

**OMAHA-COUNCIL BLUFFS METROPOLITAN AREA PLANNING AGENCY
BOARD OF DIRECTORS REGULAR MEETING**

Minutes
December 10, 2015

The Board of Directors met at the MAPA offices, 2222 Cuming Street, Omaha. Chairman Kohn called the meeting to order at 1:32 p.m.

A. ROLL CALL/INTRODUCTIONS

Members/Officers Present

Patrick Bloomingdale	MAPA Secretary/Treasurer, Douglas County
Clare Duda	Douglas County Commissioner
Tom Hanafan	Pottawattamie County Board of Supervisors
Doug Kindig	NE Small Cities/Counties Representative (Mayor, City of La Vista)
Ron Kohn	IA Small Cities/Counties Representative (Mills County Board of Supervisors)
Cassie Paben (representing Mayor Jean Stothert)	Deputy Chief of Staff, City of Omaha
Tom Richards	Sarpy County Commissioner
Rita Sanders	Mayor, City of Bellevue
Matt Walsh	Mayor, City of Council Bluffs

Members/Officers Absent

Ben Gray	Omaha City Council
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MAPA Staff

Christina Brownell	Sue Cutsforth	Melissa Engel	Michael Felschow	
Mike Helgersen	Karna Loewenstein	Jeff Spiehs	Megan Walker	Greg Youell

B. APPROVAL OF THE MINUTES of the October 29, 2015 meeting – (Action)

MOTION by Hanafan, SECOND by Sanders to approve the minutes of the October 29, 2015 meeting of the Board of Directors.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

C. APPROVAL OF FINANCE COMMITTEE MINUTES AND REPORT – (Action)

Mr. Bloomingdale reported that the Finance Committee met on December 2, 2015 and approved bills for November, reviewed September financial statements and approved contract payments. Items were forwarded to the Board of Directors for approval.

MOTION by Sanders, SECOND by Richards to approve the minutes of the December 2, 2015 Finance Committee meeting.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

D. AGENCY REPORTS

1. Monthly Report – (Info)

Approved by _____
Patrick Bloomingdale, Secretary/Treasurer

Mr. Greg Youell provided an update to the Board on MAPA activities for the month of November. The FAST Act was signed into law on Friday, December 4, 2015. It is a five-year reauthorization; the total bill is \$305 billion, with \$70 billion coming from non-transportation revenue sources. Mr. Youell provided the Board with NARCs preliminary estimates of STP funding for the metro area. The first Nebraska Legislative Subcommittee has convened, the group consist of Commissioner Duda (County), Cassie Paben (City of Omaha) and Mayor Kindig (small communities). The focus for the first year of developing an agenda will be on transportation and economic development and support for the positions must be unanimous. The Iowa subcommittee will meet on Wednesday, December 16th. Mr. Youell had a discussion with the Board regarding member dues and new member fees. The question is whether or not MAPA should require a joining fee or member dues for non-City and non-County members that are currently receiving member benefits at no cost. Mr. Youell proposed creating a group of members to discuss this issue over the next few months as part of the FY-17 budgeting process. MAPA met with Iowa DOT for the RPA-18 Planning Review in early November and received 6 commendations and 7 recommendations in the final report. Mr. Youell provided a staff update, MAPA hired Court Barber as an Assistant Planner and he will begin work on Monday, December 14th.

2. Heartland 2050 Report – (Info)

Ms. Karna Loewenstein provided an update to the Board on Heartland 2050 activities. Implementation committees have continued to meet and the Equity and Engagement Committee also held a meeting in the month of November. At each meeting a presentation on in-equities within the region was given. Heartland 2050 held a “World Café” meeting on the Regional Equity Growth Profile for the Executive Committee in November as well. There have been a lot of volunteers from several areas and communities that continue to participate and are providing a wide range of knowledge to the project. The upcoming work for the Implementation Committees will be to complete the vetting of outcomes. The challenge continues to be getting representation from outlying counties. Heartland 2050 staff are working on an outreach strategy in response to this issue. In November, Heartland 2050 submitted grant applications to Iowa West Foundation and Peter Kiewit Foundation. Heartland 2050 recently hired an intern, Madison Woodrum. Madison is currently a communications major from Iowa Western Community College. On December 9th a roundtable discussion was held with all of the committee chairs and vice chairs and staff will be working on some strategies based on the feedback from this discussion. Ms. Loewenstein mentioned the upcoming Winter Summit to be held on Wednesday, February 24th and encouraged all to be in attendance.

E. PUBLIC COMMENT

None.

F. CONSENT AGENDA – (Action)

None.

G. OLD BUSINESS

1. CONTRACT FINAL PAYMENTS – (Action)

Mr. Greg Youell presented to the Board for approval the final contract payment listed below.

- a. LSC – Final Payment - \$2,186.94

MOTION by Hanafan, SECOND by Duda to approve the final contract payment to LSC in the amount of \$2,186.94.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. 2040 LONG RANGE TRANSPORTATION PLAN (LRTP) AMENDMENT – (Action)

Mr. Mike Helgeson presented the Long Range Transportation Plan Amendment. Mr. Helgeson noted that the amendment corrected the table of Transportation Improvement Program projects in the 2040 LRTP, and ensured that it was consistent with

the TIP. He also noted a favorable recommendation from TTAC and that the amendment would be passed along to State and Federal partners upon approval.

MOTION by Duda, SECOND by Paben to approve the 2040 LRTP Amendment.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. UNIFIED PLANNING WORK PROGRAM (UPWP) AMENDMENT – (Action)

Mr. Greg Youell presented the UPWP Amendment to the Board for approval. The amendment added funding for the Sarpy County Transit Study, allocated FTA funds (\$60,000) for Metro to utilize on BRT planning, and de-obligated \$40,000 that will be provided in FY-17 instead for Heartland 2050 mini-grants.

MOTION by Hanafan, SECOND by Paben to approve UPWP Amendment.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. FY 2016 – 2019 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT #6 – (Action)

Mr. Michael Felschow presented Amendment #2 to the FY 2016 – 2019 TIP to the Board for approval. The amendment includes the addition of the 84th Street project. This is a new project adding in a PE phase and the construction phase to the FY 2016 TIP. The PE phase is \$259K and the construction phase is \$3.5 million. This project is a partnership between the City of Omaha, La Vista and Papillion to add Adaptive Traffic Control (ASCT) to the 84th corridor using HSIP funding.

MOTION by Hanafan, SECOND by Richards to approve the FY 2016 – 2019 Transportation Improvement Program (TIP) Amendment.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

H. NEW BUSINESS

1. MAPA 2015 AUDITED FINANCIAL STATEMENTS – (Action)

Ms. Melissa Engel presented to the Board the 2015 Audited Financial Statements for approval. MAPA received unmodified opinions for the financial statements, Government Auditing standards and OMB A-133. There were no reportable findings.

MOTION by Richards, SECOND by Sanders to approve MAPA's 2015 Audited Financial Statements.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

2. NEW CONTRACTS – (Action)

Mr. Greg Youell presented to the Board for approval the contract for the Sarpy County Transit Study listed below.

a. Olsson Associates – Sarpy County Transit Study \$135,000

MOTION by Paben, SECOND by Sanders to approve the new contract with Olsson Associates for the Sarpy County Transit Study in the amount of \$135,000.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

3. TRAVEL – (Action)

Mr. Greg Youell presented to the Board for approval the travel authorization for Greg Youell, Executive Director; Sue Cutsforth, Communications Coordinator and three MAPA Board Members to attend the 2016 NARC Conference of Regions in Washington D.C., February 7 – 10, 2016.

MOTION by Hanafan, SECOND by Duda to approve the travel authorization for the 2016 NARC Conference of Regions.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

4. TRANSPORTATION ALTERNATIVE PROGRAM (TAP) – (Action)

Mr. Mike Helgerson presented the revised TAP Policy Guide to the Board of Directors for approval. Mr. Helgerson noted that the key dates and deadlines have been updated in the document.

MOTION by Duda, SECOND by Paben to approve updated Transportation Alternative Program (TAP) Policy Guide.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

5. SURFACE TRANSPORTATION PROGRAM (STP) – (Action)

Mr. Mike Helgerson presented the revised STP Policy Guide to the Board of Directors for approval. Mr. Helgerson noted that key dates and deadlines have been updated in the document to match the TIP Development timeline for FY 2017. Changes were made to the scoring criteria to incorporate data from the Metro Travel Improvement Study and changes were also made to the application process be better integrated with the TAP program. An annual meeting was established by the Project Selection Committee to evaluate the criteria and ensure that jurisdictions were not being precluded from funding.

MOTION by Hanafan, SECOND by Paben to approve updated Surface Transportation Program (STP) Policy Guide.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

6. COORDINATED TRANSIT COMMITTEE (CTC) – (Action)

Ms. Megan Walker presented the revised CTC Policy Guide to the Board of Directors for approval. Updates were made to key dates and deadlines and language was added in that grant recipients will provide financial assurances during the contracting process for the year in which they are receiving funding.

MOTION by Sanders, SECOND by Duda to approve updated Coordinated Transit Committee (CTC) Policy Guide.

AYES: Duda, Hanafan, Kindig, Kohn, Paben, Richards, Sanders, Walsh

NAYS: None.

ABSTAIN: None.

MOTION CARRIED.

I. ADDITIONAL BUSINESS

None.

J. DISCUSSION

Mr. Greg Youell mentioned to the Board the Annual Council of Officials Survey.

K. ADJOURNMENT

Chairman Kohn adjourned the meeting at 2:26 p.m.