

OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street, Omaha
(402) 444-6866

BOARD OF DIRECTORS MEETING
Thursday, February 25, 2016
1:30 p.m.

AGENDA

This meeting of the Metropolitan Area Planning Agency Board of Directors will be conducted in compliance with the Nebraska Statutes of the Open Meeting Act. For reference, the Open Meeting Act is posted on the wall of the Board Room.

- A. ROLL CALL / INTRODUCTIONS
- B. BOARD MINUTES of the January 28, 2016 meeting.
- C. FINANCE COMMITTEE MINUTES of the February 17, 2016 meeting.
- D. AGENCY REPORTS & PRESENTATIONS – (Info)
 - 1. Executive Director’s Report
 - a. Monthly Report
 - b. Quarterly Report
 - 2. Heartland 2050 Report
 - 3. Platteview Road Corridor Study Presentation – Mike Piernicky, Olsson Associates
- E. PUBLIC COMMENTS – See Footnote
- F. CONSENT AGENDA –

None.
- G. OLD BUSINESS
 - 1. FY 2016 – 2019 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #8 – (ACTION)

The Board will consider approval of amendments to the FY 2016 - 2019 TIP.
 - 2. PUBLIC PARTICIPATION PLAN (PPP) AMENDMENT –

The Board will consider approval of the PPP Amendment and releasing it for public comment.
- H. NEW BUSINESS
 - 1. NEW CONTRACTS – (ACTION)

The Board will consider approval of the following contract listed below:

- a. NDOR – CMAQ 3 Year Agreement – \$942,016 Federal, \$235,504 Local for 3 years
- 2. FY 2017 PRELIMINARY FUNDS BUDGET – (ACTION)

The Board will consider approval of the FY 2017 Preliminary Funds Budget.

- 3. PETER KIEWIT FOUNDATION GRANT – (ACTION)

The Peter Kiewit Foundation has approved a grant toward Heartland 2050 implementation work. The grant is a challenge grant in the amount of \$75,000.

- 4. IOWA WEST FOUNDATION GRANT – (ACTION)

The Iowa West Foundation has approved a grant toward Heartland 2050 implementation work. The grant is a challenge grant in the amount of \$65,000 and is contingent upon “Special Award Conditions”.

The ‘Special Award Conditions’ states:

“This award is made with the understanding that the Grantee is working with its Executive Committee to further focus its approach in identifying working group members, identifying specific projects, and demonstrating progress. Of the total award, \$20,000 is held-back pending confirmation of the changes”

I. ADDITIONAL BUSINESS

J. DISCUSSION

- 1. 2014 TRAFFIC GROWTH REPORT – (INFO)

Staff will present an overview of the 2014 Traffic Flow Map and Traffic Growth reports.

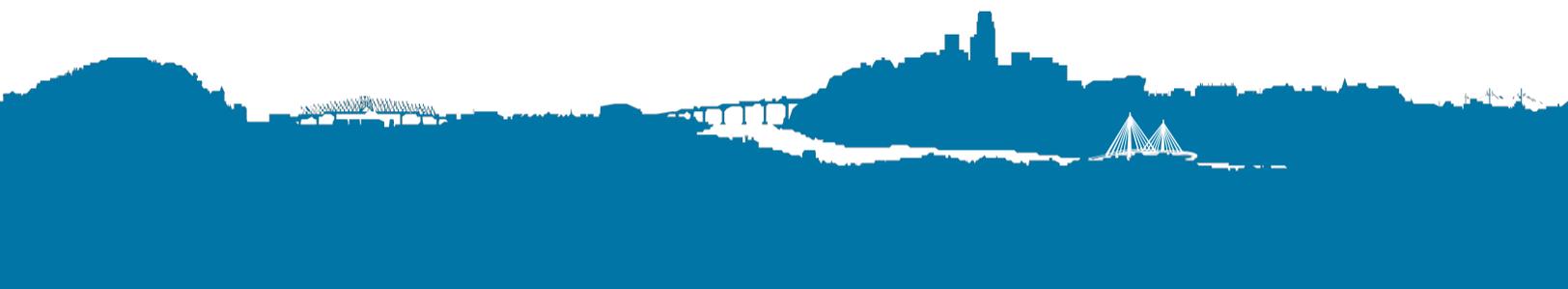
K. ADJOURNMENT

Future Meetings:

Finance Committee: Wednesday, March 23, 2016
Board of Directors: Thursday, March 31, 2016
Council of Officials Meeting – Wednesday, April 13, 2016 – 6:00 p.m. at Karray’s Cafe

* Individuals interested in addressing the MAPA Board of Directors during the Public Comment period about agenda items should identify themselves by name and address before speaking. Individuals interested in addressing the MAPA Board of Directors regarding non-agenda items must sign the request to speak list located in the Board Room prior to the beginning of the meeting.

Requests to speak may also be made to MAPA in writing by regular U.S. mail or email (mapa@mapacog.org) provided that requests are received by close of business on the day prior to the meeting. Speakers will be limited to three minutes. The presiding officer shall have authority to limit discussion or presentation by members and non-members of the Board of Directors or to take other appropriate actions necessary to conduct all business in an orderly manner.



**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING**

Minutes
January 28, 2016

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairman Kohn called the meeting to order at 1:32 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Patrick Bloomingdale	MAPA Secretary/Treasurer, Douglas County
Clare Duda	Douglas County Commissioner
Ben Gray	Omaha City Council
Tom Hanafan (arrived at 1:40 p.m.)	Pottawattamie County Board of Supervisors
Ron Kohn	IA Small Cities/Counties Representative (Mills County Board of Supervisors)
Tom Richards	Sarpy County Commissioner
Rita Sanders	Mayor, City of Bellevue

Members/Officers Absent

Doug Kindig	NE Small Cities/Counties Representative (Mayor, City of La Vista)
Jean Stothert	Mayor, City of Omaha
Matt Walsh	Mayor, City of Council Bluffs

MAPA Staff

Court Barber	Christina Brownell	Josh Corrigan	Sue Cutsforth
Melissa Engel	Michael Felschow	Karna Loewenstein	Greg Youell

B. APPROVAL OF THE MINUTES of the December 10, 2015 meeting – (Action)

MOTION by Sanders, SECOND by Duda to approve the minutes of the December 10, 2015 meeting of the Board of Directors.

AYES: Duda, Richards, Sanders, Kohn

NAYS: None.

ABSTAIN: Gray

MOTION CARRIED.

C. APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT – (Action)

Mr. Bloomingdale reported that the Finance Committee met on January 20, 2016 and approved bills for December, reviewed October and November financial statements and approved contract payments. Items were forwarded to the Board of Directors for approval.

MOTION by Gray, SECOND by Duda to approve the minutes of the January 20, 2016 Finance Committee meeting.

AYES: Duda, Gray, Richards, Sanders, Kohn

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

D. AGENCY REPORTS

1. Monthly Report – (Info)

Approved by _____
Patrick Bloomingdale, Secretary/Treasurer

Mr. Greg Youell provided an update to the Board on MAPA activities for the month of December. MAPA worked with cities and counties in Nebraska on a letter to the Nebraska Department of Roads in response to a workshop that NDOR held to discuss the next 10 years of the Build Nebraska Act (BNA). The letter provided a summary of the work that MAPA has done on the Metro Area Travel Improvement Study and identified some high-priority projects that could be added to their list. MAPA and Joe Kohout are following closely LB960, a bill to transfer \$150 million from cash reserves to create a State infrastructure bank to expedite projects, and working with partners to provide comments to ensure that it is positive for the metro area. Mr. Youell provided an update on legislative activity. On January 14th, IARC held a legislative breakfast in the State Capitol Rotunda and the Nebraska Legislative Committee met prior to the Board meeting. Mr. Youell has been meeting with the new mayors in Pottawattamie and Mills County. NDOR has approved MAPA's request for a 3-year grant to fund Little Steps Big Impact for 2016 – 2018 with awards for approximately \$300,000/year. Ms. Sue Cutsforth is currently working to find partners to secure the 20% local match. MAPA received the results of MAPA's participation in an EDA Peer Review on December 3rd. Mr. Youell, Ms. Cutsforth and 3 board members will be traveling to Washington, D.C. for the National Conference of Regions.

2. Heartland 2050 Report – (Info)

Ms. Karna Loewenstein provided an update to the Board on Heartland 2050 activities. At the last Executive Committee meeting the outcomes were reviewed. The goals and outcomes for the visions are now complete and going forward the groups will be working on the action steps. The team is currently working on sending out funding request to the Heartland 2050 Region and visiting cities and counties to discuss the project. The Peter Kiewit Foundation has awarded project funding for the 2nd year of implementation and the agency is currently waiting to hear back from Iowa West Foundation on funding. The Winter Summit is coming up on February 24th at the KROC center from 8:00 a.m. – 12:00 p.m. There are two keynote speakers, Ms. Margaret May and Mr. Dan Lofgren. There will be two additional events held. A neighborhood event will be held with local neighborhood leaders and Ms. Margaret May. Also, an evening event will be held with local developers to meet with Mr. Dan Lofgren.

3. Website Presentation – Daake

Mr. Sean Guilfoyle, project manager and Thad Thomas, web developer from Daake presented MAPA's new website to the Board of Directors.

E. PUBLIC COMMENT

None.

F. CONSENT AGENDA – (Action)

1. CONTRACT AMENDMENTS:

- a. Lovgren Marketing Group – additional \$5,000

2. CONTRACT FINAL PAYMENTS

- a. Hamilton Associates – PMT #2 - \$1,050.00
- b. Metropolitan Community College – PMT #5 - \$7595.71
- c. Daake – PMT #1 - \$1,200.00
- d. Daake – PMT #2 - \$4,350.00

MOTION by Hanafan, SECOND by Duda to approve all items on the Consent Agenda.

AYES: Duda, Gray, Hanafan, Richards, Sanders, Kohn

NAYS: None.

ABSTAIN: None.

MOTION CARRIED

G. OLD BUSINESS

1. CONTRACT AMENDMENTS– (Action)

Mr. Greg Youell presented to the Board for approval the final contract payment listed below.

- a. Pictometry second flight - \$1,386,698.99 plus up to \$15,000 contingency for change orders
- b. Metro Transit additional \$60,000.00

MOTION by Hanafan, SECOND by Gray to approve the contract amendments listed above.

AYES: Duda, Gray, Hanafan, Richards, Sanders, Kohn

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. FY 2016 – 2019 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #7 – (Action)

Mr. Michael Felschow presented the FY 2016 – 2019 TIP amendment #7 to the Board for approval. The amendment includes 3 projects, the first is for the programming of CMAQ funding in FY 2016 - 2018 for the MAPA Ozone Awareness Campaign, second is the programming of funds for Phase 4 of the Riverfront Trail and last the programming of HSIP funding for the Omaha Sign Management Inventory.

MOTION by Sanders, SECOND by Gray to approve the FY 2016 – 2019 Transportation Improvement Program (TIP) Amendment.

AYES: Duda, Gray, Hanafan, Richards, Sanders, Kohn

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. NEW BUSINESS

1. NEW CONTRACTS – (Action)

Mr. Greg Youell presented to the Board for approval the new contract listed below.

- a. Lovgren Marketing Group – Little Steps Big Impact - \$299,270.00

MOTION by Sanders, SECOND by Duda to approve the new contract with Lovgren Marketing Group for Little Steps Big Impact in the amount of \$299,270.00.

AYES: Duda, Gray, Hanafan, Richards, Sanders, Kohn

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. FY 2017 Budget – (Action)

- a. FY 2017 Budget Schedule

Mr. Greg Youell presented to the Board for approval the FY 2017 Budget Schedule.

- b. FY 2017 County Fund Request

Mr. Greg Youell presented to the Board for approval a 5% increase in county requisitions to be included in the FY 2017 Budget.

c. FY 2017 Heartland 2050 Appropriation Request

Mr. Greg Youell presented to the Board for approval special appropriations to support MAPA's Heartland 2050 activities.

MOTION by Hanafan, SECOND by Duda to approve the FY 2017 Budget Schedule, FY 2017 County Fund Request and FY 2017 Heartland 2050 Appropriation Request.

AYES: Duda, Gray, Hanafan, Richards, Sanders, Kohn

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. SMART GROWTH TECHNOLOGY MOU – (Action)

Mr. Michael Felschow presented to the Board the request for MAPA's support of the City of Omaha's Smart Growth Technology Memorandum of Understanding in its request for grant funding of technology projects.

MOTION by Richards, SECOND by Sanders to approve supporting the City of Omaha's Smart Growth Technology Memorandum of Understanding.

AYES: Duda, Gray, Hanafan, Richards, Sanders, Kohn

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. STATEWIDE URBAN DESIGN AND SPECIFICATIONS (SUDAS) BOARD APPOINTMENT – (Action)

Mr. Greg Youell requested approval from the Board for the appointment of Greg Reeder to the SUDAS Board.

MOTION by Gray, SECOND by Hanafan to approve the SUDAS Board appointment.

AYES: Duda, Gray, Hanafan, Richards, Sanders, Kohn

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. ADDITIONAL BUSINESS

None.

J. DISCUSSION

None.

K. ADJOURNMENT

Chairman Kohn adjourned the meeting at 2:25 p.m.

METROPOLITAN AREA PLANNING AGENCY
2222 Cuming Street
Omaha NE 68102-4328
FINANCE COMMITTEE MEETING
February 17, 2016

The MAPA Finance Committee met February 17, 2016, in the MAPA conference room. Patrick Bloomingdale called the meeting to order at 8:30 a.m.

ROLL CALL

Members Present

Patrick Bloomingdale, Secretary/Treasurer
Clare Duda, Douglas County
Ron Kohn, Mills County
Carl Lorenzen, Washington County (arrived @ 8:35 am)
Tom Richards, Sarpy County (departed @ 8:50 am)

Staff

Melissa Engel
Amanda Morales
Gregory Youell

Members Absent

Tom Hanafan, Pottawattamie County

A. MONTHLY FINANCIAL STATEMENTS (December)

1. Bank Reconciliation (American National Bank) and Statements on Investments
2. Receipts and Expenditures
3. Schedule of Accounts Receivable/Accounts Payable
4. Consolidated Balance Sheet
5. Program Status Report/Line Item Status Report

Ms. Engel presented the financial statements for December. She stated that cash receipts were low for the month of December, in part due to the agencies outstanding receivable balances with the State of Iowa and the Federal Transit Administration State of Nebraska Division (FTA-NE). After contacting the State of Iowa, Ms. Engel was informed that the system that notifies the state that a request has been submitted had mistakenly not sent the notification. Payment has since been received from the State of Iowa. The FTA-NE is currently waiting on the internal approval of the contract in which MAPA signed for FY 2016. The agreement includes additional rural funding which may possibly be delaying the process. MAPA has been notified that once the FTA-NE agreement is set to active status the funding requests for the last two quarters will be processed. Ms. Engel has notified Metro Transit that their planning funds for the first two quarters of FY 2016, totaling \$39,650 will not be paid until MAPA receives payment from FTA-NE.

B. FOR FINANCE COMMITTEE APPROVAL

1. Contract Payments: (Action)
 - a. Heartland Family Service – PMT #22 - \$3,948.34
 - b. Metro – PMT # 2 - \$13,980.91
 - c. Olsson Associates – PMT #20 - \$5,813.09
 - d. Benesch – PMT #40 - \$11,786.35
 - e. Douglas County GIS – PMT#2 - \$20,591.02
 - f. City of Omaha Planning – PMT#1 - \$3,929.38
 - g. Live Well Omaha – Bike Ed – PMT #18 - \$1,329.51

Mr. Youell presented the contract payments listed above. The Heartland Family Service payment is for their “Ways to Work” program for the month of November. Metro’s payment is their 2nd quarter planning request. The Olsson Associates contract payment is for services through January 2, 2016, on the Plattview Road Land Use and Corridor Study. Benesch is for work on the Brownfields Project through December 20, 2015. Douglas County GIS has requested reimbursement for their work on transportation planning from October through December 2015. The City of Omaha Planning has requested reimbursement for their work on transportation planning for quarters one and two of FY 2017. Live Well Omaha’s request is for their work with Bike Safety Education through February 5, 2016.

MOTION by Richards SECOND by Duda to approve the contract payments under B. 1. MOTION CARRIED.

2. Contract Payments with Exceptions: (Action)
 - a. Olsson Associates – PMT #19 - \$ 22,042.35

Mr. Youell presented the Olsson Associates payment listed above for services November 1st through December 5th. MAPA is currently awaiting the submission of a progress report and mileage support for this request.

MOTION by Duda SECOND by Lorenzen to approve the Olsson Associates contract payment once the progress report and mileage support is received. MOTION CARRIED.

b. Live Well Omaha – CMAQ – PMT #4 - \$170.53

Mr. Youell presented the Live Well Omaha, CMAQ request. A revised request not to exceed \$170.53, for services through December 31, 2015, is to be submitted by Live Well Omaha.

MOTION by Lorenzen SECOND by Kohn to approve the Live Well Omaha contract payment once the revised request detailed above is received. MOTION CARRIED.

C. RECOMMENDATION TO THE BOARD

1. New Contracts:

a. NDOR-CMAQ 3 Year Agreement - \$862,016.00

Mr. Youell presented the NDOR CMAQ 3 Year contract. This contract is to continue the “Little Steps - Big Impact” ozone campaign. The \$862,016 is the federal funding portion. MAPA has again contracted with Lovgren Marketing Group to assist with the campaign.

MOTION Kohn SECOND by Richards to recommend that the Board of Directors approve the new contract as presented. MOTION CARRIED.

2. FY 2017 Preliminary Funds Budget:

Mr. Youell presented the anticipated revenues for FY 2017. Iowa target numbers have been provided to MAPA for this budget. Nebraska numbers have not been provided, but a 5% increase over FY 2016 revenues has been budgeted as recommended by Nebraska. The gross award budget is anticipated to increase more than \$738,800 over FY 2016 with a net award anticipated increase of over \$363,800.

MOTION Kohn SECOND by Richards to recommend that the Board of Directors approve the FY 2017 Preliminary Funds Budget as presented. MOTION CARRIED.

D. DISCUSSION/INFORMATION

1. Draft Request for Proposal for Housing Assistance Program

Mr. Youell has a draft RFP to potentially send out for housing assistance program services that could benefit MAPA’s jurisdiction especially the rural areas.

E. OTHER

F. ADJOURNMENT

The meeting adjourned at 8:55 am.

Executive Director's Report

February 2016

New Staff Member

Court Barber began work at MAPA on December 14th as an Assistant Planner in the Transportation and Data department. Court had been working as an intern in the La Vista Planning Department. Court has his graduate degree from UNO in Urban Studies (MSUS).

NARC Conference of Regions, Washington D.C., Feb. 7-10

The MAPA delegation attended the NARC Conference in Washington, D.C. Sessions included information on the FAST Act, homeless issues, watershed and natural resource planning, among others. We visited with most of our delegation and attended the Nebraska Breakfast. NARC's 50th Annual Conference will be held the last week of June (June 26-29) in Salt Lake City.

FAST Act

We continue to receive information on FAST Act. We have estimates from Iowa and are waiting on Nebraska. It contains a new freight program, including formula funding and a nationwide competitive grant program similar to the TIGER program. The major concern is the lack of a permanent funding source and potential struggles over appropriations in coming years, and apathy due to a feeling that the problem has been solved.

Kinetic KC Event – Are driverless cars on the way sooner than we think?

This event that featured Bill Ford of Ford Motor Co. and a panel discussion on autonomous vehicles and the future of transportation.

The Obama Administration announced it will spend \$4 billion on driverless car technology, and the National Highway Transportation Safety Administration has said that "computers can be considered legal drivers of vehicles". This is the latest step taken to pave the way for the new era of cars that could reduce crashes and improve fuel efficiency.

Heartland Civic Collaborative

Following Kinetic, we attended a meeting for this effort promoted by KC Civic Council, and the Chambers of Commerce from Omaha, Des Moines and St. Louis of a four-state regional collaborative effort.

Legislative Update

MAPA submitted a letter of support for LB960. MAPA opposed LB719 which failed to make it out of committee. MAPA is monitoring a number of other bills in Nebraska through Joe Kohout. NROC will host a Legislative Breakfast at the Unicameral on April 4th. In Iowa we are supporting our agenda through Tom Cope including the IARC request to increase COG assistance from \$200,000 to \$1 million.

Housing RFP

MAPA will release an RFP for an individual or firm to assist us with developing a Housing program. The program would likely begin assisting communities with administering CDBG Owner-Occupied Rehabilitation.

L RTP 2050 / Sarpy County Transit Study

MAPA will be hosting a number of public and stakeholder meetings in upcoming weeks as part of its outreach process for the 2050 Long Range Transportation Plan and Heartland Transportation Vision. These meetings are being coordinated with other planning efforts (MTIS, Sarpy Transit Study) to minimize redundancy.

Heartland 2050 Update: Karna Loewenstein

FAST ACT

The Fixing America's Surface Transportation (**FAST**) Act is five-year legislation to improve the Nation's surface transportation infrastructure, including our roads, bridges, transit systems, and rail transportation network. The bill reforms and strengthens transportation programs, refocuses on national priorities, provides long-term certainty and more flexibility for states and local governments, streamlines project approval processes, and maintains a strong commitment to safety.

ROADS & BRIDGES

- Facilitates commerce and the movement of goods by refocusing existing funding for a National Highway Freight Program and a Nationally Significant Freight and Highway Projects Program
- Expands funding available for bridges off the National Highway System
- Converts the Surface Transportation Program (STP) to a block grant program, increases flexibility for states and local governments, and rolls the Transportation Alternatives Program into the STP Block Grant
- Streamlines the environmental review and permitting process to accelerate project approvals
- Eliminates or consolidates at least six separate offices within the Department of Transportation and establishes a National Surface Transportation and Innovative Finance Bureau to help states, local governments, and the private sector with project delivery
- Increases transparency by requiring the Department of Transportation to provide project-level information to Congress and the public
- Promotes private investment in our surface transportation system
- Promotes the deployment of transportation technologies and congestion management tools
- Encourages installation of vehicle-to-infrastructure equipment to improve congestion and safety
- Updates research and transportation standards development to reflect the growth of technology

PUBLIC TRANSPORTATION

- Increases dedicated bus funding by 89% over the life of the bill
- Provides both stable formula funding and a competitive grant program to address bus and bus facility needs
- Reforms public transportation procurement to make federal investment more cost effective and competitive
- Consolidates and refocuses transit research activities to increase efficiency and accountability
- Establishes a pilot program for communities to expand transit through the use of public-private partnerships
- Eliminates the set aside for allocated transit improvements
- Provides flexibility for recipients to use federal funds to meet their state of good repair needs
- Provides for the coordination of public transportation services with other federally assisted transportation services to aid in the mobility of seniors and individuals with disabilities
- Requires a review of safety standards and protocols to evaluate the need to establish federal minimum safety standards in public transportation and requires the results to be made public

HIGHWAY & MOTOR VEHICLE SAFETY

- Focuses funding for roadway safety critical needs
- Increases percentage of National Priority Safety Program states can spend on traditional safety programs
- Ensures more states are eligible for safety incentive grant funds and encourages states to adopt additional safety improvements
- Encourages states to increase safety awareness of commercial motor vehicles

★★★ SUMMARY ★★★

- Increases funding for highway-railway grade crossings
- Requires a feasibility study for an impairment standard for drivers under the influence of marijuana
- Improves the auto safety recall process to better inform and protect consumers
- Increases accountability in the automobile industry for safety-related issues

TRUCK & BUS SAFETY

- Overhauls the rulemaking process for truck and bus safety to improve transparency
- Consolidates truck and bus safety grant programs and provides state flexibility on safety priorities
- Incentivizes the adoption of innovative truck and bus safety technologies
- Requires changes to the Compliance, Safety, Accountability program to improve transparency in the FMCSA's oversight activity
- Improves truck and bus safety by accelerating the introduction of new transportation technologies

HAZARDOUS MATERIALS

- Grants states more power to decide how to spend training and planning funds for first responders
- Requires Class I railroads to provide crude oil movement information to emergency responders
- Reforms an underutilized grant program for state and Indian tribe emergency response efforts
- Better leverages training funding for hazmat employees and those enforcing hazmat regulations
- Requires real-world testing and a data-driven approach to braking technology
- Enhances safety for both new tank cars and legacy tank cars
- Speeds up administrative processes for hazmat special permits and approvals
- Cuts red tape to allow a more nimble federal response during national emergencies

RAILROADS

- Provides robust reforms for Amtrak, including reorganizing the way Amtrak operates into business lines
- Gives states greater control over their routes, by creating a State-Supported Route Committee
- Speeds up the environmental review process for rail projects
- Creates opportunities for the private sector through station and right-of-way development
- Consolidates rail grant programs for passenger, freight, and other rail activities
- Establishes a Federal-State Partnership for State of Good Repair grant program
- Strengthens Northeast Corridor planning to make Amtrak more accountable and states equal partners
- Allows competitors to operate up to three Amtrak long-distance lines, if at less cost to the taxpayer
- Strengthens passenger and commuter rail safety, and track and bridge safety
- Preserves historic sites for rail while ensuring that safety improvements can move forward
- Unlocks and reforms the Railroad Rehabilitation and Improvement Financing (RRIF) loan program
- Includes reforms to get RRIF loans approved more quickly with enhanced transparency
- Provides commuter railroads with competitive grants and loans to spur timely Positive Train Control implementation
- Provides competitive opportunities for the enhancement and restoration of rail service

ADDITIONAL PROVISIONS

- Includes bipartisan measures to simplify rules and regulations, aid consumers, assist low-income housing residents, and help build a healthier economy
- Includes bipartisan provisions to provide energy infrastructure and security upgrades
- Streamlines the review process for infrastructure, energy, and other construction projects

FINANCING PROVISIONS

- Includes fiscally responsible provisions to ensure the bill is fully paid for
- Ensures the Highway Trust Fund is authorized to meet its obligations through FY 2020
- Directs offsets from the FAST Act into the Highway Trust Fund to ensure fund solvency
- Reauthorizes the dedicated revenue sources to the Highway Trust Fund, which periodically expire

D.M. teams with Omaha, K.C., St. Louis on business plan



[Matthew Patane, mpatane@dmreg.com](mailto:mpatane@dmreg.com) 3:19 p.m. CST January 19, 2016

Civic and business leaders from Des Moines have joined with their counterparts in three other Midwest metro areas to push the region's economic priorities.

The metros — Des Moines, Omaha, Kansas City and St. Louis — have formed the Heartland Civic Collaborative. Together, leaders from each of the metros said, the four areas can work as a "mega-region" to leverage resources and boost their economic competitiveness.

Jay Byers, CEO of The Greater Des Moines Partnership, said together the four metros can "act larger than what we are on our own."

"This is a global issue. Every one of us — all of our companies, cities, regions — we are competing at a global level and we have to figure out ways to work better together," Byers said.

Leveraging those resources, including the eight U.S. senators and 19 U.S. House members who represent the region, would help the four metros lobby for their priorities, such as more funding for interstates.

The Heartland Civic Collaborative is starting with four priority areas: transportation, supporting entrepreneurship, boosting the Midwest's life sciences industry and creating a federal advocacy agenda.

Bill Berkley, president and CEO of Kansas City-based Tension Envelope Corp., said the collaborative does not replace local economic development initiatives in Des Moines or the other metros.

"The collaborative does not have as its purpose to get involved in the details of anyone of our communities, but really to reach across our borders to find where we can collectively make a difference and impact the region as a whole," he said.

The initiative's members laid out a federal advocacy agenda, which include calls for more funding to "enhance the Heartland region's position as a transportation and logistics hub."

The agenda also calls for supporting more funding, tax incentives and programs that could bolster biomedical research, alternative forms of energy and other parts of the life sciences industry.

The collaborative would also push for making the Research and Experimentation tax credit permanent and support an expansion of the federal H1-B visa program, among other agenda items.

Berkley said metros across the U.S. have already formed mega-regions, including on both coasts.

"Except, when you look at the heartland, what you notice is a big doughnut. There is no mega-region," he said. "It became very clear to us that we needed to do something about that."

The Heartland Civic Collaborative was officially announced Tuesday at a news conference held at The Greater Des Moines Partnership offices in downtown Des Moines. Members said they have been working on developing the initiative for several years.

In addition to the Greater Des Moines Partnership, members include The Civic Council of Greater Kansas City, the Greater Omaha Chamber and the St. Louis Regional Chamber.

February 16, 2016

Senator Heath Mello
Chairman of the Appropriations Committee
Nebraska State Legislature District 5
State Capitol
Lincoln, Nebraska 68059

Dear Senator Mello and Members of the Appropriations Committee:

The Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA) is a regional Council of Governments for the communities of Douglas, Sarpy and Washington Counties in Nebraska and Pottawattamie and Mills Counties in Iowa. State and local transportation projects which receive federal funds go through the planning process that MAPA administers. This is also submitted on behalf of the Nebraska Regional Officials Council (NROC), which is an organization representing all of the Development Districts in Nebraska.

Transportation infrastructure is critical for the Nebraska's economy and quality of life. The needs for transportation infrastructure in our region are GREAT. In the Omaha metro area, all of the available federal funding could be spent on bridges alone and not cover the needs. 24 percent of bridges on major routes are in fair or poor condition. A recent comprehensive analysis for the City of Omaha proper that included anticipated needs for capital improvements, operations and maintenance, rehabilitation, as well as bicycle-pedestrian and transit needs, showed that only about half of what is required to fully fund transportation infrastructure is available currently.

High mobility is an asset in order to attract and retain employers. Continued infrastructure investment will be necessary to maintain this advantage. Although today 90% of roadways and intersections in the metro area operate at an acceptable level ("Level of Service D" or better), recent analysis showed that by 2040 only 65-70% of roadways and intersections are expected to be at this level without continued investment.

Therefore, we commend the creation of the Economic Opportunity Program in particular. As a bi-state agency, we have assisted our Iowa member communities to utilize the Revitalizing Iowa's Sound Economy (RISE) program, which is dedicated to promoting economic development through the construction and improvement of roads. It has been very successful and is in high demand every year. A program that is focused on transportation for economic development would help Nebraska to be competitive and provide a powerful tool for the State and local communities.



We also support a “multimodal transportation network,” as called for by LB960 (Sec. 6). Improving transit service, in addition to roads and bridges, is important to the metro area because:

- Transit improves access to education and employment, particularly in areas with high unemployment rates.
- The metro area is close to violating air quality standards for ozone. When more residents take the bus it helps the region to maintain its clean air quality status.
- Transit service is essential to creating a vibrant central city. Many companies are looking for lively communities where their employees can live, work and play within a walkable distance that is served by transit.

Therefore, we support LB960 as a step forward for the State of Nebraska. It will provide critical support to the cities and counties to grow economically and provide the infrastructure necessary to support that growth. Thank you for your time and attention to this important issue.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Youell". The signature is fluid and cursive, with the first name "Greg" and last name "Youell" clearly distinguishable.

Greg Youell
Executive Director

Public Meetings

Dates for Meetings	Meeting time	Meeting Location	County/City Covered	Plan (Vision/LRTP)	Purpose	Sheduled (Y/N)	Comments
2/22/2016							
2/23/2016							
2/29/2016	10:30-12	La Vista Library Dance Party	La Vista/ Sarpy County	L RTP and Vision and Sarpy County Transit Study	Goals refinement and priority setting South Omaha Neighborhood Association	Y	During already scheduled event - mostly moms and young parents
3/3/2016	7pm-9pm	Kroc center	S. Omaha	Both	Goals refinement and priority setting	Y	
3/7/2016	5pm-7pm	Bellevue Schools Support Center Building	Sarpy / Bellevue	L RTP, Vision, Transit	Goals refinement and priority setting	Y	
3/8/2016	5-8pm	Arlington City School	Washington County/ Arlington	Vision	Goals refinement and priority setting	Y	During Parent Teacher conferences
3/14/2016	5-7pm	Harrison Logan Community Center	Harrison County Omaha/Douglas County	Vision	Goal refinement and priority setting	Y	
3/15/2016	9-11am	Aromas Downtown	(downtown) Douglas/Omaha (W. Omaha/ County)	Vision Plan/ LRTP	Goal refinement and priority setting	Y	
3/17/2016	1-2pm	Westroads Mall	Sarpy County/ La Vista / Papillion	L RTP/Vision Plan	Goal refinement and priority setting	Y	
3/22/2016	5-7pm	Papillion-LaVista South High School	Papillion	Platteview Road	Goal refinement and priority setting	Y	Platteview Meeting
3/26/2016	11:30	Neighbors United Community Meal	Douglas/Omaha (midtown) Missouri Valley / Harrison County	L RTP/Vision Plan	Goal refinement and priority setting	Y	Located in First Baptist Church Park Avenue
3/29/2016	5:30 -7pm	Rand Communy Center	County	Vision Plan	Goal refinement and priority setting	Y	During an Army Corps meeting
Non-Ideal Dates for Public Meetings							
Dates for Meetings	Meeting time	Meeting Location	County/City Covered	Plan (Vision/LRTP)	Purpose		
3/16/2016	5pm-7pm	Malvern Classic Cafe	Mills County	Vision	Goals Setting	Y	Powerpoint presentation on what we are and
3/8/2016	7:30am-9am	Council Bluffs Chamber of Commerce	Council Bluffs / Pottawattamie	Both	Goals Setting	Y	
3/10/2016	5pm-7	Blair Chamber of Commerce	Blair / Washington County	Vision	Public meeting and short presentation	Y	
Stakeholder Dates							
Dates for Meetings	Meeting time	Meeting Location	County/City Covered	Plan (Vision/LRTP)	Purpose		
2/11/2016	4:30-6:30	MAPA	All	Both	CAC	Held	Went well, lots of suggestions
3/2/2016	11am-12	MAPA	MPO	Both	CTC		
2/17/2016	1:00-2:00	MAPA	MPO	Both	ProSeCom		Held stakeholder goal meeting in Jan.
2/17/2016	1:00-2:01	MAPA	MPO	Both	TAP		Held stakeholder goal meeting in Jan.
3/8/2016	2:30-4	South Omaha Library	N. and S. Omaha	Both	Equity and Engagement		
3/2/2016	2:30-4	MAPA	All	Both	Infrastructure		
3/10/2016	2:30-4	Habitat for Humanity	All	Both	Housing and Development		
3/24/2016	12-1:30	MAPA	All	Both	Natural Resources		
3/9/2016	5:30-7:30	Pizza Shoppe	Omaha	Both	Live Well Omaha		
3/9/2016	5:30-7:30	Pizza Shoppe	Omaha	Both	Omaha By Design		
3/9/2016	5:30-7:30	Pizza Shoppe	Omaha	Both	Mode Shift		
4/7/2016	5:30-9	Tip Top Building	Omaha Douglas County	Both	Citizens Academy		

Public Meetings

Dates for Meetings	Meeting time	Meeting Location	County/City Covered	Plan (Vision/LRTP)	Purpose	Sheduled (Y/N)	Comments
			All Sarpy County	Both Both	Chamber of Commerce Gretna Chamber Live Well Council Bluffs		
3/18/2016	1:30	City Hall	Omaha	Both	Active Living Advisory Committee		
			North Omaha	Both	NONA		
			North Omaha Creighton	Both Both	North Omaha MInisterial Alliance Studio Insight Platteview Road Corridor Public Meeting		
			Sarpy County	Both	Chamber YP Meeting		
3/2/2016	12am-1pm	Blair Chamber Abassador group Planning Department Conference	Blair	Vision	Stakeholder meeting	At chamber office	
2/18/2016	4pm-5:30	Room - 1510 Wall Stree	Bellevue	Both	Bellevue		
3/31/2016	9-11am	The Beanery	Gretna	Sarpy County Transit	Kick off/ rural public opinion	at local coffe shop	

**Metropolitan Area Planning Agency
Transportation Planning Activities | Monthly Progress Report**

Reporting Period: January 18, 2016 – February 12, 2016

Transportation Forums (140) –

Objective:

To provide a forum for coordination and cooperation between MAPA and agencies, organizations and stakeholders involved and interested in planning, designing, maintaining and providing transportation services.

Program Activity

- Developed agenda and materials for TTAC Meeting held on January 22, 2016.

140 End Products		Schedule
01	Transportation Technical Advisory Committee	Monthly
02	Nebraska Department of Roads (NDOR) Statewide MPO Meeting	Twice / year
03	Iowa Department of Transportation (Iowa DOT) MPO and RPA Meeting	Quarterly

Summit and Working Groups (150) –

Objective:

MAPA will convene a semi-annual summit and several subcommittees or working groups around specific transportation-related topics.

Program Activity

- Held internal staff meetings to discuss the development of performance measure roundtable meeting scheduled in April

150 End Products		Schedule
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MAPA Monthly Progress Report | January 2016 – February 2016

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01	Transportation Summit and Working Groups	Fall 2015, Spring 2016
02	Project Review Committee comments to State and Federal agencies	Ongoing

Technical and Policy Education (170) –

Objective:

To provide ongoing technical and policy education for planning and research activities.

Program Activity

- Attended NARC Conference in Washington, D.C. and met with Congressional delegation to provide an update on MAPA activities
- Attended January Iowa Association of Regional Councils Meeting

170 End Products		Schedule
01	Technical and Policy Education Events	Ongoing
01	Webinars (FHWA, FTA, etc.)	Ongoing
02	Related Association Participation (NROC, IARC, NADO, NARC, etc.)	Ongoing
03	Professional Certifications and Memberships	Ongoing

Public Forums and Workshops (180) –

Objective:

To provide and support public forums and workshops that identify and discuss timely topics or high visibility special subjects of a regional significance.

Program Activity

- Continued development of materials and planning for the Heartland 2050 Winter Summit, including the identification of local and national speakers

180 End Products		Schedule
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01	Heartland 2050 Stakeholder Summits	July 2015, Feb. 2016
01	2015 Heartland Active Transportation Summit	Spring 2016
01	Support and Host Public Events, Forums and Workshops	As Needed

Policy and Administrative Forums (190) –

Objective:

To maintain and coordinate policy and administrative forums. Work includes but is not limited to creating agendas, supporting materials, conduct meetings and communications with committee members.

Program Activity

- Reviewed invoices for January and February Finance Committee Meetings
- Coordinated the development of materials for the monthly Board of Directors meeting, including recommended items from the Transportation Technical Advisory Committee (TTAC)

190 End Products		Schedule
01	Council of Officials Administration	Ongoing
02	Board of Directors Administration	Ongoing
03	Finance Committee Administration	Ongoing

Short Range Planning (410) –

Objective:

To develop and refine the short range transportation planning process; develop and maintain the Transportation Improvement Program (TIP); collect and maintain data (land use, population, employment, housing, traffic, etc.) to analyze trends and growth patterns; utilize and coordinate Geographic Information Systems (GIS) and aerial photography activities; assist local jurisdictions in the programming, funding and delivery of transportation improvements; develop and maintain performance measures to track progress toward regional goals; support short range active transportation activities.

Program Activity

- Held internal staff meetings on the FY17-22 TIP

MAPA Monthly Progress Report | January 2016 – February 2016

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- Developed list of priority local project for Build Nebraska Act stakeholder meeting
- Began work on the draft TIP chapters
- Responded to data requests from cities and developers
- Completed draft 2014 Traffic Growth Report, Intersection Report and Interchanged report and finalized the 2014 Traffic Flow Map
- Completed the 2014 Regional Crash Map and associated database
- Began development of online map for locally funded transportation projects
- Finalized the covered area for the aerial photography project
- Reviewed model forecasts for 144th Street region in NW Omaha

410 End Products for Work Activities		Schedule
01	FY 2017-22 TIP	Spring 2016
02	Funding / needs data and analysis	Ongoing
03	Technical support for Local Project Assistance (LPA) and local and state planning activities	Ongoing
04	2014 Traffic Flow map and associated report preparation	Fall 2015
05	Updated land use, employment, economic, and population data	Ongoing
05	Census data and growth analysis	Ongoing
06	Map production and data analysis	Ongoing
07	NIROC aerial photography delivery and administration	Spring 2016
08	Performance measure coordination and development	Ongoing
09	Health and safety activities	Ongoing
16	Convene ProSe-Com to prepare FY-17 TIP	Fall 2015-Winter 2016
17	Convene TAP-C to prepare FY-17 TIP	Fall 2015-Winter 2016
18	Omaha Active Transportation Activities	Ongoing

Long Range Planning (420) –

Objective:

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To conduct the long range transportation planning process; implement and maintain the regional Long Range Transportation Plan; develop medium and long range growth forecasts and traffic simulations or forecasts at a regional and/or sub regional level; develop local and corridor-level planning studies; and support the development of Complete Streets and active transportation as recommended by the LRTP.

Program Activity

- Wrapped up the first phase of public involvement for the 2050 LRTP
- Scheduled and public meetings and activities for the 2nd round of outreach for the 2050 LRTP
- Conducted stakeholder meetings on goals setting for the 2050 LRTP
- Attended locally scheduled meetings on the Platteview Road Corridor Study with local elected officials and landowners who may be affected by changes to the corridor
- Began development of implementation memo for the Regional Bicycle-Pedestrian Master Plan
- Continued Allwine Prairie modeling
- Continued development of Travel Demand Model documentation and inclusion of FHWA recommendations.

420 End Products		Schedule
01	LRTP 2035 maintenance and amendment (as needed)	Ongoing
01	LRTP 2040	Planned Summer 2015, Due March 2016
02	Long-Range Planning Activities	Ongoing
02	LRTP 2050 Preparation Kick-off	Fall-Winter 2015
03	Travel Demand Model Refinement	Ongoing
04	Population and Employment Forecast Refinement	Ongoing
05	Land Use Allocation Model maintenance and refinement	Ongoing
06	Metro Bike Safety Education	2015-2016
06	Regional Bicycle-Pedestrian Plan	Summer 2015
06	Convene multi-modal working group at summits	Semi-annual
07	Passenger Rail Planning	Ongoing
08	Freight and Goods Movement Participation	Ongoing
09	Heartland 2050 Implementation Activities for Transportation	Ongoing

11	Metro Area Travel Improvement Study (MTIS)	Ongoing
12	Platteview Road Corridor Study	2015

Public Participation Activities (430) –

Objective:

To conduct public involvement activities in accord with MAPA Public Participation Plan in order to effectively and continuously engage public input in the transportation planning process.

Program Activity

- Scheduled public meetings and developed outreach activities for the 2050 LRTP
- Developed the 2015 Public Participation Annual Activities Report
- Worked with local partners on developing fundraising mechanisms for the Citizens Academy
- Attended planning meetings for the Citizens Academy
- Held a CAC focus group meeting for the 2050 LRTP 2nd round of outreach

430 End Products		Schedule
01	Public Participation Plan maintenance and revision	Ongoing
01	Public Participation Annual Activities Report	Annual
02	Public Involvement and Engagement Activities	Ongoing
03	Citizen’s Academy for Omaha’s Future	Semi-annual
04	Civil Rights / Title VI Plan maintenance and activities	Ongoing
04	Annual DBE Goal development and monitoring	2015
05	Convene Citizen’s Advisory Committee	Ongoing

Transit and Human Service Transportation (440) –

Objective:

To conduct and coordinate planning for mass transit and paratransit in the MAPA region.

Program Activity

MAPA Monthly Progress Report | January 2016 – February 2016

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- Scored and ranked 5310 applications
- Held a special CTC meeting for the committee to review the application rankings and the funding scenario suggestions by MAPA staff
- Worked with Metro to develop an MOU for the VTCLI call center
- Coordinated with the VA on the call center

440 End Products		Schedule
01	Transit Service Planning and Evaluation	Ongoing
02	Coordinated Transportation Plan Committee	Ongoing
03	JARC, New Freedom, 5310 Administration	Ongoing
04	FTA VTCLI Grant Mobility Coordination Activities	Ongoing
05	Central Omaha Bus Rapid Transit / Urban Circulator	2015-2016
06	Metro Transit Planning Activities	Ongoing
01	Transit Service Planning and Evaluation	Ongoing

Air Quality / Environmental (450) –

Objective:

To improve air quality and take proactive measures to reduce environmental impacts and improve energy conservation as related to transportation.

Program Activity

- Continued to hold planning meetings with local partners on the 2016-2018 LSBI campaign
- Worked with NDOR to get the LSBI CMAQ grant and funding allocation
- Held one on one meetings with those interested in participating in the MAPA EV grant
- Incorporated committee suggestions into the EV Grant and worked closely with all partners on the committee to ensure that the grant closely reflected their needs and wants
- Began private sector outreach for the second phase of the EV grant

450 End Products		Schedule
01	Metro Rideshare Website Administration	Ongoing

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02/ 03	Little Steps, Big Impact Ozone Reduction Campaign (CMAQ)	2015, 2016
02	Education for alternative fuel vehicles to reduce emissions	Ongoing
02	Convene air quality working group at summits	At least 2/year
03	Work with grants for electric vehicle infrastructure	2015-2016
04	Commuter Challenge	2015, 2016

Iowa Regional Planning Affiliation (460) –

Objective:

To provide administration for Iowa RPA-18 and develop a regional TIP and LRTP for Harrison, Mills, and Shelby counties and the non-urbanized portion of Pottawattamie County that can be integrated into the State Transportation Improvement Plan (STIP) and State Transportation Plan.

Program Activity

- Finalized Regional STP application and criteria for the Policy and Technical Committees
- Developed materials for and held February meeting of the Policy & Technical Committees
- Developed preliminary draft of the 2016 Public Participation Plan
- Began development of Limited English Proficiency analysis for RPA-18
- Held user group meetings for the Pottawattamie County Transportation Plan and continued development of Technical Memo #1

460	End Products	Schedule
461	Transportation Forums/Committee Administration	Ongoing
462	Transportation Planning Work Program	Spring 2016
463	Regional Transportation Improvement Program (RTIP) / Short Range Planning	Spring 2016
464	Long Range Transportation Plan (LRTP) / Long Range Planning	Ongoing
465	Public Participation Plan (PPP) and Activities	Ongoing
466	Human Services Transportation Coordination	Ongoing

Congestion Management / Safety and Technology (470) –

Objective:

To monitor traffic congestion levels in the metro area through the Congestion Management Process; to promote a safe and efficient transportation system through the development of management and operations, safety, and technological strategies and solutions.

Program Activity

- Completed 2015 Annual Statistical and Financial Reports for the Metro Area Motorist Assist Program
- Began analysis of regional crash data maps to present transportation stakeholders on TTAC
- Attended FHWA RDIP workshop on data collaboration with NDOR

470 End Products		Schedule
471	CMP Improvements	2015-2016
471	Congestion working group at summits	At least 2/year
472	MAMA Program Administration	Ongoing
472	TIM Committee	Ongoing
473	Regional ITS Architecture Maintenance	Ongoing
474	Safety Planning and Crash Analysis	Ongoing
474	Congestion working group at summits	At least 2/year
475	Regional Signal Coordination and Implementation	Ongoing

Community Development Assistance (710) –

Objective:

To provide technical assistance to jurisdictions in identifying community development needs and the resources to meet those needs.

Program Activity

- Working with Pottawattamie County to facilitate Solid Waste Management Task Force.
- Drafting City of Crescent Comprehensive Plan.

- Continuing CDBG administration for the cities of Hancock, Henderson, and Macedonia.
- Continuing CDBG administration for Walnut Downtown.
- Working to complete Leadership Community Applications for Gretna and Ralston.
- Working on Brownfields Coalition Assessment Grant. Talking with Omaha Housing Authority about possible assessments.
- Working with Community Improvements to Increase Economic Stability (CITIES) Program on program administration. Received funding for 3 new projects.
- Completed Hazard Mitigation Grant Program applications for the cities of Avoca, Minden and McClelland.
- Continuing updates to disaster resiliency and business continuity plans for businesses and organizations.
- Continuing administration of MAPA Foundation Revolving Loan Fund (RLF) program.
- Administering American Heroes Park concept design project in Bellevue; EXis Design Shop is the project architect.
- Drafting JLUS Implementation Scope of Work and Budget. Prepared for JLUS implementation meeting.
- Closed out Village of Kennard Planning Grant.
- Continuing to discuss possible Wabash Trace Master Plan with the Southwest Iowa Nature Trails, Inc. Board of Directors.
- Working with Mills County on Urban Renewal Plan update.
- Working with Pacific Junction on possible annexation.
- Completed Nebraska Showcase Community Award nomination form for the Village of Kennard.
- Attended Golden Hills-Oakland Vision 20/20 meeting.
- Attended Military TAG meeting at Omaha Chamber.
- Assisted Greater Omaha Chamber with building permit data request.
- Developed summary content for Loess Hills Missouri River Region Master Plan.
- Met with Greater Omaha Chamber Director of Research Services to discuss possible project collaborations.
- Completed semi-annual CDBG Program Income Report to City of Blair.
- Met with city administrators from the metro area to discuss grant opportunities & local projects

Economic Development Assistance (720) –

Objective:

To provide technical assistance to jurisdictions to identify economic development needs and the resources to meet those needs.

Program Activity

- Looking into EDA Economic Adjustment funding assistance in wake of ConAgra headquarters departure.
- Continued work on distressed area economic profile for areas that meet EDA's distressed criteria based on per capita income and unemployment.
- Prepared EDA budget amendments for an additional \$12,000 in FY 17/18.
- Modified FY16 EDA budget for final indirect cost allocation.
- Discussed potential project in MAPA region with Greater Omaha Chamber staff; provided summary of local/regional funding alternatives.

Heartland 2050 Regional Vision (730) –

Objective:

To oversee Implementation of the Heartland 2050 Regional Vision project, moving the work forward through development of a committee structure, hosting semi-annual summits, convening workgroups to select and complete projects and developing metrics to measure and show progress.

Program Activity

- Finalized Heartland 2050 Annual Report
- Collaborated on development of Winter Summit materials, and managed event logistics
- Developed mailing lists, collaborated on design of materials, managed event and speaker logistics for Pre-Summit event on Neighborhood Empowerment and Post-Summit event for the development community.
- Presented to the Westside Omaha Optimist Club
- Coordinated and facilitated Natural Resources, Housing and Development Implementation Committee meetings
- Worked on development of H2050 Mini-Grant Process
- Met with Kiewit Foundation in follow up to Kiewit Funding Award for 2016
- Assisted City of Omaha and Empowerment Network in the HUD Promise Zone application process to assure alignment with Heartland 2050 strategies.
- Helped develop Obesity and Nutrition strategies for the updated Douglas County Comprehensive Health Improvement Plan to coordinate with the Health & Safety Committee outcomes.
- Serve as committee member of the United Way Community Investment Review Team for Housing & Development grant application, ensuring alignment with Housing & Development Committee.
- Assisted Heartland Workforce Solutions Building Committee on site selection based on

Heartland Regional Equity Growth Profile

Community Economic Recovery Assistance (760) –

Objective:

To provide technical assistance to local jurisdictions and area business to assist in short-term and long term economic recovery associated with adverse impacts experienced as a result of recent disaster events.

Program Activity

- No Activity this month

Management Assistance (790) –

Objective:

To provide management and administrative assistance to member jurisdictions such as Personnel Policies, Job Descriptions, etc.

Program Activity

- No activity this period.

Publications (810) –

Objective:

To publicize MAPA activities and accomplishments to MAPA member jurisdictions, state and local officials and the public.

Program Activity

- Edited Heartland 2050 Annual Report, obtained bids for printing and scheduled printing and delivery of final product
- Created and published January/February 2016 edition of What's Happening newsletter
- Designed multiple flyers detailing MAPA projects including Nebraska Success Stories, Iowa Success Stories, etc

810 End Products		Schedule
811	What's Happening Newsletter	Bi-monthly

812	Annual Report	October 2015
813	Regional Officials Directory Website	Updated Spring 2016
814	Product Development	Ongoing

Public Information and Communications (840) –

Objective:

To provide transportation-related data to public and private sector representatives.

Program Activity

- Posted news stories, various documents and meeting notices to the MAPA website.
- Gave presentation on MAPA activities and plans to North Omaha Commercial Club.

840 End Products		Schedule
841	Transportation Information to Public/Private Sector	Ongoing
842	Libraries	Ongoing
843	Website and Social Media	Ongoing

Community Development Administration (920) –

Objective:

To provide for administration of MAPA’s Community / Economic Development programs.

Program Activity

- Drafted Wabash Trace Master Plan proposal.
- Drafted Mills County Comprehensive Plan update proposal.
- Drafted Treynor Comprehensive Plan update proposal.
- Drafted and signed service agreement for Pottawattamie County Solid Waste Task Force facilitation.
- Amended Exis Design Shop: American Heroes Park, Bellevue agreement for an extension of time.

Transportation Program Administration (940) –

MAPA Monthly Progress Report | January 2016 – February 2016

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Objective:

To provide for efficient administration of MAPA’s Transportation programs.

Program Activity

- Worked on the UPWP and the TPWP for FY 17
- Coordinated the contracting process for the LSBI with NDOR
- Completed the contracting process for the Sarpy County Transit study
- Held Jan & Feb management team meeting
- Held regular progress updates updates MAPA projects
- Amended Pictometry agreement for the second flight
- Amended Lovgren Marketing Group CMAQ agreement for an additional \$5,000
- Amended Metro Transit planning agreement for an additional \$60,000 to help support the BRT project
- Reviewed 3 year Congestion Mitigation Air Quality agreement with NDOR

940 End Products		Schedule
941	Program Administration	Ongoing
942	Contracts	Ongoing
943	Unified Work Program (UPWP)	Ongoing
944	Agreements	Ongoing
945	Certification Review and Process	Ongoing

Employee Benefit Administration (970) –

Objective:

Provide management of agency benefits, retirement, health and life insurance program.

Program Activity

- No activity this period.

Fiscal Management (980) –

Objective:

Develop the annual budget and cost allocation plan, track revenues and expenditures, prepare invoices, and assist with the annual audit and other fiscal activities.

Program Activity

- Prepared Preliminary Funds Budget for FY17
- Prepared Heartland 2050 Appropriation request
- Communicated billing issues to MAPA's sub recipients and consultants.
- Prepared and presented financial reports to the finance committee.
- Prepared quarterly reimbursement requests.

General Administration (990) –

Objective:

Undertake administrative activities including personnel, computer and technology support, clerical activities and support.

Program Activity

- Reviewed agreement with Kissel and Associates for legislative services
- Collected surveys for employee engagement and summarized the findings
- Posted position for transportation intern

**Metropolitan Area Planning Agency
 Transportation Planning Activities | Quarterly Progress Report**

Reporting Period: Second Quarter FY 16 | October – December 2015

Transportation Forums (140) –

Objective:

To provide a forum for coordination and cooperation between MAPA and agencies, organizations and stakeholders involved and interested in planning, designing, maintaining and providing transportation services.

Program Activity

- Held monthly Transportation Technical Advisory Committee (TTAC) Meeting on September 18
- Attended the monthly NDOR coordination meeting to discuss project delivery
- Developed agenda and materials for TTAC meeting held on October 23

140 End Products		Schedule
01	Transportation Technical Advisory	Monthly
02	Nebraska Department of Roads (NDOR) Statewide MPO Meeting	Twice / year
03	Iowa Department of Transportation (Iowa DOT) MPO and RPA Meeting	Quarterly

Summit and Working Groups (150) –

Objective:

MAPA will convene a semi-annual summit and several subcommittees or working groups around specific transportation-related topics.

Program Activity

- Held internal meetings to plan for transportation summit in the Spring of 2016 and coordination with the Metro Travel Improvement Study (MTIS)
- Held internal planning meetings for Spring Transportation Symposium

150 End Products		Schedule
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01	Transportation Summit and Working Groups	Fall 2015, Spring 2016
02	Project Review Committee comments to State and Federal agencies	Ongoing

Technical and Policy Education (170) –

Objective:

To provide ongoing technical and policy education for planning and research activities.

Program Activity

- Participated in a FHWA webinar on Performance Management of Transportation Alternatives Program (TAP) funds
- Participated in panel discussion of Heartland 2050, Broadway Corridor Study, and Heartland Connections Regional Bike-Ped Plan at joint Iowa APA/IARC Conference in Sioux City
- Participated in a Regional Models of Cooperation -- Regional Transit Planning webinar put on by FHWA and FTA
- Attended September and October IARC meetings. Discussed new grant opportunities, Legislative subcommittee and heard from Iowa Energy Office (Sept) and Iowa Public Health (October).
- Attended NROC Annual Staff Training Conference in Kearney. Facilitated a session on growing the district.
- Attended Iowa and Nebraska EDA Forums with NDED, IEDA and other state, federal and tribal representatives.
- Attended Greater Omaha Chamber Make It Happen Conference on leadership and organizational success.
- Participated in Local Technical Assistance Program (LRTP) Civil Rights workshop facilitated by the Nebraska Department of Roads
- Participated in PRSA Media Relations Summit
- Assisted with IARC new director orientation in Sioux City, Iowa.
- Attended Mayor’s breakfast in Council Bluffs, IA

170 End Products		Schedule
01	Technical and Policy Education Events	Ongoing
01	Webinars (FHWA, FTA, etc.)	Ongoing
02	Related Association Participation (NROC, IARC, NADO, NARC, etc.)	Ongoing
03	Professional Certifications and Memberships	Ongoing

Public Forums and Workshops (180) –

Objective:

To provide and support public forums and workshops that identify and discuss timely topics or high visibility special subjects of a regional significance.

Program Activity

- Attended the Metro Transit Board meeting
- Participated in Heartland 2050 Infrastructure Committee working group
- Held Public Meeting for the 2040 Long Range Transportation Plan (LRTP) amendment
- Prepared amendment timeline document for 2040 LRTP public meeting
- Prepared graphics/documents for Heartland 2050 World Cafe meeting

180 End Products		Schedule
01	Heartland 2050 Stakeholder Summits	July 2015, Feb. 2016
01	2015 Heartland Active Transportation Summit	Spring 2016
01	Support and Host Public Events, Forums and Workshops	As Needed

Policy and Administrative Forums (190) –

Objective:

To maintain and coordinate policy and administrative forums. Work includes but is not limited to creating agendas, supporting materials, conduct meetings and communications with committee members.

Program Activity

- Held annual dinner in Mills County at Bella Terre. Award recipients were recognized and a presentation was given by Treynor City Clerk.
- Held orientation for new Board Member

190 End Products		Schedule
01	Council of Officials Administration	Ongoing
02	Board of Directors Administration	Ongoing
03	Finance Committee Administration	Ongoing

Short Range Planning (410) –

Objective:

To develop and refine the short range transportation planning process; develop and maintain the Transportation Improvement Program (TIP); collect and maintain data (land use, population, employment, housing, traffic, etc.) to analyze trends and growth patterns; utilize and coordinate Geographic Information Systems (GIS) and aerial photography activities; assist local jurisdictions in the programming, funding and delivery of transportation improvements; develop and maintain performance measures to track progress toward regional goals; support short range active transportation activities.

Program Activity

- Participated in Iowa DOT software demonstration webinar for statewide ridesharing and commuter challenge project
- Developed data on commuting patterns into and out of downtown Omaha for the City of Omaha’s Urban Land Institute-sponsored Riverfront Study
- Held Project Selection Committee meetings to discuss selection of projects for the FY2017 and to refine Surface Transportation Program (STP) project selection criteria
- Continued development of peer region land use assessment for the Bus Rapid Transit project in Central Omaha
- Sending out MOU for participants in the FY16 Aerial Photography Project. Working with Pictometry to amend our agreement to verify the number of tiles needed per jurisdiction.
- Developed and approved Amendments 1-5 to the FY2016-2021 Transportation Improvement Program
- Developed and submitted Administrative Modification 1 and 2 for the FY2016-2021 Transportation Improvement Program
- Held two meetings of the Project Selection Committee to review and approve project selection criteria for the FY 2017- FY 2022 Transportation Improvement Program
- Continued development of the 2014 Traffic Flow Map and associated reports
- Continued development of Bus Rapid Transit Peer Community Land Use Assessment for the City of Omaha
- Produced various GIS map and data requests
- Attended city development review meetings and coordination
- Coordinated meetings to determine the roadway impact due to the Allwine Prairie
- Worked on developing new review criteria to be more in line with the new 2040 LRTP
- Attended the Omaha Health Summit hosted by Live Well Omaha
- Participated in Omaha by Design planning session

410	End Products for Work Activities	Schedule
01	FY 2017-22 TIP	Spring 2016
02	Funding / needs data and analysis	Ongoing
03	Technical support for Local Project Assistance (LPA) and local and	Ongoing

	state planning activities	
04	2014 Traffic Flow map and associated report preparation	Fall 2015
05	Updated land use, employment, economic, and population data	Ongoing
05	Census data and growth analysis	Ongoing
06	Map production and data analysis	Ongoing
07	NIROC aerial photography delivery and administration	Spring 2016
08	Performance measure coordination and development	Ongoing
09	Health and safety activities	Ongoing
16	Convene ProSe-Com to prepare FY-17 TIP	Fall 2015-Winter 2016
17	Convene TAP-C to prepare FY-17 TIP	Fall 2015-Winter 2016
18	Omaha Active Transportation Activities	Ongoing

Long Range Planning (420) –

Objective:

To conduct the long range transportation planning process; implement and maintain the regional Long Range Transportation Plan; develop medium and long range growth forecasts and traffic simulations or forecasts at a regional and/or subregional level; develop local and corridor-level planning studies; and support the development of Complete Streets and active transportation as recommended by the LRTP.

Program Activity

- Recommendation of the 2040 Long Range Transportation Plan by the MAPA Board of Directors and approval by the Council of Officials
- Developed a goals and input public survey for use in refining the 2050 LRTP goals developed in various studies
- Presentations about the 2050 Long Range Transportation Plan to the stakeholder groups including Gretna Chamber and Heartland 2050 Infrastructure Committee and the Omaha Active Living Advisory Council
- Reviewed and provided comments on MTIS Phase 1 Report and Executive Summary
- Reviewed Scope of Services and Fee Proposal for Phase 2 of the Metro Travel Improvement Study
- Participated in Iowa DOT Freight Plan and Rail Plan stakeholder meeting in Des Moines
- Held steering committee meeting to discuss the public input from the public meeting and comment period on the Platteview Road Corridor Study
- Reviewed and evaluated the Sarpy County Transit Feasibility Study proposals. Had a selection committee meeting to choose a firm to conduct the research. Completed an ICE for the project.

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- Held public meeting for the 2040 Long Range Transportation Plan amendment
- Held internal meetings to discuss development of 2050 Long Range Transportation Plan and public participation schedule
- Held initial progress meeting for Phase 2 of the Metro Travel Improvement Study (MTIS)
- Produced model output to support Sarpy County interchange modeling
- Continued development of travel demand model, including implementation of FHWA guidance and updated documentation
- Scheduled and attended public and stakeholder outreach meetings to raise awareness about the 2050 LRTP and get feedback on goals for previous studies and plans
- Had internal and stakeholder meetings on the Platteview Road Corridor Study
- Provided forecasts of population for the Southern Ridge Sewer Study in Sarpy County

420 End Products		Schedule
01	LRTP 2035 maintenance and amendment (as needed)	Ongoing
01	LRTP 2040	Planned Summer 2015, Due March 2016
02	Long-Range Planning Activities	Ongoing
02	LRTP 2050 Preparation Kick-off	Fall-Winter 2015
03	Travel Demand Model Refinement	Ongoing
04	Population and Employment Forecast Refinement	Ongoing
05	Land Use Allocation Model maintenance and refinement	Ongoing
06	Metro Bike Safety Education	2015-2016
06	Regional Bicycle-Pedestrian Plan	Summer 2015
06	Convene multi-modal working group at summits	Semi-annual
07	Passenger Rail Planning	Ongoing
08	Freight and Goods Movement Participation	Ongoing
09	Heartland 2050 Implementation Activities for Transportation	Ongoing
11	Metro Area Travel Improvement Study (MTIS)	Ongoing
12	Platteview Road Corridor Study	2015

Public Participation Activities (430) –

Objective:

To conduct public involvement activities in accord with MAPA Public Participation Plan in order to effectively and continuously engage public input in the transportation planning process.

Program Activity

- Developed public participation strategies and tools for the 2050 LRTP
- Scheduled Title VI and civil rights training for MAPA staff
- Attended 2050 LRTP study presentation to Gretna Chamber of Commerce meeting
- Participated in Civil Rights training workshop hosted by the Nebraska Department of Roads and the Local Technical Assistance Program (LTAP)
- Held Citizens Advisory Committee meetings
- Attended internal development meetings for the Citizens Academy
- Continued public involvement efforts for the 2050 LRTP
- Developed public participation metrics for the 2050 LRTP
- Submitted the semi-annual DBE report to IDOT
- Submitted public notices to area newspapers for MAPA committee and board meetings

430 End Products		Schedule
01	Public Participation Plan maintenance and revision	Ongoing
01	Public Participation Annual Activities Report	Annual
02	Public Involvement and Engagement Activities	Ongoing
03	Citizen’s Academy for Omaha’s Future	Semi-annual
04	Civil Rights / Title VI Plan maintenance and activities	Ongoing
04	Annual DBE Goal development and monitoring	2015
05	Convene Citizen’s Advisory Committee	Ongoing

Transit and Human Service Transportation (440) –

Objective:

To conduct and coordinate planning for mass transit and paratransit in the MAPA region.

Program Activity

- Participated in weekly coordination meetings for the Central Omaha Bus Rapid Transit project
- Met with the Veterans Administration (VA) hospital leadership to discuss the One Call Center project.

- Met with Metro Transit to discuss the possibility of them purchasing small transit vehicles for the Cities rather than NDOR
- Modified the 5310 Program of Projects and Fiscal Constraint based on past apportionment and subsequently created 5310 TIP amendments and modifications
- Updated the 5310 policy guide based on the CTC revised selection criteria
- Began working on a TEAM process manual detailing the steps to create and manage a grant within TEAM (the FTA grant management system)
- Held a conference call with Region VII FTA and Headquarters FTA to discuss the one-call center project
- Met with Metro Transit to discuss the one-call center project and AVL
- Held a conference call with Iowa agencies and Iowa DOT and a meeting with Nebraska agencies and NDOR to discuss the vehicle purchasing process
- Completed the quarterly FTA milestone report
- Administered selection process for Sarpy County Transit Study.
- Participated in stakeholder committees for Metro’s Central Omaha Bus Rapid Transit project
- Held coordination meeting with Metro Transit to discuss Request for Proposals for Veterans Call Center project
- Held CTC meetings and worked on informal coordination efforts as well as promoting participation with the call center

440 End Products		Schedule
01	Transit Service Planning and Evaluation	Ongoing
02	Coordinated Transportation Plan Committee	Ongoing
03	JARC, New Freedom, 5310 Administration	Ongoing
04	FTA VTCLI Grant Mobility Coordination Activities	Ongoing
05	Central Omaha Bus Rapid Transit / Urban Circulator	2015-2016
06	Metro Transit Planning Activities	Ongoing
07	Transit Service Planning and Evaluation	Ongoing

Air Quality / Environmental (450) –

Objective:

To improve air quality and take proactive measures to reduce environmental impacts and improve energy conservation as related to transportation.

Program Activity

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- Reviewed and provided comments on NDOR’s draft Sponsorship Policy and Outdoor Advertising guidelines for Bike-Sharing and Electric Vehicle Charging Station projects
- Developed and received committee approval for the grant phasing and timeline for electric vehicle CMAQ grant
- Scheduled stakeholder and interested party meetings for an electric vehicle grant
- Continued outreach to state and local partners on ways to involve local businesses in point source pollution mitigation techniques
- Held regular partner meetings on program administration for LSBI
- Developed a grant proposal and had the LSBI stakeholders review the grant and budget for the 2016-2018 grant
- Attended wrap up event for the Commuter Challenge
- Worked with NDOR, Lincoln, and UNO/UNL to develop a statewide van pooling program focusing on providing connections between Lincoln and Omaha
- Coordinated with NCEA partners on electric vehicle grants
- Attended OPPD power plant tours on CNG and methane powered plants
- Coordinated strategy meetings for 2016 LSBI campaign and held internal planning meetings for Little Steps Big Impact with community partners
- Developed electric vehicle white paper
- Held a stakeholder meeting for electric vehicles
- Scheduled individual one on one meetings for parties interested in participating in the MAPA CMAQ electric vehicle grant
- Worked with NDOR to support their efforts to develop a statewide vanpool network
- Worked with Live Well Omaha to discuss how the commuter challenge can be improved and extended year round
- Met with consultant for overview of results from the Little Steps Big Impact survey
- Prepared and participated in Iowa Dot ICAAP (CMAQ) committee

450 End Products		Schedule
01	Metro Rideshare Website Administration	Ongoing
02/ 03	Little Steps, Big Impact Ozone Reduction Campaign (CMAQ)	2015, 2016
02	Education for alternative fuel vehicles to reduce emissions	Ongoing
02	Convene air quality working group at summits	At least 2/year
03	Work with grants for electric vehicle infrastructure	2015-2016
04	Commuter Challenge	2015, 2016

Iowa Regional Planning Affiliation (460) –

Objective:

To provide administration for Iowa RPA-18 and develop a regional TIP and LRTP for Harrison, Mills, and Shelby counties and the non-urbanized portion of Pottawattamie County that can be integrated into the State Transportation Improvement Plan (STIP) and State Transportation Plan.

Program Activity

- Developed public participation tools for the LRTP planning process
- Developed materials and participated in Planning Review for Regional Planning Affiliation 18
- Developed agenda and materials for December Policy and Technical Committee meetings
- Developed materials for Amendment 1 to the FY 2016-2019 Transportation Improvement Program
- Held initial Steering Committee meeting for the Pottawattamie County Transportation Plan and developed preliminary work plan for the project
- Developed a work plan and project timeline for the Pottawattamie County Transportation Plan

460	End Products	Schedule
461	Transportation Forums/Committee Administration	Ongoing
462	Transportation Planning Work Program	Spring 2016
463	Regional Transportation Improvement Program (RTIP) / Short Range Planning	Spring 2016
464	Long Range Transportation Plan (LRTP) / Long Range Planning	Ongoing
465	Public Participation Plan (PPP) and Activities	Ongoing
466	Human Services Transportation Coordination	Ongoing

Congestion Management / Safety and Technology (470) –

Objective:

To monitor traffic congestion levels in the metro area through the Congestion Management Process; to promote a safe and efficient transportation system through the development of management and operations, safety, and technological strategies and solutions.

Program Activity

- Entered Motorist Assist activity into database.
- Paid Motorist Assist bills.
- Worked on planning and coordination for the EV and the LSBI CMAQ grants.
- Attended Traffic Incident Management (TIM) Executive Committee meeting

- Signed TIM Executive Committee MOU on a collaborative approach in the metro area

470 End Products		Schedule
471	CMP Improvements	2015-2016
471	Congestion working group at summits	At least 2/year
472	MAMA Program Administration	Ongoing
472	TIM Committee	Ongoing
473	Regional ITS Architecture Maintenance	Ongoing
474	Safety Planning and Crash Analysis	Ongoing
474	Congestion working group at summits	At least 2/year
475	Regional Signal Coordination and Implementation	Ongoing

Community Development Assistance (710) –

Objective:

To provide technical assistance to jurisdictions in identifying community development needs and the resources to meet those needs.

Program Activity

- Working on Pottawattamie County comprehensive plan update. Reviewing and editing plan while reviewing zoning.
- Drafting City of Crescent Comprehensive Plan.
- Working on Brownfields Coalition Assessment Grant. Grant has been extended for one year.
- Working with Community Improvements To Increase Economic Stability (CITIES) Program on program administration. Writing Iowa West Foundation grant for recapitalization of CITIES.
- Continuing updates to disaster resiliency and business continuity plans for businesses and organizations.
- Completed white paper outlining local economic development tools in Nebraska and Iowa; presented to Nebraska Legislature Urban Affairs Committee.
- Attended Nebraska Regional Officials Council staff retreat in Kearney, NE.
- Attended Iowa Economic Development Authority funding workshop in Ankeny, IA.
- Attend IARC Conference in Sioux City, IA
- Attend Military TAG Meeting
- Research grant information for the City of Avoca

- Pottawattamie County Comprehensive Land Use update is final. Working on final graphics. Assisted with project GIS needs.
- Working with Loess Hills Missouri River Region / Parks to People on regional recreation plan. Includes Harrison, Mills and Pottawattamie counties. Drafting priority poster and plan.
- Continuing CDBG administration for the cities of Hancock, Henderson, Macedonia, and Walnut.
- Working to complete Leadership Community Applications for Gretna and Ralston.
- Working with City of Avoca to prepare Hazard Mitigation Grant Program application.
- Looking into possible Corp of Engineering Section 22 funding to complete a flood risk management plan.
- Continuing administration of MAPA Foundation Revolving Loan Fund (RLF) program; met with regional service providers and stakeholders.
- Attended National Association of Development Organizations Annual Workshop in New Orleans, LA.
- Organizing Elected Officials Training on December 2 in Oakland, IA.
- Discussed American Heroes Park concept design project with Bellevue city officials and EXis Design Shop.
- Attended concept design meeting with local officials and EXis Design Shop for proposed American Heroes Park in Bellevue.
- Contacted cities and villages in Nebraska counties to determine housing needs/issues.
- Create JLUS Implementation Scope of Work

Economic Development Assistance (720) –

Objective:

To provide technical assistance to jurisdictions to identify economic development needs and the resources to meet those needs.

Program Activity

- Met with Executive Director of Greater Omaha Chamber's REACH initiative to discuss gap financing and technical assistance for small and minority businesses.
- Discussed economic adjustment funding assistance with EDA Economic Development Representative in wake of ConAgra's headquarters relocation.
- Discussed gap financing and technical assistance for small and minority businesses with executive directors of Heartland Workforce Solutions and Omaha Small Business Network.
- Looking into EDA Economic Adjustment funding assistance in wake of ConAgra headquarters departure.
- Attended public meeting for Omaha Promise Zone Designation proposal.
- Began preparation for EDA Peer Evaluation in December.

Heartland 2050 Regional Vision (730) –

Objective:

To oversee Implementation of the Heartland 2050 Regional Vision project, moving the work forward through development of a committee structure, hosting semi-annual summits, convening workgroups to select and complete projects and developing metrics to measure and show progress.

Program Activity

- Presentation at Iowa American Planning Association Conference
- Attended Loess Hills Missouri River Region - Parks to People Workshop in Oakland IA and assisted with Open Houses in Woodbine IA and Treynor IA
- Presentation at HUD regional conference in Kansas City
- Prepared and submitted grant proposal and summary report to the Peter Kiewit Foundation
- Prepared and submitted letter of intent to the Iowa West Foundation
- Convened the following Heartland 2050 Committees: Implementation Committees (Housing & Development, Health & Safety, Education, Economic Development, Natural Resources, Equity & Engagement & Infrastructure), the Executive Committee, Core Group Committee and Equity & Engagement Committee
- Presentation at Iowa Association of Regional Councils Conference in Sioux City
- Assisted with Loess Hills Missouri River Region - Parks to People Closing Workshop in Oakland IA
- Assisted with Loess Hills Missouri River Region - Parks to People Workshop in Malvern IA
- Prepared and submitted grant proposal to the Iowa West Foundation
- Attended Policy Link Equity Summit in Los Angeles, CA
- Presentation at American Planning Association Quad State Session “From Engagement to Equity: The Heartland 2050 Journey “ and “Environmental Justice Analysis in Transportation Planning”
- Designed and facilitated a World Cafe for the Heartland 2050 Executive Committee on the Regional Equitable Growth Profile.
- Screened, and interviewed candidates for Heartland 2050 intern. Placement made 11/20/15.
- Presentation at the Smart Energy Expo in Omaha

Community Economic Recovery Assistance (760) –

Objective:

To provide technical assistance to local jurisdictions and area business to assist in short-term and long term economic recovery associated with adverse impacts experienced as a result of recent disaster events.

Program Activity

- No activity for this quarter.

Management Assistance (790) –

Objective:

To provide management and administrative assistance to member jurisdictions such as Personnel Policies, Job Descriptions, etc.

Program Activity

- No activity for this quarter.

Publications (810) –

Objective:

To publicize MAPA activities and accomplishments to MAPA member jurisdictions, state and local officials and the public.

Program Activity

- Developed, designed and published 2015 Annual Report
- Created and published September/October 2015 edition of What’s Happening newsletter
- Created draft designs for 2016 Annual Calendar
- Created and published 2016 MAPA Wall Calendar

810 End Products		Schedule
811	What's Happening Newsletter	Bi-monthly
812	Annual Report	October 2015
813	Regional Officials Directory Website	Updated Spring 2016
814	Product Development	Ongoing

Public Information and Communications (840) –

Objective:

To provide transportation-related data to public and private sector representatives.

Program Activity

- Created and distributed news releases regarding new ozone standard, Council of Officials Annual Meeting and Annual Awards
- Created and published public notices in area newspapers regarding Council of Officials Annual

Meeting and posted notices to social media platforms

- Continued coordination of new MAPA website with Daake
- Presented MAPA White Paper on Economic Development Tools, including a section on infrastructure to LR-155 Committee at Nebraska Legislature.
- Scheduled interview with KIOS reporter/anchor for 2050 Long Range Transportation Study story
- Posts to social media regarding public meeting for MAPA 2040 Long Range Transportation Plan amendment
- Spoke to Nebraska State Highway Commission to provide a report on the transportation system in the metro area.

840 End Products		Schedule
841	Transportation Information to Public/Private Sector	Ongoing
842	Libraries	Ongoing
843	Website and Social Media	Ongoing

Community Development Administration (920) –

Objective:

To provide for administration of MAPA’s Community / Economic Development programs.

Program Activity

- Processed the following agreements:
 - Pottawattamie County Trails with RDG - \$4,000
 - American Heroes Park Design in Bellevue with Exis Design Shop - \$9,000
 - MOU with the City of Bellevue on American Heroes Park - \$4,500
 - Amend Brownfield project agreements with EPA, Benesch and Metro Community College for another year with an expanded service area.

Transportation Program Administration (940) –

Objective:

To provide for efficient administration of MAPA’s Transportation programs.

Program Activity

- Processed the following agreements:
 - Southern Sudan Community Association for Transit Operations - \$2,300

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- o MOU with Sarpy County on a Transit Study - \$25,000
- o MTIS supplemental agreement for Phase 2
- Conducted weekly staff meetings
- Reviewed and approved invoices for contracted projects
- Coordinated staff level of effort for contracted projects
- Completed FTA Quarterly FFR reports
- Completed DBE Report for IDOT
- Prepare Contract with Lovgren Marketing Group for FY16 Little Steps Big Impact Campaign
- Prepare Contract with Olsson Associates on Sarpy County Transit project

940 End Products		Schedule
941	Program Administration	Ongoing
942	Contracts	Ongoing
943	Unified Work Program (UPWP)	Ongoing
944	Agreements	Ongoing
945	Certification Review and Process	Ongoing

Employee Benefit Administration (970) –

Objective:

Provide management of agency benefits, retirement, health and life insurance program.

Program Activity

- Preparation for open enrollment in December for January benefit renewals.

Fiscal Management (980) –

Objective:

Develop the annual budget and cost allocation plan, track revenues and expenditures, prepare invoices, and assist with the annual audit and other fiscal activities.

Program Activity

- Communicated billing issues to MAPA’s sub recipients and consultants.
- Prepared and presented financial reports to the finance committee.
- Prepared workpapers and journal entries for fiscal year 2015 financial audit.
- Prepared FY16 payroll additive and cost allocation rates. Worked with NDOR on approval of

these rates.

- Communicated billing issues to MAPA's sub recipients and consultants.
- Prepared and presented financial reports to the finance committee.
- Prepared quarterly reimbursement requests.
- Responded to external auditor inquiries.
- Prepared FY15 Audit Report.
- Responded to NDOR on inquiries about indirect cost rate proposal.
- Participated in Financial Edge Accounting Software Training webinar

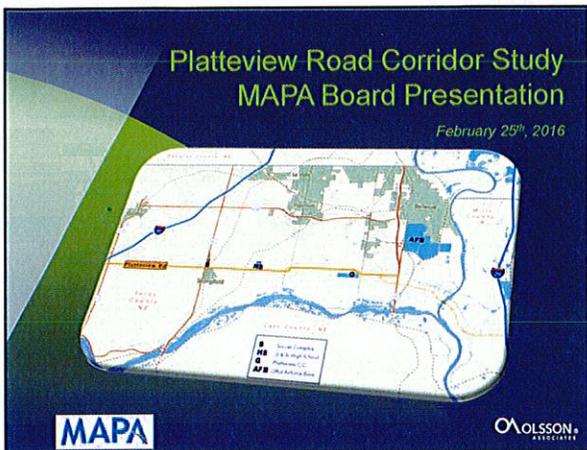
General Administration (990) –

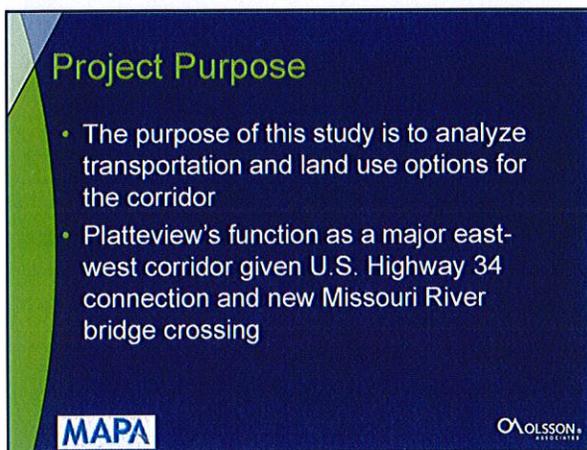
Objective:

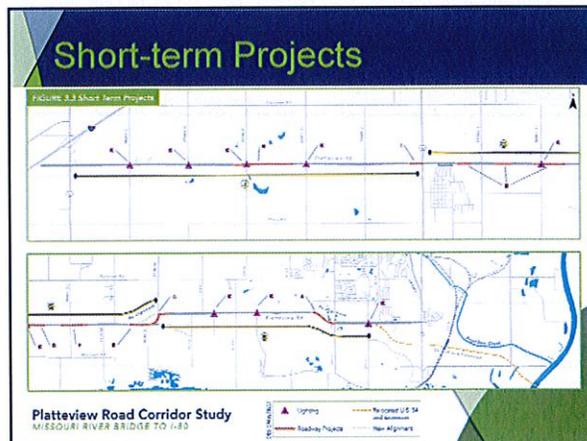
Undertake administrative activities including personnel, computer and technology support, clerical activities and support.

Program Activity

- Development of new MAPA website
- Interviewed and hired intern for Heartland 2050 intern
- Posted position for Transportation Planner vacancy
- Attended NPAIT Annual meeting







Alternative Comparison

ALTERNATIVE COMPARISON	SHORT TERM IMPROVEMENTS	4-LANE ARTC/BAL	4 LANE EXPRESSWAY	
			CENTERS	SOUTH
Costs (\$million)	25	40	20	20
Right-of-Way (acres)	18	66	180	220
Travel Time Across Corridor (min)	24	22	20	21
Future Capacity (vmt/day)	12,000	25,000	38,000	38,000
Future Traffic (vmt/day)	11,400	16,000	20,800	21,500
Environmental Residences close by:	0	25	33	14
			14	27

MAPA OLSSON ASSOCIATES

Build Out Scenario

Scenario	Households	General & Industrial	Retail & Commercial	Service & Office	School	Total Employment
2040 Heartland Based	8,880	879	529	2,100	556	4,074
2040 Redistribution in County	13,183	1,305	947	3,443	556	9,252
Build Out	33,189	3,789	9,359	4,993	637	18,768

MAPA OLSSON ASSOCIATES

Evaluation Process

- First Level (Tier) Screening – to identify the alternatives that should be considered in more detail
- Second Level (Tier) Screening – to identify the alternative(s) that go into the long range plan and move forward for environmental study

MAPA OLSSON ASSOCIATES

Alternative Comparison

ALTERNATIVE COMPARISON	SHORT TERM IMPROVEMENTS	4-LANE ARTERIAL	4 LANE EXPRESSWAY		
			CENTRAL	NORTH	SOUTH
Costs (\$-million)	25	60	70	70	72
Right-of-Way (acres)	18	66	180	220	240
Travel Time Across Corridor (mins)	28	22	20	20	21
Future Capacity (per day)	12,000	25,000	38,000	38,000	38,000
Future Traffic (per day)	11,400	16,000	20,900	21,000	21,200
Environmental (residences close by)	0	25	33	14	23



Build Out Scenario



Scenario	Households	General & Industrial	Retail & Commercial	Service & Office	School	Total Employment
2040 Heartland Based	8,880	879	539	2,100	556	4,074
2040 Redistribution in County	13,183	1,305	947	3,443	556	6,252
Build Out	33,189	3,795	9,355	4,993	637	18,780



Evaluation Process

- First Level (Tier) Screening – to identify the alternatives that should be considered in more detail
- Second Level (Tier) Screening – to identify the alternative(s) that go into the long range plan and move forward for environmental study



Questions?

- Michael Piernicky, PE, PTOE
Olsson Associates
mpiernicky@olssonassociates.com

- Clyde Prem, AICP, PTP
Olsson Associates
cprem@olssonassociates.com



Agenda Item B
FY 2016-2019 TIP Amendments



**Metropolitan Area Planning Agency
FY2016-2021 Transportation Improvement Program**

Revision Summary - Amendment 8

<u>Control #</u>	<u>Project Name</u>	<u>Lead Agency</u>	<u>Revision Note</u>
IA-29499	9th and 10th Street Bridge Replacement	Council Bluffs	Program \$2,000,000 of STP-State funding in FY2016 for UTIL-CON-CE



Metropolitan Area Planning Agency
FY2016-2021 Transportation Improvement Program

TIP ID: 2015-072
 Project Name: **9th and 10th Street Bridge Replacement**
 Control Number: IA-29499
 Lead Agency: Council Bluffs
 Project Type: Bridge
 County: Pottawattamie
 Length (mi): 0.10
 Total Project Cost*: \$2,814.20

Location
 In the city of Council Bluffs, On 10th Street over Indian Creek

Description
 Removal and replacement of Indian Creek Culvert between 9th and 10th Streets. Project BROS-1642(664)-8J-78.

Fiscal Year	Project Phase	Funding Source	Total Funds*	Federal Funds*	State Funds*	Local Funds*
2016	UTIL-CON-CE	STP-State	\$2,814.20	\$2,000.00	\$0.00	\$814.20

* Amounts in thousands of U.S. dollars

Revision History

2/25/2016 **Amendment 8**
 Program \$2,000,000 of STP-State funding in FY2016 for UTIL-CON-CE



Agenda Item C
Public Participation Plan Amendment

Public Participation Plan Amendment: Administrative Modification

Explanation

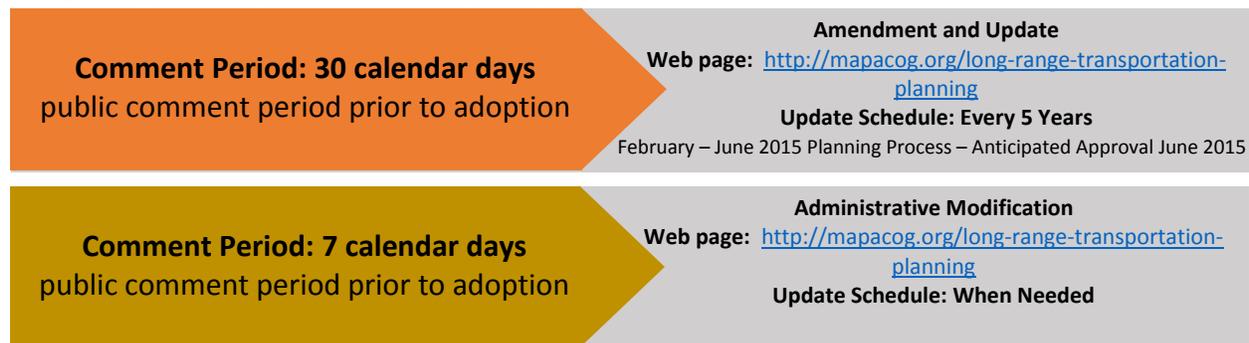
MAPA has developed a new public participation category for minor modifications to the Long Range Transportation Plan (LRTP) that does not change the intent of the plan. This new public process is based on the TIP modification already has MAPA in place.

The new process will allow staff to more efficiently and effectively make minor administrative modifications to the LRTP. The administrative modification process is designed to be used for minor textural or graphics changes to the plan.

This additional process is meant to cut down on unnecessary and potentially redundant public meetings which would have to be done every several weeks so that fiscal constraint is maintained in both the Transportation Improvement Program (TIP) and LRTP .

Administrative Modification Public Involvement Process

Long Range Transportation Plan (LRTP)



Description:	The Long Range Transportation Plan develops a long-term fiscally constrained vision for transportation improvements based upon a minimum 20 year planning horizon.
Amended:	As needed
Public Comment Period:	Draft LRTP = 30 days Amended LRTP = 30 days Administrative Modification = 7 days Prior to the Board of Directors Meeting
Public Meeting:	A series of at least three public meetings (open houses, public hearing, etc) held during the 30-day public comment period. Additional public meetings shall have a public comment period of two weeks prior and two weeks following the meeting. The TTAC and Board of Directors meetings serve as the public meetings. A public comment period is observed at the Board of Directors meeting.

Public Involvement Strategies:	<p>Conduct baseline satisfaction surveys.</p> <p>Solicit public comments through the MAPA website and social media outlets.</p> <p>Create opportunities to comment at regularly scheduled MAPA Board of Directors and Technical Committee meetings.</p> <p>Encourage participation through the MAPA newsletter.</p> <p>Post an electronic version of the Draft LRTP online and have a hard copy at the MAPA Office for public review.</p>
Public Participation Opportunities:	<p>Comment on the draft and final planning documents via email, mail, and comment cards.</p> <p>Participate in public meetings.</p>
Citizens' Advisory Council (CAC) Role:	<p>Advise MAPA on public participation outreach and offer participation recommendations for the LRTP's public participation plan.</p> <p>Advise MAPA about effectiveness of efforts.</p> <p>Help engage the public in the planning process.</p>
LRTP Amendment Process:	<p>Discuss the amendment with appropriate subcommittees, before TTAC makes a recommendation to the Board to release the LRTP amendment for public review and comment.</p> <p>Advertise the amendment in a local paper through a paid public notice, send a press release to area newspapers, television and radio stations, and post the information on the MAPA website.</p> <p>Hold at least one public meeting for the amendment.</p> <p>Email notification of the public comment period to identified outreach contacts.</p> <p>Address public comments to the maximum extent reasonable and include an appendix of public comments in the final approved LRTP.</p>
LRTP Administrative Modification Process:	<p>Include the modification with meeting materials emailed to TTAC members, posted on the MAPA website, and located in the MAPA lobby at least 7 days prior to the meeting.</p> <p>Discuss modification with Transportation Technical Advisory Committee (TTAC) and MAPA Board of Directors.</p> <p>Address public comments to the maximum extent reasonable and include an appendix of public comments in the final approved LRTP.</p>
LRTP Administrative Modification	<p>Potential Administrative Modifications</p> <ul style="list-style-type: none"> • Changes to specific project funding levels that does not affect the fiscally constrained funding tables • Updates to the text of the document to more accurately reflect project descriptions • Minor changes to the document to comply with administrative changes to federal policy

- | | |
|--|---|
| | <ul style="list-style-type: none">• Minor changes to the document to comply with administrative changes to state policy |
|--|---|

Public Participation Administrative Modification Approval Process



TTAC recommendation and Board approval to release the draft amended PPP for public review and comment. Post the draft on the MAPA website.

Advertise the amendment in a local paper through a paid public notice, send a press release to area newspapers, television and radio stations, and post the information on the MAPA website.

Email notification of the public comment period to identified outreach contacts.

Address public comments to the maximum extent reasonable and include an appendix of public comments in the final approved PPP.



Pete Ricketts
Governor

STATE OF NEBRASKA

DEPARTMENT OF ROADS

Kyle Schneeweis, P.E., Director

1500 Highway 2 • PO Box 94759 • Lincoln NE 68509-4759
Phone (402) 471-4567 • FAX (402) 479-4325 • www.roads.nebraska.gov

January 27th, 2016

Mr. Michael Helgerson
MAPA
2222 Cuming Street
Omaha NE 68102

RE: CN 22553, CM-D2(107), MAPA Ozone Awareness Campaign
Program Agreement

Mr. Helgerson,

Enclosed please find two (2) duplicate, original program agreements and the signing resolution for the above-referenced project. Please route the agreements through your LPA for the appropriate signatures. After signatures have been obtained, return all original copies and the approved project program signing resolution to my attention for processing.

DO NOT proceed with Consultant Selection for Preliminary Engineering without a Notice-to-Proceed from NDOR.

We look forward to working with you on this Federal-aid project. If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Taylor Eman".

Taylor Eman
Project Coordinator
NDOR Local Projects Division
Phone # 402-479-3607
E-mail: Taylor.Eman@Nebraska.gov

LPA PROGRAM AGREEMENT- CMAQ FUNDS

METROPOLITAN AREA PLANNING AGENCY
STATE OF NEBRASKA, DEPARTMENT OF ROADS
PROJECT NO. CM-D2(107),
STATE CONTROL NO. 22553
LITTLE STEPS BIG IMPACT

THIS AGREEMENT is between the Metropolitan Area Planning Agency, Nebraska, a local public agency ("LPA"), and the State of Nebraska, Department of Roads ("State"), collectively referred to as the "Parties".

WITNESSETH:

WHEREAS, certain routes in the LPA 's jurisdiction have been designated as being eligible for Congestion Mitigation and Air Quality Improvement Program (CMAQ) Funds by the Department of Transportation, Federal Highway Administration, hereinafter called the FHWA, in compliance with Federal laws pertaining thereto, and

WHEREAS, CMAQ Funds have been made available by Title 23 of the United States Code, providing for improvements on eligible routes, and

WHEREAS, the Federal share payable on any portion of a CMAQ project will be a maximum of 80 percent of the eligible and participating costs; the LPA's share will be the remaining 20 percent of the eligible and participating costs; and LPA will also be responsible for all other nonparticipating or ineligible costs, and

WHEREAS, regulations for implementing the provisions of the above mentioned act provide that the Federal share of the cost of those projects will be paid only to the State, and

WHEREAS, the regulations further permit the use of funds other than State funds in matching Federal Funds for the improvements of those routes, and

WHEREAS, the State is willing to assist LPA to the end of obtaining Federal approval of the proposed work and Federal Funds for the construction of the proposed improvement, with the understanding that this project is not a State project and that no State Funds are to be expended on this project, and

WHEREAS, the LPA has designated an available fully-qualified public employee or elected official to act as "Responsible Charge" (RC) for the subject Federal-aid Transportation project, and

WHEREAS, the RC will be in day-to-day responsible charge of all aspects of the project, from planning through post-construction activities and maintain the project's eligibility for Federal-aid Transportation project funding, and

WHEREAS, the LPA understands that it must comply with all terms of 23 C.F.R. 635.105 in order for this Federal-aid transportation project to be eligible for Federal funding, and

WHEREAS, if the LPA is to receive Federal participation for any portion of the work on the proposed project, it is necessary for all phases of work to comply with Federal requirements and procedures, and

WHEREAS, the State's role is only federal funding eligibility, including providing quality assurance to ensure FHWA on the LPAs behalf that the project is designed, constructed and managed according to federal rules and regulations. The State will coordinate with the LPA on federal funding issues on behalf of the LPA, and

WHEREAS, Federal Regulations provide that the LPA shall not profit or otherwise gain from local property assessments that exceed the LPA's share of project costs, and

WHEREAS, the funding for the project under this agreement includes monies from the Federal Highway Administration (FHWA). If a non-federal entity expends \$500,000 or more in total federal awards in a fiscal year, then OMB Circular A-133 audit requirements must be addressed as explained further in this agreement, and

WHEREAS, the total cost of the project, is currently estimated to be \$1,177,520.00, but such costs may increase or decrease due to variations between the estimated and actual project costs, and

WHEREAS, the LPA's share of the total project costs is estimated to be \$235,504.00. The LPA has earmarked and has placed in its fiscal budget at least the amount of the local match indicated above. These costs may increase or decrease due to variations between the estimated and actual project costs, and

WHEREAS, the project is described as follows:

This program will conduct public education and a survey regarding air quality issues in the MAPA region

WHEREAS, the LPA desires that this project, the location of which is shown on attached Exhibit "A", be developed and constructed under the designation of Project No. CM-D2(107), as evidenced by the Resolution of the LPA dated the _____ day of _____, 2016, attached as Exhibit "B" and made a part of this agreement.

NOW THEREFORE, in consideration of these facts, the LPA and State agree as follows:

SECTION 1. DEFINITIONS

For purposes of this agreement, the following definitions will apply:

"AASHTO" means American Association of State Highway and Transportation Officials.

“ADA” means the Americans with Disabilities Act.

“ASTM” means the American Society for Testing and Materials.

“CFDA” means Catalog of Federal Domestic Assistance.

“CFR” means the Code of Federal Regulations.

“DOT” means the United States Department of Transportation, Washington, D.C. 20590, acting through its authorized representatives.

“FHWA” means the Federal Highway Administration, United States Department of Transportation, Washington, D.C. 20590, acting through its authorized representatives.

“FULLY QUALIFIED” means a person who has satisfactorily completed all applicable State training courses and who has met the other requirements necessary to be included on the State list of qualified LPA “Responsible Charge” (RC’s).

“LPA” means Local Public Agency sponsoring a federally funded transportation project and determined to be qualified to assume the administrative responsibilities for such projects by the State.

“LPS” means the Local Projects Section at Nebraska Department of Roads, in Lincoln, Nebraska.

“NEB. REV. STAT” means the Nebraska Revised Statutes as set forth in Nebraska law.

“OMB” means the Federal Office of Management and Budget.

“FULL-TIME PUBLIC EMPLOYEE” means a public employee who meets all the requirements and is afforded all the benefits of full-time employees as that phrase is applied to other employees of the employing entity. A person is not a full-time employee if that person provides outside private consulting services, or is employed by any private entity, unless that person can prove to the State in advance, that employee's non-public employment is in a field unrelated to any aspect of the project for which Federal-aid is sought.

“PUBLIC EMPLOYEE” for the purpose of selecting an RC for this project means a person who is employed solely by a county, a municipality, a political subdivision, a Native American tribe, a school district, another entity that is either designated by statute as public or quasi-public, or entity included on a list of entities determined by the State and approved by the Federal Highway Administration (FHWA), as fulfilling public or quasi-public functions.

“RESPONSIBLE CHARGE” or “RC” means the public employee or elected official who is fully empowered by the LPA and has actual day-to-day working knowledge and responsibility for all decisions related to all aspects of the Federal-aid project from planning and development through construction project activities, including all environmental commitments before, during

and after construction. The RC is the day-to-day project manager, and the LPA's point-of-contact for the project. Responsible charge does not mean merely delegating the various tasks; it means active day-to-day involvement in identifying options, working directly with stakeholders, making decisions, and actively monitoring project construction. It is understood that RC may delegate or contract certain technical tasks associated with the project so long as RC actively manages and represents the LPA's interests in the delegated technical tasks.

"STATE" means the Nebraska Department of Roads in Lincoln, Nebraska, its Director, or authorized representative. The State is a funding liaison between LPA and the United States Department of Transportation in LPA federally funded transportation projects.

"STATE CERTIFIED CONSULTANT" means a Consultant that has met the certification requirements of the Nebraska Department of Roads to provide professional services in certain work categories for federal and state funded work in Nebraska.

SECTION 2. TERM OF THE AGREEMENT (7-18-13)

This agreement begins upon the signing of the agreement by the State. The State intends to sign the agreement after the LPA has signed. The agreement will expire upon completion of the LPA's Federal-aid project and final financial settlement, except that any terms of this agreement that contemplate long term activities of the LPA such as environmental, maintenance, and operational commitments, will remain in effect as long as required by law or agreement. If the LPA determines that for any reason it will not continue with the development of this project as a Federal-aid project, the LPA shall notify the State and negotiate any necessary project termination conditions consistent with this agreement.

SECTION 3. PURPOSE OF AGREEMENT

The LPA wishes to plan, design, construct, operate, and maintain a Federal-aid transportation project on a street, highway, road, trail or other transportation related facility under LPA's jurisdiction. The LPA and the State understand that the Federal Highway Administration (FHWA) will not provide funding directly to LPA for this project; instead, FHWA provides Federal funding for eligible and participating project costs through the State. The State, pursuant to Neb. Rev. Stat. § 39-1305, will act under this agreement as a steward of Federal Funds and as a liaison between LPA and FHWA. The purpose of this agreement is to set forth the understanding of the LPA and the State concerning their respective duties to enable the project to be eligible for federal-aid funding. Under this agreement, the LPA shall continue to have all duties concerning any aspect of project management, planning, design, construction, operation and maintenance. Nothing in this agreement shall be construed to

create any duty of the State to LPA concerning such matters. LPA further agrees that LPA shall have no claim or right of action against the State under this agreement if FHWA determines that the project is not eligible in whole or in part, for federal-aid funding. The following sections of this agreement include the program requirements and other conditions State believes in good faith that LPA must meet for this project to be eligible for federal funding.

LPA acknowledges that many conditions must be met for the transportation project contemplated by this agreement to be constructed and for project costs to be reimbursed with federal-aid funds. Those conditions include, but are not limited to, the unknown availability of federal-aid funds, the timely and satisfactory completion of all federal-aid funding requirements and the perceived priority of this project with other projects competing for limited federal-aid funds. Therefore, LPA agrees to develop this project in an effort to meet all federal and state eligibility requirements so the project may be determined eligible for federal-aid funding.

SECTION 4. RESPONSIBLE CHARGE (RC) REQUIREMENTS

- A. The LPA hereby designates Michael Helgerson as the RC for this project.
- B. Duties and Assurances of the LPA concerning its designated RC for this project.
 - 1. The LPA understands the duties and responsibilities of the LPA and RC as outlined in the LPA Guidelines Manual for Federal-Aid Projects.
 - 2. The LPA has authorized and fully empowered the RC to be in day-to-day responsible charge of the subject Federal-aid project; this does not mean merely supervising, overseeing or delegating various tasks, it means active day-to-day involvement in the project including identifying issues, investigating options, working directly with stakeholders, and decision making.
 - 3. The RC is a full-time public employee or elected official of the LPA, or a full-time employee of another entity as defined in "Public Employee" above.
 - 4. The LPA agrees to take all necessary actions and make its best good faith efforts to ensure that the RC's work on the project would be deemed to meet the same standards that the State must meet under 23 CFR 635.105.
 - 5. If, for whatever reason, the designated RC is no longer assigned to the project during the design phase, the LPA shall, within one day or sooner if possible, notify verbally and in writing the State's LPS Quality Management Manager and the LPS Project Coordinator; after such notification the LPA shall replace the RC no later than thirty calendar days or sooner if possible. If the designated RC must be replaced during the letting or construction phases, the LPA shall, within one day or sooner if possible, notify

verbally and in writing the State's LPS Quality Management Manager, the LPS Project Coordinator, and the State District Representative; after such notification, the LPA shall replace the RC no later than ten calendar days or sooner if possible. With advance written approval by the State, the LPA may use a Provisional RC in accordance with the State's Provisional RC Policy.

6. The LPA agrees that it is ultimately responsible for complying with all Federal and State requirements and policies applicable to Federal-aid highway projects. This includes meeting all post-construction commitments, including but not limited to environmental or maintenance. The LPA understands that failure to meet any eligibility requirements for Federal funding may result in the loss of all Federal funding for the project. In the event that the acts or omissions of RC, the LPA or its agents or representatives result in a finding that a project is ineligible for Federal funding, the LPA will repay the State all previously paid Federal Funds, as determined by the State, and any costs or expenses the State has incurred for the project, including but not limited to, any costs reimbursed for the time and expenses of the RC.
7. Ensure that the project plans and specifications are sealed, signed and dated by a professional licensed engineer in the State of Nebraska, and that estimates have been prepared and the construction has been observed by a professional engineer licensed in the State of Nebraska or a person under direct supervision of a professional engineer licensed in the State of Nebraska (reference Neb. Rev. Stat. § 81-3445).

SECTION 5. FEDERAL AID PROJECT REQUIREMENTS

LPA agrees to comply with all Federal-aid project procedures and requirements applicable to this project, including federal laws, and when applicable, state and local laws, and the LPA Guidelines Manual for Federal-aid Projects.

A. The Applicable Legal and Contract Requirements.

1. **Title 23 U.S.C., 23 CFR, and 49 CFR** - Title 23, Chapter I, of the United States Code contains most of the federal laws governing this Federal-aid transportation project. Title 23 of the Code of Federal Regulations is a codification of the rules and regulations including provisions governing Federal-aid highway projects administered by the Federal Highway Administration, Department of Transportation. Title 49 of the Code of Federal Regulations, Parts 1-99, also includes regulations applicable to LPA's Federal-aid highway project. The Federal-aid highway program provisions of 49 CFR are found primarily in Parts 18, 19, 24, 26-29, 32, 37 and 38.

2. **LPA Guidelines Manual** - LPA also agrees to develop its project in strict compliance with the provisions of the LPA Guidelines Manual for Federal Aid Projects (The Manual), which is incorporated herein by this reference. The Manual is a document drafted in part, and formally approved, by the FHWA as a document setting out requirements for LPA projects funded with Federal-aid funds. A current version of The Manual can be found in its entirety at the following internet address: <http://www.transportation.nebraska.gov/gov-aff/lpa-guide-man.html>. In the event the LPA believes that The Manual doesn't clearly address a particular aspect of the project work, the LPA shall seek guidance or clarification from the State's Local Project Division Section Engineer or Project Coordinator.

B. **Work Stage Pre-approval** - There are certain stages of development of this project that will require federal approval before work on that stage may begin, unless it is a stage for which federal-aid reimbursement will not be requested. The following is a non-exclusive list of the most common federal-aid stages of a project:

- Preliminary design services
- NEPA services
- Final design services
- LPA RC services

Prior to beginning any work or incurring any expenses on a new project stage for which reimbursement will be sought, LPA shall confirm 1) FHWA's authorization of funds for that stage, and 2) receipt of a notice-to-proceed from NDOR for that stage.

C. **Federal Oversight.** If the project has been designated as full federal oversight, then additional federal oversight and approvals will be required. It is the responsibility of the LPA to understand the additional requirements and ensure that the State and FHWA are provided timely notice for additional oversight and approvals.

D. **Loss of Funding.** In order for the LPA to receive Federal Funds for any part of this project, the LPA shall perform the services for all stages of work, including, but not limited to preliminary and final design, environmental studies, acquisition of Right-of-Way, construction, and construction engineering, according to Federal procedures and requirements. Although Federal Funds may be allocated to the project, all stages or certain stages of work may become ineligible for Federal Funds if Federal procedures and requirements are not met. The LPA understands and agrees that the LPA, its RC, agents, and Contractor have the sole duty of proper development of plans and construction of the project, in accordance with the approved plans, and that failure to properly prosecute and

construct the project in accordance with the approved plans may result in the loss of federal funding.

SECTION 6. SUSPENSION OR TERMINATION

A. Suspension.

The State, in its sole discretion, reserves the right to suspend LPA's project when the State determines that there are issues related to project performance, responsiveness, quality or eligibility that must be corrected by LPA. Suspension of the project may include, but is not limited to, the State declaring LPA's continued work on the project ineligible for reimbursement and State discontinuing assistance with and review of LPA's work on the project. The State shall provide LPA with notice of the suspension including (1) a description of the reason(s) for the suspension, (2) a timeframe for LPA to correct the deficiencies, and (3) a description of the actions that must be taken for the State to revoke the suspension.

A suspension may also be imposed by the State for any of the reasons listed in the Termination subsection below, or for any significant change in the scope of the project that has not been previously approved by the State or FHWA.

Failure to correct the deficiencies identified in a suspension will be grounds for the loss of eligibility for federal funding for the project and for termination of this agreement.

B. Termination.

This agreement may be terminated as follows:

1. The State and the LPA, by mutual written agreement, may terminate the agreement at any time.
2. The State may terminate this agreement for the following reasons:
 - (a) A decrease or shift in available federal-aid funding that will, in the sole discretion of the State, make it unlikely or impossible for this project to be prioritized to receive federal-aid funding.
 - (b) When LPA's project has not been properly advanced as evidenced by the occurrence of any of the following events:
 - (i) LPA has not sought reimbursement from State for any RC or other eligible project costs for a period of one year.
 - (ii) LPA has not advanced the project to Right-of-Way acquisition or construction within the time periods set out in 23 USC Section 102(b) and 23 CFR Part 630.112(c)(2) (10 years), and 23 USC Section 108 (a)(2) and 23 CFR

Part 630.112(c)(2) (20 years). (See also the FHWA Federal-Aid Policy Order number 5020.1, dated April 26, 2011.)

- (iii) LPA's designated RC has not met all RC qualification requirements for the project by the time specified by the State.
 - (iv) LPA has failed to replace the RC with an RC approved by the State within 30 days during the design stage or 10 days during the project letting or construction stages, from when the RC leaves, or is removed from the project for any reason.
 - (v) LPA either (1) informs the State that it is unwilling to use condemnation to acquire any of the property interests needed to construct the project, or (2) fails to complete the Right-of-Way acquisition process within the time necessary to allow the project to have construction funds authorized within the year planned for Federal funding obligation for construction.
 - (vi) LPA has failed to cause the project to be ready for the targeted letting date by obtaining construction funds authorization within the programmed year of the STIP.
 - (vii) LPA has not included the project or project phases within the LPA's one or six year plans or, when applicable, within the LPA's Transportation Improvement Program (TIP), in the correct fiscal year.
- (c) LPA's failure to meet the requirements for Federal-aid local projects found in federal, state, or local law or policy, or the requirements of the LPA Guidelines Manual.
 - (d) A notice or declaration of FHWA or the State that any part of the project is or has become ineligible for federal funding.
 - (e) LPA's failure to sign any State drafted or approved project agreement including supplemental agreements.
 - (f) LPA's failure to pay in full the local share specified in any agreement within 30 days after receipt of an invoice from the State.
 - (g) LPA's breach of a provision of this agreement.
 - (h) LPA's failure to cause the project to be constructed according to the approved project plans and specifications.

3. The LPA may terminate the agreement upon sixty (60) days written notice of termination to the State, subject to the LPA meeting the conditions of paragraph 5 below.

4. Prior to the State terminating this agreement, the State shall provide written notice to the LPA of the basis for termination and, when applicable, provide the LPA sixty (60) days to properly resolve all issues identified by the State.
5. Whenever the project is terminated for any reason, LPA shall (a) repay State all Federal-aid funds that have been expended for the project and (b) pay State for all of State's costs associated with the project that have not been reimbursed under 5.(a). Further, the LPA will thereafter be solely responsible for all costs associated with LPA's project.

SECTION 7. FEDERAL AUDIT REQUIREMENT

- 7.1 The funding for the project under this Agreement includes federal monies from the FHWA. According to the Single Audit Act Amendments of 1996 and the implementing regulations contained in 2 CFR, Subtitle A, Chapter 2, Part 200, Subpart F (hereinafter Part 200), the Part 200 Audit is required if the non-federal entity expends \$750,000 or more in total federal awards in a fiscal year. Non-federal entity means state and local governments and non-profit organizations.
- 7.2 The LPA shall comply with this Single Audit mandate as described in Section 16.1. Any federal funds for LPA projects paid directly to contractors and consultants by State, on behalf of the LPA, will be reported on State's schedule of expenditures of federal awards (SEFA) and need not be reported by LPA (as per FHWA's February 16, 2012 letter and State's February 24, 2012 letter). If a Part 200 audit is necessary, the expenditures related to the federal funds expended under this project should be shown in the report's Schedule of Expenditures of the Federal Awards (SEFA).
- 7.3 If necessary, the Federal award information needed for the SEFA includes:
 - Federal Grantor:** U.S. Department of Transportation – Federal Highway Administration
 - Pass-Through Grantor:** Nebraska Department of Roads
 - Program Title:** Highway Planning and Construction (Federal-Aid Highway Program)
 - CFDA Number:** 20.205
 - Project Number:** CM-D2(107)
- 7.4 If a Part 200 Audit is submitted by the LPA, the LPA shall notify the Nebraska Department of Roads, Highway Audits Manager, at P.O. Box 94759, Lincoln, NE 68509-4759 when the audit reporting package and the data collection form have been submitted to the Federal Audit Clearinghouse (FAC) website.

SECTION 8. FINANCIAL RESPONSIBILITY

A. TOTAL PROJECT COSTS AND FUNDING COMMITMENTS

The total cost of the project is currently estimated to be \$1,193,770.00.

Both the LPA and State recognize this is a preliminary estimate and the final cost may be higher or lower. In order to exceed the costs obligated for some of the phases set out above, the LPA must seek and obtain from the State additional Federal funding obligation by:

- Submitting a detailed cost estimate, when applicable, and receiving State's approval of such estimate,
- Receiving notification from the State that additional Federal Funds have been obligated,
- Receipt of a notice to proceed from the State to incur costs, if applicable

B. LPA RESPONSIBILITY

The LPA understands that payment for the costs of this project, whether they be services, engineering, Right-of-Way, utilities, material or otherwise, are the sole responsibility of the LPA when Federal participation is not allowable or available or if the project is subsequently determined to be ineligible for Federal-aid funding. Therefore, when the Federal government refuses to participate in the project or any portion of the project the LPA is responsible for full project payment with no cost or expense to the State in the project or in the ineligible portion of the project. Should the project be abandoned before completion, the LPA shall pay or repay the State for all costs incurred by the State prior to such abandonment.

C. REIMBURSEMENT OF COSTS INCURRED BY THE LPA

LPA incurred project costs of the five (5) types listed in this section may be eligible for reimbursement from Federal-aid funds for this project if:

- The LPA submits a detailed cost estimate, when applicable, and the State approves such estimate,
- The State has obtained Federal Funds obligation,
- The State issues notice to proceed to the LPA to incur costs. Work performed on the project prior to receipt of the Notice-to-Proceed is ineligible for Federal-aid reimbursement, and
- The LPA submits invoices no more frequently than monthly and in accordance with this agreement and the LPA Reimbursement Procedures located at:
<http://www.roads.ne.gov/gov-aff/lpa-guide-man.html#forms4>. The LPA is responsible for submitting for reimbursement the total actual costs expended that are eligible for

Federal-aid. The State, on behalf of FHWA, will review the costs submitted and determine what costs are eligible for reimbursement. The State will reimburse the LPA for the Federal share of the eligible actual costs. The LPA shall retain detailed cost records supporting all invoices, and shall submit those records to the State upon request.

The criteria contained in Part 31 of the Federal Acquisition Regulations System (48 CFR 31) will be applied to determine whether the costs incurred by the LPA are allowable under this agreement, including any Professional Services agreements.

1. LPA Project oversight costs

Project oversight costs include: direct costs, such as compensation of LPA employees for their time devoted and related directly to the performance of the project phase for which the federal-aid was approved; cost of materials consumed as part of the project; and indirect costs, with an approved Indirect Cost Allocation Plan as outlined in the LPA Guidelines Manual for Federal Aid Projects. If the LPA wishes to be reimbursed for these costs, the State will request an initial Federal funding obligation of \$5,000 for this purpose, so that the LPA may commence work immediately following receipt of a notice to proceed from the State prior to performing any work which would result in exceeding the initial \$5,000 Federal funding authorization.

If additional reimbursement is desired by the LPA, the LPA must submit a detailed cost estimate for approval by the State. If approved, the State will request an adjustment to the Federal funding obligation.

2. LPA provided professional services

Professional services provided by the LPA, such as preliminary engineering and construction engineering, require execution of a Professional Services Agreement to identify the services to be provided by the LPA and associated costs. **Any Professional Services performed prior to Federal authorization and receipt of a Notice to Proceed will not be eligible for Federal-aid.**

D. PAYMENT OF CONSULTANT PROFESSIONAL SERVICES BY THE STATE

When the LPA uses Consultant professional services for this project, the costs of these services may be eligible for payment from Federal-aid funds. For the State to pay for these professional services, the LPA must execute an agreement with the service provider using the State's template agreement. Such agreement shall include a detailed scope of services and fee proposal. The State shall pay the Consultant directly, with Federal and local funds, for any

eligible costs. Any non-participating costs, or costs determined to be ineligible, shall be the sole responsibility of the LPA and LPA shall reimburse the State for any such costs paid to the Consultant. **Any professional services performed prior to Federal authorization and receipt of a Notice to Proceed will not be eligible for Federal-aid.**

E. STATE INCURRED COSTS

The expense incurred by State employees to perform tasks related to the development and construction of this project may be part of the cost of the project. The LPA shall be responsible for such costs as charged by State employees; however, these costs are eligible for Federal-aid participation up to the maximum amounts outlined below.

The maximum amount for which Federal Funds will participate in State incurred costs are:

1. PE Phase (including ROW Design activities)

Upon execution of this agreement, the State may obligate up to a maximum of \$10,000, allocated in accordance with the table above, for State incurred PE Phase services.

LPA shall be solely responsible for any State incurred costs 1) exceeding the Federal share of the obligated funds, 2) not eligible for reimbursement for any reason, or 3) for which an obligation is not obtained.

G. LPA PROJECT BUDGET AND INVOICING BY THE STATE

The LPA will earmark and place in its fiscal budget an amount sufficient to fund LPA's project commitments as shown in subsection A. above.

At times determined by the State, and after execution of this agreement, the State will invoice the LPA for some or LPA's entire share of the State incurred preliminary engineering project costs. After execution of a professional consultant services agreement for this project, the State will invoice the LPA their share of the total agreement amount.

Upon award of the construction contract, the State will invoice the LPA their share of the construction contract plus contingencies and construction engineering (includes \$2,500 audit costs), and any unbilled preliminary engineering expenses, unless other arrangement have been agreed upon by the Parties. The LPA shall pay the State within 30 calendar days of receipt of invoice from the State.

H. AUDIT AND FINAL COST SETTLEMENT

Final reimbursement requests must be made within 60 days after the LPA has filed a completed State DR Form 299 with the State. Any invoices submitted after the 60 calendar days will be ineligible for reimbursement.

The final settlement between the State and the LPA will be made after final funding review and approval by the State and after an audit, if deemed necessary, has been performed to determine eligible actual costs. Refer to the SECTION 19. PROJECT COMPLETION, ACCEPTANCE, AUDIT, AND FINAL SETTLEMENT of this agreement for additional information.

I. PROJECT WITHDRAWAL

If the LPA withdraws the project for any reason, LPA shall (a) repay State all Federal-aid funds that have been expended for the project and (b) pay State for all of State's costs associated with the project that have not been reimbursed.

SECTION 9. SCHEDULE

In order to retain federal funding for this project, the LPA shall cause the project to move promptly through all project stages to meet the targeted letting date. LPA shall coordinate with the State concerning the progress of the project and notify State of any issues that will affect the project schedule. Failure of LPA to properly advance the project or meet project deadlines may result in suspension or termination and loss of federal funding for this project. See SECTION 6. SUSPENSION OR TERMINATION.

SECTION 10. PROCUREMENT OF PROFESSIONAL SERVICES

A. ENGINEERING SERVICES

The LPA shall procure engineering services providers using the Qualifications Based Selection process set out in the LPA Guidelines Manual. Engineering services include, but are not limited to; planning studies, preliminary engineering, environmental activities, Right-of-Way design, construction engineering, or architectural services.

SECTION 11. COORDINATING PROFESSIONAL

As required by Neb. Rev. Stat. § 81-3437, if LPA's project involves more than one licensed professional engineer or architect, the LPA shall designate a Coordinating Professional for this project and notify the State in writing of such designation prior to commencement of professional services. The Coordinating Professional shall apply his or her seal and signature and the date to the cover sheet of all documents and denote the seal as that of the Coordinating Professional. The Coordinating Professional shall verify that all design disciplines involved in

the project are working in coordination with one another, and that any changes made to the design are approved by the corresponding discipline. "Coordinating Professional" shall have the meaning set out in §81-3408 of the Nebraska Engineers and Architects Regulation Act (Neb. Rev. Stat. § 81-3401 et. seq.) The Coordinating Professional shall also comply with the provisions of the Act, including Neb. Rev. Stat. §8 1-3437(3)(g), and the implementing Rules and Regulations, Title 110, NAC section 6.3, and when applicable, shall complete the duties of design coordination set out in Neb. Rev. Stat. § 81-3421. LPA's failure to provide written notice to the State under this section may result in the costs of previous professional services being declared ineligible for reimbursement or other sanctions allowed by law or both.

SECTION 12. PROJECT COMPLETION, ACCEPTANCE, AUDIT, AND FINAL SETTLEMENT

A. TENTATIVE FINAL ACCEPTANCE

Consultant or LPA providing the construction engineering shall notify the RC in writing when all contract work is complete and ready for inspection. RC shall, within one week, inspect the work for conformance with the construction contract. Within one week of acceptance of the work by the LPA, the LPA shall issue a Tentative Final Acceptance letter to the Contractor, with a copy to the State, advising them that all contract work has been tentatively accepted.

B. DR FORM 91 – NOTIFICATION OF CONTRACT COMPLETION

Upon receipt by the State of the LPA's Tentative Final Acceptance letter to the Contractor, the State's District Engineer will prepare and distribute a DR Form 91. Consultant or LPA providing construction engineering services may only incur expenses for up to 45 days following the construction completion date sited on the DR Form 91 or the Tentative Final Acceptance letter.

C. Audit and Final Settlement with LPA

If deemed necessary, an audit will be performed by the State to determine whether the actual costs incurred on the project are eligible for reimbursement with Federal Funds. The amount of the final settlement between the State and the LPA will be the LPA's share of the total eligible project costs, plus all ineligible project costs, less the total local funds previously paid to the State by the LPA.

If the LPA's calculated share is more than the amount of local funds previously paid to the State, the State will bill the LPA for the difference. The LPA agrees to pay the amount due the State within thirty (30) days of receipt of invoice.

If the LPA's calculated share is less than the amount of local funds previously paid to the State, the State will reimburse the LPA for the difference.

SECTION 13. INDEMNITY

The LPA agrees to hold harmless, indemnify, and defend the State and FHWA against all liability, loss, damage, or expense, including reasonable attorney's fees and expert fees, that the State and/or FHWA may suffer as a result of claims, demands, costs, or judgments arising out of LPA's project and the terms of this agreement.

SECTION 14. CONFLICT OF INTEREST LAWS

The LPA shall review the Conflict of Interest provisions of 23 CFR 1.33 and 49 CFR 18.36(b)(3) and agrees to comply with all the Conflict of Interest provisions in order for the project to remain fully eligible for State or Federal funding. LPA should review, understand and follow the instructions provided in the **NDOR CONFLICT OF INTEREST GUIDANCE DOCUMENT FOR LPA OFFICIALS, EMPLOYEES & AGENTS FOR LOCAL FEDERAL-AID TRANSPORTATION PROJECTS** located on the State website at the following location:

<http://www.roads.ne.gov/gov-aff/lpa/chapter-forms/coi/coi-guidance-doc-lpa.pdf>

The LPA must also complete and sign the **NDOR CONFLICT OF INTEREST DISCLOSURE FORM FOR LPAS FOR LOCAL FEDERAL-AID TRANSPORTATION PROJECTS**, for each project. This form is located on the State website at the following location: <http://www.roads.ne.gov/gov-aff/lpa/chapter-forms/coi/coi-disclosure-doc-lpa.pdf>

Consultants and Subconsultants providing services for LPA's, or submitting proposals for services, shall submit a Conflict of Interest Disclosure Form for Consultants. Consultants and Subconsultants shall submit a revised form for any changes in circumstances, or discovery of any additional facts that could result in someone employed by, or who has an ownership, personal, or other interest with Consultant or Subconsultant having a real or potential conflict of interest on an LPA federal-aid transportation project.

SECTION 15. DRUG FREE WORKPLACE

The LPA shall have an acceptable and current drug-free workplace policy on file with the State.

SECTION 16. RECORDS RESPONSIBILITY

The LPA shall maintain all correspondence, files, books, documents, papers, field notes, quantity tickets, accounting records and other evidence pertaining to costs incurred and shall make such material available at its office at all reasonable times during the contract period and for at least three years from the date of final cost settlement under this agreement; such records must be available for inspection by the State and the FHWA or any authorized representatives

of the Federal government, and the LPA shall furnish copies to those mentioned in this section when requested to do so.

SECTION 17. FAIR EMPLOYMENT PRACTICES

If the LPA performs any part of the work on this project itself, the LPA shall abide by the provisions of the Nebraska Fair Employment Practices Act as provided by Neb. Rev. Stat. §§ 48-1101 to 48-1126, and all regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation, Title 49 CFR, Parts 21 and 27 as set forth in the SECTION 30. TITLE VI NONDISCRIMINATION CLAUSES of this agreement. The reference to "Contractor" in this section also means the "LPA".

SECTION 88. DISABILITIES ACT

The LPA agrees to comply with the Americans with Disabilities Act of 1990 (P.L. 101-366), as implemented by 28 CFR 35, which is hereby made a part of and included in this agreement by reference.

SECTION 19. LAWFUL PRESENCE IN USA AND WORK ELIGIBILITY STATUS PROVISIONS

The LPA agrees to comply with the requirements of Neb. Rev. Stat. §§ 4-108 to 4-114 with its Federal-aid project, including, but not limited to, the requirements of § 4-114(2) to place in any contract it enters into with a public contractor a provision requiring the public contractor to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

SECTION 20. DISADVANTAGED BUSINESS ENTERPRISES (DBE)

A. Policy

The LPA shall ensure that disadvantaged business enterprises as defined in 49 CFR Part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal Funds under this agreement. Consequently, the DBE requirements of 49 CFR Part 26 are hereby made a part of and incorporated by this reference into this agreement.

A. Disadvantaged Business Enterprises (DBEs) Obligation

The LPA and State shall ensure that disadvantaged business enterprises as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal Funds provided under this agreement. In this regard, the LPA shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that disadvantaged business enterprises have the maximum

opportunity to compete for and perform contracts. The LPA shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of FHWA assisted contracts.

The LPA, acting as a sub-recipient of Federal-aid funds on this project shall adopt the disadvantaged business enterprise program of the State for the Federal-aid contracts the LPA enters into on this project.

Failure of the LPA to carry out the requirements set forth above shall constitute breach of contract and, after the notification of the FHWA, may result in termination of the agreement or contract by the State or such remedy as the State deems appropriate.

SECTION 21. TITLE VI NONDISCRIMINATION CLAUSES

During the performance of this agreement, the LPA, for itself, its assignees and successors in interest agrees as follows:

- (1) Compliance with Regulations: The LPA shall comply with the Regulations of the Department of Transportation relative to nondiscrimination in federally assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Parts 21 and 27, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this agreement.
- (2) Nondiscrimination: The LPA, with regard to the work performed by it after award and prior to completion of the contract work, shall not discriminate on the basis of disability, race, color, sex, religion or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The LPA shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix "A," "B," and "C" of Part 21 of the Regulations.
- (3) Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the LPA for work to be performed under a subcontract, including procurements of materials or equipment, each potential subcontractor or supplier shall be notified by the LPA of the LPA's obligations under this agreement and the Regulations relative to nondiscrimination on the basis of disability, race, color, sex, religion or national origin.
- (4) Information and Reports: The LPA shall provide all information and reports required by the Regulations, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State or the FHWA to be pertinent to ascertain compliance with

such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the LPA shall so certify to the State, or the FHWA as appropriate, and shall set forth what efforts it has made to obtain the information.

- (5) Sanctions for Noncompliance: In the event of the LPA's noncompliance with the nondiscrimination provisions of this agreement, the State will impose such contract sanctions as it or the FHWA may determine to be appropriate, including but not limited to,
- (a) Withholding of payments to the LPA under this agreement until the LPA complies, and/or
 - (b) Cancellation, termination or suspension of this agreement, in whole or in part.
- (6) Incorporation of Provisions: The LPA shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The LPA shall take such action with respect to any subcontract or procurement as the State or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the LPA may request the State to enter into such litigation to protect the interests of the State, and in addition, the LPA may request the United States to enter into such litigation to protect the interests of the United States.

SECTION 22. ENTIRE AGREEMENT

This instrument embodies the entire agreement of the Parties. There are no promises, terms, conditions, or obligations other than contained herein, and this agreement supersedes all previous communications, representations, or other agreements or contracts, either oral or written hereto.

SECTION 23. HOME RULE CHARTER

The State and LPA agree that:

- (a) Pursuant to Section 8.05 of the Home Rule Charter, no elected official or any officer or employee of the LPA will have a financial interest, direct or indirect, in any LPA contract. Any violation of this section with the knowledge of the person or corporation contracting with the LPA will render the contract or agreement voidable by the Mayor or Council.

IN WITNESS WHEREOF, the Parties hereby execute this agreement pursuant to lawful authority as of the date signed by each party.

EXECUTED by the LPA this _____ day of _____, 2016.

WITNESS:

METROPOLITAN AREA PLANNING
AGENCY
Greg Youell

Executive Director

EXECUTED by the State this _____ day of _____, 2016.

STATE OF NEBRASKA
DEPARTMENT OF ROADS
Mick Syslo, P.E.

Materials & Research Engineer

T-AGR – 86 Modified

“LITTLE STEPS - BIG IMPACT” 2016-2018 PROGRAM

2016 PROGRAM SUMMARY

The proposed Congestion Mitigation and Air Quality (CMAQ) program would build upon previous efforts by updating the air quality awareness survey, providing education on alternative modes of transportation and alternative fuel choices, as well as other ‘little steps’ people can make to improve air quality. The 2016 campaign will focus on spreading awareness about air quality issues in the Omaha metro area and the ‘little steps’ people can take to reduce their impact on air pollution as well as creating incentives and programs to make changing behaviors easier.

Education and promotion would be targeted for audiences living downtown and those living more suburban areas to reach various populations more effectively. The main methods of outreach are listed below:

1. Alternate modes of transportation
 - a. Employer based outreach and education on alternative modes for employees
 - i. tax credits
 - ii. discounted transit passes
 - iii. parking and other perks
 - b. Commuter Challenge
 - c. National Bike Challenge
 - d. Car and van pooling through Metro! Rideshare and NDOR’s van pooling program(s)
 - e. Omaha Bikes and Heartland B-cycle
 - f. Free 2-Ride bus pass distribution
2. Outreach and promotion of alternative fuel choices
 - a. Employer outreach and education
 - b. Media and website promotion
3. Media outreach on air quality issues
 - a. Website and social media
 - b. Radio and TV

HISTORY

From 2010 through 2015, MAPA led a community-based planning initiative to address elevated ozone levels and identify actions proactively that mitigate ozone in order to improve air quality and avoid nonattainment of the National Ambient Air Quality Standards (NAAQS) for ozone. The initiative spawned the “Little Steps - Big Impact” ozone campaign. The MAPA Board subsequently approved the use of Federal highway funds to conduct the “Little Steps - Big Impact” campaign during the summer 2012 ozone season to enhance public awareness and reduce ozone forming emissions in the MAPA region.

with Disabilities Act (ADA) complementary paratransit service within the City of Omaha. In addition, Metro has turn-key contracts for the operation of the Metro bus system in the Cities of Bellevue, LaVista, Papillion, and Ralston in Nebraska and the City of Council Bluffs in Iowa.

Douglas County Health Department

The Douglas County Health Department is responsible for the health and safety of the residents of Douglas County, giving particular attention to those who cannot otherwise afford services. Its mission is to educate and protect the community by offering programs that promote environmental safety, healthy life choices, safe food, wellness for children, disease control and more.

PROGRAM DELIVERABLES BREAKDOWN

A. *Air quality awareness survey*

- 1) A telephone and online survey of air quality awareness in the MAPA region will be conducted in the fall of each year of the program (fall of 2016, 2017, and 2018). The survey will assist in determining the effectiveness of the public awareness campaign. The survey is intended to be conducted annually in order to monitor public awareness of air quality issues on an ongoing basis.

B. *Graphic and media design*

- 1) Conceptualize and execute the design of advertisements for selected media (such as print, web, television, and/or radio)
- 2) Update the LSBI and Commuter Challenge websites to reflect the new campaign messaging and focus on education and alternative fuel and mode options.
- 3) Create videos to post on website and social media

C. *Media coordination and purchasing*

- 1) Perform due diligence on pricing advertisement space in media outlets and provide recommendations on the most effective means of marketing the campaign within the project budget. The project approach must be strategic and cost-conscious.
- 2) Provide advertising copy to media outlets and others that is formatted properly as directed by MAPA.
- 3) Coordinate with local meteorologists and other media outlets to inform the news media about the alternative fuel program and "Little Steps - Big Impact" education and awareness campaign. Provide them with graphics and other media-friendly information.
- 4) Manage direct payments to media outlets and secure proper documentation of advertising runs.

D. *Employer outreach program*

- 1) Develop an outreach program targeted at employees in the region via a minimum of 5 large employers and 10 mid-size and small firms located along transit routes.

- i. Educate employers and employees regarding the transit benefit allowance the IRS provides as an incentive
 - ii. Educate employers and employees regarding the "Little Steps - Big Impact" campaign and the benefits of providing bus passes for employees
 - iii. Educate employers and employees about the external benefits and options of alternate modes of transportation including parking, active living, air quality, and cost savings
- 2) For those employers participating already in commuter subsidy programs, coordinate efforts to increase the number of employees in the program by providing education on: cost savings, tax incentives, and health benefits of such programs.
- 3) Educate employers and employees regarding the "Little Steps - Big Impact" campaign and the little steps they can take to improve air quality.

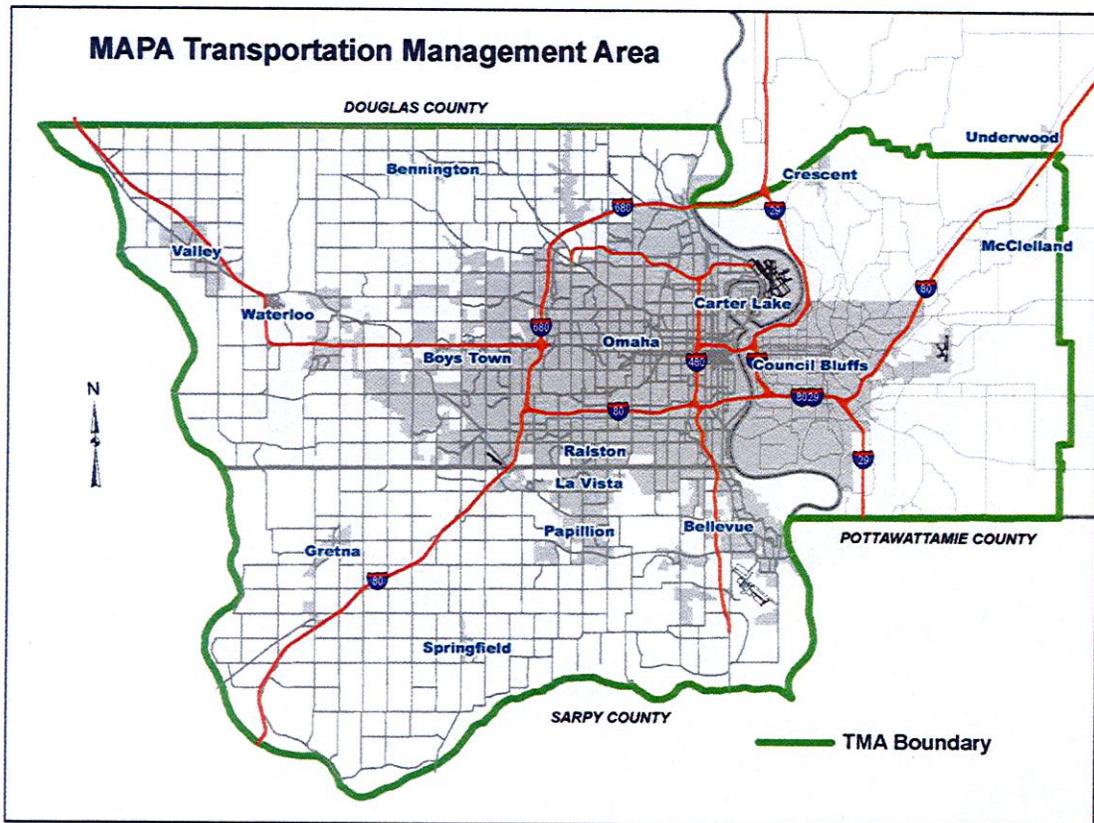
E. *Reduced transit passes*

- 1) Free two ride passes will be distributed as promotional material to provide a no cost introduction to the Metro bus system for those interested in transit as an alternate mode of transportation.

F. *Commuter challenge monitoring*

- 1) As a major program element to educate the public on the impacts of air quality, MAPA and Live Well Omaha have developed a challenge to commuters to use other modes of transportation than single occupancy vehicles (SOVs) from May through September. Live Well Omaha will work with MAPA and other stakeholders to conduct several key portions of the program including employer outreach, public awareness, and tracking of the commuter challenge.
- 2) Live Well Omaha will track and monitor the benefits of bicycle and pedestrian commuting through participation in the Commuter and Bike Challenges during peak ozone times of the year.
- 3) Live Well Omaha will develop a comprehensive tracking tool for pedestrian, bike, and transit trips. This application will interface with partner websites and the National Bike Challenge format to track, promote, and provide customer support to participants in the Commuter Challenge.
- 4) Heartland B-Cycle will track and report bicycle ridership as part of the collaborative effort and Omaha Bikes will promote a series of eight bike corral events throughout the challenge period in order to encourage commuters to bicycle to destinations rather than drive. Results will be measured and also reported as part of the Live Well Commuter Challenge monitoring.

DETAILED PROJECT/PROGRAM MAP



DETAILED BUDGET

The below table summarizes the estimated budget for the 2016-2018 ozone program. MAPA is requesting an average of \$314,005 over 3 years with a total of \$942,016. The increase in funding requests reflect the expanded program, and inflation rates, which seeks to increase outreach and extend the length of the program to run all year for education and incentives.

Ozone Project				
	2016 Amount	2017 Amount	2018 Amount	Total
Conducting Survey	\$12,000	\$6,750	\$7,000	\$25,750
Copyright / Media Purchase	\$55,750	\$55,750	\$56,000	\$167,500
Graphic Design	\$56,000	\$57,000	\$58,000	\$171,000
Employer / Outreach Program	\$50,000	\$51,250	\$52,760	\$154,010
Media Placement / Advertisement Purchase	\$137,000	\$130,000	\$132,000	\$399,000
Outreach and Media Production	\$65,000	\$55,000	\$55,000	\$175,000
				\$0
Live Well Omaha	\$21,000	\$21,500	\$22,000	\$64,500
MAPA - Administrative Oversight	\$33,000	\$34,000	\$35,010	\$102,010
Total Estimated Budget	\$429,750	\$411,250	\$417,770	\$1,258,770
Previous funds	\$65,000	\$0	\$0	\$65,000
CMAQ Request	\$278,800	\$329,000	\$334,216	\$942,016
Local Match	\$85,950	\$82,250	\$83,554	\$251,754
CMAQ Request	\$278,800	\$329,000	\$334,216	\$942,016

PROJECT TIME LINE

The below project time line presents the estimated tasks and month(s) each task is programmed to be conducted and completed. Once the grant funding is available, MAPA will contract with Lovgren Marketing Group to conduct the ozone awareness campaign. MAPA needs to start the program by February/March 2016 in order to allow for the update, design, and outreach by May 2016 and the program will be continuous thereafter. Employer education would begin in April of 2016 and run continually through till the end of 2018. Promotion for alternate fuels and modes of transportation would run from May through September each year during the peak ozone producing time in the Omaha area. The public survey would be conducted in September of each year in order to assess the results of that year's peak promotion time of the "Little Steps - Big Impact" campaign.

Tasks	2015				2016				2017				2018							
	Sept	Oct	Nov	Dec	Winter		Spring		Summer		Fall		Winter		Spring		Summer		Fall	
Develop NDOR CMAQ grant																				
Submit to NDOR for Approval																				
Grant Approval/TIP Amendment																				
Media Placement																				
Employer Outreach																				
Conduct survey/Analysis of Results																				
Final Reporting																				

OZONE BENEFIT CALCULATION

	Ozone Benefit													Total	
	Ethanol				Walk and Bike				Transit						
	CO2	NOx	CO	VOC	CO2	NOx	CO	VOC	CO2	NOx	CO	VOC			
Increase trip using ethanol (per day)	950	950	950	950	Increase walking and bike trips (per day)	125	125	125	125	Increase transit (per day)	50	50	50	50	4500
Average Trip Distance	5	5	5	5	Average Trip Distance	5	5	5	5	Average Trip Distance	5	5	5	5	60
Avg Trip speed	35	35	35	35	Avg Trip speed	35	35	35	35	Avg Trip speed	35	35	35	35	420
Emission rate for all vehicles at 35 mph	563.19	1.62	12.551	1.727	Emission rate for all vehicles at 35 mph	563.19	1.62	12.551	1.727	Emission rate for all vehicles at 35 mph	563.19	1.62	12.551	1.727	1737.264
Number of days of program (work days)	90	90	90	90	Number of days of program (work days)	90	90	90	90	Number of days of program (work days)	90	90	90	90	1080
Total gram emissions / day in grams	2,675,153	7,695	59,617	8,203	Total gram emissions / day in grams	351,994	1,013	7,844	1,079	Total gram emissions / day in grams	140,798	405	3,138	432	3257370
Total Annual emission in grams	240,763,725	692,550	5,365,553	738,293	Total Annual emission in grams	31,679,438	91,125	705,994	97,144	Total Annual emission in grams	12,671,775	36,450	282,398	38,858	293163300
Total Annual Kg of emission	240,764	693	5,366	738	Total Annual Kg of emission	31,679	91	706	97	Total Annual Kg of emission	12,672	36	282	39	293163.3
Base Budget	\$ 247,272				Base Budget	\$ 247,272				Base Budget	\$ 247,272				741816
Benefit ratio (annual cost per Kg)	\$ 1.03	\$ 357.05	\$ 46.09	\$ 334.92	Benefit ratio (annual cost per Kg)	\$ 7.81	\$ 2,713.55	\$ 350.25	\$ 2,545.42	Benefit ratio (annual cost per Kg)	\$ 19.51	\$ 6,783.87	\$ 875.62	\$ 6,363.56	20398.66304
Benefit ratio (annual cost per g)	\$ 0.0010	\$ 0.36	\$ 0.05	\$ 0.33	Benefit ratio (annual cost per g)	\$ 0.0078	\$ 2.71	\$ 0.35	\$ 2.55	Benefit ratio (annual cost per g)	\$ 0.0195	\$ 6.78	\$ 0.88	\$ 6.36	20.39866304
Average Benefit of all Pollutes	\$ 0.185				Average Benefit of all Poll	\$ 1.404				Average Benefit of all Poll	\$ 3.511				5.099665761
Emission rates are based on IOWA DOT emission factor table				Emission rates are based on IOWA DOT emission factor table				Emission rates are based on IOWA DOT emission factor table							

RESOLUTION

SIGNING OF THE PROJECT PROGRAM AGREEMENT

Metropolitan Area Planning Agency

Resolution No. _____

Whereas: Metropolitan Area Planning Agency is proposing a transportation project for which it would like to obtain Federal funds;

Whereas: u Metropolitan Area Planning Agency understands that it must strictly follow all Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of the Federal-aid project; and

Whereas: Metropolitan Area Planning Agency and Nebraska Department of Roads (NDOR) wish to enter into a Project Program Agreement setting out the various duties and funding responsibilities for the Federal-aid project.

Be It Resolved: by the Board of Directors of the Metropolitan Area Planning Agency that: Greg Youell, Director of Metropolitan Area Planning Agency is hereby authorized to sign the attached Project Program Agreement between the Metropolitan Area Planning Agency and the NDOR.

Metropolitan Area Planning Agency is committed to providing local funds for the project as required by the Project Program Agreement.

NDOR Project Number: CM-D2(107)

NDOR Control Number: 22553

NDOR Project Name: CMAQ Air Quality and Reduced Bus Fare Program

Adopted this _____ day of _____, 2016 at _____ Nebraska.
(Month) (Year)

The Board of the Metropolitan Area Planning Agency, Nebraska

Board/Council Member _____
Moved the adoption of said resolution
Member _____ Seconded the Motion
Roll Call: _____ Yes _____ No _____ Abstained _____ Absent
Resolution adopted, signed and billed as adopted

Attest:

Signature



FY17 Preliminary Funds Budget

	FY17			FY16			Increase/ (Decrease) FY16-FY17
	Gross Award	Less Pass Through/Vendor Agreements	Net Award	Gross Award	Less Pass Through/ Vendor Agreements	Net Award	
Federal Grants							
Transportation							
FHWA - Nebraska PL	966,100	275,000	691,100	858,132	332,500	525,632	165,468
FHWA- CMAQ	339,400	311,400	28,000	243,500	209,100	34,400	(6,400)
FHWA - IDOT, MPO PL	149,937	30,000	119,937	124,459	30,000	94,459	25,478
FHWA - STP/TE	90,000	90,000	-	251,520	251,520	-	-
FHWA - IDOT, RPA SPR	40,904	-	40,904	44,342	-	44,342	(3,438)
FHWA - STP Admin	-	-	-	-	-	-	-
FTA - 5310 Funding	500,000	450,000	50,000	550,000	500,000	50,000	-
FTA - Veteran's Admin	330,000	300,000	30,000	330,000	300,000	30,000	-
FTA - Nebraska 5305d	400,000	134,000	266,000	433,481	225,457	208,024	57,976
FTA - JARC/NF Grants	120,000	100,000	20,000	120,000	100,000	20,000	-
FTA - IDOT MPO 5305d	34,722	-	34,722	34,151	-	34,151	571
FTA - IDOT RPA 5311	22,324	-	22,324	23,265	-	23,265	(941)
Subtotal Transportation Federal Grants	2,993,387	1,690,400	1,302,987	3,012,850	1,948,577	1,064,273	238,714
Community Development							
EPA - Brownfields Economic Development Administration	202,000	184,000	18,000	268,000	250,000	18,000	-
Dept. of Defense - JLUS	66,000	-	66,000	60,000	-	60,000	6,000
Dept. of Defense - JLUS	80,000	-	80,000	-	-	-	80,000
Subtotal Comm Dev Federal Grants	348,000	184,000	164,000	328,000	250,000	78,000	86,000
Total Federal Grants	3,341,387	1,874,400	1,466,987	3,340,850	2,198,577	1,142,273	324,714
State Funding							
Community Development							
Nebraska DED	81,391	40,000	41,391	-	-	-	41,391
Iowa COG Assistance	12,000	-	12,000	12,000	-	12,000	-
	93,391	40,000	53,391	12,000	-	12,000	41,391



FY17 Preliminary Funds Budget

	FY17			FY16			Increase/ (Decrease) FY16-FY17
	Gross Award	Less Pass Through/Vendor Agreements	Net Award	Gross Award	Less Pass Through/ Vendor Agreements	Net Award	
Local Funding							
Transportation							
RPA County Dues	5,500		5,500	9,000	-	9,000	(3,500)
Aerial Photography	462,233	462,233	(0)	493,225	493,225	-	(0)
Transfer from Aerial Photography	-		-	-	-	-	-
Omaha Active Transportation Coordinator	10,000		10,000	10,000	-	10,000	-
Pottawattamie Co. Transportation Master Plan	10,000		10,000				
5310/JARC Grants - In-kind	550,000	550,000	-	150,000	150,000	-	-
Transit Studies			-	106,364	106,364	-	-
STP Local Match	18,000	18,000	-	62,880	62,880	-	-
In-kind Match	275,000	131,700	143,300	273,881	100,000	173,881	(30,581)
CMAQ Match	67,880	62,280	5,600	60,875	52,275	8,600	(3,000)
HATS Summit	-		-	15,000	15,000	-	-
Subtotal Transportation Local Funding	1,398,613	1,224,213	174,400	1,181,225	979,744	201,481	(37,081)
Community Development							
JLUS Local Match	8,000	-	8,000	-	-	-	8,000
Existing Comm Dev Contracts	420,425	414,675	5,750	88,311	-	88,311	(82,561)
New Comm Dev Contracts	62,000	-	62,000	50,000	-	50,000	12,000
Subtotal Comm Dev Local Funding	490,425	414,675	75,750	138,311	-	138,311	(62,561)
Heartland 2050							
Member Contributions	88,000	-	88,000	97,000	-	97,000	(9,000)
Foundations	135,000	-	135,000	60,000	-	60,000	75,000
Subtotal H2050 Local Funding	223,000	-	223,000	157,000	-	157,000	66,000



FY17 Preliminary Funds Budget

	FY17			FY16			Increase/ (Decrease) FY16-FY17
	Gross Award	Less Pass Through/Vendor Agreements	Net Award	Gross Award	Less Pass Through/ Vendor Agreements	Net Award	
General							
County Memberships	366,819	-	366,819	349,352	-	349,352	17,467
Cash Reserves	-	-	-	-	-	-	-
Administrative Fees on Contracts	21,950	-	21,950	18,000	-	18,000	3,950
Event Registrations	7,000	-	7,000	7,000	-	7,000	-
Subtotal General Local Funding	395,769	-	395,769	374,352	-	374,352	21,417
Total Local Funding	2,507,807	1,638,888	868,919	1,850,888	979,744	871,144	(12,225)
Total Funding	5,942,585	3,553,288	2,389,297	5,203,738	3,178,321	2,025,417	353,880
Transportation	4,392,000	2,914,613	1,477,387	4,194,075	2,928,321	1,265,754	201,633
Community Development	931,816	638,675	293,141	478,311	250,000	228,311	64,830
Heartland 2050	223,000	-	223,000	157,000	-	157,000	66,000
General	395,769	-	395,769	374,352	-	374,352	21,417
	5,942,585	3,553,288	2,389,297	5,203,738	3,178,321	2,025,417	353,880
						Percent increase	17%



IOWA WEST FOUNDATION

February 5, 2016



Greg Youell, Executive Director
Omaha-Council Bluffs Metro Area Planning Agency
2222 Cuming Street
Omaha, NE 68102

Dear Mr. Youell,

The Directors of Iowa West Foundation take great pleasure in announcing a grant award to your organization from our **Cycle 3 2015** funding period.

The official announcement of your award will be in a media release appearing this week in the local news. We ask, however, that you refrain from making your grant award public before our initial announcement is published in the Council Bluffs *Daily Nonpareil* and on its website. The Foundation encourages collaborative communications, in particular, to assist you in meeting your organization's mission (see the enclosure for details).

Enclosed is the Iowa West Foundation Grant Award Letter of Agreement detailing the amount, conditions, and uses of the award. Please sign and return the enclosed original grant award agreement to the foundation office prior to **February 15, 2016**.

A primary objective of the Iowa West Foundation is to improve the lives of people in our area. Throughout our grant making and initiative program, we have the distinction of working with outstanding charitable and civic organizations in over 100 communities. We are honored to support you as you serve your community.

Should you have questions regarding grants administration, please contact Director, Grants Administration, Deb Debbaut at (712) 309-3003, in writing or by e-mail, at grantinfo@iowawest.com.

Sincerely,

Pete Tulipana, MSW, MPA
President & CEO

Enclosures

10/10/10

GRANT AWARD LETTER OF AGREEMENT

C3 2015 #14
Omaha-Council Bluffs Metropolitan Area Planning Agency
Heartland 2050 Implementation
\$65,000.00
Matthew Henkes

This Grant Agreement ("Agreement") is made between **Iowa West Foundation** ("Foundation") 25 Main Place, Suite 550, Council Bluffs, IA, 51503,

and

Omaha-Council Bluffs Metropolitan Area Planning Agency ("Grantee") 2222 Cuming Street
Omaha NE 68102-4328

for the purpose of providing grant funding for the **Heartland 2050 Implementation** project.

Introduction

The Iowa West Foundation is a private, charitable foundation serving Southwest Iowa and Eastern Nebraska. Its mission is to improve lives and strengthen communities for current and future generations to achieve our vision of a community where families choose to live and businesses choose to locate because of the quality of life and the standard of living. In furtherance of this mission, the Iowa West Foundation's Board of Directors, during its **Cycle 3 2015** Grants Review Committee meeting approved funding in the amount of **\$65,000** for the Grantee to:

Transition from planning to implementation in the Heartland 2050 project through educating key stakeholders and developing two critical guiding documents – (1) by February 2015, an Executive Committee-approved outcomes and strategies document outlining the concrete objectives under each of the six focus areas; and (2) By July 2016, an Executive Committee-approved action plan incorporating the outcomes/strategies as well as indicators for monitoring success of the program.

The implementation is driven by an executive committee that contains representation from each major area in the region. Implementation committees for each of the six areas in addition to the executive committee have been convened. Activities over the next year will include the completion of two summits, four speakers events, and two site visits.

Terms and Conditions

- 1. Eligible Organization:** Grantee confirms that it is an organization that is currently recognized by the Internal Revenue Service (the "IRS") as a public charity under sections 501(c)(3) and 509(a)(1), (2), or (3) of the Internal Revenue Code (the "Code"), or, a school district applying through the local area education agency, or another governmental entity. Additionally, Grantee shall inform the Iowa West Foundation immediately of any change in, or IRS proposed or actual revocation (whether or not appealed) of its tax status described above.
- 2. Eligible Activities:** This grant may be used only for Grantee's charitable and educational activities.
- 3. Misuse of Funds:** Grant funds may not be used for activities or purposes prohibited in the Grant Eligibility and Restrictions section of the Iowa West Foundation Policies and Procedures (www.iowawestfoundation.org/grantmaking), such as discriminating against any individual or group, based on race, religious beliefs, or ethnic or national origin. Nor may funds be used for any activity or purpose prohibited by the Internal Revenue Code (such as inurement/private benefit) or other state/federal law.

4. **Purpose and Use of Funds:** The Grantee agrees that all funding disbursed under this Grant Agreement shall be used exclusively towards the attainment of the proposed Grant Activity Description as described in Grantee's grant request submitted to Foundation, which is incorporated by reference and an integral part of this agreement letter, and subject to any Special Award Considerations described below in Section 13. Furthermore, if at any time the Grantee should determine that achievement of the stated objectives is no longer feasible, for any reason, the Grantee agrees to notify the Foundation in writing immediately to initiate discussion on steps to be taken.

Grantee accepts responsibility for complying with this agreement's terms and conditions and will exercise full control over the grant and the expenditure of grant funds. The Iowa West Foundation will request that Grantee return any grant unexpended grant funds remaining at the end of the project period.

5. **Leveraging Funds:** The funding granted through this Agreement is **14%** of the expected project amount, per the Grantee's application. If the project or program decreases in size and scope post award, the Grantee must ensure that the Foundation-funded portion does not exceed the proportion listed in this section, without prior Foundation approval.
6. **Incorporation of Grant Request:** The grant request proposal submitted by the Grantee to the Foundation is hereby agreed to be an integral part of the agreement.
7. **Term of Agreement:** This Agreement shall be effective upon signature by both Parties and shall expire on **March 15, 2017** unless terminated earlier in accordance with this Agreement. It is agreed that all activities financed with Foundation funds will be completed within the period of the grant unless Iowa West Foundation provides approval of extension in writing. *A request-to-extend the contract expiration date must be received in writing 60-days prior to the contract expiration date.*
8. **Termination:** The Foundation reserves the right, in its sole discretion, to discontinue funding if it is not satisfied with the progress of the grant, the content of any required written report, if grant performance standards are not met, or if Grantee spends grant proceeds for purposes other than those approved by the Foundation. In the event of discontinuation or at the close of the grant, any unexpended funds shall immediately be returned to the Foundation, except where the Foundation has agreed in writing to an alternative use of the unused funds. The Grantee also agrees to repay any funds that the Foundation determines to be misspent pursuant to the terms of this letter. Further, the Foundation may terminate grant disbursements during the grant period if grant performance standards (activities and outputs) are unmet.
9. **Modification:** The Grant Agreement may only be modified by issuance of a formal written Grant Agreement Modification jointly executed by the Grantee's Agent and Foundation's Agent.
10. **Ownership of Intellectual Property:** All reports generated and data collected during this grant shall be considered the joint property of the Grantee and Foundation. This provision extends to third party evaluations conducted for the purposes of the grant and/or as may be required in this agreement.
11. **Performance Management:** The Foundation will use a variety of mechanisms to stay abreast of the Grantee's performance under the grant, and of general progress toward attainment of the grant objectives. These may include:
 - a. Feedback from key partners
 - b. Site visits by Foundation personnel
 - c. Meetings to review and assess periodic work plans and progress reports
 - d. Impact Reports

During the grant period, Grantee agrees to permit The Foundation or its designated agent to inspect Grantee's premises, facilities or the project where the grant is utilized. Grantee shall maintain records of receipts and expenditures involving the award and to make all related books and records available to the Foundation upon request.

12. **Financial / Progress Reporting:** The Grantee agrees to submit required financial and progress report ("Impact Report") to the Foundation. Grantee will be advised if an *interim Impact Report* is also required. The final *Impact Report* on use of funds and grant outcomes is due no later than 30 days after the contract expiration date, and may be submitted early if the grant outcomes are achieved prior to the due date. A web-link to an online *Impact Report* will be made available to grantee by Pam Bierce, IWF Grants Assistant, who is available to assist at (712) 309-3000 and at grantinfo@iowawestfoundation.org.

Section 13, Special Award Conditions, may require the completion of an evaluation. Where the Foundation is the primary funder of an evaluation report/study, Grantee will share the final report with the Foundation prior to the report being made public.

13. **Communication:** The Grantee agrees to abide by the Foundation Communications Policy, attached to this agreement, and to acknowledge the award publicly in Grantee's customary fashion, and to copy the Foundation on all announcements. For any questions, contact Director of Communications Nicole Lindquist at (712) 309-3004, or nlindquist@iowawestfoundation.org.

14. **Staff Contact:** The primary Foundation staff contact(s) for this agreement is:

Matthew Henkes, mhenkes@iowawestfoundation.org, (712) 309-3007

Please reference your grant number (located in the upper-right box on Page 1) in your communications with the Foundation.

15. **Special Award Conditions:** *This award is made with the understanding that the Grantee is working with its Executive Committee to further focus its approach in identifying working group members, identifying specific projects, and demonstrating progress. Of the total award, \$20,000 is held-back pending confirmation of the changes.*

Grantee's deposit, negotiation, or endorsement of the first disbursement check will constitute its agreement to the terms and conditions set forth above. However, for the Iowa West Foundation's files, please have the enclosed copy of this agreement reviewed and signed where indicated by an authorized officer of Grantee and then returned to the Foundation by **March 15, 2016**. Do not forget to retain a copy for your files.

Please sign and return this entire original document

Date

2-18-2016

Name of Authorized Agent

Gregory Town

Title of Authorized Agent

Executive Director

Signature

Gregory Town



IOWA WEST FOUNDATION

Communications

Congratulations on receiving a grant from the Iowa West Foundation! We're know you're excited to share the good news with your stakeholders, your staff and hopefully even your fans and followers on social media among other groups and channels.

We're excited for you to spread the word as well, and are happy to help assist you in that process. To ensure an effective communications strategy, we ask that you work in partnership with Iowa West Foundation.

Feel free to contact Director of Communications, Nicole Lindquist, for assistance with:

- Access and usage of the Iowa West Foundation logo
- Approval of press/media releases
- Quotes from our President/CEO Pete Tulipana
- Boilerplate language about the Iowa West Foundation
- Traditional media contact information
- Other communications-related questions

Any online communication about the project that recognizes funding sources, including websites, blogs, etc. should acknowledge the Iowa West Foundation and ideally include a link to the homepage: <http://www.iowawestfoundation.org>

Also, please be sure to tag our accounts accordingly on social media.

We would appreciate it if your organization would:

- like us on Facebook www.facebook.com/IowaWestFoundation
- follow us on Twitter @IowaWestFdn

If we don't "like" or follow you already, this will remind us to do so. Then we can share and retweet not only updates in relation to your grant project, but also your year-round news.

Congratulations, again! We look forward to working with you!

Sincerely,

Nicole Lindquist

Director of Communications

nlindquist@iowawestfoundation.org

w: 712-309-3004

c: 402-981-2289

December 18, 2015

Mr. Greg Youell
Executive Director
Omaha Council Bluffs Metropolitan Area Planning Agency
2222 Cuming Street
Omaha, NE 68102



Dear Mr. Youell:

It is a pleasure to notify you that Peter Kiewit Foundation has approved a \$75,000 grant to support program implementation for the Heartland 2050 visioning process in 2016, as more fully described in your grant application. This is exciting to be on the cusp of shifting thinking and planning for the region for many years to come!

A Letter of Understanding specifying the terms and conditions of this award is enclosed. Please review this document carefully because this grant is subject to certain terms and conditions. If you wish to accept the grant, please sign and date the Letter of Understanding and e-mail it to grants@pkfdn.org by January 29, 2016. We encourage you to release news of this grant to the press in any way that is helpful for your project.

Tracy Bohrofen will serve as your program officer for this grant. Tracy's card is attached, and I encourage you and your colleagues to contact her at any time should you have questions about the grant, good news to share, or if we can be helpful to you in any way. We look forward to working with you on the next critical phase of this regional process.

Best wishes,

Jeff Kutash
Executive Director

Signed,
Scanned, &
emailed 12-29-15

JBK:ijl
Enclosures

LETTER OF UNDERSTANDING — APPROVED GRANT

December 18, 2015

GRANTEE: OMAHA COUNCIL BLUFFS METROPOLITAN
AREA PLANNING AGENCY
2222 Cuming Street
Omaha, NE 68102

Set forth below are the provisions of the grant awarded to your organization by Peter Kiewit Foundation. If you wish to accept the grant, please sign and date this Letter of Understanding and e-mail it to grants@pkfdn.org by January 29, 2016.

- 1) KIND AND AMOUNT OF GRANT** A challenge grant in the total amount of \$75,000.
- 2) USE OF GRANT FUNDS** To partially fund the implementation process of Heartland 2050 in 2016, as more fully described in the application.
- 3) GRANT CONDITIONS**
 - a) Grant is conditioned upon the Grantee developing the balance of funds needed to complete the project.
 - b) Peter Kiewit Foundation funds cannot be applied toward fundraising campaign expenses, debt service, or endowment.
- 4) MATCHING FUNDS**
 - a) Funds disclosed in the application (\$332,780) will be recognized as a partial qualified match for Peter Kiewit Foundation funding. The Grantee shall develop the balance of the funds needed to complete the program (\$65,000) in new cash contributions or firm written pledges by June 30, 2016.
 - b) In-kind contributions, or their assessed dollar value, will not be recognized as qualified matching funds without the prior written consent of Peter Kiewit Foundation.
- 5) REPORTING REQUIREMENTS**
 - a) Written progress reports are due to Peter Kiewit Foundation no later than June 30 and December 31, 2016. These reports shall include:
 - Fundraising Summary (including sources, amounts, and dates received/pledged);
 - Project Update (including goals, achievements, challenges, measures of success/progress, details of outreach/community efforts with locations, attendance, and results, and any changes to the project as it was described in the application); and
 - Budget Update (side-by-side comparison of proposed budget versus actual project budget, including explanations of variances greater than 10 percent).
 - b) The December 31, 2016 report shall include all items in 5(a) and a summarization of the year's work.

6) DISBURSEMENT OF GRANT FUNDS

Grant funds will be disbursed as follows:

- a) \$25,000 will be payable within 15 business days following receipt of these properly executed grant documents; and
- b) \$50,000 will be payable within 15 business days following a satisfactory June 30 progress report and successful completion of the fundraising challenge.

7) GRANTEE'S OBLIGATION

The Grantee agrees to the following:

- a) To repay the foundation any portion of the amount granted which is not used for the purpose of the grant as set forth above.
- b) To maintain records of all receipts and expenditures on this project and to make its books and records available to Peter Kiewit Foundation at reasonable times.
- c) To not use any of the grant funds to carry on propaganda or otherwise attempt to influence legislation within the meaning of section 4945(d)(1), IRC of 1954; to influence outcome of any specific public election, or to carry on, directly or indirectly, any voter registration drive within the of section 4945(d)(2), IRC of 1954; to undertake activity for any purpose other than one specified in section 170(c)(2)(B), IRC of 1954

8) GRANTOR'S OBLIGATION

It is understood and agreed that the maximum obligation of Peter Kiewit Foundation under the terms and conditions of this grant is **\$75,000.**

GRANT ACCEPTANCE

BY:  TITLE: Executive Director DATE: 12-29-2015

Start 1:32 pm

MAPA BOARD OF DIRECTORS

Adjourn 2:40 pm

ATTENDANCE

February 25, 2016

Attending

Absent

COMMISSIONER CLARE DUDA
DOUGLAS COUNTY

✓

COUNCILMEMBER BEN GRAY
OMAHA CITY COUNCIL

✓

SUPERVISOR TOM HANAFAN
POTTAWATTAMIE COUNTY

✓

MAYOR DOUG KINDIG
NE SMALL COMM/COUNTIES

✓

SUPERVISOR RON KOHN
IA SMALL COMM/COUNTIES

COMMISSIONER TOM RICHARDS
SARPY COUNTY

✓

MAYOR RITA SANDERS
CITY OF BELLEVUE

✓

MAYOR JEAN STOTHERT
CITY OF OMAHA

(arrived @
1:35 pm)

✓

MAYOR MATT WALSH
CITY OF COUNCIL BLUFFS

✓

AGENDA # B

MOTION by: Hanafan

SECOND by: Richards

		AYE	NAY	ABSTAIN
DUDA/BLOOMING.	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRAY	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HANAFAN	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KINDIG	(1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RICHARDS	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SANDERS	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STOTHERT	(1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WALSH	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KOHN	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENDA # C

MOTION BY: Sanders

SECOND by: Gray

		AYE	NAY	ABSTAIN
DUDA/BLOOMING.	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRAY	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HANAFAN	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KINDIG	(1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RICHARDS	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SANDERS	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STOTHERT	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WALSH	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KOHN	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENDA # G.1

MOTION BY: Sanders

SECOND by: Duda

		AYE	NAY	ABSTAIN
DUDA/BLOOMING.	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRAY	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HANAFAN	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KINDIG	(1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RICHARDS	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SANDERS	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STOTHERT	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WALSH	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KOHN	(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AGENDA # H.1.a

MOTION by: Stothert

SECOND by: Sanders

	AYE	NAY	ABSTAIN
DUDA/BLOOMING. (1)	<input checked="" type="checkbox"/>		
GRAY (1)	<input checked="" type="checkbox"/>		
HANAFAN (1)	<input checked="" type="checkbox"/>		
KINDIG (1)			
RICHARDS (1)	<input checked="" type="checkbox"/>		
SANDERS (1)	<input checked="" type="checkbox"/>		
STOTHERT (1)	<input checked="" type="checkbox"/>		
WALSH (1)	<input checked="" type="checkbox"/>		
KOHN (1)	<input checked="" type="checkbox"/>		

AGENDA # H.2

MOTION BY: Gray

SECOND by: Sanders

	AYE	NAY	ABSTAIN
DUDA/BLOOMING. (1)	<input checked="" type="checkbox"/>		
GRAY (1)	<input checked="" type="checkbox"/>		
HANAFAN (1)	<input checked="" type="checkbox"/>		
KINDIG (1)			
RICHARDS (1)	<input checked="" type="checkbox"/>		
SANDERS (1)	<input checked="" type="checkbox"/>		
STOTHERT (1)	<input checked="" type="checkbox"/>		
WALSH (1)	<input checked="" type="checkbox"/>		
KOHN (1)	<input checked="" type="checkbox"/>		

AGENDA # H.3 + H.4

MOTION BY: Hanafan

SECOND by: Gray

	AYE	NAY	ABSTAIN
DUDA/BLOOMING. (1)	<input checked="" type="checkbox"/>		
GRAY (1)	<input checked="" type="checkbox"/>		
HANAFAN (1)	<input checked="" type="checkbox"/>		
KINDIG (1)			
RICHARDS (1)	<input checked="" type="checkbox"/>		
SANDERS (1)	<input checked="" type="checkbox"/>		
STOTHERT (1)	<input checked="" type="checkbox"/>		
WALSH (1)	<input checked="" type="checkbox"/>		
KOHN (1)	<input checked="" type="checkbox"/>		



Omaha - Council Bluffs
Metropolitan Area
Planning Agency

Connect. Plan. Thrive.

Sign In Sheet

Date: _____
Meeting: _____

Name: _____ Representing: _____ Email: _____ Phone: _____

1. TRISTA FARRENS Cass County EDC tfarrens@selectgreateromaha.com

2. _____

3. _____

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12. _____

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18. _____