OK
00120137.00
Tasks as indicated
JAS

Project P11175 MAPA Brownfields

Professional Services from September 01, 2015 to September 30, 2015

Phase 01 Hazardous Substances
Task 01 Cooperative Agreement Oversight

Professional Personnel

	Hours	Rate	Amount
Associate IV	1.00	100.00	100.00
Totals	1.00		100.00
Total Labor			100.00 ✓

Billing Limits

	Current	Prior	To-Date
Total Billings	100.00	1,550.00	1,650.00
Limit			1,680.00
Remaining			30.00

Total this Task \$100.00

Task 05 Redevelopment & Cleanup Planning

Professional Personnel

	Hours	Rate	Amount
Principal Owner	2.00	150.00	300.00
Associate IV	33.75	100.00	3,375.00
Technician 1	2.50	55.00	137.50
Totals	38.25		3,812.50
Total Labor			3,812.50 ✓

Billing Limits

	Current	Prior	To-Date
Total Billings	3,812.50	8,110.00	11,922.50
Limit			12,600.00
Remaining			677.50

Total this Task \$3,812.50

Task 06 Public Outreach

Professional Personnel

	Hours	Rate	Amount
Associate I	1.50	70.00	105.00

Vendor No. 0006042
Project No. 00120137.00
Account No. 517.170
Description: Prof Services -
09/01/15 - 09/30/15
#0733964

Project	P11175	MAPA Brownfields	Invoice		22
Technician 1			11.25	55.00	618.75
Totals			12.75		723.75
Total Labor					723.75 ✓
Billing Limits		Current	Prior	To-Date	
Total Billings		723.75	277.15	1,000.90	
Limit				3,960.00	
Remaining				2,959.10	
			Total this Task		\$723.75
			Total this Phase		\$4,636.25
			Total this Invoice		\$4,636.25

**Delivery Service Invoice**Invoice date **August 15, 2015**Invoice number **00006X8210335**Shipper number **6X8210**

Page 3 of 3

Outbound**UPS WorldShip**

Pickup Date	Pickup Record	Message Codes	Number of Packages	Published Charge	Incentive Credit	Billed Charge
08/13	2548600655	ag	1	7.74	-0.78	6.96
Total UPS WorldShip			1 Package(s)	7.74	-0.78	6.96
Total Outbound			1 Package(s)	7.74	-0.78	6.96

Adjustments & Other Charges**Miscellaneous**

Explanation	Published Charge	Incentive Credit	Billed Charge
WEEKLY PRINTER SERVICE FEE	2.00		2.00
FOR 1 PRINTERS AT \$2.00 EACH			
FOR 14-AUG-2015			
Total Miscellaneous	2.00		2.00

Residential/Commercial Adjustments**UPS WorldShip**

Shipped Date	Pickup Record	Entry	Tracking Number	Recorded Corrected	Published Charge	Incentive Credit	Billed Charge	Adjustment Amount
08/13	2548600655	1	126X82100353800642	Commercial	-7.35	0.74	-6.61	
				Residential	7.35	-0.72	6.63	
				Residential Surcharge	3.10		3.10	
				Fuel Surcharge	0.16		0.16	3.28
1st ref: 120137399				2nd ref : Task 3, sub task 2				
Total UPS WorldShip				1 Package(s)				3.28
Total Residential/Commercial Adjustments				1 Package(s)				3.28
Total Adjustments & Other Charges								5.28

Invoice Messaging

Code	Message
ag	Minimum Rates Applied

Alfred Benesch & Company
DAILY SHIPMENT DETAIL REPORT
13-Aug-2015 - 5:17:28 PM

Pickup Date: 13-Aug-2015
Pickup Record No.: 2548 6006 55

UPS Account No.: 6X8210
Sorted By: Order of Shipment

All charges are in USD.

Name / Address	Shipment Detail	Charges:	Published Rate Charges
Ship To: Michael Henery 1802 555 Riverfront Plaza OMAHA NE 68102 United States	Service Type: GROUND Total Packages: 1 Transportation: Shipper Package Ref No.1: 120137399 Package Ref No.2: Task 3, sub task 2	Shipment Service Charge:	7.35
	Tracking No.: 1Z6X82100353600642 Package Type: Package Actual Wt: 3.0 lb Billable Wt: 3.0 lb Package Ref No.1: 120137399 Package Ref No.2: Task 3, sub task 2	Delivery Area Surcharge: Fuel surcharge: UPS Total Charge:	0.00 0.39 120137.00.00003.00002/540.01 1746.96 + 3.28 =
Summary Totals:			
Shipment Option	Shpts Pkgs Pub Charges	Billing Option	Shpts Pkgs Pub Charges
Package Option	Pkgs Pub Charges	Prepaid	1 1 7.74
		TOTAL CHARGES	1746.96 ✓
		1 Shipment(s)	
		1 Package(s)	

All charges are in USD.
Your invoice may vary from the displayed rates.
* Indicates Shipper-Paid Declared Value

Office Depot, Inc
PO BOX 630813
CINCINNATI OH
45263-0813

FEDERAL ID: 59-2663954

AUG 24 2015

120137.00

Task 3

Sub 2

OK

5

BILL TO:

ATTN: ACCTS PAYABLE
ALFRED BENESCH & COMPANY
14748 W CENTER RD
OMAHA NE 68144-2029

003415-003567

ORIGINAL INVOICE

#232286 paid via phone 08/25/15

10000

THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS
OR PROBLEMS, JUST CALL US
RE ORDER: (888) 263-3423

FOR CUSTOMER SERVICE ORDER: (888) 263-3423
FOR ACCOUNT: (800) 721-6592

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
1825356614	67.84	Page 1 of 1
INVOICE DATE	TERMS	PAYMENT DUE
13-AUG-15	Net 30	18-SEP-15

SHIP TO: confirmation #:346793069

ALFRED BENESCH & COMPANY
14748 W CENTER RD STE 200
OMAHA NE 68144-2029



*00000000000035671000003567



ACCOUNT NUMBER 48075775		PURCHASE ORDER		SHIP TO ID 14748WCENTERRD		ORDER NUMBER 1825356614		ORDER DATE 13-AUG-15		SHIPPED DATE 13-AUG-15	
BILLING ID 243098		ACCOUNT MANAGER		RELEASE B		ORDERED BY		DESKTOP		COST CENTER	
CATALOG ITEM #/ MANUF CODE		DESCRIPTION/ CUSTOMER ITEM #		U/N	QTY ORD	QTY SHP	QTY B/D	UNIT PRICE	EXTENDED PRICE		
Note: SPC 80122456819 Date: 13-AUG-15 Location: 0080 Register: 004 Trans #: 04662											
166962 IMPRESSIONS10		FS Color LTR SglSd, 24#		EA	46	46	0	0.590	27.14		
166955 IMPRESSIONS1		FS B&W LTR DblSd 20# Wht		EA	298	298	0	0.098	29.20		
167102 IMPRESSIONS7		FS Color LTR DblSd, 24#		EA	12	12	0	0.588	7.06		

To ensure timely and accurate application of your payment, please include the following on your remittance: account number, invoice number, and the amount you are paying for each invoice.

003413 003587

SUB-TOTAL	63.40
DELIVERY	0.00
SALES TAX	4.44
TOTAL	67.84

All amounts are based on USD currency

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortages or damage must be reported within 5 days after delivery.

DETACH HERE

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
ALFRED BENESCH & COMPANY	243098	1825356614	13-AUG-15	67.84	

FLO

002430981 0018253566147 00000006784 1 7

Please
Send Your
Check to:

OFFICE DEPOT
PO Box 660113
Dallas TX 75266-0113

Please return this stub with your payment to ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.

003415-003567

00001/00001

120137.00 task 3 Subtask 2

Office DEPOT OfficeMax

OFFICE DEPOT STORE 80
2809 S. 125TH Ave. #390
OMAHA, NE 68144

08/13/2015 15.2.5 12:48 PM
STR 80 REG1 TRN 4662 EMP 648116

SALE

Product ID	Description	Total
166962	Color SS Lette	
46 @ 0.64		29.44
	Business Solutions Prc	27.14
	You Pay	27.14SS
166955	BW DS Letter	
298 @ 0.13		38.74
	Bulk @ 0.098	-5.96
	Retail After Discounts	32.78
	Business Solutions Prc	29.20
	You Pay	29.20SS
167102	Color DS Lette	
12 @ 0.64		7.68
	Business Solutions Prc	7.06
	You Pay	7.06SS

Subtotal:	63.40
Sales Tax:	4.44
Total:	67.84
Account Billing 6819:	67.84

As a Business Solution Customer, billing
will be equal to or less than store
receipt based on price plan.

Total Savings:
\$12.46

INVOICE

HDR Engineering, Inc.
8404 Indian Hills Drive
Omaha, NE 68114
(402) 399-1000

OK
JTS
120137.00
Tasks
as Indicated

HDR

Alfred Benesch & Company
Attn: Mr. Pat Sward
14748 W. Center Road
Suite 200
Omaha, NE 68144

FINAL INVOICE

<u>Invoice No.</u>	242189-B	
<u>Invoice Date</u>	10/20/2015	
<u>Month Ending</u>	10/31/2015	
<u>Project No.</u>	179685	\$321.50
<u>Client No.</u>	455146	
<u>Contract No.</u>	70084	

Professional engineering services in connection with the Brownfields Petroleum Assessment Grant - Task 5

Cooperative Agreement BF97727801

Period March 29, 2015 through October 17, 2015

Name	Classification	Hours	Rate	Amount
J. Shields	Sr. Project Manager	1.50	186.00	\$279.00
K. D'Agostino	Project Controller	0.50	85.00	\$42.50
		2.00		\$321.50

SUMMARY

Maximum Fee:	\$41,140.00
Billed to Date:	\$14,305.39
Remaining to Invoice:	\$26,834.61

Please send remittance with copy of invoice to:

HDR, Inc.
P.O. Box 3480
Omaha, NE 68103-0480

Amount Due This Invoice \$321.50 ✓

Vendor No. 1015390
Project No. 00120137.00.00005
Account No. 515.050
Description: Prof Services
03/29/15 - 10/17/15
0234244



Omaha-Council Bluffs Metropolitan Area Planning
Agency
2222 Cuming Street
Omaha, NE 68102-4328

Brownfields Petroleum Project
Contract Number: 523-900

November 4, 2015

Project No: 00120138.00

Invoice No: 87199

Professional Services from August 24, 2015 to October 25, 2015

Task	00001	Cooperative Agreement Oversight		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	13,588.29	13,588.29
Limit				15,334.56
Remaining				1,746.27
Total this Task				0.00

Task	00002	Area Wide Plan		
Professional Personnel				
		Hours	Rate	Amount
Scientist I				
Kresl, Zachary		1.00	20.00	20.00
Totals		1.00		20.00
Total Labor		2.5978 times		20.00
				51.96
Additional Fees				
Profit		12.00 % of 51.96		6.24
Total Additional Fees				6.24
				6.24
Billing Limits		Current	Prior	To-Date
Total Billings		58.20	12,427.76	12,485.96
Limit				12,500.00
Remaining				14.04
			Total this Task	\$58.20

Task	00003	Phase I/II ESAs		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	154,462.53	154,462.53
Limit				156,068.92
Remaining				1,606.39
Total this Task				0.00

Task	00004	Public Health & Safety Monitoring		
------	-------	-----------------------------------	--	--

Project	00120138.00	Coalition Assessment Grant - Petroleum	Invoice	87199
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Billing Limits	Current	Prior	To-Date
Total Billings	0.00	953.10	953.10
Limit			3,689.10
Remaining			2,736.00
Total this Task			0.00

Task	00005	Cleanup/Redevelopment Planning
------	-------	--------------------------------

Consultants

HDR Engineering Inc			
10/20/2015	HDR Engineering Inc	Prof Services - 12/28/14 - 10/17/15	579.51
Total Consultants			579.51

Billing Limits	Current	Prior	To-Date
Total Billings	579.51	22,585.28	23,164.79
Limit			35,303.44
Remaining			12,138.65
Total this Task			\$579.51

Task	00006	Public Outreach
------	-------	-----------------

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	7,426.13	7,426.13
Limit			13,405.98
Remaining			5,979.85
Total this Task			0.00
Total this Invoice			\$637.71

Billings to Date

	Current	Prior	Total
Fee	0.00	.01	.01
Labor	51.96	144,118.47	144,170.43
Subconsultant	579.51	29,171.33	29,750.84
Expense	0.00	19,189.10	19,189.10
Unit	0.00	1,670.02	1,670.02
Add-on	6.24	17,294.16	17,300.40
Totals	637.71	211,443.09	212,080.80

INVOICE

HDR Engineering, Inc.
8404 Indian Hills Drive
Omaha, NE 68114
(402)399-1000

OK
dab
120138.00
Tasks
as indicated

HDR

Alfred Benesch & Company
Attn: Mr. Pat Sward
14748 W. Center Road
Suite 200
Omaha, NE 68144

FINAL INVOICE

<u>Invoice No.</u>	242190-B	
<u>Invoice Date</u>	10/20/2015	
<u>Month Ending</u>	10/31/2015	
<u>Project No.</u>	179686	\$579.51
<u>Client No.</u>	455146	
<u>Contract No.</u>	70084	

Professional engineering services in connection with the Brownfields Hazardous Substances - Task 3 & Task 5

Cooperative Agreement BF97727901

Period December 28, 2014 through October 17, 2015

TASK 03

<u>Name</u>	<u>Classification</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
		0.00		\$0.00

TASK 05

<u>Name</u>	<u>Classification</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
J. Shields	Sr. Project Manager	3.00	186.00	\$558.00
K. D'Agostino	Project Controller	0.25	85.00	\$21.25
		3.25		\$579.25

Expenses

Printing	\$0.26	\$0.26
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SUMMARY

Maximum Fee:	\$37,220.00
Billed to Date:	\$20,767.84
Remaining to Invoice:	\$16,452.16

Please send remittance with copy of invoice to:

HDR, Inc.
P.O. Box 3480
Omaha, NE 68103-0480

Vendor No.	1015390
Project No.	00120138.00
Account No.	515.050 00005
Description:	Prof Services - 12/28/14 - 10/17/15 #0234245
Amount Due This Invoice	\$579.51

Client: Omaha-Council Bluffs Metropolitan Area Planning Agency
 Reporting Period: 08/24/2015 to 10/25/2015
 Project: Brownfields Coalition Assessment Grant No. BF-97727801-0 (Hazardous Substances)
 Benesch #: 00120237.00 Invoice #: 87198 Invoice Date: 11/04/2015
 Project: Brownfields Coalition Assessment Grant No. BF-97727901-0 (Petroleum)
 Benesch #: 00120238.00 Invoice #: 87199 Invoice Date: 11/04/2015

Progress Made During the Reporting Period Included:

- Monitored project schedule and progress on ongoing activities;
- Met with Steering Committee to review AWP;
- Provided information to MAPA and attended meeting with MAPA, project partners, and EPA to discuss status and potential extension;
- Completing remaining Phase I&II activities on approved parcels;
- Began identification process for additional parcels within an expanded project.

Upcoming Activities

- Participate in internal project management/planning meeting regarding remaining tasks;
- Conduct project team coordination meetings internally and with MAPA representatives as appropriate;
- Meet with Steering Committee to finalize plan for completing the remaining work under the grants;
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- Complete site concept planning for identified sites to be determined.

Anticipated Problems/Schedule Considerations:

None identified at this time

MAPA Brownfields Coalition Assessment Hazardous Substance Grant Consulting Fee Summary

Project Task	Budget	Prior Effort Expended	Effort This Period	Project to Date	Fee Remaining	% Complete
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MAPA Brownfields Coalition Assessment Petroleum Grant Consulting Fee Summary

Project Task	Budget	Prior Effort Expended	Effort This Period	Project to Date	Fee Remaining	% Complete
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6 - Public Outreach	\$13,405.98	\$7,426.13	\$0.00	\$7,426.13	\$5,979.85	55.4%
Total	\$236,302.00	\$211,210.32	\$637.71	\$211,848.03	\$24,453.97	89.7%

MAPA Brownfields Coalition Assessment Combined Grant Consulting Fee Summary

	Budget	Prior Effort Expended	Effort This Period	Project to Date	Fee Remaining	% Complete
Total Project	\$571,662.00	\$498,972.45	\$10,667.77	\$509,640.22	\$62,021.78	89.2%

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming
Omaha, Nebraska 68102

Contract Payment Authorization

Contractor: NDOR (HDR Engineering, Inc. Match)

Project: MAPA On-call Modeling Services

Contract Approved by Board of Directors: May 2013

In the Amount of: \$ 25,000 ea. year for four years

Contract Amended:

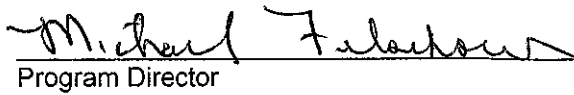
Payment # 2

1.	<u>Computation of Payment</u>	Current Year
	Billed to Date	\$2,545.08
	Less Previous Payments	\$1,838.65
	Payment Due this Date	<u>\$706.43</u>

2. Payment Approval

RECOMMENDED PAYMENT


Responsible Charge


Program Director


Executive Director

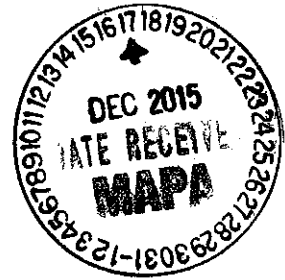
Payment approved at Finance Committee Meeting _____

Treasurer



December 14, 2015

Mr. Michael Felschow
Transportation and Data Manager
Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, NE 68102



RE: MAPA On-Call Modeling Services Invoice Dated December 3, 2015

Dear Mr. Felschow,

Attached please find the invoice covering professional services from September 27, 2015 to October 31, 2015 under the MAPA On-Call Modeling contract for FY 2016. The total amount due for this period is \$706.43.

In this time period, work items include:

- Revisions to scope and fee estimate for FY16- Assignment 1
- Meeting with MAPA staff on 10/21/15 to discuss TAZ Delineation
- General Project management

Please contact Courtney at (402) 399-1234 if you have any questions or require additional information.

Sincerely,

HDR ENGINEERING, INC.

Courtney Sokol, PE
Project Manager

hdrinc.com

HDR Engineering, Inc.

8404 Indian Hills Drive
Omaha NE 68114-4049

Phone: (402) 399-1259
Fax: (402) 399-4979
www.hdrinc.com

Invoice



HDR Engineering, Inc.
8404 Indian Hills Drive
Omaha, NE 68114
(402)399-1000

Metro Area Planning Agency
2222 Cuming Street
Omaha, NE 68102
Attn: Brayden McLaughlin

<u>Invoice No.</u>	468605-H	
<u>Invoice Date</u>	12/14/2015	
<u>Period Ending</u>	10/31/2015	
<u>Project No.</u>	266604	\$706.43
<u>Client No.</u>	008526	
CON0102200(A)		

MAPA FY 16 On-Call Travel Demand Modeling Services
Project No. 16024201001

Professional engineering services.
(Period September 27, 2015 to October 31, 2015)

Direct Salary Costs (per attached) =

Overhead: 155.49% x \$241.19 =

Sub-Total

Fixed Fee:

\$616.22 x 14.55%

Fixed fee this period: \$89.66

Facilities Cost of Capital:

0.002275 x \$241.19 =

Travel Expenses (per attached)

Other Expenses (per attached)

\$241.19

\$375.03

\$616.22

\$89.66

\$0.55

\$0.00

\$0.00

\$0.00

Total Expenses

\$0.00

SUMMARY

Maximum Billable: \$25,000.00

Total Billed to Date: \$2,545.08

Please send remittance with copy of invoice to:

P.O. Box 3480

Omaha, NE 68103-0480

Amount Due This Invoice	\$706.43
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MAPA FY 16 On-Call Travel Demand Modeling Services
Project No. 16024201001

(Period September 27, 2015 to October 31, 2015)

Assignment 1 PM & Coordination

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
C. Sokol	1.50	\$43.4600	\$65.19
J. Carbee	3.00	\$52.0000	\$156.00
T. McKinley	0.50	\$40.0000	\$20.00
	<u>5.00</u>		<u>\$241.19</u>

Overhead:	155.49%	x	\$241.19 =	\$375.03
				<u>\$616.22</u>

Fixed Fee:			Fixed fee this period:	\$89.66
\$616.22	x	14.55%		

FCOC:	0.002275	x	\$241.19 =	\$0.55
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<u>Travel Expenses</u>		<u>\$0.00</u>
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<u>Other Expenses</u>		<u>\$0.00</u>
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<u>Total Expenses</u>		\$0.00
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Assign 1 Billed to date	\$ 2,545.08	Total Assign 1	\$706.43
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COST BREAKDOWN FORM

COMPANY NAME:	HDR Engineering, Inc.
ADDRESS:	8404 Indian Hills Drive, Omaha, NE 68114-4049
EMPLOYER (FEIN) NUMBER:	470680568-00
PROJECT No.:	
PROJECT LOCATION:	MAPA FY 16 On-Call Travel Demand Modeling Services
CONTROL No.:	
AGREEMENT No.:	
INVOICE No. & DATED:	468605-H 12/14/2015
PROGRESS REPORT DATED:	Dec 14, 2015
% WORK COMPLETED:	See attached Progress Report
CURRENT BILLING PERIOD:	(Period September 27, 2015 to October 31, 2015)

Maximum-Not-To-Exceed:				Total Contract Amount \$25,000.00
	AMOUNT			
	This Period	Previously Billed	To Date	
DIRECT LABOR	\$241.19	\$627.76		\$868.95
OVERHEAD 155.49% OF DIRECT LABOR	\$375.03	\$976.10		\$1,351.13
OTHER DIRECT COSTS	\$0.00	\$0.00		\$0.00
FACILITIES COST OF CAPITAL	\$0.55	\$1.43		\$1.98
FIXED FEE: 14.55% OF LABOR AND OVERHEAD COST THIS BILL/MAX. X FIXED FEE \$616.22 x 14.55%	\$89.66	\$233.36		\$323.02
OUTSIDE SERVICES (Subconsultants)				
	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00		\$0.00
SUBTOTAL - OUTSIDE SERVICES				
	\$0.00			
TOTAL AMOUNT DUE	\$706.43	\$1,838.65		\$2,545.08

I certify that the billed amounts are actual and in agreement with the contract terms:

Signature: 	Title: Project Manager	Date: Dec 14, 2015
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METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Steve Jensen Consulting, LLC

Contract Approved by Board of Directors: March 26, 2015

Contract Amount of: \$31,200

Contract Period: 04/01/15 – 06/030/16

Payment #3

1. Computation of Payment

Bill to Date	\$10,887.50
Less Previous Payments	7,897.50
Payment Due this Date	<u>\$2,990.00</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

Responsible Charge/ Staff

Program Director

Executive Director

Payment approved by Finance Committee _____

Treasurer

January 1, 2016

Greg Youell, Executive Director
Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, NE 68102-4328

Dear Greg,

I hope you had a wonderful holiday season. Enclosed please find an invoice for my work with MAPA on the Heartland 2050 Project from October 1st through December 31st, 2015.

If you have any questions or would like more detail on the type of work done or hours related to each task, just let me know. Also, let me know if you have any other questions or need any additional information.

I hope you have a great 2016!

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Jensen", with a stylized, flowing script.

Steven Jensen, Principal
Steven Jensen Consulting
1516 Cuming Street
Omaha, NE 68102-4409
snjensen@cox.net
C = 402-676-9999

C: Melissa Engel

Invoice

Steven Jensen Consulting
5619 S. 169th Street
Omaha, Nebraska 68135

Customer

Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, Nebraska 68102-4328

Date	Invoice No.	Dates of Service	Terms	Project
01/01/16	138	10/1/15-12/31-15		H2050 Implementation

Item	Description	Quantity	Rate	Amount
Principal 2	Economic Develop. Imp. Com. Mtg.	1.5	130.00	195.00
Principal 2	H2050 - Infrastructure Comm. Mtg., Housing & Development Comm. Mtg.,	1.25	130.00	162.50
Principal 2	H2050 - Infrastructure Comm. Mtg., Housing & Development Comm. Mtg.,	1.5	130.00	195.00
Principal 2	H2050 - In-house mtg., Core Group pre=mtg., Exec. Comm. Mtg.,	1.5	130.00	195.00
Principal 2	H2050 - In-house mtg., Core Group pre=mtg., Exec. Comm. Mtg.,	2.25	130.00	292.50
Principal 2	Bi-weekly in-house mtg.,	1.5	130.00	195.00
Principal 2	H2050 - Exec. Comm. Mtg.,	1.5	130.00	195.00
Principal 2	Natural Resources Comm. Mtg., Housing & Comm. Dev. Mtg.,	3	130.00	390.00
Principal 2	H2050 - Strategy Session	2	130.00	260.00
Principal 2	H2050 - Infrastructure Comm. Mtg.,	1.5	130.00	195.00
Principal 2	H2050 - In-house Mtg., Chair/Vice-Chair Mtg., Housing & Dev. Comm. Mtg.	1.5	130.00	195.00
Principal 2	H2050 - In-house Mtg., Chair/Vice-Chair Mtg., Housing & Dev. Comm. Mtg.	1.5	130.00	195.00
Principal 2	H2050 - In-house Mtg., Chair/Vice-Chair Mtg., Housing & Dev. Comm. Mtg.	1	130.00	130.00
Principal 2	H2050 - In-House Mtg.	1.5	130.00	195.00

Total \$2,990.00

Invoice

Customer:
Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, NE 68102-4328

Steven Jensen Consulting
5619 S. 169th St.
Omaha, NE 68135

	<u>2015</u>			
	<u>Jan. - Mar.</u>	<u>Apr. - June</u>	<u>July - Sept.</u>	<u>Oct. - Dec.</u>
Current Billing	\$0	\$4,290.00	\$3,607.50	\$2,990.00
Previous Billing	\$0	\$0.00	\$4,290.00	\$7,897.50
Contract to Date	\$0	\$4,290.00	\$7,897.50	\$10,887.50

	<u>2016</u>			
	<u>Jan. - Mar.</u>	<u>Apr. - June</u>	<u>July - Sept.</u>	<u>Oct. - Dec.</u>
Current Billing				
Previous Billing				
Contract to Date				

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Omaha Public Works

Contract Number: 16504101101

Contract Approved by Board of Directors: May 20, 2015

Contract Amount of: not to exceed \$63,000 FHWA PL funds plus minimum \$27,000 match

Payment # 3

1. Computation of Payment


Bill to Date	<u>\$32,325.78</u>
Less Previous Payments	<u>\$26,125.12</u>
Payment Due this Date	<u>\$6,200.66</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:



Responsible Charge Staff Member



Program Director



Executive Director

Payment approved by Finance Committee _____

Treasurer



City of Omaha
Jean Stothert, Mayor

Public Works Department

Traffic Engineering Division

Omaha/Douglas Civic Center
1819 Farnam Street, Suite 603
Omaha, Nebraska 68183-0601
(402) 444-5220
Fax (402) 444-5248

Robert G. Stubbe, P.E.
Public Works Director

Progress Report – City of Omaha

Traffic Counting Program

Project Number PL-1(53)

Work completed for Current Billing Period: 1-30 November 2015

Performed turning movement counts for:

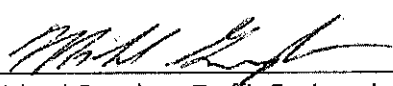
20 th & Cuming	48 th & Q
20 th & Lake	50 th & Farnam
29 th & Farnam	60 th & Sorensen Parkway
30 th & Forest Lawn	72 nd & I-680 EB Ramps
30 th & Fowler	72 nd & I-680 WB Ramps
30 th & King	90 th & Pacific
30 th & Martin	120 th & Cryer/Bel Air Drive
30 th & Parker	132 nd & Erskine
30 th & Webster	132 nd /135 th & Q
34 th & Farnam	135 th & Millard Avenue
36 th & Farnam	156 th & Blondo
36 th & Pacific	156 th & Ohern
38 th & Cuming	156 th & Taylor
40 th & Davenport	Abbott Drive & Carter Blvd
42 nd & Ames Avenue	Ames Avenue & Florence Blvd
42 nd & Fontenelle Blvd	Florence Blvd & Cuming
42 nd & Pacific	Lindbergh Drive & Storz Expy
42 nd & Woolworth Avenue	Millard Avenue & Q
46 th & Dodge	Mormon Bridge Road & McKinley

Anticipated Work for Next Billing Period: Monthly Traffic Counts

Information Needed from MAPA/NDOR: None

Percent of Work Completed to Date: 51.31%

Outstanding Issues: None


Michael Gaughen, Traffic Engineering
City of Omaha (402) 444-4978

12-28-15
Date

Cost Breakdown Form

for Actual Cost Plus Fixed Fee Agreements with Local Funds

Company Name:		City of Omaha		
Address:		1819 Farnam, Suite 603, Omaha, Ne 68183		
Project No.:		PL-1(53)		
Project Location:		Omaha, Nebraska		
Control No.:		00934A		
Agreement No.:		VL-1503		
Invoice No. and Date:		16-5 December 28, 2015		
Progress Report Date:		30-Nov-15		
% Work Completed:		51.31%		
Current Billing Period:		1-30 November 2015		

Actual Cost plus Fixed Fee Amount		Limiting Max. Amount	Fixed Fee for Profit	Totals
	100%	\$90,000.00	\$0.00	\$90,000.00
Local Share	30%	\$27,000.00	\$0.00	\$27,000.00
Federal/State Share	70%	\$63,000.00	\$0.00	\$63,000.00

	Amount		
	This Period	Previously Billed	To Date
Direct Labor	\$1,223.48	\$4,893.92	\$6,117.40
Overhead @ 36.22% of Direct Labor	\$443.14	\$1,772.56	\$2,215.70
Direct Labor	\$5,227.04	\$22,344.16	\$27,571.20
Overhead @ 7.65% of Direct Labor	\$399.87	\$1,709.33	\$2,109.20
Fixed Fee = of Labor and Overhead	\$0.00	\$0.00	\$0.00
In-Kind Match	\$1,089.36	\$4,554.12	\$5,643.48
Direct Non-Labor Costs	\$475.20	\$2,047.52	\$2,522.72
Indirect Costs	\$0.00		\$0.00
Outside Services (Subconsultants)			
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Subtotal – Outside Services			
100 % TOTAL COST INCURRED	\$8,858.09	\$37,321.61	\$46,179.70
30% Local Share	(\$2,657.43)	(\$11,196.49)	(\$13,853.92)
70% Total Amount Due	\$6,200.66	\$26,125.12	\$32,325.78

I certify that the billed amounts are actual and in agreement with the contract terms.		Balance:	\$30,674.22
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Signature:	Title: <u>ENGINEERING TECH 1</u>	Date: <u>12-28-15</u>
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INVOICE - FOR CITY OF OMAHA TRAFFIC COUNTING PROGRAM

For the period of 1-30 November, 2015 INVOICE NUMBER: 16-5 DATE: 28 December, 2015

DIRECT LABOR EXPENSES

NAME	CLASSIFICATION	HOURS	DIRECT RATE	TOTAL COSTS
Mike Gaughen	Engineering Tech I	32	\$32.56	\$1,041.92
Vicki Pipher-Moore	Secretary II	12	\$15.13	\$181.56
Full-time Wages				\$1,223.48
Approved O/H Rate 36.22%				\$443.14
Full-time Labor Total				\$1,666.62
Garry Williams	Engineering Aide I	84	\$14.36	\$1,206.24
Ron Skelton	Engineering Aide I	96	\$14.36	\$1,378.56
Ron January	Engineering Aide I	88	\$14.36	\$1,263.68
Duane Williams	Engineering Aide I	96	\$14.36	\$1,378.56
Part-time Wages				\$5,227.04
Approved O/H Rate 7.65%				\$399.87
Part-time Labor Total				\$5,626.91
TOTAL LABOR				\$7,293.53

DIRECT NON-LABOR EXPENSES	QUANTITY	RATE	TOTAL COSTS
Mileage	720	\$0.56	\$403.20
Reproduction	600	\$0.12	\$72.00
TOTAL NON-LABOR COSTS			\$475.20

TOTAL DIRECT LABOR AND NON-LABOR EXPENSES	\$7,768.73	In-Kind	Total
In-Kind Soft Match	\$1,089.36		
TOTAL	\$8,858.09		
MAPA'S Contribution	\$6,200.66	\$1,089.36	\$5,643.48
Match	\$2,657.43		

*Refer to next page

*TOTAL IN-KIND "SOFT" EXPENSES

Public Works Director	0	\$75.78	\$0.00
City Engineer	17.5	\$52.24	\$914.20
City Traffic Engineer	4	\$43.79	\$175.16
Civil Engineer III	0	\$41.74	\$0.00
Civil Engineer II	0		

Year-to-date
\$5,643.48

TOTAL

\$1,089.36

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Omaha Public Works

Contract Number: 16504101101

Contract Approved by Board of Directors: May 20, 2015

Contract Amount of: not to exceed \$63,000 FHWA PL funds plus minimum \$27,000 match

Payment # 4

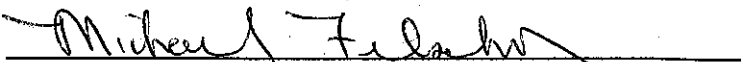
1. Computation of Payment

Bill to Date	<u>\$37,220.47</u>
Less Previous Payments	<u>\$32,325.78</u>
Payment Due this Date	<u>\$4,894.69</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

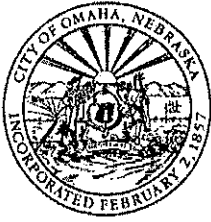

Responsible Charge / Staff Member


Program Director


Executive Director

Payment approved by Finance Committee _____

Treasurer



City of Omaha
Jean Stothert, Mayor

Public Works Department

Traffic Engineering Division

Omaha/Douglas Civic Center
1819 Farnam Street, Suite 603
Omaha, Nebraska 68183-0601
(402) 444-5220
Fax (402) 444-5248

Robert G. Stubbe, P.E.
Public Works Director

Progress Report – City of Omaha

Traffic Counting Program

Project Number PL-1(53)

Work completed for Current Billing Period: 1-31 December 2015

Performed turning movement counts for:

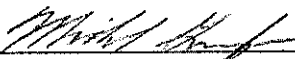
10 th & Farnam	66 th & Maple
13 th & J/Spring Lake	67 th & Pacific
24 th & Bancroft	96 th & Nicholas
25 th & L	132 nd & Blondo
30 th & Ames Avenue	135 th & Blondo
30 th & King	156 th & Corby
30 th & Redick	156 th & Elm
36 th & Burt	168 th & Pacific
36 th & Q	180 th & Q
42 nd Ames Avenue	183 rd & West Center
48 th & L	Blondo & Papillion Parkway
66 th & Blondo	Mormon Bridge Road & McKinley

Anticipated Work for Next Billing Period: Monthly Traffic Counts

Information Needed from MAPA/NDOR: None

Percent of Work Completed to Date: 59.08%

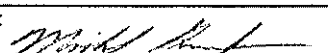
Outstanding Issues: None


Michael Gaughen, Traffic Engineering
City of Omaha (402) 444-4978

1-7-16
Date

Cost Breakdown Form

for Actual Cost Plus Fixed Fee Agreements with Local Funds

Company Name:	City of Omaha			
Address:	1819 Farnam, Suite 603, Omaha, Ne 68183			
Project No.:	PL-1(53)			
Project Location:	Omaha, Nebraska			
Control No.:	00934A			
Agreement No.:	VL-1503			
Invoice No. and Date:	16-6 January 4, 2016			
Progress Report Date:	31-Dec-15			
% Work Completed:	59.08%			
Current Billing Period:	1-31 December 2015			
Actual Cost plus Fixed Fee Amount		Limiting Max. Amount	Fixed Fee for Profit	Totals
	100%	\$90,000.00	\$0.00	\$90,000.00
Local Share	30%	\$27,000.00	\$0.00	\$27,000.00
Federal/State Share	70%	\$63,000.00	\$0.00	\$63,000.00
		Amount		
		This Period	Previously Billed	To Date
Direct Labor		\$1,223.48	\$6,117.40	\$7,340.88
Overhead @ 36.22% of Direct Labor		\$443.14	\$2,215.70	\$2,658.84
Direct Labor		\$3,676.16	\$27,571.20	\$31,247.36
Overhead @ 7.65% of Direct Labor		\$281.23	\$2,109.20	\$2,390.43
Fixed Fee = of Labor and Overhead		\$0.00	\$0.00	\$0.00
In-Kind Match		\$977.20	\$5,643.48	\$6,620.68
Direct Non-Labor Costs		\$391.20	\$2,522.72	\$2,913.92
Indirect Costs		\$0.00		\$0.00
Outside Services (Subconsultants)				
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal - Outside Services				
100 % TOTAL COST INCURRED		\$6,992.41	\$46,179.70	\$53,172.11
30% Local Share		(\$2,097.72)	(\$13,853.92)	(\$15,951.64)
70% Total Amount Due		\$4,894.69	\$32,325.78	\$37,220.47
I certify that the billed amounts are actual and in agreement with the contract terms.			Balance:	\$25,779.53
Signature: 		Title: ENGINEERING TECH 1		Date: 1-7-16

INVOICE - FOR CITY OF OMAHA TRAFFIC COUNTING PROGRAM

For the period of 1-31 December, 2015 INVOICE NUMBER: 16-6 DATE: 4 January, 2016

DIRECT LABOR EXPENSES

NAME	CLASSIFICATION	HOURS	DIRECT RATE	TOTAL COSTS
Mike Gaughen	Engineering Tech 1	32	\$32.56	\$1,041.92
Vicki Pipher-Moore	Secretary II	12	\$15.13	\$181.56
Full-time Wages				\$1,223.48
Approved O/H Rate 36.22%				\$443.14
Full-time Labor Total				\$1,666.62
Garry Williams	Engineering Aide I	52	\$14.36	\$746.72
Ron Skelton	Engineering Aide I	76	\$14.36	\$1,091.36
Ron January	Engineering Aide I	48	\$14.36	\$689.28
Duane Williams	Engineering Aide I	80	\$14.36	\$1,148.80
Part-time Wages				\$3,676.16
Approved O/H Rate 7.65%				\$281.23
Part-time Labor Total				\$3,957.39
TOTAL LABOR				\$5,624.01

DIRECT NON-LABOR EXPENSES	QUANTITY	RATE	TOTAL COSTS
Mileage	570	\$0.56	\$319.20
Reproduction	600	\$0.12	\$72.00
TOTAL NON-LABOR COSTS			\$391.20

TOTAL DIRECT LABOR AND NON-LABOR EXPENSES

In-Kind Soft Match

TOTAL

MAPA'S Contribution

Match

*Refer to next page

\$6,015.21	In-Kind	Total
\$977.20		
\$6,992.41		
\$4,894.69	\$977.20	\$6,620.68
\$2,097.72		

*TOTAL IN-KIND "SOFT" EXPENSES

Public Works Director	0	\$75.78	\$0.00
City Engineer	12	\$52.24	\$626.88
City Traffic Engineer	8	\$43.79	\$350.32
Civil Engineer III	0	\$41.74	\$0.00
Civil Engineer II	0		

Year-to-date
\$6,620.68

TOTAL			\$977.20
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METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Sarpy County GIS

Contract Approved by Board of Directors: May 29, 2015

In the amount of \$35,000

Contract Amended:

Payment #2

1. Computation of Payment

Bill to Date	\$29,419.87
Less Previous Payment	15,697.72
Payment Due this Date	<u>13,722.15</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

Responsible Charge

Program Director

Executive Director

Payment approved by Finance Committee _____

Treasurer

Invoice

Invoice Number: 2016-1

Date: 2015/10/06



Company:

MAPA

Address:

ATTN: AMANDA MORALES

Address:

2222 CUMING STREET

City, State, Zip:

OMAHA, NE 68102

Phone:

Fax:

Contact Name:

Sarpy County
1210 Golden Gate Drive
Papillion, NE
USA
68046
Phone: 402-593-4164
Fax: 402-593-4304
www.sarpy.com

Item	Description	Quantity	Unit Price	Amount
GIS	REIMBURSE PERSONNEL EXPENSE FOR 10/1/15-12/31/15 70%	1	\$11,255.43	\$11,255.43
GIS	REIMBURSE BENEFIT EXPENSES FOR 10/1/15-12/31/15 70%	1	\$2,466.72	\$2,466.72
	TOTAL GIS \$13,722.15			
PLANNING	REIMBURSE PERSONNEL EXPENSE FOR 10/1/15-12/31/15 70%	1	\$6,162.04	\$6,162.04
PLANNING	REIMBURSE BENEFIT EXPENSES FOR 10/1/15-12/31/15 70%	1	\$1,415.96	\$1,415.96
	TOTAL PLANNING \$7,578.00			
Sub-total				\$21,300.15
Grand Total				\$21,300.15

Comments:

Thank You.
We appreciate your business.

Internal Use Only

Amount Paid:	
Date:	

SARPY COUNTY, NEBRASKA
2016 FY GIS TRANSPORTATION GRANT
AGREEMENT #16604101401
10/1/15-12/31/16

<u>EMPLOYEE</u>	<u># GRANT HOURS</u>	<u>EFFECTIVE HOURLY RATE</u>	<u>TOTAL HOURLY COST</u>	<u>GRANT</u>	<u>MATCH</u>
				70%	30%
LAMPE	289.4	\$ 35.00	\$ 10,127.89	\$ 7,089.52	\$ 3,038.37
HERBERT	0.75	\$ 51.22	\$ 38.41	\$ 26.89	\$ 11.52
NELSEN	184.5	\$ 30.28	\$ 5,586.89	\$ 3,910.82	\$ 1,676.07
KRIENER	8.00	\$ 40.75	\$ 326.00	\$ 228.20	\$ 97.80
TOTAL DIRECT LABOR			\$ 16,079.19	\$ 11,255.43	\$ 4,823.76

<u>EMPLOYEE</u>	<u># GRANT HOURS</u>	<u>FRINGE PER HOUR</u>	<u>TOTAL FRINGE COST</u>	<u>GRANT</u>	<u>MATCH</u>
				70%	30%
LAMPE	289.4	\$ 5.42	\$ 1,569.86	\$ 1,098.90	\$ 470.96
HERBERT	0.75	\$ 13.77	\$ 10.33	\$ 7.23	\$ 3.10
NELSEN	184.5	\$ 10.01	\$ 1,846.01	\$ 1,292.21	\$ 553.80
KRIENER	8.00	\$ 12.21	\$ 97.69	\$ 68.38	\$ 29.31
TOTAL OVERHEAD			\$ 3,523.89	\$ 2,466.72	\$ 1,057.17

% OF FRINGE BENEFITS 21.916%

GRAND TOTAL **\$ 19,603.08** **\$ 13,722.15** **\$ 5,880.93**

<u>GIS GRANT</u>	<u>Award</u>	<u>Match</u>
	\$ 35,000.00	\$ 15,000.00
1st Qtr	\$ 15,697.72	\$ 6,727.60
2nd Qtr	\$ 13,722.15	\$ 5,880.93
3rd Qtr	\$ -	\$ -
4th Qtr	\$ -	\$ -
Remaining Balance	\$ 5,580.13	\$ 2,391.47



Sarpy County Information Systems
1210 Golden Gate Drive Suite 1128
Papillion, Nebraska 68046

402 . 593 . 2325
www.sarpy.com

To: Greg Youell, MAPA Director
Subject: Sarpy County GIS Quarterly Report
Date: December 31, 2015

Sarpy GIS has been continuing efforts to develop transportation, address, land/property record, and administrative data sets for the county and cities within. Participation in projects that support the county and cities within, as well as support standards and initiatives that benefit the region and state remain a priority.

Transportation planning related GIS activities from the last quarter:

GIS Data Development & Maintenance – 50% complete

- Updates to the transportation GIS datasets to reflect the current infrastructure
- Creation of asset data sets that will be used by the asset management and work order system
- Continued incorporation of vendor-provided business data into address datasets
- Traffic accident data updates
- Updates to the parcel, zoning & land use datasets
- Data updates have been copied to the Douglas County servers used as the metro GIS repository
- Second quarter data updates completed – a geodatabase has been made accessible to MAPA for download

Database Management, Application Development & Maintenance – 50% complete

- Development and support of the county web applications
- Continued cooperation with Douglas & Pottawattamie counties for planned regional database development
- Continued development of plan with Douglas County for shared GIS web applications for public & subscription-based access

Sarpy County GIS looks forward to continuing its relationship with MAPA in our effort to develop quality and reliable geospatial information throughout the metro region. If you have any questions or feedback, please contact me via email at eric@sarpy.com or telephone at 593-2274.

A handwritten signature in black ink, appearing to read "Eric Herbert", is written over a horizontal line.

Eric Herbert
GIS Coordinator

Decimal Hours

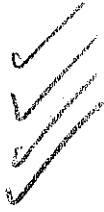
Chris Nelsen
Eric Herbert
Eric Kriener
Nikki Lampe

184.5

0.75

8

289.4



PERSONNEL	HOURS				EARNINGS				GROSS	STATUTORY DEDUCTIONS				VOLUNTARY DEDUCTIONS				NET PAY		
	Reg	O/T	Hours	3&4	Reg	O/T	Earnings	3&4	Earnings	5	Federal	State/Local								
HERBERT,ERIC P	65.50		8.00	2H	3,326.96		406.35	2H							281.14 N P 414HM					
File: 001232			4.00	3V			203.17	3V												
Dept: 565001			2.50	4S			126.98	4S												
Rate: 50.7933			2.00	9A			101.59	9A												
									4,165.05		255.87 FIT	180.55 NE		2767.58	W CHECK2	187.43	P 414H	Memo		
											238.16 SS			5.95	C4 GOLIFE	19.00	O2 DENTF			
											55.70 MED			153.44	H4 HLTHFM	98.00	H5 MEDFSA		.00	
														150.00	R8 DCVOYA	53.37	S1 AFLPRE			
KRIENER,ERIC S	72.00		8.00	2H	2,903.32		322.59	2H							223.19 N P 414HM					
File: 001319			2.00	9A			80.65	9A												
Dept: 565001									3,306.56		261.74 FIT	120.81 NE		2158.64	V CHECK1	148.80	P 414H	Memo		
Rate: 40.3239											181.20 SS			19.00	O2 DENTF	153.44	H4 HLTHFM			
											42.38 MED			19.25	H5 MEDFSA	192.30	H6 DEPFSA		.00	
LAMPE,NICOLE L	56.00		8.00	2H	1,935.95		276.56	2H							186.68 N P 414HM					
File: 001327			16.00	3V			553.13	3V												
Dept: 565001									2,765.64		308.16 FIT	96.75 NE		1351.71	V CHECK1	124.45	P 414H	Memo		
Rate: 34.5705											171.47 SS			673.00	R8 DCVOYA				.00	
											40.10 MED									
NELSEN, CHRISTOPHER M	64.00		8.00	2H	1,897.09		237.14	2H							160.07 N P 414HM					
File: 001436			8.00	4S			237.14	4S												
Dept: 565001									2,371.37		317.21 FIT	94.32 NE		1429.08	V CHECK1	106.71	P 414H	Memo		
Rate: 29.6420											132.75 SS			19.00	O2 DENTF	136.26	H2 HLTHFC			
											31.04 MED			75.00	H5 MEDFSA	30.00	R6 DCNATW		.00	
DEPT TOTAL 565001	257.50 REG				10,083.32 REG			.00 O/T	1,142.98 FIT					10,071.41 TOTAL DEDUCTIONS				4 Pays		
	.00 O/T				2,545.30 EARNINGS 3			.00 EARNINGS 4	723.58 SS										.00	
	66.50 HOURS 3				.00 EARNINGS 5		12,608.62 GROSS		169.22 MED											
	.00 HOURS 4								501.43 STATE											
HOURS ANALYSIS:																				

HOURS ANALYSIS:

EARNINGS ANALYSIS:

MEMO ANALYSIS:

STATUTORY DED. ANALYSIS:

VOLUNTARY DED. ANALYSIS:

32.00	2H	HOLIDAY	20.00	3V	VAC	10.50	4S	SICK	4.00	9A	ONCALL
1,242.04	2H	HOLIDAY	758.30	3V	VAC	364.12	4S	SICK	182.24	9A	ONCALL
851.08	P	414HM									
501.43	47	NE									
567.39	P	414H	4,939.43	V	CHECK1	2,767.58	W	CHECK2	5.95	C4	GOLIFE
57.00	O2	DENTF	136.26	H2	HLTHFC	308.88	H4	HLTHFM	192.25	H5	MEDFSA
192.30	H6	DEPFSA	30.00	R6	DCNATW	823.00	R8	DCVOYA	53.37	S1	AFLPRE

PERSONNEL	HOURS			EARNINGS			GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS	NET PAY	
	Reg	O/T	Hours	34	Reg	O/T	Earnings	34	Earnings			
HERBERT, ERIC P	66.50		8.00	2H	3,377.93		406.37	2H			281.16 N- P 414HM	
File: 001232			5.50	3V			279.38	3V				
Dept: 565001			2.00	9A			101.59	9A				
Rate: 50.7960							4,165.27		289.77 FIT 196.26 NE	2832.65 W CHECK2 187.44 P 414H		
									252.18 SS	98.00 H5 MEDFSA 150.00 R8 DCVOYA	Memo	<input type="checkbox"/>
									58.97 MED			.00
KRIENER, ERIC S	72.00		8.00	2H	2,903.32		322.59	2H			223.19 N- P 414HM	
File: 001319			2.00	9A			80.65	9A				
Dept: 565001							3,306.56		287.61 FIT 141.79 NE	2280.04 V CHECK1 148.80 P 414H	Memo	<input type="checkbox"/>
Rate: 40.3239									191.88 SS	19.25 H5 MEDFSA 192.30 H6 DEPFSA		.00
									44.88 MED			
LAMPE, NICOLE L	72.00		8.00	2H	2,489.08		276.56	2H			186.68 N- P 414HM	
File: 001327							2,765.64		308.16 FIT 96.75 NE	1351.71 V CHECK1 124.45 P 414H	Memo	<input type="checkbox"/>
Dept: 565001									171.47 SS	673.00 R8 DCVOYA		.00
Rate: 34.5705									40.10 MED			
NELSEN, CHRISTOPHER M	56.00		8.00	2H	1,659.95		237.14	2H			160.07 N- P 414HM	
File: 001436			16.00	4S			474.27	4S				
Dept: 565001							2,371.36		356.02 FIT 104.55 NE	1523.41 V CHECK1 106.71 P 414H	Memo	<input type="checkbox"/>
Rate: 29.6420									142.37 SS	75.00 H5 MEDFSA 30.00 R6 DCNATW		.00
									33.30 MED			
DEPT TOTAL 565001	266.50	REG			10,430.28	REG		.00	O/T	1,241.56	FIT	4 Pays <input type="checkbox"/>
	.00	O/T			2,178.55	EARNINGS 3		.00	EARNINGS 4	757.91	SS	.00
	57.50	HOURS 3			.00	EARNINGS 5	12,608.83	GROSS		177.25	MED	
	.00	HOURS 4								539.35	STATE	

HOURS ANALYSIS:

EARNINGS ANALYSIS:

MEMO ANALYSIS:

STATUTORY DED. ANALYSIS:

VOLUNTARY DED. ANALYSIS:

32.00	2H	HOLIDAY	5.50	3V	VAC	16.00	4S	SICK	4.00	9A	ONCALL
1,242.66	2H	HOLIDAY	279.38	3V	VAC	474.27	4S	SICK	182.24	9A	ONCALL
851.10	P	414HM									
539.35	47	NE									
567.40	P	414H	5,155.16	V	CHECK1	2,932.65	W	CHECK2	192.25	H5	MEDFSA
192.30	H6	DEPFSA	30.00	R6	DCNATW	823.00	R8	OCVOYA			

PERSONNEL	HOURS			EARNINGS			GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
	Reg	O/T	Hours	Reg	O/T	Earnings		Federal	State/Local				
HERBERT, ERIC P File: 001232 Dept: 565001 Rate: 50.7960	72.00		8.00 2H	3,657.31		406.37 2H					281.16 N- P 414HM		
			2.00 9A			101.59 9A							
							4,165.27	251.32 FIT 236.28 SS 55.26 MED	178.44 NE	2746.27 W CHECK2 5.95 C4 GOLIFE 98.00 H5 MEDFSA 53.37 S1 AFLPRE	187.44 P 414H 153.44 H4 HLTHFM 150.00 R8 DCVOYA 49.50 S3 COLPRE	Memo	<input type="checkbox"/>
												.00	
KRIENER, ERIC S File: 001319 Dept: 565001 Rate: 40.3239	72.00		8.00 2H	2,903.32		322.59 2H					223.19 N- P 414HM		
			2.00 9A			80.65 9A							
							3,306.56	264.59 FIT 182.38 SS 42.66 MED	131.13 NE	2172.01 V CHECK1 153.44 H4 HLTHFM 192.30 H6 DEPFSA	148.80 P 414H 19.25 H5 MEDFSA	Memo	<input type="checkbox"/>
												.00	
LAMPE, NICOLE L File: 001327 Dept: 565001 Rate: 34.5705	72.00		8.00 2H	2,489.06		276.56 2H					186.68 N- P 414HM		
							2,765.64	308.16 FIT 171.47 SS 40.10 MED	96.75 NE	1351.71 V CHECK1 673.00 R8 DCVOYA	124.45 P 414H	Memo	<input type="checkbox"/>
												.00	
NELSEN, CHRISTOPHER M File: 001436 Dept: 565001 Rate: 29.6420	64.00		8.00 2H	1,897.09		237.14 2H					160.07 N- P 414HM		
			8.00 3V			237.14 3V							
							2,371.97	321.96 FIT 133.92 SS 31.32 MED	95.57 NE	1440.63 V CHECK1 136.26 H2 HLTHFC 30.00 R6 DCNATW	106.71 P 414H 75.00 H5 MEDFSA	Memo	<input type="checkbox"/>
												.00	
DEPT TOTAL 565001	280.00 REG .00 O/T 44.00 HOURS 3 .00 HOURS 4			10,946.80 REG 1,662.04 EARNINGS 3 .00 EARNINGS 5		.00 O/T .00 EARNINGS 4 12,608.84 GROSS		1,146.03 FIT 724.05 SS 169.34 MED 501.89 STATE		10,067.53 TOTAL DEDUCTIONS		4 Pays	<input type="checkbox"/>
												.00	

HOURS ANALYSIS:

EARNINGS ANALYSIS:

MEMO ANALYSIS:

STATUTORY DED. ANALYSIS:

VOLUNTARY DED. ANALYSIS:

32.00 2H HOLIDAY	8.00 3V VAC	4.00 9A ONCALL
1,242.66 2H HOLIDAY	237.14 3V VAC	182.24 9A ONCALL
851.10 P 414HM		
501.89 47 NE		
567.40 P 414H	4,964.35 V CHECK1	2,746.27 W CHECK2
136.26 H2 HLTHFC	306.88 H4 HLTHFM	192.25 H5 MEDFSA
30.00 R6 DCNATW	823.00 R8 DCVOYA	53.37 S1 AFLPRE
		5.95 C4 GOLIFE
		192.30 H6 DEPFSA
		49.50 S3 COLPRE



Labor Distribution

SARPY COUNTY

Company Code: 4CT

Batch: 7449-069 Period Ending: 11/14/2015 Week 48

Service Center: 069

Pay Date: 11/27/2015 Page 109

PERSONNEL	HOURS				EARNINGS				GROSS	STATUTORY DEDUCTIONS			VOLUNTARY DEDUCTIONS	NET PAY	
	Reg	O/T	Hours	3&4	Reg	O/T	Earnings	3&4		Federal	State / Local				
HERBERT, ERIC P File: 001232 Dept: 565001 Rate: 50.7960	64.00		16.00	2H	3,250.94		812.74	2H					281.16 N- P 414HM		
			2.00	9A			101.59	9A							
									4,165.27	255.11 FIT	180.20 NE		2764.04 W CHECK2	187.44 P 414H	Memo <input type="checkbox"/>
										237.84 SS			5.95 C4 GOLIFE	19.00 D2 DENTF	
										55.63 MED			158.69 H4 HLTHFM	98.00 H5 MEDFSA	.00
													150.00 R8 DCVOYA	53.37 S1 AFLPRE	
KRIENER, ERIC S File: 001319 Dept: 565001 Rate: 40.3239	64.00		16.00	2H	2,580.73		645.18	2H					223.19 N- P 414HM		
			2.00	9A			80.65	9A							
									3,306.56	260.95 FIT	129.44 NE		2154.96 V CHECK1	148.80 P 414H	Memo <input type="checkbox"/>
										180.87 SS			19.00 D2 DENTF	158.69 H4 HLTHFM	
										42.30 MED			19.25 H5 MEDFSA	192.30 H6 DEPFSA	.00
LAMPE, NICOLE L File: 001327 Dept: 565001 Rate: 34.5705	64.00		16.00	2H	2,212.51		553.13	2H					186.68 N- P 414HM		
									2,765.64	308.16 FIT	96.75 NE		1351.71 V CHECK1	124.45 P 414H	Memo <input type="checkbox"/>
										171.47 SS			673.00 R8 DCVOYA		.00
										40.10 MED					
NELSEN, CHRISTOPHER M File: 001436 Dept: 565001 Rate: 29.6420	40.00		16.00	2H	1,185.68		474.27	2H					160.07 N- P 414HM		
			16.00	3V			474.27	3V							
			8.00	4S			237.14	4S							
									2,871.36	316.37 FIT	94.09 NE		1427.03 V CHECK1	106.71 P 414H	Memo <input type="checkbox"/>
										132.55 SS			19.00 D2 DENTF	139.61 H2 HLTHFC	
										31.00 MED			75.00 H5 MEDFSA	30.00 R6 DCNATW	.00
DEPT TOTAL 565001	232.00 REG				9,229.86 REG				.00 O/T	1,140.59 FIT			10,076.00 TOTAL DEDUCTIONS		4 Pays <input type="checkbox"/>
	.00 O/T				3,378.97 EARNINGS 3				.00 EARNINGS 4	722.73 SS					.00
	92.00 HOURS 3				.00 EARNINGS 5				12,608.83 GROSS	169.03 MED					
	.00 HOURS 4									500.48 STATE					

HOURS ANALYSIS:	64.00	2H	HOLIDAY	16.00	3V	VAC	8.00	4S	SICK	4.00	9A	ONCALL
EARNINGS ANALYSIS:	2,485.32	2H	HOLIDAY	474.27	3V	VAC	237.14	4S	SICK	182.24	9A	ONCALL
MEMO ANALYSIS:	851.10	P	414HM									
STATUTORY DED. ANALYSIS:	500.48	47	NE									
VOLUNTARY DED. ANALYSIS:	567.40	P	414H	4,933.70	V	CHECK1	2,764.04	W	CHECK2	5.95	C4	GOLIFE
	57.00	D2	DENTF	139.61	H2	HLTHFC	317.38	H4	HLTHFM	192.25	H5	MEDFSA
	192.30	H6	DEPFSA	30.00	R6	DCNATW	823.00	R8	DCVOYA	53.37	S1	AFLPRE

PERSONNEL	HOURS			EARNINGS			GROSS	STATUTORY DEDUCTIONS			VOLUNTARY DEDUCTIONS			NET PAY	
	Reg	O/T	Hours	Reg	O/T	Earnings		Federal	State	Local	Federal	State	Local		
HERBERT, ERIC P File: 001232 Dept: 565001 Rate: 50.7960											20,620.58 M- A HLTHVL 281.16 N- P 414HM				
	80.00	2.00	9A	4,063.68		101.59 9A	4,165.27	250.54 FIT	178.08 NE		2742.57 W CHECK2	187.44 P 414H			
								235.85 SS			5.95 C4 GOLIFE	158.69 H4 HLTHFM			
								55.18 MED			98.00 H5 MEDFSA	150.00 R6 DCVOYA			
											53.37 S1 AFLPRE	49.50 S3 COLPRE			
KRIENER, ERIC S File: 001319 Dept: 565001 Rate: 40.3239											17,496.50 M- A HLTHVL 223.19 N- P 414HM				
	80.00	2.00	9A	3,225.91		80.65 9A	3,306.56	263.80 FIT	130.77 NE		2168.33 V CHECK1	148.80 P 414H			
								182.05 SS			158.89 H4 HLTHFM	19.25 H5 MEDFSA			
								42.57 MED			192.30 H6 DEPFSA				
LAMPE, NICOLE L File: 001327 Dept: 565001 Rate: 34.5705											16.94 M- A HLTHVL	185.88 N- P 414HM			
	64.00	16.00	3V	2,212.51		553.13 3V	2,765.64	308.16 FIT	96.75 NE		1351.71 V CHECK1	124.45 P 414H			
								171.47 SS			673.00 R6 DCVOYA				
								40.10 MED							
NELSEN, CHRISTOPHER M File: 001436 Dept: 565001 Rate: 29.6420											18,415.64 M- A HLTHVL 160.07 N- P 414HM				
	64.00	16.00	4S	1,897.09		474.27 4S	2,371.36	321.12 FIT	95.35 NE		1438.59 V CHECK1	108.71 P 414H			
								133.71 SS			139.61 H2 HLTHFM	75.00 H5 MEDFSA			
								31.27 MED			30.00 R6 DCNATW				
DEPT TOTAL 565001	288.00	REG		11,399.19	REG	.00	O/T	1,143.62	FIT		10,071.96	TOTAL DEDUCTIONS		4 Pays	
	.00	O/T		1,209.54	EARNINGS 3	.00	EARNINGS 4	723.18	SS						
	36.00	HOURS 3		.00	EARNINGS 5	12,608.83	GROSS	169.12	MED						
	.00	HOURS 4						500.95	STATE						

HOURS ANALYSIS:	16.00	3V	VAC	16.00	4S	SICK	4.00	9A	ONCALL						
EARNINGS ANALYSIS:	553.13	3V	VAC	474.27	4S	SICK	182.24	9A	ONCALL						
MEMO ANALYSIS:	58,748.64	A	HLTHVL	851.10	P	414HM									
STATUTORY DED. ANALYSIS:	500.95	47	NE												
VOLUNTARY DED. ANALYSIS:	567.40	P	414H	4,958.63	V	CHECK1	2,742.57	W	CHECK2	5.95	C4	GOLIFE			
	139.61	H2	HLTHFM	317.38	H4	HLTHFM	192.25	H5	MEDFSA	192.30	H6	DEPFSA			
	30.00	R6	DCNATW	823.00	R8	DCVOYA	53.37	S1	AFLPRE	49.50	S3	COLPRE			



Labor Distribution

SARPY COUNTY
Company Code: 4CT

Batch: 2164-069 Period Ending: 12/12/2015 Week 52
Service Center: 069 Pay Date: 12/24/2015 Page 129

Date	Date/Time	Project	Company	WFO	Decimal Hours	Hours	Minutes	Description	Task List	Task
10/05/2015	10/05/2015 2:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Chris Nelsen	7	7	0		Data Maintenance	Land Records
10/05/2015	10/05/2015 7:07 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	2.87	2	52		Data Maintenance	Streets & Addressing
10/05/2015	10/05/2015 12:20 PM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	3	3	0		Data Maintenance	Streets & Addressing
10/06/2015	10/06/2015 2:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Chris Nelsen	7	7	0		Data Maintenance	Land Records
10/06/2015	10/06/2015 7:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	3.12	3	7		Data Maintenance	Streets & Addressing
10/06/2015	10/06/2015 11:54 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	1.65	1	39		Data Maintenance	Streets & Addressing
10/06/2015	10/06/2015 1:33 PM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	1.52	1	31	Transportation Plan 6.3	Data Maintenance	Zoning & Land Use
10/07/2015	10/07/2015 7:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Chris Nelsen	2	2	0		Data Maintenance	Land Records
10/07/2015	10/07/2015 7:30 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	2.5	2	30		Data Maintenance	Streets & Addressing
10/07/2015	10/07/2015 11:50 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	3.75	3	45		Data Maintenance	Streets & Addressing
10/08/2015	10/08/2015 7:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	2.75	2	45		Data Maintenance	Streets & Addressing
10/08/2015	10/08/2015 12:05 PM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	1.42	1	25	Transportation Plan 6.3	Data Maintenance	Zoning & Land Use
10/13/2015	10/13/2015 7:40 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	3.25	3	15		Data Maintenance	Streets & Addressing
10/13/2015	10/13/2015 10:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Chris Nelsen	2	2	0		Data Maintenance	Land Records
10/13/2015	10/13/2015 12:20 PM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	3.08	3	5		Data Maintenance	Streets & Addressing
10/14/2015	10/14/2015 1:14 PM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	2.3	2	18		Data Maintenance	Streets & Addressing
10/15/2015	10/15/2015 7:35 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	2.9	2	54		Data Maintenance	Streets & Addressing
10/15/2015	10/15/2015 11:45 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	3.58	3	35		Data Maintenance	Streets & Addressing
10/16/2015	10/16/2015 6:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Chris Nelsen	6	6	0		Data Maintenance	Land Records
10/16/2015	10/16/2015 7:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	2.83	2	50		Data Maintenance	Streets & Addressing
10/16/2015	10/16/2015 11:56 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	3.77	3	46		Data Maintenance	Streets & Addressing
10/19/2015	10/19/2015 7:20 AM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	3.33	3	20		Data Maintenance	Streets & Addressing
10/19/2015	10/19/2015 1:01 PM	MAPA - Transportation Planning Grant	Sarpy County GIS	Nikki Lampe	0.68	0	41		Data Maintenance	Zoning & Land Use

10/19/2015	10/19/2015 1:42 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.05	2	3	Data Maintenance	Streets & Addressing
10/20/2015	10/20/2015 7:47 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.05	3	3	Data Maintenance	Streets & Addressing
10/20/2015	10/20/2015 12:19 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.03	3	2	Data Maintenance	Streets & Addressing
10/21/2015	10/21/2015 7:35 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.5	3	30	Data Maintenance	Streets & Addressing
10/21/2015	10/21/2015 12:40 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.83	2	50	Data Maintenance	Streets & Addressing
10/21/2015	10/21/2015 11:30 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
10/22/2015	10/22/2015 7:05 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.67	3	40	Data Maintenance	Streets & Addressing
10/22/2015	10/22/2015 12:30 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.08	3	5	Data Maintenance	Streets & Addressing
10/22/2015	10/22/2015 11:30 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
10/23/2015	10/23/2015 7:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.58	2	35	Data Maintenance	Streets & Addressing
10/23/2015	10/23/2015 11:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	4.17	4	10	Data Maintenance	Streets & Addressing
10/26/2015	10/26/2015 7:10 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.83	3	50	Data Maintenance	Streets & Addressing
10/26/2015	10/26/2015 12:20 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.25	3	15	Data Maintenance	Streets & Addressing
10/27/2015	10/27/2015 7:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.5	3	30	Data Maintenance	Streets & Addressing
10/27/2015	10/27/2015 12:10 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.25	3	15	Data Maintenance	Streets & Addressing
10/28/2015	10/28/2015 7:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.83	2	50	Data Maintenance	Streets & Addressing
10/28/2015	10/28/2015 12:00 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.42	3	25	Data Maintenance	Streets & Addressing
10/28/2015	10/28/2015 11:30 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
10/29/2015	10/29/2015 11:30 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
10/30/2015	10/30/2015 7:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.25	3	15	Data Maintenance	Streets & Addressing
10/30/2015	10/30/2015 12:10 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.08	3	5	Data Maintenance	Streets & Addressing
11/02/2015	11/02/2015 1:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
11/02/2015	11/02/2015 8:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.67	3	40	Data Maintenance	Streets & Addressing

11/02/2015	11/02/2015 1:15 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.17	3	10	Data Maintenance	Streets & Addressing
11/03/2015	11/03/2015 8:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	4	4	0	Data Maintenance	Streets & Addressing
11/03/2015	11/03/2015 1:40 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.83	2	50	Data Maintenance	Streets & Addressing
11/04/2015	11/04/2015 1:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
11/04/2015	11/04/2015 8:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3	3	0	Data Maintenance	Streets & Addressing
11/04/2015	11/04/2015 1:15 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.33	3	20	Data Maintenance	Streets & Addressing
11/05/2015	11/05/2015 1:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
11/05/2015	11/05/2015 8:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.42	3	25	Data Maintenance	Streets & Addressing
11/05/2015	11/05/2015 1:30 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.75	2	45	Data Maintenance	Streets & Addressing
11/06/2015	11/06/2015 1:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
11/06/2015	11/06/2015 8:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3	3	0	Data Maintenance	Streets & Addressing
11/06/2015	11/06/2015 1:30 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2	2	0	Data Maintenance	Streets & Addressing
11/06/2015	11/06/2015 3:50 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	0.5	0	30	Data Maintenance	Zoning & Land Use
11/09/2015	11/09/2015 12:30 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
11/09/2015	11/09/2015 8:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.08	3	5	Data Maintenance	Streets & Addressing
11/09/2015	11/09/2015 1:25 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3	3	0	Data Maintenance	Streets & Addressing
11/10/2015	11/10/2015 12:30 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
11/10/2015	11/10/2015 8:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.5	3	30	Data Maintenance	Streets & Addressing
11/10/2015	11/10/2015 1:25 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.08	3	5	Data Maintenance	Streets & Addressing
11/12/2015	11/12/2015 12:30 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
11/12/2015	11/12/2015 8:05 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3	3	0	Data Maintenance	Streets & Addressing
11/12/2015	11/12/2015 1:00 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.42	3	25	Data Maintenance	Streets & Addressing
11/13/2015	11/13/2015 12:30 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records

11/13/2015	11/13/2015 8:00 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Eric Kriener	8	8	0	Application Development & Maintenance	SIMPS
11/13/2015	11/13/2015 8:35 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.83	2	50	Data Maintenance	Streets & Addressing
11/13/2015	11/13/2015 12:20 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.83	3	50	Data Maintenance	Streets & Addressing
11/16/2015	11/16/2015 8:30 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.5	3	30	Data Maintenance	Streets & Addressing
11/16/2015	11/16/2015 1:20 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.08	3	5	Data Maintenance	Streets & Addressing
11/17/2015	11/17/2015 1:00 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.58	3	35	Data Maintenance	Streets & Addressing
11/17/2015	11/17/2015 1:05 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.25	3	15	Data Maintenance	Streets & Addressing
11/18/2015	11/18/2015 8:20 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.75	2	45	Data Maintenance	Streets & Addressing
11/18/2015	11/18/2015 1:15 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.67	2	40	Data Maintenance	Streets & Addressing
11/18/2015	11/18/2015 4:00 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	0.42	0	25	Data Maintenance	Zoning & Land Use
11/19/2015	11/19/2015 1:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
11/19/2015	11/19/2015 8:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.42	3	25	Data Maintenance	Streets & Addressing
11/19/2015	11/19/2015 1:30 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.17	3	10	Data Maintenance	Streets & Addressing
11/20/2015	11/20/2015 1:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
11/20/2015	11/20/2015 8:20 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.17	3	10	Data Maintenance	Streets & Addressing
11/23/2015	11/23/2015 10:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	1.75	1	45	Data Maintenance	Streets & Addressing
11/23/2015	11/23/2015 1:30 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.25	2	15	Data Maintenance	Streets & Addressing
11/24/2015	11/24/2015 8:20 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.67	3	40	Data Maintenance	Streets & Addressing
11/24/2015	11/24/2015 1:30 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3	3	0	Data Maintenance	Streets & Addressing
11/25/2015	11/25/2015 8:20 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.08	3	5	Data Maintenance	Streets & Addressing
11/25/2015	11/25/2015 1:20 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.17	3	10	Data Maintenance	Streets & Addressing
11/30/2015	11/30/2015 8:39 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.97	2	58	Data Maintenance	Streets & Addressing
11/30/2015	11/30/2015 12:30 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	1.5	1	30	Data Maintenance	Streets & Addressing

11/30/2015	11/30/2015 1:05 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.42	3	25	Data Maintenance	Streets & Addressing
11/30/2015	11/30/2015 2:35 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	1.83	1	50	Data Maintenance	Streets & Addressing
12/01/2015	12/01/2015 2:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
12/01/2015	12/01/2015 9:40 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.82	2	49	Data Maintenance	Streets & Addressing
12/01/2015	12/01/2015 12:35 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.75	3	45	Data Maintenance	Streets & Addressing
12/02/2015	12/02/2015 2:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
12/02/2015	12/02/2015 8:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.25	3	15	Data Maintenance	Streets & Addressing
12/02/2015	12/02/2015 12:10 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	4.17	4	10	Data Maintenance	Streets & Addressing
12/03/2015	12/03/2015 2:45 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	6.5	6	30	Data Maintenance	Land Records
12/03/2015	12/03/2015 8:30 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3	3	0	Data Maintenance	Streets & Addressing
12/03/2015	12/03/2015 1:05 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.5	3	30	Data Maintenance	Streets & Addressing
12/04/2015	12/04/2015 2:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
12/08/2015	12/08/2015 8:10 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3	3	0	Data Maintenance	Streets & Addressing
12/08/2015	12/08/2015 12:30 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	4	4	0	Data Maintenance	Streets & Addressing
12/09/2015	12/09/2015 8:25 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.58	3	35	Data Maintenance	Streets & Addressing
12/09/2015	12/09/2015 1:20 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.2	3	12	Data Maintenance	Streets & Addressing
12/10/2015	12/10/2015 7:45 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
12/11/2015	12/11/2015 7:45 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
12/14/2015	12/14/2015 7:45 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
12/14/2015	12/14/2015 8:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.75	3	45	Data Maintenance	Streets & Addressing
12/14/2015	12/14/2015 1:35 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.58	2	35	Data Maintenance	Streets & Addressing
12/15/2015	12/15/2015 8:35 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.17	3	10	Data Maintenance	Streets & Addressing
12/15/2015	12/15/2015 1:30 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.83	2	50	Data Maintenance	Streets & Addressing

12/16/2015	12/16/2015 7:45 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
12/16/2015	12/16/2015 8:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	2.75	2	45	Data Maintenance	Streets & Addressing
12/16/2015	12/16/2015 1:15 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.25	3	15	Data Maintenance	Streets & Addressing
12/17/2015	12/17/2015 7:45 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Chris Nelsen	7	7	0	Data Maintenance	Land Records
12/17/2015	12/17/2015 8:45 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.25	3	15	Data Maintenance	Streets & Addressing
12/18/2015	12/18/2015 1:00 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.58	3	35	Data Maintenance	Streets & Addressing
12/18/2015	12/18/2015 1:10 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.33	3	20	Data Maintenance	Streets & Addressing
12/19/2015	12/19/2015 8:10 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.33	3	20	Data Maintenance	Streets & Addressing
12/28/2015	12/28/2015 8:20 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3.25	3	15	Data Maintenance	Streets & Addressing
12/28/2015	12/28/2015 1:10 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	1.33	1	20	Data Maintenance	Streets & Addressing
12/29/2015	12/29/2015 1:15 PM	MAPA - Transportation Planning Grant	Sarpy County GIS Nikki Lampe	3	3	0	Data Maintenance	Streets & Addressing
12/31/2015	12/31/2015 8:15 AM	MAPA - Transportation Planning Grant	Sarpy County GIS Eric Herbert	0.75	0	45	Project Administration	Project/grant administration

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Sarpy County Planning

Contract Approved by Board of Directors: May 29, 2015

In the amount of \$30,000

Contract Amended:

Payment #2

1. Computation of Payment

Bill to Date	\$15,489.39
Less Previous Payment	7911.39
Payment Due this Date	<u>\$7,578.00</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

Responsible Charge

Program Director

Executive Director

Payment approved by Finance Committee _____

Treasurer

Invoice

Invoice Number: 2016-1
Date: 2015/10/06



Sarpy County
1210 Golden Gate Drive
Papillion, NE
USA
68046
Phone: 402-593-4164
Fax: 402-593-4304
www.sarpy.com

Company: MAPA
Address: ATTN: AMANDA MORALES
Address: 2222 CUMING STREET
City, State, Zip: OMAHA, NE 68102
Phone:
Fax:
Contact Name:

Item	Description	Quantity	Unit Price	Amount
GIS	REIMBURSE PERSONNEL EXPENSE FOR 10/1/15-12/31/15 70%	1	\$11,255.43	\$11,255.43
GIS	REIMBURSE BENEFIT EXPENSES FOR 10/1/15-12/31/15 70%	1	\$2,466.72	\$2,466.72
	TOTAL GIS \$13,722.15			
PLANNING	REIMBURSE PERSONNEL EXPENSE FOR 10/1/15-12/31/15 70%	1	\$6,162.04	\$6,162.04
PLANNING	REIMBURSE BENEFIT EXPENSES FOR 10/1/15-12/31/15 70%	1	\$1,415.96	\$1,415.96
	TOTAL PLANNING \$7,578.00			
Comments:			Sub-total	\$21,300.15
			Grand Total	\$21,300.15

Thank You.
We appreciate your business.

Internal Use Only

Amount Paid:	
Date:	

SARPY COUNTY, NEBRASKA
2015 FY PLANNING TRANSPORTATION GRANT
AGREEMENT #16604101301
10/1/15-12/31/15

<u>EMPLOYEE</u>	<u># GRANT HOURS</u>	<u>EFFECTIVE HOURLY RATE</u>	<u>TOTAL HOURLY COST</u>	<u>GRANT</u>	<u>MATCH</u>
				70%	30%
FOUNTAIN	112.25	\$ 45.42	\$ 5,098.04	\$ 3,568.63	\$ 1,529.41
LYNAM	102.75	\$ 36.06	\$ 3,704.88	\$ 2,593.41	\$ 1,111.47
TOTAL DIRECT LABOR			\$ 8,802.92	\$ 6,162.04	\$ 2,640.88

<u>EMPLOYEE</u>	<u># GRANT HOURS</u>	<u>FRINGE PER HOUR</u>	<u>TOTAL FRINGE COST</u>	<u>GRANT</u>	<u>MATCH</u>
				70%	30%
FOUNTAIN	112.25	\$ 12.75	\$ 1,430.99	\$ 1,001.69	\$ 429.30
LYNAM	102.75	\$ 5.76	\$ 591.81	\$ 414.27	\$ 177.54
TOTAL OVERHEAD			\$ 2,022.80	\$ 1,415.96	\$ 606.84

% OF FRINGE BENEFITS 22.979%

GRAND TOTAL **\$ 10,825.72** **\$ 7,578.00** **\$ 3,247.72**

<u>PLANNING GRANT</u>	<u>Award</u>	<u>Match</u>
	\$ 30,000.00	\$ 12,857.00
1st Qtr	\$ 7,911.39	\$ 3,390.57
2nd Qtr	\$ 7,578.00	\$ 3,247.72
3rd Qtr	\$ -	\$ -
4th Qtr	\$ -	\$ -
Remaining Balance	\$ 14,510.61	\$ 6,218.71

MAPA SAFETEA-LU Grant
Second Quarter FY2016 Work Hours – Sarpy County Planning Department
10/1/2015 – 12/31/2015

Sarpy County Planning Department
Bruce Fountain, AICP - Planning Director
Donna Lynam, Assistant Director

- **DEVELOPMENT REVIEW**

Review of various development applications – included review of traffic, transportation and access issues:

- 6 Preliminary Plats under review – 4 approved
- 3 Final Plats under review – 1 approved
- 2 Special Use Permits under review – 2 approved
- 3 Rezoning Applications under review – 2 approved
- 10 Commercial building and site plan reviews for permitting
- 19 Development Pre-Application Meetings

- **COMPREHENSIVE PLAN & DEVELOPMENT REGULATION UPDATES – 60% complete**

- Continued coordination with County Engineer and consultants on detailed study of 180th -192nd Street corridor alignment
- Adopted northern alignment of 180th-192nd St. corridor into Comprehensive Plan
- On-going coordination with consultants on Comprehensive Plan and development of transportation policies
- Continued monitoring of “mySidewalk” website and input received
- On-going work and coordination on Sarpy County Trails Plan
- Attended meetings on South Sarpy Sewer Study in conjunction with Comprehensive Plan update
- Coordinated Planning Advisory Committee meeting for continuing input and guidance
- Attended individual meetings with the Planning staffs of all cities within the county to gather input regarding land uses and transportation issues

- **REGIONAL COORDINATION & COOPERATION**

- Platteview Road Study Steering Committee Meeting – Nov. 18th
- MAPA TTAC Meeting – Dec. 4th
- MAPA Heartland 2050 Infrastructure Committee Meetings – Oct. 7th, Nov. 4th, Dec. 2nd
- Greater Omaha Economic Development Partnership Quarterly Meeting – October 23rd
- Continued coordination on Sarpy County Transit Demand Study
- Reviewed proposals from consultants for Sarpy County Transit Demand Study and selected Olsson Associates
- Completed Interlocal Agreements with cities and MAPA for Sarpy County Transit Demand Study – all agreements approved by cities and County Board

- **HOURS**

	Development Review	Comp. Plan	Regional Coordination Efforts	Grant Administration	TOTAL
Bruce Fountain	54 hrs	40.5 hrs	13.5 hrs	4.25 hrs	112.25 hrs ✓
Donna Lynam	73 hrs	29.75 hrs	0 hrs	0 hrs	102.75 hrs ✓

2nd QUARTER - FY 2016

BRUCE

	MAPA Grant Total Hrs	Category			
	TOTAL HRS	DR	CP	RC	GA
OCTOBER					
Oct. 1-2	3.5	2	1	0.5	0
Oct. 5-9	8.75	4	3	1.5	0.25
Oct. 12-16	8.25	4	3.5	0.5	0.25
Oct. 19-23	8.25	4	3	1	0.25
Oct. 26-30	8.25	4	3	1	0.25
TOTAL	37.00	18.00	13.50	4.50	1.00
NOVEMBER					
Nov. 2-6	8.25	4	3	1	0.25
Nov. 9-13	8.25	4	3	1	0.25
Nov. 16-20	9.25	4	3	2	0.25
Nov. 23-27	7.25	4	3	0	0.25
Nov. 30	2	1	1	0	0
TOTAL	35.00	17.00	13.00	4.00	1.00
DECEMBER					
Dec. 1-4	7.25	3	2	2	0.25
Dec. 7-11	7.25	4	3	0	0.25
Dec. 14-18	8.25	4	3	1	0.25
Dec. 21-25	8.25	4	3	1	0.25
Dec. 28-31	9.25	4	3	1	1.25
TOTAL	40.25	19.00	14.00	5.00	2.75

TOTAL FOR QUARTER	112.25	54.00	40.50	13.50	4.25
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**GRAND TOTAL HRS
FOR QUARTER
BRUCE & DONNA**

TOTAL HRS	DR	CP	RC	GA
215.00	127.00	70.25	13.50	4.25

KEY - MAPA Grant Related Time

DR - Development Review
 CP - Comp. Plan/Dev. Regulation Updates
 RC - Regional Coordination of Trans. Planning Efforts
 GA - Grant Administration/Project Coordination

FY YEAR-TO-DATE
 Bruce: Running Total

Donna: Running Total

TOTAL

TOTAL HRS	DR	CP	RC	GA
231.25	108.00	83.50	32.00	7.75
207.50	147.50	60.00	0.00	0.00
438.75	255.50	143.50	32.00	7.75

DONNA

	MAPA Grant Total Hrs	Category			
	TOTAL HRS	DR	CP	RC	GA
OCTOBER					
Oct. 1-2	2	1.5	0.5	0	0
Oct. 5-9	7.75	5.5	2.25	0	0
Oct. 12-16	7.75	5.5	2.25	0	0
Oct. 19-23	7.75	5.5	2.25	0	0
Oct. 26-30	7.75	5.5	2.25	0	0
TOTAL	33.00	23.50	9.50	0.00	0.00
NOVEMBER					
Nov. 2-6	7.75	5.5	2.25	0	0
Nov. 9-13	7.75	5.5	2.25	0	0
Nov. 16-20	8.5	6.25	2.25	0	0
Nov. 23-27	7	4.75	2.25	0	0
Nov. 30	2.25	1.5	0.75	0	0
TOTAL	33.25	23.50	9.75	0.00	0.00
DECEMBER					
Dec. 1-4	5.5	4	1.5	0	0
Dec. 7-11	7.75	5.5	2.25	0	0
Dec. 14-18	8.5	6	2.5	0	0
Dec. 21-25	7	5	2	0	0
Dec. 28-31	7.75	5.5	2.25	0	0
TOTAL	36.50	26.00	10.50	0.00	0.00

TOTAL FOR QUARTER	102.75	73.00	29.75	0.00	0.00
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**GRAND TOTAL HRS
YTD
BRUCE & DONNA**

TOTAL HRS	DR	CP	RC	GA
438.75	255.50	143.50	32.00	7.75

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
9/21/2015													
9/22/2015													0.00
9/23/2015													0.00
9/24/2015													0.00
9/25/2015													0.00
Week 1 Totals					0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9/28/2015													0.00
9/29/2015													0.00
9/30/2015													0.00
10/1/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00								8.00
10/2/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00								8.00
Week 2 Totals					16.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.00
2 Wk. Total													16.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
0				
0				
0				
0				
0				
0				
0.00	0.00	0.00	0.00	0.00
0	DR	CP	RC	GA
0				
0				
2.5	1	1	0.5	0
1	1	0	0	0
3.50	2.00	1.00	0.50	0.00
3.50	2.00	1.00	0.50	0.00

Hours Summary

Regular	16.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	0.00
Holiday	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	16.00

I hereby certify that this payroll report is true and correct to the best of my knowledge.

Bruce Fountain

Date: October 5, 2015

Bruce Fountain
Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
10/5/2015	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
10/6/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00								8.00
10/7/2015	8:00 AM	12:00 PM	1:00 PM	5:30 AM	8.00								8.00
10/8/2015	8:00 AM	12:00 PM	1:00 PM	6:00 PM	8.00								8.00
10/9/2015							8.00						8.00
Week 1 Totals					32.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	40.00
10/12/2015									8.00				8.00
10/13/2015	8:00 AM	12:30 PM	1:30 PM	6:00 PM	8.00								8.00
10/14/2015	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
10/15/2015	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
10/16/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00								8.00
Week 2 Totals					32.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	40.00
2 Wk. Total													80.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
1	1	0	0	0
2.75	1	1.5	0	0.25
3.5	1	1	1.5	0
1.5	1	0.5	0	0
0	0	0	0	0
8.75	4.00	3.00	1.50	0.25
	DR	CP	RC	GA
0	0	0	0	0
3.25	1	1.5	0.5	0.25
2	1	1	0	0
2	1	1	0	0
1	1	0	0	0
8.25	4.00	3.50	0.50	0.25
17.00	8.00	6.50	2.00	0.50

Hours Summary

Regular	64.00
Overtime	0.00
Vacation (3V)	8.00
Sick (4S)	0.00
Holiday	8.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	80.00

I hereby certify that this payroll report is true and correct to the best of my knowledge.

Bruce Fountain

Date: October 19, 2015

Bruce Fountain
Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
10/19/2015							8.00						8.00
10/20/2015	8:00 AM	12:30 PM	1:30 PM	9:00 PM	8.00								8.00
10/21/2015	8:00 AM	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
10/22/2015	8:00 AM	12:00 PM	1:00 PM	7:30 PM	8.00								8.00
10/23/2015	8:00 AM	12:30 PM	1:30 PM	5:15 PM	8.00								8.00
Week 1 Totals					32.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	40.00
10/26/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00								8.00
10/27/2015	8:00 AM	12:30 PM	1:30 PM	5:15 PM	8.00								8.00
10/28/2015	8:00 AM	12:00 PM	1:00 PM	8:30 PM	8.00								8.00
10/29/2015	8:00 AM	12:00 PM	1:00 PM	5:30 PM	8.00								8.00
10/30/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00								8.00
Week 2 Totals					40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
2 Wk. Total													80.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
0	0	0	0	0
2.25	1	1	0	0.25
1.5	1	0.5	0	0
1.5	1	0.5	0	0
3	1	1	1	0
8.25	4.00	3.00	1.00	0.25
	DR	CP	RC	GA
2	1	1	0	0
1.75	1	0.5	0	0.25
1.5	0.5	1	0	0
2	1	0	1	0
1	0.5	0.5	0	0
8.25	4.00	3.00	1.00	0.25
16.50	8.00	6.00	2.00	0.50

Hours Summary

Regular	72.00
Overtime	0.00
Vacation (3V)	8.00
Sick (4S)	0.00
Holiday	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	80.00

I hereby certify that this payroll report is true and correct to the best of my knowledge.

Bruce Fountain

Date: October 19, 2015

Bruce Fountain
Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
11/2/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00								8.00
11/3/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00								8.00
11/4/2015	8:00 AM	12:00 PM	1:00 PM	8:30 PM	8.00								8.00
11/5/2015							8.00						8.00
11/6/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00								8.00
Week 1 Totals					32.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	40.00
11/9/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00								8.00
11/10/2015	8:00 AM	12:30 PM	1:30 PM	5:30 PM	8.00								8.00
11/11/2015									8.00				8.00
11/12/2015	8:00 AM	12:00 PM	1:00 PM	5:30 PM	8.00								8.00
11/13/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00								8.00
Week 2 Totals					32.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	40.00
2 Wk. Total													80.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
1	1	0	0	0
2.25	1	1	0	0.25
2	1	0	1	0
0	0	0	0	0
3	1	2	0	0
8.25	4.00	3.00	1.00	0.25
	DR	CP	RC	GA
2	1	1	0	0
2.25	1	1	0	0.25
0	0	0	0	0
2	1	1	0	0
2	1	0	1	0
8.25	4.00	3.00	1.00	0.25
16.50	8.00	6.00	2.00	0.50

Hours Summary

Regular	64.00
Overtime	0.00
Vacation (3V)	8.00
Sick (4S)	0.00
Holiday	8.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	80.00

I hereby certify that this payroll report is true
and correct to the best of my knowledge.

Bruce Fountain

Date: November 16, 2015

Bruce Fountain
Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	F	+C	-C	Admin. Time	TOTAL
11/16/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00
11/17/2015										8.00				8.00
11/18/2015	8:00 AM	12:00 PM	1:00 PM	5:15 PM	8.00									8.00
11/19/2015	8:00 AM	12:30 PM	1:30 PM	9:00 PM	8.00									8.00
11/20/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00
Week 1 Totals					32.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	40.00
11/23/2015	8:00 AM	12:30 PM	1:30 PM	5:15 PM	8.00									8.00
11/24/2015	8:00 AM	12:30 PM	1:30 PM	5:15 PM	8.00									8.00
11/25/2015	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00
11/26/2015									8.00					8.00
11/27/2015									8.00					8.00
Week 2 Totals					24.00	0.00	0.00	0.00	16.00	0.00	0.00	0.00	0.00	40.00
2 Wk. Total														80.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
2	1	1	0	0.25
0	0	0	0	0
3	1	0	2	0
1	1	0	0	0
3	1	2	0	0
9.25	4.00	3.00	2.00	0.25
	DR	CP	RC	GA
3	2	1	0	0
4.25	2	2	0	0.25
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
7.25	4.00	3.00	0.00	0.25
16.50	8.00	6.00	2.00	0.50

Hours Summary

Regular	56.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	0.00
Holiday	16.00
Funeral (1F)	8.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	80.00

I hereby certify that this payroll report is true
and correct to the best of my knowledge.

Bruce Fountain

Date: November 30, 2015

Bruce Fountain
Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	F	+C	-C	Admin. Time	TOTAL
11/30/2015	8:00 AM	12:30 PM	1:30 PM	5:15 PM	8.00									8.00
12/1/2015	8:00 AM	12:30 PM	1:30 PM	5:45 PM	8.00									8.00
12/2/2015	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00
12/3/2015							8.00							8.00
12/4/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00
Week 1 Totals					32.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
12/7/2015	8:00 AM	12:30 PM	1:30 PM	5:15 PM	8.00									8.00
12/8/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00
12/9/2015	8:00 AM	12:00 PM	1:00 PM	8:30 PM	8.00									8.00
12/10/2015	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00
12/11/2015	8:00 AM	12:00 PM	1:00 PM	5:15 PM	8.00									8.00
Week 2 Totals					40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
2 Wk. Total														80.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
2	1	1	0	0
2.25	1	1	0	0.25
1	1	0	0	0
0	0	0	0	0
4	1	1	2	0
9.25	4.00	3.00	2.00	0.25
	DR	CP	RC	GA
2	1	1	0	0
1.25	1	0	0	0.25
0	0	0	0	0
3	1	2	0	0
1	1	0	0	0
7.25	4.00	3.00	0.00	0.25
16.50	8.00	6.00	2.00	0.50

Hours Summary

Regular	72.00
Overtime	0.00
Vacation (3V)	8.00
Sick (4S)	0.00
Holiday	0.00
Funeral (1F)	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	80.00

I hereby certify that this payroll report is true
and correct to the best of my knowledge.

Bruce Fountain

Date: December 14, 2015

Bruce Fountain
Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	F	+C	-C	Admin. Time	TOTAL
12/14/2015	8:00 AM	12:30 PM	1:30 PM	8:30 PM	8.00									8.00
12/15/2015	8:00 AM	12:30 PM	1:30 PM	5:15 PM	8.00									8.00
12/16/2015	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00
12/17/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00
12/18/2015	8:00 AM	12:30 PM	1:30 PM	5:15 PM	8.00									8.00
Week 1 Totals					40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
12/21/2015	8:00 AM	12:30 PM	1:30 PM	5:15 PM	8.00									8.00
12/22/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00
12/23/2015	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00
12/24/2015	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00
12/25/2015									8.00					8.00
Week 2 Totals					32.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	40.00
2 Wk. Total														80.00

Hours Summary

Regular	72.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	0.00
Holiday	8.00
Funeral (1F)	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	80.00

I hereby certify that this payroll report is true
and correct to the best of my knowledge.

Bruce Fountain

Date: December 29, 2015

Bruce Fountain

Department Head Signature:

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
3	1	1	0.5	0
2.25	1	1	0	0.25
1.5	1	0	0.5	0
2	1	1	0	0
0	0	0	0	0
8.25	4.00	3.00	1.00	0.25
	DR	CP	RC	GA
1.5	0	1	0.5	0
2.75	2	0	0.5	0.25
1	1	0	0	0
3	1	2	0	0
0	0	0	0	0
8.25	4.00	3.00	1.00	0.25
16.50	8.00	6.00	2.00	0.50

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	F	+C	-C	Admin. Time	TOTAL
12/28/2015							8.00							8.00
12/29/2015	8:00 AM	12:30 PM	1:30 PM	5:15 PM	8.00									8.00
12/30/2015	8:00 AM	12:00 PM	1:00 PM	5:00 PM	8.00									8.00
12/31/2015	8:00 AM	12:30 PM	1:30 PM	5:00 PM	8.00									8.00
1/1/2016														0.00
Week 1 Totals					24.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	32.00
1/4/2016														0.00
1/5/2016														0.00
1/6/2016														0.00
1/7/2016														0.00
1/8/2016														0.00
Week 2 Totals					0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2 Wk. Total														32.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
0	0	0	0	0
2.5	1.5	1	0	0
2	1	1	0	0
4.75	1.5	1	1	1.25
0	0	0	0	0
9.25	4.00	3.00	1.00	1.25
	DR	CP	RC	GA
0				
0				
0				
0				
0				
0.00	0.00	0.00	0.00	0.00
9.25	4.00	3.00	1.00	1.25

Hours Summary

Regular	24.00
Overtime	0.00
Vacation (3V)	8.00
Sick (4S)	0.00
Holiday	0.00
Funeral (1F)	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	32.00

I hereby certify that this payroll report is true
and correct to the best of my knowledge.

Bruce Fountain

Date: December 31, 2015

Bruce Fountain
Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

[illegible]

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
1	0.75	0.25	0	0
1	0.75	0.25	0	0
2.00	1.50	0.50	0.00	0.0
2.00	1.50	0.50	0.00	0.00

Hours Summary

Regular	16.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	0.00
Holiday	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	16.00

I hereby certify that this payroll report is true and correct to the best of my knowledge.

Donna Lynnam

Date:

10/2/15

Department Head Signature

Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
10/5/2015	8:00	12:00 PM	1:00 PM	5:30 PM	8.00								8.00
10/6/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
10/7/2015	8:00	12:00 PM	1:00 PM	6:00 PM	8.00								8.00
10/8/2015	8:00	12:00 PM	1:00 PM	5:30 PM	8.00								8.00
10/9/2015							8.00						8.00
Week 1 Totals					32.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	40.00
10/12/2015									8.00				8.00
10/13/2015	8:00	12:00 PM	1:00 PM	6:15 PM	8.00								8.00
10/14/2015	8:00	12:00 PM	1:00 PM	5:30 PM	8.00								8.00
10/15/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
10/16/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
Week 2 Totals					32.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	40.00
2 Wk. Total													80.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
2	1.25	0.75	0	0
2	1.5	0.5	0	0
1.75	1.5	0.25	0	0
2	1.25	0.75	0	0
0	0	0	0	0
7.75	5.50	2.25	0.00	0.00
0	0	0	0	0
2.75	1.75	1	0	0
2	1.5	0.5	0	0
1.25	1	0.25	0	0
1.75	1.25	0.5	0	0
7.75	5.50	2.25	0.00	0.00
15.50	11.00	4.50	0.00	0.00

Hours Summary

Regular	64.00
Overtime	0.00
Vacation (3V)	8.00
Sick (4S)	0.00
Holiday	8.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	80.00

I hereby certify that this payroll report is true and correct to the best of my knowledge.

Donna Lynam

Date:

10/16/15

[Signature]
Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
10/19/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
10/20/2015	8:00	12:00 PM	1:00 PM	8:30 PM	8.00								8.00
10/21/2015	8:00	12:00 PM	1:00 PM	6:00 PM	8.00								8.00
10/22/2015	8:00	12:00 PM	1:00 PM	5:30 PM	8.00								8.00
10/23/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
Week 1 Totals					40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
10/26/2015	8:00	12:00 PM	1:00 PM	6:15 PM	8.00								8.00
10/27/2015	8:00	12:00 PM			4.00		4.00						8.00
10/28/2015	8:00	12:00 PM	1:00 PM	5:30 PM	8.00								8.00
10/29/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
10/30/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
Week 2 Totals					36.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	40.00
2 Wk. Total													80.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
1	0.75	0.25	0	0
2	1.5	0.5	0	0
1.75	1.5	0.25	0	0
2	1.25	0.75	0	0
1	0.5	0.5	0	0
7.75	5.50	2.25	0.00	0.00
2.25	1.5	0.75	0	0
0.5	0.25	0.25	0	0
2	1.5	0.5	0	0
1.25	1	0.25	0	0
1.75	1.25	0.5	0	0
7.75	5.50	2.25	0.00	0.00
15.50	11.00	4.50	0.00	0.00

Hours Summary

Regular	76.00
Overtime	0.00
Vacation (3V)	4.00
Sick (4S)	0.00
Holiday	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	80.00

I hereby certify that this payroll report is true
and correct to the best of my knowledge.

Donna Lynam
Date: *10/30/15*

[Signature]
Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
11/2/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
11/3/2015	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
11/4/2015	8:00	12:00 PM	1:00 PM	6:00 PM	8.00								8.00
11/5/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
11/6/2015	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
Week 1 Totals					40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
11/9/2015	8:00	12:00 PM	1:00 PM	6:30 PM	8.00								8.00
11/10/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
11/11/2015									8.00				8.00
11/12/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
11/13/2015	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
Week 2 Totals					32.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	40.00
2 Wk. Total													80.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
1.75	1.25	0.5	0	0
1.75	1.25	0.5	0	0
1.75	1.5	0.25	0	0
1.25	0.75	0.5	0	0
1.25	0.75	0.5	0	0
7.75	5.50	2.25	0.00	0.00
2.25	1.5	0.75	0	0
1.75	1.25	0.5	0	0
0	0	0	0	0
2	1.5	0.5	0	0
1.75	1.25	0.5	0	0
7.75	5.50	2.25	0.00	0.00
15.50	11.00	4.50	0.00	0.00

Hours Summary

Regular	72.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	0.00
Holiday	8.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	80.00

I hereby certify that this payroll report is true and correct to the best of my knowledge.

Donna Lynam
Date: 11/13/15

[Signature]
Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
11/16/2015	8:00	12:00 PM	1:00 PM	6:15 PM	8.00								8.00
11/17/2015	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
11/18/2015	8:00	12:00 PM	1:00 PM	5:45 PM	8.00								8.00
11/19/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
11/20/2015	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
Week 1 Totals					40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
11/23/2015	8:00	11:00 PM	2:00 PM	5:00 PM	6.00			2.00					8.00
11/24/2015	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
11/25/2015	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
11/26/2015									8.00				8.00
11/27/2015									8.00				8.00
Week 2 Totals					22.00	0.00	0.00	2.00	16.00	0.00	0.00	0.00	40.00
2 Wk. Total													80.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
1.75	1.5	0.25	0	0
1.75	1.25	0.5	0	0
2	1.5	0.5	0	0
1.5	1	0.5	0	0
1.5	1	0.5	0	0
8.50	6.25	2.25	0.00	0.00
2	1.25	0.75	0	0
2.25	1.75	0.5	0	0
2.75	1.75	1	0	0
0	0	0	0	0
0	0	0	0	0
7.00	4.75	2.25	0.00	0.00
15.50	11.00	4.50	0.00	0.00

Hours Summary

Regular	62.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	2.00
Holiday	16.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	80.00

I hereby certify that this payroll report is true and correct to the best of my knowledge.

Donna Lynam
Date: 11/27/15

[Signature]
Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
11/30/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
12/1/2015	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
12/2/2015	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
12/3/2015	8:00	12:00 PM	1:00 PM	5:15 PM	8.00								8.00
12/4/2015	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
Week 1 Totals					40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
12/7/2015	8:00	11:00 PM	2:00 PM	5:30 PM	8.00								8.00
12/8/2015	8:00	12:00 PM	1:00 PM	5:30 PM	8.00								8.00
12/9/2015	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
12/10/2015	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
12/11/2015							8.00						8.00
Week 2 Totals					32.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	40.00
2 Wk. Total													80.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
2.25	1.5	0.75	0	0
1	0.75	0.25	0	0
2.5	1.75	0.75	0	0
1	0.75	0.25	0	0
1	0.75	0.25	0	0
7.75	5.50	2.25	0.00	0.00
2	1.5	0.5	0	0
2.25	1.5	0.75	0	0
1.5	1.25	0.25	0	0
2	1.25	0.75	0	0
0	0	0	0	0
7.75	5.50	2.25	0.00	0.00
15.50	11.00	4.50	0.00	0.00

Hours Summary

Regular	72.00
Overtime	0.00
Vacation (3V)	8.00
Sick (4S)	0.00
Holiday	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	80.00

I hereby certify that this payroll report is true
and correct to the best of my knowledge.

Donna Lynam
Date: 12/11/15

[Signature]
Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
12/14/2015	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
12/15/2015	8:00	12:00 PM	1:00 PM	5:30 PM	8.00								8.00
12/16/2015	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
12/17/2015	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
12/18/2015							8.00						8.00
Week 1 Totals					32.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	40.00
12/21/2015	8:00	11:00 PM	2:00 PM	5:30 PM	8.00								8.00
12/22/2015	8:00	12:00 PM	1:00 PM	5:30 PM	8.00								8.00
12/23/2015								8.00					8.00
12/24/2015	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
12/25/2015									8.00				8.00
Week 2 Totals					24.00	0.00	0.00	8.00	8.00	0.00	0.00	0.00	40.00
2 Wk. Total													80.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
2.25	1.5	0.75	0	0
2	1.5	0.5	0	0
2.5	1.75	0.75	0	0
1.75	1.25	0.5	0	0
0	0	0	0	0
8.50	6.00	2.50	0.00	0.00
2.5	1.75	0.75	0	0
2.75	2	0.75	0	0
0	0	0	0	0
1.75	1.25	0.5	0	0
0	0	0	0	0
7.00	5.00	2.00	0.00	0.00
15.50	11.00	4.50	0.00	0.00

Hours Summary

Regular	56.00
Overtime	0.00
Vacation (3V)	8.00
Sick (4S)	8.00
Holiday	8.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	80.00

I hereby certify that this payroll report is true
and correct to the best of my knowledge.

Donna Lynam
Date: 12/25/15

[Signature]
Department Head Signature:

KEY - MAPA Grant Related Time

DR - Development Review

CP - Comp. Plan/Dev. Regulation Updates

RC - Regional Coordination of Trans. Planning Efforts

GA - Grant Administration/Project Coordination

PLANNING & BUILDING PAYROLL REPORT - Time card

Date	IN	Lunch Leave	Lunch Return	OUT	R	O	V	S	H	+C	-C	Admin. Time	TOTAL
12/28/2015	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
12/29/2015	8:00	12:00 PM	1:00 PM	5:30 PM	8.00								8.00
12/30/2015	8:00	12:00 PM	1:00 PM	5:00 PM	8.00								8.00
12/31/2015	8:00	12:00 PM	1:00 PM	4:45 PM	8.00								8.00
Week 1 Totals					32.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.00
Week 2 Totals					0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2 Wk. Total					32.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.00

MAPA Grant Total Hrs	Category			
	DR	CP	RC	GA
2.25	1.5	0.75	0	0
2	1.5	0.5	0	0
1.75	1.25	0.5	0	0
1.75	1.25	0.5	0	0
7.75	5.50	2.25	0.00	0.00
0.00	0.00	0.00	0.00	0.00
7.75	5.50	2.25	0.00	0.00

Hours Summary

Regular	32.00
Overtime	0.00
Vacation (3V)	0.00
Sick (4S)	0.00
Holiday	0.00
Comp +	0.00
Comp -	0.00
Admin. Time	0.00
Total Hours	32.00

I hereby certify that this payroll report is true and correct to the best of my knowledge.

Danna Lyman

Date:

12/31/15

Department Head Signature:

[Signature]

KEY - MAPA Grant Related Time
 DR - Development Review
 CP - Comp. Plan/Dev. Regulation Updates
 RC - Regional Coordination of Trans. Planning Efforts
 GA - Grant Administration/Project Coordination

PERSONNEL	HOURS			EARNINGS			GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY		
	Reg	O/T	Hours	Reg	O/T	Earnings		Federal	State /Local					
ANDERSON,LEAH A File: 002081 Dept: 001018 Rate: 15.2798	43.00		5.00 2H	657.02		76.40 2H	733.42	36.97 FIT 45.47 SS 10.64 MED	12.58 NE	594.76 U CHECK3 33.00 P 414H	49.51 N- P 414HM	Memo		
BAKER,MARK SHANE File: 001020 Dept: 001018 Rate: 24.5412	72.00		8.00 2H	1,766.97		196.33 2H	1,963.30	198.38 FIT 119.35 SS 27.92 MED	88.08 NE	1403.03 U CHECK3 38.19 H1 HLTHSI	132.52 N- P 414HM 88.35 P 414H	Memo		
FOUNTAIN,BRUCE File: 001874 Dept: 001018 Rate: 3633.65	72.00		8.00 2H	3,633.65			3,633.65	448.43 FIT 209.70 SS 49.04 MED	210.73 NE	2121.43 U CHECK3 163.51 P 414H 153.44 H4 HLTHFM 12.42 S6 LGLSHD	245.27 N- P 414HM 150.00 X SAVNG1 16.95 C4 GOLIFE 98.00 H5 MEDFSA	Memo		
JECK,KELLY J File: 001928 Dept: 001018 Rate: 17.7378	43.50		5.00 2H	771.59		88.69 2H	860.28	44.08 FIT 53.34 SS 12.47 MED	14.87 NE	646.81 U CHECK3 50.00 R8 DCVOYA	58.07 N- P 414HM 38.71 P 414H	Memo		
LYNAM,DONNA J File: 001915 Dept: 001018 Rate: 2884.56	40.00		16.00 2A	2,884.56			2,884.56	358.71 FIT 170.78 SS 39.94 MED	107.83 NE	1910.49 U CHECK3 19.00 D2 DENTF 25.00 R8 DCVOYA 11.96 S6 LGLSHD	194.71 N- P 414HM 129.81 P 414H 55.00 H5 MEDFSA 56.04 S1 AFLPRE	Memo		
			8.00 2H											
			16.00 3V											
NISBET,JEFF M File: 001984 Dept: 001018 Rate: 24.5988	64.00		8.00 2H	1,574.32		196.79 2H	1,967.90	198.80 FIT 122.01 SS 28.54 MED	70.07 NE	1461.92 U CHECK3 88.56 P 414H	132.83 N- P 414HM	Memo		
			8.00 4S			196.79 4S								
TIMBY,LISA D. File: 001718 Dept: 001018 Rate: 23.3172	72.00		8.00 2H	1,678.84		186.54 2H	1,865.30	236.72 FIT 109.52 SS 25.62 MED	77.92 NE	1220.46 U CHECK3 12.20 C4 GOLIFE 80.00 H5 MEDFSA	125.91 N- P 414HM 83.94 P 414H 19.00 D2 DENTF	Memo		
DEPT TOTAL 001018	406.50	REG		12,966.95	REG	.00	O/T	1,520.09	FIT		10,781.96	TOTAL DEDUCTIONS	7 Pays	
	.00	O/T		941.54	EARNINGS 3	.00	EARNINGS 4	830.17	SS					
	90.00	HOURS 3		.00	EARNINGS 5	13,908.49	GROSS	194.17	MED					
	.00	HOURS 4						582.08	STATE					

HOURS ANALYSIS:

16.00 2A ADMH 50.00 2H HOLIDAY 16.00 3V VAC 8.00 4S SICK

EARNINGS ANALYSIS:

744.75 2H HOLIDAY 196.79 4S SICK

MEMO ANALYSIS:

938.82 P 414HM

STATUTORY DED. ANALYSIS:

582.08 47 NE

VOLUNTARY DED. ANALYSIS:

625.88 P 414H 9,358.90 U CHECK3 150.00 X SAVNG1 29.15 C4 GOLIFE
 38.00 D2 DENTF 38.19 H1 HLTHSI 153.44 H4 HLTHFM 233.00 H5 MEDFSA
 75.00 R8 DCVOYA 56.04 S1 AFLPRE 24.38 S6 LGLSHD



Labor Distribution

SARPY COUNTY

Company Code: 4CT

Batch: 1495-069

Period Ending: 09/19/2015 Week 40

Service Center: 069

Pay Date: 10/02/2015 Page 36

PERSONNEL	HOURS	EARNINGS	GROSS	STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
	Reg O/T Hours 3&4	Reg O/T Earnings 3&4 Earnings 5		Federal State/Local		
ANDERSON, LEAH A File: 0020A1 Dept: 001018 Rate: 15.2796	45.00	687.58	687.58	32.59 FIT 11.17 NE 42.63 SS 9.97 MED	46.41 N- P 414HM 30.94 P 414H	Memo <input type="checkbox"/> .00
BAKER, MARK SHANE File: 001020 Dept: 001018 Rate: 24.5412	80.00	1,963.30	1,963.30	198.38 FIT 88.06 NE 119.36 SS 27.91 MED	132.52 N- P 414HM 88.35 P 414H 38.19 H1 HLTHSI	Memo <input type="checkbox"/> .00
FOUNTAIN, BRUCE File: 001874 Dept: 001018 Rate: 3633.65	80.00	3,633.65	3,633.65	448.43 FIT 210.73 NE 209.69 SS 49.04 MED	245.27 N- P 414HM 2121.44 U CHECK3 150.00 X SAVNG1 163.51 P 414H 16.95 C4 GOLIFE 153.44 H4 HLTHFM 98.00 H5 MEDFSA 12.42 S6 LGLSHD	Memo <input type="checkbox"/> .00
JECK, KELLY J File: 001928 Dept: 001018 Rate: 17.7378	42.50 6.50 3V 1.00 4S	753.86 115.30 3V 17.74 4S	886.90	46.62 FIT 15.69 NE 54.98 SS 12.86 MED	59.87 N- P 414HM 666.84 U CHECK3 39.91 P 414H 50.00 R8 DCVOYA	Memo <input type="checkbox"/> .00
LYNAM, DONNA J File: 001915 Dept: 001018 Rate: 2884.56	80.00	2,884.56	2,884.56	361.56 FIT 109.08 NE 171.96 SS 40.22 MED	194.71 N- P 414HM 1923.93 U CHECK3 129.81 P 414H 55.00 H5 MEDFSA 25.00 R8 DCVOYA 56.04 S1 AFLPRE 11.96 S6 LGLSHD	Memo <input type="checkbox"/> .00
NISBET, JEFF M File: 001984 Dept: 001018 Rate: 24.5986	80.00	1,967.90	1,967.90	196.80 FIT 70.07 NE 122.01 SS 28.53 MED	132.83 N- P 414HM 1461.93 U CHECK3 88.56 P 414H	Memo <input type="checkbox"/> .00
TIMBY, LISA D. File: 001718 Dept: 001018 Rate: 23.3172	72.00 8.00 4S	1,678.84 186.54 4S	1,865.38	241.47 FIT 79.17 NE 110.69 SS 25.88 MED	125.91 N- P 414HM 1232.03 U CHECK3 83.94 P 414H 12.20 C4 GOLIFE 80.00 H5 MEDFSA	Memo <input type="checkbox"/> .00
DEPT TOTAL 001018	479.50 REG .00 O/T 15.50 HOURS 3 .00 HOURS 4	13,569.69 REG 319.58 EARNINGS 3 .00 EARNINGS 5	.00 O/T .00 EARNINGS 4 13,009.27 GROSS	1,525.85 FIT 831.32 SS 194.41 MED 583.99 STATE	10,753.70 TOTAL DEDUCTIONS	7 Pays <input type="checkbox"/> .00

HOURS ANALYSIS:	6.50 3V VAC	9.00 4S SICK
EARNINGS ANALYSIS:	115.30 3V VAC	204.28 4S SICK
MEMO ANALYSIS:	937.52 P 414HM	
STATUTORY DED. ANALYSIS:	583.99 47 NE	
VOLUNTARY DED. ANALYSIS:	625.02 P 414H 38.19 H1 HLTHSI 56.04 S1 AFLPRE	9,369.48 U CHECK3 153.44 H4 HLTHFM 24.38 S6 LGLSHD 150.00 X SAVNG1 233.00 H5 MEDFSA 28.15 C4 GOLIFE 75.00 R8 DCVOYA

PERSONNEL	HOURS			EARNINGS			GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	<input checked="" type="checkbox"/>
	Reg	O/T	Hours 344	Reg	O/T	Earnings 344		Federal	State/Local				
ANDERSON, LEAH A File: 002081 Dept: 001018 Rate: 15.2796	45.00		5.00 2H	687.58		76.40 2H	763.98	39.88 FIT 47.37 SS 11.07 MED	13.52 NE	51.57 N- P 414HM 617.76 U CHECK3 34.38 P 414H		Memo <input type="checkbox"/>	.00
BAKER, MARK SHANE File: 001020 Dept: 001018 Rate: 24.5412	70.25		8.00 2H 1.75 3V	1,724.02		196.33 2H 42.95 3V	1,963.30	207.93 FIT 121.72 SS 28.47 MED	90.60 NE	132.52 N- P 414HM 1426.23 U CHECK3 88.35 P 414H		Memo <input type="checkbox"/>	.00
FOUNTAIN, BRUCE File: 001874 Dept: 001018 Rate: 3633.65	64.00		8.00 2H 8.00 3V	3,633.65			3,633.65	486.79 FIT 219.21 SS 51.27 MED	221.40 NE	245.27 N- P 414HM 2231.05 U CHECK3 150.00 X SAVNG1 163.51 P 414H 98.00 H5 MEDFSA 12.42 S6 LGLSHD		Memo <input type="checkbox"/>	.00
JECK, KELLY J File: 001928 Dept: 001018 Rate: 17.7378	35.00		5.00 2H 10.00 3V	620.82		88.69 2H 177.38 3V	886.89	46.62 FIT 54.99 SS 12.86 MED	15.69 NE	59.87 N- P 414HM 666.82 U CHECK3 39.91 P 414H 50.00 R8 DCVOYA		Memo <input type="checkbox"/>	.00
LYNAM, DONNA J File: 001915 Dept: 001018 Rate: 2684.56	64.00		8.00 2H 8.00 3V	2,884.56			2,884.56	369.96 FIT 175.44 SS 41.02 MED	112.77 NE	194.71 N- P 414HM 1963.80 U CHECK3 129.81 P 414H 55.00 H5 MEDFSA 25.00 R8 DCVOYA 11.96 S6 LGLSHD		Memo <input type="checkbox"/>	.00
NISBET, JEFF M File: 001984 Dept: 001018 Rate: 24.5988	72.00		8.00 2H	1,771.11		196.79 2H	1,967.90	196.80 FIT 122.01 SS 28.54 MED	70.07 NE	132.83 N- P 414HM 1461.92 U CHECK3 88.56 P 414H		Memo <input type="checkbox"/>	.00
TIMBY, LISA D. File: 001718 Dept: 001018 Rate: 23.3172	72.00		8.00 2H	1,678.84		186.54 2H	1,865.38	241.47 FIT 110.69 SS 25.89 MED	79.17 NE	125.91 N- P 414HM 1244.22 U CHECK3 83.94 P 414H 80.00 H5 MEDFSA		Memo <input type="checkbox"/>	.00
DEPT TOTAL 001018	422.25	REG .00 O/T 77.75 HOURS 3 .00 HOURS 4		13,000.58	REG 965.08 EARNINGS 3 .00 EARNINGS 5	.00 O/T .00 EARNINGS 4 13,965.66 GROSS		1,589.45 FIT 851.43 SS 199.12 MED 603.22 STATE		10,722.44 TOTAL DEDUCTIONS		7 Pays <input type="checkbox"/>	.00

HOURS ANALYSIS:	50.00	2H	HOLIDAY	27.75	3V	VAC
EARNINGS ANALYSIS:	744.75	2H	HOLIDAY	220.33	3V	VAC
MEMO ANALYSIS:	942.68	P	414HM			
STATUTORY DED. ANALYSIS:	603.22	47	NE			
VOLUNTARY DED. ANALYSIS:	628.46	P	414H	9,611.60	U	CHECK3
	75.00	R8	DCVOYA	24.38	S6	LGLSHD
				150.00	X	SAVNG1
						233.00 H5 MEDFSA

PERSONNEL	HOURS			EARNINGS			GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
	Reg	O/T	Hours	Reg	O/T	Earnings		Federal	State / Local				
ANDERSON, LEAH A File: 002081 Dept: 001018 Rate: 15.2796	45.00		5.00 4S	687.58		76.40 4S	763.98	39.86 FIT 47.36 SS 11.08 MED	13.52 NE	51.57 N- P 414HM 617.76 U CHECK3 34.38 P 414H		Memo	<input type="checkbox"/>
												.00	
BAKER, MARK SHANE File: 001020 Dept: 001018 Rate: 25.4700	80.00			2,037.80		409.20 7B	2,446.80	313.82 FIT 149.34 SS 34.92 MED	118.53 NE	165.16 N- P 414HM 1681.89 U CHECK3 110.11 P 414H 38.19 H1 HLTHSI		Memo	<input type="checkbox"/>
												.00	
FOUNTAIN, BRUCE File: 001874 Dept: 001018 Rate: 3633.65	72.00		8.00 3V	3,633.65			3,633.65	448.43 FIT 209.70 SS 49.04 MED	210.73 NE	245.27 N- P 414HM 2121.43 U CHECK3 150.00 X SAVNG1 163.51 P 414H 16.95 C4 GOLIFE 153.44 H4 HLTHFM 98.00 H5 MEDFSA 12.42 S6 LGLSHD		Memo	<input type="checkbox"/>
												.00	
JECK, KELLY J File: 001928 Dept: 001018 Rate: 17.7378	50.00			886.89			886.89	46.62 FIT 54.99 SS 12.86 MED	15.69 NE	59.87 N- P 414HM 666.82 U CHECK3 39.91 P 414H 50.00 R8 DCVOYA		Memo	<input type="checkbox"/>
												.00	
LYNAM, DONNA J File: 001915 Dept: 001018 Rate: 2884.56	76.00		4.00 3V	2,884.56			2,884.56	358.71 FIT 170.78 SS 39.95 MED	107.83 NE	194.71 N- P 414HM 1910.48 U CHECK3 129.81 P 414H 19.00 D2 DENTF 55.00 H5 MEDFSA 25.00 R8 DCVOYA 56.04 S1 AFLPRE 11.96 S6 LGLSHD		Memo	<input type="checkbox"/>
												.00	
NISBET, JEFF M File: 001984 Dept: 001018 Rate: 25.5300	80.00			2,042.40		171.12 7B	2,213.52	231.99 FIT 137.24 SS 32.09 MED	85.44 NE	149.41 N- P 414HM 1627.15 U CHECK3 99.61 P 414H		Memo	<input type="checkbox"/>
												.00	
TIMBY, LISA D. File: 001718 Dept: 001018 Rate: 23.3172	80.00			1,865.38			1,865.38	236.72 FIT 109.52 SS 25.81 MED	77.92 NE	125.91 N- P 414HM 1220.47 U CHECK3 83.94 P 414H 12.20 C4 GOLIFE 19.00 D2 DENTF 80.00 H5 MEDFSA		Memo	<input type="checkbox"/>
												.00	
DEPT TOTAL 001018	483.00 REG .00 O/T 17.00 HOURS 3 .00 HOURS 4			14,038.06 REG 656.72 EARNINGS 3 .00 EARNINGS 5		.00 O/T .00 EARNINGS 4 14,694.78 GROSS		1,676.17 FIT 876.93 SS 205.55 MED 629.66 STATE		11,304.47 TOTAL DEDUCTIONS		7 Pays	<input type="checkbox"/>
												.00	

HOURS ANALYSIS:

12.00 3V VAC 5.00 4S SICK

EARNINGS ANALYSIS:

76.40 4S SICK 580.32 7B BACKPY

MEMO ANALYSIS:

991.90 P 414HM

STATUTORY DED. ANALYSIS:

629.66 47 NE

VOLUNTARY DED. ANALYSIS:

661.27	P 414H	9,846.00	U CHECK3	150.00	X SAVNG1	29.15	C4 GOLIFE
38.00	D2 DENTF	38.19	H1 HLTHSI	153.44	H4 HLTHFM	233.00	H5 MEDFSA
75.00	R8 DCVOYA	56.04	S1 AFLPRE	24.38	S6 LGLSHD		



Labor Distribution

SARPY COUNTY

Company Code: 4CT

Batch: 5983-069 Period Ending: 10/31/2015 Week 46
Service Center: 069 Pay Date: 11/13/2015 Page 37

PERSONNEL	HOURS			EARNINGS			GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	<input checked="" type="checkbox"/>
	Reg	O/T	Hours	Reg	O/T	Earnings		Federal	State/Local				
ANDERSON, LEAH A File: 002081 Dept: 001018 Rate: 15.2786	45.00		5.00 2H	687.58		76.40 2H	763.98	39.88 FIT 47.37 SS 11.08 MED	13.52 NE	51.57 N- P 414HM 34.38 P 414H		Memo <input type="checkbox"/>	.00
BAKER, MARK SHANE File: 001020 Dept: 001018 Rate: 25.4700	70.00		8.00 2H 2.00 4S	1,782.90		203.76 2H 50.94 4S	2,037.60	216.12 FIT 123.96 SS 29.00 MED	92.76 NE	1445.88 U CHECK3 38.19 H1 HLTHSI	91.69 P 414H	Memo <input type="checkbox"/>	.00
FOUNTAIN, BRUCE File: 001874 Dept: 001018 Rate: 3633.65	64.00		8.00 2H 8.00 3V	3,633.65			3,633.65	448.43 FIT 209.70 SS 49.04 MED	210.73 NE	2121.43 U CHECK3 163.51 P 414H 153.44 H4 HLTHFM 12.42 S6 LGLSHD	150.00 X SAVNG1 16.95 C4 GOLIFE 98.00 H5 MEDFSA	Memo <input type="checkbox"/>	.00
JECK, KELLY J File: 001928 Dept: 001018 Rate: 17.7376	45.00		5.00 2H	798.20		88.69 2H	886.89	46.62 FIT 54.99 SS 12.86 MED	15.69 NE	69.87 N- P 414HM 39.91 P 414H		Memo <input type="checkbox"/>	.00
LYNAM, DONNA J File: 001915 Dept: 001018 Rate: 2884.56	72.00		8.00 2H	2,884.56			2,884.56	361.56 FIT 171.95 SS 40.21 MED	109.08 NE	1923.95 U CHECK3 55.00 H5 MEDFSA 56.04 S1 AFLPRE	129.81 P 414H 25.00 R8 DCVOYA 11.96 S6 LGLSHD	Memo <input type="checkbox"/>	.00
NISBET, JEFF M File: 001984 Dept: 001018 Rate: 25.5300	72.00		8.00 2H	1,836.16		204.24 2H	2,042.40	207.48 FIT 126.63 SS 29.62 MED	74.67 NE	1512.09 U CHECK3 91.91 P 414H		Memo <input type="checkbox"/>	.00
TIMBY, LISA D. File: 001718 Dept: 001018 Rate: 23.3172	60.00		8.00 2H 12.00 3V	1,399.03		186.54 2H 279.81 3V	1,865.38	241.47 FIT 110.69 SS 25.89 MED	79.17 NE	1232.02 U CHECK3 12.20 C4 GOLIFE	83.94 P 414H 80.00 H5 MEDFSA	Memo <input type="checkbox"/>	.00
DEPT-TOTAL 001018	428.00		REG .00 O/T 72.00 HOURS 3 .00 HOURS 4	13,024.08		REG 1,090.38 EARNINGS 3 .00 EARNINGS 5	.00 14,114.46 GROSS	1,561.56 FIT 845.28 SS 197.70 MED 595.62 STATE		10,914.29 TOTAL DEDUCTIONS		7 Pays <input type="checkbox"/>	.00

HOURS ANALYSIS:	50.00	2H	HOLIDAY	20.00	3V	VAC	2.00	4S	SICK
EARNINGS ANALYSIS:	759.63	2H	HOLIDAY	279.81	3V	VAC	50.94	4S	SICK
MEMO ANALYSIS:	952.73		P 414HM						
STATUTORY DED. ANALYSIS:	595.62		47 NE						
VOLUNTARY DED. ANALYSIS:	635.15		P 414H	9,519.94		U CHECK3	150.00	X SAVNG1	29.15 C4 GOLIFE
	38.19	H1	HLTHSI	153.44	H4	HLTHFM	233.00	H5 MEDFSA	75.00 R8 DCVOYA
	56.04	S1	AFLPRE	24.38	S6	LGLSHD			

PERSONNEL	HOURS				EARNINGS				GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS				NET PAY	
	Reg	O/T	Hours	384	Reg	O/T	Earnings	384	Earnings	5	Federal	State /Local					
ANDERSON, LEAH A File 002081 Dept 001018 Rate 15.2796	35.00		10.00	2H	534.79		152.80	2H						51.57 N	P	414HM	
			5.00	3V			76.40	3V	763.99		39.89 FIT 47.37 SS 11.08 MED	13.52 NE	617.75 U CHECK3 34.38 P 414H				Memo
																	.00
BAKER, MARK SHANE File 001020 Dept 001018 Rate 25.4700	24.00		16.00	2H	611.28		407.52	2H						137.54 N	P	414HM	
			40.00	3V			1,018.80	3V	2,037.60		215.98 FIT 123.93 SS 28.98 MED	92.72 NE	1445.54 U CHECK3 38.76 H1 HLTHSI	91.69 P 414H			Memo
																	.00
FOUNTAIN, BRUCE File 001874 Dept 001018 Rate 3633.65	56.00		8.00	1F	3,633.65									245.27 N	P	414HM	
			16.00	2H					3,633.65		447.12 FIT 209.37 SS 48.97 MED	210.37 NE	2118.25 U CHECK3 163.51 P 414H 158.69 H4 HLTHFM 12.42 S6 LGLSHD	150.00 X SAVNG1 16.95 C4 GOLIFE 98.00 H5 MEDFSA			Memo
																	.00
JECK, KELLY J File 001928 Dept 001018 Rate 17.7378	40.00		10.00	2H	709.51		177.36	2H						59.87 N	P	414HM	
									886.89		46.62 FIT 54.98 SS 12.86 MED	15.69 NE	666.83 U CHECK3 50.00 R8 DCVOYA	39.91 P 414H			Memo
																	.00
LYNAM, DONNA J File 001915 Dept 001018 Rate 2884.56	62.00		16.00	2H	2,884.56									194.71 N	P	414HM	
			2.00	4S					2,884.56		358.71 FIT 170.78 SS 39.94 MED	107.83 NE	1910.49 U CHECK3 19.00 D2 DENTF 25.00 R8 DCVOYA 11.96 S6 LGLSHD	129.81 P 414H 55.00 H5 MEDFSA 55.04 S1 AFLPRE			Memo
																	.00
NISBET, JEFF M File 001984 Dept 001018 Rate 25.5300	64.00		16.00	2H	1,633.92		408.48	2H						137.86 N	P	414HM	
									2,042.40		207.48 FIT 126.63 SS 29.61 MED	74.67 NE	1512.10 U CHECK3 91.91 P 414H				Memo
																	.00
TIMBY, LISA D. File 001718 Dept 001018 Rate 23.3172	63.00		16.00	2H	1,468.98		373.08	2H						125.91 N	P	414HM	
			1.00	4S			23.32	4S	1,805.38		236.72 FIT 109.52 SS 25.62 MED	77.92 NE	1220.46 U CHECK3 12.20 C4 GOLIFE 80.00 H5 MEDFSA	83.94 P 414H 19.00 D2 DENTF			Memo
																	.00
DEPT TOTAL 001018	344.00	REG			11,475.69	REG			.00	O/T			1,552.52 FIT 842.58 SS 197.06 MED 592.72 STATE	10,929.59	TOTAL DEDUCTIONS		7 Pays
	.00	O/T			2,037.78	EARNINGS 3			.00	EARNINGS 4							.00
	156.00	HOURS 3			.00	EARNINGS 5			14,114.47	GROSS							
	.00	HOURS 4															
HOURS ANALYSIS:	8.00	1F	FUNRAL		100.00	2H	HOLIDAY		45.00	3V	VAC		3.00	4S	SICK		
EARNINGS ANALYSIS:	1,519.26	2H	HOLIDAY		1,095.20	3V	VAC		23.32	4S	SICK						
MEMO ANALYSIS:	952.73	P	414HM														
STATUTORY DED. ANALYSIS:	592.72	47	NE														
VOLUNTARY DED. ANALYSIS:	635.15	P	414H		8,491.42	U	CHECK3		150.00	X	SAVNG1		29.15	C4	GOLIFE		
	38.09	D2	DENTF		38.76	H1	HLTHSI		158.69	H4	HLTHFM		233.00	H5	MEDFSA		
	75.00	R8	DCVOYA		56.04	S1	AFLPRE		24.38	S6	LGLSHD						



Labor Distribution

SARPY COUNTY

Company Code: 4CT

Batch: 0690-069 Period Ending: 11/28/2015 Week 50
Service Center: 069 Pay Date: 12/11/2015 Page 38

PERSONNEL	HOURS			EARNINGS			GROSS	STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY					
	Reg	O/T	Hours 3&4	Reg	O/T	Earnings 3&4	Earnings 5	Federal	State /Local								
ANDERSON,LEAH A	40.00		10.00 4S	611.18		152.80 4S					51.57 N- P 414HM						
File: 002081								763.98	39.88 FIT	13.52 NE	617.77 U CHECK3	34.38 P 414H	Memo	<input type="checkbox"/>			
Dept: 001018									47.36 SS								
Rate: 15.2796									11.07 MED					.00			
BAKER,MARK SHANE																	
File: 001020	67.50		8.00 3V	1,719.23		203.76 3V					8740.10 M- A HLTHVL	275.08 N- P 414HM					
Dept: 001018			4.50 7C			114.62 7C											
Rate: 25.4700			160.00 4C			2,037.60 4C		4,075.21	702.46 FIT	226.57 NE	2615.25 U CHECK3	183.38 P 414H	Memo	<input type="checkbox"/>			
									250.26 SS		38.76 H1 HLTHSI			.00			
									58.53 MED								
FOUNTAIN,BRUCE																	
File: 001874												20,820.56 M- A HLTHVL					
Dept: 001018	72.00		8.00 3V	3,633.65								245.27 N- P 414HM					
Rate: 3633.65							3,633.65	447.12 FIT	210.37 NE	2118.25 U CHECK3	150.00 X SAVNG1		Memo	<input type="checkbox"/>			
								209.37 SS		163.51 P 414H	16.95 C4 GOLIFE			.00			
								48.97 MED		158.69 H4 HLTHFM	98.00 H5 MEDFSA						
										12.42 S6 LGLSHD							
JECK,KELLY J	45.00		5.00 3V	798.20		88.69 3V						59.87 N- P 414HM					
File: 001928								886.09	46.62 FIT	15.69 NE	666.82 U CHECK3	39.91 P 414H	Memo	<input type="checkbox"/>			
Dept: 001018									54.99 SS		50.00 R8 DCVOYA			.00			
Rate: 17.7378									12.86 MED								
LYNAM,DONNA J																	
File: 001915	72.00		8.00 3V	2,884.56							16.94 M- A HLTHVL	194.71 N- P 414HM					
Dept: 001018							2,884.56	361.56 FIT	109.08 NE	1923.93 U CHECK3	129.81 P 414H		Memo	<input type="checkbox"/>			
Rate: 2884.56								171.96 SS		55.00 H5 MEDFSA	25.00 R8 DCVOYA			.00			
								40.22 MED		56.04 S1 AFLPRE	11.96 S6 LGLSHD						
NISBET,JEFF M																	
File: 001984	76.00		4.00 3V	1,940.28		102.12 3V					16.94 M- A HLTHVL	137.86 N- P 414HM					
Dept: 001018							2,042.40	207.48 FIT	74.67 NE	1512.10 U CHECK3	91.91 P 414H		Memo	<input type="checkbox"/>			
Rate: 25.5300								126.62 SS						.00			
								29.62 MED									
REESE,GEORGE A																	
File: 001487									.00 FIT		16.94 M- A HLTHVL		Memo	<input type="checkbox"/>			
Dept: 001018														.00			
Rate: 2348.36																	
TIMBY,LISA D.																	
File: 001718	80.00			1,865.38							16.94 M- A HLTHVL	125.91 N- P 414HM					
Dept: 001018							1,865.38	241.47 FIT	79.17 NE	1232.03 U CHECK3	83.94 P 414H		Memo	<input type="checkbox"/>			
Rate: 23.3172								110.69 SS		12.20 C4 GOLIFE	80.00 H5 MEDFSA			.00			
								25.88 MED									
DEPT TOTAL 001018	452.50 REG			13,452.48 REG			.00 O/T	2,046.59 FIT			12,178.01 TOTAL DEDUCTIONS		8 Pays	<input type="checkbox"/>			
	.00 O/T			2,699.59 EARNINGS 3			.00 EARNINGS 4	971.25 SS						.00			
	207.50 HOURS 3			.00 EARNINGS 5		16,152.07 GROSS		227.15 MED									
	.00 HOURS 4							729.07 STATE									
HOURS ANALYSIS																	
33.00 3V VAC														160.00 4C SCKCVN	10.00 4S SICK	4.50 7C COMPTM	
EARNINGS ANALYSIS																	
394.57 3V VAC														2,037.60 4C SCKCVN	152.80 4S SICK	114.62 7C COMPTM	

LDR

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractors Payment Authorization

Contractor: Exis Design Shop

Project Number & Title: 16607101401-American Heroes Park, Concept Design

Contract Approved by Board of Directors: September 24, 2015

Contract Amount of: not to exceed \$9,000

Payment # 2

1. Computation of Payment

Bill to Date	\$6,000
Less Previous Payments	4,500
Payment Due this Date	<u>\$1,500</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

Responsible Charge/Employee

Program Director

Executive Director

Payment approved by Finance Committee _____

Treasurer



MAPA and the City of Bellevue
American Heroes Park - Kramer Plant Development

Invoice 02

Concept Design Package

Client:

Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha NE 68102

Date: January 11, 2016

RE: Invoice 02

Matt Knutson, Architect
AIA, NCARB, LEED AP

Old Market District
1105 Howard Street
Suite 102
Omaha, NE 68102

T 402 478 8757

C 402 250 9440

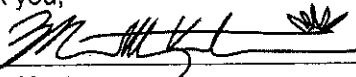
E mknutson@axisdesignshop.com

\$1,500.00 - Direct Labor Costs - See Attached Time Log.

Thank you for the opportunity to work with you to investigate the exciting opportunities at American Heroes Park in Bellevue. This invoice covers research of the site, tower design, and working with consultants. We are confident this study will empower the City of Bellevue to gain community support to build this great place for its residents and visitors.

Please submit payment upon receipt of this invoice, make checks payable to EXis design shop. Call to discuss any questions or clarifications concerning this invoice. A 1.5% interest charge will apply to invoices 30 days past due and will apply each month until paid in full.

Thank you,


Matt Knutson

January 11, 2016

Date

Time Log - American Heroes Park Kramer Plant Development - Invoice 02

DATE	PROJECT	HOURS		DESCRIPTION
		Principal	Staff	
11/18/15	15_0118.01 American Heroes Park - Kramer Plant	2	0	Design and detail draws of scheme 1. Format sheet for presentation.
11/19/15		1	2	Finish drawing both schemes in vectorworks and printing. site slides created for presentation. model core tower scheme and interpretive center for presentation. MAPA and City of Bellevue meeting to review schemes to decide on tower height and which scheme to run with. return presentation to office and notify consultants.
11/20/15		1.25	1.2	Tower design modeling and sketches in prep for structural charrette.
11/23/15		1.5	1.5	Windings scheme design, meeting w/ Jeff and Jeff discussing structural and stair attachment details. background research on existing cribs, Tower model.
11/24/15		2	0.5	Tower design scheme and physical model. Send background drawings and images to IS.
11/25/15		1	1.5	Tower and interpretive center drawing development. Physical modeling of tower.
12/7/15		0	1	Progress drawings and modeling on scheme
12/9/15		0	1.5	Progress drawings and Modeling for renderings
12/15/15		0.25	0	Talked with Grant and Melissa about schedule extension, approved and melissa will amend contract.
Total		9	9.2	Total Hours for Invoice 02
Fee		\$1,500.00		Direct Labor Costs
		9	\$810.00	Principal
		9.2	\$690.00	Staff

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Lovgren Marketing Group

Project Title: 2015 Air Quality Campaign

Contract Approved by Board of Directors: February 2015

Contract Amount of: \$140,000, Amendment to \$145,000 to be presented to the Board 01/28/16

Payment # 19

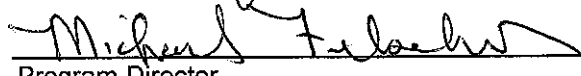
1. Computation of Payment

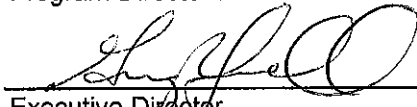
Bill to Date	140,955.47
Less Previous Payments	<u>128,335.47</u>
Payment Due this Date	<u>12,620.00</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:


Responsible Charge Staff Member


Program Director


Executive Director

Payment approved by Finance Committee _____

Treasurer

LOVGREN MARKETING GROUP

809 North 96 Street Suite 2
Omaha NE 68114-2498
402-397-7158

STATEMENT

Metropolitan Area Planning Agency (MAPA)
2222 Cuming Street
Omaha NE 68102-4328

Date

12/4/2015

November 1 - 30, 2015

E-Mail: mengel@mapacog.org scutsforth@mapacog.org

Date	Invoice	Transaction	Amount
11/30/2015	18199	Summer CMAQ Reduced Fare Campaign	\$12,620.00
		AMOUNT DUE*PLEASE REMIT	\$12,620.00

809 North 96 Street Suite 2
Omaha NE 68114-2498
402-397-7158



Lovgren
Marketing Group

Invoice #
18199
12/4/2015

November 1 - 30, 2015
Direct Costs

[illegible]

LOVGREN MARKETING GROUP

809 North 96 Street Suite 2
Omaha NE 68114-2498
402-397-7158

PROGRESS REPORT



PROJECT # & TITLE: 15014500201-Air Quality Awareness Campaign-FY15
Location: Omaha-Council Bluffs, Douglas Co

Invoice #18199

November 1 - 30, 2015

Page 1

Project Activity During this Period:

The following is a summary of project work performed by the Lovgren Marketing Group team for Metropolitan Area Planning Agency*Air Quality Awareness Campaign-FY15

Task 1 PROJECT MANAGEMENT

****No Activity**

Task 2 AIR QUALITY AWARENESS SURVEY

****No Activity**

Task 3 GRAPHIC & MEDIA DESIGN

****No Activity**

Task 4 MEDIA COORDINATION & PURCHASING

****No Activity**

Task 5 PUBLIC RELATIONS

****No Activity**

Task 6 METRO PASS DISTRIBUTION

****No Activity**

Direct Costs*(Printing/Production)Media Advertising, Radio, Television, Social Media, Bus Tails

MAPA Air Quality Study-(Questionnair, Completed Interviews, Data Analysis Report-Findings



GROUP

REC'D DEC 3 2015

0430

Invoice

1121 North 102nd Court, Suite 100
Omaha, NE 68114-1947

DATE	INVOICE #
11/30/2015	27023

BILL TO

Lovgren Marketing Group, Inc.
Attn: Linda Lovgren
809 N. 96th Street, Suite 2
Omaha, NE 68114

P.O. NO.	TERMS	PROJECT
Lovgren	Net 30	MAPA Tracking Sur...

QUANTITY	DESCRIPTION	RATE	AMOUNT
	Project: MAPA Air Quality Study November 2015		
	Client consultation, project supervision and management.	750.00	750.00
	Questionnaire design and development.	300.00	300.00
	Sample acquisition.	200.00	200.00
	Managing sample for study.	170.00	170.00
	Web programming revisions and/or development.	1,000.00	1,000.00
	Completed interviews with qualified respondents (Web).	6,550.00	6,550.00
	Web Hosting.	500.00	500.00
	Email invitations.	250.00	250.00
	Cleaning and/or coding verbatim responses.	300.00	300.00
	Data analysis and report generation of research findings.	2,600.00	2,600.00

Terms: Net. A finance charge will be incurred at the maximum rate allowed by applicable state law but not to exceed 1.5% per month or 18% per annum on all amounts not paid in full within 30 day from invoice date.

Total **\$12,620.00**

Phone #	Fax #	Tax I.D. Number
402-392-0755	402-392-1068	80-0107273

Web Site
www.theMSRgroup.com

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Lovgren Marketing Group

Project Title: 2015 Air Quality Campaign

Contract Approved by Board of Directors: February 2015

Contract Amount of: \$140,000, Amendment to \$145,000 to be presented to the Board 01/28/16


Payment # 20

1. Computation of Payment

Bill to Date	143,047.97
Less Previous Payments	<u>140,955.47</u>
Payment Due this Date	<u>2,092.50</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:



Responsible Charge/ Staff Member

Program Director

Executive Director

Payment approved by Finance Committee

Treasurer

LOVGREN MARKETING GROUP

809 North 96 Street Suite 2
Omaha NE 68114-2498
402-397-7158

STATEMENT

Metropolitan Area Planning Agency (MAPA)
2222 Cuming Street
Omaha NE 68102-4328

Date

12/4/2015

November 1 - 30, 2015

E-Mail: mengel@mapacog.org scutsforth@mapacog.org

Date	Invoice	Transaction	Amount
11/30/2015	18200	Summer CMAQ Reduced Fare Campaign	\$2,092.50
		AMOUNT DUE*PLEASE REMIT	\$2,092.50

LOVGREN MARKETING GROUP

809 North 96 Street Suite 2
Omaha NE 68114-2498
402-397-7158

INVOICE

Metropolitan Area Planning Agency (MAPA)
2222 Cuming Street
Omaha NE 68102-4328

Invoice #

18200

12/4/2015

E-Mail: mengel@mapacog.org scutsforth@mapacog.org

November 1 - 30, 2015

Direct Labor

Services	Amount
<i>Summer CMAQ Reduced Fare Campaign**Project #15014500201</i>	
<i>TASK 1 * Project Management</i>	
Principal Manager * Linda Lovgren 4.25 Hrs @ \$180	\$765.00
<i>TASK 2 * Air Quality Awareness Survey</i>	
Principal Manager * Linda Lovgren 3.25 Hrs @ \$180	\$585.00
Total Direct Labor	\$1,350.00
Overhead @ 55% of Direct Labor	\$742.50
AMOUNT DUE*PLEASE REMIT	\$2,092.50 ✓

LOVGREN MARKETING GROUP

809 North 96 Street Suite 2
Omaha NE 68114-2498
402-397-7158

PROGRESS REPORT



PROJECT # & TITLE: 15014500201-Air Quality Awareness Campaign-FY15
Location: Omaha-Council Bluffs, Douglas Co

Invoice #18200

November 1 - 30, 2015

Page 1

Project Activity During this Period:

The following is a summary of project work performed by the Lovgren Marketing Group team for Metropolitan Area Planning Agency*Air Quality Awareness Campaign-FY15

Task 1 PROJECT MANAGEMENT

Campaign Planning Strategies; Midlands Voice Review-Prep for Distribution

Task 2 AIR QUALITY AWARENESS SURVEY

Survey-Follow up on survey, coordinate report , review results with client

Task 3 GRAPHIC & MEDIA DESIGN

**No Activity

Task 4 MEDIA COORDINATION & PURCHASING

**No Activity

Task 5 PUBLIC RELATIONS

**No Activity

Task 6 METRO PASS DISTRIBUTION

**No Activity

Direct Costs*(Printing/Production)/Media Advertising, Radio, Television, Social Media, Bus Tails

**No Activity

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractors Payment Authorization

Contractor: Intercultural Senior Center

Project Number & Title: 15504400302 Intercultural Senior Center

Contract Approved by Board of Directors: June 25, 2015

Contract Amount of: not to exceed \$15,450

Payment # 1

1. Computation of Payment

Bill to Date	\$2,161.53
Less Previous Payments	-0-
Payment Due this Date	<u>\$2,161.53</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

Responsible Charge/Employee

Program Director

Executive Director

Payment approved by Finance Committee _____

Treasurer

MAPA 5310 GRANT BILLING DOCUMENT

PART IV - Project Budget Worksheet

Project Name: Enhanced Mobility for Seniors and Individuals with Disabilities

Contact Name: Sarah Gilbert

BUDGET DETAIL	TOTAL 5310 BUDGET	10/1/15-12/31/15		TOTAL COST MONTH	Program to Date
		5310	LOCAL MATCH		5310
A. OPERATING EXPENSES ¹					
1. Personnel	15,450				
Driver Salary		\$ 1,969.50	\$ -	\$ 1,969.50	\$ 1,969.50
Driver Payroll Taxes		\$ 192.03	\$ -	\$ 192.03	\$ 192.03
2. Administrative					
3. Insurance	4,162		\$ -	\$ -	
4. Fuel	8,672		\$ 1,278.66	\$ 1,278.66	
5. Maintenance	1,440		\$ 882.87	\$ 882.87	
6. Contracted Services					
7. Registration	1,176		\$ -	\$ -	
Subtotal - Operating Expenses		\$ 2,161.53	\$ 2,161.53	\$ 4,323.06	\$ 2,161.53
	\$ 30,900			\$ 4,323.06	
	TOTAL BUDGET YR 2	10/1/15-12/31/15			Program to Date
		5310	LOCAL MATCH		JARC
C. CAPITAL EXPENSES ²					
1. Loan Guarantee Funds					
Subtotal - Capital Expenses	\$ 44,000				
D. PROGRAM TOTAL BUDGET					
Percent of Total Budget	6%				
	PROGRAM BUDGET TOTAL	MONTHLY 5310 TOTAL	MONTHLY Local Match TOTAL	MONTHLY PROGRAM TOTAL	PTD 5310 TOTAL
	\$ 74,900	\$ 2,161.53	\$ 2,161.53	\$ 4,323.06	\$ 2,161.53

¹ New Freedom funding for Operating Expenses may not exceed 50% of the total cost and/or the budget.

² New Freedom funding for Project Administration is available only by agreement with MAPA.

³ New Freedom funding for Capital Expenses may not exceed 80% of the total cost and/or the budget.

D. Explanation of Operating and Capital Expenses Narrative

A: Salary & employer portion of payroll taxes for van driver (37 hours)

**Intercultural Senior Center
MAPA GRANT**

October through December 2015

No item	Type	Date	Num	Source Name	Payroll Item	Qty	Amount
	Paycheck	10/28/2015	1561	Mamow, Mohamed	Driver Hourly Fed Grant	43.5	565.50
	Paycheck	11/10/2015	1570	Hernandez., Andrea	Driver Hourly Fed Grant	16	208.00
	Paycheck	11/25/2015	1585	Hernandez., Andrea	Driver Hourly Fed Grant	35	402.50
	Paycheck	12/09/2015	1596	Hernandez., Andrea	Driver Hourly Fed Grant	27	351.00
	Paycheck	12/09/2015	1596	Hernandez., Andrea	Driver Hourly Fed Grant	-35	-402.50
	Paycheck	12/09/2015	1596	Hernandez., Andrea	Driver Hourly Fed Grant	35	455.00
	Paycheck	12/23/2015	1610	Hernandez., Andrea	Driver Hourly Fed Grant	30	390.00
	Paycheck	10/28/2015	1561	Mamow, Mohamed	Medicare Company		8.20
	Paycheck	11/10/2015	1570	Hernandez., Andrea	Medicare Company		3.02
	Paycheck	11/25/2015	1585	Hernandez., Andrea	Medicare Company		5.83
	Paycheck	12/09/2015	1596	Hernandez., Andrea	Medicare Company		5.85
	Paycheck	12/23/2015	1610	Hernandez., Andrea	Medicare Company		5.65
	Paycheck	10/28/2015	1561	Mamow, Mohamed	NE - Unemployment		11.87
	Paycheck	11/10/2015	1570	Hernandez., Andrea	NE - Unemployment		4.37
	Paycheck	11/25/2015	1585	Hernandez., Andrea	NE - Unemployment		8.45
	Paycheck	12/09/2015	1596	Hernandez., Andrea	NE - Unemployment		8.48
	Paycheck	12/23/2015	1610	Hernandez., Andrea	NE - Unemployment		8.19
	Paycheck	10/28/2015	1561	Mamow, Mohamed	Social Security Company		35.06
	Paycheck	11/10/2015	1570	Hernandez., Andrea	Social Security Company		12.90
	Paycheck	11/25/2015	1585	Hernandez., Andrea	Social Security Company		24.96
	Paycheck	12/09/2015	1596	Hernandez., Andrea	Social Security Company		25.02
	Paycheck	12/23/2015	1610	Hernandez., Andrea	Social Security Company		24.18
	Total no item						2,161.53
	TOTAL						2,161.53

Type	Date	Num	Source Name	Memo	Debit	maintenance	fuel	registration	insurance
Vehicle Fuel, License & Repairs									
Bill	10/01/2015	Mojo's	Reynoso-Ramirez, Anahi.	Van cleaning	42.19	42.19			
Check	10/14/2015	Debit card	Firestone Complete Auto Care	Alignment - 2012 Ford E-350	170.26	170.26			
Check	10/13/2015	Debit card	Firestone Complete Auto Care	Tires - 2012 Ford E-350	259.96	259.96			
Check	10/06/2015	Debit card	Keymasters	Van key	3.75	3.75			
Check	10/06/2015	Debit card	Kwik Shop	fuel	62.88		62.88		
Check	10/20/2015	Debit card	SigniT	Van lettering	194.74	194.74			
Check	10/14/2015	Debit card	Quicktrip	fuel	48.10		48.10		
Check	10/07/2015	Debit card	Kwik Shop	fuel	80.46		80.46		
Check	10/14/2015	Debit card	Kwik Shop	fuel	72.69		72.69		
Check	10/20/2015	Debit card	Kwik Shop	fuel	70.80		70.80		
Check	10/21/2015	Debit card	Griffs	oil	5.68	5.68			
Check	10/30/2015	Debit card	Griffs	fuel	63.69		63.69		
Check	11/03/2015	Debit card	Kwik Shop	fuel	32.00		32.00		
Check	10/27/2015	Debit card	Griffs	fuel	62.66		62.66		
Check	10/27/2015	Debit card	Griffs	fuel	76.76		76.76		
Bill	11/01/2015	1FBNE3BL2CDA45829	Douglas County Treasurer	2012 FORD WSD plate renewal	465.50			465.50	
Check	11/18/2015	Debit card	Kwik Shop	fuel	46.77		46.77		
Check	11/10/2015	Debit card	Kwik Shop	fuel	52.04		52.04		
Check	11/18/2015	Debit card	Kwik Shop	fuel	53.00		53.00		
Check	11/10/2015	Debit card	Kwik Shop	fuel	52.50		52.05		
Check	11/30/2015	Debit card	Kwik Shop	fuel	53.50		53.50		
Check	11/24/2015	Debit card	Kwik Shop	fuel	61.00		61.00		
Check	11/24/2015	Debit card	Kwik Shop	fuel	53.00		53.00		
Check	12/03/2015	Debit card	Kwik Shop	fuel	61.00		61.00		
Check	12/03/2015	Debit card	Kwik Shop	fuel	46.01		46.01		
Check	11/05/2015	Debit card	Kwik Shop	fuel	53.50		53.50		
Check	12/08/2015	Debit card	Kwik Shop	fuel	30.98		30.98		
Check	12/08/2015	Debit card	Kwik Shop	fuel	41.51		41.51		
Check	12/14/2015	Debit card	Kwik Shop	fuel	60.61		60.61		
Check	12/17/2015	Debit card	Kwik Shop	fuel	43.65		43.65		
Check	12/01/2015	172	O'Reilly	11/30	21.28	21.28			
Check	12/22/2015	Debit card	Unique Auto Inc	Alternator, battery	607.96	607.96			
Bill	11/29/2015	1604087-3	Progressive	Auto insurance 5/14/15-5/14/16 installment	660.00				660.00
Total Vehicle Fuel, License & Repairs					5,244.53	1,305.82	1,278.66	465.50	660.00
						(422.95)			
						882.87			

Legislative Services Contract Between the Metropolitan Area Planning Agency and Kissel/E&S Associates, LLC for 2016

This agreement is made and entered into this ____ day of _____, 2016, by and between Gordon Kissel and Joseph D. Kohout, representing Kissel/E&S Associates, L.L.C., hereinafter called "Contractor", and the Metropolitan Area Planning Agency, hereinafter called "Client".

Whereas, Client proposes to engage Contractor in accordance with the terms and conditions set forth herein to render certain special professional services in the area of legislative and lobbying activity; and

Whereas, Contractor possesses certain skills, experience, and competency to perform such services, and Client is agreeable to engaging Contractor for such services upon the terms herein provided.

Now, therefore, the parties do mutually agree as follows:

1. Employment of Contractor.

Client agrees to engage the Contractor and Contractor agrees to provide the services and advice as hereinafter set forth.

2. Scope of Services.

Client agrees to employ the Contractor and Contractor agrees to provide the services as set forth in the Scope of Services which is attached hereto, marked as Appendix "A".

3. Terms of Contract.

The term of the contract shall be for a period of one (1) year, commencing on January 1, 2016 and may either terminate on December 31, 2016 or be renewed upon mutual agreement of both parties prior to the aforementioned termination date.

4. Compensation.

For the period beginning on January 1, 2016, client agrees to pay to the Contractor compensation for services set forth herein, the sum of \$10,000 annually commencing on the 1st day of January, 2016. Contractor shall not be entitled to reimbursement for expenses and agrees to pay all expenses incurred in the service to Client from the agreed upon fees. Client shall be billed monthly.

5. Registered Lobbyist.

The Contractor shall at all times be registered as a lobbyist for Client during the time under contract pursuant to Nebraska law. The Contractor shall file in a timely manner all forms and reports required by law to be filed with the Nebraska Accountability and Disclosure Commission.

6. Personal Performance.

The Contractor agrees to personally perform the services set forth in this agreement.

7. Support Services.

When deemed necessary by Contractor and its representatives, the Client shall make its staff and/or members available to Contractor to provide testimony and information needed to further Client's purposes.

8. Interest of Contractor.

Contractor covenants that he presently has no interests and shall not acquire any direct interest that would conflict in any manner or degree with performance of services required under this contract. Contractor will notify the Client of Contractor's intent to represent Clients relevant to the fields of

interest to Client. This said notification should allow the Client and Contractor to determine potential conflicts. Principal recognizes that Contractor is engaged in the business of lobbying for a number of Clients. From time to time an issue of legislative concern may affect more than one of Contractor's Clients. Client and Contractor further recognize that the legislative interests of Client and the other Clients of Contractor may not always be compatible. Any conflict of interest which arises with respect to any legislative issue will be brought to the attention of all affected Clients by the Contractor and will be resolved in the following manner: 1) An attempt will be made to resolve or compromise the conflict between Clients; 2) If a Client elects to withdraw the conflicting issue from its legislative program, the conflict of interest will be considered resolved; 3) If a conflict is not resolved by a Client's withdrawal of the issue or mutual compromise of the conflicting points of view, Contractor shall continue to represent, on the conflicting issue, only the legislative interests of the Client which has had the Contractor for the longest period of time. In this circumstance, Client agrees that it will not object in any manner to this continued representation.

9. Findings and Reports Confidential.

Any reports, information, data, statistical forms, procedures, systems, studies, and any other communications or form of knowledge given to or prepared or assembled by Contractor under this contract with Client requests to be kept as confidential shall not be made available to any individual or organization by the Contractor without the prior written approval of Client.

10. Direction of the Contractor.

Contractor shall not engage on any issue unless all six organizations noted as the Client above and signatories to this agreement actively direct Contractor to do so.

11. Termination.

This Agreement may be terminated before the end of the Term or any subsequent term upon mutual written agreement of the parties; by the Client if Client determines that there is "cause" for termination; or by the Contractor. If either party chooses to terminate this Agreement by any method other than by mutual written agreement, the party seeking to terminate must provide thirty (30) days written notice to the other party. For the purpose of this Agreement, "cause" shall include, without limitation, the Contractor's failure, refusal or neglect to perform any duty required hereunder, negligence or alleged criminal misconduct.

Executed by Contractor this ____ day of _____, 2016

By: _____
Gordon E. Kissel

By: _____
Joseph D. Kohout

Executed by the Metropolitan Area Planning Agency this ____ day of _____, 2016

By: _____
Gregory Youell
Executive Director

APPENDIX A

Legislative Scope of Services

Read and Review all Legislation
Identify bills and amendments of importance
Monitor Hearings
Prepare Testimony
Organize Public Hearing Testimony for clients
Maintain Contacts with Senators and Staffs
Work with Committee Staffs and Legislative Staff
Work individually with Senators on Committees of importance
Discuss issues with all Senators
Coordinate strategy with Senators, staffs and other lobbyists
Sponsor and attend fund-raisers
Sponsor and attend Legislative Events
Work with Executive Branch and State personnel
Maintain daily records of legislative action
Alert clients when action of membership is required
Client communication
Maintain legislative files for clients
Prepare Legislative Newsletters as needed
Prepare Updates to clients as needed
Prepare end of Session Report as requested
Assess and Communicate Legislative Impacts
Monitor Interim Study Resolutions
Attend meetings when needed and requested
Provide access to cellular phone
Return calls promptly
Web page (www.kisseles.com) for updates to clients
Administer Political Action Funds
Participate in Senatorial Elections
Screen Candidate Policy Positions
Meet with Senators and Staff during offseason

MAPA CONTRACT COVER PLATE
(Amendment 1)

CONTRACT IDENTIFICATION

1. Contract Parties: MAPA and Exis Design Shop
2. Project Number and Title: 16607101401 – American Heroes Park, Concept Design
3. Effective Date: October 1, 2015
4. Completion Date: February 29, 2016

CONTRACT PARTIES

5. Consultant Name and Address: Exis Design Shop
1105 Howard Street
Ste 102
Omaha, NE 68102
6. The Planning Agency: The Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, Nebraska, 68102

ACCOUNTING DATA

7. Contract - For an amount not to exceed \$ 9,000

DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of MAPA Board Approval -
9. Date of Consultant Approval -

AMENDMENT TO THE AGREEMENT BETWEEN
THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
AND
EXIS Design Shop

This amendatory agreement made and entered into as of this thirty-first day of December, 2015 by and between Exis Design Shop, 1105 Howard Street, Suite 102, Omaha, NE 68102 (herein called "Consultant") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (herein called the "Planning Agency"),

WITNESSETH:

WHEREAS, the Planning Agency and the Consultant entered into an agreement dated October 1, 2015 and,

WHEREAS, the parties to that Amendment now desire to amend the completion date as on the Contract Cover Plate of said Agreement and the Time of Performance paragraph on page 2 of said Agreement.

WHEREAS, the parties hereto do mutually agree as follows:

THAT, the Completion Date, on the Contract Cover plate of said Agreement dated October 1, 2015 be and is hereby amended to read as follows:

"Completion Date: February 29, 2016"

AND THAT, the Time of Performance paragraph on page 2 of said Agreement dated October 1, 2015 be and is hereby amended to read as follows:

"4. Time of Performance. The services of the Consultant are to commence October 1, 2015 and end February 29, 2016."

The parties hereto further agree that except as herein expressly provided the Agreement entered into by the parties on October 1, 2015 shall be unchanged and remain in full force and effect.

IN WITNESS WHEREOF the Planning Agency and the Consultant have executed this Contract as of the date first above written.

EXIS DESIGN SHOP

Attest: _____ Date _____ By _____ Date: _____

Title

OMAHA-COUNCIL BLUFFS METROPOLITAN
AREA PLANNING AGENCY

Attest: _____ Date _____ By _____ Date: _____
Executive Director

MAPA TRAVEL AUTHORIZATION FORM

Project : EJ Peer Date of Travel : 2-16 to 2-18

Request for Travel To: Washington DC

Purpose: AASHTO EJ Peer Exchange

Persons Traveling: Michael Felschow

Submitted by: Michael Felschow Date Submitted: 01/12/16

Standard Request:

Lodging: Actual _____

Meals: Actual _____

*Expenses to be Reimbursed
By ~~AA~~ AASHTO.*

Special Request

Request Prepaid Registration
(20 days prior notification)

_____ Purchase Order Attached
if Separate Check Require

Date Approved: 1/12/2016 by Michael Felschow

Department Director

Date Approved: 1-12-2016 by [Signature]

Executive Director

Date Approved: _____ by _____

Finance Committee Chairman

- If travel is outside of MAPA five-county area or expenses exceed those listed in the Administrative Procedures, Travel Authorization and Travel Expense Forms are to be approved in advance.
- Complete Travel Expense Form and submit along with Travel Authorization Form.
- Attach meeting/conference information letter or brochure.

MAPA TRAVEL EXPENSE FORM

Name Michael Felschow

Destination Washington DC

Purpose of Trip AASHTO EJ Peer Exchange

Inclusive Dates 2/16/2016 through 2/18/2016

Expense Item	Estimated Cost	Prepaid Advance	Actual Cost*
Round-trip Transportation	\$ <u>700.00</u>	\$ _____	\$ _____
MAPA Auto ()			
Personal auto use requested ()			
Transportation at Destination	<u>50.00</u>	_____	_____
Registration Fee			(P.O.)
2 @ \$200	<u>\$ 400.00</u>	_____	_____
Hotel @	_____	_____	_____
Telephone	_____	_____	_____
Meals			
2 @ \$51.00	<u>102.00</u>	_____	_____
Other:			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL:	\$ <u>1252.00</u>	\$ _____	\$ _____
--------	-------------------	----------	----------

Prepaid Advance \$ _____

* To Be substantiated by an Expense Form

02/29/96



Michael Felschow <mfelschow@mapacog.org>

Travel Information: EJ Peer Exchange

1 message

Albe, Lexie <lalbe@ashto.org>

Fri, Jan 8, 2016 at 10:26 AM

Cc: Kurgan Kate <kkurgan@ashto.org>, "Lane, Leigh" <LLane@louisberger.com>, "Anolik, Allison" <aanolik@louisberger.com>

Good Morning EJ Peer Exchange Participants:

We are so happy you will be able to join us in Washington, D.C. on February 17-18 for the EJ Peer Exchange. The Center for Environmental Excellence by AASHTO is happy to provide funding to support your travel to next month's event, which will be held in the Hall of States (444 N Capitol St. NW). This travel support will cover the following expenses:

- Travel to and from Washington, D.C.
- Hotel stay for two nights in Washington, D.C. (at the GSA per diem rate)
- Meals that are not provided during the event (at the GSA per diem rate)
- Incidental expenses

Attached you will find a travel memo with additional information regarding your travel to this event. Please read this memo in its entirety as it contains important information on allowable expenses and reimbursement policies and procedures. As noted in the memo, we are still in the process of securing a block of rooms at the per diem rate. Since this contract has not yet been fully executed, we ask that you submit your room reservation requests online through this automated form. **To secure a discounted room, you must submit your reservation request by Friday, January 22.**

Please let me know if you have any questions.

Thanks,

Lexie

Lexie Albe

Program Coordinator for Environment | AASHTO

444 North Capitol St. NW, Suite 249

Washington, DC 20001

202.624.5813 | lalbe@ashto.org

2 attachments



MEMORANDUM_Travel Reimbursement EJ Peer Exchange.docx

24K



Copy of Non_Staff_Travel_Reimbursement.xls

74K

MEMORANDUM

To: Environmental Justice Peer Exchange Participants
From: Lexie Albe, Program Coordinator for Environment, AASHTO
Subject: Reimbursement for 2016 Environmental Justice Peer Exchange
Date: January 2016

Introduction

The Center for Environmental Excellence by AASHTO is happy to provide funding to support your travel to the upcoming Environmental Justice (EJ) Peer Exchange, which will take place in Washington, DC on February 17-18, 2016. The meeting will be held in the Hall of the States located at 444 North Capitol St. NW Washington, DC 20001. This funding will cover the following expenses:

- Travel to and from Washington, D.C.
- Hotel stay for two nights in Washington, D.C. (at the GSA per diem rate)
- Meals that are not provided during the event (at the GSA per diem rate)
- Incidental expenses

Please read this memo in its entirety and adhere to AASHTO's travel policies for allowable expenses to ensure that you are reimbursed for all costs incurred.

AASHTO Travel Policy and Allowable Expenses

Transportation

Air Travel

- **Members are responsible for booking their own flights.**
- Book flights **only after you have received approval** from your state for out of state travel.
- AASHTO will only reimburse **economy fares**.
- Please make your reservation as far in advance of the departure date as possible to ensure low travel costs.
- AASHTO will not absorb costs that are incurred as a result of unnecessary stopovers, extended stays, or voluntary flight reservation changes.
- Any **flight over \$700 requires prior approval before booking**. If your flight is over \$700 please send an email to me at lalbe@aaashto.org indicating the price and I will review and approve the request.
- AASHTO **will cover the costs of the first checked bag** for both inbound and outbound flights.
- **Receipts are required** for flight purchase, as well as checked bags.

Car Travel

- Travel by car **for trips less than 150 miles** is reimbursed at the GSA mileage rate of \$0.54/mile.
- For a trip **in excess of 150 miles**, costs associated with the use of privately owned autos will be reimbursed as long as the cost of the automobile expenses claimed do not exceed the cost of travel by common carrier. **Any trip in excess of 150 miles requires prior approval from AASHTO.**
- A map of the distance traveled is required to receive reimbursement.

Miscellaneous Travel Expenses

In addition to the specific costs that AASHTO will cover for transportation to and from Washington, D.C., AASHTO will also cover the following miscellaneous travel expenses:

- Public transportation in home city (home or office to/from airport) OR parking at an economy lot at the airport
- Public transportation to and from the hotel/airport in Washington, D.C.
- Receipts for these costs are required.

Accommodations

AASHTO will cover the cost of **two nights in a hotel at the GSA-approved rate of \$179 per night, plus taxes**. If your travel arrangements require more than two nights, please contact Lexie Albe for approval at lalbe@ashto.org.

AASHTO is in the process of securing a block of rooms for the per diem rate at a hotel in close proximity to the location of the peer exchange. Since this contract has not yet been fully executed, we ask that you **submit your room reservations online through this automated form**. As soon as the contract has been executed, we will provide this information directly to the hotel and provide you with additional lodging details. **To secure a room at the GSA-approved rate, you must submit your reservation request by Friday, January 22.**

Although AASHTO will provide the hotel with your reservation information, please note that you will be responsible for paying all expenses at the time of check out. These costs will be reimbursed by AASHTO after the event. If you need to make changes to your reservation, please contact Meghan Wozniak, Senior Meeting Planner, at mwozniak@ashto.org.

Meals and Incidentals

Per GSA standards, you will be reimbursed for all meals not provided by event organizers. AASHTO will provide breakfast and lunch on both days of the peer exchange, so you will be reimbursed for dinner and incidentals, totaling \$36. On travel days – your first and last day in Washington, D.C. – you will be reimbursed at the travel day per diem rate of \$51.75.

You do not need to provide receipts to receive reimbursement for meals.

Non-Reimbursable Items

AASHTO will not reimburse members for the following items:

- Local or long-distance telephone calls and access fees: fax fees, internet and computer access charges
- Laundry charges
- Gratuities to doormen, bellmen and housekeeping
- Entertainment, health clubs, resort fees
- Alcoholic beverages
- Flight insurance
- In-flight telephone calls
- Flight upgrades
- Rental cars

Reimbursement Process

Overview

You will have 14 calendars days to submit expense reimbursement requests following an AASHTO event. Completed reimbursement request forms should be submitted along with original receipts for air fare, mileage, ground transportation and parking. **Failure to provide appropriate support receipts will result in the expense being denied.**

Step-by-Step

Pre-Meeting

- ☐ Reserve hotel room via the **automated form** (keep all hotel receipts)
- ☐ Reserve travel to-and-from Washington, D.C. (keep all travel receipts)

Meeting

- ☐ Be sure to keep all receipts for long-term parking and/or transportation to/from the airport.
- ☐ Be sure to keep all receipts for approved travel within Washington, D.C.

Post-Meeting

- ☐ Fill out the AASHTO reimbursement form (attached to original email).
Send completed reimbursement form and all necessary receipts to Lexie Albe at lalbe@ashto.org by **March 3, 2016**. If you prefer to mail your form, you may address it to 444 North Capitol St. NW – Suite 249 – Attn: Lexie Albe –Washington, DC 20001

**Non-Staff Travel
Reimbursement Request**

Name: _____ Organization: _____ Phone: _____ E-mail: _____ Address: _____	Meeting Name: _____ Meeting Date: _____ Depart. Date/Time: _____ Return Date/Time: _____
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PLEASE ENCLOSE RECEIPTS WITH THIS FORM
DETAIL OF EXPENSES
Intercity Transportation

FROM	TO	CARRIER	AMOUNT
			\$ -
			\$ -
			\$ -
			\$ -

Local Transportation

FROM	TO	CARRIER	or PRIVATE AUTO MILES	AMOUNT
			@ 0.575* per mile	\$ -
			@ 0.575* per mile	\$ -
				\$ -

RENTAL CAR:

\$ -

PARKING:

\$ -

Subsistence Expenses

DATE	MEALS	LODGING	OTHER	(please specify)	AMOUNT
		\$ -	\$ -		\$ -
		\$ -	\$ -		\$ -
		\$ -	\$ -		\$ -
		\$ -	\$ -		\$ -
		\$ -	\$ -		\$ -
		\$ -	\$ -		\$ -
	\$ -	\$ -	\$ -		\$ -
	\$ -	\$ -	\$ -		\$ -
TOTAL EXPENSES:					\$ -
LESS ITEMS PAID IN ADVANCE BY AASHTO:					\$ -
NET AMOUNT CLAIMED:					\$ -

MAKE CHECK

ADDRESS IF OTHER

PAYABLE TO:

THAN ABOVE:

I certify that the above claim is correct and proper and that the amount for reimbursement therefore has not been received and that the expenses were incurred by me exclusively upon official business of AASHTO

CLAIMANT'S SIGNATURE _____

DATE: _____

AASHTO APPROVAL FOR PAYMENT _____

DATE: _____

PROJECT/PRODUCT ACCT.# _____

*as of 01/01/2015

MAPA CONTRACT COVER PLATE

CONTRACT IDENTIFICATION

1. Contract Parties: MAPA/Lovgren Marketing Group
2. Project Number and Title: 16014500201 – Air Quality Awareness Campaign – FY16
3. Effective Date: February 1, 2016
4. Completion Date: January 31, 2017

CONTRACT PARTIES

5. Contractor Name and Address

Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha NE 68102-4328
6. Consultant Name and Address

Lovgren Marketing Group
809 N 96th Street, Suite 2
Omaha, NE 68114

ACCOUNTING DATA

7. Contract - For an amount not to exceed \$ 229,270

DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of Legal Review:
9. Date of MAPA Finance Committee Approval:
10. Date of Approval by Consultant:

AGREEMENT

THIS CONTRACT, effective this first day of February, 2016 by and between Lovgren Marketing Group, 809 N 96th Street, Suite 2, Omaha, NE 68114 (herein called "Consultant") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (herein called the "Planning Agency"),

WITNESSETH THAT:

WHEREAS, the Planning Agency desires to engage Consultant to render certain technical and professional services hereafter described by the Planning Agency in Attachment A.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. Employment of Consultant The Planning Agency hereby agrees to engage the Consultant and the Consultant hereby agrees to perform services herein set forth.

2. Scope of Services The Consultant shall do, perform and carry out in a satisfactory and proper manner, all of the services as stated. Said services shall include, but not be limited to the following:

- A. Objective. The objective of this agreement is to assist in media design and purchasing as well as project management for the "*Little Steps Big Impact*" Air Quality Awareness Campaign for the MAPA region.
- B. Work Activity. The Consultant will provide and perform the necessary services as proposed in Exhibit A.
- C. Anticipated Results. The Consultant will increase public awareness of air quality issues through well-designed media products and strategic media placement, evaluate campaign success through an end of campaign survey and improve air quality through increased education and awareness.
- D. Coordination and Progress Report. The Consultant shall provide with its billings, no less than quarterly, a summary of hours by classification of employee and task. As well as a narrative of work performed by task, work to be completed in the next billing cycle and any potential issues causing the project to either not meet the financial budget or time schedule.
- E. Delivery Schedule. Requested deliverables shall be provided to the Planning Agency as directed by MAPA's project manager. A final report shall be delivered by the Consultant within fifteen (15) days after the completion of all work covered under this Agreement.

3. Personnel. The Consultant shall furnish the necessary personnel, materials and services, equipment and transportation and otherwise do all things necessary for or incidental to the performance of the work set forth in the Scope of Services herein.

All of the services required hereunder shall be performed by the Consultant or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized by the Consultant to perform such services.

None of the work or services covered by this Contract shall be subcontracted by the Consultant without prior written approval by the Planning Agency.

4. Time of Performance. The services of the Consultant are to commence February 1, 2016 and end no later than January 31, 2017.

5. Compensation The Planning Agency agrees to compensate the Consultant according to the Attachment A. The total charge to the Planning Agency for salaries and expenses shall not exceed \$299,270 (two hundred ninety-nine thousand two hundred seventy dollars). Compensation under this agreement shall be segmented by task order based on availability of funding. MAPA will approve task orders and budgets for task orders in writing. The Consultant will not be authorized to exceed the spending authority in the task orders.

Payments for work under this agreement will be made based on actual costs up to a Maximum-Not-To-Exceed amount identified in the preceding paragraph. Actual costs include direct labor costs, direct non-labor costs, and overhead costs.

A. Direct Labor Costs are the earnings that individuals receive for the time they are working directly on the project.

a. Hourly Rates: The Consultant may charge the hourly negotiated rate by employee classification as included in Exhibit B.

b. Time Reports: The hours charged to the project must be supported by adequate time distribution records that clearly indicate the distribution of hours to all projects/activities on a daily basis for the entire pay period. Time reports must provide a clear identifying link to the projects: such as project description, project number, pertinent work phase, dates of service, and the individual's name and position. There must be an adequate system of internal controls in place to ensure that time charges are correct and have the appropriate supervisory approval.

B. Direct Non-Labor Costs: These costs include all necessary, actual, and allowable costs related to completing the work under the agreement, including but not limited to: meals, lodging, mileage, subject to the limitations outlined below; communication costs; reproduction and printing costs; special equipment and materials required for the project; special insurance premiums if required solely for this agreement; and such other allowable items. Meal and lodging expenses shall not exceed IRS published per diem rates for the region. Alcoholic beverages are not considered to be an allowable expense and are not reimbursable.

A non-labor cost charged as a direct cost cannot be included in the Consultant's overhead rate. If for reasons of practicality, the consultant is treating a direct non-labor cost category, in its entirety, as an overhead cost, then costs from that category are not eligible to be billed to this project as a direct expense.

Consultant shall submit to the Planning Agency an invoice or billing itemizing all direct non-labor costs claimed for work under this agreement, and all supporting receipts or invoices.

6. Method of Payment. The Consultant may request partial payment for services performed under this Contract on a monthly schedule, starting at least 30 days after contract effective date. Such requests shall be based on the percentage of work completed to date of such requests. Final payment of services under this contract shall be made by the Planning Agency within sixty (60) days following satisfactory completion of the Consultant's obligations under this Contract.

If Nebraska Department of Roads (NDOR) notifies MAPA that a cost item paid to the Consultant under this Agreement is not eligible for funding by Federal Highway Administration (FHWA), then the Consultant shall reimburse to MAPA the amount of the ineligible cost item.

7. Records and Audits. The Consultant shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to the Contract and such other records as may be deemed necessary by the Planning Agency to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the Planning Agency, any representative of the FHWA, the Inspector General, the Government Accounting Office, the State Auditor's Office, the Nebraska Department of Roads, or any authorized representative, and shall be retained for three years after the expiration of this Contract unless permission to destroy them is granted by the Planning Agency.

8. Civil Rights Provisions.

A. Discrimination in Employment - The Consultant shall not discriminate against any qualified employee or applicant for employment because of race, color, religion, sex, national origin, age, or disability. The Consultant shall take affirmative action to ensure that applicants are employed and that employees are treated without regard to their race, color, religion, sex, national origin, age or disability. Such action shall include but may not be limited to the following: employment, upgrading, demotion or transfers, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including an apprenticeship. The Consultant agrees to post notices setting forth the provisions of the nondiscrimination clause in conspicuous places so as to be available to employees.

B. Considerations for Employment - The Consultant shall, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, or disability.

Solicitation and Advertisement - The Consultant shall list all suitable employment openings with the State Employment Service local offices.

C. Civil Rights Compliance in Employment - The Consultant shall comply with all relevant provisions of the Federal Executive Order 11246, as amended by Federal Executive Order 11375, Title VII of the U.S. Civil Rights Act of 1964, as amended, the Fair Labor Standards Act (29 USC Section 201 et. seq.), Section 504 of the Vocational Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, as amended, and the Vietnam Veterans Readjustment Act of 1974. The CONSULTANT will furnish all information and reports requested by the State of Nebraska or required by or pursuant to the rules and regulations thereof and will permit access to payroll and employment records by the State of Nebraska to investigate compliance with these rules and regulations.

D. Program Nondiscrimination - The Consultant shall conform with requirements of Title VI of the Civil Rights Act of 1964 (42 USC 2000d et seq.) and DHUD regulations issued pursuant thereto contained in 24 CFR Part 1. No person in the United States shall on the ground of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available through this contract. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 USC 6101 et. seq.) or with respect to an otherwise qualified disabled individual as provided in Section 504 of the Vocational Rehabilitation Act of 1973, (29 USC Section

794) shall also apply to any such program or activity.

- E. Fair Housing - The Consultant (if applicable) shall comply with Title VIII of the Civil Rights Act of 1968 (42 USC 3601 et seq.), generally known as the Fair Housing Act, and with DHUD regulations found at 24 CFR Part 107, issued in compliance with Federal Executive Order 11063, as amended by Federal Executive Order 12259. The UNP-IS&T shall also comply with Section 109, Title I of the Housing and Community Development Act of 1974, as amended.
- F. Training and Employment - The Consultant shall comply with provisions for training, employment, and contracting in accordance with Section 3 of the Housing and Urban Development Act of 1968 (12 USC 1701u).
- G. Noncompliance with the Civil Rights Laws - In the event of the Consultant's noncompliance with the nondiscrimination clauses of this contract or with any of the aforesaid rules, regulations, or requests, this contract may be canceled, terminated, or suspended either wholly or in part. In addition, the State of Nebraska may take further action, imposing other sanctions and invoking additional remedies as provided.

9. Termination of Contract for Cause. If, through any cause, the Consultant shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if the Planning Agency shall violate any of the covenants, agreements, or stipulations of this Contract, the City shall thereupon have the right to terminate this Contract by giving written notice to the Planning Agency of such termination and specifying the effective date thereof, at least five (5) working days before the effective date of such termination. In that event, the Planning Agency shall be compensated for work performed and expenses incurred to date in accordance with the schedule set forth in paragraph 6.

10. Changes. The Planning Agency may, from time to time, require changes in the scope of the services of the Consultant to be performed hereunder. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon by and between the Planning Agency and the Consultant, shall be incorporated in written amendments to this Contract.

11. Interest of Members of the Consultant and Others. No employee of the Consultant and no members of its governing body, and no other public official of the governing body of the locality in which the Project is situated or being carried out who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this Project, shall participate in any decision relating to this Contract which affects his personal interest or have any personal or pecuniary interest, direct or indirect, in this Contract or the proceeds thereof.

12. Interest of the Planning Agency. The Planning Agency covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. The Planning Agency further covenants that in the performance of this Contract no person having any such interest shall be employed.

13. The Consultant hereby agrees to comply with all federal, state and local laws, rules and ordinances applicable to the work and to this Agreement.

14. Prohibited Use of Funds. For performance of Services under the terms of this agreement, the Consultant will be paid as authorized for each specific Task Order, subject to the terms of this agreement and all requirements and limitations of the Federal cost principles contained in the Federal Acquisition Regulation (48 CFR 31).

15. This Agreement shall be binding on successors and assigns of either party.

16. The Consultant warrants that it has not employed or retained any company, or persons, other than a bona fide employee working solely for the Consultant to solicit or secure this Contract, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Consultant, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty the Planning Agency shall have the right to annul this Contract without liability.

17. Equal Employment Opportunity. During the performance of this contract, the Consultant agrees as follows:

(A) The Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

(B) The Consultant will, in all solicitations or advertisements for employees placed by or on behalf of the Consultant, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

(C) The Consultant will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Consultant's commitments under Section 202 of the Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(D) The Consultant will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(E) The Consultant will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and order of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(F) In the event of the Consultant's non-compliance with the nondiscrimination clause of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the Consultant may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(G) The Consultant will include the provisions of Paragraphs (A) through (G) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Consultant will take such action with respect

to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the Consultant becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the Consultant may request the United States to enter into such litigation to protect the interests of the United States.

18. Copeland "Anti-Kickback" Act (18 U.S.C. 874 and 40 U.S.C. 276c)—The Consultant or subcontractor shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The recipient shall report all suspected or reported violations to the Federal awarding agency.

19. Davis-Bacon Act, as amended (40 U.S.C. 276a to a-7)—The Consultant and subcontractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. The recipient shall place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The recipient shall report all suspected or reported violations to the Federal awarding agency.

20. Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333)—The Consultant and subcontractors shall be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1½ times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

21. Rights to Inventions Made Under a Contract or Agreement—Any performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

22. Debarment and Suspension (E.O.s 12549 and 12689)—The Consultant and all subcontractors assert the organization or individuals are not listed on the government-wide Excluded Parties List System, in accordance with the OMB guidelines at 2 CFR part 180 that implement E.O.s 12549 (3 CFR, 1986 Comp., p. 189) and 12689 (3 CFR, 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than E.O. 12549.[69 FR 26281, May 11, 2004, as amended at 70 FR 51879, Aug. 31, 2005]

23. Hold Harmless. The Consultant agrees to and shall indemnify, save and hold harmless the Planning Agency, its members, officers, employees, and agents, from all claims and liability of whatsoever kind or character due to or arising out of the acts and conduct of the Consultant, its officers, agents, employees, subcontractors, and others acting for or under the direction of the Consultant doing the work herein contracted for, or by or in consequence of any negligence in the performance of this Agreement, or by or on account of any omission in the performance of this Agreement, and also from all claims of damage for infringement of any patent in fulfilling this Agreement. The Consultant will procure and maintain adequate public liability and property damage insurance to protect the Planning Agency, its members, officers, employees, and agents, and will, upon request of the Planning Agency, furnish proof of compliance

with this requirement.

24. Entire Agreement. This Agreement contains the entire agreement of the Parties. The provisions of this Agreement may not be explained, supplemented, or qualified through evidence of trade usage or prior course of dealings. No representations were made or relied upon by either Party other than those that are expressly set forth herein. No agent, employee or other representative of either Party is empowered to alter any of the terms hereof except as provided herein.

IN WITNESS WHEREOF, the Planning Agency and the CONSULTANT have executed this Contract as of the date first above written.

LOVGREN MARKETING GROUP, INC.

Attest _____

By _____

Print Name and Title

OMAHA-COUNCIL BLUFFS METROPOLITAN
AREA PLANNING AGENCY

Attest _____

By _____
Chairman, Board of Directors

Approved as to Legal Form

Date: _____

Signed _____
MAPA Legal Counsel



General Scope of Work
2016 Summer CMAQ Air Quality Improvement Campaign
Version 2 for March 2016-February 2017

Task 1 – Project Management

Objective: To plan, develop and coordinate the Little Steps. Big Impact. project's implementation between the Lovgren Marketing Group (LMG) team, Metro Area Planning Agency (MAPA) and the campaign's partner organizations (together known as the LSBI Campaign Team) through regularly planned meetings, collaboration and communications

Deliverables: Project strategic plan, execution plan, timeline, creative services, media buy, social media strategy and engagement, website development, campaign monitoring, news media planning and coordination, monthly progress reports, coordination meetings as necessary, meeting minutes and other communications determined by the year-long campaign plan.

Project Management and Administration

- 1.1 Project execution plan.** Work with the LSBI Campaign Team to establish target goals, develop strategies and tactics to meet those goals. Develop an overall campaign plan which utilizes survey results, graphic design, creative approach, media buy, social media, the website and public relations efforts provided to the LSBI Campaign Team for discussion and approval. Provide a plan which expands the reach of the campaign across a 12-month period.
- 1.2 Media buy.** Develop a robust media plan across both traditional and digital platforms including negotiated value added elements to extend the reach of the plan and associated promotions along with a timeline for placements of the plan. Extend the campaign plan by utilizing additional social and digital media options throughout the year.
- 1.3 Plan monthly or bi-monthly progress meetings** with LSBI Campaign Team; develop meeting agendas, provide appropriate meeting notes, monitor the campaign's progress.

- 1.4 Conduct planning meetings with LSBI Campaign Team.** Such meetings would include discussion and presentation of creative approach; meetings to discuss messaging prior to news conferences or media interviews, preparing materials for presentations.
- 1.5 Administrative duties.** Assist with plan execution, prepare and distribute invoicing for media buys, sub-contractors and all costs associated with the contract.

Task 2 – Air Quality Awareness Survey

Objective: To monitor public awareness of air quality issues, measure the effectiveness of the current campaign, track the attitude of metro-area residents regarding barriers to using alternate forms of transportation, determine incentives, real or perceived, which would increase overall participation, determine which messages are most effective in altering public behavior and attitudes toward improving air quality in the targeted market.

Deliverables: Review and provide estimates for a survey to be conducted in Pottawattamie, Sarpy and Douglas counties, determine whether this should be a one-time survey or a tracking survey over the course of the complete year, based on our target audience and implemented as either a phone or on-line survey, provide a sample of the actual survey for the team to review, develop a timeline for start/completion of survey, provide an analysis and reporting to include comparisons of respondents, executive summary with supporting documents and data. The survey will be completed post-campaign.

2.1 Survey Management and Administration. LMG will provide survey management and administration including:

- 2.1.1 Collect bids from qualified research firms as a sub-contract; negotiate contract, present to MAPA for approval of the selected firm, invoice client for completed and satisfactory work;
- 2.1.2 Monitor progress, schedule and facilitate coordination of both the phone and on-line survey design and implementation;
- 2.1.3 Present survey questionnaire to MAPA for approval of the questions and the process, and share the questionnaire with the coordinating organizations and campaign partners for input;
- 2.1.4 Maintain communication with coordinating organizations and campaign partners.

2.2 Survey Development. LMG will prepare, in conjunction with the selected research firm, both an on-line and phone survey instrument that will meet the objectives defined regarding the survey results:

- 2.2.1 Meet with research firms to develop/approve survey instrument; including level of information about air quality issues in the Metro area; barriers to alternate modes of transportation or reduced vehicle trips.

2.3 Survey Results. LMG will provide, in conjunction with the selected research firm;

- 2.3.1 An executive summary,
- 2.3.2 Presentation of the survey results, and
- 2.3.3 Full detailed cross-tab version of the survey.

Task 3 – Graphics, Creative, Production and Web Design

Objective: Revise and redevelop the creative approach, graphics and visual brand to reflect the new broader campaign strategy. Little Steps. Big Impact. will be implemented across the year-long timeframe of the 2016-17 campaign promoting the importance of reducing ozone and improving air quality in the Omaha metro-area. The campaign will provide tips on how the public can help by changing small routines as well as promoting alternative fuels and forms transportation that would improve air quality such as bicycle riding, carpooling, riding the bus and walking.

Deliverables: Graphic design concepts; broadcast, print and digital ads, web redesign and content updates, copywriting and production to implement the media campaign, social media strategy and content strategies. MAPA must approve all recommended deliverables prior to purchase or implementation.

3.1 Graphic design. LMG will use the existing Little Steps. Big Impact. concept as the foundation for the fresh look. A final design will be developed and presented to the LSBI Campaign Team based on their input, and the campaign's goals.

3.2 Creative and Production. LMG will redesign the creative concept previously used with Little Steps. Big Impact. focusing on air quality and incorporating the messaging of alternative fuels and everyday changes people can make to improve health and quality of life. This includes complete creative elements for print, outdoor, broadcast, digital and social media platforms.

3.3 Web design. LMG will redesign the Little Steps. Big Impact. website highlighting key elements of the new program developed. We will link with key partners including the Commuter Challenge, Bicycle Challenge, Douglas County Health, partner organizations and other organizations with like-minded goals.

3.4 Web content. LMG will update content to the website throughout the campaign which could include links to pertinent data, blogs or social media links, news stories regarding the campaign, links to LSBI partners and maximizing connectivity to relevant sites and information.

3.5 Social and Digital. Along with our sub-contractor, Redstone, we will implement effective, new, social media content and graphics to extend our reach.

Task 4 – Media Planning and Placement

Objective: To develop a multi-media campaign designed to build awareness of the CMAQ message during the summer of 2016 through the purchase of paid media, reaching 75% of targeted adults age 25-55 in the Omaha Metro Area. In addition, the campaign would leverage the purchased media to gain value added positions on air, on-line and to develop promotional opportunities with the media. This

plan would be developed to have components incorporated through the 12-month period. MAPA must approve the multi-media campaign prior to placement or implementation.

Deliverables: A strategic media buy incorporating traditional mass media, social media and web.

4.1 Media buying. LMG is responsible for building awareness of the CMAQ message through the strategic purchase of broadcast television, radio, print, outdoor, digital and social media sites, or any combination of platforms within the available budget.

4.1.1 Research the rates and ranking necessary to make buying decisions;

4.1.2 Negotiate rates along with value added and pro bono extensions to be reviewed and approved by MAPA prior to purchase;

4.1.3 Provide a recommended schedule of spots/insertions with costs for the campaign;

4.1.4 Develop insertion orders for each medium selected and provide to the outlets selected.

4.2 Social/Digital Placement. With our expert sub-contractor, we will develop placements appropriate for the situation, increase the duration of the campaign across 12-months and make it available for the approval process and implement the plan

4.3 Insertions/Traffic. LMG will provide each media appropriately formatted content for air/placement;

4.4 Monitoring. LMG will provide oversight to:

4.4.1 Monitor the placements to assure correct scheduling and billing;

4.4.2 Coordinate invoicing and payment of placements;

4.4.3 Provide to the LSBI Campaign Team a detailed billing summary of campaign budget and the value added placements provided by media.

Task 5 – Public Relations

Objective: To educate Metro-area residents about the Little Steps. Big Impact. campaign, to build overall awareness of declining air quality, and to provide steps individuals can take to improve air quality in the metro-area as well as options for reducing vehicle trips on a regular basis.

Deliverables: Develop consistent messaging regarding the program to be communicated through LSBI Campaign Team and public spokespersons; provide the media with information about the program in the development of broad-based television, radio and print stories; develop social media content; provide quantitative accounting from third party source on reach and impact of media relations' efforts.

5.1 Consistent messaging. Develop consistent messaging points to be provided to the LSBI Campaign Team and identified spokespersons for the program. Using the results of the survey, target objectives, and partner feedback determine the messages that most resonate with the stakeholders and the general population.

5.2 Media relations. LMG will implement media relations across the extended period as follows:

- 5.2.1 Plan key media briefings to educate media and news management on the objectives of the campaign;
- 5.2.2 Initiate media opportunities – write news releases, organize news conferences, seek out media opportunities;
- 5.2.3 Provide on-going background information to news media about the campaign; provide story ideas, interesting interviews and other opportunities for story development.

5.3 Editorials. Solicit positive opinion pieces to support the campaign in area newspapers and on broadcast media.

5.4 Engage social media. Utilize the established Twitter and Facebook accounts to extend the campaign timeframe.

- 5.4.1 Coordinate with other like-minded individuals to expand the social media reach;
- 5.4.2 Develop and implement a plan for populating social media sites. Increase the activity level and improve content for Twitter and Facebook.

Facebook:

- Increase the total number of page likes by 60%
- Increase the total page user engagement by 75%
- Increase the total reach by 200%

Twitter:

- Increase the total number of followers by 30%
- Increase the total feed user engagement by 55%
- Increase the total impressions by 50%

5.5 Develop community partners. Expand our reach through community involvement activities.

- 5.5.1 Coordinate with all local radio and television meteorologists and traffic reporters to be more aware of the campaign and to assist in the dissemination of information about the high ozone alert days; health risk levels; or other thought-provoking information;
- 5.5.2 Contact a minimum of 25 corporations/businesses and develop connections to those corporations/businesses that have reason for employees to take advantage of carpooling or bus transportation or businesses that could benefit from partnering with this campaign.
- 5.5.3 Utilize our partnership with the cities to promote the campaign in public places such as 12 Omaha City parking garages, 12 Omaha public libraries and four additional libraries systems in the targeted Counties, public building lobbies of at least six cities and suburban communities in the targeted Counties.
- 5.5.4 Expand coordination with County health officials and health departments in four major surrounding counties to help emphasize the health benefits of improved air quality.

5.6 Develop print, audio or visual materials as needed for meetings, briefings, presentations and other activities as determined by the project execution plan.

Media Marketing Outreach Project Cost

Project Name: **Summer CMAQ Reduced Fare Campaign**
 Project Number: **XXXXXXXX**
 Control Number: **XXXXXXXX**
 Location (City, County): **Omaha-Council Bluffs, Douglas Co**
 Firm Name: **Lovgren Marketing Group**
 Consultant Project Manager: **Linda Lovgren**
 Phone/Email: **402-397-7158 lovgren@lovgren.com**
 LPA Responsible Charge:
 Phone/Email:
 NDOR Project Coordinator:
 Phone/Email:
 Date: **March 2016 - February 2017**

**Add
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Direct Labor Costs:	Hours	Rate	Amount
Personnel Classification			
Project Manager	267	\$190.00	\$50,730.00
Project Administration	106	\$85.00	\$9,010.00
Creative/Production/Copywriter/Social Media Development Manager(s)	200	\$145.00	\$29,000.00
GraphicsManager	110	\$145.00	\$15,950.00
TOTALS	683		\$104,690.00

Direct Expenses:	Amount
Survey Subconsultant	\$12,000.00
Printing Collateral, Production-Radio, TV, Bus Tails, Outdoor, Website	\$30,000.00
Media: Print Ads, Radio Spots, Television, Outdoor, On-Line, Social Media	\$95,000.00
TOTALS	\$137,000.00

Total Project Costs:	Amount
Direct Labor Costs	\$104,690.00
Overhead @ 55.00%	\$57,579.50
Total Labor Costs	\$162,269.50
Fee for Profit Rate @	
Direct Expenses	\$137,000.00
PROJECT COST	\$299,269.50

Media Marketing Outreach Cost by Task

Project Name: **Summer CMAQ Reduced Fare Campaign**
 Project Number: **XXXXXXXX**
 Control Number: **XXXXXXXX**
 Location (City, County): **Omaha-Council Bluffs, Douglas Co**
 Firm Name: **Lovgren Marketing Group**
 Consultant Project Manager: **Linda Lovgren**
 Phone/Email: **402-397-7158 lovgren@lovgren.com**
 LPA Responsible Charge: _____
 Phone/Email: _____
 NDOR Project Coordinator: _____
 Phone/Email: _____
 Date: **March 2016 - February 2017**

Tasks	Total Hours	Direct Labor Cost	Overhead 55.00%	Fee for Profit	Total Project Cost
For Construction Engineering Services:					
1. Project Management & Administration	104	\$17,030.00	\$9,366.50		\$26,396.50
2. Air Quality Awareness Survey	22	\$4,180.00	\$2,299.00		\$6,479.00
3. Graphic & Media Design	248	\$35,960.00	\$19,778.00		\$55,738.00
4. Media Planning & Placement	118	\$13,345.00	\$7,339.75		\$20,684.75
5. Public Relations	191	\$34,175.00	\$18,796.25		\$52,971.25
Direct Expenses					\$137,000.00
TOTAL	683	\$104,690.00	\$57,579.50		\$299,269.50

Media Marketing Outreach Staffing Plan

Project Name: **Summer CMAQ Reduced Fare Campaign**
 Project Number: XXXXXXXX
 Control Number: XXXXXXXX
 Location (City, County): Omaha-Council Bluffs, Douglas Co
 Firm Name: Lovgren Marketing Group
 Consultant Project Manager: Linda Lovgren
 Phone/Email: 402-397-7158 lovgren@lovgren.com
 LPA Responsible Charge: _____
 Phone/Email: _____
 NDOR Project Coordinator: _____
 Phone/Email: _____
 Date: March 2016 - February 2017

Labor Costs:		Hours	Blended Rate	Amount
Code	Classification Title			
PR	Principal	267	\$190.00	\$50,730.00
PM	Project Manager			
ENG	Engineer			
DES	Designer/CADD Technician			
SCC	Survey Crew Chief			
SCM	Survey Crew Member			
INSP 2	Inspector 2			
INSP 1	Inspector 1			
ADM	Project Administration	106	\$85.00	\$9,010.00
UD1	Creative/Production/Copy/Social Media Manager(s)	200	\$145.00	\$29,000.00
UD2	Graphics Manager	110	\$145.00	\$15,950.00
TOTALS		683		\$104,690.00

Overhead Rate*: 55.00%

Fee for Profit Rate*: _____

* Enter firms most recent Audited Overhead Rate, and Fee for Profit Rate calculated from the NDOR Fixed Fee Worksheet (available on the NDOR website).

CLASSIFICATIONS**:

PR = Principal
 PM = Project Manager
 ENG = Engineer
 DES = Designer/CADD Technician
 SCC = Survey Crew Chief
 SCM = Survey Crew Member
 INSP 2 = Inspector 2
 INSP 1 = Inspector 1

ADM = Administrative
 UD1 = User Defined 1
 UD2 = User Defined 2

** For User-Defined Classifications, you will need to edit the Classifications Legend located above. To enter a new classification, replace "UD1" with its abbreviation (ex. GRA) and replace "User Defined 1" with the corresponding title (ex. Graphic Artist). Once the user-definitions are added, they will self-populate in the Labor Costs Table, as well as the remaining sheets.

Blended Rates Table

STAFFING PLAN			
EMPLOYEE NAME	CLASSIFICATION ¹ & CERTIFICATIONS	SALARY RATE	% ASSIGNED ²
Principal			
Principal Manager	APR	\$190.00	100%
Lovgren Marketing Group			
		Blended Rate:	\$190.00
Project Manager			
		Blended Rate:	
Engineer			
		Blended Rate:	
Designer/CADD Technician			
		Blended Rate:	
Survey Crew Chief			
		Blended Rate:	
Survey Crew Member			
		Blended Rate:	
Inspector 2			
		Blended Rate:	
Inspector 1			
		Blended Rate:	
Administrative			
Project Administration		\$85.00	100%
Lovgren Marketing Group			
		Blended Rate:	\$85.00
UD1			
Creative/Production/Copy/Social Media Manager(s)		\$145.00	100%
Lovgren Marketing Group & Redstone			
		Blended Rate:	\$145.00
UD2			
Graphics Manager		\$145.00	100%
Lovgren Marketing Group			
		Blended Rate:	\$145.00

¹ Only include employee classifications as designated by firm. Also enter in any certifications that employee holds.

² Total of "% Assigned" must equal 100% for each personnel classification category. If one person in classification, list them as 100% for "% Assigned".

Consultant's Independent
Staffing Plan

Exhibit _B

Media Marketing Outreach Consultant's Estimate of Hours

Project Name: **Summer CMAQ Reduced Fare Campaign**
 Project Number: **XXXXXXXX**
 Control Number: **XXXXXXXX**
 Location (City, County): **Omaha-Council Bluffs, Douglas Co**
 Firm Name: **Lovgren Marketing Group**
 Consultant Project Manager: **Linda Lovgren**
 Phone/Email: **402-397-7158 lovgren@lovgren.com**
 LPA Responsible Charge: _____
 Phone/Email: _____
 NDOR Project Coordinator: _____
 Phone/Email: _____
 Date: **March 2016 - February 2017**

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TASKS	PERSONNEL CLASSIFICATIONS**											
	PR	PM	ENG	DES	SCC	SCM	INSP 2	INSP 1	ADM	UD1	UD2	Total
For Construction Engineering Services:												
1. Project Management												
1.1 Project execution plan	8								6			14
1.2 Media buy	4											4
1.3 Monthly progress meetings	42											42
1.4 Planning meetings	24											24
1.5 Administrative duties									20			20
Subtotal	78								26			104
2. Air Quality Awareness survey												
2.1 Survey Management and Administration												
2.1.1 Collect bids from qualified research firms;negotiate contract/invoice	2											2
2.1.2 Monitor progress, schedule and facilitate design/implementation	6											6
2.1.3 Present survey questionnaire to PMT for input/approval	4											4
2.1.4 Maintain communication * Program Team	2											2
2.2 Survey Development												
2.2.1 Meet with research firm to develop/approve survey	4											4
2.3 Survey Results												
2.3.1 Executive summary	1											1
2.3.2 Presentation of survey results	2											2
2.3.3 Full detailed survey results report	1											1
Subtotal	22											22
3. Graphic and Media Design												
3.1 Graphic design										40		40
3.2 Broadcast Creative & Production									50			50
3.3 Web design									20	20		40
3.4 Web content									28	20		48
3.5 Social & Digital									40	30		70
Subtotal									138	110		248
4. Media Coordination and Purchasing												
4.1 Media buying												
4.1.1 Research rates necessary to make buying decisions	4											4
4.1.2 Negotiate rates along with value added/pro bono extensions	4											4
4.1.3 Provide recommended media schedule	15											15
4.1.4 Develop insertion orders									8			8
4.2 Social/Digital Placement										15		15
4.3 Insertions/Traffic												
4.3 Monitoring									15			15
4.4.1 Monitor placements for accurate schedules/billing									15			15
4.4.2 Coordinate invoicing & payment placement									12			12
4.4.3 Provide detailed billing summary to PMT									30			30
Subtotal	23								80	15		118
5. Public Relations												
5.1 Messaging	16											16
5.2 Media relations												
5.2.1 Plan key media briefings	14											14
5.2.2 Initiate media opportunities	14											14
5.2.3 Provide on-going background information to media	14											14
5.3 Editorials	12											12
5.4 Engage Social Media												
5.4.1 Coordinate expansion of social media reach									15			15
5.4.2 Develop strategic plan for population social media platforms									12			12
5.5 Develop community partners												
5.5.1 Coordinate with meteorologists/traffic reporters	8											8
5.5.2 Develop network of corporations/businesses	40											40
5.5.3 Collaborate with City - post alternate transportation information	6											6
5.6 Develop Marketing Materials*Print/Audio/Visual												
5.6.1 Meetings, Briefings, Presentations, Other Activities	20									20		40
Subtotal	144									47		191
Subtotal												
Total Hours	267								106	200	110	683
Total Days (8 hrs)	33.4								13.3	25.0	13.8	85.4
Total Travel Time												
Total Hours minus Travel Time	267								106	200	110	683

Media Marketing Outreach Direct Expenses

Project Name: **Summer CMAQ Reduced Fare Campaign**
 Project Number: **XXXXXXXX**
 Control Number: **XXXXXXXX**
 Location (City, County): **Omaha-Council Bluffs, Douglas Co**
 Firm Name: **Lovgren Marketing Group**
 Consultant Project Manager: **Linda Lovgren**
 Phone/Email: **402-397-7158 lovgren@lovgren.com**
 LPA Responsible Charge: _____
 Phone/Email: _____
 NDOR Project Coordinator: _____
 Phone/Email: _____
 Date: **March 2016 - February 2017**

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Subconsultants:	Quantity	Unit Cost	Amount
Survey Subconsultant	1	\$12,000.00	\$12,000.00
Subtotal			\$12,000.00

Printing and Reproduction:	Quantity	Unit Cost	Amount
Printing Collateral, Production-Radio, TV, Bus Tails, Outdoor, Website			\$30,000.00
Media* Print Ads, Radio Spots, Television, Outdoor, On-Line, Social Media,			\$95,000.00
Subtotal			\$125,000.00

Mileage/Travel:	Quantity	Unit Cost	Amount
Subtotal			

Lodging/Meals:	Quantity	Unit Cost	Amount
Subtotal			

Material Testing:	Quantity	Unit Cost	Amount	Material Testing:	Quantity	Unit Cost	Amount
Subtotal				Subtotal			

Other Miscellaneous Costs:	Quantity	Unit Cost	Amount
Subtotal			
TOTAL DIRECT EXPENSES			\$137,000.00

**AMENDMENT TO AGREEMENT DATED 6/15/2012 BETWEEN
PICTOMETRY INTERNATIONAL CORP. (“Pictometry”)
AND
METROPOLITAN AREA PLANNING AGENCY (“Customer”)**

1. This Amendment, including all Sections and Appendices referenced herein (collectively, this “Amendment”) is entered into by and between Pictometry and Customer and supplements and modifies the terms of the Agreement dated 6/15/2012 as, to the extent applicable, previously modified by addenda or amendments thereto (collectively, the “Agreement”). Any purchase order or similar document issued by Customer in connection with this Amendment is issued solely for Customer’s internal administrative purposes and the terms and conditions set forth on such purchase order shall be of no force or effect as between the parties. To the extent that there is any inconsistency between the terms set forth in this Amendment and those set forth in the Agreement, the terms set forth in this Amendment shall prevail.

Section A: Product Descriptions, Prices and Payment Terms
Sector Map 1, Sector Map 2, and Sector Map 3

2. MODIFICATIONS TO AGREEMENT:

a. Second Capture Products: The products, product descriptions, prices, payment terms, and product parameters set forth in Section A and Section B of the Agreement, with respect to the Second Capture, shall be deleted in their entirety and replaced with the products, product descriptions, prices, payment terms, and product parameters set forth in Section A attached to this Amendment.

b. Dual Ownership of Tiles: Customer shall own the copy of the ortho mosaic tiles and area-wide ortho mosaic tiles delivered to it by Pictometry pursuant to this Amendment (collectively "Ortho Mosaic Tiles"). The Ortho Mosaic Tiles shall not constitute Licensed Products for purposes of this Amendment. As such, Customer is free to use, reproduce and redistribute copies of the Ortho Mosaic Tiles so delivered in any manner without any accounting to Pictometry. Pictometry shall own those copies of the Ortho Mosaic Tiles delivered pursuant to this Amendment that are in Pictometry’s possession. As such Pictometry is free to use, reproduce and redistribute copies of the Ortho Mosaic Tiles delivered pursuant this Amendment in any manner without any accounting to Customer. Except for the copy of the Ortho Mosaic Tiles delivered to Customer by Pictometry pursuant to this Amendment, all imagery (including associated metadata) and software delivered or otherwise made available to Customer pursuant to this Amendment constitute Licensed Products and are and shall remain the exclusive property of Pictometry, subject to the rights of Customer to use the Licensed Products pursuant to the licenses granted by Pictometry elsewhere in the Agreement. Customer agrees that it will not distribute the Ortho Mosaic Tiles to Google or Microsoft.

c. Maps: The sector maps attached to this Amendment shall be added to the Agreement.

Except as expressly modified by this Amendment, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

3. All notices under this Agreement shall be in writing and shall be sent to the following respective addresses:

CUSTOMER NOTICE ADDRESS	PICTOMETRY NOTICE ADDRESS
2222 Cuming Street	25 Methodist Hill Drive
Omaha, Nebraska 68102	Rochester, NY 14623
Attn: Greg Youell, Executive Director	Attn: Contract Administration
Phone: (402) 444-6866 Fax: (402) 342-0949	Phone: (585) 486-0093 Fax: (585) 486-0098

Either party may change their respective notice address by giving written notice of such change to the other party at the other party’s then-current notice address. Notices shall be given by any of the following methods: personal delivery; reputable express courier providing written receipt; or postage-paid certified or registered United States mail, return receipt requested. Notice shall be deemed given when actually received or when delivery is refused.

This Amendment shall become effective only upon execution by duly authorized officers of Customer and Pictometry, respectively, and receipt by Pictometry of such fully executed document.

PARTIES:

CUSTOMER	PICTOMETRY
METROPOLITAN AREA PLANNING AGENCY	PICTOMETRY INTERNATIONAL CORP.
(entity type)	a Delaware corporation
SIGNATURE:	SIGNATURE:
NAME:	NAME:
TITLE:	TITLE:
DATE:	EXECUTION DATE:
	DATE OF RECEIPT (EFFECTIVE DATE) _____

SECTION A

PRODUCT DESCRIPTIONS, PRICES AND PAYMENT TERMS

Pictometry International Corp.
25 Methodist Hill Drive
Rochester, NY 14623

ORDER #

C117241

BILL TO
Metropolitan Area Planning Agency
Greg Youell Executive Director
2222 Cuming Street Omaha, Nebraska 68102
(402) 444-6866
gyouell@mapacog.org

SHIP TO
Metropolitan Area Planning Agency
Greg Youell Executive Director
2222 Cuming Street Omaha, Nebraska 68102
(402) 444-6866
gyouell@mapacog.org

CUSTOMER ID	SALES REP	FREQUENCY OF PROJECT
A123660	DTonn	Triennial

SECOND CAPTURE					
QTY	PRODUCT NAME	PRODUCT DESCRIPTION	LIST PRICE	DISCOUNT PRICE (%)	AMOUNT ¹
2006	IMAGERY - NEIGHBORHOOD - 4-way (N5) (3in) Per Sector - Custom Area	Product includes: 3-inch GSD oblique frame images (4-way), 3-inch GSD orthogonal frame images, 1-meter GSD ortho mosaic sector tiles and one area-wide 1-meter GSD mosaic (ECW format). Orthogonal GSD: 0.25 feet/pixel; Nominal Oblique GSD (all values +/-10%): Front Line: 0.24 feet/pixel, Middle Line: 0.28 feet/pixel, Back Line: 0.34 feet/pixel.	\$450.00		\$902,700.00
2814	IMAGERY - COMMUNITY - 4-way (C5) (9in) - Per Sector	Product includes 9-inch GSD oblique frame images (4-way), 9-inch GSD orthogonal frame images, 1-meter GSD ortho mosaic sector tiles and one area-wide 1-meter GSD mosaic (ECW format). Orthogonal GSD: 0.75 feet/pixel; Nominal Oblique GSD (all values +/-10%): Front Line: 0.74 feet/pixel, Middle Line: 0.85 feet/pixel, Back Line: 1.00 feet/pixel.	\$75.00		\$211,050.00
953	IMAGERY - COMMUNITY - 9in (6in Ortho) - Per Sector	Product includes: 9-inch GSD oblique frame images (4-way), 6-inch GSD orthogonal frame images, 1-meter GSD ortho mosaic sector tiles and one area-wide 1-meter GSD mosaic (ECW format).	\$125.00	\$100.00 (20%)	\$95,300.00
10	Pictometry Connect-100	Pictometry Connect-100 provides 100 users the ability to login and access Pictometry-hosted imagery licensed to the customer via a web application or server based integration. The default deployment for this account is through Pictometry Online. Term is as listed below and begins from date of activation. Includes unlimited access to Pictometry-hosted imagery licensed to the customer only. License Term: 3 Year(s)	\$9,000.00	\$4,500.00 (50%)	\$45,000.00
2006	Tiles - Standard (3in GSD; GeoTIFF format) Per Sector	Available with corresponding 3" GSD imagery purchase. 3-inch GSD Mosaic Tiles in GeoTIFF Format. Tiles are provided "as is." Refer to Product Parameters for additional details.	\$20.00		\$40,120.00
108000	ChangeFinder - Change Detection with Client's Electronic Parcel Files	Building Outline data from this order OR from an approved Data Source will be updated and categorized against the Imagery Data Source indicated in the Product Parameters. For Pictometry imagery – the best GSD Ortho Mosaic Tiles that were purchased by the client with the associated Data Source indicated within the Product Parameters will be used for processing by default. AccuPLUS tiles will be used by default if purchased with the associated Data Source indicated within the Product Parameters. An updated Building Outline delivery will be provided in polygon shapefile and .gdb format. Note that shifting or redrawing existing building vector data (i.e. not created per this Order) to fit the latest imagery is not a part of the Change Detection service. The final parcel count for this order will be based on the total record count of the final parcel file provided by client at the time the project is initiated. The client will be invoiced for any additional costs based on the final number of parcels, including any changes in tiered pricing as a result of a change in volume,	\$0.30		\$32,400.00

		at the time of shipment of the deliverable.			
2814	Tiles - Standard (9in GSD; GeoTIFF format) Per Sector	Available with corresponding 9" GSD imagery purchase. 9-inch GSD Mosaic Tiles in GeoTIFF Format. Tiles are provided "as is." Refer to Product Parameters for additional details.	\$10.00		\$28,140.00
108000	Building Height Attribution - BETA Project	Building Outline data from this Agreement OR from an approved data source will be updated to include a building height attribute that will be calculated using the methodology indicated in the Product Parameters. The updated Building Outline data will be provided in polygon shapefile and .gdb format. This is a beta version product under continued development and is provided "as is." As such, anomalous errors may be present and caution should be used when using this product.	\$0.10		\$10,800.00
953	Tiles - Standard (Community 6in GSD; GeoTIFF format) Per Sector	Available with corresponding imagery purchase. 6-inch GSD Mosaic Tiles in GeoTIFF Format. Tiles are provided "as is." Refer to Product Parameters for additional details.	\$10.00		\$9,530.00
2006	Mosaic - Area Wide (3in GSD; MrSID format, combined) Per Sector	Available with purchase of corresponding tile product. New processing or re-processing of MrSID area-wide mosaics of 3-inch GSD imagery. Tiles are provided "as is." Refer to Product Parameters for additional details.	\$2.00		\$4,012.00
14	Media Drive Capacity 931G - Drive Model 1T - EXTPOWER	External USB 2.0 / eSATA Externally Powered. Delivery media prices include copying a complete image library onto media. Sub-warehousing sold separately.	\$199.00		\$2,786.00
1	Custom ChangeFinder Project	Refer to non-standard product specifications for details.	\$2,500.00		\$2,500.00
2814	Mosaic - Area Wide (9in GSD; MrSID format, combined) Per Sector	Available with purchase of corresponding tile product. New processing or re-processing of MrSID area-wide mosaics of 9-inch GSD imagery. Tiles are provided "as is." Refer to Product Parameters for additional details.	\$0.50		\$1,407.00
953	Mosaic - Area Wide (6in GSD; MrSID format, combined) Per Sector	Available with purchase of corresponding tile product. New processing or re-processing of MrSID area-wide mosaics of 6-inch GSD imagery. Tiles are provided "as is." Refer to Product Parameters for additional details.	\$1.00		\$953.00
1	Pictometry CONNECTAssessment	Pictometry CONNECTAssessment allows a user the ability to log in and access Pictometry ChangeFinder data and Pictometry-hosted imagery libraries, which have been licensed to the Customer and specified elsewhere in this Agreement, via a web-based application. The number of concurrent authorized users is specified in Customer's existing Connect agreement. Access runs concurrent with last activation (and scheduled expiration) of the Customer's existing Connect account. This offering requires an active Pictometry CONNECT account.	\$5,000.00	\$0.00 (100%)	\$0.00
14	Oblique Imagery Bundle with Three (3) Years of EFS Maintenance & Support	Includes digital copy of the Licensed Documentation for the License Software, two (2) End User Training Sessions, one (1) Advanced User Technical Training, one (1) Administration / IT Training Session, fifteen (15) hours of telephone support, one copy of Pictometry Electronic Field Study (EFS) software, latest version, on the storage media specified herein, and access to download updated versions of the EFS Licensed Software for a period of three years from the initial date of shipment of the EFS software, along with a copy of the updated documentation.	\$0.00		\$0.00
14	EAP PROGRAM	Refer to detailed description of EAP Program in the Agreement.	\$0.00		\$0.00
14	Electronic Field Study (EFS)	One copy of Electronic Field Study software, latest version.	\$0.00		\$0.00
SUBTOTAL – SECOND CAPTURE					\$1,386,698.00

Thank you for choosing Pictometry as your service provider.	TOTAL- BOTH CAPTURES	\$2,469,494.60
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¹Amount per product = ((1-Discount %) * Qty * List Price)

The following are modifications to the standard product specifications for products listed above:

Building Height Attribution Product - Second Capture - Lancaster County, NE Only

Based on the following parameters, Pictometry will collect the elevation of each building (as defined by the outline provided), utilizing a 3-D point cloud extracted from the imagery through an automated stereo process. The following attributes will be included in the Building Outline shp file: base elevation of the building (interpolated from the DEM), the maximum height of the building structure, and the average height of the building.

- Height Source: Pictometry Imagery (RSM)
- Height Source Year: Spring 2016 (NEXOMA16)
- Building Outline Source: Pictometry Outlines
- Building Outline Source Year: 2016 (created under this Amendment)

Custom ChangeFinder Project

The product set forth in Section A of this Amendment labeled "Custom ChangeFinder Project" represents a project fee for the Building Height Attribution Project.

FEES; PAYMENT TERMS

All amounts due to Pictometry pursuant to this Agreement ("Fees") are expressed in United States dollars and do not include any duties, taxes (including, without limitation, any sales, use, ad valorem or withholding, value added or other taxes) or handling fees, all of which are in addition to the amounts shown above and, to the extent applicable to purchases by Customer, shall be paid by Customer to Pictometry without reducing any amount owed to Pictometry unless documents satisfactory to Pictometry evidencing exemption from such taxes is provided to Pictometry prior to billing. To the extent any amounts properly invoiced pursuant to this Agreement are not paid within thirty (30) days following the invoice due date, such unpaid amounts shall accrue, and Customer shall pay, interest at the rate of 1.5% per month (or at the maximum rate allowed by law, if less). In addition, Customer shall pay Pictometry all costs Pictometry incurs in collecting past due amounts amount due under this Agreement including, but not limited to, attorneys' fees and court costs.

SECOND CAPTURE

Due at Initial Shipment of Imagery	\$462,233.00
Due at First Anniversary of Shipment of Imagery	\$462,233.00
Due at Second Anniversary of Shipment of Imagery	\$462,232.00
Total Payments	\$1,386,698.00

PRODUCT PARAMETERS

IMAGERY – SECOND CAPTURE

Product: IMAGERY - COMMUNITY - 9in (6in Ortho) - Per Sector

Elevation Source: Customer Provided – LiDAR
Leaf: Less than 30% leaf cover (Off)

Product: IMAGERY - NEIGHBORHOOD - 4-way (N5) (3in) Per Sector - Custom Area

Elevation Source: Customer Provided – LiDAR
Leaf: Less than 30% leaf cover (Off)

Product: IMAGERY - COMMUNITY - 4-way (C5) (9in) - Per Sector

Elevation Source: Customer Provided – LiDAR
Leaf: Less than 30% leaf cover (Off)

Standard Ortho Mosaic Products: Pictometry standard ortho mosaic products are produced through automated mosaicking processes that incorporate digital elevation data with individual Pictometry ortho frames to create large-area mosaics on an extremely cost-effective basis. Because these products are produced through automated processes, rather than more expensive manual review and hand-touched corrective processes, there may be inherent artifacts in some of the resulting mosaics. While Pictometry works to minimize such artifacts, the Pictometry standard ortho mosaic products are provided on an 'AS IS' basis with respect to visible cutlines along mosaic seams resulting from the following types of artifacts:

- i. Disconnects in non-elevated surfaces generally caused by inaccurate elevation data;
- ii. Disconnects in elevated surfaces (e.g., roadways, bridges, etc.) generally caused by elevated surfaces not being represented in the elevation data;
- iii. Building intersect and clipping generally caused by buildings not being represented in the elevation data;
- iv. Seasonal variations caused by images taken at different times during a season, or during different seasons;
- v. Ground illumination variations caused by images taken under different illumination (e.g., sunny, high overcast, morning light, afternoon light, etc.) within one flight day or during different flight days;
- vi. Single GSD color variations caused by illumination differences or multiple-aircraft/camera captures;
- vii. Mixed GSD color variations caused by adjacent areas being flown at different ground sample distances (GSDs); and
- viii. Water body color variations caused by multiple individual frames being used to create a mosaic across a body of water (e.g., lakes, ponds, rivers, etc.).

Other Pictometry products may be available that are less prone to such artifacts than the Pictometry standard ortho mosaic products.

CHANGEFINDER – SECOND CAPTURE

Product:	ChangeFinder - Change Detection with Client's Electronic Parcel Files
<i>Data Source – Base:</i>	Pictometry Outlines
<i>Imagery Capture Year – Base:</i>	2013
<i>Data Source – Comparison:</i>	Pictometry Imagery
<i>Imagery Capture Year – Comparison:</i>	2016
<i>Deck Identification:</i>	Marked with a Point
<i>Regional Status Report Requested:</i>	Yes
<i>Special Instructions:</i>	Lancaster County, NE Only
FDGC Compliant MetaData may be required (TBD)	

Product:	Custom ChangeFinder Project
<i>Data Source – Base:</i>	Pictometry Outlines
<i>Imagery Capture Year – Base:</i>	2013
<i>Data Source – Comparison:</i>	Pictometry Imagery
<i>Imagery Capture Year – Comparison:</i>	2016
<i>Deck Identification:</i>	Marked with a Point
<i>Regional Status Report Requested:</i>	Yes
<i>Special Instructions:</i>	

CONNECT – SECOND CAPTURE

Product:	Pictometry Connect-100
<i>Admin User:</i>	Greg Youell
<i>Admin User Email:</i>	gyouell@mapacog.org
<i>Requested Activation:</i>	Upon Delivery
<i>Special Instructions:</i>	Geo-fence is MAPA

SECTOR MAP SUMMARY

Community Imagery

Map 1: 3,668 Sectors

Map 2: 99 Sectors

Total 3,767 Sectors

Neighborhood Imagery

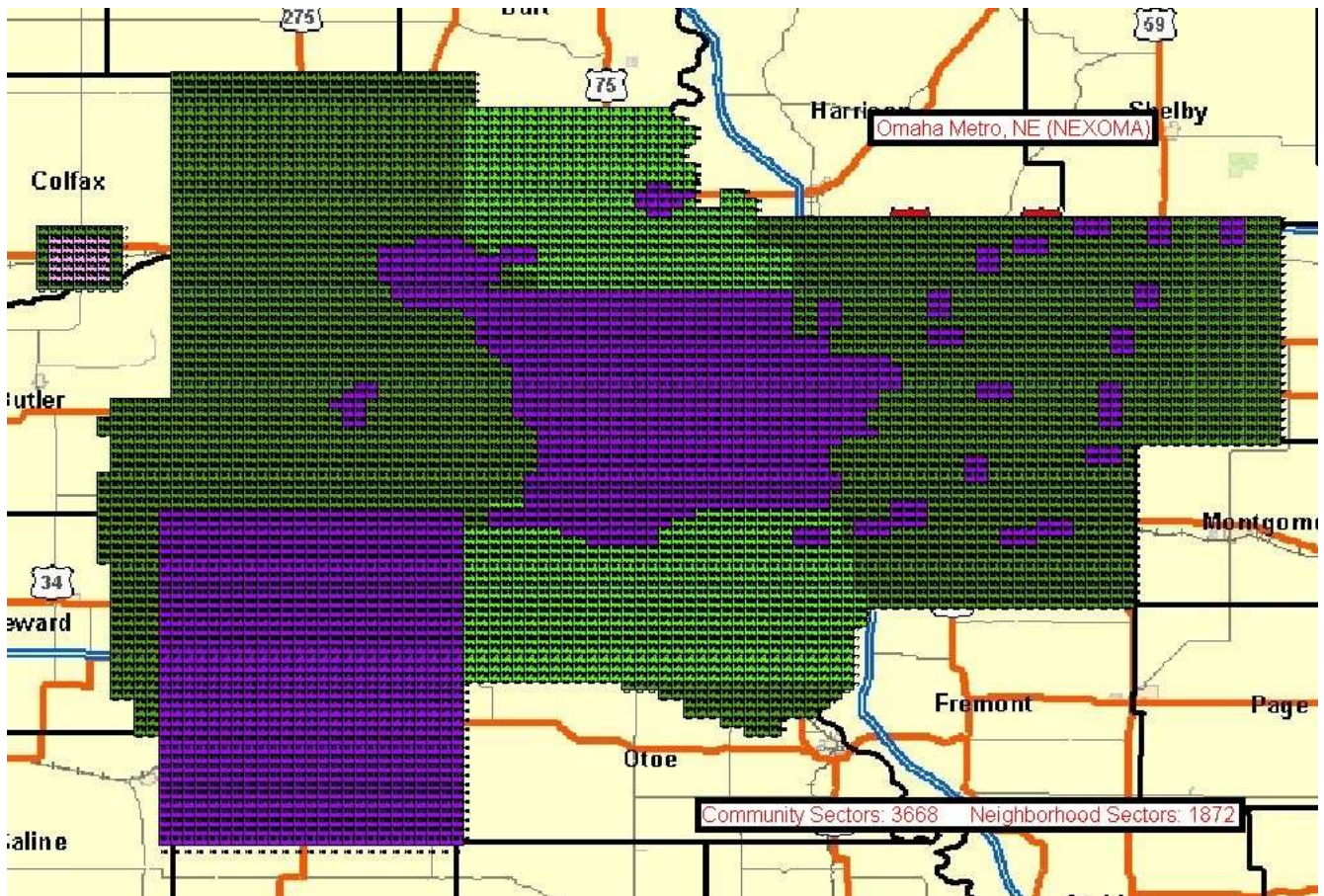
Map 1: 1,872 Sectors

Map 2: 33 Sectors

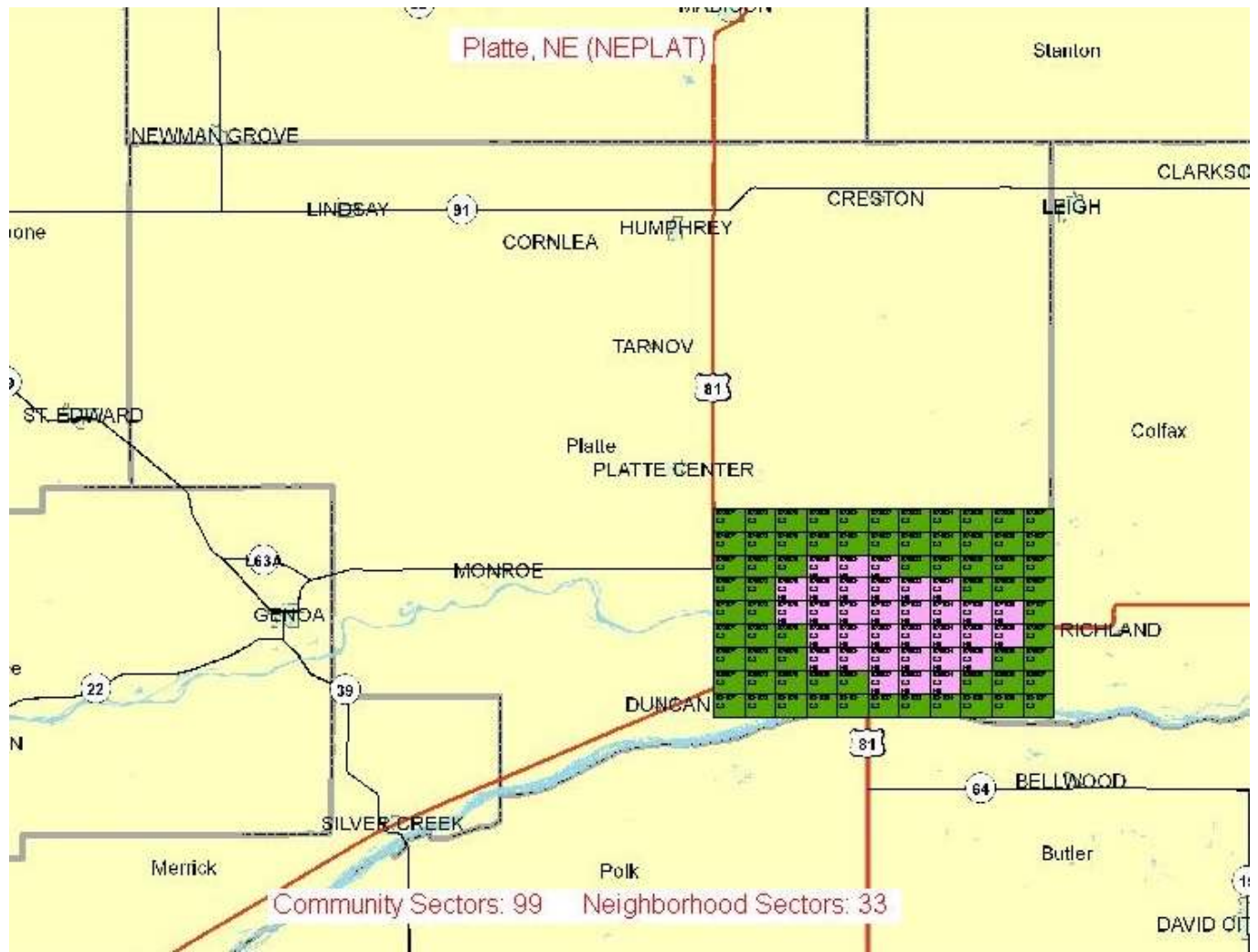
Map 3: 101 Sectors

Total 2,006 Sectors

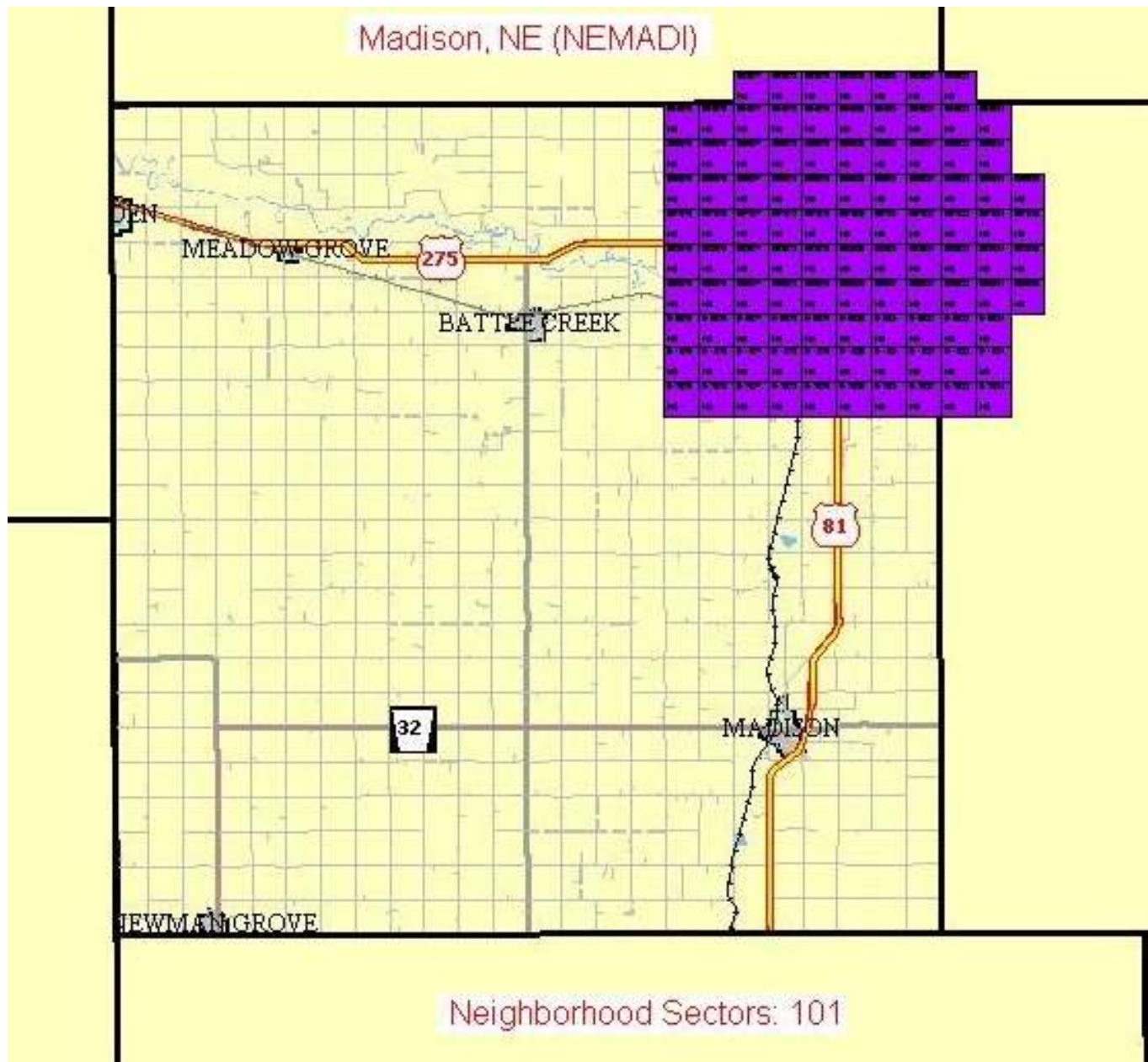
SECTOR MAP 1



SECTOR MAP 2



SECTOR MAP 3



MAPA CONTRACT COVER PLATE
(Amendment 1)

CONTRACT IDENTIFICATION

1. Contract Parties: MAPA/Lovgren Marketing Group
2. Project Number and Title: 15014500201 – Air Quality Awareness Campaign – FY15
3. Effective Date: February 26, 2015
4. Completion Date: January 31, 2016

CONTRACT PARTIES

4. Contractor Name and Address

Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha NE 68102-4328
5. Consultant Name and Address

Lovgren Marketing Group
809 N 96th Street, Suite 2
Omaha, NE 68114

ACCOUNTING DATA

7. Contract - For an amount not to exceed \$ 140,000

DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of MAPA Board Approval -
9. Date of Consultant Approval -

AMENDMENT TO THE AGREEMENT BETWEEN
THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
AND
LOVGREN MARKETING GROUP

This amendatory agreement made and entered into as of this first day of January, 2016 by and between Lovgren Marketing Group, 809 N 96th Street, Suite 2, Omaha, NE 68114 (herein called "Consultant") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (herein called the "Planning Agency"),

WITNESSETH:

WHEREAS, the Planning Agency and the Consultant entered into an agreement dated February 26, 2015 and,

WHEREAS, the parties to that Amendment now desire to amend the Contract amount in item 7 on the Contract Cover Plate of said Agreement and the Compensation paragraph on page 3 of said Agreement.

WHEREAS, the parties hereto do mutually agree as follows:

THAT, the Contract Amount, in item 7 on the Contract Cover plate of said Agreement dated February 26, 2015 be and is hereby amended to read as follows:

"7. Contract – For an amount not to exceed \$145,000"

AND THAT, the Compensation paragraph on page 3 of said Agreement dated February 26, 2015 be and is hereby amended to read as follows:

"5. Compensation The Planning Agency agrees to compensate the Consultant according to the Attachment A. The total charge to the Planning Agency for salaries and expenses shall not exceed \$145,000 (one hundred forty-five thousand dollars)."

The parties hereto further agree that except as herein expressly provided the Agreement entered into by the parties on February 26, 2015 shall be unchanged and remain in full force and effect.

IN WITNESS WHEREOF the Planning Agency and the Consultant have executed this Contract as of the date first above written.

LOVGREN MARKETING GROUP

Attest: _____ Date _____ By _____ Date: _____

Title

OMAHA-COUNCIL BLUFFS METROPOLITAN
AREA PLANNING AGENCY

Attest: _____ Date _____ By _____ Date: _____
Chairman, Board of Directors

MAPA CONTRACT COVER PLATE
(Amendment 1)

CONTRACT IDENTIFICATION

1. Contract Number: 16504400601
2. Project Number: 16504400601 Metro Transit Activities – FY 16
3. Effective Date: July 1, 2015
4. Completion Date: June 30, 2016

CONTRACT PARTIES

5. Contractor Name and Address:

The Transit Authority, City of Omaha
(Doing Business As Metro)
2222 Cuming Street
Omaha, NE 68102

6. The Planning Agency:

The Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, Nebraska 68102

ACCOUNTING DATA

7. Contract – not to exceed \$160,000 FHWA PL Funds, plus minimum \$ 68,571 in local matching funds.

Allotted - \$160,000 FHWA PL Funds, CFDA Number 20.205
8. Administrative Fee: Contractor shall pay the Planning Agency an administrative fee of \$8,000.00 equal to 5% of the federal portion of this agreement. Federal funds from this agreement shall not be used to pay the administrative fee.

DATES OF SIGNING AND MAPA BOARD APPROVAL

8. Date of MAPA Board Approval -
9. Date of Consultant Approval -

AMENDMENT TO THE AGREEMENT BETWEEN
THE OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
AND
TRANSIT AUTHORITY, CITY OF OMAHA

This amendatory agreement made and entered into as of this twenty-eighth day of January, 2016 by and between Transit Authority, City of Omaha, 2222 Cuming Street, Omaha, NE 68102 (herein called "Metro") and the Omaha-Council Bluffs Metropolitan Area Planning Agency, 2222 Cuming Street, Omaha, Nebraska 68102 (herein called the "Planning Agency"),

WITNESSETH:

WHEREAS, the Planning Agency and the Consultant entered into an agreement dated July 1, 2015 and,

WHEREAS, the parties to that Amendment now desire to amend the Contract amount in items 7 and 8 on the Contract Cover Plate of said Agreement and the Compensation paragraph on page 3 and Administrative Fee paragraph on page 4 of said Agreement.

WHEREAS, the parties hereto do mutually agree as follows:

THAT, the Contract Amount, in item 7 on the Contract Cover plate of said Agreement dated July 1, 2015 be and is hereby amended to read as follows:

"7. Contract – not to exceed \$160,000 FHWA PL Funds, plus minimum \$ 68,571 in local matching funds.

Allotted - \$160,000 FHWA PL Funds, CFDA Number 20.205"

AND THAT, the Administrative Fee, in item 8 on the Contract Cover plate of said Agreement dated July 1, 2015 be and is hereby amended to read as follows:

"8. Administrative Fee: Contractor shall pay the Planning Agency an administrative fee of \$8,000.00 equal to 5% of the federal portion of this agreement. Federal funds from this agreement shall not be used to pay the administrative fee."

AND THAT, the Compensation paragraph on page 3 of said Agreement dated July 1, 2015 be and is hereby amended to read as follows:

"6. COMPENSATION

Contingent upon receipt of Federal Highway Administration (FHWA) PL funds from NDOR under Agreement Project No. C990-(016), MAPA agrees to pay for the services rendered by Metro under the terms of this Agreement, compensation on a cost reimbursement basis for costs incurred and to include direct costs not to exceed in any event one hundred sixty thousand dollars (\$160,000) less independent audit and inspection fees, unless acceptable compliance with Office of Management and Budget (OMB) Circular A-133 can be substituted. Metro agrees to contribute in cash or in services a minimum requirement of sixty-eight thousand five hundred seventy-one dollars (\$68,571). Services shall be defined as staff time paid with non-federal dollars or equipment purchased with non-federal dollars. (Exhibit IV)

Payments for work under this agreement will be made based on actual costs up to a Maximum-Not-To-Exceed amount identified in the preceding paragraph. Actual costs include direct labor costs, direct non-labor costs, and overhead costs.”

AND THAT, the Administrative Fee paragraph on page 4 of said Agreement dated July 1, 2015 be and is hereby amended to read as follows:

“7. ADMINISTRATIVE FEE

Metro agrees to pay MAPA an administrative fee of eight thousand dollars (\$8,000). MAPA in exchange shall monitor compliance with grant requirements, review and approve payment authorizations and submit to the federal agency for payment. Sources of funding for this administrative fee shall come from non-federal funds.”

The parties hereto further agree that except as herein expressly provided the Agreement entered into by the parties on July 1, 2015 shall be unchanged and remain in full force and effect.

IN WITNESS WHEREOF the Planning Agency and the Consultant have executed this Contract as of the date first above written.

TRANSIT AUTHORITY OF OMAHA, dba “METRO”

Attest: _____ Date _____ By _____ Date: _____

Title

OMAHA-COUNCIL BLUFFS METROPOLITAN
AREA PLANNING AGENCY

Attest: _____ Date _____ By _____ Date: _____
Chairman, Board of Directors

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Hamilton Associates, P.C.

Contract Approved by Board of Directors: September 16, 2015

Not to exceed \$10,400

Contract Amended:

Payment #2

1. Computation of Payment -

Billed to date	\$10,400.00
Less Previous Payments	<u>\$9,385.00</u>
Payment due this Date	<u>\$1,015.00</u>

2. Payment Approval

RECOMMENDED PAYMENT



Project Coordinator



Executive Director

Payment approved by Finance Committee

Treasurer

Payment approved by Board of Directors

Chairman, MAPA Board of Directors

 **Hamilton Associates, P.C.**
Certified Public Accountants and Consultants

20 PEARL STREET
P.O. BOX 959
COUNCIL BLUFFS, IA 51502

(712) 322-0277



Bill To:

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, NE 68102-4328

Invoice No. 17691
Date 11/30/2015
Client No. 12235

INVOICE

Final billing for services rendered through November 30 in
connection with the audit for the year ended June 30, 2015

	\$	1,015.00
Prior Balance		9,385.00
Total Amount Due	\$	<u>10,400.00</u>

MAPA Expense Authorization Voucher

Date 11/30/15 Amt. \$ 1,015.00
Project 99001-03
Account 10-5320
Grant 16/MDC01
Acctg. Dir. MKE
Exec. Dir. _____
Treasurer _____

Payment in Full Due On Receipt

1 1/4% monthly or 15% annual finance charge
will be computed on all outstanding balances over 30 days.

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: Metropolitan Community College

Project Title: Metropolitan Community College – Community Wide Hazardous Substances
Assessment

Contract Approved by Board of Directors: - Amendment approved February 2014

Contract Amended to extend completion date to 09/30/15

Contract Amount of: \$60,000 Amended 02/2014

Payment # 5

1. Computation of Payment

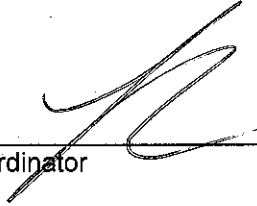
Bill to Date \$ 20,589.11

Less Previous Payments 12993.40

Payment due this Date \$7,595.71

2. Payment Approved

RECOMMENDED PAYMENT BY:



Project Coordinator

Executive Director

Payment approved by Finance Committee _____

Treasurer

METROPOLITAN

COMMUNITY COLLEGE

P.O. Box 3777 Omaha, NE 68103-0777 www.mccneb.edu

November 17, 2015



Lynn Dittmer
Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, NE 68102

Dear Lynn Dittmer:

Per our agreement, enclosed is an invoice for Metropolitan Community College's expenses incurred on behalf of the Brownfield's project during the period of July 1, 2015 – September 30, 2015 as follows:

Quarter 07/01/15 - 9/30/15	<u>\$7,595.71</u>
Total	\$7,595.71

Please contact me at (402) 457-2277 if there are any questions.

Sincerely,

A handwritten signature in cursive script that reads "Luann Brinkman".

Luann Brinkman
Director of Foundation and Grants Accounting

cc: Pam Perry

METROPOLITAN

COMMUNITY COLLEGE

P.O. Box 3777 Omaha, NE 68103-0777 www.mccneb.edu

ACCOUNTING SERVICES
PO BOX 3777
OMAHA NE 68103-0777
TELEPHONE (402) 457-2277

The Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, NE 68102

INVOICE #6

DATE 11/17/15

Please make check payable to Metropolitan Community College

\$7,595.71

Billing for MAPA - Brownfields Project
Covering July 1, 2015 - September 30, 2015

Approximately 34.31% project completed

Questions should be directed to:
Luann Brinkman
Director of Foundation and Grants Accounting
(402) 457-2277
lbrinkman@mccneb.edu

TOTAL AMOUNT DUE

\$7,595.71

METROPOLITAN
COMMUNITY COLLEGE
P.O. Box 3777 Omaha, NE 68103-0777 www.mccneb.edu

November 17, 2015

Lynn Dittmer
Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, NE 68102

Dear Lynn Dittmer:

Per our agreement, enclosed is an invoice for Metropolitan Community College's expenses incurred on behalf of the Brownfield's project during the period of July 1, 2015 – September 30, 2015 as follows:

Quarter 07/01/15 - 9/30/15	<u>\$7,595.71</u>
Total	\$7,595.71

Please contact me at (402) 457-2277 if there are any questions.

Sincerely,



Luann Brinkman
Director of Foundation and Grants Accounting

cc: Pam Perry

ACCOUNTING SERVICES
PO BOX 3777
OMAHA NE 68103-0777
TELEPHONE (402) 457-2277

The Omaha-Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, NE 68102

INVOICE #6

DATE 11/17/15

Please make check payable to Metropolitan Community College

\$7,595.71

Billing for MAPA - Brownfields Project
Covering July 1, 2015 - September 30, 2015

Approximately 34.31% project completed

Questions should be directed to:
Luann Brinkman
Director of Foundation and Grants Accounting
(402) 457-2277
lbrinkman@mccneb.edu

TOTAL AMOUNT DUE

\$7,595.71

MAPA - Brownfields
MCC - Community Wide Hazardous Substances Assessment
Expenditures Recap

	Projected Budget	March - June 2013 Actuals	July - Sept 2013 Actuals	Oct - Dec 2013 Actuals	Jan - March 2014 Actuals	April - June 2014 Actuals	July - Sept 2014 Actuals	Oct - Dec 2014 Actuals	Jan - Mar 2015 Actuals	Apr - Jun 2015 Actuals	July - Sept 2015 Actuals	Project Totals	Funds Available
Personnel													
Salary	\$ 42,280	\$ 5,077.78	\$ 1,200.18	\$ 84.04	\$ 224.10	\$ -	\$ -	\$ 92.15	\$ 813.69	\$ 1,369.95	\$ 6,419.49	\$ 15,281.38	\$ 26,998.62
Benefits	15,220	1,144.87	825.39	23.98	51.01	-	-	33.77	298.30	339.19	1,176.22	3,892.73	11,327.27
Total Personnel	57,500	6,222.65	2,025.57	108.02	275.11	-	-	125.92	1,111.99	1,709.14	7,595.71	19,174.11	38,325.89
Other													
Supplies and Materials	2,500	15.00	-	-	-	-	-	-	-	-	-	15.00	2,485.00
Contractual	-	-	-	-	-	-	-	-	-	1,400.00	-	1,400.00	(1,400.00)
Total Other	2,500	15.00	-	-	-	-	-	-	-	1,400.00	-	1,415.00	1,085.00
Total Expenditures	\$ 60,000	\$ 6,237.65	\$ 2,025.57	\$ 108.02	\$ 275.11	\$ -	\$ -	\$ 125.92	\$ 1,111.99	\$ 3,109.14	\$ 7,595.71	\$ 20,589.11	\$ 39,410.89

9/30/2015 7,595.71 Outstanding

Metropolitan Community College
MAPA - Brownfields
Detail of expenditures for project

Fiscal year	Expense	Description	Running Total	
2015	234.89	Wages	\$	234.89
2015	86.07	Benefits	\$	320.96
2015	243.32	Wages	\$	564.28
2015	89.22	Benefits	\$	653.50
2015	335.48	Wages	\$	988.98
2015	123.01	Benefits	\$	1,111.99
2015	1,369.95	Wages	\$	2,481.94
2015	339.19	Benefits	\$	2,821.13
2015	1,400.00	Contractual	\$	4,221.13
2015	6,419.49	Wages	\$	10,640.62
2015	1,176.22	Benefits	\$	11,816.84

MCC Activities in Support of Brownfields Assessment Coalition

(Summary provided August, 2015)

Key Activity: Planning for the Dorothy Patach Environmental Area (DPEA) Community Garden initiative

Key Participants: (Internal MCC) Accounting, Community Engagement, Workforce Innovation Division, Campus Planning and Sustainability. (External to MCC) Facilities Dorothy Patach Environmental Area (DPEA) Supporters, including but not limited to SONA, City Sprouts, neighborhood residents, Omaha South High School Students, Metro Area Coalition of Service Learning (MCC, UNO, UNMC, CU, IWCC, CSM, Nebraska Methodist).

Activities: MCC continued work with DPEA supporters to finalize their development and site plans. A designated DPEA representative continued work as a liaison between MCC and the DPEA to support coordination. MCC's brownfields assessment grant representative coordinated meetings across MCC departments to discuss DPEA project needs, the most appropriate utilization of brownfields assessment grant funds, and other (such as MCC) funds that could potentially support DPEA's efforts. MCC worked with DPEA to develop a list of equipment and tools and assisted with procurement and storage. MCC also assisted DPEA in the research, selection, and acquisition of seasonally appropriate plants and shrubs for the site. MCC worked with the City of Omaha for approvals for structures and plants to be placed on the site. MCC also coordinated with DP to plan promotional events and related materials, including an informational video for the public.

Key Activity: Public Health and Safety Monitoring and Reporting

Key Participants: Douglas County Health, Live Well Omaha, Omaha Healthy Kids Alliance, One World Health Center, the South Omaha Community Cares Council, partners of the annual Bi-National Health Fair, Metropolitan Community College, and Omaha Public Schools.

Activities: MCC continued work with community providers engaged in public health and safety monitoring on asthma, blood lead levels, and related environmental and behavioral risks. Ongoing monitoring included screenings at office visits and health clinics and through surveys administered through schools and other government and community organizations and events. Data sets were updated and analyzed to identify and assess trends in the Omaha region, with a particular emphasis on the brownfields assessment project area of Southeast Omaha. Data and findings were reported, indicating significant increases in the numbers of children tested and treated for lead exposure and overall reductions in asthma and elevated blood lead levels suggestive of reductions in lead exposure. While data suggested overall improvements in public health related to reduced lead exposure, the report also pointed to ongoing needs for related public health awareness education, assessment, access to treatment, and support for asthma management among individuals of low income in the brownfields project area.

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: DAAKE

Project Title: 16018400301 - Website Content Review and Recommendations

Contract Period: December 1, 2015 - December 31, 2015

Contract Amount of: \$1,200

Final

1. Computation of Payment

Bill to Date	<u>\$1,200.00</u>
Less Previous Payments	<u>\$0.00</u>
Payment Due this Date	<u>\$1,200.00</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

Responsible Charge / Staff Member

Program Director

Executive Director

Payment approved by Finance Committee

Treasurer

Payment approved by Board of Directors

Chairman, MAPA Board of Directors



DAAKE Design, Inc.
17002 Marcy Street, #10
Omaha, NE 68118

Metropolitan Area Planning Agency

2222 Cuming Street
Omaha NE 68102
USA

Attention: Sue Cutsforth

Invoice

Invoice No: MAP11675C
Date: 7 January 2016
Date Due: 6 February 2016
Job No: MAP11675

mapacog.org Site Content Review

Description	Amount
Site Content Review	\$ 1,200.00
Total	\$ 1,200.00
EX	\$ 0.00
Total USD Inc Tax	\$ 1,200.00

PAYMENT TERMS : 30 DAYS FROM INVOICE DATE

All invoices are payable within 30 days of receipt. A 15% monthly service charge is payable on all overdue balances. The grant of any license or right of copyright is conditioned on receipt of full payment. The client shall assume responsibility for all collection of legal fees necessitated by default in payment.

Please write Greg Daake with any questions or comments regarding this invoice or our agency: gdaake@daake.com

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha, Nebraska 68102

Subcontractor's Payment Authorization

Contractor: DAAKE

Project Title: 158400301 Website Redesign and Implementation

Contract Approved by Board of Directors: April 1, 2015

Contract Amount of: \$29,900

Final

1. Computation of Payment

Bill to Date	\$	29,900.00
Less Previous Payments	\$	25,550.00
Payment Due this Date	\$	<u>4,350.00</u>

2. Payment Approved

RECOMMENDED PAYMENT BY:

Staff Member

Executive Director

Payment approved by Finance Committee

Treasurer

Payment approved by Board of Directors

Chairman, MAPA Board of Directors



DAAKE Design, Inc.
17002 Marcy Street, #10
Omaha, NE 68118

Metropolitan Area Planning Agency

2222 Cuming Street
Omaha NE 68102
USA

Attention: Sue Cutsforth

Invoice

Invoice No: MAP11675B
Date: 7 January 2016
Date Due: 6 February 2016
Job No: MAP11675

mapacog.org Redesign

This is final invoicing for all time incurred through November 1, 2015 - December 31, 2015.

- Site review/fixes/tweaks
- Completion of project management
- Site migration from production to live

Description	Amount
DAAKE Time	\$ 4,350.00
Total	\$ 4,350.00
EX	\$ 0.00
Total USD Inc Tax	\$ 4,350.00

PAYMENT TERMS : 30 DAYS FROM INVOICE DATE

All invoices are payable within 30 days of receipt. A 15% monthly service charge is payable on all overdue balances. The grant of any license or right of copyright is conditioned on receipt of full payment. The client shall assume responsibility for all collection of legal fees necessitated by default in payment.

Please write Greg Daake with any questions or comments regarding this invoice or our agency: gdaake@daake.com



MAPA Website – Progress Report

November 1, 2015 – December 31, 2015

Task	Percent Complete
Task 1: Project Management and Coordination:	100%
<ul style="list-style-type: none">- Coordinated meetings with client for project launch and milestones- Provided project updates and timelines- Worked to direct internal team on site direction	
Task 2: Review Websites of Peer Organizations:	100%
<ul style="list-style-type: none">- Reviewed peer sites of MAPA to gauge site structure, content and site design flow- Assessed pros and cons of peer sites to determine potential pieces of new MAPA site	
Task 3: Redesigned Website:	
<ul style="list-style-type: none">- Development and approval of a web brief	100%
<ul style="list-style-type: none">- Development and approval of a sitemap	100%
<ul style="list-style-type: none">- Development of clickable wireframes	100%
<ul style="list-style-type: none">- Design static creative	100%
<ul style="list-style-type: none">- Site programming and build out	100%
<ul style="list-style-type: none">- Development site for review	100%
<ul style="list-style-type: none">- Site review/fixes/tweaks	100%
<ul style="list-style-type: none">- Push site live	100%



County Funding Requests FYE 17

	Population 2010 Census	% of Pop	FYE 16	FYE 17 - 1% increase	FYE 17 - 3% increase	FYE 17 - 5% increase
Douglas Co.	517,110	64.3%	\$ 224,581	\$ 2,246	\$ 6,737	\$ 11,229
Sarpy Co.	158,840	19.7%	\$ 68,984	\$ 690	\$ 2,070	\$ 3,449
Pottawattamie Co.	93,158	11.6%	\$ 40,459	\$ 405	\$ 1,214	\$ 2,023
Washington Co.	20,234	2.5%	\$ 8,788	\$ 88	\$ 264	\$ 439
Mills Co.	15,059	1.9%	\$ 6,540	\$ 65	\$ 196	\$ 327
Cash Support	804,401	100%	\$ 349,352	\$ 3,494	\$ 10,481	\$ 17,468
FY16 Base Dues				\$ 349,352	\$ 349,352	\$ 349,352
FY17 Dues				\$ 352,846	\$ 359,833	\$ 366,820
In-kind Support	Additional in-kind match above the current 20% in pass-through contracts the regions planning, public works and GIS departments.		\$ 86,248	\$ 114,049	\$ 107,062	\$ 100,075
Total Local Support	Required local support for Federal Match on current and projected projects		\$ 435,600	\$ 466,895	\$ 466,895	\$ 466,895

FYE 17 we are asking for upto a 5% increase divided equally based on the per capita of the county.

Jurisdiction	2010 Pop	Funding Request (Approximately 10-cents per capita)
<u>Pottawattamie County (unincorp.)</u>	18,026	\$ 2,000
Avoca	1,506	\$ 200
Carson	812	\$ 100
Carter Lake	3,785	\$ 400
Council Bluffs	62,230	\$ 6,000
Crescent	617	\$ 100
Hancock	196	\$ 50
Macedonia	246	\$ 50
McCelland	151	\$ 50
Minden	599	\$ 100
Neola	842	\$ 100
Oakland	1,527	\$ 200
Treynor	919	\$ 100
Underwood	917	\$ 100
Walnut	785	\$ 100
<u>Mills County (unincorp.)</u>	<u>6,117</u>	\$ 600
Emerson	438	\$ 50
Glenwood	5,269	\$ 500
Hastings	152	\$ 50
Henderson	185	\$ 50
Malvern	1,142	\$ 100
Pacific Junction	471	\$ 50
Silver City	245	\$ 50
Tabor	1,040	\$ 100
<u>Harrison County (unincorp.)</u>	<u>6,447</u>	\$ 600
Dunlap	1,042	\$ 100
Little Sioux	170	\$ 50
Logan	1,534	\$ 200
Magnolia	183	\$ 50
Missouri Valley	2,838	\$ 300
Modale	283	\$ 50
Mondamin	402	\$ 50
Persia	319	\$ 50
Pisgah	251	\$ 50
Woodbine	1,459	\$ 100
<u>Douglas Co. (unincorp.)</u>	<u>97,283</u>	\$ 10,000
Bennington	1,458	\$ 100
Omaha	408,958	\$ 40,000
Ralston	5,943	\$ 600
Valley	1,875	\$ 200
Boys Town	745	\$ 100
Waterloo	848	\$ 100
<u>Sarpy County (unincorp.)</u>	<u>68,081</u>	\$ 7,000
Bellevue	50,137	\$ 5,000
Papillion	18,894	\$ 2,000
LaVista	15,758	\$ 1,500

Jurisdiction	2010 Pop	Funding Request
		(Approximately 10-cents per capita)
Gretna	4,441	\$ 400
Springfield	1,529	\$ 200
<u>Washington Co. (unincorp.)</u>	<u>9,314</u>	<u>\$ 900</u>
Arlington	1,243	\$ 100
Blair	7,990	\$ 800
Fort Calhoun	908	\$ 100
Herman	268	\$ 50
Kennard	361	\$ 50
Washington	150	\$ 50
<u>Cass County (unincorp.)</u>	<u>12,180</u>	<u>\$ 1,000</u>
Louisville	1,106	\$ 100
Plattsmouth	6,502	\$ 700
Weeping Water	1,050	\$ 100
Alvo	132	\$ 50
Avoca	242	\$ 50
Cedar Creek	390	\$ 50
Eagle	1,024	\$ 100
Elmwood	634	\$ 100
Greenwood	568	\$ 100
Manley	178	\$ 50
Nehawka	204	\$ 50
South Bend	99	\$ 50
Union	233	\$ 50
Murdock	236	\$ 50
Murray	463	\$ 50
<u>Saunders Co. (unincorp.)</u>	<u>8,641</u>	<u>\$ 900</u>
Ashland	2,453	\$ 200
Wahoo	4,508	\$ 500
Yutan	1,174	\$ 100
Cedar Bluff	610	\$ 100
Ceresco	889	\$ 100
Colon	110	\$ 50
Ithaca	148	\$ 50
Leshara	112	\$ 50
Malmo	120	\$ 50
Mead	569	\$ 100
Memphis	114	\$ 50
Morse Bluff	135	\$ 50
Prague	303	\$ 50
Valparaiso	570	\$ 100
Weston	324	\$ 50
	865,350	\$ 87,200

FY 2017 Budget Schedule

January

Finance Committee

Recommend County Fund Request

Board of Directors

Approve County Fund Request

Council of Officials

Discuss Program Priorities

Establish Program Priority Survey

MAPA Survey of Services/Projects MAPA will provide in FY 2017

Heartland 2050

Approve Special Appropriations Request

Send Iowa Jurisdictions Special Appropriations Requests

February

Finance Committee

Review Preliminary Funds Budget

Board of Directors

Review Preliminary Funds Budget

TTAC

Pass-Through Planning Applications due February 29th

Heartland 2050

Send Nebraska Jurisdictions Special Appropriations Requests

March

Finance Committee

Review Preliminary Line Item Budget

Board of Directors

Review Preliminary Line Item Budget

April

Council of Officials

Approve Draft UPWP

Recommend Program Priorities

Finance Committee

Review Preliminary Funds Budget

Review Preliminary Line Item Budget

Review Preliminary Program Budget

Draft UPWP

Board of Directors

Review Preliminary Funds Budget

Review Preliminary Line Item Budget

Review Preliminary Program Budget

Draft UPWP

TTAC

Draft UPWP

Submit to NDOR – April 15th

May

Finance Committee

Recommend Final Funds Budget

Recommend Final Line Item Budget

Recommend Final Program Budget

Recommend Final Work Program

Board of Directors

Review Council of Officials Recommendation

Approve Final Funds Budget

Approve Final Line Item Budget

Approve Final Program Budget

July

Council of Officials

Approve Final Work Program